

PHA 5-Year and Annual Plan, Version 3, Attachment to HUD-50075/HUD 50077: 01/31/2011
Hillsdale Housing Commission, PHA Code MI103

This Addendum addresses the agency's goals to meet the needs of victims of domestic violence.

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Under Subcode 5.2 Goals and Objectives

Goal 8: The Hillsdale Housing Commission shall maintain compliance with all applicable legal requirements of the Violence Against Women Act by

- 1) Ensuring physical safety of victims of actual or threatened domestic violence, dating violence or stalking who are assisted by Hillsdale Housing Commission;
- 2) Providing and maintaining housing opportunities for victims of domestic violence, dating violence or stalking;
- 3) Creating and maintaining cooperative and collaborative arrangements between Hillsdale Housing Commission, law enforcement authorities, victim service providers and others to promote the safety and wellbeing of victims of actual and threatened domestic violence, dating violence and stalking, who are being assisted by Hillsdale Housing Commission;
- 4) Taking appropriate action in response to an incident or incidents of domestic violence, dating violence, or stalking, affecting individuals or families who are assisted by Hillsdale Housing Commission.

Goal 9: In maintaining compliance with legal requirement with VAWA, and in the interest of promoting safety and wellbeing for victims of domestic violence, dating violence or stalking, Hillsdale Housing Commission will work to maintain a strong working relationship with local providers of emergency shelters.

Under Progress

Goal 8: The Hillsdale Housing Commission is striving to meet its goal of compliance with the Federal Violence Against Women Act requirements by providing high quality, safe, affordable, adequate, sanitary housing for victims of domestic violence, dating violence or stalking. Under consideration is a Housing Preference that would allow us to designate one unit specifically for prospective tenants who may be adversely affected by domestic violence, dating violence or stalking.

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Under Subcode 9.1

It is noted here that Hillsdale Housing Commission includes those victims of domestic violence, dating violence or stalking within the target market with low income, very low income and extremely low income families who need high-quality, safe, affordable, adequate, sanitary housing assistance.

Submitted as Addendum for 5-Year PHA Plan for Fiscal years 2010-2015
And for Annual PHA Plan for Fiscal Years 2010-2011

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Title

Patrice Martin

Board President

Signature:

Date: 2/2/2011



Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.

The Hillsdale Housing Commission shall strive to continue to run its housing operations as at least a standard performer under HUD's Public Housing Assessment System (PHAS). The Hillsdale Housing Commission will continue to provide public housing which does not discriminate on the basis of race, color, religion, national origin, sex, familial status and/or disability.

Goal 1: Manage the Hillsdale Housing Commission's existing public housing program in an efficient and effective manner thereby qualifying as at least a standard performer under HUD's Public Housing Assessment System (PHAS).

Objectives:

1. Notwithstanding the current flaws with the Public Housing Assessment System, HUD shall recognize the Hillsdale Housing Commission as a standard performer by June 30, 2015.
2. The Hillsdale Housing Commission shall promote a motivating work environment with a capable and efficient team of employees to operate as a customer-friendly and fiscally prudent leader in the affordable housing industry.

Goal 2: Maintain the Hillsdale Housing Commission's real estate in a decent condition.

Objectives:

1. The Hillsdale Housing Commission shall continue to operate all of its units in compliance with the Hillsdale Housing Code through this five-year period.
2. The Hillsdale Housing Commission shall continue to observe its existing preventative maintenance plan.

Goal 3: Deliver timely and high quality maintenance service to the residents of the Hillsdale Housing Commission.

Objectives:

1. The Hillsdale Housing Commission shall continue to maintain an average response time of 24 hours in responding to emergency work orders.
2. The Hillsdale Housing Commission shall continue to maintain an average response time of seven days in responding to routine work orders.

Goal 4: Operate the Hillsdale Housing Commission in full compliance with Equal Opportunity laws and regulations and affirmatively further fair housing.

Goal 5: The Hillsdale Housing Commission shall ensure equal treatment of all applicants, residents, employees, and vendors.

Goal 6: Ensure full compliance with all applicable standards and regulations dealing specifically with fiscal matters.

Objectives:

1. The Hillsdale Housing Commission shall continue to operate an effective anti-fraud program.
2. The Hillsdale Housing Commission shall strive to continue to have no findings in its annual audit.

Goal 7: Continue to offer services that support economic opportunity and an improved quality of life.

