HOUSING AUTHORITY OF HARTSVILLE
POST OFFICE DRAWER 1678
HARTSVILLE, SOUTH CAROLINA 29551
(843) 332-1583 FAX (843) 383-9250

COMMISSIONERS
CHARLES DOUGLAS, CHAIRMAN
ERNEST NICHOLSON, VICE CHAIRMAN
PHYLANDA THOMAS
GREGORY ROGERS
WILKEN BENJAMIN

EXECUTIVE DIRECTOR
CARYOLIN K. LETT
EMAIL: clett@hah-sc.com

OCTOBER 09, 2010

MS. MARILYN PARMELY
SENIOR PH REVITALIZATION SPECIALIST
U.S. DEPT. OF HUD
OFFICE OF PUBLIC HOUSING
STROM THURMOND FEDERAL BLDG.
1835 ASSEMBLY STREET, 13th FLOOR
COLUMBIA, SOUTH CAROLINA 29201

DEAR MS. PARMELY:

SUBJECT: REVISED ANNUAL AND 5-YEAR PLAN FOR 2010 THRU 2014.

PLEASE FIND ATTACHED, FOR THE HOUSING AUTHORITY OF HARTSVILLE, AN ORIGINAL ~~AND TWO COPIES~~ OF THE DOCUMENTS, FOR YOUR REVIEW AND APPROVAL.

IF ANY ADDITIONAL INFORMATION AND/OR DOCUMENTATION IS REQUIRED AT THIS TIME, PLEASE INFORM.

SINCERELY,
HOUSING AUTHORITY OF HARTSVILLE

Caryolin Lett

CARYOLIN K. LETT
EXECUTIVE DIRECTOR

1. HA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011

1.0 PHA Information

PHA Name: THE HOUSING AUTHORITY OF HARTSVILLE PHA Code: SC029

PHA Type: ☐ Small ☐ High Performing ☒ Standard ☒ HCV (Section 8)

PHA Fiscal Year Beginning: (MM/YYYY): 10/2010

2.0 Inventory (based on ACC units at time of FY beginning in 1.0 above)

Number of PH units: 100 Number of HCV units: 210

3.0 Submission Type

☒ 5-Year and Annual Plan ☐ Annual Plan Only ☐ 5-Year Plan Only

4.0 PHA Consortia ☐ PHA Consortia: (Check box if submitting a joint Plan and complete table below.)

Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program	
				PH	HCV
PHA 1:					
PHA 2:					
PHA 3:					

5.0 5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.

5.1 Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:

TO PROMOTE ADEQUATE AND AFFORDABLE HOUSING, ECONOMIC OPPORTUNITY AND SUITABLE LIVING ENVIRONMENT FREE FROM DISCRIMINATION.

5.2 **Goals and Objectives.** Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.

THE HOUSING AUTHORITY OF HARTSVILLE HAS DEVELOPED OUR FIVE-YEAR GOALS FOR THE PERIOD 2010-2014 AS DESCRIBED IN THIS PLAN. ALSO, WE WILL PURSUE MEETING THE FOLLOWING GOALS IN THIS FIVE-YEAR/ANNUAL PLAN AS LISTED:

GOAL: PROVIDE GOOD QUALITY HOUSING SERVICES DAILY TO CLIENTS
OBJECTIVES:
- SCORE OF 90+ ON PHAS
  - SCORE OF 8+ ON RESIDENT SURVEY
- SCORE OF 90+ ON SEMAP

GOAL: MAINTAIN A HIGH LEVEL OF PROFESSIONALISM AMONG STAFF MEMBERS
OBJECTIVES:
- INCREASE TRAINING OPPORTUNITIES FOR STAFF
- CHALLENGE PERFORMANCE AND REWARD EXCELLENCE

GOAL: CREATE A PERSONAL IMAGE OF WHO WE SERVE AND THEIR DREAMS AND ASPIRATIONS
OBJECTIVES:
- CONTINUE TO SUPPLY MEDIA OUTLETS SUCCESSES OF RESIDENTS FOR MEDIA ATTENTION, AS WELL AS HAH ACCOMPLISHMENTS.

GOAL: PROMOTE INVOLVEMENT OF CLIENTS IN DECISIONS AFFECTING THEM
OBJECTIVES:
- SUPPORT RESIDENT ASSOCIATIONS AND THE RESIDENT ADVISORY BOARD.
- STRENGTHEN COMMUNICATION WITH CLIENTS.

GOAL: PROVIDE IMPROVED LIVING CONDITIONS FOR VERY LOW AND LOW INCOME FAMILIES WHILE MAINTAINING THEIR RENT PAYMENTS AT AN AFFORDABLE LEVEL
OBJECTIVES:
- TO OPERATE A SOCIALLY AND FINANCIALLY SOUND PUBLIC HOUSING AGENCY THAT PROVIDES DECENT, SAFE, AND SANITARY HOUSING WITHIN A DRUG FREE, SUITABLE LIVING ENVIRONMENT FOR TENANTS AND THEIR FAMILIES.
- TO LAWFULLY DENY THE ADMISSION OF APPLICANTS, OR THE CONTINUED OCCUPANCY OF RESIDENTS, WHOSE HABITS AND PRACTICES REASONABLY MAY BE EXPECTED TO ADVERSELY AFFECT THE HEALTH, SAFETY, COMFORT OR WELFARE OF OTHER RESIDENTS OR THE PHYSICAL ENVIRONMENT OF THE NEIGHBORHOOD, OR CREATE A DANGER TO PHA EMPLOYEES.

GOAL: AVOID CONCENTRATIONS OF ECONOMICALLY AND SOCIALLY DEPRIVED FAMILIES IN THE PHA'S PUBLIC HOUSING DEVELOPMENT
OBJECTIVES:
- TO ATTEMPT TO HOUSE A TENANT BODY THAT IS COMPOSED OF FAMILIES WITH A BROAD RANGE OF INCOMES AND RENT-PAYING ABILITIES THAT ARE REPRESENTATIVE OF THE RANGE OF INCOMES OF LOW INCOME FAMILIES IN THE PHA'S JURISDICTION.
- TO PROVIDE OPPORTUNITIES FOR UPWARD MOBILITY FOR FAMILIES WHO DESIRE TO ACHIEVE SELF-SUFFICIENCY.
- TO FACLITATE THE JURISDICTION MANAGEMENT OF THE PHA INVENTORY, AND THE EFFICIENT MANAGEMENT OF THE PHA STAFF.
- TO ENSURE COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 AND ALL OTHER APPLICABLE FEDERAL LAWS AND REGULATIONS SO THAT THE ADMISSIONS AND CONTINUED OCCUPANCY ARE CONDUCTED WITHOUT REGUARD TO RACE, COLOR, RELIGION, CREED, SEX, NATIONAL ORIGIN, HANDICAP OR FAMILIAL STATUS.

