

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

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# PHA Plans for the Harrisburg Housing Authority

5 Year Plan for Fiscal Years 2005 - 2009

Annual Plan for Fiscal Year 2009

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN  
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

## PHA Plan Agency Identification

**PHA Name: Harrisburg Housing Authority      PHA Number: PA008**

**PHA Fiscal Year Beginning: (mm/yyyy) 01/2009**

**PHA Programs Administered:**

**Public Housing and Section 8**     **Section 8 Only**     **Public Housing Only**  
 Number of public housing units: **1750**    Number of S8 units:    Number of public housing units:  
 Number of S8 units: **726**

**PHA Consortia:** (check box if submitting a joint PHA Plan and complete table)

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

### Public Access to Information

**Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)**

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

### Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website [www.harrisburghousing.org](http://www.harrisburghousing.org)
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

**5-YEAR PLAN**  
**PHA FISCAL YEARS 2005 - 2009**  
[24 CFR Part 903.5]

**A. Mission**

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)

*The Harrisburg Housing Authority is continuing to be successful in the application of our Mission Statement. All goals are in a varied form of completion, either being met, in the development stages, or being structured to more effectively meet the current needs of both the residents and the Housing Authority.*

***Phase II** of the extensive modernization project at the Hillside Village is complete and the Housing Authority has leased up 100% of the renovated units.*

*The Housing Authority continues to work in cooperation with the local police department and criminal justice agencies in addition to increased police presence. Drug prevention is continuing by providing on-site programs for children and families. An on-site police sub-station is located in the Hall Manor and the William Howard Day Community and will be manned by a dedicated police unit of 4 officers and 1 Lieutenant.*

*The Housing Authority continues to develop partnerships with various agencies in the Harrisburg area to provide a variety of services promoting self-sufficiency, cultural arts, tutoring/monitoring, and entrepreneurial skills training and community service. These services are provided on-site to the residents, including the elderly and disabled residents. These partnerships are developed to conjunct with the Housing Authority's staff Social Services Coordinator.*

*The Housing Authority continues to administer and monitor the Community Service Policy, in accordance with the requirements of the Public Housing Reform Act of 1998. Additionally, all other relevant policies are being reviewed and updated as necessary.*

*The Housing Authority continues to promote equal opportunity by participating in various forms of outreach. The continuation of HHA's web-page is proving an effective tool used to educate the general public about public housing and the Section 8 Program. Additionally, the site affords individuals the opportunity to review our various policies, contact specific departments, and communicate more effectively with Housing Authority personnel.*

## **B. Goals**

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

### **HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.**

- PHA Goal: Expand the supply of assisted housing
- Objectives:
- Apply for additional rental vouchers: *If appropriate when NOFA is published.*
  - Reduce public housing vacancies: *Strategies will be developed and implemented to meet special occupancy challenges such as lease-up at the William Howard Day Community. HHA will continue in its mission to obtain financing to complete major rehab on 240 units at PA 8-6, changing them from mostly efficiency units to all 1-bedroom units.*
  - Leverage private or other public funds to create additional housing opportunities:
  - Acquire or build units or developments
  - Other (list below)
    - *The PHA will continue to establish partnership agreements, and cooperative agreements with various government, federal, state, private, profit and non-profit entities for the production of affordable housing and the provision of supportive services ongoing.*

**Progress Statement FYB2008:** *Harrisburg Housing Authority continues to establish partnerships, and cooperative agreements with agencies to promote affordable housing and supportive services.*

- PHA Goal: Improve the quality of assisted housing
- Objectives:
- Improve public housing management: (PHAS score) *Continue to improve PHAS.*
  - Improve voucher management: (SEMAP score) *Continue to improve SEMAP score.*
  - Increase customer satisfaction: *Ongoing*
  - Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections)
    - *Train staff concerning SEMAP and Section 8 procedures*
    - *Review existing policies and procedures to incorporate all necessary requirements and if warranted, develop written recommendations for policy revisions to the Board of Commissioners. This will be done on an on-going basis.*

- Renovate or modernize public housing units:
  - *Implement the Capital Fund Program schedule.*
  - *The PHA will perform routine maintenance to assure that units are within UPCS compliance.*
  - *Leverage modernization funds to renovate 240 - 0 (zero) and 1 bedroom units at Project PA 008-006.*
  - *Substantial rehabilitation of 224 units at PA 008-001.*
- Demolish or dispose of obsolete public housing:
- Provide replacement public housing:
- Provide replacement vouchers:
- Other: (list below)

**Progress Statement FYB 2008:** *HHA has updated the following policies: Public Housing Admissions and Occupancy Policy; Criminal/Drug Screening Policy; Tenant Selection and Assignment Policy; Section 8 Administrative Policy; and a Safety Policy. Completion of substantial rehabilitation of 40 mixed occupancy units at PA008-004. This community is now 100% occupied.*

- PHA Goal: Increase assisted housing choices
  - Objectives:
    - Provide voucher mobility counseling: *For new participants at briefing, to annual recertification and for persons who have submitted the necessary paperwork to transfer units.*
    - Conduct outreach efforts to potential voucher landlords: *as needed*
    - Increase voucher payment standards: *as needed*
    - Implement voucher homeownership program:
    - Implement public housing or other homeownership programs:
    - Implement public housing site-based waiting lists:
    - Convert public housing to vouchers:
    - Other: (list below)
      - *Initial planning procedures for the possibility of the development of a Home Ownership Program have begun.*

**HUD Strategic Goal: Improve community quality of life and economic vitality**

- PHA Goal: Provide an improved living environment
  - Objectives:
    - Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
    - Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
    - Implement public housing security improvements:
    - Designate developments or buildings for particular resident groups (elderly, persons with disabilities) *2 year extension approved in 2007 for*

PA008, 007 & 006. A 2 year extension will be requested in 2009 for AMPs 000006, 000009 and 000007.

- Other: (list below)
  - Promote resident and resident organization activities in the areas of resident organization, board training, fire safety, child safety and health.
  - Implement measures to assist victims of domestic violence in avoiding their abusers and continuing occupancy in public housing.

**Progress Statement FYB 2008:** Management and accounting functions is in a project-based asset management accounting method. Continue to operate under the new asset management rules.

**HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals**

- PHA Goal: Promote self-sufficiency and asset development of assisted households
  - Objectives:
    - Increase the number and percentage of employed persons in assisted families:
    - Provide or attract supportive services to improve assistance recipients' employability:
    - Provide or attract supportive services to increase independence for the elderly or families with disabilities.
    - Other: (list below)
      - Continue to offer supportive services to victims of domestic violence, including removing them from the abusive situations and beginning over again.

**Progress Statement FYB 2008:** HHA has continued to provide supportive services for the elderly and for persons with disabilities. This has been accomplished through coordination and cooperative agreements with the Harrisburg Area Community College, Penn State Cooperative Agency, Hamilton Health Center, and Tri-County Community Action Commission. HHA has provided family case management and supportive services through a partnership with Community Action Commission and cooperative agreements with local service agencies which include Hamilton Health Center, Children's Check-Up Center and Pennsylvania Department of Health.

**HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans**

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing
  - Objectives:
    - Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:

- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
- Other: (list below)

**Other PHA Goals and Objectives: (list below)**

*It is the goal of HHA to ensure continued compliance with the Quality Housing and Work Responsibility Act of 1998 by continuously reviewing existing policies and procedures to incorporate all necessary requirements and if warranted, develop written recommendations for policy revisions to the Board of Commissioners. Additionally, HHA continues to provide training to staff and Commissioners, relative to any new or revised policy or procedure.*

**Annual PHA Plan**  
**PHA Fiscal Year 2009**  
[24 CFR Part 903.7]

**i. Annual Plan Type:**

Select which type of Annual Plan the PHA will submit.

- Standard Plan**
- Troubled Agency Plan**

**ii. Executive Summary of the Annual PHA Plan**

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

*The Harrisburg Housing Authority has prepared this Annual PHA Plan in compliance with Section 511 of the Quality Housing and Work Responsibility Act of 1998 and the ensuing HUD requirements.*

*The purpose of the Annual Plan is to provide a framework for local accountability and an easily identifiable source by which public housing residents, participants in the tenant-based assistance program and other members of the public may locate basic PHA policies, rules and requirements related to the operations, programs, and services of the agency.*

*The Mission Statement and the Goals and Objectives were based on information contained in our jurisdiction's Consolidated Plan and will assure that our residents will receive the best customer service.*

*Excellent customer service and fulfillment of the Mission Statement and Goals and Objectives is ensured by implementation of a series of policies that are on display with this Plan. The Admissions & Continued Occupancy Policy and Section 8 Administrative Plan are the two (2) primary policies on display. These important documents cover the public housing tenant selection and assignment plan, outreach services, PHA's responsibility to Section 8 owners/landlords, grievance procedures, etc.*

*The most important challenges to be met by the Harrisburg Housing Authority during FY 2009 include:*

- *Develop internal procedures to keep up with changes in PHAS;*
- *Develop drug intervention, prevention and awareness programs as well as to continue additional security measures;*

- *Preserve and improve the public housing stock through the Capital Funds activities, including modernization of 224 units at PA 008-001; and 240 units at PA 008-006;*
- *Involve the public housing residents and the Section 8 participants through the Annual Plan Resident Advisory Board;*
- *Train staff and commissioners to fully understand and take advantage of opportunities in the new law and regulations to better serve our residents and the community; and*
- *Identify, develop and leverage services to enable low-income families to become self-sufficient.*

*In closing, this Annual PHA Plan exemplifies the commitment of the Harrisburg Housing Authority to meet the housing needs of the full range of low-income residents. HHA, in partnership with agencies from all levels of government, the business community, non-profit community groups, and residents will use this plan as a road map to reach the “higher quality of life” destination.*

### **iii. Annual Plan Table of Contents**

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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#### **Attachments**

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

#### **Required Attachments:**

- Admissions Policy for Deconcentration (*pa008a01*)
- FY 2009 Capital Fund Program Annual Statement (*pa008b01*)
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)
- List of Resident Advisory Board Members (*pa008c01*)
- List of Resident Board Member (*pa008d01*)
- Community Service Description of Implementation (*pa008e01*)
- Information on Pet Policy (*pa008f01*)
- Section 8 Homeownership Capacity Statement, if applicable
- Description of Homeownership Programs, if applicable

- Other (List below, providing each attachment name)
  - *Deconcentration and Income Mixing Analysis Results (pa008g01)*
  - *Progress in Meeting 5 Year Plan Goals (pa008h01)*
  - *Criteria for Substantial Deviation and Significant Amendment (pa008i01)*
  - *Section 8 Project-Based Voucher Program (pa008j01)*
  - *VAWA Support and Assistance Statement (pa008k01)*

Optional Attachments:

- PHA Management Organizational Chart (*pa008l01*)
- FY 2009 Capital Fund Program 5 Year Action Plan (*pa008m01*)
- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)
  - *2008 Annual Statement (Formula) (pa008n01)*
  - *2007 Performance and Evaluation Report (pa008o01)*
  - *2006 Performance and Evaluation Report (pa008p01)*
  - *2005 Performance and Evaluation Report (pa008q01)*
  - *2004 Performance and Evaluation Report (pa008r01)*

### Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
	Public Housing Admissions and (Continued) Occupancy	Annual Plan: Eligibility,

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
X	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
X	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
X	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
N/A	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
N/A	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

