PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011

1.0 PHA Information

PHA Name: ____**DOÑA ANA COUNTY HOUSING AUTHORITY**_____ PHA Code: ___NM 062_____

PHA Type: ☐ Small ☐ High Performing ☒ Standard ☐ HCV (Section 8)

PHA Fiscal Year Beginning: (MM/YYYY): __07/2010_____

2.0 Inventory (based on ACC units at time of FY beginning in 1.0 above)

Number of PH units: ____7 _____Number of HCV units: ___605_____

3.0 Submission Type

☐ 5-Year and Annual Plan ☒ Annual Plan Only ☐ 5-Year Plan Only

4.0 PHA Consortia ☐ PHA Consortia: (Check box if submitting a joint Plan and complete table below.)

Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program	
				PH	HCV
PHA 1:					
PHA 2:					
PHA 3:					

5.0 5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.

5.1 Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:

5.2 Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.

N/A

6.0 PHA Plan Update

(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:

- Section 8 Administrative Plan
- Admissions and Continued Occupancy

(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.

Administrative Office of Dona Ana County Housing Authority at 926 S. San Pedro, Las Cruces, NM 88001.

PHA Plan Elements:

- Admissions and Continued Occupancy Policy
- Section 8 Administrative Plan
- Maintenance Policy

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. *Include statements related to these programs as applicable.*

Homeownership – DACHA has operated the Section 5(h) Home Choice Lease to Own Homeownership Program since 2002, and has sold 19 homes; 7 remain to be sold. It has also initiated a successful Section 8 Homeownership Housing Choice Voucher Program, with twelve (12) families purchasing homes. The Housing Authority will explore the feasibility of converting the Section 5(h) homeownership program to Section 32 and/or revising the 5(h) plan to allow for sales of homes at less than appraised value.

Project-Based Vouchers – In order to better serve special needs populations, DACHA will continue to research the feasibility and viability of "project-basing" tenant-based Section 8 Vouchers.

8.0 Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.

8.1	**Capital Fund Program Annual Statement/Performance and Evaluation Report.** As part of the PHA 5-Year and Annual Plan, annually complete and submit **t**he *Capital Fund Program Annual Statement/Performance and Evaluation Report,* form HUD-50075.1, for each current and open CFP grant and CFFP financing.
8.2	**Capital Fund Program Five-Year Action Plan.** As part of the submission of the Annual Plan, PHAs must complete and submit the *Capital Fund Program Five-Year Action Plan,* form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.
8.3	**Capital Fund Financing Program (CFFP).** ☐ Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.
9.0	**Housing Needs**. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. The DACHA Public Housing Waiting List does not have any names on it. Villa Sereno was converted to the Section 5(h) homeownership program. ➢ The DACHA Section 8 waiting list contains zero names. The Executive Summary of the State of New Mexico Consolidated Plan (FY 2006-2010) supports the DACHA Plan with the following actions: ➢ In the South Central region of the state, including Doña Ana County, the priority needs are largely related to the colonias. These needs include single family rehab or reconstruction, new single family construction of larger (3-4 bedroom) units and comprehensive housing counseling and special needs housing. ➢ Priority special needs include transitional housing and emergency shelter and services especially for homeless families, the mentally ill and people with substance abuse issues. ➢ Community development characteristics and needs: high renter cost burden, high population growth, high overall poverty, infrastructure, and economic development. The United States Census reports: ➢ Dona Ana County reported a population growth of 13.8% between 2001 – 2007. ➢ In 2007, there were 76,805 housing units in the state. Of these, 16.3% were multi-family unit structures and 67.5% were homeownership units. ➢ In 2000 in Dona Ana County, 10.9% of the units were overcrowded. ➢ 55.7% of the renter occupied units were built before 1980. ➢ 40.7% of renter households in Dona Ana County spent more than 30% of annual income on housing costs in 2000.

