

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
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1.0	PHA Information PHA Name: ___Hampton Redevelopment & Housing Authority_____ PHA Code: _VA017_____ PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): ___12/2010_____				
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: ___541_____ Number of HCV units: ___2618_____				
3.0	Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only				
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)				
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program PH HCV
	PHA 1:				
	PHA 2:				
	PHA 3:				
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.				
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: The Hampton Redevelopment and Housing Authority will serve the needs of low-income, very low-income, and extremely low-income families in its jurisdiction by: Developing and Nurturing Healthy Neighborhoods and Business Districts; Being the Preferred Provider of Affordable Rental Housing; and Operating the Authority in an Administratively Healthy, Fiscally Responsible, and Environmentally Friendly Manner.				

5.2 Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.



January 1, 2008 With Updates Through October 31, 2008

Mission 1. Develop and Nurture Healthy Neighborhoods and Business Districts	
Goal 1. Revitalize and Stabilize Residential Neighborhoods	
Objective 1. <u>Rehabilitate single family dwellings.</u>	
DEV	<p>a. Acquire four residential homes and create design plans for rehabilitation. Purchased 138 Clyde Street in Sussex for rehabilitation; awaiting sale of existing homes before additional acquisitions are made.</p>
DEV	<p>b. Put all HRHA-owned rehab homes under contract before end of construction. Sold home at 81 Joynes Road and three homes on Roadsvie Avenue.</p>
DEV	<p>c. Propose changes to HOME deferred rehab program to Board of Commissioners. Proposed changes to favor design and exterior elevations; changes implemented in January. Started presentations for community organizations; promoted on Channel 47.</p>
DEV	<p>d. Process at least thirty-six applicants for owner-occupied rehab assistance. Processed fifteen applicants to date, four are in process. Processing began in August in anticipation of FY08/09 funding.</p>
DEV	<p>e. Create design plans for HRHA rental properties as needed. Created redesign plan (rendering only) for Pine Cove Apartments.</p>
CON	<p>f. Renovate a minimum of five residential single family homes. Completed renovations on three homes; one rehab in progress.</p>
Objective 2. <u>Remove blight and develop vacant lots to their maximum potential.</u>	
DEV	<p>a. Promote and sell single family homes in Park Place, Wythe and Olde Hampton. Held two open houses in Olde Hampton and advertised one home for sale in Wythe. Sold nine homes (new construction and rehab).</p>
CON	<p>b. Build up to twelve new quality affordable residential single family homes. Completed five homes; eight are in progress.</p>
DEV	<p>c. Finalize predevelopment activities on ten homes. Gave predevelopment on six single family homes in Olde Hampton to Construction Department; two are in process.</p>
DEV	<p>d. Obtain five buildable lots for new construction; coordinate Design Review of house plans with the Planning Department. Obtained four buildable lots for new construction.</p>
DEV	<p>e. Acquire blighted lots in City Master Plan areas and other target areas. Purchased and demolished one blighted home in Olde Hampton; bought four properties in Olde Hampton (384 Grant, 28 S. Back River, 368 Queen and 208 Dooley).</p>
Objective 3. <u>Promote homeownership.</u>	
S8	<p>a. Coordinate supportive services through HRHA staff and business partners to increase participation in the Section 8 Housing Choice Voucher Homeownership Program with an annual goal of closing on at least five homes. Eight participants are currently utilizing Housing Choice Voucher subsidy for homeownership. One participant closed on a home August 28; another closing is expected before December 31.</p> <p>Coordinated supportive services as follows: Three Section 8 participants are currently searching for homes; two have been pre-qualified for a mortgage loan and one is in the process of pre-qualifying. Coordinated supportive services with Wainwright Real Estate, Liz Moore & Associates, and City Mortgage. HRHA/Family Self Sufficiency (FSS) is business partners with SunTrust Bank, Towne Bank, Home Works, Virginia Department of Housing and Community Development and Virginia Housing Development Authority.</p>
S8	<p>b. Increase awareness and interest in purchasing homes through outreach with home fairs, marketing, etc. Created and distributed a homeownership brochure to Section 8 participants in the FSS Program.</p>

c. Create a Workforce Housing Program to assist City and HRHA employees in buying homes in Hampton.

DEV Received an allotment of Community Revitalization funds for low-interest loans from Virginia Housing Development Authority (VHDA) under the SPARC Program.

d. Promote and facilitate eight pre and post homeownership workshops.

DEV Facilitated a homeownership workshop and two financial fitness workshops.

e. Facilitate HRHA homebuyer's club.

DEV Fifteen graduated from the homebuyer's club in June; preparing application process for second club.

f. Maintain certification for three staff to conduct Virginia Housing Development Authority (VHDA) Homeownership Workshops.

DEV Received certification for three Community Development staff members to conduct VHDA homeownership workshops.

g. Use complete allotment of \$4.5 million in SPARC money; apply for additional funding.

DEV Spent \$524,123 of Affordable Housing and \$317,520 in Community Revitalization SPARC funding.

h. Implement HUD-approved changes to FSS Homeownership Plan.

DEV Awaiting HUD (SAC) approval of Section 5h to the Section 32 Homeownership Plan Conversion.

Objective 4. Solicit and support partners to revitalize and stabilize residential communities.

a. Retain, strengthen, and recertify existing Community Housing Development Organizations (CHDOs).

DEV Allocated \$25k of CHDO Set-Aside funds to Housing Development Corporation of Hampton Roads.

b. Partner with existing CHDOs to build or rehabilitate three residential homes.

DEV Signed contract with Habitat of the Peninsula for \$150,000 to build or renovate six single family homes. Habitat working on two homes on Dooley and Ellington. Home Away From Home finished rehabilitation and is selling home on Highland Avenue.

c. Work with the City to improve curb appeal on existing homes in Hampton Housing Venture areas.

DEV Issued second Curb Appeal Program for exterior improvement of homes in Olde Hampton and Pasture Point. Processed applications for thirty-three homes and made property inspections for payment.

d. Promote development of upscale affordable housing in Hampton Housing Venture areas.

DEV Appraised recent new construction at \$193k; custom home being designed for low income elderly with architectural firm (Q-Design). Currently working with four private developers on construction of single family homes.

Objective 5. Develop quality-built and well-designed single family homes.

a. Implement green building in single family home construction.

DEV Held initial meeting and assessment with Green Communities to determine criteria for new construction homes; Old Point Homes (27 town homes) is being developed to meet EarthCraft standards.

b. Promote Universal Design principles in single family homes.

DEV Working with Q-Design on a new house plan that is accessible and affordable.

Goal 2. Redevelop, Revitalize and Stabilize Commercial and Multi-Family Properties

Objective 1. Manage/maintain commercial properties.

a. Manage commercial properties.

NPH Completed set up of commercial properties in Elite.

Provided scheduled maintenance for the Melrose and Armistead Building, as follows:

Air conditioning units serviced quarterly (last serviced July 2008); fire extinguishers inspected annually (last inspected December 2007); elevators serviced regularly (last serviced September 2008); wet system at Melrose inspected quarterly (last inspected June 2008); and grounds contract at all commercial properties through December 31.

b. Provide quality maintenance services to conventional/commercial properties.

NPH Contracted for the following:

Janitorial service at Melrose; elevator lift repair at Armistead Avenue, one water line repair at Grant Circle, one lateral plumbing repair at Shell Gardens, one laundry room door replacement at Shell Gardens, one fence repair at Chapel Street, additional landscaping at Chapel Street, power washing at Chapel Street, laundry equipment replacement at Monterey, answering service, gutter cleaning at Shell/Monterey, painting laundry rooms, dumpster service, and emergency lights for stairwells at Melrose.

Completed one hundred thirteen work orders on commercial properties.

c. Work with Neighborhood Office to create a development plan for multifamily housing in Olde Hampton.

- DEV Plan with City is to develop single family only in Phase 2 of Olde Hampton. Multifamily housing will be discussed along with redesign of Community Center and Grant Park.
- d. Acquire and rehabilitate or redevelop multifamily properties in coordination with City Master Plans.**
- DEV Acquired Pine Cove Apartments in Olde Hampton for redevelopment. Waiting for tax credit application to renovate Pine Cove area and provide additional affordable units off-site.

Objective 2. Improve exterior appearance and structure of commercial properties.

- a. Present four commercial or multifamily properties to HRHA and City staff for redevelopment.**
DEV Presented eight sites for development to City staff and continued to prepare plans for future development.
- b. Rehabilitate or renovate commercial properties in HRHA's best interests and in coordination with City Master Plans.**
CON No work scheduled at this time.

Mission 2. Be the Preferred Provider of Affordable Rental Housing

Goal 1. Manage, Maintain, and Upgrade Existing Authority-Owned Housing

Objective 1. Improve curb appeal.

- a. Monitor grounds keeping service contract for compliance with guidelines.**
PM Shared expectations and specific issues with supervisor; contracted as needed.
LP Shared expectations and specific issues with supervisor; contracted as needed.
LV Shared expectations and specific issues with supervisor; contracted as needed.
NP Shared expectations and specific issues with supervisor; contracted as needed.
NPH Monitored grounds at conventional/commercial properties to ensure continued upkeep and compliance; addressed specific concerns with contract supervisor.
- Repainted signage at the Shell/Monterey communities; replaced section of burned fence in Langley Village II; repainted over graffiti on building at 205/207 Colbert Avenue; and installed awing at management office entrance at Shell Gardens.
- b. Encourage tenant responsibility for outside living space appearance by charging for trash pick up.**
PM Performed grounds inspections and contacted residents to clean porches and rear yards.
LP Performed grounds inspections and contacted residents to clean porches and rear yards.
NP Emphasized importance of curb appeal and appearance of property during leasing session; contracted with resident for daily pick up of trash at all communities.
NPH Emphasized importance of curb appeal and appearance of property during leasing session.
- c. Perform routine exterior inspections and annual inspections for regulatory compliance.**
LV Performed one hundred twelve annual Lincoln Towers high rise inspections; performed one hundred sixty-three annual Lincoln Park low rise inspections.
PM Performed one hundred twenty annual inspections and sixty-nine exterior inspections.
LP Performed one hundred forty-six annual inspections and twenty-three exterior inspections.
NP Inspected the following buildings:
LV Three at Monterey, two at Shell Gardens, three at Grant Circle, two at Langley Village II, one at Adult Transition Center, and five at Scattered Sites.
NPH
- Conducted the following annual inspections:
Five at Scattered Sites, twelve at the Adult Transition Center, ten at Langley Village II, forty-eight at Shell Gardens, forty at Monterey, and six at Grant Circle.

Objective 2. Support Safe Neighborhoods.

- a. Maintain site lighting.**
PM Replaced/repared exterior lighting as needed.
LP No problems with site lighting on property.
NP Replaced twenty-three pole lights and twenty-nine stairwell lights.
LV Replaced three ballasts in Shell Gardens.
NPH
- b. Conduct stringent lease enforcement.**
PM Issued fifty-six lease termination letters and twenty-seven warning letters.
LP Issued twenty-four lease termination and thirty-one housekeeping letters and performed six evictions.
NP Issued nine lease terminations and twenty-one housekeeping letters and performed one eviction.
LV

NPH Evicted four residents at Shell Gardens, one for drug activity and three for non-payment of rent; two non-renewals at Shell Gardens, one for sub-leasing and one for a nuisance activity.

Evicted one resident at Monterey Apartments for non-payment of rent; two non-renewals at Monterey, one for a nuisance activity and one for providing false information.

Added four individuals to the trespass list.

PM LP **c. Conduct thorough applicant screening.**

Obtained Virginia State Police report and searched national sex offender registry on all adult household members that go through the interview process to determine final eligibility.

Low Rise-Scheduled one hundred sixty-seven applicants for interviews with results as follows: Seventy-nine applicants attended interviews; thirty-one applicants rescheduled interviews; forty-nine were withdrawn for not attending the interview; and thirty-two units were leased. Reviewed one hundred twenty-four files with results as follows: Forty-one determined ineligible; fifty-five missing information; and twenty-eight eligible.

High Rise-Scheduled one hundred eighteen applicants for interviews with results as follows: Seventy-four applicants attended interviews; twenty applicants rescheduled interviews; twenty-four were withdrawn for not attending the interview; and twenty-seven units were leased. Reviewed one hundred three files with results as follows: Thirty-three determined ineligible; thirty-seven missing information; and thirty-three eligible.

NP Obtained Virginia State Police reports and searched national sex offender registry on all adult household members that go through the interview process to determine final eligibility for Public Housing.

LV Six hundred ninety-five applications are on the wait list.

Obtained Virginia State Police reports and searched national sex offender registry on all adult household members that go through the interview process to determine final eligibility for Public Housing.

Scheduled sixteen interviews with thirteen attending; two rescheduled; one hundred forty-two applications are on the wait list.

NPH Conducted thorough screening on all applicants to ensure eligibility; completed twenty-six criminal background checks, twenty-six credit checks, and twenty-six landlord checks.

PM LP **d. Strengthen relationships with city police department, residents, and other agencies.**

Formulated "Community that Cares" group to tackle community issues. Held "Taking Back My Community" forum and activities for fifty residents. Conducted a monthly meeting with ten-fifteen residents in conjunction with the two above-mentioned groups.

