

<b>PHA 5-Year and Annual Plan</b>	<b>U.S. Department of Housing and Urban Development Office of Public and Indian Housing</b>	<b>OMB No. 2577-0226 Expires 4/30/2011</b>
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<b>1.0</b>	<b>PHA Information</b> PHA Name: <u>Housing Commission of Anne Arundel County</u> PHA Code: <u>MD018</u> PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>07/2011</u>				
<b>2.0</b>	<b>Inventory</b> (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>1,026</u> Number of HCV units: <u>1,856</u>				
<b>3.0</b>	<b>Submission Type</b> <input type="checkbox"/> 5-Year and Annual Plan <input checked="" type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only				
<b>4.0</b>	<b>PHA Consortia</b> <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)				
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program
					PH HCV
	PHA 1:				
	PHA 2:				
	PHA 3:				
<b>5.0</b>	<b>5-Year Plan.</b> Complete items 5.1 and 5.2 only at 5-Year Plan update. <b>See attachment md018a01 for information regarding Sections 5.0 through 10.0</b>				
<b>5.1</b>	<b>Mission.</b> State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:  HOUSING CHOICES AND AFFORDABLE COMMUNITIES				
<b>5.2</b>	<b>Goals and Objectives.</b> Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.  <b>See page 3 of attachment md018a01.</b>				
<b>6.0</b>	<b>PHA Plan Update</b> (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.  <b>See pages 6 - 23 of attachment md018a01.</b>				
<b>7.0</b>	<b>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers.</b> <i>Include statements related to these programs as applicable.</i>  <b>See pages 23 - 24 of attachment md018a01.</b>				
<b>8.0</b>	<b>Capital Improvements.</b> Please complete Parts 8.1 through 8.3, as applicable.  <b>See pages 24 - 25 of attachment md018a01.</b>				
<b>8.1</b>	<b>Capital Fund Program Annual Statement/Performance and Evaluation Report.</b> As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing.  <b>See page 24 of attachment md018a01.</b>				
<b>8.2</b>	<b>Capital Fund Program Five-Year Action Plan.</b> As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.  <b>See page 25 of attachment md018a01.</b>				

8.3	<p><b>Capital Fund Financing Program (CFFP).</b>  <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p> <p><b>See page 25 of attachment md018a01.</b></p>
9.0	<p><b>Housing Needs.</b> Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p><b>See page 25 of attachment md018a01.</b></p>
9.1	<p><b>Strategy for Addressing Housing Needs.</b> Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. <b>Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</b></p> <p><b>See pages 26 - 28 of attachment md018a01.</b></p>
10.0	<p><b>Additional Information.</b> Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA’s progress in meeting the mission and goals described in the 5-Year Plan.</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA’s definition of “significant amendment” and “substantial deviation/modification”</p> <p><b>See pages 29 - 40 of attachment md018a01.</b></p>
11.0	<p><b>Required Submission for HUD Field Office Review.</b> In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. <b>Note:</b> Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

## Instructions form HUD-50075

**Applicability.** This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

### 1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

### 2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

### 3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

### 4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

### 5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

**5.1 Mission.** A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

**5.2 Goals and Objectives.** Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

**6.0 PHA Plan Update.** In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

#### PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

**7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers**

- (a) **Hope VI or Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: [http://www.hud.gov/offices/pih/centers/sac/demo\\_dispo/index.cfm](http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm)  
**Note:** This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

**8.0 Capital Improvements.** This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

**8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report.** PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

**8.2 Capital Fund Program Five-Year Action Plan**

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

**8.3 Capital Fund Financing Program (CFFP).** Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

**9.0 Housing Needs.** Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

**9.1 Strategy for Addressing Housing Needs.** Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

**10.0 Additional Information.** Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

**11.0 Required Submission for HUD Field Office Review.** In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

# HOUSING COMMISSION OF ANNE ARUNDEL COUNTY

## FY2011 ANNUAL UPDATE TO THE FY2010-FY2014 FIVE-YEAR AGENCY PLAN

### SECTION 5.0 THROUGH 10.0

#### TABLE OF CONTENTS

#### **5.0 Five-Year Plan**

5.1	Mission Statement	3
5.2	Goals and Objectives	3

#### **6.0 PHA Plan Update**

1.	Eligibility, Selection and Admissions Policies	7
2.	Financial Resources	14
3.	Rent Determination Policies	14
4.	Operations and Management Policies	14
5.	Grievance Procedures	15
6.	Designated Housing for Elderly and Disabled Families	15
7.	Community Service and Self-Sufficiency	15
8.	Safety and Crime Prevention	18
9.	Pets	18
10.	Civil Rights Certifications	23
11.	Fiscal Year Audit	23
12.	Asset Management	23
13.	Violence Against Women Act	24

**7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-Based Vouchers**

(a)	Hope VI or Mixed Finance Modernization or Development	24
(b)	Demolition and/or Disposition	24
(c)	Conversion of Public Housing	24
(d)	Homeownership	25
(e)	Project-based Vouchers	25

**8.0 Capital Improvements**

8.1	FY2011 Capital Fund Annual Statement and Five-Year Plan	25
8.2	Capital Fund Performance and Evaluation Reports	25
8.3	Capital Fund Financing Program	26

**9.0 Housing Needs**

9.1	Strategies for Addressing Needs	26
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**10.0 Other Information**

(a)	Progress in Meeting Goals and Objectives	29
(b)	Substantial Deviation and Significant Amendment	33
(c)	Memorandum of Agreement	34
(d)	Resident Advisory Board Comments	34
(e)	Challenged Elements	34
(f)	Summary of Changes to ACOP and Administrative Plan	35

## **5.0 Five-Year Plan**

### **5.1 Mission Statement**

Housing Choices and Affordable Communities

### **5.2 Goals and Objectives**

*Goal: Expand the supply of assisted housing*

*Objectives:*

- Apply for additional rental vouchers: Dependent upon number and type of vouchers issued by HUD.
- Acquire or build units or developments
- Explore additional partnerships for the development of housing for working families, i.e., School Board, County, etc.
- Purchase deteriorating properties in need of rehabilitation and bring them up to current living standards.
- Continue to analyze the potential for development of an 80 unit elderly only community at the Odenton Station.
- Continue to apply for the HOPWA Rental Allowance Program and Supportive Housing Program.

*Goal: Improve the quality of assisted housing*

*Objectives:*

- Increase customer satisfaction: Score above 80% on all sections.
- Renovate or modernize public housing units: Continue to promote curb appeal at all developments; housing stock should continue to be perceived as private housing stock that blends into and remains a valuable asset to the community.
- Demolish or dispose of obsolete public housing: Continue redevelopment and planning activities at Burwood Gardens.
- Regain High Performer status on the Public Housing Assessment System and Maintain High Performer status on the Section Eight Management Assessment Program.

*Goal: Increase assisted housing choices*

*Objectives:*

- Enhance services to Housing Choice Voucher Program for private landlords who are interested in the program including listing properties for rent, sending out newsletters and including downloadable documents on the HCAAC's website.
- Convert public housing to vouchers
- Locate new/alternative funding sources and continue development of the partnership with secondary lending partner on homeownership initiatives.

*Goal: Provide an improved living environment*

*Objectives:*

- Continue partnerships with current service providers and potential expansion as new housing alternatives are developed, i.e. working family services such as daycare, training, education, after school care, etc.

*Goal: Promote self-sufficiency and asset development of assisted households*

*Objectives:*

- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Increase participation in the Family Self-Sufficiency Programs for Public Housing and the Housing Choice Voucher Programs.
- Regain momentum in the Housing Choice Voucher Program Homeownership Program by working with those clients who have the best chance of succeeding in purchasing a home.

*Goal: Ensure equal opportunity and affirmatively further fair housing*

*Objectives:*

- Implement Federal Regulations related to admissions and occupancy in a consistent manner.
- Enhance ability to effectively provide service to the Latino and Korean communities by including information on the website in Spanish and Korean and providing documents in those languages as well. Also, have HCAAC staff attend Spanish classes to increase verbal communication skills.

*Other Goals and Objectives: (list below)*

- Use existing equity in current public housing properties to develop new affordable housing opportunities for low income residents of Anne Arundel County.
- As feasible opportunities arise, attempt to convert portion of tenant-based vouchers into project-based vouchers.
- Expand Project-Based Voucher Programs.
- Redevelop existing properties to better meet the needs of the current population.
- Analyze staff needs for training and develop schedule as needed.

- Continue to explore additional areas to decrease operating cost by increasing efficiencies through contracting certain tasks and functions.
- Diversify revenue stream by performing management and maintenance functions for private housing, i.e., condominium management.
- Continue to educate stakeholders and the general public that the Housing Commission of Anne Arundel County does more than just provide public housing to low income families.
- Explore shared housing opportunities with other local housing providers, i.e., SRO/Transitional Housing.

## 6.0 PHA Plan Update

- (a) **Identify specifically which plan elements have been revised since the PHA's prior plan submission.**

The Housing Commission has revised the following elements:

### **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures**

Changes are proposed to the Public Housing Admissions and Continued Occupancy Policy (ACOP) and the Housing Choice Voucher Administrative Plan. The summary of these changes are included as an attachment to the Agency Plan and will be on display with the Plan during the public comment period.

### **Financial Resources**

The Financial Resources section has been revised to include projected amounts for FY2011.

### **Fiscal Year Audit**

The Audit for the Fiscal Year ending 6/30/2009 is included. The Audit for the Fiscal Year ending 6/30/2010 is in the process of being completed.

### **Capital Improvements**

The Housing Commission has included a copy of the FY2011 Capital Fund Annual Statement and Performance and Evaluation Reports for the FY2007, FY2009 and FY2010 Capital Funds. P and E Reports are also included for the

FY2009 ARRA Formula and Competitive Grants. The projections for the FY2011 CFP are based on the actual 2010 amount.

**(b) Identify where the 5-Year and Annual Plan may be obtained by the public.**

The HCAAC's FY2011 Annual Update to the FY2010-2014 Five-Year Agency Plan will be displayed for public review at the following locations:

- (1) Main Administrative Office located at 7477 Baltimore-Annapolis Blvd., Glen Burnie, MD 21060
- (2) All HCAAC Development Offices
- (3) PHA website [www.hcaac.org](http://www.hcaac.org)

Supporting documents for the FY2011 Annual Update are available for inspection at the Main Administrative Office.

**1. Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures**

The Housing Commission of Anne Arundel County manages 1,026 public housing units and 1,856 housing choice vouchers. While both programs are operated under the same general eligibility, selection, and admissions requirements, each program has a separate document which covers all of these policies in detail. The Admissions and Occupancy Policy (ACOP) covers all eligibility, selection, and admissions policies for the Public Housing Program while the Administrative Plan covers these policies for the Housing Choice Voucher Program.

Each document can be reviewed in detail at the HCAAC's Main administrative Office. Some of the major items covered in each document are provided below.

Public Housing

The Commission will admit, as tenants, only applicant families who, at the time of admission, satisfy the following economic and non-economic criteria.

A. Economic Criteria

Income – Adjusted family income does not exceed the applicable low income limits established by HUD for occupancy in developments constructed prior to October 1, 1981 or the very low income limits established for occupancy in developments constructed after October 1, 1981.

Assets – Net Family Assets do not exceed the applicable Maximum Assets Limits as set by HUD.

B. Non-Economic Criteria

The applicant must qualify as a family which includes but is not limited to:

- (1) A family with or without children (the temporary absence of a child from the home due to placement in foster care shall not be considered in determining family composition and family size);
- (2) An elderly family;
- (3) A near-elderly family;
- (4) A disabled family;
- (5) A displaced family;
- (6) The remaining member of a tenant family; and
- (7) A single person who is not an elderly or displaced person, or a person with disabilities, or the remaining member of a tenant family.

**Elderly family** - a family whose head, spouse, or sole member is a person who is at least 62 years of age. It may include two or more persons who are at least 62 years of age living together, or one or more persons who are at least 62 years of age living with one or more live-in aides.

**Near-elderly family** - a family whose head, spouse, or sole member is a person who is at least 50 years of age but below the age of 62; or two or more persons, who are at least 50 years of age but below the age of 62, living together; or one or more persons who are at least 50 years of age but below the age of 62 living with one or more live-in aides.

**Disabled family** - a family whose head, spouse, or sole member is a person with disabilities. It may include two or more persons with disabilities living together, or one or more persons with disabilities living with one or more live-in aides.

**Person with disabilities:**

- (1) Means a person who:
  - (i) Has a disability, as defined in 42 U.S.C. 423;
  - (ii) Is determined, pursuant to HUD regulations, to have a physical, mental, or emotional impairment that:
    - (A) Is expected to be of long-continued and indefinite duration;
    - (B) Substantially impedes his or her ability to live independently, and

- (C)Is of such a nature that the ability to live independently could be improved by more suitable housing conditions; or
- (iii) Has a developmental disability as defined in 42 U.S.C. 6001.
- (2) Does not exclude persons who have the disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome;
  - (3) For purposes of qualifying for low-income housing, does not include a person whose disability is based solely on any drug or alcohol dependence; and
  - (4) Means "individual with handicaps", as defined in Sec. 8.3 of this title, for purposes of reasonable accommodation and program accessibility for persons with disabilities.

**Displaced family** - a family in which each member, or whose sole member, is a person displaced by governmental action, or a person whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief laws.

**Live-in aide** - a person who resides with one or more elderly persons, or near-elderly persons, or persons with disabilities, and who:

- (1) Is determined to be essential to the care and well-being of the persons;
- (2) Is not obligated for the support of the persons; and
- (3) Would not be living in the unit except to provide the necessary supportive services.

The definition of a family includes at least one adult who is capable of meeting his or her obligations under the lease and do not pose a danger to their own health and safety or to other residents of the community or HCAAC employees.

The family's past performance and present conditions must indicate a reasonable probability that the family will meet its future financial obligations to the Commission.

The families past performance in present and prior housing should indicate a reasonable probability that the family:

- (1) Will refrain from habits, practices and conduct, including criminal activity that would likely disturb neighbors, damage property, or adversely affect the health, safety or welfare of the Commission's tenants or employees.
- (2) Has not committed fraud in connection with any Federal housing assistance program.

- (3) Has no record of being an unsatisfactory public housing resident prior to admission.
- (4) Has no record of criminal activity involving acts of physical violence to persons, or property, or other criminal or drug related acts which would adversely affect the health, safety, or welfare of other residents, or the applicant himself.

Applicants are selected from the top of the Public Housing waiting list based on the date and time of application, preference points, and suitable type or size of unit with consideration given to elderly and/or handicapped status and factors which could adversely affect the health, safety, and welfare of other residents.

The procedures used for selection of residents are designed to attain a resident body in each community composed of families with a broad range of incomes and rent paying ability. The selection process or placement of an applicant in Public Housing is based upon the following factors:

- (1) Preference points and ranking status  
Primary preferences – All applicants with the following Primary Preferences will receive assistance before any other applicant who is not so qualified.
  - (a) Substandard Housing (3 points)
  - (b) Involuntary Displacement (3 points)
  - (c) Paying in Excess of 50% of Income for Rent (3 points)

Secondary Preferences

- (a) Living or Working in Anne Arundel County (1 point)
- (b) Working Family (1 point)

Regardless of the number of preferences an applicant may qualify for, only a maximum of three (3) preferences shall be assigned to the applicant for a total of five (5) points. The number of points for each preference is listed above.

- (2) Application date and time
- (3) Bedroom size
- (4) Elderly and non-elderly status
- (5) Eligibility

When a vacancy occurs in an elderly or family housing community, one (1) offer of an appropriate size unit will be made to the next applicant on the waiting list based on type and size of the unit available and the date and time the application was received. However, due to the approved income targeting requirement for the Commission applicants may be “skipped” in order to select an income targeted applicant.

If the applicant refuses the offer of a unit for a reason other than the approved valid reasons for health or economic hardship, the applicant will be removed from the waiting list.

The applications of persons making application for admissions to the Public Housing Program shall be suitably filed in the following manner:

- (1) “Active” files – The applications of all apparently eligible applicants shall be alphabetized and filed together with a copy of any notification or apparent eligibility and any supporting and verification documents, and indexed in a central file maintained for “active” applicants.
- (2) “Ineligible” files – The applications of persons determined to be ineligible shall be suitably filed, together with a copy of the notification of ineligibility and any subsequent review notations, and indexed in a central file maintained for “ineligible” applications.
- (3) “Withdrawn” files – Applications that have been withdrawn, for any of the reasons below, shall be suitably filed, with relative documents, and indexed in a central file maintained for “withdrawn” or “inactive” applications. An application will be withdrawn if:
  - (a) the Applicant requests withdrawal;
  - (b) the Applicant fails to confirm continued interest in a Unit in response to the annual purge of the waiting list;
  - (c) the Applicant fails to furnish information or verification, or authorization to obtain information or verification necessary to process the Application.

### Section 8

All persons who wish to apply for participation in the Housing Choice Voucher Program must first file a preliminary application with HCAAC’s Admissions and Occupancy Department. The application must be made by the head of household, or his/her designee.

To be eligible for assistance, an applicant must meet the following criteria:

Applicant’s gross family income must not exceed the income limits established for Housing Choice Vouchers.

The applicant must qualify as a family which includes but is not limited to:

- (1) A family with or without children (the temporary absence of a child from the home due to placement in foster care shall not be considered in determining family composition and family size);
- (2) An elderly family;
- (3) A near-elderly family;

- (4) A disabled family;
- (5) A displaced family;
- (6) The remaining member of a tenant family; and
- (7) A single person who is not an elderly or displaced person, or a person with disabilities, or the remaining member of a tenant family.

**Elderly family** - a family whose head, spouse, or sole member is a person who is at least 62 years of age. It may include two or more persons who are at least 62 years of age living together, or one or more persons who are at least 62 years of age living with one or more live-in aides.

**Near-elderly family** - a family whose head, spouse, or sole member is a person who is at least 50 years of age but below the age of 62; or two or more persons, who are at least 50 years of age but below the age of 62, living together; or one or more persons who are at least 50 years of age but below the age of 62 living with one or more live-in aides.

**Disabled family** - a family whose head, spouse, or sole member is a person with disabilities. It may include two or more persons with disabilities living together, or one or more persons with disabilities living with one or more live-in aides.

**Person with disabilities:**

- (1) Means a person who:
  - (i) Has a disability, as defined in 42 U.S.C. 423;
  - (ii) Is determined, pursuant to HUD regulations, to have a physical, mental, or emotional impairment that:
    - (A) Is expected to be of long-continued and indefinite duration;
    - (B) Substantially impedes his or her ability to live independently, and
    - (C) Is of such a nature that the ability to live independently could be improved by more suitable housing conditions; or
  - (iii) Has a developmental disability as defined in 42 U.S.C. 6001.
- (2) Does not exclude persons who have the disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome;
- (3) For purposes of qualifying for low-income housing, does not include a person whose disability is based solely on any drug or alcohol dependence; and
- (4) Means "individual with handicaps", as defined in Sec. 8.3 of this title, for purposes of reasonable accommodation and program accessibility for persons with disabilities.

**Displaced family** - a family in which each member, or whose sole member, is a person displaced by governmental action, or a person whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief laws.

**Live-in aide** - a person who resides with one or more elderly persons, or near-elderly persons, or persons with disabilities, and who:

- (1) Is determined to be essential to the care and well-being of the persons;
- (2) Is not obligated for the support of the persons; and
- (3) Would not be living in the unit except to provide the necessary supportive services.

Applicants who qualify for a Selection Preference are given priority on the waiting list. All applicants with the following Primary Preferences will receive assistance before any other applicant who is not so qualified. An applicant qualifies for a preference if they meet any of the following conditions.

1. Substandard Housing (3 Points)
2. Involuntary Displacement (3 Points)
3. Paying in Excess of 50% of Income for Rent (3 Points)

The Commission has also established Ranking Preferences for housing eligibility to include:

4. Living or Working in Anne Arundel County (1 Point)
5. Working Family (1 Point)
6. Income Requirements (1 Point)

Regardless of the number of Preferences an applicant may qualify for, only a maximum of three (3) Preferences shall be assigned to the applicant with a total of five (5) points.

Applicants who do not meet the criteria for any preferences as discussed above will remain on the waiting list according to the date and time of their application.

A list of interested families will be maintained when immediate assistance is not available. The waiting list will be maintained according to the applicant preference and ranking status, date and time of the family's application. All applicants must report in writing to the Admissions office any changes in address, family composition, income, or factors affecting preference points when changes occur. The waitlist is updated daily.

## 2. Financial Resources

The table below lists the Housing Commission of Anne Arundel County's anticipated financial resources, such as PHA Operating, Capital and other anticipated Federal resources available to the Agency, as well as tenant rents and other income available to support public housing and housing choice voucher programs in Fiscal Year 2011.

<b>Funding Source</b>	<b>Amount</b>	<b>Use</b>
FY2011 PH Operating Fund	\$3,044,136	PH Oper.
FY2011 Capital Fund Program	\$1,485,337	PH Mod.
FY2010 Capital Fund Program	\$101,788	PH Mod.
FY2009 Capital Fund Program	\$110,916	PH Mod.
Public Housing Dwelling Rent	\$2,992,290	PH Operations
Total Fee Income	\$236,151	PH Operations
HCV Housing Assistance Payments	\$14,890,200	HCV Oper.
HCV Administrative Fee	\$1,205,299	HCV Oper.
Other Income	\$267,350	PH Operations
<b>Total</b>	<b>\$24,333,467</b>	

*Note: The Capital Fund amounts for FY2009 and FY2010 are the unobligated amounts as of 12/31/2010.*

## 3. Rent Determination

The total tenant payment of public housing and Housing Choice Voucher families must be the greatest of:

- a) 30% of the family's monthly adjusted income
- b) 10% of the family's monthly gross income
- c) Any Minimum Rent set by the Commission
- d) The Flat Rent for the applicable unit

The minimum rent may not exceed \$50 and is currently set a \$0. The minimum rent may be changed at any time due to market conditions.

## 4. Operation and Management

In addition to the Admissions Policies for each program, the Commission has established other management policies to meet Federal Regulations and good operating procedures. The policies help the Commission operate in a consistent

and effective manner. The following includes a list of the more significant policies adopted by the Commission:

Applicant Review	Banning Procedures
Cash Handling	Cash Management and Handling
Disposition of Property	Drug Abuse
Insurance	Lease Violation
Maintenance	One Strike
Performance Evaluation	Personnel
Procurement	Repayment Agreement
Resident Advisory Board	Resident Initiatives
Safety	

Because the Commission owns the Public Housing properties, it is important to ensure they are properly maintained. Each public housing property has a maintenance staff onsite which is responsible for completing work orders in a timely fashion. Because the maintenance staff is assigned to a particular area, they become familiar with that property and can offer recommendations to management concerning improving the property.

To ensure sanitary conditions are kept, periodic pest control visits are made to all apartments.

## **5. Grievance Procedures**

All residents and applicants have the right to appeal decisions or actions of the Housing Commission through application of the Grievance Procedure. The Grievance Procedure cannot be used in cases of criminal activity that threatens the health, safety, or right to peaceful enjoyment of the premises by other residents or employees and any drug-related criminal activity on or near the premises.

## **6. Designated Housing for Elderly and Disabled Families**

The Housing Commission does not plan to designate any additional public housing for occupancy by elderly and/or disabled families in the upcoming Fiscal Year. However, as part of the Five Year Plan it is intended that a portion of Burwood Gardens will be designated elderly only.

## **7. Community Service and Self-Sufficiency**

The Housing Commission offers many programs to residents which help with attaining self-sufficiency. Some of the programs available to public housing residents and Housing Choice Voucher holders are listed below.

The Commission manages a Family Self-Sufficiency Program for both the Public Housing and Housing Choice Voucher Programs. The main focus of the FSS Programs is to help participants find employment and become self-sufficient. As part of the FSS Programs, the Commission offers a homeownership program which allows qualified participants the opportunity to work purchasing a home.

#### Housing Opportunities for Persons with AIDS

The Housing Commission has provided this program to approximately 35 families each year. The county receives funds under a grant that is offered to the entire metropolitan area. This program has been extremely successful in allowing persons struggling with AIDS/HIV to find stable and suitable rental housing, and then be allowed to focus on improved or stabilized health, services and/or employment. This program is available to persons identified by the county health department, whose head of household or spouse are diagnosed with AIDS/HIV, and are on the verge of becoming, or are, homeless.

The Housing Commission may contract with a service provider who may better administer this program.

#### Mainstream Housing Program

This program is a supplemental program to the Housing Choice Voucher program that maintains a focus on persons with disabilities. The Mainstream Housing Program mirrors the Housing Choice Voucher exactly, except for the limitation on eligibility. Eligible applicants must be designated as a low income family, whose Head or Spouse is a person with disability.

#### Supportive Housing Programs

The Housing Commission added these programs during the last few years to assist in providing rental assistance to persons with disabilities who were homeless. This program is designed to provide assistance to applicants with disabilities who currently reside in homeless shelters, or have no permanent fixed address.

The Housing Commission may contract with a service provider who may better administer this program.

#### Dignity

This was one of very first programs created nationwide to assist persons with disabilities transitioning from supervised medical facilities, nursing homes, rehab centers or other types of institutions back into residential communities. The Housing Commission secured financing with it's partner Arundel Community Development Services, Inc, to offer HOME funds for rental assistance. This

program has several important restrictions, and is available to low income persons who are currently in a supervised facility waiting to move to a residential situation.

The Housing Commission may contract with a service provider who may better administer this program.

#### Congregate Housing Programs

These services are provided to eligible residents who currently or may in the future reside in Pinewood Village and Glen Square. Funding has been provided via the Office on Aging to provide limited meal, housekeeping, laundry and hygiene services to frail elderly residents of these communities. Residents must contact the Congregate Housing Manager to obtain eligibility and application information for these services. Residents of other communities are eligible for these services, but must transfer to Pinewood Village or Glen Square for service provision.

#### Boys and Girls Clubs

Located in Meade and Freetown Villages, the Boys & Girls Clubs offer various programs that address today's most pressing youth issues including: alcohol and drug prevention; teen pregnancy prevention; education, careers and athletics. Additionally, the Clubs offer computer labs, book clubs, homework assistance and social activities.

- Keystone Group
- Computer Lab
- Book Clubs
- Homework Assistance
- Sport League
- Social Activities

#### Early Enrichment program for Young Children

The Head-Start Program is provided in support for preparing parents and children for the school years. The program encourages parents to be active participants in

their child's life-long learning process. This program is offered at Freetown and Meade Villages. The programs services include: Goal -Oriented Curriculum; Language-Centered Programs; Gross and fine motor skills; Multi-Choice Activities; Sensory areas-Quiet and Activity; Outdoor and Indoor activity arrears; Quiet Area and Focus on self-esteem. Additional special services include nutritious menus, Field trips and transportation to and from field trips. Goal -Oriented Curriculum

- Language-Centered Programs
- Gross and fine motor skills
- Multi-Choice Activities
- Sensory areas-Quiet and Activity
- Outdoor and Indoor activity arrears
- Quiet Area
- Focus on self-esteem

Special Services

- Nutritious menus- to provide a significant portion of the children’s daily needs
- Field trips
- Transportation to and from field trips

As required by Federal Regulations, the Commission ensures that all non-exempt public housing residents perform eight (8) of community service each month. Each resident is made aware of the requirement during lease briefings. Management has set up a data base of all non-exempt residents and tracks their progress in meeting the requirement. Any resident who does not meet the requirement is given an opportunity to catch up. If the resident does not get back on schedule, the Commission reserves the right not to renew their lease.

