PHA 5-Year and Annual Plan	US Department of Housing & Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011

1.0 PHA Information

PHA Name: Housing Authority of the County of Butte PHA Code: CA043
PHA Type: ☐ Small ☐ High Performing ☒ Standard ☐ HCV (Section 8)
PHA Fiscal Year Beginning: (MM/YYYY): 10/2010

2.0 Inventory (based on ACC units at time of FY beginning in 1.0 above)

Number of PH units: 345 Number of HCV units: 1,916 (+35 VASH)

3.0 Submission Type

☒ 5-Year and Annual Plan ☐ Annual Plan Only ☐ 5-Year Plan Only

4.0 PHA Consortia

☐ PHA Consortia: (Check box if submitting a joint Plan and complete table below.)

Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program	
				PH	HCV
PHA 1:					
PHA 2:					
PHA 3:					

5.0 5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.

5.1 Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:

The mission of the Housing Authority of the County of Butte (HACB) is to assist low and moderate-income residents to secure and maintain high quality affordable housing.

5.2 Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.

HACB Goal: Expand the supply of assisted housing.

- Apply for additional rental vouchers:
  - Seek additional fair share vouchers.
  - Seek additional vouchers in support of special needs populations, i.e., elderly, disabled, veterans, de-institutionalization, family unification, and foster youth.
- Leverage private or other public funds to create additional housing opportunities.
- Acquire or build units or developments:
  - By means of LIHTC's, tax-exempt bonds and other affordable housing finance programs.
  - Seek partnerships and joint developments, as appropriate.

HACB Goal: Improve the quality of assisted housing.

- Improve public housing management:
  - Implementation of energy conservation measures (ECM's & ESCo's).
  - Implementation of water conservation measures.
- Improve voucher management:
  - Continue to refine administrative processes.
- Increase customer satisfaction.
- Concentrate on efforts to improve specific management functions (e.g., public housing finance; voucher unit inspections).
- Renovate or modernize public housing units:
  - Capital fund improvement projects (for complete list of scheduled improvements over next five (5) years see attached HUD-50075.1 and HUD-50075.2).
  - Construct community buildings (43-1 and 43-4).
  - Improve Willow Street, Chico maintenance shop and storage facilities.

HACB Goal: Increase assisted housing choices.

- Conduct outreach efforts to potential voucher landlords.
- Work to increase County's transitional housing capacity, to more effectively bridge between homelessness and permanent housing.
- Identify developing affordable housing opportunity throughout the County and work to establish partnerships and working relationships with public, non-profit, and for-profit developers in conception, development and implementation of affordable housing units and programs.

HACB Goal: Provide an improved living environment.

- Designate developments or buildings for particular resident groups (elderly, persons with disabilities).
- Work to bring added value to assisted housing by means of building of supportive services capacity through partnerships with local service providers.
- Implement service-enriched rental housing capacity for special needs populations (i.e., re-purpose Kathy Court Apartments and/or Locust Street Apartments).
- Continue to work with City and County agencies to provide rental assistance and administrative services in support of community-based rental assistance programs (Esplanade House, BHAP, Samaritan Bonus, TBRA-Chico, TBRA-Oro, Search South, etc.).

- Implement broad range of income, work with TANF and others to provide job training and opportunities for economic self-sufficiency, continue with Capital Fund program in public housing to improve quality of life.
- Provide comment to local jurisdictions regarding affordable housing development proposals and community development and planning policies.

HACB Goal: Promote self-sufficiency and asset development for families and individuals

- Increase the number and percentage of employed persons in assisted households:
  - Implementation and management of Public Housing Section 3 program.
- Provide or attract supportive services to improve assistance recipients' employability:
  - Administer FSS and TBRA programs.
  - Utilize resident support training programs: Community Action Agency Asset Development program, USDA Nutrition and Money Management classes, and CHIP Credit Repair and Counseling, etc.
- Provide or attract supportive services to increase independence for the elderly or families with disabilities:
  - IRS-VITA tax assistance program.
  - CSUC nursing program.

HACB Goal: Ensure equal opportunity and affirmatively further fair housing.

- Undertake affirmative measures to ensure access to assisted housing regardless of age, race, ethnicity, ancestry, color, religion, national origin, sex, familial status, marital status, disability, medical condition, source of income, sexual orientation and veteran status:
  - Continue staff education through participation in North Valley Properties Owners Association, and Legal Services of Northern California and other Fair Housing Workshops.
  - Seek and implement scheduled training of agency staff in Fair Housing, Civil Rights, Reasonable Accommodation, Reasonable Modification and affirmative outreach.
  - Subscribe to and circulate amongst staff periodicals and industry information regarding Fair Housing and Equal Opportunity issues.
- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion, national origin, sex, familial status and disability: Continue to participate with the North Valley Property Owners Association:
  - Continue participation in North Valley Properties Owners Association, Legal Services of Northern California Fair Housing Workshops.
- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
  - Continue to maintain list of accessible unit available in Butte County.
  - Purchase of temporary ramp for Public Housing.
  - Seek opportunity to convert additional units of Public Housing to accessible by the physically disabled.
- Build agency web-site that will be user-friendly to inquiries, program applicants and participants, including the elderly, disabled, and those with language barriers.

In addition, the Housing Authority of the County of Butte has developed the following Strategic Goals:

1. **Streamline and/or conduct operations analysis for maintaining good customer service.**
   a. Periodic and systematic review of operations to keep up with needs.
   b. Implement regulatory changes as they become effective.

2. **Implement and maintain quality affordable housing.**
   a. Maintain program integrity in Public Housing and Section 8.
   b. Develop self-sufficiency opportunities for participants.
   c. Seek opportunities for acquisition of non-HUD properties.
   d. Process incremental and preservation Voucher allocations.
   e. Develop resident groups for strong neighborhoods.
      - Winston Gardens Resident Group
      - Resident Advisory Board – Section 8 Admin Plan & Public Housing ACOP reviews.

3. **Improve and maintain interagency cooperation.**
   a. Continue to work with agencies to provide services.
   b. Seek to strengthen links between HACB and County of Butte.
   c. Look at opportunities to increase participation between agencies for self-sufficiency activities, including child care and youth activities.
   d. Continue to work with Community Action Agency on the Shelter Plus Care program providing voucher assistance and case management to homeless families.
   e. Maintain and continue contract administration for Butte Countywide Homeless Continuum of Care program.
   f. Maintain and continue development of HUD-VASH program.
   g. TBRA-Chico program development.
   h. Data reporting to municipal and county agencies.

4. **Maintain 98% occupancy rate in public housing and 96% lease-up of Section 8.**

6.0 PHA Plan Update

(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:

All elements have been reviewed and revised by the HACB since the last Annual Plan submission.

(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.

- Housing Authority of the County of Butte, 2039 Forest Ave, Chico CA 95928
- Housing Authority of the County of Butte, 850 E. Gridley Rd, Gridley CA 95948

PHA Plan Elements. (24 CFR 903.7)

1.) Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures. Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

PUBLIC HOUSING

a. When does the PHA verify eligibility for admission to public housing?
- When families are within 3 months of being offered a unit.

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing?
- Criminal or Drug-related activity
- Rental history
- Housekeeping

c. The PHA requests criminal records from the following law enforcement agencies for screening purposes:
- Local law enforcement agencies
- State law enforcement agencies
- National databases

Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list?
- Site-based waiting lists

b. Where may interested persons apply for admission to public housing?
- HACB main administrative office
- Application available for download online at www.butte-housing.com.

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions:
- How many site-based waiting lists will the PHA operate in the coming year?
  - Chico
  - Oroville
  - Gridley/Biggs
- None of the PHA's site-based waiting lists are new for the upcoming year.
- Families may be on all three lists simultaneously.
- Interested persons can obtain more information about and sign up to be on the site-based waiting lists at the HACB main administrative office.

Assignment

a. Applicants are ordinarily given two choices before they fall to the bottom of or are removed from the waiting list.

b. This policy is consistent across all waiting list types.

Admissions Preferences

a. Income targeting:
The PHA does not plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income.

b. Transfer policies:
In what circumstances will transfers take precedence over new admissions?
- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Reasonable accommodation
- Domestic Violence
- Administrative reasons determined by the PHA (e.g., to permit modernization work)

c. Preferences
The PHA has not established preferences for admission to public housing (other than date and time of application).

Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing:
- The PHA-resident lease
- The PHA's Admissions and Continued Occupancy Policy
- PHA briefing seminars or written materials

b. How often must residents notify the PHA of changes in family composition?
- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision

Deconcentration and Income Mixing

a. The PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty did not indicate the need for measures to promote deconcentration of poverty or income mixing.

b. The PHA did not adopt any changes to its admissions policies based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing.

c. The PHA did not adopt any changes to other policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing.

d. Based on the results of the required analysis, the PHA does need to make special efforts to attract or retain higher-income families in any of their developments.

e. Based on the results of the required analysis, the PHA does need to make special efforts to attract or retain lower-income families in any of their developments.