# 1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

## A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	3,779	5	3	4	4	3	4
Income >30% but <=50% of AMI	2,358	4	3	4	4	3	4
Income >50% but <80% of AMI	2,563	3	3	4	4	3	4
Elderly	1,874	2	2	2	2	2	2
Families with Disabilities	44,619	4	4	4	4	4	4
White	15,785	2	2	2	2	2	2
Black/African American	26,167	3	3	3	3	3	3
Hispanic	120	3	3	3	3	3	3
Asian/Native Hawaiian/Other Pacific Islander	4,756	3	3	3	3	3	3

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s  
Indicate year: **2005-2010**
- U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset: **2000**
- American Housing Survey data  
Indicate year:
- Other housing market study  
Indicate year:
- Other sources: (list and indicate year of information)

## B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	324		286
Extremely low income <=30% AMI	247	76%	
Very low income (>30% but <=50% AMI)	44	14%	
Low income (>50% but <80% AMI)	33	10%	
Families with children	221	68%	
Elderly families	33	10%	
Families with Disabilities	62	19%	
White	94	29%	
Black/African American	228	70%	
American Indian/Alaska Native	1	.5%	
Asian	1	.5%	
Native Hawaiian/Other Pacific Islander	0	0%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	97	30%	53
2 BR	159	49%	148
3 BR	59	18%	59
4 BR	9	3%	20
5 BR	0	0%	6
5+ BR	N/A	N/A	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	356		306
Extremely low income <=30% AMI	281	79%	
Very low income (>30% but <=50% AMI)	75	21%	
Low income (>50% but <80% AMI)	N/A	N/A	
Families with children	277	78%	
Elderly families	10	3%	
Families with Disabilities	79	22%	
White	70	20%	
Black/African American	281	79%	
American Indian/Alaska Native	0	0	
Asian	5	1%	
Native Hawaiian/Other Pacific Islander	0	0	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	N/A	N/A	
2 BR	N/A	N/A	
3 BR	N/A	N/A	
4 BR	N/A	N/A	
5 BR	N/A	N/A	
5+ BR	N/A	N/A	
Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)? 2 months			
Does the PHA expect to reopen the list in the PHA Plan year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			

### C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

#### (1) Strategies

**Need: Shortage of affordable housing for all eligible populations**

#### **Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

#### **Strategy 2: Increase the number of affordable housing units by:**

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly: *N/A***

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

**Other Housing Needs & Strategies: (list needs and strategies below)**

**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

## **2. Statement of Financial Resources**

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2009 grants)</b>		
a) Public Housing Operating Fund	7,881,114.00	
b) Public Housing Capital Fund (based on 2008 formula)	3,566,938.00	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	4,850,053.00	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self- Sufficiency Grants		
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
<b>2. Prior Year Federal Grants (unobligated funds only) (list below) (as of 6/30/08)</b>		
2008 Capital funds program	3,492,176.00	Public housing capital improvements
2007 Capital funds program	3,566,938.00	Public housing capital improvements
2006 Capital funds program	1,395,696.00	Public housing capital improvements
<b>3. Public Housing Dwelling Rental Income</b>	2,825,629.00	Public housing operations
<b>4. Other income (list below)</b>	347,512.00	Public housing operations
Investments 211,941.00		
Legal fees, maintenance 92,311.00		
charges to tenants, late fees, NSF charges, etc.		
Excess utilities 43,260.00		
<b>5. Non-federal sources (list below)</b>		
<b>Total resources</b>	<b>\$27,926,056.00</b>	

### **3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24 CFR Part 903.7 9 (c)]

#### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

##### **(1) Eligibility**

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time)
- Other: (describe)
  - *When selected*

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)
  - *Credit Check*
  - *Social Security Number Check*
  - *Tenant name and address*
  - *Other public information available to PHA*
  - *Attempt to ascertain whether domestic violence was a factor in the poor rental and tenancy history or criminal activity and exercise discretion in determining suitability for tenancy about the circumstances that may have contributed to the negative reporting.*

c.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

**(2)Waiting List Organization**

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists *Dauphin County*
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)
  - *Application Office, 2101 North Front Street, Building #3, Harrisburg, PA 17111.*

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection (3) **Assignment**  
*Not Applicable – PHA does not operate site-based waiting list*

1. How many site-based waiting lists will the PHA operate in the coming year?*N/A*

2.  Yes  No: Are any or all of the PHA’s site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)? *N/A*  
If yes, how many lists?

3.  Yes  No: May families be on more than one list simultaneously *N/A*  
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)? *N/A*

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

**(3) Assignment**

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two– *with a qualified justification*
- Three or More

b.  Yes  No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA: *N/A*

#### **(4) Admissions Preferences**

a. Income targeting:

Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)
  - *Protect resident from hate crimes and reprisals*
  - *Provide unit with accessibility features*
  - *Achieve deconcentration.*
  - *Victims of domestic violence*

c. Preferences

1.  Yes  No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

## 2 Date and Time

Former Federal preferences:

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 1 Victims of domestic violence  
Substandard housing
- 1 Homelessness  
High rent burden

Other preferences (select all that apply)

- 1 Working families and those unable to work because of age or disability
- 1 Veterans and veterans' families
- 2 Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Occupancy**

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA’s Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)
  - *Tenant handbook*
  - *Website – [www.harrisburghousing.org](http://www.harrisburghousing.org)*

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list)
  - *Any family composition changes must be reported in writing within 14 days.*

**(6) Deconcentration and Income Mixing**

a.  Yes  No: Did the PHA’s analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b.  Yes  No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply) *N/A*

- Adoption of site based waiting lists  
If selected, list targeted developments below:
- Employing waiting list “skipping” to achieve deconcentration of poverty or income mixing goals at targeted developments  
If selected, list targeted developments below:
- Employing new admission preferences at targeted developments  
If selected, list targeted developments below:
- Other (list policies and developments targeted below)

d.  Yes  No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply) *N/A*

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:
  - PA008001, 002, 003, 005

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

## **B. Section 8**

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### **(1) Eligibility**

a. What is the extent of screening conducted by the PHA? (select all that apply)

- Criminal or drug-related activity only to the extent required by law or regulation
- Criminal and drug-related activity, more extensively than required by law or regulation
- More general screening than criminal and drug-related activity (list factors below)
- Other (list below)
  - *Domestic Violence – Attempt to ascertain whether domestic violence was a factor in the poor rental, tenancy history or criminal activity and exercise discretion in determining suitability for tenancy about the circumstances that may have contributed to the negative reporting.*

- b.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
- Other (describe below)
- *Previous landlord name(s) and addresses' for the past two (2) years.*
  - *Tenant name and address.*
  - *Current landlord name and mailing address.*
  - *Other public information available to PHA.*

**(2) Waiting List Organization**

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
- Federal public housing
- Federal moderate rehabilitation
- Federal project-based certificate program
- Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- PHA main administrative office
- Other (list below)
- *Section 8 Office, 2101 North Second Street, Building #3, Harrisburg, PA 17111 or other designated location*

**(3) Search Time**

- a.  Yes  No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

- *A written request must be made and proof of effort is required.*

**(4) Admissions Preferences**

a. Income targeting

- Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1.  Yes  No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

2 Date and Time

Former Federal preferences

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 1 Victims of domestic violence  
Substandard housing
- 1 Homelessness  
High rent burden

Other preferences (select all that apply)

- 1 Working families and those unable to work because of age or disability
- 1 Veterans and veterans' families
- 1 Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for "residents who live and/or work in the jurisdiction" (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Special Purpose Section 8 Assistance Programs**

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices  
 Other (list below)

#### **4. PHA Rent Determination Policies**

[24 CFR Part 903.7 9 (d)]

##### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

##### **(1) Income Based Rent Policies**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0  
 \$1-\$25  
 \$26-\$50

2.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below: *N/A*

c. Rents set at less than 30% than adjusted income

1.  Yes  No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

- *Rent choice – resident may choose flat rent, or 30% income based rent.*
- *Earned Income Exclusion.*

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member
- For increases in earned income
- Fixed amount (other than general rent-setting policy)
  - If yes, state amount/s and circumstances below:
    - *Between Annual Re-certifications*
- Fixed percentage (other than general rent-setting policy)
  - If yes, state percentage/s and circumstances below:
- For household heads
- For other family members
- For transportation expenses
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Other (describe below)
  - *Tenant paid alimony*
  - *Tenant paid child support*
  - *Actual amount needed to purchase uniforms, tools, equipment, not otherwise reimbursed.*
  - *Cost of child care for older children when adults work nights.*
  - *Un-reimbursed tuition, books, supplies and fees.*

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
- Yes but only for some developments
- No

2. For which kinds of developments are ceiling rents in place? (select all that apply)  
*N/A*

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply) *N/A*

- Market comparability study
- Fair market rents (FMR)
- 95<sup>th</sup> percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The “rental value” of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)\_\_\_\_\_
- Other (list below)
  - *All changes in income and family composition must be reported within 14 days of the occurrence. At that time the PHA will determine if there will be an adjustment in rent.*

g.  Yes  No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

**(2) Flat Rents**

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

## B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### (1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply) *N/A*

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

**(2) Minimum Rent**

a. What amount best reflects the PHA’s minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

- *In accordance with the Housing Choice Guidebook*

**5. Operations and Management**

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

**A. PHA Management Structure**

Describe the PHA’s management structure and organization.

(select one)

- An organization chart showing the PHA’s management structure and organization is attached. *(pa008101)*
- A brief description of the management structure and organization of the PHA follows:

**B. HUD Programs Under PHA Management**

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.)

<b>Program Name</b>	<b>Units or Families Served at Year Beginning</b>	<b>Expected Turnover</b>
Public Housing	<i>1,311</i>	<i>22%</i>
Section 8 Vouchers	<i>761</i>	<i>41%</i>
Section 8 Certificates	<i>N/A</i>	<i>N/A</i>
Section 8 Mod Rehab	<i>N/A</i>	<i>N/A</i>
Special Purpose Section 8 Certificates/Vouchers (list individually)	<i>20</i>	<i>35%</i>
Public Housing Drug Elimination Program (PHDEP)	<i>N/A</i>	<i>N/A</i>
Other Federal Programs(list individually)	<i>N/A</i>	<i>N/A</i>

### **C. Management and Maintenance Policies**

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

- *Work Order System*
- *Pest Eradication Policy*
- *Maintenance Plan*
- *Uniform Inspection System*
- *Admissions and Continued Occupancy Policy*
- *Fair Housing Policy*
- *Grievance Procedures*
- *Tenant Selection and Assignment Plan*
- *Handicapped Policy*
- *Termination and Eviction*
- *Transfer and Transfer Waiting List*
- *Resident Initiative*
- *FSS Action Plan*
- *Section 3 Plan*
- *Pet Policy for Families*
- *Pet Policy for Elderly*
- *Procurement Policy and Procedures*
- *Personnel Policy*
- *Trespassing/Barment Policy*
- *Vehicle Policy*
- *Enterprise Income Verification (EIV) Security Policy*
- *Fraud Policy*
- *Safety Policy*

(2) Section 8 Management: (list below)

- *Section 8 Administrative Plan*

## 6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

### A. Public Housing

1.  Yes  No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below: *N/A*

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office  
 PHA development management offices  
 Other (list below)

### B. Section 8 Tenant-Based Assistance

1.  Yes  No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below: *N/A*

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office  
 Other (list below)
  - *Section 8 Office, 2101 N. 6<sup>th</sup> St. (17110)*

## **7. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

### **A. Capital Fund Activities**

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

#### **(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) *pa008b01*

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

#### **(2) Optional 5-Year Action Plan**

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a.  Yes  No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name) *pa008m01*

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

## B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes  No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)  
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name: *N/A*
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)
  - Revitalization Plan under development
  - Revitalization Plan submitted, pending approval
  - Revitalization Plan approved
  - Activities pursuant to an approved Revitalization Plan underway

