



8.1	<b>Capital Fund Program Annual Statement/Performance and Evaluation Report.</b> As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing.
8.2	<b>Capital Fund Program Five-Year Action Plan.</b> As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.
8.3	<b>Capital Fund Financing Program (CFFP).</b> <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.
9.0	<b>Housing Needs.</b> Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. <b>See Attachment “E-1 &amp; E-2”</b>

9.1	<b>Strategy for Addressing Housing Needs.</b> Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. <b>Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</b>  <b>See Attachment “F”</b>
10.0	<b>Additional Information.</b> Describe the following, as well as any additional information HUD has requested.  (a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA’s progress in meeting the mission and goals described in the 5-Year Plan. (b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA’s definition of “significant amendment” and “substantial deviation/modification”  (a) <b>See Attachment “C”</b>  (b) <b>See Attachment “G”</b>

11.0	<b>Required Submission for HUD Field Office Review.</b> In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. <b>Note:</b> Faxed copies of these documents will not be accepted by the Field Office.  (a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) (b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only) (c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only) (d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only) (e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only) (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. (g) Challenged Elements (h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) (i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)
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This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

## Instructions form HUD-50075

**Applicability.** This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

### 1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

### 2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

### 3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

### 4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

### 5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

**5.1 Mission.** A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

**5.2 Goals and Objectives.** Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

**6.0 PHA Plan Update.** In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

#### PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

**7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers**

- (a) **Hope VI or Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: [http://www.hud.gov/offices/pih/centers/sac/demo\\_dispo/index.cfm](http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm)  
**Note:** This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

**8.0 Capital Improvements.** This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

**8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report.** PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

**8.2 Capital Fund Program Five-Year Action Plan**

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

**8.3 Capital Fund Financing Program (CFFP).** Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

**9.0 Housing Needs.** Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

**9.1 Strategy for Addressing Housing Needs.** Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

**10.0 Additional Information.** Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

**11.0 Required Submission for HUD Field Office Review.** In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

**PHA Certifications of Compliance with PHA Plans and Related Regulations**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011

**PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the X 5-Year and/or X Annual PHA Plan for the PHA fiscal year beginning 7-1-2010, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
  - The PHA regularly submits required data to HUD's 50058 PIC/MIS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
  - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
  - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
  - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
  - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
  - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
  - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
  - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

**Housing Authority of Washington County**

**OR022**

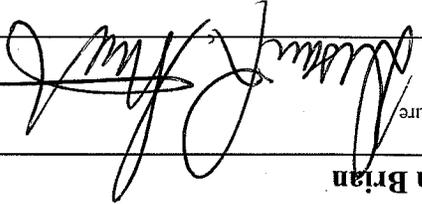
PHA Number/HA Code

PHA Name

5-Year PHA Plan for Fiscal Years 2010 - 2015

Annual PHA Plan for Fiscal Years 2010 - 2011

I hereby certify that all the information stated herein, as well as any information provided in the accompanying herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official <b>Tom Brian</b>	Signature 
Title <b>Chairman of Board of Commissioners</b>	Date <b>5-25-10</b>

**ATTACHMENT A**  
Housing Authority of Washington County (HAWC)  
**VIOLENCE AGAINST WOMEN ACT (VAWA) POLICY**

**I. Purpose and Applicability**

The purpose of this policy (herein called “Policy”) is to implement the applicable provisions of the Violence Against Women and Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162) and more generally to set forth HAWC policies and procedures regarding domestic violence, dating violence, and stalking, as hereinafter defined.

This Policy shall be applicable to the administration by HAWC of all federally subsidized public housing and Section 8 rental assistance under the United States Housing Act of 1937 (42 U.S.C. §1437 *et seq.*). Notwithstanding its title, this policy is gender-neutral, and its protections are available to males who are victims of domestic violence, dating violence, or stalking as well as female victims of such violence.

**II. Goals and Objectives**

This Policy has the following principal goals and objectives:

- Maintaining compliance with all applicable legal requirements imposed by VAWA;
- Promoting the physical safety of victims of actual or threatened domestic violence, dating violence, or stalking who are assisted by HAWC;
- Providing and maintaining housing opportunities for victims of domestic violence dating violence, or stalking;
- Creating and maintaining collaborative arrangements between HAWC, law enforcement authorities, victim service providers, and others to promote the safety and well-being of victims of actual and threatened domestic violence, dating violence and stalking, who are assisted by HAWC; and
- Taking appropriate action in response to an incident or incidents of domestic violence, dating violence, or stalking, affecting individuals assisted by HAWC.

**III. Other DHS Policies and Procedures**

This Policy shall be referenced in and attached to HAWC Five-Year Public Housing Agency (PHA) Plan and shall be incorporated in and made a part of HAWC Admissions and Continued Occupancy Policy and Section 8 Housing Choice Voucher Administrative Plan. HAWC annual PHA Plan shall also contain information concerning HAWC activities, services or programs relating to domestic violence, dating violence, and stalking.

To the extent any provision of this policy shall vary or contradict any previously adopted policy or procedure of HAWC, the provisions of this Policy shall prevail.

**IV. Associated HAWC Activities, Services or Programs.**

- The following activities, services or programs are provided by HAWC, directly or in partnership with other service providers, to child and adult victims of domestic violence, dating violence, sexual assault or stalking:
  - HAWC referrals to the Domestic Violence Resource Center (DVRC).
- The following activities, services, or programs are provided by HAWC to help child and adult victims of domestic violence, dating violence, sexual assault, or stalking maintain housing:
  - Transfer policies under Section 8 and public housing.
  - Preference policy under Section 8 and public housing.
- The following activities, services, or programs are provided by HAWC to prevent domestic violence, dating violence, sexual assault and stalking, or to enhance victim safety in assisted families:
  - Transfer policies under Section 8 and public housing.

**V. Definitions**

As used in this Policy:

A. *Domestic Violence*: The term ‘domestic violence’ includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabiting with or has cohabited with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.”

B. *Dating Violence* means violence committed by a person:

- who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- where the existence of such a relationship shall be determined based on a consideration of the following factors:
  - (i) The length of the relationship.
  - (ii) The type of relationship.

(iii) The frequency of interaction between the persons involved in the relationship.

C. *Stalking* means:

- (A) to follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate another person; and (ii) to place under surveillance with the intent to kill, injure, harass or intimidate another person; and
- (B) in the course of, or as a result of, such following, pursuit, surveillance or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to
  - (i) that person;
  - (ii) a member of the immediate family of that person; or
  - (iii) the spouse or intimate partner of that person;

D. *Immediate Family Member* means a spouse, parent, brother, sister, or child of that person, or an individual to whom that person stands in loco parentis; or any other person living in the household of that person and related to that person by blood or marriage.

E. *Perpetrator* means person who commits an act of domestic violence, dating violence or stalking against a victim.

**VI. Admissions and Screening**

A. *Non-Denial of Assistance*. HAWC will not deny admission to public housing or to the Section 8 rental assistance program to any person because that person is or has been a victim of domestic violence, dating violence, or stalking, provided that such person is otherwise qualified for such admission.

B. *Admissions Preference*. HAWC has an established waiting list preference for victims of domestic violence. The definition of “domestic violence” used for this admissions preference is “actual or threatened physical violence directed against one or more members of the applicant family by a spouse or other member of the applicant’s household”. Each time applicant names are pulled from the waiting list for screening, at least 17.5% of all applicants will be from this preference category.

C. *Mitigation of Disqualifying Information*. When so requested in writing by an applicant for assistance whose history includes incidents in which the applicant was a victim of domestic violence, HAWC, may, but shall not be obligated to, take such information into account in mitigation of potentially disqualifying information, such as poor credit history or previous damage to a

dwelling. If requested by an applicant to take such mitigating information into account, HAWC shall be entitled to conduct such inquiries as are reasonably necessary to verify the claimed history of domestic violence and its probable relevance to the potentially disqualifying information. DHS will not disregard or mitigate potentially disqualifying information if the applicant household includes a perpetrator of a previous incident or incidents of domestic violence.

## **VII. Termination of Tenancy or Assistance**

A. *VAWA Protections.* Under VAWA, public housing residents and persons assisted under the Section 8 rental assistance program have the following specific protections, which will be observed by HAWC:

1. An incident or incidents of actual or threatened domestic violence, dating violence, or stalking will not be considered to be a “serious or repeated” violation of the lease by the victim or threatened victim of that violence and will not be good cause for terminating the tenancy or occupancy rights of or assistance to the victim of that violence.
2. In addition to the foregoing, tenancy or assistance will not be terminated by HAWC as a result of criminal activity, if that criminal activity is directly related to domestic violence, dating violence or stalking engaged in by a member of the assisted household, a guest or another person under the tenant’s control, and the tenant or an immediate family member is the victim or threatened victim of this criminal activity. However, the protection against termination of tenancy or assistance described in this paragraph is subject to the following limitations:
  - a) Nothing contained in this paragraph shall limit any otherwise available authority of HAWC or a Section 8 owner or manager to terminate tenancy, evict, or to terminate assistance, as the case may be, for any violation of a lease or program requirement not premised on the act or acts of domestic violence, dating violence, or stalking in question against the tenant or a member of the tenant’s household. However, in taking any such action, neither HAWC nor a Section 8 manager or owner may apply a more demanding standard to the victim of domestic violence dating violence or stalking than that applied to other tenants.
  - b) Nothing contained in this paragraph shall be construed to limit the authority of HAWC or a Section 8 owner or manager to evict or terminate from assistance any tenant or lawful applicant if the owner, manager or HAWC, as the case may be, can demonstrate an actual and imminent threat to other tenants or to those employed at or providing

service to the property, if the tenant is not evicted or terminated from assistance.

- B. *Removal of Perpetrator.* Further, notwithstanding anything in paragraph VI.A.2. or Federal, State or local law to the contrary, HAWC or a Section 8 owner or manager, as the case may be, may bifurcate a lease, or remove a household member from a lease, without regard to whether a household member is a signatory to a lease, in order to evict, remove, terminate occupancy rights, or terminate assistance to any individual who is a tenant or lawful occupant and who engages in acts of physical violence against family members or others. Such action against the perpetrator of such physical violence may be taken without evicting, removing, terminating assistance to, or otherwise penalizing the victim of such violence who is also the tenant or a lawful occupant. Such eviction, removal, termination of occupancy rights, or termination of assistance shall be effected in accordance with the procedures prescribed by law applicable to terminations of tenancy and evictions by HAWC.

