PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011

1.0 PHA Information

PHA Name: Assumption Parish Police Jury PHA Code: LA 215

PHA Type: X Small ☐ High Performing X Standard ☐ HCV (Section 8)

PHA Fiscal Year Beginning: (MM/YYYY): 01/01/2011

2.0 Inventory (based on ACC units at time of FY beginning in 1.0 above)

Number of PH units: _____ Number of HCV units: 108

3.0 Submission Type

☐ **5-Year and Annual Plan** X Annual Plan Only ☐ 5-Year Plan Only

4.0 PHA Consortia ☐ PHA Consortia: (Check box if submitting a joint Plan and complete table below.)

Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program	
				PH	HCV
PHA 1:					
PHA 2:					
PHA 3:					

5.0 5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.

5.1 Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: **To provide safe, decent, affordable housing for eligible residents of Assumption Parish.**

5.2 Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.

GOAL: The Assumption Parish Police Jury Section 8 Department will strive to provide efficient, affordable housing services to income eligible families.

OBJECTIVE: Continue implementing referral opportunities to all S8 tenants to neighboring parishes that offer home ownership programs.

OBJECTIVE: Quarterly intense review of budget and reserve in order to maximize voucher issuance, including 75% of annual issuance to Extremely Low Income Families.

OBJECTIVE: Improve Voucher Management

OBJECTIVE: Quantitatively measure landlord and tenant program satisfaction. (Baseline acquired in 2010, Comparative Date will be attainable in 2011)

PROGRESS ON PAST PLANS:

OBJECTIVE: Referral to homeownership in neighboring parishes: Implemented August 2010. All annual recertification packets include referral information. Flyers placed in office lobby. Once implemented for one year, a questionnaire will accompany the referrals in year 2 to indicate if any tenants followed up on the referral.

OBJECTIVE: Increase Voucher issuance for 2010- Quarters 1 and 2 of 2010: Zero vouchers issued. Quarter 3 – 6 vouchers scheduled to be offered in September 2010.

OBJECTIVE: Improve voucher management through system improvements: Purchase and immediate implementation of TMS System in March 2010. Review and purging of Waiting List occurred in August/September 2010.

OBJECTIVE: Measure Landlord and Tenant Satisfaction: Scheduled first Satisfaction Survey to Landlords and Tenants to go via mail December 1, 2010. This will provide Baseline Data for the 2010 year. Ongoing goal, in which once Data is collected December 2011, improvement or decline in satisfaction can be measured.

6.0	**PHA Plan Update** (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: **NONE** (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. The PHA PLAN is kept in the Administrative Office, Section 8 Department located at: **Assumption Parish Police Jury** **Housing and Community Development** **PO Box 520** **Napoleonville, LA 70390** **PHA Plan Elements:** (1) **Eligibility, Selection and Admissions Polices, Including Deconcentration and Wait List Procedures.** Maintained in the APPJ Section 8 Admin Plan Chapters 2-4. (2) **Financial Resources:** The Assumption Parish Police Jury estimates we will receive $380,434 in Housing Choice Voucher HAP funding for the 2011 fiscal year and $53,141 in admin funding. In addition, salaries and benefits incurred by staff working on the HCV program are supplemented with our Community Services Block Grant funding and local government funding. (3) **Rent Determination –**Maintained in the APPJ Section 8 Admin Plan Chapter 11 (4) **Operation and Management-** NA (5) **Grievance Procedures-** Maintained in the APPJ Section 8 Admin Plan Chapter 19 (6) **Designated Housing fro Elderly and Disabled Families-** NA (7) **Community Service and Self-Sufficiency**-NA (8) **Safety and Crime Prevention-**NA (9) **Pets-** NA (10) **Civil Rights Certification –** Attached (11) **Fiscal Year Audit-** An annual audit is conducted. A random sample of Section 8 files are chosen and reviewed for program compliance. (12) **Asset Management-** NA (13) **Violence against Women Act (VAWA) -** Maintained in the APPJ Section 8 Admin Plan Chapters 20. Policy Attached
7.0	**Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers.** *Include statements related to these programs as applicable.* **NA**
8.0	**Capital Improvements.** Please complete Parts 8.1 through 8.3, as applicable. **NA**
8.1	**Capital Fund Program Annual Statement/Performance and Evaluation Report.** As part of the PHA 5-Year and Annual Plan, annually complete and submit the *Capital Fund Program Annual Statement/Performance and Evaluation Report*, form HUD-50075.1, for each current and open CFP grant and CFFP financing. **NA**
8.2	**Capital Fund Program Five-Year Action Plan.** As part of the submission of the Annual Plan, PHAs must complete and submit the *Capital Fund Program Five-Year Action Plan*, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan. ***NA***
8.3	**Capital Fund Financing Program (CFFP).** ☐ Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements. **NA**
9.0	**Housing Needs**. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. The people of Assumption Parish continue to need affordable, available, quality housing. The APPJ Section 8 Department purchased a GO Section 8 program that can be linked to the departmental website, where landlords can advertise and post up to date information regarding open units. The APPJ created a database where available units are posted per the request of the landlord. In the coming year, vouchers will be issued and APPJ individuals falling within Extremely Low Income will be offered housing opportunities.