9.1	**Strategy for Addressing Housing Needs**. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.** • Maintain the payment standard for Section 8 at 110%, enabling families to rent throughout the jurisdiction. Review payment standards annually to maximize the number of affordable units. • Market the Section 8 program to owners, particularly those outside areas of minority and poverty concentration. • Effectively screen Section 8 applicants to increase owner acceptance of the program. • Participate in the Southern New Mexico Homeless Providers Coalition and the Affordable Housing Alliance to ensure coordination with broader community strategies. • Leverage affordable housing resources in the community through the creation of mixed-finance housing. • Adopt rent policies to support and encourage work. • Affirmatively market to agencies that assist families with special needs. • Affirmatively market to races/ethnicities shown to have disproportionate housing needs. • Advocate for approval of Affordable Housing Ordinance in Doña Ana County to take advantage of changes in law relating to anti-donation. • Apply for affordable housing funding opportunities as they arise. • Conduct outreach to affordable housing advocates, social service agencies and landlords concerning program availability.

10.0	**Additional Information**. Describe the following, as well as any additional information HUD has requested. (a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan. The mission of the Dona Ana County Housing Authority is to lead the public effort in providing safe, affordable housing and associated services that provide opportunities to eligible persons. **PROGRESS REPORT ON GOALS FROM PREVIOUS 5 YEAR PLAN:** 1. PHA Goal: Expand the supply of assisted housing Apply for additional rental vouchers: Apply for the maximum number of vouchers per the NOFA. Low income housing tax credit developments are being planned for Hatch, NM and Anthony, NM. This includes a total of 156 affordable units. Reduce public housing vacancies: 1% per year. Public Housing units are being sold under Section 5(h) program. All units have been sold except for 7 units.. A portion of the home sales proceeds realized from the sales of these homes have been used to develop 21 sweat equity homeownership units in Vado, NM. 2. PHA Goal: Improve the quality of assisted housing Improve public housing management: High Performer Attained High and/or Standard Performer during this five year period, an improvement from troubled status. Improve voucher management: Attempt to improve or maintain the SEMAP Score to High Performer status. We continue to work toward being a SEMAP High Performer. Increase customer satisfaction: Provide customer service training to our staff New Code of Professional Conduct adopted in 2007 that emphasizes performance of work responsibilities with the highest degree of integrity and professionalism, and serving the public with dedication, concern, courtesy and responsiveness. Staff has received training and will strive to provide quality customer service. Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections) Outsourced HCV HQS Inspections which increased accuracy, efficiency and reduced costs. Outsourced Public Housing UPCS inspections which increased accuracy, efficiency and reduced costs. Have revised internal control procedures to maximize efficiency and security. Improve public housing lease-ups and delinquency accounts Have reduced delinquent accounts receivable through aggressive property management techniques. For those accounts that do become delinquent and left owing money, we pursue aggressive collections through a collection agency. Waiting list and eligibility process has been revamped to make a more streamlined process so that units can be filled quickly. Renovate or modernize public housing units: Apply to HUD for Capital Improvement funds. CIAP, CGP and CFP funding has been expended to renovate and modernize public housing units. Other: Replace the Section 8 Moderate Rehab Program with Section 8 Vouchers Mod Rehab program is no longer in existence. All participants are under the Section 8 Housing Choice Vouchers Program. 3. PHA Goal: Increase assisted housing choices Provide voucher mobility counseling. In the participant's briefing packet there is information on where a family may lease a unit. For families qualified to lease outside the Housing Authority's jurisdiction, the packet includes an explanation of how portability works. Conduct outreach efforts to potential voucher landlords. We have provided numerous, ongoing opportunities for landlords and/or owners to ask questions, obtain written materials and meet Housing Authority staff. We have used these meetings to explain how the program works and is of benefit to owners and landlords. Implement public housing or other homeownership programs. We have been successful at converting the public housing units from rental to homeownership through the Section 5(h) program. All but 7 units have been sold to date. PHA Goal: Provide an improved living environment Implement public housing security improvements. We have outsourced security patrol service when needed and refurbished the existing perimeter fence. Doña Ana County's Health and Human Services Department provides ongoing activities at the Community Center at Villa Sereno in Anthony, NM. 4. PHA Goal: Ensure equal opportunity and affirmatively further fair housing Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability: It is the policy of the Housing Authority to fully comply with all federal, State, and local nondiscrimination laws: The Americans with Disabilities Act; and the U.S. Department of Housing and Urban Development regulations governing Fair Housing and Equal Opportunity. Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion, national origin, sex, familial status, and disability: No person shall, on the grounds of race, color, sex, religion, national or ethnic origin, familial status, or disability be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination under the Housing Authority's programs. Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size. Required: Sometimes people with disabilities may need a reasonable accommodation in order to take full advantage of the Housing authority programs and related services. When such accommodations are granted they do not confer special treatment or advantage for the person with a disability; rather they make the program accessible to them in a way that would otherwise not be possible due to their disability. (b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification" <u>DACHA Definition of Significant Amendment</u> • Significant modifications to major strategies to address housing needs and to major policies (e.g., policies governing eligibility, selection or admissions and rent determination) or programs (e.g., demolition or disposition, designation, homeownership programs or conversion activities). • Additions of non-emergency work items (not included in the current annual Statement or five-Year Action Plan) or change in the use of replacement reserves under the Capital Fund • Changes in HUD regulatory requirements will be adopted by the DACHA and will not be considered significant amendments