SECTION 8

Eligibility

a. What is the extent of screening conducted by the PHA?
- Criminal or drug-related activity only to the extent required by law or regulation

b. The PHA requests criminal records from the following law enforcement agencies for screening purposes:
- Local law enforcement agencies
- State law enforcement agencies
- National databases

c. The PHA shares the following kind of information you share with prospective landlords:
- Prior landlord name, address and telephone number, if available.

Waiting List Organization

a. The section 8 tenant-based assistance waiting list is not merged with any other program waiting lists.

b. Where may interested persons apply for admission to section 8 tenant-based assistance?
- PHA main administrative office.
- Social Service Agencies.

Search Time

The PHA will give extensions to standard 60-day period to search for a unit if participant provides documentation that they need additional search time for valid reason.

Admissions Preferences

a. Income targeting
The PHA does not plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income.

b. Preferences
The PHA seeks to establish two local preferences for admission to Section 8 tenant-based assistance program (other than date and time of application):

- A preference for admission to any family that has graduated from an approved transitional housing program that partners with HACB, such as Shelter Plus Care, such admission to be made without regard to the open or closed status of the waiting list;
- A preference for admission to select families participating in the County Child Welfare Agency's Family Unification Program (FUP), the number of admissions limited to the program size set forth in the Memorandum of Understanding between the Butte County Department of Employment and Social Services and the HACB, such admissions to be made on a first come, first serve basis, such admission to be made without regard to the open or closed status of the waiting list

c. Among applicants on the waiting list with equal preference status, how are applicants selected?

- Date and time of application
- Drawing (lottery) or other random choice technique

Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained?

- Section 8 Administrative Plan
- Briefing sessions and written materials

b. The PHA announces the availability of any special-purpose section 8 programs to the public through published notices.

2.) Financial Resources. A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.

FINANCIAL RESOURCES	
1. **Federal Grants (FY 2010 grants)**	
a) Public Housing Operating Fund	$860,000
b) Public Housing Capital Fund	$650,000
c) HOPE VI Revitalization	
d) HOPE VI Demolition	
e) Annual Contributions for Section 8 Tenant-Based Assistance	$11,850,000
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	
g) Resident Opportunity and Self-Sufficiency Grants	$63,000
h) HOME	
Other Federal Grants (list below)	
Shelter Plus Care	$120,000
USDA-RD	$192,000
2. Prior Year Federal Grants (unobligated funds only) (list below)	
3. Public Housing Dwelling Rental Income	$1,160,000
4. Other income (list below)	
Interest Income	$100,000
Misc. Charges	$75,000
4. Non-federal sources (list below)	
Other rental programs	$135,000
HACB-owned property rent	$995,000
Miscellaneous income	$300,000
Total resources	$16,500,000

3.) Rent Determination. A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.

PUBLIC HOUSING

Income Based Rent Policies

a. The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions).

b. Minimum Rent
- PHA's minimum rent is $50.
- The PHA has not adopted any discretionary minimum rent hardship exemption policies.
- The PHA does not plan to charge rents at a fixed amount or percentage less than 30% of adjusted income.

c. There are no ceiling rents.

d. Rent re-determinations: Between income reexaminations, must tenants must report changes in income or family composition to the PHA such that the changes result in an adjustment to rent any time the family experiences an income increase.

e. The PHA does not plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12-month disallowance of earned income and phasing in of rent increases in the next year.

Flat Rents

In setting the market-based flat rents, the PHA uses the section 8 rent reasonableness study of comparable housing to establish comparability.

SECTION 8 TENANT-BASED ASSISTANCE

Payment Standards

- The PHA's payment standard is at or above 90% but below 100% of FMR.
- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area.
- The payment standard reflects market or submarket.
- The payment standards are reevaluated for adequacy as needed to ensure continued leasing capability annually.
- The PHA considers in its assessment of the adequacy of its payment standard - success rates of assisted families and rent burdens of assisted families.

Minimum Rent

- PHA's minimum rent is $50.
- The PHA has not adopted any discretionary minimum rent hardship exemption policies.

4.) Operation and Management. A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.

PHA Management Structure
An organization chart showing the PHA's management structure and organization is attached.

HUD Programs Under PHA Management

Program Name	Units or Families Served at Year Beginning (1/1)	Expected Turnover
Public Housing	345	88
Section 8 Vouchers	1874	259

Management and Maintenance Policies

- Public Housing Maintenance and Management: Admissions and Continued Occupancy Policy
- Section 8 Management: Administrative Plan

5.) Grievance Procedures. A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.

PUBLIC HOUSING

The PHA has not established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing.

Residents or applicants to public housing should contact the PHA main administrative office to initiate the PHA grievance process

SECTION 8 TENANT-BASED ASSISTANCE

The PHA has not established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982.

Applicants or assisted families should contact the PHA main administrative office to initiate the informal review and informal hearing process.

6.) Designated Housing for Elderly and Disabled Families. With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.

- Development name and number: Winston Gardens 43-10
- Designation type: Mixed Population: elderly 62+ and disabled without age restriction
- Application Status: N/A - Exempt
- Date: N/A - Exempt
- Number of Units Affected: 60

7.) Community Service and Self-Sufficiency. A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. (Note: applies to only public housing).

The HACB's Community Service program is described in its entirety in the Public Housing Admissions and Continued Occupancy Policy, Chapter 15. The HACB will administer its own community service program, with cooperative relationships with other entities. The HACB Community Service Policy requires each adult resident to contribute 8 hours per month of community service or participate in an economic self-sufficiency program or a combination of both. The Policy specifies exemptions, eligible community service and self sufficiency activities, guidelines for HACB annual determinations and Resident noncompliance.

SELF SUFFICIENCY

PHA Coordination with the Welfare (TANF) Agency
Coordinate the provision of specific social and self-sufficiency services and programs to eligible families

Services and programs offered to residents and participants

a. Self-Sufficiency Policies
Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)
- Public housing admissions policies
- Section 8 admissions policies

b. Economic and Social self-sufficiency programs
The PHA has coordinated, promoted or provided any programs to enhance the economic and social self-sufficiency of residents.

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
Tenant Based Rental Assistance (TBRA)	22	Referrals	Various Social Services	Section 8
Rehabilitation of our Friends (ROOF)	8	Referrals	Butte County Behavioral Health	Section 8
Adult System of Care (ASOC)	6	Specific Criteria	CA Department of Mental Health/ Department of Behavioral Health	Section 8
After school homework and tutoring program for persons in Farm Labor Housing	100	Specific Criteria	PHA	Both
Shelter Plus Care	12	Specific Criteria	Community Action Agency – Esplanade House	Section 8
Shelter Plus Care – Search South	4	Specific Criteria	Butte County Department of Behavioral Health	Section 8
Samaritan Bonus	5	Specific Criteria	Butte County Department of Behavioral Health	Section 8

Family Self Sufficiency program/s

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants	Actual Number of Participants (As of: DD/MM/YY)
Public Housing	0	N/A
Section 8	20	49 (04/01/10)

The PHA is maintaining participation above the minimum program size as required by HUD.

Welfare Benefit Reductions
The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by:

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services

8.) Safety and Crime Prevention. For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

Measures are always needed for the continued safety of residents and crime prevention on Public Housing property. The HACB has taken these steps to ensure the safety of its residents:

- Criminal background checks are completed on all adult residents.
- Environmental changes such as fencing, cutting down of overgrown shrubbery and improved lighting.
- Installed security cameras at 43-10.
- Families involved in violent or drug-related criminal activity are served notice of eviction.
- Residents are encouraged to report any suspicious activity to police and management.
- All incidents are addressed immediately by management to prevent escalation.
- Graffiti is removed immediately.

The HACB is continuing to build strong relationships with local police departments.

Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Staff education regarding identification of methamphetamine-related activity.

Coordination between PHA and the police for carrying out crime prevention measures and activities:

- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly meet with the PHA management and residents

9.) Pets. A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.

The HACB allows ownership of pets in Public Housing units. The HACB has established policies and procedures which outline reasonable rules governing the keeping of common household pets and ensures that no applicant or resident is discriminated against regarding admission or continued occupancy because of ownership of pets. This policy does not apply to animals that are used to assist, support, or provide service to persons with disabilities, or to service animals that visit public housing developments. This exclusion applies to both service animals and companion animals as reasonable accommodation for persons with disabilities.

The HACB Pet Policy requires pet registration and execution of a Pet Agreement in advance of occupancy of the pet by the HACB. Dogs and cats must be spayed or neutered. The HACB Pet Policy outlines standards for pets including types and amount of pets allowed, duties and responsibilities of Pet Owner/Resident including pet care, amount of deposits and/or fees, designation of Emergency Caregiver for the pet, inspection protocols, pet rule violations and pet removal. The Pet Policy, in its entirety, is described in the Public Housing Admissions and Continued Occupancy Policy, Chapter 10.