**8. Safety and Crime Prevention**

Currently, the Housing Commission of Anne Arundel County does not have a significant crime and safety problem at any of its public housing properties. On an on-going basis, the Community Safety Department works to ensure that the properties stay safe for residents by working with the local police department on

any problems that may arise. The Community Safety Department includes the Director and two Coordinators. The Coordinators follow up on police reports to determine if lease termination is necessary.

**9. Pets**

**Purpose**

In compliance with Section 227 of Title II of the Housing and Urban-Rural Recovery Act of 1983, and with 24 CFR Parts 5, 243, 842, and 942, Final Rule, the Housing Authority will permit residents of housing projects built exclusively for occupancy by the elderly and persons with disabilities, to own and keep common household pets in their apartment. This policy sets forth the conditions and

guidelines under which pets will be permitted. This policy is to be adhered to at all times.

The purpose of the policy is to ensure that pet ownership will not be injurious to persons or property, or violate the rights of all residents to clean, quiet, and safe surroundings.

Common Household Pets are Defined as Follows:

Birds: Including canary, parakeet, finch and other species that are normally kept caged; birds of prey are not permitted.

Fish: Tanks or aquariums are not to exceed 10 gallons in capacity. Poisonous or dangerous fish are not permitted. Only one (1) tank or aquarium is permitted per apartment.

Dogs: Not to exceed fifteen (15) pounds at time of maturity. Furthermore, the resident must be able to carry his or her pet. All dogs must be neutered or spayed. Vicious breeds of dogs are prohibited. Vicious breeds will be classified according to Simon & Schuster's Guide to Dogs. Residents must verify breed with management prior to obtaining a dog.

Cats: All cats must be neutered or spayed and declawed.

Exotic pets such as snakes, monkeys, rodents, etc are not allowed.

**Registration**

Every pet must be registered with the Housing Commission's management prior to moving the pet into the unit and updated annually thereafter. Registration requires the following:

- A. A certificate signed by a licensed veterinarian, or a state or local authority empowered to inoculate animals (or designated agent of such authority), stating that the animal has received all inoculations required by the state and local law, if applicable (dogs, cats).
- B. Proof of current license, if applicable (dogs, cats).
- C. Identification tag bearing the owner's name, address, and phone number (dogs, cats.)
- D. Proof of neutering/spaying and/or declawing, if applicable (dogs, cats.)
- E. Photograph (no smaller than 3x5) of pet or aquarium.

- F. The name, address, and phone number of a responsible party that will care for the pet if the owner becomes temporarily incapacitated.
- G. Fish - size of tank or aquarium must be registered.

### **Licenses and Tags**

Every dog and cat must wear the appropriate local animal license, a valid rabies tag and a tag bearing the owner's name, address and phone number. All licenses and tags must be current.

### **Density of Pets**

Only one (1) dog or cat will be allowed per apartment. Only two (2) birds will be allowed per apartment. The HCAAC will give final approval on type and density of pets.

### **Visitors and Guests**

No visitor or guest will be allowed to bring pets on the premises at anytime. Residents will not be allowed to Pet Sit or House a Pet without fully complying with this policy.

Feeding or caring for stray animals is prohibited and will be considered keeping a pet without permission.

### **Pet Restraints**

- A. All dogs must be on a leash when not in the owner's apartment. The leash must be no longer than three (3) feet.
- B. Cats must be in a caged container or on a leash when taken out of the owner's apartment.
- C. Birds must be in a cage when inside of the resident's apartment or entering or leaving the building.

### **Liability**

Residents owning pets shall be liable for the entire amount of all damages to the Housing Authority premises caused by their pet and all cleaning, defleaing and deodorizing required because of such pet. Pet owners shall be strictly liable for the entire amount of any injury to the person or property of other residents, staff or visitors of the Housing Authority caused by their pet, and shall indemnify the Housing Authority for all costs of litigation and attorney's fees resulting from such

damage. Pet liability insurance can be obtained through most insurance agents and companies.

### **Sanitary Standards and Waste Disposal**

- A. Litter boxes must be provided for cats with use of odor-reducing chemicals.
- B. Fur-bearing pets must wear effective flea collars at all times. Should extermination become necessary, cost of such extermination will be charged to pet owner.
- C. Pet owners are responsible for immediate removal of the feces of their pet and shall be charged in instances where damages occur to Authority property due to pet or removal of pet feces by staff.
  - (i) All pet waste must be placed in a plastic bag and tied securely to reduce odor and placed in designated garbage container and/or trash compactor.
  - (ii) Residents with litter boxes must clean them regularly. Noncompliance may result in removal of the pet. The Housing Authority reserves the right to impose a mandatory twice weekly litter box cleaning depending on need. Litter box garbage shall be placed in a plastic bag and deposited outside the building in the garbage container and/or trash compactor.
- D. All apartments with pets must be kept free of pet odors and maintained in a clean and sanitary manner. Pet owner's apartments may be subject to inspections once a month.

### **General Rules**

The resident agrees to comply with the following rules imposed by the Housing Authority:

- A. No pet shall be tied up anywhere on Authority property and left unattended for any amount of time.
- B. Pet owners will be required to make arrangements for their pets in the event of vacation or hospitalization.
- C. No outside cages, fences, or houses are permitted.

### **Pet Rule Violation and Pet Removal**

- A. If it is determined on the basis of objective facts, supported by written statement, that a pet owner has violated a rule governing the pet policy, the Housing Authority shall serve a notice of pet rule violation on the pet owner. Serious or repeated violations may result in pet removal or termination of the pet owner's tenancy, or both.
- B. If a pet poses a nuisance such as excessive noise, barking, or whining which disrupts the peace of other residents, owner will remove the pet from premises upon request of management within 48 hours. Nuisance complaints regarding pets are subject to immediate inspections.
- C. If a pet owner becomes unable either through hospitalization or illness to care for the pet and the person so designated to care for the pet in the pet owner's absence refuses or is unable physically to care for the pet, the Housing Authority can officially remove the pet. The Authority accepts no responsibility for pets so removed.

### **Rule Enforcement**

Violation of these pet rules will prompt a written notice of violation. The pet owner will have seven (7) days to correct the violation or request an informal hearing at which time the Authority's Grievance Procedure will be followed.

### **Grievance**

Management and resident agree to utilize the Grievance Procedure described in the Lease Agreement to resolve any dispute between resident and management regarding a pet.

### **Damage Deposit**

There is a mandatory pet deposit in the amount of \$100.00 for a dog or cat, one-half of which must be paid at the time of the execution of the Addendum of the Dwelling Lease allowing the pet to be present. The balance of the pet deposit must be paid in monthly amounts of no less than \$25.00 per month, exclusive of the rent or other charges, until the full \$100.00 pet deposit is paid.

The pet deposit may be used by the Commission in its discretion to pay for reasonable expenses directly attributed to the presence of the dog or cat on the property, including, but not limited to, the cost of repairs and replacements to, and fumigation of, the resident's dwelling unit, as well as damage to any public or common areas caused by the pet. In the event that the pet deposit or any part of it

is used by the HCAAC to pay for such reasonable expenses, the HCAAC will notify the resident and the resident will be required to replenish the initial deposit by monthly payments in accordance with the preceding paragraph.

The HCAAC shall refund the unused portion of the pet deposit to the resident within thirty days after the resident has moved from the property or no longer owns or keeps a pet in the dwelling unit.

### **Monthly Fee**

A monthly fee of \$15.00 will be assessed to each family approved for pet ownership in the family developments. This monthly fee **will not** apply to residents of elderly and disabled communities.

### **Exceptions**

This policy does not apply to animals that are used to assist persons with disabilities. This exclusion applies to animals that reside in the development, as well as animals used to assist persons with disabilities that visit the development. Pets used for the purpose of aiding residents with disabilities must have appropriate certification. The Authority shall maintain a list of agencies that provide and/or train animals to give assistance to individuals with disabilities.

## **10. Civil Rights**

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

## **11. Fiscal Audit**

The Fiscal Audit for the Years ended June 30, 2008 and 2009 is attached to the Agency Plan as attachment md018i01. The Fiscal Audit for the Year ended June 30, 2010 is in the process of being completed.

## **12. Asset Management**

The Housing Commission's seven (7) public housing properties have been grouped into five (5) Asset Management Projects (AMPs). The AMPs were determined using various factors including proximity, number of units, etc. Each AMP operates as though it is a separate entity with on-site management and maintenance. Each AMP has its own budget which is monitored very closely.

Management will periodically assess all properties to determine how to keep operating costs down and extend the property life by addressing capital improvement needs. Also, as some properties begin to reach the end of their useful life, management will need to determine what can be done to help keep the properties affordable for low-income residents.

### **13. Violence Against Women Act**

The Housing Commission of Anne Arundel County continues to comply with all requirements of the Violence Against Women Act (VAWA). An admissions preference for victims of domestic violence has been implemented in both programs. This preference means that a person who has been a victim of domestic violence will be placed ahead of other applicants on the wait list who do not have a preference.

The Housing Commission notifies all applicants of the Violence Against Women Act during the application process. Information regarding the Act is also issued to each applicant during the application process.

### **7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-Based Vouchers**

#### **(a) Hope VI or Mixed Finance Modernization or Development**

Management does not plan to apply for a Hope VI Grant in the upcoming Fiscal Year.

#### **(b) Demolition and/or Disposition**

Management may plan to file a demolition or disposition application in the upcoming Fiscal Year for Burwood Gardens.

#### **(c) Conversion of Public Housing**

Management has adopted a goal to convert public housing into tenant-based assistance when feasible.

**(d) Homeownership**

**Public Housing**

Management does not plan to sell any public housing units as part of a homeownership program in the upcoming Fiscal year.

**Section 8 Tenant Based Assistance**

Management does not plan to add any additional homeownership programs above what already exists. The Agency will continue to counsel participants about the current homeownership programs.

**(e) Project-Based Vouchers**

The Housing Commission plans to continue the administration of 71 Project Based Vouchers at the Wiley H. Bates housing complex and intends to commit 16 Project Based Vouchers at Admiral Oaks and 85 Project Based Vouchers at Glenview Gardens. This will help the rents to stay affordable for low income families.

**8.0 Capital Improvements**

**8.1 Capital Fund Annual Statement/Performance and Evaluation Report**

See attachments:

- md0018b01 – FY2011 CFP Annual Statement
- md018d01 – FY2010 CFP Performance and Evaluation Report
- md018e01 – FY2009 ARRA Competitive Grant Performance and Evaluation Report
- md018f01 – FY2009 ARRA Formula Grant Performance and Evaluation Report
- md018g01 – FY2009 CFP Performance and Evaluation Report
- md018h01 – FY2007 CFP Performance and Evaluation Report

**8.2 Capital Fund Program Five-Year Plan**

See attachment:

- md018c01 – FY2011-2015 CFP Five-Year Plan

### 8.3 Capital Fund Financing Program (CFFP)

The Housing Commission has used the CFFP in the past to expedite capital improvements. Currently, the Commission has approximately 33% of its annual Capital Fund committed to repaying the initial CFFP. Management would like to keep its options open to possibly using the CFFP again.

## 9.0 Housing Needs

### Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the “Overall” Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact.” Use N/A to indicate that no information is available upon which the PHA can make this assessment.

<b>Housing Needs of Families in the Jurisdiction by Family Type</b>							
Family Type	Overall	Afford- -ability	Supply	Quality	Access -ibility	Size	Loca- tion
Income <= 30% of AMI	4,292	5	5	5	3	4	4
Income >30% but <=50% of AMI	3,790	4	4	4	3	3	3
Income >50% but <80% of AMI	4,263	3	3	3	3	2	3
Elderly	2,193	3	3	3	4	2	3
Families with Disabilities	2,378	3	4	4	5	4	4
White	8,893	3	3	3	3	3	3
Black	3,809	3	3	3	3	3	3
Hispanic	695	3	3	3	3	3	3
Native American	40	3	3	3	3	3	3
Asian	635	3	3	3	3	3	3

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s  
Indicate year:
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data  
Indicate year:
- Other housing market study  
Indicate year:
- Other sources: (list and indicate year of information)

## 9.1 Strategy for Addressing Housing Needs

### Strategies

**Need: Shortage of affordable housing for all eligible populations**

**Strategy 1: Maximize the number of affordable units available to the PHA within its current resources by:**

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
  
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration

**Strategy 2: Increase the number of affordable housing units by:**

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

- Maintain housing that is designated for elderly occupants.

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Affirmatively market to local non-profit agencies that assist families with disabilities

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

- The Housing Commission seeks to do more effective outreach to Hispanic/Latino and Korean families.
- The Housing Commission will seek to identify additional underserved populations.

**Strategy 2: Conduct activities to affirmatively further fair housing**

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units

**Reasons for Selecting Strategies**

- Funding constraints
- Staffing constraints
- Influence of the housing market on PHA programs

**10.0 Additional Information**

**(a) Progress in Meeting Goals and Objectives**

**Goal: Expand the supply of assisted housing**

**Objectives:**

Apply for additional rental vouchers:

**Progress:** Due to the lack of availability of additional vouchers from HUD, the Housing Commission did not apply for additional rental vouchers.

Leverage private or other public funds to create additional housing opportunities:

**Progress:** Due to local economic conditions, the Housing Commission has been unable to move forward with this.

Acquire or build units or developments

**Progress:** The Housing Commission is continually searching the local area to determine if there are any opportunities available to purchase existing properties.

Explore additional partnerships for the development of housing for working families, i.e., School Board, County, etc.

**Progress:** The Housing Commission continues to explore partnerships that would be beneficial to both the Commission and working families.

Purchase deteriorating properties in need of rehabilitation and bring them up to current living standards.

**Progress:** On an on-going basis, the Housing Commission purchases distressed properties and renovates them to bring them up to current living standards.

**Goal:** Improve the quality of assisted housing

Objectives:

Increase customer satisfaction:

**Progress:** A formal Resident Assessment Survey was not completed by HUD this year. Staff continues to administer an in-house survey to address resident concerns on an on-going basis in an effort to keep resident satisfaction at a high level.

Renovate or modernize public housing units: Continue to promote curb appeal at all developments; housing stock should continue to be perceived as private housing stock that blends into and remains a valuable asset to the community.

**Progress:** The Capital Fund Program is used on an on-going basis to renovate the public housing portfolio. This Plan includes Performance Reports for the Capital Funds received in 2007, 2009, and 2010 and ARRA funds in 2009. Also, a Five-Year Plan for 2011 – 2015 is included. Please refer to Section 8.0 for location.

Demolish or dispose of obsolete public housing: Burwood Gardens

**Progress:** The Housing Commission continues to assess the opportunity to redevelop Burwood Gardens.

Maintain PHAS and SEMAP scores.

**Progress:** The PHAS score for the FYE 6/30/2009 was 86 which puts the HCAAC in the Standard Performer category. With a score of 103, HCAAC maintained High Performer status in the Housing Choice Voucher Programs for FYE 6/30/2010.

**Goal: Increase assisted housing choices**

Objectives:

Conduct outreach efforts to potential voucher landlords

**Progress:** The Housing Commission's website offers information to local landlords who might be interested in renting to participant of the Housing Voucher Program.

Locate new/alternative funding sources and continue development of the partnership with secondary lending partner on homeownership initiatives.

**Progress:** The Housing Commission has partnered with local funding providers to offer homeownership guidance and assistance.

**Goal: Provide an improved living environment**

Objectives:

Continue partnerships with current service providers and potential expansion as new housing alternatives are developed, i.e. working family services such as daycare, training, education, after school care, etc.

**Progress:** The Housing Commission continues to work with local service providers to offer services to program participants.

Provide expanded services and facilities for the disabled.

**Progress:** The Housing Commission has not found any opportunities to pursue this objective.

**Goal: Promote self-sufficiency and asset development of assisted households**

Objectives:

Provide or attract supportive services to increase independence for the elderly or families with disabilities.

**Progress:** In 2009, the Housing Commission partnered with local mental health organizations to open a clinic at Burwood Gardens. It is anticipated that the clinics services will remain throughout this plan period.

**Goal: Ensure equal opportunity and affirmatively further fair housing**

Objectives:

Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:

Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:

Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:

**Progress:** The Housing Commission continues to apply Federal Regulations concerning admissions and occupancy in a consistent manner.

**Other PHA Goals and Objectives: (list below)**

- Use existing equity in current public housing properties to develop new affordable housing opportunities for low income residents of Anne Arundel County.

**Progress:** It is anticipated that the redevelopment of Burwood Gardens will transition into a planning phase during FY2011.

- As feasible opportunities arise, attempt to convert portion of tenant-based vouchers into project-based vouchers.

**Progress:** None

- Redevelop existing properties to better meet the needs of the current population.

**Progress:** It is anticipated that the redevelopment of Burwood Gardens will transition into a planning phase during FY2011.

- Analyze staff needs for training and develop schedule as needed.

**Progress:** On-going.

- Continue to explore additional areas to decrease operating cost by increasing efficiencies through contracting certain tasks and functions.

**Progress:** While decreasing operating cost is always a focus, no tasks were deemed more cost effective to contract out. This item is evaluated on an on-going basis.

- Diversify revenue stream by performing management and maintenance functions for private housing, i.e., condominium management.

**Progress:** None

- Continue to educate stakeholders and the general public that the Housing Commission of Anne Arundel County does more than just provide public housing to low-income families.

**Progress:** As appropriate, the Executive Director/CEO and staff attend governmental and civic meetings to provide information concerning the operations of the Commission.

**(b) Significant Amendment and Substantial Deviation/Modification**

**Substantial Deviation from the 5-year Plan:**

A “Substantial Deviation” from the 5-Year Plan is an overall change in the direction of the Authority pertaining to the Authority’s Goals and Objectives. This includes changing the Authority’s Goals and Objectives.

**Significant Amendment or Modification to the Annual Plan:**

A “Significant Amendment or Modification” to the Annual Plan is a change in a policy or policies pertaining to the operation of the Authority. This includes the following:

- Changes to rent or admissions policies or organization of the waiting list.
- Additions of non-emergency work items in excess of 10% of total Capital Fund Program budget(items not included in the current Annual Statement or 5-Year Action Plan) or change in use of replacement reserve funds under the Capital Fund.
- Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities.

**(c) Memorandum of Agreement**

At this time, the Housing Commission of Anne Arundel County does not have a Memorandum of Agreement (MOA) with the U. S. Department of Housing and Urban Development.

**(d) Resident /Board Comments**

Peter Ponne – Do you see the Hispanic population growing in the area?  
Richard Ay – Is this a requirement to prevent illegal immigrants?  
Richard Ay – Do we assume liability for falsification from applicants?  
William Utz – What is the definition of family? (read aloud)  
William Utz – What is the reason for such a liberal definition?  
Gerald Benoit – Why do you screen if a management company is owed?  
Peter Ponne – Is there more Project Based Vouchers in the city or county?  
Gerald Benoit – Please make sure the Administrative Plan states that preference is given to Project Based Voucher tenants who wish to move, they automatically get a Tenant Based Voucher.

**(e) Challenged Elements**

No element of the FY2011 Annual Update to the FY2010-FY2014 Five-Year Agency Plan has been challenged.

(f) **Changes to the ACOP and Administrative Plan**

**ACOP Changes**

1. Definition of Family:

**FAMILY**

Family includes but is not limited to:

- (1) A family with or without children (the temporary absence of a child from the home due to placement in foster care shall not be considered in determining family composition and family size);
- (2) An elderly family;
- (3) A near-elderly family;
- (4) A disabled family;
- (5) A displaced family;
- (6) The remaining member of a tenant family; and
- (7) A single person who is not an elderly or displaced person, or a person with disabilities, or the remaining member of a tenant family.

**Elderly family** - a family whose head, spouse, or sole member is a person who is at least 62 years of age. It may include two or more persons who are at least 62 years of age living together, or one or more persons who are at least 62 years of age living with one or more live-in aides.

**Near-elderly family** - a family whose head, spouse, or sole member is a person who is at least 50 years of age but below the age of 62; or two or more persons, who are at least 50 years of age but below the age of 62, living together; or one or more persons who are at least 50 years of age but below the age of 62 living with one or more live-in aides.

**Disabled family** - a family whose head, spouse, or sole member is a person with disabilities. It may include two or more persons with disabilities living together, or one or more persons with disabilities living with one or more live-in aides.

**Person with disabilities:**

- (1) Means a person who:
  - (i) Has a disability, as defined in 42 U.S.C. 423;
  - (ii) Is determined, pursuant to HUD regulations, to have a physical, mental, or emotional impairment that:
    - (A) Is expected to be of long-continued and indefinite duration;

- (B) Substantially impedes his or her ability to live independently, and
- (C) Is of such a nature that the ability to live independently could be improved by more suitable housing conditions; or
- (iii) Has a developmental disability as defined in 42 U.S.C. 6001.
- (2) Does not exclude persons who have the disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome;
- (3) For purposes of qualifying for low-income housing, does not include a person whose disability is based solely on any drug or alcohol dependence; and
- (4) Means "individual with handicaps", as defined in Sec. 8.3 of this title, for purposes of reasonable accommodation and program accessibility for persons with disabilities.

**Displaced family** - a family in which each member, or whose sole member, is a person displaced by governmental action, or a person whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief laws.

**Live-in aide** - a person who resides with one or more elderly persons, or near-elderly persons, or persons with disabilities, and who:

- (1) Is determined to be essential to the care and well-being of the persons;
- (2) Is not obligated for the support of the persons; and
- (3) Would not be living in the unit except to provide the necessary supportive services.

Additions to the household will only be permitted if they meet the criteria listed above, and at the request of the head of household. Additions to the family must be as a result of birth, marriage custody, adoption, or economic necessity. These situations must be verified prior to addition to the family.

If the addition to the family is a minor, then he/she must be placed in the household through birth, adoption, court order or proof of legal custody.

2. Banning Procedures and Rescission of Banning Order revised 10/16/09, summary to include;
  - Sexual Predators are ineligible for rescission
  - Change Banning log to Banned Persons List
  - Ability for persons to review the list
  - Update language in letter
  - Violations during 5 year period could result in denial of rescission

- Included the Director of Community Safety would review requests and sign letters
- Provisions that must be obeyed if rescission is granted
- If future violations occur banning will occur for an another five (5) years and may result in indefinite banning status
- Modification of Banned Status without application added

### 3. Determination of Eligibility

- Applicants owing debts or outstanding payments to a utility company or Property Management company will be notified in writing of the amount owed and will be given thirty (30) days to pay the amount in full. If the amount is not paid in full, the pre-application will be withdrawn from the waiting list. HCAAC reserves the right to grant an extension to any applicant that provides proof that the debt is being paid in full.
  - If an applicant is determined to be eligible, said applicant is notified in writing that he/she has been placed on the waiting list. If an applicant is initially determined to be ineligible because of income or family composition, said applicant is notified in writing and will not be added to the waiting list.
  - Applicants with an outstanding warrant identified on the criminal background investigation will be given thirty (30) days to properly adjudicate their case. HCAAC reserves the right to grant an extension to any applicant that provides proof that the case is being adjudicated.
4. If an applicant refuses a unit offer for anything other than the approved reasons then the applicant will be removed from the waitlist.
5. HCAAC reviews the waitlist every six (6) months in order to determine the interest/need of the applicant. The purge process identifies those applicants that have not made any updates or inquires within a six (6) month period by mailing a postcard with a postage-paid return indicating interest still remains.. The postcard is mailed to the last known address on file in addition to the emergency contact if given by applicant. If the return card is not received by HCAAC then the applicant is removed from the waitlist. If the postcard is received by HCAAC indicating by the US Postal Service that it is undeliverable then the applicant will be removed from the waitlist.

## **Administrative Plan Changes**

### 1. Section C – Selection of Tenants:

Or those who are in or have completed educational or training programs, including current enrollment in an accredited vocational school; a matriculating student in college, designed to prepare people for the job market.

**2. Section IV – Income Verifications and Payment Calculations:**

**Part H Methods of Verifying Necessary Information:**

If irrefutable evidence exists to prove that the awarded amount is not being dispersed, or no benefits at all, to the family, the average period benefits will be used.

**3. Section IV – Annual Activities:**

**Part B Interim Adjustments of Rent**

Families may request that an interim be performed when a change in income or family composition has occurred that would result in an increase to the tenant rent portion.

**4. Section III Occupancy Guidelines: Insert prior to Part A:**

Children who have reached the age of three (3) years shall be given a separate bedroom from that single parent.

**5. Determination of Eligibility:**

- Applicants owing debts or outstanding payments to a utility company or Property Management company will be notified in writing of the amount owed and will be given thirty (30) days to pay the amount in full. If the amount is not paid in full, the pre-application will be withdrawn from the waiting list. HCAAC reserves the right to grant an extension to any applicant that provides proof that the debt is being paid in full.
  
- Applicants with an outstanding warrant identified on the criminal background investigation will be given thirty (30) days to properly adjudicate their case. HCAAC reserves the right to grant an extension to any applicant that provides proof that the case is being adjudicated.

**6. Definition of family:**

**FAMILY**

Family includes but is not limited to:

- (1) A family with or without children (the temporary absence of a child from the home due to placement in foster care shall not be considered in determining family composition and family size);

- (2) An elderly family;
- (3) A near-elderly family;
- (4) A disabled family;
- (5) A displaced family;
- (6) The remaining member of a tenant family; and
- (7) A single person who is not an elderly or displaced person, or a person with disabilities, or the remaining member of a tenant family.

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**Near-elderly family** - a family whose head, spouse, or sole member is a person who is at least 50 years of age but below the age of 62; or two or more persons, who are at least 50 years of age but below the age of 62, living together; or one or more persons who are at least 50 years of age but below the age of 62 living with one or more live-in aides.

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**Person with disabilities:**

- (1) Means a person who:
  - (i) Has a disability, as defined in 42 U.S.C. 423;
  - (ii) Is determined, pursuant to HUD regulations, to have a physical, mental, or emotional impairment that:
    - (A) Is expected to be of long-continued and indefinite duration;
    - (B) Substantially impedes his or her ability to live independently, and
    - (C) Is of such a nature that the ability to live independently could be improved by more suitable housing conditions; or
  - (iii) Has a developmental disability as defined in 42 U.S.C. 6001.
- (2) Does not exclude persons who have the disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome;
- (3) For purposes of qualifying for low-income housing, does not include a person whose disability is based solely on any drug or alcohol dependence; and
- (4) Means "individual with handicaps", as defined in Sec. 8.3 of this title, for purposes of reasonable accommodation and program accessibility for persons with disabilities.

**Displaced family** - a family in which each member, or whose sole member, is a person displaced by governmental action, or a person whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief laws.

**Live-in aide** - a person who resides with one or more elderly persons, or near-elderly persons, or persons with disabilities, and who:

- (1) Is determined to be essential to the care and well-being of the persons;
- (2) Is not obligated for the support of the persons; and
- (3) Would not be living in the unit except to provide the necessary supportive services.

All family members who will be assisted through the Housing Choice Voucher Program must be listed and verified as household member at the time of acceptance on the Program. Additions to the household will only be permitted if they meet the criteria listed above, and at the request of the head of household. Additions to the family must be as a result of birth, marriage custody, adoption, or economic necessity. These situations must be verified prior to addition to the family.

If the addition to the family is a minor, then he/she must be placed in the household through birth, adoption, court order or proof of legal custody.

7. The payment standards will be set in accordance with federal regulation a levels between 90 -110% of the Fair Market Rent. The factors in determining the standards will largely be affected by market conditions and trends. The Housing Commission reserves the right to set standards by census tract, if applicable and warranted, to encourage deconcentration and enhanced choice.
8. The Housing Commission currently has Project Based Voucher contracts at three locations, Wiley H. Bates (71), Admiral Oaks (16), and Glenview Gardens (85). Details regarding the implementation of project based vouchers are outlined in an addendum attached to this plan.
9. Family Self-Sufficiency Action Plan included.