	DACHA Definition of Substantial Deviation/Modification • A substantial change in a goal(s) identified in the Five-Year Plan. • A substantial deviation does not include any changes in HUD rules and regulations, which require or prohibit changes to activities listed herein.
11.0	**Required Submission for HUD Field Office Review**. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. **Note:** Faxed copies of these documents will not be accepted by the Field Office. (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations* (which includes all certifications relating to Civil Rights) (b) Form HUD-50070, *Certification for a Drug-Free Workplace* (PHAs receiving CFP grants only) (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* (PHAs receiving CFP grants only) (d) Form SF-LLL, *Disclosure of Lobbying Activities* (PHAs receiving CFP grants only) (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* (PHAs receiving CFP grants only) (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. (g) Challenged Elements (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report* (PHAs receiving CFP grants only) (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* (PHAs receiving CFP grants only)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information
Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory
Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type
Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia
Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan
Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan**.**

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

(a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.

(b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central off ice of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.

3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.

4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.

5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.

6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1**) development name and number; **2**) designation type; **3**) application status; **4**) date the designation was approved, submitted, or planned for submission, and; **5**) the number of units affected.

7. **Community Service and Self-Sufficiency.** A description of: (**1**) Any programs relating to services and amenities provided or offered to assisted families; (**2**) Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**

8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.

10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.

11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.

12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.

13. **Violence Against Women Act (VAWA).** A description of: **1)** Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; **2)** Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and **3)** Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

(a) Hope VI or Mixed Finance Modernization or Development. **1)** A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and **2)** A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm

(b) Demolition and/or Disposition. With respect to public housing projects owned by the PHA and subject to ACCs under the Act: **(1)** A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and **(2)** A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent **that approved and/or pending** demolition and/or disposition has changed.

(c) Conversion of Public Housing. With respect to public housing owned by a PHA: **1)** A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or that the public housing agency plans to voluntarily convert; **2)** An analysis of the projects or buildings required to be converted; and **3)** A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/conversion.cfm

(d) Homeownership. A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.

(e) Project-based Vouchers. If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

(a) To submit the initial budget for a new grant or CFFP;

(b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and

(c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;

2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and

3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at: http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note:** Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note:** Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

(a) Progress in Meeting Mission and Goals. PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan**. (Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

(b) Significant Amendment and Substantial Deviation/Modification. PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

(c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

(a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*

(b) Form HUD-50070, *Certification for a Drug-Free Workplace* **(PHAs receiving CFP grants only)**

(c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* **(PHAs receiving CFP grants only)**

(d) Form SF-LLL, *Disclosure of Lobbying Activities* **(PHAs receiving CFP grants only)**

(e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* **(PHAs receiving CFP grants only)**

(f) Resident Advisory Board (RAB) comments.

(g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.

(h) Form HUD-50075.1***, Capital Fund Program Annual Statement/Performance and Evaluation Report*** **(Must be attached electronically for PHAs receiving CFP grants only).** See instructions in 8.1.

(i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* **(Must be attached electronically for PHAs receiving CFP grants only).** See instructions in 8.2.

