

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
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1.0	PHA Information PHA Name: <u>Dover Housing Authority</u> PHA Code: <u>NH003</u> PHA Type: <input type="checkbox"/> Small <input checked="" type="checkbox"/> High Performing <input type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>07/01/2010</u>					
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>458</u> Number of HCV units: <u>347</u>					
3.0	Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only					
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)					
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program	
					PH	HCV
PHA 1:						
PHA 2:						
	PHA 3:					
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.					
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: <i>"To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination."</i>					
5.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. <i>See Section 10.0 for report on progress.</i> <p><u>Increase the availability of decent, safe, and affordable housing</u></p> <ul style="list-style-type: none"> • Apply for additional rental vouchers when available • Partner with investors, if opportunities arise, to develop and/or manage LIHTC programs • Consult with Resident Advisory Board members to address resident concerns • Continue modernization of public housing units through Capital Fund Grant Program • Inform Housing Choice Voucher (HCV) Program participants of portability options • Promote New Hampshire Housing Finance Authority (NHHFA) homeownership programs • Promote HCV Program to area landlords <p><u>Improve community quality of life and economic vitality</u></p> <ul style="list-style-type: none"> • Continue contract with Dover Police Department to provide police officers at Dover Housing Authority properties • Provide sufficient parking at elderly developments <p><u>Ensure Equal Opportunity in Housing for all Americans</u></p> <ul style="list-style-type: none"> • Include "Equal Opportunity Housing" (EOH) language in all advertising and outreach efforts • Promote EOH among residents, applicants and landlords <p><u>Maintain positive relationships with Board of Commissioners and City officials</u></p> <ul style="list-style-type: none"> • Review Dover Housing Authority policies and procedures with the Board of Commissioners on an ongoing basis • Collaborate with City on preparation of Consolidated Plan 					

6.0	<p>PHA Plan Update (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: Section 8 Administrative Plan No Smoking Policy By-Laws Procurement Policy</p> <p>(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. Dover Housing Authority Office, 62 Whittier Street, Dover, NH www.doverhousingauthority.org</p>
7.0	<p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i> The Dover Housing Authority intends to project-base approximately 28 Section 8 vouchers in connection with a proposed Low-Income Housing Tax Credit Program known as the Village at Dover Point.</p>
8.0	<p>Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.</p>
8.1	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p>
8.2	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p>
8.3	<p>Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>
9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. The housing needs of residents within the jurisdiction of the Dover Housing Authority are reflective of and consistent with the housing needs outlined in the City of Dover Consolidated Plan. The Dover Housing Authority meets the housing needs of more low-, very-low, and extremely low-income families and individuals throughout Strafford County than any other agency. See Statement of Housing Needs (attachment nh003m02).</p>
9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <p>The Dover Housing Authority will address the housing needs of families in the jurisdiction and on the waiting lists by:</p> <ul style="list-style-type: none"> • Continuing to employ effective maintenance and management policies to minimize vacancies and turnover time • Monitoring payment standards for the HCV program to enable families to rent throughout the jurisdiction • Maintaining required lease-up rates • Participating in the Consolidated Plan development process to ensure coordination with local agency strategies

10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA’s progress in meeting the mission and goals described in the 5-Year Plan. <i>See attachment Statement of Progress</i></p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA’s definition of “significant amendment” and “substantial deviation/modification”</p> <p><i>“Significant amendment” and “substantial deviation/modification” are defined as discretionary changes in the plans or policies of the Dover Housing Authority that fundamentally change the mission, goals, objectives or plans of the agency and which require formal approval of the Board of Commissioners.</i></p>
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11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>
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This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) **Hope VI or Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary					
PHA Name: Dover Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00350110 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2010 FFY of Grant Approval:
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	130,000			
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	72,000			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	55,000			
8	1440 Site Acquisition				
9	1450 Site Improvement	147,271			
10	1460 Dwelling Structures	240,000			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment	85,000			
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				

¹ To be completed for the Performance and Evaluation Report.

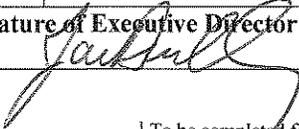
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary						
PIHA Name: Dover Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00350110 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant:2010 FFY of Grant Approval:	
Type of Grant						
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)		
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:			<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant:: (sum of lines 2 - 19)	729,271				
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					
Signature of Executive Director 		Date 4/14/2010		Signature of Public Housing Director		
				Date		

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Dover Housing Authority			Grant Type and Number Capital Fund Program Grant No: NH36P00350110 CFFP (Yes/ No): Replacement Housing Factor Grant No:			Federal FFY of Grant: 2010		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP 3 NH003000003P Central Towers, Waldron Towers, St. John's	Install new balcony doors and windows as units become vacant at Waldron Towers	1460	13	30,000				
NH003000003P Central Towers, Waldron Towers, St. John's	Remove asbestos flooring and adhesive as units become vacant at Central Towers	1460	5	10,000				
NH003000003P Central Towers, Waldron Towers, St. John's	Construct additional parking for St John's	1450	1	147,271				
NH003000003P Central Towers, Waldron Towers, St. John's	Install Emergency Generator at St John's	1475	1	50,000				
NH003000003P Central Towers, Waldron Towers, St. John's	Emergency Generator upgrade at Waldron Towers	1475	1	35,000				
NH003000003P Central Towers, Waldron Tower, St. John's	Repairs to the brick facade and apply waterproof coating on affected exterior walls at Central Towers and Waldron Towers	1460	154	100,000				