Part I: Summary		PHA Name: Housing Commission of Anne Arundel County		Grant Type and Number Capital Fund Program Grant No: MD06P01850111 Replacement Housing Factor		FFY of Grant: 2011	
		Grant No: Date of CFFP:		Replacement Housing Factor		FFY of Grant Approval: 2011	
Type of Grant:		Type of Grant:		Type of Grant:		Type of Grant:	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Revised Annual Statement (revision no: ) <input type="checkbox"/> Final Performance and Evaluation Report		Total Actual Cost <sup>1</sup>	
Line	Summary by Development Account	Original	Revised <sup>2</sup>	Obligated	Expended		
1	Total non-CFP Funds						
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	\$153,206.00					
3	1408 Management Improvements						
4	1410 Administration (may not exceed 10% of line 21)	\$93,000.00					
5	1411 Audit						
6	1415 Liquidated Damages						
7	1430 Fees and Costs	\$35,000.00					
8	1440 Site Acquisition						
9	1450 Site Improvement	\$309,000.00					
10	1460 Dwelling Structures	\$400,000.00					
11	1465.1 Dwelling Equipment - Nonexpendable						
12	1470 Nondwelling Structures	\$25,000.00					
13	1475 Nondwelling Equipment						
14	1485 Demolition						
15	1492 Moving to Work Demonstration						
16	1495.1 Relocation Costs						
17	1499 Development Activities <sup>4</sup>						
18a	1501 Collateralization or Debt Service paid by the PHA						
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment	\$470,131.00					
19	1502 Contingency (may not exceed 8% of line 20)						
20	Amount of Annual Grant: (sum of line 2- 19)	\$1,485,337.00					
21	Amount of Line 20 Related to LBP Activities						
22	Amount of Line 20 Related to Section 504 Activities	\$25,000.00					
23	Amount of Line 20 Related to Security - Soft Costs						
24	Amount of Line 20 Related to Security - Hard Costs						
25	Amount of Line 20 Related to Energy Conservation Measures						

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>		<b>Grant Type and Number</b> Capital Fund Program Grant No: MD06P01850111 Replacement Housing Factor	<b>FFY of Grant:</b> 2011
<b>PHA Name:</b> Housing Commission of Anne Arundel County		<b>Grant No:</b> MD06P01850111	<b>FFY of Grant Approval:</b> 2011
<b>Date of CFFP:</b>			
<b>Type of Grant</b>			
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Revised Annual Statement (revision no: )	
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Final Performance and Evaluation Report	
<b>Summary by Development Account</b>		<b>Total Actual Cost<sup>1</sup></b>	
<b>Line</b>	<b>Total Estimated Cost</b>	<b>Revised<sup>2</sup></b>	<b>Expended</b>
	<b>Original</b>		
<b>Signature of Executive Director</b> 		<b>Signature of Public Housing Director</b>	
<b>Date</b> 3/24/11		<b>Date</b>	

<sup>1</sup> To be completed for the Performance and Evaluation Report  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

<b>Part II: Supporting Pages</b>		<b>Grant Type and Number</b> Capital Fund Program Grant No: MD06P01850111 CFFP (Yes/No): N Replacement Housing Factor Grant No:		<b>Federal FY of Grant: 2011</b>				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
	<b>Operations</b>							
PHA-Wide	Operating Fund	1406	LS	\$153,206.00				
	<b>Subtotal 1406</b>			<b>\$153,206.00</b>				
	<b>Administration</b>							
PHA-Wide	Modernization Coordinator (salary and benefits)	1410	LS	\$93,000.00				
	<b>Subtotal 1410</b>			<b>\$93,000.00</b>				
	<b>Fees and Costs</b>							
PHA-Wide	A and E Fees related to CFP	1430	LS	\$35,000.00				
	<b>Subtotal 1430</b>			<b>\$35,000.00</b>				
	<b>Site Improvements</b>							
PHA-Wide	Hazard/Risk Issues	1450	LS	\$25,000.00				
MD18-2 Meade Village	Paint siding and clean brick	1450	LS	\$284,000.00				
	<b>Subtotal 1450</b>			<b>\$309,000.00</b>				

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part II: Supporting Pages</b>		<b>Grant Type and Number</b>		<b>Federal FY of Grant: 2011</b>		
<b>PHA Name: Housing Commission of Anne Arundel County</b>		<b>Capital Fund Program Grant No: MD06P01850111 CFFP (Yes/No): N</b>				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Status of Work
				Original	Revised <sup>1</sup>	
				Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
	<b><u>Dwelling Structures</u></b>					
PHA-Wide	Interior painting of occupied units	1460	30 units	\$50,000.00		
PHA-Wide	Replace carpet in vacant units	1460	40 units	\$50,000.00		
MD18-4 Freetown Village	Replace roofs (Phase 1)	1460	60 units	\$300,000.00		
	<b>Subtotal 1460</b>			<b>\$400,000.00</b>		
	<b><u>Non-Dwelling Structures</u></b>					
PHA-Wide	Equipment replacement	1470	LS	\$25,000.00		
	<b>Subtotal 1470</b>			<b>\$25,000.00</b>		
	<b><u>Debt Service</u></b>					
PHA-Wide	Repayment of Bond	1501	LS	\$470,131.00		
	<b>Subtotal 1501</b>			<b>\$470,131.00</b>		
	<b>CFP Total</b>			<b>\$1,485,337.00</b>		

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report



**Capital Fund Program—Five-Year Action Plan**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011

**Part I: Summary**

PHA Name/Number: Anne Arundel, MD/MD018		Locality (Glen Burnie/Anne Arundel Co., Maryland)			<input checked="" type="checkbox"/> Original 5-Year Plan	<input type="checkbox"/> Revision No:
Development Number and Name	Work Statement for Year 1 FFY 2011	Work Statement for Year 2 FFY 2012	Work Statement for Year 3 FFY 2013	Work Statement for Year 4 FFY 2014	Work Statement for Year 5 FFY 2015	
A.	Physical Improvements Subtotal	\$710,000.00	\$710,000.00	\$710,000.00	\$710,000.00	\$700,000.00
B.	Management Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C.	PHA-Wide Non-dwelling Structures and Equipment	\$25,000.00	\$21,860.00	\$21,860.00	\$21,000.00	\$21,000.00
D.	Administration	\$96,755.00	\$101,755.00	\$101,755.00	\$106,999.00	\$112,287.00
E.	Other	\$30,000.00	\$25,000.00	\$25,000.00	\$21,000.00	\$21,000.00
F.	Operations	\$154,382.00	\$154,000.00	\$154,000.00	\$154,000.00	\$160,000.00
G.	Demolition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
H.	Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I.	Capital Fund Financing – Debt Service	\$469,200.00	\$472,722.00	\$472,722.00	\$472,338.00	\$471,050.00
J.	Total CFP Funds	\$1,485,337.00	\$1,485,337.00	\$1,485,337.00	\$1,485,337.00	\$1,485,337.00
K.	Total Non-CFP Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
L.	Grand Total	\$1,485,337.00	\$1,485,337.00	\$1,485,337.00	\$1,485,337.00	\$1,485,337.00

**Note:** All line items may vary depending on the actual funding awarded for each fiscal year.



**Capital Fund Program—Five-Year Action Plan**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011

**Part II: Supporting Pages – Physical Needs Work Statement(s)**

Work Statement for Year 1 FFY 2011	Work Statement for Year 2 FFY 2012			Work Statement for Year 3 FFY 2013		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
	<u>Operations/PHA-Wide</u> Operating Fund	LS	\$154,382.00	<u>Operations/PHA-Wide</u> Operating Fund	LS	\$154,000.00
	Subtotal 1406		\$154,382.00	Subtotal 1406		\$154,000.00
	<u>Administration/PHA-Wide</u> Modernization Coordinator salary and benefits	LS	\$96,755.00	<u>Administration/PHA-Wide</u> Modernization Coordinator salary and benefits	LS	\$101,755.00
	Subtotal 1410		\$96,755.00	Subtotal 1410		\$101,755.00
	<u>Fees and Costs/PHA-Wide</u> A and E Fees related to the CFP	LS	\$30,000.00	<u>Fees and Costs/PHA-Wide</u> A and E Fees related to the CFP	LS	\$25,000.00
	Subtotal 1430		\$30,000.00	Subtotal 1430		\$25,000.00
	<u>Site Improvements</u> Hazard/risk issues/PHA-Wide	LS	\$25,000.00	<u>Site Improvements</u> Hazard/risk issues/PHA-Wide	LS	\$25,000.00
	Subtotal 1450		\$25,000.00	Subtotal 1450		\$25,000.00
	Subtotal of Estimated Cost		See next page	Subtotal of Estimated Cost		See next page

Note: All line items may vary depending on the actual funding awarded for each fiscal year.



**Capital Fund Program—Five-Year Action Plan**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011

Part II: Supporting Pages – Physical Needs Work Statement(s)		Work Statement for Year 4 FFY 2014		Work Statement for Year 5 FFY 2015		
Work Statement for Year 1 FFY 2011	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
	<b>Operations/PHA-Wide</b> Operating Fund	LS	\$154,000.00	<b>Operations/PHA-Wide</b> Operating Fund	LS	\$160,000.00
	Subtotal 1406		\$154,000.00	Subtotal 1406		\$160,000.00
	<b>Administration/PHA-Wide</b> Modernization Coordinator salary and benefits	LS	\$106,999.00	<b>Administration/PHA-Wide</b> Modernization Coordinator salary and benefits	LS	\$112,287.00
	Subtotal 1410		\$106,999.00	Subtotal 1410		\$112,287.00
	<b>Fees and Costs/PHA-Wide</b> A and E Fees related to the CFP	LS	\$21,000.00	<b>Fees and Costs/PHA-Wide</b> A and E Fees related to the CFP	LS	\$21,000.00
	Subtotal 1430		\$21,000.00	Subtotal 1430		\$21,000.00
	<b>Site Improvements</b> Hazard/risk issues/PHA-Wide	LS	\$25,000.00	<b>Site Improvements</b> Hazard/risk issues/PHA-Wide	LS	\$25,000.00
	Subtotal 1450		\$25,000.00	Subtotal 1450		\$25,000.00
	Subtotal of Estimated Cost		See next page	Subtotal of Estimated Cost		See next page

Note: All line items may vary depending on the actual funding awarded for each fiscal year.



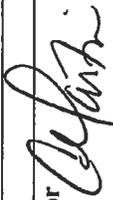
Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part I: Summary		PHA Name: Housing Commission of Anne Arundel County	Grant Type and Number Capital Fund Program Grant No: MD06P01850110 Replacement Housing Factor	FFY of Grant: 2010	
		Grant No: Date of CFFP:		FFY of Grant Approval: 2010	
Type of Grant					
<input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/10		<input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: ) <input type="checkbox"/> Final Performance and Evaluation Report		Total Actual Cost <sup>1</sup>	
Line	Summary by Development Account	Original	Revised <sup>2</sup>	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	\$155,892.00	\$146,563.82	\$146,563.82	\$13,679.26
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$135,000.00	\$75,000.00	\$75,000.00	\$0.00
8	1440 Site Acquisition				
9	1450 Site Improvement	\$65,000.00	\$61,000.00	\$4,212.95	\$4,212.95
10	1460 Dwelling Structures	\$570,000.00	\$643,328.18	\$598,328.18	\$7,444.63
11	1465.1 Dwelling Equipment - Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities <sup>4</sup>				
18a	1501 Collateralization or Debt Service paid by the PHA				
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment	\$469,445.00	\$469,445.00	\$469,445.00	\$104,966.25
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of line 2- 19)	\$1,485,337.00	\$1,485,337.00	\$1,383,549.95	\$130,303.09
21	Amount of Line 20 Related to LBP Activities				
22	Amount of Line 20 Related to Section 504 Activities	\$25,000.00	\$25,000.00	\$0.00	\$0.00
23	Amount of Line 20 Related to Security - Soft Costs				
24	Amount of Line 20 Related to Security - Hard Costs				
25	Amount of Line 20 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>		<b>Grant Type and Number</b> Capital Fund Program Grant No: MD06P01850110 Replacement Housing Factor		<b>FFY of Grant:</b> 2010
PHA Name: Housing Commission of Anne Arundel County		Grant No: Date of CFFP: _____		<b>FFY of Grant Approval:</b> 2010
Type of Grant <input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/10		<input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: ) <input type="checkbox"/> Final Performance and Evaluation Report		
Summary by Development Account		Total Estimated Cost		Total Actual Cost <sup>1</sup>
Line		Original	Revised <sup>2</sup>	Obligated
				Expended
Signature of Executive Director		Signature of Public Housing Director		Date
				3/21/11

<sup>1</sup> To be completed for the Performance and Evaluation Report  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part II: Supporting Pages		Federal FY of Grant: 2010				
PHA Name: Housing Commission of Anne Arundel County		Grant Type and Number Capital Fund Program Grant No: MD06P01850110 CFFP (Yes/No): N				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Total Estimated Cost		Status of Work	
			Quantity	Revised <sup>1</sup>		
Replacement Housing Factor Grant No:		Total Actual Cost				
		Development Account No.	Original	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
	<b>Operations</b>					
PHA-Wide	Operating Fund	1406	\$155,892.00	\$146,563.82	\$13,379.26	
	<b>Subtotal 1406</b>		<b>\$155,892.00</b>	<b>\$146,563.82</b>	<b>\$13,379.26</b>	
	<b>Administration</b>					
PHA-Wide	Modernization Coordinator (salary and benefits)	1410	\$90,000.00	\$90,000.00	\$0.00	
	<b>Subtotal 1410</b>		<b>\$90,000.00</b>	<b>\$90,000.00</b>	<b>\$0.00</b>	
	<b>Fees and Costs</b>					
PHA-Wide	A and E Fees related to CFP	1430	\$135,000.00	\$75,000.00	\$0.00	
	<b>Subtotal 1430</b>		<b>\$135,000.00</b>	<b>\$75,000.00</b>	<b>\$0.00</b>	
	<b>Site Improvements</b>					
PHA-Wide	Hazard/Risk Issues	1450	\$50,000.00	\$46,000.00	\$4,212.95	
MD18-4 Freetown Village	General landscaping	1450	\$15,000.00	\$15,000.00	\$0.00	
	<b>Subtotal 1450</b>		<b>\$65,000.00</b>	<b>\$61,000.00</b>	<b>\$4,212.95</b>	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part II: Supporting Pages		Federal FY of Grant: 2010						
PHA Name: Housing Commission of Anne Arundel County		Grant Type and Number Capital Fund Program Grant No: MD06P01850110 CFFP (Yes/No): N						
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
	<b>Dwelling Structures</b>							
PHA-Wide	Interior painting of occupied units	1460	30 units	\$50,000.00	\$40,000.00	\$40,000.00	\$7,444.63	
PHA-Wide	Replace carpet in vacant units	1460	40 units	\$50,000.00	\$45,000.00	\$0.00	\$0.00	
MD18-2 Meade Village	Renovate kitchens and baths	1460		\$0.00	\$88,328.18	\$88,328.18	\$0.00	
MD18-6 Glen Square	Renovate elevators	1460	LS	\$470,000.00	\$470,000.00	\$470,000.00	\$0.00	
	<b>Subtotal 1460</b>			<b>\$570,000.00</b>	<b>\$643,328.18</b>	<b>\$598,328.18</b>	<b>\$7,444.63</b>	
	<b>Debt Service</b>							
PHA-Wide	Repayment of Bond	1501	LS	\$469,445.00	\$469,445.00	\$469,445.00	\$104,966.25	
	<b>Subtotal 1501</b>			<b>\$469,445.00</b>	<b>\$469,445.00</b>	<b>\$469,445.00</b>	<b>\$104,966.25</b>	
	<b>CFP Total</b>			<b>\$1,485,337.00</b>	<b>\$1,485,337.00</b>	<b>\$1,383,549.95</b>	<b>\$130,303.09</b>	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report



Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part I: Summary		PHA Name: Housing Commission of Anne Arundel County	Grant Type and Number Capital Fund Program Grant No: MD01800010309R Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2009 FFY of Grant Approval: 2009
Type of Grant		<input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1) <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/10 <input type="checkbox"/> Final Performance and Evaluation Report		
Line	Summary by Development Account	Total Estimated Cost	Revised <sup>2</sup>	Total Actual Cost <sup>1</sup>
		Original	Obligated	Expended
1	Total non-CFP Funds			
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>			
3	1408 Management Improvements			
4	1410 Administration (may not exceed 10% of line 21)			
5	1411 Audit			
6	1415 Liquidated Damages			
7	1430 Fees and Costs	\$99,422.73	\$116,078.00	\$100,974.07
8	1440 Site Acquisition			
9	1450 Site Improvement			
10	1460 Dwelling Structures			
11	1465.1 Dwelling Equipment - Nonexpendable	\$1,265,577.27	\$1,248,922.00	\$40,500.00
12	1470 Nondwelling Structures			
13	1475 Nondwelling Equipment			
14	1485 Demolition			
15	1492 Moving to Work Demonstration			
16	1495.1 Relocation Costs			
17	1499 Development Activities <sup>4</sup>			
18a	1501 Collateralization or Debt Service paid by the PHA			
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment			
19	1502 Contingency (may not exceed 8% of line 20)			
20	Amount of Annual Grant: (sum of line 2- 19)	\$1,365,000.00	\$1,365,000.00	\$141,474.07
21	Amount of Line 20 Related to LBP Activities			
22	Amount of Line 20 Related to Section 504 Activities			
23	Amount of Line 20 Related to Security - Soft Costs			
24	Amount of Line 20 Related to Security - Hard Costs			
25	Amount of Line 20 Related to Energy Conservation Measures			







Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part I: Summary		Grant Type and Number	FFY of Grant:
PHA Name: Housing Commission of Anne Arundel County		Capital Fund Program Grant No: MD06S01850109	2009
Date of CFFP: _____		Replacement Housing Factor	FFY of Grant Approval: 2009
Type of Grant			
<input type="checkbox"/> Original Annual Statement			
<input type="checkbox"/> Reserve for Disasters/Emergencies			
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/10			
Summary by Development Account		Total Estimated Cost	Total Actual Cost <sup>1</sup>
Line		Original	Revised <sup>2</sup>
1	Total non-CFP Funds		Expended
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>		
3	1408 Management Improvements		
4	1410 Administration (may not exceed 10% of line 21)	\$189,962.00	\$171,693.18
5	1411 Audit		
6	1415 Liquidated Damages		
7	1430 Fees and Costs		
8	1440 Site Acquisition		
9	1450 Site Improvement		
10	1460 Dwelling Structures	\$1,709,660.00	\$1,727,928.82
11	1465.1 Dwelling Equipment - Nonexpendable		
12	1470 Nondwelling Structures		
13	1475 Nondwelling Equipment		
14	1485 Demolition		
15	1492 Moving to Work Demonstration		
16	1495.1 Relocation Costs		
17	1499 Development Activities <sup>4</sup>		
18a	1501 Collateralization or Debt Service paid by the PHA		
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment		
19	1502 Contingency (may not exceed 8% of line 20)		
20	Amount of Annual Grant: (sum of line 2-19)	\$1,899,622.00	\$1,899,622.00
21	Amount of Line 20 Related to LBP Activities		
22	Amount of Line 20 Related to Section 504 Activities		
23	Amount of Line 20 Related to Security - Soft Costs		
24	Amount of Line 20 Related to Security - Hard Costs		
25	Amount of Line 20 Related to Energy Conservation Measures		

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>		<b>Grant Type and Number</b> Capital Fund Program Grant No: MD06S01850109 Replacement Housing Factor	<b>FFY of Grant:</b> 2009
<b>PHA Name:</b> Housing Commission of Anne Arundel County		<b>Grant No:</b>	<b>FFY of Grant Approval:</b> 2009
<b>Date of CFFP:</b>			
<b>Type of Grant</b>		<input type="checkbox"/> Revised Annual Statement (revision no: 2) <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Final Performance and Evaluation Report	
<input type="checkbox"/> Original Annual Statement			
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/10			
<b>Summary by Development Account</b>			
<b>Line</b>	<b>Total Estimated Cost</b>	<b>Total Actual Cost<sup>1</sup></b>	<b>Expended</b>
	<b>Original</b>	<b>Revised<sup>2</sup></b>	<b>Obligated</b>
<b>Signature of Executive Director</b>	<b>Date</b>	<b>Signature of Public Housing Director</b>	<b>Date</b>
	3/21/11		

<sup>1</sup> To be completed for the Performance and Evaluation Report  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part II: Supporting Pages</b>									
<b>PHA Name:</b> Housing Commission of Anne Arundel County			<b>Grant Type and Number</b> Capital Fund Program Grant No: MD06S01850109 CFFP (Yes/No): N				<b>Federal FY of Grant:</b> 2009		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work	
				Replacement Housing Factor Grant No:	Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>		Funds Expended <sup>2</sup>
	<b>Administration</b>								
PHA-Wide	Technical salaries and expenses	1410	LS	\$189,962.00	\$171,693.18	\$171,693.18	\$171,693.18	\$171,693.18	
	<b>Subtotal 1410</b>			\$189,962.00	\$171,693.18	\$171,693.18	\$171,693.18	\$171,693.18	
	<b>Dwelling Structures</b>								
MD18-2	Replace bathrooms	1460		\$509,660.00	\$268,210.30	\$268,210.30	\$134,766.88	\$134,766.88	
Meade Village	Replace kitchens	1460		\$1,200,000.00	\$988,340.00	\$988,340.00	\$988,340.00	\$988,340.00	
MD18-3	Replace kitchens	1460		\$0.00	\$469,713.52	\$469,713.52	\$469,713.52	\$469,713.52	
Pinewood Village	Kitchen and bath flooring	1460		\$0.00	\$1,665.00	\$1,665.00	\$1,665.00	\$1,665.00	
	<b>Subtotal 1460</b>			\$1,709,660.00	\$1,727,928.82	\$1,727,928.82	\$1,727,928.82	\$1,594,485.40	
	<b>Total ARRA Grant</b>			\$1,899,622.00	\$1,899,622.00	\$1,899,622.00	\$1,899,622.00	\$1,766,178.58	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report



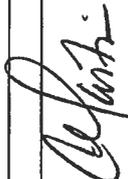
Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part I: Summary		PHA Name: Housing Commission of Anne Arundel County	Grant Type and Number Capital Fund Program Grant No: MD06P01850109 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2009	FFY of Grant Approval: 2009
Type of Grant		<input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/10			
<input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/10		<input type="checkbox"/> Revised Annual Statement (revision no: 2) <input type="checkbox"/> Final Performance and Evaluation Report		Total Actual Cost <sup>1</sup>	
Line	Summary by Development Account	Original	Revised <sup>2</sup>	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	\$163,000.00	\$82,390.00	\$82,390.00	\$82,076.55
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	\$87,073.00	\$84,265.00	\$84,265.00	\$63,856.29
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$39,004.57	\$38,649.57	\$33,148.95	\$33,148.95
8	1440 Site Acquisition				
9	1450 Site Improvement	\$50,000.00	\$50,000.37	\$50,000.37	\$50,000.37
10	1460 Dwelling Structures	\$630,193.43	\$713,966.43	\$608,551.67	\$244,510.24
11	1465.1 Dwelling Equipment - Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities <sup>4</sup>				
18a	1501 Collateralization or Debt Service paid by the PHA	\$473,061.00	\$473,060.63	\$473,060.63	\$473,060.63
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of line 2- 19)	\$1,497,332.00	\$1,497,332.00	\$1,386,416.62	\$1,001,653.03
21	Amount of Line 20 Related to LBP Activities				
22	Amount of Line 20 Related to Section 504 Activities	\$0.00	\$0.00	\$0.00	\$0.00
23	Amount of Line 20 Related to Security - Soft Costs				
24	Amount of Line 20 Related to Security - Hard Costs				
25	Amount of Line 20 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>		<b>Grant Type and Number</b> Capital Fund Program Grant No: MD06P01850109 Replacement Housing Factor		<b>FFY of Grant:</b> 2009
<b>PHA Name:</b> Housing Commission of Anne Arundel County		<b>Grant No:</b> _____ <b>Date of CFFP:</b> _____		<b>FFY of Grant Approval:</b> 2009
<b>Type of Grant</b>		<input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: 2) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/10 <input type="checkbox"/> Final Performance and Evaluation Report		
<b>Line</b>	<b>Summary by Development Account</b>	<b>Total Estimated Cost</b>	<b>Total Actual Cost<sup>1</sup></b>	
		<b>Original</b>	<b>Revised<sup>2</sup></b>	<b>Obligated</b> <b>Expended</b>
	<b>Signature of Executive Director</b> 	<b>Date</b> 3/21/11	<b>Signature of Public Housing Director</b> <b>Date</b>	

<sup>1</sup> To be completed for the Performance and Evaluation Report  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFF Grants for operations.  
<sup>4</sup> RHF funds shall be included here.





Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part II: Supporting Pages</b>		<b>Grant Type and Number</b>		<b>Federal FY of Grant: 2009</b>		
<b>PHA Name: Housing Commission of Anne Arundel County</b>		<b>Capital Fund Program Grant No: MD06P01850109 CFFP (Yes/No):</b>				
<b>Development Number Name/HA-Wide Activities</b>	<b>General Description of Major Work Categories</b>	<b>Development Account No.</b>	<b>Quantity</b>	<b>Total Estimated Cost</b>		<b>Status of Work</b>
				<b>Original</b>	<b>Revised<sup>1</sup></b>	
			<b>Replacement Housing Factor Grant No:</b>			
			<b>Funds Obligated<sup>2</sup></b>	<b>Funds Expended<sup>2</sup></b>		
	<b>Dwelling Structures (cont.)</b>					
MD18-6	Refurbish/refurnish lobby	1460	\$30,000.00	\$30,000.00	\$1,680.54	\$1,680.54
	Community Room carpet	1460	\$4,300.00	\$4,260.00	\$4,260.00	\$4,260.00
	Automatic doors - office	1460	\$3,800.00	\$3,800.00	\$0.00	\$0.00
	Front facade	1460	\$20,000.00	\$16,504.00	\$16,504.00	\$16,504.00
MD18-7	Office door replacement	1460	\$4,600.00	\$4,105.33	\$4,105.33	\$4,105.33
	Refurbish office	1460	\$5,000.00	\$3,500.00	\$0.00	\$0.00
	<b>Subtotal 1460</b>		<b>\$630,193.43</b>	<b>\$713,966.43</b>	<b>\$608,551.67</b>	<b>\$244,510.24</b>
	<b>Non-Dwelling Equipment</b>					
PHA-Wide	Maintenance vehicles	1475	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00
	<b>Subtotal 1475</b>		<b>\$55,000.00</b>	<b>\$55,000.00</b>	<b>\$55,000.00</b>	<b>\$55,000.00</b>
	<b>Debt Service</b>					
PHA-Wide	Repayment of Bond	1501	\$473,061.00	\$473,060.63	\$473,060.63	\$473,060.63
	<b>Subtotal 1501</b>		<b>\$473,061.00</b>	<b>\$473,060.63</b>	<b>\$473,060.63</b>	<b>\$473,060.63</b>
	<b>CFFP Total</b>		<b>\$1,497,332.00</b>	<b>\$1,497,332.00</b>	<b>\$1,386,412.62</b>	<b>\$1,001,653.03</b>

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report

**Part III: Implementation Schedule for Capital Fund Financing Program**

PHA Name: Housing Commission of Anne Arundel County						Federal FFY of Grant: 2009	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates <sup>1</sup>		
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date			
PHA-Wide	9/14/2011		9/14/2013				
MD18-3	9/14/2011		9/14/2013				
MD18-4	9/14/2011		9/14/2014				
MD18-5	9/14/2011		9/14/2014				
MD18-6	9/14/2011		9/14/2014				
MD18-7	9/14/2011		9/14/2014				

<sup>1</sup> Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

<b>PHA Name:</b> Housing Commission of Anne Arundel County	<b>Grant Type and Number</b> Capital Fund Program Grant No: MD06P01850107 Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b> 2007
--	--	----------------------------------

Original Annual Statement  Reserve for Disasters/ Emergencies  Revised Annual Statement (revision no: 2)  
 Performance and Evaluation Report for Period Ending: 12/31/10  Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	\$254,354.00	\$196,659.14	\$196,659.14	\$196,659.14
3	1408 Management Improvements				
4	1410 Administration	\$100,471.00	\$100,471.00	\$100,471.00	\$100,471.00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$50,000.00	\$2,547.50	\$2,547.50	\$2,547.50
8	1440 Site Acquisition				
9	1450 Site Improvement	\$25,000.00	\$55,630.00	\$55,630.00	\$55,630.00
10	1460 Dwelling Structures	\$310,388.00	\$438,814.93	\$438,814.93	\$438,814.93
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures	\$72,079.00	\$48,417.86	\$48,417.86	\$48,417.86
13	1475 Nondwelling Equipment	\$87,508.00	\$57,259.57	\$57,259.57	\$38,286.56
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service	\$472,405.00	\$472,405.00	\$472,405.00	\$472,405.00
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$1,372,205.00	\$1,372,205.00	\$1,372,205.00	\$1,353,231.99
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: Housing Commission of Anne Arundel County		Grant Type and Number Capital Fund Program Grant No: MD06P01850107 Replacement Housing Factor Grant No:			Federal FY of Grant: 2007			
Development No. Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	<b><u>Operations</u></b>							
PHA-Wide	Operating Fund	1406	LS	\$254,354.00	\$196,659.14	\$196,659.14	\$196,659.14	
	<b>Subtotal of 1406</b>			<b>\$254,354.00</b>	<b>\$196,659.14</b>	<b>\$196,659.14</b>	<b>\$196,659.14</b>	
	<b><u>Administration</u></b>							
PHA-Wide	Modernization Coordinator	1410	LS	\$100,471.00	\$100,471.00	\$100,471.00	\$100,471.00	
	<b>Subtotal 1410</b>			<b>\$100,471.00</b>	<b>\$100,471.00</b>	<b>\$100,471.00</b>	<b>\$100,471.00</b>	
	<b><u>Fees and Costs</u></b>							
PHA-Wide	Architectural and Engineering Fees	1430	LS	\$50,000.00	\$2,547.50	\$2,547.50	\$2,547.50	
	<b>Subtotal 1430</b>			<b>\$50,000.00</b>	<b>\$2,547.50</b>	<b>\$2,547.50</b>	<b>\$2,547.50</b>	
	<b><u>Site Improvements</u></b>							
PHA-Wide	Hazards/Risk Issues	1450	LS	\$10,000.00	\$7,765.00	\$7,765.00	\$7,765.00	
PHA-Wide	Cut down old trees, new trees, etc.	1450	LS	\$0.00	\$10,600.00	\$10,600.00	\$10,600.00	
Freetown Village MD18-4	Sidewalk replacement	1450	LS	\$0.00	\$9,450.00	\$9,450.00	\$9,450.00	
MD18-4	Bat Abatement	1450	LS	\$15,000.00	\$0.00	\$0.00	\$0.00	
MD18-2	Landscape Playground	1450		\$0.00	\$5,500.00	\$5,500.00	\$5,500.00	
MD18-3	Canopy lighting	1450		\$0.00	\$3,950.00	\$3,950.00	\$3,950.00	
MD18-4	Stairwell painting	1450		\$0.00	\$11,945.00	\$11,945.00	\$11,945.00	
MD18-5	Parking Lot Resurfacing	1450		\$0.00	\$5,250.00	\$5,250.00	\$5,250.00	
MD18-4	ADA Compliance	1450		\$0.00	\$1,170.00	\$1,170.00	\$1,170.00	
	<b>Subtotal 1450</b>			<b>\$25,000.00</b>	<b>\$55,630.00</b>	<b>\$55,630.00</b>	<b>\$55,630.00</b>	

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: Housing Commission of Anne Arundel County		Grant Type and Number Capital Fund Program Grant No: MD06P01850107 Replacement Housing Factor Grant No:			Federal FY of Grant: 2007			
Development No. Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	<b><u>Dwelling Structures</u></b>							
MD 18-3 Pinewood Village	Carpeting in units	1460		\$24,000.00	\$0.00	\$0.00	\$0.00	
	Paint sprinkler pipes	1460		\$0.00	\$2,250.00	\$2,250.00	\$2,250.00	
	Crilley Road – kitchen rehab	1460		\$0.00	\$171,609.93	\$171,609.93	\$171,609.93	
	Crilley Road – kneewalls for kitchen rehab	1460		\$0.00	\$3,400.00	\$3,400.00	\$3,400.00	
	Elevator repair	1460		\$0.00	\$47,195.00	\$47,195.00	\$47,195.00	
MD 18-4 Freetown Village	Replace roofs – apartment buildings	1460		\$50,008.00	\$13,590.00	\$13,590.00	\$13,590.00	
MD 18-5 Pinewood East	Carpeting in units	1460		\$16,000.00	\$0.00	\$0.00	\$0.00	
MD18-5	Canopy and front door renovations	1460		\$140,000.00	\$10,564.00	\$10,564.00	\$10,564.00	
MD18-5	Powerwashing and Painting	1460		\$45,000.00	\$56,135.00	\$56,135.00	\$56,135.00	
	Remove brick above doorway	1460		\$0.00	\$6,000.00	\$6,000.00	\$6,000.00	
MD18-5	Parapet wall	1460		\$0.00	\$17,770.00	\$17,770.00	\$17,770.00	
MD18-5	Re-seal windows	1460		\$0.00	\$60,624.00	\$60,624.00	\$60,624.00	
MD 18-6 Glen Square	Hall speaker systems	1460		\$10,065.00	\$10,557.00	\$10,557.00	\$10,557.00	
MD 18-6	Wireless door openers			\$0.00	\$6,800.00	\$6,800.00	\$6,800.00	
MD 18-6	Flooring – CHSP dining room			\$0.00	\$2,444.00	\$2,444.00	\$2,444.00	
MD 18-6	Flooring – laundry room			\$0.00	\$2,553.00	\$2,553.00	\$2,553.00	
	Gutter extension			\$0.00	\$2,008.00	\$2,008.00		
MD 18-6	Replace ceiling tiles - hallways			\$25,315.00	\$25,315.00	\$25,315.00	\$25,315.00	
	<b>Subtotal 1460</b>			<b>\$310,388.00</b>	<b>\$438,814.93</b>	<b>\$438,814.93</b>	<b>\$438,814.93</b>	

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: Housing Commission of Anne Arundel County		Grant Type and Number Capital Fund Program Grant No: MD06P01850107 Replacement Housing Factor Grant No:			Federal FY of Grant: 2007			
Development No. Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	<b><u>Non-Dwelling Structures</u></b>							
MD 18-4 Freetown Village	Management office roofing & dormers	1470		\$72,079.00	\$12,758.86	\$12,758.86	\$12,758.86	
MD18-4	Trim doors - gym	1470		\$0.00	\$300.00	\$300.00	\$300.00	
MD18-4	Playground	1470		\$0.00	\$9,550.60	\$9,550.60	\$9,550.60	
MD18-4	B&G Club bathroom renovation	1470		\$0.00	\$1,275.00	\$1,275.00	\$1,275.00	
MD18-4	B&G Club bathroom renovation	1470		\$0.00	\$131.44	\$131.44	\$131.44	
MD18-2	Walls B&G Club bathrooms	1470		\$0.00	\$5,508.82	\$5,508.82	\$5,508.82	
MD18-2	B&G Club bathroom renovation	1470		\$0.00	\$900.00	\$900.00	\$900.00	
MD18-2	Floors B&G Club bathrooms	1470		\$0.00	\$1,790.00	\$1,790.00	\$1,790.00	
MD18-2	Playground	1470		\$0.00	\$16,203.14	\$16,203.14	\$16,203.14	
	<b>Subtotal 1470</b>			<b>\$72,079.00</b>	<b>\$48,417.86</b>	<b>\$48,417.86</b>	<b>\$48,417.86</b>	
	<b><u>Non-Dwelling Equipment</u></b>							
PHA-Wide	Maintenance Vehicle Replacement	1475	LS	\$32,508.00	\$0.00	\$0.00	\$0.00	
PHA-Wide	Computer and Office Equipment	1475	LS	\$55,000.00	\$57,259.57	\$57,259.57	\$38,286.56	
	<b>Subtotal 1475</b>			<b>\$87,508.00</b>	<b>\$57,259.57</b>	<b>\$57,259.57</b>	<b>\$38,286.56</b>	
	<b><u>Debt Service</u></b>							
PHA-Wide	Repayment of Bond	1501	LS	\$472,405.00	\$472,405.00	\$472,405.00	\$472,405.00	
	<b>Subtotal 1501</b>			<b>\$472,405.00</b>	<b>\$472,405.00</b>	<b>\$472,405.00</b>	<b>\$472,405.00</b>	
	<b>Capital Fund Program Grant Total</b>			<b>\$1,372,205.00</b>	<b>\$1,372,205.00</b>	<b>\$1,372,205.00</b>	<b>\$1,353,231.99</b>	

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

<b>PHA Name:</b> Housing Commission of Anne Arundel County		<b>Grant Type and Number</b> Capital Fund Program Grant No: MD06P01850107 Replacement Housing Factor Grant No:			<b>Federal FY of Grant:</b> 2007			
Development No. Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part III: Implementation Schedule**

<b>PHA Name:</b> Housing Commission of Anne Arundel County		<b>Grant Type and Number</b> Capital Fund Program No: MD06P01850107 Replacement Housing Factor No:				<b>Federal FY of Grant:</b> 2007	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide	9/12/09			9/12/11			
MD 18-3 Pinewood Village	9/12/09			9/12/11			
MD 18-4 Freetown Village	9/12/09			9/12/11			
MD 18-5 Pinewood East	9/12/09			9/12/11			
MD 18-6 Glen Square	9/12/09			9/12/11			

**HOUSING COMMISSION  
OF ANNE ARUNDEL COUNTY**

**GLEN BURNIE, MARYLAND**

**REPORT ON AUDIT OF  
FINANCIAL STATEMENTS AND  
SUPPLEMENTAL DATA**

**JUNE 30, 2009 AND 2008**

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY

TABLE OF CONTENTS

	<u>PAGE</u>
INDEPENDENT AUDITORS' REPORT	1 - 2
MANAGEMENT'S DISCUSSION AND ANALYSIS	3 - 9
FINANCIAL STATEMENTS	
Balance Sheets	10
Statements of Revenues, Expenses and Changes in Net Assets	11
Statements of Cash Flows	12 - 13
Notes to Financial Statements	14 - 25
SUPPLEMENTAL FINANCIAL INFORMATION	
Financial Data Schedules	26 - 51
Statement of Actual Modernization Costs - Uncompleted	52
SINGLE AUDIT SUPPLEMENT	
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	53 - 54
Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133	55 - 56
Schedule of Expenditures of Federal Awards	57
Notes to Schedule of Expenditures of Federal Awards	58
Schedule of Findings and Recommendations	59 - 60

INDEPENDENT AUDITORS' REPORT

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February 12, 2010

Board of Commissioners  
Housing Commission of Anne Arundel County  
Glen Burnie, Maryland

We have audited the accompanying financial statements of the Housing Commission of Anne Arundel County, Glen Burnie, Maryland, herein referred to as the Commission, as of and for the years ended June 30, 2009 and 2008 as listed in the table of contents. These financial statements are the responsibility of the Commission's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Housing Commission of Anne Arundel County, Glen Burnie, Maryland as of June 30, 2009 and 2008 and the changes in its net assets and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 12, 2010 on our consideration of the Housing Commission of Anne Arundel County's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and important for assessing the results of our audit.

The Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and, accordingly, express no opinion on it.

Board of Commissioners  
Housing Commission of Anne Arundel County

Our audits were conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying supplemental financial information on pages 26 to 52, including the financial data schedules, is presented for purposes of additional analysis and is not a required part of the basic financial statements of the Housing Commission of Anne Arundel County. Such information has been subjected to the auditing procedures applied in the audits of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

  
BARBACANE, THORNTON & COMPANY

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED**

The Management's Discussion and Analysis ("MD&A") of the Housing Commission of Anne Arundel County (the "Commission") is designed to (a) assist the reader in focusing on significant financial issues; (b) provide an overview of the Commission's financial activity; and (c) identify changes in the Commission's financial position (its ability to address the next and subsequent year challenges).

This MD&A is presented at the front of each year's financial statements as required by the Government Accounting Standards Board ("GASB") Statement No. 34. The MD&A is designed to focus on the current year's activities, resulting changes and currently known facts. Please read it in conjunction with the Commission's financial statements.

**FINANCIAL HIGHLIGHTS**

- The total assets of the Commission decreased by \$2,030,465 (or 4.8 percent) during 2009. Total assets were \$41,986,692 and \$39,956,227 for 2008 and 2009, respectively. The reduction in total assets is due primarily to depreciation exceeding the acquisition of new assets for the period and the Commission spending down cash restricted by HUD for housing assistance payments ("HAP").
- The total liabilities of the Commission increased by \$26,075 (less than one percent) during 2009. Total liabilities were \$15,296,865 and \$15,322,940 for 2008 and 2009, respectively.
- Total net assets decreased by \$2,056,540 (or 7.7 percent) in 2009. Total net assets were \$26,689,827 and \$24,633,287 for 2008 and 2009, respectively. The reduction in total net assets is due primarily to depreciation and spending of HAP equity.
- The total revenue of the Commission decreased by \$858,007 (or 3.2 percent) during 2009. Total revenue was \$27,106,008 and \$26,248,001 for 2008 and 2009, respectively. The primary cause of the change to revenue was a decrease in HAP subsidy of \$647,079, with the balance due to a decrease in funding for state-funded programs.
- Total expense increased by \$2,642,377 (or 10.3 percent) during 2009. Total expenses were \$25,662,164 and \$28,304,541 for 2008 and 2009, respectively. The main reason for the change to total expenses was an increase in Housing Choice Voucher Housing Assistance Payments.

**Commission-Wide Financial Statements**

These Statements include a Balance Sheet which reports all financial and capital resources for the Commission. The statement is presented in the format with assets minus liabilities equal to "Net Assets," formerly known as equity. Assets and liabilities are presented in order of liquidity and are classified as

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY

MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED (cont'd)

"Current" (convertible into cash within one year) and "Noncurrent" (long-term). The focus of the Statement of Net Assets is the "Unrestricted Net Assets" that are designed to represent the net available liquid (noncapital) assets, net of liabilities, for the entire Commission. Net Assets are reported in three broad categories:

- Net Assets, Invested in Capital Assets, Net of Related Debt: This component of net assets consists of all capital assets, reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction or improvement of those assets.
- Restricted Net Assets: This component of net assets consists of restricted assets because constraints are placed on the assets by outside sources. Examples include creditors (such as debt covenants), grantors, contributors, laws, regulations, etc.
- Unrestricted Net Assets: This component consists of net assets that do not meet the definition of "Net Assets Invested in Capital Assets, Net of Related Debt" or "Restricted Net Assets."

The Commission-wide financial statements also include a Statement of Revenues, Expenses and Changes in Net Assets (similar to an Income Statement). This statement includes "Operating Revenues," such as rental income, and "Operating Expenses," such as administration, utilities, maintenance and depreciation; and "Nonoperating Revenue and Expenses," such as grant revenue, investment income and interest expense. The focus of the Statement of Revenues, Expenses and Changes in Net Assets is the "Change in Net Assets," which is similar to Net Income or (Net Loss) for commercial enterprises.

Finally, the Statement of Cash Flows is included, which discusses net cash provided or used by operating activities, investing activities, capital and related financing activities and noncapital financing activities.

**Balance Sheet**

The following table reflects the condensed Statement of Net Assets for fiscal year 2008 compared to fiscal year 2009.

TABLE 1

STATEMENT OF NET ASSETS

	<u>2008</u>	<u>2009</u>
ASSETS:		
Current assets	\$ 5,475,391	\$ 4,131,447
Capital and other noncurrent assets	<u>36,511,301</u>	<u>35,824,780</u>
TOTAL ASSETS	<u>\$ 41,986,692</u>	<u>\$ 39,956,227</u>
LIABILITIES:		
Current and accrued liabilities	\$ 1,735,927	\$ 1,728,246
Long-term liabilities	<u>13,560,938</u>	<u>13,594,694</u>
TOTAL LIABILITIES	<u>15,296,865</u>	<u>15,322,940</u>

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED (cont'd)**

	<u>2008</u>	<u>2009</u>
NET ASSETS:		
Invested in capital assets, net of related debt	22,655,529	21,706,994
Restricted	2,491,182	1,348,991
Unrestricted	<u>1,543,116</u>	<u>1,577,302</u>
 TOTAL NET ASSETS	 <u>\$ 26,689,827</u>	 <u>\$ 24,633,287</u>

**Major Factors Affecting the Balance Sheet**

Total cash decreased by \$1,363,076 (or 28.4 percent) from \$4,803,804 in 2008 to \$3,440,728 in 2009. The decrease is a direct result of the spending of the HAP equity. Contributions of cash for the Oakleaf Villas reserve account in fiscal year 2009 totaled \$16,867 for future repairs of the building. Also in 2009, contributions of \$12,504 were made to the Thomas Pumphrey House reserve account to fund future repairs. The year-end balances of the two reserve accounts were \$75,717 and \$90,804, respectively.

Assets held for resale increased by \$467,655 (or 16.2 percent) from \$2,880,570 in 2008 to \$3,348,225 in 2009 due to the Commission purchasing additional properties as part of the Key Choices lease-purchase program.

Net capital assets decreased by \$1,154,176 (or 3.2 percent) from \$33,630,731 in 2008 to \$32,476,555 in 2009 due to the current year depreciation exceeding the current year additions.

For more detail see "Capital Assets and Debt Administration" below.

**Statement of Revenues, Expenses and Changes in Net Assets**

The following table reports the condensed Statement of Revenues, Expenses and Changes in Net Assets for fiscal year 2008 compared to fiscal year 2009.

**TABLE 2  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS**

	<u>2008</u>	<u>2009</u>
REVENUES:		
Tenant revenue - rents and other	\$ 3,719,386	\$ 3,868,145
Operating subsidies and grants	21,572,739	21,020,605
Capital grants	994,272	783,569
Investment income	157,225	40,511
Other revenues	<u>662,386</u>	<u>535,171</u>
TOTAL REVENUES	<u>27,106,008</u>	<u>26,248,001</u>
 EXPENSES:		
Administration	3,224,929	3,206,474
Tenant services	521,752	511,156
Utilities	1,479,780	1,560,184
Ordinary maintenance	1,927,158	2,121,756

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED (cont'd)**

(cont'd)	<u>2008</u>	<u>2009</u>
Protective services	159,280	172,725
Insurance premiums	352,836	337,728
Interest expenses	733,753	821,661
General expenses	147,815	130,680
Housing assistance payments	15,431,777	17,397,340
Depreciation	1,574,150	1,932,581
Nonroutine maintenance	108,934	112,256
<b>TOTAL EXPENSES</b>	<u>25,662,164</u>	<u>28,304,541</u>
<b>CHANGE IN NET ASSETS</b>	<u>\$ 1,443,844</u>	<u>\$ (2,056,540)</u>

**MAJOR FACTORS AFFECTING THE STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS**

Total revenues decreased by \$858,007 (or 3.2 percent) from fiscal year 2008 to 2009. This change was due to decreases in the HAP operating subsidies, Supportive Housing and HOPWA grants.

The Housing Choice Voucher ("HCV") program had a decrease in revenue of \$647,079 for that same period due to a reduced HAP subsidy from HUD. As the number of unit months leased in HCV decreased by 1,503 unit months from 20,270 in 2008 to 18,767 in 2009, the average monthly HAP increased by \$170 from \$717 in 2008 to \$887 in 2009.

The amount of capital grants decreased from \$994,272 in 2008 to \$783,569 in 2009 as fewer modernization projects occurred during this period.

Total expenses increased by \$2,642,377 (or 10.3 percent) from fiscal year 2008 to 2009. Operating costs increased slightly for 2009 when compared to the same line items in 2008. The most significant expense increases were noted in items such as interest expense and housing assistance payments. Interest expenses increased by \$87,908 and HAP increased by \$1,965,563 for the same period.

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

**Capital Assets**

As of fiscal year ended 2009, the Commission had \$32,476,555 invested in many capital assets as reflected in the following schedule, which represents a net decrease of 3.4 percent, or \$1,154,176 (after additions, deductions and depreciation), from the end of 2008.

**TABLE 3**

**CAPITAL ASSETS AT YEAR-END  
(NET OF ACCUMULATED DEPRECIATION)**

	<u>2008</u>	<u>2009</u>
<b>CAPITAL ASSETS</b>		
Land	\$ 2,223,081	\$ 2,223,081
Buildings and improvements	58,481,128	58,971,509
Furniture and equipment	4,391,356	4,657,039
Accumulated depreciation	(32,491,882)	(34,424,463)
Construction-in-progress	<u>1,027,048</u>	<u>1,049,389</u>
<b>TOTAL CAPITAL ASSETS, NET OF DEPRECIATION</b>	<u>\$ 33,630,731</u>	<u>\$ 32,476,555</u>

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED (cont'd)**

The increase to buildings before depreciation of \$490,381 (or 0.84 percent) and to equipment before depreciation of \$265,683 (or 6.1 percent) from 2008 to 2009 was due to modernization activities at the public housing sites primarily funded by the HUD capital fund program, the completion of construction-in-progress from the previous year and spending related to the Energy Performance Contract. New vehicles and an air conditioner unit for North Arundel Plaza were purchased in 2009.

The following reconciliation summarizes the changes in capital assets for both fiscal years 2008 and 2009:

**TABLE 4**  
**CHANGES IN CAPITAL ASSETS**

	2008	2009
BEGINNING BALANCE	\$ 33,631,169	\$ 33,630,731
Additions	1,573,712	778,405
Depreciation	(1,574,150)	(1,932,581)
ENDING BALANCE	\$ 33,630,731	\$ 32,476,555

The 2009 major additions are:

Capital Improvements Programs (modernization completed on a variety of the Commission's Public Housing complexes)	\$ 512,722
Equipment purchases	\$ 265,683

**Debt Outstanding**

At the 2009 year end, the Commission had \$14,065,638 in total debt (long-term and short-term) outstanding compared to \$13,893,399 in debt outstanding for 2008, a 1.24 percent increase of \$172,239.

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED (cont'd)**

**TABLE 5**  
**OUTSTANDING DEBT AT YEAR END**

	2008	2009
DEBTS:		
Mortgage loans	\$ 6,961,147	\$ 7,291,499
Energy performance loan	1,384,985	1,274,923
Vehicle loans	113,274	157,000
MD-CDA loan	999,661	1,200,714
MD-CDA bonds	4,376,553	4,131,553
Lease-purchase loan	57,779	9,949
 TOTAL DEBT	 13,893,399	 14,065,638
Less: current portion	(566,704)	(540,437)
 TOTAL LONG-TERM DEBT	 \$ 13,326,695	 \$ 13,525,201

Bank loans are financed with Branch Banking & Trust Co. ("BB&T"), Bank of America and Citibank. The terms, monthly payments and interest rates are disclosed in Footnote 9.

The Maryland Community Development Administration ("MD-CDA") loan is for the Thomas Pumphrey House project. Interest is accrued annually but not paid unless surplus cash exists. The total loan amount and unpaid interest balance is due on September 1, 2042.

MD-CDA issued Capital Fund Securitization Bonds in December 2003 to finance modernization of public housing sites. The Housing Commission of Anne Arundel County was allocated \$5,537,100 of the \$94,295,000 bond issue. According to the debt service payment schedule, principal payments are to be made annually in June each year, and interest is paid semi-annually in June and December each year, starting in June 2004 with repayment in full planned for June 2023. On June 30, 2009, the U.S. Department of Housing and Urban Development ("HUD") disbursed directly to the State of Maryland the third principal payment of \$245,000 and the total interest paid was \$225,736 in 2009.

**ECONOMIC FACTORS**

Significant economic factors affecting the Commission are as follows:

- Federal funding of the Department of Housing and Urban Development;
- Local labor supply and demand, which can affect salary and wage rates;
- Local inflationary, recession, and employment trends, which can affect resident incomes and, therefore, the amount of rental income;
- Inflationary pressure on utility rates, supplies, interest rates and other costs.

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED (cont'd)**

**FINANCIAL CONTACT**

The individual to contact regarding this report is Kathleen Marcum, Director of Finance of the Housing Commission of Anne Arundel County, at (410) 222-6200, ext. 102. Specific requests may be submitted to:

Kathleen Marcum, Director of Finance  
Housing Commission of Anne Arundel County  
P.O. Box 817  
7477 Baltimore-Annapolis Boulevard  
Glen Burnie, MD 21060-2817.

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND  
BALANCE SHEETS  
JUNE 30, 2009 AND 2008**

	2009	2008
<b>ASSETS</b>		
Current Assets:		
Cash and cash equivalents	\$ 1,913,315	\$ 2,164,543
Restricted cash	1,277,337	2,390,738
Tenant security deposits	250,076	248,523
Accounts receivable, net	431,017	409,825
Prepaid expenses	170,873	177,367
Inventory, net	88,829	84,395
Total current assets	4,131,447	5,475,391
Noncurrent Assets:		
Assets held for sale	3,348,225	2,880,570
Capital assets, net	32,476,555	33,630,731
Total noncurrent assets	35,824,780	36,511,301
<b>TOTAL ASSETS</b>	<b>\$ 39,956,227</b>	<b>\$ 41,986,692</b>
<b>LIABILITIES AND NET ASSETS</b>		
Current Liabilities:		
Accounts payable and accrued liabilities	\$ 596,641	\$ 622,738
Tenant security deposits	250,076	248,523
Accrued compensated absences	118,619	99,686
Accrued interest payable	15,536	18,088
FSS escrow	206,937	180,188
Bonds payable	255,000	245,000
Notes payable	285,437	321,704
Total current liabilities	1,728,246	1,735,927
Noncurrent Liabilities:		
Accrued compensated absences	24,662	11,353
Accrued interest payable	44,831	222,890
Bonds payable	3,876,553	4,131,553
Notes payable	9,648,648	9,195,142
Total noncurrent liabilities	13,594,694	13,560,938
<b>TOTAL LIABILITIES</b>	<b>15,322,940</b>	<b>15,296,865</b>
Net Assets:		
Invested in capital assets, net of related debt	21,706,994	22,655,529
Restricted	1,348,991	2,491,182
Unrestricted	1,577,302	1,543,116
Total Net Assets	24,633,287	26,689,827
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 39,956,227</b>	<b>\$ 41,986,692</b>

The accompanying notes are an integral part of these financial statements.

