

<b>PHA 5-Year and Annual Plan</b>	<b>U.S. Department of Housing and Urban Development Office of Public and Indian Housing</b>	<b>OMB No. 2577-0226 Expires 4/30/2011</b>
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<b>1.0</b>	<b>PHA Information</b> PHA Name: <u>Tioga County Housing Authority</u> PHA Code: <u>PA050-01</u> PHA Type: <input type="checkbox"/> Small <input checked="" type="checkbox"/> High Performing <input type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>07/2010</u>												
<b>2.0</b>	<b>Inventory</b> (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>458</u> Number of HCV units: <u>213</u>												
<b>3.0</b>	<b>Submission Type</b> <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only												
<b>4.0</b>	<b>PHA Consortia</b> <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)												
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program <table border="1"> <tr> <th>PH</th> <th>HCV</th> </tr> <tr> <td>PHA 1:</td> <td></td> </tr> <tr> <td>PHA 2:</td> <td></td> </tr> <tr> <td>PHA 3:</td> <td></td> </tr> </table>	PH	HCV	PHA 1:		PHA 2:		PHA 3:	
PH	HCV												
PHA 1:													
PHA 2:													
PHA 3:													
<b>5.0</b>	<b>5-Year Plan.</b> Complete items 5.1 and 5.2 only at 5-Year Plan update.												
<b>5.1</b>	<b>Mission.</b> State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:  The mission of the PHA is the same as that of the Department of Housing and Urban Development, To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.												

5.2	<p><b>Goals and Objectives.</b> Identify the PHA’s quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.</p> <ul style="list-style-type: none"> <li>• Expand the supply of assisted housing through reduced vacancies. Goal 1%</li> <li>• Leverage private or other public funds to create additional housing opportunities through the Bradford – Tioga Leased Housing Corporation. Colonial Terrace 30 Unit elderly complex completed in 9/00</li> <li>• Improve the quality of assisted housing by improving public housing management. Goal 95%</li> <li>• Improve voucher management. Goal 95%</li> <li>• Increase customer satisfaction. Obtain 10 points on PHA score</li> <li>• Provide additional support services to tenants for housekeeping and personal care.</li> <li>• Renovate or modernize public housing units with continued upgrades of 400 Public Housing Units.</li> <li>• Increase assisted housing choices. Provide information during eligibility interview.</li> <li>• Conduct outreach efforts to Landlords.</li> <li>• Increase voucher payment standards.</li> <li>• Refer qualified tenants to Trehab 1<sup>st</sup> Time Homebuyers Program.</li> <li>• Improve community quality of life and economic vitality by implementing public housing security improvements such as lock systems and security cameras.</li> <li>• Promote self-sufficiency and asset development of families and individuals by implementing preference for working families.</li> <li>• Refer tenants to successful New Choices program and Career Link.</li> <li>• Increase funding for home support service contract and PA waiver program.</li> <li>• Participate in Nursing Home Transition Team with Area Agency on Aging.</li> <li>• Continue to co operate with EMTA in provision of transportation services.</li> <li>• Ensure equal opportunity in housing for all Americans by advertising to include equal housing opportunity statement.</li> <li>• Authority has achieved compliances with all Federal ADA/504 Requirements.</li> <li>• Authority will continue to go beyond federal requirements by providing additional reasonable accommodations to applicants/tenants who make requests or who are determined to be in need of reasonable accommodations as a result of annual housing inspections of apartments.</li> <li>• Also, cooperate with center for independent living in implementing specific project recommendations.</li> <li>• Established compliances with Violence Against Women’s Act (<b>See Attachment I</b>)</li> </ul>
6.0	<p><b>PHA Plan Update</b></p> <p>(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission</p> <ul style="list-style-type: none"> <li>• Flat rent amounts will be increased July 1, 2010. There will be a \$20 increase for an efficiency apartment and \$25 for all other apartments. (<b>See Attachment H</b>)</li> <li>• A Smoke Free Policy was adopted to take place on July 1, 2010 (<b>See Attachment H</b>)</li> </ul> <p>(b) Identify the specific locations(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.</p> <p>The 5 Year Plan and Annual PHA Plan is available for Public View at the onsite offices at AMP’s #1,2 and 3 as well as the Central Office. Each tenant representative for the Tenant Advisory Committee has a copy of the 5 Year Plan as well.</p>
7.0	<p><b>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers.</b> <i>Include statements related to these programs as applicable.</i></p>
8.0	<p><b>Capital Improvements.</b> Please complete Parts 8.1 through 8.3, as applicable.</p>
8.1	<p><b>Capital Fund Program Annual Statement/Performance and Evaluation Report.</b> As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p>
8.2	<p><b>Capital Fund Program Five-Year Action Plan.</b> As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p>
8.3	<p><b>Capital Fund Financing Program (CFFP).</b></p> <p><input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>

**Housing Needs.** Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.

**Housing Needs of Families in the Jurisdiction:**

Public Housing:

Waiting list 199

Extremely low income 115

Very Low income 48

Low income 36

Families with children 38

Elderly Families 161

Families with Disabilities 22 (white 20, black 2)

Race/White 192

Race/ Black 8

Section 8:

Waiting List 309

Extremely Low income 247

Very Low income 55

Low income 6

Families with children 252

Elderly Families 57

Families with disabilities 22

White 256

Race/black/other 10

9.0

**Strategy for Addressing Housing Needs.** Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.**

Maximize the number of affordable units available to the PHA within it's current resources by:

- Employ effective maintenance and management policies to minimize the number of public housing units off-line.
- Reduce turnovers for vacated public housing units.
- Maintain or increase section 8 lease-up rate by establishing payment standards that will enable families to rent throughout the jurisdiction.
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size.
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program.
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies.
- Increase the number of affordable housing units by applying for additional section 8 units should they become available.
- Leverage affordable housing resources in the community through the creation of mixed- finance housing.
- Pursue housing resources other than public housing or Section 8 tenant- based assistance.
- Employee admissions preferences aimed at families who are working.
- Adopt rent policies to support and encourage work.
- Carry out modifications needed in public housing based on the section 504 needs assessment for Public Housing.
- Affirmatively market to local non-profit agencies that assist families with disabilities.
- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units.

9.1

10.0	<p><b>Additional Information.</b> Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA’s progress in meeting the mission and goals described in the 5-Year Plan.</p> <p>The Housing Authority’s mission statement and goals is to promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination. In order to achieve these goals, the Housing Authority has undertaken a number of activities to increase fair housing opportunities for all qualified applicants.</p> <ul style="list-style-type: none"> <li>• Housing Choice Vouchers have been set-aside for use with the Area Agency on Aging’s Nursing Home transition program. Another set-aside has been applied to County’s Emergency Shelter Facility to assist tenants in stabilizing their domestic needs and help them in acquiring decent housing once they have completed their program requirements.</li> <li>• The Housing Authority has also partnered with the TreHab Agency to process applicants for a number of their newly developed mixed income housing projects.</li> <li>• The Housing Authority is an active participant in the Local Housing Options Team (LHOT). This organization is used to conduct needs assessments, assist individual households with serious mental illness and serving homeless individuals through Shelter Plus Care and Supportive Housing Program.</li> <li>• The Housing Authority continues to contribute monthly to the Endless Mountain Transportation Association (EMTA) to supply tenants with low cost public transportation.</li> <li>• The Housing Authority continues to pay for home maker services for our eligible tenants to allow them to live independently longer.</li> </ul> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA’s definition of “significant amendment” and “substantial deviation/modification”</p> <p>The Housing Authority’s definition of “significant amendment” and “substantial deviation / modification” is as follows:</p> <ul style="list-style-type: none"> <li>• Changes to rent or admissions policies or organization of the waiting list. Adopted a Smoke Free Policy for July 1, 2010. – attachment A</li> <li>• Additions of non-emergency work items or change in the use of replacement reserve funds under the Capital Fund.</li> <li>• Additions of new activities not included in the current PHDEP Plan.</li> <li>• Any change with regards to demolition or disposition, designation, homeownerships program or conversion activities.</li> </ul>
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11.0	<p><b>Required Submission for HUD Field Office Review.</b> In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. <b>Note:</b> Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>
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This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

## Instructions form HUD-50075

**Applicability.** This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

### 1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

### 2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

### 3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

### 4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

### 5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

**5.1 Mission.** A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

**5.2 Goals and Objectives.** Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

**6.0 PHA Plan Update.** In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

#### PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: **1)** Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; **2)** Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and **3)** Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

**7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers**

- (a) **Hope VI or Mixed Finance Modernization or Development.** **1)** A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and **2)** A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: **(1)** A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and **(2)** A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: [http://www.hud.gov/offices/pih/centers/sac/demo\\_dispo/index.cfm](http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm)  
**Note:** This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: **1)** A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; **2)** An analysis of the projects or buildings required to be converted; and **3)** A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

**8.0 Capital Improvements.** This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

**8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report.** PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

**8.2 Capital Fund Program Five-Year Action Plan**

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

**8.3 Capital Fund Financing Program (CFFP).** Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

**9.0 Housing Needs.** Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

**9.1 Strategy for Addressing Housing Needs.** Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

**10.0 Additional Information.** Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**
- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

**11.0 Required Submission for HUD Field Office Review.** In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.

- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

## **Attachments**

- Attachment A - Resident Advisory Minutes**
- Attachment B - 2007 Performance and Evaluation Final**
- Attachment C - 2008 Performance and Evaluation Revision 2**
- Attachment D - 2009 Performance and Evaluation**
- Attachment E - 2009 Capital Fund Recovery Grant**
- Attachment F - 2010 Performance and Evaluation**
- Attachment G - 5 Year Action Plan**
- Attachment H - Board Minutes March 29, 2010**
- Attachment I - Violence Against Women Act Compliance**

## **Attachment A**

Tioga County Housing Authority  
Advisory Board Meeting  
February 4, 2010 12:00 noon  
Pinnacle Towers Wellsboro

Present:

Carol Flynn – Forestview Manor  
Deborah Ruddy – Lawrenceville Housing  
Carolyn Tomlinson – Lawrenceville Housing  
Travis Birdsall – Hillview Apartments  
Benny Herron – Beechers Square  
Iva Wheeler – Pinnacle Towers  
Fran Gillen – Pinnacle Towers  
Virginia Case – Sherwood Manor  
Maryanne Cunningham – Wellsboro  
Evelyn Pletcher – Park Hill Manor  
Margaret Rice – Park Hill Manor  
Nancy Smith – TCHA  
Cindy Roupp – TCHA  
Amy Walters – TCHA  
Curt Cole – TCHA  
James McRath – TCHA  
Kelley Cevette – TCHA

Executive Director, James McRath introduced the staff members that were present. All other present were asked to introduce themselves.

Minutes from the February 5, 2009 meeting were reviewed. On motion by Maryanne Cunningham, seconded by Benny Herron the minutes were accepted. All members in favor.

Mr. McRath reviewed the purpose of the Tenant Advisory Board, its background and history of the preparation of the Annual Plan. He commented on the continued High Performance Standard the Authority, the continued subsidy to EMTA and maintain the Homemakers Assistance Program.

Mr. McRath addressed three (3) proposed changes in the Authority operating policy including; Transfer policy, utility allowance and flat rent increases.

Board members were presented with the items that are to be included in the 2010 Capital Grant application. Mr. McRath informed the Board that any additional suggestions to improvements will be taken into consideration before the final Agency Plan is submitted.

There were only a few comments by members present:

Virginia Case from Sherwood Manor asked about the ceiling repair due to a water leak in the plumbing in the ceiling. She also indicated that all previous repairs to the building were appreciated.

Carolyn Tomlinson from Lawrenceville Elderly Apts. asked about the need for carbon monoxide testers in her building. The type of commercial heating used in all of our buildings does not require individual carbon monoxide testers.

Hearing no further comments or questions Mr. McRath reminded the members of the Public Hearing scheduled for March 11, 2010 at 10:00am at Pinnacle Towers in Wellsboro. Members were thanked for their participation

# ATTACHMENT B

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
Expires 4/30/2011

<b>Part I: Summary</b>		
<b>PHA Name:</b>  <b>Tioga County Housing Authority</b>	<b>Grant Type and Number:</b> Capital Fund Program Grant No.: <b>PA26P05050107</b> Replacement Housing Factor Grant No: Date of CFFP: _____	<b>FFY of Grant:</b> <b>2007</b> <b>FFY of Grant Approval:</b> _____

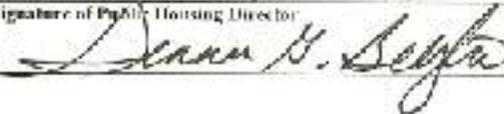
**Type of Grant**  
 Original Annual Statement     Reserve for Disasters/Emergencies     Revised Annual statement (revision no: )  
 Performance and Evaluation report for Program Year Ending \_\_\_\_\_     Final Performance and Evaluation Report 7/2009

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Revision 2	Final	Obligated	Expended
1	Total non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	46,429.00	6,789.00	6,789.00	6,789.00
3	1408 Management Improvements	6,700.00	1,832.00	1,832.00	1,832.00
4	1410 Administration (may not exceed 10% of line 21)	58,960.00	58,960.00	58,960.00	58,960.00
5	1411 Audit	1,000.00	1,027.00	1,027.00	1,027.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	39,700.00	39,649.00	39,649.00	39,649.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	19,000.00	19,000.00	19,000.00	19,000.00
10	1460 Dwelling Structures	345,656.00	393,396.00	393,396.00	393,396.00
11	1465.1 Dwelling Equipment - Nonexpendable	36,822.00	36,822.00	36,822.00	36,822.00
12	1470 Non-dwelling Structures	23,000.00	23,000.00	23,000.00	23,000.00
13	1475 Non-dwelling Equipment	12,341.00	9,133.00	9,133.00	9,133.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
16	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
17	1499 Development Activities <sup>4</sup>	0.00	0.00	0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00	0.00	0.00	0.00
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00	0.00	0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00	0.00	0.00	0.00
20	Amount of Annual Grant (sum of lines 2 - 19)	589,608.00	589,608.00	589,608.00	589,608.00
21	Amount of line 20 Related to LBP Activities	0.00	0.00	0.00	0.00
22	Amount of line 20 Related to Section 504 Activities	47,600.00	36,743.00	36,743.00	36,743.00
23	Amount of line 20 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
24	Amount of line 20 Related to Security - Hard Costs	0.00	19,000.00	19,000.00	19,000.00
25	Amount of line 20 Related to Energy Conservation Measures	66,401.00	70,121.00	70,121.00	70,121.00

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0026  
 Expires 4/30/2011

PART I: Summary				
PHA Name: <b>Tioga County Housing Authority</b>		Grant Type and Number: Fiscal Year Program Grant No.: <b>832674055107</b> Date of FY: _____		FFY of Grant: <b>2007</b> FFY of Grant Approval: _____
Type of Grant: <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Request for Disaster Emergencies <input type="checkbox"/> Revised Annual statement (prevalance _____) <input type="checkbox"/> Performance and Evaluation report for Program Year Ending _____ <input checked="" type="checkbox"/> Final Performance and Evaluation Report **9/08				
Line	Summary by Development Account	Total Estimated Cost		Total actual Cost
		Original	Revised	Expended
Signature of Executive Director: 		Date: <b>12/31/2008</b>	Signature of Public Housing Director: 	
			Date: <b>6/1/09</b>	

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacment Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
**Expires 4/30/2011**