Held an Emergency Preparedness Information Event to increase resident awareness. An insurance agent and personnel from the Hampton Fire Department were in attendance to provide helpful information and answer questions from the residents. Twenty-three residents were in attendance.

NP Communicated with police officers on the properties; e-mailed information received from residents; followed through with lease terminations for violations; and held Community Safety Meeting with Police participation at the North Phoebus Community Center on April 29, six residents were in attendance.

LV Advised residents to contact police for after hours' issues.

Communicated with police officers on the properties; e-mailed information received from residents; and followed through with lease terminations for violations. Advised residents to contract police for after hours' issues; as of September, new officer assigned to after hours patrol.

NPH Attended monthly manager meetings at Riverdale Apartments.

Maintained good working rapport with Virginia Housing Development Authority, National Equity Fund, Community Services Board, and the Neighborhood Office.

PM LP **e. Encourage residents to form neighborhood watch programs.**

Hosted National Night Out. Communicated the need to increase resident involvement with the Resident Council Officers.

NP Discussed Neighborhood Watch Program at the Community Safety Meeting in North Phoebus.

LV No report.

NPH Educated new residents on the Community Neighborhood Watch Program; communities participated in National Night Out in August.

Objective 3. Upgrade facilities.

- PM** **a. Perform quality control inspections to ensure quality work performance.**
LP Set up a schedule to complete ten quality control inspections per month for the Low Rise and High Rise, which is equivalent to one hundred through October 31.
- NP** Completed fifty quality control inspections in North Phoebus.
LV Completed fifty quality control inspections in Langley Village.
NPH Completed ten quality control inspections at the following locations: Shell Gardens, Monterey Apartments, Langley Village II, Grant Circle and the Transitional Living Center.
- PM** **b. Perform quality assurance inspections to ensure customer satisfaction.**
LP Set up a schedule to complete ten quality assurance inspections per month for the Low Rise and High Rise, which is equivalent to one hundred through October 31.
NP Completed fifty quality assurance inspections in North Phoebus.
LV Completed fifty quality assurance inspections in Langley Village.
NPH Completed ten quality assurance inspections at Shell Gardens, Monterey Apartments, Langley Village II, Grant Circle and the Transitional Living Center.
- PM** **c. Perform vacate inspections to ensure quality turnaround on vacancies.**
LP Completed twenty-nine vacant inspections in the Low Rise. Completed thirty vacant inspections in the High Rise.
LV Completed nineteen vacate inspections in Langley Village.
NP Completed sixteen vacate inspections in North Phoebus.
NPH Completed ten vacate inspections at Shell Gardens, eight at Monterey Apartments, two at the Transitional Living Center, and one at Grant Circle.
- d. Complete the flooring replacement project at Langley Village Apartments.**
CON Completed.
- e. Replace the DWV plumbing infrastructure at North Phoebus Townhouses.**
CON Bid project; contract awarded May 23; work began on June 23; scheduled completion date is March 16, 2009.
- f. Complete the interior painting project at Langley Village.**
CON Completed.
- g. Install water saving toilets, shower heads and aerators at North Phoebus Townhouses.**
CON Work will be completed as part of DWV Plumbing Infrastructure project.
- h. Install water saving toilets, shower heads and aerators at Lincoln Park Low-Rise.**
CON Work is part of the CFP-08 plan. Specifications will be developed within the department, with the work projected for early 2009.
- i. Install carbon monoxide detectors at Lincoln Park, North Phoebus and Langley Village locations.**
CON Specifications will be developed within the department, with the work projected for late 2008.
- j. Install Ground Fault Circuit Interrupters at Lincoln Park, North Phoebus and Langley Village locations.**
CON Specifications will be developed within the department, with the work projected for late 2008.
- k. Install new entrance doorway to the Lincoln Park High Rise.**
CON Awarded a task order on the A&E Indefinite Quantity Contract to develop plans and specifications for a new entrance doorway to the High Rise.
- l. Upgrade fire alarm system at the Suzanne E. Jones Community Center.**
CON Awarded a task order on the A&E Indefinite Quantity Contract to develop plans and specifications to refurbish and upgrade the fire alarm system at the Suzanne Jones Community Center.

Objective 4. Maintain housing program compliance with regulatory bodies.

- a. Administer tax credit program guidelines as they apply to eligibility and compliance.**

- NPH Conducted audit file with Virginia Housing Development Authority for the Transitional Living Center.
- Implemented updated income guidelines effective February 2008.
- Increased rent, to be effective June 1, 2008, from \$550 to \$600 at Monterey Apartments and Shell Gardens.
- Conducted and transmitted seventy-eight re-certifications to Virginia Housing Development Authority for Shell and Monterey.
- Conducted and transmitted twelve re-certifications for the Transitional Living Center.
- Transmitted two move-ins and two vacates to Virginia Housing Development Authority for the Transitional Living Center.
- Transmitted eighteen move-ins and eighteen vacates to Virginia Housing Development Authority for Monterey Apartments and Shell Gardens.
- Completed forty-five re-certifications and conducted ten move-ins and ten vacates at Shell Gardens.
- Completed thirty-three re-certifications and conducted eight move-ins and eight vacates at Monterey Apartments.
- Completed seven hundred fifty-nine work orders on the conventional/commercial properties.
- PM **b. Maintain applicant and participant files in a manner prescribed by HUD, VHDA, and financial auditors.**
- LP Processed five hundred six reported changes to applicant files; four hundred eighteen were updated and eighty-eight were denied local preference claim. Purged applicant files and established site-based waiting list effective January 1. Completed two hundred four annual re-certifications.
- NP Purged public housing applicant files and established site-based waiting lists effective January 1, 2008.
- LV
- LV Completed one hundred seven annual re-certifications and processed thirty-seven changes to applicant files (thirty-two were updated and five were denied local preference claim).
- NP Completed seventy-eight interim re-certifications and thirty-three annual re-certifications and processed two hundred forty-seven changes to applicant files (one hundred ninety-seven were updated and fifty were denied local preference claim).
- NPH Maintained excellent files per auditors.
- S8 Maintained compliance through random sampling of ten to twelve files a month. Files reviewed for the Section 8 Management Assessment Program certification (SEMAP) Indicator 1 (Selection from the Wait List), Indicator 2 (Reasonable Rent), Indicator 3 (Determination of Adjusted Income), Indicator 5 (HQS Inspections), and Indicator 6 (HQS Enforcement). Corrections are returned to staff for corrections prior to payment. Two hundred twenty-one files have been randomly reviewed January 1 through September 30, 2008.
- PM **c. Remain current in the understanding of federal, state, and local fair housing laws.**
- LP Attended VAHCDO Annual Conference, SERC Annual Conference and Project Based Management: Essentials for Property Managers.
- NP Remained current. Management staff attended VRLTA training with two hours dedicated to fair housing laws and Property Manager attended Accredited Residential Manager training which included Fair Housing laws.
- LV
- S8 Remained current. One Section 8 staff person attended NAHRO HQS e-briefing instructed by staff from the Office of the Inspector General (OIG) and HUD inspectors and one staff person attended the NAHRO Fair Housing e-briefing instructed by industry attorneys and fair housing professionals.
- Two Section 8 staff persons attended the VAHCDO sponsored Housing Choice Voucher Specialist training (five days); both sat for the certification exam and received passing grades.
- NPH Attended training through IREM (Institute of Real Estate Management) and received Accredited Residential Manager Certification, obtained tax credit certification, and attended training on fair housing.

Objective 5. Exceed mandated standards in providing public housing assistance.

- PM **a. Maintain twenty or less vacancy turnover days.**
- LP Averaged thirty-one turnaround days for Low Rise and averaged seventeen turnaround days for High Rise. Average turnaround days for the Low Rise and High Rise combined is twenty-two.
- LV Averaged turnaround of thirty-three days.
- NP Averaged turnaround of fifty-one days.

- NPH Maintained average turnaround of eight days in Monterey Apartment, eight days in Shell Gardens, and fifteen days in Grant Circle.
- b. Conduct outreach quarterly to elderly and disabled families city-wide for designated housing community.**
- LV Designing brochure for distribution.

Objective 6. Operate each assisted housing community on an independent project-based basis in accordance with HUD regulations.

- a. Implement HUD Asset Management regulations.**
- FIN Implemented HUD Asset Management regulations. Received successful results of stop-loss review performed on April 15. HUD will perform a review at a later date to evaluate our performance under the new asset management process.
- PM Completed implementation.
- FIN Completed implementation.
- LP Completed implementation.
- LV Completed implementation.
- NP Completed implementation.

Objective 7. Research options to increase the quality and supply of rental housing.

- a. Perform analysis of implementing voucher-based units in HRHA's public housing.**
- DEV Analysis is ongoing through meetings with staff. Currently pursuing Low Income Housing Tax Credits as a better option.
- FIN No activity.
- b. Investigate federal, state and other funds to improve quality of affordable housing.**
- DEV Researched one federal (Home Depot) and two state (VHDA) funding applications; applied for two grants. Received \$61,100 from the Housing Counseling Grant under 2008 HUD SuperNOFA.
- FIN Submitted, through HUD's SAGIS (Subsidy and Grants Information System), a request for funding for the 2008 Public Housing Operating Subsidy.
- c. Present staff recommendations for rental housing to Board of Commissioners.**
- DEV Presented two acquisition recommendations to the Board in closed session. One acquisition is still pending.

Goal 2. Administer a Section 8 Tenant Based Program

Objective 1. Utilize all available funds.

- a. Lease all funded Housing Choice Vouchers.**
- S8 Leased an average of two thousand two hundred seventy-nine vouchers January 1 through October 1; 98% of total vouchers available at a cost of \$13,588,819; 107% of subsidy received.
- b. Maintain an average five day turnaround on rental increase requests.**
- S8 Processed one thousand eight hundred seventy rental increase requests, with an average seven day turnaround, January 1 through September 30.
- c. Issue vouchers to eligible applicants to maximize funding utilization and to replace the turnover vouchers.**
- S8 Scheduled seven hundred fifty applicants to attend eligibility interviews January through September 30; forty-eight applicants are in the process of final eligibility determination, seventy-one applicants have been returned to the waiting list; issued vouchers to three hundred twenty-nine.

Objective 2. Increase the quality of housing through enforcement of Housing Quality Standards and correct rent reasonableness determination.

- a. Offer landlord briefings for all new landlords to the Section 8 Program.**
- S8 Briefed seventy-eight new landlords January 1 through September 30.
- b. Offer landlord briefings once a quarter for current landlords.**
- S8 Briefed twelve landlords January 1 through September 30.
- c. Hold an annual landlord breakfast.**
- S8 Held Landlord Breakfast September 12.
- d. Require all landlords to list properties on gosection8.com.**
- S8 Registered four hundred forty-five of six hundred eighty landlords January 1 through September 30.
- e. Offer pre-rent reasonable review for landlords to negotiate rents in advance.**
- S8 Performed eight on-site reviews and eighteen in office pre-rent reasonable negotiations January 1 through September 30.

Objective 3. Communicate program requirements effectively to participants.

- a. Conduct regular briefings for applicants, participants, and incoming portable families.**
- S8 Conducted briefings. As of September 30, three hundred thirty-nine applicants attended and received vouchers, two hundred eighty-five current participants in the moving process have attended briefings, and one hundred twenty-three incoming portable families have been briefed.
- b. Update Section 8 Program brochure to include in applicant briefing packets.**

S8 Updated applicant briefing packets with the new W-9 published October 2007; owner/manager cover letter has been updated.

Goal 3. Comply with Fair Housing Laws

Objective 1. Provide training on applicable laws.

S8 a. Provide opportunity for annual training to staff and Section 8 landlords on Fair Housing Laws and the Americans with Disabilities Act as available.

PM
S8 Staff members will attend the Virginia Residential and Landlord Tenant Act (VRLTA) and Fair Housing Seminar in December.

LP Staff members will attend the VRLTA and Fair Housing Seminar in December.

NP Management staff attended the VRLTA training - two hours were dedicated to Fair Housing. Property

LV Manager attended Accredited Residential Manager training, which also included Fair Housing.

NPH Staff member will attend Fair Housing/Assets in October 2008.

b. Conduct Section 504 self-assessment as required by HUD.

S8 No activity, scheduled for 2009.

Mission 3. Present Opportunities to Residents of Authority-owned Housing and Other Program Participants to Maintain/Achieve Self-Sufficiency and Independence

Goal 1. Provide Linkages to Educational Training, Employment and Business Opportunities

Objective 1. Pursue and implement appropriate grant and non-grant funding.

ALL a. Investigate need/apply for grants.

DEV Researched one federal (Home Depot) and two state (VHDA) funding applications; applied for two grants. Received \$61,100 from the Housing Counseling Grant under 2008 HUD SuperNOFA.

FIN Applied for funding for the new GASB 43 & 45 requirement for post-retirement benefits.

CON Reviewed HUD and other applicable updates for construction related feasibility. No action to date.

IT Installed and configured five computers donated to the Lincoln Park Computer Lab.

LP Attended three-day grant writing workshop conducted by Anne Davis of HUD. Met with appropriate staff and discussed the need to investigate and apply for available funding opportunities.

NP Occupancy staff member attended three day grant writing workshop for non-profits.

LV

NPH

S8 Investigated available grants via e-mail.