Progress

The Hillsdale Housing Commission has striven to continue running its housing operations as at least a standard performer under HUD's Public Housing Assessment System (PHAS). The Hillsdale Housing Commission has continued to provide public housing which does not discriminate on the basis of race, color, religion, national origin, sex, familial status and/or disability.

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Objectives:

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4. The Hillsdale Housing Commission has continued to maintain an average response time of seven days in responding to routine work orders.

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Goal 5: The Hillsdale Housing Commission has ensured equal treatment of all applicants, residents, employees, and vendors.

Goal 6: Ensured full compliance with all applicable standards and regulations dealing specifically with fiscal matters.

Objectives:

1. The Hillsdale Housing Commission has continued to operate an effective anti-fraud program.
2. The Hillsdale Housing Commission has striven to continue to have no findings in its annual audit.

Goal 8: Continued to offer services that support economic opportunity and an improved quality of life.

6.0	<p>PHA Plan Update</p> <p>(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:</p> <p>(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.</p> <p>(a) No PHA Plan elements have been revised by the PHA since its last Annual Plan submission.</p> <p>(b) The public may obtain copies of the 5-Year and Annual PHA Plans at the PHA offices, City Hall, and Hillsdale Public Library. The plan itself and most components are available on the PHA's web site, www.hillsdalehousing.org.</p>
7.0	<p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i></p> <p>N/A</p>
8.0	<p>Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.</p> <p>Attached.</p>
8.1	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p> <p>Attached.</p>
8.2	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p> <p>Attached.</p>
8.3	<p>Capital Fund Financing Program (CFFP).</p> <p><input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements. N/A</p>
9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p>The Hillsdale Housing Commission will continue to operate high-quality affordable housing with its Public Housing program, designed to meet the needs of low income, very low income and extremely low income families who reside in its jurisdiction, including elderly families, families with disabilities, and households of various races and ethnic groups and other families who are on the Public Housing tenant-bases assistance waiting lists. The Hillsdale Housing Commission's Public Housing program will address issues of affordability, supply quality, accessibility, size of units and location.</p>
9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <p>The Hillsdale Housing Commission will continue to operate high-quality affordable housing with its Public Housing program, designed to meet the needs of low income, very low income and extremely low income families who reside in its jurisdiction, including elderly families, families with disabilities, and households of various races and ethnic groups and other families who are on the Public Housing tenant-bases assistance waiting lists. The Hillsdale Housing Commission's Public Housing program will address issues of affordability, supply quality, accessibility, size of units and location.</p>

Additional Information. Describe the following, as well as any additional information HUD has requested.

(a) **Progress in Meeting Mission and Goals.** Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.

The Hillsdale Housing Commission has striven to continue running its housing operations as at least a standard performer under HUD's Public Housing Assessment System (PHAS). The Hillsdale Housing Commission has continued to provide public housing which does not discriminate on the basis of race, color, religion, national origin, sex, familial status and/or disability.

Goal 1: Managed the Hillsdale Housing Commission's existing public housing program in an efficient and effective manner thereby qualifying as at least a standard performer under HUD's Public Housing Assessment System (PHAS).

Objectives:

5. Notwithstanding the current flaws with the Public Housing Assessment System, HUD has recognized the Hillsdale Housing Commission as a standard performer by June 30, 2015.
6. The Hillsdale Housing Commission has promoted a motivating work environment with a capable and efficient team of employees to operate as a customer-friendly and fiscally prudent leader in the affordable housing industry.

Goal 2: Maintained the Hillsdale Housing Commission's real estate in a decent condition.

Objectives:

5. The Hillsdale Housing Commission has continued to operate all of its units in compliance with the Hillsdale Housing Code through this five-year period.
6. The Hillsdale Housing Commission has continued to observe its existing preventative maintenance plan.

Goal 3: Delivered timely and high quality maintenance service to the residents of the Hillsdale Housing Commission.

Objectives:

5. The Hillsdale Housing Commission has continued to maintain an average response time of 24 hours in responding to emergency work orders.
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Goal 4: Operated the Hillsdale Housing Commission in full compliance with Equal Opportunity laws and regulations and affirmatively further fair housing.

Goal 5: The Hillsdale Housing Commission has ensured equal treatment of all applicants, residents, employees, and vendors.

Goal 6: Ensured full compliance with all applicable standards and regulations dealing specifically with fiscal matters.

Objectives:

3. The Hillsdale Housing Commission has continued to operate an effective anti-fraud program.
4. The Hillsdale Housing Commission has striven to continue to have no findings in its annual audit.