6.0	**PHA Plan Update** (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: REVISION TO THE ACOP; REVISION TO THE HCV ADMINISTRATIVE PLAN (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. AGENCY 5-YEAR AND ANNUAL PHA PLAN IS AVAILABLE AT OUR ADMINISTRATIVE OFFICE LOCATED AT 1301 SOUTH FIFTH STREET, HARTSVILLE, SC 29550.
7.0	**Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers.** *Include statements related to these programs as applicable.* THE HOMEOWNERSHIP PROGRAM AND PROJECT-BASED VOCHERS ARE NOT APPLICABLE.
8.0	**Capital Improvements.** Please complete Parts 8.1 through 8.3, as applicable.
8.1	**Capital Fund Program Annual Statement/Performance and Evaluation Report.** As part of the PHA 5-Year and Annual Plan, annually complete and submit the *Capital Fund Program Annual Statement/Performance and Evaluation Report,* form HUD-50075.1, for each current and open CFP grant and CFFP financing. **ATTACHED**
8.2	**Capital Fund Program Five-Year Action Plan.** As part of the submission of the Annual Plan, PHAs must complete and submit the *Capital Fund Program Five-Year Action Plan,* form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan. **ATTACHED**
8.3	**Capital Fund Financing Program (CFFP).** ☐ Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements. **NOT APPLICABLE**

9.0

Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.

BASED ON THE CITY OF HARTSVILLE'S CONSOLIDATED PLAN, THE PRIMARY HOUSING ISSUE WHICH REQUIRES ONGOING ATTENTION IS THAT WHICH PERTAINS TO AFFORDABILITY. BY ALL ACCOUNTS, AVERAGE INCOME LEVELS HAVE NOT KEPT PACE WITH APPRECIATED HOUSING COSTS. AS PER HUD, AS ONE WOULD SURMISE, THOSE EARNING LESS THAN 30% OF THE AREA MEDIAN INCOME ARE MOST AFFECTED. ALONG WITH INCOME AND HOUSING COSTS, THERE ARE FOUR FACTORS WHICH PLAY A PART IN THE INABILITY OF SOME TO SECURE ADEQUATE HOUSING. FIRST, THERE IS THE LACK OF BASIC AVAILABILITY. SECOND, ON THOSE OCCASIONS WHEN UNITS ARE IN FACT AVAILABLE TO THOSE OF LIMITED INCOMES, THE PHYSICAL CONDITION OF THOSE UNITS MAY BE A FACTOR. THIRD, THERE IS THE LOCATION OF THE UNIT. FINALLY, THE SIZE (NUMBER OF BEDROOMS) COULD POTENTIALLY BE A FACTOR.

IF A UNIT WHICH LENDS IT'S SELF AS BEING A VIABLE LEASING OPTION (i.e., CONTRACT RENT VS. INCOME) IS IN ANYTHING OTHER THAN DECENT AND SANITARY CONDITION, IT CAN NO LONGER REALISTICALLY ALIGN ITSELF WITH OTHER UNITS SAID TO BE "AVAILABLE". ADDITIONALLY, CIRCUMSTANCES SOMETIMES EXIST WHEREBY AVAILABLE UNITS ARE SAID TO BE IN ACCEPTABLE CONDITION, BUT ARE NOT LOCATED IN AREAS WHICH ARE SAFE OR WHICH ARE CONDUCIVE TO PERSONAL FACTORS PERTAINING TO SPECIFIC INDIVIDUALS (i.e., CLOSE TO DOCTOR, CHILDS SCHOOL, BUS ROUTE, ECT.) WHILE A LANDLORD'S CONSTRUCTION OF A TWO-BEDROOM RENTAL UNIT AFFORDS HIM OR HER THE MOST POTENTIAL FOR FINDING A FAMILY SIZE OF WHICH SAID UNIT WOULD BE SUFFICIENT IN SIZE, THERE ARE GOING TO BE THOSE INSTANCES WHEN A THREE, FOUR, OR EVEN FIVE BEDROOM UNIT IS NEEDED. ALL OF THIS HAVING BEEN SAID, WHILE A UNIT MAY BE AVAILABLE IN THE SENSE THAT THE RENT IS LOW ENOUGH FOR IT TO BE LEASED BY SOMEONE WITH LIMITED MEANS, IT MAY NOT ALWAYS MEET ALL OF THE CRITERIA OF BEING TRULY "AVAILABLE" TO AN ACROSS-THE-BOARD SEGMENT OF THE POPULATION.

THE CONTINUED NEED FOR HOUSING OPPORTUNITIES IS EXHIBITED BY THE INDIVIDUALS WHO CURRENTLY RESIDE OH THE HAH PUBLIC HOUSING AND HCV WAITING LISTS. SAID WAITING LISTS ARE ROUTINELY PURGED ANNUALLY IN ORDER TO REMOVE THOSE WHO ARE NO LONGER IN NEED OF HOUSING ASSISTANCE. DOING SO INCREASES THE OPPORTUNITY, AND LESSENS THE WAIT TIME, FOR THOSE WHO CONTINUE TO BE IN NEED OF SOME TYPE OF HOUSING ASSISTANCE.

PUBLIC HOUSING NEEDS OF FAMILIES ON THE WAITING LIST

TOTAL # OF FAMILIES ON WAITING LIST: 95
OF FAMILIES WITH CHILDREN: 48
OF ELDERLY FAMILIES: 3
OF FAMILIES WITH DISABILITIES: 8

OF FAMILIES NEEDING 1 BR UNIT: 46
OF FAMILIES NEEDING 2 BR UNIT: 24
OF FAMILIES NEEDING 3 BR UNIT: 14
OF FAMILIES NEEDING 4 BR UNIT: 10

THE HAH HAS 100 UNITS.

OF 1 BR: 12
OF 2 BR: 20
OF 3 BR: 60
OF 4 BR: 8

INCOME ANALYSIS

	Number	*Percent*
EXTREMELY LOW	*18*	*18.95*
VERY LOW	*0*	*0.00*
LOW	*77*	*81.05*

THE PHA WAITING LIST IS CLOSED.

SECTION 8 HOUSING NEEDS OF FAMILIES ON THE WAITING LIST

TOTAL # OF FAMILIES ON WAITING LIST: 176
OF FAMILIES WITH CHILDREN: 129
OF ELDERLY FAMILIES: 5
OF FAMILIES WITH DISABILITIES: 12

OF FAMILIES NEEDING 1 BR HOUSING: 41
OF FAMILIES NEEDING 2 BR HOUSING: 72
OF FAMILIES NEEDING 3 BR HOUSING: 48
OF FAMILIES NEEDING 4 BR HOUSING: 15
OF FAMILIES NEEDING 5 BR HOUSING: 00

INCOME ANALYSIS

	Number	*Percent*
EXTREMELY LOW	*30*	*17.05*
VERY LOW	*0*	*0.00*
LOW	*146*	*82.95*

THE HCV WAITING LIST IS CLOSED.