Submitted an application for the HUD Veterans Affairs Supported Housing (VASH) Section 8 Voucher Program, awarded funding to support one hundred forty vouchers in May 2008. Completed and submitted Section 8 Family Self-Sufficiency Coordinator Grant application for 2009 in June.

ADM Continued to maintain active status in the Federal Government's computer Central Contractor Registration system. This system is required when staff apply for government grants. Circulated e-mails received from various organizations offering grants that may be of interest to the Housing Authority and our programs.

HR Researched grant opportunity with Workers' Compensation carrier in an effort to provide additional safety training for staff.

Objective 2. Administer contract requiring City to hire residents of public housing.

a. Monitor the fulfillment of the City's commitment to hire residents per the Pine Chapel property sale.

HR Fulfilled ninety-six percent of goal.

Goal 2. Provide Linkages for Residents to Programs that Enhance the Quality of Family Life

Objective 1. Utilize community programs and partnerships to improve the quality of family life.

PM a. Coordinate the delivery of college financial aid information to residents.

LP Delivered information to all four Hampton City High Schools and Lincoln Park residents. Submitted one youth for the Virginia Association of Housing and Community Development's scholarship. Secured an additional \$24,000 for the E. L. Hamm Scholarship, bringing the total scholarship amount to \$64,000 for a four-year attendance at Hampton University.

This will happen for all properties and Section 8**

Three college preparatory informational seminars for public housing and Section 8 residents and participants are scheduled for October and December 2008 and February 2009. Representatives from local colleges and HRHA staff will provide information pertaining to specific scholarship programs and application requirements, SAT registration, college application deadlines, and applying for federal financial aid.

NP Staff planned three College Preparation nights to prepare students to compete for scholarships.

LV No high school students in elderly property.

NPH Posted financial aid information in the non-public housing management office.

- PM **b. Develop new and strengthen existing partnerships with community service agencies.**
 LP Created three new community groups and began pilot programs within the community to address lost services due to budget cuts. Seeking new resources and ideas to fund community based self-sufficiency program.
- NP No report.
 LV No report.
 NPH Networked and made new community contacts. Existing partnerships strengthened on a continual basis.
- PM **c. Make appropriate referrals to programs as a requirement to remedy lease violations.**
 LP Received contact from local Department of Social Services to coordinate housing cleaning sessions for residents.
 NP Made referrals to sources for assistance with paying rent.
 LV Referred to outside agencies for assistance with issues.
 NPH Made recommendations on case-by-case basis in accordance with the violation.
- d. Coordinate the FSS Program.**
 S8 Coordinated FSS Program as follows:
- Forty-six participants enrolled; fifty-two FSS participants employed; seven unemployed.
 - Nine participants graduated from FSS since January 2008.
 - Thirteen participants are enrolled in a secondary education program and two are enrolled in a GED program.
 - Maintained escrow accounts for fifty-five participants.
 - Conducted two FSS briefing January 1 through August 30 (program slots are full).
 - Conducted four VIDA (Virginia Individual Development Accounts Program) briefings, fifty-six persons attended. Three applications submitted to the Virginia Department of Housing and Community Development Authority (VHDA). No additional applications have been submitted as of September 18, 2008; application deadline was September 30, 2008.
 - Coordinated two group Resource Seminars with the Program Coordinating Committee Partners.
 - Participated in the Hampton Earned Income Tax Credit (EITC) Day Program which provided free taxes preparation services to low income families.
 - Partnered with Peninsula Families Achieving Community Economic Stability (P-FACE) to provide free tax services to EITC eligible persons for tax season 2008. (Data unavailable as to how many Section 8 families were served at this time.)
 - Worked with three FSS participants to purchase homes under the Section 8 Homeownership Program; one participant closed on a purchase August 28, 2008.
 - Provided educational assistance for three FSS Participants through the use of escrow funds and referrals.
 - Continued partnerships with VHDA, Home Works, Project Need to Work Initiative, and Workforce Development, Wells Fargo Mortgage, SunTrust Bank, and Hampton Roads Planning District Commission.
 - Coordinated a series of workshops and seminars addressing job readiness, homeownership, financial wellness, and secondary education. Income tax preparation needs scheduled for September 2008 through March 2008.

Objective 2. Improve effectiveness of resident communication.

- PM **a. Produce a quarterly newsletter for public housing residents.**
 LP Posted information notices throughout the community; newsletter published in July 2008. The next newsletter will be published in November 2008.
 LV Distributed four newsletters.
 NP Distributed two newsletters.
 LP Posted information in hallways and management office, as received, from management, police department, neighborhood watch, and/or outside agencies.
- PM **b. Conduct monthly meetings with resident council officers.**
 LP On-going. New Low Rise Resident Council Officers were elected and sworn in.
 NP On-going.
 LV On-going.
- PM **c. Conduct training as needed and provide linkages for training and resources to resident council officers, committees and boards.**
 LP Approved amount requested for Resident Council election supplies.
 NP No report.
 LV Coordinated nominations and election of Resident Council Board.
- PM **d. Implement the annual HUD Resident Survey.**

- ALL HUD Conducted Resident Survey January 3-March 4, 2008. Properties received the following composite scores: Maintenance and Repair, 80.7%; Communications, 72%; Safety, 71.1%; Services, 87.9%; and Neighborhood Appearance, 72%. Required follow-up plan for scores under 75% submitted to HUD April 11, 2008.
- PMs
- PM **e. Conduct quarterly Neighborhood Watch Meetings.**
- LP Hosted National Night Out on site.
- NP Introduced Neighborhood Watch at community safety meeting in April.
- LV Introduced Neighborhood Watch at community safety meeting in April.
- NPH Held meetings quarterly; National Night Out Activity held annually.

Objective 3. Coordinate the delivery of available services to enable elderly/disabled residents to continue to live independently.

- PM **a. Complete uniform assessment instrument in order to make referrals to other agencies and complete periodic updates to assessments.**
- LP No report.
- NP No need for UAI.
- LV Completed three referral forms for housekeeping services.
- NPH Made referrals to appropriate agencies as needed for elderly/disabled residents.
- PM **b. Coordinate services and medical transportation for residents.**
- LP Coordinated Ebenezer Church food delivery once a month.
- NP No report.
- LV Provided monthly grocery run for residents.
- NPH Coordinated services when requested by resident.
- PM **c. Determine and develop new resources, as needed.**
- LP On-going.
- NP No report.
- LV No report.
- NPH Conducted new assessments and contacted resources as needed.
- PM **d. Work with residents to ensure rent is paid in a timely manner.**
- LP Continued to enforce lease terminations for chronic late rent payers. Increased awareness of consequences for paying rent late: fees, court costs, and lease terminations.
- NP Communicated with residents, as needed, about outstanding debts and payment schedules.
- LV Communicated with residents, as needed, about outstanding debts and payment schedules.
- NPH Worked with residents, as needed.
- PM **e. Follow up and provide feedback on management referrals.**
- LP Provided daily information and feedback on resident.
- NP Provided daily information and feedback on residents.
- LV Provided daily information and feedback on residents.
- NPH Followed up with referrals to other agencies and organizations.

Mission 4. Operate the Authority in an Administratively Healthy and Fiscally Responsible Manner

Goal 1. Implement and Manage the Authority within the Policies Set Forth by the Board of Commissioners

Objective 1. Maintain regular meetings and contact with the Board of Commissioners

- ADM **a. Communicate regularly with Board of Commissioners through Friday memos, monthly board reports, training sessions, etc., as needed so that they are properly informed and are able to take necessary actions at the monthly board meetings.**
- Held training sessions in conjunction with monthly Board meetings through February 2008 and as needed.
- Held goal setting retreat with the Board over two half-day sessions in July and August.
- Bob Trahan, the City's Facilitator, worked with the Board and staff on setting the Board's goal; this work will continue to take place in conjunction with regular Board meetings. Mr. Trahan also worked with the Board and staff to discuss the Board's interest in pursuing the Carver Policy Governance Model for nonprofit organizations.

Goal 2. Pursue and Maintain Adequate Funding

Objective 1. Diversify revenue sources.

- FIN **a. Insure all overhead is calculated and billed to the appropriate project.**
- Developed billing system to the City of Hampton for HRHA overhead costs associated with city activities; developed billing system for HRHA non-public housing activities.
- b. Utilize HOME New Construction Program to subsidize development of higher quality homes.**

- DEV Qualified for two single family homes to receive reimbursement of \$25k each for reaching higher quality standards. Received subsidy on five new construction homes to maintain high quality and design of homes.
- FIN **c. Explore opportunities with HHADC.** Requested and received a complete copy of the IRS application for HHADC to determine if revisions are needed to proceed with development of additional housing. Will coordinate with the Director of Development to review application to determine what is currently allowable and what is needed to proceed with future development plans.

Objective 2. Maintain balanced budgets and provide effective financial management.

- ALL a. Procure according to policy/ HUD regulations.**
- DEV Solicited tax credit syndicators for the Old Point tax credit development.
- FIN Solicited an RFP for auditing services. Evaluated and selected auditor.
- CON Prepared and/or performed according to HRHA policies and procedures: Invitations to Bid, three-pricing, and cost analyses. Monitored status of actual expenses in relationship to established budget on all construction projects.
- IT Collected multiple bids for mainframe hardware support and entered into an agreement with the lowest responsible bidder.
- LP On-going; Public Housing solicited prices for a five year contract to update public housing excess utility allowances.
- LV On-going; Public Housing solicited prices for a five year contract to update public housing excess utility allowances.
- NP On-going. Public Housing solicited prices for a five year contract to update public housing excess utility allowances.
- NPH On-going.
- S8 Procured Section 8 purchases per established policy; solicited prices for a five year contract to update Section 8 utility allowances.
- ADM Procured Admin purchases in accordance with policy.
- HR On-going. Conducted procurement audits with Section 8, IT, Community Development, Public Housing and Non-Public Housing properties.
- FIN b. Coordinate with property and program managers to prepare balanced property based budgets.** Met with staff with budget items covering all programs – i.e. Human Resources, Information Technology, and Administration.
- ALL c. Determine efficient ways to achieve goals more cost effectively.**
- DEV On-going.
- FIN Developed paperless methods of reporting financial data to be more cost effective.
- CON Emphasized construction through the critical path method and modified specifications to improve efficiency and maximize productivity. Worked with Finance to insure all construction process overhead is captured.
- IT Implemented new hardware and software systems.
- LP No report.
- NP Contracted with lowest responsible bidder for roofing, flooring and maintenance supplies.
- LV Purchased supplies from lowest responsible bidder.
- NPH Contracted with lowest responsible bidder.
- S8 Established Section 8 inspection schedules to share vehicles when necessary.
- ADM Made conscious effort to use paperless methods to transmit information by scanning the material and sending via email – saving the cost of paper, mailing and possible long distance charges when normally faxed.
- HR Determined cost savings using color copiers as printers/scanners. Investigated providing buyers with another on-line source for three-pricing office supplies. Used copier to print brochures, flyers, handbooks, etc.
- ADM d. Determine best use of resources in accordance with HUD guidelines due to the change in emphasis of HRHA responsibilities.**
- FIN No report.
- ADM On-going evaluation of positions when become vacant and equipment/supplies to ensure asset management compliance. Determined best use of financial resources under HUD's new focus on housing management instead of services.
- FIN **e. Implement financial reporting to internal management.** Created a shared drive of reports with management access.
- ALL f. Monitor financial reporting to include making appropriate adjustments as needed to ensure compliance with the budget.**
- DEV Worked with Finance on monthly budget reports. Continued to receive and monitor HOME and CDBG reports from the Neighborhood Office.
- FIN Reviewed financial reports quarterly with Managers.

CON	Incorporated director, office staff and field personnel into the invoice review process to insure all work is completed as specified and at the appropriate contract amount. Department records and monitors all of their direct cost expenditures.
IT	Monitored budget reports from Finance; maintained department budget spreadsheet. Shared spreadsheet with other department heads.
LP	Attended budget meetings to get an understanding of current standing, where our money is spent and assessing any possible avenues of expense reduction.
NP	Held quarterly meeting with Finance Director to review budgets.
LV	Held quarterly meeting with Finance Director to review budgets.
NPH	Monitored budget expenditures.
S8	Monitored budget expenditures and subsidy utilization monthly.
ADM	Monitored budget reports on a monthly basis.
HR	Finance reorganized HR and Admin budgets for better efficiency and understanding. Monitored budget reports on a monthly basis and made adjustments as necessary.
	g. Implement financial reporting to internal management.
FIN	Created a shared drive of reports with management access.