9.1	**Strategy for Addressing Housing Needs**. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.** The APPJ Section 8 Department purchased a program called TMS which will help to organize and maintain the waiting list electronically verses manually. Increase training will be conducted interdepartmentally. The APPJ Section 8 Department will ensure the waiting list is Purged annual. The APPJ Section 8 Department will attempt to maximize its budget in order to increase funding for the next budget year.
10.0	**Additional Information**. Describe the following, as well as any additional information HUD has requested. (a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan. ***GOAL: The Assumption Parish Police Jury Section 8 Department will strive to provide efficient, affordable housing services to income eligible families.*** **OBJECTIVE: The APPJ Section 8 will maximize funding and offer new opportunities to individuals on the waiting list. ---** Waiting list was reviewed in June 2010. It is estimated that 250 individuals are awaiting services. A comprehensive budget meeting was held on July 3, 2010. It was decided that 6 Vouchers could be offered. The waiting list is being set up in the computer TMS system for better maintenance. It is anticipated to be complete by August 31, 2010. It is scheduled for potential voucher holders to be notified by September 30, 2010. The voucher meeting for the new vouchers is to be held before October 31, 2010. The Section 8 department is ahead of schedule on this task. **OBJECTIVE: The APPJ Section 8 will implement various technological system changes to ensure better organization, adherence with timelines, and save resources.** TMS, a 50058 processing system, was purchased in March 2010. A Go Section 8 program was purchased July 2010 to ensure rent reasonableness. Utilization began upon installation. **OBJECTIVE: The APPJ Section 8 will quantitatively measure tenant and landlord satisfaction annually.** Satisfaction Surveys for Tenant and Landlords are scheduled to go out December 2010 to measure program satisfaction. (b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification" **Substantial deviation** is defined by the APPJ Section 8 department as: Any change to the Mission Statement such as: 50% deletion from or addition to the goals and objectives as a whole. **Significant amendment or modification is defined by the APPJ Section 8 department as:** Any change inconsistent with the local, approved Consolidated Plan

11.0	**Required Submission for HUD Field Office Review**. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. **Note:** Faxed copies of these documents will not be accepted by the Field Office. (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations* (which includes all certifications relating to Civil Rights) ATTACHED (b) Form HUD-50070, *Certification for a Drug-Free Workplace* (PHAs receiving CFP grants only) ATTACHED (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* (PHAs receiving CFP grants only) NA (d) Form SF-LLL, *Disclosure of Lobbying Activities* (PHAs receiving CFP grants only) NA (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* (PHAs receiving CFP grants only) NA (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. NA (g) Challenged Elements- No Challenged Elements (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report* (PHAs receiving CFP grants only) *NA* (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* (PHAs receiving CFP grants only) NA

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information
Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory
Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type
Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia
Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan
Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan**.**

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

(a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.

(b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central off ice of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.

3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.

4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.

5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.

6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1**) development name and number; **2**) designation type; **3**) application status; **4**) date the designation was approved, submitted, or planned for submission, and; **5**) the number of units affected.

7. **Community Service and Self-Sufficiency.** A description of: (**1**) Any programs relating to services and amenities provided or offered to assisted families; (**2**) Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**

8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.

10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.

11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.

12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.

13. **Violence Against Women Act (VAWA).** A description of: **1)** Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; **2)** Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and **3)** Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

(a) Hope VI or Mixed Finance Modernization or Development. **1)** A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and **2)** A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm

(b) Demolition and/or Disposition. With respect to public housing projects owned by the PHA and subject to ACCs under the Act: **(1)** A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and **(2)** A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent **that approved and/or pending** demolition and/or disposition has changed.

(c) Conversion of Public Housing. With respect to public housing owned by a PHA: **1)** A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or that the public housing agency plans to voluntarily convert; **2)** An analysis of the projects or buildings required to be converted; and **3)** A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/conversion.cfm

(d) Homeownership. A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.

(e) Project-based Vouchers. If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

(a) To submit the initial budget for a new grant or CFFP;

(b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and

(c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;

2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and

3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at: http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note:** Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note:** Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

(a) Progress in Meeting Mission and Goals. PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan**. (Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

(b) Significant Amendment and Substantial Deviation/Modification. PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

(c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

(a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*

(b) Form HUD-50070, *Certification for a Drug-Free Workplace* **(PHAs receiving CFP grants only)**

(c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* **(PHAs receiving CFP grants only)**

(d) Form SF-LLL, *Disclosure of Lobbying Activities* **(PHAs receiving CFP grants only)**

(e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* **(PHAs receiving CFP grants only)**

(f) Resident Advisory Board (RAB) comments.