9.1	**Strategy for Addressing Housing Needs**. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.** **THE HOUSING AUTHORITY OF HARTSVILLE HAS IDENTIFIED THE FOLLOWING STRATEGIES FOR ADDRESSING THE HOUSING NEEDS OF FAMILIES WITHIN OUR JURISDICTION.** A. **NEED: SHORTAGE OF AFFORDABLE HOUSING FOR ALL ELIGIBLE POPULATIONS.** **STRATEGY 1: MAXIMIZE THE NUMBER OF AFFORDABLE UNITS AVAILABLE TO THE PHA WITHIN ITS CURRENT RESOURCES BY:** a) EMPLOYING EFFECTIVE MAINTENANCE AND AND MANAGEMENT POLICIES TO MINIMIZE THE NUMBER OF PUBLIC HOUSING UNITS OFF-LINE. b) REDUCE TURNOVER TIME FOR VACATED PUBLIC HOUSING UNITS. B. **NEED: SPECIFIC FAMILY TYPES: FAMILIES AT OR BELOW 30% OF MEDIAN.** **STRATEGY 1: TARGET AVAILABLE ASSISTANCE TO FAMILIES AT OR BELOW 30% OF AMI BY:** a) ADOPT RENT POLICIES TO SUPPORT AND ENCOURAGE WORK. C. **NEED: SPECIFIC FAMILY TYPES AT OR BELOW 50% OF MEDIAN.** **STRATEGY 1: TARGET AVAILABLE ASSISTANCE TO FAMILIES AT OR BELOW 50% OF AMI BY:** a) EMPLOY ADMISSIONS PREFERENCES AIMED AT FAMILIES WHO ARE WORKING. b) ADOPT RENT POLICIES TO SUPPORT AND ENCOURAGE WORK. D. **NEED: SPECIFIC FAMILY TYPES: FAMILIES WITH DISABILITIES.** **STRATEGY 1: TARGET AVAILABLE ASSISTANCE TO FAMILIES WITH DISABILITIES BY:** a) CARRY OUT THE MODIFICATIONS NEEDED IN PUBLIC HOUSING BASED ON THE SECTION 504 NEEDS ASSESSMENT FOR PUBLIC HOUSING.

10.0

Additional Information. Describe the following, as well as any additional information HUD has requested.

(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.

THE HOUSING AUTHORITY OF HARTSVILLE MADE PROGRESS IN THE FOLLOWING AREAS IN MEETING 2005 – 2010 AGENCY GOALS.

GOAL: PROVIDE IMPROVED LIVING CONDITIONS FOR VERY LOW AND LOW INCOME FAMILIES WHILE MAINTAINING THEIR RENT PAYMENTS AT AN AFFORDABLE LEVEL.

OBJECTIVE:
TO OPERATE A SOCIALLY AND FINANCIALLY SOUND PUBLIC HOUSING AGENCY THAT PROVIDES DECENT, SAFE, AND SANITARY HOUSING WITHIN A DRUG FREE, SUITABLE LIVING ENVIRONMENT FOR TRNANTS AND THEIR FAMILIES.

PROGRESS:
SINCE ITS LAST 5 YEAR PLAN SUBMISSION, THE HOUSING AUTHORITY OF HARTSVILLE HAS RECEIVED CAPITAL FUND GRANT AWARDS AND AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 GRANTS AWARDS. IN OUR ONGOING QUEST TO PROVIDE DECENT, SAFE, AND SANITARY HOUSING THE HAH CONDUCTS PHYSICAL NEEDS ASSESSMENTS OF ITS PUBLIC HOUSING STOCK TO ASSESS THE CONDITION OF, AND IDENTIFY AREAS THAT REQUIRE UPGRADING OR IMPROVEMENT. A LARGE PORTION OF THESE FUNDS WERE UTILIZED TO UPGRADE PUBLIC HOUSING UNITS THROUGH INTERNAL AND EXTERNAL RENOVATIONS, SITE IMPROVEMENTS GENERAL UP KEEP, AND MAINTENANCE. IN OUR CONTINUOUS EFFORTS TO CREATE, PROMOTE AND MAINTAIN THE SAFETY OF RESIDENTS, THE HAH HAS A POLICE OFFICER LIVING ON SITE WHO ASSESSES THE IMPACT OF CRIMINAL ACTIVITY AND IDENTIFIES MEASURES AND STRATEGIES TO BE TAKEN TO ELIMIMATE THESE ACTIVITIES TO ENSURE THE SAFETY OF OUR RESIDENTS.

OBJECTIVE:
TO LAWFULLY DENY THE ADMISSION OF APPLICANTS, OR THE CONTINUED OCCUPANCY OF RESIDENTS, WHOSE HABITS AND PRACTICES REASONABLY MAY BE EXPECTED TO ADVERSELY AFFECT THE HEALTH, SAFETY, COMFORT OR WELFARE OF OTHER RESIDENTS OR THE PHYSICAL ENVIRONMENT OF THE NEIGHBORHOOD, OR CREATE A DANGER TO PHA EMPLOYEES.

PROGRESS:
THE HAH HOUSING CHOICE VOUCHER ADMINISTRATIVE PLAN, AS WELL AS ITS PUBLIC HOUSING ADMISSIONS AND CONTINUED OCCUPANCY POLICY (ACCOP), FULLY ASSRESS THOSE ISSUES PERTAINING TO TENANT HABITS AND PRACTICES WHICH LEFT UNATTENDED, COULD VERY WELL RESULT IN SCENARIOS WHICH COULD NOT ONLY "ADVERSELY AFFECT THE HEALTH, SAFETY, COMFORT OR WELFARE OF OTHER RESIDENTS", BUT COULD ALSO TARNISH THE REPUTATION OF THESE VALUABLE HOUSING PROGRAMS IN THE EYES OF THE GENERAL PUBLIC. WHILE THOSE FOUND TO BE IN VIOLATION OF ESTABLISHED POLICIES ARE AFFORDED DUE PROCESS AS OUTLINED BY FEDERAL REGULATION, THEY ARE NEVERTHELESS ASSRESSED EXPEDIENTLY AND IN FULL-FORCE.

AS PART OF OUR OVERALL PLAN TO ASSIST IN KEEPING OUR ASSISTED COMMUNITIES SAFE, THE HAH ALWAYS PERFORMS BACKGROUND CHECKS ON ALL ADULT HOUSEHOLD MEMBERS PRIOR TO LEASING A UNIT TO A FAMILY FROM THE WAITING LIST. ADDITIONAL CHECKS ARE ALSO PERFORMED DURING THE TERM OF THE RENTAL AGREEMENT SHOLD INFORMATION BE MADE AVAILABLE WHICH INDICATES CIRCUMSTANCES AS HAVING OCCURRED WHICH MAY REQUIRE THE TERMINATION OF THEIR HOUSING ASSISTANCE.

GOAL: AVOID CONCENTRATIONS OF ECONOMICALLY AND SOCIALLY DEPRIVED FAMILIES IN ANY OF THE PHA'S PUBLIC HOUSING UNITS.

OBJECTIVE:
TO ATTEMPT TO HOUSE A TENANT BODY IN PUBLIC HOUSING THAT IS COMPOSED OF FAMILIES WITH A BROAD RANGE OF INCOME AND RENT-PAYING ABILITIES THAT ARE REPRESENTATIVE OF THE RANGE OF INCOMES OF LOW-INCOME FAMILIES IN THE PHA'S JURISDICTION.

PROGRESS:
HAH'S ACOP DOES NOT ALLOW FOR THE AWARD OF ANY UNIT IN ITS PUBLIC HOUSING INVENTORY BASED ON AN APPLICANT'S HOUSEHOLD INCOME. INSTEAD, UNITS ARE OFFERED BASED STRICTLY ON THE DATE AND TIME OF THEIR APPLICATION. EACH INDIVIDUAL WHOSE NAME REACHES THE TOP OF THE WAITING LIST IS OFFERED A MAXIMUM OF THREE (3) DIFFERENT UNITS FROM WHICH TO CHOOSE. THE OFFERS ARE MADE IN CONJUNCTION WITH THOSE THAT ARE VACANT / AVAILABLE AT THAT TIME AND THAT ARE OF THE SIZE (i.e., NUMBER OF BEDROOMS) NEEDED BY THAT PARTICULAR APPLICANT (AS PER THE ESTABLISHED ACOP OCCUPANCY STANDARDS).

