

**PHA Plans**  
**Streamlined Annual**  
**Version**

**U.S. Department of Housing and  
Urban Development**  
Office of Public and Indian  
Housing

OMB No. 2577-0226  
(exp. 05/31/2006)

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This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief for certain types of PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Information in PHA plans is publicly available.

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**Streamlined Annual PHA Plan**  
**for Fiscal Year: 2009**  
**(1/1/2009 – 12/31/2009)**

**PHA Name:**

**Village of Canton Housing Authority**

**NY 097**

**NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue.**

## Streamlined Annual PHA Plan Agency Identification

**PHA Name: Village of Canton Housing Authority      PHA Number: NY097**

**PHA Fiscal Year Beginning: (mm/yyyy) 01/2009**

**PHA Programs Administered:**

**Public Housing and Section 8**       **Section 8 Only**       **Public Housing Only**  
Number of public housing units:      Number of S8 units:      Number of public housing units: **167**  
Number of S8 units:

**PHA Consortia: (check box if submitting a joint PHA Plan and complete table)**

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

**PHA Plan Contact Information:**

Name: **Ms. Diane Burns, Executive Director**      Phone: **315 386-8381**  
TDD: **NA**      Email (if available): **cha@tycny.rr.com**

**Public Access to Information**

**Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)**

PHA's main administrative office       PHA's development management offices

**Display Locations For PHA Plans and Supporting Documents**

The PHA Plan revised policies or program changes (including attachments) are available for public review and inspection.       Yes       No.

If yes, select all that apply:

Main administrative office of the PHA  
 PHA development management offices  
 Main administrative office of the local, county or State government  
 Public library       PHA website       Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

Main business office of the PHA       PHA development management offices  
 Other (list below)

**Streamlined Annual PHA Plan**  
**Fiscal Year 2009**  
[24 CFR Part 903.12(c)]

**Table of Contents**

[24 CFR 903.7(r)]

Provide a table of contents for the Plan, including applicable additional requirements, and a list of supporting documents available for public inspection.

**A. PHA PLAN COMPONENTS**

- 1. Site-Based Waiting List Policies (**Not Applicable**)  
**903.7(b)(2) Policies on Eligibility, Selection, and Admissions**
- 2. Capital Improvement Needs  
**903.7(g) Statement of Capital Improvements Needed**
- 3. Section 8(y) Homeownership (**Not Applicable**)  
**903.7(k)(1)(i) Statement of Homeownership Programs**
- 4. Project-Based Voucher Programs (**Not Applicable**)
- 5. PHA Statement of Consistency with Consolidated Plan. Complete only if PHA has changed any policies, programs, or plan components from its last Annual Plan.
- 6. Supporting Documents Available for Review
- 7. Capital Fund Program and Capital Fund Program Replacement Housing Factor, Annual Statement/Performance and Evaluation Report (**FY 2009**)
- 8. Capital Fund Program 5-Year Action Plan
- 9. Attachments:

**Attachment A:** Capital Fund Program FY 2008 P & E Report

**Attachment B:** Capital Fund Program FY 2007 P & E Report

**Attachment C:** Capital Fund Program FY 2006 (501-06) P & E Report

**Attachment D:** Capital Fund Program FY 2006 (502-06) P & E Report

**Attachment E:** Implementation Schedules for FY 2008, 2007, 2006-I and 2006-II P & E Reports

**Attachment F:** Violence Against Women Act Report

**Attachment G:** Executive Summary

**B. SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD OFFICE**

**Form HUD-50076, PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the Streamlined Annual Plan** identifying policies or programs the PHA has revised since submission of its last Annual Plan, and including Civil Rights certifications and assurances the changed policies were presented to the Resident Advisory Board for review and comment, approved by the PHA governing board, and made available for review and inspection at the PHA's principal office;

For PHAs Applying for Formula Capital Fund Program (CFP) Grants:

**Form HUD-50070, Certification for a Drug-Free Workplace;**

**Form HUD-50071, Certification of Payments to Influence Federal Transactions;** and

**Form SF-LLL & SF-LLLa, Disclosure of Lobbying Activities.**

**1. Site-Based Waiting Lists (Eligibility, Selection, Admissions Policies)**

[24 CFR Part 903.12(c), 903.7(b)(2)]

Exemptions: Section 8 only PHAs are not required to complete this component.