**Part II: Supporting Pages**

PHA Name: <b>Tioga County Housing Authority</b>		Grant Type and Number: Capital Fund Program Grant No.: <u>PA26P05050107</u> CFFP (Yes/No): No Replacement Housing Factor Grant No.: _____						Federal FY of Grant: <b>2007</b>	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work	
				Revision 2	Final	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>		
<b>AMP 1</b>									
PA 50-1	Stoves	1465.1	30	9,872.00	9,872.00	9,872.00	9,872.00	A: 11/07 - C: 1/08	
PA 50-1	Refrigerators	1465.1	30	12,369.00	12,369.00	12,369.00	12,369.00	A: 11/07 - C: 2/08	
PA 50-1	Storage Building Roof	1470	2800 Sq Ft	23,000.00	23,000.00	23,000.00	23,000.00	A: 3/08 - C: 10/08	
PA 50-1	Handicap Toilets	1460	29	8,120.00	10,632.00	10,632.00	10,632.00	A: 3/08 - C: 10/08	
<i>PA 50-1 Total</i>				<i>53,361.00</i>	<i>55,873.00</i>	<i>55,873.00</i>	<i>55,873.00</i>		
PA 50-2	Walkway Lighting	1450	5	9,500.00	9,500.00	9,500.00	9,500.00	A: 3/08 - C: 3/09	
PA 50-2	ADA Tub Modifications	1460	16	33,000.00	15,271.00	15,271.00	15,271.00	A: 3/08 - C: 10/08	
PA 50-2	Domestic Hot Water System	1460	1	15,000.00	0.00	0.00	0.00	Moved to CFRG 2009	
PA 50-2	Generator Upgrades	1460	1	42,375.00	44,275.00	44,275.00	44,275.00	A: 3/08 - C: 03/09	
<i>PA 50-2 Total</i>				<i>99,875.00</i>	<i>69,046.00</i>	<i>69,046.00</i>	<i>69,046.00</i>		
PA 50-4	Refrigerators	1465.1	20	7,980.00	7,980.00	7,980.00	7,980.00	A: 11/07 - C: 1/08	
PA 50-4	Stoves	1465.1	20	6,601.00	6,601.00	6,601.00	6,601.00	A: 11/07 - C: 1/08	
PA 50-4	Handicap Toilets	1460	18	5,040.00	5,040.00	5,040.00	5,040.00	A: 3/08 -C: 10/08	
PA 50-4	ADA Tub Modifications (from 2009)	1460	2	1,500.00	1,500.00	1,500.00	1,500.00	C: 11/07	
<i>PA 50-4 Total</i>				<i>21,121.00</i>	<i>21,121.00</i>	<i>21,121.00</i>	<i>21,121.00</i>		
PA 50-5	High Efficiency Furnaces (Bal due CFP 2006)	1460	20	52.00	52.00	52.00	52.00	A: 3/08 - C: 12/08	
PA 50-5	Replace Exterior Lighting	1450	10	9,500.00	9,500.00	9,500.00	9,500.00	A: 3/08 - C: 03/09	
PA 50-5	Install Furnace in Garage	1470	1	1,000.00	0.00	0.00	0.00	Deleted by Maintenance	
PA 50-5	Repair Ductwork (change in scope)	1460	800 lf	5,000.00	4,522.00	4,522.00	4,522.00	A:3/08 - C: 12/08	
<i>PA 50-5 Total</i>				<i>15,552.00</i>	<i>14,074.00</i>	<i>14,074.00</i>	<i>14,074.00</i>		
<b>AMP 1 Total</b>				<b>189,909.00</b>	<b>160,114.00</b>	<b>160,114.00</b>	<b>160,114.00</b>		
<b>AMP 2</b>									
PA 50-3	2nd Floor Auto Door & Restriping	1460	1	4,300.00	4,300.00	4,300.00	4,300.00	A: 3/08 - C: 10/08	
<i>PA 50-3 Total</i>				<i>4,300.00</i>	<i>4,300.00</i>	<i>4,300.00</i>	<i>4,300.00</i>		
PA 50-8	Apartment Door Bells (deleted)	1460	60	0.00	0.00	0.00	0.00	Deleted by tennants	
PA 50-8	Waterline and Valve Replacement	1460	200 LF	39,840.00	45,045.00	45,045.00	45,045.00	A: 3/08 - C: 10/08	
<i>PA 50-8 Total</i>				<i>39,840.00</i>	<i>45,045.00</i>	<i>45,045.00</i>	<i>45,045.00</i>		
<b>AMP 2 Total</b>				<b>44,140.00</b>	<b>49,345.00</b>	<b>49,345.00</b>	<b>49,345.00</b>		

<sup>1</sup> To be completed for the Performance and Evaluation Report or a revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report.

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacment Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
**Expires 4/30/2011**

<b>Part II: Supporting Pages</b>								
PHA Name: <b>Tioga County Housing Authority</b>			Grant Type and Number: Capital Fund Program Grant No.: <u>PA26P05050107</u> CFFP (Yes/No): No Replacement Housing Factor Grant No.:					Federal FY of Grant:  2007
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Revision 2	Final	Funds Obligated (2)	Funds Expended (2)	
<b>AMP 3</b>								
PA 50-6	Replace Roof	1460	21000 sq ft	0.00	70,000.00	70,000.00	70,000.00	A: 2/09 - C: 7/09 Funge from 2008, Included in 5 year plan (2011)
PA 50-7	Install Furnaces	1460	20	41,000.00	41,000.00	41,000.00	41,000.00	A: 3/08 - C: 12/08
PA 50-7	Repair Ductwork (change in scope)	1460	400 lf	5,000.00	4,198.00	4,198.00	4,198.00	A: 3/08 - C: 12/08
<i>PA 50-7 Total</i>				<i>46,000.00</i>	<i>115,198.00</i>	<i>115,198.00</i>	<i>115,198.00</i>	
PA 50-9	Carpet Machine (From 2009)	1475	1	1,341.00	1,341.00	1,341.00	1,341.00	C: 10/07
<i>PA 50-9 Total</i>				<i>1,341.00</i>	<i>1,341.00</i>	<i>1,341.00</i>	<i>1,341.00</i>	
PA 50-10	Repair Bath Tile Floors	1460	800 sq ft	18,000.00	18,711.00	18,711.00	18,711.00	A: 3/08 - C: 10/08
PA 50-10	Redo Kitchens	1460	20	30,476.00	30,476.00	30,476.00	30,476.00	A: 3/08 - C: 10/08
<i>PA 50-10 Total</i>				<i>48,476.00</i>	<i>49,187.00</i>	<i>49,187.00</i>	<i>49,187.00</i>	
PA 50-11	Prepair Bath Tile Floors	1460	800 sq ft	18,000.00	18,711.00	18,711.00	18,711.00	A: 3/08 - C: 10/08
PA 50-11	Redo Kitchens	1460	20	30,476.00	30,476.00	30,476.00	30,476.00	A: 3/08 - C: 10/08
<i>PA 50-11 Total</i>				<i>48,476.00</i>	<i>49,187.00</i>	<i>49,187.00</i>	<i>49,187.00</i>	
PA 50-12	Repair Bath Tile Floors	1460	800 sq ft	18,000.00	18,710.00	18,710.00	18,710.00	A: 3/08 - C: 10/08
PA 50-12	Redo Kitchens	1460	20	30,477.00	30,477.00	30,477.00	30,477.00	A: 3/08 - C: 10/08
<i>PA 50-12 Total</i>				<i>48,477.00</i>	<i>49,187.00</i>	<i>49,187.00</i>	<i>49,187.00</i>	
<b>AMP 3 Total</b>				<b>192,770.00</b>	<b>264,100.00</b>	<b>264,100.00</b>	<b>264,100.00</b>	
PHA Wide	Operations	1406		46,429.00	6,789.00	6,789.00	6,789.00	C: 7/09
PHA Wide	Management Improvements (soft costs) consulting expense for configuration & maintenance of IT server.	1408		6,700.00	1,832.00	1,832.00	1,832.00	C: 06/08
PHA Wide	Administration	1410		58,960.00	58,960.00	58,960.00	58,960.00	C: 12/08
PHA Wide	Audit	1411		1,000.00	1,027.00	1,027.00	1,027.00	C: 11/08
PHA Wide	Fees & Costs	1430		39,700.00	39,649.00	39,649.00	39,649.00	C: 12/08
PHA Wide	Non Dwelling Equipment 4 printers 1 copier	1475	5	10,000.00	7,792.00	7,792.00	7,792.00	C: 4/08
<b>PHA Wide Total</b>				<b>162,789.00</b>	<b>116,049.00</b>	<b>116,049.00</b>	<b>116,049.00</b>	
<b>CAPITAL GRANT TOTAL</b>				<b>589,608.00</b>	<b>589,608.00</b>	<b>589,608.00</b>	<b>589,608.00</b>	

\* To be completed for the Performance and Evaluation Report or a revised Annual Statement  
 † To be completed for the Performance and Evaluation Report.



**ATTACHMENT C**

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
**Expires 4/30/2011**

<b>Part I: Summary</b>	
<b>PHA Name:</b> Tioga County Housing Authority	<b>Grant Type and Number:</b> Capital Fund Program Grant No.: PA26P05050108      Replacement Housing Factor Grant No: Date of CFFP: _____
	<b>FFY of Grant:</b> 2008 <b>FFY of Grant Approval:</b> _____

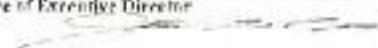
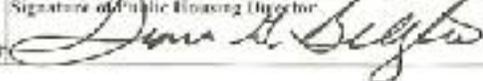
**Type of Grant**  
 Original Annual Statement       Reserve for Disasters/Emergencies       Revised Annual statement (revision no: 2 )  
 Performance and Evaluation report for Program Year Ending 12/31/2009       Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revision 2	Obligated	Expended
1	Total non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	46,213.00	30,599.00	9,478.00	0.00
3	1408 Management Improvements	10,000.00	0.00	0.00	0.00
4	1410 Administration (may not exceed 10% of line 21)	63,787.00	63,787.00	63,787.00	63,787.00
5	1411 Audit	1,000.00	1,000.00	1,000.00	1,000.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	34,000.00	49,166.00	49,166.00	48,833.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	20,000.00	13,950.00	13,950.00	13,950.00
10	1460 Dwelling Structures	452,870.00	438,558.00	438,558.00	438,558.00
11	1465.1 Dwelling Equipment - Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Non-dwelling Structures	0.00	40,810.00	40,810.00	40,810.00
13	1475 Non-dwelling Equipment	10,000.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
16	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
17	1499 Development Activities <sup>4</sup>	0.00	0.00	0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00	0.00	0.00	0.00
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00	0.00	0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00	0.00	0.00	0.00
20	Amount of Annual Grant (sum of lines 2 - 19)	637,870.00	637,870.00	616,749.00	606,938.00
21	Amount of line 20 Related to LBP Activities	0.00	0.00	0.00	0.00
22	Amount of line 20 Related to Section 504 Activities	20,000.00	20,000.00	20,000.00	20,000.00
23	Amount of line 20 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
24	Amount of line 20 Related to Security - Hard Costs	10,000.00	10,000.00	10,000.00	10,000.00
25	Amount of line 20 Related to Energy Conservation Measures	198,262.00	198,262.00	198,262.00	198,262.00

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0225  
 Expires 4/30/2011

Part B Summary			
PHA Name: <b>Tioga County Housing Authority</b>		Grant Type and Number: Capital Fund Program Grant No.: <b>P720P5910108</b> Date of CFFP: _____	FFY of Grant: <b>2008</b> FFY of Grant Approval: _____
Type of Grant: <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disaster/Emergency <input type="checkbox"/> Revised Annual statement (revision no: _____) <input checked="" type="checkbox"/> Performance and Evaluation report for Program Year Ending <b>12/31/2008</b> <input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost
		Original	Revised
Signature of Executive Director	Date	Signature of Public Housing Director	Date
			<b>6/11/09</b>
		<b>12/31/2009</b>	

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
**Expires 4/30/2011**

<b>Part II: Supporting Pages</b>									
PHA Name: <b>Tioga County Housing Authority</b>			Grant Type and Number: Capital Fund Program Grant No.: <u>PA26P05050108</u> CFFP (Yes/No): No Replacement Housing Factor Grant No.:					Federal FY of Grant:  2008	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work	
				Original	Revision 2	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>		
<b>AMP 1</b>									
PA 50-1	Handi-Cap Ramp	1450	1	20,000.00	13,950.00	13,950.00	13,950.00	A: 2/09 - C:8/09	
PA 50-2	Partition Community Room	1460	1	10,000.00	0.00	0.00	0.00	Originally 1460 changed to 1470 per HUD see below	
PA 50-2	Partition Community Room	1470	1	0.00	14,970.00	14,970.00	14,970.00	A: 2/09 - C:8/09 see above	
PA 50-2	Bath Vanities	1460	40	12,000.00	26,340.00	26,340.00	26,340.00	A: 2/09 - C:8/09	
PA 50-5	Replace Siding	1460	5	48,262.00	69,064.00	69,064.00	69,064.00	A: 2/09 - C:8/09	
<b>AMP 1 Total</b>				<b>90,262.00</b>	<b>124,324.00</b>	<b>124,324.00</b>	<b>124,324.00</b>		
<b>AMP 2</b>									
PA 50-3	Security System	1460	1	10,000.00	12,269.00	12,269.00	12,269.00	A: 2/09 - C: 4/09	
PA 50-3	Community Room Kitchen Upgrade	1460	1	10,000.00	0.00	0.00	0.00	Originally 1460 changed to 1470 per HUD see below	
PA 50-3	Community Room Kitchen Upgrade	1470	1	0.00	25,840.00	25,840.00	25,840.00	A: 2/09 - C:8/09 see above	
PA 50-8	Replace Generator	1460	1	40,000.00	33,950.00	33,950.00	33,950.00	A: 2/09 - C: 10/09	
	Upgrade Louver (orig. part of generator, cheaper bid on this portion from other contractor.)	1460	1	0.00	5,000.00	5,000.00	5,000.00	A: 2/09 - C: 6/09	
	Replace Boilers (deleted)	1465.1	2	0.00	0.00	0.00	0.00	Deleted	
<b>APM 2 Total</b>				<b>60,000.00</b>	<b>77,059.00</b>	<b>77,059.00</b>	<b>77,059.00</b>		
<b>AMP 3</b>									
PA 50-6	Replace Roof	1460	21000 sf	150,000.00	133,113.00	133,113.00	133,113.00	A: 2/09 - C: 11/09 Total Bid \$203,113.00 \$70,000 Funged to 2007	
PA 50-9	Install Sprinkler System	1460	1	172,608.00	158,822.00	158,822.00	158,822.00	A: 2/09 - C:12/09	
<b>AMP 3 Total</b>				<b>322,608.00</b>	<b>291,935.00</b>	<b>291,935.00</b>	<b>291,935.00</b>		

<sup>1</sup> To be completed for the Performance and Evaluation Report or a revised Annual Statement  
<sup>2</sup> To be completed for the Performance and Evaluation Report.