10.) Civil Rights Certification. A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.

The PHA will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

11.) Fiscal Year Audit. The results of the most recent fiscal year audit for the PHA.

The results of the most recent fiscal year audit for the PHA:

- Unqualified opinion.
- No findings.
- No questioned costs.

The PHA is required to have an audit conducted under section 5(h)(2) of the US Housing Act of 1937 (42 USC 1437c(h)). The most recent audit was submitted to HUD.

12.) Asset Management. A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.

The PHA is engaging in activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have not been addressed elsewhere in this PHA Plan. The PHA is undertaking the following other asset based management activities: Project-based accounting.

The Housing Authority of the County of Butte is exempt from the asset management requirement for the 2010-2011FY.

13.) Violence Against Women Act (VAWA). A description of: **1)** Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; **2)** Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and **3)** Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

PROTECTIONS FOR VICTIMS OF ABUSE [VAWA]

An incident or incidents of actual or threatened domestic violence, dating violence, or stalking will not be construed as serious or repeated violations of the lease or other "good cause" for termination of the assistance, tenancy, or occupancy rights of such a victim.

Criminal activity directly relating to abuse, engaged in by a member of a tenant's household or any guest or other person under the tenant's control, shall not be cause for termination of assistance, tenancy, or occupancy rights if the tenant or an immediate member of the tenant's family is the victim or threatened victim of domestic violence, dating violence, or stalking.

Notwithstanding any restrictions on admission, occupancy, or terminations of occupancy or assistance, or any Federal, State or local law to the contrary, a PHA, owner or manager may "bifurcate" a lease, or otherwise remove a household member from a lease, without regard to whether a household member is a signatory to the lease, in order to evict, remove, terminate occupancy rights, or terminate assistance to any individual who is a tenant or lawful occupant and who engages in criminal acts of physical violence against family members or others. This action may be taken without evicting, removing, terminating assistance to, or otherwise penalizing the victim of the violence who is also a tenant or lawful occupant. Such eviction, removal termination of occupancy rights, or termination of assistance shall be effected in accordance with the procedures prescribed by Federal, State, and local law for the termination of leases or assistance under the public housing program.

Nothing in this section may be construed to limit the authority of a public housing agency, or manager, when notified, to honor court orders addressing rights of access or control of the property, including civil protection orders issued to protect the victim and issued to address the distribution or possession of property among the household members in cases where a family breaks up.

Nothing in this section limits any otherwise available authority of an owner or manager to evict or the public housing agency to terminate assistance to a tenant for any violation of a lease of a lease not premised on the act or acts of violence in question against the tenant or a member of the tenant's household, provided that the owner, manager, or public housing agency does not subject an individual who is or has been a victim of domestic violence, dating violence, or stalking to a more demanding standard than other tenants in determining whether to evict or terminate.

Nothing in this section may be construed to limit the authority or manager to evict, or the public housing agency to terminate assistance, to any tenant if the manager, or public housing agency can demonstrate an actual and imminent threat to other tenants or those employed at or providing service to the property if the tenant is not evicted or terminated from assistance.

Certification of Domestic Violence, Dating Violence and Stalking

When an individual seeks to assert VAWA's protections, the PHA may request that the individual provide one of any of the following three types of documentation:

1. A HUD-approved certification form verifying that the individual is a victim of domestic violence, dating violence, or stalking, and that the incident or incidents in question are bona fide incidents of actual or threatened abuse. Such certification shall include the name of the perpetrator; or
2. Documentation signed by an employee, agent, or volunteer of a victim service provider, an attorney, or a medical professional, from whom the victim has sought assistance in addressing domestic violence, dating violence, or stalking, or the effects of the abuse, in which the professional attests under penalty of perjury (28 USC 1746) to the professional's belief that the incident or incidents in question are bona fide incidents of abuse, and the victim of domestic violence, dating violence, or stalking has signed or attested to the documentation; or
3. A Federal, State, tribal, territorial, or local police or court record.

The individual shall provide certification within 14 business days after the individual receives a written request for such certification from the PHA. If the individual does not provide the certification within 14 business days after the individual has received a request in writing for such certification, the PHA may evict any tenant who commits violations of a lease. The PHA may extend the 14-day deadline at its discretion if good cause is demonstrated.

The PHA is not required to demand that an individual produce official documentation or physical proof of the individual's status as a victim of domestic violence, dating violence or stalking in order to receive any of VAWA's protections. At its discretion, the PHA may provide benefits to the individual based solely on the individual's statement or other corroborating evidence.

Confidentiality

The PHA shall keep confidential any information an individual provides regarding his or her status as a victim of domestic violence, dating violence, or stalking, except if the disclosure is: (1) requested in writing by the individual; (2) required for use in an eviction proceeding; or (3) otherwise required by law. See 42 USC 1437(d)(u)(2)(A); 42 USC 1437 f(ee)(2)(A).

Definitions of Domestic Violence, Dating Violence, and Stalking
[VAWA; 42 USC 13925(a)(6), (8); 42 USC 1437f(f)(10); Cal Family Code 6211]

VAWA defines "domestic violence" as felony or misdemeanor crimes of violence committed by:

(1) a current or former spouse of the victim;
(2) a person with whom the victim shares a child in common;
(3) a person who is cohabiting with or has cohabited with the victim as a spouse;
(4) a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies;
(5) any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction (i.e., California).

California law defines "domestic violence" as abuse perpetrated against the victim by:

(1) The victim's spouse or former spouse.
(2) Someone the victim lives with or lived with in the past.
(3) Someone the victim is dating or has dated.
(4) Someone the victim has a child with.
(5) Someone to whom the victim is related by blood, marriage, or adoption (including the victim's parent, grandparent, child, grandchild, brother, or sister).

VAWA defines "dating violence" as violence committed by a person:

(1) who is or has been in a social relationship of a romantic or intimate nature with the victim; and
(2) where the existence of such a relationship shall be determined based on a consideration of the following factors:
    a. The length of the relationship.
    b. The type of relationship.
    c. The frequency of interaction between the persons involved in the relationship.

VAWA defines "stalking" as:

(1) To follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass or intimidate another person; or
(2) To place under surveillance with the intent to kill, injure, harass, or intimidate another person,

AND

(3) In the course of, or as a result of, such following, pursuit, surveillance, or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to:
    a. That person;
    b. A member of the immediate family of that person; or
    c. The spouse or intimate partner of that person.

The HACB's VAWA policies are also included in the Public Housing Admissions and Continued Occupancy Policy, Chapter 12 and the Section 8 Administrative Plan, Chapter 14.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. *Include statements related to these programs as applicable.*

HOPE VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, and Homeownership Programs – N/A

PROJECT BASED VOUCHERS

PHA seeks to establish Project Based Voucher (PBV) program as sub-component of its Section 8 Tenant-based Voucher program. Work with county-wide community-based service providers has revealed a need for community transitional housing capacity, in order that homeless, formerly homeless, and other households be stabilized prior to admission to permanent assisted housing programs. Current voucher admissions policy interrupts households in process of stabilization in community transitional housing programs, admitting families prior to readiness to assume the responsibilities of independent, or supported living. Additionally, specialty service providers seek housing subsidy to support targeted programs for their clients in specific locations where supportive services are available. The PHA seeks to expand supported affordable housing opportunity to some of the county's most vulnerable populations through implementation of its PBV program in partnership with service agencies and property owners.

8.0 Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the *Capital Fund Program Annual Statement/Performance and Evaluation Report,* form HUD-50075.1, for each current and open CFP grant and CFFP financing.

See attached Exhibit H for HUD 50075.1 Capital Fund Program Annual Statement/Performance and Evaluation Report for: 501-09 ARRA, 501-09 and 501-10.

8.2 Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the *Capital Fund Program Five-Year Action Plan,* form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.

See attached Exhibit I for HUD-50075.2 Capital Fund Program Five-Year Action Plan.

8.3 Capital Fund Financing Program (CFFP).

☐ Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.

9.0 Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.