(g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.

(h) Form HUD-50075.1**, *Capital Fund Program Annual Statement/Performance and Evaluation Report* (Must be attached electronically for PHAs receiving CFP grants only).** See instructions in 8.1.

(i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* **(Must be attached electronically for PHAs receiving CFP grants only).** See instructions in 8.2.

Submit Plan Checklist – PHA Plans

How do you know if your plan is complete? Use the following checklist to ensure the PHA Plan is complete and ready for submission:

Place an "X" or √ in this column for items completed		***Standard and Troubled 5-Year/ Annual*** 50075	***High Performers, Section 8 Only*** 50075
X	**1.0 PHA Information**	X	X
X	**C.** 5-Year Plan completed (when due)	X	X
X	**2.0 Inventory**	X	X
X	**3.0 Submission Type**	X	X
NA	**4.0 PHA Consortia**	Optional	Optional
X	**5.1 Mission (when 5-Year Plan due)**	X	X
X	**5.2 Goals and Objectives (when 5-Year Plan due)**	X	X
X	**6.0 PHA Plan Update**	X	X
	7.0		
NA	HOPE VI	If applicable	If applicable
NA	Mixed Finance Mod/Development	If applicable	If applicable
NA	Demo/Disposition	If applicable	If applicable
NA	Mandatory or Voluntary Conversion	If applicable	If applicable
NA	Homeownership Programs	If applicable	If applicable
NA	Project-based Vouchers	If applicable	If applicable
NA	**8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report**	If applicable	If applicable
NA	**8.2 Capital Fund Five-Year Action Plan**	If applicable	If applicable
NA	**8.3 Capital Fund Financing Program (CFFP)**	If applicable	If applicable
X	**9.0 Housing Needs**	X	5-Year Plan Only
X	**9.1 Strategy for Addressing Housing Needs**	X	5-Year Plan Only
X	**10.0 Additional Information**	X	5-Year Plan only
X	**11.0 Required Submissions, if applicable**	X	

X	Required **Certifications** signed and submitted to Local HUD Field Office	
X	*Certification of Compliance with PHA Plan and Related Regulations* Form HUD-50077	X
X	If applying for Capital Funds: Form HUD-50070, *Drug-Free Workplace* Form HUD-50071, *Payments to Influence Federal Transactions* Forms SF-LLL and SF-LLLa, *Lobbying Activities*	X
NA	**RAB** comments received and addressed	X

List of Supporting Documents Available for Local Review

(Applicable to All PHA Plan Types)

Indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

Applicable & On Display	Supporting Document	Applicable Plan Component
XXX	Form HUD-50077, *Standard PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual PHA Plans.*	Standard 5-Year and Annual Plans Streamlined 5-Year Plans
NA	Form HUD-50076, *PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the Streamlined Annual PHA Plan*, including required PHA certification and assurances for policy and program changes since last Annual Plan.	Streamlined Annual Plans
XXX	State/Local Government Certification of Consistency with the Consolidated Plan	5-Year and Annual Plans 5-Year Streamlined Plans
XXX	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5-Year and Annual Plans
XXX	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments (AI) to Fair Housing Choice); and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
XXX	Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA's public housing and Section 8 tenant-based waiting lists.	Streamlined Annual Plan: Housing Needs
NA	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
NA	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan (TSAP) and the Site-Based Waiting List Procedure.	Annual Plan: Eligibility, Selection, and Admissions Policies
XXX	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
XXX	Deconcentration Income Analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
NA	Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing. ☐ Check here if included in the public housing A&O Policy.	Annual Plan: Eligibility, Selection, and Admissions Policies
NA	Public housing rent determination policies, including the methodology for setting public housing flat rents. ☐ Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
NA	Schedule of flat rents offered at each public housing development. ☐ Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
XXX	Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies. ☐ Check here if included in the Section 8 Administrative Plan.	Annual Plan: Rent Determination
NA	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation).	Annual Plan: Operations and Maintenance
NA	Results of latest Public Housing Assessment System (PHAS) assessment (or other applicable assessment).	Annual Plan: Management and Operations
NA	Follow-Up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary).	Annual Plan: Operations and Maintenance and Community Service and Self-Sufficiency
XXX	Results of latest Section 8 Management Assessment System (SEMAP).	Annual Plan: Management and Operations

List of Supporting Documents Available for Local Review

(Applicable to All PHA Plan Types)

Indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

Applicable & On Display	Supporting Document	Applicable Plan Component
NA	Any policies governing any Section 8 special housing types ☐ Check here if included in Section 8 Administrative Plan.	Annual Plan: Management and Operations
NA	Public housing grievance procedures ☐ Check here if included in the public housing A & O Policy.	Annual Plan: Grievance Procedures
x	Section 8 informal review and hearing procedures ☐ Check here if included in Section 8 Administrative Plan.	Annual Plan: Grievance Procedures
NA	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement/Performance and Evaluation Report (form HUD-52837) for the active grant year	Annual Plan: Capital Needs
NA	Most recent CIAP Budget/Progress Report (form HUD-52825) for any active CIAP grant	Annual Plan: Capital Needs
NA	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
NA	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See Notice 99-52 (HA).	
NA	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
NA	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
NA	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the U.S. Housing Act of 1937, or Section 33 of the U.S. Housing Act of 1937.	Annual Plan: Conversion of Public Housing
NA	Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion.	Annual Plan: Voluntary Conversion of Public Housing
NA	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
NA	Policies governing any Section 8 Homeownership program (Section ___ of the Section 8 Administrative Plan).	Annual Plan: Homeownership
NA	Public Housing Community Service Policy/Programs ☐ Check here if included in the public housing A & O Policy.	
NA	Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies.	Annual Plan: Community Service & Self-Sufficiency
NA	FSS Action Plan/s for public housing and/or Section 8.	Annual Plan: Community Service & Self-Sufficiency
NA	Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing.	
NA	Most recent self-sufficiency (ED/SS, TOP, or ROSS or other resident services grant) grant program reports for public housing.	Annual Plan: Community Service & Self-Sufficiency
NA	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G). ☐ Check here if included in the public housing A & O Policy.	
XXX	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
NA	Consortium agreements and certifications that agreements are in compliance with 24 CFR Part 943 pursuant to an opinion of counsel on file and available for inspection.	Joint PHA Plans for Consortia
NA	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
NA	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan

I, Carol M. Newton the Louisiana Community Development Block Grant Program Director certify that the Five Year and Annual PHA Plan of the Assumption Parish Housing Authority is consistent with the Consolidated Plan of the State of Louisiana prepared pursuant to 24 CFR Part 91.

9-3-10

Signed / Dated by Appropriate State or Local Official

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Assumption Parish Section 8 Housing

Program/Activity Receiving Federal Grant Funding

LA 215

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Assumption Parish Police Jury
Housing & Community Development
4807 Hwy 1
PO Box 520
Napoleonville, LA 70390

Check here ☐ if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.
Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Brucie Dejan	Executive Director
Signature X	Date 8/20/2010

form **HUD-50070** (3/98)
ref. Handbooks 7417.1, 7475.13, 7485.1 & .3

ASSUMPTION PARISH POLICE JURY

Housing & Community Development Office

MARTIN S. TRICHE – PRESIDENT
WARD 5

HENRY DUPRE – VICE PRESIDENT
WARD 7

4807 HWY. 1
P. O. BOX 520
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PATRICK LAWLESS
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JEFF NAQUIN
WARD 2

IRVING COMEAUX
WARD 3

PATRICK JOHNSON
WARD 4

CALVIN JAMES
WARD 6

BOOSTER BREAUX
WARD 8

MYRON MATHERNE
WARD 9

KIM M. TORRES
SECRETARY-TREASURER

August 20, 2010

Assumption Parish PHA Civil Rights Certification

The PHA will carry out the public housing program of the agency in conformity with the title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

Janice Tregre

Janice Tregre, Section 8 Administrator

Brucie Dejan, Director

"Equal opportunity employer/program"
Auxiliary aids and services are available
upon request to individuals with disabilities.

PHA Certifications of Compliance with PHA Plans and Related Regulations	U.S. Department of Housing and Urban Development Office of Public and Indian Housing Expires 4/30/2011

PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the PHA 5-*Year and Annual* PHA Plan

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or XXX Annual PHA Plan for the PHA fiscal year beginning 2011, hereinafter referred to as" the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
   - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
   - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
   - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
   - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
   - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
    (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
    (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
    (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Assumption Parish Section 8 Housing
PHA Name

LA215
PHA Number/HA Code

_____ **5-Year PHA Plan for Fiscal Years 20____ - 20____**

XXX **Annual PHA Plan for Fiscal Years 2011 - 2011** January 1, 2011-December 31, 2011

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Signature	Date 10-8-10

ASSUMPTION PARISH POLICE JURY

4813 HIGHWAY 1
P. O. BOX 520
NAPOLEONVILLE, LA 70390

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MARTIN S. TRICHE – PRESIDENT
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HENRY DUPRE – VICE PRESIDENT
WARD 7

PATRICK LAWLESS
WARD 1

JEFF "BIG DADDY" NAQUIN
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PATRICK JOHNSON
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CALVIN JAMES
WARD 6

BOOSTER BREAUX
WARD 8

MYRON MATHERNE
WARD 9

KIM M. TORRES
SECRETARY-TREASURER

On a motion by Mr. Patrick Lawless, seconded by Mr. Jeff Naquin, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the PHA Plan for 2011.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

X:\Kim\My Documents\WORD\Resolutions\Federal Programs\PHA Plan.doc

CERTIFICATE

I, Kim M. Torres, Secretary-Treasurer of the Assumption Parish Police Jury, do hereby certify that the above is a true and correct copy of a resolution adopted by said Police Jury during a regular meeting held on the 8th day of September, 2010, In accordance with the laws of The State of Louisiana and the Parish of Assumption.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the 8th day October, 20 10.

