

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
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1.0	PHA Information PHA Name: <u>Housing Authority of the City of Pasco and Franklin County (HACPFC)</u> PHA Code: <u>WA021</u> PHA Type: <input type="checkbox"/> Small <input checked="" type="checkbox"/> High Performing <input type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>07/01/09</u>												
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>280</u> Number of HCV units: <u>318</u>												
3.0	Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only												
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)												
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program <table border="1"> <tr> <th>PH</th> <th>HCV</th> </tr> <tr> <td>PHA 1:</td> <td></td> </tr> <tr> <td>PHA 2:</td> <td></td> </tr> <tr> <td>PHA 3:</td> <td></td> </tr> </table>	PH	HCV	PHA 1:		PHA 2:		PHA 3:	
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PHA 2:													
PHA 3:													
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.												
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: The mission of the Housing Authority of the City of Pasco and Franklin County is to provide safe, sanitary and affordable housing and housing assistance; serving the needs of the low-income, very low-income, and extremely low-income in the PHA's jurisdiction in a non-discriminatory manner.												

<p>5.2</p>	<p>Goals and Objectives. Identify the PHA’s quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan. (See 10.0)</p> <p>The Housing Authority of the City of Pasco and Franklin County adopted the following two goals and related objectives in 2004-2008 and retain these same goals and objectives for 2009-2013.</p> <p>HACPFC Goal One: Tri Cities Consolidated Plan Goal IV: Improve affordable housing opportunities for lower-income individuals and households by: (Strategy 1) adding to existing stock of affordable units by developing owner-occupied and rental housing in in-fill areas or targeted neighborhoods; and, (Strategy 2) sustain or improve the quality of existing affordable housing stock.</p> <p>HACPFC Objectives for Goal One:</p> <ol style="list-style-type: none"> 1. HACPFC continues to look for opportunities to develop more units by providing statistics and support to other non-profits seeking development opportunities; by participation in the Benton Franklin Housing Institute and Benton Franklin Continuum of Care Network; and by researching and applying for capital development and operational subsidy funds for permanent affordable housing. 2. HACPFC provides affordable owner/occupied housing through partnerships and Board membership with Habitat for Humanity Tri Cities. 3. HACPFC makes available affordable permanent housing to low income persons without discrimination through efficient operation of HACPFC’s owned public housing program, efficient management of HACPFC’s Section 8 rental assistance program; and efficient operation of HACPFC’s owned non-subsidized homeless migrant housing program. 4. HACPFC continues to apply for any HUD Subsidized programs for which we are eligible to reduce the incidence of housing-cost burden or homelessness. 5. HACPFC encourages and assists revitalization of distressed existing housing stock through the Housing Quality Standards inspection process and continual rehabilitation of our existing facilities. 6. HACPFC improves safety and livability of neighborhoods through partnerships with local organizations, security patrol services, and the local Police Department in provision of an on-site Police Mini-Station, on-site nutritional services, on-site after school educational and recreation activities, as well as substance abuse referral. <p>HACPFC Goal Two: Tri Cities Consolidated Plan Goal VI: Reduce the incidence of homelessness by: (Strategy 2) support options for providing emergency housing and services to priority homeless populations; and (Strategy 3) support efforts to prevent homelessness.</p> <p>HACPFC Objectives for Goal Two:</p> <ol style="list-style-type: none"> 1. HACPFC continues to seek and obtain funds and resources to increase the supply of transitional and permanent housing and vouchers for homeless persons by subscription to Grant Opportunity Postings on Grants.gov and participation in the Benton Franklin Housing Institute, Benton Franklin Continuum of Care Network, Low Income Housing Alliance, and use of non-profit developers such as Common Ground and the Office of Rural and Farm Worker Housing. 2. HACPFC makes available affordable transitional housing to homeless persons without discrimination through efficient operation of HACPFC’s owned non-subsidized homeless migrant housing program. 3. HACPFC continues to seek and obtain HUD subsidy programs for which it is eligible such as Section 8 Housing Choice Vouchers. 4. HACPFC provides subsidies to low income persons for existing rental housing through utilization of Federal Section 8 rental assistance programs and State Housing Finance Commission programs. 5. HACPFC staff provides support to the Benton Franklin Continuum of Care Planning efforts and development of a homeless management information system that identifies and tracks homeless persons and participation in the annual point in time count.
<p>6.0</p>	<p>PHA Plan Update</p> <p>(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:</p> <p>Public Housing Occupancy Policy</p> <ol style="list-style-type: none"> 1. Section III-6 added hardship definition in formal hearing to be consistent with informal hearing process. 2. Section IV-3, added “See Occupancy Standards Section X-1” under child definition. 3. Section V-1, added “Refer to HUD published annual income limits”. 4. Section VII-1, added legal custody documentation. 5. Section IX-3, included “composition” in necessary information and defined custody and parenting plans as court documents. 6. Section X-1, included “court order custody and parenting plans must be verified by court documents”. 7. Section XX – Updated Schedule of Maintenance Charges. <p>Section 8 Administrative Plan</p> <ol style="list-style-type: none"> 8. Section 16. Miscellaneous Items, added Conflict of Interest Language 9. Exhibit C. Equal Opportunity Housing Plan, added Addendum Reasonable Steps to Affirmatively Further Fair Housing for the S8 FUP Program <p>(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.</p> <p>A copy of the 5-Year and Annual PHA Plan is available for viewing at the HACPFC Administration Office, 2505 W. Lewis Street, Pasco, WA.</p>

7.0	<p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i></p> <p>N/A</p>																																																																								
8.0	<p>Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.</p>																																																																								
8.1	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing. (see attached)</p>																																																																								
8.2	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan. (see attached)</p>																																																																								
8.3	<p>Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>																																																																								
9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <table border="1" data-bbox="240 743 1414 1304"> <thead> <tr> <th colspan="8">Housing Needs of Families in Jurisdiction by Family Type</th> </tr> <tr> <th>Family Type</th> <th>Overall Number</th> <th>Affordability</th> <th>Supply</th> <th>Quality</th> <th>Accessibility</th> <th>Size</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td><=30% AMI</td> <td>511</td> <td>5</td> <td>5</td> <td>1</td> <td>5</td> <td>4</td> <td>1</td> </tr> <tr> <td>>30% <=50%</td> <td>303</td> <td>1</td> <td>3</td> <td>1</td> <td>5</td> <td>3</td> <td>1</td> </tr> <tr> <td>>50% <80%</td> <td>1374</td> <td>2</td> <td>1</td> <td>1</td> <td>5</td> <td>4</td> <td>1</td> </tr> <tr> <td>Elderly</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> </tr> <tr> <td>Families</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> </tr> <tr> <td>Disabilities</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> </tr> <tr> <td>Race/Ethnicity</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> <td>n/a</td> </tr> </tbody> </table> <p>Sources: Other housing market study conducted by Washington Center for Real Estate Research/Washington State University and Crown Property Management Apartment Rental Survey.</p>	Housing Needs of Families in Jurisdiction by Family Type								Family Type	Overall Number	Affordability	Supply	Quality	Accessibility	Size	Location	<=30% AMI	511	5	5	1	5	4	1	>30% <=50%	303	1	3	1	5	3	1	>50% <80%	1374	2	1	1	5	4	1	Elderly	n/a	Families	n/a	Disabilities	n/a	Race/Ethnicity	n/a																								
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9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <ol style="list-style-type: none"> 1. Employ effective maintenance and management policies to minimize the number of public housing units off-line. 2. Apply for additional Section 8 vouchers when they become available. 3. Maintain existing outreach efforts. 4. Employ admissions preferences aimed at families who are working. 5. Funding and staffing constraints influence our strategy.
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Additional Information. Describe the following, as well as any additional information HUD has requested.