Objective 3. Implement and maintain project based accounting.

	a. Develop cost allocation plan for CDBG grant and city activities.
FIN	Incorporated in the billing to the City of Hampton under Mission 4, Goal 2, Objective 1.a.
ALL	b. Prepare stop-loss submission in accordance with HUD regulations.
DEV	Completed overview of properties. No new items needed for stop-loss.
FIN	Submitted property and Central Office Cost Center (COCC) operating statements to HUD by the January 15 deadline. Submitted Property and COCC operating statements and a flat rent schedule to HUD by the April 15 deadline for the Year 2 Abbreviated Stop-Loss Application.
CON	Reviewed HUD's CFP reports; developed an energy reduction plan and maintaining a five year capital improvement plan.
IT	Updated the Stop Loss Application to include a narrative of computer systems in use at HRHA, report names and descriptions used for performance monitoring, and samples of existing reports.
LP	No report.
NP	No report.
LV	No report.
NPH	No report.
S8	No report.
ADM	Received letter from HUD on June 20, 2008 advising the Authority that they had successfully demonstrated conversion to asset management. As a result, the agency will have its operating subsidy reduction stopped at five percent of the per unit month difference between the old and new formulas, effective for Calendar Year 2008.
HR	Updated the organizational chart as necessary.
ALL	c. Monitor implementation of asset management to achieve stop-loss.
DEV	No on-going monitoring for Development.
FIN	Achieved stop-loss.
CON	Tracked, as part of the Central Cost Center, the mechanical specialist's billable hours and performance criteria in preventive maintenance.
IT	Attended meetings for this purpose and answered questions about individual reports and computer systems.
LP	Reported on monthly basis through Board Report.
NP	Reported on monthly basis through Board Report.
LV	Reported on monthly basis through Board Report.
NPH	No report.
S8	No on-going monitoring for Section 8.
ADM	Complete.
HR	Worked with Property Managers to identify and resolve any staffing issues.
	d. Implement project based report to include budget versus expenses.
FIN	Developed budget versus expense reports.

Goal 3. Maintain High Performance Standards

Objective 1. Achieve and maintain high standards for regulatory performance.

ALL	a. Conduct audits for regulatory compliance.
DEV	City completed monitoring with no findings.
FIN	Reviewed variances of financial reports. Reviewed grants to ensure compliance with grant regulations.
CON	Implemented improvements to contract administration process to insure regulatory compliance. Obligated funds and administered construction contracts for physical improvements for public housing in the CFP.
IT	No report.

- LP No report.
 NP No report.
 LV No report.
 NPH Performed periodic in-house audits; last conducted in October.
 S8 Audited, January 1 through September 30, forty-eight files for SEMAP Indicator 1, Selection from the Waiting List and fifty files for applicants admitted to the program; seventeen files for SEMAP Indicator 2, Reasonable Rent; eighty files for SEMAP Indicator 3, Determination of Adjusted Income; fifteen files for SEMAP Indicator 5, Quality Control Inspections; and eleven files for SEMAP Indicator 6, HQS Enforcement.
- ADM None required.
 HR Conducted audits for benefits/payroll accuracy, procurement review, I-9 compliance, and safety for worker's compensation.
- b. Update Agency Plan for 2008.**
 S8 Completed update process; plan filed with HUD October 15.
 PH
- c. Submit 2007 annual MASS (Management Assessment Sub System) certification for Public Housing.**
 PH Submitted to HUD February 2008; received a composite score of 88 points (out of 100); HRHA designated as a standard performer.
- d. Submit 2007 annual SEMAP (Section 8 Management Assessment Program) certification for Section 8 Housing Choice Voucher Program.**
 S8 Submitted to HUD in February; received a score of 97%; HRHA designated as a High Performer.
- e. Update public housing Admissions and Continued Occupancy Policy (ACOP).**
 PH Completed update, which was approved by Board of Commissioners on September 24; changes become effective January 1, 2009.
- f. Update Section 8 Administrative Plan.**
 S8 Completed update, which was approved by Board of Commissioners on September 24; changes become effective January 1, 2009.

Objective 2. Maintain and update Authority manuals, reports, and other documents.

- a. Maintain administrative handbook.**
 ADM Ongoing, as needed. Updated the mileage reimbursement to coincide with the City of Hampton.
- b. Update personnel policies handbook.**
 HR Currently under review.
- c. Review and revise missions and goals for 2009.**
 HR Completed.
- d. Update Property Management Manual.**
 PM No activity; waiting to ensure no other changes to Asset Management regulations.

Objective 3. Achieve and maintain high standards for financial performance.

- a. Monitor factors included in REAC-FASS scoring system.**
 FIN Received a score of 28 out of 30 on unaudited REAC submission.
- b. Report FASS information to REAC in a timely manner.**
 FIN Submitted 2008 unaudited and audited financial statements in a timely manner.

Objective 4. Maintain high standards for Authority operations.

- a. Update inventory annually to ensure accurate inventory of capital assets.**
 FIN Updated capital assets inventory and recorded depreciation.

Goal 4. Provide Appropriate Facilities: Tools/Equipment, Computer Hardware/Software, and Communications Equipment for Staff

Objective 1. Assess technology and communications infrastructure.

- a. Streamline, update, or replace network, computer, and telephone systems as needed.**

IT Installed Checkpoint Virtual Private Network (VPN) in Lincoln Park. Migrated from CCS to the Windows-based, client-server, Elite Section 8, Inspections, and FSS computer systems.

Participated with the City of Hampton in donations of outdated and broken computer equipment. Installed Executive Portal, Property Watch, and the MILO reporting tool. Added additional daily backup to Elite computer system.

Contracted with Cox Communications for a faster Internet connection for the Lincoln Park Rental Office.

Installed a corporate instant messenger (IM) for staff in all office buildings.

Installed secure, wireless network access in the Armistead and City Hall offices.

Refurbished and received new batteries for the large battery backup in the computer room.

Installed a television and media system in the Armistead conference room.

Installed the LogMeIn Rescue product which allows IT to remotely see and control staff computers in other buildings.

Objective 2. Provide equipment/tools to staff that enable them to perform their jobs more efficiently and effectively.

a. Provide support for existing computer systems, install updates, and improve processes when possible.

IT Added an additional 70 gigabytes of storage to our file server.

Upgraded telephone system in the Armistead building to support Caller ID.

Hired programmer to customize reports and programs for Elite computer system and improved efficiency of Rent Run process.

Programmed the following reports in Elite: 1) Sick Leave Fair Dollar Value with Labor Distribution; 2) Lease Ups by Certification Type; 3) Outgoing Portable Contracts; 4) Leave Used for Date Range; 5) Leave Used for Date Range Summary; 6) FSS Escrow Balance List; 7) FSS Participant Status with Certification Information; 8) FSS Participant Status by Date Range; 9) FSS Working Certifications; 10) Payments on Port Outs; 11) Payments by Bedroom Size; 12) Port Outs; 13) Port Ins; 14) Shoppers Never in a Unit; 15) Shoppers Cleanup; 16) 50058 Submissions for Date Range; 17) FSS Escrow Balance List; 18) FSS Participants Status with Certification Info; 19) FSS Participant Status by Date Range; 20) FSS Working Certifications; 21) Section 8 Direct Deposit Statement; and 22) Mailing labels for FSS Marketing.

Programmed the following letters in Elite: 1) Waiting List Purge Letter; 2) Public Housing Site Based Waiting List Choice Letter; 3) Waiting List Section 8 Preferences Letter; 4) HQS Cancellation Letter; 5) Section 8 Annual Recert; 6) Section 8 Annual Recert with Typed Date; 7) Waitlist Program Targeted; 8) FSS General Appointment with Typed Date; 9) Public Housing Update Preference; 10) Section 8 Need Information Final Notice; 11) Section 8 Waitlist Update Preferences; 12) Section 8 Complaints; 13) Section 8 Recertification Request; 14) Section 8 Completed Annual for Late Recerts; and 15) Section 8 Waiting List Program Targeting.

Modified programming of forty-six letters and four reports as requested by staff.

Upgraded to Elite version 1.9.0; upgraded to Elite version 1.9.1; and updated Elite Payroll with all updates from 2007 as well as tax tables and updates related to tax processing.

b. Provide maintenance equipment/tools to property management that enable them to perform their jobs more efficiently and effectively.

PM No report.
 LP No report.
 NP No report.
 LV No report.
 NPH No report.

c. Provide office equipment/tools to staff that enable them to perform their jobs more efficiently and effectively.

DEV Requested upgrade of PDA.
 FIN In the process of converting from a twenty-five year old computer system to a new computer system with modern technology.

CON	Authorized a scanner and label maker for office staff that increased filing and contract documentation efficiency. Inventoried and purchased new and replacement tools allowing field personnel to be competitive with the private market. Developed an emergency materials and tools inventory availability list of shop and truck equipment.
IT	Installed VPN software to allow two non-traditional employees to work from home and allow seven employees access to the network and work from remote locations.
	Installed a 55 page per minute high speed laser printer in the Administrative Office.
	Connected three copiers to the network.
	Ordered and installed a desktop copier at the Armistead Front Desk.
	Installed fourteen desktop PCs.
LP	No report.
LV	Replaced copier and shredder in Langley Village.
NP	Replaced copier and shredder in North Phoebus.
NPH	Replaced copier in Shell Gardens.
S8	Provided inspectors with electrical testers.
ADM	On-going, as needed.
HR	Purchased mouse pads that conform to palm providing minimal wrist pressure as requested. Purchased one digital color copier and three digital copiers for outside offices.

Objective 3. Identify and implement ways to streamline efficiencies by allowing more "on-line" and less actual paperwork.

a. Recommend, create, and support methods that enable staff to work efficiently and reduce paperwork.

IT	Installed Adobe Acrobat software which allows copies of checks to be saved on our network in the PDF format. These documents can be electronically searched by various offices and printed as necessary.
	Installed instant messenger software to allow staff to communicate between offices more effectively.
	Installed OmniForm 5.0 for staff using an earlier version of this software. It automatically maintains a database and stores the history of all forms completed.

b. Update, maintain, and expand HRHA's presence on the internet.

IT	Enhanced the Homes for Sale section of our web site with better graphics and content and included land for sale.
	Converted the 2008 Section 8 Administrative Plan and 2008 Public Housing ACOP documents to PDF and posted online and on our network.
	Prepared a 50th anniversary page for HRHA's web site including a virtual slide show.
	Installed software on our web site called Babel Fish to make our entire site available in Spanish, French, German, Greek, Japanese, Chinese, Korean, Italian, and Russian.

Goal 5. Develop the Leadership and Teams that Promote and Support a Vibrant Authority Culture

Objective 1. Communicate the Authority's purpose, values and missions to employees.

a. Hold staff meetings to reiterate our mission and purpose.

HR	Conducted April and August staff meeting to keep staff informed of Authority events and celebrated Authority's 50 th Anniversary.
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b. Publish The Authority Leader four times a year.

HR	Published first, second, third, and fourth quarter newsletters.
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Goal 6. Create General Public Awareness of the Authority's Programs and Services

Objective 1. Develop marketing tools.

a. Prepare marketing tools as needed.

ALL	On-going use of marketing templates on card stock with new logo for program information.
DEV	Distributed financial reports to appropriate outside agencies.
FIN	Continued to build the finest affordable homes in the City allowing the home's curb appeal to speak for itself.
CON	

IT	Assisted Community Development with listing homes for sale, including photographs, features, and related forms.
LP	No report.
NP	Brochure under design for distribution.
LV	Brochure under design for distribution.
NPH	Advertised in the newspaper when needed; increased waiting list; encouraged resident referral, encouraged walk-ins; and enhanced curb appeal. Created and distributed newsletter, created community brochures.
S8	Created and distributed the Family Self Sufficiency Homeownership brochure. Inspectors hand out Gosection8.com information cards at inspections.
ADM	Prepared articles on the HRHA's 50 th anniversary for the local newspaper and professional publications; sent additional positive articles to be published in the VAHCDO Review and SERCulator .
HR	Prepared and distributed informational book to local Representatives and Senators in Washington, prepared glossy sheet of HRHA's Missions and Goals and Value Statement, and prepared and distributed HRHA's Annual Report.

Objective 2. Market success stories.

ALL	a. Identify resident success stories and publish where applicable.
DEV	No activity.
FIN	No activity.
CON	No activity to date; little direct interactions with residents.
IT	No resident success stories have been submitted to Information Technology.
LP	No report.
NP	No report.
LV	No report.
NPH	Three residents purchased homes.
S8	No activity.
ADM	No stories identified during this period.
HR	Submitted a success story on a former resident of Lincoln Park to the VAHCDO Review and SERCulator .
ALL	b. Submit articles to trade publications and www.hrha.org.
DEV	No activity.
FIN	No activity.
CON	No activity to date.
IT	Submitted article about how to make a web site available in twelve different languages to SERCulator, and VAHCDO Review.
LP	No report.
NP	No report.
LV	No report.
NPH	No report.
S8	No activity.
ADM	Submitted article on HRHA celebrating 50 th Anniversary to SERCulator, VAHCDO Review, Inside Business paper, and Daily Press. Submitted additional articles highlighting the Housing Authority in professional publications.
HR	Included article on HRHA's 50 th anniversary in The Authority Leader ; submitted pictures from HRHA's 50 th anniversary luncheon to the Daily Press, and submitted an article highlighting a former resident of Lincoln Park to the SERCulator and VAHCDO Review.
ALL	c. Submit awards to NAHRO.
DEV	No activity.
FIN	No activity.
CON	No activity.
IT	No activity.
LP	No activity.
NP	No activity.
LV	No activity.
NPH	No activity.
S8	No activity.
ADM	No activity.
HR	No activity.
ALL	d. Update booklet of services, housing, and development programs.
HR	Updated and distributed.

Goal 7. Be the Employer of Choice for Those Who Support the Authority's Purpose

Objective 1. Recruit, hire, retain and develop high performing employees.

- HR **a. Recruit and hire high performing employees to meet our changing needs.**
Hired the following: Jean Richardson, PT, Development Assistant, Community Development Department; and Monique Jackson-Ward, WAE, Housing and Homeownership Coordinator, Community Development Department.
- HR **b. Manage and operate an HR department that is accessible to employees and that provides information accurately and promptly. Continue to work together with staff on resolving problems and remaining accessible to meet their needs.**
On-going.