AMP 1 NH003000001P Mineral Park, Whittier Park	Install new front entrances in Mineral Park units as they become vacant	1460	5	25,000				
AMP 2 NH002000002P Niles Park, Union Court, Edgar W. Bois Terrace	Replace double hung windows at Edgar W. Bois Terrace	1460	21	75,000				
PHA Wide	Operations	1406		130,000				
	Administration	1410		72,000				
	Design and consulting services for work items in the budget	1430		55,000				

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name: Dover Housing Authority				Federal FFY of Grant: 2010	
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates ¹
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	
PHA Wide	9/14/2012		9/14/2014		
AMP 1	9/14/2012		9/14/2014		
AMP 2	9/14/2012		9/14/2014		
AMP 3	9/14/2012		9/14/2014		

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary						
PHA Name: Dover Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36S00350109 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2009 FFY of Grant Approval: 2009	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2009 <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations (may not exceed 20% of line 21) ³					
3	1408 Management Improvements					
4	1410 Administration (may not exceed 10% of line 21)	30,000		30,000	8,940	
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs	110,000		110,000	61,184.43	
8	1440 Site Acquisition	142,000		146,407	146,406.84	
9	1450 Site Improvement	450,653		208,593	58,803	
10	1460 Dwelling Structures	100,000		100,000		
11	1465.1 Dwelling Equipment—Nonexpendable					
12	1470 Non-dwelling Structures					
13	1475 Non-dwelling Equipment	90,000				
14	1485 Demolition					
15	1492 Moving to Work Demonstration					
16	1495.1 Relocation Costs					
17	1499 Development Activities ⁴					

¹ To be completed for the Performance and Evaluation Report.

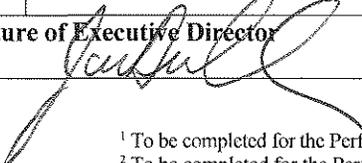
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary						
PHA Name: Dover Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36S00350109 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant:2009 FFY of Grant Approval: 2009	
Type of Grant						
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)		
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2009				<input type="checkbox"/> Final Performance and Evaluation Report		
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant:: (sum of lines 2 - 19)	922,653		595,000	275,334.27	
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					
Signature of Executive Director 		Date 4/14/2010		Signature of Public Housing Director Date		

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Dover Housing Authority			Grant Type and Number Capital Fund Program Grant No: NH36S00350109 CFFP (Yes/ No): Replacement Housing Factor Grant No:			Federal FFY of Grant: 2009		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
NH003000003P Central Towers, Waldron Towers, St. John's	Acquire land for parking at Central Towers. Part of the parking lot improvements item from year 1 of 2008 five year plan. No contract obligated. This item is necessary for the expansion of the at grade parking lot in the following item to happen.	1440	1	142,000		146,407	146,406.84	Complete
NH003000003P Central Towers, Waldron Towers, St. John's	Central Towers has less than half the number of parking spaces required for modern use. The viability of the building is severely compromised by our inability to provide at least one parking space per dwelling unit. Construct parking structure or acquire additional land. Item from year 1 of 2008 five year plan. No contract for construction obligated.	1470	1	0				
PHA-Wide	Administration	1410		30,000		30,000	8,940	In Progress
PHA-Wide	Fees and costs, A/E, and consulting necessary to accomplish work items.	1430		110,000		110,000	61,184.43	In Progress
NH003000003P Central Towers, Waldron Towers, St. John's	Using land acquired above, expand Central Towers parking lot to provide parking spaces for 95% of the units. Work involved includes removal of existing UST and utility pole, relocation of cable, telephone and electric underground lines, installation of a retaining wall, new site lighting, new entrance with HC ramp, grading the lot to accept new engineered fill, new	1450	1	450,653		208,593	58,803	In Progress

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary					
PHA Name: Dover Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00350109 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2009 FFY of Grant Approval:
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2009 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	130,000		130,000	130,000
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	72,000		72,000	72,000
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	50,000		50,000	4,573
8	1440 Site Acquisition	200,000			
9	1450 Site Improvement	95,000			
10	1460 Dwelling Structures	65,000		1,300	
11	1465.1 Dwelling Equipment—Nonexpendable	71,598			
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition	35,000			
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs	10,673			
17	1499 Development Activities ⁴				

¹ To be completed for the Performance and Evaluation Report.

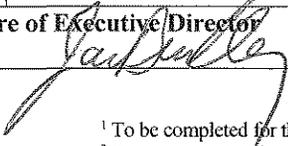
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Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary						
PHA Name: Dover Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00350109 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant:2009 FFY of Grant Approval:	
Type of Grant						
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)		
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2009				<input type="checkbox"/> Final Performance and Evaluation Report		
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant:: (sum of lines 2 - 19)	729,271		253,300	206,573	
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					
Signature of Executive Director 		Date 4/14/2010		Signature of Public Housing Director		
				Date		