(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.

5 Year Plan Goals - Executive Summary/Progress Report

This list constitutes a progress report which indicates successful achievement on our outlined goals in the previous 5-year Plan:

1. Expand supply, improve quality and increase assisted housing choices: We continue to apply for more vouchers when available and have received 29 Section 8 Preservation Vouchers in addition to the previous 26 Section 8 Preservation vouchers and 50 Family Unification Vouchers to date. We are applying for an additional 25 Family Unification Vouchers and are pursuing Domestic Violence rental assistance grant funds. We are analyzing benefits of converting public housing to Section 8 to increase housing choices and promote deconcentration. We've maintained our high performer status on both public housing management and voucher management and we continue to remodel our public housing family units for repair, modernization and energy efficiency.
2. Provide improved living environment: We've implemented an interjurisdictional agreement with the neighboring Richland Housing Authority, which assures Franklin County clients access into the higher income neighborhoods of Benton County. We continue our efforts to expand our Neighborhood Watch Program, continue our partnership with Pasco Police Department for on-site Mini-Station, continue contracted Security Services Patrols and continue to contract with residents to increase our efforts of improved public housing security.
3. Promote self-sufficiency and asset development of assisted households: We continue our on-site Senior Nutrition Program for our elderly and disabled residents. We've expanded our after school educational and anti-crime/gang/drug programs by creating an on-site Teen Center in our multi-family development. We continue our referral service and CASH (Communities Against Self-Sufficiency Hurdles) programs to local agency providers to assist residents overcome self-sufficiency hurdles.
4. Ensure equal opportunity and affirmatively further fair housing: We continue to be a lead agency in provision of Fair Housing training for entire staff, landlords, and community residents at least annually. In addition, staff has participated in promotion of Fair Housing issues with local landlords, city personnel, and the Benton Franklin Housing Network, which consists of all local housing and service providers in the Quad City region. In addition, staff provides support for the Continuum of Care Point in Time Count.
5. Pursue partnerships to achieve mission: We continue to work to encourage availability of affordable housing and encourage and assist revitalization of distressed neighborhoods through our Housing Quality Standards inspection programs. We partnered with the Washington State Housing Trust Fund, Consumer Credit Counseling Services and Yakima Federal Credit Union for the provision of 13 affordable First Time Homebuyer Program homes; and continually assist identification of private sector resources to reduce barriers to affordable housing through public forums and participation in the Benton Franklin Housing Network and Benton Franklin Housing Institute. We provide Board participation and partnerships with Habitat for Humanity to assist HACPFC residents achieve homeownership.

Resident Membership of the HACPFC Governing Board

The Housing Authority of the City of Pasco and Franklin County does not have a resident serving on its Board. The Authority is exempt because it is a small housing authority with less than 300 public housing units. The Governing Board Members are appointed by the Pasco City Council or the Franklin County Commissioners. We send annual notices to the County indicating our desire to empower our residents and encourage favorable consideration of resident applicants for the Governing Board.

The City staff sends a notice of vacancies in utility statements for Board and Commission applicants. It also advertises for all Board vacancies annually in the local newspaper. HACPFC staff maintains City and County Board/Commission applications in the HACPFC administration office. Despite these efforts, no resident has expressed any desire to serve and none have applied. Our next board position up for appointment/reappointment is held by a City representative and the decision will be made by the Pasco City Council. This position expires January 28, 2010.

(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"

Substantial deviations or significant amendments or modifications are defined as discretionary changes in the plans or policies of the housing authority and fundamentally change the mission, goals, objectives, or plans of the agency and which require the formal approval of the Board of Commissioners.

10.0

11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <ul style="list-style-type: none"> (a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) (b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only) (c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only) (d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only) (e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only) (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. (g) Challenged Elements (h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) (i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)
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This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.
2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.

3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. (**Note: applies to only public housing**).
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: **(i)** A description of the need for measures to ensure the safety of public housing residents; **(ii)** A description of any crime prevention activities conducted or to be conducted by the PHA; and **(iii)** A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.
9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to

the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.

- 13. Violence Against Women Act (VAWA).** A description of: **1)** Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; **2)** Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and **3)** Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) Hope VI or Mixed Finance Modernization or Development.** **1)** A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and **2)** A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>

- (b) Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: **(1)** A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and **(2)** A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm

Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.

- (c) Conversion of Public Housing.** With respect to public housing owned by a PHA: **1)** A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or that the public housing agency plans to voluntarily convert; **2)** An analysis of the projects or buildings required to be converted; and **3)** A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>
- (d) Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

- 8.0 Capital Improvements.** This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the

capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

- 8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report.** PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a)** To submit the initial budget for a new grant or CFFP;
- (b)** To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c)** To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

- 8.3 Capital Fund Financing Program (CFFP).** Separate, written HUD approval is required if the PHA proposes to pledge any portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

- 9.0 Housing Needs.** Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. (**Note:** Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).

- 9.1 Strategy for Addressing Housing Needs.** Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. (**Note:** Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of “significant amendment” and “substantial deviation/modification”. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**
- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

RAB MEETING NOTES

March 11, 2009, 2:00 p.m.

Staff Present: Bobbie Littrell, Brett Sanders, Adella Salinas, Lisa Richwine, Andy Anderson

RAB Members Present: Praskovya Tyshchuk, Walter Hogue

Section 8 participant (Tyschchuk)

Participant didn't have PHA plan comments or questions. Instead she asked for information on transferring to Kennewick. Staff explained the portability process and rules. She then indicated that they didn't want to move but asked that HACPFC make the landlord install new carpet and a downstairs bathroom. Staff informed her that as long as the unit passed HQS we could not require landlords to replace carpets. She asked what the life expectancy or year limit was on carpeting since they resided in the unit for eight years; staff explained that with proper care and cleaning, carpets can last 20-30 years. She also requested an additional bedroom. Staff explained the occupancy standards based on uniform housing standards and also explained the reasonable accommodation process for exceptions and gave the participant the reasonable accommodation forms.

Public Housing Resident, Walter Hogue:

Had no particular comments but received and reviewed all proposed capital fund improvements. Staff specifically went over all improvements in the five year plan that affected the Rosewood Development where Mr. Hogue resides. He thought relocation of laundry room was great idea and will promote more efficient drying times saving residents money. On the elevator repair downtime he thought only one resident would have trouble navigating the stairs for health reasons and indicated a few residents were trying to catch the person who they suspect is marking on the elevator walls.

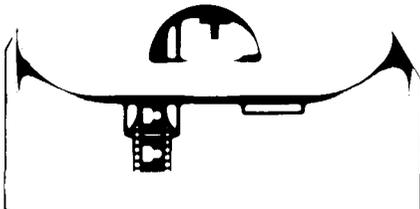
He had concerns over the smoker bench and it's proximity to the mailboxes. Staff explained the bench is 26 feet from the door but we would look into possible options. Resident guests are double parking and he asked that a notice be given to high-rise residents asking them to notify their guests not to double park. Stated that all the lobby chairs have been stolen so there isn't any place for Dial-a-Ride patrons to wait - staff indicated we would look into installing a bench to be wall mounted so removal is not possible.