SEAL

Kim M Torres
Secretary-Treasurer

"Equal opportunity employer/program"
Auxiliary aids and services are available
upon request to individuals with disabilities.

ASSUMPTION PARISH POLICE JURY

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WARD 9

KIM M. TORRES
SECRETARY-TREASURER

On a motion by Mr. Patrick Lawless, seconded by Mr. Booster Breaux, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve the Violence Against Women Act (VAWA) Policy as presented and required by the Section 8 program.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9
Nays: 0
Absent: 0

X:\Kim\My Documents\WORD\Resolutions\Federal Programs\VAWA.doc

CERTIFICATE

I, Kim M. Torres, Secretary-Treasurer of the Assumption Parish Police Jury, do hereby certify that the above is a true and correct copy of a resolution adopted by said Police Jury during a regular meeting held on the 25th day of August, 2010, In accordance with the laws of The State of Louisiana and the Parish of Assumption.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the 26th day August, 20 10.

SEAL

Kim M Torres
Secretary-Treasurer

"Equal opportunity employer/program"
Auxiliary aids and services are available
upon request to individuals with disabilities.

Assumption Parish Police Jury
Housing and Community Development Office

Violence Against Women Act (VAWA) Policy

I. Purpose and Applicability

The purpose of this policy (herein called "Policy") is to implement the applicable provisions of the Violence Against Women and Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162) and more generally to set forth the Assumption Parish Police Jury, Housing and Community Development's policies and procedures regarding domestic violence, dating violence, and stalking, as hereinafter defined.

This Policy shall be applicable to the administration by the Assumption Parish Police Jury, Housing and Community Development's Section 8 Office under the United States Housing Act of 1937 (42 U.S.C. §1437 et seq.). Notwithstanding its title, this policy is gender-neutral, and its protections are available to males who are victims of domestic violence, dating violence, or stalking as well as female victims of such violence.

II. Goals and Objectives

This Policy has the following principal goals and objectives:

A. Maintaining compliance with all applicable legal requirements imposed by VAWA;

B. Insuring the physical safety of victims of actual or threatened domestic violence, dating violence, or stalking who are assisted by the APPJ Section 8 Program;

C. Providing and maintaining housing opportunities for victims of domestic violence dating violence, or stalking;

D. Creating and maintaining collaborative arrangements between the APPJ Section 8 Office, law enforcement authorities, victim service providers, and others to promote the safety and well-being of victims of actual and threatened domestic violence, dating violence and stalking, who are assisted by the APPJ Section 8 Office; and

E. Taking appropriate action in response to an incident or incidents of domestic violence, dating violence, or stalking, affecting individuals assisted by the APPJ Section 8 Office.

III. Other APPJ Section 8 Office Policies and Procedures

This Policy shall be referenced in and attached to the APPJ Section 8's Five-Year Public Housing Agency Plan and shall be incorporated in and made a part of the APPJ Section 8 Admin Plan. The APPJ Section 8's annual PHA plan shall also contain information concerning the APPJ Section 8 Office's activities, services or programs relating to domestic violence, dating violence, and stalking.

To the extent any provision of this policy shall vary or contradict any previously adopted policy or procedure of the APPJ Section 8 Office, the provisions of this Policy shall prevail.

IV. Definitions

As used in this Policy:

A. ***Domestic Violence*** – The term 'domestic violence' includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabiting with or has cohabited with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction."

B. ***Dating Violence*** – means: violence committed by a person:

   a. who is or has been in a social relationship of a romantic or intimate nature with the victim; and

   b. where the existence of such a relationship shall be determined based on a consideration of the following factors:

      i. The length of the relationship.

      ii. The type of relationship.

      iii. The frequency of interaction between the persons involved in the relationship.

C. ***Stalking*** – means:

   a. to follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate another person; and (b) to place under surveillance with the intent to kill, injure, harass or intimidate another person; and

   b. in the course of, or as a result of, such following, pursuit, surveillance or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to:

      i. that person;

      ii. a member of the immediate family of that person; or the spouse or intimate partner of that person;

D. ***Immediate Family Member*** - means, with respect to a person:

   a. a spouse, parent, brother, sister, or child of that person, or an individual to whom that person stands in loco parentis; or

   b. any other person living in the household of that person and related to that person by blood or marriage.

