

1.0	PHA Information PHA Name: <u>Morrow Metropolitan Housing Authority</u> PHA Code: <u>OH083</u> PHA Type: <input checked="" type="checkbox"/> Small <input checked="" type="checkbox"/> High Performing <input type="checkbox"/> Standard <input checked="" type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>10/2010</u>				
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>0</u> Number of HCV units: <u>102</u>				
3.0	Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only				
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)				
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program
					PH HCV
	PHA 1:				
	PHA 2:				
	PHA 3:				
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.				
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: The mission of the Morrow Metropolitan Housing Authority for serving the needs of very low-income families in Morrow County, Ohio for the next five years is the same as the PHA's revised Mission Statement: The Morrow Metropolitan Housing Authority is committed to promote adequate and affordable housing in safe, decent, and sanitary environments free from discrimination and to affirmatively further fair housing.				
5.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. <ol style="list-style-type: none"> 1) Operating an efficient, high-performing SEMAP-rated agency which maintains integrity, a high level of standards and professionalism in day-to-day operations of all programs and quality service and continues to improve that service by staff support systems committed to the development and appropriate training of all employees and continuing to improve the local housing stock by applying housing quality standards, inviting private landlord participation outside areas of concentration, and educating landlords and tenants, alike, regarding applicable housing regulations and laws which may affect tenancy and/or housing issues such as the Violence Against Women Act and Equal Opportunity Housing Laws, are all objectives in achieving agency goals of assisting the very low-income families for the next five years. Morrow MHA will continue to apply for additional vouchers to increase outreach to eligible participants, decrease substandard living conditions, and increase the amount of revenue flowing into the community. 2) Over the past five (5) years, Morrow MHA has and will continue to promote family self-sufficiency in continuing to apply for renewal funding to administer a successful Family Self-Sufficiency Program, having a rate of participation at approximately 25% of the agency's Section 8 Program participation. The agency continues to partner with local social service agencies in the development of families and individuals to improve employability and refer for appropriate supportive and/or counseling services, when indicated. 3) Within the last five (5) years, Morrow MHA has implemented the Housing Choice Voucher Homeownership Option to the Section 8 Program and having two (2) participants in the Home Ownership Option, will continue to administer this option for these families or replacements should these families leave the program. 4) MMHA has and will continue to apply for available funding, when appropriate for the agency to do so, and to administer funding according to stipulations set forth in the particular NOFAs in order to increase the availability of safe, decent, and affordable housing. MMHA has and continues to perform outreach to potential landlords and encourage deconcentration of poverty areas. MMHA has leveraged other public funds by direct advocacy to create additional housing opportunities with Morrow County's 2006, 2008, and 2010 CHIP TBRA Programs. <p>VAWA Statement: The Morrow Metropolitan Housing Authority (MMHA) has implemented in its Housing Choice Voucher (HCV) Program operating procedures which assures that tenants are notified of their rights under VAWA at various times during their program participation; and will continue to do so at the tenant briefing, annual/interim recertifications, and at other times when this issue may arise. The VAWA information is conspicuously posted in the agency office and landlords have been and continue to be informed of VAWA, particularly at every signing of a HAP Contract. In addition, all landlords and tenants were mailed a letter dated 10-03-06 which explained VAWA. MMHA also has memorandums of agreement with local social service agencies such as Jobs and Family Services and HelpLine and MMHA cooperates with Turning Point, as a referral agency, as well. MMHA has and will continue to accept reports from law enforcement agencies in regard to possible violations of VAWA which may concern HCV program participants. HUD Form 50066 has been downloaded and is available for certification of domestic violence, dating violence, and stalking.</p>				

6.0	<p>PHA Plan Update</p> <p>(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: NONE</p> <p>(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. Locations where copies of the 5-Year and Annual Plan are available to the public: MMHA Office at 81 N. Rich St., Mt. Gilead, OH, Mt. Gilead Public Library, Village of Mt. Gilead, Morrow County Commissioners, State of Ohio, Cleveland HUD Office. Note: Each MMHA Member of the Board of Commissioners and Resident Advisory Board Members are also provided copies.</p>
7.0	<p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i></p>
8.0	<p>Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.</p>
8.1	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p>
8.2	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p>
8.3	<p>Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>
9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p>