- Yes  No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?  
If yes, list development name/s below:

- Yes  No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?  
If yes, list developments or activities below:

- Yes  No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?  
If yes, list developments or activities below:

## 8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description *N/A*

Yes  No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

<b>Demolition/Disposition Activity Description</b>	
1a. Development name:	
1b. Development (project) number:	
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>	
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <i>(MM/DD/YY)</i>	
5. Number of units affected:	
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development	
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:	

**9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

<b>Designation of Public Housing Activity Description</b>
1a. Development name: <i>Jackson/Lick Towers/Morrison Tower</i>
1b. Development (project) number: <i>PA008006 &amp; PA008007</i>
2. Designation type: Occupancy by only the elderly <input checked="" type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA’s Designation Plan <input checked="" type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: <i>(08/11/2000)</i>
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input checked="" type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: <i>504</i>
7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input checked="" type="checkbox"/> Total development

## **10. Conversion of Public Housing to Tenant-Based Assistance**

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

### **A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act**

1.  Yes  No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

#### 2. Activity Description *N/A*

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

<b>Conversion of Public Housing Activity Description</b>	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	
4. Status of Conversion Plan (select the statement that best describes the current status)	<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)	<input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: ) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: ) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: ) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)

**B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**

**C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937**

**11. Homeownership Programs Administered by the PHA**

[24 CFR Part 903.7 9 (k)]

**A. Public Housing**

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1.  Yes  No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description *N/A*

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

<b>Public Housing Homeownership Activity Description (Complete one for each development affected)</b>	
1a. Development name:	
1b. Development (project) number:	
2. Federal Program authority:	<input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one)	<input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission:	(DD/MM/YYYY)
5. Number of units affected:	
6. Coverage of action: (select one)	<input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

## B. Section 8 Tenant Based Assistance

1.  Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

### 2. Program Description:

#### a. Size of Program

- Yes  No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants  
 26 - 50 participants  
 51 to 100 participants  
 more than 100 participants

#### b. PHA-established eligibility criteria

- Yes  No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

## **12. PHA Community Service and Self-sufficiency Programs**

[24 CFR Part 903.7 9 (1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

### **A. PHA Coordination with the Welfare (TANF) Agency**

#### 1. Cooperative agreements:

- Yes  No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? 07/02/2003

#### 2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals  
 Information sharing regarding mutual clients (for rent determinations and otherwise)  
 Coordinate the provision of specific social and self-sufficiency services and programs to eligible families  
 Jointly administer programs  
 Partner to administer a HUD Welfare-to-Work voucher program  
 Joint administration of other demonstration program  
 Other (describe)

### **B. Services and programs offered to residents and participants**

#### **(1) General**

##### a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies  
 Public housing admissions policies  
 Section 8 admissions policies  
 Preference in admission to section 8 for certain public housing families  
 Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA  
 Preference/eligibility for public housing homeownership option participation  
 Preference/eligibility for section 8 homeownership option participation  
 Other policies (list below)

b. Economic and Social self-sufficiency programs

Yes  No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use. )

<b>Services and Programs</b>				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
<i>Families</i>	<i>PHA wide</i>	<i>All family developments</i>	<i>On-Site</i>	<i>Public housing</i>
<i>Supportive Services</i>		<i>All family developments</i>	<i>On-Site</i>	<i>Public housing</i>
<i>Elderly</i>	<i>261</i>			
<i>Disabled</i>	<i>566</i>			

**(2) Family Self Sufficiency program/s**

a. Participation Description

<b>Family Self Sufficiency (FSS) Participation</b>		
Program	Required Number of Participants (start of FY 2005 Estimate)	Actual Number of Participants (As of:06/30/07)
Public Housing	N/A	
Section 8	16	16

b.  Yes  No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size? *N/A*  
If no, list steps the PHA will take below:

### C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

### D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

*Description of Community Service requirements implementation is included as attachment (pa008e01)*

### **13. PHA Safety and Crime Prevention Measures**

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

#### A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA use to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

- *All developments*

**B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year**

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

- *All developments*

**C. Coordination between PHA and the police**

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents

- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)
- PA008001, PA00802 and PA00803

**D. Additional information as required by PHDEP/PHDEP Plan *Not Required***

PHAs eligible for FY 2005 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes  No: Has the PHA included the PHDEP Plan for FY 2005 in this PHA Plan?
- Yes  No: This PHDEP Plan is an Attachment. (Attachment Filename: \_\_\_\_)

**14. RESERVED FOR PET POLICY**

[24 CFR Part 903.7 9 (n)]

*Description of Pet Policy (Family & Elderly/Handicapped is included as attachment (pa008f01)*

**15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

**16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

- 1.  Yes  No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?  
(If no, skip to component 17.)
- 2.  Yes  No: Was the most recent fiscal audit submitted to HUD?
- 3.  Yes  No: Were there any findings as the result of that audit?
- 4.  Yes  No: If there were any findings, do any remain unresolved?  
If yes, how many unresolved findings remain? \_\_\_\_
- 5.  Yes  No: Have responses to any unresolved findings been submitted to HUD?  
If not, when are they due (state below)?

## **17. PHA Asset Management**

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1.  Yes  No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock , including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
  
2. What types of asset management activities will the PHA undertake? (select all that apply)  
 Not applicable  
 Private management  
 Development-based accounting  
 Comprehensive stock assessment  
 Other: (list below)
  
3.  Yes  No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

## **18. Other Information**

[24 CFR Part 903.7 9 (r)]

### **A. Resident Advisory Board Recommendations**

1.  Yes  No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
  
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)  
 Attached at Attachment (File name)  
 Provided below:
  - *Strong support for HHA Community Policing Unit and recommended continued funding beyond the initial year.*
  - *Establish ongoing partnership with City of Harrisburg Department of Building and Community Development.*
  - *Support two year extension for senior designated developments AMP 6, 9, 7.*
  - *Recommends more communication to residents about grievance procedures.*
  - *Clarification on Homeowners Program with City of Harrisburg as the lead agency.*
  - *Pet policy is not enforced in all developments.*

3. In what manner did the PHA address those comments? (select all that apply)
- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments  
List changes below:
- Other: (list below)
- *All concerns and recommendations were considered.*
  - *HHA plans to implement planning and review process earlier in 2009.*
  - *Continue to improve AMP management communications with residents.*
  - *Increase awareness of Homeownership opportunities in Harrisburg.*
  - *Complete substantial rehabilitation of units at PA008-001 (William Howard Day Homes)*
  - *Promote areas of resident organization activities in all communities and developments to improve the quality of life and pride.*

**B. Description of Election process for Residents on the PHA Board**

1.  Yes  No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2.  Yes  No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process *N/A*

- a. Nomination of candidates for place on the ballot: (select all that apply)
- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)
- b. Eligible candidates: (select one)
- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)
- c. Eligible voters: (select all that apply)
- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

### C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here) *City of Harrisburg, PA*
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
  - *Preserve and improve the public housing stock through the Capital Funds.*
  - *Involve the public housing residents and the Section 8 participants through the Resident Advisory Board.*
  - *Train staff and commissioners to fully understand and take advantage of opportunities in the new law and regulations to better serve the residents and community.*
  - *Identify, develop and leverage services to enable low-income families to become self-sufficient.*
- Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

*The City of Harrisburg is in support of HHA's Agency Plan, specifically:*

- *The redesign of the Jackson Tower to accord a continuum of care and services that allows frail elderly to age in place.*
- *The designation of three (3) high rise buildings as elderly only (Morrison, Jackson, Lick Towers).*
- *The criminal and rental background check of all public housing applicants.*
- *The Housing Authority's continued endeavor to achieve income deconcentration.*

### D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

## Attachments

Use this section to provide any additional attachments referenced in the Plans.

<i>Admissions Policy for Deconcentration</i>	<i>pa008a01</i>
<i>FY 2009 Capital Fund Program Annual Statement</i>	<i>pa008b01</i>
<i>List of Resident Advisory Board Members</i>	<i>pa008c01</i>
<i>List of Resident Board Member</i>	<i>pa008d01</i>
<i>Community Service Description of Implementation</i>	<i>pa008e01</i>
<i>Information on Pet Policy</i>	<i>pa008f01</i>
<i>Deconcentration and Income Mixing Analysis Results</i>	<i>pa008g01</i>
<i>Progress in Meeting 5 Year Plan Goals</i>	<i>pa008h01</i>
<i>Criteria for Substantial Deviation and Significant Amendment</i>	<i>pa008i01</i>
<i>Section 8 Project-Based Voucher Program</i>	<i>pa008j01</i>
<i>VAWA Support and Assistance Statement</i>	<i>pa008k01</i>
<i>PHA Management Organizational Chart</i>	<i>pa008l01</i>
<i>FY 2009 Capital Fund Program 5 Year Action Plan</i>	<i>pa008m01</i>
<i>2008 Annual Statement (Formula)</i>	<i>pa008n01</i>
<i>2007 Performance and Evaluation Report</i>	<i>pa008o01</i>
<i>2006 Performance and Evaluation Report</i>	<i>pa008p01</i>
<i>2005 Performance and Evaluation Report</i>	<i>pa008q01</i>
<i>2004 Performance and Evaluation Report</i>	<i>pa008r01</i>

# PHA Plan Table Library

## Component 7 Capital Fund Program Annual Statement Parts I, II, and II

**Annual Statement** (*See attachment pa008b01*)  
**Capital Fund Program (CFP) Part I: Summary**

Capital Fund Grant Number      FFY of Grant Approval: (MM/YYYY)

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	
3	1408 Management Improvements	
4	1410 Administration	
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	
8	1440 Site Acquisition	
9	1450 Site Improvement	
10	1460 Dwelling Structures	
11	1465.1 Dwelling Equipment-Nonexpendable	
12	1470 Nondwelling Structures	
13	1475 Nondwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	<b>Amount of Annual Grant (Sum of lines 2-19)</b>	
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

**Annual Statement** (*See attachment pa008b01*)  
**Capital Fund Program (CFP) Part II: Supporting Table**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost

**Annual Statement** (*See attachment pa008b01*)

**Capital Fund Program (CFP) Part III: Implementation Schedule**

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)

## Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5-Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
<i>(See attachment pa008n01)</i>				
<b>Total estimated cost over next 5 years</b>				



**Attachment: pa008a01**  
**DE-CONCENTRATION AND INCOME TARGETING POLICY**  
**FOR THE**  
**HARRISBURG HOUSING AUTHORITY**  
**HARRISBURG, PENNSYLVANIA**

**DE-CONCENTRATION AND INCOME TARGETING POLICY**  
*(of the Public Housing Admissions and Occupancy Policy)*

Sub-Title A, Section 513 of the Quality Housing and Work Responsibility Act of 1998 (QHWRA), establishes two interrelated requirements for implementation by Public Housing Authorities: (1) Economic De-concentration of public housing developments and (2) Income Targeting to assure that families in the “extremely low” income category are proportionately represented in public housing and that pockets of poverty are reduced or eliminated. In order to implement these new requirements the PHA must promote these provisions as policies and revise their Admission and Occupancy policies and procedures to comply.

Therefore, the Harrisburg Housing Authority, Harrisburg, PA(hereinafter referred to as PHA) hereby affirms its commitment to implementation of the two requirements by adopting the following policies:

A. Economic De-concentration:

Admission and Continued Occupancy Policies are revised to include the PHA’s policy of promoting economic de-concentration. Implementation of this program may require the PHA to determine the median income of residents in each development, determine the average income of residents in all developments, compute the Established Income Range (EIR), determine developments outside the EIR, and provide adequate explanations and/or policies as needed to promote economic de-concentration.