RESOLUTION NO. 2010-36

PHA Certifications of Compliance with PHA Plans and Related Regulations	U.S. Department of Housing and Urban Development Office of Public and Indian Housing Expires 4/30/2011

Recorded 03/24/2010 DAC

PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the PHA 5-*Year and Annual* PHA Plan

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the___ 5-Year and/or ✓ Annual PHA Plan for the PHA fiscal year beginning 2010, hereinafter referred to as" the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
   - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
   - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
   - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
   - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
   - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
    (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
    (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
    (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Recorded03/24/2010DAC

DOÑA ANA COUNTY HOUSING AUTHORITY
PHA Name

NM062
PHA Number/HA Code

_____ 5-Year PHA Plan for Fiscal Years 20____ - 20____

✔ Annual PHA Plan for Fiscal Years 20 10 - 20 11

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

COUNTY COMMISSIONERS SEAL DOÑA ANA COUNTY NEW MEXICO

Name of Authorized Official

Title

Oscar Vasquez-Butler, Chair, Board County Commissioners

Signature

Date

March 23 2010

ATTEST:

Lynn J. Ellins, County Clerk

Cindy Padilla

STATE OF NEW MEXICO
COUNTY CLERK
DONA ANA COUNTY

RESOLUTION
PAGES: 3

COUNTY OF DONA ANA)
STATE OF NEW MEXICO) ss

I Hereby Certify That This Instrument Was Filed for Record On The 24TH Day Of March, 2010 at 09:52:24 AM And Was Duly Recorded as Instrument #1007052 Of The Records Of Dona Ana County

Witness My Hand And Seal Of Office
Lynn J. Ellins
Deputy _____ County Clerk, Dona Ana, NM

ATTEST: 4/8/10
A True Copy of the Original Instrument Filed In Compliance with the Laws of the State of New Mexico.
Lynn J. Ellins
Doña Ana County Clerk and Ex-Officio Clerk of the Probate Court.
BY: _____ Deputy

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Dona Ana County Housing Authority

Program/Activity Receiving Federal Grant Funding

Capital Fund Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Dona Ana County Housing Authority

Capital Fund Program

926 S. San Pedro
Dona Ana County
Las Cruces, NM 88001

Check here ☐ if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Thomas G. Hassell	Executive Director

Signature	Date
X Thomas G. Hassell	1/25/2010

form **HUD-50070** (3/98)
ref. Handbooks 7417.1, 7475.13, 7485.1 & .3

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Applicant Name

Dona Ana County Housing Authority

Program/Activity Receiving Federal Grant Funding

Capital Fund Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Thomas G. Hassell	Executive Director

Signature	Date (mm/dd/yyyy)
Thomas G. Hassell	01/25/2010

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

Approved by OMB
0348-0046

1. Type of Federal Action:
[b.]
a. contract
b. grant
c. cooperative agreement
d. loan
e. loan guarantee
f. loan insurance

2. Status of Federal Action:
[b.]
a. bid/offer/application
b. initial award
c. post-award

3. Report Type:
[a.]
a. initial filing
b. material change

For Material Change Only:
year _____ quarter _____
date of last report _____

4. Name and Address of Reporting Entity:
[x] **Prime** [ ] **Subawardee**
Tier _____, *if known*:
Dona Ana County Housing Authority
926 S. San Pedro
Las Cruces, NM 88001

Congressional District, *if known*: 2

5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:

Congressional District, *if known*:

6. Federal Department/Agency:
U. S. Dept. of Housing and Urban Development

7. Federal Program Name/Description:
Capital Fund Program

CFDA Number, *if applicable*: _____

8. Federal Action Number, *if known*:

9. Award Amount, *if known*:
$

10. a. Name and Address of Lobbying Registrant
(*if individual, last name, first name, MI*):

b. Individuals Performing Services (*including address if different from No. 10a*)
(*last name, first name, MI*):

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Signature: Thomas G. Hassell
Print Name: Thomas G. Hassell
Title: Executive Director
Telephone No.: 575-528-2005 Date: 01/25/2010

Federal Use Only:

Authorized for Local Reproduction
Standard Form LLL (Rev. 7-97)

DISCLOSURE OF LOBBYING ACTIVITIES
CONTINUATION SHEET

Approved by OMB
0348-0046

Reporting Entity: DONA ANA COUNTY HOUSING AUTHORITY **Page** _____ **of** _____

N/A

ANNUAL PLAN – DONA ANA COUNTY HOUSING AUTHORITY
FORM HUD 50075
11.0 Required Submission for HUD Field Office Review
(f) Resident Advisory Board Comments

The Resident Advisory Board at Villa Sereno in Anthony, NM has not been in existence since HUD's approval of the Section 5(h) homeownership program. Only, seven (7) units remain of the original twenty-six (26).

