

5.2

Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.

HUD Strategic Goal: Increase the availability of decent, safe and affordable housing.

PHA Goal: Expand the supply of assisted housing.

Objectives:

- a. Reduce public housing vacancies: 97% Occupancy
- b. Leverage private or other public funds to create additional housing opportunities including increase in inventory of home ownership properties with potential grant funding.
- c. Increase level of landlord participation in the Section 8 Voucher Program.

PHA Goal: Improve the quality of assisted housing.

Objectives:

- a. Improve public housing management: (PHAS Score – 90% or higher)
- b. Improve voucher management: (SEMAP Score – 92% or higher)
- c. Renovate or modernize public housing units.
- d. Work with City of Altoona and property owner to ensure expiration of Section 8 Project Based Certificates at City Hall Commons does not result in loss of affordable housing opportunities to low income residents.
- e. Work with City of Altoona and local landlords to increase participation in the Section 8 Voucher Program.
- f. Work with City of Altoona in identifying properties for possible homeownership through renovation projects.
- g. Altoona Housing Authority has upgraded all required accessible handicapped public housing apartments.

PHA Goal: Increase assisted housing choices.

Objectives:

- a. Conduct outreach efforts to potential voucher landlords.
- b. Implement public housing or other home ownership programs.
- c. The AHA has a Section 8 Family Self Sufficiency Program and a Public Housing Family Self Sufficiency Program to increase housing opportunities for those enrolled in the program.
- d. Continue outreach efforts through Section 8 Landlord workshops and community meetings.
- e. Achieve 97% occupancy in the Public Housing Program.
- f. Achieve 98% occupancy in the Section 8 Voucher Programs (as funding permits).

HUD Strategic Goal: Improve community quality of life and economic vitality.

PHA Goal: Provide an improved living environment.

Objectives:

- a. Implement public housing security improvements: Continue youth prevention activities and continue security services to patrol authority developments.
- b. Recently, the Authority was approved to house a full time police officer on site at our family development to increase security for the residents.
- c. Designate developments or buildings for particular resident groups (elderly, persons with disabilities).
- d. Improve current level of resident satisfaction with living conditions in public housing.
- e. Continually update maintenance procedures and preventative maintenance procedures.
- f. Reduce crime by 10% for 2010 – 2011.
- g. Increase participation in Resident Organizations.
- h. Increase participation in the Healthy for Life Program/Health Education for resident participation.
- i. Continue to provide services of Resident Services Coordinator at the Green Avenue & Eleventh Street Towers.
- j. Establish Neighborhood Watch Programs at sites.
- k. Improve customer service by means of survey on feedback of Maintenance and Management..
- l. Continue to expand After School Enrichment Program with the partnership of the Gloria Gates Memorial Foundation.
- m. Continue to provide services of full time Coordinator on site to assist with After School Enrichment Program recruitment.
- n. Continue to provide a Head Start/Day Care Facility on site at our family development for the residents to participate in.

HUD Strategic Goal: Promote self-sufficiency and asset development of assisted households.

PHA Goal: Promote self-sufficiency and asset development of assisted households.

Objectives:

- a. Increase the number and percentage of employed persons in assisted families: 5% per year.
- b. Provide or attract supportive services to improve assistance recipients' employability: Work with service agencies to provide necessary services.
- c. Provide or attract supportive services to increase independence for the elderly or families with disabilities. Continue Resident Services Coordinator at elderly site.
- d. Continue partnership with Penn State Altoona for public housing residents residing in our family development and elderly developments. The AHA also partners with other agencies to provide educational health related workshops to our elderly residents.
- e. Increase the number of Section 8 recipients who participate in the Family Self Sufficiency Program.
- f. Increase the number of Public Housing recipients who participate in the Family Self Sufficiency Program.

Please See Attachment #1.

PHA Plan Update

(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:

1. Eligibility, Selection and Admission Policies, including Deconcentration and Waiting List Procedures - The Authority is currently working on revising our current Admission Policies for more clarification regarding in policy changes, incorporating Asset Management. The policy will be posted for public comment and forwarded to HUD after final policy has been adopted. Anticipated date for approval is May 12, 2010.
2. Financial Resources
 - Public Housing Income
 - Operating Subsidy \$1,430,000.
 - Capital Fund 1,373,953
 - ARRA 893,897.
 - Dwelling Rental 1,385,000.
 - Misc. Income 100,800.
 - Financial Income 81,500.
 - Non-Dwelling Rent 13,800
 -
 - Total: \$5,278,950.
 - Section 8 Income
 - \$3,773,107.
3. Rent Determination – NO CHANGE
4. Operation and Management – The Authority continues to implement internal changes reflecting Asset Management for two AMPS.
5. Grievance Procedures – NO CHANGE
6. Designated Housing for Elderly/Disabled Families – NO CHANGE
7. Community Service and Self Sufficiency – NO CHANGE
8. Safety and Crime Prevention - The Altoona Housing Authority recently (2/2010) received permission from HUD to house a full time police officer on site at our family development (AMP001) to increase security for the public housing residents. Written Plan is included as **Attachment No. 3.**
9. Pets – NO CHANGE
10. Civil Rights Certification – NO CHANGE
11. Fiscal Year Audit 06/30/09 – No Audit Report Received as ofWill forward when approved.
12. Asset Management – continue to implement changes reflecting Asset Management.
13. VAWA – NO CHANGE
14. Procurement (ARRA Addendum) – **Attached as Attachment 4.**
15. Ethics Policy – Adopted 2/17/2010 – **Attached as Attachment 5..**
16. Proposed Veterans Preference Policy – **Posted for Public Comment Attached as Attachment 6**

The Altoona Housing Authority has all Admissions, Policies and Procedures readily available to the Public at each Office, including Administrative Office. Required policies, procedures and notices are posted at each development for resident’s review, including the public.

(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.

The Annual Plan has been posted at AMP001, AMP002, Administrative Office, City Hall – Altoona, PA, and the Altoona Public Library.

7.0	Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable. N/A</i>
8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.
8.1	Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing. ATTACHED
8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan. ATTACHED
8.3	Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.

9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p>The Authority administers 536 public housing apartments, 3 home-ownership units, and 974 Section 8 vouchers. An examination of current occupancy levels and waiting list information shows a majority of families with incomes below 30% of median income. The Authority monitors income targeting on a monthly basis for compliance. This illustrates a need to maintain quality, affordable and safe housing choices for families. The Authority partners with surrounding agencies to educate them on the types of housing available to those meeting the income guidelines. The Authority also does extensive marketing to the public on the affordability and accessibility of our housing stock. The current waiting list for 4-5 bedroom apartments is down and has been for some time. The Authority continues to market these properties through advertising through the local newspaper and recruitment through local agencies on the available of such units to meet the family’s needs.</p>
9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <p>The Authority’s strategy for addressing housing needs is to educate the community and partner with agencies identifying the type of properties we own/manage. In addition, the Authority conducts resident customer service/management surveys to determine if the housing needs are being met with residents that have already been housed. Successful feedback has been received from surveys. Management continues to monitor the waiting list and address those needing accessible/mobility units. All required handicapped accessible units are complete. The Authority performs various marketing to the public on the affordability and accessibility of our housing stock.</p>
10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA’s progress in meeting the mission and goals described in the 5-Year Plan.</p> <p>The Authority meets monthly with Management and Maintenance to review and revise current policies and procedures in identifying current goals and objectives as well as establish new goals and objectives in meeting the mission of the Authority. Internal in-house procedures are continually revised in order for the Authority to effectively meet goals and objectives outlined in plan as well as track specific areas including vacancy turnover, occupancy levels, work orders, resident activities, etc.</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA’s definition of “significant amendment” and “substantial deviation/modification”</p> <p>The Authority will consider the following items to be a Substantial Deviation or Significant Amendment or modification:</p> <ul style="list-style-type: none"> a. A discretionary change that would fundamentally alter demolition or disposition, designation, homeownership programs or conversion activities. b. A discretionary change in the policies and procedures of the Authority that would fundamentally change our goals and objectives of our agency. Any and all modifications to the plan would require formal board approval, including resident involvement. c. Addition of any non-emergency modernization work items that were not included in the current Annual Statement or Five Year Plan (as presented).
11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <ul style="list-style-type: none"> (a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) (b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only) (c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only) (d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only) (e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only) (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. (g) Challenged Elements Please See Attachment #2. (h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) (i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) **Hope VI or Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

2010 PHA Plan – Attachment #1

5.2 Goals and Objectives (continued)

HUD Strategic Goal: Promote self-sufficiency and asset development of assisted households.