### **VIII. Verification of Domestic Violence, Dating Violence or Stalking**

- A. *Requirement for Verification.* The law allows, but does not require, HAWC or a section 8 owner or manager to verify that an incident or incidents of actual or threatened domestic violence, dating violence, or stalking claimed by a tenant or other lawful occupant is bona fide and meets the requirements of the applicable definitions set forth in this policy. Subject only to waiver as provided in paragraph VII. C., HAWC shall require verification in all cases where an individual claims protection against an action involving such individual proposed to be taken by HAWC. Section 8 owners or managers receiving rental assistance administered by HAWC may elect to require verification, or not to require it as permitted under applicable law.

Verification of a claimed incident or incidents of actual or threatened domestic violence, dating violence or stalking may be accomplished in one of the following three ways:

1. *HUD-approved form* - by providing to HAWC or to the requesting Section 8 owner or manager a written certification, on a form approved by the U.S. Department of Housing and Urban Development (HUD), that the individual is a victim of domestic violence, dating violence or stalking that the incident or incidents in question are bona fide incidents of actual or threatened abuse meeting the requirements of the applicable definition(s) set forth in this policy. The incident or incidents in question must be described in reasonable detail as required in the HUD-approved form, and the completed certification must include the name of the perpetrator.

2. *Other documentation* - by providing to HAWC or to the requesting Section 8 owner or manager documentation signed by an employee, agent, or volunteer of a victim service provider, an attorney, or a medical professional, from whom the victim has sought assistance in addressing the domestic violence, dating violence or stalking, or the effects of the abuse, described in such documentation. The professional providing the documentation must sign and attest under penalty of perjury (28 U.S.C. 1746) to the professional's belief that the incident or incidents in question are bona fide incidents of abuse meeting the requirements of the applicable definition(s) set forth in this policy. The victim of the incident or incidents of domestic violence, dating violence or stalking described in the documentation must also sign and attest to the documentation under penalty of perjury.
  3. *Police or court record* – by providing to HAWC or to the requesting Section 8 owner or manager a Federal, State, tribal, territorial, or local police or court record describing the incident or incidents in question.
- B. *Time allowed to provide verification/ failure to provide.* An individual who claims protection against adverse action based on an incident or incidents of actual or threatened domestic violence, dating violence or stalking, and who is requested by HAWC, or a Section 8 owner or manager to provide verification, must provide such verification within 14 business days (*i.e.*, 14 calendar days, excluding Saturdays, Sundays, and federally-recognized holidays) after receipt of the request for verification. Failure to provide verification, in proper form within such time will result in loss of protection under VAWA and this policy against a proposed adverse action; however, HAWC or the Section 8 owner or manager, may extend the 14-day deadline at their discretion.
- C. *Waiver of verification requirement.* The Executive Director (or his/her designee) of HAWC, or a Section 8 owner or manager, may, with respect to any specific case, waive the above-stated requirements for verification and provide the benefits of this policy based on the victim's statement or other corroborating evidence. Such waiver may be granted in the sole discretion of the Executive Director (or his/her designee), owner or manager. Any such waiver must be in writing. Waiver in a particular instance or instances shall not operate as precedent for, or create any right to, waiver in any other case or cases, regardless of similarity in circumstances.

## **IX. Confidentiality**

- A. *Right of confidentiality.* All information (including the fact that an individual is a victim of domestic violence, dating violence or stalking) provided to HAWC or to a Section 8 owner or manager in connection with a verification required under section VII of this policy or provided in lieu of such

verification where a waiver of verification is granted, shall be retained by the receiving party in confidence and shall neither be entered in any shared database nor provided to any related entity, except where disclosure is:

- i. requested or consented to by the individual in writing, or
- ii. required for use in a public housing eviction proceeding or in connection with termination of Section 8 assistance, as permitted in VAWA, or
- iii. otherwise required by applicable law.

B. *Notification of rights.* All tenants of public housing and tenants participating in the Section 8 rental assistance program administered by HAWC shall be notified in writing concerning their right to confidentiality and the limits on such rights to confidentiality.

## X. **Transfer to New Residence**

A. *Application for transfer.* In situations that involve significant risk of violent harm to an individual as a result of previous incidents or threats of domestic violence, dating violence, or stalking, HAWC may, if an approved unit size is available at a location that may reduce the risk of harm, approve transfer by a public housing or Section 8 tenant to a different unit in order to reduce the level of risk to the individual. A tenant who requests transfer must attest in such application that the requested transfer is necessary to protect the health or safety of the tenant or another member of the household who is or was the victim of domestic violence dating violence or stalking and who reasonably believes that the tenant or other household member will be imminently threatened by harm from further violence if the individual remains in the present dwelling unit.

B. *Action on requests for transfers.* HAWC will act upon such request within 14 business days.

C. *No right to transfer.* HAWC will make every effort to accommodate requests for transfer when suitable alternative vacant units are available and the circumstances warrant such action. However, except with respect to portability of Section 8 assistance as provided in paragraph IX. E. below the decision to grant or refuse to grant a transfer shall lie within the sole discretion of HAWC, and this policy does not create any right on the part of any applicant to be granted a transfer.

D. *Family rent obligations for Public Housing tenants.* If a family occupying HAWC public housing moves before the expiration of the lease term in order to protect the health or safety of a household member, the family will remain liable for the rent during the remainder of the lease term unless released by HAWC. In cases where HAWC determines that the family's decision to

move was reasonable under the circumstances, HAWC may wholly or partially waive rent payments and any rent owed shall be reduced by the amounts of rent collected for the remaining lease term from a tenant subsequently occupying the unit.

- E. *Portability*. Notwithstanding the foregoing, a Section 8-assisted tenant will not be denied portability to a unit located in another jurisdiction (notwithstanding the term of the tenant's existing lease has not expired, or the family has not occupied the unit for 12 months) so long as the tenant has complied with all other requirements of the Section 8 program and has moved from the unit in order to protect a health or safety of an individual member of the household who is or has been the victim of domestic violence dating violence or stalking and who reasonably believes that the tenant or other household member will be imminently threatened by harm from further violence if the individual remains in the present dwelling unit.

## **XI. Court Orders/Family Break-Up**

- A. *Court orders*. It is HAWC policy to honor orders entered by courts of competent jurisdiction affecting individuals assisted by HAWC and their property. This includes cooperating with law enforcement authorities to enforce civil protection orders issued for the protection of victims and addressing the distribution of personal property among household members in cases where a family breaks up.
- B. *Family break-up*. Other HAWC policies regarding family break-up are contained in HAWC Public Housing Admissions and Continuing Occupancy Plan (ACOP) and its Section 8 Administrative Plan.

## **XII. Relationships with Service Providers**

It is the policy of HAWC to cooperate with organizations and entities, both private and governmental, which provide shelter and/or services to victims of domestic violence. If a HAWC staff member becomes aware that an individual assisted by HAWC is a victim of domestic violence, dating violence or stalking, HAWC will refer the victim to such providers of shelter or services as appropriate.

Notwithstanding the foregoing, this Policy does not create any legal obligation requiring HAWC either to maintain a relationship with any particular provider of shelter or services to victims or domestic violence or to make a referral in any particular case.

**XIII. Notification**

HAWC shall provide written notification to applicants, tenants, and Section 8 owners and managers, concerning the rights and obligations created under VAWA relating to confidentiality, denial of assistance and, termination of tenancy or assistance.

**XIV. Relationship with Other Applicable Laws**

Neither VAWA nor this Policy implementing it shall preempt or supersede any provision of Federal, State or local law that provides greater protection than that provided under VAWA for victims of domestic violence, dating violence or stalking.

**XV. Amendment**

This policy may be amended from time to time by HAWC as approved by the Washington County Housing Authority Board of Directors.

**ATTACHMENT B**  
**Housing Authority of Washington County (HAWC)**  
**Goals & Objectives Statement**

**Goal: Increase the availability of decent, safe, and affordable housing.**

The Housing Authority of Washington County expanded the supply of assisted housing by:

- Maintaining an average lease-up rate for its Section 8 rental assistance program of 95%.
- Leveraging private and public funds to maintain affordable housing opportunities by preserving and improving 521 units of affordable housing throughout the PHA's jurisdiction.

The Housing Authority of Washington County has also improved the quality of assisted housing by:

- Continually evaluating and improving Public Housing and Voucher management practices.
- Publishing a participant newsletter periodically throughout the year to notify program participants of important program information, and other topics of interest.
- Increasing customer satisfaction by providing customers a comment card to share their feelings about their experience with the Housing Authority of Washington County.

The Housing Authority of Washington County has increased assisted housing choices by:

- Maintaining a database of available units from property owners who wish to work with the Section 8 Housing Choice Voucher Program. Lists of available units are published as information is updated, providing participants in search of housing with a continually fresh list to work from.
- Providing a map (in color) to all Housing Voucher Program Participants at their briefing showing areas of poverty deconcentration to allow Voucher participants to easier locate units in areas of low poverty concentration.
- Developing a database that pinpoints housing with features accessible to persons with disabilities in Washington County, and creating a special packet with detailed information about these dwellings, as well as neighborhood information, including public transportation schedules.
- Partnering with various non-profit agencies to assist in the development of new affordable housing communities throughout the county.
- Implementing homeownership programs under Section 8 Housing Choice Voucher Homeownership Program and Section 32 Public Housing Homeownership Program. Participants have benefited from partnerships with

State, county and non-profit agencies to provide essential counseling and downpayment assistance loans.

**Goal: Improve community quality of life and economic vitality**

The Housing Authority of Washington County provides an improved living environment for its program participants by:

- Promoting income mixing in public housing by assuring access for lower income families into higher income developments.
- Continually improving the quality of its public housing and affordable housing stock through preventative maintenance inspections and rehabilitation when necessary.
- Ensuring the accessibility of public housing units by making at least 5% of its units accessible to wheelchair users.

**Goal: Promote self-sufficiency and asset development of families and individuals**

The Housing Authority of Washington County promotes the self-sufficiency of participating households by:

- Voluntarily maintaining its Family Self-Sufficiency Program size over minimum requirements.
- Providing no-cost financial education to FSS program participants.
- Providing Section 8 Homeownership Vouchers to families who are eligible.
- Partnering with other agencies, such as the State of Oregon Adult and Family Services Division, to provide supportive services to participating households, including case management, supportive services, and/or employment services.