Goal 8: Continued to offer services that support economic opportunity and an improved quality of life.

10.0

(b) **Significant Amendment and Substantial Deviation/Modification.** Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"

"A substantial change to the Agency Plan is any fundamental alteration of the Commission's Mission Statement, Goals and Objectives, or key administrative policies as defined by the Commission. Any such change will be submitted to the review requirements contained in the Plan Final Rule published on October 21, 1999."

11.0

Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. **Note:** Faxed copies of these documents will not be accepted by the Field Office.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations* (which includes all certifications relating to Civil Rights)
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace* (PHAs receiving CFP grants only)
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* (PHAs receiving CFP grants only)
- (d) Form SF-LLL, *Disclosure of Lobbying Activities* (PHAs receiving CFP grants only)
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* (PHAs receiving CFP grants only)
- (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.
- (g) Challenged Elements
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report* (PHAs receiving CFP grants only)
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* (PHAs receiving CFP grants only)

RESIDENT ADVISORY BOARD MEETING HELD ON 02/12/2010: NO COMMENTS

PUBLIC HEARING HELD ON 03/18/2010: NO COMMENTS

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the X 5-Year and/or X Annual PHA Plan for the PHA fiscal year beginning 07/01/2010, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Hillsdale Housing Commission

MI-103

PHA Name

PHA Number/HA Code

5-Year PHA Plan for Fiscal Years 2010 - 2015

Annual PHA Plan for Fiscal Years 2010- 2011

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

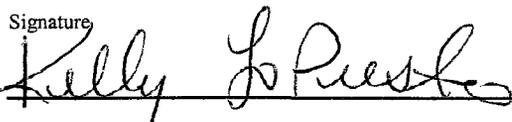
Name of Authorized Official

Kelly LoPresto

Title

Board President

Signature



Date 4/13/2010

**Certification by State or Local Official of PHA Plans Consistency with
the Consolidated Plan**

I, Martha Baumgart the State of Michigan Consolidated Plan Coordinator certify that the Five Year and Annual PHA Plan of the Hillsdale Housing Commission is consistent with the Consolidated Plan of the State of Michigan prepared pursuant to 24 CFR Part 91.

Martha Baumgart April 30, 2010

Signed/Dated by Appropriate State or Local Official

Certification for a Drug-Free Workplace

U.S. Department of Housing
and Urban Development

Applicant Name

Hillsdale Housing Commission

Program/Activity Receiving Federal Funding

Low-Rent Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
- b. Establishing an on-going drug-free awareness program to inform employees ---
 - (1) The dangers of drug abuse in the workplace;
 - (2) The Applicant's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;
- d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Hilltop Apartments
45 N. West Street
Hillsdale, MI 49242

Hillsdale County

Check here if there are workplaces on file that are not identified on the attached sheets

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Tia Spratt

Title

Executive Director (2011/12)

Signature

X Tia Spratt

Date

4/13/2010

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Hillsdale Housing Commission

Program/Activity Receiving Federal Grant Funding

Low-Rent Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative

agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

- (3) The undersigned shall require that the language of this certification to be included in the award documents for all subawards of all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

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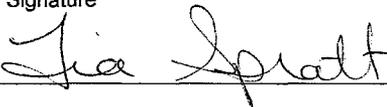
Name of Authorized Official

Tia Spratt

Title

Executive Director (acting)

Signature



Date

04/13/2010

NO ACTIVITIES

DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB
0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
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4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Hillsdale Housing Commission 45 N. West Street Hillsdale, MI 49242 Congressional District, if known: 07	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:
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6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable: _____
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8. Federal Action Number, if known:	9. Award Amount, if known: \$ _____
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10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):
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11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u>Tia Spratt</u> Print Name: <u>Tia Spratt</u> Title: <u>Executive Director (acting)</u> Telephone No.: <u>517-439-1210</u> Date: <u>04/13/2010</u>
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Civil Rights Certification

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Civil Rights Certification

Annual Certification and Board Resolution

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

Hillsdale Housing Commission

MI-103

PHA Name

PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

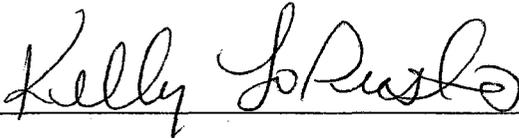
Name of Authorized Official

Kelly LoPresto

Title

Board President

Signature



Date 04/13/2010