

PHA 5-Year and Annual Plan

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing**

**OMB No. 2577-0226
Expires 4/30/2011**

| | | | | | |
|------------|---|----------|--------------------------------------|-------------------------------|------------------------------|
| 1.0 | PHA Information PHA Name: <u>Melbourne Housing Authority</u> PHA Code: <u>056</u> PHA Type: <input checked="" type="checkbox"/> Small <input type="checkbox"/> High Performing <input type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>04/2010</u> | | | | |
| 2.0 | Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>150</u> Number of HCV units: <u>0</u> | | | | |
| 3.0 | Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only | | | | |
| 4.0 | PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.) | | | | |
| | Participating PHAs | PHA Code | Program(s) Included in the Consortia | Programs Not in the Consortia | No. of Units in Each Program |
| | | | | | PH HCV |
| | PHA 1: | | | | |
| | PHA 2: | | | | |
| | PHA 3: | | | | |
| 5.0 | 5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update. | | | | |
| 5.1 | Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: To provide decent, safe, and sanitary housing for clients of extremely low income through moderate income levels by developing and maintaining productive relationships with community housing partners. Further, to pursue the identification and delivery of diverse services geared to promote opportunities for social upward mobility and economic self-sufficiency. Also, to develop initiatives to expand designated housing opportunities for group requiring special needs, i.e., elderly and non-elderly disabled. Finally, to create, implement and administer redevelopment initiatives that will seek to update/replace dated units that have become too costly to maintain in their current status while using mixed financing options to provide new and innovative revenue streams to assist in financial sustainability. | | | | |
| 5.2 | Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. | | | | |
| | <u>PHA Goals and Objectives</u> | | | | |
| | 1. Increase the availability of decent, safe, and affordable housing PHA Goal: Expand the supply of assisted housing Objectives: Leverage private or other public funds to create additional housing opportunities and acquire or build units or developments PHA Goal: Improve the quality of assisted housing Objectives: Improve public housing management PHAS score, concentrate on efforts to improve specific management functions (e.g., public housing finance, voucher unit inspections), renovate or modernize public housing units, demolish or dispose of obsolete public housing, and provide replacement public housing. | | | | |
| | 2. Improve community quality of life and economic vitality PHA Goal: Provide an improved living environment Objectives: Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments, implement public housing security improvements, and designate developments or buildings for particular resident groups (elderly and persons with disabilities) | | | | |
| | 3. Promote self-sufficiency and asset development of families and individuals PHA Goal: Promote self-sufficiency and asset development of assisted households Objectives: Increase the number and percentage of employed persons in assisted families, provide or attract supportive services to improve assistance recipients' employability, and provide or attract supportive services to increase independence for the elderly or families with disabilities. | | | | |
| | 4. Ensure Equal Opportunity in Housing for all Americans PHA Goal: Ensure equal opportunity and affirmatively further fair housing Objectives: Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability; undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability; and undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required. | | | | |

5. Administration and Management (Category I)

PHA Goal: To improve our levels of both regulatory compliance and program integrity throughout all areas of the organizational operations.

Objectives: Establish an element of the organization specifically within the management structure that has as its primary mission the systematic organizing, administering, and tracking of all time-sensitive, score related, submissions and transmittals. This element will also be responsible for performing quality assurance reviews of critical actions performed by all functional areas and reporting results directly to Interim CEO.

To standardize the preparation, periodic review, and required updating of all local procedures and practices to ensure that includes board directed policies and HUD directed guidelines.

6. Operations (Category II)

Objectives: Develop innovative partnerships to allow continuation of the Housing Authority's five year physical improvement schedule to support exterior building improvements while maintaining UPCS compliance.

[See Attachment #6] – 2005 to 2009 Five Year Goals and Objective Performance

6.0 PHA Plan Update

- (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: MHA used the wrong PHA plan template and is required to use and submit revised PHA Five-Year and Annual Plan template (form HUD-50075 approved April 2008).
- (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. The public can receive a copy of the PHA 5 year and Annual Plan at our executive office located at 615 Kurek Ct., Merritt Island, FL 32953. Also, the PHA 5 year and Annual Plan are posted at for review and comments at the following locations: Melbourne Housing Authority, 1686 Marywood Road, Florida 32934 and Housing Authority of the City of Cocoa, 1053 Fern Avenue, Cocoa, Florida 32922.

PHA Plan Elements

1. Eligibility, Selection and Admission Polices, including Deconcentration and Wait List Procedure.

Eligibility [Reference HUD Approved ACOP Chapter 3]

To be eligible for the public housing program:

- The applicant family must:
 - Qualify as a family as defined by HUD and the PHA.
 - Have income at or below HUD-specified income limits.
 - Qualify on the basis of citizenship or the eligible immigrant status of family members.
 - Provide social security number information for family members as required.
 - Consent to the PHA's collection and use of family information as provided for in PHA-provided consent forms.
- The PHA must determine that the current or past behavior of household members does not include activities that are prohibited by HUD or the PHA.

Admission Polices [Reference HUD Approved ACOP Chapter 3]

The plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income.

Selection [Reference HUD Approved ACOP Chapter 4]

When an applicant or resident family requests a copy of the PHA's tenant selection policies, the PHA will provide copies to them free of charge

Deconcentration – No Deconcentration Admission in 2010

Wait List Procedure [Reference HUD Approved ACOP Chapter 4]

- The waiting list will contain the following information for each applicant listed:
 1. Name and social security number of head of household
 2. Relevant housing authority
 3. Unit size required (number of family members)
 4. Accessibility requirement, if any
 5. Date and time of application or application number
 6. Household type (family, elderly, disabled)
 7. Admission preference, if any
- The PHA will maintain one single community-wide waiting list for its developments.
- The PHA will not adopt site-based waiting lists.

2. Financial Resources

| MHA Financial Resources: Planned Sources and Uses | | |
|---|-----------------------|----------------------|
| Sources | Planned \$ | Planned Uses |
| 1. Federal Grants (FY 2010 grants) | | |
| a) Public Housing Operating Fund | \$831,942 | |
| b) Public Housing Capital Fund | \$215,668 | |
| c) HOPE VI Revitalization | | |
| d) HOPE VI Demolition | | |
| e) Annual Contributions for Section 8 Tenant-Based Assistance | | |
| f) Public Housing Drug Elimination Program (including any Technical Assistance funds) | | |
| g) Resident Opportunity and Self-Sufficiency Grants | | |
| h) Community Development Block Grant | | |
| i) HOME | | |
| Other Federal Grants (list below) | | |
| | | |
| 2. Prior Year Federal Grants (unobligated funds only) (list below) | | |
| | | |
| | | |
| 3. Public Housing Dwelling Rental Income | \$165,920 | PH OPERATIONS |
| | | |
| 4. Other income (list below) | \$25,884 | |
| Excess Utilities | \$5,507 | PH OPERATIONS |
| Other Operating Income | | PH OPERATIONS |
| Interest | \$318 | OTHER |
| | | |
| 5. Non-federal sources (list below) | | |
| | | |
| Total resources | \$1,245,239.00 | |

3. Rent Determination [Reference HUD Approved ACOP Chapter 6]

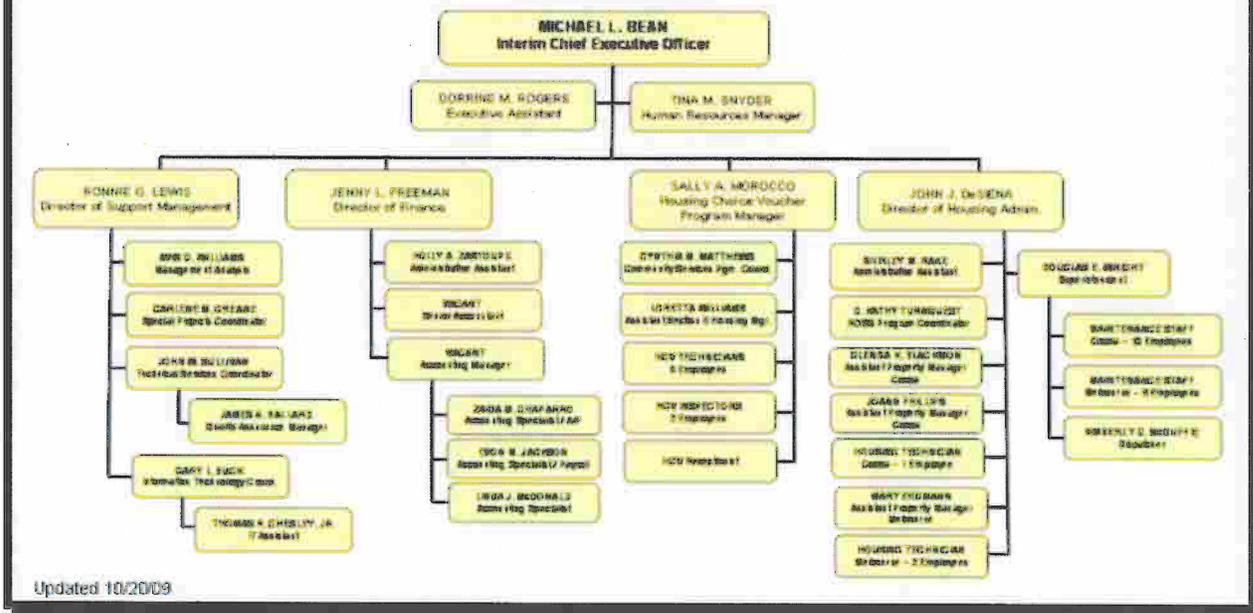
A family's income determines eligibility for assistance and is also used to calculate the family's rent payment. The PHA will use the policies and methods described in the ACOP chapter 6 to ensure that only eligible families receive assistance and that no family pays more or less than its obligation under the regulations. Also, the same policy applies to the HCV program.

4. Operation and Management

Public Housing Maintenance and Management

- Admission & Continued Occupancy Policy
- Maintenance Charge List
- After Hours Emergency Service Call Policy
- Pest Control Policy

**BREVARD FAMILY OF HOUSING
ORGANIZATIONAL CHART
EXECUTIVE, FIRST LINE SUPERVISORS & ADMINISTRATIVE STAFF**



5. Grievance Procedure [Reference HUD Approved ACOP Chapter 14]

Any evidence to be considered by the hearing officer must be presented at the time of the hearing. There are four categories of evidence.

Oral evidence: the testimony of witnesses

Documentary evidence: a writing which is relevant to the case, for example, a letter written to the PHA. Writings include all forms of recorded communication or representation, including letters, emails, words, pictures, sounds, videotapes or symbols or combinations thereof.

Demonstrative evidence: Evidence created specifically for the hearing and presented as an illustrative aid to assist the hearing officer, such as a model, a chart or other diagram.

Real evidence: A tangible item relating directly to the case.

Hearsay Evidence is evidence of a statement that was made other than by a witness while testifying at the hearing and that is offered to prove the truth of the matter. Even though evidence, including hearsay, is generally admissible, hearsay evidence alone cannot be used as the sole basis for the hearing officer's decision.

If the PHA fails to comply with the discovery requirements (providing the tenant with the opportunity to examine PHA documents prior to the grievance hearing), the hearing officer will refuse to admit such evidence.

Other than the failure of the PHA to comply with discovery requirements, the hearing officer has the authority to overrule any objections to evidence.

6. Designated Housing for Elderly and Disabled Families - No Designation of Public Housing for Elderly and Disabled Families

7. Community Service and Self-Sufficiency [Reference HUD Approved ACOP Chapter 11 and ROSS Grant]

- (1) Residents are provided information monthly on available programs and services. PHA has a program called **Resident Opportunities and Self-Sufficiency (ROSS)** it is a program that provides various training skills and educational tools, for low-income families to remove barriers to economic self-sufficiency.
- (2) Public housing rent determination policies, public housing admissions policies, and preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA.
- (3) Adopt appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies. Inform residents of new policy on admission and reexamination. Actively notifying residents of new policy at times in addition to admission and reexamination. Establish or pursue a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services. Establish a protocol for exchange of information with all appropriate TANF agencies.

8. Safety and Crime Prevention

i. Describe the need for measures to ensure the safety of public housing residents

- High incidence of violent and/or drug related crime in some or all of the PHA's developments
- High incidence of violent and/or drug related crime the areas surrounding or adjacent to the PHA's development
- Residents are fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent or drug- related crime
- Perceived and/or observed gang related activity
- Increased incidence of weapon reports and weapon related acts of violence

ii Crime Prevention activities conducted or to be conducted by the PHA

- Activities targeted to youth, adults and seniors
- Collaborative efforts with local Faith Based and Community Organizations, neighborhood watch groups, civic organizations, Law Enforcement and/or other County, State or Federal entities.
- Encourage resident participation in the planning, implementation and evaluation of crime prevention activities, awareness/educational campaigns and programs.

iii Coordination between PHA and the police

- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g. designated community and neighborhood
- Officers to patrol in and around public housing
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Partnership agreement through Project Safe Neighborhood – Department of Justice for provision of above-baseline law enforcement services.

9. Pets [Reference HUD Approved ACOP Chapter 10]

Pets must be registered with the PHA before they are brought onto the premises.

Registration includes documentation signed by a licensed veterinarian or state/local authority that the pet has received all inoculations required by state or local law, and that the pet has no communicable disease(s) and is pest-free. This registration must be renewed annually and will be coordinated with the annual reexamination date.

Pets will not be approved to reside in a unit until completion of the registration requirements.

Common household pet means a domesticated animal, such as a dog, cat, or bird that is traditionally recognized as a companion animal and is kept in the home for pleasure rather than commercial purposes.

For an animal to be excluded from the pet policy and be considered an assistance animal, there must be a person with disabilities in the household, and the family must request and the PHA approve a reasonable accommodation in accordance with the policies contained in Chapter 2 in the PHA ACOP.

Residents must care for assistance animals in a manner that complies with state and local laws, including anti-cruelty laws.

Residents must ensure that assistance animals do not pose a direct threat to the health or safety of others, or cause substantial physical damage to the development, dwelling unit, or property of other residents.

When a resident's care or handling of an assistance animal violates these policies, the PHA will consider whether the violation could be reduced or eliminated by a reasonable accommodation. If the PHA determines that no such accommodation can be made, the PHA may withdraw the approval of a particular assistance animal.

10. Civil Rights Certifications

Civil rights certifications are included in the PHA Plan Certification of Compliance with the PHA Plans and Related Regulations (form HUD-50077).

11. Fiscal Year Audit

Preparation for the year of 2010 Financial Audit is under way, the audit will start by our new auditor Yeager & Boyd, CPAs and Associates, LLP. The projected start date will start in mid to late summer.

12. Asset Management

The Melbourne Housing Authority is tracking inventory by AMP as required by HUD. The Agency has designated capital funds to rehabilitate and modernize specific units as stated in capital funding document.

13. Violence Against Women (VAWA)

In accordance with the Violence Against Women Act (VAWA), Melbourne Housing Authority (PHA) will not deny admission to any applicant on the basis that the applicant or a member of the applicant's immediate household is or has been a victim of domestic violence, dating violence, or stalking if the applicant is otherwise qualified. PHA will request applicant's who allege they are victims to certify via a HUD approved certification form that they are a victim of domestic violence and that an incident or incidents are bona fide incidents of such actual or threatened abuse. The certification form must be received by PHA within 14 days of receipt and must include the name of the perpetrator. PHA shall ensure the information received regarding victims of domestic violence will be maintained in confidential file, will not be entered into a shared database, will not be provided to any other entity unless the victim requests and consents; or unless otherwise required for use in eviction proceedings or required by law.