OBJECTIVE:
TO ENSURE COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 AND ALL OTHER APPILCABLE FEDERAL LAWS AND REGULATIONS SO THAT THE ADMISSIONS AND CONTINUED OCCUPANCY ARE CONDUCTED WITHOUT REGUARD TO RACE, RELIGION, CREED, SEX, NATIONAL ORIGIN, HANDICAP OR FAMILY STATUS.

PROGRESS:
THE HOUSING AUTHORITY OF HARTSVILLE FULLY COMPLIES WITH ALL FEDERA, STATE AND LOCAL NONDISCRIMINATION LAWS; THE AMERICANS WITH DISABILITIES ACT; AND THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT REGULATIONS GOVERNING FAIR HOUSING AND EQUAL OPPORTUNITY. THE HOUSING AUTHORITY OF HARTSVILLE ALSO POSTS INFORMATION REGUARDING DISCRIMINATION AND ANY RESOURCES AVAILABLE TO PUBLIC HOUSING APPLICANTS IN THEIR MAIN ADMINISTRATIVE OFFICE.

(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"

A SUBSTANTIAL DEVIATION FROM THE HOUSING AUTHORITY'S 5-YEAR PLAN IS DEFINED AS ANY CHANGE TO THE OVERALL MISSION OR TO THE GOALS OR OBJECTIVES AS OUTLINED IN THE PHA PLAN. A SIGNIFICANT AMENDMENT OR MODIFICATION OF THE 5-YEAR PLAN OR ANNUAL PLAN INCLUDES A MAJOR DEVIATION FROM ANY ACTIVITY, PROPOSED ACTIVITY, OR POLICY PROVIDED IN THE AGENCY PLAN THAT WOULD AFFECT SERVICES OR PROGRAMS PROVIDED TO RESIDENTS. THIS DEVIATION DOES NOT INCLUDE CHANGES TO ORGANIZATIONAL STRUCTURE, OR MINOR POLICY CHANGES.

THE ONLY SUBSTANTIAL MODIFICATION WAS TO ACCOMMODATE THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009.

THE HOUSING AUTHORITY OF HARTSVILLE
VIOLENCE AGAINST WOMEN ACT OF 2005

THE HOUSING AUTHORITY HARTSVILLE'S POLICIES AND PROCEDURES INCORPORATE AND SUPPORT THE LAWS AND REQUIREMENTS OUTLINED IN THE VIOLENCE AGAINST WOMEN ACT OF 2005 (VAWA). THE HAH WILL CONTINUE TO ADMINISTER ITS PROGRAMS IN WAYS THAT SUPPORT PROGRAM PARTICIPANTS AND APPLICANTS WHO MAY BE OR BECOME VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT OR STALKING. HAH WILL CONTINUE TO REVISE POLICIES AND PROCEDURES AS NEEDED TO IMPLEMENT THE REQUIREMENTS OF VAWA AND TO COLLABORATE WITH OTHER AGENCIES TO PREVENT AND RESPOND TO VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT OR STALKING.

A. ACTIVITIES, SERVICES, OR PROGRAMS PROVIDED BY HAH, DIRECTLY OR IN PARTNERSHIP WITH OTHER SERVICE PROVIDERS TO CHILD AND ADULT VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT OR STALKING.

THE HAH OFFERS IN HOUSE SUPPORT SERVICES BY CARYOLIN LETT, EXECUTIVE DIRECTOR, WHICH PREVIOUSLY WORKED WITH ABUSED ADULTS AND CHILDREN IN ROCK HILL, SC UNDER THE SUPERVISION OF A LICENSED PSYCHOLOGIST. THE HAH ALONG WITH MS. LETT PROVIDE SUPPORT AND ASSISTANCE TO VICTIMS WITHIN THEIR SCOPE OF EXPERTISE AND ACT AS LIAISON BETWEEN THE RESIDENT / VICTIM AND THE APPROPRIATE LOCAL COMMUNITY SERVICE PROVIDERS. FOR SERVICES REQUIRED THAT IS BEYOND THE SCOPE OF EXPERTISE OF THE HAH AND MS. LETT, VICTIMS ARE REFERRED TO:

PEE DEE COALITION AGAINST DOMESTIC & SEXUAL ASSAULT
460 WEST CAROLINA AVENUE
HARTSVILLE, SC 29550
(843) 383-0240
PARENTING THRU DSS, INDIVIDUAL SUPPORT COUNSELING, SEXUAL ASSAULT, DOMESTIC VIOLENCE, 24 HOUR CRISIS LINE, RAPE, STALKING, SUPPORT GROUPS, CHILD ABUSE, MEDICAL, LEGAL, AND CRIMINAL JUSTICE ADVOCACY AND ACCOMPANIMENT.

DURANT CHILDREN CENTER
510 WEST CAROLINA AVWNUW
HARTSVILLE, SC 29550
(843) 332-9299
MULTIDISCIPLINARY ASSESSMENT AND TREATMENT CENTER FOR CHILD AND ADOLESCENT VICTIMS OF PHYSICAL AND SEXUAL ABUSE. THE CENTER PROVIDES: MEDICAL EXAMINATIONS AND TREATMENT, FORENSIC INTERVIEWS, AND INDIVIDUAL / GROUP AND FAMILY THERAPY.

HARTSVILLE POLICE DEPARTMENT
135 WEST CAROLINA AVENUE
HARTSVILLE, SC 29550
ATTN: MICAH GRIGGS
(843) 383-3027
DOMESTIC VIOLENCE, CRIME ASSISTANCE AND ABUSE

B. ACTIVITIES, SERVICES, OR PROGRAMS PROVIDED OR OFFERED BY HAH THAT HELP CHILD AND ADULT VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, OR STALKING TO OBTAIN OR MAINTAIN HOUSING.

THE HAH HAS REVISED ITS ADMISSIONS AND CONTINUED OCCUPANCY POLICY AND SECTION 8 HOUSING CHOICE VOUCHER ADMINISTRATION PLAN TO COMPLY WITH AND SUPPORT THE VIOLENCE AGAINST WOMEN ACT OF 2005 (VAWA) BY ESTABLISHING PROCEDURES TO SUPPORT AND ASSIST VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, OR STALKING FROM BEING EVICTED OR TERMINATED FROM HOUSING ASSISTANCE PROGRAMS BASED ON ACTS OF SUCH VIOLENCE AGAINST THEM.

ALL APPLICANTS AND PARTICIPANTS ARE NOTIFIED OF THEIR RIGHTS AND RESPONSIBILITIES UNDER VAWA.

PUBLIC HOUSING AND HVC APPLICANTS WHO HAVE BEEN VICTIM TO DOMESTIC VIOLENCE, DATING VIOLENCE, OR STALKING SHALL NOT BE DENIED ADMISSION INTO THE PROGRAM IF THEY ARE OTHERWISE QUALIFIED.

HAH SHALL NOT TERMINATE ASSISTANCE TO PUBLIC HOUSING RESIDENTS OR HCV TENANTS THAT ARE A VICTIM OF DOMESTIC VIOLENCE, DATING VIOLENCE, OR STALKING BASED ON ACTIVITY ASSOCIATED WITH THE ACT OF DOMESTIC VIOLENCE, OR STALKING AS LONG AS THE VICTIM SUBMITS A COMPLETED HUD-50066 WITHIN 14 BUSINESS DAYS.