9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan. The MMHA plans to apply for available funding targeted for non-elderly, disabled persons and will open its Waiting List to accept new applications for rental assistance June 3, 2010. The agency will continue to apply for funding whenever appropriate and will administer the 2010 CHIP TBRA project for the County, if awarded, in addition to the MMHA Housing Choice Voucher Program.</p>
10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan. In the last year, MMHA has experienced rising per unit costs due to unforeseen circumstances such as rising joblessness, peaking at 11.2% unemployment rate for our county which drove average haps to all time highs. Over the past five (5) years, Morrow MHA has promoted family self-sufficiency in continuing to administer a successful Family Self-Sufficiency Program, having a rate of participation at approximately 25% of the agency's Section 8 Program participation, currently having a total of 23 FSS Participating families, seven (7) of which are escrowing, and ten (10) FSS Families working. MMHA continues to partner with local social service agencies in the development of families and individuals to improve employability and refer for appropriate supportive and/or counseling services, when indicated. Within the last five (5) years, Morrow MHA has implemented the Housing Choice Voucher Homeownership Option to the Section 8 Program and has two (2) Participants in the Home Ownership Program. Morrow MHA has continued to apply for available funding, when appropriate for the agency to do so, and to administer funding according to stipulations set forth in the particular NOFAs. Morrow MHA has leveraged other public funds by direct advocacy to create additional housing opportunities with Morrow County's 2006, 2008, and 2010 CHIP TBRA Programs.</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification": A "significant amendment" to the Five-Year or Annual Plan Plan would include adoption of significant new operating procedures in connection with the addition of a new housing program. Currently, the MMHA only operates programs associated with the Housing Choice Voucher (also known as Section 8) Programs. A "substantial deviation/modification" to the Annual Plan would include a new program adopted by the MMHA. The MMHA does not consider amendments and updates to the Administrative Plan of the Authority, made pursuant to and in response to changes in state, local, or federal law or regulations, to be a significant amendment or modification of the Annual or Five-Year Plan.</p>

11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <ul style="list-style-type: none">(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.(g) Challenged Elements(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)
-------------	---

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) **Hope VI or Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

Morrow Metropolitan Housing Authority

81 N. Rich St. Mt. Gilead, OH 43338

419-946-5789 fax 419-946-1387

metro1@redbird.net

VAWA Statement in Addendum to 2010-2014 5-Year and Annual Plan

The Morrow Metropolitan Housing Authority (MMHA) has implemented, in its Housing Choice Voucher (HCV) Program, operating procedures which assures that tenants are notified of their rights under the Violence Against Women Act (VAWA) Law.

At various times during their program participation; at the tenant briefing, annual/interim recertifications, and at other times when this issue may arise, tenants are given written information regarding the VAWA law including how to complete a claim should they feel their rights are or have been violated.

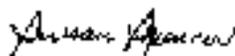
All landlords and tenants were mailed a letter dated 10-03-06 which, initially, explained the VAWA Law. Since the implementation of VAWA, information regarding it is posted conspicuously in the agency office and MMHA.

Landlords have been and continue to be informed of VAWA during new landlord briefings and at other times of opportunity when meeting with landlords in connection with housing authority business, but particularly at landlord briefings and at the signing of each Housing Assistance Payments Contract.

MMHA also has memorandums of agreement with local social service agencies such as Jobs and Family Services and HelpLine. MMHA cooperates with Turning Point, as a referral agency, as well.

MMHA has and will continue to accept reports from law enforcement agencies in regard to possible violations of VAWA which may concern HCV program participants.

HUD form 50066 has been downloaded and is readily available for certification of domestic violence, dating violence, or stalking.



Susan Spencer
Executive Director
04-30-10

Morrow Metropolitan Housing Authority

81 N. Rich St. Mt. Gilead, OH 43338

419-946-5789 fax 419-946-1387

metro1@redbird.net

Resident Advisory Board (RAB) Meeting

June 10, 2010

3:30pm

The annual RAB meeting was held at the MMHA office. All participants in the Housing Choice Voucher (HCV, also known as, Section 8) Program were mailed a letter of invitation on March 30, 2010 to serve on the RAB.

MMHA governing Board Chairperson, Sharla O'Keeffe, called the meeting to order at 3:30pm, explained the purpose of the meeting, and welcomed the new members. Also present were Kay Hines (MMHA Vice Chairperson), Susan Spencer (MMHA Executive Director), Amy Timmerman (MMHA staff), Hilary Ostrom (MMHA staff) and RAB Members: Floyd Wogan (RAB Member to governing MMHA Board), Marsha Miller, and Jodi Yeary.

In order to create a larger pool from which to choose a Resident Advisory Board (RAB) Member to serve on the MMHA governing board when a vacancy occurs, the RAB now consists of five (5) new members, rather than three (3). Ms. Cain had resigned from the RAB and the MMHA governing Board effective April 30, 2010. The remaining two (2) RAB Members have found it difficult to attend the annual meetings of the RAB or give timely comments to the proposed agency Plans, if any, therefore; agency Executive Director, Susan Spencer, chose three (3) new members from the active HCV participating tenant roll that she feels would take an avid interest in the housing authority business and have potential to serve on the governing MMHA Board should the RAB Member position to the governing board become vacant.