| 7.0 | <p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i></p> <p>(a). MHA do not have a Hope VI Program. Silver Sands propose to apply subsidy to 15 units for mixed-finance development activities for public housing for FY 2009. Also, acquisition activity may include foreclosure sales and tax sales of single family and duplex properties.</p> <p>(b). There is no demolition or disposition for Melbourne Housing Authority for FY 2010.</p> <p>(c). There is no conversion of public housing activities for Melbourne Housing Authority for FY 2010.</p> <p>(d). There is no homeownership administered for FY 2010.</p> <p>(e). No project-based vouchers is requested for FY 2010.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|--|--------|---------|---------------|------|----------|--|--|-------------|---------|---------------|--------|---------|---------------|------|----------|----------------------|------|---|---|---|---|---|---|------------------------------|------|---|---|---|---|---|---|-----------------------------|-----|---|---|---|---|---|---|---------|------|---|---|---|---|---|---|----------------------------|------|---|---|---|---|---|---|----------------|-----|-----|-----|-----|-----|-----|-----|
| 8.0 | <p>Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8.1 | <p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p> <p>[See Attachment #1]</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8.2 | <p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p> <p>[See Attachment #1]</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8.3 | <p>Capital Fund Financing Program (CFFP).</p> <p><input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9.0 | <p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. The source of information the PHA used to conduct this analysis was gathered from consolidated plan of the Jurisdiction 2005 – 2010 and the U.S. Census data: the Comprehensive Housing Affordability Strategy (CHAS) dataset.</p> <table border="1" data-bbox="297 1014 1312 1423"> <thead> <tr> <th colspan="8">Housing Needs of Families in the Jurisdiction by Family Type</th> </tr> <tr> <th>Family Type</th> <th>Overall</th> <th>Affordability</th> <th>Supply</th> <th>Quality</th> <th>Accessibility</th> <th>Size</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>Income <= 30% of AMI</td> <td>1374</td> <td>5</td> <td>5</td> <td>4</td> <td>5</td> <td>5</td> <td>4</td> </tr> <tr> <td>Income >30% but <=50% of AMI</td> <td>1653</td> <td>4</td> <td>4</td> <td>3</td> <td>4</td> <td>4</td> <td>3</td> </tr> <tr> <td>Income >50% but <80% of AMI</td> <td>376</td> <td>5</td> <td>2</td> <td>2</td> <td>3</td> <td>1</td> <td>4</td> </tr> <tr> <td>Elderly</td> <td>5702</td> <td>5</td> <td>5</td> <td>4</td> <td>5</td> <td>3</td> <td>4</td> </tr> <tr> <td>Families with Disabilities</td> <td>2170</td> <td>5</td> <td>4</td> <td>3</td> <td>5</td> <td>3</td> <td>4</td> </tr> <tr> <td>Race/Ethnicity</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> <td>N/A</td> </tr> </tbody> </table> | Housing Needs of Families in the Jurisdiction by Family Type | | | | | | | | Family Type | Overall | Affordability | Supply | Quality | Accessibility | Size | Location | Income <= 30% of AMI | 1374 | 5 | 5 | 4 | 5 | 5 | 4 | Income >30% but <=50% of AMI | 1653 | 4 | 4 | 3 | 4 | 4 | 3 | Income >50% but <80% of AMI | 376 | 5 | 2 | 2 | 3 | 1 | 4 | Elderly | 5702 | 5 | 5 | 4 | 5 | 3 | 4 | Families with Disabilities | 2170 | 5 | 4 | 3 | 5 | 3 | 4 | Race/Ethnicity | N/A |
| Housing Needs of Families in the Jurisdiction by Family Type | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Family Type | Overall | Affordability | Supply | Quality | Accessibility | Size | Location | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Income <= 30% of AMI | 1374 | 5 | 5 | 4 | 5 | 5 | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Income >30% but <=50% of AMI | 1653 | 4 | 4 | 3 | 4 | 4 | 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Income >50% but <80% of AMI | 376 | 5 | 2 | 2 | 3 | 1 | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Elderly | 5702 | 5 | 5 | 4 | 5 | 3 | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Families with Disabilities | 2170 | 5 | 4 | 3 | 5 | 3 | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Race/Ethnicity | N/A | N/A | N/A | N/A | N/A | N/A | N/A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9.1 | <p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <p>Need: Shortage of affordable housing for all eligible populations</p> <ul style="list-style-type: none"> • Employ effective maintenance and management policies to minimize the number of public housing units off-line • Reduce turnover time for vacated public housing units • Reduce time to renovate public housing units • Seek replacement of public housing units lost to the inventory through mixed finance development • Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required • Participate in the Consolidated Plan development process to ensure coordination with broader community strategies • Leverage affordable housing resources in the community through the creation of mixed - finance housing • Pursue housing resources other than public housing or Section 8 tenant-based assistance. <p>Need: Specific Family Types: Families at or below 30% of median</p> <ul style="list-style-type: none"> • Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing • Employ admissions preferences aimed at families with economic hardships • Adopt rent policies to support and encourage work | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | |
|--------------------|---|
| | <p>Need: Specific Family Types: Families at or below 50% of median</p> <ul style="list-style-type: none"> • Employ admissions preferences aimed at families who are working <p>Need: Specific Family Types: The Elderly</p> <ul style="list-style-type: none"> • Seek designation of public housing for the elderly • Apply for special-purpose vouchers targeted to the elderly, should they become available <p>Need: Specific Family Types: Families with Disabilities</p> <ul style="list-style-type: none"> • Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing • Affirmatively market to local non-profit agencies that assist families with disabilities <p>Need: Specific Family Types: Races or ethnicities with disproportionate housing needs</p> <ul style="list-style-type: none"> • Affirmatively market to races/ethnicities shown to have disproportionate housing needs |
| <p>10.0</p> | <p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan. The PHA is meeting its mission and goals by providing decent, safe, and sanitary housing for persons of extremely low income through moderate income levels.</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"</p> <p>[See Attachment #3]</p> <p>(c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance.</p> <ul style="list-style-type: none"> • The Melbourne Housing Authority has a fully executed MOA with our Miami field office. The PHA has developed, implemented, tracked, collected and monitored the information that is requested of our PHA to bring our performance up to HUD standards. |
| <p>11.0</p> | <p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. [See Attachment #4]</p> <p>(g) Challenged Elements [See Attachment #5] The Melbourne Housing Authority has no challenged elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) [See Attachment #2]</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only) [See Attachment #2]</p> |

| Part I: Summary | | | | | |
|--|--|--------------------------------------|--|--------------------------------|----------|
| PHA Name: Melbourne Housing Authority | Grant Type and Number Capital Fund Program Grant No: FL 14P056050110 Date of CFFP: _____ | Replacement Housing Factor Grant No: | FFY of Grant: 2010 FFY of Grant Approval: | | |
| Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report | | | | | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost ¹ | |
| | | Original | Revised ² | Obligated | Expended |
| 1 | Total non-CFP Funds | 0 | | | |
| 2 | 1406 Operations (may not exceed 20% of line 21) ³ | 43,133.00 | | | |
| 3 | 1408 Management Improvements | 27,700.00 | | | |
| 4 | 1410 Administration (may not exceed 10% of line 21) | 21,566.00 | | | |
| 5 | 1411 Audit | 5,000.00 | | | |
| 6 | 1415 Liquidated Damages | 0 | | | |
| 7 | 1430 Fees and Costs | 7,600.00 | | | |
| 8 | 1440 Site Acquisition | 0 | | | |
| 9 | 1450 Site Improvement | 0 | | | |
| 10 | 1460 Dwelling Structures | 95,289.00 | | | |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | 7,580.00 | | | |
| 12 | 1470 Non-dwelling Structures | 0 | | | |
| 13 | 1475 Non-dwelling Equipment | 5,000.00 | | | |
| 14 | 1485 Demolition | 0 | | | |
| 15 | 1492 Moving to Work Demonstration | 0 | | | |
| 16 | 1495.1 Relocation Costs | 2,800.00 | | | |
| 17 | 1499 Development Activities ⁴ | 0 | | | |
| 18a | 1501 Collateralization or Debt Service paid by the PHA | 0 | | | |
| 18ba | 9000 Collateralization or Debt Service paid Via System of Direct Payment | 0 | | | |
| 19 | 1502 Contingency (may not exceed 8% of line 20) | 0 | | | |
| 20 | Amount of Annual Grant: (sum of lines 2 – 19) | 215,668.00 | | | |
| 21 | Amount of line 20 Related to LBP Activities | 0 | | | |
| 22 | Amount of line 20 Related to Section 504 Activities | 0 | | | |
| 23 | Amount of line 20 Related to Security – Soft Costs | 0 | | | |
| 24 | Amount of line 20 Related to Security – Hard Costs | 20,000.00 | | | |
| 25 | Amount of line 20 Related to Energy Conservation Measures | 40,000.00 | | | |

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

| | | | | | |
|--|---------------------------------------|--|------------------|--|-----------------|
| Part I: Summary | | | | | |
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P056050110 Date of CFFP: _____ | | Replacement Housing Factor Grant No: | |
| | | | | FFY of Grant: 2010 FFY of Grant Approval: | |
| Type of Grant | | | | | |
| <input checked="" type="checkbox"/> Original Annual Statement | | <input type="checkbox"/> Reserve for Disasters/Emergencies | | <input type="checkbox"/> Revised Annual Statement (revision no:) | |
| <input type="checkbox"/> Performance and Evaluation Report for Period Ending: | | <input type="checkbox"/> Final Performance and Evaluation Report | | | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost 1 | |
| | | Original | Revised 2 | Obligated | Expended |
| Signature of Executive Director | | Date | | Signature of Public Housing Director | |
|  | | 11/15/2010 | | | |

| Part II: Supporting Pages | | | | | | | | |
|---|--|---|----------|----------------------|----------------------|---------------------------------|--------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650110 Replacement Housing Factor Grant No: | | | CFPP (Yes/No): | | Federal FFY of Grant: 2010 | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| 1. FL05600008 | East University Complete Interior Modernization - Plumbing - Sewer laterals, clean outs, fixtures, sinks, tubs. Structural – Block wall repair, framing, shelving, Upgrade Electrical Panels, Replace Gas Hot Heaters with Electric, Replace Stoves, Replace Furnaces, Replace kitchen cabinets, replace floor & wall tile, drywall, and relocate gas piping Electrical – GFI repair/installation, light switch & outlet installation. HVAC- Relocation of heater switches, installed new heaters, and water heaters. Sub Total | 1460 | 4 | 95,289.00 | | | | |
| 2. PHA Wide FL05600008 | Booker Heights | 1465.1 | 5 | \$1,895.00 | | | | |
| FL05600008 | Temple Terrace | 1465.1 | 5 | \$1,895.00 | | | | |
| FL05600008 | East University | 1465.1 | 5 | \$1,895.00 | | | | |
| FL05600008 | Tucker Heights Dwelling equipment (refrigerator and stove replacement) | 1465.1 | 5 | \$1,895.00 | | | | |
| | Sub Total | | | \$7,580.00 | | | | |
| 3. PHA Wide FL05600011 | Relocation Costs (East University) Sub Total | 1495.1 | | \$2,800.00 | | | | |
| 4. PHA Wide Management Improvements | a. Staff Training to Obtain efficient PHAS Scores Maintain Maintenance b. Resident Employment and Capacity Building | 1408 | | \$3,500.00 | | | | |
| | | 1408 | | \$8,000.00 | | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|--|--|----------|----------------------|----------------------|-----------------------------------|--------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650110 Replacement Housing Factor Grant No: | | CFFP (Yes/No): | | Federal FFY of Grant: 2010 | | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| | Youth Initiatives > Youth Summit Partnership (w/ Weed & Seed, Leo, Faith & Comm. Groups) > Swimming Passes | | | | | | | |
| | Crime Prev. & DV Training > Crime Prev & DV Training > 2 Mini Conferences (Senior Safety, Domestic Violence Awareness) > Senior Fest | | | | | | | |
| | Outreach Services > Newsletter Production > Calendar of Services > Meeting Signs > Beautification Projects > Homeownership Outreach > Homeownership Month (June) > Key Chains & Home Planning Manuals | | | | | | | |
| | c. Economic Self Sufficiency | 1408 | | \$6,200.00 | | | | |
| | Public Service Aids (PSA Resident to Resident Services > (2) Stipend to Elderly > (2) Stipend to Families > PSA Training > Direct Services | | | | | | | |
| | SEMINARS > Financial Responsibility (MONEY Smart) > Homeownership (Fannie Mae - Open the Door) > Life Skills (House Management) > Indirect Services > Transportation > Incentive Awards > Miscellaneous | | | | | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | | |
|---|--|---|----------|----------------------|----------------------|---------------------------------|--------------------------------|----------------------------|--|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650110 Replacement Housing Factor Grant No: | | | CFPP (Yes/No): | | | Federal FFY of Grant: 2010 | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work | |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | | |
| | Program Services > "Success Kits" (Paper, folders, notebooks, pens, calculators, organizers) > Resident Training > Training on Employability Skills | | | | | | | | |
| | d. Physical Needs Assessment | | | \$10,000.00 | | | | | |
| | Sub Total | | | \$27,700.00 | | | | | |
| 5. PHA Wide | Non-Dwelling Equipment (Computer Hardware) | 1475 | | 5,000.00 | | | | | |
| | Sub Total | | | \$5,000.00 | | | | | |
| 6. PHA- Wide Administration | Pro rate Salary of Technical Services Coordinator w/Benefits | 1410 | | \$14,000.00 | | | | | |
| | PHA Wide Administrative costs to include PILOT fees, property insurance New Vehicles, general administrative expense | 1410 | | \$7,566.00 | | | | | |
| | Sub Total | | | \$21,566.00 | | | | | |
| 7. Fees & Costs | Advertising, Painting, testing & Other Costs related to Contracts – Architect Fees | 1430 | | \$7,600.00 | | | | | |
| | Sub Total | | | \$7,600.00 | | | | | |
| 8. PHA Wide Operations | PHA Wide | 1406 | | \$43,133.00 | | | | | |
| | Sub Total | | | \$43,133.00 | | | | | |
| 9. PHA Wide | Audit Fees | 1411 | | \$5,000.00 | | | | | |
| | Sub Total | | | \$5,000.00 | | | | | |
| | Grand Total | | | \$215,668.00 | | | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
 Expires 4/30/2011

| Part I: Summary | | | | | | |
|---|--|--|--|--|--|--|
| PHA Name/Number Melbourne Housing Authority | | | Locality (City/County & State) | | <input checked="" type="checkbox"/> Original 5-Year Plan | <input type="checkbox"/> Revision No: |
| A. | Development Number and Name | Work Statement for Year 1 FFY 2010 | Work Statement for Year 2 FFY 2011 | Work Statement for Year 3 FFY 2012 | Work Statement for Year 4 FFY 2013 | Work Statement for Year 5 FFY 2014 |
| | | Annual Statement | | | | |
| B. | Physical Improvements Subtotal | | 95,289.00 | 95,289.00 | 95,289.00 | 95,289.00 |
| C. | Management Improvements | | 27,700 | 27,700 | 27,700 | 27,700 |
| D. | PHA-Wide Non-dwelling Structures and Equipment | | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| E. | Administration | | 26,727.00 | 26,727.00 | 26,727.00 | 26,727.00 |
| F. | Other | | 17,819.00 | 17,819.00 | 17,819.00 | 17,819.00 |
| G. | Operations | | 43,133.00 | 43,133.00 | 43,133.00 | 43,133.00 |
| H. | Demolition | | 0 | 0 | 0 | 0 |
| I. | Development | | 0 | 0 | 0 | 0 |
| J. | Capital Fund Financing – Debt Service | | 0 | 0 | 0 | 0 |
| K. | Total CFP Funds | | 215,668.00 | 215,668.00 | 215,668.00 | 215,668.00 |
| L. | Total Non-CFP Funds | 0 | | | | |
| M. | Grand Total | 215,668.00 | 215,668.00 | 215,668.00 | 215,668.00 | 215,668.00 |

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
 Expires 4/30/2011

| Part II: Supporting Pages – Physical Needs Work Statement(s) | | | | | | |
|---|---|----------------|----------------|---|---------------|----------------|
| Work Statement for Year 1 FFY 2010 | Work Statement for Year FFY 2013 | | | Work Statement for Year: FFY 2014 | | |
| | Development Number/Name General Description of Major Work Categories | Quantity | Estimated Cost | Development Number/Name General Description of Major Work Categories | Quantity | Estimated Cost |
| See Annual | FL056000008– East University | 2 Units | | FL056000008– Temple Terrace | 4Units | |
| | Modernization | | | Modernization | | |
| | Building Interior | | | Building Interior | | |
| | Carpentry | | \$12,500.00 | Carpentry | | \$38,116.00 |
| | Electrical | | \$20,000.00 | Electrical | | \$14,293.00 |
| | Mechanical | | \$10,000.00 | Mechanical | | \$23,822.00 |
| | Plumbing | | \$7,500.00 | Plumbing | | \$19,058.00 |
| | | | | | | |
| | FL056000008 – Temple Terrace | 2 Units | | | | |
| | Modernization | | | | | |
| | Building Interior | | | | | |
| | Carpentry | | \$18,116.00 | | | |
| | Electrical | | \$6,793.00 | | | |
| | Mechanical | | \$11,322.00 | | | |
| | Plumbing | | \$9,058.00 | | | |
| | | | | | | |
| | | | | | | |
| | Subtotal of Estimated Cost | | \$95,289.00 | Subtotal of Estimated Cost | | \$95,289.00 |

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
 Expires 4/30/2011

Part III: Supporting Pages – Management Needs Work Statement(s)

| Work Statement for Year 1 FFY 2010 | Work Statement for Year FFY 2011 | | Work Statement for Year FFY 2012 | |
|---|---|----------------|---|----------------|
| | Development Number/Name General Description of Major Work Categories | Estimated Cost | Development Number/Name General Description of Major Work Categories | Estimated Cost |
| See Annual Statement | FL056000008 | | FL056000008 | |
| | Staff Training To Obtain Efficient PHA's Score. | \$3,500.00 | Staff Training To Obtain Efficient PHA's Score. | \$3,500.00 |
| | Maintain Maintenance | | Maintain Maintenance | |
| | | | | |
| | Resident Employment and Capacity Building | \$12,000.00 | Resident Employment and Capacity Building | \$12,000.00 |
| | | | | |
| | Economic Self Sufficient | 12,200.00 | Economic Self Sufficient | 12,200.00 |
| | | | | |
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| | | | | |
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| | | | | |
| | | | | |
| | | | | |
| | Subtotal of Estimated Cost | \$27,700.00 | Subtotal of Estimated Cost | \$27,700.00 |

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the X 5-Year and/or X Annual PHA Plan for the PHA fiscal year beginning 2010 , hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

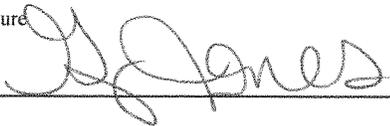
Melbourne Housing Authority
PHA Name

FL056
PHA Number/HA Code

5-Year PHA Plan for Fiscal Years 20 10 - 20 15

Annual PHA Plan for Fiscal Years 20 10 - 20 11

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

| | |
|---|--------------------|
| Name of Authorized Official | Title |
| Gregory K. Jones | MHA Board Chairman |
| Signature  | Date |
| | 1-14-10 |

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Melbourne Housing Authority

Program/Activity Receiving Federal Grant Funding

Annual Plan Fiscal Year 2010 - Capital Fund Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Michael L. Bear

Title

Chief Executive Officer

Signature

X 

Date

01/15/2010

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Melbourne Housing Authority

Program/Activity Receiving Federal Grant Funding

Annual Plan Fiscal Year 2010 - Capital Fund Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Michael L. Bean

Title

Chief Executive Officer

Signature



Date (mm/dd/yyyy)

01/15/2010

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB
0348-0046

(See reverse for public burden disclosure.)

| | | |
|--|--|--|
| 1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance | 2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award | 3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____ |
| 4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: MELBOURNE HOUSING AUTHORITY 615 KUREK COURT MERRITT ISLAND, FL 32953 Congressional District, if known: 4c | 5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: N/A Congressional District, if known: | |
| 6. Federal Department/Agency: N/A | 7. Federal Program Name/Description: N/A CFDA Number, if applicable: _____ | |
| 8. Federal Action Number, if known: N/A | 9. Award Amount, if known: \$ N/A | |
| 10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): N/A | b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): N/A | |
| 11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. | Signature:  Print Name: <u>Michael L. Bean</u> Title: <u>Chief Executive Officer</u> Telephone No.: <u>(321) 452-5331 Ext. 10</u> Date: <u>01/15/2010</u> | |
| Federal Use Only: | | Authorized for Local Reproduction Standard Form LLL (Rev. 7-97) |

Certification of Consistency with the Consolidated Plan

U.S. Department of Housing
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.
(Type or clearly print the following information:)

Applicant Name: Melbourne Housing Authority

Project Name: 5 Year and Annual PHA Plan For FY Beginning 2010

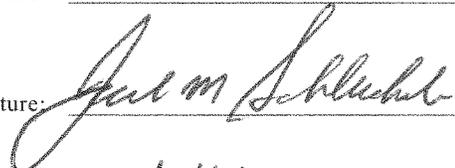
Location of the Project: Melbourne, Florida

Name of the Federal Program to which the applicant is applying: 5 Year and Annual PHA Plan for FY Beginning 2010

Name of Certifying Jurisdiction: City of Melbourne

Certifying Official of the Jurisdiction Name: Jack M. Schluckebier, Ph.D

Title: City Manager

Signature: 

Date: 1-11-10

MELBOURNE HOUSING AUTHORITY
2010 ANNUAL PLAN RAB COMMENT FORM

NAME Dustin Carpenter

ADDRESS 516 Walker st.

