

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
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1.0	PHA Information PHA Name: <u>City of Cedar Rapids</u> PHA Code: <u>IA024</u> PHA Type: <input type="checkbox"/> Small <input checked="" type="checkbox"/> High Performing <input type="checkbox"/> Standard <input checked="" type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>07/2011</u>																										
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: _____ Number of HCV units: <u>1265</u>																										
3.0	Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan <input checked="" type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only																										
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)																										
	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2" style="width:30%;">Participating PHAs</th> <th rowspan="2" style="width:10%;">PHA Code</th> <th rowspan="2" style="width:20%;">Program(s) Included in the Consortia</th> <th rowspan="2" style="width:20%;">Programs Not in the Consortia</th> <th colspan="2" style="width:20%;">No. of Units in Each Program</th> </tr> <tr> <th style="width:10%;">PH</th> <th style="width:10%;">HCV</th> </tr> </thead> <tbody> <tr> <td>PHA 1:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>PHA 2:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>PHA 3:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program		PH	HCV	PHA 1:						PHA 2:						PHA 3:					
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PHA 1:																											
PHA 2:																											
PHA 3:																											
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.																										
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: Not Applicable - This information is only required with the submission of the submitted with the 5-Year Plan.																										
5.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. Not Applicable - This information is only required with the submission of the submitted with the 5-Year Plan.																										
6.0	PHA Plan Update (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: (See attachment #1) (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. Office of City Clerk, 3851 River Ridge Dr. NE, Cedar Rapids, IA 52402 Cedar Rapids Public Library, Westdale Mall, 2600 Edgewood Rd. SW, Cedar Rapids, IA 52404 Cedar Rapids Housing Services, 1211 6 th St. SW, Cedar Rapids, IA 52404 http://cedar-rapids.org																										
7.0	Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i> n/a																										
8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable. n/a																										
8.1	Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing. n/a																										
8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan. n/a																										
8.3	Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements. n/a																										

9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p>Not Applicable - the Agency is a high performer. This information is only required with the submission of the Annual Plan submitted with the 5-Year Plan.</p>
9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <p>Not Applicable - the Agency is a high performer. This information is only required with the submission of the Annual Plan submitted with the 5-Year Plan.</p>
10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"</p> <p>Not Applicable - the Agency is a high performer. This information is only required with the submission of the Annual Plan submitted with the 5-Year Plan.</p>
11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) X</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. X</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>

ATTACHMENT #1

Annual Plan (Policy Changes)

1. **Chapter 4- (Local Preference)** – Displacement paragraph – Deleted last sentence.
2. **Chapter 5 - (Extensions of Voucher Term)** – Revised 2nd sentence of PHA Policy. The PHA will approved 1 additional 60 day extension beyond the initial 60 day and additional 60 day extension, not to exceed more than 180 days, only in the following circumstances (if funding available):
3. **Chapter 8 – (Clarifications of HUD Requirements)** – Added and updated inspection requirements for walls, windows, house numbers, exterior electrical outlets, electrical outlets / lighting, smoke detectors fire extinguishers and gas fired appliances. Changes will increase inspection consistency with Code Enforcement.
4. **Chapter 8 – (Life Threatening Conditions)** – Eliminated smoke detectors as a life threatening condition. New smoke detector changes made under the Clarification of HUD Requirement section.
5. **Chapter 8 – (Move-Out Inspection / Damages)** - Added Information and procedures concerning move-out inspections and damages.
6. **Chapter 8 – (Inspection Results & Re-inspections)** - Added Disclosure of Inspection Information - Housing Services reserves the right to disclose Section 8 – HQS inspection findings to other city departments, including but not limited to; the City of Cedar Rapids Code Enforcement, Solid Waste, Police & Fire Departments or other state, local or county agencies.
7. **Chapter 10 - (Moving Process)** – Voucher Issuance and Briefing changed first paragraph. For families approved to move to a new unit, the PHA will issue a new voucher after eligibility has been determined. Families must complete all required documents and be issued a current voucher prior to their move date.Same paragraph – If a family does not complete the required documentation and the voucher is not issued prior to the move date, their participation will end. If the family does not locate a new unit....will end. (Added will to the end of the sentence).
8. **Chapter 10 - (Restrictions on Moves) –)** - Added The PHA will inform families of the policy regarding moves denied due to lack of funding; i.e.,

information contained in move packets or in a letter to the tenant at the time the move is denied. Replaced 'PIH 2008-43' to 'PIH 2011-3' in the line

9. **Chapter 12 – (Mandatory Policies and other Authorized Terminations Drug Related and Violent Criminal Activity)** - Added “The PHA will terminate a family’s assistance if any household member has violated the family’s obligation not to engage in any drug-related or violent criminal activity during participation in the HCV program. Including, but not limited to, Possession of Drug Paraphernalia, Disorderly House where drug and/or drug paraphernalia is found.
10. **Chapter 12 - (Other Authorized Reasons for Termination of Assistance)** added “Any family member has a pattern of being engaged in criminal activity or behavior.”
11. **Chapter - Family Self Sufficiency – Rent Adjustments** - Replaced 'lease renewal' to 'annual recertification' in the line FSS families may not defer rent increase if the income is determined at 'annual recertification.'
12. **Chapter - Family Self Sufficiency – Consequences of noncompliance** - Added 'without good cause,' to the line: The Contract of Participation shall specify that if the FSS family fails to comply, without good cause, with the terms and conditions of the contract...
13. **Chapter - Family Self Sufficiency – FSS Program and Portability** Added For example, prior to relocating, an FSS family will be required to provide documentation to the initial HA proof of continued employment and/or education to demonstrate they will be able to fulfill their FSS Contract of Participation in the receiving PHA’s jurisdiction.
14. **Chapter - Family Self Sufficiency – FSS Program and Portability** Added the following disclaimer: Each PHA’s FSS Program is determined in part by HUD’s FSS regulations and in part by their administrative plan. Therefore, the initial and receiving PHA’s FSS programs may differ in the scope of program management and services offered depending on their respective administrative plans.
15. **Chapter - Family Self Sufficiency – FSS Program termination** Added the following: FSS Program termination; loss of FSS account: and termination of Section 8 assistance. As described in section 984.306 (f), if an FSS family that relocates to another jurisdiction, as provided in this section, is unable to fulfill its obligations under the Contract of Participation, or any modification thereto, the PHA, which is party to the Contract of Participation, may:
 - Terminate the FSS family from the FSS program and the family’s FSS account will be forfeited; and

- Terminate the FSS family Section 8 assistance on the ground that the family failed to meet its obligation under the contract of participation
- In the event of forfeiture of the family's FSS account, the funds in the family's FSS account will revert to the PHA maintaining the FSS account for the family

16. **Chapter - Homeownership Option- Homeownership Counseling** - Changed 'The family will be required' to The family may be required to participate in ongoing post-purchase homeownership counseling. The length of post-purchase counseling will be determined by Housing Services on a case-by-case basis.

17. **Chapter - (Homeownership Option- Requirements for Continuing Assistance)** – The following was reworded: The composition of the assisted family residing in the unit must be approved by Housing Services. The family must promptly inform Housing Services in writing of the birth, adoption or court-awarded custody of a child, foster child, or live in aide. The family must request approval in writing to add additional family members. Housing Services will determine eligibility to add any additional household members.