**Goal: Ensure Equal Opportunity in Housing for all Americans**

The Housing Authority of Washington County is committed to providing access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability. Furthermore, the Housing Authority of Washington County provides a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability. Finally, the Housing Authority of Washington County does its utmost to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required.

**ATTACHMENT C**  
**Housing Authority of Washington County (HAWC)**  
**Annual Progress Statement**

**The Housing Authority of Washington County has expanded the supply of assisted housing by:**

- Maintained an average lease-up rate for its Section 8 rental assistance program of 98%.
- Maintained an average occupancy rate of 97% for Low Rent Public Housing Units.
- Maintained an average occupancy rate of 96% for Affordable Properties.

**The Housing Authority of Washington County has also improved the quality of assisted housing by:**

- Continually evaluated and improved Public Housing and Voucher management practices.
- Published a participant newsletter periodically throughout the year to notify program participants of important program information, and other topics of interest. This newsletter was published on a quarterly basis.
- Increased customer satisfaction by providing customers a comment card to share their feelings about their experience with the Housing Authority of Washington County.

**The Housing Authority of Washington County has increased assisted housing choices by:**

- Maintained a database of available units from property owners who wish to work with the Section 8 Housing Choice Voucher Program. Lists of available units are published as information is updated, providing participants in search of housing with a continually fresh list to work from.
- Provided a map (in color) to all Housing Voucher Program Participants at their briefing showing areas of poverty deconcentration to allow Voucher participants to easier locate units in areas of low poverty concentration.
- Developed a database that pinpoints housing with features accessible to persons with disabilities in Washington County, and creating a special packet with detailed information about these dwellings, as well as neighborhood information, including public transportation schedules.
- Partnered with various non-profit agencies to assist in the development of new affordable housing communities throughout the county.
- Implemented homeownership programs under Section 8 Housing Choice Voucher Homeownership Program and Section 32 Public Housing Homeownership Program. Participants have benefited from partnerships with

State, county and non-profit agencies to provide essential counseling and downpayment assistance loans.

**The Housing Authority of Washington County has provided an improved living environment for its program participants by:**

- Promoted income mixing in public housing by assuring access for lower income families into higher income developments.
- Continually improved the quality of its public housing and affordable housing stock through preventative maintenance inspections and rehabilitation when necessary.
- Ensured the accessibility of public housing units by making at least 5% of its units accessible to wheelchair users. In the previous year one house and one duplex were converted to full accessibility.

**The Housing Authority of Washington County has promoted the self-sufficiency of participating households by:**

- Voluntarily maintained its Family Self-Sufficiency Program size over minimum requirements.
- Provided no-cost financial education to FSS program participants.
- Provided Section 8 Homeownership Vouchers to families who are eligible.
- Partnered with other agencies, such as the State of Oregon Adult and Family Services Division, to provide supportive services to participating households, including case management, supportive services, and/or employment services.

**The Housing Authority of Washington County has promoted all principles of Fair Housing by:**

- The Housing Authority of Washington County is committed to providing access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability. Furthermore, the Housing Authority of Washington County provides a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability. Finally, the Housing Authority of Washington County has done its utmost to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required.
- Implementation of a Limited English Proficiency (LEP) Plan and Policies
- Implementation of a Violence Against Women Policy

**ATTACHMENT D**  
**Housing Authority of Washington County (HAWC)**  
**Special Public Housing Programs**

**General Disposition**

The Housing Authority of Washington County may consider the disposition of its remaining 243 Public Housing dwelling units if HUD does not provide sufficient Operating Subsidy and/or Capital Fund Grants to effectively operate and maintain safe, decent and sanitary dwelling units under the Public Housing Program.

**SECTION 18**

The Housing Authority has completed the HUD approved Section 18 Disposition for a total of 40 scattered sites through-out Washington County. These single family homes were sold at Fair Market Value. The disposition was approved by HUD on March 14, 2007 and was completed with the final sale in November 2009. The final Section 18 Project report reflecting project completion was submitted to HUD in January 2010.

**SECTION 32**

In 2006, the Housing Authority of Washington County implemented our newest home ownership program, the Section 32 Home Ownership Program (S32-HOP). HUD has approved the potential sale of 6 single-family homes under this program. This program provides first-time home ownership opportunities to existing public housing residents to purchase their current residence. Since the implementation of the Section 32 Home Ownership Program two participants have successfully purchased their home. It is anticipated that 2 additional units will be sold during the next fiscal year.

**SECTION 8 HOME OWNERSHIP PROGRAM**

Our current Section 8 Home Ownership Program (S8-HOP) has successfully convert one (1) voucher participant to home ownership during the previous fiscal period, bringing the total to ten (10) since program inception in Washington County. There are currently three (3) eligible families that are anticipating a home purchase in the 2009 fiscal year.

**PROJECT BASED SECTION 8 VOUCHERS**

Project-based vouchers are an appropriate option for promoting access to affordable housing to homeless and low income individuals with multiple barriers or special needs requirements. The Housing Authority of Washington County will continue to project-base the remaining vouchers available from the 75 vouchers approved in the FY2009 PHA Plan – 50 for chronically homeless persons and 25 for persons who are homeless or have special needs.

The Washington County 10-Year Plan identifies 50 project-based vouchers for chronically homeless single adults. Twelve of these 50 vouchers in this category have already been allocated. The remaining vouchers should be allocated in FY2010.

In the Special Needs category, all 25 project-based vouchers were allocated to community partners in FY2009.

The Housing Authority will allocate the remaining vouchers using the competitive process requirements of the RFP to qualify participating projects, non-profit service/housing providers, and or landlords in Washington County.

**ATTACHMENT E-1**  
**Housing Authority of Washington County (HAWC)**  
**HOUSING NEEDS OF FAMILIES ON THE WAITING LIST**

<b>Housing Needs of Families on the Waiting List</b>			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing			
<input checked="" type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	6,025		352
Extremely low income <=30% AMI	5,318	88.27	
Very low income (>30% but <=50% AMI)	615	10.21	
Low income (>50% but <80% AMI)	76	1.26	
Elderly families	573	9.51	
Families with Disabilities	1,807	29.99	
White	4506	74.78	
African American	750	12.44	
Native American/Alaska Native	117	1.94	
Asian	219	3.63	
Hispanic	1,060	17.59	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	2,568	45.38	6
2 BR	1,799	31.79	12
3 BR	897	15.85	16
4 BR	395	6.98	1

**ATTACHMENT E-2**  
**Housing Authority of Washington County (HAWC)**  
**HOUSING NEEDS OF FAMILIES**

<b>Housing Needs of Families in the Jurisdiction by Family Type</b>							
<b>Family Type</b>	<b>Overall</b>	<b>Affordability</b>	<b>Supply</b>	<b>Quality</b>	<b>Accessibility</b>	<b>Size</b>	<b>Location</b>
Income <= 30% of AMI	14,576	5	5	3	4	4	4
Income >30% but <=50% of AMI	17,974	5	4	2	3	3	3
Income >50% but <80% of AMI	19,720	5	3	1	2	2	2
Elderly	24,521	5	3	3	4	3	3
Families with Disabilities	27,589	5	5	3	5	3	4
Hispanic	11,447	5	4	4	3	4	4

**ATTACHMENT F**  
**Housing Authority of Washington County (HAWC)**  
**STRATEGY FOR ADDRESSING HOUSING NEEDS**

**(1) Strategies**

**Need: Shortage of affordable housing for all eligible populations**

**Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies

**Strategy 2: Increase the number of affordable housing units:**

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Provide local preferences to disabled homeless applicants and elderly/disabled families/individuals on a fixed income.

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Provide Ranking preferences to disabled homeless applicants and elderly/disabled families/individuals on a fixed income.

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs

**Strategy 2: Conduct activities to affirmatively further fair housing**

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations

#### **Reasons for Selecting Strategies**

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups

**Attachment G**  
**Housing Authority of Washington County (HAWC)**  
**Definitions of “Substantial Deviation from the 5-Year Plan” and “Significant Amendment or Modification to the 5-Year Plan and Annual Plan”**

Any of the following actions will be considered a *Substantial Deviation from the 5-Year Plan*:

- A change in the PHA’s approved mission statement; and
- A significant, non-emergency change in the PHA’s approved goals and objectives.

Any of the following actions will be considered a *Significant Amendment or Modification to the 5-Year Plan and Annual Plan*:

- Changes to rent or admissions policies or organization of the waiting list;
- Additions of non-emergency work items (items not included in the current Annual Statement or 5-Year Action Plan) exceeding \$25,000 or change in use of replacement reserve funds under the Capital Fund; and
- Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities.

**Attachment H-1**  
**Housing Authority of Washington County (HAWC)**  
**Non-Smoking Policy for Public Housing**  
**Progressive Enforcement Policies**

The Housing Authority of Washington County is adopting a Non-Smoking policy for all Public Housing property effective 7/1/2010. This policy is being encouraged by the U.S. Department of Housing and Urban Development. (See PIH-2009-21 Notice) this states in part:

*“Because Environmental Tobacco Smoke (ETS) can migrate between units in multifamily housing, causing respiratory illness, heart disease, cancer and other adverse health effects in neighboring families, the Department is encouraging PHAs to adopt non-smoking policies. By reducing the public health risks associated with tobacco use, this notice will enhance the effectiveness of the Departments efforts to provide increased public health protection for residents of public housing.”*

Smoking is defined as inhaling, exhaling, breathing, carrying or possessing any lighted cigar, cigarette, pipe other tobacco product or similar lighted product in any manner or in any form.

Smoking will not be permitted in the following areas:

- Any portion of the unit including porches, patios & balconies
- All common areas of the property and within 10 feet of such areas

**Progressive Enforcement Policies**

Failure to comply with the Non-Smoking policy will result in the following progressive enforcement actions:

- 1<sup>st</sup> Violation, the resident will receive a verbal warning.
- 2<sup>nd</sup> Violation, the resident will receive a written notice of non-compliance
- 3<sup>rd</sup> Violation, the resident will receive a 30 day notice of termination with a 14 right of correction period.