APPROVE AS SUBMITTED

DISAPPROVE AS SUBMITTED

COMMENTS

- Air Conditioning for units that do not have central A/C + heating
- Sod for ~~grass~~ yard to cover blank spots or hard sandy areas in yards.
- Exclude pet deposits for fish


Signature

Please return form in the enclosed envelope to: Avis O. Williams
Brevard Family of Housing
615 Kurek Court
Merritt Island, FL 32953



Equal Housing-Equal Employment

MELBOURNE HOUSING AUTHORITY

1686 Marywood Road Melbourne, FL 32934 (321) 254-1724 Fax: (321) 254-9086
www.brfamha.org

**Melbourne Housing
Authority**
1686 Marywood Road
Melbourne, FL 32934

Commissioners

Joan E. Madden
Judith Doyle
Donna Humbert
Gregory Jones
Thomas P. Regan

**INTERIM CHIEF
EXECUTIVE OFFICER**

Michael L. Bean
615 Kurek Court
Merritt Island, FL 32953
(321) 452-5331
Fax (321) 452-3181
TDD (321) 452-7819

October 5, 2009

Mr. Dustin Carpenter
516 Walker Street
Melbourne, Florida 32934

Dear Mr. Carpenter,

Thank you for your comments regarding the Melbourne Housing Authority's Annual Plan. Your concerns are important to us. We appreciate you taking the time not only to review the Annual Plan but to write your comments and concerns and submit them to us for action.

I have forwarded your comments to our Director of Housing Administration for further action. You can be assured that they will be taken into serious consideration.

Again, thank you for your response.

Sincerely,

Michael L. Bean
Interim Chief Executive Officer

cc: John J. DeSiena, Director of Housing Administration
Avis O. Williams, Management Analysis Technician

MELBOURNE HOUSING AUTHORITY
2010 ANNUAL PLAN RAB COMMENT FORM

NAME Clarence Caldwell

ADDRESS 521 Walker St, Melbourne

APPROVE AS SUBMITTED *with recommendations*

DISAPPROVE AS SUBMITTED

COMMENTS

- Would like to have more lighting
on Walker, Walls + Beddick
- Would like to have a clubhouse or
community center at 56%

Clarence Caldwell
Signature

Please return form in the enclosed envelope to: Avis O. Williams
Brevard Family of Housing
615 Kurek Court
Merritt Island, FL 32953



Equal Housing-Equal Employment

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EXECUTIVE OFFICER**

Michael L. Bean
615 Kurek Court
Merritt Island, FL 32953
(321) 452-5331
Fax (321) 452-3181
TDD (321) 452-7819

October 5, 2009

Mr. Clarence Caldwell
521 Walker Street
Melbourne, FL 32934

Dear, Mr. Caldwell:

Thank you for your comments regarding the Melbourne Housing Authority's Annual Plan. Your concerns are important to us. We appreciate you taking the time not only to review the Annual Plan but to write your comments and concerns and submit them to us for action.

I have forwarded your comments to our Director of Housing Administration for further action. You can be assured that they will be taken into serious consideration.

Again, thank you for your response.

Sincerely,

Michael L. Bean
Interim Chief Executive Officer

cc: John J. DeSiena, Director of Housing Administration
Avis O. Williams, Management Analysis Technician

MELBOURNE HOUSING AUTHORITY (FL 056)
Annual Plan for Fiscal Year 2010

Attachment #5 – Challenged Elements (11.0)(g)

NO Reported Challenged Elements for Melbourne
Housing Authority for Fiscal Year 2010

PHA Board Resolution
Approving Operating Budget

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing -
Real Estate Assessment Center (PIH-REAC)

OMB No. 2577-0026
(exp.12/31/2012)

Public reporting burden for this collection of information is estimated to average **10 minutes per response**, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: MELBOURNE HOUSING AUTHORITY

PHA Code: FL056

PHA Fiscal Year Beginning: April 1, 2010 Board Resolution Number: 56-2010-01-01

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

- Operating Budget approved by Board resolution on: 01-14-10
- Operating Budget submitted to HUD, if applicable, on: _____
- Operating Budget revision approved by Board resolution on: _____
- Operating Budget revision submitted to HUD, if applicable, on: _____

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditure are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(c) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.110(i).

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

| | | |
|---|--|------------------|
| Print Board Chairperson's Name: Gregory K. Jones | Signature:  | Date: 1-14-10 |
|---|--|------------------|

| HOUSING AUTHORITY OF MELBOURNE | | |
|--|---|-----------------------|
| LOW INCOME PUBLIC HOUSING | | |
| BUDGET FOR FISCAL YEAR 2010-2011 | | |
| Account Number | Income | FY10-11 Budget Total |
| Rental Income | | |
| 440-8020 | CONT EARNED OPERATING SUBSIDY | \$ 644,891 |
| 440-3110 | DWELLING RENTAL INCOME | 171,949 |
| 440-312000 | EXCESS UTILITIES | 5,849 |
| Nonrental Income | | |
| 440-3610 | INTEREST INCOME | 128 |
| 440-3690 | OTHER INCOME | 24,778 |
| Total Income | | 847,595 |
| EXPENSES | | |
| ADMINISTRATIVE EXPENSES | | |
| 440-4110 | ADMINISTRATIVE SALARIES | 148,565 |
| 440-411001 | ADMINISTRATIVE SALARIES - OVERTIME | 596 |
| 440-4540 | EMPLOYEE BENEFITS CONTRIBUTIONS | 35,800 |
| 440-454001 | EMPLOYEE BENEFITS RETIREMENT | 7,178 |
| 440-454007 | UNEMPLOYMENT COMPENSATION | 10,000 |
| 440-418501 | EMPLOYEE HEALTH INSURANCE DEBIT CARDS | 3,040 |
| | EMPLOYEE HEALTH INSURANCE DEBIT CARDS-ADM FEE | 250 |
| 440-4130 | LEGAL EXPENSE | 3,000 |
| | LEGAL FEES - HR | 3,000 |
| 440-4130 | LEGAL EXPENSE - DELORENZO GROUP | 30,000 |
| 440-4145 | PROF DEVELOPMENT/STAFF TRNG/TRAVEL | 4,000 |
| 440-4171 | AUDIT FEES | 20,500 |
| 440-4171 | AUDIT FEES - CFP | 6,000 |
| 440-451001 | INSURANCE - PROPERTY | 53,328 |
| 440-451002 | INSURANCE - LIABILITY | 6,591 |
| 440-451003 | INSURANCE - WORKERS COMP | 15,909 |
| 440-451005 | INSURANCE - AUTO | 1,800 |
| 440-451007 | INSURANCE - CONTENTS | 229 |
| 440-451006 | INSURANCE - OFFICER & DIRECTOR | 4,000 |
| 440-4520 | PILOT | 26,094 |
| Total Administrative Expense | | 379,880 |
| GENERAL OPERATING EXPENSE | | |
| 440-419001 | OFFICE SUPPLIES | 8,338 |
| 440-419002 | TELEPHONE | 8,299 |
| 440-419003 | MEMBERSHIP DUES | 1,114 |
| 440-419005 | POSTAGE | 3,013 |
| 440-419007 | ADVERTISING & MARKETING | 500 |
| 440-4590 | OTHER GENERAL EXPENSES | 1,000 |
| Total General Operating Expense | | 22,264 |
| TENANT RELATED EXPENSES | | |
| 440-419004 | TENANT LEGAL FEES | 6,637 |
| 440-4230.1 | TENANT SERVICES - RELOCATION | 5,000 |
| Tenant Related Expenses | | 11,637 |
| UTILITIES | | |
| 440-4310 | WATER | 14,413 |
| 440-4320 | ELECTRICITY | 19,084 |
| 440-4330 | GAS | 14 |
| 440-4390 | SEWER | 21,922 |
| 440-4431 | GARBAGE AND TRASH MATERIALS | 18,149 |
| Total Utilities | | 73,582 |
| MAINTENANCE EXPENSES | | |
| 440-4410 | MAINTENANCE SALARIES | 94,770 |
| 440-441001 | MAINTENANCE WAGES OVERTIME | 2,757 |
| 440-4433 | MAINTENANCE EMPLOYEE BENEFITS | 18,232 |
| 440-443301 | MAINTENANCE EMPLOYEE BENEFITS RETIREMENT | 3,249 |
| 440-443307 | UNEMPLOYMENT COMPENSATION | 20,000 |
| 440-4420 | MATERIALS- WORK ORDERS | 31,666 |
| 440-443003 | MAINTENANCE CONTRACTS - LANDSCAPING | 31,279 |
| 440-443004 | MAINTENANCE CONTRACTS - TURNAROUND | 22,191 |
| 440-443007 | MAINTENANCE CONTRACTS - EXTERMINATION | 8,389 |
| 440-443012 | MAINTENANCE CONTRACTS - GAS CARDS | 7,639 |
| 440-443013 | MAINTENANCE CONTRACTS - AUTO MAINTENANCE | 3,177 |
| 440-443014 | MAINTENANCE CONTRACTS - INTERNET | 1,224 |
| 440-443015 | MAINTENANCE CONTRACTS - EQUIP | 4,821 |
| 440-443016 | MAINTENANCE CONTRACTS - UNIFORMS | 684 |
| 440-443018 | MAINTENANCE CONTRACTS - COMPUTERS | 4,270 |
| 440-443019 | MAINTENANCE CONTRACTS - ALARM SYS | 890 |
| 440-443017 | MAINTENANCE CONTRACTS - ADMIN | 2,055 |
| 440-443022 | MAINTENANCE CONTRACTS - TEMP LABOR | 4,895 |
| 440-443023 | MAINTENANCE CONTRACTS - INSPECTIONS | 3,126 |
| Total Maintenance Expense | | 265,314 |
| Total Expense | | 752,677 |
| Projected Net Income | | \$ 94,918 |
| PHA/IHA Approval Name: | | |
| Title: | <i>CEO</i> | |
| Signature: | <i>[Signature]</i> | Date: <i>11/14/10</i> |
| Field Office Approval Name: | | |
| Title: | | |
| Signature: | | Date: |

Progress on the Goals and Objectives from the previous Five (5) Year PHA Plan 2004-2009

2004-2009 MHA Plan Previous Goals – And our Performance

2005 to 2009 Five-Year PHA Plan 5.2 PHA Goals and Objectives

PHA Goal: Expand the supply of assisted housing

1. Increase the availability of decent, safe, and affordable housing

PHA Goal: Expand the supply of assisted housing

Objectives: Leverage private or other public funds to create additional housing opportunities and acquire or build units or developments.

Progress: The agency has not made progress in its development efforts.

PHA Goal: Improve the quality of assisted housing

Objectives: Improve public housing management PHAS score, concentrate on efforts to improve specific management functions (e.g., public housing finance, voucher unit inspections), renovate or modernize public housing units, demolish or dispose of obsolete public housing, and provide replacement public housing.

Progress: The agency did not have any small scale improvement items under modernization.

2. Improve community quality of life and economic vitality

PHA Goal: Provide an improved living environment

Objectives: Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments, implement public housing security improvements, and designate developments or buildings for particular resident groups (elderly and persons with disabilities).

Progress: The PHA already promotes income mixing and ensures access to lower income families. The PHA has improved lighting for all areas to promote safety and to deter crime. In addition the trimming of trees has also been completed where needed. The PHA also has designated developments for the elderly.

3. Promote self-sufficiency and asset development of families and individuals

PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives: Increase the number and percentage of employed persons in assisted families, provide or attract supportive services to improve assistance recipients' employability, and provide or attract supportive services to increase independence for the elderly or families with disabilities.

Progress: The PHA identified and implemented programs with community-based partners that promotes family self-sufficiency, including first time homeownership opportunities for low-income families. The PHA applied for SuperNOFA grants as applicable, including the ROSS grant funds. In addition, the PHA has recently amended its procurement policy to include Section 3 goals that promotes self-sufficiency residents of public housing.

4. Ensure Equal Opportunity in Housing for all Americans

PHA Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability.

Progress: Coordinated with the Fair Housing Continuum, Inc., to provide training updates for staff.

Objectives:

Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability.

Progress: The PHA conducted outreach in all communities to expand housing options; maintained outreach activities and communication with local apartment associations by posting owner flyers and newsletters for landlords; and amended the agency ACOP policy to include the revised procedures regarding reasonable accommodation.

Objectives:

Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required.

Progress: The PHA provided staff with training from the Fair Housing Continuum to ensure success of affirmatively furthering fair housing initiatives and goals; coordinated with numerous Brevard County agencies and community based organizations to assist special needs clients and provided special accommodations when necessary; and collaborated with community based service providers to add shared housing options and special housing types for developmentally disabled and other special needs clients.

5. Administration and Management (Category I)

PHA Goal: To improve our levels of both regulatory compliance and program integrity throughout all areas of the organizational operations.

Objectives: Establish an element of the organization specifically within the management structure that has as its primary mission the systematic organizing, administering, and tracking of all time-sensitive, score related, submissions and transmittals. This element will also be responsible for performing quality assurance reviews of critical actions performed by all functional areas and reporting results directly to CEO.

To standardize the preparation, periodic review, and required updating of all local procedures and practices to ensure that includes board directed policies and HUD directed guidelines.

Progress: The PHA has, in its organizational structure, designated personnel to administer, track, submit and report all score related items to HUD. Reports (ie: Executive Management Summary, Vacancy Analysis) are generated on a monthly basis and are presented to the CEO and Board in order to keep them up to date on areas of interest.

6. Operations (Category II)

Objectives: Develop innovative partnerships to allow continuation of the Housing Authority's five year physical improvement schedule to support exterior building improvements while maintaining UPCS compliance.

Progress: The PHA is implementing a Preventive Maintenance Program to address the physical needs of the development in order to comply with UPCS and HUD standards.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
Expires 4/30/2012

| Part I: Summary | | | | | |
|--|--|---|----------------------|--|----------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14S05650109 Date of CFFP: _____ | | Replacement Housing Factor Grant No: _____ | |
| | | | | FFY of Grant: 2009 FFY of Grant Approval: | |
| Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1) 12/21/09 <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report | | | | | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost ¹ | |
| | | Original | Revised ² | Obligated | Expended |
| 1 | Total non-CFP Funds | 0 | | | |
| 2 | 1406 Operations (may not exceed 20% of line 21) ³ | 0 | | | |
| 3 | 1408 Management Improvements | \$ 30,000 | \$10,000 | | |
| 4 | 1410 Administration (may not exceed 10% of line 21) | \$ 20,000 | \$20,000 | 20,000 | |
| 5 | 1411 Audit | 0 | | | |
| 6 | 1415 Liquidated Damages | 0 | | | |
| 7 | 1430 Fees and Costs | \$ 13,000 | \$20,918 | 20,918 | |
| 8 | 1440 Site Acquisition | 0 | | | |
| 9 | 1450 Site Improvement | 0 | | | |
| 10 | 1460 Dwelling Structures | \$ 411,592 | \$407,894 | | |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | 0 | 15,780 | | |
| 12 | 1470 Non-dwelling Structures | 0 | | | |
| 13 | 1475 Non-dwelling Equipment | 0 | | | |
| 14 | 1485 Demolition | 0 | | | |
| 15 | 1492 Moving to Work Demonstration | 0 | | | |
| 16 | 1495.1 Relocation Costs | 0 | | | |
| 17 | 1499 Development Activities ⁴ | 0 | | | |
| 18a | 1501 Collateralization or Debt Service paid by the PHA | 0 | | | |
| 18ba | 9000 Collateralization or Debt Service paid Via System of Direct Payment | 0 | | | |
| 19 | 1502 Contingency (may not exceed 8% of line 20) | 0 | | | |
| 20 | Amount of Annual Grant: (sum of lines 2 – 19) | \$ 474,592 | \$474,592 | \$40,918 | |
| 21 | Amount of line 20 Related to LBP Activities | 0 | | | |
| 22 | Amount of line 20 Related to Section 504 Activities | 0 | | | |
| 23 | Amount of line 20 Related to Security – Soft Costs | 0 | | | |
| 24 | Amount of line 20 Related to Security – Hard Costs | 0 | | | |
| 25 | Amount of line 20 Related to Energy Conservation Measures | 0 | | | |