PHA Goal: Promote self sufficiency and asset development of assisted households.

Objectives:

- g. Work with residents to improve the image of public housing through receipt of Public Housing Self Sufficiency funding.
- h. Conduct workshops to low income residents on home ownership.

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans.

PHA Goal: Ensure equal opportunity and affirmatively further fair housing.

Objectives:

- a. Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status and disability.
- b. Undertake affirmative measures to provide a suitable living environment for families living in assisted housing regardless of race, color, religion, national origin, sex, familial status and disability.
- c. Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required.

Other PHA Goals and Objectives:

1. To manage the Authority using recognized sound administrative and sound fiscal practices.
2. To adopt the highest standards in operating housing developments.
3. To promote self sufficiency and independence of residents.
4. To pursue partnerships which promote resident opportunity and quality of life.
5. To ensure that the maintenance function is performed efficiently and cost effectively with trained and skilled employees.
6. To provide housing that is an asset to the community.
7. To market the administrative, management and other skills of the Authority.
8. To acquire assets which will support the mission of the Authority.
9. Conduct fair housing workshops for staff and residents.
10. Provide assistance to resident organizations at all developments promoting a healthy environment for the residents.
11. To effectively manage and upgrade all ADA compliance deficiencies.
12. To effectively continue to convert all public housing operations to Project Based Accounting/Asset Management module.

Proposed
Veterans Preference Policy

Posted for Public Comment

All comments regarding Proposed Policy should be submitted to Management Office.

Eligible applicants who qualify for a Veterans preference are entitled to receive one (1) point and be placed on the waiting list appropriately based upon verification of preference for admission to ***Pleasant Village***, the ***Public Housing Program*** located at Fairview Hills, the Green Avenue Tower, and the Eleventh Street Tower, as well as the ***Section 8 Program*** throughout the City of Altoona.

A Veteran Family includes head of household, spouse, surviving spouse, dependent parent or child of a Veteran and the divorced spouse of a Veteran who is legal guardian of a child of a Veteran. A Veterans preference would be granted to a proper applicant who has received an “honorable” or general discharge from the military service (or an equivalent thereof). Applicant’s claiming a Veterans preference prior to the receipt of an actual discharge must provide a copy of their DD-214 form reflecting service that will qualify him or her for an “honorable” or “general” discharge. Applicant’s seeking Veterans preference must provide to the Altoona Housing Authority any and all documents requested by the Authority needful or necessary, in the opinion of the Altoona Housing Authority, to allow review to determine the propriety of the claim so made.

Violence Against Women Act (VAWA) Policy Description of Activities

The Altoona Housing Authority has VAMA brochures at each development for applicants and residents describing the AHA's Violence Against Women Act Policy.

The Altoona Housing Authority meets regularly with Management staff of the local Domestic Abuse Project to review the policy and provide information to their clients on housing opportunities for victims of domestic violence.

The Altoona Housing Authority provides Section 8 applicants a copy of the VAMA Policy at the briefing/orientation session on their rights and responsibilities under the Act.

The Altoona Housing Authority provides Public Housing "new" residents a copy of the VAMA Policy at lease up of their rights and responsibilities under the Act.

The Altoona Housing Authority conducts quarterly Inter Agency Meetings with local service providers updating agencies on various programs and policies (including the VAWA Policy).

Violence Against Women Act (VAWA) Policy

The Altoona Housing Authority, in accordance with the Violence Against Women Act, has established this policy to provide protection in housing against domestic violence, dating violence, sexual assault and stalking victims. While the title of the Act is Violence Against Women, the Act describes a victim as male or female and protects both sexes.

The purpose of this policy is to reduce domestic violence, dating violence, sexual assault, and stalking; prevent homelessness of the victims of such acts; protect victims who reside in Public Housing and Section 8; and ensure victims have access to the criminal justice system without jeopardizing their housing.

Domestic violence can be a felony or misdemeanor crime of violence committed by a current or former spouse of the victim, or a person similarly situated to a spouse of the victim, or a person with whom the victim shares a child in common.

Dating violence is committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim based on the length of the relationship, the type of relationship and/or the frequency of the interaction between the persons.

Sexual assault includes both assaults committed by strangers or offenders who are known or related by blood or marriage to the victim.

Stalking means to pursue, place under surveillance, or repeatedly commit acts with intent to kill, injure, harass, or intimidate and/or to place a person in reasonable fear of death, serious bodily injury, or emotional harm to that person, their immediate family member(s), or spouse or intimate partner.

The Altoona Housing Authority will evaluate each alleged act of violence on a case by case basis. Any resident alleging they are a victim of any listed form of domestic violence, dating violence, sexual assault or stalking ***must*** provide documentation that substantiates that claim. This documentation must include bona fide incidents of actual or threatened abuse which includes the name of the perpetrator and must be provided within fourteen (14) days of the alleged act of violence.

The documentation provided by the victim of the act of violence may be any of the following:

- A local police or court record
- Documentation signed by a victim service provider, an attorney, or a medical professional that attests under penalty of perjury that the abuse is a bona fide incident and that the victim has approved the documentation.

Any information provided to the Altoona Housing Authority shall be retained in the strictest confidence. It will not be entered into any shared database or provided to any related entity unless the victim consents or requests such sharing, unless it is required for use in an eviction proceeding or unless otherwise required by law.

Once this documentation is provided to the Altoona Housing Authority, the perpetrator of the act of violence will be banned from being on Altoona Housing Authority property or the residential unit of a Section 8 Voucher holder. Should the resident who is the victim of such violence willingly or intentionally violate this banning order, the protection offered under this Act and policy shall become null and void and termination proceedings will begin.

If the Altoona Housing Authority is able to demonstrate there is an actual and imminent threat to other tenants, employees or others providing services to the property, the protection offered under this Act and policy are also null and void and termination proceedings will begin.

All resident will be provided equal opportunities for informal and formal hearings as already defined in all termination procedures through the Altoona Housing Authority.

Altoona Housing Authority Ethics Policy

Adopted: February 17, 2010
Resolution No. 10-7

The Altoona Housing Authority has established standards of conduct for its employees and members of its Board of Commissioners. These standards are designed to assure the utmost in public trust and confidence in the policies and practices of the Authority. Because of its status as an independent public entity, the Authority recognizes its responsibility to conduct all business in a manner above reproach or censure. This Code of Ethics will describe in detail the standards by which members of the Board of Commissioners and staff are to be held accountable.

This code recognizes and incorporates those sections of federal, state and local law which govern the conduct of public employees, and in no way supplants those provisions of law. In cases, where no statutory precedent exists, the policy of the Altoona Housing Authority shall be applied, except that this policy shall in no way be taken to supersede the provisions of any contracts, labor agreements, or other external agreements affecting the rights and privileges of employees.

The Standards of Conduct contained within the Code of Ethics shall be generally applied so as to avoid the appearance, or actual occurrence of, any favoritism or special treatment towards any applicant, resident, vendor, or agent having business, or dealings of any kind, with the Authority. No Commissioner or employee shall use or cause or allow to be used his or her position to secure any personal privileges for himself, herself, or others, or to influence the activities, actions, or proceeds of the Authority.

The Altoona Housing Authority, in establishing standards of conduct for its employees and commissioners, recognizes the importance of establishing standards of conduct for external vendors and suppliers of products and/or services to the Authority. While the Authority cannot mandate the internal conduct or policies of vendors, it nevertheless requires that vendors and suppliers adhere to certain basic principles in conducting business with the Authority. Specifically, these principles include:

- A. No direct or indirect personal inducement of Authority employees. This includes the giving of gifts, money, tickets or any item or service having value.
- B. No direct or indirect inducement of members of the Board of Commissioners. This shall include the same provisions covering employees, except that it is recognized that in the course of business dealings, there may be times when meals and/or visits may be arranged. In such cases, such events should be reported to the Chairman of the Board, with the nature of the visit explained.