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Part II: Supporting Pages								
PHA Name: Dover Housing Authority			Grant Type and Number Capital Fund Program Grant No: NH36P00350109 CFFP (Yes/ No): Replacement Housing Factor Grant No:			Federal FFY of Grant: 2009		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
NH003000003P Central Towers, Waldron Towers, St. John's	Install new balcony doors and windows as units become vacant at Waldron Towers	1460	13	30,000		1,300		In Progress
NH003000003P Central Towers, Waldron Towers, St. John's	Remove asbestos flooring and adhesive as units become vacant at Central Towers	1460	5	10,000				
NH003000003P Central Towers, Waldron Towers, St. John's	Install perimeter fence	1450	1	35,000				
NH003000003P Central Towers, Waldron Towers, St. John's	Acquire adjacent lot and building for parking lot at St. John's	1440	1	200,000				
NH003000003P Central Towers, Waldron Towers, St. John's	Demolish building St John's parking lot	1485	1	35,000				
NH003000003P Central Towers, Waldron Towers, St. John's	Relocate residents inbuilding to be demolished for St John's parking lot	1495.1	4	10,673				

NH003000003P Central Towers, Waldron Towers, St. John's	Construct additional parking for St John's	1450	1	60,000				
NH003000003P Central Towers, Waldron Towers, St. John's	Emergency generators at each development	1465.1	5	71,598				
NH003000003P Central Towers, Waldron Towers, St. John's	Continue construction on Central Towers parking lot fungible from Budget 501-08	1450	1	0				
NH003000001P Mineral Park, Whittier Park	Install new front entrances in Mineral Park as units become vacant	1460	5	25,000				
PHA Wide	Operations	1406		130,000		130,000	130,000	Completed
	Administration	1410		72,000		72,000	72,000	Completed
	Design and Consulting services for work items in the budget	1430		50,000		50,000	4,573	In Progress

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name: Dover Housing Authority					Federal FFY of Grant: 2009
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates ¹
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	
PHA Wide	9/14/2011		9/14/2013		
AMP 1 NH003000001P Mineral Park, Whittier Park	9/14/2011		9/14/2013		
AMP 2 NH003000002P Niles Park, Union Court, Edgar W. Bois Terrace	9/14/2011		9/14/2013		
AMP 3 NH003000003P Central Towers, Waldron Towers, St. John's	9/14/2011		9/14/2013		

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Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary						
PHA Name: Dover Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00350108 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2008 FFY of Grant Approval:	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2009 <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations (may not exceed 20% of line 21) ³	130,000		130,000	130,000	
3	1408 Management Improvements					
4	1410 Administration (may not exceed 10% of line 21)	72,500		72,500	72,500	
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs	75,000		75,000	90,209.38	
8	1440 Site Acquisition					
9	1450 Site Improvement	112,439		41,980	41,980	
10	1460 Dwelling Structures	298,969		318,984	298,985.06	
11	1465.1 Dwelling Equipment—Nonexpendable	40,000		35,950	35,950	
12	1470 Non-dwelling Structures					
13	1475 Non-dwelling Equipment					
14	1485 Demolition					
15	1492 Moving to Work Demonstration					
16	1495.1 Relocation Costs					
17	1499 Development Activities ⁴					

¹ To be completed for the Performance and Evaluation Report.

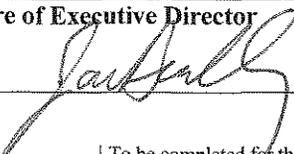
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 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
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 Expires 4/30/2011

Part I: Summary						
PHA Name: Dover Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00350108 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant:2008 FFY of Grant Approval:	
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2009 <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
18a	1501 Collateralization or Debt Service paid by the PHA					
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant:: (sum of lines 2 - 19)	728,908		674,414	669,624.44	
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Activities					
23	Amount of line 20 Related to Security - Soft Costs					
24	Amount of line 20 Related to Security - Hard Costs					
25	Amount of line 20 Related to Energy Conservation Measures					
Signature of Executive Director 			Date 4/14/2010		Signature of Public Housing Director Date	

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Dover Housing Authority			Grant Type and Number Capital Fund Program Grant No: NH36P00350108 CFFP (Yes/ No): No Replacement Housing Factor Grant No:			Federal FFY of Grant: 2008		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
NH003000001P Mineral Park, Whittier Park	Build airlock entrance in center units at Mineral Park as they become vacant	1460		25,000		25,000	25,000	Complete
NH003000001P Mineral Park, Whittier Park	Repairs to entrance doors and adjacent floors at Mineral Park	1460		35,000		35,000	21,274.06	In Progress
NH003000001P Mineral Park, Whittier Park	Interior perimeter drain and cellar partition wall replacemnt at Mineral Park	1460		83,969		79,883	73,610	Complete
NH003000001P Mineral Park, Whittier Park	Replace heat radiation in 1 story units to improve livability. Fungible from year 2 of 2008 Five Year Plan	1460	21	60,000		115,288	115,288	Complete
NH003000002P Niles Park, Union Court, Edgar W. Bois Terrace	Remove asbestos tile flooring as needed	1460	2	5,000		5,700	5,700	Complete
NH003000002P Niles Park, Union Court, Edgar W. Bois Terrace	Parking lot paving at Bois Terrace. Fungible from year 3 of 2008 Five Year Plan	1450	1	18,000		17,980	17,980	Complete
NH003000002P Niles Park, Union Court, Edgar W. Bois Terrace	Emergency repairs to water entrance at Union Court	1460	1	35,000		15,446	15,446	Complete