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND  
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS  
FOR THE YEARS ENDED JUNE 30, 2009 AND 2008**

	<u>2009</u>	<u>2008*</u>
OPERATING INCOME		
Tenant revenue	\$ 3,868,145	\$ 3,719,386
Government operating grants	21,020,605	21,572,739
Rents and other charges - North Arundel Plaza	386,145	403,047
Other income	149,026	259,339
TOTAL OPERATING INCOME	<u>25,423,921</u>	<u>25,954,511</u>
OPERATING EXPENSES		
Administration	3,206,474	3,224,929
Tenant services	511,156	521,752
Utilities	1,560,184	1,479,780
Housing assistance payments	17,397,340	15,431,777
Maintenance	2,121,756	1,927,158
Nonroutine maintenance	112,256	108,934
Protective services	172,725	159,280
Insurance premiums	337,728	352,836
General expenses	130,680	147,815
Depreciation expense	1,932,581	1,574,150
TOTAL OPERATING EXPENSES	<u>27,482,880</u>	<u>24,928,411</u>
OPERATING INCOME	<u>(2,058,959)</u>	<u>1,026,100</u>
NONOPERATING REVENUES (EXPENSES)		
Investment income	40,511	157,225
Interest expense	(821,661)	(733,753)
Capital grants	783,569	994,272
TOTAL NONOPERATING REVENUES	<u>2,419</u>	<u>417,744</u>
CHANGE IN NET ASSETS	(2,056,540)	1,443,844
NET ASSETS, BEGINNING OF YEAR	<u>26,689,827</u>	<u>25,245,983</u>
NET ASSETS, END OF YEAR	<u>\$ 24,633,287</u>	<u>\$ 26,689,827</u>

\* Restated for comparative purposes.

The accompanying notes are an integral part of these financial statements.

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND  
STATEMENTS OF CASH FLOWS  
FOR THE YEARS ENDED JUNE 30, 2009 AND 2008**

	<u>2009</u>	<u>2008*</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Cash receipts from tenants	\$ 3,827,406	\$ 3,698,591
Operating grants received	21,049,376	22,856,028
Other operating cash receipts	522,777	665,813
Cash payments to employees for services	(3,084,455)	(2,907,594)
Cash payments to suppliers for goods and services	(5,031,997)	(5,117,882)
Cash payments for housing assistance payments	(17,397,340)	(15,431,777)
<b>NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>	<u>(114,233)</u>	<u>3,763,179</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>		
Proceeds from long-term debt	77,863	102,942
Repayment of debt	(511,699)	(448,161)
Interest paid on long term debt	(557,301)	(623,559)
Cash paid for acquisition of capital assets	(778,405)	(1,573,712)
Capital grants received	783,569	994,272
<b>NET CASH USED BY CAPITAL AND RELATED FINANCING ACTIVITIES</b>	<u>(985,973)</u>	<u>(1,548,218)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>		
Interest paid on long term debt	(216,776)	(112,222)
Repayment of debt	(89,775)	(35,891)
<b>NET CASH USED BY NONCAPITAL FINANCING ACTIVITIES</b>	<u>(306,551)</u>	<u>(148,113)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Investment income received	43,681	143,150
<b>NET CASH PROVIDED BY INVESTING ACTIVITIES</b>	<u>43,681</u>	<u>143,150</u>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	(1,363,076)	2,209,998
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u>4,803,804</u>	<u>2,593,806</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u>\$ 3,440,728</u>	<u>\$ 4,803,804</u>
Cash and cash equivalents	\$ 1,913,315	\$ 2,164,543
Restricted cash	1,277,337	2,390,738
Tenant security deposits	250,076	248,523
	<u>\$ 3,440,728</u>	<u>\$ 4,803,804</u>

\* Restated for comparative purposes.

Continued on next page.

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND  
STATEMENTS OF CASH FLOWS  
FOR THE YEARS ENDED JUNE 30, 2009 AND 2008**

(cont'd)	<u>2009</u>	<u>2008*</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Operating income (loss)	\$ (2,058,959)	\$ 1,026,100
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:		
Depreciation	1,932,581	1,574,150
Changes in assets and liabilities:		
(Increase) Decrease in accounts receivable	(24,362)	1,265,921
(Increase) in inventory	(4,434)	(16,461)
Decrease in prepaid expenses	6,494	52,423
(Decrease) in accounts payable and accrued liabilities	(26,097)	(19,070)
Increase in tenant security deposits	1,553	1,013
Increase (Decrease) in FSS escrow	26,749	(111,375)
Increase (Decrease) in compensated absences	32,242	(9,522)
<b>NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>	<u>\$ (114,233)</u>	<u>\$ 3,763,179</u>
 <b>SUPPLEMENTAL INFORMATION:</b>		
<b>NONCASH NONCAPITAL FINANCING ACTIVITY</b>		
Assets held for sale acquired through incurrence of long-term debt	<u>\$ 472,596</u>	<u>\$ 2,418,675</u>

\* Restated for comparative purposes.

The accompanying notes are an integral part of these financial statements.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND  
June 30, 2009 and 2008

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The Commission's financial statements include the accounts of all Commission operations.

The criteria for including organizations within the Commission's reporting entity, as set forth in GASB No. 14, "The Financial Reporting Entity," as amended by GASB No. 39, relate to financial accountability. On the basis of these criteria, the Commission has no other entities that are required to be included in its financial statements, nor is the Commission includable in the financial statements of any other reporting entity.

Programs

The financial statements of the Housing Commission of Anne Arundel County include the Commission's Public Housing Program; the HUD Section 8 Housing Choice Voucher Program; the Section 8 Mainstream Voucher Program, the Rental Assistance Program; Senior Assisted Living (Congregate); Oakleaf Villas; the HOPWA Grant Program; the Housing Corporation for Anne Arundel County Program; the Senior Services Program; the Pumphrey House Program; the North Arundel Plaza; the Supportive Housing for Persons with Disabilities Program; the Capital Fund Program; the Resource Center; Consulting Services; the State Bond Capital Fund; the Key Choices Lease-Purchase Homeownership Program; the Anne Arundel County Dignity Fund and the Resident Opportunities and Supportive Services ("ROSS") program.

Basis of Presentation

The Commission's accounts are organized as an enterprise fund. The operations are accounted for with a set of self-balancing accounts that comprise its assets, liabilities, equities, revenues and expenses. Enterprise funds are used to account for operations that provide a service to the public financed by charges to users of that service and activities where the periodic measurement of net income is deemed appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Basis of Accounting and Measurement Focus

The Commission's enterprise fund is accounted for on the flow of economic resources measurement focus. Accounting records are maintained on the accrual basis of accounting, under which revenues are recorded when they are earned and expenses are recorded when the corresponding liabilities are incurred. The Commission applies all applicable Governmental Accounting Standards Board ("GASB") pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board ("FASB") Statements and Interpretations, Accounting Principles Board ("APB") Opinions and Accounting Research Bulletins ("ARB") of the Committee on Accounting Procedure. In addition, the Commission has elected not to apply all applicable FASB Statements and Interpretations issued after November 30, 1989.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND  
June 30, 2009 and 2008

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

The Commission adheres to the provisions of GASB No. 34, "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments" and GASB Statement No. 38, "Certain Financial Statement Note Disclosures." Statement No. 34 established standards for external financial reporting for all state and local governmental entities, which includes a statement of net assets; a statement of revenues, expenses and changes in net assets; and a statement of cash flows. It requires the classification of net assets into three components - invested in capital assets, net of related debt; restricted; and unrestricted. These classifications are defined as follows:

- Invested in capital assets, net of related debt - This component of net assets consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction or improvement of those assets. If there are significant unspent related debt proceeds at year end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of invested in capital assets, net of related debt. Rather, that portion of the debt is included in the same net assets component as the unspent proceeds.
- Restricted - This component of net assets consists of constraints placed on net asset use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation. It is comprised of assets, net of related liabilities, that are required to be set aside by revenue bond covenants for operations, maintenance and renewal and replacements.
- Unrestricted net assets - This component of net assets consists of net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt." Administrative expenses are paid with the use of unrestricted resources.

Budgets and Budgetary Accounting

- In January, the Commission holds a meeting with staff to discuss the proposed operating budget.
- During the month of March, the Commission submits to the Board of Commissioners a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing them.
- In March, the budget is formally approved by the Board of Commissioners.
- Budgeted amounts as of June 30 are as originally adopted or as amended by the Board of Commissioners.
- Annual budgets lapse at fiscal year end.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND  
June 30, 2009 and 2008

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Use of Estimates in the Preparation of Financial Statements

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Revenue

The major sources of revenue are various operating subsidies and grants received from HUD and rental charges to tenants.

**Federal and state grant revenue** - Operating subsidies and Capital Fund Program ("CFP") grant revenue received from HUD are susceptible to accrual and are recognized during the fiscal year earned in accordance with applicable HUD program guidelines. The Commission generally is entitled to receive monies under an established payment schedule or, for the CFP grant, as expenditures are made.

**Tenant charges** - Tenant charges consist of rental income. Rents are recognized as revenue when assessed. Amounts not received by year end are considered to be accounts receivable, and amounts paid for the subsequent fiscal year (if any) are recorded as deferred revenue.

**Other income** - Other income is composed primarily of miscellaneous service fees.

Revenues and Expenses

Revenues and expenses are distinguished between operating and nonoperating items. Operating revenues generally result from providing services in connection with the Commission's principal ongoing operations. The principal operating revenues of the Commission are tenant rentals and operating grants/subsidies from HUD.

Operating expenses include the costs associated with the day-to-day operations of the Commission and depreciation on capital assets. All revenues and expenses not meeting these definitions are reported as nonoperating revenues and expenses.

Use of Restricted/Unrestricted Net Assets

When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, the Commission's policy is to apply restricted net assets first.

Compensated Absences

Employees earn vacation and sick leave in varying amounts based upon length of service. Only 30 vacation days can be carried into the next calendar year. Upon termination, employees are paid for accumulated vacation time earned. A liability for accumulated vacation leave in the amounts of \$143,281 and \$111,039 at June 30, 2009 and 2008, respectively, is recorded in the financial statements.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND  
June 30, 2009 and 2008

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

The Commission's policy allows for employees to accumulate unlimited unused sick leave. Sick leave is not paid upon termination. Since the employee's accumulating rights to receive compensation for future sick leave absences are contingent upon the absences being caused by future illnesses, and since such amounts cannot be reasonably estimated, a liability for unused sick leave is not recorded in the financial statements.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Commission considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

Inventory

Inventory is recorded at the lower of cost or market using the first-in, first-out ("FIFO") method. As of June 30, 2009 and 2008, inventory consists of consumable materials and equipment on hand in the amounts of \$88,829 and \$84,395, respectively, net of an allowance for obsolete inventory in the amounts of \$6,795 and \$6,701, respectively.

Capital Assets

The Commission follows the practice of capitalizing all expenditures for capital assets in excess of \$1,000. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the life of the asset are not capitalized. Capital assets are recorded at cost and depreciated using the straight-line method over the asset's estimated useful life. The estimated useful lives are as follows:

Buildings	40 years
Building improvements	15 years
Furniture and equipment	3 to 20 years

Income Taxes

No provision for income taxes is recorded in the accounts, as the Commission is a nonprofit, tax-exempt entity under the Internal Revenue Code.

Eliminations

Transactions between the Authority's different programs and interprogram receivables and payables have been eliminated for the consolidated financial statements.

NOTE 2 DESCRIPTION OF SIGNIFICANT PROGRAMS

Public Housing Program

The public housing program is designed to provide low-cost housing within the County of Anne Arundel. Under this program, HUD provides funding via an annual contributions contract. These funds, combined with the rental income received from tenants, are available solely to meet the operating expenses of the program.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND  
June 30, 2009 and 2008

NOTES TO FINANCIAL STATEMENTS

NOTE 2 DESCRIPTION OF SIGNIFICANT PROGRAMS (cont'd)

Capital Fund Program

Substantially all additions to capital assets are accomplished through capital fund programs. The Capital Fund Program replaces or materially upgrades deteriorated portions of existing Commission public housing property.

Housing Choice Voucher Program

The Commission administers a program of rental assistance payments to private owners on behalf of eligible low-income families under Section 8 of the Housing and Urban Development Act 1974. The program provides payments covering the difference between the maximum rental on a dwelling unit, as approved by HUD, and the amount of rent contribution by a participating family.

Key Choices Lease-Purchase Homeownership Program

The Commission administers a lease-purchase homeownership program that provides homeownership opportunities for individuals who lack a traditional credit record or have impaired credit by allowing them a 24 to 36 month lease period to establish or re-establish their credit reputation. This program also benefits individuals who may qualify for market loan rates but have limited financial resources and are unable to afford the required closing costs. Under this program, the individual selects a home that the Commission then purchases through the incurrence of a first and second mortgage equal to approximately 105 percent of the value of the home. These two mortgages cover the full cost of the house, closing costs and program costs. The Commission then leases the home to the individual for a period of 24 to 36 months. The monthly rent payment is sufficient to cover the monthly principal and interest on the first and second mortgages, the monthly mortgage insurance premium, the monthly hazard and the assumption reserve deposit. At the end of the lease term, the individual has the option to purchase the property by assuming the first and second mortgages from the Commission.

If the individual elects to exercise the purchase option, the assumption reserve will be used to fund the assumption costs including, but not limited to, transfer and recordation fees, tax and insurance escrows, title and insurance costs, survey charges, credit evaluation costs and the assumption fee. The individual is responsible for paying the shortfall if the assumption reserve is not sufficient to pay for the assumption costs.

NOTE 3 DEPOSITS

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the Commission's deposits may not be returned. At June 30, 2009, the carrying amount of the Commission's deposits was \$3,440,728 and the bank balance was \$3,536,917. All of the bank balance was covered by federal depository insurance or by collateral held by the commission's agent in the Commission's

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND  
June 30, 2009 and 2008

NOTES TO FINANCIAL STATEMENTS

NOTE 3 DEPOSITS (cont'd)

name. At June 30, 2008, the carrying amount of the Commission's deposits was \$4,803,804 and the bank balance was \$5,002,939. All of the bank balance was covered by federal depository insurance or by collateral held by the Commission's agent in the Commission's name.

NOTE 4 CAPITAL ASSETS

The changes in capital assets for the year ended June 30, 2009 are as follows:

	Beginning Balance	Additions	Reclass- ification	Deletions	Ending Balance
Land	\$ 2,223,081	\$ -	\$ -	\$ -	\$ 2,223,081
Buildings and building Improvements	58,481,128	490,381	-	-	58,971,509
Furniture and equipment	4,391,356	265,683	-	-	4,657,039
Construction-in-progress	1,027,048	22,341	-	-	1,049,389
Total Capital Assets	66,122,613	778,405	-	-	66,901,018
Accumulated depreciation	32,491,882	1,932,581	-	-	34,424,463
<b>CAPITAL ASSETS, NET</b>	<b>\$ 33,630,731</b>	<b>\$(1,154,176)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,476,555</b>

The changes in capital assets for the year ended June 30, 2008 are as follows:

	Beginning Balance	Additions	Reclass- ification	Deletions	Ending Balance
Land	\$ 2,223,081	\$ -	\$ -	\$ -	\$ 2,223,081
Buildings and building Improvements	57,582,647	794,825	103,656	-	58,481,128
Furniture and equipment	4,271,542	119,814	-	-	4,391,356
Construction-in-progress	471,631	659,073	(103,656)	-	1,027,048
Total Capital Assets	64,548,901	1,573,712	-	-	66,122,613
Accumulated depreciation	30,917,732	1,574,150	-	-	32,491,882
<b>CAPITAL ASSETS, NET</b>	<b>\$ 33,631,169</b>	<b>\$(438)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 33,630,731</b>

NOTE 5 ASSETS HELD FOR SALE

Assets held for sale represent homes purchased by the Commission under the Key Choices Lease-Purchase Homeownership Program. As of June 30, 2009, assets held for sale consisted of 13 homes in the amount of \$3,348,225. As of June 30, 2008, assets held for sale consisted of 11 homes in the amount of \$2,880,570.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND  
June 30, 2009 and 2008

NOTES TO FINANCIAL STATEMENTS

NOTE 6 RESTRICTED CASH

According to the Oakleaf Village and Pumphrey House regulatory agreements with the State of Maryland Department of Community Development, the Commission was required to set up a project reserve fund for both projects. The balance of these funds as of June 30, 2009 and 2008 was \$166,521 and \$130,748, respectively.

As of June 30, 2009 and 2008, \$206,937 and \$180,188, respectively, was restricted for use in the FSS program.

In connection with the Commission's Key Choices Lease - Purchase Homeownership Program, a portion of the monthly rent paid by the lessee/tenant is set aside into an assumption reserve. Additionally, a deposit into a mortgage reserve fund and a maintenance property reserve fund is made from the closing costs at settlement. As of June 30, 2009 and 2008, the balance of these reserves was \$41,183 and \$86,578, respectively.

As of June 30, 2009 and 2008, the Commission had \$862,696 and \$1,993,224, respectively, restricted by HUD for future housing assistance payments under the Housing Choice Vouchers Program.

NOTE 7 ACCOUNTS RECEIVABLE

As of June 30, 2009 and 2008, accounts receivable consisted of the following:

	<u>2009</u>	<u>2008</u>
HUD	\$ 161,946	\$ 173,126
Other government	39,053	81,479
Dwelling rents	124,157	87,307
Other	99,701	51,855
Accrued interest receivable	8,808	18,706
Allowance for uncollectible accounts	<u>(2,648)</u>	<u>(2,648)</u>
	<u>\$ 431,017</u>	<u>\$ 409,825</u>

NOTE 8 ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

As of June 30, 2009 and 2008, accounts payable and accrued liabilities consisted of the following:

	<u>2009</u>	<u>2008</u>
Trade	\$ 282,584	\$ 380,602
HUD	68,572	28,699
Accrued wages/payroll taxes	142,936	133,982
Other accrued liabilities	<u>102,549</u>	<u>79,455</u>
	<u>\$ 596,641</u>	<u>\$ 622,738</u>

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND  
June 30, 2009 and 2008

NOTES TO FINANCIAL STATEMENTS

NOTE 9 NOTES PAYABLE

On January 26, 2000, the Commission entered into a loan agreement in the amount of \$2,500,000. This agreement runs through March 1, 2010 and requires monthly principal and interest payments of \$15,137 with an interest rate of 5.75 percent. Subsequent to June 30, 2009, this note was extended to March 1, 2015 and bears an interest rate of 5.5 percent. The loan is uncollateralized.

On July 11, 2001, the Commission entered into a loan agreement with the Community Development Administration ("CDA") of the State of Maryland in the amount of \$999,661. The loan matures September 1, 2042 and bears a four percent rate of interest. Interest and principal shall be due and payable in consecutive annual installments in an amount equal to the lesser of surplus cash or the scheduled payments. The annual installments shall commence on the first day of the fourth month following the end of the borrower's first fiscal year after the construction loan payment. In any fiscal year that the scheduled payments are greater than surplus cash, the unpaid difference shall be deferred and all accrued and unpaid interest shall be added to the principal amount of the loan and shall accrue interest at 4.0 percent. During fiscal year 2009, CDA added \$228,195 in accrued interest to the principal balance outstanding. The loan is collateralized by the Pumphrey House development.

On October 7, 2004, the Commission entered into a loan agreement in the amount of \$68,816. This agreement runs through October 5, 2009 and requires monthly principal and interest payments of \$1,333 with an interest rate of 6.0 percent. The loan is collateralized by vehicles.

On June 28, 2006, the Commission entered into a loan agreement in the amount of \$2,000,000. Starting on August 15, 2006, this agreement requires monthly principal and interest payments of \$14,977 with an interest rate of 7.5 percent. Any unpaid principal is to be paid in full by July 15, 2016. The loan is uncollateralized.

On June 28, 2006, the Commission entered into a loan agreement in the amount of \$130,000. Starting on August 15, 2006, this agreement requires monthly principal and interest payments of \$4,223 with an interest rate of 7.75 percent. Any unpaid principal is to be paid in full by August 15, 2009. The loan is uncollateralized.

On August 22, 2006, the Commission entered into a note agreement in the amount of \$1,464,505. On August 22, 2007, the Commission is required to make an interest payment of \$62,794. Principal and interest payments in the amount of \$41,923 with an interest rate of 6.96 percent start on November 22, 2007 and are required every three months through August 22, 2018. The loan is collateralized by a first lien on the equipment installed as part of the energy efficiency improvements.

The Commission has entered into various note agreements for the purchase of homes under the Key Choices Lease-Purchase Homeownership Program. As of June 30, 2009, the Commission had purchased 13 properties with each property having a first and second mortgage attached to the property. As of June 30, 2008, the Commission had purchased 11 properties under this program. These notes mature at various times through 2038 and accrue interest at rates varying from 6.125 percent to 7.0 percent.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND  
June 30, 2009 and 2008

NOTES TO FINANCIAL STATEMENTS

NOTE 9 NOTES PAYABLE (cont'd)

In January 2008, the Commission entered into a loan agreement in the amount of \$100,000. This agreement runs through January 2013 and requires monthly principal and interest payments of \$1,973 with an interest rate of 6.75 percent. The loan is collateralized by vehicles.

In June 2009, the Commission entered into a loan agreement in the amount of \$77,863. This agreement runs through June 2014 and requires monthly principal and interest payments of \$1,496 with an interest rate of 5.625 percent. The loan is collateralized by vehicles.

The following is a summary of the notes payable for the year ended June 30, 2009:

	Original Amount of Note	Beginning Balance	Additions	Retirement	Ending Balance	Amount Due in One Year
North Arundel Plaza - 1st						
Mortgage	\$ 2,500,000	\$ 2,149,319	\$ -	\$ (62,918)	\$ 2,086,401	\$ 39,943
Pumphrey House - note	999,661	999,661	228,195	(27,142)	1,200,714	-
Vehicles note - 2005	68,816	20,445	-	(15,157)	5,288	5,288
North Arundel Plaza - 2nd						
Mortgage	2,000,000	1,951,410	-	(32,440)	1,918,970	38,450
Lease-purchase note	130,000	57,779	-	(47,830)	9,949	9,949
Energy performance contract	1,464,505	1,384,985	-	(110,062)	1,274,923	114,857
Key Choices Lease-purchase						
Homeownership notes	Various	2,860,418	467,655	(41,945)	3,286,128	43,760
Vehicles note - 2008	100,000	92,829	-	(18,980)	73,849	19,262
Vehicles note - 2009	77,863	-	77,863	-	77,863	13,928
<b>TOTAL</b>		<u>\$ 9,516,846</u>	<u>\$ 773,713</u>	<u>\$ (356,474)</u>	<u>\$ 9,934,085</u>	<u>\$ 285,437</u>

The following is a summary of the notes payable for the year ended June 30, 2008:

	Original Amount of Note	Beginning Balance	Additions	Retirement	Ending Balance	Amount Due in One Year
North Arundel Plaza - 1st						
Mortgage	\$ 2,500,000	\$ 2,207,889	\$ -	\$ (58,570)	\$ 2,149,319	\$ 58,148
Pumphrey House - note	999,661	999,661	-	-	999,661	-
Vehicles note - 2005	68,816	34,712	-	(14,267)	20,445	15,167
North Arundel Plaza - 2nd						
Mortgage	2,000,000	1,981,094	-	(29,684)	1,951,410	33,748
Lease-purchase note	130,000	93,670	-	(35,891)	57,779	49,355
Energy performance contract	1,464,505	1,464,505	-	(79,520)	1,384,985	110,062
Key Choices Lease-purchase						
Homeownership notes	Various	460,145	2,418,675	(18,402)	2,860,418	37,269
Vehicles note - 2008	100,000	-	100,000	(7,171)	92,829	17,955
<b>TOTAL</b>		<u>\$ 7,241,676</u>	<u>\$ 2,518,675</u>	<u>\$ (243,505)</u>	<u>\$ 9,516,846</u>	<u>\$ 321,704</u>

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
 GLEN BURNIE, MARYLAND  
 June 30, 2009 and 2008

NOTES TO FINANCIAL STATEMENTS

NOTE 9 NOTES PAYABLE (cont'd)

As of June 30, 2009, the debt principal and interest payments due for the notes payable are as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	\$ 285,437	\$ 549,441	\$ 834,878
2011	282,033	439,713	721,746
2012	297,594	433,599	731,193
2013	300,458	417,352	717,810
2014	2,219,996	1,331,349	3,551,345
2015-2019	2,958,305	1,122,227	4,080,532
2020-2024	595,062	892,543	1,487,605
2025-2029	750,129	673,126	1,423,255
2030-2034	920,071	479,090	1,399,161
2035-2039	79,095	226,531	305,626
2040-2042	1,245,905	79,972	1,325,877
<b>TOTAL</b>	<b><u>\$ 9,934,085</u></b>	<b><u>\$ 6,644,943</u></b>	<b><u>\$ 16,579,028</u></b>

NOTE 10 BONDS PAYABLE

On December 1, 2003, the State of Maryland issued Revenue Bond 2003 for the benefit of Anne Arundel Housing Commission and other housing authorities in Maryland. The Commission's portion of the bond is \$5,537,100. The interest rate accrued on the bond varies between 4.25 percent and 4.75 percent. The bond will be repaid to the State directly by HUD with capital funds in the name of the Commission. As of June 30, 2009 and 2008, the liability for bonds payable amounted to \$4,131,553 and \$4,376,553, respectively.

The following is a summary of bonds payable for the year ended June 30, 2009:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Retirement</u>	<u>Ending Balance</u>	<u>Amount Due in One Year</u>
Bonds payable	<u>\$ 4,376,553</u>	<u>\$ -</u>	<u>\$ (245,000)</u>	<u>\$ 4,131,553</u>	<u>\$ 255,000</u>

The following is a summary of bonds payable for the year ended June 30, 2008:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Retirement</u>	<u>Ending Balance</u>	<u>Amount Due in One Year</u>
Bonds payable	<u>\$ 4,616,553</u>	<u>\$ -</u>	<u>\$ (240,000)</u>	<u>\$ 4,376,553</u>	<u>\$ 245,000</u>

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
 GLEN BURNIE, MARYLAND  
 June 30, 2009 and 2008

NOTES TO FINANCIAL STATEMENTS

NOTE 10 BONDS PAYABLE

As of June 30, 2009, the debt principal and interest payments due for bonds payable are as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	\$ 255,000	\$ 218,061	\$ 473,061
2011	260,000	209,445	469,445
2012	270,000	200,131	470,131
2013	280,000	189,200	469,200
2014	295,000	177,722	472,722
2015-2019	1,705,000	652,674	2,357,674
2020-2024	<u>1,066,553</u>	<u>206,148</u>	<u>1,272,701</u>
TOTAL	<u>\$ 4,131,553</u>	<u>\$ 1,853,381</u>	<u>\$ 5,984,934</u>

NOTE 11 LEASES

The Commission leases space in the North Arundel Plaza building to various organizations. These leases expire at various times through fiscal year 2014. The lease rent payments to be received are as follows:

<u>Year Ending June 30,</u>	
2010	\$ 253,740
2011	156,172
2012	76,360
2013	68,820
2014	<u>65,952</u>
	<u>\$ 621,044</u>

NOTE 12 PENSION PLAN

Effective July 1, 1999, the Housing Commission of Anne Arundel County adopted the Housing-Renewal and Local Agency Retirement Plan ("HRLARP"). Under the plan, full-time permanent employees have a mandatory contribution of six percent of their base wages/salary, with eight percent contributed by the Commission. Employees employed with the Commission as of July 1, 1999 are eligible to participate in the plan as of the effective date of the plan, while all employees employed after July 1, 1999 are eligible to participate in the plan after six months of continuous employment upon attaining full-time permanent status.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND  
June 30, 2009 and 2008

NOTES TO FINANCIAL STATEMENTS

NOTE 12 PENSION PLAN (cont'd)

The Commission also participates in the Anne Arundel County Pension Plan. Under the plan, employees are able to contribute six percent of their base wages/salary, with eight percent contributed by the Commission. New employees are not eligible to participate in the plan since June 30, 1999. Existing employees were grandfathered into the plan as of that date.

The amount of pension contribution made by the Commission and its employees during fiscal year 2009 to both plans was \$351,502 and \$21,018, respectively. The amount of pension contribution made by the Commission and its employees during fiscal year 2008 to both plans was \$304,578 and \$22,262, respectively.