9.1 Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.**

Housing Needs of Families on the Waiting List			
Waiting list type: (select one) ☐ Section 8 tenant-based assistance ☒ **Public Housing Site-Based waiting list: Chico** ☐ Combined Section 8 and Public Housing			
	# of families	% of total families	Annual Turnover
Waiting list total	553		34
Extremely low income <=30% AMI	347	63%	
Very low income (>30% but <=50% AMI)	167	30%	
Low income (>50% but <80% AMI)	39	7%	
Families with children	338	61%	
Elderly families	36	7%	
Families with Disabilities	203	37%	
Hispanic	94	17%	
White	401	73%	
Black / African American	62	11%	
American Indian	22	4%	
Asian	32	5%	
Pacific Islander	3	1%	
Other	33	6%	
PH Bedroom Size Characteristics			
1BR	181	33%	
2 BR	250	45%	
3 BR	102	18%	
4 BR	20	4%	
5 BR	n/a		
5+ BR	n/a		

Housing Needs of Families on the Waiting List
Is the waiting list closed (select one)? ☐ No ☒ Yes Chico 1-BR If yes: How long has it been closed? The Chico 1-BR waiting list has been closed since June 15, 2009. Does the PHA expect to reopen the list in the PHA Plan year? ☒ No ☐ Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? ☒ No ☐ Yes

Housing Needs of Families on the Waiting List			
Waiting list type: (select one) ☐ Section 8 tenant-based assistance ☒ **Public Housing Site-Based waiting list: Oroville** ☐ Combined Section 8 and Public Housing			
	# of families	% of total families	Annual Turnover
Waiting list total	119		33
Extremely low income <=30% AMI	63	53%	
Very low income (>30% but <=50% AMI)	36	30%	
Low income (>50% but <80% AMI)	20	17%	
Families with children	77	65%	
Elderly families	38	32%	
Families with Disabilities	31	26%	
Hispanic	9	8%	
White	76	64%	
Black / African American	9	8%	
American Indian	6	5%	
Asian	18	15%	
Pacific Islander	1	<1%	
Other	9	8%	
PH Bedroom Size Characteristics			
1BR	36	31%	
2 BR	n/a		
3 BR	83	69%	
4 BR	n/a		
5 BR	n/a		
Is the waiting list closed (select one)? ☒ No ☐ Yes **If yes: How long has it been closed?** Does the PHA expect to reopen the list in the PHA Plan year? ☐ No ☐ Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? ☐ No ☐ Yes			

Housing Needs of Families on the Waiting List			
Waiting list type: (select one) ☐ Section 8 tenant-based assistance ☒ **Public Housing Site-Based waiting list: Gridley/Biggs** ☐ Combined Section 8 and Public Housing			
	# of families	% of total families	Annual Turnover
Waiting list total	180		21
Extremely low income <=30% AMI	116	65%	
Very low income (>30% but <=50% AMI)	58	32%	
Low income (>50% but <80% AMI)	6	3%	
Families with children	93	52%	
Elderly families	14	8%	
Families with Disabilities	67	37%	
Hispanic	41	23%	
White	126	70%	
Black / African American	21	12%	
American Indian	8	4%	
Asian	8	4%	
Pacific Islander	3	2%	
Other	14	8%	
PH Bedroom Size Characteristics			
1BR	77	43%	
2 BR	61	34%	
3 BR	39	22%	
4 BR	3	1%	
5 BR	0	0%	
Is the waiting list closed (select one)? ☒ No ☐ Yes If yes: How long has it been closed? Does the PHA expect to reopen the list in the PHA Plan year? ☐ No ☐ Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? ☐ No ☐ Yes			

Housing Needs of Families on the Waiting List			
Waiting list type: (select one) ☒ **Section 8 tenant-based assistance** ☐ Public Housing ☐ Combined Section 8 and Public Housing			
	# of families	% of total families	Annual Turnover
Waiting list total	142		259
Extremely low income <=30% AMI	71	50%	
Very low income (>30% but <=50% AMI)	62	44%	
Low income (>50% but <80% AMI)	9	6%	
Families with children	83	58%	
Elderly families	15	11%	
Families with Disabilities	59	42%	
Hispanic	14	10%	
White	104	73%	
Black /African American	20	14%	
American Indian	5	4%	
Asian	12	9%	
Pacific Islander	0	0%	
Other	0	0%	
Is the waiting list closed (select one)? ☐ No ☒ Yes If yes: How long has it been closed? Section 8 Wait List has been closed since February 27, 2010. During the February 2010 opening, the HACB received 2,988 applications for a total Section 8 waiting list of 3,130. There were 1,588 families with children (53%) and 275 elderly families (9%) that applied in February 2010; all other statistical data is unavailable at this time. Does the PHA expect to reopen the list in the PHA Plan year? ☒ No ☐ Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? ☒ No ☐ Yes			

Strategy for Addressing Needs

➢ Need: Shortage of affordable housing for all eligible populations

Strategy 1: Maximize the number of affordable units available to the PHA within its current resources by:

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies

Strategy 2: Increase the number of affordable housing units by:
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.

➢ Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI
- Adopt rent policies to support and encourage work

➢ Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI
- Adopt rent policies to support and encourage work

➢ Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:
- Apply for special-purpose vouchers targeted to the elderly, should they become available

➢ Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities

➢ Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:
- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Participate on Hmong Task Force

Strategy 2: Conduct activities to affirmatively further fair housing
- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations

Reasons for Selecting Strategies

The factors that influenced the PHA's selection of the strategies it will pursue:
- Funding constraints
- Staffing constraints

- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups

10.0 Additional Information. Describe the following, as well as any additional information HUD has requested.

(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.

The Housing Authority of the County of Butte is making measurable progress in meeting the mission and goals as outlined in the 5-year plan (see Section 5.2)

(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"

Substantial Deviation from the 5-year Plan:

A "Substantial Deviation" from the 5-Year Plan is an overall change in the direction of the Authority pertaining to the Authority's Goals and Objectives. This includes changing the Authority's Goals and Objectives.

Significant Amendment or Modification to the Annual Plan:

- A "Significant Amendment or Modification" to the Annual Plan is a change in a policy or policies pertaining to the operation of the Authority. This includes the following:
- Changes to rent or admissions policies or organization of the waiting list.
- Additions of non-emergency work items in excess of 10% of total Capital Fund Program budget (items not included in the current Annual Statement or 5-Year Action Plan) or change in use of replacement reserve funds under the Capital Fund.
- Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities.

11.0 Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. **Note:** Faxed copies of these documents will not be accepted by the Field Office.

(a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations* (which includes all certifications relating to Civil Rights)
(b) Form HUD-50070, *Certification for a Drug-Free Workplace* (PHAs receiving CFP grants only)
(c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* (PHAs receiving CFP grants only)
(d) Form SF-LLL, *Disclosure of Lobbying Activities* (PHAs receiving CFP grants only)
(e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* (PHAs receiving CFP grants only)
(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.
(g) Challenged Elements
(h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report* (PHAs receiving CFP grants only)
(i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* (PHAs receiving CFP grants only)
(j) PHA Organization Staffing Chart

EXHIBIT A

PHA Certifications of Compliance with PHA Plans and Related Regulations	U.S. Department of Housing and Urban Development Office of Public and Indian Housing OMB No. 2577-0226 Expires 4/30/2011

PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the PHA 5-*Year and Annual* PHA Plan

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the X *5-Year and/or* X *Annual PHA Plan for the PHA fiscal year beginning* 2010 *, hereinafter referred to as" the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:*

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
   - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
   - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
   - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
   - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
   - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
    (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
    (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
    (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Housing Authority of the County of Butte	CA043
PHA Name	PHA Number/HA Code

X _____ 5-Year PHA Plan for Fiscal Years 20 10 - 20 14

X _____ Annual PHA Plan for Fiscal Years 20 10 - 20 11

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Clarence Lobo	Board Chair
Signature	Date July 15, 2010

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan

I, *Cathy E. Creswell* the *Deputy Director* certify that the Five Year and Annual PHA Plan of the *Housing Authority of the County of Butte* is consistent with the Consolidated Plan of *State of California* prepared pursuant to 24 CFR Part 91.

Cathy Creswell 6/3/10

Signed / Dated by Appropriate State or Local Official

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan

I, *David Burkland* the *City Manager* certify that the Five Year and Annual PHA Plan of the *Housing Authority of the County of Butte* is consistent with the Consolidated Plan of *City of Chico* prepared pursuant to 24 CFR Part 91.