ANNUAL PLAN – DOÑA ANA COUNTY HOUSING AUTHORITY
FORM HUD 50075
11.0 Required Submissions for HUD Field Office Review
g. Challenged Elements

There were no elements challenged.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name:	**Grant Type and Number**	**FFY of Grant:**
Dona Ana County Housing Authority	Capital Fund Program Grant No: NM02P062501-09 Replacement Housing Factor Grant No: Date of CFFP:	2009 **FFY of Grant Approval:**

Type of Grant
☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**
☒ **Performance and Evaluation Report for Period Ending:** 06/30/2010 ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) [3]	6112.00	0.00	6112.00	6112.00
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	1220.00	0.00	1220.00	1220.00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	2872.00	0.00	0.00	0.00
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs	2000.00	0.00	0.00	0.00
17	1499 Development Activities [4]				
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 – 19)	12204.00	0.00	7332.00	7332.00
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security – Soft Costs				
24	Amount of line 20 Related to Security – Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Part I: Summary

PHA Name:	**Grant Type and Number**	**FFY of Grant:**
Dona Ana County Housing Authority	Capital Fund Program Grant No: NM02P062501-09 Replacement Housing Factor Grant No: Date of CFFP:	2009 **FFY of Grant Approval:**

Type of Grant
☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**
☑ **Performance and Evaluation Report for Period Ending:** 06/30/2010 ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended

Signature of Executive Director	**Date**	**Signature of Public Housing Director**	**Date**
Thomas D. Wassall	02/06/2010		

form **HUD-50075.1** (4/2008)

Part II: Supporting Pages

PHA Name: Dona Ana County Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: NM02P062501-09 CFFP (Yes/ No): No Replacement Housing Factor Grant No:	**Federal FFY of Grant:** 2009

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated [2]	Funds Expended [2]	
PHA Wide	Operations	1406		6112.00	0.00	6112.00	6112.00	Complete
PHA Wide	Mod. Manager and Clerk of Works	1408	10%	1220.00	0.00	1220.00	1220.00	Complete
NM062888888	Unit rehabilitation to include kitchen	1460	1 Unit	2872.00	0.00	0.00	0.00	Not Started
PHA Wide	Temporary relocation of family during	1495.1	1 Unit	2000.00	0.00	0.00	0.00	Not Started
Grant Totals				12204.00	0.00	7332.00	7332.00	

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[2] To be completed for the Performance and Evaluation Report.

Part II: Supporting Pages

PHA Name:	**Grant Type and Number** Capital Fund Program Grant No: Replacement Housing Factor Grant No:	CFFP (Yes/ No):	**Federal FFY of Grant:**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated [2]	Funds Expended [2]	

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[2] To be completed for the Performance and Evaluation Report.

Part III: Implementation Schedule for Capital Fund Financing Program

PHA Name: Dona Ana County Housing Authority					Federal FFY of Grant: 2009
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates [1]
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	
PHA Wide	June, 2011		June, 2013		
NM062888888	June, 2011		June, 2013		

[1] Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name:					**Federal FFY of Grant:**
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates [1]
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	

[1] Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name:	**Grant Type and Number**	**FFY of Grant:**
Dona Ana County Housing Authority	Capital Fund Program Grant No: NM02S062501-09 Replacement Housing Factor Grant No: Date of CFFP: _____	2009 **FFY of Grant Approval:** 2009

Type of Grant
☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**
☒ **Performance and Evaluation Report for Period Ending:** 06/30/2010 ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) [3]				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	3000.00	0.00		
8	1440 Site Acquisition				
9	1450 Site Improvement	0.00	10165.83	0.00	0.00
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures	10000.00	2834.17	2834.17	2834.17
13	1475 Non-dwelling Equipment	9184.00	9184.00	9184.00	9184.00
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities [4]				
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 – 19)	22184.00	22184.00	12204.00	12204.00
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security – Soft Costs				
24	Amount of line 20 Related to Security – Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Part I: Summary