NOTE 13 ECONOMIC DEPENDENCY

The Commission is economically dependent on receiving operating subsidies from the U.S. Department of Housing and Urban Development ("HUD").

NOTE 14 LINE OF CREDIT

The Commission entered into a \$500,000 unsecured line of credit agreement with BB&T Bank to provide capital for its Key Choice Lease-Purchase Homeownership Program. Accrued interest is due monthly with the outstanding principal due in full by July 15, 2009. The line bears interest at a rate equal to the bank's prime rate. As of June 30, 2009 and 2008, the interest rate was 3.25 and 4.5 percent, respectively. There was no outstanding balance as of June 30, 2009 and 2008.

NOTE 15 CONTINGENCIES

The Commission is a defendant in various matters of litigation and claims. These matters result from the normal course of business. It is not presently possible to determine the ultimate outcome or settlement cost, if any, of these matters.

NOTE 16 SUBSEQUENT EVENTS

The Commission has evaluated all subsequent events through February 12, 2010, the date the financial statements were available to be issued.

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND**

**SUPPLEMENTAL FINANCIAL INFORMATION**

**FOR THE YEAR ENDED JUNE 30, 2009**

Cyan - Colored Cells are Self - Populating  
 Yellow - Colored Cells are Detail Links  
 Gray - Colored Cells are Disallowed Entry

Line Item No.	Description	Project Totals	Program Totals	Central Office Cost Center	Subtotal	Elimination	Total
	<b>Balance Sheet</b>						
111	Cash-unrestricted	\$ 1,350,114	\$ 239,222	\$ 323,979	\$ 1,913,315		\$ 1,913,315
112	Cash-restricted-modernization and development						
113	Cash-other restricted		\$ 1,070,400		\$ 1,070,400		\$ 1,070,400
114	Cash-tenant security deposits	\$ 223,163	\$ 26,913		\$ 250,076		\$ 250,076
115	Cash - Restricted for payment of current liability	\$ 43,018	\$ 163,919		\$ 206,937		\$ 206,937
110	<b>Total Cash</b>	\$ 1,616,295	\$ 1,500,454	\$ 323,979	\$ 3,440,728		\$ 3,440,728
121	Accounts receivable - PHA projects		\$ 17,591		\$ 17,591		\$ 17,591
122-010	Accounts receivable - HUD other projects - Operating Subsidy						
122-020	Accounts receivable - HUD other projects - Capital fund	\$ 44,789			\$ 44,789		\$ 44,789
122-030	Accounts receivable - HUD other projects - Other						
122	<b>Accounts receivable - HUD other projects</b>	\$ 44,789	\$ 99,566		\$ 144,355		\$ 144,355
124	Account receivable - other government		\$ 39,053		\$ 39,053		\$ 39,053
125-010	Account receivable - miscellaneous - Not For Profit						
125-020	Account receivable - miscellaneous - Partnership						
125-030	Account receivable - miscellaneous - Joint Venture						
125-040	Account receivable - miscellaneous - Tax Credit						
125-050	Account receivable - miscellaneous - Other	\$ 35,648			\$ 35,648		\$ 35,648
125-060	Other - Comment						
125	<b>Account receivable - miscellaneous</b>	\$ 35,648	\$ 50,798	\$ 13,255	\$ 99,701		\$ 99,701
126	Accounts receivable - tenants	\$ 79,432	\$ 44,725		\$ 124,157		\$ 124,157
126.1	Allowance for doubtful accounts - tenants						
126.2	Allowance for doubtful accounts - other	\$ (2,648)			\$ (2,648)		\$ (2,648)
127	Notes, Loans, & Mortgages Receivable - Current						
128	Fraud recovery						
128.1	Allowance for doubtful accounts - fraud						
129	Accrued interest receivable	\$ 5,175	\$ 3,633		\$ 8,808		\$ 8,808
120	<b>Total receivables, net of allowance for doubtful accounts</b>	\$ 162,396	\$ 255,366	\$ 13,255	\$ 431,017		\$ 431,017
131	Investments - unrestricted						
132	Investments - restricted						
135	Investments - Restricted for payment of current liability						
142	Prepaid expenses and other assets	\$ 104,426	\$ 18,006	\$ 48,441	\$ 170,873		\$ 170,873
143	Inventories	\$ 27,674		\$ 67,950	\$ 95,624		\$ 95,624
143.1	Allowance for obsolete inventories			\$ (6,795)	\$ (6,795)		\$ (6,795)
144	Inter program - due from	\$ 387,515	\$ 2,387,722	\$ 229,472	\$ 3,004,709	\$ (3,004,709)	
145	Assets held for sale						
150	<b>Total Current Assets</b>	\$ 2,298,306	\$ 4,161,548	\$ 676,302	\$ 7,136,156	\$ (3,004,709)	\$ 4,131,447
161	Land	\$ 1,619,930	\$ 603,151		\$ 2,223,081		\$ 2,223,081
162	Buildings	\$ 52,359,003	\$ 6,489,002	\$ 123,504	\$ 58,971,509		\$ 58,971,509
163	Furniture, equipment and machinery - dwellings	\$ 2,626,057	\$ 46,269	\$ 29,623	\$ 2,701,949		\$ 2,701,949
164	Furniture, equipment and machinery - administration	\$ 1,247,418	\$ 77,634	\$ 630,038	\$ 1,955,090		\$ 1,955,090
165	Leasehold improvements						
166	Accumulated depreciation	\$ (32,329,630)	\$ (1,563,377)	\$ (531,456)	\$ (34,424,463)		\$ (34,424,463)
167	Construction in progress	\$ 977,096	\$ 16,450	\$ 55,843	\$ 1,049,389		\$ 1,049,389

Cyan - Colored Cells are Self - Populating  
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 Gray - Colored Cells are Disallowed Entry

Line Item No.	Description	Project Totals	Program Totals	Central Office Cost Center	Subtotal	Elimination	Total
168	Infrastructure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
160	Total capital assets, net of accumulated depreciation	\$ 26,499,874	\$ 5,669,129	\$ 307,552	\$ 32,476,555	\$ -	\$ 32,476,555
171-010	Notes, Loans, & mortgages receivable - Non-current - Not For Profit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
171-020	Notes, Loans, & mortgages receivable - Non-current - Partnership	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
171-030	Notes, Loans, & mortgages receivable - Non-current - Joint Venture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
171-040	Notes, Loans, & mortgages receivable - Non-current - Tax Credit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
171-050	Notes, Loans, & mortgages receivable - Non-current - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
171-060	Other - Comment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
171	Notes, Loans, & mortgages receivable - Non-current	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
172-010	Notes, Loans, & mortgages receivable - Non-current - past due - Not For Profit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
172-020	Notes, Loans, & mortgages receivable - Non-current - Partnership	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
172-030	Notes, Loans, & mortgages receivable - Non-current - Joint Venture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
172-040	Notes, Loans, & mortgages receivable - Non-current - Tax Credit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
172-050	Notes, Loans, & mortgages receivable - Non-current - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
172-060	Other - Comment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
172	Notes, Loans, & mortgages receivable - Non-current - past due	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
173	Grants receivable - Non-current	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
174-010	Other assets - Not For Profit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
174-020	Other assets - Partnership	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
174-030	Other assets - Joint Venture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
174-040	Other assets - Tax Credit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
174-050	Other assets - Other	\$ -	\$ 3,348,225	\$ -	\$ 3,348,225	\$ -	\$ 3,348,225
174-060	Other - Comment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
174	Other assets	\$ -	\$ 3,348,225	\$ -	\$ 3,348,225	\$ -	\$ 3,348,225
176-010	Investment in Joint venture - Not For Profit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
176-020	Investment in Joint venture - Partnership	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
176-030	Investment in Joint venture - Joint Venture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
176-040	Investment in Joint venture - Tax Credit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
176-050	Investment in Joint venture - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
176-060	Other - Comment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
176	Investment in joint venture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
180	Total Non-current Assets	\$ 26,499,874	\$ 9,017,354	\$ 307,552	\$ 35,824,780	\$ -	\$ 35,824,780
190	Total Assets	\$ 28,798,180	\$ 13,178,902	\$ 983,854	\$ 42,960,936	\$ (3,004,709)	\$ 39,956,227
311	Bank overdraft	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
312	Accounts payable <= 90 days	\$ 208,959	\$ 44,864	\$ 28,761	\$ 282,584	\$ -	\$ 282,584
313	Accounts payable > 90 days past due	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
321	Accrued wage/payroll taxes payable	\$ 40,610	\$ 39,683	\$ 62,641	\$ 142,934	\$ -	\$ 142,934
322	Accrued compensated absences - current portion	\$ 20,299	\$ 28,317	\$ 70,003	\$ 118,619	\$ -	\$ 118,619
324	Accrued contingency liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
325	Accrued interest payable	\$ 4,484	\$ 11,052	\$ -	\$ 15,536	\$ -	\$ 15,536
331-010	Accounts payable - HUD PHA Programs - Operating Subsidy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
331-020	Accounts payable - HUD PHA Programs - Capital fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
331-030	Accounts payable - HUD PHA Programs - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

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Line Item No.	Description	Project Totals	Program Totals	Central Office Cost Center	Subtotal	Elimination	Total
331	Accounts payable - HUD PHA Programs	\$ -	\$ 1,784	\$ -	\$ 1,784	\$ -	\$ 1,784
332	Accounts payable - PHA Projects	\$ -	\$ -	\$ 66,788	\$ 66,788	\$ -	\$ 66,788
333	Accounts payable - other government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
341	Tenant security deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
342-010	Deferred revenue - Operating Subsidy	\$ 223,163	\$ 26,915	\$ -	\$ 250,078	\$ -	\$ 250,078
343-010	Deferred revenue - Capital fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
342-030	Deferred revenue - Other	\$ 591	\$ -	\$ -	\$ -	\$ -	\$ -
342	Deferred revenue	\$ 591	\$ -	\$ -	\$ 591	\$ -	\$ 591
343-010	CFFP	\$ 255,000	\$ 48,433	\$ -	\$ 49,024	\$ -	\$ 49,024
343-020	Capital Projects/ Mortgage Revenue	\$ 128,049	\$ -	\$ -	\$ 255,000	\$ -	\$ 255,000
343	Current portion of long-term debt - capital projects/mortgage revenue bonds	\$ 383,049	\$ 86,977	\$ 14,567	\$ 142,616	\$ -	\$ 142,616
344	Current portion of long-term debt - operating borrowings	\$ -	\$ 53,709	\$ 14,567	\$ 484,593	\$ -	\$ 484,593
345	Other current liabilities	\$ -	\$ -	\$ -	\$ 53,709	\$ -	\$ 53,709
346	Accrued liabilities - other	\$ 43,018	\$ 163,919	\$ -	\$ 53,525	\$ -	\$ 53,525
347	Inter program - due to	\$ 1,821,219	\$ 1,183,490	\$ -	\$ 206,937	\$ -3,004,709	\$ 206,937
348-010	Loan liability - current - Not For Profit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
348-020	Loan liability - current - Partnership	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
348-030	Loan liability - current - Joint Venture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
348-040	Loan liability - current - Tax Credit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
348-050	Loan liability - current - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
348-060	Other - Comment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
348	Loan liability - current	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
310	Total Current Liabilities	\$ 2,745,392	\$ 1,742,668	\$ 242,760	\$ 4,730,820	\$ (3,004,709)	\$ 1,726,111

351-010	Long-term debt - CFFP	\$ 3,876,553	\$ -	\$ -	\$ 3,876,553	\$ -	\$ 3,876,553
351-020	Long-term - Capital Projects/ Mortgage Revenue	\$ 1,197,246	\$ -	\$ 66,146	\$ 1,263,392	\$ -	\$ 1,263,392
351	Capital Projects/ Mortgage Revenue Bonds	\$ 5,073,799	\$ 5,145,023	\$ 66,146	\$ 10,284,968	\$ -	\$ 10,284,968
352	Long-term debt, net of current - operating borrowings	\$ -	\$ 3,242,368	\$ -	\$ 3,242,368	\$ -	\$ 3,242,368
353	Non-current liabilities - other	\$ -	\$ 44,831	\$ -	\$ 44,831	\$ -	\$ 44,831
354	Accrued compensated absences- Non-current	\$ 4,752	\$ 4,615	\$ 15,295	\$ 24,662	\$ -	\$ 24,662
355-010	Loan liability - Non-current - Not For Profit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
355-020	Loan liability - Non-current - Partnership	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
355-030	Loan liability - Non-current - Joint Venture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
355-040	Loan liability - Non-current - Tax Credit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
355-050	Loan liability - Non-current - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
355-060	Other - Comment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
355	Loan liability - Non-current	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
356	FASB 5 Liabilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
357	Accrued Pension and OPEB Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
350	Total Non-current liabilities	\$ 5,078,551	\$ 8,436,837	\$ 81,441	\$ 13,596,829	\$ -	\$ 13,596,829
300	Total Liabilities	\$ 7,823,943	\$ 10,179,505	\$ 324,201	\$ 18,327,649	\$ (3,004,709)	\$ 15,322,940
508.1	Invested in capital assets, net of related debt	\$ 21,043,026	\$ 437,129	\$ 226,839	\$ 21,706,994	\$ -	\$ 21,706,994
511.1	Restricted Net Assets	\$ -	\$ 1,348,991	\$ -	\$ 1,348,991	\$ -	\$ 1,348,991
512.1	Unrestricted Net Assets	\$ (68,789)	\$ 1,213,277	\$ 432,814	\$ 1,577,302	\$ -	\$ 1,577,302
513	Total Equity/Net Assets	\$ 20,974,237	\$ 2,999,397	\$ 659,653	\$ 24,633,287	\$ -	\$ 24,633,287

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Line Item No.	Description	Project Totals	Program Totals	Central Office Cost Center	Subtotal	Elimination	Total
600	<b>Total Liabilities and Equity/Net assets</b>	\$ 28,798,180	\$ 13,178,902	\$ 983,854	\$ 42,960,936	\$ (3,004,709)	\$ 39,956,227
<b>Income Statement</b>							
70300	Net tenant rental revenue	\$ 2,859,586	\$ 739,083	\$ -	\$ 3,598,669	\$ -	\$ 3,598,669
70400	Tenant revenue - other	\$ 261,246	\$ 8,230	\$ -	\$ 269,476	\$ -	\$ 269,476
70500	Total Tenant Revenue	\$ 3,120,832	\$ 747,313	\$ -	\$ 3,868,145	\$ -	\$ 3,868,145
70600-010	Housing assistance payments	\$ -	\$ 14,609,742	\$ -	\$ 14,609,742	\$ -	\$ 14,609,742
70600-020	Ongoing administrative fees earned	\$ -	\$ 1,123,927	\$ -	\$ 1,123,927	\$ -	\$ 1,123,927
70600-030	Hard to house fee revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
70600-031	FSS Coordinator	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
70600-040	Actual independent public accountant audit costs	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500
70600-050	Total preliminary fees earned	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
70600-060	All other fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
70600-070	Admin fee calculation description	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
70600	<b>HUD PHA operating grants</b>	\$ 3,271,622	\$ 17,537,516	\$ -	\$ 20,809,138	\$ -	\$ 20,809,138
70610	Capital grants	\$ 765,088	\$ 16,450	\$ 2,031	\$ 783,569	\$ -	\$ 783,569
70710	Management Fee	\$ -	\$ -	\$ 687,200	\$ 687,200	\$ -680,600	\$ 6,600
70720	Asset Management Fee	\$ -	\$ -	\$ 123,120	\$ 123,120	\$ -123,120	\$ -
70730	Book-Keeping Fee	\$ -	\$ -	\$ 96,340	\$ 96,340	\$ -96,340	\$ -
70740	Front Line Service Fee	\$ -	\$ -	\$ 352,543	\$ 352,543	\$ -352,543	\$ -
70750	Other Fees	\$ -	\$ -	\$ 495,840	\$ 495,840	\$ -495,840	\$ -
70700	<b>Total Fee Revenue</b>	\$ -	\$ -	\$ 1,755,043	\$ 1,755,043	\$ (1,748,443)	\$ 6,600
70800	Other government grants	\$ -	\$ 211,467	\$ -	\$ 211,467	\$ -	\$ 211,467
71100-010	Housing Assistance Payment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
71100-020	Administrative Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
71100	<b>Investment income - unrestricted</b>	\$ 2,847	\$ 3,387	\$ 20,812	\$ 27,046	\$ -	\$ 27,046
71200	Mortgage interest income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
71300	Proceeds from disposition of assets held for sale	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
71310	Cost of sale of assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
71400-010	Housing Assistance Payment	\$ -	\$ 467	\$ -	\$ 467	\$ -	\$ 467
71400-020	Administrative Fee	\$ -	\$ 467	\$ -	\$ 934	\$ -	\$ 934
71400	<b>Fraud recovery</b>	\$ -	\$ 934	\$ -	\$ 934	\$ -	\$ 934
71500	Other revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
71600	Gain or loss on sale of capital assets	\$ 222,668	\$ 766,475	\$ 137,384	\$ 1,126,527	\$ -598,890	\$ 527,637
72000-010	Housing Assistance Payment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
72000-020	Administrative Fee	\$ -	\$ 12,568	\$ -	\$ 12,568	\$ -	\$ 12,568
72000	<b>Investment income - restricted</b>	\$ -	\$ 855	\$ -	\$ 855	\$ -	\$ 855
70000	<b>Total Revenue</b>	\$ 7,383,057	\$ 19,297,007	\$ 1,915,270	\$ 28,595,334	\$ (2,347,333)	\$ 26,248,001
91100	Administrative salaries	\$ 435,757	\$ 651,295	\$ 1,053,121	\$ 2,142,173	\$ -	\$ 2,142,173

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Line Item No.	Description	Project Totals	Program Totals	Central Office Cost Center	Subtotal	Elimination	Total
91200	Auditing fees	\$ 17,145	\$ 21,555	\$ 22,664	\$ 61,364		\$ 61,364
91300	Management Fee	\$ 982,165	\$ 364,627		\$ 1,346,792	\$ -1,346,792	\$ -
91310	Book-Keeping Fee	\$ 91,801	\$ 4,539		\$ 96,340	\$ -96,340	\$ -
91400	Advertising and Marketing	\$ 3,604	\$ 1,471	\$ 982	\$ 6,057		\$ 6,057
91500	Employee benefit contributions - administrative	\$ 63,047	\$ 138,108	\$ 156,390	\$ 357,545		\$ 357,545
91600	Office Expenses	\$ 104,029	\$ 289,999	\$ 208,492	\$ 602,520	\$ -120,999	\$ 481,521
91700	Legal Expense	\$ 27,779	\$ 7,587	\$ 7,155	\$ 42,521		\$ 42,521
91800	Travel	\$ 2,499	\$ 16,790	\$ 24,969	\$ 44,258		\$ 44,258
91810	Allocated Overhead	\$ -	\$ -	\$ -	\$ -		\$ -
91900	Other	\$ 156,297	\$ 113,562	\$ 74,400	\$ 344,259	\$ -273,224	\$ 71,035
91000	<b>Total Operating-Administrative</b>	<b>\$ 1,884,123</b>	<b>\$ 1,609,533</b>	<b>\$ 1,550,173</b>	<b>\$ 5,043,829</b>	<b>\$ (1,837,355)</b>	<b>\$ 3,206,474</b>
92000	Asset Management Fee	\$ 123,120	\$ -	\$ -	\$ 123,120	\$ -123,120	\$ -
92100	Tenant services - salaries	\$ 115,243	\$ 150,308	\$ -	\$ 265,551		\$ 265,551
92200	Relocation Costs	\$ -	\$ -	\$ -	\$ -		\$ -
92300	Employee benefit contributions - tenant services	\$ 26,953	\$ 34,882	\$ -	\$ 61,835		\$ 61,835
92400	Tenant services - other	\$ 34,021	\$ 149,404	\$ 345	\$ 183,770		\$ 183,770
92500	<b>Total Tenant Services</b>	<b>\$ 176,217</b>	<b>\$ 334,594</b>	<b>\$ 345</b>	<b>\$ 511,156</b>	<b>\$ -</b>	<b>\$ 511,156</b>
93100	Water	\$ 89,215	\$ 8,510	\$ 3,501	\$ 101,226		\$ 101,226
93200	Electricity	\$ 851,131	\$ 59,712	\$ 24,541	\$ 935,384		\$ 935,384
93300	Gas	\$ 351,979	\$ 4,944	\$ -	\$ 356,923		\$ 356,923
93400	Fuel	\$ 1,095	\$ -	\$ -	\$ 1,095		\$ 1,095
93500	Labor	\$ -	\$ -	\$ -	\$ -		\$ -
93600	Sewer	\$ 154,043	\$ 8,963	\$ 2,550	\$ 165,556		\$ 165,556
93700	Employee benefit contributions - utilities	\$ -	\$ -	\$ -	\$ -		\$ -
93800	Other utilities expense	\$ -	\$ -	\$ -	\$ -		\$ -
93000	<b>Total Utilities</b>	<b>\$ 1,447,463</b>	<b>\$ 82,129</b>	<b>\$ 30,592</b>	<b>\$ 1,560,184</b>	<b>\$ -</b>	<b>\$ 1,560,184</b>
94100	Ordinary maintenance and operations - labor	\$ 411,315	\$ 11,987	\$ 136,873	\$ 560,175		\$ 560,175
94200	Ordinary maintenance and operations - materials and other	\$ 197,107	\$ 29,476	\$ 1,248	\$ 227,831		\$ 227,831
94300-010	Ordinary Maintenance and Operations Contracts - Garbage and Trash Removal Contracts	\$ 162,942	\$ 22,750	\$ -	\$ 185,692		\$ 185,692
94300-020	Ordinary Maintenance and Operations Contracts - Heating & Cooling Contracts	\$ 73,977	\$ 10,194	\$ -	\$ 84,171		\$ 84,171
94300-030	Ordinary Maintenance and Operations Contracts - Snow Removal Contracts	\$ 8,221	\$ -	\$ -	\$ 8,221		\$ 8,221
94300-040	Ordinary Maintenance and Operations Contracts - Elevator Maintenance Contracts	\$ 31,738	\$ 9,253	\$ -	\$ 40,991		\$ 40,991
94300-050	Ordinary Maintenance and Operations Contracts - Landscape & Grounds Contracts	\$ 191,167	\$ 23,268	\$ -	\$ 214,435		\$ 214,435
94300-060	Ordinary Maintenance and Operations Contracts - Unit Turnaround Contracts	\$ 116,668	\$ 7,298	\$ -	\$ 123,966		\$ 123,966
94300-070	Ordinary Maintenance and Operations Contracts - Electrical Contracts	\$ 12,596	\$ 1,097	\$ 416	\$ 14,109		\$ 14,109
94300-080	Ordinary Maintenance and Operations Contracts - Plumbing Contracts	\$ 33,568	\$ 1,290	\$ -	\$ 34,858		\$ 34,858
94300-090	Ordinary Maintenance and Operations Contracts - Extermination Contracts	\$ 65,882	\$ 1,695	\$ 22	\$ 67,599		\$ 67,599
94300-100	Ordinary Maintenance and Operations Contracts - Janitorial Contracts	\$ 59,718	\$ 38,909	\$ 5,736	\$ 104,363		\$ 104,363

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Line Item No.	Description	Project Totals	Program Totals	Central Office Cost Center	Subtotal	Elimination	Total
94300-110	Ordinary Maintenance and Operations Contracts - Routine Maintenance Contracts	\$ 202,459	\$ 13,037	\$ 2,854	\$ 218,350	\$	\$ 218,350
94300-120	Ordinary Maintenance and Operations Contracts - Misc Contracts	\$ 251,167	\$ 52,198	\$ 335	\$ 303,700	\$	\$ 303,700
94300	<b>Ordinary Maintenance and Operations Contracts</b>	\$ 1,210,103	\$ 180,989	\$ 9,363	\$ 1,400,455	\$ -198,778	\$ 1,201,677
94500	Employee benefit contribution - ordinary maintenance	\$ 98,427	\$ 3,415	\$ 30,231	\$ 132,073	\$	\$ 132,073
94000	<b>Total Maintenance</b>	\$ 1,916,952	\$ 225,867	\$ 177,715	\$ 2,330,534	\$ (198,778)	\$ 2,121,756
95100	Protective services - labor	\$	\$	\$ 139,846	\$ 139,846	\$	\$ 139,846
95200	Protective services - other contract costs	\$	\$	\$	\$	\$	\$
95300	Protective services - other	\$ 184,044	\$ 4,115	\$ 221	\$ 188,380	\$ -188,080	\$ 300
95500	Employee benefit contributions - protective services	\$	\$ 5,408	\$ 27,171	\$ 32,579	\$	\$ 32,579
93000	<b>Total Protective Services</b>	\$ 184,044	\$ 9,523	\$ 167,238	\$ 360,805	\$ (188,080)	\$ 172,725
96100	Property Insurance	\$ 120,658	\$ 25,423	\$	\$ 146,081	\$	\$ 146,081
96120	Liability Insurance	\$ 37,165	\$ 1,392	\$	\$ 38,557	\$	\$ 38,557
96130	Workmen's Compensation	\$ 13,811	\$ 12,190	\$ 14,972	\$ 40,973	\$	\$ 40,973
96140	All other Insurance	\$ 36,721	\$ 61,453	\$ 13,943	\$ 112,117	\$	\$ 112,117
96100	<b>Total Insurance Premiums</b>	\$ 208,355	\$ 100,458	\$ 28,915	\$ 337,728	\$	\$ 337,728
96200	Other general expenses	\$ 2,293	\$ 7,715	\$ 1,732	\$ 11,740	\$	\$ 11,740
96210	Compensated absences	\$ 6,491	\$ 11,684	\$ 14,067	\$ 32,242	\$	\$ 32,242
96300	Payments in lieu of taxes	\$	\$	\$ 2	\$ 2	\$	\$ 2
96400	Bad debt - tenant rents	\$ 76,506	\$ 10,190	\$	\$ 86,696	\$	\$ 86,696
96500	Bad debt - mortgages	\$	\$	\$	\$	\$	\$
96600	Bad debt - other	\$	\$	\$	\$	\$	\$
96800	Severance expense	\$	\$	\$	\$	\$	\$
96000	<b>Total Other General Expenses</b>	\$ 85,290	\$ 29,589	\$ 15,801	\$ 130,680	\$	\$ 130,680
96710	Interest of Mortgage (or Bonds) Payable	\$ 287,701	\$ 533,260	\$	\$ 820,961	\$	\$ 820,961
96720	Interest on Notes Payable (Short and Long Term)	\$	\$ 700	\$	\$ 700	\$	\$ 700
96730	Amortization of Bond Issue Costs	\$	\$	\$	\$	\$	\$
96700	<b>Total Interest Expense and Amortization Cost</b>	\$ 287,701	\$ 533,960	\$	\$ 821,661	\$	\$ 821,661
96900	<b>Total Operating Expenses</b>	\$ 6,313,265	\$ 2,925,653	\$ 1,970,779	\$ 11,209,697	\$ (2,347,333)	\$ 8,862,364
97000	<b>Excess Revenue Over Operating Expenses</b>	\$ 1,069,792	\$ 16,371,354	\$ (55,509)	\$ 17,385,637	\$	\$ 17,385,637
97100	Extraordinary maintenance	\$ 105,090	\$ 3,470	\$	\$ 108,560	\$	\$ 108,560
97200	Casualty losses- Non-capitalized	\$ 5,000	\$ (1,304)	\$	\$ 3,696	\$	\$ 3,696
97300-010	Mainstream 1 & 5 year	\$	\$	\$	\$	\$	\$
97300-020	Home-Ownership	\$	\$ 151,756	\$	\$ 151,756	\$	\$ 151,756
97300-025	Litigation	\$	\$	\$	\$	\$	\$
97300-030	Hope IV	\$	\$	\$	\$	\$	\$
97300-035	Moving to Work	\$	\$	\$	\$	\$	\$
97300-040	Tenant Protection	\$	\$ 596,986	\$	\$ 596,986	\$	\$ 596,986
97300-050	All Other	\$	\$ 15,000,405	\$	\$ 15,000,405	\$	\$ 15,000,405
97300	<b>Housing assistance payments</b>	\$	\$ 17,397,340	\$	\$ 17,397,340	\$	\$ 17,397,340