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2012

| | | | | | |
|---|---------------------------------------|--|------------------|--|-----------------|
| Part I: Summary | | | | | |
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14S05650109 Date of CFFP: _____ | | Replacement Housing Factor Grant No: | |
| | | | | FFY of Grant: 2009 FFY of Grant Approval: | |
| Type of Grant | | | | | |
| <input type="checkbox"/> Original Annual Statement | | <input type="checkbox"/> Reserve for Disasters/Emergencies | | <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1) 12/21/09 | |
| <input type="checkbox"/> Performance and Evaluation Report for Period Ending: | | <input type="checkbox"/> Final Performance and Evaluation Report | | | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost 1 | |
| | | Original | Revised 2 | Obligated | Expended |
| Signature of Executive Director | | Date | | Signature of Public Housing Director | |
|  | | 1/15/2010 | | | |

| Part II: Supporting Pages | | | | | | | | |
|---|--|--|----------|----------------------|----------------------|---------------------------------|-----------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14S05650109 Replacement Housing Factor Grant No: | | | CFFP (Yes/No): | | Federal FFY of Grant: 2009 | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| 1. FL05600008 | Temple Terrace Replace Potable water lines | 1460 | 15 units | \$28,000 | \$58,000 | | | In-progress |
| | Upgrade Electrical panels | | 29 units | \$23,200 | \$95,000 | | | In-progress |
| | Exterior Painting | | | \$10,000 | 0 | | | Deleted |
| | Tucker Heights Replace Gas Hot Water Heaters with Electric | 1460 | 21 units | \$ 6,300 | \$14,554 | | | In-progress |
| | Major Mod of Mitchell St Plumbing – Sewer laterals, clean outs, fixtures, sinks, tubs. Structural – Block wall repair, framing, shelving, Upgrade Electrical Panels, Replace Gas Hot Heaters with Electric, Replace Stoves, Replace Furnaces, Replace kitchen cabinets, replace floor & wall tile, drywall, and relocate gas piping. Electrical – GFI repair/installation, light switch & outlet installation, HVAC. Relocation of heater switches, installed new heaters, and water heaters. | | 5 units | \$150,000 | -0- | | | Deleted |
| 2. FL05600011 | Booker Heights Replace Gas Hot Water Heaters with Electric | 1460 | 54 units | \$16,200 | \$47,448.00 | | | In- progress |
| | East University Major Mod Plumbing – Sewer laterals, clean outs, fixtures, sinks, tubs. Structural – Block wall repair, framing, shelving, Upgrade Electrical Panels, Replace Gas Hot Heaters with Electric, Replace Stoves, Replace Furnaces, Replace kitchen cabinets, replace floor & wall tile, drywall, and relocate gas piping. Electrical – GFI repair/installation, light switch & outlet installation, HVAC. Relocation of heater switches, installed new heaters, and water heaters. | 1460 | 6 units | \$177,892 | \$192,892 | | | In-progress |
| | Sub Total | | | \$411,592 | \$407,984 | | | |
| 3. Management Improvements | a. Staff Training | 1408 | | \$ 16,323 | -0- | | | Deleted |
| | a. Software Upgrade | 1408 | | \$ 3,677 | -0- | | | Deleted |
| | b. Resident Employment and Capacity Building | 1408 | | \$ 5,000 | 5,000 | | | Not Started |

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
Expires 4/30/2012

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|---|--|----------|----------------------|----------------------|---------------------------------|-----------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14S05650109 Replacement Housing Factor Grant No: | | | CFFP (Yes/No): | | Federal FFY of Grant: 2009 | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| | Youth Initiatives | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Youth Summit Partnership (w/ Weed & Seed, Leo, Faith & Comm. Groups) ➤ Swimming Passes | | | | | | | |
| | Crime Prev. & DV Training | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Crime Prev. & DV Training ➤ 2 Mini Conferences (Senior Safety, Domestic Violence Awareness) ➤ Senior Fest | | | | | | | |
| | Outreach Services | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Newsletter Production ➤ Calendar of Services ➤ Meeting Signs ➤ Beautification Projects ➤ Homeownership Outreach ➤ Homeownership Month (June) ➤ Key Chains & Home Planning Manuals | | | | | | | |
| | c. Economic Self Sufficiency | 1408 | | \$5000 | 5,000 | | | Not Started |
| | Public Service Aids (PSA) Resident to Resident Services | | | | | | | |
| | <ul style="list-style-type: none"> ➤ (2) Stipend to Elderly ➤ (2) Stipend to Families ➤ PSA Training ➤ Direct Services | | | | | | | |
| | SEMINARS | | | | | | | |

Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|--|--|----------|----------------------|--|---------------------------------|--------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14S05650109 Replacement Housing Factor Grant No: | | | Federal FFY of Grant: 2009 CFFP (Yes/No): | | | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| | Program Services | | | | | | | |
| | <ul style="list-style-type: none"> > "Success Kits" (Paper, folders, notebooks, pens, calculators, organizers) > Resident Training > Training on Employability Skills | | | | | | | |
| | Sub total | | | \$30,000 | \$10,000 | | | |
| 4. Administration | Salary and Benefits (COO, Development Admin, Development Cost Accountant) | 1410 | | \$10,000 | \$10,000 | | | In-progress |
| | Pro rate Salary of Contract Compliance Coordinator | 1410 | | \$10,000 | \$10,000 | | | In-progress |
| | Subtotal | | | \$20,000 | \$20,000 | \$20,000 | | |
| 5. Dwelling Equipment | FL 56-1 Water Heaters | 1465.1 | | 0 | \$4,780 | | | In-progress |
| The above item came from 1460. | FL 56-5 Water Heaters | 1465.1 | | 0 | \$11,000 | | | In-progress |
| | Sub total | | | 0 | \$15,780 | | | |
| 6. Fees and Costs | Professional Architect Support | 1430 | | \$13,000 | \$20,918 | 20,918 | | |
| | Sub total | | | \$13,000 | \$20,918 | | | |
| | Grand Total | | | \$474,592.00 | \$474,592.00 | \$40,918 | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
Expires 4/30/2012

| Part I: Summary | | | | | |
|--|--|---|----------------------|--|----------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14S05650109 Date of CFFP: _____ | | Replacement Housing Factor Grant No: _____ | |
| | | | | FFY of Grant: 2009 FFY of Grant Approval: | |
| Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: 1) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12-31-2009 <input type="checkbox"/> Final Performance and Evaluation Report | | | | | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost ¹ | |
| | | Original | Revised ² | Obligated | Expended |
| 1 | Total non-CFP Funds | 0 | | | |
| 2 | 1406 Operations (may not exceed 20% of line 21) ³ | 0 | | | |
| 3 | 1408 Management Improvements | \$ 30,000 | \$10,000 | | |
| 4 | 1410 Administration (may not exceed 10% of line 21) | \$ 20,000 | \$20,000 | 20,000 | |
| 5 | 1411 Audit | 0 | | | |
| 6 | 1415 Liquidated Damages | 0 | | | |
| 7 | 1430 Fees and Costs | \$ 13,000 | \$20,918 | 20,918 | |
| 8 | 1440 Site Acquisition | 0 | | | |
| 9 | 1450 Site Improvement | 0 | | | |
| 10 | 1460 Dwelling Structures | \$ 411,592 | \$407,894 | | |
| 11 | 1465.1 Dwelling Equipment--Nonexpendable | 0 | 15,780 | | |
| 12 | 1470 Non-dwelling Structures | 0 | | | |
| 13 | 1475 Non-dwelling Equipment | 0 | | | |
| 14 | 1485 Demolition | 0 | | | |
| 15 | 1492 Moving to Work Demonstration | 0 | | | |
| 16 | 1495.1 Relocation Costs | 0 | | | |
| 17 | 1499 Development Activities ⁴ | 0 | | | |
| 18a | 1501 Collateralization or Debt Service paid by the PHA | 0 | | | |
| 18ba | 9000 Collateralization or Debt Service paid Via System of Direct Payment | 0 | | | |
| 19 | 1502 Contingency (may not exceed 8% of line 20) | 0 | | | |
| 20 | Amount of Annual Grant: (sum of lines 2 - 19) | \$ 474,592 | \$474,592 | \$40,918 | |
| 21 | Amount of line 20 Related to LBP Activities | 0 | | | |
| 22 | Amount of line 20 Related to Section 504 Activities | 0 | | | |
| 23 | Amount of line 20 Related to Security - Soft Costs | 0 | | | |
| 24 | Amount of line 20 Related to Security - Hard Costs | 0 | | | |
| 25 | Amount of line 20 Related to Energy Conservation Measures | 0 | | | |

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2012

| | | | | | |
|--|---------------------------------------|--|------------------|--|-----------------|
| Part I: Summary | | | | | |
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14S05650109 Date of CFFP: _____ | | Replacement Housing Factor Grant No: _____ FFY of Grant: 2009 FFY of Grant Approval: | |
| Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: 1) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12-31-2009 <input type="checkbox"/> Final Performance and Evaluation Report | | | | | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
| | | Original | Revised 1 | Obligated | Expended |
| Signature of Executive Director | | Date | | Signature of Public Housing Director | |
|  | | 1/15/2010 | | | |

| Part II: Supporting Pages | | | | | | | | |
|---|--|--|----------|----------------------|----------------------|---|--------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14S05650109 Replacement Housing Factor Grant No: | | | | Federal FFY of Grant: 2009 CFFP (Yes/No): | | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| 1. FL05600008 | Temple Terrace Replace Potable water lines | 1460 | 15 units | \$28,000 | \$58,000 | | | In-progress |
| | Upgrade Electrical panels | | 29 units | \$23,200 | \$95,000 | | | In-progress |
| | Exterior Painting | | | \$10,000 | 0 | | | Deleted |
| | Tucker Heights Replace Gas Hot Water Heaters with Electric | 1460 | 21 units | \$ 6,300 | \$14,554 | | | In-progress |
| | Major Mod of Mitchell St Plumbing – Sewer laterals, clean outs, fixtures, sinks, tubs. Structural – Block wall repair, framing, shelving, Upgrade Electrical Panels, Replace Gas Hot Heaters with Electric, Replace Stoves, Replace Furnaces, Replace kitchen cabinets, replace floor & wall tile, drywall, and relocate gas piping. Electrical – GFI repair/installation, light switch & outlet installation, HVAC. Relocation of heater switches, installed new heaters, and water heaters. | | 5 units | \$150,000 | -0- | | | Deleted |
| 2. FL05600011 | Booker Heights Replace Gas Hot Water Heaters with Electric | 1460 | 54 units | \$16,200 | \$47,448.00 | | | In- progress |
| | East University Major Mod Plumbing – Sewer laterals, clean outs, fixtures, sinks, tubs. Structural – Block wall repair, framing, shelving, Upgrade Electrical Panels, Replace Gas Hot Heaters with Electric, Replace Stoves, Replace Furnaces, Replace kitchen cabinets, replace floor & wall tile, drywall, and relocate gas piping. Electrical – GFI repair/installation, light switch & outlet installation, HVAC. Relocation of heater switches, installed new heaters, and water heaters. | 1460 | 6 units | \$177,892 | \$192,892 | | | In-progress |
| | Sub Total | | | \$411,592 | \$407,984 | | | |
| 3. Management Improvements | a. Staff Training | 1408 | | \$ 16,323 | -0- | | | Deleted |
| | a. Software Upgrade | 1408 | | \$ 3,677 | -0- | | | Deleted |
| | b. Resident Employment and Capacity Building | 1408 | | \$ 5,000 | 5,000 | | | Not Started |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | | |
|---|--|---|----------------------------|----------|-----------------------------------|----------------------|---------------------------------|--------------------------------|-------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14S05650109 Replacement Housing Factor Grant No: | | | Federal FFY of Grant: 2009 | | | | |
| Development Number Name/PHA-Wide Activities | | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | Status of Work | |
| | | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| | | Youth Initiatives | | | | | | | |
| | | <ul style="list-style-type: none"> ➤ Youth Summit Partnership (w/ Weed & Seed, Leo, Faith & Comm. Groups) ➤ Swimming Passes | | | | | | | |
| | | Crime Prev. & DV Training | | | | | | | |
| | | <ul style="list-style-type: none"> ➤ Crime Prev. & DV Training ➤ 2 Mini Conferences (Senior Safety, Domestic Violence Awareness) ➤ Senior Fest | | | | | | | |
| | | Outreach Services | | | | | | | |
| | | <ul style="list-style-type: none"> ➤ Newsletter Production ➤ Calendar of Services ➤ Meeting Signs ➤ Beautification Projects ➤ Homeownership Outreach ➤ Homeownership Month (June) ➤ Key Chains & Home Planning Manuals | | | | | | | |
| | | c. Economic Self Sufficiency | 1408 | | \$5000 | 5,000 | | | Not Started |
| | | Public Service Aids (PSA) Resident to Resident Services | | | | | | | |
| | | <ul style="list-style-type: none"> ➤ (2) Stipend to Elderly ➤ (2) Stipend to Families ➤ PSA Training ➤ Direct Services | | | | | | | |
| | | SEMINARS | | | | | | | |

Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | | | |
|---|---|---|----------|----------------------|----------------------|---------------------------------|--------------------------------|----------------|----------------------------|--|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14S05650109 Replacement Housing Factor Grant No: | | | | CFPP (Yes/No): | | | Federal FFY of Grant: 2009 | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work | | |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | | | |
| | Program Services | | | | | | | | | |
| | <ul style="list-style-type: none"> ➤ "Success Kits" (Paper, folders, notebooks, pens, calculators, organizers) ➤ Resident Training ➤ Training on Employability Skills | | | | | | | | | |
| | Sub total | | | \$30,000 | \$10,000 | | | | | |
| 4. Administration | Salary and Benefits (COO, Development Admin, Development Cost Accountant) | 1410 | | \$10,000 | \$10,000 | | | In-progress | | |
| | Pro rate Salary of Contract Compliance Coordinator | 1410 | | \$10,000 | \$10,000 | | | In-progress | | |
| | Subtotal | | | \$20,000 | \$20,000 | \$20,000 | | | | |
| 5. Dwelling Equipment | FL 56-1 Water Heaters | 1465.1 | | 0 | \$4,780 | | | In-progress | | |
| The above item came from 1460. | FL 56-5 Water Heaters | 1465.1 | | 0 | \$11,000 | | | In-progress | | |
| | Sub total | | | 0 | \$15,780 | | | | | |
| 6. Fees and Costs | Professional Architect Support | 1430 | | \$13,000 | \$20,918 | 20,918 | | | | |
| | Sub total | | | \$13,000 | \$20,918 | | | | | |
| | Grand Total | | | \$474,592.00 | \$474,592.00 | \$40,918 | | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
Expires 4/30/2011

| Part I: Summary | | | | | |
|---|--|--|----------------------|--|----------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P056050109 Date of CFFP: _____ | | Replacement Housing Factor Grant No: _____ | |
| | | | | FFY of Grant: 2009 FFY of Grant Approval: | |
| Type of Grant | | | | | |
| <input type="checkbox"/> Original Annual Statement | | <input type="checkbox"/> Reserve for Disasters/Emergencies | | <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1) 12-21-2009 | |
| <input type="checkbox"/> Performance and Evaluation Report for Period Ending: | | <input type="checkbox"/> Final Performance and Evaluation Report | | | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost ¹ | |
| | | Original | Revised ² | Obligated | Expended |
| 1 | Total non-CFP Funds | 0 | 0 | | |
| 2 | 1406 Operations (may not exceed 20% of line 21) ³ | 62,488.00 | 43,133.00 | | |
| 3 | 1408 Management Improvements | 30,500.00 | 30,500.00 | | |
| 4 | 1410 Administration (may not exceed 10% of line 21) | 37,493.00 | 21,566.00 | | |
| 5 | 1411 Audit | 5,000.00 | 5,000.00 | | |
| 6 | 1415 Liquidated Damages | 0 | 0 | | |
| 7 | 1430 Fees and Costs | 42,000.00 | 7,600.00 | | |
| 8 | 1440 Site Acquisition | 0 | 0 | | |
| 9 | 1450 Site Improvement | 52,492.00 | 52,492.00 | | |
| 10 | 1460 Dwelling Structures | 129,881.00 | 60,597.00 | | |
| 11 | 1465.1 Dwelling Equipment--Nonexpendable | 7,580.00 | 7,580.00 | | |
| 12 | 1470 Non-dwelling Structures | 0 | 0 | | |
| 13 | 1475 Non-dwelling Equipment | 7,500.00 | 7,500.00 | | |
| 14 | 1485 Demolition | 0 | 0 | | |
| 15 | 1492 Moving to Work Demonstration | 0 | 0 | | |
| 16 | 1495.1 Relocation Costs | 0 | 0 | | |
| 17 | 1499 Development Activities ⁴ | 0 | 0 | | |
| 18a | 1501 Collateralization or Debt Service paid by the PHA | 0 | 0 | | |
| 18ba | 9000 Collateralization or Debt Service paid Via System of Direct Payment | 0 | 0 | | |
| 19 | 1502 Contingency (may not exceed 8% of line 20) | 0 | 0 | | |
| 20 | Amount of Annual Grant: (sum of lines 2 - 19) | 374,934.00 | 215,668.00 | | |
| 21 | Amount of line 20 Related to LBP Activities | 0 | 0 | | |
| 22 | Amount of line 20 Related to Section 504 Activities | 0 | 0 | | |
| 23 | Amount of line 20 Related to Security -- Soft Costs | 0 | 0 | | |
| 24 | Amount of line 20 Related to Security -- Hard Costs | 20,000.00 | 20,000.00 | | |
| 25 | Amount of line 20 Related to Energy Conservation Measures | 40,000.00 | 40,000.00 | | |