**DISCLOSURE OF LOBBYING ACTIVITIES
CONTINUATION SHEET**

Approved by OMB
0348-0046

Reporting Entity: Housing Authority of the
City of Pasco and Franklin County Page 2 of 2

Authorized for Local Reproduction
Standard Form - LLL-A



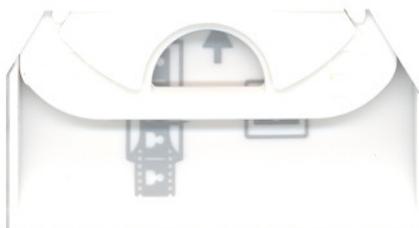
DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB
0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, if known: 4th	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: N/A Congressional District, if known:	
6. Federal Department/Agency: U.S. Department of Housing and Urban Development	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
8. Federal Action Number, if known: N/A	9. Award Amount, if known: \$ N/A	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): N/A	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): N/A	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature:  Print Name: <u>Bobbie Littrell</u> Title: <u>Executive Director</u> Telephone No.: <u>509-547-3581</u> Date: <u>03/25/09</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

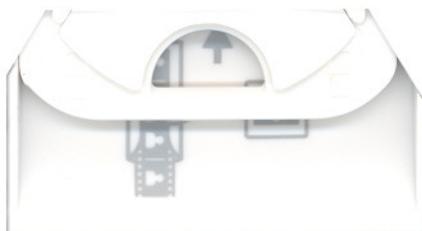


Resolution #08/09-837

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year and/or Annual PHA Plan for the PHA fiscal year beginning July 1, 2009, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.



13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Housing Authority of the City of Pasco and Franklin Co.

WA 021

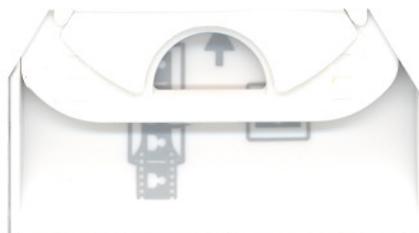
PHA Name

PHA Number/HA Code

xxx 5-Year PHA Plan for Fiscal Years 20⁰⁹ - 20¹³
 Annual PHA Plan for Fiscal Years 20__ - 20__

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Bobbie Littrell Mark Kuffel	Title Executive Director and Chair, Board of Comm.
Signature <i>Mark Kuffel</i> <i>Bobbie Littrell</i>	Date March 25, 2009



**Certification of Payments
to Influence Federal Transactions**

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing

Applicant Name

Housing Authority of the City of Pasco and Franklin County

Program/Activity Receiving Federal Grant Funding

PHA Plan, Capital Fund

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

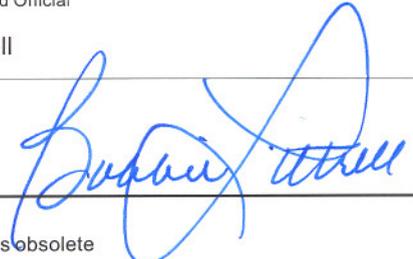
(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

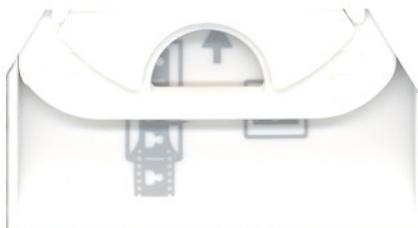
I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Bobbie Littrell	Title Executive Director
Signature 	Date (mm/dd/yyyy) 03/25/2009

Previous edition is obsolete

form HUD 50071 (3/98)
ref. Handbooks 7417.1, 7475.13, 7485.1, & 7485.3



Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Housing Authority of the City of Pasco and Franklin County

Program/Activity Receiving Federal Grant Funding

PHA Plan, Capital Fund

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

201-347 Margaret, 820 N. 1st Avenue, 203-324 W. Octave, 900-958 N. 1st Avenue, 802-816 N. 1st Avenue, 302-430 Agate, 1504-1549 N. 3rd Avenue, 518, 527, 531, 533, 610 S. Beech, 512-620 S. Owen, 808-810 S. 9th, 902-926 S. 7th Lane, 828 N. 22nd Avenue, 1623-1627 N. 12th Avenue

All work sites are in the City of Pasco, Franklin County, Washington 99301

Check here if there are workplaces on file that are not identified on the attached sheets.

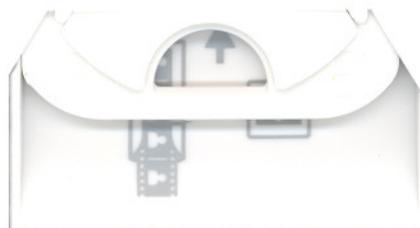
I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Bobbie Littrell	Title Executive Director
Signature <i>Bobbie Littrell</i>	Date March 25, 2009

X

form HUD-50070 (3/98)
ref. Handbooks 7417.1, 7475.13, 7485.1 & .3



**U.S. Department of Housing
and Urban Development**

Expires 4/30/2011

**Annual Statement / Performance and Evaluation
Comprehensive Grant Program (CGP) Part II: Supporting Pages**

Office of Public and Indian

Part II Supporting Pages

Housing Authority of the City of Pasco and Franklin County		Capital Fund Program Grant No. WA19S021501-09						Federal FY of Grant 2009
Development Name/#	General Description of Major Work Categories	Devel. Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Description of Revision (1)
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
COCC								
AMP 1								
WA021000001								
BLI BALANCES								
1. WA 21-3 Sprucewood Square 1-335 (Agate St)	1. Street and Sidewalk Improvements	1450.10	N/A	137,157				
SUBTOTAL				137,157	0	0	0	0
2. WA 21-3 Rosewood Park 1-336 (800 Blk)								
SUBTOTAL				0	0	0	0	0
2. WA 21-5 Sprucewood Square 1-05 (3rd Street)	1. Street and Sidewalk Improvements	1450.20	N/A	175,000				
SUBTOTAL				175,000	0	0	0	0
3. WA 21-4 Sprucewood Square 1-445 (6-Bed Units)								
SUBTOTAL				0	0	0	0	0
TOTAL				312,157	0	0	0	0

(1) to be completed for the Performance and Evaluation Report or a Revised Annual Statement. (2) to be completed for the Performance and Evaluation Report.

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

Bobbie Littrell, PHM

Date:

WA19S021501-09

Facsimile of form HUD - 52837 (10/96)
ref Handbook 7485.3

Part II Supporting Pages

Housing Authority of the City of Pasco and Franklin County		Capital Fund Program Grant No. WA19S021501-09						Federal FY of Grant 2009
Development Name/#	General Description of Major Work Categories	Devel. Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Description of Revision (1)
COCC AMP 2 WA021000002				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
BLI BALANCES								
1.	WA21-2 Rosewood Park 1-02 (Marg. Street)							
SUBTOTAL				0	0	0	0	0
3.	WA21-4 Rosewood Park 1-446 (Octave St.)							
SUBTOTAL				0	0	0	0	0
4.	WA21-6 Rosewood Park 1-06 (900 Blk)							
SUBTOTAL				0	0	0	0	0
TOTAL				0	0	0	0	0

(1) to be completed for the Performance and Evaluation Report or a Revised Annual Statement. (2) to be completed for the Performance and Evaluation Report.