Implementation may include one or more of the following options:

- Skipping families on the waiting list based on income;
- Establishing preferences for working families;
- Establish preferences for families in job training programs;
- Establish preferences for families in education or training programs;
- Marketing campaign geared toward targeting income groups for specific developments;
- Additional supportive services;
- Additional amenities for all units;
- Flat rents for developments and unit sizes;
- Different tenant rent percentages per development;
- Different tenant rent percentages per bedroom size;
- Security Deposit waivers;
- Revised transfer policies;
- Site-based waiting lists;
- Mass Media advertising/Public service announcements; and
- Giveaways.

B. Income Targeting

As public housing dwelling units become available for occupancy, responsible PHA employees will offer units to applicants on the waiting list. In accordance with the Quality Housing and Work Responsibility Act of 1998, the PHA encourages occupancy of its developments by a broad range of families with incomes up to eighty percent (80%) of the median income for the jurisdiction in which the PHA operates. Depending on the availability of applicants with proper demographics, at a minimum, 40% of all new admissions to public housing **on an annual basis** may be families with incomes at or below thirty percent (30%)(extremely low-income) of the area median income. The offer of assistance will be made without discrimination because of race, color, religion, sex, national origin, age, handicap or familial status.

In order to implement the income targeting program, the following policy is adopted:

- The PHA may select, based on date and time of application and preferences, two (2) families in the extremely low-income category and two (2) families from the lower/very low-income category alternately until the forty percent (40%) admission requirement of extremely low-income families is achieved (2 plus 2 policy).
- After the minimum level is reached, all selections may be made based solely on date, time and preferences. Any applicants passed over as a result of implementing this 2 plus 2 policy will retain their place on the waiting list and will be offered a unit in order of their placement on the waiting list.
- To the maximum extent possible, the offers will also be made to affect the PHA's policy of economic de-concentration.
- The PHA reserves the option, at any time, to reduce the targeting requirement for public housing by no more than ten percent (10%), if it increases the target figure for its Section 8 program from the required level of seventy-five percent (75%) of annual new admissions to no more that eighty-five percent (85%) of its annual new admission. (Optional for PHAs with both Section 8 and Public Housing programs)

## Annual Statement / Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name:  <p style="text-align: center;"><b>Harrisburg Housing Authority</b></p>	<b>Grant Type and Number</b> Capital Fund Program Grant No: <span style="float: right;"><b>PA26P00850109</b></span> Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b>  <p style="text-align: center;"><b>2009</b></p>
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- Original Annual Statement     
  Reserve for Disasters/Emergencies     
  Revised Annual Statement (revision no. )
- Performance and Evaluation Report for Program Year Ending     
  Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations	698,435.00	-	-	-
3	1408 Management Improvements	116,638.00	-	-	-
4	1410 Administration	349,217.00	-	-	-
5	1411 Audit	-	-	-	-
6	1415 Liquidated Damages	-	-	-	-
7	1430 Fees and Costs	55,700.00	-	-	-
8	1440 Site Acquisition	-	-	-	-
9	1450 Site Improvement	172,000.00	-	-	-
10	1460 Dwelling Structures	506,000.00	-	-	-
11	1465.1 Dwelling Equipment - Nonexpendable	230,300.00	-	-	-
12	1470 Nondwelling Structures	199,827.00	-	-	-
13	1475 Nondwelling Equipment	-	-	-	-
14	1485 Demolition	-	-	-	-
15	1490 Replacement Reserve	-	-	-	-
16	1492 Moving to Work Demonstration	-	-	-	-
17	1495.1 Relocation Costs	-	-	-	-
18	1499 Development Activities	-	-	-	-
19	1501 Collateralization or Debt Service	1,164,059.00	-	-	-
20	1502 Contingency	-	-	-	-
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 3,492,176.00	\$ -	\$ -	\$ -
22	Amount of line 21 Related to LBP Activities	-	-	-	-
23	Amount of line 21 Related to Section 504 Compliance	-	-	-	-
24	Amount of line 21 Related to Security - Soft Costs	-	-	-	-
25	Amount of line 21 Related to Security - Hard Costs	60,000.00	-	-	-
26	Amount of line 21 Related to Energy Conversation Measures	230,300.00	-	-	-

**Annual Statement / Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: <b>Harrisburg Housing Authority</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA26P00850109</b> Replacement Housing Factor Grant I			Federal FY of Grant: <b>2009</b>			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA008001	Operations	1406		90,797.00				on going
PA008001	Update computers & training	1408		15,163.00				on going
PA008002	Operations	1406		90,797.00				on going
PA008002	Update computers & training	1408		15,163.00				on going
	A&E design services	1430		5,700.00				planning
	Replace copper pipe	1450	230 lin. ft.	57,000.00				planning
	Energy Star Appliances	1465.1	233	68,900.00				planning
PA008003	Operations	1406		216,515.00				on going
PA008003	Update computers & training	1408		36,158.00				on going
	A&E design services	1430		50,000.00				planning
	Replace wood light poles	1450	25	50,000.00				public hearing
	Remove house traps	1460	56	506,000.00				planning
	Energy Star Appliances	1465.1	538	161,400.00				planning
PA008004	Operations	1406		27,937.00				on going
PA008004	Update computers & training	1408		4,665.00				on going
PA008005	Operations	1406		34,922.00				on going
PA008005	Update computers & training	1408		5,832.00				on going

**Annual Statement / Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: <b>Harrisburg Housing Authority</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA26P00850109</b> Replacement Housing Factor Grant			Federal FY of Grant: <b>2009</b>			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA008006	Operations	1406		97,780.00				on going
PA008006	Update computers & training	1408		16,329.00				on going
PA008006	Debt Collateralization for renovations	1501		1,164,059.00				planning
PA008007	Operations	1406		48,890.00				on going
PA008007	Update computers & training	1408		8,165.00				on going
	Renovate 12th floor offices	1470	6673 sq. ft.	139,827.00				from 2011
PA008009	Operations	1406		55,875.00				on going
PA008009	Update computers & training	1408		9,331.00				on going
	Paving and restripe parking lots	1450	16,000 sq. ft.	65,000.00				public hearing
	Closed circuit television upgrades	1470	16 cameras	60,000.00				planning
PA008010	Operations	1406		34,922.00				on going
PA008010	Update computers & training	1408		5,832.00				on going
HHA-wide	Admin. Salaries & Benefits	1410		349,217.00				on going



Attachment: pa008c01  
Harrisburg Housing Authority  
List of Resident Advisory Board Members

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description,)

**Resident Advisory Board Members – September 8, 2008**

<b>Mr. James W. Jackson</b>	<b>President</b>
<b>Richard McWhite</b>	<b>President</b> <b>Wm. Howard Day</b>
<b>Donna Hunter</b>	<b>Vice President</b> <b>Wm. Howard Day</b>
<b>Juanita Harris</b>	<b>President</b> <b>Lick Tower</b>
<b>Leona Donald</b>	<b>Vice President</b> <b>Lick Tower</b>
<b>Jefferey B. Jacox, Sr.</b>	<b>President</b> <b>Hoverter Homes</b> <b>Vice Pres. Council</b>
<b>Barbara Johnson</b>	<b>Vice President</b> <b>Hoverter Homes</b>
<b>Carol Hoover</b>	<b>President</b> <b>Morrison Towers</b>
<b>Annie Walker</b>	<b>Vice President</b> <b>Morrison Towers</b>
<b>Shamika Gladden</b>	<b>Section 8 Participant</b>

Attachment: pa008d01  
Harrisburg Housing Authority  
List of Resident Board Member

**Required Attachment: Resident Member on the PHA Governing Board**

1.  Yes  No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board: ***James Jackson***

B. How was the resident board member selected: (select one)?

- Elected  
 Appointed

C. The term of appointment is (include the date term expires): ***4/16/2008 to 1/4/2010***

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not? ***N/A***

- the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis  
 the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.  
 Other (explain):

B. Date of next term expiration of a governing board member: ***01/14/2010***

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position): ***Stephen Reed, Mayor of the City of Harrisburg***

Attachment pa008e01  
Harrisburg Housing Authority  
Community Service Description of Implementation

**Description of the Community Service Plan**

The Harrisburg Housing Authority Community Service Policy is simple and definitive of Section 512 of the Quality and Work Responsibility Act of 1998. The Harrisburg Housing Authority believes that the community service requirement should not be received by the resident to be a punitive or demeaning activity, but rather to be a rewarding activity that will benefit both the resident and the community. Community service offers public housing residents and opportunity to contribute to the communities that support them while gaining work experience. The requirement is easy and rewarding and the Housing Authority provides the residents with the name of agencies, the agencies point of contact and all required paper work necessary to accomplish the monthly service.

The Community Service Policy allows the PHA to identify those residents required to participate in the community service requirement. Participants will be required to contribute 8 hours of community service each month or to participate in a self-sufficiency program for 8 hours each month. Identified residents are responsible to determine the appropriateness of the voluntary service within guidelines provide in the policy. Allowed activities that may be included are listed in the policy. Voluntary political activities are prohibited from being considered to meet the Community Service requirement. Participation in self-sufficiency activities that may be included are listed in the policy. A list of exemptions that may be claimed from the requirement is provided in the policy. Family obligations and PHA obligations are addressed in detail. Lease requirements and documentation and non-compliance are all clearly addressed.

**Administrative Steps Taken To Implement The Requirement**

The following administrative steps were taken in implementing the PHA Community Service Policy. A written notification was sent to all residents regarding requirements on exempt status of each adult family member. Informed all residents that the program would be administered by the PHA, however; they are required to have their hours documented and signed by the agencies where they volunteered. Finally that the volunteer sheet required for filing would be provided by the PHA. The PHA maintains a tracking log.

**Programmatic Aspects Of The Requirements**

Activities that the residents can participate in and receive community service credit are Reading Mentors, Library Assistant, Salvation Army Store Clerk or clothes or other items Sorter, Office filing, assisting with Kids after school and homework Helper. The following agencies assist the residents in accomplishing their community service, Independent School District, Salvation Army, Boys and Girls Clubs, YMCA and the City

and School Libraries. For non-compliance with the Community Service Policy the PHA informed residents again of the requirements, then inform them of the consequences for non-compliance, i.e., grounds for eviction.

**Community Service Implementation Report**

Number of tenants performing community service: 661

Number of tenants granted exemptions: 2,523

Number of tenants in non-compliance: 15

Number of tenant terminated/evicted due to non-compliance: 2

Attachment: pa00801  
Harrisburg Housing Authority  
Information on Pet Policy

All residents are permitted to own and keep common domesticated household pets. Common household pet means a domesticated cat, dog, bird, gerbil, hamster, Guinea pig, and fish in aquariums.

Pet owners must agree to abide by the PHA's Pet Ownership Rules.

A non-refundable nominal pet fee of \$50.00 will be charged and is intended to cover the reasonable operating costs to the development directly attributed to a pet or pets in the unit (i.e. fumigation of a unit).

No pet deposit is required.

Limit of one pet per household.

Limit for birds is two (2).

Pet owner may have only a small cat or a small dog. Limitations: weight not to exceed twenty (20) pounds; height shall not exceed fifteen (15) inches. *This does not apply to service animals that assist persons with disabilities.*

Pet owner shall license their pet as required by law.

Pet owner must not violate any state or local health or humane laws.

Pet must be spayed or neutered.

Pet must be maintained on leash and kept under control when taken outside the unit.