D. Burkland 6/7/10

Signed / Dated by Appropriate State or Local Official

EXHIBIT B

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Housing Authority of the County of Butte

Program/Activity Receiving Federal Grant Funding

PHA Annual for FY 2010-11 and Five-Year Plan for FY 2010-14

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Check here ☐ if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

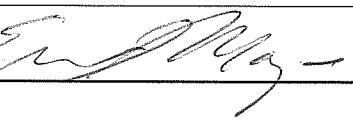
Name of Authorized Official	Title
Edward S. Mayer	Executive Director
Signature	**Date**
X 	July 15, 2010

EXHIBIT C

OMB Approval No. 2577-0157 (Exp. 3/31/2010)

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Applicant Name

Housing Authority of the County of Butte

Program/Activity Receiving Federal Grant Funding

PHA Annual Plan for FY 2010-11 and Five-Year Plan for FY 2010-14

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

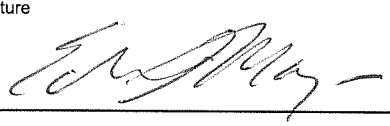
(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Edward S. Mayer	Executive Director
Signature	**Date (mm/dd/yyyy)**
	7/15/2010

Previous edition is obsolete

form HUD 50071 (3/98)
ref. Handboooks 7417.1, 7475.13, 7485.1, & 7485.3

EXHIBIT D

DISCLOSURE OF LOBBYING ACTIVITIES

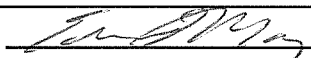
Approved by OMB
0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

1. Type of Federal Action:	2. Status of Federal Action:	3. Report Type:
[b] a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	[a] a. bid/offer/application b. initial award c. post-award	[a] a. initial filing b. material change **For Material Change Only:** year _____ quarter _____ date of last report _____

4. Name and Address of Reporting Entity:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:
[x] **Prime** [ ] **Subawardee** Tier _____, *if known*: **Congressional District**, *if known*: 4c	Housing Authority of the County of Butte 2039 Forest Ave Chico CA 95928 **Congressional District**, *if known*:
6. Federal Department/Agency: US Dept of Housing & Urban Development	**7. Federal Program Name/Description:** 2010 PHA Plan - Capital Fund CFDA Number, *if applicable*: _____
8. Federal Action Number, *if known*: CA30P04350110	**9. Award Amount**, *if known*: $ 674,712.00
10. a. Name and Address of Lobbying Registrant (*if individual, last name, first name, MI*):	**b. Individuals Performing Services** (*including address if different from No. 10a*) (*last name, first name, MI*):

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Signature: 
Print Name: Edward S. Mayer
Title: Executive Director
Telephone No.: 530-895-4474 x215 Date: 07/15/2010

Federal Use Only:

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Standard Form LLL (Rev. 7-97)

EXHIBIT E

DISCLOSURE OF LOBBYING ACTIVITIES
CONTINUATION SHEET

Approved by OMB
0348-0046

Reporting Entity: Housing Authority of the County of Butte Page 2 of 2

Authorized for Local Reproduction
Standard Form - LLL-A

EXHIBIT F

HACB ONE- AND FIVE-YEAR AGENCY PLAN

2010 RESIDENT COMMENTS

CAPITAL FUND PUBLIC MEETING COMMENTS

Capital Fund 501-09 projects scheduled are landscape/site upgrade, water conservation measures including metering, and exterior painting at Chico, Gridley and Biggs concrete-block units (43-1, 43-2 and 43-3); window replacement at Burdick Commons, Oroville (43-14); and tub and enclosure replacements and shed upgrades at Hammon Park, Oro Dam and 7th and Pomona, Oroville (43-15).

Capital Fund 501-10 projects scheduled are continuation of landscape/site upgrade, water conservation measures and VCT tile replacement at Chico, Gridley and Biggs concrete-block units (43-1, 43-2 and 43-3); HVAC and water heater replacements at Hammon Park, Oro Dam and 7th and Pomona, Oroville (43-15); and window replacements at Shelton Oaks and Rhodes Terrace, Chico (43-13).

The annual plan was briefly described and the process of approval reviewed. A RAB interest sign-up sheet was initiated for the two RAB meetings scheduled.

RESIDENT ADVISORY BOARD (RAB) MEETING COMMENTS

During the RAB meetings, the following comments were received from Residents:

- Was it possible to open the Section 8 waiting list once per year? HACB response: Dependent upon funding, the HACB would like to open the Section 8 waiting list every other year.
- Are applicants informed in writing of which waiting list their name is on (i.e., Public Housing vs. Section 8)? HACB response: Yes.
- Which Public Housing deposits are increasing? HACB response: Proposed Security Deposit increase; Pet Deposit to remain the same.
- Residents from Winston Gardens requested unit storage, water heater replacements and computers for the Clubhouse to be added to the Capital Fund project list. They also suggested decreased washing machine cost to offset the lower amount of clothes able to be washed per load in the high efficiency washers.
- Recommended change to Agency Plan - Correct statement "evicted for criminal activity" to "evicted for drug-related and/or violent criminal activity". Revision has been implemented.
- Recommended change to Section 8 Admin Plan - Medical Exemptions section revised to match ACOP. Revision has been implemented.
- Ms. Laurel Blankinship Yorks, LSNC, recommended HACB staff emphasize the importance of reporting income changes (report everything all the time). Ms. Yorks also suggested annual face-to-face recertification interviews. HACB staff will continue to find new ways to emphasize the importance of reporting income and family composition changes.

45-DAY REVIEW PERIOD COMMENTS

Ms. Laurel Blankinship Yorks, Legal Services of Northern California – Butte Regional Office (LSNC), together with representatives from National Housing Law Project (NHLP) provided recommendations for changes to the Admin Plan and ACOP in her letter of May 14, 2010. Tamra Young, Executive Assistant, HACB, outlined which recommendations were implemented by the HACB and why in her response dated July 6, 2010.

The US Department of Housing and Urban Development, Department of Fair Housing and Equal Opportunity (HUD-FHEO) conducted a compliance review on March 1, 2010. Recommendations from the FHEO review letter dated May 24, 2010 were also incorporated into the Admin Plan, ACOP and Agency Plan.

A complete summary of the Policy changes made during the 45-day review period is attached (Memo to the HACB Board of Commissioners dated July 8, 2010).

July 8, 2010

MEMO

To: HACB Board of Commissioners

From: Tamra C. Young, Executive Assistant

Subject: Summary of Policy Revisions for:
2010 Public Housing Admissions and Continued Occupancy Policy (ACOP);
Section 8 Administrative Plan (Admin Plan); and,
One- and Five-Year HACB Agency Plan (Agency Plan)

The following outline summarizes the final changes made to the draft Policy documents scheduled for adoption at the July Board meeting. These changes are made based on recommendations received from US Department of Housing and Urban Development, Department of Fair Housing and Equal Opportunity (HUD-FHEO), comment received from Legal Services of Northern California, Butte Regional Office (LSNC) and HACB Staff. Copies of "final" Policy documents are available upon request; copies are available via email, CD or hard copy.

SECTION 8 ACOP

HUD-FHEO Changes

- Chapter 1 Statement of Policies
  - Added Section D "Non-Discrimination Policy"
  - Section E Fair Housing Policy
    - Added "military service" to protected classes.
  - Section F Service and Accommodations Policy
    - Added cross-reference to grievance procedure in Chapter 13E for participants denied a reasonable accommodation request.
- Chapter 3 Applying for Admission
  - Section A How to Apply
    - Added to Phase 1 of the Application Process: "Applications that are submitted incomplete will be given ten (10) business days to complete and return to the PHA in order to keep the original date and time stamp on the application. Any applicant with a disability, who needs a reasonable accommodation in any step of the application process, should inform the Housing Authority."
- Chapter 4 Tenant Selection and Assignment Plan
  - Section F Buildings Designated as Elderly Only Housing
    - Corrected Winston Gardens (43-10) designation from elderly-only project to mixed population project for elderly and disabled.
- Chapter 13 Complaints, Grievances and Appeals
  - Added references to Section 504 Coordinator, Larry Guanzon.

LSNC Changes

- Chapter 2 Eligibility for Admission and Chapter 12 Lease Terminations
  - Increased Drug Abuse/Violent Criminal Activity look back period from 3 to 5 years for applicants, participants and live-in aides to match Section 8 Admin Plan.
  - Chapter F Denial of Admission for Drug-Related and/or Other Criminal Activity
    - Removed proposed language regarding parolee prohibitions.
    - Removed all inaccurate references to "guests".
- Chapter 7 Verification Process
  - Section J Verifying Non-Financial Factors
    - Under Split Households, necessary documentation requirements have been corrected to cross-reference VAWA section.
- Chapter 8 Transfer Policy
  - Section A General Statement
    - Under Emergency Transfers, necessary documentation requirements have been corrected to cross-reference VAWA section.

PUBLIC HOUSING ADMIN PLAN

HUD-FHEO Changes

- Chapter 1 Statement of Policies and Objectives
  - Added Section G "Non-Discrimination Policy"
  - Section E Fair Housing Policy
    - Added "source of income, marital status, ancestry, medical condition or military service" to protected classes.
- Chapter 3 Applying for Admission
  - Section C "Initial" Application Procedures
    - Added to Phase 1 of the Application Process: "Applications that are submitted incomplete will be given fourteen (14) days to complete and return to the HACB in order to keep the original date and time stamp on the application. Any applicant with a disability, who needs a reasonable accommodation in any step of the application process, should inform the Housing Authority."