**ATTACHMENT D**

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
Expires 4/30/2011

<b>Part I: Summary</b>	
<b>PHA Name:</b> Tioga County Housing Authority	<b>Grant Type and Number:</b> Capital Fund Program Grant No.: <b>PA26P050109</b> Replacement Housing Factor Grant No: Date of CFFP: _____
	<b>FFY of Grant:</b> 2009 <b>FFY of Grant Approval:</b> _____

**Type of Grant**  
 Original Annual Statement       Reserve for Disasters/Emergencies       Revised Annual statement (revision no: \_\_\_\_\_ )  
 Performance and Evaluation report for Program Year Ending \_\_\_\_\_       Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revised 1	Obligated	Expended
1	Total non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations (may not exceed 20% of line 20) <sup>3</sup>	8,908.00	0.00	0.00	0.00
3	1408 Management Improvements	0.00	0.00	0.00	0.00
4	1410 Administration (may not exceed 10% of line 20)	62,945.00	0.00	62,945.00	31,472.00
5	1411 Audit	1,000.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	40,000.00	0.00	0.00	0.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	5,000.00	0.00	0.00	0.00
10	1460 Dwelling Structures	429,600.00	0.00	0.00	0.00
11	1465.1 Dwelling Equipment - Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Non-dwelling Structures	45,000.00	0.00	0.00	0.00
13	1475 Non-dwelling Equipment	22,000.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
16	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
17	1499 Development Activities <sup>4</sup>	0.00	0.00	0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00	0.00	0.00	0.00
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00	0.00	0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00	0.00	0.00	0.00
20	Amount of Annual Grant (sum of lines 2 - 19)	614,453.00	0.00	62,945.00	31,472.00
21	Amount of line 20 Related to LBP Activities	0.00	0.00	0.00	0.00
22	Amount of line 20 Related to Section 504 Activities	0.00	0.00	0.00	0.00
23	Amount of line 20 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
24	Amount of line 20 Related to Security - Hard Costs	15,000.00	0.00	0.00	0.00
25	Amount of line 20 Related to Energy Conservation Measures	173,630.00	0.00	0.00	0.00

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part I. Summary				
PIHA Name  Tioga County Housing Authority		Grant Type and Number Capital Fund Program Grant No. PA-26-PH500109 Replacement Housing Factor Grant No. Date of CFF: _____		FFY of Grant: 2009 FFY of Grant Approval: _____
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual statement (provide no: _____) <input checked="" type="checkbox"/> Performance and Evaluation report for Program Year Ending 12/31/2009 <input type="checkbox"/> Final Performance and Evaluation Report				
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>
		Original	Revised <sup>2</sup>	Obligated
Signature of Executive Director _____		Date	Signature of Public Housing Director	Date
		12/31/2009	<i>Dennis B. Seyfer</i>	<i>1/1/10</i>

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
**Expires 4/30/2011**

<b>Part II: Supporting Pages</b>								
PHA Name: Tioga County Housing Authority			Grant Type and Number: Capital Fund Program Grant No.: <u>PA26P05050109</u> CFFP (Yes/No): No Replacement Housing Factor Grant No.:				Federal FY of Grant: 2009	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised (1)	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
<b>AMP 1</b>								
PA 50-1	Generator	1460	1	16,000.00	16,000.00			Bids in Progress
PA 50-2	Security System	1460	1	10,000.00	10,000.00			Bids in Progress
PA 50-4	Security System	1460	1	5,000.00	5,000.00			Bids in Progress
PA 50-4	Roof Replacement A & B Buildings	1460	11320 sq ft	96,630.00	96,630.00			Bids in Progress
<b>AMP 1 Total</b>				<b>127,630.00</b>	<b>127,630.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>AMP 2</b>								
PA 50-3	Hallway Flooring Replacement	1460	5000 sq ft	50,000.00	50,000.00			Bids in Progress
PA 50-3	Kitchen Upgrades Phase I	1460	41 Units	80,000.00	80,000.00			Bids in Progress
PA 50-3	Lighting Upgrades	1460	150	10,000.00	10,000.00			Bids in Progress
<b>AMP 2 Total</b>				<b>140,000.00</b>	<b>140,000.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>AMP 3</b>								
PA 50-6	Fire Alarm System Replacement	1460	1	55,000.00	55,000.00			Bids in Progress
PA 50-6	Efficiency Conversion	1460	2	30,970.00	0.00	0.00	0.00	Deleted
PA 50-6	Flooring in Office Building	1470	1200 sq ft	5,000.00	5,000.00			Bids in Progress
PA 50-6	Tenant Storage / Garage	1470	1	40,000.00	40,000.00			Bids in Progress
PA 50-7	Flooring in Bathrooms	1460	600 sq ft	6,000.00	6,000.00			Bids in Progress
PA 50-7	Concrete Pads	1450	1500 sq ft	15,000.00	15,000.00			Bids in Progress
PA 50-7	Fence in Ball Field, Private for Tenant Use	1475	1	15,000.00	0.00	0.00	0.00	Deleted
Authority Owned - On Family Project Property								

<sup>1</sup> To be completed for the Performance and Evaluation Report or a revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report.

**Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
**Expires 4/30/2011**

<b>Part II: Supporting Pages</b>								
PHA Name: Tioga County Housing Authority			Grant Type and Number: Capital Fund Program Grant No.: <u>PA26P05050109</u> CFFP (Yes/No): No Replacement Housing Factor Grant No.:				Federal FY of Grant: 2009	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
<b>AMP 3 Cont.</b>								
PA 50-9	Air Make Up System	1460	1	60,000.00	60,000.00			Bids in Progress
PA 50-10	Cable TV Service Upgrade	1460	20	10,000.00	10,000.00			Bids in Progress
PA50-10	Siding Replacement	1460		0.00	63,000.00	0.00	0.00	From FYE 2013 Bids in Prog.
PA 50-11	Site Work - Repair Sidewalk & Concrete Pads	1450	500 sq ft	5,000.00	5,000.00			Bids in Progress
PA 50-12	Furnace Upgrades & Add A/C in Common Area	1475	1	7,000.00	7,000.00			Bids in Progress
<b>AMP 3 Total</b>				<b>248,970.00</b>	<b>266,000.00</b>	<b>0.00</b>	<b>0.00</b>	
PHA Wide	Operations	1406		20,108.00				Bids in Progress
PHA Wide	Administration	1410		62,945.00		62,945.00	31,472.00	S: 7/09
	1410 Salaries: Executive Director, Dep. Director Controller, Physical Development Coordinator 3 Accounting Clerks, 3 Maintenance Foreman.							
PHA Wide	Audit	1411		1,000.00				Work Not Initiated
PHA Wide	Fees & Costs	1430		28,800.00				S: 11/09
<b>PHA Wide Total</b>				<b>112,853.00</b>	<b>0.00</b>	<b>62,945.00</b>	<b>31,472.00</b>	
<b>Capital Grant Total</b>				<b>629,453.00</b>	<b>533,630.00</b>	<b>62,945.00</b>	<b>31,472.00</b>	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a revised Annual Statement  
<sup>2</sup> To be completed for the Performance and Evaluation Report.



**ATTACHMENT E**

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
**Expires 4/30/2011**

<b>Part I: Summary</b>	
<b>PHA Name:</b> Tioga County Housing Authority	<b>Grant Type and Number:</b> Capital Fund Program Grant No.: PA26S050109      Replacement Housing Factor Grant No: Date of CFFP: _____
	<b>FFY of Grant:</b> 2009 CFRG <b>FFY of Grant Approval:</b> _____

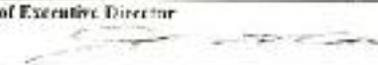
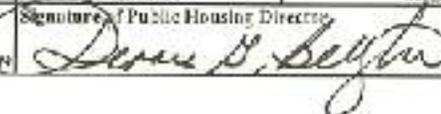
<b>Type of Grant</b>	
<input checked="" type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserve for Disasters/Emergencies
<input type="checkbox"/> Performance and Evaluation report for Program Year Ending _____	<input type="checkbox"/> Revised Annual statement (revision no: _____ )
	<input type="checkbox"/> Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revised 1	Obligated	Expended
1	Total non-CFP Funds	0.00		0.00	0.00
2	1406 Operations (may not exceed 20% of line 20) <sup>3</sup>	0.00		0.00	0.00
3	1408 Management Improvements	0.00		0.00	0.00
4	1410 Administration (may not exceed 10% of line 20)	72,817.00		0.00	0.00
5	1411 Audit	0.00		0.00	0.00
6	1415 Liquidated Damages	0.00		0.00	0.00
7	1430 Fees and Costs	61,500.00		61,500.00	55,098.77
8	1440 Site Acquisition	0.00		0.00	0.00
9	1450 Site Improvement	40,000.00		0.00	10,701.00
10	1460 Dwelling Structures	548,500.00		0.00	154,371.64
11	1465.1 Dwelling Equipment - Nonexpendable	24,600.00		0.00	0.00
12	1470 Non-dwelling Structures	45,000.00		0.00	2,070.00
13	1475 Non-dwelling Equipment	15,000.00		0.00	1,260.00
14	1485 Demolition	0.00		0.00	0.00
15	1492 Moving to Work Demonstration	0.00		0.00	0.00
16	1495.1 Relocation Costs	0.00		0.00	0.00
17	1499 Development Activities <sup>4</sup>	0.00		0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00		0.00	0.00
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00		0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00		0.00	0.00
20	Amount of Annual Grant (sum of lines 2 - 19)	807,417.00		61,500.00	223,501.41
21	Amount of line 20 Related to LBP Activities	0.00		0.00	0.00
22	Amount of line 20 Related to Section 504 Activities	0.00		0.00	0.00
23	Amount of line 20 Related to Security - Soft Costs	0.00		0.00	0.00
24	Amount of line 20 Related to Security - Hard Costs	40,000.00		0.00	0.00
25	Amount of line 20 Related to Energy Conservation Measures	229,000.00		0.00	0.00

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0028  
 Expires 4/30/2014

Part I Summary		Grant Type and Number:		FFY of Grant
PIA Name:		Capital Fund Program Grant No.:	Replacement Housing Factor Grant No.:	2011 - 2012
Claza County Housing Authority		Date: CCFP:		FFY of Grant Approval:
Type of Grant				
<input checked="" type="checkbox"/> Original annual statement		<input type="checkbox"/> Revised for administrative purposes		<input type="checkbox"/> Revised Annual statement (revision no. _____)
<input type="checkbox"/> Performance and Evaluation report for Program Year ending _____		<input type="checkbox"/> Final Performance and Evaluation Report		
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>
		Colgaid	Revised J	Obligated
Signature of Executive Director	Date	Signature of Public Housing Director		Date
				6/1/12

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
**Expires 4/30/2011**

<b>Part II: Supporting Pages</b>									
PHA Name: <b>Tioga County Housing Authority</b>			Grant Type and Number: Capital Fund Program Grant No.: Replacement Housing Factor Grant No.: <u>PA26S05050109</u>				ARRA Funds CFFP (Yes/No): No		Federal FY of Grant: <b>2009 CFRG Funding</b>
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work	
				Original	Revised 1	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>		
<b>PHA 50-1</b>	Upgrade Bathroom Exhaust Fans (add switches)	1460	30 Units	2,500.00	3,350.00	3,350.00	3,015.00	From 2010 on 08 5 year	
	Replace Boilers & Boiler Mates (heat sys)	1460	16	80,000.00	123,447.04	123,447.04	103,902.34	From 2009 on 08 5 year	
<b>PHA 50-2</b>	Replace Heat and Domestic Water Valves in units	1460	48 Units	30,000.00	74,000.00	74,000.00	33,300.00	From 2012 on 08 5 year	
	Replace 8 windows & 2 doors in Silo	1470	10	10,000.00	15,800.00	13,800.00		From 2010 on 08 5 year	
	Replace Domestic Water Heater Storage Unit	1475	1	10,000.00	42,000.00	42,000.00	12,600.00	From 2011 on 08 5 year	
<b>PHA 50-4</b>	Add New Air Make Up Systems (A&B Buildings)	1460	2	30,000.00	12,165.11	12,165.11		From 2011 on 08 5 year	
	Replace Boilers (heat system)	1460	2	40,000.00	16,887.85	16,887.85	12,049.06	From 2012 on 08 5 year	
	Purchase Heated Storage Building	1470	1	15,000.00	0.00			Amended in to 08 5 year	
<b>PHA 50-5</b>	Replace Storage Sheds Roofing (Shingles)	1470	5 Sheds	4,000.00	2,300.00	2,300.00	2,070.00	Amended in to 08 5 year	
	Replace Electrical Service Panels	1460	20	10,000.00	5,625.00	5,625.00	5,062.50	From 2010 on 08 5 year	
<b>AMP 1 TOTAL</b>				<b>231,500.00</b>	<b>295,575.00</b>	<b>293,575.00</b>	<b>171,998.90</b>		
<b>PHA 50-3</b>	Replace Fire Alarm System, add strobes (82 Units)	1460	1 system	50,000.00	60,090.00	60,090.00	7,001.00	From 2011 on 08 5 year	
	Add New Air Make Up System	1460	1	40,000.00	26,770.00	23,045.00	20,740.50	From 2009 on 08 5 year	
	Replace Stoves with New units	1465.1	82	24,600.00	0.00			From 2009 on 08 5 year	
	Repair sidewalk on property (damaged blocks)	1450	10 blocks	10,000.00	4,580.00	4,580.00	4,122.00	Amended in to 08 5 year	
<b>PHA 50-8</b>	Replace carpet in common areas and hallways	1460	5 Floors	50,000.00	30,000.00	30,000.00	24,423.52	From 2009 on 08 5 year	
	Replace Bathroom Electric Heaters	1460	12	4,000.00	6,000.00			From 2010 on 08 5 year	
<b>AMP 2 TOTAL</b>				<b>178,600.00</b>	<b>127,440.00</b>	<b>117,715.00</b>	<b>56,287.02</b>		

<sup>1</sup> To be completed for the Performance and Evaluation Report or a revised Annual Statement  
<sup>2</sup> To be completed for the Performance and Evaluation Report.

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
**Expires 4/30/2011**

<b>Part II: Supporting Pages</b>								
PHA Name:			Grant Type and Number:				Federal FY of Grant:	
Tioga County Housing Authority			Capital Fund Program Grant No.:		PA26S05050109	CFFP (Yes/No): No		2009 CFRG Funding
			Replacement Housing Factor Grant No.:					
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised 1	Funds Obligated (2)	Funds Expended (2)	
<b>PHA 50-6</b>	Replace Water Heater System	1470	1	13,000.00	37,000.00	37,000.00	12,600.00	From 2009 on 08 5 year
	Repair sidewalk on property (damaged blocks)	1450	10 Blocks	10,000.00	6,385.00	6,385.00	5,894.00	Amended in to 08 5 year
	Install Security System (cameras, DVR, Monitors)	1460	1	10,000.00	9,995.00	9,995.00	9,995.00	From 2011 on 08 5 year
<b>PHA 50-7</b>	Replace Vinyl Siding on 4 buildings & garage	1460	5	60,000.00	48,690.00	48,690.00	30,644.10	From 2010 on 08 5 year
	Replace Toilets with Low flush volume units	1460	20	6,000.00	7,000.00			Amended in to 08 5 year
	Install Security System (cameras, DVR, Monitors)	1460	1	20,000.00	17,695.00	17,695.00	17,695.00	Amended in to 08 5 year
<b>PHA 50-9</b>	Install Security System (cameras, DVR, Monitors)	1460	1	10,000.00	7,195.00	7,195.00	7,195.00	From 2011 on 08 5 year
	Replace Fire Alarm System, add strobes (50 Units)	1460	1	50,000.00	37,650.00			From 2009 on 08 5 year
	Replace carpet in common areas and hallways	1460	3 Floors	40,000.00	25,000.00	25,000.00	25,000.00	Amended in to 08 5 year
<b>PHA 50-10</b>	Upgrade Bath Exhaust Fans w/ switches	1460	20	4,000.00	16,885.00	16,885.00	15,196.50	From 2012 on 08 5 year
<b>PHA 50-11</b>	Replace Overhead Door (Garage)	1470	1	1,500.00	1,400.00	1,400.00	1,400.00	From 2010 on 08 5 year
	Upgrade Bath Exhaust Fans w/ switches	1460	30	6,000.00	19,685.00	19,685.00	17,716.50	From 2012 on 08 5 year
	Repair sidewalk on property (damaged blocks)	1450	10 Blocks	10,000.00	1,100.00	1,100.00	990.00	Amended in to 08 5 year
<b>PHA 50-12</b>	Move Mail Boxes from outside to inside	1475	10	5,000.00	1,400.00	1,400.00	1,260.00	From 2010 on 08 5 year
	Repair sidewalk on property (damaged blocks)	1450	10 Blocks	10,000.00	1,300.00	1,300.00	1,170.00	From 2010 on 08 5 year
	Upgrade Bath Exhaust Fans w/ switches	1460	30	6,000.00	20,385.00	20,385.00	18,346.50	From 2012 on 08 5 year
	Replace Overhead Door (Garage)	1470	1	1,500.00	1,400.00	1,400.00	1,400.00	From 2010 on 08 5 year
	<b>AMP 3 TOTAL</b>			<b>263,000.00</b>	<b>260,165.00</b>	<b>215,515.00</b>	<b>166,502.60</b>	
<b>PHA Wide</b>	Administrative Salary related to CFRG	1410		30,800.00	30,800.00	20,000.00	12,052.31	
	Administrative Exp (Sundry Items)	1410		5,517.00	6,517.00	6,517.00	855.00	
	Maintenance Salary Related to CFRG	1410		35,000.00	23,157.00	21,713.00	5,409.57	
	Audit of CFRG	1410		1,500.00	1,500.00			
	Fees & Costs: Architects & Engineering for \$673,100.00 in proposed projects	1430		59,700.00	59,700.00	59,700.00	59,874.77	
	Reimbursable Expenses related to services	1430		1,800.00	2,563.00	1,800.00		
	<b>PHA WIDE TOTAL</b>			<b>134,317.00</b>	<b>124,237.00</b>	<b>109,730.00</b>	<b>78,191.65</b>	
	<b>CFRG GRANT TOTAL</b>			<b>807,417.00</b>	<b>807,417.00</b>	<b>736,535.00</b>	<b>472,980.17</b>	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report.

**Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
**Expires 4/30/2011**

<b>Part III: Implementation Schedule for Capital Fund Financing Program</b>					
PHA Name: Tioga County Housing Authority					Federal FFY of Grant: 2009 CFRG Funding
Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates <sup>1</sup>
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	
			60%	100%	
PA 50-1	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-2	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-3	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-4	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-5	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-6	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-7	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-8	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-9	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-10	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-11	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-12	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PHA WIDE	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance

<sup>1</sup> Obligation and expenditure end dates can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

## Attachment F

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
**Expires 4/30/2011**

<b>Part I: Summary</b>					
<b>PHA Name:</b> Tioga County Housing Authority		<b>Grant Type and Number:</b> Capital Fund Program Grant No.: <b>PA26P05050110</b> Replacement Housing Factor Grant No: Date of CFFP: _____			<b>FFY of Grant:</b> 2010 <b>FFY of Grant Approval:</b> _____
<b>Type of Grant</b> <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual statement (revision no: _____ ) <input type="checkbox"/> Performance and Evaluation report for Program Year Ending _____ <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revised <sup>2</sup>	Obligated	Expended
1	Total non-CFP Funds	0.00			
2	1406 Operations (may not exceed 20% of line 20) <sup>3</sup>	9,139.00			
3	1408 Management Improvements	0.00			
4	1410 Administration (may not exceed 10% of line 20)	62,900.00			
5	1411 Audit	1,000.00			
6	1415 Liquidated Damages	0.00			
7	1430 Fees and Costs	30,800.00			
8	1440 Site Acquisition	0.00			
9	1450 Site Improvement	70,000.00			
10	1460 Dwelling Structures	415,750.00			
11	1465.1 Dwelling Equipment - Nonexpendable	0.00			
12	1470 Non-dwelling Structures	35,000.00			
13	1475 Non-dwelling Equipment	0.00			
14	1485 Demolition	0.00			
15	1492 Moving to Work Demonstration	0.00			
16	1495.1 Relocation Costs	0.00			
17	1499 Development Activities <sup>4</sup>	0.00			
18a	1501 Collateralization or Debt Service paid by the PHA	0.00			
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00			
19	1502 Contingency (may not exceed 8% of line 20)	0.00			
20	Amount of Annual Grant (sum of lines 2 - 19)	624,589.00	0.00	0.00	0.00
21	Amount of line 20 Related to LBP Activities	0.00			
22	Amount of line 20 Related to Section 504 Activities	103,750.00			
23	Amount of line 20 Related to Security - Soft Costs	0.00			
24	Amount of line 20 Related to Security - Hard Costs	0.00			
25	Amount of line 20 Related to Energy Conservation Measures	165,000.00			

<sup>1</sup> To be completed for the Performance and Evaluation Report.

<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.

<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>					
<b>PHA Name:</b> Tioga County Housing Authority		<b>Grant Type and Number:</b> Capital Fund Program Grant No.: PA26P05050110 Date of CFFP: _____			<b>FFY of Grant:</b> 2010 <b>FFY of Grant Approval:</b> _____
<b>Type of Grant</b>					
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual statement (revision no: _____)	
<input type="checkbox"/> Performance and Evaluation report for Program Year Ending _____			<input type="checkbox"/> Final Performance and Evaluation Report		
<b>Line</b>	<b>Summary by Development Account</b>	<b>Total Estimated Cost</b>		<b>Total Actual Cost<sup>1</sup></b>	
		Original	Revised <sup>2</sup>	Obligated	Expended
<b>Signature of Executive Director</b>		<b>Date</b>		<b>Signature of Public Housing Director</b>	
		4/7/2009			
				7/25/10	

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
**Expires 4/30/2011**

**Part II: Supporting Pages**

PHA Name:		Grant Type and Number:				Federal FY of Grant:		
Tioga County Housing Authority		Capital Fund Program Grant No.: PA26P05050110		CFFP (Yes/No): No		2010		
Replacement Housing Factor Grant No.:								
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
<b>AMP 1</b>								
PA 50-1	Replace Exterior Siding	1460	16 Bldgs	115,000.00				
	Handicap Accessibility Improvements	1460	1	12,000.00				
PA 50-2	Remove Trees	1450	5	5,000.00				
	Install Fence	1450	300 LF	10,000.00				
	Lighting Upgrades Occ. Sensors	1460	1	10,000.00				
PA 50-4	Replace Gas Service	1450	1	5,000.00				
	Tub Safeway Steps	1460	19	14,250.00				
	Replace Sidewalks	1450	600 SF	5,000.00				
	<b>AMP 1 Total</b>			<b>176,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>AMP 2</b>								
PA 50-3	Sidewalk & Drainage	1450	500 SQ FT	15,000.00				
	Gutter and Downspout Replacement	1460	15	4,000.00				
	Kitchen Upgrades Phase II	1460	40 Units	20,000.00				
	Tub Safeway Steps	1460	50	30,000.00				
PA 50-8	Landscaping	1450	500 SQ FT	10,000.00				
	Maintenance Garage / Storage	1470	1	35,000.00				
	Exterior Restoration / Re-Caulking	1460	1	50,000.00				
	Tub Safeway Steps	1460	30	20,000.00				
	Lighting Upgrades Occ. Sensors	1460	2	20,000.00				
	<b>AMP 2 Total</b>			<b>204,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>AMP 3</b>								
50-6	Repave Parking South Side Lot	1450	1200 SF	10,000.00				
	Lighting Upgrades Occ. Sensors	1460	2	10,000.00				
	Front Door Replacement / Panic Hardware	1460	8	12,000.00				
	Apartment Handicap Upgrades	1460	1	15,000.00				
50-7	Landscaping	1450	500 SQ FT	10,000.00				

<sup>1</sup> To be completed for the Performance and Evaluation Report or a revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report.





**ATTACHMENT G**

**Capital Fund Program - Five-Year Action Plan**

U. S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
Expires 4/30/2011

**Part 1: Summary**

PHA Name						<input checked="" type="checkbox"/> Original 5-Year Plan
Tioga County Housing Authority						<input type="checkbox"/> Revision No.: _____
A.	Development Number and Name	Work Statement for Year 1 FFY 2010	Work Statement for Year 2 FFY 2011	Work Statement for Year 3 FFY 2012	Work Statement for Year 4 FFY 2013	Work Statement for Year 5 FFY 2014
B.	AMP-1 1450 Site Improvement	Annual Statement	0.00	20,000.00	15,000.00	0.00
C.	AMP-1 1460 Dwelling Structures		117,370.00	292,000.00	75,000.00	173,500.00
D.	AMP-1 1470 Non-Dwelling Structures		10,000.00	19,000.00	0.00	2,000.00
	AMP-1 1475 Non-Dwelling Equipment		0.00	15,000.00	0.00	1,000.00
	AMP-2 1450 Site Improvement		25,000.00	0.00	20,000.00	20,000.00
	AMP-2 1460 Dwelling Structures		174,000.00	55,000.00	47,000.00	68,000.00
	AMP-2 1465.1 Dwelling Equipment		0.00	0.00	0.00	25,000.00
	AMP-2 1475 Non-Dwelling Equipment		0.00	19,200.00	0.00	0.00
	AMP-3 1450 Site Improvement		10,000.00	10,000.00	0.00	54,500.00
	AMP-3 1460 Dwelling Structures		195,000.00	94,000.00	370,000.00	185,500.00
	AMP-3 1465.1 Dwelling Equipment		0.00	10,000.00	0.00	0.00
	AMP-3 1470 Non-Dwelling Structure		0.00	0.00	2,500.00	1,500.00
	AMP-3 1475 Non-Dwelling Equipment		0.00	1,000.00	3,500.00	0.00
	PHA Wide 1406 Operations		2,500.00	670.00	870.00	2,870.00
	PHA Wide 1410 MGT Fees		63,000.00	63,000.00	63,000.00	63,000.00
	PHA Wide 1411 Audit		1,000.00	1,000.00	1,000.00	1,000.00
	PHA Wide 1430 Fees & Costs Architech & Engineering		40,000.00	38,000.00	40,000.00	40,000.00
	<b>Grand Total</b>		<b>637,870.00</b>	<b>637,870.00</b>	<b>637,870.00</b>	<b>637,870.00</b>

**Capital Fund Program Five-Year Action Plan**

U. S. Department of Housing and Urban Development

Office of Public and Indian Housing

OMB No. 2577-0226

Expires 4/30/2011

**Part II: Supporting Pages - Work Activities**

Work	Work Statement for Year <u>2</u> FFY Grant 2011				Activities for Year: <u>3</u> FFY Grant: 2012			
	Development Name/Number	Major Work Categories	Qty	Estimated Cost	Development Name/Number	Major Work Categories	Qty	Estimated Cost
	<b>AMP 1</b>				<b>AMP 1</b>			
	PA 50-1				PA 50-1	1450 Replace Small Parking Lot in Back	300 SF	5,000.00
		1460 A/C in Cottages	30	10,000.00		1460 Tub Cuts	25	22,000.00
		Tile Floors In Apts	30	15,000.00		1470 Heated Garage and Storage for Cottages	1	15,000.00
		<b>PA 50-1 TOTAL</b>		<b>25,000.00</b>		<b>PA 50-1 TOTAL</b>		<b>42,000.00</b>
	PA 50-4				PA 50-2			
						1460 Refinish Bathtubs	10	10,000.00
		<b>PA 50-4 TOTAL</b>		<b>0.00</b>		<b>PA 50-2 TOTAL</b>		<b>10,000.00</b>
	PA 50-5	1460 Handicap Accessible Ramp to 1 APT	1	20,000.00	PA 50-4	1450		
		Lighted Flagpole	1	2,000.00				
		Replace apartment electric components	20	10,000.00				
		Replace sidewalk	500	5,000.00				
		<b>PA 50-5 TOTAL</b>		<b>37,000.00</b>		New Project Sign	1	5,000.00
						<b>PA 50-4 TOTAL</b>		<b>5,000.00</b>
					PA 50-5	1450 Repave Parking Lot & Add Spaces	10	10,000.00
						1460		
						Replace Roof on 5 Buildings	5	30,000.00
						Replace Flooring	20	50,000.00
						Replace tubs	20	40,000.00
						1470		
						1475 Tractor, Cab, Broom, Blower	1	15,000.00
						<b>PA 50-5 TOTAL</b>		<b>145,000.00</b>
	<b>AMP 1 CFP Year Total</b>			<b>62,000.00</b>	<b>AMP 2 CFP Year Total</b>			<b>202,000.00</b>







Capital Fund Program Five-Year Action Plan  
**Part II: Supporting Pages - Work Activities**

Activities for Year 1	Activities for Year: <u>2</u> FFY Grant: <u>2011</u>				Activities for Year: <u>3</u> FFY Grant: <u>2012</u>			
	Development Name/Number	Major Work Categories	Qty	Estimated Cost	Development Name/Number	Major Work Categories	Qty	Estimated Cost
See Annual Statement	AMP 3				AMP 3			
	PA 50-6				PA 50-6			
		1460				1460		
		Convert 4 Efficiencies to IBR	4	Deleted E.D.		Air Make Up System	2	30,000.00
		Replace System Boilers	2	50,000.00		Bath Exhausts	50	15,000.00
		Sprinkler System	1	100,000.00		Replace all Domestic Shuts-Offs in Apts.	240	12,500.00
		Tub Safeway Steps	14	10,000.00		1465.1		
						Water Regulator and Valve Replacement	1	3,000.00
		<b>PA 50-6 TOTAL</b>		<b>160,000.00</b>		1475		
	PA 50-9	1460				Purchase Snow Blower	1	1,000.00
		Replace Community Rm Door	2	2,500.00		<b>PA 50-6 TOTAL</b>		<b>61,500.00</b>
		Replace 1st Floor Drop Ceiling	12	2,500.00	PA 50-7	1460		
		New cable TV and Phone Lines	50	15,000.00		Install Single Shut off for washers	20	3,500.00
		<b>PA 50-9 TOTAL</b>		<b>20,000.00</b>		Replace doors & locksets	20	15,000.00
	PA 50-10	1460				Replace Gate Valves on DHW	40	3,500.00
						<b>PA 50-7 TOTAL</b>		<b>22,000.00</b>
		<b>PA 50-10 TOTAL</b>		<b>0.00</b>				
	PA 50-11	1450			PA 50-9	1460		
		Landscaping	200sf	5,000.00		Exterior Restoration	1	50,000.00
						Replace Sewer Lines	100 LF	10,000.00
		1460				<b>PA 50-9 TOTAL</b>		<b>60,000.00</b>
		Front Porch Roof and Concrete Pads	12	40,000.00	PA 50-10	1460		
		Tub Safeway Steps	10	7,500.00		Upgrade Plumbing	120	4,000.00
		<b>PA 50-11 TOTAL</b>		<b>47,500.00</b>		Replace Hot Water tanks w/ expansion	20	10,000.00
	PA 50-12	1450				<b>PA 50-10 TOTAL</b>		<b>14,000.00</b>
		Concrete Pads	10	10,000.00	PA 50-11	1460		
						Replace Hot Water Tanks	30	15,000.00
		1460				Upgrade Plumbing	160	4,000.00
		Front and Rear Doors	40	20,000.00		<b>PA 50-11 TOTAL</b>		<b>19,000.00</b>
		Safeway Tub Steps	10	7,500.00	PA 50-12	1460		
	<b>TOTAL PA 50-12</b>		<b>27,500.00</b>		Replace Hot Water Tanks	20	15,000.00	
					<b>PA 50-12 TOTAL</b>		<b>15,000.00</b>	
	AMP 3 CFP Year Total		<b>255,000.00</b>		AMP 3 CFP Year Total		<b>191,500.00</b>	







## **Attachment H**

### Minutes

Tioga County Housing Authority

March 29, 2010

The regular meeting of the Tioga County Housing Authority was held at the Penn Wells Hotel in Wellsboro at 12:00 noon on March 29, 2010. The Following members were present; Peter Lupkowski, Bob Basalyga, Leo Parchesky, Evelyn Pletcher and Jody Thomas. Also present were Jim McRath, Kelley Cevette, Priscilla Walrath; solicitor, Jason Przybycien of the Wellsboro Gazette, and Bryan Robinson from the Williamsport Sun Gazette.