Signature of Executive Director and Date	Signature of Public Housing Director/Office of Native American Programs Administrator and Date
Bobbie Littrell, PHM	Date:

**U.S. Department of Housing
and Urban Development**

Expires 4/30/2011

**Annual Statement / Performance and Evaluation
Comprehensive Grant Program (CGP) Part II: Supporting Pages**

Office of Public and Indian

Part II Supporting Pages

Housing Authority of the City of Pasco and Franklin County		Capital Fund Program Grant No. WA19S021501-09					Federal FY of Grant 2009	
Development Name/#	General Description of Major Work Categories	Devel. Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Description of Revision (1)
COCC AMP 3 WA021000003				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
BLI BALANCES								
1. WA21-3 Rosewood Park 1-338 (High-rise)	1. Elevator Upgrade	1460.10	1	185,000				
	2. Laundry Room Conversion	1460.20	1	50,000				
	SUBTOTAL			235,000	0	0	0	0
2. WA21-3 Beechwood Square 1-338 (S. Beech Units)								
	SUBTOTAL			0	0	0	0	0
3. WA21-8 Scattered Sites 1-08 (Scattered Sites)								
	SUBTOTAL			0	0	0	0	0
	TOTAL			235,000	0	0	0	0

(1) to be completed for the Performance and Evaluation Report or a Revised Annual Statement. (2) to be completed for the Performance and Evaluation Report.

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

Bobbie Littrell, PHM

Date:

WA19S021501-09

Facsimile of form HUD - 52837 (10/96)
ref Handbook 7485.3

Annual Statement / Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: HOUSING AUTHORITY OF THE CITY OF PASCO AND FRANKLIN COUNTY	Grant Type and Number:	FFY of Grant:
	Capital Fund Program Grant No: WA19S021501-09	2009
	Replacement Housing Factor Grant No:	

Name/Number HA - Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
Operations							
Management Improvements							
Administration	3/17/2010			3/17/2012			
PHA-Wide	3/17/2010			3/17/2012			
1-335 (Agate Street)	3/17/2010			3/17/2012			
1-05 (3rd Street)	3/17/2010			3/17/2012			
1-445 (Agate Street - 6)							
1-02 (Margaret St.)							
1-336 (800 Block)							
1-446 (Octave St)							
1-06 (900 Block)							
1-338 (High-rise)	3/17/2010			3/17/2012			
1-338 (S. Beech)							
1-08 (Scattered Sites)							

(1) to be completed for the Performance and Evaluation Report or a Revised Annual Statement. (2) to be completed for the Performance and Evaluation Report

Signature of Executive Director X Bobbie Littrell, PHA	Date:	Signature of Public Housing Director / Officer of Native American Programs Administrator & Date X
---	-------	---

**Annual Statement / Performance and Evaluation Report
Comprehensive Grant Program (CGP) Part I: Summary**

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing

OMB Approval No. 2577-0226 (exp. 4/30/2011)

HA Name HOUSING AUTHORITY OF THE CITY OF PASCO AND FRANKLIN COUNTY	Grant Type and Number WA19S021501-09	FFY of Grant Approval 2009
--	--	--------------------------------------

Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement/Revision Number __ Performance & Evaluation Report for Program Year _____
 Final Performance & Evaluation Report

Line #	Summary by Development Account	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds	0	0	0	0
2	1406 Operations (May not exceed 20% of line 19)	0	0	0	0
3	1408 Management Improvements	0	0	0	0
4	1410 Administration	44,892	0	0	0
5	1411 Audit	0	0	0	0
6	1415 Liquidated Damages	0	0	0	0
7	1430 Fees and Costs	40,000	0	0	0
8	1440 Site Acquisition	0	0	0	0
9	1450 Site Improvement	312,157	0	0	0
10	1460 Dwelling Structures	235,000	0	0	0
11	1465.1 Dwelling Equipment - Non-Expendable	0	0	0	0
12	1470 Non-Dwelling Structures	0	0	0	0
13	1475 Non-Dwelling Equipment	0	0	0	0
14	1485 Demolition	0	0	0	0
15	1490 Replacement Reserve	0	0	0	0
16	1495.1 Relocation Costs	0	0	0	0
17	1498 Mod Used for Development	0	0	0	0
18	1502 Contingency (may not exceed 8% of line 16)	0	0	0	0
19	Amount of Annual Grant (sum of lines 2-18)	632,049	0	0	0
20	Amount of line 19 Related to LBP Activities	0	0	0	0
21	Amount of line 19 Related to Section 504 Compliance	0	0	0	0
22	Amount of line 19 Related to Security	0	0	0	0
23	Amount of line 19 Related to Energy Conservation Measures	0	0	0	0

(1) to be completed for the Performance and Evaluation Report or a Revised Annual Statement. (2) to be completed for the Performance and Evaluation Report.

Signature of Executive Director & Date X Bobbie Littrell, PHM	Signature of Public Housing Director/Office of Native American Programs Administrator & Date X Date:
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8. Capital Fund Program Five-Year Action Plan

**Capital Fund Program - Five-Year Action Plan
Part II: Supporting Pages - Work Activities**

Activities for Year-1	Activities for Year: 02 FFY Grant: 2010 PHA FY:			Activities for Year: 03 FFY Grant: 2011 PHA FY:					
See Annual Plan	AMP	Development Name/Number	Major Work Categories	Estimated Cost	AMP	Development Name/Number	Major Work Categories	Estimated Cost	
			PHA-Wide Operations	Administrative Salaries	\$44,892		PHA-Wide Operations	Administrative Salaries	\$44,892
		PHA-Wide Administration	Administration Cost for CF	\$44,892		PHA-Wide Administration	Administration Cost for CF	\$44,892	
	PHA Wide	PHA-Wide Mgmt Improvement	Security Director Salary	\$56,000	PHA Wide	PHA-Wide Mgmt Improvements	Security Director Salary	\$56,000	
			Resident Initiatives	\$12,000			Resident Initiatives	\$12,000	
			Computer Upgrade	\$5,000			Computer Upgrade	\$5,000	
			A/E Fees	\$15,000			A/E Fees	\$15,000	
			New Maintenance Vehicle	\$20,000			IT Hardware	\$5,000	
			IT Hardware	\$5,000			New Maintenance Vehicle	\$20,000	
	AMP-1	1-335 (Agate Street)	Unit Interior / Bldg Exterior Upgrades	\$20,000	AMP-1	1-335 (Agate Street)	Unit Interior / Bldg Exterior Upgrades	\$20,000	
			Landscaping	\$5,000			Landscaping	\$5,000	
		1-05 (3rd Street)	Unit Interior / Bldg Exterior Upgrades	\$20,000		1-05 (3rd Street)	Unit Interior / Bldg Exterior Upgrades	\$20,000	
			Resurface Streets / Driveways / Parking Lots	\$20,000			Laundry Room Conversion	\$20,000	
		Sidewalk Repairs	\$5,000	Tree Trimming			\$15,000		
	1-445 (Agate - 6 Bed)	Unit Interior / Bldg Exterior Upgrades	\$5,000	1-445 (Agate - 6 Bed)	Unit Interior / Bldg Exterior Upgrades	\$5,000			
	1-336 (800 Block)	Unit Interior / Bldg Exterior Upgrades	\$5,000	1-336 (800 Block)	Unit Interior / Bldg Exterior Upgrades	\$5,000			
	AMP-2	1-02 (Margaret Street)	Unit Interior / Bldg Exterior Upgrades	\$20,000	AMP-2	1-02 (Margaret Street)	Unit Interior / Bldg Exterior Upgrades	\$20,000	
			Unit Interior / Bldg Exterior Upgrades	\$20,000			1-446 (Octave Street)	Unit Interior / Bldg Exterior Upgrades	\$20,000
		1-446 (Octave Street)	Sprinkler System Upgrade	\$2,000		One-Bedroom Additions		\$2,000	
			Landscaping	\$5,000		1-06 (900 Block)	Unit Interior / Bldg Exterior Upgrades	\$20,000	
	1-06 (900 Block)	Unit Interior / Bldg Exterior Upgrades	\$20,000	Maintenance Shop Addition	\$25,000				
			Maintenance Shop Addition	\$25,000					
	AMP-3	1-338 (High-rise)	Unit Interior Upgrades	\$20,000	AMP-3	1-338 (High-rise)	Unit Interior Upgrades	\$20,000	
			Building Systems Upgrade	\$40,543			Building Systems Upgrade	\$24,543	
			Building Exterior Upgrade	\$10,000			Building Exterior Upgrade	\$20,000	
			Parking Lot Seal Coating / Painting	\$5,000		1-338 (S. Beech)	Unit Interior / Bldg Exterior Upgrades	\$20,000	
		Unit Interior / Bldg Exterior Upgrades	\$20,000	Unit Interior / Bldg Exterior Upgrades			\$20,000		
		1-338 (S. Beech)	Landscaping	\$2,000		1-08 (Scattered Sites)	Unit Interior / Bldg Exterior Upgrades	\$20,000	
			Unit Interior / Bldg Exterior Upgrades	\$20,000			Replace the Breaker Boxes	\$15,000	
	1-08 (Scattered Sites)	Unit Interior / Bldg Exterior Upgrades	\$20,000						
		Landscaping	\$2,000						
		New Exterior Lighting	\$5,000						
Total CFP Estimated Cost				\$499,327	Total CFP Estimated Cost				\$499,327