E. ***Perpetrator*** – means person who commits an act of domestic violence, dating violence or stalking against a victim.

V. Admissions and Screening

A. **Non-Denial of Assistance.** The APPJ Section 8 Program will not deny admission to the Section 8 rental assistance program to any person because that person is or has been a victim of domestic violence, dating violence, or stalking, provided that such person is otherwise qualified for such admission.

B. **Mitigation of Disqualifying Information.** When so requested in writing by an applicant for assistance whose history includes incidents in which the applicant was a victim of domestic violence, the APPJ Section 8 Program, may but shall not be obligated to, take such information into account in mitigation of potentially disqualifying information, such as poor credit history or previous damage to a dwelling. If requested by an applicant to take such mitigating information into account, the APPJ Section 8 Program shall be entitled to conduct such inquiries as are reasonably necessary to verify the claimed history of domestic violence and its probable relevance to the potentially disqualifying information. The APPJ Section 8 Program will not disregard or mitigate potentially disqualifying information if the applicant household includes a perpetrator of a previous incident or incidents of domestic violence.

VI. Termination of Tenancy or Assistance

A. **VAWA Protections.** Under VAWA, public housing residents and persons assisted under the Section 8 rental assistance program have the following specific protections, which will be observed by the APPJ Section 8 Program:

a. An incident or incidents of actual or threatened domestic violence, dating violence, or stalking will not be considered to be a "serious or repeated" violation of the lease by the victim or threatened victim of that violence and will not be good cause for terminating the tenancy or occupancy rights of or assistance to the victim of that violence.

b. In addition to the foregoing, tenancy or assistance will not be terminated by the APPJ Section 8 Program as a result of criminal activity, if that criminal activity is directly related to domestic violence, dating violence or stalking engaged in by a member of the assisted household, a guest or another person under the tenant's control, and the tenant or an immediate family member is the victim or threatened victim of this criminal activity. However, the protection against termination of tenancy or assistance described in this paragraph is subject to the following limitations:

i. Nothing contained in this paragraph shall limit any otherwise available authority of the APPJ Section 8 Program' or a Section 8 owner or manager to terminate tenancy, evict, or to terminate assistance, as the case may be, for any violation of a lease or program requirement not premised on the act or acts of domestic violence, dating violence, or stalking in question against the tenant or a member of the tenant's household. However, in taking any such action, neither the APPJ Section 8 Program nor a Section 8 manager or owner may apply a more demanding standard to the victim of domestic violence dating violence or stalking than that applied to other tenants.

ii. Nothing contained in this paragraph shall be construed to limit the authority of the APPJ Section 8 Program or a Section 8 owner or manager to evict or terminate from assistance any tenant or lawful applicant if the owner, manager or the APPJ Section 8 Program, as the case may be, can demonstrate an actual and imminent threat to other tenants or to those employed at or providing service to the property, if the tenant is not evicted or terminated from assistance.

B. **Removal of Perpetrator**. Further, notwithstanding anything in paragraph VI.A.2. or Federal, State or local law to the contrary, the APPJ Section 8 Program or a Section 8 owner or manager, as the case may be, may bifurcate a lease, or remove a household member from a lease, without regard to whether a household member is a signatory to a lease, in order to evict, remove, terminate occupancy rights, or terminate assistance to any individual who is a tenant or lawful occupant and who engages in acts of physical violence against family members or others. Such action against the perpetrator of such physical violence may be taken without evicting, removing, terminating assistance to, or otherwise penalizing the victim of such violence who is also the tenant or a lawful occupant. Such eviction, removal, termination of occupancy rights, or termination of assistance shall be effected in accordance with the procedures prescribed by law applicable to terminations of tenancy and evictions by the APPJ Section 8 Program. Leases used for all public housing operated by the APPJ Section 8 Program and, at the option of Section 8 owners or managers, leases for dwelling units occupied by families assisted with Section 8 rental assistance administered by the APPJ Section 8 Program, shall contain provisions setting forth the substance of this paragraph.

VII. Verification of Domestic Violence, Dating Violence or Stalking

A. **Requirement for Verification**. The law allows, but does not require, the APPJ Section 8 Program or a section 8 owner or manager to verify that an incident or incidents of actual or threatened domestic violence, dating violence, or stalking claimed by a tenant or other lawful occupant is bona fide and meets the requirements of the applicable definitions set forth in this policy. Subject only to waiver as provided in paragraph VII. C., the APPJ Section 8 Program shall require verification in all cases where an individual claims protection against an action involving such individual proposed to be taken by the APPJ Section 8 Program. Section 8 owners or managers receiving rental assistance administered by the APPJ Section 8 Program may elect to require verification, or not to require it as permitted under applicable law.