Chairperson, Jody Thomas called the meeting to order. The minutes from the February 22, 2010 meeting were reviewed. On motion by Peter Lupkowski, seconded by Evelyn Pletcher the minutes were accepted as written. All members in favor.

EXHIBIT TH 3-10-1

The bills for February 2010 were reviewed. On motion by Leo Parchesky, seconded by Peter Lupkowski the February bills were approved. All members in favor.

EXHIBIT TH 3-10-2

The Occupancy report was reviewed for both Public Housing and Section 8. There was no action was needed.

EXHIBIT TH 3-10-3

Annual Public Housing Agency Plan and 5 Year Plan was reviewed. On motion by Leo Parchesky, seconded by Bob Basalyga the resolution approving the 2010 Annual Agency Plan and 5-Year Capital Improvement Plan was approved. All members in favor.

EXHIBIT TH 3-10-4

The installation of a security system for the family units in the Cowanesque Valley was reviewed. These are portable units which can be moved from one site to another if there is an issue that would require a security system. There was discussion as to the need to have internet connection to use the system. Jim indicated that we recommend approving as is and if additional charges for internet service are necessary he would bring it back to the Board. On motion by Bob Basalyga, seconded by Evelyn Pletcher the portable security system was approved. All members in favor.

EXHIBIT TH 3-10-5

Change in the Admission and Occupancy Policy was reviewed. The changes include; flat rent increase, smoke free policy, smoke free lease wording and utility allowance wording. The items were addressed separately.

- a. Flat Rent Increases; On motion by Leo Parchesky, seconded by Evelyn Pletcher the increases in the Flat Rent Charges were approved. All members in favor.
- b. Smoke Free Policy; On motion by Evelyn Pletcher, seconded by Peter Lupkowski the Smoke Free Policy was approved. All members in favor.
- c. Lease change for Smoke Free; On motion by Leo Parchesky, seconded by Bob Basalyga the line item in the lease was changed to incorporate the no smoking policy as a reason for eviction. All members in favor.
- d. Utility Allowance wording; The utility allowance wording was changed to include only individuals that have a calculated rent will have a utility allowance. Not flat rent tenants. On motion by Leo Parchesky, seconded by Peter Lupkowski the utility wording was changed in the Admissions & Occupancy Policy. All members in favor.

EXHIBIT TH 3-10-6

Proposed personnel policy changes were reviewed. Starting work time has been changed to 7:30 from 7:00. An additional section on working from home has been added to the policy. On motion by Leo Parchesky, seconded by Evelyn Pletcher, the personnel policy changes have been approved. All members in favor.

EXHIBIT TH 3-10-7

A resolution requesting A HUD Wavier for Use of Wall-Mounted unvented Gas Heaters was reviewed. On motion by Peter Lupkowski, seconded by Evelyn Pletcher the Resolution was approved. All members in favor.

EXHIBIT TH 3-10-8

On motion duly made and seconded, the meeting of the Housing Authority was adjourned. The next meeting will be a joint meeting with the Bradford County Board on April 27<sup>th</sup> in Troy.

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Secretary

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Chairperson

## **Attachment I**

As required by Section 603 of The Violence against Women and Department of Justice Reauthorization Act of 2005 (VAWA), the Bradford/Tioga County Housing Authority (BTCHA) includes the following statements about its goals, activities, objectives, policies, or programs that enable the BTCHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking.

A goal of the BTCHA is to fully comply with VAWA.

BTCHA has enacted a Tenant Selection and Assignment Plan which includes a housing preference for victims of domestic violence. As with the other preferences enacted by BTCHA, all preferences are assigned equal priority. This has been made a part of the Authority's Admissions and Occupancy Policies and Section 8 Administrative Plans. The assignment of this preference for both public housing and the voucher program was declared at the public hearings held individually in both Bradford and Tioga County.

In addition to providing a housing preference for victims of domestic violence, the BTCHA works closely with the County Human Services Agencies and other social service providers to ensure that any and all available services and supportive assistance will be coordinated for the benefit of the victims of domestic violence.

Attachment A  
Tioga County Housing Authority  
Advisory Board Meeting  
February 4, 2010 12:00 noon  
Pinnacle Towers Wellsboro

Present:

Carol Flynn – Forestview Manor  
Deborah Ritty – Lawrenceville Housing  
Carolyn Tomlinson – Lawrenceville Housing  
Travis Birdsall – Hillview Apartments  
Benny Herron – Beechers Square  
Iva Wheeler – Pinnacle Towers  
Fran Gillen – Pinnacle Towers  
Virginia Case – Sherwood Manor  
Maryanne Cunningham – Wellsboro  
Evelyn Pletcher – Park Hill Manor  
Margaret Rice – Park Hill Manor  
Nancy Smith – TCHA  
Cindy Roupp – TCHA  
Amy Walters – TCHA  
Curt Cole – TCHA  
James McRath – TCHA  
Kelley Cevette – TCHA

Executive Director, James McRath introduced the staff members that were present. All other present were asked to introduce themselves.

Minutes from the February 5, 2009 meeting were reviewed. On motion by Maryanne Cunningham, seconded by Benny Herron the minutes were accepted. All members in favor.

Mr. McRath reviewed the purpose of the Tenant Advisory Board, its background and history of the preparation of the Annual Plan. He commented on the continued High Performance Standard the Authority, the continued subsidy to EMTA and maintain the Homemakers Assistance Program.

Mr. McRath addressed three (3) proposed changes in the Authority operating policy including; Transfer policy, utility allowance and flat rent increases.

Board members were presented with the items that are to be included in the 2010 Capital Grant application. Mr. McRath informed the Board that any additional suggestions to improvements will be taken into consideration before the final Agency Plan is submitted.

There were only a few comments by members present:

Virginia Case from Sherwood Manor asked about the ceiling repair due to a water leak in the plumbing in the ceiling. She also indicated that all previous repairs to the building were appreciated.

Carolyn Tomlinson from Lawrenceville Elderly Apts. asked about the need for carbon monoxide testers in her building. The type of commercial heating used in all of our buildings does not require individual carbon monoxide testers.

Hearing no further comments or questions Mr. McRath reminded the members of the Public Hearing scheduled for March 11, 2010 at 10:00am at Pinnacle Towers in Wellsboro. Members were thanked for their participation.

ATTACHMENT B

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
Expires 4/30/2011

<b>Part I: Summary</b>		
<b>PHA Name:</b>  <b>Tioga County Housing Authority</b>	<b>Grant Type and Number:</b> Capital Fund Program Grant No.: <b>PA26P050107</b> Replacement Housing Factor Grant No: Date of CFFP: _____	<b>FFY of Grant:</b> <b>2007</b> <b>FFY of Grant Approval:</b> _____

<b>Type of Grant</b>		
<input type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserve for Disasters/Emergencies	<input type="checkbox"/> Revised Annual statement (revision no: )
<input type="checkbox"/> Performance and Evaluation report for Program Year Ending _____	<input checked="" type="checkbox"/> Final Performance and Evaluation Report 7/2009	

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Revision 2	Final	Obligated	Expended
1	Total non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	46,429.00	6,789.00	6,789.00	6,789.00
3	1408 Management Improvements	6,700.00	1,832.00	1,832.00	1,832.00
4	1410 Administration (may not exceed 10% of line 21)	58,960.00	58,960.00	58,960.00	58,960.00
5	1411 Audit	1,000.00	1,027.00	1,027.00	1,027.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	39,700.00	39,649.00	39,649.00	39,649.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	19,000.00	19,000.00	19,000.00	19,000.00
10	1460 Dwelling Structures	345,656.00	393,396.00	393,396.00	393,396.00
11	1465.1 Dwelling Equipment - Nonexpendable	36,822.00	36,822.00	36,822.00	36,822.00
12	1470 Non-dwelling Structures	23,000.00	23,000.00	23,000.00	23,000.00
13	1475 Non-dwelling Equipment	12,341.00	9,133.00	9,133.00	9,133.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
16	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
17	1499 Development Activities <sup>4</sup>	0.00	0.00	0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00	0.00	0.00	0.00
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00	0.00	0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00	0.00	0.00	0.00
20	Amount of Annual Grant (sum of lines 2 - 19)	589,608.00	589,608.00	589,608.00	589,608.00
21	Amount of line 20 Related to LBP Activities	0.00	0.00	0.00	0.00
22	Amount of line 20 Related to Section 504 Activities	47,600.00	36,743.00	36,743.00	36,743.00
23	Amount of line 20 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
24	Amount of line 20 Related to Security - Hard Costs	0.00	19,000.00	19,000.00	19,000.00
25	Amount of line 20 Related to Energy Conservation Measures	66,401.00	70,121.00	70,121.00	70,121.00

<sup>1</sup> To be completed for the Performance and Evaluation Report.

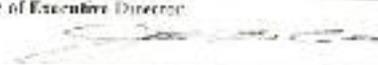
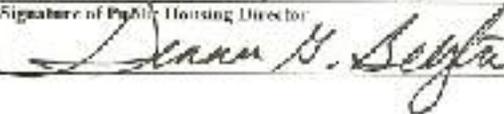
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.

<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0026  
 Expires 4/30/2011

PART I: Summary				
PHA Name: <b>Tioga County Housing Authority</b>		Grant Type and Number: Fiscal Year Program Grant No.: <b>832674055107</b> Date of FY: _____		FFY of Grant: <b>2007</b> FFY of Grant Approval: _____
Type of Grant: <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Request for Disaster Emergencies <input type="checkbox"/> Revised Annual statement (prevalance _____) <input type="checkbox"/> Performance and Evaluation report for Program Year Ending _____ <input checked="" type="checkbox"/> Final Performance and Evaluation Report **9/08				
Line	Summary by Development Account	Total Estimated Cost		Total actual Cost
		Original	Revised	Original
Signature of Executive Director: 		Date: <b>12/31/2008</b>	Signature of Public Housing Director: 	
			Date: <b>6/1/09</b>	

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
**Expires 4/30/2011**

<b>Part II: Supporting Pages</b>								
PHA Name: <b>Tioga County Housing Authority</b>			Grant Type and Number: Capital Fund Program Grant No.: <u>PA26P05050107</u> CFFP (Yes/No): No Replacement Housing Factor Grant No.: _____					Federal FY of Grant: <b>2007</b>
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Revision 2	Final	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
<b>AMP 1</b>								
PA 50-1	Stoves	1465.1	30	9,872.00	9,872.00	9,872.00	9,872.00	A: 11/07 - C: 1/08
PA 50-1	Refrigerators	1465.1	30	12,369.00	12,369.00	12,369.00	12,369.00	A: 11/07 - C: 2/08
PA 50-1	Storage Building Roof	1470	2800 Sq Ft	23,000.00	23,000.00	23,000.00	23,000.00	A: 3/08 - C: 10/08
PA 50-1	Handicap Toilets	1460	29	8,120.00	10,632.00	10,632.00	10,632.00	A: 3/08 - C: 10/08
<i>PA 50-1 Total</i>				<i>53,361.00</i>	<i>55,873.00</i>	<i>55,873.00</i>	<i>55,873.00</i>	
PA 50-2	Walkway Lighting	1450	5	9,500.00	9,500.00	9,500.00	9,500.00	A: 3/08 - C: 3/09
PA 50-2	ADA Tub Modifications	1460	16	33,000.00	15,271.00	15,271.00	15,271.00	A: 3/08 - C: 10/08
PA 50-2	Domestic Hot Water System	1460	1	15,000.00	0.00	0.00	0.00	Moved to CFRG 2009
PA 50-2	Generator Upgrades	1460	1	42,375.00	44,275.00	44,275.00	44,275.00	A: 3/08 - C: 03/09
<i>PA 50-2 Total</i>				<i>99,875.00</i>	<i>69,046.00</i>	<i>69,046.00</i>	<i>69,046.00</i>	
PA 50-4	Refrigerators	1465.1	20	7,980.00	7,980.00	7,980.00	7,980.00	A: 11/07 - C: 1/08
PA 50-4	Stoves	1465.1	20	6,601.00	6,601.00	6,601.00	6,601.00	A: 11/07 - C: 1/08
PA 50-4	Handicap Toilets	1460	18	5,040.00	5,040.00	5,040.00	5,040.00	A: 3/08 - C: 10/08
PA 50-4	ADA Tub Modifications (from 2009)	1460	2	1,500.00	1,500.00	1,500.00	1,500.00	C: 11/07
<i>PA 50-4 Total</i>				<i>21,121.00</i>	<i>21,121.00</i>	<i>21,121.00</i>	<i>21,121.00</i>	
PA 50-5	High Efficiency Furnaces (Bal due CFP 2006)	1460	20	52.00	52.00	52.00	52.00	A: 3/08 - C: 12/08
PA 50-5	Replace Exterior Lighting	1450	10	9,500.00	9,500.00	9,500.00	9,500.00	A: 3/08 - C: 03/09
PA 50-5	Install Furnace in Garage	1470	1	1,000.00	0.00	0.00	0.00	Deleted by Maintenance
PA 50-5	Repair Ductwork (change in scope)	1460	800 lf	5,000.00	4,522.00	4,522.00	4,522.00	A: 3/08 - C: 12/08
<i>PA 50-5 Total</i>				<i>15,552.00</i>	<i>14,074.00</i>	<i>14,074.00</i>	<i>14,074.00</i>	
<b>AMP 1 Total</b>				<b>189,909.00</b>	<b>160,114.00</b>	<b>160,114.00</b>	<b>160,114.00</b>	
<b>AMP 2</b>								
PA 50-3	2nd Floor Auto Door & Restriping	1460	1	4,300.00	4,300.00	4,300.00	4,300.00	A: 3/08 - C: 10/08
<i>PA 50-3 Total</i>				<i>4,300.00</i>	<i>4,300.00</i>	<i>4,300.00</i>	<i>4,300.00</i>	
PA 50-8	Apartment Door Bells (deleted)	1460	60	0.00	0.00	0.00	0.00	Deleted by tenants
PA 50-8	Waterline and Valve Replacement	1460	200 LF	39,840.00	45,045.00	45,045.00	45,045.00	A: 3/08 - C: 10/08
<i>PA 50-8 Total</i>				<i>39,840.00</i>	<i>45,045.00</i>	<i>45,045.00</i>	<i>45,045.00</i>	
<b>AMP 2 Total</b>				<b>44,140.00</b>	<b>49,345.00</b>	<b>49,345.00</b>	<b>49,345.00</b>	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report.