**Cessation Information**

Cessation information is available in several formats and locations. For more information on stopping smoking or for assistance, you may contact one of the following:

Oregon Quitline	1 (800) 784-8669
Quitline	1 (877) 266-3863
TTY	1 (877) 777-6534

On the web at: <http://www.co.washington.or.us/HHS/HealthPromotion/tpep-2.cfm>

# Certification of Payments to Influence Federal Transactions

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

Applicant Name

Housing Authority of Washington County

Program/Activity Receiving Federal Grant Funding

Capital Funds Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.  
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

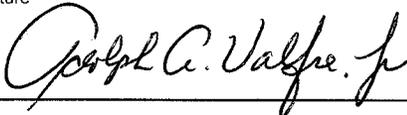
Name of Authorized Official

Adolph A. Valfre, Jr.

Title

Executive Director

Signature



Date (mm/dd/yyyy)

02/03/2010

# Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Housing Authority of Washington County

Program/Activity Receiving Federal Grant Funding

Capital Funds Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

111 NE Lincoln Street, Suite 200L  
Hillsboro, Oregon 97124

Check here  if there are workplaces on file that are not identified on the attached sheets.

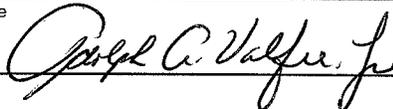
I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.  
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official  
Adolph A. Valfre, Jr.

Title  
Executive Director

Signature

X 

Date

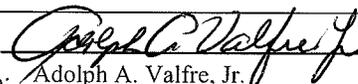
02/03/2010

## DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB  
0348-0046

(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. Status of Federal Action:</b> <input checked="" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. Report Type:</b> <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <b>For Material Change Only:</b> year _____ quarter _____ date of last report _____
<b>4. Name and Address of Reporting Entity:</b> <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____ if known: WASHINGTON COUNTY, OREGON DEPARTMENT OF HOUSING SERVICES 111 N.E. LINCOLN ST., #200-L MS #63 HILLSBORO, OR 97124  Congressional District, if known: 1	<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>     Congressional District, if known:	
<b>6. Federal Department/Agency:</b> US Department of Housing & Urban Development	<b>7. Federal Program Name/Description:</b>   CFDA Number, if applicable: _____	
<b>8. Federal Action Number, if known:</b>	<b>9. Award Amount, if known:</b> \$	
<b>10. a. Name and Address of Lobbying Registrant</b> (if individual, last name, first name, MI):	<b>b. Individuals Performing Services</b> (including address if different from No. 10a) (last name, first name, MI):	
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature:  Print Name: Adolph A. Valfre, Jr. Title: Executive Director Telephone No.: (503) 846-4755      Date: 02/03/2010	
<b>Federal Use Only:</b>		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

**DISCLOSURE OF LOBBYING ACTIVITIES  
CONTINUATION SHEET**

Approved by OMB  
0348-0046

Reporting Entity: Washington County Department of Housing Services

Page 2 of 2

N/A

Certification by State or Local  
Official of PHA Plans Consistency  
with the Consolidated Plan

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011

**Certification by State or Local Official of PHA Plans Consistency with the  
Consolidated Plan**

I, Peggy A. Linden the Community Development Program Manager certify that the Five Year and  
Annual PHA Plan of the Housing Authority of Washington County is consistent with the Consolidated Plan of  
Washington County prepared pursuant to 24 CFR Part 91.

 2/1/10

Signed / Dated by Appropriate State or Local Official



Any individual with a disability or other medical need who needs accommodation with respect to this correspondence should inform the Department.

**Resident Advisory Board for the Housing Authority of Washington County**  
**April 14, 2010**

On February 9, 2010 the Resident Advisory Board (RAB) met in their normal quarterly session. A copy of the proposed 2010 PHA Plan was provided to each RAB member. The Plan was reviewed and discussed with the RAB at this meeting. The PHA Plan was placed on our web site for general public access and a copy placed at the front desk in our reception area.

On February 12, 2010 a Notice of Public Hearing was placed in the Oregonian and The Hillsboro Argus newspapers announcing the availability of the PHA Plan for general public review.

On April 6, 2010 the Board of Directors for the Housing Authority of Washington County convened a public meeting to allow public comment on the proposed PHS Plan prior to the Board approval.

There were no comments or suggestions made by the RAB and there were no comments during the time period beginning February 9, 2010 through and including the public meeting held April 6, 2010.

Gary J. Calvert, CPM®  
Housing Services Asset Manager

**Department of Housing Services**

111 NE Lincoln Street, Suite 200-L, MS 63, Hillsboro, OR 97124-3082  
(503) 846-4794 • fax (503) 846-4795 • TTY (503) 846-4793

*Equal Housing Opportunity*

**AGENDA**

**BOARD OF DIRECTORS  
HOUSING AUTHORITY OF WASHINGTON COUNTY**

**Agenda Category:** Public Hearing - Housing Authority (CPO All)

**Agenda Title:** CONDUCT PUBLIC HEARING ON ANNUAL PUBLIC HOUSING AGENCY (PHA) PLAN

**Presented by:** Adolph A. Valfre, Jr., Executive Director

**SUMMARY** (Attach Supporting Documents if Necessary)

The Quality Housing and Work Responsibility Act (QHWRA) of 1998 requires each public housing agency (PHA) to develop an annual business plan each year and a five-year business plan as applicable. The five-year plan describes the agency's mission for serving the needs of low-income families in the jurisdiction as well as long-range goals and objectives for achieving this mission. The annual business plan contains a housing need statement in addition to policies, rules, requirements and other information convening the agency's operation, programs and services. As a HUD High Performing Agency, the Housing Authority is granted authority to submit only a streamlined PHA Annual Plan this year. The annual plan must be developed in consultation with residents of assisted housing (Resident Advisory Board) and be consistent with the jurisdiction's consolidated plan. The Resident Advisory Board met on February 9, 2010, to review the final plan and proposed no revisions.

Before adopting and submitting the annual PHA Plan documents to HUD for approval, the Housing Authority's governing body must conduct a public hearing to solicit and hear public comment. A notice of Public Hearing was published on February 12, 2010. A draft PHA Plan has been available for review and inspection at the Department of Housing Services and an electronic copy is available at the County website.

This FY2010 Plan is substantially the same as the FY2009 Public Housing Agency Plan, but includes the continued conversion of the remaining 75 Section 8 Vouchers to "project-based" vouchers authorized in the FY2009 PHA Plan and adoption of non-smoking policies at all Public Housing locations.

**DEPARTMENT'S REQUESTED ACTION:**

That your Board:

1. Conduct a public hearing for the annual FY2010 Public Housing Agency (PHA) Plan for the Housing Authority of Washington County;
2. Authorize the Chair or designee to execute the required PHA certifications;
3. Direct the Executive Director of the Housing Authority to incorporate any public comment(s) received into the PHA Plan;
4. Authorize the Executive Director to submit the FY2010 PHA Plan to HUD.

**COUNTY ADMINISTRATOR'S RECOMMENDATION:**

I concur with the requested action.

APPROVED HOUSING AUTHORITY BOARD

BOARD OF DIRECTORS

MINUTE ORDER # HA 10-3

DATE 4-6-10

BY Barbara Hejtmanek  
CLERK OF THE BOARD

	<b>H.A.</b>
Agenda Item No.	<u>3.a.</u>
Date:	4/6/10

**Part I: Summary**

PHA Name: Housing Authority of Washington County		Grant Type and Number Capital Fund Program Grant No: OR16P02250107 Replacement Housing Factor Grant No: Date of CFFP:		Federal FY of Grant: 2007 FFY of Grant Approval: 2007	
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Original Annual Statement       Reserve for Disasters/ Emergencies       Revised Annual Statement (revision no: 3)  
 Performance and Evaluation Report for Period Ending: 12/31/09       Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost	Total Actual Cost <sup>1</sup>		
		Original	Revised <sup>2</sup>	Obligated	Expended
1	Total non-CFFP Funds				
2	1406 Operations (may not exceed 20% of line 20) <sup>3</sup>	131,217.00	131,217.00	131,217.00	131,217.00
3	1408 Management Improvements	11,374.95	11,637.15	11,637.15	11,637.15
4	1410 Administration (may not exceed 10% of line 20)	65,608.00	65,608.00	65,608.00	65,608.00
5	1411 Audit	-	-	-	-
6	1415 Liquidated Damages	-	-	-	-
7	1430 Fees and Costs	3,687.65	16,037.10	16,037.10	16,037.10
8	1440 Site Acquisition	-	-	-	-
9	1450 Site Improvement	52,918.50	52,918.50	52,918.50	52,918.50
10	1460 Dwelling Structures	339,942.46	322,413.18	322,413.18	322,413.18
11	1465.1 Dwelling Equipment—Nonexpendable	9,811.61	14,729.24	14,729.24	14,729.24
12	1470 Nondwelling Structures	-	-	-	-
13	1475 Nondwelling Equipment	39,450.83	39,450.83	39,450.83	39,450.83
14	1485 Demolition	-	-	-	-
15	1492 Moving to Work Demonstration	-	-	-	-
16	1495.1 Relocation Costs	2,075.00	2,075.00	2,075.00	2,075.00
17	1499 Development Activities <sup>4</sup>	-	-	-	-
18a	1501 Collateralization or Debt Service paid by the PHA	-	-	-	-
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	-	-	-	-
19	1502 Contingency (may not exceed 8% of line 20)	-	-	-	-
20	Amount of Annual Grant: (sum of lines 2 - 20)	656,086.00	656,086.00	656,086.00	656,086.00
21	Amount of line 20 Related to LBP Activities	-	-	-	-
22	Amount of line 20 Related to Section 504 Activities	-	-	-	-

**Part I: Summary**

PHA Name:  Housing Authority of Washington County	Grant Type and Number Capital Fund Program Grant No: OR16P02250107 Replacement Housing Factor Grant No: Date of CFFP:	Federal FY of Grant: 2007 FFY of Grant Approval: 2007
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- Original Annual Statement       Reserve for Disasters/ Emergencies       Revised Annual Statement (revision no: 3)  
 Performance and Evaluation Report for Period Ending: 12/31/09       Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost	Total Actual Cost 1
23	Amount of line 20 Related to Security - Soft Costs	Original	Revised 2      Obligated      Expended
24	Amount of Line 20 related to Security - Hard Costs	-	-
25	Amount of line 20 Related to Energy Conservation Measures	20,387.12	20,387.12      20,387.12
Signature of Executive Director <i>[Signature]</i>		Date 5/20/10	Signature of Public Housing Director      Date

1 To be completed for the Performance and Evaluation Report.  
 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
 3 PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
 4 RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 Expires 04/30/2011