Attachment: pa008g01  
Harrisburg Housing Authority  
Deconcentration and Income Mixing Analysis Results

**Component 3, (6) Deconcentration and Income Mixing**

- a.  Yes  No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.
- b.  Yes  No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows:

<b>Deconcentration Policy for Covered Developments</b>			
<b>Development Name:</b>	<b>Number of Units</b>	<b>Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]</b>	<b>Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]</b>
Hoverter Homes	236	D	
Hillside Village	70	C	
M. W. Smith Homes	80	C	
Scattered Site	24	C	
Scattered Site	56	C	

Attachment: pa008h01  
Harrisburg Housing Authority  
Progress in Meeting 5-Year Plan Goals

The Harrisburg Housing Authority has been successful in achieving its mission and 5 year plan goals during the fiscal year 2008. Goals are either completed or on target for completion as scheduled.

Concerning modernization the PHA has done substantial renovation of 30 units at PA008-004; replaced all roofs and porches at PA008-003.

Concerning self-sufficiency and crime and safety, PHA efforts reduced crime in the communities through the implementation of a dedicated police unit with four (4) officers and one (1) lieutenant with two (2) sub-stations located on-site at PA001 and PA008003 funded by HHA.

Concerning improving the quality of life, PHA has continued to provide resident services, staff and resources for residents to seek assistance in self-sufficiency activities.

To ensure compliance with the HUD's latest rules and regulations, every policy was reviewed and updated as needed. Most significant was the update to the Admissions and Continued Occupancy Policy and the Section 8 Administrative Plan.

Concerning ensuring equal opportunity outreach efforts have been made by making renewed partnerships with community groups and medical facilities.

Attachment: pa008i01  
Harrisburg Housing Authority  
Criteria for Substantial Deviations and Significant Amendments

**Substantial Deviations from the 5-Year Plan**

- Additions or deletions of Strategic Goals
- Any deviation that requires reviews and input by the Resident Advisory Board as well as approval by the Board of Commissioners.

**Significant Amendments or Modification to the Annual Plan**

- Any change to rent or admissions policies or organization of the waiting list;
- Additions of non-emergency\* work items over \$25,000 (items not included in the latest approved PHA Plan Capital Fund Annual Statement or 5-Year Action Plan); and
- Any change with regard to demolition or disposition, designation of housing, homeownership programs or conversion activities.

An exception to this definition will be made for any of the above that are adopted to reflect changes in HUD regulatory requirements since such changes are not considered significant.

This criterion does not supersede the requirements of OMB Circular No. A-87 (Cost Principal for State, Local, and Indian Tribal Governments) and 25 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements), as well as federal, state, or local regulations or statutes.

Any future issuance of HUD guidelines or additional regulations shall take precedence over the above criterion.

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\* Emergency – means physical work items of an emergency nature, posing an immediate threat to the health and safety of residents or staff, which must be completed within one year of capital grant funding. Management improvements are not eligible as emergency work.

Attachment: pa008j01  
Harrisburg Housing Authority  
Section 8 Project Based Voucher Program

Agencies utilizing the Section 8 Project Based Voucher Program, including certificate programs that were converted to vouchers or intending to utilize the Section 8 Project Based Voucher Program during the upcoming fiscal year are required to provide the following information.

Our agency is currently operating or intends to operate a Section 8 Project Based Voucher Program. Yes   X   No       

If yes:

Projected number of units:   20  

General location(s) (eligible census tracts or areas within eligible census tracts):

Census Tract 213 – SRO Program is located within the YWCA, Sylvan Heights Association. 1101 Market St. Harrisburg, PA 17103

How is this action consistent with the PHA Plan? Include the reasons why project basing instead of tenant basing the same number of units is appropriate.

This is for single room occupant program administered by Harrisburg Housing Authority.

Attachment: pa000 01  
Harrisburg Housing Authority  
VAWA Support and Assistance Statement

The Harrisburg Housing Authority (HHA) has incorporated in its PHA Plan goals and objectives, and policies and procedures the applicable provisions of the Violence Against Women and Reauthorization Act of 2005 (VAWA) to support or assist victims of domestic violence, dating violence, or stalking.

The HHA goal to provide an improved living environment is being met by its effort to implement measures to assist victims of domestic violence in obtaining alternative housing, providing transfers to other public housing communities, and establishing a preference in its applicant selection process.

Towards its effort to meet the HHA goal to assist victims of domestic violence the PHA provides referrals to outside agencies. The Harrisburg Housing Authority has partnered with the local YWCA to provide supportive services and assistance in the following areas:

- Counseling
- Temporary shelter
- Obtaining legal documents to prevent further abuse

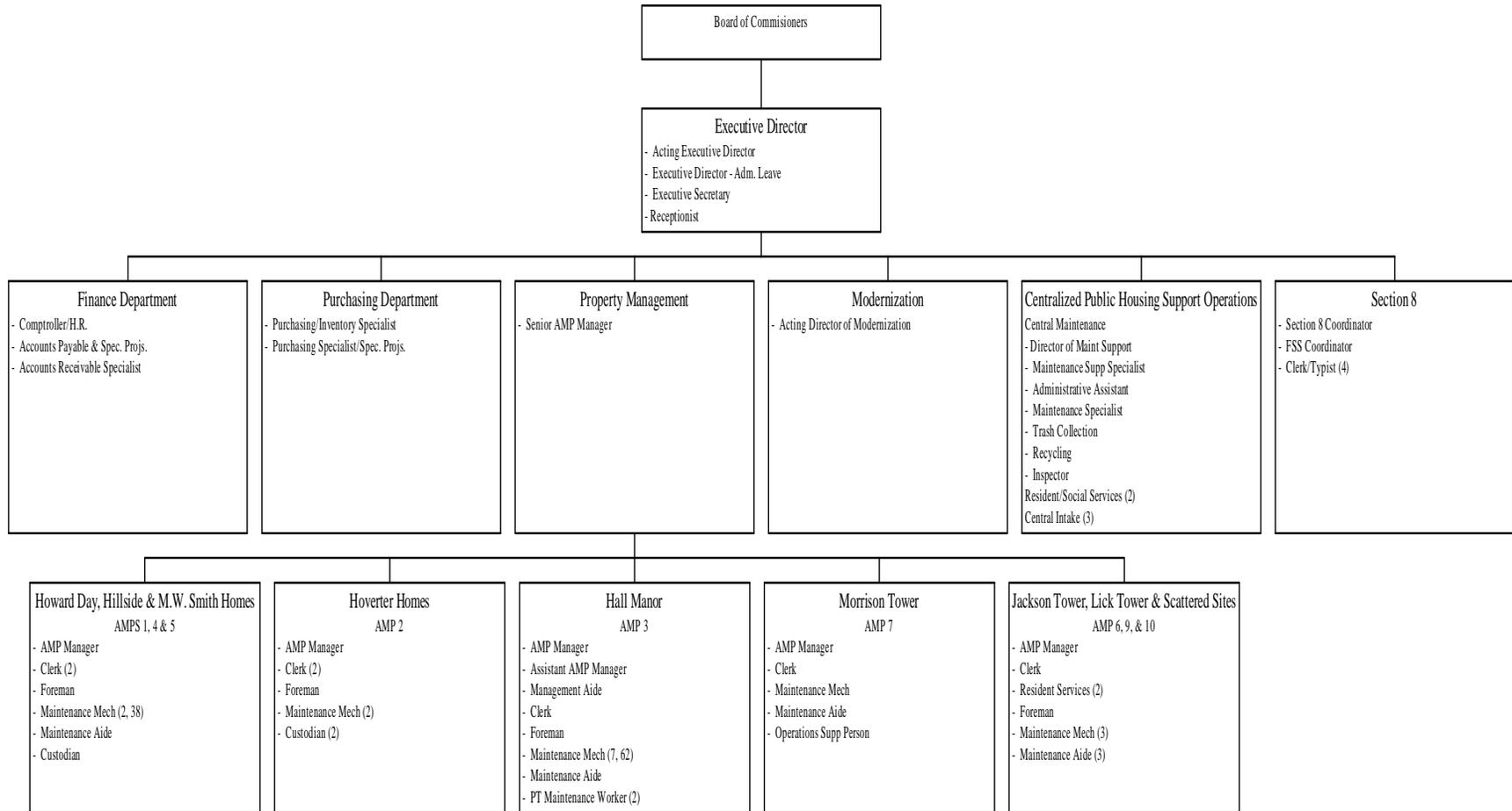
In addition, the HHA has amended its policies and procedures to include language and applicable provisions of the VAWA. It is the Harrisburg Housing Authority's intent to maintain compliance with all applicable requirements imposed by VAWA.

The HHA efforts may include to:

- Provide and maintain housing opportunities for victims of domestic violence, dating violence, or stalking;
- Create and maintain collaborative partnerships between PHA, victim service providers, law enforcement authorities, and other supportive groups to promote the safety and well-being of victims of domestic violence, dating violence, or staking (whether actual or imminent threat) who are assisted by PHA;
- Ensure the physical safety of victims of domestic violence, dating violence, or stalking (whether actual or imminent threat) who are assisted by PHA; maintain compliance with all applicable requirements imposed by VAWA.
- Take appropriate action in response to an incident or incidents of domestic violence, dating violence, or stalking, affecting families or individuals assisted by PHA.

HHA has provided its staff with training on the required confidentiality issues imposed by VAWA.

**Attachment: PA008101  
Harrisburg Housing Authority  
Management Organizational Chart**



**Attachment pa008m01**

<b>Capital Fund Program Five-Year Action Plan</b>						
<b>Part I: Summary</b>						
PHA Name <b>Harrisburg Housing Authority</b>		<input checked="" type="checkbox"/> Original 5-Year <input type="checkbox"/> Revision No.				
Development Number/Name/HA- Wide	Year 1 <b>2009</b>	Work Statement for Year 2 FFY Grant: <b>2010</b> PHA FY: <b>12/31/2009</b>	Work Statement for Year 3 FFY Grant: <b>2011</b> PHA FY: <b>12/31/2010</b>	Work Statement for Year 4 FFY Grant: <b>2012</b> PHA FY: <b>12/31/2011</b>	Work Statement for Year 5 FFY Grant: <b>2013</b> PHA FY: <b>12/30/2012</b>	
	<b>Annual Statement</b>					
PA 8-1 Howard Day Homes		1,269,787.00	135,960.00	1,269,787.00	118,960.00	
PA 8-2 Hoverter Homes		105,960.00	125,960.00	105,960.00	811,960.00	
PA 8-3 Hall Manor		252,673.00	282,673.00	252,673.00	490,673.00	
PA 8-4 Hillside Village		32,602.00	37,602.00	32,602.00	32,602.00	
PA 8-5 Smith Homes		40,754.00	45,754.00	40,754.00	40,754.00	
PA 8-6 Jackson Tower		1,278,168.00	1,278,168.00	1,278,168.00	1,278,168.00	
PA 8-7 Morrison Tower		57,055.00	117,055.00	57,055.00	57,055.00	
PA 8-9 Lick Tower		65,206.00	771,655.00	65,206.00	272,033.00	
PA 8-10 Scattered Sites		40,754.00	348,132.00	40,754.00	40,754.00	
<b>HHA Wide:</b>		3,142,959.00	3,142,959.00	3,142,959.00	3,142,959.00	
Administration		349,217.00	349,217.00	349,217.00	349,217.00	
Contingency		0.00	0.00	0.00	0.00	
<b>Total HHA Wide</b>		3,492,176.00	3,492,176.00	3,492,176.00	3,492,176.00	
CFP Funds Listed for 5-year planning		<b>\$3,492,176.00</b>	<b>\$3,492,176.00</b>	<b>\$3,492,176.00</b>	<b>\$3,492,176.00</b>	
Replacement Housing Factor Funds						