**A. Site-Based Waiting Lists-Previous Year – Not Applicable**

1. Has the PHA operated one or more site-based waiting lists in the previous year? **NO**. If yes, complete the following table; if not skip to B.

<b>Site-Based Waiting Lists</b>				
<b>Development Information:</b> (Name, number, location)	<b>Date Initiated</b>	<b>Initial mix of Racial, Ethnic or Disability Demographics</b>	<b>Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL</b>	<b>Percent change between initial and current mix of Racial, Ethnic, or Disability demographics</b>

2. What is the number of site based waiting list developments to which families may apply at one time?
3. How many unit offers may an applicant turn down before being removed from the site-based waiting list?
4.  Yes  No: Is the PHA the subject of any pending fair housing complaint by HUD or any court order or settlement agreement? If yes, describe the order, agreement or complaint and describe how use of a site-based waiting list will not violate or be inconsistent with the order, agreement or complaint below:

**B. Site-Based Waiting Lists – Coming Year – Not Applicable**

If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to next component.

1. How many site-based waiting lists will the PHA operate in the coming year?
2.  Yes  No: Are any or all of the PHA’s site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?  
If yes, how many lists?

3.  Yes  No: May families be on more than one list simultaneously  
If yes, how many lists?
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
- PHA main administrative office
  - All PHA development management offices
  - Management offices at developments with site-based waiting lists
  - At the development to which they would like to apply
  - Other (list below)

## **2. Capital Improvement Needs**

[24 CFR Part 903.12 (c), 903.7 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

### **A. Capital Fund Program**

1.  Yes  No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete items 7 and 8 of this template (Capital Fund Program tables). If no, skip to B.
2.  Yes  No: Does the PHA propose to use any portion of its CFP funds to repay debt incurred to finance capital improvements? If so, the PHA must identify in its annual and 5-year capital plans the development(s) where such improvements will be made and show both how the proceeds of the financing will be used and the amount of the annual payments required to service the debt. (Note that separate HUD approval is required for such financing activities.).

### **B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)**

Applicability: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

1.  Yes  No: Has the PHA received a HOPE VI revitalization grant? (if no, skip to #3; if yes, provide responses to the items on the chart located on the next page, copying and completing as many times as necessary).
2. Status of HOPE VI revitalization grant(s):

<b>HOPE VI Revitalization Grant Status</b>	
a. Development Name:	
b. Development Number:	
c. Status of Grant:	
<input type="checkbox"/>	Revitalization Plan under development
<input type="checkbox"/>	Revitalization Plan submitted, pending approval
<input type="checkbox"/>	Revitalization Plan approved
<input type="checkbox"/>	Activities pursuant to an approved Revitalization Plan underway

3.  Yes  No: Does the PHA expect to apply for a HOPE VI Revitalization grant in the Plan year?  
If yes, list development name(s) below:

4.  Yes  No: Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:

5.  Yes  No: Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:

**3. Section 8 Tenant Based Assistance--Section 8(y) Homeownership Program**  
(if applicable) [24 CFR Part 903.12(c), 903.7(k)(1)(i)]

1.  Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to the next component; if "yes", complete each program description below (copy and complete questions for each program identified.)

2. Program Description:

a. Size of Program

Yes  No: Will the PHA limit the number of families participating in the Section 8 homeownership option?

If the answer to the question above was yes, what is the maximum number of participants this fiscal year?

b. PHA-established eligibility criteria

Yes  No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?  
If yes, list criteria:

c. What actions will the PHA undertake to implement the program this year (list)?