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program - Five-Year Action Plan

Part II: Supporting Pages - Work Activities

Activities for Year: 04 FFY Grant: 2012 PHA FY:				Activities for Year: 05 FFY Grant: 2013 PHA FY:			
AMP	Development Name/Number	Major Work Categories	Estimated Cost	AMP	Development Name/Number	Major Work Categories	Estimated Cost
PHA Wide	PHA-Wide Operations	Administrative Salaries	\$44,892	PHA Wide	PHA-Wide Operations	Administrative Salaries	\$44,892
	PHA-Wide Administration	Administration Cost for CF	\$44,892		PHA-Wide Administration	Administration Cost for CF	\$44,892
	PHA-Wide Mgmt Improvements	Security Director Salary	\$56,000		PHA-Wide Mgmt Improvements	Security Director Salary	\$56,000
		Resident Initiatives	\$12,000			Resident Initiatives	\$12,000
		Computer Upgrade	\$5,000			Computer Upgrade	\$5,000
	PHA-Wide	A/E Fees	\$15,000		PHA-Wide	A/E Fees	\$15,000
		New Maintenance Vehicle	\$20,000			New Maintenance Vehicle	\$20,000
IT Hardware		\$5,000	IT Hardware	\$5,000			
AMP-1	1-335 (Agate Street)	Unit Interior / Bldg Exterior Upgrades	\$5,000	AMP-1	1-335 (Agate Street)	Demolition	\$40,000
		Sewer Line Upgrade	\$30,000			Main Water Line Replacement	\$10,000
	1-05 (3rd Street)	Unit Interior / Bldg Exterior Upgrades	\$10,000		1-05 (3rd Street)	Unit Interior / Bldg Exterior Upgrades	\$10,000
		Sewer Line Upgrade	\$20,000			Tree Trimming	\$15,000
		Site Improvements	\$10,000			Seal Coat Parking Lot of Office	\$3,000
			Landscaping			\$5,000	
	1-445 (Agate - 6 Bed)	Unit Interior / Bldg Exterior Upgrades	\$5,000		1-445 (Agate - 6 Bed)	Unit Interior / Bldg Exterior Upgrades	\$2,000
	1-336 (800 Block)	Unit Interior / Bldg Exterior Upgrades	\$5,000		1-336 (800 Block)	Demolition	\$6,000
Unit Interior / Bldg Exterior Upgrades				\$5,000		One- Bedroom Addition	\$40,000
AMP-2	1-02 (Margaret Street)	Unit Interior / Bldg Exterior Upgrades	\$20,000	AMP-2	1-02 (Margaret Street)	Unit Interior / Bldg Exterior Upgrades	\$20,000
	1-446 (Octave Street)	Unit Interior / Bldg Exterior Upgrades	\$20,000		1-446 (Octave Street)	Unit Interior / Bldg Exterior Upgrades	\$20,000
	1-06 (900 Block)	Unit Interior / Bldg Exterior Upgrades	\$25,000		1-06 (900 Block)	Unit Interior / Bldg Exterior Upgrades	\$20,000
						One Bedroom Addition	\$25,000
				Pave the Maintenance Shop	\$25,000		
AMP-3	1-338 (High-rise)	Unit Interior Upgrades	\$30,000	1-338 (High-rise)	Unit Interior Upgrades	\$10,000	
		Building Systems Upgrade	\$66,543		Building Systems Upgrade	\$10,000	
		Building Exterior Upgrade	\$10,000		Building Exterior Upgrade	\$10,000	
	1-338 (S. Beech)	Unit Interior / Bldg Exterior Upgrades	\$5,000	1-338 (S. Beech)	Unit Interior / Bldg Exterior Upgrades	\$5,000	
	1-08 (Scattered Sites)	Unit Interior / Bldg Exterior Upgrades	\$20,000	1-08 (Scattered Sites)	Unit Interior / Bldg Exterior Upgrades	\$5,000	
		Seal Coating the Parking Lots	\$10,000		Renovation of the Alderwood Station	\$10,543	
		Landscaping / Site Upgrades	\$5,000				
Total CFP Estimated Cost			\$499,327	Total CFP Estimated Cost			\$499,327

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program - Five-Year Action Plan

Part I: Summary

PHA Name Housing Authority-City of Pasco/Franklin Co.	<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:
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AMP	Development Number/Name HA Wide	Year 1	Work Statement for Year 2 FFY Grant: 2010 PHA FY:	Work Statement for Year 3 FFY Grant: 2011 PHA FY:	Work Statement for Year 4 FFY Grant: 2012 PHA FY:	Work Statement for Year 5 FFY Grant: 2013 PHA FY:
		Annual Statement				
PAH-Wide	Operations		\$44,892	\$44,892	\$44,892	\$44,892
	Mgmt Improvements		\$73,000	\$73,000	\$73,000	\$73,000
	Administration		\$44,892	\$44,892	\$44,892	\$44,892
	Non-Dwelling Equipment		\$20,000	\$20,000	\$20,000	\$20,000
	Non-Dwelling Structures					
	A/E Fees		\$15,000	\$15,000	\$15,000	\$15,000
	HA Wide - IT Hardware		\$5,000	\$5,000	\$5,000	\$5,000
AMP-1	1-335 / Agate Street		\$25,000	\$25,000	\$35,000	\$50,000
	1-336 / 800 Block N. 1st		\$5,000	\$5,000	\$5,000	\$45,000
	1-445 / Agate St - 6-Bed		\$5,000	\$5,000	\$5,000	\$8,000
	1-05 / N. 3rd Ave		\$45,000	\$55,000	\$40,000	\$33,000
AMP-2	1-02 / Margaret Street		\$20,000	\$20,000	\$20,000	\$20,000
	1-446 / Octav Street		\$27,000	\$22,000	\$20,000	\$20,000
	1-06 / 900 Block N. 1st		\$45,000	\$45,000	\$25,000	\$70,000
AMP-3	1-338 / High-rise		\$75,543	\$64,543	\$106,543	\$30,000
	1-338 / S. Beech Units		\$22,000	\$20,000	\$5,000	\$5,000
	1-08 / Scattered Sites		\$27,000	\$35,000	\$35,000	\$15,543
	CFP Funds Listed For 5-Year Planning		\$499,327	\$499,327	\$499,327	\$499,327