Additional Changes made as a result of regulatory or legislative action:

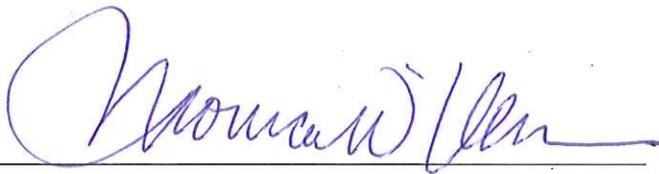
Chapter 10 - (Restrictions on Moves) - Added The PHA will inform families of the policy regarding moves denied due to lack of funding; i.e., information contained in move packets or in a letter to the tenant at the time the move is denied. Replaced 'PIH 2008-43' to 'PIH 2011-3' in the line. (Notice PIH 2011-3)

Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

**Certification by State or Local Official of PHA Plans Consistency with the
Consolidated Plan**

I, Monica Vernon the Mayor Pro Tempore certify that the Five Year and
Annual PHA Plan of the City of Cedar Rapids is consistent with the Consolidated Plan of
State of Iowa prepared pursuant to 24 CFR Part 91.



Signed / Dated by Appropriate State or Local Official

Mayor pro temp

Civil Rights Certification

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Civil Rights Certification

Annual Certification and Board Resolution

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

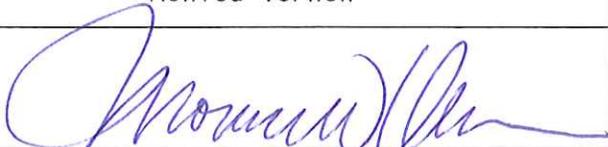
City of Cedar Rapids

IA024

PHA Name

PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official		Title	
Monica Vernon		Mayor Pro Tempore	
Signature 		Date 3-22-2011	

Mayor pro tem

MINUTES OF THE CITY COUNCIL
CITY OF CEDAR RAPIDS, IOWA

March 22, 2011, 5:30 p.m.

City Council met in Regular Session in the Hiawatha City Hall Council Chambers, 101 Emmons Street, Hiawatha, Iowa. Present, Mayor Pro Tempore Vernon, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore and Wieneke (Mayor Corbett arrived at 6:18 p.m.). Also present were City Manager Jeff Pomeranz and City Attorney James Flitz.

The invocation was given by Police Chaplain Rick Gail.

Pledge of Allegiance.

Resolutions were adopted with all Council members and Mayor Pro Tempore Vernon voting "Aye" unless noted. Mayor Corbett arrived late and voted only on Resolution No. 0376-03-11 and Ordinance Nos. 011-11 through 016-11.

A public hearing was held to consider the annexation of property located south of Beverly Road SW and west of Pro Farmer Road and owned by James and Amber Dostal. No comments or objections were heard. One objection was filed.

0291-03-11, approving the annexation of property located south of Beverly Road SW and west of Pro Farmer Road and owned by James and Amber Dostal. Nays, Council members Gulick and Podzimek.

A public hearing was held to consider the vacation of public ways and grounds in and to a 10,999 square-foot Easement for Public Highway located at the south end of West Post Road SW adjoining the northerly right-of-way line of Highway 30 (Plat of Survey No. 1595 Parcel A) as requested by Thomas Dostal Developers, Inc. No comments or objections were heard or filed.

Ordinance No. _____, being an Ordinance vacating the public ways and grounds in and to a 10,999 square-foot easement for Public Highway located at the south end of West Post Road SW adjoining the northerly right-of-way line of Highway 30 (Plat of Survey No. 1595 Parcel A) as requested by Thomas Dostal Developers, Inc., was presented and read the first time.

Council member Karr moved the approval of the Ordinance on its first reading and that it be filed in the office of the City Clerk for public inspection, as required by law, to be considered for action at a later date; seconded by Council member Wieneke. Approved, Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Wieneke and Mayor Pro Tempore Vernon.

A public hearing was held to consider the Public Housing Agency (PHA) Annual Plan and amendments to the (PHA) Section 8 Housing Choice Voucher (HCV) Program Administrative Plan, including the Family Self-Sufficiency Action Plan and the Homeownership Option Plan. No comments or objections were heard or filed.

0292-03-11, amending the Public Housing Agency (PHA) Annual Plan and amendments to the (PHA) Section 8 Housing Choice Voucher (HCV) Program Administrative Plan, including the Family Self-Sufficiency Action Plan and the Homeownership Option Plan.

A public hearing was held to consider amending the FY10 Annual Action Plan for the Community Development Block Grant (CDBG) Program to reallocate \$30,000 in funding from an approved parking lot rehabilitation project to gym floor rehabilitation as requested by The Salvation Army. No comments or objections were heard or filed.

0293-03-11, amending the FY10 Annual Action Plan for the Community Development Block Grant (CDBG) Program to reallocate \$30,000 in funding from an approved parking lot rehabilitation project to gym floor rehabilitation as requested by The Salvation Army.

A public hearing was held to consider amending Chapter 32 of the Municipal Code, the Zoning Ordinance, to clarify defined terms and the table of permitted uses. No comments or objections were heard or filed.

Ordinance No. 010-11, being an Ordinance amending Chapter 32 of the Municipal Code, the Zoning Ordinance, to clarify defined terms and the table of permitted uses, was presented and read the first time.

Council member Swore moved the approval of the Ordinance on its first reading; seconded by Council member Wieneke. Approved, Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Wieneke and Mayor Pro Tempore Vernon.

Council member Shey moved that the rule requiring three readings on three different days be suspended and the Ordinance be approved on its second reading; seconded by Council member Wieneke. Ayes, Council members Gulick, Karr, Shey, Shields, Swore, Wieneke and Mayor Pro Tempore Vernon. Nay, Council member Podzimek.

Council member Shey moved that the Ordinance be adopted on its third and final reading; seconded by Council member Wieneke. Adopted, Ayes, Council members Gulick, Karr, Shey, Shields, Swore, Wieneke and Mayor Pro Tempore Vernon. Nay, Council member Podzimek.

A public hearing was held to consider the proposed plans, specifications, form of contract and estimated cost for the 8th Avenue SE Water Main Replacement from Cedar River Bridge to 3rd Street SE (Phase I) project. No comments or objections were heard or filed.

0294-03-11, adopting plans, specifications, form of contract and estimated cost for the 8th Avenue SE Water Main Replacement from Cedar River Bridge to 3rd Street SE (Phase I) project.

Council member Gulick moved to approve the Agenda; seconded by Council member Wieneke. City Manager Pomeranz requested that Item Number 8e (Motion setting a public hearing date for April 12, 2011 to consider annexation of property located north of O Avenue NW and west of Edgewood Drive as requested by Wilmar Development Company) be scratched from the agenda. Council member Swore requested that Item Number 9 (Motion filing plans, specifications, form of contract, estimated cost, setting a public hearing date for April 12, 2011 and advertising for bids by publishing notice to bidders for the Roosevelt Stair project and authorizing the City Engineer, or designee, to receive and open the bids and publicly announce the results on April 20, 2011) be removed from the Consent Agenda and moved to the Regular Agenda. Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Wieneke and Mayor Pro Tempore Vernon. Motion carried as amended.

Council member Wieneke moved to approve the Consent Agenda; seconded by Council member Karr. Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Wieneke and Mayor Pro Tempore Vernon. Motion carried.

Motion to approve minutes.

