

5.2

Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.

A. GOALS & OBJECTIVES FOR FISCAL YEARS 2010 – 2014:

GOAL: EXPAND THE SUPPLY OF ASSISTED HOUSING

Objectives:

Maintain acceptable vacancy rate of at least 95%

GOAL: IMPROVE THE QUALITY OF ASSISTED HOUSING

Objectives:

Improve public housing management: (PHAS score) Most recent (2007) PHAS score was 83. Strive to increase by four points by FY 2014

Renovate or modernize public housing units – The Housing Authority will continue to modernize its developments using available CFP funds.

The Housing Authority shall achieve proper curb appeal for its public housing developments by improving its landscaping, keeping its grass cut, making the properties litter free and other actions.

GOAL: CONTINUE COMPLIANCE WITH PROVISIONS OF THE VIOLENCE AGAINST WOMEN ACT (VAWA)

Objectives:

A goal of the Housing Authority of the City of Roberta is to fully comply with the Violence Against Women Act (VAWA). It is our objective to work with others to prevent offenses covered by VAWA to the degree we can. Details are in Attachment C.

B. PROGRESS ON GOALS & OBJECTIVES FOR FISCAL YEARS 2005 – 2009:

GOAL: MANAGE THE HOUSING AUTHORITY OF THE CITY OF ROBERTA'S PUBLIC HOUSING PROGRAM IN AN EFFICIENT AND EFFECTIVE MANNER	
Objective	Progress
The Housing Authority shall continue to strive to be recognized as a high performer.	The Housing Authority's last PHAS score for FYE 6/30/2007 was 83, and 86 for FYE 6/30/2005. Small PHAs have been exempt from PHAS submission since 2007. The Housing Authority continues to implement management practices that will hopefully lead to a High Performer status for our next assessment.
The Housing Authority shall achieve and maintain an occupancy rate no lower than 97 percent. Our current occupancy rate as of January 20, 2005 is 97% with 2 units vacant.	As of January 11, 2010, the occupancy rate was 97%
The Housing Authority shall affirmatively market the availability of its units in the community through TV announcements, newspaper advertising, and meeting with special interest groups.	These marketing efforts have been implemented and are ongoing as needed.

GOAL: ENHANCE THE MARKETABILITY OF THE HOUSING AUTHORITY OF THE CITY OF ROBERTA'S PUBLIC HOUSING UNITS	
Objective	Progress
The Housing Authority shall achieve proper curb appeal for its public housing developments by improving its landscaping, keeping its grass cut, making the properties litter free and other actions.	These efforts have been implemented and are ongoing.

GOAL: DELIVER TIMELY AND HIGH QUALITY SERVICE TO THE RESIDENTS OF THE HOUSING AUTHORITY OF THE CITY OF ROBERTA	
Objective	Progress
The Housing Authority shall continue to maintain a response time of 24 hours in responding to emergency work orders.	This effort has been achieved and is ongoing
Maintain or exceed an average response time for routine work orders of two (2) days or better. This is an on-going objective.	This effort has been achieved and is ongoing

6.0	<p>PHA Plan Update</p> <p>(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.</p> <p><i>This section not Applicable for small PHAs</i></p>
7.0	<p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i></p> <p><i>This section not Applicable for small PHAs</i></p>
8.0	<p>Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.</p>
8.1	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p> <p><i>See page 4</i></p>
8.2	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p> <p><i>See page 4</i></p>
8.3	<p>Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p> <p><i>Not Applicable for Roberta Housing Authority</i></p>
9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p><i>This section not Applicable for small PHAs</i></p>
9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <p><i>This section not Applicable for small PHAs</i></p>
10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA’s progress in meeting the mission and goals described in the 5-Year Plan.</p> <p style="padding-left: 40px;">Progress on the Housing Authority’s goals was already included in Section 5.2 on page 2</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA’s definition of “significant amendment” and “substantial deviation/modification”</p> <p>The following definition has been formally adopted by our Board of Commissioners:</p> <p>“Substantial deviations or significant amendments or modifications are defined as discretionary changes in the plans or policies of the Housing Authority of the City of Roberta that fundamentally change the mission, goals, objectives, or plans of the agency and which require formal approval of the Board of Commissioners.”</p>

11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <ul style="list-style-type: none"> (a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) (b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only) (c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only) (d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only) (e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only) (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. <p style="margin-left: 20px;">See Attachment A</p> <ul style="list-style-type: none"> (g) Challenged Elements – See Attachment B (h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) (i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)
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OTHER ATTACHMENTS

Attachment C – Violence Against Women Act (VAWA) Statement)

Attachment D – Capital Fund Program Annual Statement – FY 2010

Attachment E – Capital Fund Program Five-Year Action Plan

Please note: Roberta Housing Authority does not have a scanner. Documents needing the Executive Director’s signature will be sent by mail along with the appropriate Certifications.

Attachment A

Housing Authority of the City of Roberta

Five-Year and Annual Plans Fiscal Years 07/01/2010 – 07/01/2014

Comments of the Resident Advisory Board

The Housing Authority of the City of Roberta met with the Resident Advisory Board (RAB) on March 4, 2010 at 4:00 P.M.

Elements of the PHA Plan Template and the Capital Fund Program grants were discussed. Residents were informed that the next major CFP project will be new windows. They were in agreement that this is a good idea. Following are comments made by the RAB members and the Housing Authority's responses:

Comment: Some members requested carpet in their unit.
PHA response: Due to upkeep with carpeting, the Housing Authority will not consider it at this time.

Comment: Add dryer vents in units.
PHA response: This will be done.