**Annual Statement / Performance and Evaluation Report
Comprehensive Grant Program (CGP) Part I: Summary**

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing

OMB Approval No. 2577-0226 (exp. 4/30/2011)

HA Name HOUSING AUTHORITY OF THE CITY OF PASCO AND FRANKLIN COUNTY	Grant Type and Number WA19P021501-09	FFY of Grant Approval 2009
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Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement/Revision Number __ Performance & Evaluation Report for Program Year _____
 Final Performance & Evaluation Report

Line #	Summary by Development Account	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds	0	0	0	0
2	1406 Operations (May not exceed 20% of line 19)	44,892	0	0	0
3	1408 Management Improvements	73,000	0	0	0
4	1410 Administration	44,892	0	0	0
5	1411 Audit	0	0	0	0
6	1415 Liquidated Damages	0	0	0	0
7	1430 Fees and Costs	30,000	0	0	0
8	1440 Site Acquisition	0	0	0	0
9	1450 Site Improvement	82,000	0	0	0
10	1460 Dwelling Structures	120,000	0	0	0
11	1465.1 Dwelling Equipment - Non-Expendable	5,000	0	0	0
12	1470 Non-Dwelling Structures	74,543	0	0	0
13	1475 Non-Dwelling Equipment	25,000	0	0	0
14	1485 Demolition	0	0	0	0
15	1490 Replacement Reserve	0	0	0	0
16	1495.1 Relocation Costs	0	0	0	0
17	1498 Mod Used for Development	0	0	0	0
18	1502 Contingency (may not exceed 8% of line 16)	0	0	0	0
19	Amount of Annual Grant (sum of lines 2-18)	499,327	0	0	0
20	Amount of line 19 Related to LBP Activities	0	0	0	0
21	Amount of line 19 Related to Section 504 Compliance	0	0	0	0
22	Amount of line 19 Related to Security	56,000	0	0	0
23	Amount of line 19 Related to Energy Conservation Measures	0	0	0	0

(1) to be completed for the Performance and Evaluation Report or a Revised Annual Statement. (2) to be completed for the Performance and Evaluation Report.

Signature of Executive Director & Date X Bobbie Littrell, PHM	Signature of Public Housing Director/Office of Native American Programs Administrator & Date X Date:
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**U.S. Department of Housing
and Urban Development**

Expires 4/30/2011

Annual Statement / Performance and Evaluation
Comprehensive Grant Program (CGP) **Part II: Supporting Pages**

Office of Public and Indian

Part II Supporting Pages

Housing Authority of the City of Pasco and Franklin County		Capital Fund Program Grant No. WA19P021501-09						Federal FY of Grant 2009
Development Name/#	General Description of Major Work Categories	Devel. Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Description of Revision (1)
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
AMP 1 WA021000001								
BLI BALANCES								
1. WA 21-3 Sprucewood Square 1-335 (Agate St)	1. Remodel Interior / Exterior	1460.10	50	5,000				
	2. Resurface Streets / Driveways	1450.10	N/A	10,000				
	3. Repair Concrete Sidewalks	1450.20	N/A	5,000				
	4. Re-roof Buildings	1470.10	N/A	5,000				
	SUBTOTAL			25,000	0	0	0	0
2. WA 21-3 Rosewood Park 1-336 (800 Blk)	1. Unit Interior / Exterior Upgrades	1460.30	8 units	5,000	0	0	0	
	SUBTOTAL			5,000	0	0	0	0
2. WA 21-5 Sprucewood Square 1-05 (3rd Street)	1. Tree Trimming	1450.30	N/A	15,000				
	2. Resurface Streets / Driveways / Parking Lots	1450.40	N/A	5,000				
	3. Remodel Interior / Exterior (incl. ADA)	1460.20	N/A	5,000				
	4. Re-roof Riverside Office / PH Bldg's	1470.20	N/A	5,000				
	SUBTOTAL			30,000	0	0	0	0
3. WA 21-4 Sprucewood Square 1-445 (6-Bed Units)	1. Interior / Exterior Renovations (incl ADA)	1460.30	N/A	5,000				
	SUBTOTAL			5,000	0	0	0	0
	TOTAL			65,000	0	0	0	0

(1) to be completed for the Performance and Evaluation Report or a Revised Annual Statement. (2) to be completed for the Performance and Evaluation Report.

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

Bobbie Littrell, PHM

Date:

WA19P021501-09

Facsimile of form HUD - 52837 (10/96)

ref Handbook 7485.3

**U.S. Department of Housing
and Urban Development**

Expires 4/30/2011

Annual Statement / Performance and Evaluation
Comprehensive Grant Program (CGP) **Part II: Supporting Pages**

Office of Public and Indian

Part II Supporting Pages

Housing Authority of the City of Pasco and Franklin County		Capital Fund Program Grant No. WA19P021501-09						Federal FY of Grant 2009
Development Name/# AMP 2 WA021000002	General Description of Major Work Categories	Devel. Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Description of Revision (1)
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
BLI BALANCES								
1. WA21-2 Rosewood Park 1-02 (Marg. Street)	1. Unit Interior / Exterior Upgrades	1460.10	50 Units	5,000	0	0	0	
	2. Landscaping	1450.10	N/A	5,000	0	0	0	
	3. Replace Main Water Valves	1460.20	50 Units	5,000	0	0	0	
	4. Replace Appliances	1465.10	50 Units	5,000	0	0	0	
	SUBTOTAL			20,000	0	0	0	0
3. WA21-4 Rosewood Park 1-446 (Octave St.)	1. Repair Garbage Enclosures / Brick Walls	1450.20	N/A	10,000	0	0	0	
	2. Remodel Interior / Exterior of units	1460.40	45 Units	5,000	0	0	0	
	3. Re-Roof Buildings	1470.10	8 Bldg's	5,000	0	0	0	
	4. Seal Coating / Painting Parking Lots	1450.30	N/A	5,000	0	0	0	
	SUBTOTAL			25,000	0	0	0	0
4. WA21-6 Rosewood Park 1-06 (900 Blk)	1. Remodel Interior / Exterior of units	1460.50	30 Units	10,000	0	0	0	
	2. Repair Garbage Enclosures / Brick Walls	1450.40	N/A	5,000	0	0	0	
	3. Re-Roof Buildings	1470.20	8 Bldg's	10,000	0	0	0	
	SUBTOTAL			25,000	0	0	0	0
	TOTAL			70,000	0	0	0	0

(1) to be completed for the Performance and Evaluation Report or a Revised Annual Statement. (2) to be completed for the Performance and Evaluation Report.