NH003000003P Central Towers, Waldron Towers, St. John's	Replace balcony door system at Waldron Towers	1460	5	25,000		38,967	38,967	Complete
NH003000003P Central Towers, Waldron Towers, St. John's	Complete balcony repairs and reconstruction at Central Towers	1460	68	20,000				
NH003000003P Central Towers, Waldron Towers, St. John's	Remove asbestos tile flooring at Central Towers as needed	1460	5	10,000		3,700	3,700	In Progress
NH003000003P Central Towers, Waldron Towers, St. John's	Redesign and rebuild parking lot. Remove underground oil storage tank (UST) at Central Towers	1450	1	94,439		24,000	24,000	Complete in this budget
NH003000003P Central Towers, Waldron Towers, St. John's	Emergency repair to boilers. (Insert new sections to replace cracked ones)	1465		40,000		35,950	35,950	Complete
NH003000003P Central Towers, Waldron Towers, St. John's	Replace perimeter fence at St. John's	1450		0				
PHA-Wide	Operations	1406		130,000		130,000	130,000	Complete
PHA-Wide	Administration	1410		72,500		72,500	72,500	Complete
PHA-Wide	Design and consulting services for work items in budget	1430		75,000		75,000	90,209.38	Complete

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name: Dover Housing Authority				Federal FFY of Grant: 2008	
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates ¹
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	
PHA Wide	06/12/2010		06/12/2012		
NH003000001P Mineral Park, Whittier Park	06/12/2010		06/12/2012		
NH003000002P Niles Park, Union Court, Edgar W. Bois Terrace	06/12/2010		06/12/2012		
NH003000003P Central Towers, Waldron Towers, St. John's	06/12/2010		06/12/2012		

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part I: Summary						
PHA Name/Number Dover Housing Authority/NH003		Locality (City/County & State) Dover, Strafford, NH			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name PHA Totals Total for all 3 AMP's and PHA Wide	Work Statement for Year 1 <u>FFY 2010</u>	Work Statement for Year 2 <u>FFY 2011</u>	Work Statement for Year 3 <u>FFY 2012</u>	Work Statement for Year 4 <u>FFY 2013</u>	Work Statement for Year 5 <u>FFY 2014</u>
B.	Physical Improvements Subtotal	Annual Statement	653,000	782,000	655,200	426,000
C.	Management Improvements					
D.	PHA-Wide Non-dwelling Structures and Equipment					
E.	Administration		90,000	90,000	90,000	90,000
F.	Other (Consultant & A/E)		90,000	90,000	80,000	80,000
G.	Operations		120,000	120,000	150,000	150,000
H.	Demolition					
I.	Development					
J.	Capital Fund Financing – Debt Service					
K.	Total CFP Funds		953,000	1,082,000	975,200	746,000
L.	Total Non-CFP Funds					
M.	Grand Total		953,000	1,082,000	975,200	746,000

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Part I: Summary (Continuation)

PHA Name/Number Dover Housing Authority/NH003		Locality (City/county & State) Dover, Strafford, New Hampshire			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 <u>FFY 2010</u>	Work Statement for Year 2 <u>FFY 2011</u>	Work Statement for Year 3 <u>FFY 2012</u>	Work Statement for Year 4 <u>FFY 2013</u>	Work Statement for Year 5 <u>FFY 2014</u>
	NH003000001P AMP 1 (Mineral Park, Whittier Park)	Annual Statement				
B	Physical Improvements		272,000	225,000	202,200	50,000
K	Total CFP Funding		272,000	225,000	202,200	50,000

Part I: Summary (Continuation)

PHA Name/Number Dover Housing Authority/NH003		Locality (City/county & State) Dover, Strafford, New Hampshire			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 <u>FFY 2010</u>	Work Statement for Year 2 <u>FFY 2011</u>	Work Statement for Year 3 <u>FFY 2012</u>	Work Statement for Year 4 <u>FFY 2013</u>	Work Statement for Year 5 <u>FFY 2014</u>
	NH003000002P AMP 2 (Niles Park, Union Court, Edgar W. Bois Terrace)	Annual Statement				
B	Physical Improvements		60,000	245,000	113,000	132,000
K	Total CFP Funding		60,000	245,000	113,000	132,000

Part I: Summary (Continuation)						
PHA Name/Number Dover Housing Authority/NH003		Locality (City/county & State) Dover, Strafford, New Hampshire			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 <u>FFY 2010</u>	Work Statement for Year 2 <u>FFY 2011</u>	Work Statement for Year 3 <u>FFY 2012</u>	Work Statement for Year 4 <u>FFY 2013</u>	Work Statement for Year 5 <u>FFY 2014</u>
	NH003000003P AMP 3 (Central Towers, Waldron Towers, St. John's)	Annual Statement				
B	Physical Improvements		321,000	312,000	340,000	244,000
K	Total CFP Funding		321,000	312,000	340,000	244,000

Part I: Summary (Continuation)						
PHA Name/Number Dover Housing Authority/NH003		Locality (City/county & State) Dover, Strafford, New Hampshire			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 <u>FFY 2010</u>	Work Statement for Year 2 <u>FFY 2011</u>	Work Statement for Year 3 <u>FFY 2012</u>	Work Statement for Year 4 <u>FFY 2013</u>	Work Statement for Year 5 <u>FFY 2014</u>
	PHA Wide	Annual Statement				
E	Administration		90,000	90,000	90,000	90,000
F	Other (A/E & Consulting)		90,000	90,000	80,000	80,000
G	Operations		120,000	120,000	150,000	150,000
K	Total CFP Funding		300,000	300,000	320,000	320,000