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

| | | | | | |
|---|---------------------------------------|---|------------------|--|-----------------|
| Part I: Summary | | | | | |
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P056050109 Date of CFFP: _____ | | Replacement Housing Factor Grant No: | |
| | | | | FFY of Grant: 2009 FFY of Grant Approval: | |
| Type of Grant | | | | | |
| <input type="checkbox"/> Original Annual Statement | | <input type="checkbox"/> Reserve for Disasters/Emergencies | | <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1) 12-21-2009 | |
| <input type="checkbox"/> Performance and Evaluation Report for Period Ending: | | <input type="checkbox"/> Final Performance and Evaluation Report | | | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost 1 | |
| | | Original | Revised 2 | Obligated | Expended |
| Signature of Executive Director | | Date | | Signature of Public Housing Director | |
|  | | 11/15/2010 | | | |

| Part II: Supporting Pages | | | | | | | | |
|---|---|--|----------|----------------------|----------------------|---------------------------------|-----------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650109 Replacement Housing Factor Grant No: | | | CFPP (Yes/No): | | Federal FFY of Grant: 2009 | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| 1. FL05600008 | Temple Terrace Mini Modernization Vacancy Upgrade Electrical Panels, Replace Gas Hot Heaters with Electric, Replace Stoves, Replace Furnaces, Replace kitchen cabinets, floor & wall tile, sinks & bathtubs, plumbing & electrical fixtures drywall as needed. | 1460 | 9 | \$58,195.00 | 0 | | | |
| FL05600008 | East University Complete Interior Modernization - Plumbing - Sewer laterals, clean outs, fixtures, sinks, tubs. Structural - Block wall repair, framing, shelving, Upgrade Electrical Panels, Replace Gas Hot Heaters with Electric, Replace Stoves, Replace Furnaces, Replace kitchen cabinets, replace floor & wall tile, drywall, and relocate gas piping Electrical - GFI repair/installation, light switch & outlet installation. HVAC- Relocation of heater switches, installed new heaters, and water heaters. | 1460 | 2 | \$71,686.00 | 60,597.00 | | | |
| | Sub Total | | | \$129,881.00 | \$60,597.00 | | | |
| 2. Site Improvement | | | | | | | | |
| FL05600008 | Replace Playground Equipment | 1450 | | \$52,492.00 | \$52,492.00 | | | |
| | Sub Total | | | \$52,492.00 | \$52,492.00 | | | |
| 3. PHA Wide | | | | | | | | |
| FL05600008 | Booker Heights | 1465.1 | 5 | \$1,895.00 | \$1,895.00 | | | |
| FL05600008 | Temple Terrace | 1465.1 | 5 | \$1,895.00 | \$1,895.00 | | | |
| FL05600008 | East University | 1465.1 | 5 | \$1,895.00 | \$1,895.00 | | | |
| FL05600008 | Tucker Heights | 1465.1 | 5 | \$1,895.00 | \$1,895.00 | | | |
| FL05600008 | Dwelling equipment (refrigerator and stove replacement) | | | | | | | |
| | Sub Total | | | \$7,580.00 | \$7,580.00 | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | | | |
|---|--|---|----------|---------------------------------|---------------------------------|---------------------------------|--------------------------------|----------------|----------------------------|--|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650109 Replacement Housing Factor Grant No: | | | | CFPP (Yes/No): | | | Federal FFY of Grant: 2009 | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work | | |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | | | |
| 4. PHA Wide FL05600011 | Relocation Costs Sub Total | 1495.1 | | \$4,200.00 \$4,200.00 | \$4,200.00 \$4,200.00 | | | | | |
| 5. PHA Wide Management Improvements | a. Staff Training to Obtain efficient PHAS Scores Maintain Maintenance | 1408 | | \$3,500.00 | \$3,500.00 | | | | | |
| | b. Resident Employment and Capacity Building | 1408 | | \$5,000.00 | \$5,000.00 | | | | | |
| | Youth Initiatives ➤ Youth Summit Partnership (w/ Weed & Seed, Leo, Faith & Comm. Groups) ➤ Swimming Passes | | | | | | | | | |
| | Crime Prev. & DV Training ➤ Crime Prev & DV Training ➤ 2 Mini Conferences (Senior Safety, Domestic Violence Awareness) ➤ Senior Fest | | | | | | | | | |
| | Outreach Services ➤ Newsletter Production ➤ Calendar of Services ➤ Meeting Signs ➤ Beautification Projects ➤ Homeownership Outreach ➤ Homeownership Month (June) ➤ Key Chains & Home Planning Manuals | | | | | | | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|--|--|----------|----------------------|----------------------|---------------------------------|-----------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650109 Replacement Housing Factor Grant No: | | | CFFP (Yes/No): | | Federal FFY of Grant: 2009 | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| | c. Economic Self Sufficiency | 1408 | | \$2,000.00 | \$2,000.00 | | | |
| | Public Service Aids (PSA Resident to Resident Services ➤ (2) Stipend to Elderly ➤ (2) Stipend to Families ➤ PSA Training ➤ Direct Services | | | | | | | |
| | SEMINARS | | | | | | | |
| | ➤ Financial Responsibility (MONEY Smart) ➤ Homeownership (Fannie Mae – Open the Door) ➤ Life Skills (House Management) ➤ Indirect Services ➤ Transportation ➤ Incentive Awards ➤ Miscellaneous | | | | | | | |
| | Program Services ➤ “Success Kits” (Paper, folders, notebooks, pens, calculators, organizers) ➤ Resident Training ➤ Training on Employability Skills | | | | | | | |
| | c. Computer Software Training | 1408 | | \$16,323.00 | 0 | | | |
| | d. Software Upgrade | 1408 | | \$3,677.00 | 0 | | | |
| | Sub Total | | | \$30,500.00 | 10,500.00 | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|---|--|----------|----------------------|----------------------|---------------------------------|-----------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650109 Replacement Housing Factor Grant No: | | | CFPP (Yes/No): | | Federal FFY of Grant: 2009 | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| 6. PHA Wide | Non-Dwelling Equipment (Computer Hardware) | 1475 | | \$7,500.00 | 7,500.00 | | | |
| | Sub Total | | | \$7,500.00 | \$7,500.00 | | | |
| 7. PHA- Wide Administration | Pro rate Salary of Technical Services Coordinator w/Benefits | 1410 | | \$14,000.00 | \$14,000.00 | | | |
| | PHA Wide Administrative costs to include PILOT fees, property insurance New Vehicles, general administrative expense | 1410 | | \$23,493.00 | \$7,566.00 | | | |
| | Sub Total | | | \$37,493.00 | \$21,566.00 | | | |
| 8. Fees & Costs | Advertising, Painting, testing & Other Costs related to Contracts – Architect Fees | 1430 | | \$10,000.00 | \$7,600.00 | | | |
| | Re-developmental Professional Support (Architects, Environmental, Financial, Tax Credit Support) | 1430 | | \$32,000.00 | 0 | | | |
| | Sub Total | | | \$42,000.00 | \$7,600.00 | | | |
| 9. PHA Wide Operations | PHA Wide | 1406 | | \$62,488.00 | \$43,133.00 | | | |
| | Sub Total | | | \$62,488.00 | \$43,133.00 | | | |
| 10. PHA Wide | Audit Fees | 1411 | | \$5,000.00 | \$5,000.00 | | | |
| | Sub Total | | | \$5,000.00 | \$5,000.00 | | | |
| | Grand Total | | | \$374,934.00 | \$215,668.00 | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

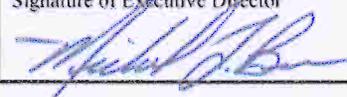
² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
Expires 4/30/2011

| Part I: Summary | | | | | |
|---|--|--|------------|--|----------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P056050109 Date of CFFP: _____ | | Replacement Housing Factor Grant No: _____ | |
| | | | | FFY of Grant: 2009 FFY of Grant Approval: | |
| Type of Grant | | | | | |
| <input type="checkbox"/> Original Annual Statement | | <input type="checkbox"/> Reserve for Disasters/Emergencies | | <input type="checkbox"/> Revised Annual Statement (revision no: 1) | |
| <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12-31-2009 | | | | <input type="checkbox"/> Final Performance and Evaluation Report | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost 1 | |
| | | Original | Revised 2 | Obligated | Expended |
| 1 | Total non-CFP Funds | 0 | 0 | | |
| 2 | 1406 Operations (may not exceed 20% of line 21) 3 | 62,488.00 | 43,133.00 | | |
| 3 | 1408 Management Improvements | 30,500.00 | 30,500.00 | | |
| 4 | 1410 Administration (may not exceed 10% of line 21) | 37,493.00 | 21,566.00 | | |
| 5 | 1411 Audit | 5,000.00 | 5,000.00 | | |
| 6 | 1415 Liquidated Damages | 0 | 0 | | |
| 7 | 1430 Fees and Costs | 42,000.00 | 7,600.00 | | |
| 8 | 1440 Site Acquisition | 0 | 0 | | |
| 9 | 1450 Site Improvement | 52,492.00 | 52,492.00 | | |
| 10 | 1460 Dwelling Structures | 129,881.00 | 60,597.00 | | |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | 7,580.00 | 7,580.00 | | |
| 12 | 1470 Non-dwelling Structures | 0 | 0 | | |
| 13 | 1475 Non-dwelling Equipment | 7,500.00 | 7,500.00 | | |
| 14 | 1485 Demolition | 0 | 0 | | |
| 15 | 1492 Moving to Work Demonstration | 0 | 0 | | |
| 16 | 1495.1 Relocation Costs | 0 | 0 | | |
| 17 | 1499 Development Activities 4 | 0 | 0 | | |
| 18a | 1501 Collateralization or Debt Service paid by the PHA | 0 | 0 | | |
| 18ba | 9000 Collateralization or Debt Service paid Via System of Direct Payment | 0 | 0 | | |
| 19 | 1502 Contingency (may not exceed 8% of line 20) | 0 | 0 | | |
| 20 | Amount of Annual Grant: (sum of lines 2 – 19) | 374,934.00 | 215,668.00 | | |
| 21 | Amount of line 20 Related to LBP Activities | 0 | 0 | | |
| 22 | Amount of line 20 Related to Section 504 Activities | 0 | 0 | | |
| 23 | Amount of line 20 Related to Security – Soft Costs | 0 | 0 | | |
| 24 | Amount of line 20 Related to Security – Hard Costs | 20,000.00 | 20,000.00 | | |
| 25 | Amount of line 20 Related to Energy Conservation Measures | 40,000.00 | 40,000.00 | | |

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

| | | | | | |
|---|---------------------------------------|---|--|--|-----------------|
| Part I: Summary | | | | | |
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P056050109 Date of CFFP: _____ | | Replacement Housing Factor Grant No: | |
| | | | | FFY of Grant: 2009 FFY of Grant Approval: | |
| Type of Grant | | | | | |
| <input type="checkbox"/> Original Annual Statement | | <input type="checkbox"/> Reserve for Disasters/Emergencies | | <input type="checkbox"/> Revised Annual Statement (revision no: 1) | |
| <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12-31-2009 | | | <input type="checkbox"/> Final Performance and Evaluation Report | | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost : | |
| | | Original | Revised : | Obligated | Expended |
| Signature of Executive Director | | Date | | Signature of Public Housing Director | |
|  | | 1/15/2010 | | | |

| Part II: Supporting Pages | | | | | | | | |
|---|---|--|----------|----------------------|----------------------|---------------------------------|-----------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650109 Replacement Housing Factor Grant No: | | | CFPP (Yes/No): | | Federal FFY of Grant: 2009 | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| 1. FL05600008 | Temple Terrace Mini Modernization Vacancy Upgrade Electrical Panels, Replace Gas Hot Heaters with Electric, Replace Stoves, Replace Furnaces, Replace kitchen cabinets, floor & wall tile, sinks & bathtubs, plumbing & electrical fixtures drywall as needed. | 1460 | 9 | \$58,195.00 | 0 | | | |
| FL05600008 | East University Complete Interior Modernization - Plumbing - Sewer laterals, clean outs, fixtures, sinks, tubs. Structural - Block wall repair, framing, shelving, Upgrade Electrical Panels, Replace Gas Hot Heaters with Electric, Replace Stoves, Replace Furnaces, Replace kitchen cabinets, replace floor & wall tile, drywall, and relocate gas piping Electrical - GFI repair/installation, light switch & outlet installation. HVAC- Relocation of heater switches, installed new heaters, and water heaters. | 1460 | 2 | \$71,686.00 | 60,597.00 | | | |
| | Sub Total | | | \$129,881.00 | \$60,597.00 | | | |
| 2. Site Improvement | | | | | | | | |
| FL05600008 | Replace Playground Equipment | 1450 | | \$52,492.00 | \$52,492.00 | | | |
| | Sub Total | | | \$52,492.00 | \$52,492.00 | | | |
| 3. PHA Wide | | | | | | | | |
| FL05600008 | Booker Heights | 1465.1 | 5 | \$1,895.00 | \$1,895.00 | | | |
| FL05600008 | Temple Terrace | 1465.1 | 5 | \$1,895.00 | \$1,895.00 | | | |
| FL05600008 | East University | 1465.1 | 5 | \$1,895.00 | \$1,895.00 | | | |
| FL05600008 | Tucker Heights | 1465.1 | 5 | \$1,895.00 | \$1,895.00 | | | |
| FL05600008 | Dwelling equipment (refrigerator and stove replacement) | | | | | | | |
| | Sub Total | | | \$7,580.00 | \$7,580.00 | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|--|--|----------|---------------------------------|---------------------------------|---|--------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650109 Replacement Housing Factor Grant No: | | | | Federal FFY of Grant: 2009 CFFP (Yes/No): | | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| 4. PHA Wide FL05600011 | Relocation Costs Sub Total | 1495.1 | | \$4,200.00 \$4,200.00 | \$4,200.00 \$4,200.00 | | | |
| 5. PHA Wide Management Improvements | a. Staff Training to Obtain efficient PHAS Scores Maintain Maintenance | 1408 | | \$3,500.00 | \$3,500.00 | | | |
| | b. Resident Employment and Capacity Building | 1408 | | \$5,000.00 | \$5,000.00 | | | |
| | Youth Initiatives ➤ Youth Summit Partnership (w/ Weed & Seed, Leo, Faith & Comm. Groups) ➤ Swimming Passes | | | | | | | |
| | Crime Prev. & DV Training ➤ Crime Prev & DV Training ➤ 2 Mini Conferences (Senior Safety, Domestic Violence Awareness) ➤ Senior Fest | | | | | | | |
| | Outreach Services ➤ Newsletter Production ➤ Calendar of Services ➤ Meeting Signs ➤ Beautification Projects ➤ Homeownership Outreach ➤ Homeownership Month (June) ➤ Key Chains & Home Planning Manuals | | | | | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|---|--|----------|----------------------|----------------------|---|--------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650109 Replacement Housing Factor Grant No: | | | | Federal FFY of Grant: 2009 CFFP (Yes/No): | | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| | c. Economic Self Sufficiency | 1408 | | \$2,000.00 | \$2,000.00 | | | |
| | Public Service Aids (PSA Resident to Resident Services ➤ (2) Stipend to Elderly ➤ (2) Stipend to Families ➤ PSA Training ➤ Direct Services | | | | | | | |
| | SEMINARS | | | | | | | |
| | ➤ Financial Responsibility (MONEY Smart) ➤ Homeownership (Fannie Mae -- Open the Door) ➤ Life Skills (House Management) ➤ Indirect Services ➤ Transportation ➤ Incentive Awards ➤ Miscellaneous | | | | | | | |
| | Program Services ➤ "Success Kits" (Paper, folders, notebooks, pens, calculators, organizers) ➤ Resident Training ➤ Training on Employability Skills | | | | | | | |
| | c. Computer Software Training | 1408 | | \$16,323.00 | 0 | | | |
| | d. Software Upgrade | 1408 | | \$3,677.00 | 0 | | | |
| | Sub Total | | | \$30,500.00 | 10,500.00 | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | | |
|---|---|--|----------|----------------------|----------------------|---------------------------------|--------------------------------|-----------------------------------|--|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650109 Replacement Housing Factor Grant No: | | | | CFFP (Yes/No): | | Federal FFY of Grant: 2009 | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work | |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | | |
| 6. PHA Wide | Non-Dwelling Equipment (Computer Hardware) | 1475 | | \$7,500.00 | 7,500.00 | | | | |
| | Sub Total | | | \$7,500.00 | \$7,500.00 | | | | |
| 7. PHA- Wide Administration | Pro rate Salary of Technical Services Coordinator w/Benefits | 1410 | | \$14,000.00 | \$14,000.00 | | | | |
| | PHA Wide Administrative costs to include PILOT fees, property insurance New Vehicles, general administrative expense | 1410 | | \$23,493.00 | \$7,566.00 | | | | |
| | Sub Total | | | \$37,493.00 | \$21,566.00 | | | | |
| 8. Fees & Costs | Advertising, Painting, testing & Other Costs related to Contracts – Architect Fees | 1430 | | \$10,000.00 | \$7,600.00 | | | | |
| | Re-developmental Professional Support (Architects, Environmental, Financial, Tax Credit Support) | 1430 | | \$32,000.00 | 0 | | | | |
| | Sub Total | | | \$42,000.00 | \$7,600.00 | | | | |
| 9. PHA Wide Operations | PHA Wide | 1406 | | \$62,488.00 | \$43,133.00 | | | | |
| | Sub Total | | | \$62,488.00 | \$43,133.00 | | | | |
| 10. PHA Wide | Audit Fees | 1411 | | \$5,000.00 | \$5,000.00 | | | | |
| | Sub Total | | | \$5,000.00 | \$5,000.00 | | | | |
| | Grand Total | | | \$374,934.00 | \$215,668.00 | | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

PHA Board Resolution
Approving Operating Budget

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing -
Real Estate Assessment Center (PIH-REAC)

OMB No. 2577-0026
(exp. 12/31/2012)

Public reporting burden for this collection of information is estimated to average **10 minutes per response**, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: MELBOURNE HOUSING AUTHORITY

PHA Code: FL056

PHA Fiscal Year Beginning: April 1, 2009 Board Resolution Number: 56-2009-09-02

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

- Operating Budget approved by Board resolution on: 09-02-2009
- Operating Budget submitted to HUD, if applicable, on: _____
- Operating Budget revision approved by Board resolution on: _____
- Operating Budget revision submitted to HUD, if applicable, on: _____

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditure are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(c) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.110(i).