Motions setting public hearing/hearing dates for:

- a. April 12, 2011 – to consider the vacation and disposition of public ways and grounds in and to a 2,800 square-foot parcel of right-of-way located in the alley between 8th Avenue and 10th Avenue SW and between 2nd Street and 3rd Street SW (also known as Plat of Survey No. 1668 Parcel A) as requested by Linn County, Iowa;
- b. April 12, 2011 – to consider an Ordinance granting a non-exclusive natural gas utility franchise to Mid American Energy Company, an Iowa corporation;
- c. April 12, 2011 – to consider granting a change of zone for property at 3235 Oakland Road NE from R-3, Single Family Residence Zone District to C-2, Community Commercial Zone District as requested by Hy-Vee, Inc.;
- d. April 12, 2011 – to consider granting a change of zone for property at the city block between 8th and 9th Avenue SE and 8th and 9th Street SE from C-2, Community Commercial Zone District, O-S, Office/Service Zone District and RMF-2, Multiple Family Residence Zone District to C-2, Community Commercial Zone District and O-S Office/Service Zone District as requested by Mercy Medical Center and Mercy Hospital;
- e. April 12, 2011 – to consider a lease for 99 years for financing purposes, of the former Federal Courthouse to be the new City Hall building, to Courthouse II Co., ownership of which entity may later be assigned;
- f. April 12, 2011 - to consider a lease, for financing purposes, of the new City Hall building (former Federal Courthouse) back to the City of Cedar Rapids, by Courthouse II Co. or its assignee;

- g. April 12, 2011 – to consider granting a change of zone for property at 629 12th Avenue SE from O-S, Office/Service Zone District to C-1, Mixed Neighborhood Convenience Zone District as requested by Green Development 12th Avenue LLC and the City of Cedar Rapids (FLOOD); and
- h. April 12, 2011 – to consider granting a change of zone for property at 624 12th Avenue SE from RMF-2, Multi-Family Residence Zone District to C-1, Mixed Neighborhood Convenience Zone District as requested by Green Development 12th Avenue LLC and the City of Cedar Rapids (FLOOD).

Motion filing plans, specifications, form of contract, estimated cost, setting a public hearing date for April 12, 2011 and advertising for bids by publishing notice to bidders for the Cedar Rapids Convention Complex – Primary Steel Bid Package project and authorizing the City Engineer, or designee, to receive and open the bids and publicly announce the results on April 20, 2011 (Architect's estimated cost is \$3,300,000).

Motion filing plans, specifications, form of contract, estimated cost, setting a public hearing date for April 12, 2011 and advertising for bids by publishing notice to bidders for the FY 2011 Sidewalk Repair and Ramp Program – Contract No. 2 project and authorizing the City Engineer, or designee, to receive and open the bids and publicly announce the results on April 13, 2011 (Engineer's estimated cost is \$132,000).

Motion filing plans, specifications, form of contract, estimated cost, setting a public hearing date for April 12, 2011 and advertising for bids by publishing notice to bidders for the J Avenue Chlorine System Improvements project and authorizing the Utilities Director, or designee, to receive and open the bids and publicly announce the results on April 27, 2011 (Engineer's estimated cost is \$470,000).

Motion filing specifications, form of contract, estimated cost, setting a public hearing date for April 12, 2011 and advertising for bids by publishing notice to bidders for the Demolition Services for Flood Damaged Structures and authorizing the Purchasing Manager, or designee, to receive and open bids and publicly announce the results on April 13, 2011 (Estimated cost is \$610,000) (FLOOD).

Motion approving the beer/liquor/wine applications of:

- a. Buffalo Wild Wings Grill & Bar, 2210 Edgewood Road SW;
- b. City of Cedar Rapids Ellis Golf Course, 1401 Zika Avenue NW;
- c. City of Cedar Rapids Ellis Softball Complex, 2000 Ellis Blvd NW;
- d. City of Cedar Rapids Jones Golf Course, 2901 Fruitland Blvd SW;
- e. City of Cedar Rapids Kirkwood Softball Complex, 8701 Welty Lane SW (new - City of Cedar Rapids has a usage agreement with Kirkwood for the facility);
- f. City of Cedar Rapids Tait Cummins Sports Complex, 3000 C Street SE;
- g. City of Cedar Rapids Twin Pines Golf Course, 3800 42nd Street NE;
- h. Fat Wally's, 429 2nd Avenue SE;
- i. Field House Cedar Rapids, 1140 Blairs Ferry Road NE;
- j. Hawkeye Downs Bingo Hall, 4400 6th Street SW;

- k. Hawkeye Downs Expo Hall, 4400 6th Street SW;
- l. Hawkeye Downs Grand Stand, 4400 6th Street SW;
- m. Hawkeye Downs South Arena, 4400 6th Street SW;
- n. Hawkeye Downs Sinclair, 4713 6th Street SW;
- o. HuHot Mongolian Grill, 4444 1st Avenue NE, Suite #560;
- p. Hy-Vee Drug Store #1, 1520 6th Street SW;
- q. Hy-Vee Drug Store #2, 1440 32nd Street NE;
- r. Jersey's Pub & Grub, 5761 C Street SW;
- s. La Cantina, 102 2nd Street SE (outdoor service for sidewalk café);
- t. Mulligan's Pub, 1060 Old Marion Road NE, Suite A;
- u. Shawn Ryan's Irish Pub, 715 2nd Avenue SE;
- v. Tomaso's Pizza, 212 Edgewood Road NW; and
- w. Too Can's Tiki Bar, 329 2nd Avenue SE (new - following a six month license).

0295-03-11, approving payment of bills.

0296-03-11, approving payment of payroll.

0297-03-11, approving the special event application for the Live Healthy Linn 5K Fun Run/Walk on April 9, 2011.

0298-03-11, extending a vote of thanks to Cynthia Marsh for serving on the River Recreation Commission.

0299-03-11, intent to assess for Utilities - Water Division delinquent municipal utility bills at 25 properties.

0300-03-11, levy assessment for Utilities – Water Division delinquent municipal utility bills 20 properties.

0301-03-11, accepting sanitary sewer in Prairie Ridge Business Park Fifth Addition and approving 2-year Maintenance Bond submitted by Dave Schmitt Construction Company, Inc. in the amount of \$63,793.

0302-03-11, accepting storm sewer in Prairie Ridge Business Park Fifth Addition and approving 2-year Maintenance Bond submitted by Dave Schmitt Construction Company, Inc. in the amount of \$86,541.

0303-03-11, accepting Portland Cement Concrete pavement in Prairie Ridge Business Park Fifth Addition and approving 4-year Maintenance Bond submitted by City Wide Construction Corporation in the amount of \$20,171.85.

0304-03-11, accepting sanitary sewer in Ridgewood Meadows Eighth Addition and approving 2-year Maintenance Bond submitted by Connolly Construction, Inc. in the amount of \$22,425.52.

0305-03-11, accepting storm sewer in Ridgewood Meadows Eighth Addition and approving 2-year Maintenance Bond submitted by Connolly Construction, Inc. in the amount of \$31,520.75.

0306-03-11, accepting Portland Cement Concrete pavement in Ridgewood Meadows Eighth Addition and approving 4-year Maintenance Bond submitted by E & F Paving Company, LLC in the amount of \$75,000.

0307-03-11, accepting sanitary sewer in Ridgewood Meadows Seventh Addition and approving 2-year Maintenance Bond submitted by Connolly Construction, Inc. in the amount of \$43,938.86.

0308-03-11, accepting sanitary sewer in Ridgewood Meadows Sixth Addition and approving 2-year Maintenance Bond submitted by Connolly Construction, Inc. in the amount of \$24,396.27.

0309-03-11, accepting sanitary sewer in Wilderness Estates Seventh Addition and approving 2-year Maintenance Bond submitted by Maxwell Construction, Inc. in the amount of \$72,162.

0310-03-11, accepting Hot Mix Asphalt pavement in Wilderness Estates Seventh Addition and approving 4-year Maintenance Bond submitted by L.L. Pelling Company, Inc. in the amount of \$132,362.