Part II: Supporting Pages – Physical Needs Work Statement(s)						
Work Statement for Year 1 FFY 2010	Work Statement for Year <u>2</u> <u>FFY 2011</u>			Work Statement for Year <u>3</u> <u>FFY 2012</u>		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
	PHA Wide			PHA Wide		
	Operations 1406		120,000	Operations 1406		120,000
	Administration 1410		90,000	Administration 1410		90,000
	Fees & Costs 1430		90,000	Fees & Costs 1430		90,000
See	AMP 1			AMP 1		
Annual	NH003000001P Mineral & Whittier Parks			NH003000001P Mineral & Whittier Parks		
Statement	Gas Line relocation Mineral Park 1450	31 Entrances	100,000	Continue water attenuation in cellars Mineral Park 1460	10 Buildings	60,000
	Water attenuation in cellars Mineral Park 1460	10 Buildings	60,000	Replace area lighting and underground wiring Mineral Park 1450	50 Fixtures	50,000
	Emergency generator at Seymour Osman Community Center 1465.1	1 Building	30,000	Replace/repair concrete steps Mineral and Whittier Parks 1460	30 Units	25,000
				Address air/water leakage at doorways Mineral and Whittier Parks 1460	180 Units	90,000
	Footing drains Whittier Park 1450	5 Buildings	20,000	AMP 2		

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

	Replace area lights & underground wiring Whittier Park 1450	35 Fixtures	25,000	NH003000002P Niles Park, Union Court, Edgar W. Bois Terrace		
	Replace insulation under 1 st floors Whittier Park 1460	15 Buildings	20,000	Replace area lights and underground wiring Niles Park 1450	20 Fixtures	15,000
	Insulate exterior of flats Whittier Park 1460	17 Units	17,000	Install van accessible parking at Niles Park Community Center 1450	1 Building	5,000
	AMP 2			Install emergency generator at Niles Park Community Center 1465.1	1 Building	10,000
	NH003000002P Niles Park, Union Court, Edgar Bois Terrace			Replace gutters & downspouts Union Court 1460	4 Buildings	25,000
	Ventilate bath and kitchens Niles Park 1460	40 Units	40,000	Remove asbestos tile & mastic as units become vacant Niles Park/Union Court 1460	10 Units	20,000
	Remove asbestos tile & mastic as units become vacant Niles Park/Union Court 1460	10 Units	20,000	Rebuild heat convector system Niles Park 1460	40 Units	150,000
				Replace appliances Edgar Bois Terrace 1465.5	20 Units	20,000
	AMP 3			AMP 3		
	Central Towers, Waldron Towers, St. John's			Central Towers, Waldron Towers, St. John's		

Capital Fund Program—Five-Year Action Plan

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/20011**

	Remove asbestos tile & mastic as units become vacant Central Towers 1460	10 Units	25,000	Remove asbestos tile & mastic as units become vacant Central Towers 1460	10 Units	25,000
	Bathroom plumbing renovations Central Towers 1460	72 Units	72,000	Install sprinkler system in public spaces Central Towers/Waldron Towers 1460	2 Buildings	150,000
	Kitchen cabinet repair/replacement Waldron Towers 1460	84 Units	84,000	Construct maintenance shed Central Towers	1 Building	15,000
	Replace balcony doors Waldron Towers 1460	15 Units	40,000	Replace stoves Waldron Towers 1465.1	84 Units	42,000
	Create terraces and landscape hill Central Towers 1450	1 Unit	100,000	Continue replacing balcony doors Waldron Towers 1460	15 Units	40,000
				Install new elevator cab interiors Waldron Towers	2 Elevators	40,000
	Subtotal of Estimated Cost		\$ 953,000	Subtotal of Estimated Cost		\$1,082,000

Part II: Supporting Pages – Physical Needs Work Statement(s)						
Work Statement for Year 1 FFY <u>2010</u>	Work Statement for Year <u>4</u> FFY <u>2013</u>			Work Statement for Year: <u>5</u> FFY <u>2014</u>		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See	<i>PHA Wide</i>			<i>PHA Wide</i>		
Annual Statement	Operations 1406		150,000	Operations 1406		150,000
	Administration 1410		90,000	Administration 1410		90,000
	Fees & Costs 1430		80,000	Fees & Costs 1430		80,000
	<i>AMP 1</i>			<i>AMP 1</i>		
	NH003000001P Mineral & Whittier Parks			NH003000001P Mineral & Whittier Parks		
	Replace outside concrete steps Mineral/Whittier Parks 1460	25 sets	25,000	Install dual flush water closets Mineral/Whittier Parks 1460	130 Fixtures	50,000
	Continue water attenuation Mineral Park 1460	7 Buildings	42,000			
	Install emergency generator at maintenance building Whittier Park 1470	1 Building	20,000	<i>AMP 2</i>		
	Replace convectors in town house units Whittier Park 1460	36 Units	115,200	NH003000002P Niles Park, Union Court, Edgar W. Bois Terrace		
	<i>AMP 2</i>			Install dual flush water closets Niles Park 1460	40 Fixtures	12,000