PHA Name:	Grant Type and Number	FFY of Grant:
Dona Ana County Housing Authority	Capital Fund Program Grant No: NM02S062501-09 Replacement Housing Factor Grant No: Date of CFFP:	2009 **FFY of Grant Approval:** 2009

Type of Grant
☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**
☑ **Performance and Evaluation Report for Period Ending:** 06/30/2010 ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended

Signature of Executive Director	Date	Signature of Public Housing Director	Date
Thomas D. Harrell	02/06/2010		

Part II: Supporting Pages

PHA Name: Dona Ana County Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: NM02S062501-09 CFFP (Yes/ No): No Replacement Housing Factor Grant No:	**Federal FFY of Grant:** 2009

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated [2]	Funds Expended [2]	
PHA Wide	Architect and Engineering services	1430	As needed	3000.00	0.00			
PHA Wide	Replace exterior doors and windows	1470	As needed	10000.00	2834.17	2834.17	2834.17	
PHA Wide	Split heating and cooling system	1475	As needed	9184.00	9184.00	9184.00	9184.00	
PHA Wide	Replace wood perimeter fence with	1450	600 lft	0.00	10165.83	0.00	0.00	
Grant Totals				22184.00	22184.00	12018.17	12018.17	

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[2] To be completed for the Performance and Evaluation Report.

Part II: Supporting Pages

PHA Name:	**Grant Type and Number** Capital Fund Program Grant No: CFFP (Yes/ No): Replacement Housing Factor Grant No:	**Federal FFY of Grant:**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated [2]	Funds Expended [2]	

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[2] To be completed for the Performance and Evaluation Report.

Part III: Implementation Schedule for Capital Fund Financing Program

PHA Name:					**Federal FFY of Grant:**
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates [1]
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	
PHA Wide	March, 2010		March, 2011		

[1] Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name:					**Federal FFY of Grant:**
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates [1]
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	

[1] Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Part I: Summary

PHA Name/Number Dona Ana County Housing Authority			Locality (City/County & State) Las Cruces/Dona Ana County, NM		☒ Original 5 Yr. Plan	☐ Revision No: ☐
A.	Development Number and Name	Work Statement for Year 1 FFY 2010	Work Statement Year 2 FFY 2011	Work Statement Year 3 FFY 2012	Work Statement Year 4 FFY 2013	Work Statement Year 5 FFY 2014
B.	Physical Improvements Subtotal	Annual Statement	$6,000.00	$6,000.00	$6,000.00	$6,000.00
C.	Management Improvements		$1,000.00	$1,000.00	$1,000.00	$1,000.00
D.	PHA-Wide Non-dwelling Structures and Equipment		$3,500.00	$3,500.00	$3,500.00	$3,500.00
E.	Administration		$2,500.00	$2,500.00	$2,500.00	$2,500.00
F.	Other - A&E, Audit		$5,000.00	$5,000.00	$5,000.00	$5,000.00
G.	Operations		$5,000.00	$5,000.00	$5,000.00	$5,000.00
H.	Demolition		$0.00	$0.00	$0.00	$0.00
I.	Development		$0.00	$0.00	$0.00	$0.00
J.	Capital Fund Financing – Debt Service		$0.00	$0.00	$0.00	$0.00
K.	Total CFP Funds					
L.	Total Non-CFP Funds	$0.00	$0.00	$0.00	$0.00	$0.00
M.	Grand Total	$0.00	$23,000.00	$23,000.00	$23,000.00	$23,000.00

Part II: Supporting Pages – Physical Needs Work Statement(s)

Work Statement for Year 1 FFY 2009	Work Statement for Year 2 FFY 2011			Work Statement for Year 3 FFY 2012		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See Statement	**NM062888888**			**NM062888888**		
	Landscape - 450	2 Units	$1,000.00	Landscape - 450	2 Units	$1,000.00
	Interior Rehab. - 460	2 Units	$4,000.00	Interior Rehab. - 460	2 Units	$4,000.00
	Water heaters - 465.1	2 Units	$1,000.00	Water heaters - 465.1	2 Units	$1,000.00
		NM062888888 =	**$6,000.00**		**NM062888888 =**	**$6,000.00**

Part II: Supporting Pages – Physical Needs Work Statement(s)