0311-03-11, accepting sanitary sewer in Whispering Pines Sixth Addition and approving 2-year Maintenance Bond submitted by Rathje Construction Company, Inc. in the amount of \$10,022.

0312-03-11, accepting storm sewer in Whispering Pines Sixth Addition and approving 2-year Maintenance Bond submitted by Rathje Construction Company, Inc. in the amount of \$62,929.

0313-03-11, accepting Portland Cement Concrete pavement in Whispering Pines Sixth Addition and approving 4-year Maintenance Bond submitted by E & F Paving Company, LLC in the amount of \$32,000.

0314-03-11, accepting sanitary sewer in Whispering Pines Seventh Addition and approving 2-year Maintenance Bond submitted by Rathje Construction Company, Inc. in the amount of \$19,414.

0315-03-11, accepting storm sewer in Whispering Pines Seventh Addition and approving 2-year Maintenance Bond submitted by Rathje Construction Company, Inc. in the amount of \$39,757.

0316-03-11, accepting Portland Cement Concrete pavement in Whispering Pines Seventh Addition and approving 4-year Maintenance Bond submitted by E & F Paving Company, LLC in the amount of \$50,000.

0317-03-11, accepting water system improvements in Blackberry 1st Addition and approving Maintenance Bond submitted by Rathje Construction Co., Inc. in the amount of \$34,401.

0318-03-11, approving the Final Plat for Bedard's First Addition at 7414 Worcester Road.

0319-03-11, approving the Final Plat for Valley View Second Addition at 300 Madeira Drive.

0320-03-11, Development Agreement with Cedar Valley Habitat for Humanity for property at 1000 I Avenue NW.

0321-03-11, Development Agreement with Cedar Valley Habitat for Humanity for property at 1006 10th Street NW.

0322-03-11, Development Agreement with Cedar Valley Habitat for Humanity for property at 1130 9th Street NW.

0323-03-11, Development Agreement with Colony Heating and Air Conditioning for property at 1136 10th Street NW.

0324-03-11, Development Agreement with Colony Heating and Air Conditioning for property at 1705 2nd Street SW.

0325-03-11, Development Agreement with Colony Heating and Air Conditioning for property at 2138 C Street SW.

0326-03-11, Development Agreement with Hernandez Family Homes for property at 1640 9th Street NW.

0327-03-11, Development Agreement with Scallon Custom Homes for property at 716 8th Street NW.

0328-03-11, Development Agreement with Scallon Custom Homes for property at 1106 J Avenue NW.

0329-03-11, authorizing the City Manager to pursue a Redevelopment Agreement with Legion Arts for the disposition of property purchased through the Voluntary Property Acquisition Program at 1106 2nd Street SE (adjacent to CSPS Building). Abstain, Council member Gulick.

0330-03-11, amending Resolution No. 0227-03-11 which supported the Cedar Rapids Greystone Homes project as proposed by Hatch Development Group to correct an address (changing 906 12th Street SE to 906 10th Street SE).

0331-03-11, declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the City for certain original expenditures paid in connection with specified projects.

0332-03-11, accepting project, Performance Bond and authorizing final payment in the amount of \$21,183.93 to Dolan Excavating, LLC for the West Post Road NW (North of) from E Avenue to F Avenue Sanitary Sewer Extension project (original contract amount is 337,247.70; final contract amount is \$423,678.61).

0333-03-11, accepting work and fixing amount to be assessed for the 60th Avenue SW from Edgewood Road SW to Willow Creek SW Pavement Improvements Project.

0334-03-11, authorizing Tenant Relocation Assistance benefit payments to be drawn from an allocated program amount of \$11,586,444 for tenants that currently occupy properties being voluntarily acquired in connection with the City's Community Development Block Grant (CDBG) program.

0335-03-11, accepting a Corrective Warranty Deed from Gerald and Darlene Maas for property located at 4530 C Avenue NE in connection with the Collins Road NE (Hwy 100) from Council Street NE to 1st Avenue project.

0336-03-11, authorizing the dues payment of \$48,725.98 to the Corridor Metropolitan Planning Organization for FY11 (July 1, 2010 – June 30, 2011).

0337-03-11, authorizing the payment for unpaid rent in the amount of \$1,961.36 to Alice Mary Smith, Cynthia Alice Thompson-Adhikari and Nancy Lorraine Thompson for previously acquired portion of real property at 120 2nd Street NE in connection with the Cedar Rapids Convention Complex project.

0338-03-11, accepting the Affidavit for Service Line Reimbursement from the property owner at 716 9th Avenue SW agreeing to reimburse the City on a monthly installment basis for the replacement of the water service line.

0339-03-11, accepting the Affidavit for Service Line Reimbursement from the property owners at 718 9th Avenue SW agreeing to reimburse the City on a monthly installment basis for the replacement of the water service line.

0340-03-11, authorizing execution of the Offer(s) to Buy Real Estate and Acceptance and the Addendum(s) to Offer to Buy Real Estate and Acceptance for 23 properties in connection with the HUD Community Development Block Grant (FLOOD).

0341-03-11, Amendment No. 1 to the Agreement for Architectural and Engineering Services with OPN Architects, Inc. specifying an increased amount not to exceed \$181,300 for architectural and engineering services in connection with the Cedar Rapids Convention Complex project (original contract amount is \$3,780,000; total contract amount with this amendment is \$3,861,300).

0342-03-11, Amendment No. 2 to the Professional Services Agreement with OPN Architects, Inc. specifying an increased amount not to exceed \$101,300 to provide additional design and construction administration services for the Roosevelt Stair project coordinated with the Cedar Rapids Convention Complex project (original contract amount is \$3,680,000; total contract amount with this amendment is \$3,962,600).

0343-03-11, Amendment No. 2 to the Professional Services Agreement with Frew Nations Group, LLC, specifying an increased amount not to exceed \$79,400 to provide construction management services for the Roosevelt Stair Project coordinated with the Cedar Rapids Convention Complex project (original contract amount remains as an amount of 6% of project costs less project management fees; total contract amount with this amendment increases by an amount not to exceed \$2,887,407).

0344-03-11, Amendment No. 4 to renew Agreement for Road Oil with Bituminous Material & Supply, LP for the Public Works Department for the estimated annual amount of \$250,000 (original contract amount is \$250,000; renewal contract amount is \$250,000).

0345-03-11, Amendment No. 2 to renew Agreement for Flexible Crack and Joint Sealant Material with Logan Contractors Supply, Inc. for the Public Works Department for the estimated annual amount of \$50,000 (original contract amount is \$50,000; renewal contract amount is \$50,000).

0346-03-11, Amendment No. 1 to renew Agreement for Anti-Icing Products with Cryotech Deicing Technology, Gee Asphalt Systems, Heffron Services, Inc., Ossian, Inc. and Prairie Supply for the Public Works Department for the estimated annual amount of \$25,000 (original contract amount is \$20,000; renewal contract amount is \$25,000).

0347-03-11, Amendment No. 1 to renew Agreement for Magnesium Chloride with Gee Asphalt Systems and Heffron Services, Inc., for the Public Works Department for the estimated annual amount of \$25,000 (original contract amount is \$30,000; renewal contract amount is \$25,000).

0348-03-11, Amendment No. 3 to renew Agreement for Quarry Products with Crawford Quarry Company, Martin Marietta Materials and Wendling Quarries, Inc. for Public Works Department for the estimated annual amount of \$350,000 (original contract amount is \$350,000; renewal contract amount is \$350,000).