**Capital Fund Program Five-Year Action Plan**  
**Part II: Supporting Pages--Work Activities**

Activities for Year 1	Activities for Year: <u>3</u> FFY Grant: <u>2011</u> PHA FY: <u>12/31/2010</u>			Activities for Year: <u>3</u> FFY Grant: <u>2011</u> PHA FY: <u>12/31/2010</u>		
2009	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
<b>See Annual Statement</b>	Day Homes PA 8-1	Operations	90,797.00	Jackson Tower PA 8-6	Operations	97,780.00
		Management Improvements	15,163.00		Management Improvements	16,329.00
		Replace retaining walls	30,000.00		Debt Collateralization for renovation	1,164,059.00
	Hoverter Homes PA 8-2	Operations	90,797.00	Morrison Towers PA 8-7	Operations	48,890.00
		Management Improvements	15,163.00		Management Improvements	8,165.00
		ADA cuts and Concrete Walks	20,000.00		Closed circuit TV equipment	50,000.00
					Add parking spaces	10,000.00
	Hall Manor PA 8-3	Operations	216,515.00	Lick Tower PA 8-9	Operations	55,875.00
		Management Improvements	36,158.00		Management Improvements	9,331.00
		ADA cuts and Concrete Walks	30,000.00		Lick Towers Site Lighting	112,750.00
					ADA cuts and Concrete Walks	30,000.00
					Asbestos abatement (pipes)	49,200.00
					Replace valves	123,000.00
					Lick Towers first floor renovations	211,499.00
					Lick first floor heat pumps	150,000.00
					Replace 6 heating circulator pumps	30,000.00
	Hillside Village PA 8-4	Operations	27,937.00	Scattered Sites PA 8-10	Operations	34,922.00
		Management Improvements	4,665.00		Management Improvements	5,832.00
		ADA cuts and Concrete Walks	5,000.00		A&E Fees	30,000.00
					Renovate Units	250,000.00
					Install bath exhaust fans	15,000.00
					ADA cuts and Concrete Walks	12,378.00
	Smith Homes PA 8-5	Operations	34,922.00	Contingency		
		Management Improvements	5,832.00	Administration		349,217.00
	ADA cuts and Concrete Walks	5,000.00				
				<b>Total CFP Estimated Cost - 2011</b>	<b>\$3,492,176.00</b>	





## Annual Statement / Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name:  <p style="text-align: center;"><b>Harrisburg Housing Authority</b></p>	<b>Grant Type and Number</b> Capital Fund Program Grant No: <span style="float: right;"><b>PA 0026 P00850108</b></span> Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b>  <p style="text-align: center;"><b>2008</b></p>
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Original Annual Statement     
  Reserve for Disasters/Emergencies     
  Revised Annual Statement (revision no. )  
 Performance and Evaluation Report for Program Year Ending **06/30/2008**     
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations	676,937.00	698,435.00	0.00	0.00
3	1408 Management Improvements	116,638.00	116,638.00	0.00	0.00
4	1410 Administration	168,000.00	171,660.00	0.00	0.00
5	1411 Audit	-	-	-	-
6	1415 Liquidated Damages	-	-	-	-
7	1430 Fees and Costs	87,384.00	87,384.00	0.00	0.00
8	1440 Site Acquisition	-	-	-	-
9	1450 Site Improvement	-	-	-	-
10	1460 Dwelling Structures	1,287,000.00	1,212,000.00	0.00	0.00
11	1465.1 Dwelling Equipment - Nonexpendable	42,000.00	42,000.00	0.00	0.00
12	1470 Nondwelling Structures	-	-	-	-
13	1475 Nondwelling Equipment	-	-	-	-
14	1485 Demolition	-	-	-	-
15	1490 Replacement Reserve	-	-	-	-
16	1492 Moving to Work Demonstration	-	-	-	-
17	1495.1 Relocation Costs	-	-	-	-
18	1499 Development Activities	-	-	-	-
19	1501 Collateralization or Debt Service	1,188,979.00	1,164,059.00	0.00	0.00
20	1502 Contingency	-	-	-	-
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 3,566,938.00	\$ 3,492,176.00	\$0.00	\$0.00
22	Amount of line 21 Related to LBP Activities	-	-	-	-
23	Amount of line 21 Related to Section 504 Compliance	-	-	-	-
24	Amount of line 21 Related to Security - Soft Costs	-	-	-	-
25	Amount of line 21 Related to Security - Hard Costs	-	-	-	-
26	Amount of line 21 Related to Energy Conversation Measures	347,000.00	347,000.00	0.00	0.00



**Annual Statement / Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name:		Grant Type and Number				Federal FY of Grant:		
<b>Harrisburg Housing Authority</b>		Capital Fund Program Grant No: <b>PA 0026 P00850108</b> Replacement Housing Factor Grant				<b>2008</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA008006	Operations	1406		148,926.00	97,780.00	0.00	0.00	on going
PA008006	Update computers & training	1408		25,660.00	16,329.00	0.00	0.00	on going
PA008006	Domestic Hot Water	1460	2	60,000.00	0.00	0.00	0.00	PA008009
PA008006	Debt Collateralization for renovations	1501		1,188,979.00	1,164,059.00	0.00	0.00	planning
PA008007	Operations	1406		47,386.00	48,890.00	0.00	0.00	on going
PA008007	Update computers & training	1408		8,165.00	8,165.00	0.00	0.00	on going
PA008007	A&E services	1430		75,000.00	75,000.00	0.00	0.00	planning
PA008007	Kitchen cabinets	1460	120 units	580,000.00	580,000.00	0.00	0.00	planning
PA008007	Countertops	1460	120 units	27,000.00	27,000.00	0.00	0.00	planning
PA008007	Electrical upgrades / load centers / GFC	1460	120 units	300,000.00	300,000.00	0.00	0.00	planning
PA008007	Energy star ranges	1465.1	120	42,000.00	42,000.00	0.00	0.00	planning
PA008009	Operations	1406		0.00	55,875.00	0.00	0.00	converted to AM
PA008009	Update computers & training	1408		0.00	9,331.00	0.00	0.00	converted to AM
PA008009	Domestic Hot Water	1460	2	0.00	60,000.00	0.00	0.00	converted to AM
PA008010	Operations	1406		33,847.00	34,922.00	0.00	0.00	on going
PA008010	Update computers & training	1408		5,832.00	5,832.00	0.00	0.00	on going
HHA-wide	Admin. Salaries & Benefits	1410		168,000.00	171,660.00	0.00	0.00	on going



## Annual Statement / Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name:  <p style="text-align: center;"><b>Harrisburg Housing Authority</b></p>	Grant Type and Number Capital Fund Program Grant No: <span style="float: right;"><b>PA 0026P00850107</b></span> Replacement Housing Factor Grant No:	Federal FY of Grant:  <p style="text-align: center;"><b>2007</b></p>
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Original Annual Statement     
  Reserve for Disasters/Emergencies     
  Revised Annual Statement (revision no. 1 )  
 Performance and Evaluation Report for Program Year Ending 06/30/2008     
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations	713,387.00	713,387.00	0.00	0.00
3	1408 Management Improvements	201,687.00	63,879.00	0.00	0.00
4	1410 Administration	168,000.00	356,693.00	0.00	0.00
5	1411 Audit	-	-	-	-
6	1415 Liquidated Damages	-	-	-	-
7	1430 Fees and Costs	109,387.00	110,000.00	0.00	0.00
8	1440 Site Acquisition	-	-	-	-
9	1450 Site Improvement	687,178.00	50,000.00	0.00	0.00
10	1460 Dwelling Structures	398,320.00	1,084,000.00	0.00	0.00
11	1465.1 Dwelling Equipment - Nonexpendable	-	-	-	-
12	1470 Nondwelling Structures	100,000.00	0.00	0.00	0.00
13	1475 Nondwelling Equipment	-	-	-	-
14	1485 Demolition	-	-	-	-
15	1490 Replacement Reserve	-	-	-	-
16	1492 Moving to Work Demonstration	-	-	-	-
17	1495.1 Relocation Costs	-	-	-	-
18	1499 Development Activities	-	-	-	-
19	1501 Collateralization or Debt Service	1,188,979.00	1,188,979.00	0.00	0.00
20	1502 Contingency	-	-	0.00	0.00
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 3,566,938.00	\$ 3,566,938.00	\$0.00	\$0.00
22	Amount of line 21 Related to LBP Activities	-	90,000.00	-	-
23	Amount of line 21 Related to Section 504 Compliance	-	10,000.00	-	-
24	Amount of line 21 Related to Security - Soft Costs	-	-	-	-
25	Amount of line 21 Related to Security - Hard Costs	-	-	-	-
26	Amount of line 21 Related to Energy Conversation Measures	-	135,000.00	-	-

**Annual Statement / Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name:		Grant Type and Number				Federal FY of Grant:		
<b>Harrisburg Housing Authority</b>		Capital Fund Program Grant No: <b>PA 0026P00850107</b>				<b>2007</b>		
Replacement Housing Factor Grant								
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA008001	Operations	1406		92,740.00	92,740.00	0.00	0.00	On going
PA008001	Update computers and training	1408		26,219.00	8,304.00	0.00	0.00	On going
	A&E Services	1430		0.00	110,000.00	0.00	0.00	up from 5 yr
	Sidewalks	1450	450 Lin. Ft.	0.00	10,000.00	0.00	0.00	up from 5 yr
	Abatement of units, Lead and mold	1460	18 units	0.00	90,000.00	0.00	0.00	up from 5 yr
	Interior renovations/walls, floors etc.	1460	18 units	0.00	285,000.00	0.00	0.00	up from 5 yr
	Kitchen cabinets and fixtures	1460	18 kitchens	0.00	98,000.00	0.00	0.00	up from 5 yr
	Bath renovations and fixtures	1460	18 bathrooms	0.00	98,000.00	0.00	0.00	up from 5 yr
	Electrical upgrades/100 amp load center	1460	18 panels	0.00	18,000.00	0.00	0.00	up from 5 yr
	Power wiring, fire and low voltage circuit	1460	18 units	0.00	54,000.00	0.00	0.00	up from 5 yr
	Plumbing upgrades / supplies and DWV	1460	18 units	0.00	63,000.00	0.00	0.00	up from 5 yr
	Mechanical upgrades / HVAC	1460	18 units	0.00	53,000.00	0.00	0.00	up from 5 yr
	Facade improvements/porches and rails	1460	18 units	0.00	190,000.00	0.00	0.00	up from 5 yr
	Windows and Doors (180 W/36D)	1460	18 units	0.00	135,000.00	0.00	0.00	up from 5 yr
PA008002	Operations	1406		92,740.00	92,740.00	0.00	0.00	On going
PA008002	Update computers and training	1408		26,220.00	8,304.00	0.00	0.00	On going
PA008002	A&E services	1430		109,387.00	0.00	0.00	0.00	
PA008002	Replace gutters	1460	6702 Lin. Ft.	100,530.00	0.00	0.00	0.00	To 06
PA008002	Replace roof shingles	1460	993 Square	297,790.00	0.00	0.00	0.00	To 06
	Remove /trim trees	1450	19 acres	100,000.00	0.00	0.00	0.00	to 5 yr
	Renovate garage/ maint. Area	1470	add 600 sq. ft.	100,000.00	0.00	0.00	0.00	to 5 yr
	Install storm water lines and copper pipe	1450	7000 lin ft	587,178.00	0.00	0.00	0.00	to 5 yr
PA008003	Operations	1406		221,150.00	221,150.00	0.00	0.00	On going
PA008003	Update computers and training	1408		62,523.00	19,802.00	0.00	0.00	On going
PA008003	Retaining Wall Repairs	1450		0.00	40,000.00	0.00	0.00	from 2010