Part II: Supporting Pages

PHA Name:		Grant Type and Number		Federal FY of Grant:				
Housing Authority of Washington County		Capital Fund Program Grant No: OR16P02250107		2007				
Development Number Name/HA-Wide Activities		Replacement Housing Factor Grant No:		CFPP (Yes/No): No				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost Original	Revised <sup>1</sup>	Total Actual Cost Obligated <sup>2</sup>	Expended <sup>2</sup>	Status of Work
HA-Wide	Operations	1406		131,217.00	131,217.00	131,217.00	131,217.00	Complete
HA-Wide	1) Staff Training Software	1408		9,807.22	9,807.22	9,807.22	9,807.22	
HA-Wide	2) Resident Initiative Coordinator (RIC)	1408		1,247.73	1,247.73	1,247.73	1,247.73	
HA-Wide	3) RIC Materials/Supplies	1408		320.00	0.00	0.00	0.00	
HA-Wide	4) Drug Residents Educ. Program	1408		0.00	582.20	582.20	582.20	
	<b>TOTALS</b>			<b>11,374.95</b>	<b>11,637.15</b>	<b>11,637.15</b>	<b>11,637.15</b>	Complete
HA-Wide	Adminstration	1410		339,665.00	339,665.00	339,665.00	339,665.00	
	CFC. 125 FTE Salary/Benefits	1410		\$7,257.00	\$7,257.00	\$7,257.00	\$7,257.00	
	Admin Support .63 FTE Salary/Benefits	1410		18,686.00	18,686.00	18,686.00	18,686.00	
	<b>TOTALS</b>			<b>65,608.00</b>	<b>65,608.00</b>	<b>65,608.00</b>	<b>65,608.00</b>	Complete
HA-Wide	Audit	1411		0.00	0.00	0.00	0.00	
HA-Wide	Architect/Engineer Fees and Costs	1430		\$3,687.65	\$16,037.10	\$16,037.10	\$16,037.10	Complete
HA-Wide	Dwelling Improvements to Include: cabinets, flooring, garage doors							
HA-Wide	bathroom renovations, HVAC	1460	42	57,000.00	108,870.43	108,870.43	108,870.43	Complete
HA-Wide	Dwelling Equipment--range and vent fan, refrigerators	1465.1	23	7,066.61	10,806.64	10,806.64	10,806.64	Complete
HA-Wide	Maintenance Vehicles	1475	1	\$39,450.83	\$39,450.83	\$39,450.83	\$39,450.83	Complete
HA-Wide	Relocation	1495.1	2	2,075.00	2,075.00	2,075.00	2,075.00	Complete
HA-Wide	Contingency	1502		0.00	0.00	0.00	0.00	Move to 1460
	<b>TOTALS</b>			<b>109,280.09</b>	<b>177,240.00</b>	<b>177,240.00</b>	<b>177,240.00</b>	

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 Expires 04/30/2011

Part II: Supporting Pages

PHA Name:	Housing Authority of Washington County	Grant Type and Number	Capital Fund Program Grant No.:	ORI16P02250107	CEFP (Yes/No): No	Federal FY of Grant:	2007	Status of Work
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost Original	Revised 1	Total Actual Cost Funds Obligated 2	Funds Expended 2	
OR022-004 Scattered Site Improvements	Replace Driveways, Sidewalks	1450	0	0.00	0.00	0.00	0.00	Defer FY 09
	Replace Cabinets	1460	0	0.00	0.00	0.00	0.00	Defer FY 09
	Replace Windows	1460	8	7,294.14	10,493.67	10,493.67	10,493.67	Complete
	Replace Flooring	1460	7	6,134.00	17,434.00	17,434.00	17,434.00	Complete
	<b>TOTALS</b>			<b>13,428.14</b>	<b>27,927.67</b>	<b>27,927.67</b>	<b>27,927.67</b>	
OR022-005 Scattered Site Improvements	Replace Driveways, Sidewalks	1450	6	28,770.50	28,770.50	28,770.50	28,770.50	Complete
	Replace Flooring	1460	1	3,000.00	3,685.00	3,685.00	3,685.00	Complete
	Replace Windows	1460	0	0.00	0.00	0.00	0.00	Deferred
	Replace Bathroom Showers	1460	0	0.00	0.00	0.00	0.00	Deferred
	Replace Appliances	1465.1	6	2,745.00	2,630.60	2,630.60	2,630.60	Complete
	<b>TOTALS</b>			<b>34,515.50</b>	<b>35,086.10</b>	<b>35,086.10</b>	<b>35,086.10</b>	
OR022-011 Scattered Site Improvements	Replace Flooring	1460	5	4,513.00	12,782.00	12,782.00	12,782.00	Complete
	Replace Cabinets	1460	0	77,000.00	0.00	0.00	0.00	Deferred
	<b>TOTALS</b>			<b>81,513.00</b>	<b>12,782.00</b>	<b>12,782.00</b>	<b>12,782.00</b>	
OR022-012 Scattered Site Improvements	Replace Siding	1460	3	47,338.07	47,338.07	47,338.07	47,338.07	From FY 09
	Accessible Unit	1460	0	68,000.00	0	0	0	Deferred
	<b>TOTALS</b>			<b>115,338.07</b>	<b>47,338.07</b>	<b>47,338.07</b>	<b>47,338.07</b>	
OR022-014 Scattered Site Improvements	Replace Bathroom showers	1460	0	0.00	0.00	0.00	0.00	Deferred
	Replace Siding	1460	0	6,254.36	0.00	0.00	0.00	Deferred
	Replace Furnaces	1460	10	2,680.00	20,387.12	20,387.12	20,387.12	Complete
	<b>TOTALS</b>			<b>8,934.36</b>	<b>20,387.12</b>	<b>20,387.12</b>	<b>20,387.12</b>	
OR022-016 Scattered Site Improvements	Replace Driveways/Sidewalks	1450	0	0.00	0.00	0.00	0.00	Defer FY 09
	Replace Bathroom Showers	1460	0	0.00	0.00	0.00	0.00	Deferred
	Replace Siding	1460	0	0.00	0.00	0.00	0.00	Defer FY 09
	<b>TOTALS</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
OR022-018 Scattered Site Improvements	Replace Driveways/Sidewalks	1450	0	0.00	0.00	0.00	0.00	Defer FY 09
	Replace Flooring	1460	4	2,105.00	5,922.00	5,922.00	5,922.00	Complete
	Replace Cabinets	1460	0	0.00	0.00	0.00	0.00	Defer FY 09
	<b>TOTALS</b>			<b>2,105.00</b>	<b>5,922.00</b>	<b>5,922.00</b>	<b>5,922.00</b>	
OR022-025	Replace Driveway/Sidewalks	1450	3	15,412.00	15,412.00	15,412.00	15,412.00	Complete

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 Expires 04/30/2011

Part II: Supporting Pages

PHA Name: Housing Authority of Washington County		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:		ORI16P02250107 CFFP (Yes/No): No		Federal FY of Grant: 2007		Status of Work
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost Original	Revised	Total Actual Cost Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
Scattered Site Improvements	Replace Roofs	1460	0	0.00	0.00	0.00	0.00	Deferred
	Accessible Unit	1460	0	0.00	0.00	0.00	0.00	Deferred
	<b>TOTALS</b>			<b>15,412.00</b>	<b>15,412.00</b>	<b>15,412.00</b>	<b>15,412.00</b>	
OR022-026 Scattered Site Improvements	Replace Driveways/Sidewalks	1450	1	3,168.00	3,168.00	3,168.00	3,168.00	Complete
	Replace Roofs	1460	0	0.00	0.00	0.00	0.00	Deferred
	Replace Windows	1460	6	10,288.25	10,288.25	10,288.25	10,288.25	Complete
	Replace Flooring	1460	3	7,654.00	7,654.00	7,654.00	7,654.00	Complete
	Replace Appliances	1465.1	4	0.00	1,292.00	1,292.00	1,292.00	Complete
<b>TOTALS</b>				<b>13,456.25</b>	<b>22,402.25</b>	<b>22,402.25</b>	<b>22,402.25</b>	
OR022-027 Scattered Site Improvements	Replace Driveways/Sidewalks	1450	2	5,568.00	5,568.00	5,568.00	5,568.00	Complete
	Replace Cabinets	1460	0	0.00	0.00	0.00	0.00	Defer FY 09
	Replace Windows	1460	0	0.00	0.00	0.00	0.00	Deferred
	Replace Flooring	1460	0	0.00	0.00	0.00	0.00	Deferred
	Accessible Unit	1460	0	0.00	0.00	0.00	0.00	Deferred
<b>TOTALS</b>				<b>5,568.00</b>	<b>5,568.00</b>	<b>5,568.00</b>	<b>5,568.00</b>	
OR022-031 Scattered Site	Replace Cabinets	1460	0	0.00	0.00	0.00	0.00	Defer FY 09
	Replace Siding	1460	3	36,516.04	37,567.04	37,567.04	37,567.04	Complete
	Replace Flooring	1460	2	10,361.00	2,792.00	2,792.00	2,792.00	Complete
<b>TOTALS</b>				<b>46,877.04</b>	<b>40,359.04</b>	<b>40,359.04</b>	<b>40,359.04</b>	
OR022-032 Scattered Site Improvements	Replace Windows	1460	1	1,458.60	1,458.60	1,458.60	1,458.60	Complete
	Replace Siding	1460	0	0.00	35,741.00	35,741.00	35,741.00	Complete
	Replace Bathroom Showers	1460	0	0.00	0.00	0.00	0.00	Deferred
	Accessible Unit	1460	0	0.00	0.00	0.00	0.00	Deferred
<b>TOTALS</b>				<b>1,458.60</b>	<b>37,199.60</b>	<b>37,199.60</b>	<b>37,199.60</b>	