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

| | | |
|---|--|------------------|
| Print Board Chairperson's Name: Gregory K. Jones | Signature:  | Date: 1-14-10 |
|---|--|------------------|

HOUSING AUTHORITY OF MELBOURNE
 LOW INCOME PUBLIC HOUSING
 NON AMP BUDGET FORMAT (OLD WAY)
 BUDGET FOR FISCAL YEAR 2009-2010
 DATE PREPARED : FEBRUARY 18, 2009, modified 2.20.09

| Income | 2009 Budget (Direct) Expenses | Budget 2009 (Indirect) Expenses | NON AMP BUDGET FY 09-10 | HUD Modifications | New Changes July 2009 w/ August Manpower changes | FY09-10 MODIFIED BUDGET | Comments |
|--|-------------------------------|---------------------------------|-------------------------|---------------------|--|-------------------------|---|
| REVENUES - HUD CFP GRANTS | | | \$ 374,934 | \$ 74,986 | | \$ 74,986 | PHA is only allow to use 20% of CFP for operation. Sent email to HUD-Miami re small HA status and CFP. Response was because we are troubled we can only use 20% |
| CONT EARNED OPERATING SUBSIDY | | | \$ 634,979 | \$ 667,320 | | \$ 667,320 | Funding at 88% |
| Less potential loss of operating subsidy for non-AMP Operation | | | \$ (15,000) | | | \$ | Operating Subsidy was adjusted. |
| DWELLING RENTAL INCOME | | | \$ 242,877 | \$ 242,877 | | \$ 242,877 | |
| NEGATIVE RENT | | | \$ (32,600) | \$ | | \$ | Negative rent is calculated in the operating Subsidy income formula. Will handle with internal process, will leave out as budget line |
| EXCESS UTILITIES | | | \$ 6,878 | \$ 6,878 | | \$ 6,878 | |
| INTEREST INCOME | | | \$ 69 | \$ 69 | | \$ 69 | |
| OTHER INCOME | | | \$ 13,718 | \$ 13,718 | | \$ 13,718 | |
| Total Income | | | \$ 1,215,855 | \$ 1,005,848 | | \$ 1,005,848 | |
| EXPENSES | | | | | | | |
| ADMINISTRATIVE EXPENSES | | | | | | | |
| ADMINISTRATIVE SALARIES | 32,790 | 100,716 | \$ 133,506 | \$ 133,506 | \$ 54,843 | \$ 188,349 | Central Admin is \$136,503; LIPH Admin is \$44,849 |
| ADMINISTRATIVE SALARIES OVERTIME | | 319 | \$ 319 | \$ 319 | | \$ 319 | |
| EMPLOYEE BENEFITS CONTRIBUTIONS | 8,853 | 27,279 | \$ 36,133 | \$ 36,133 | 14,807 | \$ 50,940 | 27% of salaries |
| EMPLOYEE BENEFITS RETIREMENT | 1,640 | 5,052 | \$ 6,692 | \$ 6,692 | 2,725 | \$ 9,417 | 5% of salaries |
| EMPLOYEE HEALTH DEBIT INSURANCE CARDS | 1,002 | 2,666 | \$ 3,668 | \$ 3,668 | | \$ 3,668 | |
| DEBIT CARD ADMIN FEE | | 240 | \$ 240 | \$ 240 | | \$ 240 | |
| UNEMPLOYMENT COMPENSATION | 3,762 | 1,176 | \$ 4,938 | \$ 4,938 | | \$ 4,938 | |
| LEGAL EXPENSES-HR | | 3,400 | \$ 3,400 | \$ 3,400 | | \$ 3,400 | |
| LEGAL EXPENSES-Minot Loan | 15,000 | | \$ 15,000 | \$ 15,000 | | \$ 15,000 | HUD needs more information, please see email. |
| LEGAL EXPENSE - DELORENZO GROUP | 50,000 | | \$ 50,000 | \$ 50,000 | | \$ 50,000 | HUD needs more information, please see email. |
| PROFESSIONAL DEVELOPMENT/STAFF TRAINING | 2,880 | 1,735 | \$ 4,615 | \$ 4,615 | | \$ 4,615 | |
| AUDIT FEES - LIPH | 24,150 | 7,800 | \$ 31,950 | \$ 31,950 | (11,150) | \$ 20,800 | Modified because of new audit contract at a lower contract rate. |
| AUDIT FEES - CFP | | | | | | \$ 6,000 | |
| OTHER OPERATING ADMINISTRATION | | 611 | \$ 611 | \$ 611 | | \$ 611 | |
| INSURANCE - PROPERTY | 51,404 | 333 | \$ 51,737 | \$ 51,737 | | \$ 51,737 | |
| INSURANCE - LIABILITY | 6,422 | 6 | \$ 6,428 | \$ 6,428 | | \$ 6,428 | |
| INSURANCE - WORKERS COMP | 7,185 | 4,014 | \$ 11,200 | \$ 11,200 | | \$ 11,200 | |
| INSURANCE - AUTO | 2,400 | 420 | \$ 2,820 | \$ 2,820 | | \$ 2,820 | |
| INSURANCE - OFFICERS & DIRECTORS | | 1,029 | \$ 1,029 | \$ 1,029 | | \$ 1,029 | |
| INSURANCE DEDUCTIBLE FOR LIABILITY INS | | | | | | \$ 15,000 | To budget for insurance deductible @ \$5000 per incident |
| PILOT | 12,836 | | \$ 12,836 | \$ 12,836 | | \$ 12,836 | |
| Total Administrative Expense | 220,325 | 166,395 | \$ 376,720 | \$ 376,721 | \$ 82,225 | \$ 458,946 | |
| GENERAL OPERATING EXPENSE | | | | | | | |
| OFFICE SUPPLIES | 5,534 | 3,099 | \$ 8,633 | \$ 8,633 | | \$ 8,633 | |
| TELEPHONE | 3,779 | 8,389 | \$ 12,168 | \$ 12,168 | | \$ 12,168 | |
| MEMBERSHIP DUES, ETC | 1,926 | 1,663 | \$ 3,589 | \$ 3,589 | | \$ 3,589 | |
| POSTAGE | 1,966 | 1,672 | \$ 3,638 | \$ 3,638 | | \$ 3,638 | |
| ADVERTISING & MARKETING | 130 | 194 | \$ 324 | \$ 324 | | \$ 324 | |
| OTHER GENERAL EXPENSES | 899 | | \$ 899 | \$ 899 | | \$ 899 | |
| Total General Operating Expenses | 14,235 | 14,918 | \$ 29,152 | \$ 29,151 | | \$ 29,151 | |
| TENANT RELATED EXPENSES | | | | | | | |
| TENANT LEGAL FEES | 5,253 | - | \$ 5,253 | \$ 5,253 | (3,253) | \$ 2,000 | Expectation is less legal fees with current clientele |
| TENANT SERVICES - RELOCATION | 4,580 | - | \$ 4,580 | \$ 4,580 | | \$ 4,580 | |
| Tenant Related Expenses | 9,833 | - | \$ 9,833 | \$ 9,833 | (3,253) | \$ 6,580 | |
| UTILITIES | | | | | | | |
| WATER | 22,200 | 280 | \$ 22,480 | \$ 22,480 | | \$ 22,480 | |
| ELECTRICITY | 81,465 | 3,651 | \$ 85,116 | \$ 85,016 | (70,016) | \$ 15,000 | Ramsbur Tower clientele now on HCV for all utilities |
| GAS | 2,861 | | \$ 2,861 | \$ 2,861 | | \$ 2,861 | |
| SEWER | 24,801 | 70 | \$ 24,870 | \$ 24,870 | | \$ 24,870 | |
| GARBAGE & TRASH REMOVAL | 31,000 | 702 | \$ 31,702 | \$ 31,702 | | \$ 31,702 | |
| Total Utilities | 162,326 | 4,604 | \$ 166,930 | \$ 166,929 | (70,016) | \$ 96,913 | |
| MAINTENANCE & TURNAROUND COSTS | | | | | | | |
| MAINTENANCE & OPERATION | | | | | | | |
| MAINTENANCE SALARIES | 36,798 | | \$ 36,798 | \$ 36,798 | 2,361 | \$ 39,159 | Adjustment to Manpower cost made to Maint, do not have data to prorate to Turnaround crew costs |
| MAINTENANCE SALARIES- turnaround crew | 15,770 | | \$ 15,770 | \$ 15,770 | | \$ 15,770 | |
| MAINTENANCE WAGES OVERTIME | 920 | | \$ 920 | \$ 920 | | \$ 920 | |
| MAINTENANCE EMPLOYEE BENEFITS | 14,442 | | \$ 14,442 | \$ 14,442 | 799 | \$ 15,241 | |
| MAINTENANCE EMPLOYEE BENEFITS RETIREMENT | 2,674 | | \$ 2,674 | \$ 2,674 | 148 | \$ 2,822 | |
| EMPLOYEE HEALTH INSURANCE DEBIT CARDS | 600 | | \$ 600 | \$ 600 | | \$ 600 | |
| UNEMPLOYMENT COMPENSATION | 3,284 | 230 | \$ 3,515 | \$ 3,515 | | \$ 3,515 | |
| MATERIALS- Work Orders | 26,500 | 500 | \$ 27,000 | \$ 27,000 | | \$ 27,000 | |
| MATERIALS-TURNAROUND | 6,200 | | \$ 6,200 | \$ 6,200 | | \$ 6,200 | |
| MAINTENANCE CONTRACTS - JANITORIAL | | 400 | \$ 400 | \$ 400 | | \$ 400 | |
| MAINTENANCE CONTRACTS - TURNAROUND | 17,500 | | \$ 17,500 | \$ 17,500 | | \$ 17,500 | |
| MAINTENANCE CONTRACTS-HEAT & COOL | | | | | 1,500 | \$ 1,500 | To budget for heating and cooling expenses |
| MAINTENANCE CONTRACTS - LANDSCAPING | 48,000 | | \$ 48,000 | \$ 48,000 | | \$ 48,000 | |
| MAINTENANCE CONTRACTS - EXTERMINATION | 5,400 | | \$ 5,400 | \$ 5,400 | | \$ 5,400 | |
| MAINTENANCE CONTRACTS - GAS CARDS | 7,072 | 1,237 | \$ 8,309 | \$ 8,309 | | \$ 8,309 | |
| MAINTENANCE CONTRACTS - AUTO MAINTENANCE | 4,198 | 735 | \$ 4,933 | \$ 4,933 | | \$ 4,933 | |
| MAINTENANCE CONTRACTS - INTERNET | 778 | 554 | \$ 1,332 | \$ 1,332 | | \$ 1,332 | |
| MAINTENANCE CONTRACTS - EQUIP | 2,272 | 1,240 | \$ 3,512 | \$ 3,512 | | \$ 3,512 | |
| MAINTENANCE CONTRACTS - UNIFORMS | 498 | | \$ 498 | \$ 498 | 420 | \$ 918 | To adjust based on current actual costs |
| MAINTENANCE CONTRACTS - COMPUTERS | 3,437 | 3,661 | \$ 7,098 | \$ 7,098 | | \$ 7,098 | |
| MAINTENANCE CONTRACTS - ALARM SYS | 714 | 210 | \$ 924 | \$ 924 | | \$ 924 | |
| MAINTENANCE CONTRACTS - TENANT SVC- Credit Che | 283 | | \$ 283 | \$ 283 | | \$ 283 | |
| MAINTENANCE CONTRACTS - TEMP LABOR | 1,719 | 2,500 | \$ 4,219 | \$ 4,219 | | \$ 4,219 | |
| MAINTENANCE CONTRACTS - INSPECTIONS | 2,000 | | \$ 2,000 | \$ 2,000 | | \$ 2,000 | |
| Total Maintenance & Turnaround Costs | 201,059 | 11,305 | \$ 212,363 | \$ 212,365 | \$ 9,936 | \$ 218,193 | |
| CFP EXPENSE - MINOT LOAN BALLOON PAYMENT | 250,000 | | \$ 250,000 | \$ | | \$ | HUD did not approved this expense from the CFP grant |
| Interest Expense-Minot loan | 26,296 | | \$ 26,296 | \$ | | \$ | HUD does not pay for interest payment using operating funds, CFP or Dwelling Rents |
| Total Expense | \$ 884,073 | \$ 187,222 | \$ 1,071,295 | \$ 794,999 | \$ 3,784 | \$ 809,783 | |
| Net Income | | | \$ 144,560 | \$ 210,849 | \$ 39,764 | \$ 195,065 | |

- Notes
- 1) From Operating Subsidy Calculation Submitted to HUD @ 82%
 - 2) Budget information submitted by Ron Lewis
 - 3) Legal Fees related to DeLorenzo Group, per Mr. Sellers
 - 4) per Manpower document
 - 5) Estimated loss of operating subsidy because of non AMP operation
 - 6) 100% CFP under non AMP - Minot balloon payment of Minot loan
 - 7) Per Mike
 - 8) actual expenses, plus 3 months average cost *1.03 for inflationary factor
 - 9) Minot loan interest expense to be paid from CFP funds from Executive Director, amended at board meeting to \$8,765.32 * 3 months
 - 10) Used last 9 months to project for next fiscal year with a 3% inflationary factor
 - 11) 100% CFP under non AMP

General Notes:
 Revenues presented in one column, expenses shown as funded and with separation for information purposes to show expenses for operations and indirect administrative costs

See attached emails, reports, & worksheets for further detail.

PHA / IHA Approval Name:
 Title:  Date: 1/14/10

Field Office Approval Name:
 Title:
 Signature: _____ Date: _____

| Part I: Summary | | | | | |
|---|--|--|----------------------|---|-----------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P0560108 Date of CFFP: | | Replacement Housing Factor Grant No: | |
| | | | | FFY of Grant: 2008 | |
| | | | | FFY of Grant Approval: | |
| Type of Grant | | | | | |
| <input type="checkbox"/> Original Annual Statement | | <input type="checkbox"/> Reserve for Disasters/Emergencies | | <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2) 12-21-2009 | |
| <input type="checkbox"/> Performance and Evaluation Report for Period Ending: | | <input type="checkbox"/> Final Performance and Evaluation Report | | | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost ¹ | |
| | | Original | Revised ² | Obligated | Expended |
| 1 | Total non-CFP Funds | | | | |
| 2 | 1406 Operations (may not exceed 20% of line 21) ³ | 74,986.00 | 74,986.00 | 49,360.18 | 49,360.18 |
| 3 | 1408 Management Improvements | 42,986.00 | 10,500.00 | 3,703.00 | 3,703.00 |
| 4 | 1410 Administration (may not exceed 10% of line 21) | 37,493.00 | 37,493.00 | | |
| 5 | 1411 Audit | 13,119.00 | 13,119.00 | | |
| 6 | 1415 Liquidated Damages | | | | |
| 7 | 1430 Fees and Costs | 42,000.00 | 42,000.00 | 2,544.16 | 2,544.16 |
| 8 | 1440 Site Acquisition | | | | |
| 9 | 1450 Site Improvement | | | | |
| 10 | 1460 Dwelling Structures | 150,000.00 | 182,496.00 | | |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | 2,650.00 | 2,640.00 | | |
| 12 | 1470 Non-dwelling Structures | | | | |
| 13 | 1475 Non-dwelling Equipment | 11,700.00 | 11,700.00 | | |
| 14 | 1485 Demolition | | | | |
| 15 | 1492 Moving to Work Demonstration | | | | |
| 16 | 1495.1 Relocation Costs | | | | |
| 17 | 1499 Development Activities ⁴ | | | | |
| 18a | 1501 Collateralization or Debt Service paid by the PHA | | | | |
| 18ba | 9000 Collateralization or Debt Service paid Via System of Direct Payment | | | | |
| 19 | 1502 Contingency (may not exceed 8% of line 20) | | | | |
| 20 | Amount of Annual Grant: (sum of lines 2 – 19) | 374,934.00 | 374,934.00 | 55,607.34 | 55,607.34 |
| 21 | Amount of line 20 Related to LBP Activities | | | | |
| 22 | Amount of line 20 Related to Section 504 Activities | | | | |
| 23 | Amount of line 20 Related to Security – Soft Costs | | | | |
| 24 | Amount of line 20 Related to Security – Hard Costs | | | | |
| 25 | Amount of line 20 Related to Energy Conservation Measures | | | | |

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

| | | | | | |
|---|---------------------------------------|--|------------------|--|-----------------|
| Part I: Summary | | | | | |
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P0560108 Date of CFFP: | | Replacement Housing Factor Grant No: | |
| | | | | FFY of Grant: 2008 | |
| | | | | FFY of Grant Approval: | |
| Type of Grant | | | | | |
| <input type="checkbox"/> Original Annual Statement | | <input type="checkbox"/> Reserve for Disasters/Emergencies | | <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2) 12-21-2009 | |
| <input type="checkbox"/> Performance and Evaluation Report for Period Ending: | | <input type="checkbox"/> Final Performance and Evaluation Report | | | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost 1 | |
| | | Original | Revised 2 | Obligated | Expended |
| Signature of Executive Director | | Date | | Signature of Public Housing Director | |
|  | | 1/15/2010 | | | |