0349-03-11, Amendment No. 3 to renew Agreement for Concrete Products with Croell Redi-Mix/Croell Concrete Products, Hawkeye Ready Mix, Inc., King's Material, Inc. and Metro Ready Mix L.C. for the Public Works Department for the estimated annual amount of \$385,000 (original contract amount is \$350,000; renewal contract amount is \$385,000).

0350-03-11, Amendment No. 4 to renew Agreement for Asphalt Products with L.L. Pelling Company for the Public Works Department for the estimated annual amount of \$400,000 (original contract amount is \$400,000; renewal contract amount is \$400,000).

0351-03-11, Amendment No. 1 to Resolution No. 0164-02-10 to authorize extension of the City's lease agreement with Pac-Van, Inc. from June 1, 2010 through February 28, 2011 in an amount of \$12,080, and Amendment No. 2 to authorize extension from March 1, 2011 through December 31, 2012 in an amount not to exceed \$32,370 with optional one month extensions thereafter (original lease agreement amounts are \$43,856.60, total amended lease agreement amounts are \$88,306.60).

0352-03-11, Amendment No. 1 to the Food Concession Products Agreement with Myers-Cox Company to reflect additional products and price adjustments for the 2011 season for the amount not to exceed \$100,000 (original amount is estimated at \$70,000 annually; total amount with amendment is estimated to be \$100,000 annually).

0353-03-11, Amendment No. 2 to the Beverage Concession Products Agreement with Pepsi Americas to reflect price adjustments for the 2011 season for the amount not to exceed \$80,000 (original amount is estimated to be \$70,000 annually; total amount with amendment is estimated to be \$80,000 annually).

0354-03-11, Amendment No. 2 to renew Agreement for Mowing Services with Berns Brothers Mowing Inc. for the Public Works Department for a total annual expenditure not to exceed \$35,000 (original contract amount is \$25,000; renewal contract amount is \$35,000).

0355-03-11, Professional Services Agreement with Terracon Consultants, Inc. in an amount not to exceed \$49,950 for environmental consulting services in connection with the new City Hall (former Federal Courthouse) project.

0356-03-11, Agreement for Utility Relocation with McLeodUSA Telecommunications Services, LLC d/b/a PAETEC Business Services, in the amount of \$83,084.90 for relocating fiber optic cable in connection with the PCI Medical Mall project.

0357-03-11, Purchase Agreement in the amount of \$1 and accepting a Trustee Warranty Deed for right-of-way from Wal-Mart Real Estate Business Trust from land located at 3601 29th Avenue SW in connection with the 33rd Avenue Reconstruction project.

0358-03-11, Public Works Department – Maintenance/Sewer purchase of a closed-circuit motorized video inspection system and PVR2 flash drive recorder for sanitary sewer line inspection from Flexible Pipe Tool Company through the State of Minnesota Department of Transportation Equipment Contract for a total amount of \$55,587.

0359-03-11, Public Works Department purchase of traffic marking paint to be used for roadway markings from Vogel Paint & Wax Co., Inc. in an amount not to exceed \$38,480.

0360-03-11, awarding and approving contract in the amount of \$52,389 plus incentive up to \$2,600, bond and insurance of Dave Schmitt Construction for the 2nd Avenue SE Water Main Relocation and Sanitary Sewer Manhole Reconstruction project (Engineer's estimated cost is \$51,854).

0361-03-11, Grant Agreement for the FY2010 Assistance to Firefighters Grant for Self-Contained Breathing Apparatus, Exhaust Systems and Hose for a total amount of \$446,406 (federal share is \$357,125; City's share is \$89,281 funded from FY11 Fire Department Capital Equipment Funding).

0362-03-11, Fleet Services purchase of one Toro Sand Pro for the amount of \$4,100 and one John Deere 2653B Lawn Mower for the amount of \$22,862.98 from Van Wall Equipment for the total amount of \$26,962.98.

0363-03-11, Finance Department purchase of additional Oracle/PeopleSoft Enterprise Portal license for a one-time cost of \$36,770 and purchase of the related software support in an annual amount of \$8,089.40 for the total cost of \$44,859.40.

0364-03-11, Information Technology Agreement for Professional IT Services with McGladrey for a total estimated annual amount not to exceed \$100,000.

0365-03-11, Professional Services Agreement for Convention Complex Hazardous Materials Abatement with D.W. Zinser Company for an amount not to exceed \$159,750.

0366-03-11, authorizing Downtown Parking Management, Inc. (entity created by the Cedar Rapids Downtown District which will manage the parking system) to execute the Parking Assets Lease and Sale Agreement approved by Resolution No. 0108-02-11 on February 8, 2011.

0367-03-11, Software Agreement for enhancement of investigative tools with CLEAR Services in the amount of \$23,004 as requested by the Police Department.

0368-03-11, Utilities Department – WPC division purchase of one 75hp and one 60hp Lightnin Gearboxes from Trident Process, Inc. for the total amount of \$121,550 (sole source).

0369-03-11, Utilities Department – WPC division purchase of Jamesbury Ball Valves and Operators from Schimberg Co. for the total amount of \$29,910 (sole source).

0370-03-11, Consent Agreement and Final Order with the United States Environmental Protection Agency Region 7 which requires WPC to pay \$3,500 civil penalty and completion of Supplemental Environmental Project (SEP) with a minimum cost of \$13,125.

0371-03-11, Change Order No. 3 in the amount of \$37,530.67 with Rice Lake Construction Group for the Cedar Rapids Water Pollution Control Facility, Permanent Flood Repairs – Package 1, Main Lift, SCADA, Fiber Optic Network & CCTV/Security project (original contract amount is \$2,938,000; total contract amount with this change order is \$3,168,849.04) (FLOOD).

0372-03-11, Change Order No. 3 in the amount of \$31,461.24 with Nelson Electric Co., for the Ellis Harbor Electrical System project (original contract amount is \$192,500.00; total contract amount with this amendment is \$223,961.24) (FLOOD).

0373-03-11, Engineering Agreement for Temporary HVAC Equipment at the Paramount Theatre with Modern Piping, Inc. for the total amount of \$259,900 (FLOOD). Abstain, Council member Swore.

Discussion: Council member Swore.

Council member Podzimek moved the adoption of the motion filing plans, specifications, form of contract, estimated cost, setting a public hearing date for April 12, 2011 and advertising for bids by publishing notice to bidders for the Roosevelt Stair project and authorizing the City Engineer, or designee, to receive and open the bids and publicly announce the results on April 20, 2011 (Architect's estimated cost is \$600,000); seconded by Council member Swore. Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Wieneke and Mayor Pro Tempore Vernon. Motion carried.

Report on bids for Fiber Optic Cabling Material project. (Diane Rodenkirk)

Bids were received on March 16, 2011 (all vendors did not submit pricing on each item, see bid tab for bid information):

Electrical Engineering and Equipment Co. (Cedar Rapids, IA)
Graybar Electric (Cedar Rapids, IA)
Terry Durin Company (Cedar Rapids, IA)
Van Meter Industrial (Cedar Rapids, IA)
Wesco Distribution, Inc. (Cedar Rapids, IA)

Report on bids for the Five Seasons Parkade Lighting Retrofit project. (Doug Carper)

Bids were received on March 16, 2011:

Justice Electric Co. (Cedar Rapids, IA)	\$173,500.00
Paulson Electric Company, Inc. (Cedar Rapids, IA)	\$175,700.00
Hawkeye Electrical Contractors (Hiawatha, IA)	\$178,888.00
Price Industrial Electric (Hiawatha, IA)	\$192,550.00
Hoddy Gates Electrical Service, Inc. (Central City, IA)	\$214,868.75

0374-03-11, awarding and approving contract in the amount of \$173,500 plus incentive up to \$4,500, bond and insurance of Justice Electric Co. for the Five Seasons Parkade Lighting Retrofit project.