Comment: Install new tile (tile is in good condition, just wants a different color).
PHA response: New tile was just installed a couple of years ago. We cannot install again at this time just to provide a different color tile

Comment: Add satellite dishes or antennas to the buildings.
PHA response: This has been discussed before. Units are already wired for cable and we will not allow anything to be attached to the building.

The RAB members agreed with the overall Plan as presented and no further suggestions or changes were offered by them.

Marie Roberts, Executive Director
Housing Authority of the City of Roberta
March 9, 2010

Please note: Roberta Housing Authority does not have a scanner. Documents needing the Executive Director's signature will be sent by mail along with the appropriate Certifications.

Attachment B

Housing Authority of the City of Roberta

**Five-Year and Annual Plans
Fiscal Years 07/01/2010 – 07/01/2014**

Challenged Elements

There were no challenged elements to the Housing Authority's Five-year and Annual Plans

Marie Roberts, Executive Director
Housing Authority of the City of Roberta

March 9, 2010

Attachment C

Housing Authority of the City of Roberta

Five-Year and Annual Plans Fiscal Years 07/01/2010 – 07/01/2014

Violence Against Women Act Report

A goal of the Housing Authority of the City of Roberta is to fully comply with the Violence Against Women Act (VAWA). It is our objective to work with others to prevent offenses covered by VAWA to the degree we can.

The Housing Authority of the City of Roberta provides or offers the following activities, services, or programs, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking.

Through cooperation with the City of Roberta Police Department, Crawford County Sheriff Department, and the Department of Family & Children Services, any cases of violence as described are referred for assistance. If it is a serious case, the victims are taken to a safe house, with the location unknown for the protection of the victims.

The Housing Authority of the City of Roberta provides or offers the following activities, services, or programs that help child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing.

The Department of Family & Children Services program staff is aware of our housing program and makes client referrals to our office. Apparently eligible clients are placed on our waiting list.

For persons already living in a Housing Authority unit who become victims as described, these are referred to the Police Department, the Sheriff Department, and the Department of Family & Children Services program for assistance. If the management becomes aware of any violator who may be restricted through an order of protection, that person is prohibited from the premises and is considered a trespasser subject to arrest and removal. The Police Department is cooperative and supportive in cases such as this, and willingly responds and enforces the protective orders.

The Housing Authority of the City of Roberta provides or offers the following activities, services, or programs to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

The same methods as described herein are used, making referrals to the Department of Family & Children Services for counseling and support services, and attempting to enforce orders of protection with the cooperation of the local Police and Sheriff Departments.

The Housing Authority of the City of Roberta has the following procedure in place to assure applicants and residents are aware of their rights under the Violence Against Women Act:

All residents have been notified of their rights and responsibilities under the Violence Against Women Act.

The orientation for new residents includes information on their rights and responsibilities under the Violence Against Women Act.

The Admissions & Continued Occupancy Policy (ACOP) and the Public Housing Dwelling Lease have been revised to include screening and termination language related to the Violence Against Women Act

Part I: Summary					
PHA Name: Housing Authority of the City of Roberta		Grant Type and Number Capital Fund Program Grant No: GA06P223501-10 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: 2010 FFY of Grant Approval: 2010
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³		7,750		
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs		5,000		
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures		88,000		
11	1465.1 Dwelling Equipment—Nonexpendable		5,400		
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)		106,150		

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary					
PHA Name: Housing Authority of the City of Roberta		Grant Type and Number Capital Fund Program Grant No: GA06P223501-10 Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant: 2010 FFY of Grant Approval: 2010	
Type of Grant					
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)	
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director			Signature of Public Housing Director		
Date			Date		

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Housing Authority of the City of Roberta		Grant Type and Number Capital Fund Program Grant No: GA06 P223 501-10 CFFP (Yes/ No): No Replacement Housing Factor Grant No:			Federal FFY of Grant: 2010			
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
PHA – Wide	<u>Operations</u>	1406						
	Operations		LS	7,750				
	Total Acct. 1406			7,750				
PHA – Wide	<u>Fees & Costs</u>	1430						
	Architect fees and construction supervision fees for the work proposed		LS	5,000				
	Total Acct. 1430			5,000				
PHA – Wide	<u>Dwelling Structures</u>	1460						
	HVAC system replacements with energy efficient units		10 units	28,000				
	Replace handrails and porch posts		20 units	20,000				
	Sheetrock ceilings		10 units	10,000				
	Change windows to energy efficient windows		30 units	30,000				
	Total Acct. 1460			88,000				
PHA – Wide	<u>Dwelling Equipment</u>	1465.1						
	Provide electric appliances (stoves, water heaters) for 6 units		6 units	5,400				
	Total Acct. 1465.1			5,400				
	Grand Total			106,150				

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part I: Summary						
PHA Name/Number Housing Authority of the City of Roberta (GA223)		Roberta, Crawford County, Georgia			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 FFY __2010__	Work Statement for Year 2 FFY _2011_	Work Statement for Year 3 FFY ____2012____	Work Statement for Year 4 FFY ____2013____	Work Statement for Year 5 FFY ____2014____
B.	Physical Improvements Subtotal	Annual Statement	106,150	95,000	98,400	90,000
C.	Management Improvements					
D.	PHA-Wide Non-dwelling Structures and Equipment					
E.	Administration					
F.	Other					
G.	Operations		949	12,099	8,699	17,099
H.	Demolition					
I.	Development					
J.	Capital Fund Financing – Debt Service					
K.	Total CFP Funds					
L.	Total Non-CFP Funds					
M.	Grand Total		107,099	107,099	107,099	107,099