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Line Item No.	Description	Project Totals	Program Totals	Central Office Cost Center	Subtotal	Elimination	Total
97350	IIAP Portability-in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
97400	Depreciation expense	\$ 1,699,998	\$ 179,409	\$ 53,174	\$ 1,932,581	\$ -	\$ 1,932,581
97500	Fraud losses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
97800	Dwelling units rent expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
90000	<b>Total Expenses</b>	\$ <b>8,123,353</b>	\$ <b>20,504,568</b>	\$ <b>2,023,953</b>	\$ <b>30,651,874</b>	\$ <b>(2,347,333)</b>	\$ <b>28,304,541</b>
10010	Operating transfer in	\$ 950,000	\$ -	\$ -	\$ 950,000	\$ -	\$ 950,000
10020	Operating transfer out	\$ -	\$ (950,000)	\$ -	\$ (950,000)	\$ -	\$ (950,000)
10030-010	Not For Profit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10030-020	Partnership	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10030-030	Joint Venture	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10030-040	Tax Credit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10030-050	Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10030-060	Other - Comment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10030	<b>Operating transfers from / to primary government</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10040	Operating transfers from / to component unit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10070	Extraordinary items, net gain/loss	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10080	Special items, net gain/loss	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10091	Inter Project Excess Cash Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10092	Inter Project Excess Cash Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10093	Transfers between Programs and Projects - in	\$ 14,695	\$ -	\$ -	\$ 14,695	\$ -	\$ 14,695
10094	Transfers between Programs and Projects - out	\$ (14,695)	\$ -	\$ -	\$ (14,695)	\$ -	\$ (14,695)
10100	<b>Total other financing sources (uses)</b>	\$ <b>950,000</b>	\$ <b>(950,000)</b>	\$ <b>-</b>	\$ <b>-</b>	\$ <b>-</b>	\$ <b>-</b>
10000	<b>Excess (Deficiency) of Revenue Over (Under) Expenses</b>	\$ <b>209,704</b>	\$ <b>(2,157,561)</b>	\$ <b>(108,683)</b>	\$ <b>(2,056,540)</b>	\$ <b>-</b>	\$ <b>(2,056,540)</b>
11020	Required Annual Debt Principal Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11030	Beginning equity	\$ 20,707,045	\$ 5,153,442	\$ 829,340	\$ 26,689,827	\$ -	\$ 26,689,827
11040-010	Prior period adjustments and correction of errors - Editable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11040-020	Prior period adjustments and correction of errors - Editable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11040-030	Prior period adjustments and correction of errors - Editable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11040-040	Prior period adjustments and correction of errors - Editable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11040-050	Prior period adjustments and correction of errors - Editable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11040-060	Prior period adjustments and correction of errors - Editable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11040-070	Equity Transfers	\$ 57,488	\$ -	\$ (57,488)	\$ -	\$ -	\$ -
11040-080	Equity Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11040-090	Equity Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11040-100	Equity Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11040-110	Equity Transfers	\$ -	\$ 3,516	\$ (3,516)	\$ -	\$ -	\$ -
11040	<b>Prior period adjustments, equity transfers, and correction of errors</b>	\$ <b>57,488</b>	\$ <b>3,516</b>	\$ <b>(61,004)</b>	\$ <b>-</b>	\$ <b>-</b>	\$ <b>-</b>
11170-001	Administrative Fee Equity-Beginning Balance	\$ -	\$ 106,247	\$ -	\$ 106,247	\$ -	\$ 106,247
11170-010	Administrative Fee Revenue	\$ -	\$ 1,123,927	\$ -	\$ 1,123,927	\$ -	\$ 1,123,927
11170-030	Hard to House Fee Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11170-021	ISS Coordinator Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Balance Sheet**

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Line Item No.	Description	Total Projects	MD018000101	MD018000102	MD018000103	MD018000104	MD018000105
111	Cash-unrestricted	\$ 1,350,114	\$79,594	\$114,270	\$286,616	\$666,697	\$202,937
112	Cash-restricted-modernization and development	\$ -					
113	Cash-other restricted	\$ -					
114	Cash-tenant security deposits	\$ 223,163	\$41,683	\$37,988	\$64,998	\$28,973	\$29,521
115	Cash - Restricted for payment of current liability	\$ 43,018		\$4,056		\$38,962	
100	<b>Total Cash</b>	<b>\$ 1,616,295</b>	<b>\$ 121,277</b>	<b>\$ 176,314</b>	<b>\$ 351,614</b>	<b>\$ 734,632</b>	<b>\$ 232,458</b>
121	Accounts receivable - PHA projects	\$ -					
122-010	Accounts receivable - HUD other projects - Operating Subsidy	\$ -					
122-020	Accounts receivable - HUD other projects - Capital fund	\$ 44,789	\$3,126	\$6,636	\$4,436	\$3,055	\$27,536
122-030	Accounts receivable - HUD other projects - Other	\$ -					
122	<b>Accounts receivable - HUD other projects</b>	<b>\$ 44,789</b>	<b>\$ 3,126</b>	<b>\$ 6,636</b>	<b>\$ 4,436</b>	<b>\$ 3,055</b>	<b>\$ 27,536</b>
124	Account receivable - other government	\$ -					
125-010	Account receivable - miscellaneous - Not For Profit	\$ -					
125-020	Account receivable - miscellaneous - Partnership	\$ -					
125-030	Account receivable - miscellaneous - Joint Venture	\$ -					
125-040	Account receivable - miscellaneous - Tax Credit	\$ -					
125-050	Account receivable - miscellaneous - Other	\$ 35,648			\$3,000	\$30,648	
125-060	Other - Comment	\$ -					
125	<b>Account receivable - miscellaneous</b>	<b>\$ 35,648</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 30,648</b>	<b>\$ -</b>
126	Accounts receivable - tenants	\$ 79,432	\$2,486	\$40,000	\$3,690	\$34,256	
126.1	Allowance for doubtful accounts - tenants	\$ (2,648)	-\$58	-\$1,989		-\$598	-\$3
126.2	Allowance for doubtful accounts - other	\$ -					
127	Notes, Loans, & Mortgages Receivable - Current	\$ -					
128	Fraud recovery	\$ -					
128.1	Allowance for doubtful accounts - fraud	\$ -					
129	Accrued interest receivable	\$ 5,175	\$956	\$1,330	\$1,491	\$689	\$709
120	<b>Total receivables, net of allowance for doubtful accounts</b>	<b>\$ 162,396</b>	<b>\$ 6,510</b>	<b>\$ 45,977</b>	<b>\$ 13,617</b>	<b>\$ 68,050</b>	<b>\$ 28,242</b>
131	Investments - unrestricted	\$ -					
132	Investments - restricted	\$ -					
133	Investments - Restricted for payment of current liability	\$ -					
142	Prepaid expenses and other assets	\$ 104,426	\$16,632	\$42,135	\$22,641	\$15,640	\$7,378
143	Inventories	\$ 27,674	\$5,621	\$8,817	\$5,057	\$6,082	\$2,097
143.1	Allowance for obsolete inventories	\$ -					
144	Inter program - due from	\$ 387,515	\$299,628		\$87,887		
145	Assets held for sale	\$ -					
150	<b>Total Current Assets</b>	<b>\$ 2,298,306</b>	<b>\$ 449,668</b>	<b>\$ 273,243</b>	<b>\$ 480,816</b>	<b>\$ 824,404</b>	<b>\$ 270,175</b>
161	Land	\$ 1,619,930	\$202,892	\$369,260	\$470,719	\$328,650	\$248,409
162	Buildings	\$ 52,359,003	\$6,490,586	\$14,372,015	\$15,074,387	\$9,445,445	\$6,976,570
163	Furniture, equipment and machinery - dwellings	\$ 2,626,057	\$361,179	\$738,343	\$619,117	\$383,241	\$524,177
164	Furniture, equipment and machinery - administration	\$ 1,247,418	\$167,598	\$275,034	\$359,997	\$162,309	\$282,480
165	Leasehold improvements	\$ -	-\$4,396,583	-\$9,932,450	-\$8,248,515	-\$5,388,756	-\$4,363,326
166	Accumulated depreciation	\$ (32,329,630)					

**Income Statement**

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Line Item No.	Description	Operating Fund Program	Capital Fund Program	MD018000104	Operating Fund Program	Capital Fund Program	MD018000105	Operating Fund Program	Capital Fund Program
92100	Relocation Costs								
92300	Employee benefit contributions - tenant services	\$10,236		2,061	\$2,061				
92400	Tenant services - other	\$13,119		2,448	\$2,448		4,674	\$4,674	
92500	Total Tenant Services	\$63,870		\$14,994	\$14,994		\$36,313	\$36,313	
93100	Water	\$21,336		13,878	\$13,878		6,018	\$6,018	
93200	Electricity	\$99,477		73,709	\$73,709		154,089	\$154,089	
93300	Gas	\$102,805		34,722	\$34,722		46,295	\$46,295	
93400	Fuel	\$558					537	\$537	
93500	Labor								
93600	Sewer	\$37,477		23,441	\$23,441		10,181	\$10,181	
93700	Employee benefit contributions - utilities								
93800	Other utilities expense								
93900	Total Utilities	\$461,653		\$145,750	\$145,750		\$217,120	\$217,120	
94100	Ordinary maintenance and operations - labor	\$90,078		80,401	\$80,401		28,252	\$28,252	
94200	Ordinary maintenance and operations - materials and other	\$39,791		34,661	\$34,661		12,915	\$12,915	
94300-010	Ordinary Maintenance and Operations Contracts - Garbage and Trash Removal Contracts	\$23,704		37,637	\$37,637		30,695	\$30,695	
94300-020	Ordinary Maintenance and Operations Contracts - Heating & Cooling Contracts	\$18,204		10,072	\$10,072		13,764	\$13,764	
94300-030	Ordinary Maintenance and Operations Contracts - Snow Removal Contracts	\$3,880		2,703	\$2,703		1,638	\$1,638	
94300-040	Ordinary Maintenance and Operations Contracts - Elevator Maintenance Contracts	\$13,057					18,681	\$18,681	
94300-050	Ordinary Maintenance and Operations Contracts - Landscape & Grounds Contracts	\$37,995		47,836	\$47,836		12,810	\$12,810	
94300-060	Ordinary Maintenance and Operations Contracts - Unit Turnaround Contracts	\$24,057		25,815	\$25,815		7,680	\$7,680	
94300-070	Ordinary Maintenance and Operations Contracts - Electrical Contracts	\$3,057		5,057	\$5,057		2,065	\$2,065	
94300-080	Ordinary Maintenance and Operations Contracts - Plumbing Contracts	\$1,550		6,538	\$6,538		2,408	\$2,408	
94300-090	Ordinary Maintenance and Operations Contracts - Externalization Contracts	\$10,200		15,936	\$15,936		2,884	\$2,884	
94300-100	Ordinary Maintenance and Operations Contracts - Janitorial Contracts	\$26,023		3,345	\$3,345		14,425	\$14,425	
94300-110	Ordinary Maintenance and Operations Contracts - Routine Maintenance Contracts	\$49,761		47,049	\$47,049		18,847	\$18,847	
94300-120	Ordinary Maintenance and Operations Contracts - Misc Contracts	\$35,050		36,682	\$36,682		59,463	\$59,463	
94300	Total Ordinary Maintenance and Operations Contracts	\$453,481		\$238,670	\$238,670		\$185,260	\$185,260	
94500	Employee benefit contribution - ordinary maintenance	\$22,524		15,685	\$15,685		7,507	\$7,507	
94900	Total Maintenance	\$395,874		\$369,417	\$369,417		\$355,934	\$355,934	
95100	Protective services - labor								
95200	Protective services - other contract costs								
95300	Protective services - other	\$51,156		29,904	\$29,904		22,423	\$22,423	
95300	Employee benefit contributions - protective services								
95400	Total Protective Services	\$51,156		\$29,904	\$29,904		\$22,423	\$22,423	
96110	Property Insurance	\$21,243		19,869	\$19,869		5,247	\$5,247	
96120	Liability Insurance	\$9,593		6,514	\$6,514		4,388	\$4,388	
96130	Workmen's Compensation	\$3,703		2,219	\$2,219		1,611	\$1,611	
96140	All other insurance	\$10,186		5,457	\$5,457		5,195	\$5,195	
96100	Total Insurance Premiums	\$44,725		\$34,059	\$34,059		\$16,441	\$16,441	
96200	Other general expenses	\$1,037		555	\$555		1,741	\$1,741	
96210	Compensated absences	\$2,525		(1,644)	\$-1,644		2,707	\$2,707	
96300	Payments in lieu of taxes								
96400	Bad debt - tenant rents	\$12,780		15,066	\$15,066		13,412	\$13,412	
96500	Bad debt - mortgages								
96600	Bad debt - other								
96800	Severance expense								
96900	Total Other General Expenses	\$11,292		\$15,457	\$15,457		\$15,378	\$15,378	
97110	Interest of Mortgage (or Bonds) Payable	\$151,868		45,018	\$45,018		7,689	\$7,689	

**Income Statement**

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Line Item No.	Description	Operating Fund Program	Capital Fund Program	MID018000104	Operating Fund Program	Capital Fund Program	MID018000105	Operating Fund Program	Capital Fund Program
96700	Interest on Notes Payable (Short and Long Term)	\$	\$	\$	\$	\$	\$	\$	\$
96730	Amortization of Bond Issue Costs	\$	\$	\$	\$	\$	\$	\$	\$
96700	<b>Total Interest Expense and Amortization Cost</b>	\$ 151,868	\$	\$ 45,018	\$ 45,018	\$	\$ 7,689	\$ 7,689	\$
96900	<b>Total Operating Expenses</b>	\$ 1,649,207	\$ 84,678	\$ 993,465	\$ 959,125	\$ 34,340	\$ 787,628	\$ 757,517	\$ 30,111
97000	<b>Excess Revenue Over Operating Expenses</b>	\$ 152,365	\$ 436,469	\$ 121,877	\$ 1,412	\$ 120,765	\$ 100,315	\$ 55,313	\$ 45,002
97100	Extraordinary maintenance	\$18,563		\$ 33,262	\$35,262		\$ 12,837	\$12,837	
97200-010	Casualty losses- Non-capitalized	\$5,000							
97300-020	Mainstream 1 & 5 year								
97300-020	Home-Ownership								
97300-025	Litigation								
97300-030	Hope IV								
97300-035	Moving to Work								
97300-040	Tenant Protection								
97300-050	All Other								
97300	<b>Housing assistance payments</b>								
97350	HAP Portability-in								
97400	Depreciation expense	\$487,665		\$ 293,529	\$293,529		\$ 210,680	\$210,680	
97500	Fraud losses								
97800	Dwelling units rent expense								
98000	<b>Total Expenses</b>	\$ 2,160,435	\$ 84,678	\$ 1,322,256	\$ 1,287,916	\$ 34,340	\$ 1,011,145	\$ 981,034	\$ 30,111
10010	Operating transfer in	\$170,000		\$ 630,000	\$630,000		\$ 150,000	\$150,000	
10020	Operating transfer out								
10030-010	Not For Profit								
10030-020	Partnership								
10030-030	Joint Venture								
10030-040	Tax Credit								
10030-050	Other								
10030-060	Other - Comment								
10030	<b>Operating transfers from / to primary government</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10040	Operating transfers from / to component unit								
10070	Extraordinary items, net gain/loss								
10080	Special items, net gain/loss								
10091	Inter-Project Excess Cash Transfer In								
10092	Inter-Project Excess Cash Transfer Out								
10093	Transfers between Programs and Projects - in	\$2,939		\$ 2,939	\$2,939		\$ 2,939	\$2,939	
10094	Transfers between Programs and Projects - out	\$-2,939		\$ (2,939)	\$-2,939		\$ (2,939)	\$-2,939	
10100	<b>Total other financing sources (uses)</b>	\$ 172,939	\$ (2,939)	\$ 630,000	\$ 632,939	\$ (2,939)	\$ 150,000	\$ 152,939	\$ (2,939)
10000	<b>Excess (Deficiency) of Revenue Over (Under) Expenses</b>	\$ (185,934)	\$ 433,530	\$ 423,086	\$ 305,260	\$ 117,826	\$ 26,798	\$ (15,265)	\$ 42,063
11020	Required Annual Debt Principal Payments								
11030	Beginning equity	\$5,869,776	\$438,083	\$ 4,064,885	\$3,972,137	\$92,748	\$ 3,809,270	\$3,707,870	\$ 101,400
11030-010	Prior period adjustments and correction of errors - Editable								
11040-020	Prior period adjustments and correction of errors - Editable								
11040-030	Prior period adjustments and correction of errors - Editable								
11040-040	Prior period adjustments and correction of errors - Editable								
11040-050	Prior period adjustments and correction of errors - Editable								
11040-060	Prior period adjustments and correction of errors - Editable								
11040-070	Equity Transfers	\$-158,778		\$ 48,615	\$48,615		\$ (254,015)	\$-254,015	
11040-080	Equity Transfers								
11040-090	Equity Transfers								

**Income Statement**

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Line Item No.	Description	Operating Fund Program	Capital Fund Program	MD018000104	Operating Fund Program	Capital Fund Program	MD018000105	Operating Fund Program	Capital Fund Program
1100-100	Equity Transfers								
1100-110	Equity Transfers								
1100	Prior period adjustments, equity transfers, and correction of errors	\$ (158,778)	\$	48,615	\$ 48,615	\$	(254,015)	\$ (254,015)	\$
11170-001	Administrative Fee Equity- Beginning Balance								
11170-010	Administrative Fee Revenue								
11170-020	Hard to House Fee Revenue								
11170-021	FSS Coordinator Grant								
11170-030	Audit Costs								
11170-040	Investment Income								
11170-045	Fraud Recovery Revenue								
11170-050	Other Revenue								
11170-051	Comment for Other Revenue								
11170-060	Total Admin Fee Revenues								
11170-080	Total Operating Expenses								
11170-090	Depreciation								
11170-095	Housing Assistance Portability In								
11170-100	Other Expenses								
11170-101	Comment for Other Expense								
11170-110	Total Expenses								
11170-002	Net Administrative Fee								
11170-003	Administrative Fee Equity- Ending Balance								
11170	Administrative Fee Equity								
11180-001	Housing Assistance Payments Equity - Beginning Balance								
11180-010	Housing Assistance Payment Revenues								
11180-015	Fraud Recovery Revenue								
11180-020	Net Housing Assistance Payments								
11180-021	Comment for Other Revenue								
11180-025	Investment Income								
11180-030	Total HAP Revenues								
11180-040	Housing Assistance Payments								
11180-090	Other Expenses								
11180-091	Comments for Other Expenses								
11180-100	Total Housing Assistance Payments Expenses								
11180-002	Net Housing Assistance Payments								
11180-003	Housing Assistance Payments Equity-Ending Balance								
11180	Housing Assistance Payments Equity								
11190-210	Total ACC HCV Units			0			0		
11190-220	Unfunded Units			0			0		
11190-230	Other Adjustments			0			0		
11190	Unit Months Available	3480		1848			1524		
11210	Unit Months Leased	3472		1835			1519		
11370	Excess Cash	\$ 135,027	\$	67,568	\$ 67,568	\$	73,056	\$ 73,056	\$
11610	Land Purchases								
11620	Building Purchases		\$ 146,876	46,512		\$ 46,512	38,750		\$ 38,750
11630	Furniture & Equipment-Dwelling Purchases								
11640	Furniture & Equipment-Administrative Purchases		\$ 4,264	3,864		\$ 3,864	2,939		\$ 2,939
11650	Leasehold Improvements Purchases								
11660	Infrastructure Purchases								
13310	CFIP Debt Service Payments		\$ 285,331	70,389		\$ 70,389	3,307		\$ 3,307
13001	Replacement Housing Factor Funds								

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Line Item No.	Description	Total Programs	Business Activities	1	2	14-181	14-241	14-871	14-870	14-879	14-885
					State/Local	Supportive Housing for Persons with Disabilities	Housing Opportunities for Persons with AIDS	Housing Choice Vouchers	Resident Opportunity and Supportive Services	Mainstream	Formula Capital Fund Stimulus Grant
<b>Balance Sheet</b>											
111	Cash-unrestricted	\$ 239,222	\$226,878	\$28							
112	Cash-restricted-modernization and development							\$25		\$1,991	
113	Cash-offer restricted	\$ 1,079,460	\$207,704					\$862,696			
114	Cash-tenant security deposits	26,973	\$36,913								
115	Cash - Restricted for payment of current liability	163,919						\$163,919			
100	<b>Total Cash</b>	<b>\$ 1,500,454</b>	<b>\$ 461,495</b>	<b>\$ 328</b>				<b>\$ 1,026,640</b>		<b>\$ 11,991</b>	
121	Accounts receivable - PHA projects	17,591									\$17,591
122-010	Accounts receivable - HUD other projects - Operating Subsidy										
122-020	Accounts receivable - HUD other projects - Capital fund										
122-030	Accounts receivable - HUD other projects - Other										
123	Accounts receivable - HUD other projects	99,566				\$43,166	\$25,978	\$14,672	\$15,750		
124	Accounts receivable - other government	39,053			\$39,053						
125-010	Account receivable - miscellaneous - Not For Profit										
125-020	Account receivable - miscellaneous - Partnership										
125-030	Account receivable - miscellaneous - Joint Venture										
125-040	Account receivable - miscellaneous - Tax Credit										
125-050	Account receivable - miscellaneous - Other										
125-060	Other - Comment										
126	Account receivable - miscellaneous	46,798						\$50,798			
127	Accounts receivable - tenants	44,725	\$44,725								
128	Allowance for doubtful accounts - tenants										
129	Allowance for doubtful accounts - other										
130	Notes, Loans, & Mortgages Receivable - Current										
131	Allowance for doubtful accounts - Current										
132	Allowance for doubtful accounts - tenant										
133	Accrued interest receivable	3,633	\$3,633								
134	Allowance for doubtful accounts - tenant										
135	Total receivables, net of allowance for doubtful accounts	255,366	48,358	39,053		-3,166	25,978	65,470	15,750		17,591
136	Investments - unrestricted										
137	Investments - restricted										
138	Investments - Restricted for payment of current liability										
139	Prepaid expenses and other assets	18,006	\$11,951					\$6,055			
140	Inventories										
141	Allowance for obsolete inventories										
142	Other - Comment										
143	Allowance for obsolete inventories										
144	Other - Comment										
145	Assets held for sale	2,387,722	\$1,927,492	\$3,242				\$456,988			
146	Assets held for sale										
150	<b>Total Current Assets</b>	<b>\$ 4,161,548</b>	<b>\$ 2,449,296</b>	<b>\$ 42,633</b>	<b>\$ 48,358</b>	<b>\$ -3,166</b>	<b>\$ 25,978</b>	<b>\$ 1,555,133</b>	<b>\$ 15,750</b>	<b>\$ 11,991</b>	<b>\$ 17,591</b>
161	Land	603,151	\$603,151								
162	Buildings	6,489,002	\$6,489,002								
163	Furniture, equipment and machinery - dwellings	46,269	\$46,269								
164	Furniture, equipment and machinery - administration	77,654	\$16,423					\$61,231			
165	Leasehold improvements										
166	Accumulated depreciation	(1,563,377)	\$-1,526,770					\$-36,607			\$16,450
167	Construction in progress	16,450									
168	Infrastructure										
169	Total capital assets, net of accumulated depreciation	5,659,129	\$5,628,075					\$24,604			\$16,450
171-010	Notes, Loans, & mortgages receivable - Non-current - Not For Profit										
171-020	Notes, Loans, & mortgages receivable - Non-current - Partnership										
171-030	Notes, Loans, & mortgages receivable - Non-current - Joint Venture										
171-040	Notes, Loans, & mortgages receivable - Non-current - Tax Credit										
171-050	Notes, Loans, & mortgages receivable - Non-current - Other										
171-060	Other - Comment										
171	Notes, Loans, & mortgages receivable - Non-current										
172-010	Notes, Loans, & mortgages receivable - Non-current - pas due - Not For Profit										
172-020	Notes, Loans, & mortgages receivable - Non-current - Partnership										
172-030	Notes, Loans, & mortgages receivable - Non-current - Joint Venture										
172-040	Notes, Loans, & mortgages receivable - Non-current - Tax Credit										
172-050	Notes, Loans, & mortgages receivable - Non-current - Other										

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Line Item No.	Description	Total Programs	1	2	14.181	14.241	14.871	14.870	14.879	14.885
		Business Activities	State/Local	Supportive Housing for Persons with Disabilities	Housing Opportunities for Persons with AIDS	Housing Choice Vouchers	Resident Opportunity and Supportive Services	Mainstream	Formula Capital Fund Stimulus Grant	
172-050	Notes, Loans, & mortgages receivable - Non-current - Other									
172-060	Other - Comment									
173	Notes, Loans, & mortgages receivable - Non-current - past due									
173	Grant receivable - Non-current									
174-010	Other assets - Not For Profit									
174-020	Other assets - Partnership									
174-030	Other assets - Joint Venture									
174-040	Other assets - Tax Credit									
174-050	Other assets - Other									
174-060	Other - Comment									
174	Other assets	\$ 3,348,225								
176-010	Investment in Joint Venture - Not For Profit	\$ 3,348,225								
176-020	Investment in Joint Venture - Partnership									
176-030	Investment in Joint Venture - Joint Venture									
176-040	Investment in Joint Venture - Tax Credit									
176-050	Investment in Joint Venture - Other									
176-060	Other - Comment									
176	Investment in Joint Venture	\$ -								
180	Total Non-current Assets	\$ 8,976,300	\$ -	\$ -	\$ -	\$ 24,604	\$ -	\$ -	\$ -	\$ 16,450
1-0	Total Assets	\$ 13,178,902	\$ 43,623	\$ 43,166	\$ 25,978	\$ 1,579,257	\$ 15,750	\$ 11,991	\$ -	\$ 34,041
311	Bank overdraft									
312	Accounts payable - < 90 days	\$ 44,864	\$ 8,669		\$ 4,304	\$ 11,388				\$ 5,040
313	Accounts payable - 90 days past due									
321	Accrued wage payroll taxes payable	\$ 39,683	\$ 5,114			\$ 22,464				
322	Accrued compensated absences - current portion	\$ 28,517	\$ 3,915			\$ 13,668				
323	Accrued contingencies liability									
325	Accrued interest payable	\$ 11,052				\$ 493				
331-010	Accounts payable - HUD PHA Programs - Operating Subsidy									
331-020	Accounts payable - HUD PHA Programs - Capital fund									
331-030	Accounts payable - HUD PHA Programs - Other									
332	Accounts payable - HUD PHA Programs	\$ 1,784				\$ 1,784				
333	Accounts payable - PHA Projects									
334	Accounts payable - other government									
341	Tenant security deposits	\$ 26,915								
342-010	Deferred revenue - Operating Subsidy									
342-020	Deferred revenue - Capital fund									
342-030	Deferred revenue - Other									
343	Deferred revenue	\$ 48,433				\$ 48,433				
345-010	Capital Projects - Mortgage Revenue									
345-020	Capital Projects - Mortgage Revenue									
345-030	Capital Projects - Mortgage Revenue									
346	Current portion of long-term debt - capital projects mortgage revenue bonds	\$ 86,977				\$ 78,393				
347	Current portion of long-term debt - operating borrowings	\$ 53,709				\$ 53,709				
348	Other current liabilities	\$ 53,525				\$ 53,525				
349	Accrued liabilities - other	\$ 163,919				\$ 163,919				
350	Inter program - due to	\$ 1,163,490	\$ 334,905	\$ 43,166	\$ 21,594	\$ 1,63,919	\$ 15,750		\$ 12,551	
351-010	Loan liability - current - Not For Profit									
351-020	Loan liability - current - Partnership									
351-030	Loan liability - current - Joint Venture									
351-040	Loan liability - current - Tax Credit									
351-050	Loan liability - current - Other									
351-060	Other - Comment									
351	Loan liability - current	\$ -								
352	Total Current Liabilities	\$ 1,742,668	\$ 342,603	\$ 43,166	\$ 25,978	\$ 2,665,949	\$ 15,750	\$ 1,784	\$ -	\$ 17,591
353-010	Long-term debt - CFFP									
353-020	Long-term - Capital Projects - Mortgage Revenue									
353	Capital Projects - Mortgage Revenue Bonds	\$ 5,145,023				\$ 5,145,023				
354	Long-term debt, net of current - operating borrowings	\$ 3,242,568				\$ 3,242,568				
355	Non-current liabilities - other	\$ 44,831				\$ 44,831				
356	Accrued compensated absences - Non-current	\$ 4,615				\$ 4,615				
355-010	Loan liability - Non-current - Not For Profit									