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
**Expires 4/30/2011**

<b>Part II: Supporting Pages</b>								
PHA Name: <b>Tioga County Housing Authority</b>			Grant Type and Number: Capital Fund Program Grant No.: <u>PA26P05050107</u> CFFP (Yes/No): No Replacement Housing Factor Grant No.:				Federal FY of Grant: <b>2007</b>	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Revision 2	Final	Funds Obligated (2)	Funds Expended (2)	
<b>AMP 3</b>								
PA 50-6	Replace Roof	1460	21000 sq ft	0.00	70,000.00	70,000.00	70,000.00	A: 2/09 - C: 7/09
PA 50-7	Install Furnaces	1460	20	41,000.00	41,000.00	41,000.00	41,000.00	Funge from 2008, Included in 5 year plan (2011)
PA 50-7	Repair Ductwork (change in scope)	1460	400 lf	5,000.00	4,198.00	4,198.00	4,198.00	A: 3/08 - C: 12/08
	<b>PA 50-7 Total</b>			<b>46,000.00</b>	<b>115,198.00</b>	<b>115,198.00</b>	<b>115,198.00</b>	A: 3/08 - C: 12/08
PA 50-9	Carpent Machine (From 2009)	1475	1	1,341.00	1,341.00	1,341.00	1,341.00	C: 10/07
	<b>PA 50-9 Total</b>			<b>1,341.00</b>	<b>1,341.00</b>	<b>1,341.00</b>	<b>1,341.00</b>	
PA 50-10	Repair Bath Tile Floors	1460	800 sq ft	18,000.00	18,711.00	18,711.00	18,711.00	A: 3/08 - C: 10/08
PA 50-10	Redo Kitchens	1460	20	30,476.00	30,476.00	30,476.00	30,476.00	A: 3/08 - C: 10/08
	<b>PA 50-10 Total</b>			<b>48,476.00</b>	<b>49,187.00</b>	<b>49,187.00</b>	<b>49,187.00</b>	
PA 50-11	Prepair Bath Tile Floors	1460	800 sq ft	18,000.00	18,711.00	18,711.00	18,711.00	A: 3/08 - C: 10/08
PA 50-11	Redo Kitchens	1460	20	30,476.00	30,476.00	30,476.00	30,476.00	A: 3/08 - C: 10/08
	<b>PA 50-11 Total</b>			<b>48,476.00</b>	<b>49,187.00</b>	<b>49,187.00</b>	<b>49,187.00</b>	
PA 50-12	Repair Bath Tile Floors	1460	800 sq ft	18,000.00	18,710.00	18,710.00	18,710.00	A: 3/08 - C: 10/08
PA 50-12	Redo Kitchens	1460	20	30,477.00	30,477.00	30,477.00	30,477.00	A: 3/08 - C: 10/08
	<b>PA 50-12 Total</b>			<b>48,477.00</b>	<b>49,187.00</b>	<b>49,187.00</b>	<b>49,187.00</b>	
	<b>AMP 3 Total</b>			<b>192,770.00</b>	<b>264,100.00</b>	<b>264,100.00</b>	<b>264,100.00</b>	
PHA Wide	Operations	1406		46,429.00	6,789.00	6,789.00	6,789.00	C: 7/09
PHA Wide	Management Improvements (soft costs) consulting expense for configuration & maintenance of IT server.	1408		6,700.00	1,832.00	1,832.00	1,832.00	C: 06/08
PHA Wide	Administration	1410		58,960.00	58,960.00	58,960.00	58,960.00	C: 12/08
PHA Wide	Audit	1411		1,000.00	1,027.00	1,027.00	1,027.00	C: 11/08
PHA Wide	Fees & Costs	1430		39,700.00	39,649.00	39,649.00	39,649.00	C: 12/08
PHA Wide	Non Dwelling Equipment 4 printers 1 copier	1475	5	10,000.00	7,792.00	7,792.00	7,792.00	C: 4/08
	<b>PHA Wide Total</b>			<b>162,789.00</b>	<b>116,049.00</b>	<b>116,049.00</b>	<b>116,049.00</b>	
	<b>CAPITAL GRANT TOTAL</b>			<b>589,608.00</b>	<b>589,608.00</b>	<b>589,608.00</b>	<b>589,608.00</b>	

\* To be completed for the Performance and Evaluation Report or a revised Annual Statement  
 ^ To be completed for the Performance and Evaluation Report.



ATTACHMENT C

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
**Expires 4/30/2011**

<b>Part I: Summary</b>	
<b>PHA Name:</b>  Tioga County Housing Authority	<b>Grant Type and Number:</b> Capital Fund Program Grant No.: PA26P05050108      Replacement Housing Factor Grant No: Date of CFFP: _____
	<b>FFY of Grant:</b> 2008 <b>FFY of Grant Approval:</b> _____

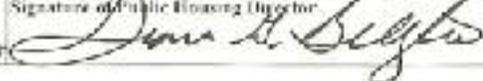
**Type of Grant**  
 Original Annual Statement       Reserve for Disasters/Emergencies       Revised Annual statement (revision no: 2 )  
 Performance and Evaluation report for Program Year Ending 12/31/2009       Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revision 2	Obligated	Expended
1	Total non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	46,213.00	30,599.00	9,478.00	0.00
3	1408 Management Improvements	10,000.00	0.00	0.00	0.00
4	1410 Administration (may not exceed 10% of line 21)	63,787.00	63,787.00	63,787.00	63,787.00
5	1411 Audit	1,000.00	1,000.00	1,000.00	1,000.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	34,000.00	49,166.00	49,166.00	48,833.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	20,000.00	13,950.00	13,950.00	13,950.00
10	1460 Dwelling Structures	452,870.00	438,558.00	438,558.00	438,558.00
11	1465.1 Dwelling Equipment - Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Non-dwelling Structures	0.00	40,810.00	40,810.00	40,810.00
13	1475 Non-dwelling Equipment	10,000.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
16	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
17	1499 Development Activities <sup>4</sup>	0.00	0.00	0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00	0.00	0.00	0.00
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00	0.00	0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00	0.00	0.00	0.00
20	Amount of Annual Grant (sum of lines 2 - 19)	637,870.00	637,870.00	616,749.00	606,938.00
21	Amount of line 20 Related to LBP Activities	0.00	0.00	0.00	0.00
22	Amount of line 20 Related to Section 504 Activities	20,000.00	20,000.00	20,000.00	20,000.00
23	Amount of line 20 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
24	Amount of line 20 Related to Security - Hard Costs	10,000.00	10,000.00	10,000.00	10,000.00
25	Amount of line 20 Related to Energy Conservation Measures	198,262.00	198,262.00	198,262.00	198,262.00

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part B Summary			
PHA Name: <b>Tioga County Housing Authority</b>		Grant Type and Number: Capital Fund Program Grant No.: <b>P720P5910108</b> Date of CFFP: _____	FFY of Grant: <b>2008</b> FFY of Grant Approval: _____
Type of Grant: <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disaster/Emergency <input type="checkbox"/> Revised Annual statement (revision no: _____) <input checked="" type="checkbox"/> Performance and Evaluation report for Program Year Ending <b>12/31/2008</b> <input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost
		Original	Revised
Signature of Executive Director	Date	Signature of Public Housing Director	Date
			<b>6/11/09</b>
		<b>12/31/2009</b>	

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
**Expires 4/30/2011**

<b>Part II: Supporting Pages</b>									
PHA Name: <b>Tioga County Housing Authority</b>			Grant Type and Number: Capital Fund Program Grant No.: <u>PA26P05050108</u> CFFP (Yes/No): No Replacement Housing Factor Grant No.:					Federal FY of Grant: <b>2008</b>	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work	
				Original	Revision 2	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>		
<b>AMP 1</b>									
PA 50-1	Handi-Cap Ramp	1450	1	20,000.00	13,950.00	13,950.00	13,950.00	A: 2/09 - C:8/09	
PA 50-2	Partition Community Room	1460	1	10,000.00	0.00	0.00	0.00	Originally 1460 changed to 1470 per HUD see below	
PA 50-2	Partition Community Room	1470	1	0.00	14,970.00	14,970.00	14,970.00	A: 2/09 - C:8/09 see above	
PA 50-2	Bath Vanities	1460	40	12,000.00	26,340.00	26,340.00	26,340.00	A: 2/09 - C:8/09	
PA 50-5	Replace Siding	1460	5	48,262.00	69,064.00	69,064.00	69,064.00	A: 2/09 - C:8/09	
<b>AMP 1 Total</b>				<b>90,262.00</b>	<b>124,324.00</b>	<b>124,324.00</b>	<b>124,324.00</b>		
<b>AMP 2</b>									
PA 50-3	Security System	1460	1	10,000.00	12,269.00	12,269.00	12,269.00	A: 2/09 - C: 4/09	
PA 50-3	Community Room Kitchen Upgrade	1460	1	10,000.00	0.00	0.00	0.00	Originally 1460 changed to 1470 per HUD see below	
PA 50-3	Community Room Kitchen Upgrade	1470	1	0.00	25,840.00	25,840.00	25,840.00	A: 2/09 - C:8/09 see above	
PA 50-8	Replace Generator	1460	1	40,000.00	33,950.00	33,950.00	33,950.00	A: 2/09 - C: 10/09	
	Upgrade Louver (orig. part of generator, cheaper bid on this portion from other contractor.)	1460	1	0.00	5,000.00	5,000.00	5,000.00	A: 2/09 - C: 6/09	
	Replace Boilers (deleted)	1465.1	2	0.00	0.00	0.00	0.00	Deleted	
<b>APM 2 Total</b>				<b>60,000.00</b>	<b>77,059.00</b>	<b>77,059.00</b>	<b>77,059.00</b>		
<b>AMP 3</b>									
PA 50-6	Replace Roof	1460	21000 sf	150,000.00	133,113.00	133,113.00	133,113.00	A: 2/09 - C: 11/09 Total Bid \$203,113.00 \$70,000 Funged to 2007	
PA 50-9	Install Sprinkler System	1460	1	172,608.00	158,822.00	158,822.00	158,822.00	A: 2/09 - C:12/09	
<b>AMP 3 Total</b>				<b>322,608.00</b>	<b>291,935.00</b>	<b>291,935.00</b>	<b>291,935.00</b>		

<sup>1</sup> To be completed for the Performance and Evaluation Report or a revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report.





**ATTACHMENT D**

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
**Expires 4/30/2011**

<b>Part I: Summary</b>	
<b>PHA Name:</b>  Tioga County Housing Authority	<b>Grant Type and Number:</b> Capital Fund Program Grant No.: <b>PA26P0505109</b> Replacement Housing Factor Grant No: _____ Date of CFFP: _____
	<b>FFY of Grant:</b> 2009 <b>FFY of Grant Approval:</b> _____

<b>Type of Grant</b>	
<input checked="" type="checkbox"/> <b>Original Annual Statement</b>	<input type="checkbox"/> <b>Reserve for Disasters/Emergencies</b>
<input type="checkbox"/> <b>Performance and Evaluation report for Program Year Ending _____</b>	<input type="checkbox"/> <b>Revised Annual statement (revision no: _____)</b>
	<input type="checkbox"/> <b>Final Performance and Evaluation Report</b>

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revised 1	Obligated	Expended
1	Total non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations (may not exceed 20% of line 20) <sup>3</sup>	8,908.00	0.00	0.00	0.00
3	1408 Management Improvements	0.00	0.00	0.00	0.00
4	1410 Administration (may not exceed 10% of line 20)	62,945.00	0.00	62,945.00	31,472.00
5	1411 Audit	1,000.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	40,000.00	0.00	0.00	0.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	5,000.00	0.00	0.00	0.00
10	1460 Dwelling Structures	429,600.00	0.00	0.00	0.00
11	1465.1 Dwelling Equipment - Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Non-dwelling Structures	45,000.00	0.00	0.00	0.00
13	1475 Non-dwelling Equipment	22,000.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
16	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
17	1499 Development Activities <sup>4</sup>	0.00	0.00	0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00	0.00	0.00	0.00
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00	0.00	0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00	0.00	0.00	0.00
20	Amount of Annual Grant (sum of lines 2 - 19)	614,453.00	0.00	62,945.00	31,472.00
21	Amount of line 20 Related to LBP Activities	0.00	0.00	0.00	0.00
22	Amount of line 20 Related to Section 504 Activities	0.00	0.00	0.00	0.00
23	Amount of line 20 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
24	Amount of line 20 Related to Security - Hard Costs	15,000.00	0.00	0.00	0.00
25	Amount of line 20 Related to Energy Conservation Measures	173,630.00	0.00	0.00	0.00

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part I. Summary				
PIHA Name		Grant Type and Number		FFY of Grant
Tioga County Housing Authority		Capital Fund Program Grant No. PA-26-PHS-03109	Replacement Housing Factor Grant No.	2009
		Date of CFF: _____		FFY of Grant Approval
Type of Grant				
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Revised for Disasters/Emergencies		
<input checked="" type="checkbox"/> Performance and Evaluation report for Program Year Ending 12/31/2009		<input type="checkbox"/> Revised Annual statement (provide no: _____)		
		<input type="checkbox"/> Final Performance and Evaluation Report		
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>
		Original	Revised <sup>2</sup>	Obligated
		Date		Expected
	Signature of Executive Director	Signature of Public Housing Director		Date
		Dennis B. Seyfer		11/10/09

**Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
**Expires 4/30/2011**

<b>Part II: Supporting Pages</b>								
PHA Name: Tioga County Housing Authority			Grant Type and Number: Capital Fund Program Grant No.: <u>PA26P05050109</u> CFFP (Yes/No): No Replacement Housing Factor Grant No.:				Federal FY of Grant: 2009	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised (1)	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
<b>AMP 1</b>								
PA 50-1	Generator	1460	1	16,000.00	16,000.00			Bids in Progress
PA 50-2	Security System	1460	1	10,000.00	10,000.00			Bids in Progress
PA 50-4	Security System	1460	1	5,000.00	5,000.00			Bids in Progress
PA 50-4	Roof Replacement A & B Buildings	1460	11320 sq ft	96,630.00	96,630.00			Bids in Progress
<b>AMP 1 Total</b>				<b>127,630.00</b>	<b>127,630.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>AMP 2</b>								
PA 50-3	Hallway Flooring Replacement	1460	5000 sq ft	50,000.00	50,000.00			Bids in Progress
PA 50-3	Kitchen Upgrades Phase I	1460	41 Units	80,000.00	80,000.00			Bids in Progress
PA 50-3	Lighting Upgrades	1460	150	10,000.00	10,000.00			Bids in Progress
<b>AMP 2 Total</b>				<b>140,000.00</b>	<b>140,000.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>AMP 3</b>								
PA 50-6	Fire Alarm System Replacement	1460	1	55,000.00	55,000.00			Bids in Progress
PA 50-6	Efficiency Conversion	1460	2	30,970.00	0.00	0.00	0.00	Deleted
PA 50-6	Flooring in Office Building	1470	1200 sq ft	5,000.00	5,000.00			Bids in Progress
PA 50-6	Tenant Storage / Garage	1470	1	40,000.00	40,000.00			Bids in Progress
PA 50-7	Flooring in Bathrooms	1460	600 sq ft	6,000.00	6,000.00			Bids in Progress
PA 50-7	Concrete Pads	1450	1500 sq ft	15,000.00	15,000.00			Bids in Progress
PA 50-7	Fence in Ball Field, Private for Tenant Use Authority Owned - On Family Project Property	1475	1	15,000.00	0.00	0.00	0.00	Deleted

<sup>1</sup> To be completed for the Performance and Evaluation Report or a revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report.