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 Expires 4/30/2011

Part III: Implementation Schedule for Capital Fund Financing Program

PHA Name:		Housing Authority of Washington County		Federal FY of Grant:		2007	
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)	Original Obligation End Date	Actual Obligation End Date	All Funds Expended (Quarter Ending Date)	Original Expenditure End Date	Actual Expenditure End Date	Reasons for Revised Target Dates <sup>1</sup>
OR022-004	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	Oct-08	Accelerated Project Schedule
OR022-005	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	May-09	Accelerated Project Schedule
OR022-011	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	Feb-09	Accelerated Project Schedule
OR022-012	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	Mar-09	Accelerated Project Schedule
OR022-014	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	Mar-09	Accelerated Project Schedule
OR022-016	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	Jun-09	Accelerated Project Schedule
OR022-018	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	Oct-08	Accelerated Project Schedule
OR022-025	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	Oct-08	Accelerated Project Schedule
OR022-026	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	Mar-08	Accelerated Project Schedule
OR022-027	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	Jan-08	Accelerated Project Schedule
OR022-031	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	Mar-09	Accelerated Project Schedule
OR022-032	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	Sep-08	Accelerated Project Schedule
HA-wide Mgmt Improvement	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	Aug-08	Accelerated Project Schedule
HA-wide Dwelling Improvements	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	Mar-09	Accelerated Project Schedule
HA-wide Dwelling Equipment	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	Mar-09	Accelerated Project Schedule
HA-wide A&E Costs	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	Oct-08	Accelerated Project Schedule
HA-Wide Maintenance Vehicles	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	Aug-08	Accelerated Project Schedule
HA-Wide Relocation	Feb-09	Feb-09	Feb-09	Jul-10	Jul-10	Jul-08	Accelerated Project Schedule

<sup>1</sup> Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9) of the U.S. Housing Act of 1937, as amended

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 04/30/2011

**Part I: Summary**

PHA Name:  Housing Authority of Washington County	Grant Type and Number Capital Fund Program Grant No: OR16P02250108 Replacement Housing Factor Grant No: Date of CFPF:	Federal FY of Grant: 2008 FFY of Grant Approval: 2008
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Original Annual Statement       Reserve for Disasters/ Emergencies       Revised Annual Statement (revision no: 3 )  
 Performance and Evaluation Report for Period Ending: 12/31/09       Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revised <sup>2</sup>	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 20) <sup>3</sup>	121,638.00	121,638.00	121,638.00	121,638.00
3	1408 Management Improvements	7,200.00	3,448.29	3,448.29	3,448.29
4	1410 Administration (may not exceed 10% of line 20)	60,818.00	60,818.00	60,818.00	60,818.00
5	1411 Audit	-	-	-	-
6	1415 Liquidated Damages	-	-	-	-
7	1430 Fees and Costs	5,000.00	209.40	209.40	209.40
8	1440 Site Acquisition	-	-	-	-
9	1450 Site Improvement	32,500.00	-	-	-
10	1460 Dwelling Structures	324,034.00	412,875.27	412,875.27	412,875.27
11	1465.1 Dwelling Equipment—Nonexpendable	9,000.00	9,201.04	9,201.04	9,201.04
12	1470 Nondwelling Structures	-	-	-	-
13	1475 Nondwelling Equipment	40,000.00	-	-	-
14	1485 Demolition	-	-	-	-
15	1492 Moving to Work Demonstration	-	-	-	-
16	1495.1 Relocation Costs	3,000.00	-	-	-
17	1499 Development Activities <sup>4</sup>	-	-	-	-
18a	1501 Collateralization or Debt Service paid by the PHA	-	-	-	-
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	-	-	-	-
19	1502 Contingency (may not exceed 8% of line 20)	5,000.00	-	-	-
20	Amount of Annual Grant: (sum of lines 2 - 20)	608,190.00	608,190.00	608,190.00	608,190.00
21	Amount of line 20 Related to LBP Activities	-	-	-	-
	Amount of line 20 Related to Section 504 Activities	78,207.14	78,207.14	78,207.14	78,207.14

**Part I: Summary**

PHA Name:  Housing Authority of Washington County	Grant Type and Number Capital Fund Program Grant No: OR16P02250108 Replacement Housing Factor Grant No: Date of CFFP:	Federal FY of Grant: 2008 FFY of Grant Approval: 2008
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Original Annual Statement       Reserve for Disasters/ Emergencies       Revised Annual Statement (revision no: 3 )  
 Performance and Evaluation Report for Period Ending: 12/31/09       Final Performance and Evaluation Report

Line No	Summary by Development Account	Total Estimated Cost	Total Actual Cost 1
		Original	Revised 2
		Obligated	Expended
23	Amount of line 20 Related to Security - Soft Costs		
24	Amount of Line 20 related to Security - Hard Costs		
25	Amount of line 20 Related to Energy Conservation Measures	75,320.00	75,320.00
Signature of Executive Director <i>[Signature]</i>		Date 5/20/2010	Signature of Public Housing Director  Date

1 To be completed for the Performance and Evaluation Report.  
 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
 3 PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
 4 RHF funds shall be included here.

**Part II: Supporting Pages**

PHA Name:

Housing Authority of Washington County

Grant Type and Number

Capital Fund Program Grant No:  
 Replacement Housing Factor Grant No:

OR16P02250108 CFPP (Yes/No): No

Federal FY of Grant:

2008

Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised 1	Funds Obligated 2	Funds Expended 2	
<b>HA-Wide</b>	<b>Operations</b>	<b>1406</b>		<b>121,638.00</b>	<b>121,638.00</b>	<b>121,638.00</b>	<b>121,638.00</b>	<b>Complete</b>
	1) Staff Training, Software	1408	8	2,000.00	1,738.72	1,738.72	1,738.72	Complete
	2) Resident Initiative Coordinator (RIC)	1408	0	3,000.00	890.14	890.14	890.14	Complete
	3) RIC Materials/Supplies	1408	0	1,000.00	819.43	819.43	819.43	Complete
	4) Drug Residents Educ. Program	1408	0	1,200.00	0.00	0.00	0.00	Deferred
	<b>TOTALS</b>			<b>7,200.00</b>	<b>3,448.29</b>	<b>3,448.29</b>	<b>3,448.29</b>	
<b>HA-Wide Administration</b>								
	CFC .75 FTE Salary/Benefits	1410	0	36,769.00	36,769.00	36,769.00	36,769.00	Complete
	CFC .125 FTE Salary/Benefits	1410	0	6,727.00	6,727.00	6,727.00	6,727.00	Complete
	Admin Support .63 FTE Salary/Benefits	1410	0	17,322.00	17,322.00	17,322.00	17,322.00	Complete
	<b>TOTALS</b>			<b>60,818.00</b>	<b>60,818.00</b>	<b>60,818.00</b>	<b>60,818.00</b>	
<b>HA-Wide</b>	<b>Architect/Engineer Fees and Costs</b>	<b>1430</b>		<b>5,000.00</b>	<b>209.40</b>	<b>209.40</b>	<b>209.40</b>	<b>Complete</b>
<b>HA-Wide Site Improvements</b>								
	Site work/paving, fencing, landscaping	1450	0	10,000.00	0.00	0.00	0.00	Deferred
	504 Accessibility Accommodations							
<b>HA-Wide Dwelling Improvements</b>								
	Dwelling Improvements to Include:	1460	8	10,000.00	18,484.00	18,484.00	18,484.00	Complete
	cabinets, flooring, garage doors							
	bathroom renovations, HVAC, roofs,							
	plumbing, windows, and 504 Accessibility Accommodations							
<b>HA-Wide Dwelling Equip.</b>								
	Dwelling Equipment--range and vent fan, refrigerators	1465.1	On-Demand	3,000.00	7,127.36	7,127.36	7,127.36	Complete
<b>HA-Wide</b>	<b>Maintenance Vehicles</b>	<b>1475</b>	<b>1</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>Deferred</b>
<b>HA-Wide</b>	<b>Relocation</b>	<b>1495.1</b>	<b>On-Demand</b>	<b>3,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>None</b>
<b>HA-Wide</b>	<b>Contingency</b>	<b>1502</b>	<b>On-Demand</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>None</b>
<b>TOTALS</b>				<b>76,000.00</b>	<b>25,820.76</b>	<b>25,820.76</b>	<b>25,820.76</b>	

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 Expires 04/30/2011

**Part II: Supporting Pages**

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work		
Housing Authority of Washington County		Capital Fund Program Grant No:	OR16P02250108	CFPP (Yes/No):	No	2008		
Development Name/HA-Wide Activities		General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost	Total Actual Cost	Status of Work	
					Original	Funds Obligated 2	Funds Expended 2	
					Revised 1			
OR022-004 Scattered Site Improvements	Replace Driveways, Sidewalks	1450	0	2,500.00	0.00	0.00	0.00	Deferred
	Replace Flooring	1460	2	4,000.00	4,750.00	4,750.00	4,750.00	Complete
	Replace Siding	1460	4	37,099.00	38,659.06	38,659.06	38,659.06	Complete
	Replace Cabinets	1460	0	8,000.00	0.00	0.00	0.00	Deferred
	Replace Roofing	1460	3	18,482.72	21,539.62	21,539.62	21,539.62	Complete
	Replace Furnaces	1460	0	22,000.00	0.00	0.00	0.00	Deferred
	<b>TOTALS</b>			<b>92,081.72</b>	<b>64,948.68</b>	<b>64,948.68</b>	<b>64,948.68</b>	
OR022-005 Scattered Site Improvements	Replace Driveways, Sidewalks	1450	0	3,000.00	0.00	0.00	0.00	Deferred
	Replace Flooring	1460	2	2,000.00	1,831.00	1,831.00	1,831.00	Complete
	Replace Siding	1460	1	12,000.00	13,075.34	13,075.34	13,075.34	Complete
	Replace Windows	1460	0	0.00	0.00	0.00	0.00	Deferred
	Replace Cabinets	1460	0	3,500.00	0.00	0.00	0.00	Deferred
	Replace Appliances	1465.1	5	5,000.00	1,483.28	1,483.28	1,483.28	Complete
	<b>TOTALS</b>			<b>25,500.00</b>	<b>16,389.62</b>	<b>16,389.62</b>	<b>16,389.62</b>	
OR022-011 Scattered Site Improvements	Replace Siding	1460	2	28,211.30	28,211.30	28,211.30	28,211.30	Complete
	Replace Cabinets	1460	6	23,162.21	77,004.00	77,004.00	77,004.00	Complete
	Replace Roofing	1460	0	0.00	0.00	0.00	0.00	Deferred
	Replace Furnaces	1460	18	0.00	43,020.00	43,020.00	43,020.00	From FY 09
	<b>TOTALS</b>			<b>51,373.51</b>	<b>148,235.30</b>	<b>148,235.30</b>	<b>148,235.30</b>	