Discussion: Julie Sina

0375-03-11, authorizing Golf Operations to eliminate one full-time Administrative Assistant II position and add one permanent ½ time Customer Service Representative II and one seasonal ½ time Secretary IV, reducing total FTE's by .212.

Presentation by Pat Ball regarding the 2011 City Clean Up.

Ordinance No. 011-11, being an Ordinance vacating public ways and grounds in and to the property described as a 60 square-foot parcel of existing City-owned right-of-way located west of and adjacent to 1719 Aaron Drive NW (also known as Plat of Survey 1667 Parcel A) as requested by Kennene Real Estate Exchange, LC., was presented and read the second time.

Council member Gulick moved the approval of the Ordinance on its second reading; seconded by Council member Karr. Approved, Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Vernon, Wieneke and Mayor Corbett.

Council member Gulick moved that the rule requiring three readings on three different days be suspended and the Ordinance be adopted on its third and final reading; seconded by Council member Wieneke. Adopted, Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Vernon, Wieneke and Mayor Corbett.

0376-03-11, authorizing the disposition of the property described as a 60 square-foot parcel located west of and adjacent to 1719 Aaron Drive NW (also known as Plat of Survey 1667 Parcel A) to Kennene Real Estate Exchange, LC.

Ordinance No. 012-11, being an Ordinance granting a change of zone for property at 711 and 715 10th Avenue SE from R-TN, Traditional Neighborhood Residence Zone District and RMF-2, Multiple Family Residence Zone District to O-S, Office/Service Zone District as requested by Community Health Free Clinic and Linda S. Floyd, was presented and read the second time.

Council member Wieneke moved the approval of the Ordinance on its second reading; seconded by Council member Swore. Approved, Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Vernon, Wieneke and Mayor Corbett.

Council member Gulick moved that the rule requiring three readings on three different days be suspended and the Ordinance be adopted on its third and final reading; seconded by Council member Wieneke. Adopted, Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Vernon, Wieneke and Mayor Corbett.

Ordinance No. 013-11, being an Ordinance adopting an amended tax increment ordinance for the Consolidated Central Urban Renewal Area to reflect the proposed Amendment No. 2 to the Plan, was presented and read the second time.

Council member Swore moved the approval of the Ordinance on its second reading; seconded by Council member Wieneke. Approved, Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Vernon, Wieneke and Mayor Corbett.

Council member Gulick moved that the rule requiring three readings on three different days be suspended and the Ordinance be adopted on its third and final reading; seconded by Council member Karr. Adopted, Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Vernon, Wieneke and Mayor Corbett.

Ordinance No. 014-11, being an Ordinance amending Chapter 12 of the Municipal Code, Water Service, by repealing existing rates and establishing new rates, was presented and read the second time.

Council member Gulick moved the approval of the Ordinance on its second reading; seconded by Council member Karr. Approved, Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Vernon, Wieneke and Mayor Corbett.

Council member Gulick moved that the rule requiring three readings on three different days be suspended and the Ordinance be adopted on its third and final reading; seconded by Council member Karr. Adopted, Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Vernon, Wieneke and Mayor Corbett.

Ordinance No. 015-11, being an Ordinance amending Chapter 13 of the Municipal Code, Wastewater Facilities, by repealing existing rates and establishing new rates, was presented and read the second time.

Council member Wieneke moved the approval of the Ordinance on its second reading; seconded by Council member Karr. Approved, Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Vernon, Wieneke and Mayor Corbett.

Council member Gulick moved that the rule requiring three readings on three different days be suspended and the Ordinance be adopted on its third and final reading; seconded by Council member Karr. Adopted, Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Vernon, Wieneke and Mayor Corbett.

Ordinance No. 016-11, being an Ordinance amending Chapter 24 of the Municipal Code, Solid Waste, by repealing existing rates and establishing new rates, was presented and read the second time.

Council member Gulick moved the approval of the Ordinance on its second reading; seconded by Council member Karr. Approved, Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Vernon, Wieneke and Mayor Corbett.

Council member Gulick moved that the rule requiring three readings on three different days be suspended and the Ordinance be adopted on its third and final reading; seconded by Council member Wieneke. Adopted, Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Vernon, Wieneke and Mayor Corbett.

Public comments were heard.

The following Council Committee Reports/Announcements were given: Development Committee (Chair, Council member Vernon); Finance & Administrative Services Committee (Chair, Council member Gulick); Flood Recovery Committee (Chair, Council member Karr); Infrastructure Committee (Chair, Council member Swore); and Public Safety Committee (Chair, Council member Shields).

City Manager and City Council communications were heard.

Council member Shields moved to adjourn; seconded by Council member Gulick. Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Vernon, Wieneke and Mayor Corbett.

City Council adjourned at 6:48 p.m. to meet Tuesday, April 12, 2011 at 5:30 p.m.

Amy Stevenson, City Clerk

Nay, Council member Gulick
Nay, Council member Podzimek
Abstain, Council member Gulick
Abstain, Council member Swore
Absent, Mayor Corbett - for a portion of the meeting (arrived at 6:18 p.m.)

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or Annual PHA Plan for the PHA fiscal year beginning 07/01/2011, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

City of Cedar Rapids, Iowa

IA024

PHA Name

PHA Number/HA Code

5-Year PHA Plan for Fiscal Years 20__ - 20__

Annual PHA Plan for Fiscal Years 20¹¹ - 20¹¹

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Monica Vernon	Title Mayor Pro Tempore City of Cedar Rapids, Iowa
Signature 	Date 3-22-2011

Mayor Pro Tem

RESOLUTION NO. 0292-03-11

FINAL APPROVAL FOR THE SECTION 8 HOUSING CHOICE VOUCHER (HCV) PROGRAM
PUBLIC HOUSING AGENCY (PHA) ANNUAL PLAN AND PUBLIC HOUSING AGENCY (PHA)
ADMINISTRATIVE PLAN AS REQUIRED BY
THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

WHEREAS, The Department of Housing and Urban Development (HUD) requires entities responsible for administration of Section 8 Housing Choice Voucher (HCV) Programs to submit an Annual Public Housing Agency (PHA) Plan; and

WHEREAS, additionally The Department of Housing and Urban Development (HUD) requires each entity to prepare an Administrative Plan that clearly outlines local policies and program regulations; and

WHEREAS, every year the Administrative Plan is reviewed and revised as necessary to reflect changes in local policy and regulations; and

WHEREAS, the Public Housing Agency (PHA) Annual Plan and Administrative Plan have been made available for public review from January 31, 2011 through March 16, 2011; and

WHEREAS, copies of these documents have been at the City Clerk's Office, Cedar Rapids Public Library (Westdale Mall), and the City of Cedar Rapids Housing Services Office; and

WHEREAS, the City of Cedar Rapids City Council conducted a Public Hearing on March 22, 2011 to hear input from the public; and

WHEREAS, no objections were received during either the review / comment period or Public Hearing; now therefore,

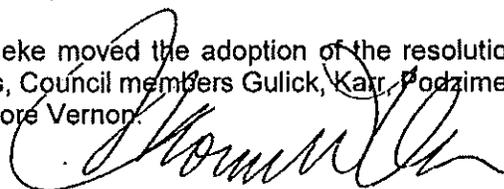
WHEREAS, the Public Housing Agency (PHA) Annual Plan is due to be submitted to The Department of Housing and Urban Development (HUD) by April 15, 2011; now therefore,

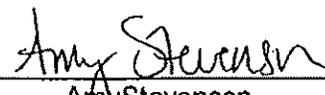
BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR RAPIDS, IOWA that said the Public Housing Agency (PHA) Annual Plan and Administrative Plan are hereby adopted with final approval.