Work Statement for Year 1	Work Statement for Year 4 FFY 2013			Work Statement for Year 5 FFY 2014		
	Development	Quantity	Estimated Cost	Development	Quantity	Estimated Cost
See Annual Statement		**NM062888888**			**NM062888888**	
	Landscape - 450	2 Units	$1,000.00	Landscape - 450	2 Units	$1,000.00
	Interior Rehab. - 460	2 Units	$4,000.00	Interior Rehab. - 460	2 Units	$4,000.00
	Water heaters - 465.1	2 Units	$1,000.00	Water heaters - 465.1	2 Units	$1,000.00
		NM062888888 =	**$6,000.00**		**NM062888888 =**	**$6,000.00**

Part III: Supporting Pages – Management Needs Work Statement(s)

Work Statement for Year 1 FFY 2009	Work Statement for Year 2 FFY 2011		Work Statement for Year 3 FFY 2012	
	Development Number/Name General Description of Major Work Categories	Estimated Cost	Development Number/Name General Description of Major Work Categories	Estimated Cost
See Annual Statement	PHA Wide		PHA Wide	
	Operations - 1406	$5,000.00	Operations - 1406	$5,000.00
	Management Improvements - 1408	$1,000.00	Management Improvements - 1408	$1,000.00
	Admin. salaries - 1410	$2,500.00	Admin. salaries - 1410	$2,500.00
	Audit Fees - 1411	$500.00	Audit Fees - 1411	$500.00
	A&E Fees - 1430	$2,500.00	A&E Fees - 1430	$2,500.00
	Site Acquisition-1440	$0.00	Site Acquisition-1440	$0.00
	Non Dwelling Structures-1470	$1,500.00	Non Dwelling Structures-1470	$1,500.00
	Non Dwelling Equipment -1475.1	$2,000.00	Non Dwelling Equipment -1475.1	$2,000.00
	Demolition -1485	$0.00	Demolition -1485	$0.00
	Relocation -1495.1	$2,000.00	Relocation -1495.1	$2,000.00
	Development -1499	$0.00	Development -1499	$0.00
	Contingency -1502	$1,000.00	Contingency -1502	$1,000.00
	PHA Wide =	**$18,000.00**	PHA Wide =	**$18,000.00**

Part III: Supporting Pages – Management Needs Work Statement(s)

Work Statement for Year 1 FFY 2009	Work Statement for Year 4 FFY 2013		Work Statement for Year 5 FFY 2014	
	Development Number/Name General Description of Major Work Categories	Estimated Cost	Development Number/Name General Description of Major Work Categories	Estimated Cost
See Annual Statement	PHA Wide		PHA Wide	
	Operations - 1406	$5,000.00	Operations - 1406	$5,000.00
	Management Improvements - 1408	$1,000.00	Management Improvements - 1408	$1,000.00
	Admin. salaries - 1410	$2,500.00	Admin. salaries - 1410	$2,500.00
	Audit Fees - 1411	$500.00	Audit Fees - 1411	$500.00
	A&E Fees - 1430	$2,500.00	A&E Fees - 1430	$2,500.00
	Site Acquisition-1440	$0.00	Site Acquisition-1440	$0.00
	Non Dwelling Structures-1470	$1,500.00	Non Dwelling Structures-1470	$1,500.00
	Non Dwelling Equipment -1475.1	$2,000.00	Non Dwelling Equipment -1475.1	$2,000.00
	Demolition -1485	$0.00	Demolition -1485	$0.00
	Relocation -1495.1	$2,000.00	Relocation -1495.1	$2,000.00
	Development -1499	$0.00	Development -1499	$0.00
	Contingency -1502	$1,000.00	Contingency -1502	$1,000.00
	PHA Wide =	**$18,000.00**	PHA Wide =	**$18,000.00**

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan	**U.S. Department of Housing and Urban Development** Office of Public and Indian Housing **Expires 4/30/2011**

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan

I, Jay Czar the Executive Director of NMMFA certify that the Five Year and Annual PHA Plan of the Dona Ana County Housing Authority is consistent with the Consolidated Plan of the State of New Mexico prepared pursuant to 24 CFR Part 91.