**Part II: Supporting Pages**

PHA Name:		Grant Type and Number		Federal FY of Grant:		Status of Work			
Housing Authority of Washington County		Capital Fund Program Grant No:	OR16P02250108	CFPP (Yes/No):	No	2008			
Development Number Name/HA-Wide Activities		General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost Original	Revised <sup>1</sup>	Total Actual Cost Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
OR022-012	Scattered Site Improvements	Replace Driveways, Sidewalks	1450	0	3,500.00	0.00	0.00	0.00	Deferred
		Replace Cabinets	1460	0	3,500.00	0.00	0.00	0.00	Deferred
		Replace Appliances	1465.1	1	1,000.00	590.40	590.40	590.40	Complete
		<b>TOTALS</b>			<b>8,000.00</b>	<b>590.40</b>	<b>590.40</b>	<b>590.40</b>	
OR022-014	Scattered Site Improvements	Replace Flooring	1460	0	2,000.00	0.00	0.00	0.00	Deferred
		Replace Windows	1460	0	0.00	0.00	0.00	0.00	Deferred
		Replace Cabinets	1460	0	2,500.00	0.00	0.00	0.00	Deferred
		Replace Furnaces	1460	0	1,500.00	0.00	0.00	0.00	Deferred
		<b>TOTALS</b>			<b>6,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
OR022-016	Scattered Site Improvements	Replace Flooring	1460	1	2,000.00	2,850.00	2,850.00	2,850.00	Complete
		Replace Cabinets	1460	0	3,500.00	0.00	0.00	0.00	Deferred
		Replace Furnaces	1460	0	3,000.00	0.00	0.00	0.00	Deferred
		<b>TOTALS</b>			<b>8,500.00</b>	<b>2,850.00</b>	<b>2,850.00</b>	<b>2,850.00</b>	

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 Expires 04/30/2011

**Part II: Supporting Pages**

PHA Name:

Housing Authority of Washington County

Grant Type and Number  
 Capital Fund Program Grant No:  
 Replacement Housing Factor Grant No:

OR16P02250108 CFFP (Yes/No): No

Federal FY of Grant:

2008

Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work	
				Original	Revised 1	Funds Obligated 2	Funds Expended 2		
OR022-018 Scattered Site Improvements	Replace Driveways, Sidewalks	1450	0	3,000.00	0.00	0.00	0.00	Deferred	
	Replace Siding	1460	0	0.00	0.00	0.00	0.00	Deferred FY 09	
	Replace Windows	1460	0	0.00	0.00	0.00	0.00	Deferred	
	Replace Cabinets	1460	0	3,134.00	0.00	0.00	0.00	Deferred	
	Replace Roofing	1460	0	0.00	0.00	0.00	0.00	Deferred	
	Replace Furnaces	1460	17	9,000.00	0.00	0.00	0.00	Deferred	
	<b>TOTALS</b>			<b>15,134.00</b>	<b>32,300.00</b>	<b>32,300.00</b>	<b>32,300.00</b>	<b>Complete</b>	
OR022-025 Scattered Site Improvements	Replace Driveways, Sidewalks	1450	0	3,000.00	0.00	0.00	0.00	Deferred	
	Replace Siding	1460	0	0.00	0.00	0.00	0.00	Deferred	
	Replace Cabinets	1460	0	3,500.00	0.00	0.00	0.00	Deferred	
		<b>TOTALS</b>			<b>6,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>Deferred</b>
	OR022-026 Scattered Site Improvements	Replace Driveways, Sidewalks	1450	0	2,500.00	0.00	0.00	0.00	Deferred
Replace Flooring		1460	2	2,000.00	5,398.00	5,398.00	5,398.00	Complete	
Replace Siding		1460	0	0.00	0.00	0.00	0.00	Deferred FY 10	
Replace Cabinets		1460	3	0.00	29,921.00	29,921.00	29,921.00	Complete	
Replace Roofing		1460	0	0.00	0.00	0.00	0.00	Deferred	
	<b>TOTALS</b>			<b>4,500.00</b>	<b>35,319.00</b>	<b>35,319.00</b>	<b>35,319.00</b>	<b>Deferred</b>	
OR022-027 Scattered Site Improvements	Replace Siding	1460	0	0.00	0.00	0.00	0.00	Deferred FY 10	
		<b>TOTALS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>Deferred</b>	
OR022-031 Scattered Site Improvements	Replace Driveways, Sidewalks	1450	0	5,000.00	0.00	0.00	0.00	Deferred	
	Replace Siding	1460	0	0.00	0.00	0.00	0.00	Deferred FY 11	
	Replace Roofing	1460	3	9,334.70	10,265.21	10,265.21	10,265.21	Complete	
	Accessible Unit Modernization	1460	1	70,610.00	77,997.74	77,997.74	77,997.74	Complete	
		<b>TOTALS</b>			<b>84,944.70</b>	<b>88,262.95</b>	<b>88,262.95</b>	<b>88,262.95</b>	<b>Deferred</b>
OR022-032 Scattered Site Improvements	Replace Siding	1460	0	36,000.00	0.00	0.00	0.00	Deferred	
	Replace Windows	1460	0	0.00	0.00	0.00	0.00	Deferred	
	Replace Bathrooms	1460	0	0.00	0.00	0.00	0.00	Deferred	
	Replace Flooring	1460	2	2,000.00	7,569.00	7,569.00	7,569.00	From CFP 2010	
	<b>TOTALS</b>			<b>38,000.00</b>	<b>7,569.00</b>	<b>7,569.00</b>	<b>7,569.00</b>		
	<b>Overall Total</b>			<b>608,190.00</b>	<b>608,190.00</b>	<b>608,190.00</b>	<b>608,190.00</b>		

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 Expires 04/30/2011

**Part II: Supporting Pages**

PHA Name: <b>Housing Authority of Washington County</b>		Grant Type and Number Capital Fund Program Grant No: <u>OR16P02250108</u> CFPP (Yes/No): No		Federal FY of Grant: <u>2008</u>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost Original                      Revised <sup>1</sup>	Total Actual Cost Funds Obligated <sup>2</sup> Funds Expended <sup>2</sup>	Status of Work

<sup>2</sup> To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 Expires 4/30/2011

Part III: Implementation Schedule for Capital Fund Financing Program

PHA Name:		Housing Authority of Washington County			Federal FFY of Grant:	2008	Reasons for Revised Target Dates <sup>1</sup>
Development Number Name/PHA-Wide Activities	Original Obligation End Date	All Fund Obligated (Quarter Ending Date)	Actual Obligation End Date	Original Expenditure End Date	All Funds Expended (Quarter Ending Date)	Actual Expenditure End Date	
OR022-004	Dec-09		Dec-08	Jun-11		Dec-08	Project Work Completed
OR022-005	Dec-09		May-09	Jun-11		May-09	Project Work Completed
OR022-011	Dec-09		May-09	Jun-11		May-09	Project Work Completed
OR022-012	Dec-09		Mar-09	Jun-11		Mar-09	Project Work Completed
OR022-014	Dec-09		Deferred	Jun-11		Deferred	Project Work Completed
OR022-016	Dec-09		Jun-09	Jun-11		Jun-09	Project Work Completed
OR022-018	Dec-09		Feb-09	Jun-11		Feb-09	Project Work Completed
OR022-025	Dec-09		Deferred	Jun-11		Deferred	Project Work Completed
OR022-026	Dec-09		Nov-09	Jun-11		Nov-09	Project Work Completed
OR022-027	Dec-09		Deferred	Jun-11		Deferred	Project Work Completed
OR022-031	Dec-09		Jun-09	Jun-11		Jun-09	Project Work Completed
OR022-032	Dec-09		Dec-08	Jun-11		Dec-08	Project Work Completed
HA-wide Mgmt Improvement	Dec-09		Feb-09	Jun-11		Feb-09	Project Work Completed
HA-wide Dwelling Improvements	Dec-09		Nov-09	Jun-11		Nov-09	Project Work Completed
HA-wide Site Improvements	Dec-09		Deferred	Jun-11		Deferred	Project Work Completed
HA-wide Dwelling Equip	Dec-09		Nov-09	Jun-11		Nov-09	Project Work Completed
HA-wide A&E Costs	Dec-09		Jun-09	Jun-11		Jun-09	Project Work Completed
HA-Wide Maintenance Vehicle	Dec-09		Deferred	Jun-11		Deferred	Project Work Completed
HA-Wide Relocation	Dec-09		None	Jun-11		None	Project Work Completed

<sup>1</sup> Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 04/30/2011

Part I: Summary

PHA Name: <b>Housing Authority of Washington County</b>	Grant Type and Number Capital Fund Program Grant No: OR 16P02250109 Replacement Housing Factor Grant No: Date of CFFP:	Federal FY of Grant: <u>2009</u> FFY of Grant Approval: <u>2009</u>
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Original Annual Statement       Reserve for Disasters/ Emergencies       Revised Annual Statement (revision no: #1)       Final Performance and Evaluation Report

Performance and Evaluation Report for Period Ending: 12/31/2009

Line No.	Summary by Development Account	Original	Revised <sup>2</sup>	Obligated	Expended
		Total Estimated Cost		Total Actual Cost <sup>1</sup>	
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 20) <sup>3</sup>	366,886.00	370,886.00	366,886.00	366,886.00
3	1408 Management Improvements	4,000.00	4,000.00	833.38	833.38
4	1410 Administration (may not exceed 10% of line 20)	60,987.00	60,987.00	30,493.50	30,493.50
5	1411 Audit	0	0		
6	1415 Liquidated Damages	0	0		
7	1430 Fees and Costs	5,000.00	1,000.00	0.00	0.00
8	1440 Site Acquisition	0	0		
9	1450 Site Improvement	31,000.00	45,000.00	0.00	0.00
10	1460 Dwelling Structures	102,000.00	88,000.00	0.00	0.00
11	1465.1 Dwelling Equipment—Nonexpendable	0	0		
12	1470 Nondwelling Structures	0	0		
13	1475 Nondwelling Equipment	40,000.00	40,000.00	0.00	0.00
14	1485 Demolition	0	0		
15	1492 Moving to Work Demonstration	0	0		
16	1495.1 Relocation Costs	0	0		
17	1499 Development Activities <sup>4</sup>	0	0		
18a	1501 Collateralization or Debt Service paid by the PHA	0	0		
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0	0		
19	1502 Contingency (may not exceed 8% of line 20)	0	0		
20	Amount of Annual Grant: (sum of lines 2 - 20)	609,873.00	609,873.00	398,212.88	398,212.88
21	Amount of line 20 Related to LBP Activities	0	0		
22	Amount of line 20 Related to Section 504 Activities	0	0		