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

	NH00300002P Niles Park, Union Court, Edgar W. Bois Terrace			Replace wood window/ wall system Union Court 1460	60 Units	120,000
	Pave sidewalk and parking lot Edgar W. Bois Terrace 1450	1 Building	50,000	AMP 3		
	Replace electric heat with gas fired system Edgar W. Bois Terrace 1460	21 Units	63,000	NH00300003P Waldron Towers, Central Towers, St. John's		
				Rebuild elevators Waldron Towers 1460	2 Elevators	60,000
	AMP 3			Rebuild roof exhaust Waldron Towers 1460	8 Units	24,000
	NH00300003P Waldron Towers, Central Towers, St. John's			Landscaping and paving to include more parking Waldron Towers 1450	1 Building	60,000
	Install valances at kitchen opening Central Towers 1460	72 Units	72,000	Irrigate lawns Waldron Towers 1450	1 Building	25,000
	Install new tub walls, bathroom repairs, dual flush water closets Central Towers 1460	72 Units	108,000	Complete balcony door replacement Waldron Towers 1460	25 Units	50,000
	Continue balcony door replacement Waldron Towers 1460	20 Units	60,000	Replace appliances St. John's 1465.1	30 Units	25,000
	Install sprinkler system in public spaces Waldron Towers 1460	1 Building	100,000			

Capital Fund Program—Five-Year Action Plan

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011**

	Subtotal of Estimated Cost	\$ 975,200	Subtotal of Estimated Cost	\$ 746,000
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Part III: Supporting Pages – Management Needs Work Statement(s)				
Work Statement for Year 1 FFY _____	Work Statement for Year _____ FFY _____		Work Statement for Year: _____ FFY _____	
	Development Number/Name General Description of Major Work Categories	Estimated Cost	Development Number/Name General Description of Major Work Categories	Estimated Cost
See Annual Statement				
	Subtotal of Estimated Cost	\$	Subtotal of Estimated Cost	\$

Dover Housing Authority
Statement of Progress
In Meeting the Mission and Goals
Described in the 5-Year Plan
FYB 07/01/2010

The Dover Housing Authority is strongly committed to promoting adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination. Toward that end, the Dover Housing Authority has been actively pursuing its goals in the following areas.

- A. Expand the supply of assisted housing. The Dover Housing Authority continues to successfully manage the HUD 202 development known as Covered Bridge Manor. This development, which houses 26 elderly families, resulted from collaboration among the Dover Housing Authority, Strafford County and the City of Dover. In addition, the Dover Housing Authority continues to successfully manage Addison Place, a Low-Income Housing Tax Credit development of 45 units adjacent to our public housing development.
- B. Improve the quality of assisted housing. The Dover Housing Authority met its goal of improving its management scores by raising its PHAS score to 96 and its SEMAP score to 100, thus maintaining High Performer status. The Dover Housing Authority contracts with an independent housing inspector to identify deficiencies in Public Housing and Section 8 properties. The Dover Housing Authority continues to repair and modernize its public housing units through the Capital Fund Program.
- C. Increase assisted housing choices. Continual efforts are made by Section 8 staff to seek out potential voucher landlords. The Dover Housing Authority, in agreement with other seacoast area housing authorities, continues to monitor and adjust the Section 8 payment standards in an effort to assist as many families as possible in the jurisdiction of their choice.
- D. Provide an improved living environment. The Dover Housing Authority continues to employ police officers assigned specifically to its neighborhoods to facilitate programs for at-risk youth and improve security in and around public housing developments. The Dover Housing Authority far exceeded HUD's income targeting goal of 40% extremely low income new admissions in the Public Housing Program and 75% extremely low income new admissions in the Section 8 Housing Choice Voucher (HCV) Program. In the one-year period January 1, 2009, through December 31, 2009, the Dover Housing Authority admitted 68 families to its Public Housing Program, 79% of whom were in the extremely low income category and 16% of whom were in the very low income category.

During the same period, the Dover Housing Authority issued 23 Section 8 Housing Choice Vouchers to families who were all in the extremely low income category.

- E. Promote self-sufficiency and asset development of families and individuals. One of the major strengths of the Dover Housing Authority is its commitment to provide supportive services to all its residents. We continue to seek federal funds to provide supportive services to our seniors so they may retain their independence and avoid premature institutionalization. The Dover Housing Authority's Seymour Osman Community Center continues to provide educational and recreational programs for families and youth residing in public housing. The Section 8 HCV Family Self-Sufficiency (FSS) Program Coordinator offers workshops and seminars aimed at improving employability and financial stability to FSS program participants.

- F. Ensure equal opportunity in housing for all Americans. The Dover Housing Authority remains committed to undertaking affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status or disability; to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion, national origin, sex, familial status or disability; and to taking measures to ensure accessible housing to persons with all varieties of disabilities.

RESOLUTION NO. 2010-04-14-03

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year and Annual PHA Plan for the PHA fiscal year beginning 07/01/2010, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Dover Housing Authority

NH003

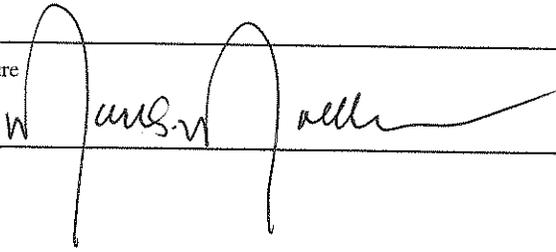
PHA Name

PHA Number/HA Code

5-Year PHA Plan for Fiscal Years 2010-2015

Annual PHA Plan for Fiscal Years 2010- 2011

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Mark S. Moeller, Esq.	Title	Vice Chair
Signature		Date	04/14/2010

Certification for a Drug-Free Workplace

U.S. Department of Housing
and Urban Development

Applicant Name

Dover Housing Authority (NH003)

Program/Activity Receiving Federal Grant Funding

Operating Fund; Capital Fund Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

See attached list.