Explanation was given as to MMHA's exemption from preparing an Annual Plan, though the requirement for the 5-Year Plan still exists. The MMHA proposed 2010 5-Year and Annual Plan and Administrative Plan Binders were made available the new RAB Members so that they could review the documents prior to the Public Hearing and RAB Meeting.

Executive Director, Susan Spencer, presented the Binders which house the current agency Annual Plan and the proposed 2010 5-Year and Annual Plan and the floor was opened for comment. The only spoken comments were how much the programs have helped the members and how helpful the MMHA staff was, however; each member turned in a comment sheet with regard to the 5-Year and Annual Plan, which are attached.

Note: Mr. Wogan was recently appointed to the MMHA governing Board of Commissioners as a liaison from the RAB and looked forward to participation in the governing board meeting scheduled for later the same afternoon.

With no other comments or discussion, the Ms. O'Keeffe moved the meeting to adjournment at 3:50pm. Minutes prepared by Susan Spencer, MMHA Executive Director

Morrow Metropolitan Housing Authority

81 N. Rich St. Mt. Gilead, OH 43338

419-946-5789 fax 419-946-1387

metro1@redbird.net

PUBLIC HEARING

June 10, 2010

3:00pm

The annual Public Hearing to receive public comment on the Morrow Metropolitan Housing Authority (MMHA) proposed 2010 5-Year and Annual Plan, as required by the Department of Housing and Urban Development (HUD), was held on Thursday, June 10, 2010 at 3pm at the MMHA office. The Public Hearing had been announced twice in the Morrow County Sentinel, the only media newspaper in Morrow County, Ohio, as well as, twice in the Shoppers' Compass, a countywide free advertising newspaper, which is delivered to every residence in the county. Notice of the Public Hearing was also posted to the agency front door.

Attending were: Sharla O'Keeffe (MMHA Chairperson), Kay Hines, (MMHA Vice Chairperson), Susan Spencer (MMHA Executive Director), Amy Timmerman (MMHA staff), Hilary Ostrom (MMHA staff), Barry Paepke (MMHA Resident Advisory Board Member), Floyd Wogan (MMHA Resident Advisory Board Member and RAB Representative of and to MMHA governing Board of Commissioners).

MMHA Chairperson, Sharla O'Keeffe, welcomed guests and called the hearing to order at 3:05pm. Guests were asked to sign in and were given copies of the PHA Plan with its definition and comment sheets to encourage written comments, about the proposed 5-Year and Annual Plan, and any other comments about the programs or service of MMHA. Both the sign-in sheet and any comments given are attached.

Ms. O'Keeffe announced that the purpose of the Public Hearing was to present an opportunity for the public and interested persons to review and comment on the MMHA 2010 proposed 5-Year and Annual Plan prior to its submission to HUD.

Ms. O'Keeffe turned the hearing over to Executive Director, Susan Spencer, for a brief overview of the MMHA history, its mission, and a programs report. She noted that, due to the **Small Housing Authorities Paperwork Reduction Act**, Morrow MHA is *exempt* from preparing and submitting an Annual Plan as long as it remains graded a high performing agency by HUD and is not in a troubled status. The requirement to prepare and submit a **5-Year Plan** remains, however; and Morrow MHA must do so for the 2010 through 2014 fiscal years. Ms. Spencer shared that there were some updates to the MMHA Administrative Plan, as well, and that the current Plans Binder lay on the table with each page having an edit flagged to make their comparison easier. Also included in the Binders are other information pertinent to the housing authority such as its board members, most recent audit, and Section 8 Management Program (SEMAP) rating by HUD.

Ms. Spencer explained that a copy of the proposed 2010 5-Year and Annual Plan and Administrative Plan has been on display at the MG Library and MMHA office since May 1, 2010. Documents, such as these Public Hearing Minutes, Resident Advisory Board Minutes, and today's governing board meeting minutes will be added to the agency binders which house the Plans and the binder on file at the Mt. Gilead Library, once documentation is created. Copies will also be provided to the Morrow County Commissioners, the Mayor of Mt. Gilead, the State of Ohio, and finally to HUD in July.

Guests were invited to approach a table to look through the MMHA binder(s) and to take any HUD, fair housing, program reports, and other handouts available, and also were welcomed to comment.

Adjournment by Sharla O'Keeffe at 3:15pm.

Minutes Prepared by: Susan Spencer