It is expected that vendors or suppliers of professional services to the Authority will be governed by the Code of Ethics to which their particular profession prescribes. Any vendor or supplier found in violation of Authority policy shall be barred from future business dealings with the Authority. The Authority reserves the right to have vendors and suppliers sign a statement of compliance with the standards of conduct of the Authority.

1.0 Title

This shall be called the “Altoona Housing Authority Code of Ethics and Standards of Conduct.”

2.0 Applicability

The provisions contained herein shall apply to all employees and the Board of Commissioners of the Altoona Housing Authority. With respect to contracted professional services of the Authority (legal, accounting, or otherwise), it is assumed that these professionals will abide by the professional ethics of their particular profession.

3.0 Purpose

This Code of Ethics establishes standards for employee and Commission conduct that will assure the highest level of public service. Recognizing that compliance with any ethical standards rests primarily on personal integrity, and also recognizing in general the integrity of Commissioners and employees, it nevertheless sets forth those acts or omissions of acts that could be deemed injurious to the general mission of the Authority.

This Code of Ethics is not intended, nor should it be construed as, an attempt to unreasonably intrude upon the individual employee’s or Commissioner’s right to privacy and the right to participate freely in a democratic society and economy.

4.0 Definitions

“Agent” shall mean any employee of the Authority (whether full or part time) acting in his or her official capacity as an agent of the Authority.

“Claim” shall mean any demand, written or oral, made upon the Authority to fulfill an obligation arising from law or equity.

“Commissioner” shall mean one of the persons serving on the Board of Commissioners of the Authority.

“Contract” shall mean any obligation to do something arising from an exchange of promises or consideration between persons, regardless of the particular form in which it is stated.

“Conventional” shall mean those housing programs operated by the Authority, which are broadly considered part of the “conventional public housing program.” This shall include but not be limited to, such programs as public housing, the Capital Fund, HOPE VI, and the Public Housing Drug Elimination Program (PHDEP).

“Employee” shall mean any person appointed or hired, whether full or part time, seasonal, temporary, paid or unpaid, on a fixed or unfixed term, provisional or permanent.

“Enrollee” shall broadly mean any applicant, resident, or program participant in any program operated by the Authority. Specifically, an “enrollee” shall be a person who expects to receive, or is receiving, some form of assistance from the Authority.

“Family” shall mean the father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, or half sister, or a person living in a stable household relationship.

“Interest” shall mean a benefit or advantage of an economic or tangible nature that a person or a member of his or her family would gain or lose as a result of any decision, or action or omission to decide or act, on the part of the Authority, its Board, or employees.

“Leasing Program” shall mean those programs operated by the Altoona Housing Authority that are broadly included within the Section 8 Program or the tenant-based program, whether it be for certificates or vouchers. Unless otherwise noted, the provisions contained herein shall apply equally to both the “Leasing” and the “Conventional” programs of the Authority.

“Person” shall mean any individual, corporation, partnership, business entity, association, organization, and may include an Authority employee.

“Public Information” shall mean information obtained pursuant to the Freedom of Information Act and Authority guidelines adopted pursuant thereto.

5.0 Ethical Standards for Employees

No employee of the Altoona Housing Authority shall have any employment, or engage in any business or commercial transaction, or engage in any professional activity, or incur any obligation in which directly or indirectly he or she would have an interest that would impair his or her independence of judgment or action in the performance of his or her official duties or that would be in conflict with the performance of his or her official duties.

No employee shall have or enter into any contract with any person who has or enters into a contract with the Authority unless:

- A. The contract between the person and the Authority is awarded pursuant to competitive bidding procedures and/or purchasing policies as outlined in regulations promulgated by the U.S. Department of Housing and Urban Development (HUD), state law, or the Altoona Housing Authority Procurement Policy; or
- B. The contract between the person and the Authority is one in which the Authority employee has no interest, has no duties or responsibilities, or if the contract with the person is one which the Authority employee entered into prior to becoming an employee.

There shall be no preferential treatment given by an employee of the Authority acting in performance of his or her official duties to any person, agency or organization.

No Authority employee shall use or permit the use of Authority-owned vehicles, equipment, materials or property for the convenience or profit of himself, herself, or any other person. However, this provision shall not apply in the case of usage for “diminutive” purposes, i.e. purposes which in and of themselves should not be construed as abuse of Authority property.

No Authority employee shall solicit any gift or consideration of any kind, nor shall any Authority employee accept or receive a gift having value in excess of \$25.00 regardless of the form of the gift, from any person who has an interest in any matter proposed or pending before the Authority.

No Authority employee acting individually can bind the housing authority by any action or verbal representation.

No Authority employee shall disclose without proper authorization non-public information or records concerning any aspects of the operation of the Authority, nor shall he or she use such information to the advantage or benefit of himself, herself, or any other person. This shall include records maintained on enrollees of the Authority, for whom a properly executed release of information form shall be obtained and kept in the client file. The release of any information relative to enrollees of the Authority shall be done pursuant to government regulations allowing the release of information among government agencies or agencies receiving government subsidy, shall be done following prescribed methods of requesting and transmitting such information, and shall be done with full knowledge of the enrollee except in those cases where through action of law the enrollee’s knowledge is not required.

No Authority employee currently employed shall represent any person, other than himself, in business negotiations, judicial or administrative actions or procedures, to which the Authority may be a party.

No former employee of the Authority shall personally represent any person in a matter in which the former employee personally participated while employed by the Authority

within the previous one year, is such representation would be adverse to the interests of the Authority. This provision shall not, however, bar the timely filing by a current or former employee, of any claim, account, demand, or suit arising out of personal injury, property damage, or any benefit authorized or permitted by law.

No member of the family of any Authority employee shall be appointed or hired to serve under the direct supervision or authority of that employee, and in no event shall any Authority employee participate in the decision-making regarding employment or contract for services of any family member.

No Authority employee shall have an interest in a contract between any person and the Authority, except that this provision shall not apply if the contract was entered into prior to the employee's hire by the Authority; the employee discloses his or her interest in the contract prior to employment; and after employment, the employee has no power to authorize or approve payment under the contract, monitor performance or compliance under the contract, or audit bills or claims under the contract and the compensation of the employee will not be affected by the contract.

No Authority employee shall have any employment, engage in any business or commercial transaction, or engage in any professional activity in which, directly or indirectly, he or she would have an interest that would impair his or her independence of judgment or action in the performance of his or her duties with the Authority or that would be in conflict with his or her duties at the Authority.

No employee of the Authority shall discuss, vote upon, decide or take part in (formally or informally) any matter before the Authority in which he or she has an interest. Exception shall be made in the case of an employee whose interest in the matter is minimal (e.g. an employee helping decide on a new telephone system owns 100 shares of AT&T stock), provided the employee shall fully and specifically describe his or her interest, in writing, and the underlying basis of it, whether it be ownership, investment, contract, claim, employment or family relationship, to his or her immediate supervisor prior to the employee's participation. If, in the opinion of the supervisor, there is any question as to whether the interest is minimal, the matter shall be referred to the Ethics Review Committee for a binding decision on the question.

Any matter decided on, contracted, adjudicated, or in any way acted upon by an employee who does not disclose a personal interest either in the matter, or in any person or organization having an interest in the matter, may be considered null and void by the Authority. Such a matter may be referred to the Ethics Review Committee to render judgment and assess any penalties if necessary. If the Ethics Review Committee renders judgment that a matter was performed; a contract entered into; or any matter was conducted, decided or acted upon in a manner prohibited by the Code of Ethics; it may then propose, among other things, that the Board of Commissioners seek an injunction against the proscribed action.

No person employed by the Authority shall be permitted to participate as a lessor or lessor's agent in the leasing programs. Similarly, no member of the Board of Commissioners in his or her individual capacity shall be a lessor or lessor's agent. These prohibitions, however, shall not apply where the employee or Commissioner is a principal in a not-for-profit or charitable, educational, or humanitarian agency or organization that may own or manage housing for rental purposes.