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

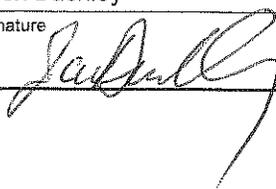
Name of Authorized Official

Jack Buckley

Title

Executive Director

Signature

X 

Date

04/14/2010

Attachment to form HUD-50070 Certification for a Drug-Free Workplace

Dover Housing Authority (NH003)
62 Whittier Street
Dover NH 03820

Program receiving grant funding: Capital Fund Program

Section 2. Sites for Work Performance

Mineral Park (Whittier Street, Pleasant View Circle, Mineral Park Drive,
Tolend Road)

Whittier Park (Hampshire Circle)

Niles Park (Union Street)

Union Court (off Court Street)

Central Towers (279 Central Avenue)

Waldron Towers (3 Green Street)

St. John's Housing for the Elderly (18 Chapel Street)

Edgar Bois Terrace (Nile Street)

Seymour Osman Community Center, 40 Hampshire Circle

All of the above locations are in Dover, NH, 03820, County of Strafford.

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Dover Housing Authority (NH003)

Program/Activity Receiving Federal Grant Funding

Operating Fund; Capital Fund Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

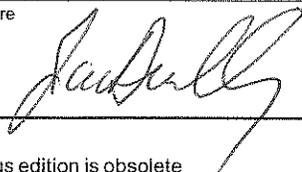
Name of Authorized Official

Jack Buckley

Title

Executive Director

Signature



Date (mm/dd/yyyy)

04/14/2010

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input checked="" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Dover Housing Authority 62 Whittier St Dover NH 03820 Congressional District, if known: 1	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency: US Department of HUD	7. Federal Program Name/Description: Capital Fund Program CFDA Number, if applicable: _____	
8. Federal Action Number, if known: NH36P00350110	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): None	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): None	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u>May Glovinski</u> Print Name: <u>May Glovinski</u> Title: <u>Deputy Director</u> Telephone No.: <u>603-742-5804</u> Date: <u>04/16/2010</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

Dover Housing Authority
5-Year and Annual PHA Plan
FYB July 1, 2010

RESIDENT ADVISORY BOARD (RAB) COMMENTS

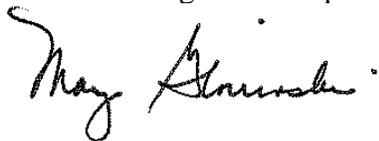
Meetings were held with the following RAB members:

Sherry Nichols
Michael Nichols
Annette Royer
Lois Rich
Virginia Wilson
Jeanie Fortier

Overall, any comments or concerns expressed by the RAB members were addressed by DHA staff and Capital Fund Manager.

Comments:

- “Cats are a problem at Mineral and Whittier Parks and dog waste is a problem at Niles Park and Edgar Bois Terrace.” DHA staff explained the *Pet Policy* and *Companion Pets in Elderly Housing Policy* to RAB members. The members were satisfied with the efforts of DHA staff to control the cat population and to enforce the *Companion Pet Policy* at Niles Park and Edgar Bois Terrace.
- “The windows at Edgar Bois Terrace are drafty and hard to clean.” Otis Perry, Capital Fund Manager, explained that new windows at Edgar Bois Terrace were included in the Capital Fund budget and would be installed hopefully before the end of the year.
- “Would it be possible to rename Mineral and Whittier Parks to something nice, such as Whittier Falls, so people would stop referring to the area as the “The Projects”?” DHA staff agreed to inquire about that possibility and report back to RAB members.



May Glovinski
Deputy Director

**DHA Statement on the
Violence against Women and
Department of Justice
Reauthorization Act of 2005 (VAWA)**

Pursuant to the enactment of Public Law 109-162, the Dover Housing Authority has incorporated the provisions of VAWA in its Public Housing Admissions and Continued Occupancy Policy and Section 8 Administrative Plan. The Dover Housing Authority also provides detailed information on VAWA to all assisted housing program applicants and participants, including landlords and property owners.

To further the objectives outlined in the VAWA, the Dover Housing Authority provides or offers the following activities, services or programs, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault or stalking:

Referral of clients to: New Hampshire Coalition Against Domestic & Sexual Violence, Concord, NH; Dover Police Department, Dover, NH; Domestic Violence Emergency (DOVE) Project of the NH Bar Association; A Safe Place, Portsmouth, NH

The Dover Housing Authority further provides or offers the following activities, services or programs that help child and adult victims of domestic violence, dating violence, sexual assault or stalking, to obtain or maintain housing:

As client referrals are received from domestic violence advocacy groups, apparently eligible clients are placed on the Dover Housing Authority waiting lists for subsidized housing programs. Persons already residing in a Dover Housing Authority-owned or managed unit who become victims as described or those who cannot immediately be provided rental assistance are referred to:

City of Dover Welfare Department, Dover, NH
New Hampshire Housing Finance Authority, Manchester, NH
Domestic Violence Emergency (DOVE) Project of the NH Bar Association
Healthy Universal Beginnings (HUB) Family Resource Center, Dover, NH

The Dover Housing Authority provides or offers the following activities, services or programs to prevent domestic violence, dating violence, sexual assault and stalking or to enhance victim safety among assisted families:

Dover Housing Authority refers clients to the following groups for advocacy and assistance:

DHA Statement on the Violence Against Women and
Department of Justice Reauthorization Act of 2005 (VAWA)

New Hampshire Coalition against Domestic & Sexual Violence, Concord,
NH
Domestic Violence Emergency (DOVE) Project of the NH Bar Association
HUB Family Resource Center, Dover, NH

Dover Housing Authority
Statement of Housing Needs
FYB 07/01/2010

The Dover Housing Authority is making every effort to address the housing needs of families residing within its jurisdiction as well as those on its waiting lists for housing assistance.