Objective 2. Provide/promote educational/training opportunities.

- ALL **a. Evaluate development/educational/training needs and provide appropriate attitudinal, behavioral, supervisory, and safety training, i.e., diversity, sexual harassment, performance appraisal, etc.**
- DEV Staff training focused on homebuyer finance and foreclosure and included Neighborworks Homeownership training, VA Association of Housing Counselors Homeownership Boot Camp, Urban Land Institute residential markets training and HUD HOME & CDBG training.
- FIN Attended VAHCDO Conference which included training on asset management monitoring.
- CON Staff attended General Diversity Training, Supervisory Training, and CPR and First Aid Training. Field personnel attended a lead training seminar with the supervisory staff attending a HUD Environmental Review class in Richmond.
- IT Conducted a training session for Section 8, Public Housing, FSS, Occupancy, and Inspections staff for three new software packages: Executive Portal, Property Watch, and the MILO reporting tool.

Staff attended on-line training, "Improve IT Service Delivery & Support" by Cisco Systems Corporation and a Crystal Reports on-line seminar.

Arranged and attended a demonstration of the Elite Financials computer system.

Attended a VMWare server virtualization class; the Microsoft Across America demonstration in Newport News; the 2008 Emphasys User Conference in Denver, Colorado; document imaging and records retention training; and ergonomics training.
- LP Two staff attended VAHCDO sponsored training – PHAS/AMP Performance Measures. One staff attended Emphasys Training Conference.
- NP One staff person attended VAHCDO sponsored training – PHAS/AMP Performance Measures. Staff also attended Rent Calculation Certification training.
- LV One staff person attended VAHCDO sponsored training – PHAS/AMP Performance Measures. Staff also attended Rent Calculation Certification training.
- NPH No report.
- S8 Two staff received HUD HQS inspection certifications; three staff attended Virginia building code update sessions; three staff attended lead-based paint update training; two staff attended Housing Specialist Training and received certifications; two staff viewed a HUD broadcast reference HUD VASH voucher program implementation; one staff viewed the video, Safety & Security Begins at the Front Desk and The Outstanding Receptionist; staff attended fire extinguisher training, viewed training videos on office and driving safety.

FSS Coordinator attended the Virginia Housing Counseling Conference/Homeownership using the Housing Choice Voucher, The Power Pay Program; Virginia Cooperative Extension 4-H Congress(All My Money Financial Education Workshop for Trainers); and Peninsula Saves Local Savings Initiative and Peninsula FACES-Tax Wise training.
- ADM Staff attended state, regional, and national housing and redevelopment meetings.
- HR Provided maintenance staff with basic first aid and CPR training, as required; offered staff fire extinguisher training supervisors; managers and directors were offered Supervisory Training; HR attended training on OSHA Compliance, Handling Multiple Projects and Objectives, 2008 Legal Update, and Helping Employees with Aging Parents.
- HR **b. Provide opportunities to promote employee interaction.**
Selected Kenny O'Neil, Construction Coordinator, as the Winter Employee of the Quarter; Edith Peters, Director of Housing, Spring Employee of the Quarter; and Joyce Scott, Office Assistant, as Summer Employee of the Quarter. Luncheons were held in their honor.
- HR **c. Employee Recognition Team will select the EOQ and plan employee events, i.e., retirement functions, picnic, etc.**
Selected three EOQs and held one retirement luncheon.
- HR **d. Recognize employees through the incentive award program (GOTCHAs and commendations).**
Recognized eighty-five percent of the employees through GOTCHAs.
- ALL **e. Represent HRHA by participating in various committees, serving on boards and task forces, etc.**

DEV Continued service on Healthy Family Partnerships, Inc. Board and community association board.
 FIN No activity.
 CON Staff participated on several groups within the Authority to support HRHA's endeavors. No activity to-date on City-wide ventures.
 IT Represented HRHA by serving as members of the City of Hampton Matrix team to collaborate and solve information technology issues within the City. Director of IT elected to serve on Board of Directors of the Emphasys National User Group for a three-year term.
 LP Participating in the OHA Head Start Advisory Committee.
 NP No report.
 LV No report.
 NPH Property Manager served as Area Coordinator for the Hampton Police Department's Neighborhood Watch Program.
 S8 Staff participated in the following committees: Virginia Association of Housing Counselors and Peninsula Families Achieving Community Economic Stability. The Director of Housing serves as Vice President of Housing for VAHCDO.
 ADM Executive Director serves as President of SERC-NAHRO and the Assistant to the Executive Director serves as Secretary-Treasurer for VAHCDO.
 HR Provided a representative to serve on the City's Employee Council and the City's Beautification Committee.

Objective 3. Provide a productive, respectful, and efficient work environment.

ALL a. Provide a productive, respectful and efficient work environment.
 DEV Made change to work environment at Armistead building.
 FIN Nurtured team work atmosphere. Communicated to make sure not duplicating efforts.
 CON Nearly all of the department's efforts can be viewed as establishing a productive and efficient work environment (proficiency).
 IT No report.
 LP No report.
 NP No report.
 LV No report.
 NPH Continued to stress professionalism, effective communications and enhancement of skills to promote office efficiency.
 S8 Treated staff and co-workers with respect, assisted them when requested, gave them input into their work and gave them room to do their jobs and achieve goals. Sponsored luncheon for staff to recognize work efforts through first half of year.
 ADM On-going efforts are made to provide productive, respectful and efficient work environment with all customers.
 HR Worked with individual departments in identifying and resolving matters of this nature.
b. Locate a combined site for HRHA professional offices.
 DEV Researched proposed redesign of Armistead site and North King Street property. Working with City to identify publicly owned sites.

Objective 4. Provide a strong total compensation package which includes competitive salary, retirement, and benefits to employees.

a. Involve the Employee Assistance Program/external consultant, as needed, to enhance the work environment.
 HR Held meeting with the representative to discuss ways to resolve matters with a positive outcome.
b. Analyze benefits annually in conjunction with open enrollment.
 HR Met with representatives from the respective insurance companies to discuss options for the 2009 benefits year. Once the rates have been submitted, we will select plans that will give the employees a good benefit at an affordable cost.

6.0

1. Eligibility, Selection and Admission Policies, including Deconcentration and Wait List Procedures. Policies governing eligibility, selection and admission policies are covered in the Admissions and Continued Occupancy Policy in Chapters 3 & 4 and the Section 8 Administrative Plan in chapters 2, 3 & 4 (Chapters attached). Policies are available for review at any of the locations listed in item 6b.

2. Statement of Financial Resources:

Sources	Planned \$	Planned Uses
1. Federal Grants (FY2010 grants)		
a) Public Housing Operating Fund	\$2,104,411 estimated	PH Operations
b.) Public Housing Capital Fund	\$995,087 estimated	PH Capital Improvements
c.) Annual Contributions for Section 8 Tenant Based Assistance	\$17,490,025 estimated	
No other federal grants		
2. Prior Year Federal Grants (unobligated funds only)		
2008 CFP/RHF – \$520,771	\$3,141,806	PH Capital Improvements
2005-2008 RHF \$2,621,035		Replacement Housing
3. Public Housing Dwelling Rental Income	\$1,487,739 as of 12/2008	
4. Other Income	None	
5. Non-federal sources	None	
Total Resources	\$25,219,068	

3. Rent Determination Policy – Rent determination policies are in the Admissions and Continued Occupancy Policy, Chapter 6; Section 8 Administrative Plan, Chapter 6 (attached). Policy can be reviewed in any of the locations listed in item 6b.

4. Operation and Management – Operation and Management policies are in the Admissions and Continued Occupancy Policy, Chapter 8 and 16. Policies are available for review at any of the locations listed in item 6b.

5. Grievance Procedures – Grievance Procedures are in the Admissions and Continued Occupancy Policy, Chapter 14; Section 8 Administrative Plan, Chapter 19. Policies are available for review at any of the locations listed in item 6b.

6. Designated Housing for Elderly and Disabled Families – A Designated Housing Plan for Elderly was submitted and approved for 146 units in the Langley Village community (VA017000004) on August 21, 1998. The Plan was last extended through October 2009. A request for an additional two year extension through 2011 was submitted to the Richmond Field Office on July 23, 2009. Designation granted through 10/15/11.

7. Community Service and Self-Sufficiency The Authority has an ongoing Section 8 Family Self-Sufficiency (FSS) program with fifty-four (54) participants currently enrolled. Ten of which have purchased homes using Section 8 subsidy; thirty-four have escrow accounts. The program offers a variety of educational and job training opportunities to include computer skills training, diploma program, job readiness training, and education/career planning and homeownership preparation. The Authority has signed a memorandum of agreement with the Peninsula Workforce Development Center to operate a local site for job seekers. The center is expected to be operational in October 2009. A grant application for Public Housing Self-Sufficiency was submitted in August 2009. Policies governing the compliance with community service regulations are included in the Public Housing Admissions and Continued Occupancy Policy, Chapter 11. Policies are available for review at any of the locations listed in item 6b.

8. Safety and Crime Prevention - Every resident has the expectation to live in a safe community. Safety of the residents is a top priority in all of our communities. This can only be accomplished by maintaining a dialog with the residents, police and staff personnel. Crime Prevention takes on a proactive approach. Residents are apprised of the Authoritys zero tolerance to guns and drugs, maintaining apartment security, street safety, domestic violence. Information received from residents as well as calls for service and police reports enables the Authority to concentrate resources to a specific area of concern. Information received from residents is kept confidential; the residents are a vital link to addressing crime specific locations. Information is forwarded to the police for investigation.

Periodic meetings are held with residents and police personnel, this enables the resident and the police to better understand the concerns each may have and thus provides continued open communication. The Protective

Services Coordinator maintains a dedicated phone line to receive calls from residents so that their concerns can be addressed and their identity be kept private. The Protective Services Coordinator maintains daily contact with the police, receives reports of crime in each community and calls for service so as to identify potential problems. Crime Prevention information is distributed to all residents. Information relative to any current criminal activity, i.e. gang activity, random gun shots, and general information i.e. street safety, kids and guns, child fire safety, senior safety and a copy of the current trespass list to enable residents to help identify person(s) not authorized to be on Housing Authority property. Authority communities participate in the Annual Night Out initiative.

9. Pets - Policies governing pets on HRHA property are outlined in the Admissions and Continued Occupancy Policy, chapter 10. Policy is available for review at any of the locations listed in item 6b.

10. Civil Rights Certification – HRHA has examined its programs and proposed future programs and has determined no impediments to fair housing choice. HRHA’s annual plan is consistent with the City Of Hampton’s 2005-2010 Consolidated Plan.

11. Fiscal Year Audit – The FY 2007 audit was finalized in October 2008. The final report indicated no findings.

12. Asset Management – HRHA submitted an asset management Stop-Loss Application by the October 15, 2007 deadline. The Authority received notification that the Agency had achieved stop-loss and successfully converted to Asset Management and we continue to operate in this manner.

13. Violence Against Women Act (VAWA) - HRHA implements the requirements of the Violence Against Women Act as reauthorized in 2005. Participants and residents are informed of their rights under this provision. (Implementation of Violence Against Women Act of December 2005. Staff reacts appropriately to reported acts of domestic violence. Staff have been trained in the proper responses and makes referrals to external organizations as necessary. Section 8 landlords have received written documentation of their responsibilities as related to lease terminations and or evictions. To date HRHA has encountered one documented case of domestic violence.