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Line Item No.	Description	Total Programs	Business Activities	State/Local	14.181	14.241	14.871	14.870	14.879	14.885
155.030	Loan liability - Non-current - Partnership									
155.031	Loan liability - Non-current - Joint Venture									
155.032	Loan liability - Non-current - Tax Credit									
155.033	Loan liability - Non-current - Other									
155.034	Other - Comment									
155	Loan liability - Non-current									
156	FASB 5 Liabilities									
157	Accrued Pension and OPEB Liability									
158	Total Non-current liabilities	\$ 8,434,837	\$ 8,414,974	\$ -	\$ -	\$ 18,763	\$ -	\$ -	\$ -	\$ -
300	Total Liabilities	\$ 10,179,595	\$ 9,444,921	\$ 347,603	\$ 43,166	\$ 25,978	\$ 287,712	\$ 15,750	\$ 1,784	\$ 17,591
301.1	Invested in capital assets, net of related debt	\$ 437,129	\$ 421,990				\$ -1,311			\$ 16,750
301.1	Restricted Net Assets	\$ 1,348,991	\$ 1,392,164	\$ -299,980			\$ 1,182,470			\$ 10,207
301.1	Unrestricted Net Assets	\$ 1,213,277	\$ 1,984,675	\$ (299,980)			\$ 1,392,045			\$ 16,450
301.1	Total Equity/Net Assets	\$ 2,561,404	\$ 3,376,849	\$ (599,960)			\$ 2,584,515			\$ 27,157
300	Total Liabilities and Equity/Net Assets	\$ 12,741,000	\$ 11,821,770	\$ 49,643	\$ 43,166	\$ 25,978	\$ 1,579,227	\$ 15,750	\$ 11,991	\$ 34,041

Line Item No.	Description	Total Programs	Business Activities	State/Local	14.181	14.241	14.871	14.870	14.879	14.885
701.000	Net tenant rental revenue	\$ 739,083	\$ 739,083							
701.001	Tenant revenue - other	\$ 8,230	\$ 8,230							
701.002	Total Tenant Revenue	\$ 747,313	\$ 747,313	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
706.010	Housing assistance payments	\$ 14,609,742					\$ 14,609,742			
706.011	Ongoing administrative fees earned	\$ 1,123,927					\$ 1,123,927			
706.012	Hard to house fee revenue									
706.013	FSS Coordinator									
706.014	Actual independent public accountant audit costs	\$ 2,500					\$ 2,500			
706.015	Total preliminary fee earned									
706.016	All other fees									
706.017	Admin fee calculation description									
706.018	HUD PHA operating grants	\$ 897,657			\$ 848,056	\$ 372,319	\$ 15,736,169	\$ 15,750	\$ 976,424	\$ 1,141
706.019	Capital grants	\$ 16,450								\$ 16,450
707.10	Management Fee									
707.20	Asset Management Fee									
707.30	Book-Keeping Fee									
707.40	Front Line Service Fee									
707.50	Other Fees									
707.90	Total Fee Revenue									
708.00	Other government grants	\$ 211,467	\$ 40,000		\$ 171,467					
710.010	Housing Assistance Payment									
710.011	Administrative Fee									
710.012	Investment income - unrestricted	\$ 3,387	\$ 3,387							
710.013	Mortgage interest income									
710.014	Proceeds from disposition of assets held for sale									
710.015	Cost of sale of assets									
710.016	Housing Assistance Payment									
710.017	Administrative Fee	\$ 467					\$ 467			
710.018	Fraud recovery	\$ 934					\$ 934			
710.019	Other revenue	\$ 712,932	\$ 712,932	\$ 55,233		\$ -	\$ 984	\$ 51		
710.020	Gain or loss on sale of capital assets									
710.021	Housing Assistance Payment									
710.022	Administrative Fee	\$ 855					\$ 12,568			
710.023	Investment income - restricted	\$ 13,065	\$ 42				\$ 36,551			
710.024	Total Revenue	\$ 19,297,087	\$ 1,503,664	\$ 312,357	\$ 348,056	\$ 372,319	\$ 15,750,795	\$ 15,750	\$ 976,475	\$ 17,691

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Line Item No.	Description	Total Programs	Business Activities	State/Local	14.181	14.241	14.871	14.870	14.879	14.885
91100	Administrative salaries	\$ 651,295	\$ 236,483		\$11,679		\$347,151	\$12,305		
91200	Auditing fees	\$ 21,555	\$3,650						\$43,677	
91300	Management Fee	\$ 364,627	\$37,998				\$15,405		\$2,500	
91310	Book-Keeping Fee	\$ 4,539	\$4,539				\$304,663		\$30,825	\$1,141
91400	Advertising and Marketing	\$ 1,471	\$1,209	\$262						
91500	Employee benefit contributions - administrative	\$ 138,108	\$43,321	\$1,145	\$894		\$86,664	\$3,445	\$8,639	
91600	Office Expenses	\$ 289,999	\$23,545				\$560,727		\$5,727	
91700	Legal Expenses	\$ 7,587	\$6,899				\$688			
91800	Travel	\$ 16,790	\$15,263				\$1,527			
91900	Allocated Overhead									
92000	Other	\$ 113,562	\$86,429	\$529		\$120	\$36,454			
92100	Total Operating-Administrative	\$ 1,699,533	\$ 489,336	\$ 1,936	\$ 12,573	\$ 170	\$ 1,037,309	\$ 15,750	\$ 81,368	\$ 1,141
92200	Asset Management Fee									
92300	Tenant services - salaries	\$ 150,308	\$21,862	\$87,755	\$10,956	\$5,261	\$24,474			
92400	Relocation Costs									
92500	Employee benefit contributions - tenant services	\$ 34,882	\$1,284	\$23,840	\$2,369	\$1,484	\$5,905			
92600	Tenant services - other	\$ 193,404	\$7,250	\$55,203	\$32,750	\$34,201				
92700	Total Tenant Services	\$ 334,594	\$ 30,396	\$ 166,798	\$ 66,075	\$ 40,946	\$ 30,379			\$ -
93100	Water	\$ 8,510	\$8,405				\$105			
93200	Electricity	\$ 59,712	\$51,521				\$8,191			
93300	Gas	\$ 4,944	\$2,983				\$2,361			
93400	Fuel									
93500	Labor									
93600	Sever	\$ 8,963	\$8,963				\$100			
93700	Employee benefit contributions - utilities									
93800	Other utilities expense									
93900	Total Utilities	\$ 82,129	\$ 71,372	\$ -	\$ -	\$ -	\$ 10,757	\$ -	\$ -	\$ -
94100	Ordinary maintenance and operations - labor	\$ 11,987	\$11,987							
94200	Ordinary maintenance and operations - materials and other	\$ 29,476	\$28,747				\$729			
94300-010	Ordinary Maintenance and Operations Contracts - Garbage and Trash Removal Contracts	\$ 22,750	\$22,750							
94300-020	Ordinary Maintenance and Operations Contracts - Heating & Cooling Contracts	\$ 10,194	\$10,194							
94300-030	Ordinary Maintenance and Operations Contracts - Snow Removal Contracts									
94300-040	Ordinary Maintenance and Operations Contracts - Elevator Maintenance Contracts	\$ 9,253	\$9,253							
94300-050	Ordinary Maintenance and Operations Contracts - Landscape & Grounds Contracts	\$ 23,268	\$23,268							
94300-060	Ordinary Maintenance and Operations Contracts - Unit Turnaround Contracts	\$ 7,298	\$7,298							
94300-070	Ordinary Maintenance and Operations Contracts - Electrical Contracts	\$ 1,097	\$1,097							
94300-080	Ordinary Maintenance and Operations Contracts - Plumbing Contracts	\$ 1,290	\$1,290							
94300-090	Ordinary Maintenance and Operations Contracts - Extermination Contracts	\$ 1,695	\$1,673				\$22			
94300-100	Ordinary Maintenance and Operations Contracts - Janitorial Contracts	\$ 38,909	\$38,909				\$3,660			
94300-110	Ordinary Maintenance and Operations Contracts - Routine Maintenance Contracts	\$ 13,037	\$13,037							
94300-120	Ordinary Maintenance and Operations Contracts - Misc Contracts	\$ 52,198	\$50,681				\$1,517			
94300	Ordinary Maintenance and Operations Contracts	\$ 199,989	\$ 175,790	\$ -	\$ -	\$ -	\$ 1,995	\$ -	\$ -	\$ -
94500	Employee benefit contribution - ordinary maintenance	\$ 3,415	\$3,186				\$229			
94600	Total Maintenance	\$ 225,867	\$ 191,710	\$ -	\$ -	\$ -	\$ 6,197	\$ -	\$ -	\$ -
95100	Protective services - labor									
95200	Protective services - other contract cost									
95300	Protective services - other	\$ 4,115	\$4,115							
95500	Employee benefit contributions - protective services	\$ 3,408	\$3,408							
95600	Total Protective Services	\$ 9,523	\$ 9,523	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
96110	Property Insurance	\$ 25,323	\$25,323							
96120	Liability Insurance	\$ 1,392	\$1,392							

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Line Item No.	Description	Total Programs	Business Activities	State/Local	Supportive Housing for Persons with Disabilities	14.241	14.871	14.870	14.879	14.885
96131	Workmen's Compensation	\$ 12,190	\$4,995		\$210	\$101	\$7,015		\$469	
96132	All Other Insurance	\$ 61,453	\$39,187				\$22,266			
96133	Total Insurance Premiums	\$ 106,488	\$78,397		\$210	\$101	\$29,281		\$469	
96134	Other general expenses	\$ 7,715	\$7,715							
96135	Compensated absences	\$ 11,684	\$5,571	\$1,497			\$4,616			
96136	Payments in lieu of taxes	\$ -	\$0							
96137	Bad debt - tenant rents	\$ 10,190	\$10,190							
96138	Bad debt - mortgages	\$ -								
96139	Bad debt - other	\$ -								
96140	Severance expense	\$ -								
96141	Total Other General Expenses	\$ 29,589	\$23,476	\$1,497			\$4,616			
96142	Interest on Mortgages for Bonds Payable	\$ 533,260	\$532,922				\$338			
96143	Interest on Notes Payable (Short and Long Term)	\$ 700	\$700							
96144	Amortization of Bond Issue Costs	\$ -								
96145	Total Interest Expense and Amortization Cost	\$ 533,960	\$533,622				\$338			
96200	Total Operating Expenses	\$ 2,935,653	\$1,417,832	\$170,231	\$78,858	\$41,167	\$1,118,837	\$15,750	\$81,877	\$1,141
97000	Excess Revenue Over Operating Expenses	\$ 16,371,354	\$8,832	\$142,126	\$249,198	\$331,152	\$4,631,958		\$894,618	\$16,450
97100	Extraordinary maintenance	\$ 3,470	\$3,470							
97200	Casualty losses - Non-capitalized	\$ (1,304)	\$-1,198				\$-106			
97300	Maintenance 1 & 5 year	\$ -								
97400	Home Ownership	\$ 151,756					\$151,756			
97500	Litigation	\$ -								
97600	Hope IV	\$ -								
97700	Moving to Work	\$ -								
97800	Tenant Protection	\$ 596,986					\$596,986			
97900	All Other	\$ 15,000,405					\$15,000,405			
98000	Housing assistance payments	\$ 17,397,340	\$155,674	\$155,674	\$369,198	\$331,152	\$5,748,147	\$892,169		
98100	HAP Portability-In	\$ -								
98200	Depreciation expense	\$ 179,409	\$173,450				\$5,959			
98300	Fraud losses	\$ -								
98400	Dwelling units rent expense	\$ -								
98500	Total Expenses	\$ 20,504,568	\$1,593,654	\$325,905	\$348,056	\$372,319	\$6,073,837	\$15,750	\$974,006	\$1,141
10000	Operating transfer in	\$ -								
10010	Operating transfer out	\$ (950,000)	\$-950,000							
10020	Not For Profit	\$ -								
10030	Partnership	\$ -								
10040	Joint Venture	\$ -								
10050	Tax Credit	\$ -								
10060	Other	\$ -								
10070	Operating transfers from / to primary government	\$ -								
10080	Operating transfers from / to component unit	\$ -								
10090	Special items, net gain/loss	\$ -								
10100	Inter Project Excess Cash Transfer In	\$ -								
10110	Inter Project Excess Cash Transfer Out	\$ -								
10120	Transfers between Programs and Projects - in	\$ -								
10130	Transfers between Programs and Projects - out	\$ -								
10140	Total other financing sources (uses)	\$ (950,000)	\$-950,000							
10150	Excess (Deficiency) of Revenue Over (Under) Expenses	\$ (2,157,561)	\$-1,039,890	\$-13,549			\$-1,123,042		\$2,469	\$16,450
11000	Required Annual Debt Principal Payments	\$ -								
11010	Beginning equity	\$ 5,153,442	\$3,078,848	\$-3,148,211						\$7,738
11020	Prior period adjustments and correction of errors - Eutable	\$ -					\$0			



HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
 GLEN BURNIE, MARYLAND  
 STATEMENT OF ACTUAL MODERNIZATION COSTS - UNCOMPLETED  
 JUNE 30, 2009

	Capital Fund 2005	Capital Fund 2006	Capital Fund 2007	Capital Fund 2008	Totals
Funds Approved	\$ 1,400,889	\$ 1,379,367	\$ 1,372,255	\$ 1,500,726	\$ 5,653,237
Funds Expended	<u>1,400,889</u>	<u>1,379,367</u>	<u>1,076,811</u>	<u>529,635</u>	<u>4,386,702</u>
Excess of Funds Approved	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 295,444</u>	<u>\$ 971,091</u>	<u>\$ 1,266,535</u>
Funds Advanced	\$ 1,400,889	\$ 1,379,367	\$ 1,062,092	\$ 499,565	\$ 4,341,913
Funds Expended	<u>1,400,889</u>	<u>1,379,367</u>	<u>1,076,811</u>	<u>529,635</u>	<u>4,386,702</u>
Deficiency of Funds Advanced	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (14,719)</u>	<u>\$ (30,070)</u>	<u>\$ (44,789)</u>

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND**

**SINGLE AUDIT SUPPLEMENT**

**FOR THE YEAR ENDED JUNE 30, 2009**

REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS

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February 12, 2010

Board of Commissioners  
Housing Commission of Anne Arundel County  
Glen Burnie, Maryland

We have audited the financial statements of the Housing Commission of Anne Arundel County, Glen Burnie, Maryland as of and for the year ended June 30, 2009, and have issued our report thereon dated February 12, 2010.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Housing Commission of Anne Arundel County's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Commission's ability to initiate, authorize, record, process or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Commission's financial statements that is more than inconsequential will not be prevented or detected by the Commission's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Commission's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Board of Commissioners  
Housing Commission of Anne Arundel County

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Housing Commission of Anne Arundel County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Board of Commissioners, management and federal awarding agencies and pass-through entities; and is not intended to be and should not be used by anyone other than these specified parties.

  
BARBACANE, THORNTON & COMPANY

REPORT ON COMPLIANCE  
WITH REQUIREMENTS APPLICABLE TO EACH  
MAJOR PROGRAM AND ON INTERNAL CONTROL  
OVER COMPLIANCE IN ACCORDANCE  
WITH OMB CIRCULAR A-133

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February 12, 2010

Board of Commissioners  
Housing Commission of Anne Arundel County  
Glen Burnie, Maryland

Compliance

We have audited the compliance of the Housing Commission of Anne Arundel County, Glen Burnie, Maryland with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2009. The Housing Commission of Anne Arundel County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and recommendations. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Housing Commission of Anne Arundel County's management. Our responsibility is to express an opinion on the Housing Commission of Anne Arundel County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, "Audits of States, Local Governments and Nonprofit Organizations." Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Housing Commission of Anne Arundel County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Housing Commission of Anne Arundel County's compliance with those requirements.

In our opinion, the Housing Commission of Anne Arundel County complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2009.

Internal Control Over Compliance

The management of the Housing Commission of Anne Arundel County, Glen Burnie, Maryland is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and

Board of Commissioners  
Housing Commission of Anne Arundel County

performing our audit, we considered the Housing Commission of Anne Arundel County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

Schedule of Expenditures of Federal Awards

We have audited the financial statements of the Housing Commission of Anne Arundel County as of and for the year ended June 30, 2009, and have issued our report thereon dated February 12, 2010.

Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the Board of Commissioners, management and federal awarding agencies and pass-through entities; and is not intended to be and should not be used by anyone other than these specified parties.

  
BARBACANE, THORNTON & COMPANY

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2009**

<u>FEDERAL GRANTOR/PROGRAM TITLE</u>	<u>Expenditures</u>
<u>Department of HUD (Direct Programs)</u>	
Public and Indian Housing (CFDA No. 14.850) Operating Subsidies	\$ 3,036,116
Resident Opportunities and Supportive Services (ROSS) (CFDA No. 14.870)	15,750
Section 8 Housing Choice Voucher Program (CFDA No. 14.871)	15,736,169
Public and Indian Housing - Capital Fund Program (CFDA No. 14.872)	1,002,625
Mainstream Voucher Program (CFDA No. 14.879)	976,424
Public and Indian Housing - Capital Fund Program Stimulus (CFDA No. 14.885)	<u>17,591</u>
<b>TOTAL DIRECT PROGRAMS</b>	<u><b>20,784,675</b></u>
<u>Department of HUD (Indirect Programs)</u>	
<u>Passed through Arundel Community Development Services, Inc.</u>	
Supportive Housing for Persons with Disabilities (CFDA No. 14.181)	348,056
Home Investment Partnership Program (CFDA No. 14.239)	87,657
HOPWA (CFDA No. 14.241)	<u>372,319</u>
<b>TOTAL INDIRECT PROGRAMS</b>	<u><b>808,032</b></u>
<b>TOTAL FEDERAL AWARDS</b>	<u><u><b>\$ 21,592,707</b></u></u>

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

NOTE A BASIS OF ACCOUNTING

All expenditures included in the Schedule of Expenditures of Federal Awards are presented on the basis that expenditures are reported to the respective federal grantor agencies. Accordingly, expenditures are recorded when the federal obligation is determined.

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND**

**SCHEDULE OF FINDINGS AND RECOMMENDATIONS**

**FOR THE YEAR ENDED JUNE 30, 2009**

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND

SCHEDULE OF FINDINGS AND RECOMMENDATIONS

**PART A - SUMMARY OF AUDITORS' RESULTS**

1. The auditors' report expresses an unqualified opinion on the financial statements of the Housing Commission of Anne Arundel County.
2. There were no significant deficiencies relating to the audit of the financial statements reported in the "Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*."
3. There were no instances of noncompliance relating to the financial statements of the Housing Commission of Anne Arundel County.
4. There were no significant deficiencies relating to the audit of the major federal award program reported in the "Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control over Compliance in Accordance with OMB Circular A-133."
5. There were no instances of noncompliance noted in the "Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control over Compliance in Accordance with OMB Circular A-133."
6. The auditors' report on compliance for the major federal award programs for the Housing Commission of Anne Arundel County expresses an unqualified opinion.
7. The auditee qualified as a low-risk auditee. The threshold for Type A programs was \$647,781.
8. The programs tested as a major programs were:

<u>Program Name</u>	<u>CFDA#</u>
Section 8 Housing Choice Voucher Program	14.871
Mainstream Voucher Program	14.879

**PART B - FINDINGS RELATED TO FINANCIAL STATEMENTS**

PRIOR YEAR FINDINGS AND RECOMMENDATIONS

None.

CURRENT YEAR FINDINGS AND RECOMMENDATIONS

None.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY  
GLEN BURNIE, MARYLAND

SCHEDULE OF FINDINGS AND RECOMMENDATIONS (CONT'D)

**PART C - FINDINGS RELATED TO FEDERAL AWARDS**

PRIOR YEAR FINDINGS AND RECOMMENDATIONS

None.

CURRENT YEAR FINDINGS AND RECOMMENDATIONS

None.

Certification by State or Local  
Official of PHA Plans Consistency  
with the Consolidated Plan

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011

**Certification by State or Local Official of PHA Plans Consistency with the  
Consolidated Plan**

I, John R. Leopold the County Executive certify that the Five Year and  
Annual PHA Plan of the Housing Commission of Anne Arundel County is consistent with the Consolidated Plan of  
Anne Arundel County prepared pursuant to 24 CFR Part 91.

*John R. Leopold*

3-18-11

*John R. Leopold CAO*

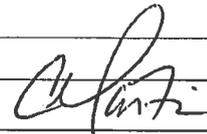
3-15-11

Signed / Dated by Appropriate State or Local Official

# Disclosure of Lobbying Activities

Approved by OMB 0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352  
(See reverse side for instructions and Public Reporting burden statement)

<b>1. Type of Federal Action</b> <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. Status of Federal Action</b> <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. Report Type</b> <input type="checkbox"/> a. Initial filing <input type="checkbox"/> b. material change For Material Change Only year (yyyy) _____ quarter _____ date of last report (mm/dd/yyyy) _____
<b>4. Name and Address of Reporting Entity</b> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee    Tier _____, if known:  Housing Commission of Anne Arundel County 7477 Baltimore-Annapolis Blvd. Glen Burnie, MD 21060-2817  Congressional District, if known _____	<b>5. If Reporting Entity in No. 4 is Subawardee, enter Name and Address of Prime</b>  n/a  Congressional District, if known _____	
<b>6. Federal Department/Agency</b>  United States Department of Housing and Urban Development	<b>7. Federal Program Name/Description</b>  Public Housing Capital Fund Program  CFDA Number, if applicable _____	
<b>8. Federal Action Number, if known</b>  n/a	<b>9. Award Amount, if known</b> \$ _____ n/a	
<b>10a. Name and Address of Lobbying Registrant</b> (If individual, last name, first name, MI)  n/a	<b>b. Individuals Performing Services</b> (Including address if different from No. 10a.) (last name, first name, MI)  n/a	
(attach continuation sheet(s) if necessary)		
<b>11. Amount of Payment</b> (check all that apply) \$ _____ <input type="checkbox"/> actual <input type="checkbox"/> planned	<b>13. Type of Payment</b> (check all that apply) <input type="checkbox"/> a. retainer <input type="checkbox"/> b. one-time fee <input type="checkbox"/> c. commission <input type="checkbox"/> d. contingent fee <input type="checkbox"/> e. deferred <input type="checkbox"/> f. other (specify) _____	
<b>12. Form of Payment</b> (check all that apply) <input type="checkbox"/> a. cash <input type="checkbox"/> b. in-kind; specify: nature _____ value _____		
<b>14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or Member(s) contacted, for Payment Indicated in Item 11</b>  (attach continuation sheet(s) if necessary)		
<b>15. Continuation sheets attached</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>16. Information requested through this form is authorized by Sec.319, Pub. L. 101-121, 103 Stat. 750, as amended by sec. 10; Pub. L. 104-65, Stat. 700 (31 U.S.C. 1352). This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</b>	Signature  Print Name <u>Clifton C. Martin</u> Title <u>Chief Executive Officer</u> Telephone No. <u>410.222.6200</u> Date (mm/dd/yyyy) <u>3/17/11</u>	
<b>Federal Use Only:</b>		Authorized for Local Reproduction Standard Form-LLL (7/97)

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## Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in Item 4 checks "Subawardee", then enter the full name, address, city, state and zip code of the prime Federal recipient, include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in Item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box (es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box (es). Check all boxes that apply. If other, specify nature.
14. Provide specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just the time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not a continuation sheet(s) are attached.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

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Public Reporting Burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Please do not return your completed form to the Office of Management and Budget; send it to the address provided by the sponsoring agency.

Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

Authorized for Local Reproduction  
Standard Form-LLL (7/97)

# Certification of Payments to Influence Federal Transactions

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

Applicant Name

Housing Commission of Anne Arundel County

Program/Activity Receiving Federal Grant Funding

Public Housing Capital Fund Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.  
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Clifton C. Martin	Title Executive Director
Signature 	Date (mm/dd/yyyy) 3/17/11

# Certification for a Drug-Free Workplace

U.S. Department of Housing  
and Urban Development

Applicant Name

Housing Commission of Anne Arundel County

Program/Activity Receiving Federal Grant Funding

Public Housing Capital Fund Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

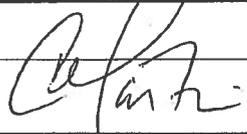
g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Check here  If there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.  
**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.

(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Clifton C. Martin	Title Chief Executive Officer
Signature 	Date 3/17/11

X

**PHA Certifications of Compliance  
with PHA Plans and Regulated  
Regulations**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011

**RESOLUTION 589**

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:  
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the  X  5-Year and/ or  X  Annual PHA Plan for the PHA fiscal year beginning  7/1/2011 , hereinafter referred to as " the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:*

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant, or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
  - The PHA regularly submits required data to HUD's 50058 PIC/IMS in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
  - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
  - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
  - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
  - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105( a).
14. The PHA will provide the responsible entity of HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments.).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
  - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
  - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
  - (iii) The revised policies and programs are available for review and inspection, at the principle office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Housing Commission of  
Anne Arundel County

MD 018

\_\_\_\_\_  
PHA Name

\_\_\_\_\_  
PHA Number/HA Code

5-Year PHA Plan for Fiscal Years 2010 - 2014

Annual PHA Plan for Fiscal Year 2011

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)**

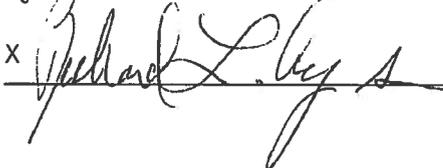
Name of Authorized Official

Richard L. Ay, Sr.

Title

Board Chairman

Signature

X 

Date

3/17/11

**Civil Rights Certification**

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 Expires 4/30/2011

**Civil Rights Certification****Annual Certification and Board Resolution**

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:*

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

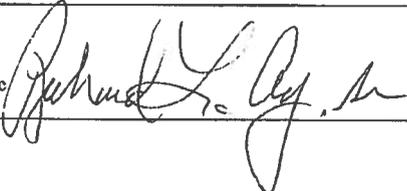
Housing Commission of Anne Arundel County

MD018

\_\_\_\_\_  
 PHA Name

\_\_\_\_\_  
 PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012, 31 U.S.C. 3729, 3802)

Name of Authorized Official		Richard L. Ay, Sr.		Title		Board Chairman	
Signature				Date		3/17/10	