6.0 Ethical Standards for Commissioners

The Board of Commissioners of the Altoona Housing Authority is the architect of policy governing the operations of the Authority and retains legal and fiscal responsibility for the Authority. Recognizing that the Commissioners are chosen from a broad range of fields and professions and community interests renders difficult the circumscription of external interests and activities of the Commissioners. It is the intent that, insofar as is possible, the members of the Board of Commissioners are generally enjoined to follow the standards of conduct which are outlined in the Code of Ethics for employees. Further, it is expected that a Commissioner will voluntarily and fully outline his or her personal interests and potential conflicts of interest prior to assuming their seat on the board. Such a statement should be submitted to the Board Chairman within ninety (90) days of the Commissioner's appointment. For Commissioners currently serving, such an updated statement shall be developed within ninety (90) days of their re-appointment for a new term. Such a statement shall disclose the following:

- A. The names of any business, organizational, or professional involvements that might reasonably be inferred as having business with the Authority and for which at some point a Commissioner might be expected to vote, legislate, or rule on a matter involving said party.
- B. Any current or past contact in, or interest in, activities or programs of the Authority, including, but not limited to, any contracts previously bid and let, familial relationships with any staff or other board members, or any consultative or professional contracts.
 1. No Commissioner shall vote, decide on, or discuss any matter before the Board if that Commissioner has an interest in the matter, except that:
 - a. A Commissioner having interest through a voluntary association with the person or organization may be allowed to discuss the matter.
 - b. If the matter concerns a person or organization with which the Commissioner had former contact, and that former contact existed either prior to his or her selection, or occurred at least two years prior to the current discussion of the matter, the Commissioner may freely act.

2. No Commissioner may use his or her position on the Board to intimidate, coerce, persuade or otherwise influence any of the activities or employees of the Authority.
- C. This policy does not supersede the requirement of the Annual Ethics Form required to be submitted under the State Ethics Act.

7.0 Problem Solving/Enforcement

Any and all disputes regarding said policy should be presented in writing to the Executive Director for review. It is the responsibility of the Executive Director to review and research the “potential conflict” and provide the Board of Directors with a complete scenario and update of the situation. After review of the situation with the Board of Directors, it will be determined whether violation of said policy can be dealt with internally in accordance with the Authority’s Grievance/Problem Solving Policy or said situation should be forwarded to the State Ethics Commission for a complete investigation, depending upon the severity of the situation provided, however, should the matter involve an individual or activity which comes within the jurisdiction of the Public Official and Employee Ethics Act of Pennsylvania, then in such event, the matter shall be immediately referred to the State Ethics Commission for investigation and disposition.

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Altoona Housing Authority

Program/Activity Receiving Federal Grant Funding

Agency Plan

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Cheryl Johns

Title

Executive Director

Signature

Date (mm/dd/yyyy)

04/14/2010

Previous edition is obsolete

form HUD 50071 (3/98)
ref. Handbooks 7417.1, 7475.13, 7485.1, & 7485.3

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Altoona Housing Authority

Program/Activity Receiving Federal Grant Funding

Agency Plan

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

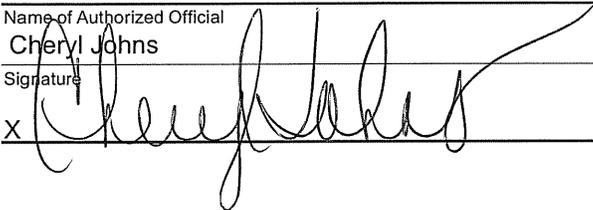
2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.

(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Cheryl Johns	Title Executive Director
Signature 	Date April 14, 2010

**Drug-Free Workplace Attachment
List of Work Sites Receiving Grant Funding
Form HUD-50070**

AMP No.	Development Name	Street Address	City, State
PA031-001	Fairview Hills	1614 First Street	Altoona, PA
PA031-002	Green Avenue Tower	911 Green Avenue	Altoona, PA
PA031-002	Eleventh Street Tower	1100 11 th Street	Altoona, PA
PA031-001	Fairview Hills	1614 First Street (200-230 East Maple Ave.)	Altoona, PA
PA031-001	Scattered Sites	1614 First Street	Altoona, PA
PA031-001	Fairview Hills	1614 First Street (200-230 East Cherry Ave.) (1600-24 Kettle Street) (100-200 East Maple Ave.)	Altoona, PA
PA31-13	Home Ownership	Scattered Sites	Altoona, PA
PA31-14	Home Ownership	Scattered Sites	Altoona, PA
PA31-15	Home Ownership	Scattered Sites	Altoona, PA
PA31-17	Home Ownership	Scattered Sites	Altoona, PA

PHA Certifications of Compliance with PHA Plans and Related Regulations	U.S. Department of Housing and Urban Development Office of Public and Indian Housing OMB No. 2577-0226 Expires 4/30/2011
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**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year and/or Annual PHA Plan for the PHA fiscal year beginning July 1, 2010, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Altoona Housing Authority

P031

PHA Name

PHA Number/HA Code

X _____ 5-Year PHA Plan for Fiscal Years 20¹⁰ - 20¹⁴ _____

X _____ Annual PHA Plan for Fiscal Years 20¹⁰ - 20 _____

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Title

Robin L. Beck

Chairperson

Signature



Date

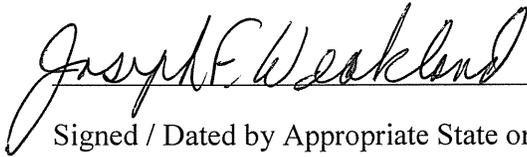
April 14, 2010

Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

**Certification by State or Local Official of PHA Plans Consistency with the
Consolidated Plan**

I, Joseph F. Weakland the City Manager certify that the Five Year and
Annual PHA Plan of the Altoona Housing Authority is consistent with the Consolidated Plan of
City of Altoona prepared pursuant to 24 CFR Part 91.

 4-6-10
Signed / Dated by Appropriate State or Local Official

Procurement Policy – Addendum #3

Addendum #3 (*highlighted in bold print - No. 5*)

Resolution 10-10

Adopted on February 17, 2010

This Addendum to the Procurement Policy states that the Altoona Housing Authority is the recipient of funding from the Department of Housing & Urban Development pursuant to the American Recovery and Reinvestment Act of 2009 in the amount of \$893,897 for Capital Fund activities.

The Department of Housing & Urban Development requires that the Housing Authority expend the full amount of funding within a one year period and agrees to the following requirements in regard to the American Recovery and Reinvestment Act of 2009:

1. PHAs shall give priority to Capital Fund Stimulus Grant projects that can award contracts based on bids within 120 days from February 17, 2009.
2. Any requirements relating to procurement of goods and services arising under State and local laws and regulations shall not apply to Capital Fund Stimulus Grants. PHAs shall instead follow the Part 85 requirements.
3. PHAs shall amend their procurement standards and policies as necessary in order to expedite and facilitate the use of the funds. This amended policy can be used only for procurements related to Capital Fund Stimulus Grant. This must be done, in writing, and consistent with PHA policies and procedures (such as Board approval) and labeled as procurement standards that are contrary to Part 85 or the Recovery Act. Where permitted by Part 85, PHAs may insert their own procedures provided that they are not contrary to the purposes of the Recovery Act.
4. PHA will include language regarding the Buy American provision in all Request for Proposals in accordance with *Federal Register, Vol. 74, No. 77, Dated Thursday, April 23, 2009, 2 CFR Part 176, Subpart B – Buy American Requirement Under Section 1605 of the American Recovery and Reinvestment Act of 2009.*
5. **All contracts should identify the contract pricing arrangement as well as other pertinent terms and conditions, as determined by the Altoona Housing Authority.**

Additionally, the forms HUD-5369, 5369-A, 5369-B, 5369, 5370, 5370-C and 51915-A, which contain all HUD required clauses and certifications for contracts of more than \$100,000, as well as any forms/clauses as required by HUD for small purchases, shall be issued in all corresponding solicitations and contracts issued by the Altoona Housing Authority.