NMB 2/2/2010

Signed / Dated by Appropriate State or Local Official

DOÑA ANA COUNTY HOUSING AUTHORITY

VAWA
ATTACHMENT to Annual Plan

1. The following activities, services, and programs are available to child or adult victims of domestic violence, dating violence, sexual assault, or stalking.

La Casa, Inc. - Provides shelter and support services for victims of domestic violence and their family members including: emergency shelter, non-resident counseling, children's counseling, outreach counseling, and traditional housing programs.

Child Protective Services - Protects abused and neglected children, rehabilitates delinquent and incarcerated youth and provides child care subsidies, promotes and supports quality child care and administers statewide domestic violence programs.

Adult Protective Services - Provides services mandated by state law on behalf of persons age 18 years of age or older. Services include investigation of reports of abuse, neglect and/or exploitation; protective placement; caregiver services; and legal services, such as filing for guardianship/conservatorship. Additionally, case management is provided to ensure that a comprehensive array of services is explored and accessed by persons in need of protective services. The Division's efforts are targeted toward preventing and/or alleviating conditions that result in abuse, neglect and/or exploitation; preserving families; and maintaining individuals in their homes and communities.

La Piñon Sexual Assault Recovery Services of Southern New Mexico - Provides comprehensive sexual assault services as follows: 24/7 crisis intervention, therapeutic counseling, community prevention and traiing, and the SANE Unit (Sexual Assault Nurse Examiner).

Las Cruces Police Dept. Victims Assistance Program - Services offered to a crime victim include information about the availability of financial assistance through the New Mexico Crime Victims Reparation Commission, referrals to various social-service organizations, medical and health facilities and a primer about the criminal-justice system. Assistance with Family Protection Orders is also available. VAP advocates are also called upon as professional witnesses for court cases.

Victim Information and Notification Everyday (VINE) - After registering with VINE, the victim of a crime can call to find out whether an offender is in jail, and is also offered custody and court date information. The caller can also safely leave a phone number where she can be reached automatically if the wrongdoer has been released, transfers or even escapes.

2. The following agency provides assistance to child or adult victims of domestic violence, dating violence, sexual assault, or stalking to obtain or maintain housing.

La Casa, Inc. - Provides shelter and support services for victims of domestic violence and their family members including: emergency shelter, non-resident counseling, children's counseling, outreach counseling, and traditional housing programs.

3. The following activities, services, or programs are available to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

La Casa, Inc. - Provides shelter and support services for victims of domestic violence and their family members including: emergency shelter, non-resident counseling, children's counseling, outreach counseling, and traditional housing programs.

Child Protective Services - Protects abused and neglected children, rehabilitates delinquent and incarcerated youth and provides child care subsidies, promotes and supports quality child care and administers statewide domestic violence programs.

Adult Protective Services - Provides services mandated by state law on behalf of persons age 18 years of age or older. Services include investigation of reports of abuse, neglect and/or exploitation; protective placement; caregiver services; and legal services, such as filing for guardianship/conservatorship. Additionally, case management is provided to ensure that a comprehensive array of services is explored and accessed by persons in need of protective services. The Division's efforts are targeted toward preventing and/or alleviating conditions that result in abuse, neglect and/or exploitation; preserving families; and maintaining individuals in their homes and communities.

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Description of the PHA's Implementation of Community Service Requirements

The DACHA will comply with the Community Service requirements. The aforementioned is part of the DACHA's Admissions and Continued Occupancy Policy. Below is a synopsis on how DACHA intends to have residents comply with the Community Service requirement:

In order to be eligible for continued occupancy, each adult member must either (1) contribute eight hours per month of community service or (2) participate in an economic self-sufficiency program unless they are exempt from this requirement.

The DACHA will identify which family members are exempt from this community service requirement.

The DACHA will notify all such family members of the community service requirement and of the categories of individuals who are exempt from the requirement. The notification will advise families that their community service obligation will begin upon the effective date of their next annual reexamination. The residents' notification will also advise them that failure to comply with the community service requirement will result in ineligibility for continued occupancy at the time of any subsequent annual reexamination.

The DACHA will provide a list of social service agencies where the residents may volunteer their services.

The DACHA will outline a process for complying with the community service requirement.

The DACHA will notify the resident of non-compliance with community service requirement and the opportunity for correction by entering a formal agreement.