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 04/30/2011

**Part I: Summary**

PHA Name:  Housing Authority of Washington County	Grant Type and Number Capital Fund Program Grant No: OR 16P02250109 Replacement Housing Factor Grant No: Date of CFPP:	Federal FY of Grant: 2009 FFY of Grant Approval: 2009
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Original Annual Statement       Reserve for Disasters/ Emergencies       Revised Annual Statement (revision no: #1)       Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised <sup>2</sup>	Obligated	Expended
23	Amount of line 20 Related to Security - Soft Costs	0			
24	Amount of Line 20 related to Security - Hard Costs	0			
25	Amount of line 20 Related to Energy Conservation Measures	30,000.00	10,000.00	0.00	0.00
Signature of Executive Director <i>[Signature]</i>		Date <i>6/19/2010</i>		Signature of Public Housing Director	
		Date		Date	

- 1 To be completed for the Performance and Evaluation Report.
- 2 To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
- 3 PHAs with under 250 units in management may use 100% of CFP Grants for operations.
- 4 RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 Expires 04/30/2011

Part II: Supporting Pages

PHA Name:		Grant Type and Number		Federal FY of Grant:				
Housing Authority of Washington County		Capital Fund Program Grant No: OR16P02250109		CFPP (Yes/No): X				
Development Number Name/HA-Wide Activities		Replacement Housing Factor Grant No:		2009				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost Original	Total Estimated Cost Revised	Total Actual Cost Funds Obligated	Total Actual Cost Funds Expended	Status of Work
HA-Wide	Operations	1406		366,886.00	370,886.00	366,886.00	366,886.00	On-Going
HA-Wide Management Improvements	Management Improvements	1408		4,000.00	4,000.00	833.38	833.38	On-Going
HA-Wide Administration	Administration Salary/Benefits	1410		60,987.00	60,987.00	\$30,493.50	\$30,493.50	On-Going
HA-Wide	Architect/Engineer Fees and Costs	1430		\$5,000.00	1,000.00	0.00	0.00	On-Going
HA-Wide	Vehicles	1475	1	\$40,000.00	40,000.00	0.00	0.00	On-Going
<b>TOTALS</b>				<b>\$476,873.00</b>	<b>476,873.00</b>	<b>398,212.88</b>	<b>398,212.88</b>	
OR022-AMP I Scattered Site Improvements	Site Work/Paving/Fencing	1450	20	31,000.00	45,000.00	0.00	0.00	On-Going
	Replace Cabinets	1460	5	35,000.00	38,000.00	0.00	0.00	On-Going
	Replace HVAC Systems	1460	14	30,000.00	10,000.00	0.00	0.00	On-Going
	Replace Siding	1460	4	37,000.00	40,000.00	0.00	0.00	On-Going
<b>TOTALS</b>				<b>\$133,000.00</b>	<b>\$133,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Overall Total</b>				<b>\$609,873.00</b>	<b>\$609,873.00</b>	<b>\$398,212.88</b>	<b>\$398,212.88</b>	

1 To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
 2 To be completed for the Performance and Evaluation Report.



**Part I: Summary**

PHA Name:  Housing Authority of Washington County	Grant Type and Number Capital Fund Program Grant No: OR 16S02250109 Replacement Housing Factor Grant No: Date of CFFP: 2009	Federal FY of Grant: 2009 FFY of Grant Approval: 2009
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<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2009 <input checked="" type="checkbox"/> Revised Annual Statement (revision no: #1) <input type="checkbox"/> Final Performance and Evaluation Report		<b>Total Estimated Cost</b>		<b>Total Actual Cost 1</b>	
Line No.	Summary by Development Account	Original	Revised 2	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 20) 3	0			
3	1408 Management Improvements	0			
4	1410 Administration (may not exceed 10% of line 20)	81,307.00	81,306.00	70,709.00	33,088.00
5	1411 Audit	0			
6	1415 Liquidated Damages	0			
7	1430 Fees and Costs	0			
8	1440 Site Acquisition	0			
9	1450 Site Improvement	75,000.00	65,980.50	65,980.50	65,980.50
10	1460 Dwelling Structures	656,759.00	665,779.50	570,407.12	231,818.47
11	1465.1 Dwelling Equipment—Nonexpendable	0			
12	1470 Nondwelling Structures	0			
13	1475 Nondwelling Equipment	0			
14	1485 Demolition	0			
15	1492 Moving to Work Demonstration	0			
16	1495.1 Relocation Costs	0			
17	1499 Development Activities 4	0			
18a	1501 Collateralization or Debt Service paid by the PHA	0			
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0			
19	1502 Contingency (may not exceed 8% of line 20)	0			
20	Amount of Annual Grant: (sum of lines 2 - 20)	813,066.00	813,066.00	707,096.62	330,886.97
21	Amount of line 20 Related to LBP Activities	0			
22	Amount of line 20 Related to Section 504 Activities	0			

**Part I: Summary**

PHA Name:  Housing Authority of Washington County		Grant Type and Number Capital Fund Program Grant No: OR 16S02250109 Replacement Housing Factor Grant No: Date of CFFP: 2009		Federal FY of Grant: 2009 FFY of Grant Approval: 2009	
<input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2009		<input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: #1) <input type="checkbox"/> Final Performance and Evaluation Report			
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost 1	
		Original	Revised 2	Obligated	Expended
23	Amount of line 20 Related to Security - Soft Costs	0			
24	Amount of Line 20 related to Security - Hard Costs	0			
25	Amount of line 20 Related to Energy Conservation Measures	49,180.00	49,180.00	49,180.00	49,180.00
Signature of Executive Director  <i>Joseph C. Chalkley, Jr.</i>		Date  5/20/2010	Signature of Public Housing Director		
		Date			

- 1 To be completed for the Performance and Evaluation Report.
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Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 Expires 04/30/2011

**Part II: Supporting Pages**

PHA Name: Housing Authority of Washington County		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:		OR 16S02250109    CFPP (Yes/No): <input checked="" type="checkbox"/>		Federal FY of Grant: 2009		Status of Work
Development Number/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost Original	Revised 1	Total Actual Cost Funds Obligated 2	Funds Expended 2	



Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 04/30/2011

**Part I: Summary**

PHA Name:  Housing Authority of Washington County	Grant Type and Number Capital Fund Program Grant No: OR 16P022501110 Replacement Housing Factor Grant No: Date of CRFP:	Federal FY of Grant: 2010 FFY of Grant Approval: 2010
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Original Annual Statement       Reserve for Disasters/ Emergencies       Revised Annual Statement (revision no: #)  
 Performance and Evaluation Report for Period Ending: 12/31/1009       Final Performance and Evaluation Report

Line No.	Summary by Development Account	Original	Revised <sup>2</sup>	Obligated	Total Actual Cost <sup>1</sup>	Expended
1	Total non-CFP Funds					
2	1406 Operations (may not exceed 20% of line 20) <sup>3</sup>	404,000.00				
3	1408 Management Improvements	4,000.00				
4	1410 Administration (may not exceed 10% of line 20)	60,987.00				
5	1411 Audit	0				
6	1415 Liquidated Damages	0				
7	1430 Fees and Costs	1,000.00				
8	1440 Site Acquisition	0				
9	1450 Site Improvement	31,000.00				
10	1460 Dwelling Structures	68,886.00				
11	1465.1 Dwelling Equipment—Nonependable	0				
12	1470 Nondwelling Structures	0				
13	1475 Nondwelling Equipment	40,000.00				
14	1485 Demolition	0				
15	1492 Moving to Work Demonstration	0				
16	1495.1 Relocation Costs	0				
17	1499 Development Activities <sup>4</sup>	0				
18a	1501 Collateralization or Debt Service paid by the PHA	0				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	0				
19	1502 Contingency (may not exceed 8% of line 20)	0				
20	Amount of Annual Grant: (sum of lines 2 - 20)	609,873.00				
21	Amount of line 20 Related to LBP Activities	0				
22	Amount of line 20 Related to Section 504 Activities	0				

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 04/30/2011

**Part I: Summary**

PHA Name:  Housing Authority of Washington County	Grant Type and Number Capital Fund Program Grant No: OR 16P02250110 Replacement Housing Factor Grant No: Date of CFFP:	Federal FY of Grant: 2010 FFY of Grant Approval: 2010
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Original Annual Statement       Reserve for Disasters/ Emergencies       Revised Annual Statement (revision no: # )  
 Performance and Evaluation Report for Period Ending: 12/31/1009       Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost	Total Actual Cost 1
		Original	Revised 2
23	Amount of line 20 Related to Security - Soft Costs	0	
24	Amount of Line 20 related to Security - Hard Costs	0	
25	Amount of line 20 Related to Energy Conservation Measures	4,986.00	
Signature of Executive Director <i>John Collette</i>		Date 5/20/2010	Signature of Public Housing Director

1 To be completed for the Performance and Evaluation Report.  
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**Capital Fund Program—Five-Year Action Plan**

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 Expires 4/30/2011

**Part I: Summary**

PHA Name/Number Housing Authority of Washington County OR16P022501		Locality (City/County & State) Hillsboro / Washington / Oregon			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name AMPI	Work Statement for Year 1 FFY 2010	Work Statement for Year 2 FFY 2011	Work Statement for Year 3 FFY 2012	Work Statement for Year 4 FFY 2013	Work Statement for Year 5 FFY 2014
B.	Physical Improvements Subtotal	Approved Statement	135,000.00	162,600.00	175,200.00	191,000.00
C.	Management Improvements		4,000.00	4,000.00	4,000.00	4,000.00
D.	PHA-Wide Non-dwelling Structures and Equipment		40,000.00	40,000.00	40,000.00	40,000.00
E.	Administration		60,987.00	60,987.00	60,987.00	60,987.00
F.	Other		21,000.00	28,000.00	1,000.00	1,500.00
G.	Operations		348,886.00	314,286.00	328,686.00	312,386.00
H.	Demolition		0	0	0	0
I.	Development		0	0	0	0
J.	Capital Fund Financing - Debt Service		0	0	0	0
K.	Total CFP Funds		609,873.00	609,873.00	609,873.00	609,873.00
L.	Total Non-CFP Funds					
M.	Grand Total		609,873.00	609,873.00	609,873.00	609,873.00