	<p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. HRHA submitted revisions to the approved (5h) Public Housing Homeownership Plans to HUD on July 5, 2006. The revisions are consistent with Section 32 of the U.S. Housing Act of 1937 in accordance with 24 CFR Part 906, Public Housing Homeownership Program; waiting for approval; Final effective April 10, 2003.</p> <p>As stated previously, the Authority has been in the process of analyzing Lincoln Park for redevelopment within the next 5 to 10 years. Due to the size of the complex, The Authority anticipates that this redevelopment will happen in stages and the timing will depend largely on outside factors, including the creation of new units within the city. As opportunities are presented, the Authority will initiate the appropriate requests to HUD for approval for relocation of residents and demolition, which at this time, the Authority anticipates will be done in phases.</p> <p>7.0</p> <p>HRHA has plans for one mixed income project in the near future. The project will be a combination of public housing, market rate rentals, and single family homes. It is anticipated that the rental properties will use tax credit income guidelines and market single family purchases to persons of moderate incomes as defined by HUD.</p> <p>HRHA is looking into the possibility of converting some of its public housing units to project-based vouchers and maintain ownership of the land and buildings. One of the goals in the 5 year plan is to pursue and maintain adequate funding. Authorizing such conversion with appropriate adjustments to the rules that otherwise apply to project-based vouchers, could accomplish this goal by providing a tool to raise the funds needed to maintain public housing units, particularly those that HRHA wants to continue to own and that are not severely distressed.</p> <p>Conversion to project-based vouchers makes it possible to mortgage the units to leverage private capital to provide the funds needed for substantial rehabilitation or replacement. This approach enables private funds to be substituted for public housing capital funds. Project-based vouchers also provide a natural platform for project-based management in conformity with HUD's asset management model.</p>
<p>8.0</p>	<p>Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.</p>
<p>8.1</p>	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p> <p>See attached (will be attached in final document submitted to HUD).</p>
<p>8.2</p>	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p> <p>See Attached (will be attached in final document submitted to HUD).</p>
<p>8.3</p>	<p>Capital Fund Financing Program (CFFP).</p> <p><input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>

9.0	Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.
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9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <p>HRHA plans to address the housing needs of families in the jurisdiction on the waiting list by:</p> <ul style="list-style-type: none"> • Employing effective maintenance and management policies to minimize the number of units offline • Reducing turnover time for vacated public housing units • Reducing the time to renovate a public housing unit • Maintain and monitor S8 lease-up rates by establishing payment standards that will enable families to rent within the jurisdiction • Maintain and monitor by effectively screening Section 8 applicant to increase owner participation • Participate in the Consolidated Plan development process to ensure coordination with broader community strategies • Develop and market additional housing for the elderly • Develop and market a diverse mixture (market rate, public housing, tax credit) of housing in the jurisdiction
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10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA’s progress in meeting the mission and goals described in the 5- Year Plan. HRHA progress in meeting the mission and goals described in 5-Year Plan is outlined in item 5.2.</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA’s definition of “significant amendment” and “substantial deviation/modification”. Substantial deviations or significant amendments or modifications are defined as follows:</p> <ul style="list-style-type: none"> (a) Discretionary changes in the plans or policies of the housing authority that fundamentally change the mission, goals, objectives, or plans of the agency and which require formal approval of the Board of Commissioners. (b) Additions of non-emergency work items (items not included in the current Annual Statement or 5-Year Action Plan) or change in use of replacement reserve funds under the Capital Fund Program. (c) Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities. <p>(c) As authorized in PIH 2008-17, HRHA will be requesting of HUD to release the Declaration of Trust at 811 Pembroke Ave (VA017099999) and that the property become an asset of the Central Office Cost Center (COCC). The approved Board resolution is attached.</p>
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<p>11.0</p>	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <ul style="list-style-type: none"> (a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) (b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only) (c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only) (d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only) (e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only) (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. (g) Challenged Elements (h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) (i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)
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This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for

maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. (**Note: applies to only public housing**).
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: **(i)** A description of the need for measures to ensure the safety of public housing residents; **(ii)** A description of any crime prevention activities

conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) **Hope VI or Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.

- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>
- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling

basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled**

PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Hampton Redevelopment and Housing Authority

Program/Activity Receiving Federal Grant Funding

FY 2010 Capital Fund Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

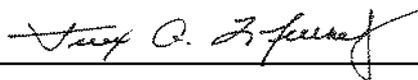
Frank A. Lofurno, Jr.

Title

Executive Director

Signature

Date (mm/dd/yyyy)



09/23/09

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input checked="checked" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input checked="checked" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input checked="checked" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input checked="checked" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Hampton Redevelopment and Housing Authority 22 Lincoln Street, P O Box 280 Hampton, VA 23669 Congressional District, if known:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: N/A Congressional District, if known:	
6. Federal Department/Agency: Department of Housing and Urban Development	7. Federal Program Name/Description: FY 2010 Capital Fund Program CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ 995,087.00 (estimated)	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i> No Lobbyist Has Been Engaged	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i> No Lobbyist Has Been Engaged	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u>Frank A. Lofurno, Jr.</u> Print Name: <u>Frank A. Lofurno, Jr.</u> Title: <u>Executive Director</u> Telephone No.: <u>(757) 727-6337</u> Date: <u>9/23/09</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Hampton Redevelopment and Housing Authority

Program/Activity Receiving Federal Grant Funding

FY 2010 Capital Fund Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

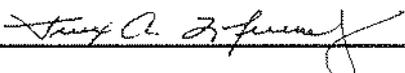
2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

North Phoebus Townhouses-209 W. Chamberlin Avenue, Hampton, VA 23663; Lincoln Park-1135 LaSalle Avenue, Hampton, VA 23669; Langley Village-100 Langley Avenue, Hampton, VA 23669; Batten's Hope and Butler's Way (scattered-site units)-Rental Office 100 Langley Avenue, Hampton, VA 23669; Construction Office-811 W. Pembroke Avenue, Hampton, VA 23669; Administrative Office-22 Lincoln Street, Hampton, VA 23669; and Assisted Housing Office-1 South Armistead Avenue, Hampton, VA 23669

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Frank A. Lofumo, Jr.	Title Executive Director
Signature X 	Date 9/23/09

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary					
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: VA36P01750110 Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant: 2010 FFY of Grant Approval: 2010	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds	0			
2	1406 Operations (may not exceed 20% of line 21) ³	99,509.00			
3	1408 Management Improvements	99,509.00			
4	1410 Administration (may not exceed 10% of line 21)	99,509.00			
5	1411 Audit	0			
6	1415 Liquidated Damages	0			
7	1430 Fees and Costs	85,000.00			
8	1440 Site Acquisition	0			
9	1450 Site Improvement	0			
10	1460 Dwelling Structures	0			
11	1465.1 Dwelling Equipment--Nonexpendable	558,750.00			
12	1470 Non-dwelling Structures	0			
13	1475 Non-dwelling Equipment	0			
14	1485 Demolition	0			
15	1492 Moving to Work Demonstration	0			
16	1495.1 Relocation Costs	0			
17	1499 Development Activities ⁴	0			

¹ To be completed for the Performance and Evaluation Report.

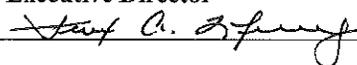
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary					
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: VA36P01750110 Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant:2010 FFY of Grant Approval: 2010	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0			
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0			
19	1502 Contingency (may not exceed 8% of line 20)	52,810.00			
20	Amount of Annual Grant:: (sum of lines 2 - 19)	995,087.00			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director 		Date 9/17/09		Signature of Public Housing Director Date	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Hampton Redevelopment & Housing Authority			Grant Type and Number Capital Fund Program Grant No: VA36P01750110 CFFP (Yes/ No): NO Replacement Housing Factor Grant No:			Federal FFY of Grant: 2010		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
VA017000001 North Phoebus	Hot water heaters	1465		75,000.00				
	Bathroom exhaust fans	1465		50,000.00				
	Ranges	1465		80,000.00				
	Refrigerators	1465		65,000.00				
VA017000002 Langley Village	Hot water heaters	1465		87,500.00				
	Ranges	1465		110,000.00				
	Refrigerators	1465		91,250.00				
HA-Wide	Operations	1406		99,509.00				
	Management improvements (implement strategies to correct PHAS deficiencies; PHA evaluation/review of programs; and DP upgrades)	1408		99,509.00				
	Administration	1410		99,509.00				
Fees/Costs	A/E	1430		50,000.00				
	MOD Inspectors	1430		35,000.00				
	Contingency	1502		52,810.00				
	TOTAL			995,087.00				

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Hampton Redevelopment and Housing Authority

Part I: Summary		Locality (City/County & State) Hampton, VA				<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
PHA Name/Number - Hampton Redevelopment & Housing Authority VA36017							
A.	Development Number and Name	Work Statement for Year 1 FFY 2010	Work Statement for Year 2 FFY 2011	Work Statement for Year 3 FFY 2012	Work Statement for Year 4 FFY 2013	Work Statement for Year 5 FFY 2014	
B.	Physical Improvements Subtotal	Annual Statement	601,560	606,560	666,560	588,000	
C.	Management Improvements		99,509	99,509	99,509	99,509	
D.	PHA-Wide Non-dwelling Structures and Equipment		0	0	0	0	
E.	Administration		99,509	99,509	99,509	99,509	
F.	Other A/E		50,000	50,000	10,000	50,000	
	MOD Inspections		25,000	20,000	15,000	20,000	
	Contingency		20,000	20,000	5,000	5,000	
G.	Operations		99,509	99,509	99,509	99,509	
H.	Demolition		0	0	0	33,560	
I.	Development		0	0	0	0	
J.	Capital Fund Financing – Debt Service		0	0	0	0	
K.	Total CFP Funds		995,087	995,087	995,087	995,087	
L.	Total Non-CFP Funds		0	0	0	0	
M.	Grand Total		995,087	995,087	995,087	995,087	

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part I: Summary (Continuation)						
PHA Name/Number – Hampton Redevelopment and Housing Authority VA36017		Locality (City/county & State) Hampton, VA			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 FFY <u>2010</u>	Work Statement for Year 2 FFY <u>2011</u>	Work Statement for Year 3 FFY <u>2012</u>	Work Statement for Year 4 FFY <u>2013</u>	Work Statement for Year 5 FFY <u>2014</u>
	VA017000001 North Phoebus	Annual Statement	315,000	30,000	0	0
	VA017000002 Lincoln Park		0	425,120	666,560	621,560
	VA017000004 Langley Village		286,560	151,440	0	0
	Subtotal		601,560	606,560	666,560	621,560

**Standard PHA Plan
PHA Certifications of Compliance**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

RESOLUTION NO. 1299

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the Standard Annual, Standard 5-Year/Annual, and
Streamlined 5-Year/Annual PHA Plans**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the standard Annual, X standard 5-Year/Annual or streamlined 5-Year/Annual PHA Plan for the PHA fiscal year beginning _____, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
5. The PHA will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
6. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
7. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's MTCS in an accurate, complete and timely manner (as specified in PIH Notice 99-2);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
8. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
9. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
10. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
11. The PHA has submitted with the Plan a certification with regard to a drug free workplace required by 24 CFR Part 24, Subpart F.
12. The PHA has submitted with the Plan a certification with regard to compliance with restrictions on lobbying required by 24 CFR Part 87, together with disclosure forms if required by this Part, and with restrictions on payments to influence Federal Transactions, in accordance with the Byrd Amendment and implementing regulations at 49 CFR Part 24.

13. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
14. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
15. The PHA will provide HUD or the responsible entity any documentation that the Department needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58.
16. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
17. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
18. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act and 24 CFR Part 35.
19. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments) and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments.).
20. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
21. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.

Hampton Redevelopment and Housing Authority
PHA Name

VA017
PHA Number/HA Code

- Standard PHA Plan for Fiscal Year: 20__
- Standard Five-Year PHA Plan for Fiscal Years 2010 - 2014, including Annual Plan for FY 2010
- Streamlined Five-Year PHA Plan for Fiscal Years 20__ - 20__, including Annual Plan for FY 20__

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Eleanor Weston Brown	Chairperson, Board of Commissioners
Signature	Date
x 	September 23, 2009

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary					
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: VA36P01750106 Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant: 2006 FFY of Grant Approval: 2006	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds	0			
2	1406 Operations (may not exceed 20% of line 21) ³	84,493.00		84,493.00	84,493.00
3	1408 Management Improvements	65,462.00		65,462.00	0
4	1410 Administration (may not exceed 10% of line 21)	84,493.00		84,493.00	84,493.00
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	24,314.42		24,314.42	21,336.97
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	500,951.58		500,951.58	500,951.58
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	85,217.00		85,217.00	85,217.00
14	1485 Demolition	0			
15	1492 Moving to Work Demonstration	0			
16	1495.1 Relocation Costs	0			
17	1499 Development Activities ⁴	0			

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary					
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: VA36P01750106 Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant:2006 FFY of Grant Approval: 2006	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	844,931.00		844,931.00	776,491.55
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director <i>Stanley R. Zingales</i>		Date 9/17/09		Signature of Public Housing Director	
				Date	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Hampton Redevelopment and Housing Authority			Grant Type and Number Capital Fund Program Grant No: VA36P01750106 CFFP (Yes/ No): NO Replacement Housing Factor Grant No:			Federal FFY of Grant: 2006		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
VA017000001 North Phoebus	Upgrade plumbing	1460		363,951.58		363,951.58	363,951.58	Completed
VA017000002 Lincoln Park	Playground equipment	1475		66,186.00		66,186.00	66,186.00	Completed
VA017000004 Langley Village	Paint aluminum siding	1460		137,000.00		137,000.00	137,000.00	Completed
HA-Wide	Operations	1406		84,493.00		84,493.00	84,493.00	Completed
	Implement DP upgrades (software)	1408		65,462.00		65,462.00	0	In progress
	DP upgrades (hardware)	1475		19,031.00		19,031.00	19,031.00	Completed
	Administration	1410		84,493.00		84,493.00	84,493.00	Completed
Fees/Costs	A/E & Other	1430		7,314.42		7,314.42	7,314.42	Completed
	MOD Inspectors	1430		17,000.00		17,000.00	14,022.55	In progress
	TOTAL			844,931.00		844,931.00	776,491.55	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary				FFY of Grant: 2007 FFY of Grant Approval: 2007	
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: VA36P01750107 Replacement Housing Factor Grant No: Date of CFFP:			
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) ³	93,935.00		93,935.00	93,935.00
3	1408 Management Improvements	93,935.00		93,935.00	33,182.51
4	1410 Administration (may not exceed 10% of line 21)	93,935.00		93,935.00	93,935.00
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	26,070.58		26,070.58	2,724.63
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	631,478.42		631,478.42	631,478.42
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	0		0	0
14	1485 Demolition	0			
15	1492 Moving to Work Demonstration	0			
16	1495.1 Relocation Costs	0			
17	1499 Development Activities ⁴	0			

¹ To be completed for the Performance and Evaluation Report.