**Annual Statement / Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: <b>Harrisburg Housing Authority</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA 0026P00850107</b> Replacement Housing Factor Grant I				Federal FY of Grant: <b>2007</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA008004	Operations	1406		28,535.00	28,535.00	0.00	0.00	On going
PA008004	Update computers and training	1408		8,068.00	2,555.00	0.00	0.00	On going
PA008005	Operations	1406		35,670.00	35,670.00	0.00	0.00	On going
PA008005	Update computers and training	1408		10,084.00	3,194.00	0.00	0.00	On going
PA008006	Operations	1406		156,945.00	99,874.00	0.00	0.00	On going
PA008006	Update computers and training	1408		44,371.00	8,943.00	0.00	0.00	On going
PA008006	Debt Collateralization for renovations	1501		1,188,979.00	1,188,979.00	0.00	0.00	Design phase
PA008007	Operations	1406		49,937.00	49,937.00	0.00	0.00	On going
PA008007	Update computers and training	1408		14,118.00	4,472.00	0.00	0.00	On going
PA008009	Operations	1406		0.00	57,071.00	0.00	0.00	Converted/AM
PA008009	Update computers and training	1408		0.00	5,110.00	0.00	0.00	Converted/AM
PA008010	Operations	1406		35,670.00	35,670.00	0.00	0.00	On going
PA008010	Update computers and training	1408		10,084.00	3,195.00	0.00	0.00	On going
HHA-wide	Admin. Salaries & Benefits	1410		168,000.00	356,693.00	0.00	0.00	On going



## Annual Statement / Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name:  <p style="text-align: center;"><b>Harrisburg Housing Authority</b></p>	<b>Grant Type and Number</b> Capital Fund Program Grant No: <span style="float: right;"><b>PA26 P008 50106</b></span> Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b>  <p style="text-align: center;"><b>2006</b></p>
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Original Annual Statement     
  Reserve for Disasters/Emergencies     
  Revised Annual Statement (revision no. 3 )  
 Performance and Evaluation Report for Program Year Ending 06/30/2008     
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations	734,211.00	734,211.00	734,211.00	0.00
3	1408 Management Improvements	260,779.00	377,942.67	377,942.67	0.00
4	1410 Administration	367,105.00	367,105.00	367,105.00	42,873.82
5	1411 Audit	-	-	-	-
6	1415 Liquidated Damages	-	-	-	-
7	1430 Fees and Costs	415,909.00	724,420.25	694,420.25	0.00
8	1440 Site Acquisition	-	-	-	-
9	1450 Site Improvement	-	-	-	-
10	1460 Dwelling Structures	657,092.00	1,449,391.08	97,196.00	0.00
11	1465.1 Dwelling Equipment - Nonexpendable	13,500.00	13,500.00	0.00	0.00
12	1470 Nondwelling Structures	-	-	-	-
13	1475 Nondwelling Equipment	0.00	4,487.00	4,487.00	0.00
14	1485 Demolition	-	-	-	-
15	1490 Replacement Reserve	-	-	-	-
16	1492 Moving to Work Demonstration	-	-	-	-
17	1495.1 Relocation Costs	-	-	-	-
18	1499 Development Activities	-	-	-	-
19	1501 Collateralization or Debt Service	1,222,461.00	0.00	0.00	0.00
20	1502 Contingency	-	-	-	-
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 3,671,057.00	\$ 3,671,057.00	\$ 2,275,361.92	\$ 42,873.82
22	Amount of line 21 Related to LBP Activities	20,000.00	20,000.00	20,000.00	0.00
23	Amount of line 21 Related to Section 504 Compliance	-	-	-	-
24	Amount of line 21 Related to Security - Soft Costs	-	-	-	-
25	Amount of line 21 Related to Security - Hard Costs	-	-	-	-
26	Amount of line 21 Related to Energy Conversation Measures	53,500.00	48,500.00	48,500.00	0.00

**Annual Statement / Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: <b>Harrisburg Housing Authority</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA26 P008 50106</b> Replacement Housing Factor Grant				Federal FY of Grant: <b>2006</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA008001	Operations	1406		95,447.00	95,447.00	95,447.00		on going
PA008002	Operations	1406		95,447.00	95,447.00	95,447.00		on going
PA008003	Operations	1406		227,606.00	227,605.00	227,605.00		on going
PA008004	Operations	1406		29,368.00	29,368.00	29,368.00		on going
PA008005	Operations	1406		36,711.00	36,711.00	36,711.00		on going
PA008006	Operations	1406		161,526.00	102,790.00	102,790.00		on going
PA008007	Operations	1406		51,395.00	51,395.00	51,395.00		on going
PA008009	Operations	1406		0.00	58,737.00	58,737.00		converted/AM
PA008010	Operations	1406		36,711.00	36,711.00	36,711.00		on going
HHA-wide	Management Improvements							
PA008001	Computer upgrades and training	1408		33,901.00	49,132.55	49,132.55		in progress
PA008002	Computer upgrades and training	1408		33,901.00	49,132.55	49,132.55		in progress
PA008003	Computer upgrades and training	1408		80,842.00	117,162.20	117,162.20		in progress
PA008004	Computer upgrades and training	1408		10,431.00	15,117.71	15,117.71		in progress
PA008005	Computer upgrades and training	1408		13,039.00	18,897.15	18,897.15		in progress
PA008006	Computer upgrades and training	1408		57,371.00	52,911.97	52,911.97		in progress
PA008007	Computer upgrades and training	1408		18,255.00	26,455.99	26,455.99		in progress
PA008009	Computer upgrades and training	1408		0.00	30,235.41	30,235.41		converted/AM
PA008010	Computer upgrades and training	1408		13,039.00	18,897.14	18,897.14		in progress
HHA-wide	Administrative Salaries	1410		367,105.00	367,105.00	367,105.00	42,873.82	on going

**Annual Statement / Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: <b>Harrisburg Housing Authority</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA26 P008 50106</b> Replacement Housing Factor Grant				Federal FY of Grant: <b>2006</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA 008001	A & E Fees	1430		0.00	23,616.76	23,616.76		under contract
PA 008001	Replace roofing (from 5 year plan)	1460	980 square	0.00	313,381.00	0.00		design phase
PA 008001	Gutters and leaf guards	1460	6148 lin. ft.	0.00	61,480.00	0.00		design phase
PA 008001	Computer hardware upgrades	1475		0.00	583.31	583.31		public hearing
PA 008002	A & E Fees	1430		0.00	24,006.70	24,006.70		under contract
PA 008002	Replace roofing (from 50107)	1460	1000 square	0.00	333,382.08	0.00		design phase
PA 008002	Gutters and leaf guards	1460	6686 lin. ft.	0.00	66,860.00	0.00		design phase
PA 008002	Computer hardware upgrades	1475		0.00	583.31	583.31		public hearing
PA 008003	A & E Fees	1430		0.00	21,477.58	21,477.58		under contract
PA 008003	Computer hardware upgrades	1475		0.00	1,390.97	1,390.97		public hearing
PA 008004	A & E Fees	1430		0.00	2,771.30	2,771.30		under contract
PA 008004	Computer hardware upgrades	1475		0.00	179.48	179.48		public hearing
PA 008005	A & E Fees	1430		0.00	3,464.12	3,464.12		under contract
PA 008005	Computer hardware upgrades	1475		0.00	224.35	224.35		public hearing
PA 008006	A & E Fees	1430		350,909.00	602,769.90	602,769.90		under contract
PA 008006	Market / Feasability Study	1430		0.00	30,000.00	0.00		RFP
PA 008006	Debt Collateralization for renovation	1501		1,222,461.00	0.00	0.00		to 50107
PA 008006	Computer hardware upgrades	1475		0.00	628.18	628.18		public hearing
PA 008007	A & E Fees	1430		5,000.00	6,849.77	6,849.77		under contract
PA 008007	Morrison Towers booster pumps	1460	2	40,000.00	48,159.00	48,159.00		under contract
PA 008007	Computer hardware upgrades	1475		0.00	314.09	314.09		public hearing





## Annual Statement / Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name:  <p style="text-align: center;"><b>Harrisburg Housing Authority</b></p>	<b>Grant Type and Number</b> Capital Fund Program Grant No: <span style="float: right;"><b>PA 026 P008 50105</b></span> Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b>  <p style="text-align: center;"><b>2005</b></p>
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Original Annual Statement     
  Reserve for Disasters/Emergencies     
  Revised Annual Statement (revision no. **3** )  
 Performance and Evaluation Report for Program Year Ending **06/30/2008**     
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations	767,924.00	767,924.00	767,924.00	400,638.00
3	1408 Management Improvements	81,435.00	171,402.14	171,402.14	171,402.14
4	1410 Administration	383,700.00	383,962.00	383,962.00	383,962.00
5	1411 Audit	-	-	-	-
6	1415 Liquidated Damages	-	-	-	-
7	1430 Fees and Costs	376,443.28	433,420.43	433,420.43	308,995.87
8	1440 Site Acquisition	-	-	-	-
9	1450 Site Improvement	48,657.00	18,562.80	18,562.80	18,562.80
10	1460 Dwelling Structures	2,056,468.29	1,939,356.20	1,939,356.20	1,939,356.20
11	1465.1 Dwelling Equipment - Nonexpendable	66,429.43	66,429.43	66,429.43	66,429.43
12	1470 Nondwelling Structures	58,565.00	58,565.00	58,565.00	58,565.00
13	1475 Nondwelling Equipment	-	-	-	-
14	1485 Demolition	-	-	-	-
15	1490 Replacement Reserve	-	-	-	-
16	1492 Moving to Work Demonstration	-	-	-	-
17	1495.1 Relocation Costs	-	-	-	-
18	1499 Development Activities	-	-	-	-
19	1501 Collateralization or Debt Service	-	-	-	-
20	1502 Contingency	-	-	-	-
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 3,839,622.00	\$ 3,839,622.00	\$ 3,839,622.00	\$ 3,347,911.44
22	Amount of line 21 Related to LBP Activities	-	-	-	-
23	Amount of line 21 Related to Section 504 Compliance	12,000.00	7,025.00	7,025.00	7,025.00
24	Amount of line 21 Related to Security - Soft Costs	-	-	-	-
25	Amount of line 21 Related to Security - Hard Costs	-	16,200.00	16,200.00	16,200.00
26	Amount of line 21 Related to Energy Conversation Measures	95,000.00	66,429.43	66,429.43	66,429.43



**Annual Statement / Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: <b>Harrisburg Housing Authority</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA 026 P008 50105</b> Replacement Housing Factor Grant				Federal FY of Grant: <b>2005</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA008004	Operations	1406		30,717.00	30,717.00	30,717.00	16,025.52	On going
PA008004	Update computer, software and training	1408		3,257.00	6,856.09	6,856.09	6,856.09	On going
PA008004	A&E services	1430		115,000.00	115,242.09	115,242.09	115,242.09	Complete
PA008004	A&E services (environmental)	1430		0.00	508.10	508.10	508.10	Converted / AM
PA008004	Paving	1450		5,670.00	0.00	0.00	0.00	Complete /03
	Landscaping	1450	2 acres	8,270.00	10,300.00	10,300.00	10,300.00	Complete
	Verizon	1450		2,978.00	1,237.80	1,237.80	1,237.80	Complete
	Sidewalk repair/replacement	1450	1200 lin ft	25,644.00	7,025.00	7,025.00	7,025.00	Complete
	Storm Drains	1450		6,095.00	0.00	0.00	0.00	Complete /03
PA008004	Interior Renovations	1460	30 units	474,630.94	281,255.52	281,255.52	281,255.52	Complete
	New kitchen, baths, plaster and paint, floors covering							
PA008004	Plumbing Improvements	1460	30 units	79,094.42	79,094.42	79,094.42	79,094.42	Complete
	New Fixtures, new piping							
PA008004	Heating Improvements	1460	30 units	91,158.65	91,158.65	91,158.65	91,158.65	Complete
	New piping and convectors							
PA008004	Electrical improvements	1460	30 units	33,481.82	35,029.15	35,029.15	35,029.15	Complete
	New meter ctrs, 100 amp svc							
	New cable and phone wiring							
	Ranges	1465.1	30 units	9,176.40	9,176.40	9,176.40	9,176.40	Complete
	Energystar AC	1465.1	30 units	6,876.00	6,876.00	6,876.00	6,876.00	Complete
	Energystar washer/dryers	1465.1	30 units	50,377.03	50,377.03	50,377.03	50,377.03	Complete