DEFINITIONS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT OR STALKING HAVE BEEN INCLUDED IN HAH'S ADMISSIONS AND CONTINUED OCCUPANCY POLICY AS WELL AS ALL NOTICES TO APPLICANTS, RESIDENTS AND TENANTS.

HAH HAS IMPLEMENTED AND IS UTILLIZING THE FORM HUD-50066, *CERTIFICATION OF DOMESTIC VIOLENCE, OR STALKING* FOR USE IN ITS PUBLIC HOUSING AND HOUSING CHOICE VOUCHER PROGRAM. IN ADDITION TO THE AFOREMENTIONED, HAH HAS ALSO IMPLEMENTED THE USE OF REVISED FORM HUD-52641, HOUSING ASSISTANCE PAYMENTS (HAP) CONTRACT AND HUD-52641 (a) TENANCY ADDENDUM.

C. ACTIVITIES, SERVICES, OR PROGRAMS PROVIDED BY HAH TO PREVENT DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING, OR TO ENHANCE VICTIM SAFETY IN ASSISTED FAMILIES.

NOTICES ARE POSTED IN THE LOBBY OF THE APPLICATIONS OFFICE EXPLAINING VAWA AND THE PROTECTION AVAILABLE TO VICTIMS WHO ARE EITHER APPLICANTS TO OR PARTICIPANTS IN PUBLIC HOUSING OR HOUSING CHOICE VOUCHER PROGRAMS.

TO FURTHER SUPPORT OUR EFFORTS, THE HAH MAINTAINS A COLLABORATIVE RELATIONSHIP WITH THE CITY OF HARTSVILLE POLICE DEPARTMENT AND HAS INCREASED THE NUMBER OF POLICE OFFICERS ASSIGNED TO EACH COMPLEX.

11.0	**Required Submission for HUD Field Office Review.** In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. **Note:** Faxed copies of these documents will not be accepted by the Field Office. (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations* (which includes all certifications relating to Civil Rights) (b) Form HUD-50070, *Certification for a Drug-Free Workplace* (PHAs receiving CFP grants only) (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* (PHAs receiving CFP grants only) (d) Form SF-LLL, *Disclosure of Lobbying Activities* (PHAs receiving CFP grants only) (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* (PHAs receiving CFP grants only) (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. (g) Challenged Elements (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report* (PHAs receiving CFP grants only) (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* (PHAs receiving CFP grants only)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information
Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory
Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type
Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia
Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan
Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

(a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.

(b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central off ice of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.

3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.

4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.

5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.

6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.

7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**

8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.

10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.

11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.

12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.

13. **Violence Against Women Act (VAWA).** A description of: **1)** Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; **2)** Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and **3)** Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

(a) **Hope VI or Mixed Finance Modernization or Development.** **1)** A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and **2)** A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm

(b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: **(1)** A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and **(2)** A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent **that approved and/or pending** demolition and/or disposition has changed.

(c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: **1)** A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or that the public housing agency plans to voluntarily convert; **2)** An analysis of the projects or buildings required to be converted; and **3)** A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/conversion.cfm

(d) **Homeownership**. A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.

(e) **Project-based Vouchers**. If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

(a) To submit the initial budget for a new grant or CFFP;

(b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and

(c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;

2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and

3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:
http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note:** Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note:** Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

(a) Progress in Meeting Mission and Goals. PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

(b) Significant Amendment and Substantial Deviation/Modification. PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

(c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

(a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*

(b) Form HUD-50070, *Certification for a Drug-Free Workplace* **(PHAs receiving CFP grants only)**

(c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* **(PHAs receiving CFP grants only)**

(d) Form SF-LLL, *Disclosure of Lobbying Activities* **(PHAs receiving CFP grants only)**

(e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* **(PHAs receiving CFP grants only)**

(f) Resident Advisory Board (RAB) comments.

(g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.

(h) Form HUD-50075.1, ***Capital Fund Program Annual Statement/Performance and Evaluation Report*** **(Must be attached electronically for PHAs receiving CFP grants only).** See instructions in 8.1.

(i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* **(Must be attached electronically for PHAs receiving CFP grants only).** See instructions in 8.2.

PHA Certifications of Compliance with PHA Plans and Related Regulations	U.S. Department of Housing and Urban Development Office of Public and Indian Housing Expires 4/30/2011

PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the PHA 5-*Year and Annual* PHA Plan

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the___ 5-Year and/or_X_ Annual PHA Plan for the PHA fiscal year beginning __2010__, hereinafter referred to as" the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
   - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
   - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
   - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
   - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
   - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
    (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
    (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
    (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

HOUSING AUTHORITY OF HARTSVILLE
PHA Name

SC029
PHA Number/HA Code

X 5-Year PHA Plan for Fiscal Years 2010 - 2014

X Annual PHA Plan for Fiscal Years 2010 - 2011

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
CARYOLIN LETT	EXECUTIVE DIRECTOR
Signature	Date 09/28/2010

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

HOUSING AUTHORITY OF HARTSVILLE

Program/Activity Receiving Federal Grant Funding

PUBLIC AND INDIAN HOUSING

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Check here ☐ if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
CARYOLIN LETT	EXECUTIVE DIRECTOR
Signature	**Date**
X Caryolin Lett	09/28/2010

OMB Approval No. 2577-0157 (Exp. 3/31/2010)

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

HOUSING AUTHORITY OF HARTSVILLE SC029

Program/Activity Receiving Federal Grant Funding

PUBLIC AND INDIAN HOUSING

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
CARYOLIN LETT	EXECUTIVE DIRECTOR
Signature	**Date (mm/dd/yyyy)**
Caryolin Lett	09/28/2010

Previous edition is obsolete

DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB
0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

1. Type of Federal Action:	2. Status of Federal Action:	3. Report Type:
☐ a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	☐ a. bid/offer/application b. initial award c. post-award	☐ a. initial filing b. material change **For Material Change Only:** year _____ quarter _____ date of last report _____

4. Name and Address of Reporting Entity:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:
☐ Prime ☐ Subawardee Tier _____, *if known*: **Congressional District**, *if known*: 4c	**Congressional District**, *if known*:
6. Federal Department/Agency:	**7. Federal Program Name/Description:** CFDA Number, *if applicable*: _____
8. Federal Action Number, *if known*:	**9. Award Amount**, *if known*: $
10. a. Name and Address of Lobbying Registrant (*if individual, last name, first name, MI*):	**b. Individuals Performing Services** (*including address if different from No. 10a*) (*last name, first name, MI*):

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Signature: Caryolin Lett
Print Name: CARYOLIN LETT
Title: EXECUTIVE DIRECTOR
Telephone No.: 843-332-1583 EXT. 11 Date: 09/28/2010

Federal Use Only:

Authorized for Local Reproduction
Standard Form LLL (Rev. 7-97)

Resident Advisory Meeting
The Housing Authority of the City of Hartsville
1301 South Fifth Street
Hartsville, SC 29550
September 23, 2010

Attendance:

There were seven attendees in total, which include four representatives from the Resident Advisory Board representing both complexes, Southpark and Eastpark.