Verification of a claimed incident or incidents of actual or threatened domestic violence, dating violence or stalking may be accomplished in one of the following three ways:

a. **HUD-approved form** - by providing to the APPJ Section 8 Program or to the requesting Section 8 owner or manager a written certification, on a form approved by the U.S. Department of Housing and Urban Development (HUD), that the individual is a victim of domestic violence, dating violence or stalking that the incident or incidents in question are bona fide incidents of actual or threatened

abuse meeting the requirements of the applicable definition(s) set forth in this policy. The incident or incidents in question must be described in reasonable detail as required in the HUD-approved form, and the completed certification must include the name of the perpetrator.

b. **Other documentation** - by providing to the APPJ Section 8 Program or to the requesting Section 8 owner or manager documentation signed by an employee, agent, or volunteer of a victim service provider, an attorney, or a medical professional, from whom the victim has sought assistance in addressing the domestic violence, dating violence or stalking, or the effects of the abuse, described in such documentation. The professional providing the documentation must sign and attest under penalty of perjury (28 U.S.C. 1746) to the professional's belief that the incident or incidents in question are bona fide incidents of abuse meeting the requirements of the applicable definition(s) set forth in this policy. The victim of the incident or incidents of domestic violence, dating violence or stalking described in the documentation must also sign and attest to the documentation under penalty of perjury.

c. **Police or court record** – by providing to the APPJ Section 8 Program or to the requesting Section 8 owner or manager a Federal, State, tribal, territorial, or local police or court record describing the incident or incidents in question.

B. **Time allowed to provide verification/ failure to provide**. An individual who claims protection against adverse action based on an incident or incidents of actual or threatened domestic violence, dating violence or stalking, and who is requested by the APPJ Section 8 Program, or a Section 8 owner or manager to provide verification, must provide such verification within 14 business days (i.e., 14 calendar days, excluding Saturdays, Sundays, and federally-recognized holidays) after receipt of the request for verification. Failure to provide verification, in proper form within such time will result in loss of protection under VAWA and this policy against a proposed adverse action.

C. **Waiver of verification requirement**. The Executive Director of the APPJ Section 8 Program, or a Section 8 owner or manager, may, with respect to any specific case, waive the above-stated requirements for verification and provide the benefits of this policy based on the victim's statement or other corroborating evidence. Such waiver may be granted in the sole discretion of the Executive Director, owner or manager. Any such waiver must be in writing. Waiver in a particular instance or instances shall not operate as precedent for, or create any right to, waiver in any other case or cases, regardless of similarity in circumstances.

VIII. Confidentiality

A. **Right of confidentiality**. All information (including the fact that an individual is a victim of domestic violence, dating violence or stalking) provided to the APPJ Section 8 Program or to a Section 8 owner or manager in connection with a verification required under section VII of this policy or provided in lieu of such verification where a waiver of verification is granted, shall be retained by the receiving party in confidence and shall neither be entered in any shared database nor provided to any related entity, except where disclosure is:

a. requested or consented to by the individual in writing, or

b. required for use in a public housing eviction proceeding or in connection with termination of Section 8 assistance, as permitted in VAWA, or

c. otherwise required by applicable law.

B. **Notification of rights**. All tenants of public housing and tenants participating in the Section 8 rental assistance program administered by the APPJ Section 8 Program shall be notified in writing concerning their right to confidentiality and the limits on such rights to confidentiality.

IX. Court Orders/Family Breakup

A. **Court orders.** It is the APPJ Section 8 Program's policy to honor orders entered by courts of competent jurisdiction affecting individuals assisted by the APPJ Section 8 Program and their property. This includes cooperating with law enforcement authorities to enforce civil protection orders issued for the protection of victims and addressing the distribution of personal property among household members in cases where a family breaks up.

B. **Family break-up.** Other APPJ Section 8 Program policies regarding family break-up are contained in the APPJ Section 8 Program's Public Housing Admissions and Continuing Occupancy Plan (ACOP) and its Section 8 Administrative Plan.

X. Relationships with Service Providers

It is the policy of the APPJ Section 8 Program to cooperate with organizations and entities, both private and governmental, which provide shelter and/or services to victims of domestic violence. If the APPJ Section 8 Program staff become aware that an individual assisted by the APPJ Section 8 Program is a victim of domestic violence, dating violence or stalking, the APPJ Section 8 Program will refer the victim to such providers of shelter or services as appropriate. Notwithstanding the foregoing, this Policy does not create any legal obligation requiring the APPJ Section 8 Program either to maintain a relationship with any particular provider of shelter or services to victims or domestic violence or to make a referral in any particular case. The APPJ Section 8 Program's annual public housing agency plan shall describe providers of shelter or services to victims of domestic violence with which the APPJ Section 8 Program has referral or other cooperative relationships.