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

Bobbie Littrell, PHM

Date:

WA19P021501-09

Facsimile of form HUD - 52837 (10/96)

ref Handbook 7485.3

**U.S. Department of Housing
and Urban Development**

Expires 4/30/2011

**Annual Statement / Performance and Evaluation
Comprehensive Grant Program (CGP) Part II: Supporting Pages**

Office of Public and Indian

Part II Supporting Pages

Housing Authority of the City of Pasco and Franklin County		Capital Fund Program Grant No. WA19P021501-09						Federal FY of Grant 2009
Development Name/#	General Description of Major Work Categories	Devel. Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Description of Revision (1)
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
								BLI BALANCES
1. WA21-3 Rosewood Park	1. Replace flooring in the HR	1460.10	N/A	5,000	0	0	0	
	2. Replace the Toilets	1460.20	45 Units	10,000	0	0	0	
1-338	3. Replace all Door Hardware	1470.10	N/A	5,000	0	0	0	
(High-rise)	4. Re-roof the Canopy	1470.20	N/A	5,000	0	0	0	
	5. High-rise Building Upgrades	1470.30	N/A	34,543	0	0	0	
		SUBTOTAL		59,543	0	0	0	0
2. WA21-3 Beechwood Square	1. Remodel Interior / Exterior	1460.3	50	5,000	0	0	0	
	2. Resurface Streets / Driveways	1450.10	N/A	10,000	0	0	0	
1-338	3. Repair Concrete Sidewalks	1450.20	N/A	5,000	0	0	0	
(S. Beech Units)	4. Re-roof Buildings	1470.40	5 Bldgs	5,000	0	0	0	
		SUBTOTAL		25,000	0	0	0	0
3. WA21-8 Scattered Sites	1. Remodel Interior / Exterior	1460.4	40 Units	5,000	0	0	0	
	2. Landscaping	1450.30	N/A	2,000	0	0	0	
1-08	3. Replace Water Heaters	1460.50	40 Units	25,000	0	0	0	
(Scattered Sites)	4. Replace Parking Lot Lights	1450.40	N/A	5,000	0	0	0	
	5. Replace Entry / Storage / Patio Doors	1460.60	40 Units	25,000	0	0	0	
		SUBTOTAL		62,000	0	0	0	0
		TOTAL		146,543	0	0	0	0

(1) to be completed for the Performance and Evaluation Report or a Revised Annual Statement. (2) to be completed for the Performance and Evaluation Report.

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

Bobbie Littrell, PHM

Date:

WA19P021501-09

Facsimile of form HUD - 52837 (10/96)
ref Handbook 7485.3

Annual Statement / Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: HOUSING AUTHORITY OF THE CITY OF PASCO AND FRANKLIN COUNTY	Grant Type and Number:	FFY of Grant:
	Capital Fund Program Grant No: WA19P021501-09	2009
	Replacement Housing Factor Grant No:	

Name/Number HA - Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
Operations	9.16.11			9.16.13			
Management Improvements	9.16.11			9.16.13			
Administration	9.16.11			9.16.13			
PHA-Wide	9.16.11			9.16.13			
1-335 (Agate Street)	9.16.11			9.16.13			
1-05 (3rd Street)	9.16.11			9.16.13			
1-445 (Agate Street - 6)	9.16.11			9.16.13			
1-02 (Margaret St.)	9.16.11			9.16.13			
1-336 (800 Block)	9.16.11			9.16.13			
1-446 (Octave St)	9.16.11			9.16.13			
1-06 (900 Block)	9.16.11			9.16.13			
1-338 (High-rise)	9.16.11			9.16.13			
1-338 (S. Beech)	9.16.11			9.16.13			
1-08 (Scattered Sites)	9.16.11			9.16.13			

(1) to be completed for the Performance and Evaluation Report or a Revised Annual Statement. (2) to be completed for the Performance and Evaluation Report

Signature of Executive Director X Bobbie Littrell, PHA	Date:	Signature of Public Housing Director / Officer of Native American Programs Administrator & Date X
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Annual Statement / Performance and Evaluation Report
Comprehensive Grant Program (CGP) Part I: Summary

U.S. Department of Housing
and Urban Development
 Office of Public and Indian Housing

OMB Approval No. 2577-0226 (exp. 4/30/2011)

HA Name HOUSING AUTHORITY OF THE CITY OF PASCO AND FRANKLIN COUNTY	Grant Type and Number WA19P021501-08	FFY of Grant Approval 2008
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Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement/Revision Number **03** Performance & Evaluation Report for Program Year **2008**
 Final Performance & Evaluation Report **As of 12.31.08**

Line #	Summary by Development Account	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds	0	0	0	0
2	1406 Operations (May not exceed 20% of line 19)	44,892	44,892	0	0
3	1408 Management Improvements	73,000	73,000	56,000	14,578
4	1410 Administration	44,892	44,892	44,892	11,223
5	1411 Audit	0	0		0
6	1415 Liquidated Damages	0	0	0	0
7	1430 Fees and Costs	31,543	31,543	10,000	0
8	1440 Site Acquisition	0	0	0	0
9	1450 Site Improvement	78,000	14,500	0	0
10	1460 Dwelling Structures	104,000	145,500	25,000	29,830
11	1465.1 Dwelling Equipment - Non-Expendable	15,000	0	0	0
12	1470 Non-Dwelling Structures	93,000	140,000	47,000	112,565
13	1475 Non-Dwelling Equipment	15,000	5,000	5,000	695
14	1485 Demolition	0	0	0	0
15	1490 Replacement Reserve	0	0	0	0
16	1495.1 Relocation Costs	0	0	0	0
17	1498 Mod Used for Development	0	0	0	0
18	1502 Contingency (may not exceed 8% of line 16)	0	0	0	0
19	Amount of Annual Grant (sum of lines 2-18)	499,327	499,327	187,892	168,891
20	Amount of line 19 Related to LBP Activities	0	0	0	0
21	Amount of line 19 Related to Section 504 Compliance	0	0	0	0
22	Amount of line 19 Related to Security	56,000	56,000	56,000	14,578
23	Amount of line 19 Related to Energy Conservation Measures	0	0	0	0

(1) to be completed for the Performance and Evaluation Report or a Revised Annual Statement. (2) to be completed for the Performance and Evaluation Report.