Mrs. Caryolin Lett, Executive Director
Ms. Tomika Berry, Occupancy Specialist for Southpark
Ms. Eunice R. Johnson, Occupancy for Eastpark
Ms. Dot McDaniel, 1301 S. 5th Street, Apartment D-4 Southpark
Ms. Delephine Rogers, 1301 S. 5th Street, Apartment I-2 Southpark
Ms. Shlis McMillan, 1301 S. 5th Street, Apartment O-1 Southpark
Ms. Doretha Brunson 125 Sunshine Court, Eastpark

Call to Order:

The Resident Advisory Board Meeting was called to order at 10:20 a.m. to discuss the Annual Five Year Plan for Capital Fund for 2010-2014 Ms. Caryolin Lett, Executive Director welcomed everyone and explained the purpose of the Resident Advisory Board (RAB) through making recommendations which will assist staff in the planning process of the Annual Agency and Five Year Plan and gave a brief history of the Agency Plan Process. Ms. Lett also explained that the Board of Commissioners will have final approval of the Annual and Five Year Plans before they are sent to HUD for approval. Copies of the Capital Fund/PHA plans were distributed to all present.

Meeting Notes:

Ms. Lett explained that Capital Fund is discussed for the next five years. Money is awarded for Capital Fund to be used for various items such as but not limited to: road constructions, office equipment, roofing, windows, new locks and shades for every unit. These monies are used for upgrading and bettering the housing conditions and living.

Comment: **Ms. McMillan commented that she was skeptical of living in the Southpark complex because she was told that it was the project. Ms. McMillan explain that she recently moved from New York and the projects in New York was no way to be compared to Southpark Complex, Ms. McMillan stated that upon moving in she found it to be quite and she feels comfortable.**

Question: **Ms. McMillan asked if money would be awarded each year?**

Comment: **Ms. Lett answered yes.**

Question: Ms. Rogers asked if living in the unit for a long time what maintenance work comes under normal wear and tear?

Comment: Ms. Lett explain that yes there is normal wear and tear and it is decided if it is tenant damage or normal wear and tear. Wear and tear could be but not limited to: refrigerators, stoves, light fixtures, doors, door knobs, just to name a few.

Ms. Lett explained that you can mail your comments to the HUD office in Columbia for grading your complex, send good news or bad news, we are here to serve our residents.

Question: Ms. McDaniel asked if we could have storm screen doors?

Comment: Ms. Lett said yes when monies are available. We have to prioritize items.

Question: Ms. McMillan asked about replacing kitchen cabinets and counters. She asked when will this be?

Comment: Ms. Lett answered that this is one of the capital fund projects that she is working on.

Question: Ms. Rogers asked if you could put your own linoleum in the kitchen?

Comment: Ms. Lett explained no, all units must be uniformed.

Comment: Ms. Brunson asked that management send a letter to Eastpark residents requesting that they put their trash in the dumpsters and not leave it beside the dumpsters.

Comment: Ms. Lett stated this would be done immediately by housing.

Meeting adjourned at 12:10 p.m.
Resident Advisory Meeting Minutes

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: HOUSING AUTHORITY OF HARTSVILLE	**Grant Type and Number** Capital Fund Program Grant No: SC16P029501-10 Replacement Housing Factor Grant No: Date of CFFP: 07/15/2010	**FFY of Grant: 2010** **FFY of Grant Approval:**

Type of Grant
☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☒ **Revised Annual Statement (revision no:1)**
☐ **Performance and Evaluation Report for Period Ending:** ☐ **Final Performance and Evaluation Report**

Line	**Summary by Development Account**	**Total Estimated Cost**		**Total Actual Cost [1]**	
		Original	**Revised[2]**	**Obligated**	**Expended**
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) [3]	20,000			
3	1408 Management Improvements	8,876			
4	1410 Administration (may not exceed 10% of line 21)	8,875.			
5	1411 Audit	600			
6	1415 Liquidated Damages				
7	1430 Fees and Costs	13,983			
8	1440 Site Acquisition				
9	1450 Site Improvement	10,000			
10	1460 Dwelling Structures	92,448			
11	1465.1 Dwelling Equipment—Nonexpendable	20,000			
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities [4]				

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: HOUSING AUTHORITY OF HARTSVILLE	**Grant Type and Number** Capital Fund Program Grant No: SC16P029501-10 Replacement Housing Factor Grant No: Date of CFFP: 07/15/2010	**FFY of Grant:2010** **FFY of Grant Approval:**

Type of Grant

☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☒ **Revised Annual Statement (revision no: 1)**

☐ **Performance and Evaluation Report for Period Ending:** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	174,782			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director CARYOLIN LETT **Date 07/08/2010**	**Signature of Public Housing Director**	**Date**

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Part II: Supporting Pages

PHA Name: HOUSING AUTHORITY OF HARTSVILLE	**Grant Type and Number** Capital Fund Program Grant No: SC16P029501-10 CFFP (Yes/ No): Replacement Housing Factor Grant No:	**Federal FFY of Grant: 2010**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
29-3 & 29-12	ROUTINE OPERATIONS	1406		20,000				
29-3 & 29-12	MGMT IMPROVEMENTS	1408		8,876				
29-3 & 29-12	ADMINISTRATION	1410		8,875				
29-3 & 29-12	AUDIT	1411		600				
29-3 & 29-12	A & E FEES	1430		13,983				
29-3 & 29-12	BACKFILL/TOPSOIL	1450		2,000				
29-3 & 29-12	FLOWERS	1450		2,000				
29-3 & 29-12	PLAYGROUND EQUIPMENT	1450		6,000				
29-3 & 29-12	RANGE HOODS	1460		20,000				
29-3	ROOFS	1460		30,000				
29-3 & 29-12	INT. WOOD DOORS	1460		20,000				
29-3 & 29-12	EXT. METAL DORS	1460		22,448				
29-3 & 29-12	GAS FURNACES	1465		10,000				
29-3 & 29-12	RANGES	1465		6,000				
29-3 & 29-12	REFRIGERATORS	1465		4,000				

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

[2] To be completed for the Performance and Evaluation Report.

Part II: Supporting Pages								
PHA Name:		**Grant Type and Number** Capital Fund Program Grant No: CFFP (Yes/ No): Replacement Housing Factor Grant No:		**Federal FFY of Grant:**				
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

[2] To be completed for the Performance and Evaluation Report.

Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name: HOUSING AUTHORITY OF HARTSVILLE					**Federal FFY of Grant: 2010**
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates [1]
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	
PHA-WIDE	07/14/2012		07/14/2014		

[1] Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name:					**Federal FFY of Grant:**
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates [1]
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	

[1] Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Part I: Summary

PHA Name/Number HOUSING AUTHORITY OF HARTSVILLE SC029			Locality (City/County & State) HARTSVILLE, DARLINGTON, SOUTH CAROLINA		☒ **Original 5-Year Plan** ☐ **Revision No:**	
A.	Development Number and Name PHA-WIDE	Work Statement for Year 1 FFY 2010	Work Statement for Year 2 FFY 2011	Work Statement for Year 3 FFY 2012	Work Statement for Year 4 FFY 2013	Work Statement for Year 5 FFY 2014
B.	Physical Improvements Subtotal	Annual Statement	264,163	276,262	265,594	169,000
C.	Management Improvements		20,000	20,000	40,000	20,000
D.	PHA-Wide Non-dwelling Structures and Equipment					206,000
E.	Administration		10,120	10,000	20,000	20,000
F.	Other		18,589	20,162	41,594	35,536
G.	Operations		20,000	20,000	40,000	40,000
H.	Demolition					
I.	Development					
J.	Capital Fund Financing – Debt Service					
K.	Total CFP Funds		332,872	346,424	407,188	490,536
L.	Total Non-CFP Funds					
M.	Grand Total		332,872	346,424	407,188	490,536