In addition, the Altoona Housing Authority is not required to go out for formal bids when utilizing said funds received through the American Recovery and Reinvestment Act of 2009 if the total project cost is less than \$100,000.

The above referenced requirements supersede any State and Federal regulations and only pertain to funding received through the American Recovery and Reinvestment Act of 2009.

Resident Advisory Board Committee Members - 2010

02/22/10

Section 8

Donald Burgess
2709 Dove Avenue, Altoona, PA 16602
940-1990

Michelle McCulley
1016 17th Avenue, Altoona, PA 16601
946-4172

Green Avenue Tower

Francis Booterbaugh
911 Green Avenue, Apt. #717, Altoona, PA 16601
942-7461

Robert DeBartolome
911 Green Avenue, Apt. #817, Altoona, PA 16601
942-8805

Beverly Reed
911 Green Avenue, Apt. #209, Altoona, PA 16601
941-1244

Eleventh Street Tower

Martha Hippo
1100 11th Street, Apt. #1010, Altoona, PA 16601
943-4269

Pauline Wilson
1100 11th Street, Apt. #212, Altoona, PA 16601
942-2674

Shirley Rhine
1100 11th Street, Apt. #307, Altoona, PA 16601
515-1498

Jack Horton
1100 11th Street, Apt. #716, Altoona, PA 16601
944-3029

Howard Ermin
1100 11th Street, Apt. #610, Altoona, PA 16601
943-8932

Alice Weaver
1100 11th Street, Apt. #218, Altoona, PA 16601
949-9113

Bill O'Connell
1100 11th Street, Apt. #1001, Altoona, PA 16601
949-1953

Fairview Hills

Marjorie Long
215 East Spruce Court Avenue, Altoona, PA 16601
941-0504

Resident Advisory Board Meeting

On Wednesday, March 24, 2010 at 1:00 p.m., a Resident Advisory Board meeting was held in the community room of the Eleventh Street Tower. The Resident Advisory Board consists of volunteer residents from the Green Avenue & Eleventh Street Towers, Fairview Hills, and the Section 8 Program. Those in attendance from the Altoona Housing Authority were Cheryl Johns, Executive Director, Kim Palmer, Executive Secretary and Sherry Symons, Resident Services Coordinator. Attached is a sign-in sheet with the names of the individuals who attended the meeting. Other residents were invited but did not attend.

Introduction

Mrs. Johns thanked everyone for coming to the meeting. Everyone in attendance received the following information:

1. Agenda
2. 2010 Agency Plan Goals and Objectives
3. Capital Fund Program – Public Housing Modernization Priorities

Mrs. Johns stated that meeting with the Resident Advisory Board is very important in order to get input on modernization needs. She provided everyone in attendance with a listing of modernization priorities for the development where they reside. She asked that everyone rank each activity as either *Extremely Low, Low, Medium or High* priority in their opinion. She added that if there is an activity that is not on the list that they feel should be on the list, to add it on the list. Mrs. Johns stated that other items not included on the list will be taken care of in the operating budget.

Update on Annual Plan/Goals & Objectives

Mrs. Johns provided everyone with a copy of the 2010 Agency Plan Goals and Objectives and briefly reviewed the Housing Authority's goals for 2010.

Mrs. Johns asked the board members to read over the Goals and Objectives to see if anything should be addressed or revised. She stated that the Housing Authority really needs to hear their feedback.

Balcony Restoration Project Update – Eleventh Street Tower

Mrs. Johns stated that the Housing Authority awarded a contract for the Balcony Restoration Project at the March board meeting and that work on the balcony should start in April. She stated that the contract with the contractor should be signed soon and that she hopes to meet with the contractor to confirm the date for construction.

Mrs. Johns stated that once a date has been confirmed, she will schedule a resident meeting to advise the residents of the start date and what to expect during construction. She asked the board members to encourage their friends and neighbors to attend the resident meeting.

Mrs. Johns stated that the number one priority is safety and that there will be no more worries of concrete falling. She added that the cost of the project will be over one million dollars.

Boiler/Furnace Replacement Project Update – Towers/Fairview Hills

Mrs. Johns stated that the Housing Authority received a total of \$893,897 in stimulus money, which will be used to replace air handlers, boilers, garbage compactors, generators, heat runs and hot air furnaces. She stated that the pre-construction meeting was held yesterday with the contractors (Montgomery Bros. Plumbing & Heating and Blalock Electric) and that the contractors will be starting at Fairview Hills as soon as possible.

Mrs. Johns stated that there is not enough money to replace the generator at both Towers so the generator at Green Avenue will be replaced, as it is in worse condition.

Security Services

Mrs. Johns asked how the security is going at the Towers. Mr. O'Donnell stated that he could not use his key to open the gate but that he advised Stephanie at the Eleventh Street Tower Office. Mr. DeBartolome stated that residents are afraid to walk the halls at night because of weird and scary people walking in the halls. He also stated that another resident told him about a sexual predator living at Green Avenue. Mrs. Johns asked Mr. DeBartolome to have the resident who told him about the sexual predator living at Green Avenue to call her. Mr. DeBartolome stated that the security guard should not be sitting on his butt while on duty.

Mr. DeBartolome asked about the possibility of a neighborhood watch. Mrs. Johns stated that the Housing Authority can have someone come in to talk to the residents about starting a neighborhood watch.

In-Home Support Services

Mrs. Johns stated that she is scheduled to meet with Representative Rick Geist on Friday to discuss in-home support services. She stated that she will update the Resident Advisory Board at their next meeting.

Census 2010

Mrs. Johns stated that people from the Census are currently at the Towers every day until April 20th. She stated that it is very important for everyone to complete the Census as it affects the amount of funding that Blair County will receive.

Proposed Veterans Preference Policy

Mrs. Johns stated that the Housing Authority is looking to adopt a Veterans Preference for Public Housing & Section 8 applicants, as there is already a Veterans Preference established for Pleasant Village applicants. She stated that currently the Housing Authority has a Residency Preference and a Working Family Preference. She added that the Veterans Preference Policy has been posted on the bulletin board at all sites for public comment. Mrs. Johns stated that if an applicant is given the Veterans Preference it does not mean that they will be housed; it only affects their position on the waiting list. She stated that an applicant who receives the Veterans Preference must go through the same screening process as any other applicant. Mrs. Johns gave a few examples pertaining to applicants who receive preference points.

Questions/Comments

1. When you are doing the boiler and furnace replacement, will you be doing the heat runs?

Yes.

2. What is required of residents in regard to moving furniture, etc. when the contractors start working?

Residents won't be required to do anything. When the contractors are getting ready to start, they will provide the Housing Authority with an advanced schedule of the units that they will be working in. The contractors are aware that the units are occupied. Notices will be sent to the residents telling them exactly what to expect.

3. There hasn't been heat or air conditioning in the Eleventh Street Tower pool room for two (2) years.

I will talk to Wynn about that.

4. The newer units on Kettle Street have storage sheds on the back of the unit, is it possible to put storage sheds on the other units at Fairview Hills?

You can add that to your list of priorities for Fairview Hills.

5. I would like to have a sink installed on the wall outside the kitchen door to clean up spills when the kitchen door is locked and to rinse out soda cans.

We can do that in-house; I will talk to Wynn about that.

6. What is going on with the ROC position at Green Avenue?

We are advertising again for a ROC.

7. The freight elevator always seems to be down. I'm concerned about what would happen if both elevators are down.

It is extremely expensive to have someone come in on the weekend to fix the elevators. If this is something that is happening all the time, we need to talk to the contractor who services the elevators. If both elevators are down, we will have someone come in to repair them regardless if it happens on the weekend.

Next Meeting

Mrs. Johns thanked everyone for attending today's meeting. Mrs. Johns invited everyone to attend the Public Hearing on the Agency Plan which is scheduled for Wednesday, April 14th at 8:00 a.m. in the Board Room at the Administrative Office.

The meeting concluded at 1:48 p.m.