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
**Expires 4/30/2011**

<b>Part II: Supporting Pages</b>								
PHA Name: Tioga County Housing Authority			Grant Type and Number: Capital Fund Program Grant No.: <u>PA26P05050109</u> CFFP (Yes/No): No Replacement Housing Factor Grant No.:				Federal FY of Grant: 2009	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
<b>AMP 3 Cont.</b>								
PA 50-9	Air Make Up System	1460	1	60,000.00	60,000.00			Bids in Progress
PA 50-10	Cable TV Service Upgrade	1460	20	10,000.00	10,000.00			Bids in Progress
PA50-10	Siding Replacement	1460		0.00	63,000.00	0.00	0.00	From FYE 2013 Bids in Prog.
PA 50-11	Site Work - Repair Sidewalk & Concrete Pads	1450	500 sq ft	5,000.00	5,000.00			Bids in Progress
PA 50-12	Furnace Upgrades & Add A/C in Common Area	1475	1	7,000.00	7,000.00			Bids in Progress
	<b>AMP 3 Total</b>			<b>248,970.00</b>	<b>266,000.00</b>	<b>0.00</b>	<b>0.00</b>	
PHA Wide	Operations	1406		20,108.00				Bids in Progress
PHA Wide	Administration	1410		62,945.00		62,945.00	31,472.00	S: 7/09
	1410 Salaries: Executive Director, Dep. Director Controller, Physical Development Coordinator 3 Accounting Clerks, 3 Maintenance Foreman.							
PHA Wide	Audit	1411		1,000.00				Work Not Initiated
PHA Wide	Fees & Costs	1430		28,800.00				S: 11/09
	<b>PHA Wide Total</b>			<b>112,853.00</b>	<b>0.00</b>	<b>62,945.00</b>	<b>31,472.00</b>	
	<b>Capital Grant Total</b>			<b>629,453.00</b>	<b>533,630.00</b>	<b>62,945.00</b>	<b>31,472.00</b>	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a revised Annual Statement  
<sup>2</sup> To be completed for the Performance and Evaluation Report.



**ATTACHMENT E**

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
Expires 4/30/2011

<b>Part I: Summary</b>	
<b>PHA Name:</b> Tioga County Housing Authority	<b>Grant Type and Number:</b> Capital Fund Program Grant No.: PA26S05050109      Replacement Housing Factor Grant No: Date of CFFP: _____
	<b>FFY of Grant:</b> 2009 CFRG <b>FFY of Grant Approval:</b> _____

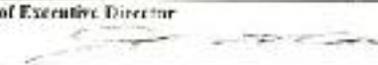
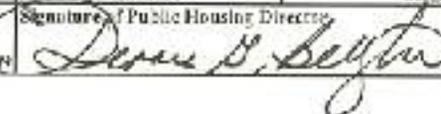
<b>Type of Grant</b>	
<input checked="" type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserve for Disasters/Emergencies
<input type="checkbox"/> Performance and Evaluation report for Program Year Ending _____	<input type="checkbox"/> Revised Annual statement (revision no: _____ )
	<input type="checkbox"/> Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revised 1	Obligated	Expended
1	Total non-CFP Funds	0.00		0.00	0.00
2	1406 Operations (may not exceed 20% of line 20) <sup>3</sup>	0.00		0.00	0.00
3	1408 Management Improvements	0.00		0.00	0.00
4	1410 Administration (may not exceed 10% of line 20)	72,817.00		0.00	0.00
5	1411 Audit	0.00		0.00	0.00
6	1415 Liquidated Damages	0.00		0.00	0.00
7	1430 Fees and Costs	61,500.00		61,500.00	55,098.77
8	1440 Site Acquisition	0.00		0.00	0.00
9	1450 Site Improvement	40,000.00		0.00	10,701.00
10	1460 Dwelling Structures	548,500.00		0.00	154,371.64
11	1465.1 Dwelling Equipment - Nonexpendable	24,600.00		0.00	0.00
12	1470 Non-dwelling Structures	45,000.00		0.00	2,070.00
13	1475 Non-dwelling Equipment	15,000.00		0.00	1,260.00
14	1485 Demolition	0.00		0.00	0.00
15	1492 Moving to Work Demonstration	0.00		0.00	0.00
16	1495.1 Relocation Costs	0.00		0.00	0.00
17	1499 Development Activities <sup>4</sup>	0.00		0.00	0.00
18a	1501 Collateralization or Debt Service paid by the PHA	0.00		0.00	0.00
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00		0.00	0.00
19	1502 Contingency (may not exceed 8% of line 20)	0.00		0.00	0.00
20	Amount of Annual Grant (sum of lines 2 - 19)	807,417.00		61,500.00	223,501.41
21	Amount of line 20 Related to LBP Activities	0.00		0.00	0.00
22	Amount of line 20 Related to Section 504 Activities	0.00		0.00	0.00
23	Amount of line 20 Related to Security - Soft Costs	0.00		0.00	0.00
24	Amount of line 20 Related to Security - Hard Costs	40,000.00		0.00	0.00
25	Amount of line 20 Related to Energy Conservation Measures	229,000.00		0.00	0.00

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0028  
 Expires 4/30/2014

Part I Summary		Grant Type and Number:		FFY of Grant
PIA Name:		Capital Fund Program Grant No.:	Replacement Housing Factor Grant No.:	2011 - 2012
Claza County Housing Authority		Date: CCFP:		FFY of Grant Approval:
Type of Grant				
<input checked="" type="checkbox"/> Original annual statement		<input type="checkbox"/> Revised for administrative purposes		<input type="checkbox"/> Revised Annual statement (revision no. _____)
<input type="checkbox"/> Performance and Evaluation report for Program Year ending _____		<input type="checkbox"/> Final Performance and Evaluation Report		
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>
		Colgaid	Revised J	Obligated
Signature of Executive Director	Date	Signature of Public Housing Director		Date
				6/1/12



**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
**Expires 4/30/2011**

<b>Part II: Supporting Pages</b>								
PHA Name:			Grant Type and Number:				Federal FY of Grant:	
Tioga County Housing Authority			Capital Fund Program Grant No.:		PA26S05050109		CFFP (Yes/No): No	
			Replacement Housing Factor Grant No.:				2009 CFRG Funding	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised 1	Funds Obligated (2)	Funds Expended (2)	
<b>PHA 50-6</b>	Replace Water Heater System	1470	1	13,000.00	37,000.00	37,000.00	12,600.00	From 2009 on 08 5 year
	Repair sidewalk on property (damaged blocks)	1450	10 Blocks	10,000.00	6,385.00	6,385.00	5,894.00	Amended in to 08 5 year
	Install Security System (cameras, DVR, Monitors)	1460	1	10,000.00	9,995.00	9,995.00	9,995.00	From 2011 on 08 5 year
<b>PHA 50-7</b>	Replace Vinyl Siding on 4 buildings & garage	1460	5	60,000.00	48,690.00	48,690.00	30,644.10	From 2010 on 08 5 year
	Replace Toilets with Low flush volume units	1460	20	6,000.00	7,000.00			Amended in to 08 5 year
	Install Security System (cameras, DVR, Monitors)	1460	1	20,000.00	17,695.00	17,695.00	17,695.00	Amended in to 08 5 year
<b>PHA 50-9</b>	Install Security System (cameras, DVR, Monitors)	1460	1	10,000.00	7,195.00	7,195.00	7,195.00	From 2011 on 08 5 year
	Replace Fire Alarm System, add strobes (50 Units)	1460	1	50,000.00	37,650.00			From 2009 on 08 5 year
	Replace carpet in common areas and hallways	1460	3 Floors	40,000.00	25,000.00	25,000.00	25,000.00	Amended in to 08 5 year
<b>PHA 50-10</b>	Upgrade Bath Exhaust Fans w/ switches	1460	20	4,000.00	16,885.00	16,885.00	15,196.50	From 2012 on 08 5 year
<b>PHA 50-11</b>	Replace Overhead Door (Garage)	1470	1	1,500.00	1,400.00	1,400.00	1,400.00	From 2010 on 08 5 year
	Upgrade Bath Exhaust Fans w/ switches	1460	30	6,000.00	19,685.00	19,685.00	17,716.50	From 2012 on 08 5 year
	Repair sidewalk on property (damaged blocks)	1450	10 Blocks	10,000.00	1,100.00	1,100.00	990.00	Amended in to 08 5 year
<b>PHA 50-12</b>	Move Mail Boxes from outside to inside	1475	10	5,000.00	1,400.00	1,400.00	1,260.00	From 2010 on 08 5 year
	Repair sidewalk on property (damaged blocks)	1450	10 Blocks	10,000.00	1,300.00	1,300.00	1,170.00	From 2010 on 08 5 year
	Upgrade Bath Exhaust Fans w/ switches	1460	30	6,000.00	20,385.00	20,385.00	18,346.50	From 2012 on 08 5 year
	Replace Overhead Door (Garage)	1470	1	1,500.00	1,400.00	1,400.00	1,400.00	From 2010 on 08 5 year
<b>AMP 3 TOTAL</b>				<b>263,000.00</b>	<b>260,165.00</b>	<b>215,515.00</b>	<b>166,502.60</b>	
<b>PHA Wide</b>	Administrative Salary related to CFRG	1410		30,800.00	30,800.00	20,000.00	12,052.31	
	Administrative Exp (Sundry Items)	1410		5,517.00	6,517.00	6,517.00	855.00	
	Maintenance Salary Related to CFRG	1410		35,000.00	23,157.00	21,713.00	5,409.57	
	Audit of CFRG	1410		1,500.00	1,500.00			
	Fees & Costs: Architects & Engineering for \$673,100.00 in proposed projects	1430		59,700.00	59,700.00	59,700.00	59,874.77	
	Reimbursable Expenses related to services	1430		1,800.00	2,563.00	1,800.00		
<b>PHA WIDE TOTAL</b>				<b>134,317.00</b>	<b>124,237.00</b>	<b>109,730.00</b>	<b>78,191.65</b>	
<b>CFRG GRANT TOTAL</b>				<b>807,417.00</b>	<b>807,417.00</b>	<b>736,535.00</b>	<b>472,980.17</b>	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report.

**Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
**Expires 4/30/2011**

<b>Part III: Implementation Schedule for Capital Fund Financing Program</b>					
PHA Name:  Tioga County Housing Authority					Federal FFY of Grant:  2009 CFRG Funding
Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates <sup>1</sup>
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	
			60%	100%	
PA 50-1	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-2	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-3	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-4	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-5	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-6	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-7	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-8	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-9	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-10	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-11	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PA 50-12	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance
PHA WIDE	3/17/2010		3/17/2011	3/17/2012	Per HUD Guidance

<sup>1</sup> Obligation and expenditure end dates can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

## Attachment F

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
**Expires 4/30/2011**

<b>Part I: Summary</b>					
PHA Name: <b>Tioga County Housing Authority</b>			Grant Type and Number: Capital Fund Program Grant No.: <b>PA26P05050110</b> Replacement Housing Factor Grant No: Date of CFFP: _____		FFY of Grant: <b>2010</b> FFY of Grant Approval: _____
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual statement (revision no: _____ ) <input type="checkbox"/> Performance and Evaluation report for Program Year Ending _____ <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revised <sup>2</sup>	Obligated	Expended
1	Total non-CFP Funds	0.00			
2	1406 Operations (may not exceed 20% of line 20) <sup>3</sup>	9,139.00			
3	1408 Management Improvements	0.00			
4	1410 Administration (may not exceed 10% of line 20)	62,900.00			
5	1411 Audit	1,000.00			
6	1415 Liquidated Damages	0.00			
7	1430 Fees and Costs	30,800.00			
8	1440 Site Acquisition	0.00			
9	1450 Site Improvement	70,000.00			
10	1460 Dwelling Structures	415,750.00			
11	1465.1 Dwelling Equipment - Nonexpendable	0.00			
12	1470 Non-dwelling Structures	35,000.00			
13	1475 Non-dwelling Equipment	0.00			
14	1485 Demolition	0.00			
15	1492 Moving to Work Demonstration	0.00			
16	1495.1 Relocation Costs	0.00			
17	1499 Development Activities <sup>4</sup>	0.00			
18a	1501 Collateralization or Debt Service paid by the PHA	0.00			
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0.00			
19	1502 Contingency (may not exceed 8% of line 20)	0.00			
20	Amount of Annual Grant (sum of lines 2 - 19)	624,589.00	0.00	0.00	0.00
21	Amount of line 20 Related to LBP Activities	0.00			
22	Amount of line 20 Related to Section 504 Activities	103,750.00			
23	Amount of line 20 Related to Security - Soft Costs	0.00			
24	Amount of line 20 Related to Security - Hard Costs	0.00			
25	Amount of line 20 Related to Energy Conservation Measures	165,000.00			

<sup>1</sup> To be completed for the Performance and Evaluation Report.

<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.

<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>				
PHA Name:  Tioga County Housing Authority		Grant Type and Number: Capital Fund Program Grant No.: PA26P05050110 Date of CFFP: _____		Replacement Housing Factor Grant No:  FFY of Grant: 2010 FFY of Grant Approval: _____
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual statement (revision no: _____) <input type="checkbox"/> Performance and Evaluation report for Program Year Ending _____ <input type="checkbox"/> Final Performance and Evaluation Report				
<b>Line</b>	<b>Summary by Development Account</b>	<b>Total Estimated Cost</b>		<b>Total Actual Cost<sup>1</sup></b>
		Original	Revised <sup>2</sup>	Obligated     Expended
Signature of Executive Director  		Date 4/7/2009		Signature of Public Housing Director   Date 7/25/10

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
Capital Fund Financing Program**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
**Expires 4/30/2011**

<b>Part II: Supporting Pages</b>								
PHA Name: Tioga County Housing Authority			Grant Type and Number: Capital Fund Program Grant No.: <u>PA26P05050110</u> CFFP (Yes/No): No Replacement Housing Factor Grant No.:				Federal FY of Grant: 2010	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
<b>AMP 1</b>								
PA 50-1	Replace Exterior Siding	1460	16 Bldgs	115,000.00				
	Handicap Accessibility Improvements	1460	1	12,000.00				
PA 50-2	Remove Trees	1450	5	5,000.00				
	Install Fence	1450	300 LF	10,000.00				
	Lighting Upgrades Occ. Sensors	1460	1	10,000.00				
PA 50-4	Replace Gas Service	1450	1	5,000.00				
	Tub Safeway Steps	1460	19	14,250.00				
	Replace Sidewalks	1450	600 SF	5,000.00				
	<b>AMP 1 Total</b>			<b>176,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>AMP 2</b>								
PA 50-3	Sidewalk & Drainage	1450	500 SQ FT	15,000.00				
	Gutter and Downspout Replacement	1460	15	4,000.00				
	Kitchen Upgrades Phase II	1460	40 Units	20,000.00				
	Tub Safeway Steps	1460	50	30,000.00				
PA 50-8	Landscaping	1450	500 SQ FT	10,000.00				
	Maintenance Garage / Storage	1470	1	35,000.00				
	Exterior Restoration / Re-Caulking	1460	1	50,000.00				
	Tub Safeway Steps	1460	30	20,000.00				
	Lighting Upgrades Occ. Sensors	1460	2	20,000.00				
	<b>AMP 2 Total</b>			<b>204,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>AMP 3</b>								
50-6	Repave Parking South Side Lot	1450	1200 SF	10,000.00				
	Lighting Upgrades Occ. Sensors	1460	2	10,000.00				
	Front Door Replacement / Panic Hardware	1460	8	12,000.00				
	Apartment Handicap Upgrades	1460	1	15,000.00				
50-7	Landscaping	1450	500 SQ FT	10,000.00				

<sup>1</sup> To be completed for the Performance and Evaluation Report or a revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report.