BE IT FURTHER RESOLVED that the Mayor of Cedar Rapids, Iowa is hereby authorized to execute with signature for submission to The Department of Housing and Urban Development (HUD) the Public Housing Agency (PHA) Annual Plan and Administrative Plan.

Passed this 22nd day of March, 2011.

Voting: Council member Wieneke moved the adoption of the resolution; seconded by Council member Swore. Adopted, Ayes, Council members Gulick, Karr, Podzimek, Shey, Shields, Swore, Wieneke and Mayor Pro Tempore Vernon.


_____, Mayor Pro Tempore
Monica Vernon

Attest: 
_____, City Clerk
Amy Stevenson

STATE OF IOWA
Counties of Linn and Johnson

ss.

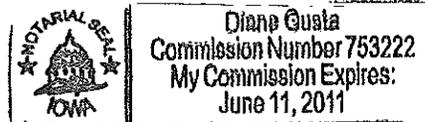
NOTICE OF PUBLIC HEARING
Notice is hereby given that the City Council of the City of Cedar Rapids, Iowa will hold a public hearing in the Hlawatha City Council Chambers, 101 Ermons Street, Hlawatha, Iowa 52233, at 5:30 PM on 22nd day of March, 2011, to consider the Annual Plan, and revisions to the Administrative Plan as follows:
Notice is hereby given that the Public Housing Agency (PHA) Annual Plan and the Administrative Plan, including the Homeownership Plan and Family Self-Sufficiency Action Plan, for the City of Cedar Rapids, Iowa. Section 8 Housing Choice Voucher Program has been made available for public review and comment from January 31, 2011, through March 16, 2011. A copy is on file in the Office of the City Clerk, 3851 River Ridge Drive NE, Cedar Rapids, Iowa 52402, where it may be reviewed during normal business hours. Copies of the plans can also be found at the Cedar Rapids Public Library (Westdale Mall) and at the City's Housing Services Office, 1211 6th Street SW, Cedar Rapids, Iowa 52404. All the Plans will be available on the City's website at www.cedar-rapids.org/housing.
Comments pertaining to said Plans should be submitted in writing, as soon as possible during the review period, to the attention of the City Clerk, 3851 River Ridge Drive NE, Cedar Rapids, Iowa 52402.
Consideration shall be given to all comments received before final approval by the City of Cedar Rapids City Council for submission to HUD: tentatively scheduled for April 1, 2011. A summary of the comments received shall be included with final approval of the submission.
Significant changes to the Administrative Plan:
• Revisions to Chapter 8 Clarifications of HUD Requirements;
• Revisions to Chapter 8 Inspection Results & Re-inspections
Any person interested in this matter may appear at the public hearing and be heard.
Dated this 2nd day of March, 2011.
Amy Stevenson, City Clerk
Published in the Cedar Rapids Gazette on March 5, 2011 and March 12, 2011.

I, Tim McDougall, do state that I am the publisher of THE GAZETTE, a daily newspaper of general circulation in Linn and Johnson Counties, in Iowa. The notice, a printed copy of which is attached, was inserted and published in THE GAZETTE newspaper in the issue(s) of Feb 26th, March 5th & 12th, 2011

The reasonable fee for publishing said notice is \$63.26



This instrument was acknowledged by Tim McDougall before me on March 14th, 2011


Notary Public in and for the State of Iowa

STATE OF IOWA
Counties of Linn and Johnson

ss.

NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council of the City of Cedar Rapids, Iowa will hold a public hearing in the Hiawatha City Council Chambers, 101 Emmons Street, Hiawatha, Iowa 52233, at 5:30 PM on 22nd day of March, 2011, to consider the 5-Year and Annual Plan, and revisions to the Administrative Plan as follows:

Notice is hereby given that the Public Housing Agency (PHA) 5-Year and Annual Plan and the Administrative Plan, including the Homeownership Plan and Family Self-Sufficiency Action Plan, for the City of Cedar Rapids, Iowa, Section 8 Housing Choice Voucher Program has been made available for public review and comment from January 31, 2011, through March 16, 2011. A copy is on file in the Office of the City Clerk, 3851 River Ridge Drive NE, Cedar Rapids, Iowa 52402, where it may be reviewed during normal business hours. Copies of the plans can also be found at the Cedar Rapids Public Library (Westdale Mall) and at the City's Housing Services Office, 1211 6th Street SW, Cedar Rapids, Iowa 52404. All the Plans will be available on the City's website at www.cedar-rapids.org/housing.

Comments pertaining to said Plans should be submitted in writing, as soon as possible during the review period, to the attention of the City Clerk, 3851 River Ridge Drive NE, Cedar Rapids, Iowa 52402.

Consideration shall be given to all comments received before final approval by the City of Cedar Rapids City Council for submission to HUD: tentatively scheduled for April 1, 2011. A summary of the comments received shall be included with final approval of the submission.

Significant changes to the Administrative Plan:

- Revisions to Chapter 8 Clarifications of HUD Requirements;
- Revisions to Chapter 8 Inspection Results & Re-Inspections

Any person interested in this matter may appear at the public hearing and be heard.

Dated this 22nd day of February, 2011.
Alissa Kaiser, Deputy City Clerk
Published in the Cedar Rapids Gazette on February 26, 2011 and March 5, 2011.

I, Tim McDougall, do state that I am the publisher of THE GAZETTE, a daily newspaper of general circulation in Linn and Johnson Counties, in Iowa. The notice, a printed copy of which is attached, was inserted and published in THE GAZETTE newspaper in the issue(s) of February 26th, March 5th & 12th 2011

The reasonable fee for publishing said notice is \$63.26



This instrument was acknowledged by Tim McDougall before me on March 24th, 2011



Notary Public in and for the State of Iowa



STATE OF IOWA
Counties of Linn and Johnson

ss.

*This notice
published on
Feb. 26 only.*

NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council of the City of Cedar Rapids, Iowa will hold a public hearing in the Hiawatha City Council Chambers, 101 Emmons Street, Hiawatha, Iowa 52233, at 5:30 PM on 22nd day of March, 2011, to consider the 5-Year and Annual Plan, and revisions to the Administrative Plan as follows:

Notice is hereby given that the Public Housing Agency (PHA) 5-Year and Annual Plan and the Administrative Plan, including the Homeownership Plan and Family Self-Sufficiency Action Plan, for the City of Cedar Rapids, Iowa, Section 8 Housing Choice Voucher Program has been made available for public review and comment from January 31, 2011, through March 16, 2011. A copy is on file in the Office of the City Clerk, 3851 River Ridge Drive NE, Cedar Rapids, Iowa 52402, where it may be reviewed during normal business hours. Copies of the plans can also be found at the Cedar Rapids Public Library (Westdale Mall) and at the City's Housing Services Office, 1211 6th Street SW, Cedar Rapids, Iowa 52404. All the Plans will be available on the City's website at www.cedar-rapids.org/housing.

Comments pertaining to said Plans should be submitted in writing, as soon as possible during the review period, to the attention of the City Clerk, 3851 River Ridge Drive NE, Cedar Rapids, Iowa 52402.

Consideration shall be given to all comments received before final approval by the City of Cedar Rapids City Council for submission to HUD: tentatively scheduled for April 1, 2011. A summary of the comments received shall be included with final approval of the submission.