Resident Advisory Board Meeting
 Wednesday, March 24, 2010 at 1:00 p.m.
 Eleventh Street Tower Community Room

	<u>Name</u>	<u>Address</u>	<u>Phone Number</u>
1.	Jack C. Horton	EST 716	
2.	Pauline Wilson	EST	942-2674
3.	Marjorie Long	215 E Spruce St	941-0504
4.	Alice Morris	EST	949-9113
5.	Martha Nejo	EST 1010	201 2915
6.	Francis Bortelbach	GAT #719	942-7461
7.	Robert G. Bortelbach	GAT 817	942-8805
8.	Bary McLaughlin	EST 317	
9.	Bill O'Connell	EST 1001	949-1953
10.			
11.			
12.			
13.			

Resident Advisory Board Meeting

On Monday, February 22, 2010 at 1:00 p.m., a Resident Advisory Board meeting was held in the community room of the Green Avenue Tower. The Resident Advisory Board consists of volunteer residents from the Green Avenue & Eleventh Street Towers, Fairview Hills, and the Section 8 Program. Those in attendance from the Altoona Housing Authority were Cheryl Johns, Executive Director, Kim Palmer, Executive Secretary, Kathi Ardizzone, Fairview Hills Administrative Officer and Sherry Symons, Resident Services Coordinator. Attached is a sign-in sheet with the names of the individuals who attended the meeting. Other residents were invited but did not attend.

Introduction

Mrs. Johns thanked everyone for coming to the meeting. Everyone in attendance received the following information:

1. Agenda
2. PHA 5-Year and Annual Plan – 2009
3. Capital Fund Program – Five-Year Action Plan

Mrs. Johns stated that she likes to meet with the Resident Advisory Board on a quarterly basis in order to bring them up-to-date on what is going on at the Housing Authority and to answer any questions that arise. She stated that it is mandatory, by HUD, that housing authorities have a Resident Advisory Board as we prepare the Annual Plan. She added that it is important to hear from the residents.

Mrs. Johns stated that every year the Housing Authority must submit an Annual Plan to HUD, which includes policies and procedures, as well as goals, objectives and how to improve the living environment.

Mrs. Johns stated that the Housing Authority also submits, to HUD, a copy of the Capital Fund Plan and a copy of the actual 5-Year Plan, which gets submitted every year for capital improvements.

Mrs. Johns stated that it is important to include any items that should be addressed within the next five years in the Annual Plan because if an item is not included in the Annual Plan and needs to be completed, HUD will not allow the Housing Authority to use Capital Fund money; however, if an item is included in the Annual Plan, said item can be moved to a different year, if necessary.

Mrs. Johns stated that she would like for the board members to think about what priorities they feel should be included in the Annual Plan in the next five years and to let her know at the next meeting on March 24th. She added that their input is very important and that their opinions really do matter.

Mrs. Johns stated that some items listed in the Annual Plan will be completed utilizing stimulus money.

Balcony Restoration Project Update – Eleventh Street Tower

Mrs. Johns stated that the Housing Authority went out to bid last year for the Balcony Restoration Project at the Eleventh Street Tower but rejected all bids received. She stated that the Housing Authority re-bid the project and revised the Scope of Work. She added that she also applied for a State grant but did not receive any funding. Mrs. Johns stated that a Pre-Proposal Conference was held for said project and that bids are due on March 1st. She stated that the Board will award the contract for the project at the March 10th board meeting. She added that work will begin in April and should be 100% complete by October 30th. Mrs. Johns stated that she anticipates that things will go a lot smoother than they did when the balconies were done at the Green Avenue Tower. She stated that the cost of the project is estimated at 1.3 million dollars.

ARRA Stimulus Update – Towers/Fairview Hills

Mrs. Johns stated that the Housing Authority received a total of \$893,897 in stimulus money, which will be used to replace air handlers, boilers, garbage compactors, generators, heat runs and hot air furnaces. She stated that bids for said project are due on March 1st and that she will also be utilizing money from the Capital Fund Program to pay for the project.

Mrs. Johns stated that a property located at 2514 West Chestnut Avenue burned down last year. She stated that the Housing Authority received money from the insurance company for the damage. Mrs. Johns stated that bids to demolish said property are due March 1st and that the Housing Authority will re-build a one story accessible unit in the spring.

Census 2010

Mrs. Johns stated that people will be on-site at the Towers and Fairview Hills for the census. She advised the board members that the census is very important as it affects how much money the Housing Authority will receive. She asked that everyone complete the short questionnaire. Ms. Ardizzone advised everyone to make sure that the census worker has an identification card and stated that residents should never give anyone their social security number or bank information.

Security Services

Mrs. Johns stated that the Housing Authority has continued the security at both the Green Avenue & Eleventh Street Towers and has a full-time police officer at Fairview Hills. She stated that Notices have been posted at all developments in regard to housing a full-time police officer at Fairview Hills.

In-Home Support Services

Mrs. Johns stated that she recently met with residents in regard to in-home support services due to Blair Senior Services cutting said services such as laundry and light housekeeping. She stated that she will continue to look for grant funding, meet with other agencies and do whatever is necessary to continue in-home support services for the residents who need such services.

General Information

Mrs. Johns stated that the Housing Authority will be hosting a landlord workshop on March 22nd at The Casino entitled "Keeping Illegal Activity Out of Rental Properties". She stated that she likes to host such meetings with the public to inform them of the importance of knowing who they are renting to.

Mrs. Johns stated that she applied for a Community Development Block Grant (CDBG) through the City of Altoona for renovations at Pleasant Village such as remodeling of the kitchens and bathrooms, roof replacement and sidewalk repairs. She added that the Housing Authority does not receive any Federal or State subsidy for Pleasant Village.

Mrs. Johns stated that HUD staff from Pittsburgh will be at the Green Avenue & Eleventh Street Towers for an on-site review to look at our operations, reports, curb appeal, tenant files and to make sure that the Housing Authority follows the rules. She stated that HUD will be going floor-to-floor and will also talk to residents.

Questions/Comments

1. If you don't use all the money for a particular item in the 5-Year Plan what happens to the money?

The money will be moved somewhere else in the 5-Year Plan.

2. I would like to have heat in the bathrooms at the Towers. It gets chilly in the bathroom when you get out of the shower. Do you think having heat in the bathroom would be cheaper than using an electric heater?

I will have to talk to a plumbing contractor.

3. To avoid a bug problem like we had in the past, I think that someone should check the sofa, mattress and other things before a new resident moves in.

The Housing Authority and Orkin are not permitted to spray anything but we can look into doing a visual check.

4. I know that the carts are not Housing Authority property but residents should have enough respect to return carts to the lobby.
5. Fairview Hills has screen doors on all the units but why aren't they getting replaced when damaged?

Screen doors shouldn't have been put on anyway. Eventually, no door will have a screen door.

Next Meeting

Mrs. Johns thanked everyone for attending today's meeting. The next meeting is scheduled for Wednesday, March 24th at 1:00 p.m. at the Eleventh Street Tower.

The meeting concluded at 1:45 p.m.

Resident Advisory Board Meeting
Monday, February 22, 2010 at 1:00 p.m.
Green Avenue Tower Community Room

	<u>Name</u>	<u>Address</u>	<u>Phone Number</u>
1.	JACK C HORTON	APT 716 EST	944-3029
2.	BILL O'CONNELL	APT 1001 EST	949-1953
3.	Francis Bootenbaugh	APT 717 GAT	942-7461
4.	Pauline Wilson	APT 212 EST	942-2674
5.	Alvin Spencer	APT 218 EST	949-9113
6.	Beverly A. Reed	APT 209 GAT	941-1244
7.	Marjorie Long	215 E. Spruce Ct.	941-0504
8.			
9.			
10.			
11.			
12.			
13.			

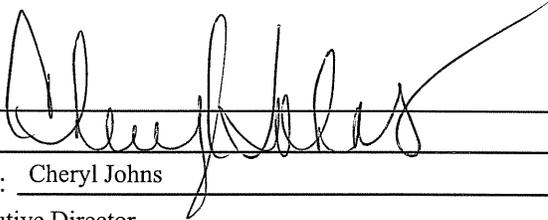
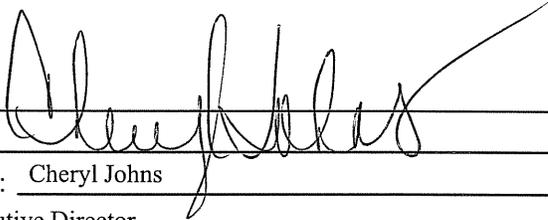
DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

(See reverse for public burden disclosure.)