| Part II: Supporting Pages | | | | | | | | |
|--|---|---|----------|----------------------|-----------------------|-------------------|-----------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number FL 14P05650108 | | | CFFP (Yes/No): | | Federal FFY of Grant: 2008 | |
| | | Capital Fund Program Grant No: | | | | | | |
| | | Replacement Housing Factor Grant No: | | | | | | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original FL56-2 | Revised 1 FL56-3 | Funds Obligated 2 | Funds Expended 2 | |
| 1. Dwelling Structures | FL 56-2 Temple Terrace | 1460 | 6 | \$150,000.00 | \$182,496.00 | 0 | 0 | Not Started |
| FL 56-3 East University Used Fungibility from 2009 five year plan | Total | | | \$150,000.00 | \$182,496.00 | 0 | 0 | |
| | Mini Modification - Replace Kitchen Cabinets, Floor & Wall Tile. Replace portable water lines, Upgrade Electrical Panels, Sinks & Bath tubs, Fixtures, Drywall, Exterior Paintings, and Replace Gas Hot Water Heaters with Electric Heaters. (all on as needed basis) | | | | | | | |
| | Sub Total | | | \$150,000.00 | \$182,496.00 | 0 | 0 | |
| 2. Dwelling Equipt. | FL 56-1 Booker Heights | 1465.1 | 4 | \$1,325.00 | \$1,325.00 | 0 | 0 | Not Started |
| | FL 56-5 Tucker Heights | 1465.1 | 4 | \$1,325.00 | \$1,315.00 | 0 | 0 | Not Started |
| | Dwelling equipment (refrigerator and stove replacement) | | | | | | | |
| | Sub Total | | | \$2,650.00 | 2,640.00 | 0 | 0 | |
| 3. Management Improvements | a. Staff Training to Obtain efficient PHAS Scores, Maintain Maintenance Technology (Maintenance Training – Gas School, UPCS Training, and HVAC Training) | 1408 | | \$3,500.00 | \$3,500.00 | 0 | 0 | Not Started |
| | b. Resident Employment and Capacity Building | 1408 | | \$5,000.00 | \$5,000.00 | \$3,703.00 | \$3,703.00 | In-progress |
| | <u>Resident Training & Init</u> | | | | | | | |
| | > Resident Awareness & Responsibility Training | | | | | | | |
| | > Florida Neighborhood Conference (3 Attendee @ \$750.00) | | | | | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|---|--------------------------------------|----------|----------------------|----------------------|---------------------------------|--------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number FL 14P05650108 | | | CFPP (Yes/No): | | Federal FFY of Grant: 2008 | |
| | | Capital Fund Program Grant No: | | | | | | |
| | | Replacement Housing Factor Grant No: | | | | | | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| | <u>Youth Initiatives</u> | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Youth Summit Partnership (w/ Weed & Seed, Leo, Faith & Comm. Groups) ➤ Swimming Passes | | | | | | | |
| | <u>Crime Prev. & DV Training</u> | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Crime Prev & DV Training ➤ 2 Mini Conferences (Senior Safety, Domestic Violence Awareness) ➤ Senior Fest | | | | | | | |
| | <u>Outreach Services</u> | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Newsletter Production ➤ Calendar of Services ➤ Meeting Signs ➤ Beautification Projects ➤ Homeownership Outreach ➤ Homeownership Month (June) ➤ Key Chains & Home Planning Manuals | | | | | | | |
| | c. Economic Self Sufficiency | 1408 | | \$2,000.00 | \$2,000.00 | 0 | 0 | Not Started |
| | Public Service Aids (PSA Resident to Resident Services | | | | | | | |
| | <ul style="list-style-type: none"> ➤ (2) Stipend to Elderly ➤ (2) Stipend to Families ➤ PSA Training ➤ Direct Services | | | | | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|--|----------------------------|---|----------------------|----------------------|-----------------------------------|--------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | | Grant Type and Number FL 14P05650108 | | | Federal FFY of Grant: 2008 | | |
| | | | Capital Fund Program Grant No: | | CFFP (Yes/No): | | | |
| | | | Replacement Housing Factor Grant No: | | | | | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| | SEMINARS | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Financial Responsibility (MONEY Smart) ➤ Homeownership (Fannie Mae – Open the Door) ➤ Life Skills (House Management) ➤ Indirect Services ➤ Transportation ➤ Incentive Awards ➤ Miscellaneous | | | | | | | |
| | Program Services <ul style="list-style-type: none"> ➤ “Success Kits” (Paper, folders, notebooks, pens, calculators, organizers) ➤ Resident Training ➤ Training on Employability Skills | | | | | | | |
| | d. Pro Rate salary of Grant Writer w/benefits | 1408 | | \$32,486.00 | 0 | 0 | 0 | Not Started |
| | Sub Total | | | \$42,986.00 | 10,500.00 | \$3,703.00 | \$3,703.00 | |
| 4. Non-Dwelling Equipt | Non-Dwelling Equipment | 1475 | | \$11,700.00 | \$11,700.00 | 0 | 0 | Not Started |
| | Sub Total | | | \$11,700.00 | \$11,700.00 | 0 | 0 | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|--|---|----------|----------------------|-----------------------|---------------------------------|-----------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number FL 14P05650108 | | | CFPP (Yes/No): | | Federal FFY of Grant: 2008 | |
| | | Capital Fund Program Grant No: | | | | | | |
| | | Replacement Housing Factor Grant No: | | | | | | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| 5 Administration | Pro rate Salary of Technical Services Coordinator w/Benefits | 1410 | | \$14,000.00 | \$14,000.00 | 0 | 0 | Not Started |
| | PHA Wide Administrative costs to include PILOT fees, property insurance | | | \$23,493.00 | \$23,493.00 | 0 | 0 | Not Started |
| | Sub Total | | | \$37,493.00 | \$37,493.00 | 0 | 0 | |
| 6. Fees & Costs | Advertising, Painting, testing & Other Costs related to Contracts – Architect Fees | 1430 | | \$10,000.00 | \$10,000.00 | \$2,544.16 | \$2,544.16 | Started |
| | Re-developmental Professional Support (Architects, Environmental, Financial, Tax Credit Support) | 1430 | | \$32,000.00 | \$32,000.00 | 0 | 0 | Not Started |
| | Sub Total | | | \$42,000.00 | \$42,000.00 | \$2,544.16 | \$2,544.16 | |
| 7. Operations | Operations | 1406 | | \$74,986.00 | \$74,986.00 | \$49,360.18 | \$49,360.18 | Started |
| | Sub Total | | | \$74,986.00 | \$74,986.00 | \$49,360.18 | \$49,360.18 | |
| 8. Audit | Audit Fees | 1411 | | \$13,119.00 | \$13,119.00 | 0 | 0 | Not Started |
| | Sub Total | | | \$13,119.00 | \$13,119.00 | 0 | 0 | |
| | Grand Total | | | \$374,934.00 | \$374,934.00 | \$55,607.34 | \$55,607.34 | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part I: Summary | | | | | |
|---|--|--|----------------------|---|-----------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P0560108 Date of CFFP: | | Replacement Housing Factor Grant No: | |
| | | | | FFY of Grant: 2008 | |
| | | | | FFY of Grant Approval: | |
| Type of Grant | | | | | |
| <input type="checkbox"/> Original Annual Statement | | <input type="checkbox"/> Reserve for Disasters/Emergencies | | <input type="checkbox"/> Revised Annual Statement (revision no:) | |
| <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/09 | | | | <input type="checkbox"/> Final Performance and Evaluation Report | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost ¹ | |
| | | Original | Revised ² | Obligated | Expended |
| 1 | Total non-CFP Funds | | | | |
| 2 | 1406 Operations (may not exceed 20% of line 21) ³ | 74,986.00 | 74,986.00 | 49,360.18 | 49,360.18 |
| 3 | 1408 Management Improvements | 42,986.00 | 10,500.00 | 3,703.00 | 3,703.00 |
| 4 | 1410 Administration (may not exceed 10% of line 21) | 37,493.00 | 37,493.00 | | |
| 5 | 1411 Audit | 13,119.00 | 13,119.00 | | |
| 6 | 1415 Liquidated Damages | | | | |
| 7 | 1430 Fees and Costs | 42,000.00 | 42,000.00 | 2,544.16 | 2,544.16 |
| 8 | 1440 Site Acquisition | | | | |
| 9 | 1450 Site Improvement | | | | |
| 10 | 1460 Dwelling Structures | 150,000.00 | 182,496.00 | | |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | 2,650.00 | 2,640.00 | | |
| 12 | 1470 Non-dwelling Structures | | | | |
| 13 | 1475 Non-dwelling Equipment | 11,700.00 | 11,700.00 | | |
| 14 | 1485 Demolition | | | | |
| 15 | 1492 Moving to Work Demonstration | | | | |
| 16 | 1495.1 Relocation Costs | | | | |
| 17 | 1499 Development Activities ⁴ | | | | |
| 18a | 1501 Collateralization or Debt Service paid by the PHA | | | | |
| 18ba | 9000 Collateralization or Debt Service paid Via System of Direct Payment | | | | |
| 19 | 1502 Contingency (may not exceed 8% of line 20) | | | | |
| 20 | Amount of Annual Grant: (sum of lines 2 – 19) | 374,934.00 | 374,934.00 | 55,607.34 | 55,607.34 |
| 21 | Amount of line 20 Related to LBP Activities | | | | |
| 22 | Amount of line 20 Related to Section 504 Activities | | | | |
| 23 | Amount of line 20 Related to Security – Soft Costs | | | | |
| 24 | Amount of line 20 Related to Security – Hard Costs | | | | |
| 25 | Amount of line 20 Related to Energy Conservation Measures | | | | |

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

| | | | | | |
|---|---------------------------------------|---|------------------|--|-----------------|
| Part I: Summary | | | | | |
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P0560108 Date of CFFP: | | Replacement Housing Factor Grant No: FFY of Grant: 2008 FFY of Grant Approval: | |
| Type of Grant | | | | | |
| <input type="checkbox"/> Original Annual Statement | | <input type="checkbox"/> Reserve for Disasters/Emergencies | | <input type="checkbox"/> Revised Annual Statement (revision no:) | |
| <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/09 | | | | <input type="checkbox"/> Final Performance and Evaluation Report | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost 1 | |
| | | Original | Revised 2 | Obligated | Expended |
| Signature of Executive Director | | Date | | Signature of Public Housing Director | |
|  | | 11/12/2010 | | | |

| Part II: Supporting Pages | | | | | | | | |
|--|---|---|----------|----------------------|-----------------------------|------------------------------|-----------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number FL 14P05650108 | | | CFPP (Yes/No): | | Federal FFY of Grant: 2008 | |
| | | Capital Fund Program Grant No: | | | | | | |
| | | Replacement Housing Factor Grant No: | | | | | | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original FL 56-2 | Revised ¹ FL56-3 | Funds Obligated ² | Funds Expended ² | |
| 1. Dwelling Structures FL 56-3 East University Used Fungibility from 2009 five year plan | FL 56-3 East University | 1460 | 6 | \$150,000.00 | \$182,496.00 | 0 | 0 | Not Started |
| | Total Mini Modification - Replace Kitchen Cabinets, Floor & Wall Tile. Replace portable water lines, Upgrade Electrical Panels, Sinks & Bath tubs, Fixtures, Drywall, Exterior Paintings, and Replace Gas Hot Water Heaters with Electric Heaters. (all on as needed basis) | | | | \$150,000.00 | \$182,496.00 | 0 | 0 |
| | Sub Total | | | \$150,000.00 | \$182,496.00 | 0 | 0 | |
| 2. Dwelling Equipment | FL 56-1 Booker Heights | 1465.1 | 4 | \$1,325.00 | \$1,325.00 | 0 | 0 | Not Started |
| | FL 56-5 Tucker Heights Dwelling equipment (refrigerator and stove replacement) | 1465.1 | 4 | \$1,325.00 | \$1,315.00 | 0 | 0 | Not Started |
| | Sub Total | | | \$2,650.00 | 2,640.00 | 0 | 0 | |
| 3. Management Improvements | a. Staff Training to Obtain efficient PHAS Scores, Maintain Maintenance Technology (Maintenance Training – Gas School, UPCS Training, and HVAC Training) | 1408 | | \$3,500.00 | \$3,500.00 | 0 | 0 | Not Started |
| | b. Resident Employment and Capacity Building | 1408 | | \$5,000.00 | \$5,000.00 | \$3,703.00 | \$3,703.00 | In-progress |
| | <u>Resident Training & Init</u> > Resident Awareness & Responsibility Training > Florida Neighborhood Conference_(3 Attendee @ \$750.00) | | | | | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|---|---|----------|----------------------|-----------------------------------|---------------------------------|--------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number FL 14P05650108 | | | Federal FFY of Grant: 2008 | | | |
| | | Capital Fund Program Grant No: | | CFFP (Yes/No): | | | | |
| | | Replacement Housing Factor Grant No: | | | | | | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| | <u>Youth Initiatives</u> | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Youth Summit Partnership (w/ Weed & Seed, Leo, Faith & Comm. Groups) ➤ Swimming Passes | | | | | | | |
| | <u>Crime Prev. & DV Training</u> | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Crime Prev & DV Training ➤ 2 Mini Conferences (Senior Safety, Domestic Violence Awareness) ➤ Senior Fest | | | | | | | |
| | <u>Outreach Services</u> | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Newsletter Production ➤ Calendar of Services ➤ Meeting Signs ➤ Beautification Projects ➤ Homeownership Outreach ➤ Homeownership Month (June) ➤ Key Chains & Home Planning Manuals | | | | | | | |
| | c. Economic Self Sufficiency | 1408 | | \$2,000.00 | \$2,000.00 | 0 | 0 | Not Started |
| | Public Service Aids (PSA Resident to Resident Services | | | | | | | |
| | <ul style="list-style-type: none"> ➤ (2) Stipend to Elderly ➤ (2) Stipend to Families ➤ PSA Training ➤ Direct Services | | | | | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|--|---|----------|----------------------|-----------------------|---------------------------------|-----------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number FL 14P05650108 | | | CFPP (Yes/No): | | Federal FFY of Grant: 2008 | |
| | | Capital Fund Program Grant No: | | | | | | |
| | | Replacement Housing Factor Grant No: | | | | | | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| | SEMINARS | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Financial Responsibility (MONEY Smart) ➤ Homeownership (Fannie Mae – Open the Door) ➤ Life Skills (House Management) ➤ Indirect Services ➤ Transportation ➤ Incentive Awards ➤ Miscellaneous | | | | | | | |
| | Program Services | | | | | | | |
| | <ul style="list-style-type: none"> ➤ “Success Kits” (Paper, folders, notebooks, pens, calculators, organizers) ➤ Resident Training ➤ Training on Employability Skills | | | | | | | |
| | d. Pro Rate salary of Grant Writer w/benefits | 1408 | | \$32,486.00 | 0 | 0 | 0 | Not Started |
| | Sub Total | | | \$42,986.00 | 10,500.00 | \$3,703.00 | \$3,703.00 | |
| 4. Non-Dwelling Equipt | Non-Dwelling Equipment | 1475 | | \$11,700.00 | \$11,700.00 | 0 | 0 | Not Started |
| | Sub Total | | | \$11,700.00 | \$11,700.00 | 0 | 0 | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|--|---|----------|----------------------|-----------------------|---------------------------------|-----------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number FL 14P05650108 | | | CFPP (Yes/No): | | Federal FFY of Grant: 2008 | |
| | | Capital Fund Program Grant No: | | | | | | |
| | | Replacement Housing Factor Grant No: | | | | | | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| 5 Administration | Pro rate Salary of Technical Services Coordinator w/Benefits | 1410 | | \$14,000.00 | \$14,000.00 | 0 | 0 | Not Started |
| | PHA Wide Administrative costs to include PILOT fees, property insurance | | | \$23,493.00 | \$23,493.00 | 0 | 0 | Not Started |
| | Sub Total | | | \$37,493.00 | \$37,493.00 | 0 | 0 | |
| 6. Fees & Costs | Advertising, Painting, testing & Other Costs related to Contracts – Architect Fees | 1430 | | \$10,000.00 | \$10,000.00 | \$2,544.16 | \$2,544.16 | Started |
| | Re-developmental Professional Support (Architects, Environmental, Financial, Tax Credit Support) | 1430 | | \$32,000.00 | \$32,000.00 | 0 | 0 | Not Started |
| | Sub Total | | | \$42,000.00 | \$42,000.00 | \$2,544.16 | \$2,544.16 | |
| 7. Operations | Operations | 1406 | | \$74,986.00 | \$74,986.00 | \$49,360.18 | \$49,360.18 | Started |
| | Sub Total | | | \$74,986.00 | \$74,986.00 | \$49,360.18 | \$49,360.18 | |
| 8. Audit | Audit Fees | 1411 | | \$13,119.00 | \$13,119.00 | 0 | 0 | Not Started |
| | Sub Total | | | \$13,119.00 | \$13,119.00 | 0 | 0 | |
| | Grand Total | | | \$374,934.00 | \$374,934.00 | \$55,607.34 | \$55,607.34 | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part I: Summary | | | | | | |
|--|--|---|----------------------|--------------------------------|--------------------------------------|--|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650107 Date of CFFP: | | | Replacement Housing Factor Grant No: | FFY of Grant: 2007 FFY of Grant Approval: |
| Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no:3) 12-21-2009 <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report | | | | | | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost ¹ | | |
| | | Original | Revised ² | Obligated | Expended | |
| 1 | Total non-CFP Funds | | | | | |
| 2 | 1406 Operations (may not exceed 20% of line 21) ³ | 72,705.00 | 72,705.00 | 72,705.00 | 72,705.00 | |
| 3 | 1408 Management Improvements | 56,748.00 | 23,631.96 | 23,631.96 | 23,631.96 | |
| 4 | 1410 Administration (may not exceed 10% of line 21) | 10,248.00 | 24,840.04 | 24,840.04 | 4,270.00 | |
| 5 | 1411 Audit | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 | |
| 6 | 1415 Liquidated Damages | | | | | |
| 7 | 1430 Fees and Costs | 43,672.00 | 52,257.00 | 52,257.00 | 43,672.00 | |
| 8 | 1440 Site Acquisition | | | | | |
| 9 | 1450 Site Improvement | | | | | |
| 10 | 1460 Dwelling Structures | 139,621.00 | 151,890.75 | 151,890.75 | 8,439.44 | |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | 8,030.00 | 5,699.25 | 5,699.25 | 5,699.25 | |
| 12 | 1470 Non-dwelling Structures | | | | | |
| 13 | 1475 Non-dwelling Equipment | 7,500.00 | 7,500.00 | 7,500 | 0 | |
| 14 | 1485 Demolition | | | | | |
| 15 | 1492 Moving to Work Demonstration | | | | | |
| 16 | 1495.1 Relocation Costs | | | | | |
| 17 | 1499 Development Activities ⁴ | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 | |
| 18a | 1501 Collateralization or Debt Service paid by the PHA | | | | | |
| 18ba | 9000 Collateralization or Debt Service paid Via System of Direct Payment | | | | | |
| 19 | 1502 Contingency (may not exceed 8% of line 20) | | | | | |
| 20 | Amount of Annual Grant: (sum of lines 2 – 19) | \$363,524.00 | \$363,524.00 | \$363,524.00 | \$180,106.35 | |
| 21 | Amount of line 20 Related to LBP Activities | | | | | |
| 22 | Amount of line 20 Related to Section 504 Activities | | | | | |
| 23 | Amount of line 20 Related to Security – Soft Costs | | | | | |
| 24 | Amount of line 20 Related to Security – Hard Costs | 20,000 | 20,000 | 20,000 | 20,000 | |
| 25 | Amount of line 20 Related to Energy Conservation Measures | 40,000 | 40,000 | 40,000 | 40,000 | |