LSNC Changes

- Chapter 1 Statement of Policies and Objectives
  - Section H Reasonable Accommodation Policy
    - Remove language (i.e., waiving a family obligation) as an example of an "undue administrative burden on the housing authority".
    - Added cross-reference to informal review (applicant) or informal hearing (participant) in Chapter 19 for applicants or participants denied a reasonable accommodation request.
    - Added reference to Section 504 Coordinator, Larry Guanzon.
- Chapter 15 Denial or Termination of Assistance
  - Changed proposed wording from "must" to "may" under Grounds for Denial or Termination of Assistance.

- Added recommended statement: "In determining whether to deny admission or terminate assistance because of action or failure to act by members of the family, the HACB must adhere to applicable law, including 24 CFR 982.55(c)(2), with respect to its obligations to consider mitigating circumstances before denial or termination."

HACB Staff Changes

- Chapter 10 Housing Quality Standards and Inspections
  - Section B Initial HQS Inspection
    - Added 30-day timeframe requirement for Owner to complete repairs if a unit fails an initial HQS inspection.

AGENCY PLAN

HUD-FHEO Changes

- 5.2) Goals and Objectives
  - Under HACB Goal: Ensure equal opportunity and affirmatively further fair housing added "age, ethnicity, ancestry, marital status, medical condition, source of income, sexual orientation and military status:" to protected classes.
- 6.) PHA Plan Update
  - Under Designated Housing for Elderly and Disabled Families corrected Winston Gardens (43-10) designation from elderly project to mixed population project for elderly and disabled.

HACB Staff Changes

- 2.) Inventory
  - Added (+35 HUD-VASH) to Section 8 unit count.
- 6.) PHA Plan Update
  - Updated "Financial Resources" table.
- Added Exhibits
  - Certifications
  - 2010 Resident Comments

EXHIBIT G

Challenged Elements

None

EXHIBIT H

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Housing Authority of the County of Butte	**Grant Type and Number** Capital Fund Program Grant No: CA 30 SO43501-09 Replacement Housing Factor Grant No: Date of CFFP:	**FFY of Grant: 2009** **FFY of Grant Approval: 2009**

Type of Grant
☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**
☐ **Performance and Evaluation Report for Period Ending:** ☒ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised[2]	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) [3]				
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	0.00	66,230.00	66,230.000	66,230.00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement	50,000.00	103,858.00	103,858.00	103,858.00
10	1460 Dwelling Structures	811,431.00	691,343.00	691,343.00	691,343.00
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities [4]				

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
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Type of Grant

☐ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**

☐ **Performance and Evaluation Report for Period Ending:** ☒ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	861,431.00	861,431.00	861,431.00	861,431.00
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	**Date**	**Signature of Public Housing Director**	**Date**

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
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Part II: Supporting Pages

PHA Name: Housing Authority of the County of Butte	**Grant Type and Number** Capital Fund Program Grant No: CA 30 SO43501-09 CFFP (Yes/ No): Yes Replacement Housing Factor Grant No:	**Federal FFY of Grant: 2009**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
CA43-1A,1B & 4	A: Site Work	1450	2	10,000.00	9,334.00	9,334.00	9,334.00	Completed
	B: Rehab Units, Section 504 Compliance	1460	2	44,000.00	44,274.00	44,274.00	44,274.00	Completed
CA43-3	A: Site Work	1450	7	35,000.00	82,488.00	82,488.00	82,488.00	Completed
	B: Rehab Units, Section 504 Compliance	1460	7	154,000.00	328,876.00	328,876.00	328,876.00	Completed
CA43-2A & 2B	A: Site Work	1450	1	5,000.00	12,036.00	12,036.00	12,036.00	Completed
	B: Rehab Units, Section 504 Compliance	1460	1	22,000.00	44,917.00	44,917.00	44,917.00	Completed
CA43-10	A: Window Replacment	1460	377	147,124.00	82,271.00	82,271.00	82,271.00	Completed
CA43-13	A: Replace HVAC units	1460	45	208,000.00	0	0		
	B: Replace Roof	1460	24	94,307.00	85,577.00	85,577.00	85,577.00	Completed
	C: Water Heater Replacement	1460	45	22,000.00	25,443.00	25,443.00	25,443.00	Completed

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

[2] To be completed for the Performance and Evaluation Report.

Part II: Supporting Pages

PHA Name: Housing Authority of the County of Butte	**Grant Type and Number** Capital Fund Program Grant No: CA 30 SO43501-09 CFFP (Yes/ No): Yes Replacement Housing Factor Grant No:	**Federal FFY of Grant: 2009**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
CA43-14	A: Replace HVAC Units	1460	20	110,000.00	73,900.00	73,900.00	73,900.00	Completed
	B: Water Heater Replacement	1460	20	10,000.00	6,085.00	6,085.00	6,085.00	Completed
CA43 Authority Wide	A: Administration	1410	1	0	66,230.00	66,230.000	66,230.000	Completed

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

[2] To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Housing Authority of the County of Butte	**Grant Type and Number** Capital Fund Program Grant No: CA 30PO43501-09 Replacement Housing Factor Grant No: Date of CFFP:	**FFY of Grant: 2009** **FFY of Grant Approval: 2009**

Type of Grant
☒ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**
☐ **Performance and Evaluation Report for Period Ending:** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised[2]	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) [3]	135,397.80			
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	67,698.90			
5	1411 Audit	2,000			
6	1415 Liquidated Damages				
7	1430 Fees and Costs	48,000			
8	1440 Site Acquisition				
9	1450 Site Improvement	135,192.30			
10	1460 Dwelling Structures	196,500.00			
11	1465.1 Dwelling Equipment—Nonexpendable	92,200.00			
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities [4]				

[1] To be completed for the Performance and Evaluation Report.
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Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
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U.S. Department of Housing and Urban Development
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OMB No. 2577-0226
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Type of Grant

☒ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no:)**

☐ **Performance and Evaluation Report for Period Ending:** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	676,989.00			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	**Date**	**Signature of Public Housing Director**	**Date**

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
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Part II: Supporting Pages

PHA Name: Housing Authority of the County of Butte	**Grant Type and Number** Capital Fund Program Grant No: CA 30 PO43501-09 CFFP (Yes/ No): No Replacement Housing Factor Grant No:	**Federal FFY of Grant: 2009**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
CA43-1A,1B & 4	A: Site Work / Landscaping	1450	24	25,000.00				
	B: Water Heater Replacement	1465	50	33,000.00				
CA43-3	A: Site Work / Landscaping	1450	7	9,500.00				
	B: Water Heater Replacement	1465	100	46,000.00				
CA43-2A & 2B	A: Site Work / Landscaping	1450	1	3,500.00				
	B: Water Heater Replacement	1465	20	13,200.00				
CA43-10	A: Site Work / Landscaping	1450	1	30,692.30				
CA43-13	A: Painting Exterior Walls	1460	45	95,000.00				
	B: Site Work / Landscaping	1450	1	8,500.00				
CA43-14	A: Painting Exterior Walls	1460	20	8,500.00				
	B: Site Work / Landscaping	1450	1	6,500.00				
	C: Window Replacement	1460	20	40,000.00				

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

[2] To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
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Part II: Supporting Pages

PHA Name: Housing Authority of the County of Butte	**Grant Type and Number** Capital Fund Program Grant No: CA 30 PO43501-09 CFFP (Yes/ No): No Replacement Housing Factor Grant No:	**Federal FFY of Grant: 2009**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
CA43-15	A: Painting Exterior Walls	1460	50	3,000.00				
	B: Site Work / Landscaping	1450	1	6,500.00				
	C: Tub Enclosures Replace	1460	50	50,000.00				
	D: Storage Shed Replacment	1450	50	45,000.00				
CA43 Authority Wide	A: Operations	1406	1	135,397.80				
	B: Administration	1410	1	67,698.90				
	C: Fee and Cost	1430	1	48,000.00				
	D: Audit	1411	1	2,000.00				

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

[2] To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 4/30/2011

Part I: Summary

PHA Name: Housing Authority of the County of Butte	**Grant Type and Number** Capital Fund Program Grant No: CA 30 PO43501-10 Replacement Housing Factor Grant No: Date of CFFP:	**FFY of Grant:2010** **FFY of Grant Approval: 2010**

Type of Grant

☒ **Original Annual Statement** ☐ **Reserve for Disasters/Emergencies** ☐ **Revised Annual Statement (revision no: 2)**

☐ **Performance and Evaluation Report for Period Ending:** ☐ **Final Performance and Evaluation Report**

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost [1]	
		Original	Revised [2]	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	674,712.00			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

Signature of Executive Director	**Date**	**Signature of Public Housing Director**	**Date**
[signature]	07/01/10		

[1] To be completed for the Performance and Evaluation Report.
[2] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
[3] PHAs with under 250 units in management may use 100% of CFP Grants for operations.
[4] RHF funds shall be included here.