Approved by OMB

0348-0046

1. Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Altoona Housing Authority 2700 Pleasant Valley Boulevard Altoona, PA 16602 Congressional District, if known: 9th	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency: U.S. Department of Housing & Urban Development	7. Federal Program Name/Description: CFP2007 - \$652,474 & CFP2008 - \$706,190 CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i> NONE	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i> <div style="text-align: center;">  <hr/> </div>	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature:  <hr/> Print Name: Cheryl Johns <hr/> Title: Executive Director <hr/> Telephone No.: 814-949-2026 Date: 04/14/2010	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

**DISCLOSURE OF LOBBYING ACTIVITIES
CONTINUATION SHEET**

Approved by OMB
0348-0046

Reporting Entity: Altoona Housing Authority Page 1 of 1

N/A

Police Officer On Site Written Plan Attachment No. 3

Fairview Hills is a family housing development consisting of 150 on-site units and ten (10) scattered site properties. In recent years, the City of Altoona has had an influx of drugs and criminal activity. The Altoona Housing Authority, and more specifically Fairview Hills, has publicly taken the brunt of contributing to this increase in crime statistics. And, while unfortunately our residents are low income and on occasion do have an arrest for drug or criminal activity, the Altoona Housing Authority runs extensive criminal screenings on all applicants. As part of our ongoing efforts to cooperate with the Altoona Police Department, the Drug Task Force and Operation Our Town, we would like to take the next step and use one of our units for a Police Officer to be housed at Fairview Hills.

The 2008 Annual Police Department Report shows that the City of Altoona has had an increase in aggravated assault and other assaults, DUI, Liquor Law Infractions, Public Drunkenness, and Disorderly Conduct. Between 2007-2008, there has also been an increase in drug offenses and arrests in the Altoona area.

While the Altoona Housing Authority defends its position on our screening process, there is always the probability that there are unregistered guests and live ins in public housing. This may be where some of the stigma comes into play even though all employees are dedicated to changing the views of our City regarding low income housing residents.

As part of a proactive approach, we would like to put forth the effort to house a Police Officer from the Altoona Police Department in a centrally located unit. For years we have extended the invitation for a member of the APD to take advantage of this opportunity

Currently, the Altoona Housing Authority contracts with the City of Altoona to have a full time police officer on site patrolling the development.

By having a Police Officer residing at the Fairview Hills Development, the Altoona Housing Authority hopes that having a police presence at Fairview Hills Development will cut down on the number of domestic calls, unregistered guests and promote a work ethic, especially for young children residing in public housing.

The Officer will be residing in a two bedroom unit paying the minimum rent of \$50 plus all utilities. The date this will take effect is April 6, 2010.

Part I: Summary		
PHA Name: Altoona Housing Authority	Grant Type and Number Capital Fund Program Grant No: PA28S03150109 Replacement Housing Factor Grant No: Date of CFFP: 04/08/2009	FFY of Grant: ARRA-2009 FFY of Grant Approval: 2009

Type of Grant
 Original Annual Statement **Reserve for Disasters/Emergencies** **Revised Annual Statement (revision no: _____)**
 Performance and Evaluation Report for Period Ending: **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	\$893,897.00			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary						
PHA Name: Altoona Housing Authority		Grant Type and Number Capital Fund Program Grant No: PA28S03150109 Replacement Housing Factor Grant No: Date of CFFP: 04/08/2009			FFY of Grant:ARRA-2009 FFY of Grant Approval: 2009	
Type of Grant						
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)		
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Final Performance and Evaluation Report				
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant:: (sum of lines 2 - 19)	\$893,897.00				
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures	\$893,897.00				
Signature of Executive Director <i>Cheryl Johns</i>			Signature of Public Housing Director		Date	
Date 04/12/2010						

Cheryl A. Johns, Executive Director

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Altoona Housing Authority			Grant Type and Number Capital Fund Program Grant No: PA28S03150109 CFFP (Yes/ No): Replacement Housing Factor Grant No:			Federal FFY of Grant: ARRA-2009		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP 001								
Fairview Hills	Replacement of Boilers	1460	50	365,000.		365,000.		
	Replacement of Hot Air Furnances	1460	51	145,350.		145,350.		
	Replacement of Heat Runs	1460	96	211,200.		211,200.		
AMP 002								
Green Avenue & Eleventh St. Towers	Replacement of Boilers	1460	10	150,000.		150,000.		
	Replacement of Generators	1460	1	22,347.		22,347.		

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Part I: Summary		
PHA Name: Altoona Housing Authority	Grant Type and Number Capital Fund Program Grant No: PA28P03150107 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2007 FFY of Grant Approval:

Type of Grant
 Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (revision no: 3)
 Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³				
3	1408 Management Improvements	\$83,000.	\$39,290.19		
4	1410 Administration (may not exceed 10% of line 21)	\$40,000.	\$40,000.		
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$40,000.	\$20,000.		
8	1440 Site Acquisition				
9	1450 Site Improvement	\$750,000.	\$303,581.99		
10	1460 Dwelling Structures	\$64,000.	\$244,851.82		
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs		\$4,750.		
17	1499 Development Activities ⁴				

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary					
PHA Name: Altoona Housing Authority	Grant Type and Number Capital Fund Program Grant No: PA28P03150107 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant:2007 FFY of Grant Approval:			
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (<input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	\$977,000.00	\$652,474.00		0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director		Date 04/12/2010		Signature of Public Housing Director	
				Date	

Cheryl A. Johns, Executive Director

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part I: Summary		
PHA Name: Altoona Housing Authority	Grant Type and Number Capital Fund Program Grant No: PA28P03150108 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2008 FFY of Grant Approval:

Type of Grant
 Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (Performance and Evaluation Report for Period Ending:
 Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³				
3	1408 Management Improvements	\$25,000.	\$25,000.		
4	1410 Administration (may not exceed 10% of line 21)	\$40,000.	\$35,000.		
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$60,000.	\$20,000		
8	1440 Site Acquisition				
9	1450 Site Improvement	\$581,190.	\$626,190.		
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				

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Part I: Summary					
PHA Name: Altoona Housing Authority	Grant Type and Number Capital Fund Program Grant No: PA28P03150108 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant:2008 FFY of Grant Approval:			
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	\$706,190.	\$706,190.		
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director		Date 04/12/2010		Signature of Public Housing Director	
				Date	

Cheryl A. Johns, Executive Director

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Part I: Summary	
PHA Name: Altoona Housing Authority	Grant Type and Number Capital Fund Program Grant No: CFP2009 Replacement Housing Factor Grant No: Date of CFFP:
FFY of Grant: 2009 FFY of Grant Approval:	

Type of Grant
 Original Annual Statement **Reserve for Disasters/Emergencies** **Revised Annual Statement (revision no:)**
 Performance and Evaluation Report for Period Ending: **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³				
3	1408 Management Improvements	\$35,000.			
4	1410 Administration (may not exceed 10% of line 21)	\$35,000.			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$20,000.			
8	1440 Site Acquisition				
9	1450 Site Improvement	\$511,000.			
10	1460 Dwelling Structures	\$ 40,000.			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures	\$ 60,000.			
13	1475 Non-dwelling Equipment	\$ 5,000.			
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				

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Part I: Summary						
PHA Name: Altoona Housing Authority		Grant Type and Number Capital Fund Program Grant No: CFP2009 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant:2009 FFY of Grant Approval:	
Type of Grant						
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)		
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Final Performance and Evaluation Report				
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant:: (sum of lines 2 - 19)	706,000.				
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					
Signature of Executive Director 		Date 04/12/2010		Signature of Public Housing Director		
				Date		

Cheryl A. Johns, Executive Director

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Part I: Summary	
PHA Name: Altoona Housing Authority	Grant Type and Number Capital Fund Program Grant No: CFP2010 Replacement Housing Factor Grant No: Date of CFFP:
FFY of Grant: 2010 FFY of Grant Approval:	