Signature of Executive Director & Date X Bobbie Littrell, PHM	Signature of Public Housing Director/Office of Native American Programs Administrator & Date X Date:
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Part II Supporting Pages

Housing Authority of the City of Pasco and Franklin County		Capital Fund Program Grant No. WA19P021501-08						Federal FY of Grant 2008
Development Name/#	General Description of Major Work Categories	Devel. Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Description of Revision (1)
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
								BLI BALANCES
1. WA 21-3 Sprucewood Square 1-335 (Agate St)	1. Unit Interior / Exterior Upgrades 2. Repair Concrete Sidewalks 3. Resurface Street / Driveways 4. Replace the Mailboxes	1460.10 1450.10 1450.20 1450.30	50 Units N/A N/A N/A	5,000 2,500 5,000 2,500	20,000 0 0 7,500	10,000 0 0 0	518 0 0 0	
SUBTOTAL				15,000	27,500	10,000	518	26,982
2. WA 21-3 Rosewood Park 1-336 (800 Blk)								
SUBTOTAL				0	0	0	0	0
3. WA 21-5 Sprucewood Square 1-05 (3rd Street)	1. Interior / Exterior Renovations (incl ADA) 2. Sprucewood Rec Renovation 3. Tree Trimming 4. Resurface Street / Driveway / Parking Lots 5. Re-roof Office / Units 6. Replace the Mailboxes	1460.20 1470.10 1450.40 1450.50 1470.20 1450.60	N/A N/A N/A N/A N/A N/A	2,000 47,000 10,000 10,000 2,000 5,000	0 140,000 0 0 0 0	0 47,000 0 0 0 0	0 112,565 0 0 0 0	
SUBTOTAL				76,000	140,000	47,000	112,565	27,435
4. WA 21-4 Sprucewood Square 1-445 (6-Bed Units)	1. Interior / Exterior Renovations (incl ADA)	1460.30	N/A	4,000	0	0	0	
SUBTOTAL				4,000	0	0	0	0
TOTAL				95,000	167,500	57,000	113,083	54,417

(1) to be completed for the Performance and Evaluation Report or a Revised Annual Statement. (2) to be completed for the Performance and Evaluation Report.

Signature of Executive Director and Date Bobbie Littrell, PHM	Signature of Public Housing Director/Office of Native American Programs Administrator and Date Date:
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**U.S. Department of Housing
and Urban Development**

Expires 4/30/2011

Annual Statement / Performance and Evaluation
Comprehensive Grant Program (CGP) **Part II: Supporting Pages**

Office of Public and Indian

Part II Supporting Pages

Housing Authority of the City of Pasco and Franklin County		Capital Fund Program Grant No. WA19P021501-08						Federal FY of Grant 2008
Development Name/#	General Description of Major Work Categories	Devel. Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Description of Revision (1)
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
AMP 2 WA021000002								
BLI BALANCES								
1. WA21-2 Rosewood Park	1. Unit Interior / Exterior Upgrades	1460.10	50 Units	5,000	34,000	0	0	
	2. Landscaping	1450.10	N/A	5,000	0	0	0	
1-02	3. Replace Main Water Valves	1460.20	50 Units	5,000	0	0	0	
(Marg. Street)	4. Replace Appliances	1465.10	50 Units	15,000	0	0	0	
				30,000	34,000	0	0	34,000
2. WA21-4 Rosewood Park	1. Unit Interior / Exterior Upgrades	1460.30	40 Units	10,000	2,500	0	0	
	2. Seal Coating / Painting Parking Lot	1450.20	N/A	3,000	0	0	0	
1-446	3. Re-Roof Buildings	1460.40	N/A	10,000	0	0	0	
(Octave St.)	4. Paint the Light Poles	1450.30	10	2,000	2,000	0	0	
	5. Repair the Brick Walls	1450.40	N/A	5,000	5,000	0	0	
				30,000	9,500	0	0	0
3. WA21-6 Rosewood Park	1. Unit Interior / Exterior Upgrades	1460.50	N/A	10,000	13,000	0	0	
	2. Repair the Garbage Enclosures	1450.50	2	10,000	0	0	0	
1-06	3. Re-Roof Buildings	1470.10	8 Bldg's	2,000	0	0	0	
(900 Blk)								
	SUBTOTAL			22,000	13,000	0	0	0
	TOTAL			82,000	56,500	0	0	0

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Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

Bobbie Littrell, PHM

Date:

WA19P021501-08

Facsimile of form HUD - 52837 (10/96)

ref Handbook 7485.3

**U.S. Department of Housing
and Urban Development**

Expires 4/30/2011

**Annual Statement / Performance and Evaluation
Comprehensive Grant Program (CGP) Part II: Supporting Pages**

Office of Public and Indian

Part II Supporting Pages

Housing Authority of the City of Pasco and Franklin County		Capital Fund Program Grant No. WA19P021501-08						Federal FY of Grant 2008
Development Name/#	General Description of Major Work Categories	Devel. Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Description of Revision (1)
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
								BLI BALANCES
1. WA21-3 Rosewood Park	1. Unit Interior Upgrades	1460.10	45 Units	\$15,000	\$65,000	15,000	29,312	
	2. Replace Floor in the HR	1460.20	N/A	\$3,000	\$0	0	0	
1-338	3. Replace Toilets	1460.30	45 Units	\$10,000	\$0	0	0	
(High-rise)	4. Replace the Patio Doors	1460.40	45 Units	\$10,000	\$0	0	0	
	5. Replace all Door Hardware	1470.10	N/A	\$2,000	\$0	0	0	
	6. Re-Roof The Canopy to the HR	1470.20	N/A	\$10,000	\$0	0	0	
	7. High-rise Building Upgrades	1470.30	N/A	\$30,000	\$0	0	0	
				80,000	65,000	15,000	29,312	35,688
2. WA21-3 Beechwood Square	1. Unit Interior / Exterior Upgrades	1460.50	11 Units	5,000	3,000	0	0	
	2. Repair Concrete Sidewalks	1450.10	N/A	2,500	0	0	0	
1-338	3. Resurface Street / Driveways	1450.20	N/A	5,000	0	0	0	
(S. Beech Units)	4. Replace the Mailboxes	1450.30	3	2,500	0	0	0	
				15,000	3,000	0	0	3,000
3. WA21-8 Scattered Sites	1. Interior / Exterior Upgrades	1460.60	19 Bldgs	5,000	3,000	0	0	
	2. Landscaping	1450.40	N/A	1,000	0	0	0	
1-08	3. Replace Water Heaters	1460.70	36	5,000	5,000	0	0	
(Scattered Sites)	4. Replace Parking Lot Lights	1450.50	N/A	2,000	0	0	0	
SUBTOTAL				13,000	8,000	0	0	8,000
TOTAL				108,000	76,000	15,000	29,312	46,688

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Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

Bobbie Littrell, PHM

Date:

WA19P021501-08

Facsimile of form HUD - 52837 (10/96)

ref Handbook 7485.3

Annual Statement / Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: HOUSING AUTHORITY OF THE CITY OF PASCO AND FRANKLIN COUNTY	Grant Type and Number: Capital Fund Program Grant No: WA19P021501-08 Replacement Housing Factor Grant No:	FFY of Grant: 2008
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Name/Number HA - Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
Operations	9.16.10			9.16.12			
Management Improvements	9.16.10			9.16.12			
Administration	9.16.10			9.16.12			
PHA-Wide	9.16.10			9.16.12			
1-335 (Agate Street)	9.16.10			9.16.12			
1-05 (3rd Street)	9.16.10			9.16.12			
1-445 (Agate Street - 6)	9.16.10			9.16.12			
1-02 (Margaret St.)	9.16.10			9.16.12			
1-336 (800 Block)	9.16.10			9.16.12			
1-446 (Octave St)	9.16.10			9.16.12			
1-06 (900 Block)	9.16.10			9.16.12			
1-338 (High-rise)	9.16.10			9.16.12			
1-338 (S. Beech)	9.16.10			9.16.12			
1-08 (Scattered Sites)	9.16.10			9.16.12			

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Signature of Executive Director X Bobbie Littrell, PHA Date:	Signature of Public Housing Director / Officer of Native American Programs Administrator & Date X
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