Part II: Supporting Pages

PHA Name: Housing Authority of the County of Butte	**Grant Type and Number** Capital Fund Program Grant No: CA 30 PO43501-10 CFFP (Yes/ No): No Replacement Housing Factor Grant No:	**Federal FFY of Grant: 2010**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
CA43-1A,1B & 4	A: HVAC Units Replacement	1465	1	5,000.00				
	B: VCT Tile Replacement	1460	3	15,000.00				
	C: Site Work / Landscaping	1450	1	4,000.00				
	D: Storage Shed Venting / Elec Remove	1460	20	12,000.00				
CA43-3	A: HVAC Units Replacement	1465	1	5,000.00				
	B: VCT Tile Replacement	1460	5	24,299.00				
	C: Site Work / Landscaping	1450	1	4,000.00				
	D: Storage Shed Venting / Elec Remove	1450	25	15,000.00				
CA43-2A & 2B	A: HVAC Units Replacement	1465	1	5,000.00				
	B: VCT Tile Replacement	1450	1	4,000.00				
	C: Site Work / Landscaping	1450	5	3,000.00				
	D: Storage Shed Venting / Elec Remove	1460	2	10,000.00				
CA43-10	A: Site Work / Landscaping	1450	1	4,000.00				
	B: VCT Tile Replacement	1465	3	11,000.00				

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

[2] To be completed for the Performance and Evaluation Report.

Part II: Supporting Pages

PHA Name: Housing Authority of the County of Butte	**Grant Type and Number** Capital Fund Program Grant No: CA 30 PO43501-10 CFFP (Yes/ No): No Replacement Housing Factor Grant No:	**Federal FFY of Grant: 2010**

Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised [1]	Funds Obligated[2]	Funds Expended[2]	
CA43-13	A: Window Replacement	1460	45	15,000.00				
	B: Site Work / Landscaping	1450	1	4,000.00				
CA43-14	A: Window Replacement	1460	20	34,000.00				
	B: Site Work / Landscaping	1450	1	4,000.00				
CA43-15	A: HVAC Units Replacement	1465	50	185,000.00				
	B: Water Heater REplacement	1465	50	38,000.00				
	C: Site Work / Landscaping	1450	1	10,000.00				
CA43 Authority Wide	A: Operations	1406	1	134,942.00				
	B: Management Improvements	1408	1	5,000.00				
	C: Administration	1410	1	67,471.00				
	D: Fee and Cost	1430	1	78,000.00				
	E: Audit	1411	1	2,000.00				

[1] To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

[2] To be completed for the Performance and Evaluation Report.

EXHIBIT I

Capital Fund Program--Five-Year Action Plan

ATTACHMENT I

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Part I: Summary

PHA Name/Number			Locality (City/County & State)		[X] Original 5-Year Plan [ ] Revision No:	
CA043 Housing Authority of the County of Butte			Butte County, CA			
A:	Development Number and Name	Work Statement for Year 1 FFY 2009	Work Statement for Year 2 FFY 2011	Work Statement for Year 3 FFY 2012	Work Statement for Year 4 FFY 2013	Work Statement for Year 5 FFY 2014
B.	Physical Improvements Subtotal	**Annual Statement**	1,955,720	2,161,000	1,183,750	1,489,500
C:	Management Improvements		0			
D:	PHA-Wide Non-dwelling Structures and Equipment					
E.	Administration		120,000	120,000	120,000	120,000
F.	Others					
G:	Operations		120,000	120,000	120,000	120,000
H:	Demolition					
I	Development					
J.	Capital Fund Financing-Debt Service					
K.	Total CFP Funds					
L.	Total Non-CFP Funds					
M.	Grand Total		2,195,720	2,401,000	1,423,750	1,729,500

Capital Fund Program Five-Year Action Plan
Part 1: Summary

Activities for Year 1	Activities for Year 2 FFY Grant: CA 30 PO 43501-11 PHA FY: 2011			Activities for Year 3 FFY Grant: CA 30 PO 43501-12 PHA FY: 2012		
	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
See Annual Statement	**CA 043-1A, 1B, 4**			**CA 043-1A, 1B, 4**		
	A: Landscaping	1	36,000	**A: Replace VCT Floors**	40	125,000
	B: Upgrade HVAC systems	10	46,000	**B: Landscaping**	1	45,000
	C: Energy Conservation Measures	1	35,000	**C: Energy Conservation Measures**	1	35,000
	CA 043-2A & 2B			**CA 043-2A & 2B**		
	A: Landscaping	1	56,000	**A: Window Replacements**	1	30,000
	B: Upgrade HVAC Systems	1	50,000	**B: Energy Conservation Measures**	1	30,000
	C: Cabinet Replacement	5	12,000	**C: Replace VCT Floors**	20	80,000
	CA 043-3			**CA 043-3**		
	A: Upgrade HVAC systems	5	25,000	**A; Upgrade HVAC Systems**	5	25,000
	B: Energy Conservation Measures	1	65,000	**B Landscaping**	1	98,000
	C: Landscaping	1	55,000	**C: Window Replacements**	60	90,000
	D: Replace VCT Floors	30	125,000	**D: Energy Conservation Measures**	1	50,000
	E: Cabinet Replacement	5	15,000	**E: Physical Accessibility**	3	150,000
	CA 043-10			**CA 043-10**		
	A: Landscaping / Lighting Replacement	30	55,000	**A: Bathroom Upgrade**	60	85,000
	B: Energy Conservation Measures	1	25,000	**B: Modify Kitchen Lighting**	1	6,000
	C: ADA rehab	3	100,000	**C: Exterior Lighting Replacement**	1	10,000
	D: Cabinet Replacement	25	75,000	**D: Energy Conservation Measures**	1	30,000
				E: Replace VCT Floors	30	90,000
	CA 043-13					
	A: Replacement of Fixed Windows	135	71,220	**CA 043-13**		
	B:: Landscaping / Lighting Replacement	1	86,000	**A: Exterior Painting**	20	40,000
	C: Install Screen Doors	96	42,000	**B: Replace VCT Floors**	25	125,000
	D: Energy Conservation Measures	1	42,000	**C; Cabinet Replacement**	5	22,000
	Sub Total of Estimated Cost		1,016,220	Sub Total of Estimated Cost		1,166,000

Capital Fund Program Five-Year Action Plan
Part 1: Summary

Activities for Year 1	Activities for Year 4 FFY Grant: CA 30 PO 43501-13 PHA FY: 2013			Activities for Year 5 FFY Grant: CA 30 PO 43501-14 PHA FY: 2014		
	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
See Annual Statement	**CA 043-1A, 1B, 4**			**CA 043-1A, 1B, 4**		
	A: New Water Heaters	20	18,000	**A: Landscaping**	1	50,000
	B: Landscaping	1	45,000	**B: Exterior Lighting Replacement**	25	25,000
	C: Storage & H20 Room Door & Vent	37	12,000	**C: Physical Accessibility**	4	250,000
	D: Dishwashers / Garbage Disposals	50	30,000			
	E: Pre Fab skid type Storage Sheds	50	50,000	**CA 043-2A & 2B**		
				A: Landscaping	1	42,500
	CA 043-2A & 2B			**C: Exterior Lighting Replacement**	1	12,000
	A: New Water Heaters	20	13,500	**D: Exterior Painting**	20	30,000
	B: Dishwashers / Garbage Disposals	20	12,000	**E: Storage & H20 Room Door & Vent**	20	15,000
				F: Pre Fab skid type Storage Sheds	20	20,000
	CA 043-3			**CA 043-3**		
	A: Storage & H20 Room Door & Vent	100	75,000	**A: HVAC Upgrade**	12	56,000
	B: Landscaping	1	50,000	**B: Exterior Lighting**	1	79,000
	C: Dishwashers / Garbage Disposals	100	85,000			
	D: Pre Fab skid type Storage Sheds	100	100,000			
	CA 043-10			**CA 043-10**		
	A: Modify Kitchen Lighting	30	6,000	**A: Small Roof mounted P.V.**	1	75,000
	B: Dishwashers / Garbage Disposals	60	65,000	**I: Upgrade ADA Units**	6	120,000
	CA 043-13			**CA 043-13**		
	A: Replace Porches and Sidewalks	30	36,000	**A: Install Porches and Sidewalks**	30	18,000
	B: Landscape Rehab and Prune Trees	30	3,000	**B: Landscape Rehab and Prune Trees**	30	1,500
	C: Install Cloth Lines	30	12,000	**C: Install Cloth lines**	30	6,000
	D: Install Ceiling Fans	30	3,750	**D: Install Ceiling Fans**	30	3,000
	E: Install Screen Doors	45	9,500	**E: Install Screen Doors**	30	6,000
	G: Dishwashers / Garbage Disposals	45	32,000	**F: Exterior Lighting Replacement**	30	30,000
	H: Pre Fab skid type Storage Sheds	45	55,000	**I Exterior Painting**	26	39,000
	I: Upgrade ADA Units	3	90,000			
	Sub Total of Estimated Cost		802,750	Sub Total of Estimated Cost		878,000