**Annual Statement / Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name:		Grant Type and Number				Federal FY of Grant:		
<b>Harrisburg Housing Authority</b>		Capital Fund Program Grant No: <b>PA 026 P008 50105</b> Replacement Housing Factor Grant				<b>2005</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA008005	Operations	1406		38,396.00	38,396.00	38,396.00	20,031.90	On going
PA008005	Update computer, software and training	1408		4,072.00	8,570.11	8,570.11	8,570.11	On going
	A&E services (environmental)	1430		0.00	635.13	635.13	635.13	Converted / AM
PA008006	Operations	1406		168,943.00	107,509.00	107,509.00	56,089.32	On going
PA008006	Update computer, software and training	1408		17,915.00	23,996.30	23,996.30	23,996.30	On going
PA008006	Market Study							
PA008006	A&E services KD3	1430		204,213.28	274,613.58	274,613.58	150,189.02	In progress
PA008006	A&E services (environmental)	1430		0.00	2,794.55	2,794.55	2,794.55	Converted / AM
PA008007	Operations	1406		53,755.00	53,755.00	53,755.00	28,044.66	On going
PA008007	Update computer, software and training	1408		5,700.00	11,998.15	11,998.15	11,998.15	On going
PA008007	A&E services	1430		0.00	0.00	0.00	0.00	
	Reheat piping (1st floor upgrade from 04	1470		58,565.00	58,565.00	58,565.00	58,565.00	Complete
	booster pump design (Brinjac)	1430	2 pumps	0.00	731.62	731.62	731.62	From 06
	A&E services (environmental)	1430		0.00	889.18	889.18	889.18	Converted / AM
PA008009	Operations	1406		0.00	61,434.00	61,434.00	32,051.04	Converted / AM
	Update computer, software and training	1408		0.00	13,712.17	13,712.17	13,712.17	Converted / AM
	booster pump design (Brinjac)	1430	2 pumps	0.00	731.62	731.62	731.62	From 06





**Annual Statement / Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

PHA Name: <b>Harrisburg Housing Authority</b>	Grant Type and Number Capital Fund Program Grant No: <b>PA26P00850104</b> Replacement Housing Factor Grant No:	Federal FY of Grant: <b>2004</b>
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Original Annual Statement   
  Reserve for Disasters/Emergencies   
  Revised Annual Statement (revision no. )  
 Performance and Evaluation Report for Program Year Ending **6/30/2008**   
  Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations	765,387.00	490,906.23	490,906.23	490,906.23
3	1408 Management Improvements	330,218.00	75,480.24	75,480.24	75,480.24
4	1410 Administration	188,955.00	204,554.17	204,554.17	204,554.17
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	207,043.00	704,194.62	704,194.62	704,194.62
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	208,960.00	150,274.54	150,274.54	150,274.54
10	1460 Dwelling Structures	1,083,540.00	2,177,473.20	2,177,473.20	2,177,473.20
11	1465.1 Dwelling Equipment - Nonexpendable	71,100.00	24,054.00	24,054.00	24,054.00
12	1470 Nondwelling Structures	0.00	0.00	0.00	0.00
13	1475 Nondwelling Equipment	15,000.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1501 Collateralization or Debt Service	956,734.00	0.00	0.00	0.00
20	1502 Contingency	0.00	0.00	0.00	0.00
21	<b>Amount of Annual Grant (Sum of lines 2-20)</b>	<b>\$3,826,937.00</b>	<b>\$3,826,937.00</b>	<b>\$3,826,937.00</b>	<b>\$3,826,937.00</b>
22	Amount of line 21 Related to LBP Activities	120,000.00	120,000.00	57,264.00	57,264.00
23	Amount of line 21 Related to Section 504 Compliance	0.00	6,500.00	6,500.00	0.00
24	Amount of line 21 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
25	Amount of line 21 Related to Security - Hard Costs	0.00	6,825.00	6,825.00	0.00
26	Amount of line 21 Related to Energy Conversation Measures	0.00	25,500.00	25,500.00	0.00

**Annual Statement / Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: <b>Harrisburg Housing Authority</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA26P00850104</b> Replacement Housing Factor Grant				Federal FY of Grant: <b>2004</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA 08-004	Site Improvements							
Hillside	Asphalt paving	1450	2200 Sq Ft	23,450.00	0.00	0.00	0.00	Completed/03
	Landscaping	1450	2 Acres	35,050.00	0.00	0.00	0.00	Completed/03
	Fencing/ rails	1450	600 L Ft	15,050.00	62,566.00	62,566.00	62,566.00	In progress/05
	Sidewalk repair/replacement	1450	4000 Sq Ft	115,410.00	72,900.00	72,900.00	72,900.00	In progress/05
	Storm Drains	1450	3000 L Ft	20,000.00	0.00	0.00	0.00	moved/05
	Site utilities: electric, phone & cable	1450	30 units	0.00	14,808.54	14,808.54	14,808.54	Public Hearing
	Site Equipment	1475	15 units	15,000.00	0.00	0.00	0.00	Moved/05
	Interior Renovations: carpentry, paint & floors	1460	15 units	291,842.00	1,253,321.02	1,253,321.02	1,253,321.02	In progress/05
	Plumbing Improvements: New Fixtures, new piping	1460	15 units	61,297.00	185,144.08	185,144.08	185,144.08	In progress/05
	Heating Improvements: New piping and convectors	1460	15 units	161,250.00	193,014.35	193,014.35	193,014.35	In progress/05
	Electrical improvements	1460	15 units	236,246.00	286,229.00	286,229.00	286,229.00	In progress/05
	Building Façade: repoint, windows, fypo	1460	15 units	208,863.00	202,500.00	202,500.00	202,500.00	In progress/05
	LBP and Asbestos	1460	15 units	124,042.00	57,264.75	57,264.75	57,264.75	complete
	Appliances	1465		23,100.00	0.00	0.00	0.00	
	Ranges	1465			0.00	0.00	0.00	Moved/05
	Energy star a/c	1465			0.00	0.00	0.00	Moved/05
	washer/dryer combinaton	1465			0.00	0.00	0.00	Moved/05
PA 08-007	Window treatments from 03	1465	745 blinds	0.00	24,054.00	24,054.00	24,054.00	completed from 03

**Annual Statement / Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: <b>Harrisburg Housing Authority</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA26P00850104</b> Replacement Housing Factor Grant			Federal FY of Grant: <b>2004</b>			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	Operations	1406		765,387.00				converted
PA008001	Operations	1406		-	63,817.81	63,817.81	63,817.81	on going
PA008002	Operations	1406		-	63,817.81	63,817.81	63,817.81	on going
PA008003	Operations	1406		-	152,180.90	152,180.90	152,180.90	on going
PA008004	Operations	1406		-	19,636.25	19,636.25	19,636.25	on going
PA008005	Operations	1406		-	24,545.31	24,545.31	24,545.31	on going
PA008006	Operations	1406		-	107,999.40	107,999.40	107,999.40	on going
PA008007	Operations	1406		-	34,363.44	34,363.44	34,363.44	on going
PA0080011	Operations	1406		-	24,545.31	24,545.31	24,545.31	on going
	Management Improvements	1408		100,000.00				converted
PA008001	Update computer & software	1408		-	9,812.43	9,812.43	9,812.43	on going/05
PA008002	Update computer & software	1408		-	9,812.44	9,812.44	9,812.44	on going/05
PA008003	Update computer & software	1408		-	23,398.87	23,398.87	23,398.87	on going/05
PA008004	Update computer & software	1408		-	3,019.21	3,019.21	3,019.21	on going/05
PA008005	Update computer & software	1408		-	3,774.01	3,774.01	3,774.01	on going/05
PA008006	Update computer & software	1408		-	16,605.65	16,605.65	16,605.65	on going/05
PA008007	Update computer & software	1408		-	5,283.62	5,283.62	5,283.62	on going/05
PA0080011	Update computer & software	1408		-	3,774.01	3,774.01	3,774.01	on going/05
	A&E services & environmental	1430		198,374.00				converted
PA008001	A&E services & environmental	1430		-	9,861.19	9,861.19	9,861.19	planning
PA008002	A&E services & environmental	1430		-	8,698.69	8,698.69	8,698.69	planning
PA008003	A&E services & environmental	1430		-	20,310.46	20,310.46	20,310.46	In progress/05
PA008004	A&E services & environmental	1430		-	611,540.80	611,540.80	611,540.80	In progress/05
PA008005	A&E services & environmental	1430		-	3,225.49	3,225.49	3,225.49	planning
PA008006	A&E services & environmental	1430		-	14,192.18	14,192.18	14,192.18	planning
PA008007	A&E services & environmental	1430		-	33,140.31	33,140.31	33,140.31	planning
PA0080011	A&E services & environmental	1430		-	3,225.50	3,225.50	3,225.50	planning

**Annual Statement / Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: <b>Harrisburg Housing Authority</b>		Grant Type and Number Capital Fund Program Grant No: <b>PA26P00850104</b> Replacement Housing Factor Grant			Federal FY of Grant: <b>2004</b>			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
Administration	Administrative Salaries	1410		130,000.00	159,408.39	159,408.39	159,408.39	on going
	CFP supervisor							
	Clerk typist							
	Prorated Salaries							
	Benefits	1410		38,000.00	45,145.78	45,145.78	45,145.78	on going
	Sundries	1410		20,955.00	0.00	0.00	0.00	Deleted
PA 08-006	Debt Service	1501		956,734.00	0.00	0.00	0.00	Moved 07
Jackson Lick	Renovations							
PA 8-11/8-12	Scattered Sites - Ranges	1465	80	48,000.00	0.00	0.00	0.00	Moved /06
HHA-Wide	Management Improvements:							
	Board of commissioners training	1408		5,418.00	0.00	0.00	0.00	Moved /05-06
	Policy development and update	1408		3,793.00	0.00	0.00	0.00	Moved /05-06
	HUD accounting requirements	1408		3,793.00	0.00	0.00	0.00	Moved /05-06
	Housekeeping training	1408		2,167.00	0.00	0.00	0.00	Moved /05-06
	Resident security	1408		2,709.00	0.00	0.00	0.00	Moved /05-06
	Self -sufficiency	1408		4,876.00	0.00	0.00	0.00	Moved /05-06
	Resident Council Leadership	1408		2,709.00	0.00	0.00	0.00	Moved /05-06
	Drug & alcohol prevention	1408		3,793.00	0.00	0.00	0.00	Moved /05-06
	Maintenance technical training	1408		5,960.00	0.00	0.00	0.00	Moved /05-06
	Management Improvement Consul.	1408		195,000.00	0.00	0.00	0.00	Moved /05-06
HHA-Wide	Fees & Costs:							
	Consultant fee or annual plan	1430		8,669.00	0.00	0.00	0.00	Moved /06