The Consolidated Plan for the City of Dover, NH, outlines the housing needs of families within the jurisdiction. The plan states that one in every seven rental households in the City pay more than 50% of their gross income on housing costs. To address the needs of this population, the Dover Housing Authority continues to exceed HUD's income targeting goal of 40% extremely low income new admissions in the Public Housing Program and 75% extremely low income new admissions in the Section 8 Housing Choice Voucher Program. The attached Income Level Targeting Reports for Public Housing and Section 8 for the 2009 calendar year substantiate this effort.

The Consolidated Plan for the City of Dover, NH, states there is a shortage of affordable housing within its jurisdiction, especially for populations with special needs such as the frail elderly and developmentally and physically disabled. To address this need, the Dover Housing Authority continues to collaborate with City department heads, local developers, lenders and consultants to search for innovative solutions to the City's affordable housing shortage. Most recently, the Dover Housing Authority pursued the development of 28 units of elderly housing, to include supportive services, through the Low Income Housing Tax Credit Program with the use of Section 8 Project Based Vouchers. In addition, the Dover Housing Authority submitted an application to HUD for 50 housing choice vouchers under the *Fiscal Year 2009 Rental Assistance for Non-Elderly Persons with Disabilities* program. The Dover Housing Authority has established partnerships with mental health and independent living agencies to provide supportive services to voucher holders if it is granted funds under this program.

The Dover Housing Authority continues to serve residents within its jurisdiction by maintaining the residency preference on the Public Housing and Section 8 waiting lists.

The Consolidated Plan of the City Dover lists a total of 5,664 renter-occupied units in its jurisdiction. Of that number, 1,847 are listed as substandard. In comparison, *all* of the Dover Housing Authority's 458 Public Housing units are inspected at least once annually and are required to meet HUD's Uniform Physical Condition Standards (UPCS). The Dover Housing Authority prides itself in maintaining passing scores for all developments under HUD's Physical Assessment Sub-System (PASS). Through HUD's Capital Fund Program, the Dover Housing Authority receives monies to maintain and improve its buildings and major building systems; an annual physical needs assessment is conducted to determine priorities. In addition, all units under the Dover Housing Authority's Section 8 Housing Choice Voucher Program are inspected and meet HUD's Housing Quality Standards prior to tenants receiving rental assistance--and at least annually thereafter.

Also attached to this Statement of Housing Needs is a report that shows the Dover Housing Authority's inventory of assisted units, including size, location and accessibility.

DOVER HOUSING AUTHORITY (NH003)
Income Level Targeting Report Between 01/01/2009 and 12/31/2009
CENTRAL OFFICE COST CENTER
Public / Indian Housing

	Count	Actual	Target
E - Extremely Low Income	54	79.41%	40.00%
V - Very Low Income	11	16.18%	0.00%
L - Low Income	3	4.41%	0.00%
Others	0	0.00%	0.00%
Total Housed	68		

DOVER HOUSING AUTHORITY (NH003)
Income Level Targeting Report Between 01/01/2009 and 12/31/2009
CENTRAL OFFICE COST CENTER
Section 8

	Count	Actual	Target
E - Extremely Low Income	23	100.00%	75.00%
V - Very Low Income	0	0.00%	0.00%
L - Low Income	0	0.00%	0.00%
Others	0	0.00%	0.00%
Total Housed	23		

Master Unit Listing P/H Units
Dover Housing Authority (NH003)

Development	Bedroom Size	# of Units	# Units Handicap Accessible
Mineral Park (AMP1)	1 Bedroom	12	1
	2 Bedroom	62	9
	3 Bedroom	38	
	4 Bedroom	12	
Whittier Park (AMP1)	1 Bedroom	0	
	2 Bedroom	8	
	3 Bedroom	42	
	4 Bedroom	10	
Total AMP 1		184	10
Union Court (AMP2)	1 Bedroom	30	2
Niles Park (AMP2)	1 Bedroom	36	1
	2 Bedroom	4	1
Edgar Bois Terrace (AMP2)	1 Bedroom	20	1
Total AMP 2		90	5
Central Towers (AMP3)	1 Bedroom	59	3
	2 Bedroom	11	1
Waldron Towers (AMP3)	1 Bedroom	84	10
St. John's (AMP3)	1 Bedroom	30	1
Total AMP 3		184	15
Total Units		458	30

DOVER HOUSING AUTHORITY
 NH003
 SECTION 8 EXISTING

Tenant	Address	Management Code	Caseworker	Voucher Size	Number of Beds	Contract Rent	Admission Date	Voucher Project	Ledger Account Project
Number of Bedrooms: 0									
Subtotal Tenants: 4									
Number of Bedrooms: 1									
Subtotal Tenants: 145									
Number of Bedrooms: 2									
Subtotal Tenants: 114									
Number of Bedrooms: 3									
Subtotal Tenants: 62									
Number of Bedrooms: 4									
Subtotal Tenants: 5									
Number of Bedrooms: 6									
Subtotal Tenants: 1									
Total Tenants: 331									