Capital Fund Program Five-Year Action Plan
Part 1: Summary

Activities for Year 1	Activities for Year 2 FFY Grant: CA 30 PO 43501-11 PHA FY: 2011			Activities for Year 3 FFY Grant: CA 30 PO 43501-12 PHA FY: 2012		
	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
See Annual Statement	**CA 043-14**			**CA 043-14**		
	A: Landscaping / Site Work	1	35,000	**A: Fencing Back Yards**	20	15,000
	B: Exterior Painting	20	30,000	**B: Energy Conservation Measures**	1	45,000
	C: Landscaping /Lighting Replacement	1	15,000	**C: Pre Fab skid type Storage Sheds**	20	35,000
	D: Replace VCT Floors	20	70,000	**D: Roof Replacement**	20	85,000
	E: Cabinet Replacement	20	75,000	**E; Upgrade ADA Units**	5	65,000
	CA 043-15			**CA 043-15**		
	A: Landscaping / Lighting Replacement	1	45,000	**A: Landscaping / Lighting Replacement**	1	85,000
	B: Re-Surface Roads (slurry Seal)	1	29,500	**B: Exterior Painting**	50	125,000
	C: Replace Water Heaters	50	35,000	**C: Energy Conservation Measures**	1	50,000
	D: Replace VCT Floors	50	200,000	**D: Roof Replacement**	50	250,000
	E: Cabinet Replacement	50	150,000			
	F: Upgrade ADA Units	5	15,000			
	HA-WIDE			**HA-WIDE**		
	C: Operations	1	120,000	**E: Operations**	1	120,000
	D: Administration	1	120,000	**F: Administration**		120,000
	Sub Total of Estimated Cost		939,500	Sub Total of Estimated Cost		995,000

Capital Fund Program Five-Year Action Plan
Part 1: Summary

Activities for Year 1	Activities for Year 4 FFY Grant: CA 30 PO 43501-13 PHA FY: 2013			Activities for Year 5 FFY Grant: CA 30 PO 43501-14 PHA FY: 2014		
	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
See Annual Statement	**CA 043-14**			**CA 043-14**		
	A: Landscaping	1	25,000	**A: Install Speed Bumps**	30	9,500
	B: Exterior Painting	20	26,000	**B: Resurface Roads (slurry Seal)**	1	15,000
	C: Dishwashers / Garbage Disposals	20	15,000	**C: New Roofs**	20	115,000
				D: New Water Heaters	20	15,000
	CA 043-15			**CA 043-15**		
	A: Dishwashers / Garbage Disposals	50	75,000	**A: Re-Surface Roads**	1	35,000
				B: Speed Bumps	1	12,000
				C: Playgrounds	1	45,000
				D: Exterior Painting	50	125,000
	HA-WIDE			**HA-WIDE**		
	F: Operations	1	120,000	**F: Operations**	1	120,000
	G: Administration	1	120,000	**G: Administration**	1	120,000
	Sub Total of Estimated Cost		381,000	Sub Total of Estimated Cost		611,500

Capital Fund Program Five-Year Action Plan
Part 1: Summary

Activities for Year 1	Activities for Year 2 FFY Grant: CA 30 PO 43501-10 PHA FY: 2010			Activities for Year 3 FFY Grant: CA 30 PO 43501-11 PHA FY: 2011		
	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
See Annual Statement						
	Sub Total of Estimated Cost		0	Sub Total of Estimated Cost		0

Capital Fund Program Five-Year Action Plan
Part 1: Summary

Activities for Year 1	Activities for Year 4 FFY Grant: CA 30 PO 43501-12 PHA FY: 2012			Activities for Year 5 FFY Grant: CA 30 PO 43501-13 PHA FY: 2013		
	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
See Annual Statement	**CA 043-3** **A:Community Center** **B: Landscaping / Site Work**					
	Sub Total of Estimated Cost		310,099	Sub Total of Estimated Cost		0

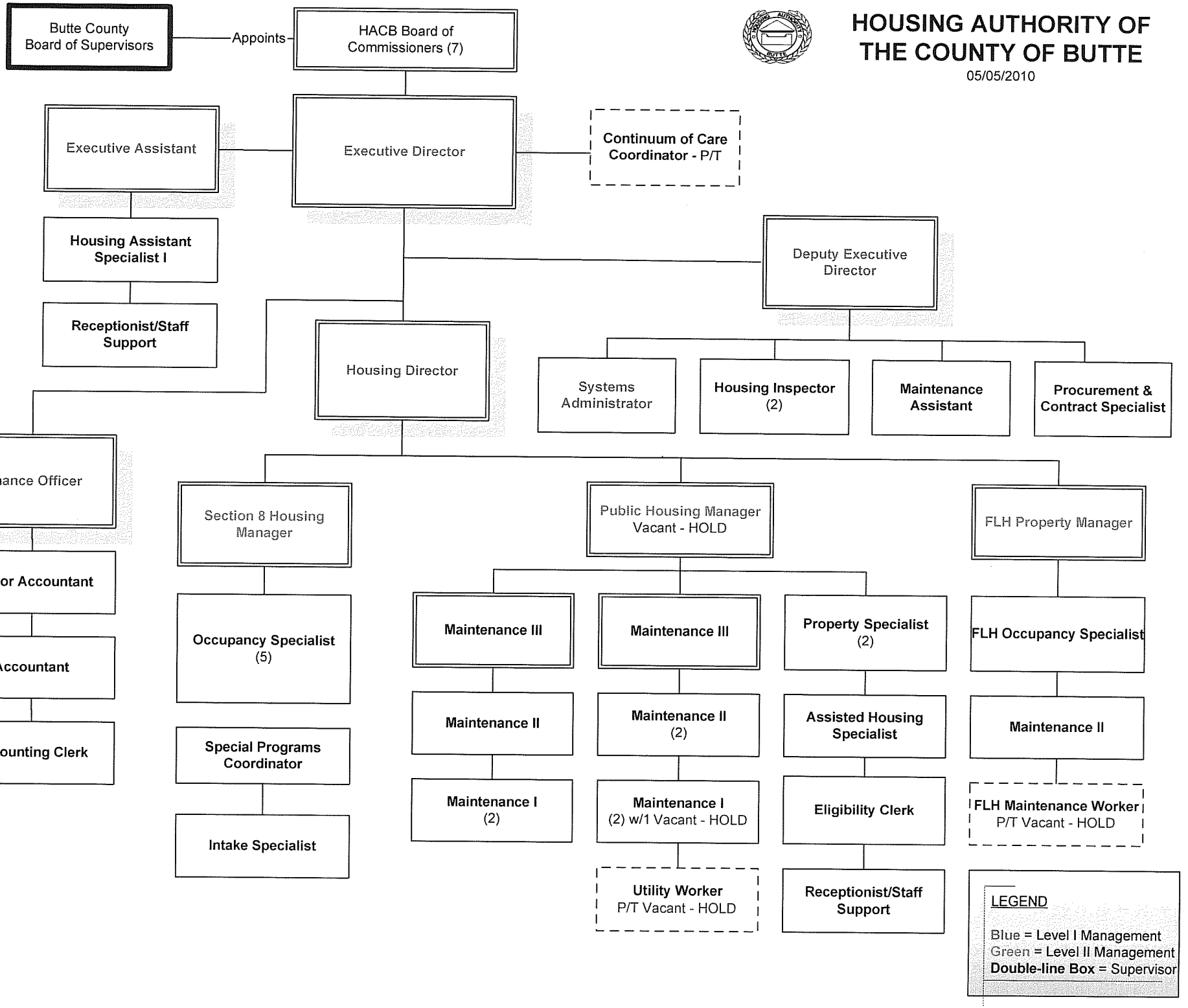
Capital Fund Program Five-Year Action Plan
Part 1: Summary

Activities for Year 1	Activities for Year 2 FFY Grant: CA 30 PO 43501-10 PHA FY: 2010			Activities for Year 3 FFY Grant: CA 30 PO 43501-11 PHA FY: 2011		
	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
See Annual Statement						
	Sub Total of Estimated Cost		0	Sub Total of Estimated Cost		0

Capital Fund Program Five-Year Action Plan
Part 1: Summary

Activities for Year 1	Activities for Year 4 FFY Grant: CA 30 PO 43501-12 PHA FY: 2012			Activities for Year 5 FFY Grant: CA 30 PO 43501-13 PHA FY: 2013		
	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name/General Description of Major Work Categories	Quantity	Estimated Cost
See Annual Statement						
	Sub Total of Estimated Cost		0	Sub Total of Estimated Cost		0

EXHIBIT J

HOUSING AUTHORITY OF THE COUNTY OF BUTTE

05/05/2010