ATTACHMENT G

**Capital Fund Program - Five-Year Action Plan**

U. S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
Expires 4/30/2011

**Part 1: Summary**

PHA Name Tioga County Housing Authority						<input checked="" type="checkbox"/> Original 5-Year Plan
						<input type="checkbox"/> Revision No.: _____
A. Development Number and Name	Work Statement for Year 1 FFY <u>2010</u>	Work Statement for Year 2 FFY <u>2011</u>	Work Statement for Year 3 FFY <u>2012</u>	Work Statement for Year 4 FFY <u>2013</u>	Work Statement for Year 5 FFY <u>2014</u>	
B.	AMP-1 1450 Site Improvement	Annual Statement 0.00	20,000.00	15,000.00	0.00	
C.	AMP-1 1460 Dwelling Structures	117,370.00	292,000.00	75,000.00	173,500.00	
D.	AMP-1 1470 Non-Dwelling Structures	10,000.00	19,000.00	0.00	2,000.00	
	AMP-1 1475 Non-Dwelling Equipment	0.00	15,000.00	0.00	1,000.00	
	AMP-2 1450 Site Improvement	25,000.00	0.00	20,000.00	20,000.00	
	AMP-2 1460 Dwelling Structures	174,000.00	55,000.00	47,000.00	68,000.00	
	AMP-2 1465.1 Dwelling Equipment	0.00	0.00	0.00	25,000.00	
	AMP-2 1475 Non-Dwelling Equipment	0.00	19,200.00	0.00	0.00	
	AMP-3 1450 Site Improvement	10,000.00	10,000.00	0.00	54,500.00	
	AMP-3 1460 Dwelling Structures	195,000.00	94,000.00	370,000.00	185,500.00	
	AMP-3 1465.1 Dwelling Equipment	0.00	10,000.00	0.00	0.00	
	AMP-3 1470 Non-Dwelling Structure	0.00	0.00	2,500.00	1,500.00	
	AMP-3 1475 Non-Dwelling Equipment	0.00	1,000.00	3,500.00	0.00	
	PHA Wide 1406 Operations	2,500.00	670.00	870.00	2,870.00	
	PHA Wide 1410 MGT Fees	63,000.00	63,000.00	63,000.00	63,000.00	
	PHA Wide 1411 Audit	1,000.00	1,000.00	1,000.00	1,000.00	
	PHA Wide 1430 Fees & Costs Architech & Engineering	40,000.00	38,000.00	40,000.00	40,000.00	
	<b>Grand Total</b>	<b>637,870.00</b>	<b>637,870.00</b>	<b>637,870.00</b>	<b>637,870.00</b>	

**Capital Fund Program Five-Year Action Plan**

U. S. Department of Housing and Urban Development

Office of Public and Indian Housing

OMB No. 2577-0226

Expires 4/30/2011

**Part II: Supporting Pages - Work Activities**

Work	Work Statement for Year <u>2</u> FFY Grant <u>2011</u>				Activities for Year: <u>3</u> FFY Grant: <u>2012</u>			
	Development Name/Number	Major Work Categories	Qty	Estimated Cost	Development Name/Number	Major Work Categories	Qty	Estimated Cost
	<b>AMP 1</b>				<b>AMP 1</b>			
	PA 50-1				PA 50-1	1450		
		1460				Replace Small Parking Lot in Back	300 SF	5,000.00
		A/C in Cottages	30	10,000.00		1460		
		Tile Floors In Apts	30	15,000.00		Tub Cuts	25	22,000.00
		<b>PA 50-1 TOTAL</b>		<b>25,000.00</b>		1470		
	PA 50-4					Heated Garage and Storage for Cottages	1	15,000.00
						<b>PA 50-1 TOTAL</b>		<b>42,000.00</b>
					PA 50-2			
						1460		
						Refinish Bathtubs	10	10,000.00
		<b>PA 50-4 TOTAL</b>		<b>0.00</b>		<b>PA 50-2 TOTAL</b>		<b>10,000.00</b>
	PA 50-5	1460			PA 50-4	1450		
		Handicap Accessible Ramp to 1 APT	1	20,000.00				
		Lighted Flagpole	1	2,000.00				
		Replace apartment electric components	20	10,000.00				
		Replace sidewalk	500	5,000.00				
		<b>PA 50-5 TOTAL</b>		<b>37,000.00</b>		New Project Sign	1	5,000.00
						<b>PA 50-4 TOTAL</b>		<b>5,000.00</b>
					PA 50-5	1450		
						Repave Parking Lot & Add Spaces	10	10,000.00
						1460		
						Replace Roof on 5 Buildings	5	30,000.00
						Replace Flooring	20	50,000.00
						Replace tubs	20	40,000.00
						1470		
						1475		
						Tractor, Cab, Broom, Blower	1	15,000.00
						<b>PA 50-5 TOTAL</b>		<b>145,000.00</b>
	<b>AMP 1 CFP Year Total</b>				<b>AMP 2 CFP Year Total</b>			
				<b>62,000.00</b>				<b>202,000.00</b>









Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages - Work Activities

Activities for Year 1	Activities for Year: <u>2</u> FFY Grant: 2011				Activities for Year: <u>3</u> FFY Grant: 2012				
	Development Name/Number	Major Work Categories	Qty	Estimated Cost	Development Name/Number	Major Work Categories	Qty	Estimated Cost	
See Annual Statement	AMP 3				AMP 3				
	PA 50-6				PA 50-6				
						1460			
		1460				Air Make Up System	2	30,000.00	
		Convert 4 Efficiencies to 1BR	4	Deleted E.D.		Bath Exhausts	50	15,000.00	
		Replace System Boilers	2	50,000.00		Replace all Domestic Shuts-Offs in Apts.	240	12,500.00	
		Sprinkler System	1	100,000.00					
		Tub Safeway Steps	14	10,000.00		1465.1			
						Water Regulator and Valve Replacement	1	3,000.00	
		<b>PA 50-6 TOTAL</b>		<b>160,000.00</b>					
		PA 50-9	1460			1475			
			Replace Community Rm Door	2	2,500.00		Purchase Snow Blower	1	1,000.00
			Replace 1st Floor Drop Ceiling	12	2,500.00		<b>PA 50-6 TOTAL</b>		<b>61,500.00</b>
			New cable TV and Phone Lines	50	15,000.00	PA 50-7	1460		
							Install Single Shut off for washers	20	3,500.00
			<b>PA 50-9 TOTAL</b>		<b>20,000.00</b>		Replace doors & locksets	20	15,000.00
		PA 50-10	1460				Replace Gate Valves on DHW	40	3,500.00
							<b>PA 50-7 TOTAL</b>		<b>22,000.00</b>
			<b>PA 50-10 TOTAL</b>		<b>0.00</b>	PA 50-9	1460		
		PA 50-11	1450				Exterior Restoration	1	50,000.00
			Landscaping	200sf	5,000.00		Replace Sewer Lines	100 LF	10,000.00
							<b>PA 50-9 TOTAL</b>		<b>60,000.00</b>
			1460			PA 50-10	1460		
			Front Porch Roof and Concrete Pads	12	40,000.00		Upgrade Plumbing	120	4,000.00
			Tub Safeway Steps	10	7,500.00		Replace Hot Water tanks w/ expansion	20	10,000.00
			<b>PA 50-11 TOTAL</b>		<b>47,500.00</b>		<b>PA 50-10 TOTAL</b>		<b>14,000.00</b>
		PA 50-12	1450			PA 50-11	1460		
			Concrete Pads	10	10,000.00		Replace Hot Water Tanks	30	15,000.00
							Upgrade Plumbing	160	4,000.00
			1460				<b>PA 50-11 TOTAL</b>		<b>19,000.00</b>
			Front and Rear Doors	40	20,000.00	PA 50-12	1460		
			Safeway Tub Steps	10	7,500.00		Replace Hot Water Tanks	20	15,000.00
		<b>TOTAL PA 50-12</b>		<b>27,500.00</b>		<b>PA 50-12 TOTAL</b>		<b>15,000.00</b>	
	AMP 3 CFP Year Total			<b>255,000.00</b>	AMP 3 CFP Year Total			<b>191,500.00</b>	

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages - Work Activities

Activities for Year 1	Activities for Year: <u>4</u> FFY Grant: <u>2013</u>				Activities for Year: <u>5</u> FFY Grant: <u>2014</u>				
	Development Name/Number	Major Work Categories	Qty	Estimated Cost	Development Name/Number	Major Work Categories	Qty	Estimated Cost	
See Annual Statement	AMP 3				AMP 3				
	PA 50-6	1470			PA 50-6	1460			
		Pavilion Screen and Winter Enclosure	1	2,500.00		Elevator Room Storage	1	2,000.00	
		PA 50-6 TOTAL		2,500.00		Generator Replacement	1	30,000.00	
						TOTAL PA 50-6		32,000.00	
					PA 50-7	1460			
						Bath Exhaust Fans		3,000.00	
		PA 50-7	1460			Fence in Ball Field	1	Del by maintenance	
			Install Fire Walls in Attic	5	Deleted maint.		PA 50-7 TOTAL		3,000.00
			Replace Roofs on all buildings	6	30,000.00				
			Replace Apartment Electric Components	20	15,000.00	PA 50-9	1460		
			PA 50-7 TOTAL		45,000.00		Roofs over exits	4	5,000.00
							Water Risers	2	10,000.00
		PA 50-9	1460				Replace Emerg Call System (carryover)	1	5,000.00
			New Boilers	2	40,000.00		Dumpster Enclosure	1	2,000.00
			Replace Hot Water Tanks	2	25,000.00		PA 50-9 TOTAL		22,000.00
						PA 50-10	1460		
							Replace Exterior Doors	40	20,000.00
			1475				Carbon Monoxide Detector	20	1,000.00
			Air Conditioner For Office	1	1,000.00		Replace Light Fixtures	60	5,000.00
			Carpet Machines	1	2,500.00		PA 50-10 TOTAL		26,000.00
			1465						
			Winter enclosure pavillion, Concrete repair	1	10,000.00				
			PA 50-9 TOTAL		78,500.00	PA 50-11	1450		
		PA 50-10	1450				Resurface Elderly Parking Lot	1	10,000.00
			Landscaping	200 sf	5,000.00				
			Concrete Patios	10	5,000.00				
			1460				1460		
			Replace Boilers	20	70,000.00		Carbon Monoxide Detectors	30	1,000.00
			PA 50-10 TOTAL		80,000.00		Replace Lighting	90	7,500.00
						PA 50-11 TOTAL		11,000.00	
	PA 50-11	1460			PA 50-12	1450			
		Replace Boilers	30	60,000.00		Remove Trees & Landscaping	1	10,000.00	
		Replace Exterior Doors	20	10,000.00		Pave parking Lot	1	8,000.00	
		PA 50-11 TOTAL		70,000.00		Replace Sidewalks	500 SF	2,000.00	
	PA 50-12	1460							
		Emergency Call System Replacement	1	3,000.00		1460			
						New Siding	10 Bldg	30,000.00	
		Replace Boilers	30	70,000.00		Install Auto Door	1	5,000.00	
		PA 50-12 TOTAL		73,000.00		Carbon Monoxide Detector	50	1,000.00	
						Replace Lighting	90	7,500.00	
						1470			
						PHA 50-12 TOTAL		63,500.00	
		AMP 3 CFP Year Total		349,000.00		AMP 3 CFP Year Total		157,500.00	





## Minutes

### Tioga County Housing Authority

March 29, 2010

The regular meeting of the Tioga County Housing Authority was held at the Penn Wells Hotel in Wellsboro at 12:00 noon on March 29, 2010. The Following members were present; Peter Lupkowski, Bob Basalyga, Leo Parchesky, Evelyn Pletcher and Jody Thomas. Also present were Jim McRath, Kelley Cevette, Priscilla Walrath; solicitor, Jason Przybycien of the Wellsboro Gazette, and Bryan Robinson from the Williamsport Sun Gazette.

Chairperson, Jody Thomas called the meeting to order. The minutes from the February 22, 2010 meeting were reviewed. On motion by Peter Lupkowski, seconded by Evelyn Pletcher the minutes were accepted as written. All members in favor.

EXHIBIT TH 3-10-1

The bills for February 2010 were reviewed. On motion by Leo Parchesky, seconded by Peter Lupkowski the February bills were approved. All members in favor.

EXHIBIT TH 3-10-2

The Occupancy report was reviewed for both Public Housing and Section 8. There was no action was needed.

EXHIBIT TH 3-10-3

Annual Public Housing Agency Plan and 5 Year Plan was reviewed. On motion by Leo Parchesky, seconded by Bob Basalyga the resolution approving the 2010 Annual Agency Plan and 5-Year Capital Improvement Plan was approved. All members in favor.

EXHIBIT TH 3-10-4

The installation of a security system for the family units in the Cowanesque Valley was reviewed. These are portable units which can be moved from one site to another if there is an issue that would require a security system. There was discussion as to the need to have internet connection to use the system. Jim indicated that we recommend approving as is and if additional charges for internet service are necessary he would bring it back to the Board. On motion by Bob Basalyga, seconded by Evelyn Pletcher the portable security system was approved. All members in favor.

EXHIBIT TH 3-10-5

Change in the Admission and Occupancy Policy was reviewed. The changes include; flat rent increase, smoke free policy, smoke free lease wording and utility allowance wording. The items were addressed separately.

- a. Flat Rent Increases; On motion by Leo Parchesky, seconded by Evelyn Pletcher the increases in the Flat Rent Charges were approved. All members in favor.
- b. Smoke Free Policy; On motion by Evelyn Pletcher, seconded by Peter Lupkowski the Smoke Free Policy was approved. All members in favor.
- c. Lease change for Smoke Free; On motion by Leo Parchesky, seconded by Bob Basalyga the line item in the lease was changed to incorporate the no smoking policy as a reason for eviction. All members in favor.
- d. Utility Allowance wording; The utility allowance wording was changed to include only individuals that have a calculated rent will have a utility allowance. Not flat rent tenants. On motion by Leo Parchesky, seconded by Peter Lupkowski the utility wording was changed in the Admissions & Occupancy Policy. All members in favor.

EXHIBIT TH 3-10-6

Proposed personnel policy changes were reviewed. Starting work time has been changed to 7:30 from 7:00. An additional section on working from home has been added to the policy. On motion by Leo Parchesky, seconded by Evelyn Pletcher, the personnel policy changes have been approved. All members in favor.

EXHIBIT TH 3-10-7

A resolution requesting A HUD Wavier for Use of Wall-Mounted unvented Gas Heaters was reviewed. On motion by Peter Lupkowski, seconded by Evelyn Pletcher the Resolution was approved. All members in favor.

EXHIBIT TH 3-10-8

On motion duly made and seconded, the meeting of the Housing Authority was adjourned. The next meeting will be a joint meeting with the Bradford County Board on April 27<sup>th</sup> in Troy.

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Secretary

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Chairperson

## **Attachment I**

As required by Section 603 of The Violence against Women and Department of Justice Reauthorization Act of 2005 (VAWA), the Bradford/Tioga County Housing Authority (BTCHA) includes the following statements about its goals, activities, objectives, policies, or programs that enable the BTCHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking.

A goal of the BTCHA is to fully comply with VAWA.

BTCHA has enacted a Tenant Selection and Assignment Plan which includes a housing preference for victims of domestic violence. As with the other preferences enacted by BTCHA, all preferences are assigned equal priority. This has been made a part of the Authority's Admissions and Occupancy Policies and Section 8 Administrative Plans. The assignment of this preference for both public housing and the voucher program was declared at the public hearings held individually in both Bradford and Tioga County.

In addition to providing a housing preference for victims of domestic violence, the BTCHA works closely with the County Human Services Agencies and other social service providers to ensure that any and all available services and supportive assistance will be coordinated for the benefit of the victims of domestic violence.