Part I: Summary (Continuation)

PHA Name/Number			Locality (City/county & State)		☐ Original 5-Year Plan ☐ Revision No:	
A.	Development Number and Name	Work Statement for Year 1 FFY _____	Work Statement for Year 2 FFY _____	Work Statement for Year 3 FFY _____	Work Statement for Year 4 FFY _____	Work Statement for Year 5 FFY _____
		Annual Statement				

Part II: Supporting Pages – Physical Needs Work Statement(s)

Work Statement for Year 1 FFY 2010	Work Statement for Year 2011 FFY			Work Statement for Year: 2011 FFY		
	Development Number/Name SC029-003 SOUTHPARK General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name SC029-12 EASTPARK General Description of Major Work Categories	Quantity	Estimated Cost
See Annual Statement	ROUTINE OPERATIONS		20,000	BACKFILL/TOPSOIL		9,400
	MGMT IMPROVEMENTS		20,000	CONCRETE STOOPS		7,200
	ADMINISTRATION		10,120	KITCHEN CABINETS/SINKS		15,552
	AUDIT		700	RANGE HOODS		7,521
	A & E FEES		17,889	ROOFS		30,150
	BACKFILL/TOPSOIL		9,020	VINYL FLOORS		11,600
	CONCRETE STOOPS		8,400	INT. WOOD DOORS		3,888
	KITCHEN CABINETS/SINKS		15,552	EXT. METAL DOORS		5,400
	RANGE HOODS		3,548	BATHTUB ENCL		7,140
	AIR CONDITIONING		56,580	GAS FURNACES		6,210
	VINYL FLOORS		13,778	RANGES		2,154
	INT. WOOD DOORS		6,221	REFRIGERATORS		3,632
	EXT. METAL DOORS		12,150	VANITIES		2,600
	BATHTUB ENCL		7,140			
	VANITIES		2,600			
	GAS FURNACES		9,315			
	RANGES		2,872			
	REFRIGERATORS		4,540			
	Subtotal of Estimated Cost		$ 220,425	Subtotal of Estimated Cost		$ 112,447

Part II: Supporting Pages – Physical Needs Work Statement(s)

Work Statement for Year 1 FFY 2010	Work Statement for Year 2012 FFY			Work Statement for Year: 2012 FFY		
	Development Number/Name SC029-003 SOUTHPARK General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name SC029-012 EASTPARK General Description of Major Work Categories	Quantity	Estimated Cost
See Annual Statement	ROUTINE OPERATIONS		20,000	BACKFILL/TOPSOIL		7,342
	MGMT IMPROVEMENTS		20,000	ROOFS		47,700
	ADMINISTRATION		10,000	VINYL FLOORS		4,244
	AUDIT		675	BATHTUB EMCL		45,699
	A & E FEES		19487	GAS FURNACES		10,903
	BACKFILL/TOPSOIL		7,400	RANGES		1,226
	WINDOWS		45,600	REFRIGERATORS		2,126
	KITCHEN CABINETS/SINKS		11,994			
	RANGE HOODS		5,790			
	ROOFS		30,130			
	VINYL FLOORS		10,979			
	INT. WOOD DOORS		10,158			
	EXT. METAL DOORS		10,554			
	BATHTUB ENCL		10,376			
	GAS FURNACES		7,706			
	RANGES		3,649			
	REFRIGERATORS		2,686			
	Subtotal of Estimated Cost		$ 227,184	Subtotal of Estimated Cost		$ 119,240

Part III: Supporting Pages – Management Needs Work Statement(s)

Work Statement for Year 1 FFY 2010	Work Statement for Year 2013 FFY		Work Statement for Year: 2013 FFY	
	Development Number/Name SC029-003 SOUTHPARK General Description of Major Work Categories	Estimated Cost	Development Number/Name SC029-012 EASTPARK General Description of Major Work Categories	Estimated Cost
See Annual Statement	ROUTINE OPERATIONS	40,000	BACKFILL/TOPSOIL	10,140
	MGMT IMPROVEMENTS	40,000	ROOFS	10,015
	ADMINISTRATION	20,000	VINYL FLOORS	12,077
	AUDIT	875	BATHTUB ENCL	12,000
	A & E FEES	40,719	GAS FURNACES	15,539
	BACKFILL/TOPSOIL	8,140	RANGES	9,324
	AIR CONDITIONING	70,000	REFRIGERATORS	3,300
	KITCHEN CABINETS/SINKS	13,193		
	RANGE HOODS	6,369		
	ROOFS	33,145		
	VINYL FLOORS	12,077		
	INT. WOOD DOORS	11,174		
	EXT. METAL DOORS	11,610		
	BATHTUB ENCL	12,000		
	GAS FURNACES	8,477		
	RANGES	4,014		
	REFRIGERATORS	3,000		
	Subtotal of Estimated Cost	$ 334,793	Subtotal of Estimated Cost	$ 72,395

Part III: Supporting Pages – Management Needs Work Statement(s)

Work Statement for Year 1 FFY 2010	Work Statement for Year 2014 FFY		Work Statement for Year: 2014 FFY	
	Development Number/Name SC029-003 SOUTHPARK General Description of Major Work Categories	Estimated Cost	Development Number/Name SC029-012 EASTPARK General Description of Major Work Categories	Estimated Cost
See Annual Statement	DRYER HOOK UPS	5,000	DRYER HOOK UPS	5,000
	ROOFS	45,000	WINDOW SHADES	30,000
	RANGES	10,000	RANGES	10,000
	REFRIGERATORS	10,000	REFRIGERATORS	10,000
	GAS FURNACES	42,000	GAS FURNACE	42,000
	WATER HEATERS	7,000	WATER HEATERS	9,000
	VINYL FLOORS	50,000	VINYL FLOORS	50,000
	INT. WOOD DOORS	2,000	INT. WOOD DOORS	2,000
	EXT. METAL DOORS	12,500	EXT. METAL DOORS	12,500
	ROUTINE OPERATIONS	40,000	BACKFILL/TOPSOIL	12,000
	MGMT. IMPROVEMENTS	20,000		
	ADMINISTRATION	20,000		
	AUDIT	1,200		
	A & E FEES	34,336		
	BACKFILL/TOPSOIL	9,000		
	Subtotal of Estimated Cost	$ 308,036	Subtotal of Estimated Cost	$ 182,500

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing Expires 4/30/2011

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan

I, CARYOLIN LETT the EXECUTIVE DIRECTOR certify that the Five Year and Annual PHA Plan of the HOUSING AUTHORITY OF HARTSVILLE is consistent with the Consolidated Plan of THE STATE OF SOUTH CAROLINA prepared pursuant to 24 CFR Part 91.

09/28/2010

Signed / Dated by Appropriate State or Local Official

Civil Rights Certification	**U.S. Department of Housing and Urban Development** Office of Public and Indian Housing **Expires 4/30/2011**

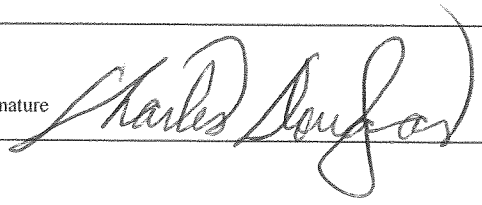
Civil Rights Certification

Annual Certification and Board Resolution

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

HOUSING AUTHORITY OF HARTSVILLE	SC029
PHA Name	PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)	
Name of Authorized Official CHARLES DOUGLAS	Title CHAIRMAN OF THE BOARD OF DIRECTORS
Signature 	Date 09/28/2010

****

RESOLUTION # 966 - SEPTEMBER 28, 2010

RESOLVED, TO APPROVE THE OPERATING BUDGET FOR OCTOBER 01, 2010 THRU SEPTEMBER 30, 2011.