Significant changes to the Administrative Plan:

- Revisions to Chapter 8 Clarifications of HUD Requirements;
- Revisions to Chapter 8 Inspection Results & Re-Inspections

Any person interested in this matter may appear at the public hearing and be heard.

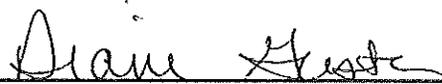
Dated this 22nd day of February, 2011.
Alissa Kalsner, Deputy City Clerk
Published in the Cedar Rapids Gazette on February 26, 2011 and March 5, 2011.

I, Tim McDougall, do state that I am the publisher of THE GAZETTE, a daily newspaper of general circulation in Linn and Johnson Counties, in Iowa. The notice, a printed copy of which is attached, was inserted and published in THE GAZETTE newspaper in the issue(s) of February 26th, March 5th & 12th 2011

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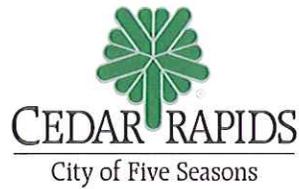


This instrument was acknowledged by Tim McDougall before me on March 24th, 2011



Notary Public in and for the State of Iowa





March 17, 2011

The Section 8 Housing Choice Voucher Program Resident Advisory Board met on March 1, 2011. The PHA 5-Year and the Annual Plan was presented, along with the proposed changes to both plans. All board members were present except two members. The two absent board members were mailed the information discussed at this meeting and given time to submit their comments and questions regarding the proposed changes. The information on these changes was mailed on March 4, 2011 to those members that were not present for the meeting. All members were given time to respond to the proposed changes. The deadline given to respond was March 11, 2011 with any comments and questions.

All Resident Advisory Board members were given an opportunity to comment and ask questions until Friday, March 11, 2011. We did not receive any questions or comments from board members by this deadline.

A handwritten signature in black ink, appearing to read "Pam Mosbaugh", with a long, sweeping flourish extending to the right.

Pam Mosbaugh
Housing and Family Specialist
Department of Community Development
Housing Services
1211 6th Street SW
Cedar Rapids, Iowa 52404-5835
(319) 286-5195

**Department of Community Development
Housing Services**

1211 Sixth Street SW • Cedar Rapids, Iowa 52404 • (319) 286-5872 • Fax: (319) 286-5870 • www.cedar-rapids.org

ATTACHMENT #1

Annual Plan (Policy Changes)

1. **Chapter 4- (Local Preference)** – Displacement paragraph – Deleted last sentence.
2. **Chapter 5 - (Extensions of Voucher Term)** – Revised 2nd sentence of PHA Policy. The PHA will approved 1 additional 60 day extension beyond the initial 60 day and additional 60 day extension, not to exceed more than 180 days, only in the following circumstances (if funding available):
3. **Chapter 8 – (Clarifications of HUD Requirements)** – Added and updated inspection requirements for walls, windows, house numbers, exterior electrical outlets, electrical outlets / lighting, smoke detectors fire extinguishers and gas fired appliances. Changes will increase inspection consistency with Code Enforcement.
4. **Chapter 8 – (Life Threatening Conditions)** – Eliminated smoke detectors as a life threatening condition. New smoke detector changes made under the Clarification of HUD Requirement section.
5. **Chapter 8 – (Move-Out Inspection / Damages)** - Added Information and procedures concerning move-out inspections and damages.
6. **Chapter 8 – (Inspection Results & Re-inspections)** - Added Disclosure of Inspection Information - Housing Services reserves the right to disclose Section 8 – HQS inspection findings to other city departments, including but not limited to; the City of Cedar Rapids Code Enforcement, Solid Waste, Police & Fire Departments or other state, local or county agencies.
7. **Chapter 10 - (Moving Process)** – Voucher Issuance and Briefing changed first paragraph. For families approved to move to a new unit, the PHA will issue a new voucher after eligibility has been determined. Families must complete all required documents and be issued a current voucher prior to their move date.Same paragraph – If a family does not complete the required documentation and the voucher is not issued prior to the move date, their participation will end. If the family does not locate a new unit....will end. (Added will to the end of the sentence).
8. **Chapter 10 - (Restrictions on Moves) –)** - Added The PHA will inform families of the policy regarding moves denied due to lack of funding; i.e.,

information contained in move packets or in a letter to the tenant at the time the move is denied. Replaced 'PIH 2008-43' to 'PIH 2011-3' in the line

9. **Chapter 12 – (Mandatory Policies and other Authorized Terminations Drug Related and Violent Criminal Activity)** - Added “The PHA will terminate a family’s assistance if any household member has violated the family’s obligation not to engage in any drug-related or violent criminal activity during participation in the HCV program. Including, but not limited to, Possession of Drug Paraphernalia, Disorderly House where drug and/or drug paraphernalia is found.
10. **Chapter 12 - (Other Authorized Reasons for Termination of Assistance)** added “Any family member has a pattern of being engaged in criminal activity or behavior.”
11. **Chapter - Family Self Sufficiency – Rent Adjustments** - Replaced 'lease renewal' to 'annual recertification' in the line FSS families may not defer rent increase if the income is determined at 'annual recertification.'
12. **Chapter - Family Self Sufficiency – Consequences of noncompliance** - Added 'without good cause,' to the line: The Contract of Participation shall specify that if the FSS family fails to comply, without good cause, with the terms and conditions of the contract...
13. **Chapter - Family Self Sufficiency – FSS Program and Portability** Added For example, prior to relocating, an FSS family will be required to provide documentation to the initial HA proof of continued employment and/or education to demonstrate they will be able to fulfill their FSS Contract of Participation in the receiving PHA’s jurisdiction.
14. **Chapter - Family Self Sufficiency – FSS Program and Portability** Added the following disclaimer: Each PHA’s FSS Program is determined in part by HUD’s FSS regulations and in part by their administrative plan. Therefore, the initial and receiving PHA’s FSS programs may differ in the scope of program management and services offered depending on their respective administrative plans.
15. **Chapter - Family Self Sufficiency – FSS Program termination** Added the following: FSS Program termination; loss of FSS account: and termination of Section 8 assistance. As described in section 984.306 (f), if an FSS family that relocates to another jurisdiction, as provided in this section, is unable to fulfill its obligations under the Contract of Participation, or any modification thereto, the PHA, which is party to the Contract of Participation, may:
 - Terminate the FSS family from the FSS program and the family’s FSS account will be forfeited; and

- Terminate the FSS family Section 8 assistance on the ground that the family failed to meet its obligation under the contract of participation
- In the event of forfeiture of the family's FSS account, the funds in the family's FSS account will revert to the PHA maintaining the FSS account for the family

16. **Chapter - Homeownership Option- Homeownership Counseling** - Changed 'The family will be required' to The family may be required to participate in ongoing post-purchase homeownership counseling. The length of post-purchase counseling will be determined by Housing Services on a case-by-case basis.

17. **Chapter - (Homeownership Option- Requirements for Continuing Assistance)** – The following was reworded: The composition of the assisted family residing in the unit must be approved by Housing Services. The family must promptly inform Housing Services in writing of the birth, adoption or court-awarded custody of a child, foster child, or live in aide. The family must request approval in writing to add additional family members. Housing Services will determine eligibility to add any additional household members.

Additional Changes made as a result of regulatory or legislative action:

Chapter 10 - (Restrictions on Moves) - Added The PHA will inform families of the policy regarding moves denied due to lack of funding; i.e., information contained in move packets or in a letter to the tenant at the time the move is denied. Replaced 'PIH 2008-43' to 'PIH 2011-3' in the line. (Notice PIH 2011-3)