XI. Notification

The APPJ Section 8 Program shall provide written notification to applicants, tenants, and Section 8 owners and managers, concerning the rights and obligations created under VAWA relating to confidentiality, denial of assistance and, termination of tenancy or assistance.

XII. Relationship with Other Applicable Laws

Neither VAWA nor this Policy implementing it shall preempt or supersede any provision of Federal, State or local law that provides greater protection than that provided under VAWA for victims of domestic violence, dating violence or stalking.

XIII. Amendment

This policy may be amended from time to time by the APPJ Section 8 Program as approved by the APPJ Section 8 Program Board of Commissioners.

This policy was adopted by the APPJ Section 8 Program:

FEDERAL LIFELINE NOTICE

Verizon Wireless customers may be eligible to receive reduced-rate telecommunications service under the Federal Lifeline and Link Up programs.

Qualifying customers will save at least $8.25 per month. Service activation fees may also be waived if you qualify for Link Up assistance. Additional discounts are available for eligible residents of Tribal lands.

You may be eligible for Lifeline and Link Up assistance if you currently participate in a qualifying public assistance program or otherwise satisfy the federal income requirements. These requirements vary by state.

To receive further information about the Lifeline and Link Up program, call Verizon Wireless at 800-924-0585 or go to verizonwireless.com/lifeline.

Verizon Wireless only offers Lifeline/Link Up assistance in areas where the company has been designated as an Eligible Telecommunications Carrier.

All Verizon Wireless plans in the designated areas include the following: voice grade access to the PSTN, local usage, dual tone multi-frequency signaling or functional equivalent, single-party service, access to emergency services, operator services, interexchange service and directory assistance, toll included. Taxes, surcharges and fees, such as E911 and gross receipts charges, vary by market & could add between 5% & 39% to your bill; 83¢ Administrative/line/mo. is not tax, is not pro-rated & is subject to change.
IMPORTANT CONSUMER INFORMATION: Subject to Month to Month Customer Agreement and Calling Plan; 45¢/min after allowance. Customers eligible for Link Up assistance will receive a 50% discount on the Activation Fee, and Verizon Wireless will waive the remainder of the Activation Fee. Limited time offer. Offer not available in all areas. Restrictions may apply. Network details at verizonwireless.com. © 2010 Verizon Wireless NATL

PUBLIC NOTICES IN NEWSPAPERS

Because good government depends on it.

Assumption Parish Police Jury Public Notice

PUBLIC NOTICE

Notice is hereby given by the Assumption Parish Police Jury, in accordance with Assumption Parish Ordinance No. 94-03 (Assumption Parish Grass Cutting Ordinance), that the following property(s) are in violation of Section 1 of said ordinance by having grass and weeds in excess of 12 inches.

Furthermore, notice by certified mail has been attempted to the owner or agent of the owner, of each of the following properties

The property(s) are as following:

Ward 3
Marie C. Fryou
104 Faith St.
Morgan City, LA. 70380
Location: 104 Faith St. in Bayou L'Ourse

Ward 6
Morell Mills
P.O. Box 70
Paincourtville, LA. 70391
Location: Lot #3 on Sugar St. on Hwy. 403 in Paincourtville

Ward 9
George Leblanc Fr. Et Al
718 Shell Beach Rd.
Pierre Part, LA. 70339
Location: 4005 Hwy. 70 S. in Pierre Part

Ward 7
Primera Financial Services, Inc.
P.O. Box 682525
Franklin, TN 37068-2
Location: 131 Hwy. 998 in Belle Rose

Notice is further given that the owner or agent of the owner may be liable for penalties, enforcement, and/or abatement proceedings if the violation is not resolved. These proceedings will be at the rate of $.03 (three cents) per sq. foot of areas cut and cleaned if both grass cutting and trash removal are required or $.015 (one and one-half cent) per sq. foot of area cut if only grass cutting is required by the parish or its independent contractor. If payment is not made by the owner or his agent, the parish will impose a special assessment or lien. The Parish may initiate action for collection in attorney's

Assumption Parish Section 8 PHA Public Notice

PUBLIC NOTICE

ASSUMPTION PARISH SECTION 8 PHA ANNUAL PLAN IS AVAILABLE FOR REVIEW

The Section 8 Department announces its Annual Plan covering the fiscal year January 1, 2011 - December 31, 2011 is now available for review and public comment. Public meetings to solicit comment will be announced soon on the APPJ agenda.

Publish: 08-26-10

We're Here When You Need Us
We're Here When You Read Us

Hometown Newspapers
The Assumption Pioneer
501 Assumption Street
985-369-7153

ATTENTION HOMEOWNERS WITH INSURANCE CLAIMS FROM HURRICANE GUSTAV