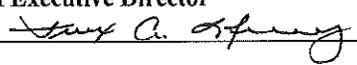
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary							
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: VA36P01750107 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant:2007 FFY of Grant Approval: 2007		
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report							
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹			
		Original	Revised ²	Obligated	Expended		
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0		
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0		
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0		
20	Amount of Annual Grant:: (sum of lines 2 - 19)	939,354.00		939,354.00	855,255.56		
21	Amount of line 20 Related to LBP Activities						
22	Amount of line 20 Related to Section 504 Activities						
23	Amount of line 20 Related to Security - Soft Costs						
24	Amount of line 20 Related to Security - Hard Costs						
25	Amount of line 20 Related to Energy Conservation Measures						
Signature of Executive Director 		Date 9/17/09		Signature of Public Housing Director 		Date 	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Hampton Redevelopment and Housing Authority			Grant Type and Number Capital Fund Program Grant No: VA36P01750107 CFFP (Yes/No): NO Replacement Housing Factor Grant No:			Federal FFY of Grant: 2007		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
VA017000001 North Phoebus	Upgrade plumbing - Phase II	1460		409,078.42		409,078.42	409,078.42	Completed
VA017000004 Langley Village	Replace flooring w/ carpet/vinyl	1460		222,400.00		222,400.00	222,400.00	Completed
HA-Wide	Operations	1406		93,935.00		93,935.00	93,935.00	Completed
	Implement DP upgrades (software)	1408		24,308.88		24,308.88	20,988.88	In progress
	PHA Wait list (site-based) & PHAS	1408		69,626.12		69,626.12	12,193.63	In progress
	Administration	1410		93,935.00		93,935.00	93,935.00	Completed
Fees/Costs	A/E & Other	1430		2,724.63		2,724.63	2,724.63	Completed
	MOD Inspectors	1430		23,345.95		23,345.95	0	
	TOTAL			939,354.00		939,354.00	855,255.56	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
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Part I: Summary					
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: VA36P01750108 Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant: 2008 FFY of Grant Approval: 2008	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) ³	93,161.00		0	0
3	1408 Management Improvements	83,161.00		11,701.88	0
4	1410 Administration (may not exceed 10% of line 21)	93,161.00		23,848.59	23,848.59
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	67,512.00		21,147.99	20,698.79
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	0		0	0
11	1465.1 Dwelling Equipment—Nonexpendable	502,887.00		298,932.31	49,932.31
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	29,500.00		19,500.00	16,367.47
14	1485 Demolition	0			
15	1492 Moving to Work Demonstration	0			
16	1495.1 Relocation Costs	0			
17	1499 Development Activities ⁴	0			

¹ To be completed for the Performance and Evaluation Report.

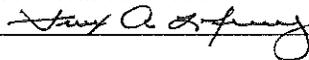
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
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Part I: Summary							
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: VA36P01750108 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant:2008 FFY of Grant Approval: 2008		
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report							
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹			
		Original	Revised ²	Obligated	Expended		
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0		
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0		
19	1502 Contingency (may not exceed 8% of line 20)	62,232.00		0	0		
20	Amount of Annual Grant: (sum of lines 2 - 19)	931,614.00		375,130.77	110,847.16		
21	Amount of line 20 Related to LBP Activities						
22	Amount of line 20 Related to Section 504 Activities						
23	Amount of line 20 Related to Security - Soft Costs						
24	Amount of line 20 Related to Security - Hard Costs						
25	Amount of line 20 Related to Energy Conservation Measures						
Signature of Executive Director 		Date 9/17/09		Signature of Public Housing Director 		Date 	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Hampton Redevelopment & Housing Authority			Grant Type and Number Capital Fund Program Grant No: VA36P01750108 CFFP (Yes/No): NO Replacement Housing Factor Grant No:			Federal FFY of Grant: 2008		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
VA017000001 North Phoebus	Smoke/carbon monoxide detectors	1465		10,997.00		10,997.00	10,997.00	Completed
	Install GFCIs	1465		25,000.00		0	0	Bids requested
VA017000002 Lincoln Park	Smoke/carbon monoxide detectors (LR)	1465		17,297.00		17,297.00	17,297.00	Completed
	Showerheads/faucet aerators/toilets (LR)	1465		151,504.00		104,580.00	0	Under contract
	Smoke/carbon monoxide detectors (HR)	1465		12,208.00		12,208.00	12,208.00	Complete
	Showerheads/faucet aerators/toilets (HR)	1465		123,567.00		62,250.00	0	Under contract
	Install GFCIs (All)	1465		30,000.00		0	0	Bids requested
	Replace fire alarm system Comm Ctr	1475		19,500.00		19,500.00	16,367.47	In progress
VA017000004 Langley Village	Smoke/carbon monoxide detectors	1465		9,431.00		9,430.31	9,430.31	Completed
	Showerheads/faucet aerators/toilets	1465		116,883.00		82,170.00	0	Under contract
	Install GFCIs	1465		6,000.00		0	0	Bids requested
HA-Wide	Operations	1406		93,161.00		23,848.59	23,848.59	In progress
	Administration	1410		93,161.00		0	0	No activity
	Other Management Improvements	1408		71,459.12		0	0	No activity
	PH wait list (site-based) & PHAS	1408		11,701.88		11,701.88	0	Under contract
	DP upgrades (hardware)	1475		10,000.00		0	0	No activity

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² To be completed for the Performance and Evaluation Report.

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 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
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Part I: Summary					
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: VA36S01750109 Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant: 2009 FFY of Grant Approval: 2009	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds	0	0	0	0
2	1406 Operations (may not exceed 20% of line 21) ³	0	0	0	0
3	1408 Management Improvements	0	0	0	0
4	1410 Administration (may not exceed 10% of line 21)	0	0	0	0
5	1411 Audit	0	0	0	0
6	1415 Liquidated Damages	0	0	0	0
7	1430 Fees and Costs	180,000.00	180,000.00	175,469.25	113,812.35
8	1440 Site Acquisition	0	0	0	0
9	1450 Site Improvement	230,000.00	230,000.00	56,727.00	0
10	1460 Dwelling Structures	1,630,174.00	1,630,174.00	1,469,433.00	0
11	1465.1 Dwelling Equipment—Nonexpendable	0	0	0	0
12	1470 Non-dwelling Structures	143,000.00	143,000.00	137,467.00	0
13	1475 Non-dwelling Equipment	0	0	0	0
14	1485 Demolition	0	0	0	0
15	1492 Moving to Work Demonstration	0	0	0	0
16	1495.1 Relocation Costs	0	0	0	0
17	1499 Development Activities ⁴	0	0	0	0

¹ To be completed for the Performance and Evaluation Report.

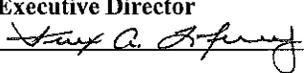
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
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Part I: Summary					
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: VA36S01750109 Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant:2009 FFY of Grant Approval: 2009	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0	0	0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0	0	0	0
19	1502 Contingency (may not exceed 8% of line 20)	0	0	0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	2,183,174.00	2,183,174.00	1,839,096.25	113,812.35
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director 		Date 9/17/09		Signature of Public Housing Director 	
				Date	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Hampton Redevelopment and Housing Authority			Grant Type and Number Capital Fund Program Grant No: VA36S01750109 CFFP (Yes/ No): NO Replacement Housing Factor Grant No:			Federal FFY of Grant: 2009		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
VA017000001 North Phoebus	Replace Electrical Breaker Panels	1460		150,000.00	144,516.00	77,500.00	0	Under contract
VA017000002 Lincoln Park	Roof Replacement (Low-Rise)	1460		1,065,174.00	1,070,658.00	1,070,658.00	0	Under contract
	Roof Replacement (High-Rise)	1460		115,000.00	115,000.00	113,675.00	0	Under contract
	Roof Replacement (Management Office)	1470		18,000.00	18,505.00	18,505.00	0	Under contract
	Roof Replacement (Community Center)	1470		125,000.00	124,495.00	118,962.00	0	Under contract
	Replace Flooring (vinyl/carpet)	1460		300,000.00	300,000.00	207,600.00	0	Under contract
VA017000004 Langley Village	Parking Lot Repair	1450		230,000.00	230,000.00	56,727.00	0	Under contract
A/E	Electrical, Roof, and Parking Lot MOD Inspectors	1430 1430		161,965.00 18,035.00	171,890.90 8,109.10	171,890.90 3,578.35	110,234.00 3,578.35	A/E in progress In progress
	TOTAL			2,183,174.00	2,183,174.00	1,839,096.25	113,812.35	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

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 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
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Part I: Summary		FFY of Grant: 2005 FFY of Grant Approval: 2005
PHA Name: Hampton Redevelopment & Housing Authority	Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750105 Date of CFEP:	

Type of Grant
 Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 06/30/09 Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) ³	0		0	0
3	1408 Management Improvements	0		0	0
4	1410 Administration (may not exceed 10% of line 21)	0		0	0
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	0		0	0
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	0		0	0
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	0		0	0
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities ⁴	19,084.00		17,517.22	17,517.22

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

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Part I: Summary					
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750105 Date of CFFP:		FFY of Grant:2005 FFY of Grant Approval: 2005	
Type of Grant					
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)	
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09			<input type="checkbox"/> Final Performance and Evaluation Report		
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	19,084.00		17,517.22	17,517.22
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director <i>Janet A. [Signature]</i>		Date 9/17/09		Signature of Public Housing Director	
				Date	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
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Part I: Summary				FFY of Grant: 2006 FFY of Grant Approval: 2006	
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750106 Date of CFFP:			
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) ³	0		0	0
3	1408 Management Improvements	0		0	0
4	1410 Administration (may not exceed 10% of line 21)	0		0	0
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	0		0	0
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	0		0	0
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	0		0	0
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities ⁴	18,856.00		0	0

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

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 Office of Public and Indian Housing
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 Expires 4/30/2011

Part I: Summary					
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750106 Date of CFFP:		FFY of Grant:2006 FFY of Grant Approval: 2006	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	18,856.00		0	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director		Date		Signature of Public Housing Director	
<i>Stan A. Jeffrey</i>		9/17/09			

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
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 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
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Part I: Summary				FFY of Grant: 2007 FFY of Grant Approval: 2007	
PIHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750107 Date of CFFP:			
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) ³	0		0	0
3	1408 Management Improvements	0		0	0
4	1410 Administration (may not exceed 10% of line 21)	0		0	0
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	0		0	0
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	0		0	0
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	0		0	0
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities ⁴	20,847.00		0	0

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² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

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⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
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Part I: Summary					
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750107 Date of CFFP:		FFY of Grant:2007 FFY of Grant Approval: 2007	
Type of Grant					
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)	
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09		<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	20,847.00		0	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director <i>Frank A. [Signature]</i>		Date 9/17/09		Signature of Public Housing Director Date	

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part I: Summary						
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750108 Date of CFFP:			FFY of Grant: 2008 FFY of Grant Approval: 2008	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
1	Total non-CFP Funds	0		0	0	
2	1406 Operations (may not exceed 20% of line 21) ³	0		0	0	
3	1408 Management Improvements	0		0	0	
4	1410 Administration (may not exceed 10% of line 21)	0		0	0	
5	1411 Audit	0		0	0	
6	1415 Liquidated Damages	0		0	0	
7	1430 Fees and Costs	0		0	0	
8	1440 Site Acquisition	0		0	0	
9	1450 Site Improvement	0		0	0	
10	1460 Dwelling Structures	0		0	0	
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0	
12	1470 Non-dwelling Structures	0		0	0	
13	1475 Non-dwelling Equipment	0		0	0	
14	1485 Demolition	0		0	0	
15	1492 Moving to Work Demonstration	0		0	0	
16	1495.1 Relocation Costs	0		0	0	
17	1499 Development Activities ⁴	20,929.00		0	0	

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary					
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750108 Date of CFFP:		FFY of Grant:2008 FFY of Grant Approval: 2008	
Type of Grant					
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)	
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09		<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	20,929.00		0	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director <i>Step A. Osprey</i>		Date 9/17/08		Signature of Public Housing Director	
				Date	

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary						
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750203 Date of CFFP:			FFY of Grant: 2003 FFY of Grant Approval: 2003	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
1	Total non-CFP Funds	0		0	0	
2	1406 Operations (may not exceed 20% of line 21) ³	0		0	0	
3	1408 Management Improvements	0		0	0	
4	1410 Administration (may not exceed 10% of line 21)	0		0	0	
5	1411 Audit	0		0	0	
6	1415 Liquidated Damages	0		0	0	
7	1430 Fees and Costs	0		0	0	
8	1440 Site Acquisition	0		0	0	
9	1450 Site Improvement	0		0	0	
10	1460 Dwelling Structures	0		0	0	
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0	
12	1470 Non-dwelling Structures	0		0	0	
13	1475 Non-dwelling Equipment	0		0	0	
14	1485 Demolition	0		0	0	
15	1492 Moving to Work Demonstration	0		0	0	
16	1495.1 Relocation Costs	0		0	0	
17	1499 Development Activities ⁴	693,126.00		693,126.00	623,814.00	

¹ To be completed for the Performance and Evaluation Report.