****

****

RESOLUTION # 967 - SEPTEMBER 28, 2010

RESOLVED, TO APPROVE THE REVISION #1 TO CAPITOL FUND SC16P029501-10.

****

****

RESOLUTION # 968 - SEPTEMBER 28, 2010

RESOLVED, TO APPROVE THE PUBLIC HOUSING UTILITY ALLOWANCES FOR OCTOBER 01, 2010 THRU SEPTEMBER 30, 2011.

****

****

RESOLUTION # 969 - SEPTEMBER 28, 2010

RESOLVED, TO APPROVE THE SECTION 8 UTILITY ALLOWANCES FOR OCTOBER 01, 2010 THRU SEPTEMBER 30, 2011.

****

****

RESOLUTION # 970 - SEPTEMBER 28, 2010

RESOLVED, TO APPROVE THE SECTION 8 ADMIN PLAN CHANGES TO THE LEASE AND TENANCY ADDENDUM (9 - i.e. on page 9-8).

****

****

RESOLUTION # 971 - SEPTEMBER 28, 2010

RESOLVED, TO APPROVE THE REVISED SUMMISSION TO THE ANNUAL AND 5-YEAR PLAN FOR 2010 THRU 2014.

****

PET OF THE WEEK

CONTRIBUTED

Tiny and so striking with her dark grey and black accents on her white jacket, Annie is a delightful lady who is good with other cats. Ready to head on home, Annie is a friendly, sweet girl who would make any family proud to have in their home.

Humane society seeks donations for cargo van

From Staff Reports

The Darlington County Humane Society needs the community's help. Since the shelter didn't win the Pepsi Refresh grant in August, the Darlington County Humane Society has come up with another way to fund a cargo van for rescue transports. Thanks to a generous local donor, the shelter can get a used cargo van if it can raise $10,000, which the donor will match dollar for dollar.

Every dollar will be doubled. Everyone at the shelter thanks you for you help especially the animals! To donate, go the website http://darlingtonrescue.chipin.com/dchs cargo-van. You can also drop off donations at the shelter.

The Darlington County Humane Society, (843) 398-4402, is located off U.S. 151, ½ mile west of Darlington Raceway. Turn beside the water tower. Shelter hours are 10 a.m. to 4 p.m. Monday, Tuesday, Thursday and Friday and 10 a.m. to 3 p.m. Saturday. The shelter is closed Wednesday and Sunday.

See more pet photos on the Animal Adoption page at www.darlingtonhumane.com. You can also keep up with the shelter on Facebook.

HAPPENINGS

TODAY- FRIDAY

● **Darlington County Board of Social Services Meeting:** 9 a.m. today at Mozingo Building conference room, 300 Russell St., Darlington.

● **Housing Authority of Hartsville Meeting:** 10 a.m. Thursday at the Southpark office, 1301 S. Fifth St. To review five-year plan. Open to public.

● **The Coker College Library Book Discussion:** 11 a.m. Thursday in the Charles and Joan S. Coker Library-Information Technology Center. The pubic is invited to join Dr. Jeanne Cook, Coker College professor of social work, who will lead discussion of "The Help" by Kathryn Stockett.

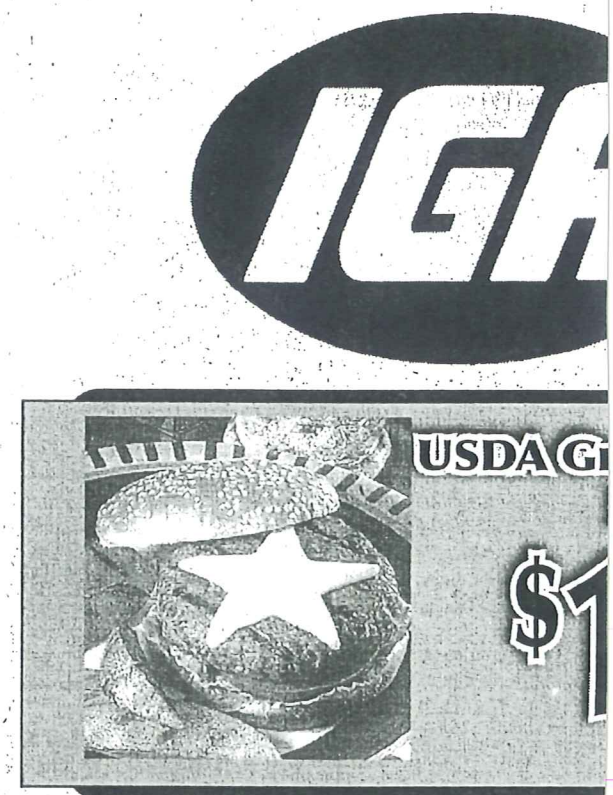
● **Billie Hardee Home for Boys Annual BBQ Fundraiser:** 11 a.m. to 2 p.m. Thursday at Hartsville YMCA, 111 E. Carolina Ave.; at Central Baptist Church Fellowship Hall, 512 Spring Street, Darlington; and at Florence YMCA, 1700 Rutherford Drive. Dinner plates can be picked up from 4:30 to 7 p.m. at Central Baptist Church in Darlington. Info: (843) 393-8600 ext. 308. Food prepared by Schoolhouse Bar-B-Que; includes barbecue pork, rice with red gravy, cole slaw, sweet potato soufflé and bread. Cost: $7.

● **Fundraiser for Jacob "J Bird" Patrick:** 11 a.m. to 3 p.m. Friday at Swift Creek Fire Department, 137 N. Center Road, Darlington. Cooked by Murray Norwood. Plates: $6 eat-in or take-out.

● **Hartsville High School Class of 1985 25-Year Reunion:** Friday and Saturday. Tailgating at 6 the Class of 1985 banner. Bring a snack or dessert to share and bring your own drinks and chairs. Reunion night Oct. 2 at 7 p.m. at Prestwood Country Club, 534 Prestwood Drive, Hartsville. Info: Michelle Darvey at (843) 230-6496.

● **Grief and Mourning Training:** Oct. 1-3 at Southeastern Freight Lines, 420 Davega Road, Lexington. Dr. Therese Rando will conduct an intensive three-day training to teach other providers how to help those suffering from traumatic losses. This workshop is suitable for psychotherapists, mental health counselors, social workers, funeral directors, clergy, hospice workers and volunteers and anyone in a helping relationship with bereaved persons. Info: (803) 206-8961 or ericskid@scleap.org.

● **Fall Yard Sale To Benefit The Darlington County Humane Society Rescue Efforts:** 1 to 6 p.m. Friday and 7 a.m. to noon Saturday at Landmark Inn in Hartsville. To donate items, contact Kathy for pick up in Hartsville at (843) 332-7209 or baycreek7209@hughes.net and contact Omie for pick up in Darlington at (843) 393-2094 or

MORE EVENTS

www.scnow.com
www.hartsvillegoodliving.com
www.visitdarlingtoncounty.org
www.hvtd.com