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

| | | | | |
|--|---------------------------------------|---|------------------|--|
| Part I: Summary | | | | |
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650107 Date of CFFP: | | Replacement Housing Factor Grant No: FFY of Grant: 2007 FFY of Grant Approval: |
| Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no:3) 12-21-2009 <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report | | | | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost 1 |
| | | Original | Revised 2 | Obligated Expended |
| Signature of Executive Director  | | Date 11/15/2010 | | Signature of Public Housing Director Date |

| Part II: Supporting Pages | | | | | | | | |
|---|---|--|----------|----------------------|-----------------------|---------------------------------|-----------------------------------|----------------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number | | | CFPP (Yes/No): | | Federal FFY of Grant: 2007 | |
| | | Capital Fund Program Grant No: FL 14P05650107 | | | | | | |
| | | Replacement Housing Factor Grant No: | | | | | | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| 1. PHA Wide | FL56-1 Booker Heights | 1460 | 7 | \$36,750.00 | 0 | 0 | | In-progress |
| | FL56-2 Temple Terrace | 1460 | 16 | \$66,121.00 | \$151,890.75 | \$151,890.75 | \$8,439.44 | |
| | FL 56-3 East University | 1460 | 2 | \$10,500.00 | 0 | 0 | | |
| | FL56-5 Tucker Height | 1460 | 5 | \$26,250.00 | 0 | 0 | | |
| | Mini-Modernization Vacancies, Replace Kitchen cabinets, floor & Wall tile, sinks & bath tubs, base boards, plumbing & electrical fixtures and drywall all on an as needed basis | | | | | | | |
| | Sub Total | | | \$139,621.00 | \$151,890.75 | \$151,890.75 | \$8,439.44 | |
| 2. PHA Wide | FL 56-1 | 1465.1 | 3 | \$3,650.00 | \$1,319.25 | \$1,319.25 | \$1,319.25 | Complete Complete |
| | FL 56-2 | 1465.1 | 11 | \$4,380.00 | \$4,380.00 | \$4,380.00 | \$4,380.00 | |
| | Dwelling Equipment (refrigerator and stove replacement) | | | | | | | |
| | Sub Total | | | \$8,030.00 | \$5,699.25 | \$5,699.25 | \$5,699.25 | |
| 3. PHA Wide Management Improvements | a. Staff Training to Obtain Efficient PHAS Scores, Maintain Maintenance Technology. (Maintenance Training – Gas School, UPCS Training, HVAC Training | 1408 | | \$3,000.00 | 0 | 0 | 0 | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|---|---|----------|----------------------|----------------------|---------------------------------|-----------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650107 Replacement Housing Factor Grant No: | | | CFPP (Yes/No): | | Federal FFY of Grant: 2007 | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| | b. Resident Employment and Capacity Building | 1408 | | \$3,776.00 | 0 | 0 | 0 | |
| | <ul style="list-style-type: none"> ➤ Resident Training & Init. ➤ Resident Awareness and Responsibility Training ➤ Florida Neighborhood conference (3 Attendees @ \$750.00) | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Youth Initiatives (Youth Summit, Partnership with Weed & Seed, LEO, Faith & Comm. Groups ➤ Swimming Passes | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Crime Prev. & DV Training ➤ 2 Mini Conferences (Senior Safety, Domestic Violence Awareness) ➤ Senior Fest | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Outreach Services ➤ Newsletter Production ➤ Calendar of Service ➤ Meeting Signs ➤ Beautification Projects | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Homeownership Outreach ➤ Homeownership Month (June) ➤ Key Chains and Home Planning Manuals | | | | | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|---|--|----------|----------------------|----------------------|---------------------------------|-----------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650107 Replacement Housing Factor Grant No: | | | CFPP (Yes/No): | | Federal FFY of Grant: 2007 | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| | c. Economic Self Sufficiency | 1408 | | \$3,163.00 | 0 | 0 | 0 | |
| | <ul style="list-style-type: none"> ➤ Public Service Aids (PSA) (Resident to Resident Service) ➤ (2) Stipends to Elderly ➤ (2) Stipends to Families | | | | | | | |
| | ➤ PSA Training | | | | | | | |
| | ➤ Direct Services | | | | | | | |
| | <u>SEMINARS</u> | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Financial Responsibility (MONEY Smart) ➤ Homeownership (Fannie Mae – Open the Door) ➤ Life Skills (House Management) | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Indirect Services ➤ Transportation ➤ Incentive Awards ➤ Miscellaneous | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Program Supplies ➤ “Success Kits” (Paper, folders, notebooks, pens, calculators, organizers) | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Resident Training ➤ Training on Employability Skills | | | | | | | |
| | d. Redevelopmental Professional Support (Architect, Environmental, Financial, Tax Credit Support | 1408 | | 0 | 0 | 0 | 0 | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|---|--|----------|----------------------|----------------------|---------------------------------|-----------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650107 Replacement Housing Factor Grant No: | | | CFFP (Yes/No): | | Federal FFY of Grant: 2007 | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| | e. Pro Rate Salary of Grant Writer w/ Benefits | 1408 | | \$46,809.00 | \$23,631.96 | \$23,631.96 | \$23,631.96 | Completed |
| | Sub Total | | | \$56,748.00 | \$23,631.96 | \$23,631.96 | \$23,631.96 | |
| 4. PHA Wide | Non Dwelling Equipment (Computer Hard-ware) | 1475 | | \$7,500.00 | \$7,500.00 | \$7,500.00 | 0 | Not Started |
| | Sub Total | | | \$7,500.00 | \$7,500.00 | \$7,500.00 | 0 | |
| 5. PHA Wide Administration | Pro-Rata Salary of Technical Services Coordinator w/ Benefits | 1410 | | \$10,248.00 | \$10,248.00 | \$10,248.00 | \$4,270.00 | Started |
| | Salary and benefits for special projects, dev. Admin, Cost Acct | | | 0 | \$14,592.04 | \$14,592.04 | 0 | Not Started |
| | Sub Total | | | \$10,248.00 | \$24,840.04 | \$24,840.04 | \$4,270.00 | |
| 6. Fees & Costs | Advertising, Painting, Testing, & Other Costs related to contracts – Architect fees | 1430 | | \$43,672.00 | \$52,257.00 | \$52,257.00 | \$43,672.00 | In progress |
| | Sub Total | | | \$43,672.00 | \$52,257.00 | \$52,257.00 | \$43,672.00 | |
| 7. PHA Wide Operations | PHA Wide | 1406 | | \$72,705.00 | \$72,705.00 | \$72,705.00 | \$72,705.00 | Completed |
| | Sub Total | | | \$72,705.00 | \$72,705.00 | \$72,705.00 | \$72,705.00 | |
| 8. Development Activates | Re-developmental Professional Services | 1499 | | | | | | |
| | Legal Fees | | | \$15,000.00 | \$15,000.00 | \$15,000.00 | \$15,000.00 | Completed |
| | Sub Total | | | \$15,000.00 | \$15,000.00 | \$15,000.00 | \$15,000.00 | |
| 9. Audit | Audit Cost | 1411 | | \$10,000.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 | Completed |
| | Sub Total | | | \$10,000.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 | |
| | Grand Total | | | \$363,524.00 | \$363,524.00 | \$363,524.00 | \$180,106.35 | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part I: Summary | | | | | |
|---|--|---|----------------------|--------------------------------------|---------------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650107 Date of CFFP: | | Replacement Housing Factor Grant No: | |
| | | | | FFY of Grant: 2007 | |
| | | | | FFY of Grant Approval: | |
| Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12-31-2009 <input type="checkbox"/> Final Performance and Evaluation Report | | | | | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost ¹ | |
| | | Original | Revised ² | Obligated | Expended |
| 1 | Total non-CFP Funds | | | | |
| 2 | 1406 Operations (may not exceed 20% of line 21) ³ | 72,705.00 | 72,705.00 | 72,705.00 | 72,705.00 |
| 3 | 1408 Management Improvements | 56,748.00 | 23,631.96 | 23,631.96 | 23,631.96 |
| 4 | 1410 Administration (may not exceed 10% of line 21) | 10,248.00 | 24,840.04 | 24,840.04 | 4,270.00 |
| 5 | 1411 Audit | 10,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| 6 | 1415 Liquidated Damages | | | | |
| 7 | 1430 Fees and Costs | 43,672.00 | 52,257.00 | 52,257.00 | 43,672.00 |
| 8 | 1440 Site Acquisition | | | | |
| 9 | 1450 Site Improvement | | | | |
| 10 | 1460 Dwelling Structures | 139,621.00 | 151,890.75 | 151,890.75 | 8,439.44 |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | 8,030.00 | 5,699.25 | 5,699.25 | 5,699.25 |
| 12 | 1470 Non-dwelling Structures | | | | |
| 13 | 1475 Non-dwelling Equipment | 7,500.00 | 7,500.00 | 7,500 | 0 |
| 14 | 1485 Demolition | | | | |
| 15 | 1492 Moving to Work Demonstration | | | | |
| 16 | 1495.1 Relocation Costs | | | | |
| 17 | 1499 Development Activities ⁴ | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| 18a | 1501 Collateralization or Debt Service paid by the PHA | | | | |
| 18ba | 9000 Collateralization or Debt Service paid Via System of Direct Payment | | | | |
| 19 | 1502 Contingency (may not exceed 8% of line 20) | | | | |
| 20 | Amount of Annual Grant: (sum of lines 2 – 19) | \$363,524.00 | \$363,524.00 | \$363,524.00 | \$180,106.35 |
| 21 | Amount of line 20 Related to LBP Activities | | | | |
| 22 | Amount of line 20 Related to Section 504 Activities | | | | |
| 23 | Amount of line 20 Related to Security – Soft Costs | | | | |
| 24 | Amount of line 20 Related to Security – Hard Costs | 20,000 | 20,000 | 20,000 | 20,000 |
| 25 | Amount of line 20 Related to Energy Conservation Measures | 40,000 | 40,000 | 40,000 | 40,000 |

¹ To be completed for the Performance and Evaluation Report.

² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.

⁴ RHF funds shall be included here.

| Part I: Summary | | | | |
|--|--------------------------------|---|-----------|--|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650107 Date of CFFP: | | Replacement Housing Factor Grant No: FFY of Grant: 2007 FFY of Grant Approval: |
| Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12-31-2009 <input type="checkbox"/> Final Performance and Evaluation Report | | | | |
| Line | Summary by Development Account | Total Estimated Cost | | Total Actual Cost 1 |
| | | Original | Revised 2 | Obligated |
| Signature of Executive Director | | Signature of Public Housing Director | | Date |
|  | |  | | 1/15/2010 |

| Part II: Supporting Pages | | | | | | | | |
|---|--|--|-------------------|--|-----------------------------|---------------------------------|-----------------------------------|----------------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number | | | CFPP (Yes/No): | | Federal FFY of Grant: 2007 | |
| | | Capital Fund Program Grant No: FL 14P05650107 | | | | | | |
| | | Replacement Housing Factor Grant No: | | | | | | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| 1. PHA Wide | FL56-1 Booker Heights FL56-2 Temple Terrace FL 56-3 East University FL56-5 Tucker Height Mini-Modernization Vacancies, Replace Kitchen cabinets, floor & Wall tile, sinks & bath tubs, base boards, plumbing & electrical fixtures and drywall all on an as needed basis | 1460 1460 1460 1460 | 7 16 2 5 | \$36,750.00 \$66,121.00 \$10,500.00 \$26,250.00 | 0 \$151,890.75 0 0 | 0 \$151,890.75 0 0 | \$8,439.44 | In-progress |
| | Sub Total | | | \$139,621.00 | \$151,890.75 | \$151,890.75 | \$8,439.44 | |
| 2. PHA Wide | FL 56-1 FL 56-2 Dwelling Equipment (refrigerator and stove replacement) | 1465.1 1465.1 | 3 11 | \$3,650.00 \$4,380.00 | \$1,319.25 \$4,380.00 | \$1,319.25 \$4,380.00 | \$1,319.25 \$4,380.00 | Complete Complete |
| | Sub Total | | | \$8,030.00 | \$5,699.25 | \$5,699.25 | \$5,699.25 | |
| 3. PHA Wide Management Improvements | a. Staff Training to Obtain Efficient PHAS Scores, Maintain Maintenance Technology. (Maintenance Training – Gas School, UPCS Training, HVAC Training | 1408 | | \$3,000.00 | 0 | 0 | 0 | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|---|----------------------------|---|----------------------|----------------------|-----------------------------------|--------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650107 Replacement Housing Factor Grant No: | | | Federal FFY of Grant: 2007 | | |
| | | | CFFP (Yes/No): | | | | | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| | b. Resident Employment and Capacity Building | 1408 | | \$3,776.00 | 0 | 0 | 0 | |
| | <ul style="list-style-type: none"> ➤ Resident Training & Init. ➤ Resident Awareness and Responsibility Training ➤ Florida Neighborhood conference (3 Attendees @ \$750.00) | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Youth Initiatives (Youth Summit, Partnership with Weed & Seed, LEO, Faith & Comm. Groups ➤ Swimming Passes | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Crime Prev. & DV Training ➤ 2 Mini Conferences (Senior Safety, Domestic Violence Awareness) ➤ Senior Fest | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Outreach Services ➤ Newsletter Production ➤ Calendar of Service ➤ Meeting Signs ➤ Beautification Projects | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Homeownership Outreach ➤ Homeownership Month (June) ➤ Key Chains and Home Planning Manuals | | | | | | | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|--|--|----------|----------------------|----------------------|---------------------------------|-----------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650107 Replacement Housing Factor Grant No: | | | CFPP (Yes/No): | | Federal FFY of Grant: 2007 | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| | c. Economic Self Sufficiency | 1408 | | \$3,163.00 | 0 | 0 | 0 | |
| | <ul style="list-style-type: none"> ➤ Public Service Aids (PSA) (Resident to Resident Service) ➤ (2) Stipends to Elderly ➤ (2) Stipends to Families ➤ PSA Training ➤ Direct Services | | | | | | | |
| | SEMINARS | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Financial Responsibility (MONEY Smart) ➤ Homeownership (Fannie Mae – Open the Door) ➤ Life Skills (House Management) | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Indirect Services ➤ Transportation ➤ Incentive Awards ➤ Miscellaneous | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Program Supplies ➤ “Success Kits” (Paper, folders, notebooks, pens, calculators, organizers) | | | | | | | |
| | <ul style="list-style-type: none"> ➤ Resident Training ➤ Training on Employability Skills | | | | | | | |
| | d. Redevelopmental Professional Support (Architect, Environmental, Financial, Tax Credit Support | 1408 | | 0 | 0 | 0 | 0 | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

| Part II: Supporting Pages | | | | | | | | |
|---|---|--|----------|----------------------|----------------------|---------------------------------|-----------------------------------|----------------|
| PHA Name: Melbourne Housing Authority | | Grant Type and Number Capital Fund Program Grant No: FL 14P05650107 Replacement Housing Factor Grant No: | | | CFFP (Yes/No): | | Federal FFY of Grant: 2007 | |
| Development Number Name/PHA-Wide Activities | General Description of Major Work Categories | Development Account No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised ¹ | Funds Obligated ² | Funds Expended ² | |
| | e. Pro Rate Salary of Grant Writer w/ Benefits | 1408 | | \$46,809.00 | \$23,631.96 | \$23,631.96 | \$23,631.96 | Completed |
| | Sub Total | | | \$56,748.00 | \$23,631.96 | \$23,631.96 | \$23,631.96 | |
| 4. PHA Wide | Non Dwelling Equipment (Computer Hard-ware) | 1475 | | \$7,500.00 | \$7,500.00 | \$7,500.00 | 0 | Not Started |
| | Sub Total | | | \$7,500.00 | \$7,500.00 | \$7,500.00 | 0 | |
| 5. PHA Wide Administration | Pro-Rata Salary of Technical Services Coordinator w/ Benefits | 1410 | | \$10,248.00 | \$10,248.00 | \$10,248.00 | \$4,270.00 | Started |
| | Salary and benefits for special projects, dev. Admin, Cost Acct | | | 0 | \$14,592.04 | \$14,592.04 | 0 | Not Started |
| | Sub Total | | | \$10,248.00 | \$24,840.04 | \$24,840.04 | \$4,270.00 | |
| 6. Fees & Costs | Advertising, Painting, Testing, & Other Costs related to contracts – Architect fees | 1430 | | \$43,672.00 | \$52,257.00 | \$52,257.00 | \$43,672.00 | In progress |
| | Sub Total | | | \$43,672.00 | \$52,257.00 | \$52,257.00 | \$43,672.00 | |
| 7. PHA Wide Operations | PHA Wide | 1406 | | \$72,705.00 | \$72,705.00 | \$72,705.00 | \$72,705.00 | Completed |
| | Sub Total | | | \$72,705.00 | \$72,705.00 | \$72,705.00 | \$72,705.00 | |
| 8. Development Activates | Re-developmental Professional Services | 1499 | | | | | | |
| | Legal Fees | | | \$15,000.00 | \$15,000.00 | \$15,000.00 | \$15,000.00 | Completed |
| | Sub Total | | | \$15,000.00 | \$15,000.00 | \$15,000.00 | \$15,000.00 | |
| 9. Audit | Audit Cost | 1411 | | \$10,000.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 | Completed |
| | Sub Total | | | \$10,000.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 | |
| | Grand Total | | | \$363,524.00 | \$363,524.00 | \$363,524.00 | \$180,106.35 | |

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Criteria for Substantial Deviation and Significant Amendments
24 CFR Part 903.7 (r) (2)

Substantial Deviation from the Five-Year Plan:

A Substantial Deviation from the Five-Year Plan is an overall change in the direction of the Housing Authority (HA) pertaining to its goals and objectives. The HA will consider the following actions as a Substantial Deviation from the Five-Year Plan:

- The undertaking of new program activities that do not otherwise further the HA's stated mission or further the goals as set forth in the current Five-Year Plan.
- Insufficient budget authority from HUD necessitating the need to either alter, reduce, or terminate any specific program activity.
- New program activities required or adopted to reflect changes in HUD regulations, or as a result of a declared national or local emergency are exempted actions. In such cases, the administrative/programmatic changes implemented will not be considered as a Substantial Deviation from the Five-Year Plan.
- Other deviations: (None)

Significant Amendment or Modification to the Five-Year Plan and Annual Plan:

A Significant Amendment or Modification to the Annual Plan is a change in policy pertaining to the operation of the HA. The HA will consider the following actions as a Significant Amendment or Modification to the Five-Year Plan and Annual Plan:

- Significant changes to rent or admission policies, or organization of the waiting list.
- Addition of new work items (excludes emergency work) not included in the Capital Fund Program (CFP) 5-Year Action Plan or Annual Statement(s) exceeding a cumulative amount of \$ 37K¹ under the current Fiscal Year, or changes in use of the replacement reserve under the CFP.
- Demolition and/or disposition activities, new or amended development plans, designation or conversion actions not currently identified in the Five-Year Plan or either the Annual Plan, or otherwise approved by HUD.
- New program activities required or adopted to reflect changes in HUD regulations, or as a result of a declared national or local emergency are exempted actions. In such cases, the administrative/programmatic changes implemented will not be considered as a Substantial Amendment or Modification to the Five-Year Plan and Annual Plan.
- Other amendments or modifications: (None)

¹ Average of 10% of the latest funded CFP grant.