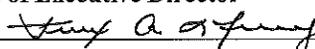
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary					
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750203 Date of CFFP:		FFY of Grant:2003 FFY of Grant Approval: 2003	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	693,126.00		693,126.00	623,814.00
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director 		Date 9/17/09		Signature of Public Housing Director 	
				Date	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

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 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
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 Expires 4/30/2011

Part I: Summary				FFY of Grant: 2004	
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750204 Date of CFFP:		FFY of Grant Approval: 2004	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) ³	0		0	0
3	1408 Management Improvements	0		0	0
4	1410 Administration (may not exceed 10% of line 21)	0		0	0
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	0		0	0
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	0		0	0
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	0		0	0
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities ⁴	811,084.00		811,084.00	578,103.00

¹ To be completed for the Performance and Evaluation Report.

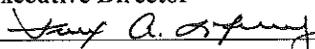
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
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 Expires 4/30/2011

Part I: Summary						
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750204 Date of CFFP:		FFY of Grant:2004 FFY of Grant Approval: 2004		
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0	
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0	
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0	
20	Amount of Annual Grant:: (sum of lines 2 - 19)	811,084.00		811,084.00	578,103.00	
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					
Signature of Executive Director 		Date 9/7/09		Signature of Public Housing Director 		Date

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
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Part I: Summary					FFY of Grant: 2005 FFY of Grant Approval: 2005	
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750205 Date of CFFP:				
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
1	Total non-CFP Funds	0		0	0	
2	1406 Operations (may not exceed 20% of line 21) ³	0		0	0	
3	1408 Management Improvements	0		0	0	
4	1410 Administration (may not exceed 10% of line 21)	0		0	0	
5	1411 Audit	0		0	0	
6	1415 Liquidated Damages	0		0	0	
7	1430 Fees and Costs	0		0	0	
8	1440 Site Acquisition	0		0	0	
9	1450 Site Improvement	0		0	0	
10	1460 Dwelling Structures	0		0	0	
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0	
12	1470 Non-dwelling Structures	0		0	0	
13	1475 Non-dwelling Equipment	0		0	0	
14	1485 Demolition	0		0	0	
15	1492 Moving to Work Demonstration	0		0	0	
16	1495.1 Relocation Costs	0		0	0	
17	1499 Development Activities ⁴	850,972.00		697,832.00	70,105.00	

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHIF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
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 Expires 4/30/2011

Part I: Summary					
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750205 Date of CFFP:		FFY of Grant:2005 FFY of Grant Approval: 2005	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	850,972.00		697,832.00	70,105.00
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director		Date		Signature of Public Housing Director	
<i>Stan A. Afeny</i>		9/17/09			

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
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 Expires 4/30/2011

Part I: Summary				FFY of Grant: 2006 FFY of Grant Approval: 2006	
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750206 Date of CFFP:			
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) ³	0		0	0
3	1408 Management Improvements	0		0	0
4	1410 Administration (may not exceed 10% of line 21)	0		0	0
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	0		0	0
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	0		0	0
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	0		0	0
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities ⁴	774,991.00		0	0

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
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 OMB No. 2577-0226
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Part I: Summary					
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750206 Date of CFPP:		FFY of Grant:2006 FFY of Grant Approval: 2006	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	774,991.00		0	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director		Date		Signature of Public Housing Director	
<i>Stanley A. [Signature]</i>		9/17/09			

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
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Part I: Summary						
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750207 Date of CFFP:			FFY of Grant: 2007 FFY of Grant Approval: 2007	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
1	Total non-CFP Funds	0		0	0	
2	1406 Operations (may not exceed 20% of line 21) ³	0		0	0	
3	1408 Management Improvements	0		0	0	
4	1410 Administration (may not exceed 10% of line 21)	0		0	0	
5	1411 Audit	0		0	0	
6	1415 Liquidated Damages	0		0	0	
7	1430 Fees and Costs	0		0	0	
8	1440 Site Acquisition	0		0	0	
9	1450 Site Improvement	0		0	0	
10	1460 Dwelling Structures	0		0	0	
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0	
12	1470 Non-dwelling Structures	0		0	0	
13	1475 Non-dwelling Equipment	0		0	0	
14	1485 Demolition	0		0	0	
15	1492 Moving to Work Demonstration	0		0	0	
16	1495.1 Relocation Costs	0		0	0	
17	1499 Development Activities ⁴	858,513.00		0	0	

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
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Part I: Summary					
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750207 Date of CFFP:		FFY of Grant:2007 FFY of Grant Approval: 2007	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	858,513.00		0	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director <i>Steph A. Johnson</i>		Date 9/17/09		Signature of Public Housing Director	
				Date	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

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Part I: Summary				FFY of Grant: 2008 FFY of Grant Approval: 2008	
PIHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750208 Date of CFFP:			
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds	0		0	0
2	1406 Operations (may not exceed 20% of line 21) ³	0		0	0
3	1408 Management Improvements	0		0	0
4	1410 Administration (may not exceed 10% of line 21)	0		0	0
5	1411 Audit	0		0	0
6	1415 Liquidated Damages	0		0	0
7	1430 Fees and Costs	0		0	0
8	1440 Site Acquisition	0		0	0
9	1450 Site Improvement	0		0	0
10	1460 Dwelling Structures	0		0	0
11	1465.1 Dwelling Equipment—Nonexpendable	0		0	0
12	1470 Non-dwelling Structures	0		0	0
13	1475 Non-dwelling Equipment	0		0	0
14	1485 Demolition	0		0	0
15	1492 Moving to Work Demonstration	0		0	0
16	1495.1 Relocation Costs	0		0	0
17	1499 Development Activities ⁴	772,192.00		0	0

¹ To be completed for the Performance and Evaluation Report.

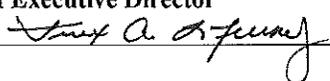
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary					
PHA Name: Hampton Redevelopment & Housing Authority		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: VA36R01750208 Date of CFFP:		FFY of Grant:2008 FFY of Grant Approval: 2008	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/09 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA	0		0	0
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0		0	0
19	1502 Contingency (may not exceed 8% of line 20)	0		0	0
20	Amount of Annual Grant:: (sum of lines 2 - 19)	772,192.00		0	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director 		Date 9/11/09		Signature of Public Housing Director 	
				Date	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

**Questions from Resident Advisory Board
Meetings Held 6/19/09 through 9/10/09 and Current Tenants**

- **Will there be resident activities (i.e. Line dancing, crafts) in Langley Village?**
 - *Ms. Peters explained that resident should be created and directed by the (local) Resident Council. Members were encouraged to participate in the meetings of their resident council in order to get their wishes on the table.*
- **Will the faucets scheduled to be replaced in Langley Village be accessible?**
 - *Not in the next year's funding. Toilets will be replaced with accessible toilets. Accessible faucets will be added to the list of items requested.*
- **How do residents make recommendations as to what items we would like to see upgraded or replaced?**
 - *Residents should contact their Property Manager.*
- **Was stimulus money used for work items on CFP reports?**
 - *Yes, all items for the current year have either been completed or will be shortly.*
- **Is it possible to meet with Director of Development to discuss design issues relative to Old Point Project (question from representatives from the Center for Independent Living)?**
 - *Yes, you may contact Director of Development directly to make an appointment.*
- **When will refrigerators be replaced in North Phoebus community (question received by phone on 8/5/09)?**
 - *Refrigerators are generally replaced as they fail. However, all refrigerators are scheduled to be replaced in 2014.*
- **If a resident is on the wait list for all properties A, B, and C; I'm offered a unit in property B. I opt not to take B. Do I stay on wait list for A and C?**
 - *Yes, but the decision will probably make the wait longer.*
- **In Chapter 10 (ACOP, Pet Policy), does the proposed pet fee apply to service animals?**
 - *No, service animals are exempt from this fee.*
- In reference to the 'pet fee' proposed in Chapter 10 (ACOP, Pet Policy) the group discussed the fairness of 'grandfathering' current pet owners from fee requirement. The consensus was that all pet owners should be required to pay the fee and that the fee should be raised from staff proposed \$10 to \$15.00.
- In reference to the priority list for HRHA initiated HAP contract terminations, what happens to the participants who are terminated from the program; where will they live?

- *If participants are terminated from the program due to lack of funding, they could possibly pay the full amount until funding is restored or more likely move in with relatives.*
- **Comment – Resident concerned about the increase in flat rents due 1/1/10; currently paying \$445, will struggle to pay an increase of \$54.**
 - *Property Manager is sending a formal reply to the letter received. In general the response was to review tenant income and compare flat rent amount to the income based rent amount. In the review, the tenant would pay \$996 income based rent as compared to proposed flat rent of \$499. Manager determined that based on current information, the change would not present a hardship as described in federal law; no remedy available.*

September 23, 2009

**Hampton Redevelopment and Housing Authority Decisions Regarding
Comments on 2010-2014 Agency Plan and Housing Policy Documents**

The Hampton Redevelopment and Housing Authority has taken all comments regarding the FY 2010-2014 Agency Plan and Housing Policy Documents into consideration. Responses to questions and comments are included in this document. Each comment question was responded to immediately either at the regularly scheduled Resident Advisory Board meetings or individually when comment came from individual and concerned specific personal circumstances.

No elements of the Agency Plan or Housing Policies were challenged by the public, current public housing residents, current participating Section 8 participants, or applicants for either program.



CERTIFICATION

I, Frank A. Lofurno, Jr., Secretary of the Board of Commissioners of the Hampton Redevelopment and Housing Authority, hereby certify that the attached is a true and correct copy of said resolution duly adopted at a Regular Meeting of the Board of Commissioners held September 23, 2009. This Resolution has not been amended, rescinded or modified in any way since its adoption.

October 12, 2009

Date

A handwritten signature in black ink, appearing to read "Frank A. Lofurno, Jr.", is written over a horizontal line.

Frank A. Lofurno, Jr., Secretary

(SEAL)

RESOLUTION NO. 1300

RESOLUTION REQUESTING APPROVAL FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO TRANSFER 811 W. PEMBROKE AVE. TO THE CENTRAL OFFICE COST CENTER

WHEREAS, the property located at 811 W. Pembroke Avenue in Hampton, VA is excess property to the Hampton Redevelopment and Housing Authority's (HRHA) AMPs (Asset Management Properties) but essential to the HRHA Central Office Cost Center (COCC), and the need to retain Declarations of Trust has been mitigated by its separation from any public housing units; and

WHEREAS, there are numerous good causes to transfer the property from the AMPs to the COCC such as:

1. In converting to their new organizational structure, HRHA has totally eliminated central maintenance and site-based the staff. Therefore, there is no longer an AMP-related use for the property except in limited situations; it is used to temporarily store supplies and large equipment that cannot be secured at the AMPs at no cost to the AMPs; and
2. HRHA is already using non-public housing funds to maintain the building; and
3. The AMPs want to focus their attention on property management issues, not the disposition of excess property that is not needed for an AMP-related purpose; and
4. The AMPs do not want to disrupt the services the COCC is currently providing to the AMPs.

WHEREAS, based on the fair market value tax assessment, the value of the property located at 811 W. Pembroke Avenue is currently \$306,200; and

WHEREAS, the HRHA will continue to operate the building as the COCC for the immediate future but reserve the right to sell it at an appropriate future time and use the net proceeds for affordable housing or to better the lives of their residents; and

WHEREAS, it is believed that this action is in the best interest of HRHA's AMPs, the COCC and the U.S. Department of Housing and Urban Development (HUD).

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Hampton Redevelopment and Housing Authority shall release the Declarations of Trust as soon as HUD approval to transfer 811 W. Pembroke Avenue to the COCC is obtained and the staff is authorized to request HUD approval at the earliest possible time.

ADOPTED this 23rd day of September, 2009.

/s/ Eleanor Weston Brown
Chair

/s/ Frank A. Lofurno, Jr.
Secretary

Violence Against Women Act Report

The Hampton Redevelopment and Housing Authority offers referrals to the following service providers to child or adult victims of domestic violence, dating violence, sexual assault, or stalking:

TRANSITION FAMILY SERVICES757 723-7774
CENTER FOR CHILD AND FAMILY SERVICES757 838-1960
FAMILY VIOLENCE & SEXUAL ASSUALT VA HOTLINE.....1-800-838-8238
H.E.R. HELP EMERGENCY RESPONSE.....757 485-3384
DOMESTIC VIOLENCE SUPPORT GROUP.....757 886-6700

The Hampton Redevelopment and Housing Authority offers referrals to the following service providers to child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing:

TRANSITION FAMILY SERVICES757 723-7774
CENTER FOR CHILD AND FAMILY SERVICES757 838-1960
FAMILY VIOLENCE & SEXUAL ASSUALT VA HOTLINE.....1-800-838-8238
H.E.R. HELP EMERGENCY RESPONSE.....757 485-3384
DOMESTIC VIOLENCE SUPPORT GROUP.....757 886-6700
ANGER CONTROL GROUP757 838-1960

The Hampton Redevelopment and Housing Authority offers referrals to the following service providers to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families:

TRANSITION FAMILY SERVICES757 723-7774
CENTER FOR CHILD AND FAMILY SERVICES757 838-1960
FAMILY VIOLENCE & SEXUAL ASSUALT VA HOTLINE.....1-800-838-8238
H.E.R. HELP EMERGENCY RESPONSE.....757 485-3384
DOMESTIC VIOLENCE SUPPORT GROUP.....757 886-6700
ANGER CONTROL GROUP757 838-1960