Type of Grant
 Original Annual Statement **Reserve for Disasters/Emergencies** **Revised Annual Statement (revision no:)**
 Performance and Evaluation Report for Period Ending: **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³				
3	1408 Management Improvements	\$35,000.			
4	1410 Administration (may not exceed 10% of line 21)	\$35,000.			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$20,000.			
8	1440 Site Acquisition				
9	1450 Site Improvement	\$440,000.			
10	1460 Dwelling Structures	\$215,000.			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment	\$5,000.			
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				

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Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary						
PHA Name: Altoona Housing Authority		Grant Type and Number Capital Fund Program Grant No: CFP2010 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant:2010 FFY of Grant Approval:	
Type of Grant						
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)		
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Final Performance and Evaluation Report				
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant:: (sum of lines 2 - 19)	750,000.				
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					
Signature of Executive Director 		Date 04/05/2010		Signature of Public Housing Director		
				Date		

Cheryl A. Johns, Executive Director

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Part II: Supporting Pages								
PHA Name: Altoona Housing Authority		Grant Type and Number Capital Fund Program Grant No: CFP2010 CFFP (Yes/ No): Replacement Housing Factor Grant No:			Federal FFY of Grant: 2010			
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
PA031-001-AMP001 Fairview Hills								
	ADA Compliance – UFAS Sidewalks	1450		30,000.				
	Entrance Lighting	1460	150	20,000.				
	Siding Replacement	1460	10	175,000.				
PA031-002-AMP002 Green Avenue & Eleventh St. Towers								
	Generator Replacement - GAT	1450	1	225,000.				
	Site Lighting Upgrade	1460	2	20,000.				
	Replacement Fire Alarm System/Panel	1450	1	163,000.				
	Upgrade – Maintenance Facility	1450	1	22,000.				

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² To be completed for the Performance and Evaluation Report.

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part I: Summary						
PHA Name/Number Altoona Housing Authority PA031		Locality (City/County & State) City of Altoona, County of Blair, Penna.			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No: 2	
A.	Development Number and Name PA031-001-AMP001 Fairview Hills	Work Statement for Year 1 FFY __2010__	Work Statement for Year 2 FFY ____2011_____	Work Statement for Year 3 FFY ____2012_____	Work Statement for Year 4 FFY ____2013_____	Work Statement for Year 5 FFY __2014_____
B.	Physical Improvements Subtotal	Annual Statement	\$850,000.	\$738,000.	\$455,000.	\$80,000.
C.	Management Improvements		\$53,000.	\$53,000.	\$53,000.	\$53,000.
D.	PHA-Wide Non-dwelling Structures and Equipment					
E.	Administration		\$20,000.	\$20,000.	\$20,000.	\$20,000.
F.	Other					
G.	Operations					
H.	Demolition					
I.	Development					
J.	Capital Fund Financing – Debt Service					
K.	Total CFP Funds		\$923,000.	\$811,000.	\$528,000.	\$153,000.
L.	Total Non-CFP Funds					
M.	Grand Total		\$923,000.	\$811,000.	\$528,000.	\$153,000.

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Part I: Summary						
PHA Name/Number Altoona Housing Authority PA031		Locality (City/County & State) City of Altoona, County of Blair, Penna.			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No: 2	
A.	Development Number and Name PA031-002-AMP002 Green Avenue & Eleventh Street Towers	Work Statement for Year 1 FFY __2010__	Work Statement for Year 2 FFY ____2011_____	Work Statement for Year 3 FFY ____2012_____	Work Statement for Year 4 FFY ____2013_____	Work Statement for Year 5 FFY ____2014_____
B.	Physical Improvements Subtotal	Annual Statement	\$243,000.	\$120,000.	\$527,000.	\$805,000.
C.	Management Improvements		\$25,000.	\$25,000.	\$25,000.	\$25,000.
D.	PHA-Wide Non-dwelling Structures and Equipment					
E.	Administration		\$20,000.	\$20,000.	\$20,000.	\$20,000.
F.	Other					
G.	Operations					
H.	Demolition					
I.	Development					
J.	Capital Fund Financing – Debt Service					
K.	Total CFP Funds		\$288,000.	\$165,000.	\$572,000.	\$850,000.
L.	Total Non-CFP Funds					
M.	Grand Total		\$288,000.	\$165,000.	\$572,000.	\$850,000.

Part II: Supporting Pages – Physical Needs Work Statement(s)						
Work Statement for Year 1 FFY _____ 20109 _____	Work Statement for Year _____ 2011 _____ FFY _____ 2011 _____			Work Statement for Year: _____ 2012 _____ FFY _____ 2012 _____		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See	PA031-002-AMP002 Green Avenue & Eleventh St. Towers			PA031-002-AMP002 Green Avenue & Eleventh St. Towers		
Annual Statement	ADA Compliance		10,000.	ADA Compliance		10,000.
	Reas. Accommodation		5,000.	Reas. Accommodation		5,000.
	Hallway Asbestos	3	35,000.	Hallway Asbestos		0
	Apt. Asbestos	2	10,000.	Apt. Asbestos	2	10,000.
	Countertop Replacement		0	Countertop Replacement		0
	Generator Replacement		0	Generator Replacement	2	60,000.
	Boiler Replacement	2	75,000.	Boiler Replacement		0
	Landscaping		4,000.	Landscaping		0
	GAT – Balcony Sealing		0	GAT – Balcony Sealing		0
	Refrigerator Replacement	40	20,000.	Refrigerator Replacement		0
	Stove Replacement		0	Stove Replacement	40	20,000.
	Fire Pumps		0	Fire Pumps		0
	Lobby Floor Windows		0	Lobby Floor Windows		0
	Medicine Cabinet. Repl.		0	Medicine Cabinet Repl.		0
	Air Curtains		0	Trash Comp. Replacement		0
	Concrete Repairs		20,000.	Concrete Repairs		15,000.
	Maint. Facility Upgrade		4,000.	Maint. Facility Upgrade		0
	Fire Alarm System			Fire Alarm System		
	Air Handlers		\$60,000.	Air Handlers		
	Subtotal of Estimated Cost		\$243,000.	Subtotal of Estimated Cost		\$120,000.

Part II: Supporting Pages – Physical Needs Work Statement(s)						
Work Statement for Year 1 FFY _____ 2010 _____	Work Statement for Year _____ 2013 _____ FFY _____ 2013 _____			Work Statement for Year: _____ 2014 _____ FFY _____ 2014 _____		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See	PA031-002-AMP002 Green Avenue & Eleventh St. Towers			PA031-002-AMP002 Green Avenue & Eleventh St. Towers		
Annual	ADA Compliance		5,000.	ADA Compliance		5,000.
Statement	Reas. Accommodation		5,000.	Reas. Accommodation		5,000.
	Hallway Asbestos	2	20,000.	Hallway Asbestos	2	20,000.
	Apt. Asbestos	2	10,000.	Apt. Asbestos		0
	Countertop Replacement	160	150,000.	Countertop Replacement	188	425,000.
	Generator Replacement		0	Generator Replacement		0
	Boiler Replacement		0	Boiler Replacement		0
	Landscaping		2,000.	Landscaping		0
	GAT – Balcony Sealing		165,000.	GAT – Balcony Sealing		0
	Refrigerator Replacement		0	Refrigerator Replacement		0
	Stove Replacement		0	Stove Replacement		0
	Site Lighting		20,000.	Site Lighting		0
	Lobby Floor Window Replacement		0	Lobby Floor Window Replacement		300,000.
	Medicine Cabinet Replacement		0	Medicine Cabinet Replacement		0
	Trash Comp. Replacement		0	Trash Comp. Replacement		0
	Concrete Repairs		0	Concrete Repairs		0
	Maint. Facility Upgrade		0	Maint. Facility Upgrade		0
	Fire Alarm System		50,000.	Fire Alarm System		50,000
	EST – Balcony Restoration	1	100,000.			
	Subtotal of Estimated Cost		\$527,000.	Subtotal of Estimated Cost		\$805,000.