3. Capacity of the PHA to Administer a Section 8 Homeownership Program:

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- Establishing a minimum homeowner downpayment requirement of at least 3 percent of purchase price and requiring that at least 1 percent of the purchase price comes from the family's resources.
- Requiring that financing for purchase of a home under its Section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards.
- Partnering with a qualified agency or agencies to administer the program (list name(s) and years of experience below):
- Demonstrating that it has other relevant experience (list experience below):

#### **4. Use of the Project-Based Voucher Program**

##### **Intent to Use Project-Based Assistance**

Yes  No: Does the PHA plan to "project-base" any tenant-based Section 8 vouchers in the coming year? If the answer is "no," go to the next component. If yes, answer the following questions.

1.  Yes  No: Are there circumstances indicating that the project basing of the units, rather than tenant-basing of the same amount of assistance is an appropriate option? If yes, check which circumstances apply:
  - low utilization rate for vouchers due to lack of suitable rental units
  - access to neighborhoods outside of high poverty areas
  - other (describe below):
2. Indicate the number of units and general location of units (e.g. eligible census tracts or smaller areas within eligible census tracts):

## **5. PHA Statement of Consistency with the Consolidated Plan**

[24 CFR Part 903.15]

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary) only if the PHA has provided a certification listing program or policy changes from its last Annual Plan submission.

1. Consolidated Plan jurisdiction: **(State of New York)**

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
  - **The Village of Canton Housing Authority will continue to maintain and renovate its public housing units.**
  - **The Village of Canton Housing Authority will continue to provide accessible housing in its public housing program to persons with disabilities.**
  - **The Village of Canton Housing Authority will continue to market its public housing program to make families and individuals aware of the availability of decent, safe, sanitary and affordable housing in the Village of Canton.**
- Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

**One of the strategic objectives in the New York State Consolidated Plan that relates to programs administered by the Village of Canton Housing Authority:**

*Preserve and increase the supply of decent, safe and affordable housing available to all low and moderate-income households, and help identify and develop available resources to assist in the development of housing.*

**While not specifically targeting funds in the Consolidated Plan for such programs, New York State believes it has a vested interest in the federal government's**

**commitment to continue to provide resources for the operations, maintenance and preservation of Section 8 and public housing. The Consolidate Plan states, in part,**

**“The preservation of this irreplaceable low-income housing asset should remain a federal priority. Specifically, the federal government should maintain its commitment to rental assistance, preservation of housing eligible for mortgage prepayment and funding for operations, repairs, maintenance and modernization of public housing.”**

**The use of the term “low and moderate income households” includes all households at or below 80 percent of median income. This category includes low-income, very low-income, and extremely low-income households. These are the households that the Village of Canton Housing Authority targets and serves for housing assistance.**

**In summary, the New York State Consolidated Plan strategies are consistent with and support the goals and objectives of the Village of Canton Housing Authority.**

## **6. Supporting Documents Available for Review for Streamlined Annual PHA Plans**

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
NA	<i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans;</i>	5 Year and Annual Plans
X	<i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Streamlined Annual Plan</i>	Streamlined Annual Plans
NA	<i>Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan.</i>	5 Year and standard Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
NA	Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA’s public housing and Section 8 tenant-based waiting lists.	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-Based Waiting List Procedure.	Annual Plan: Eligibility, Selection, and Admissions Policies
N/A	Deconcentration Income Analysis ( <b>The Housing Authority is exempt from deconcentration</b> )	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing. <input checked="" type="checkbox"/> Check here if included in the public housing A&O Policy.	Annual Plan: Eligibility, Selection, and Admissions Policies
NA	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents. <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development. <input type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
NA	Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies. <input type="checkbox"/> Check here if included in Section 8 Administrative Plan.	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation).	Annual Plan: Operations and Maintenance
X	Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment).	Annual Plan: Management and Operations
N/A	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
		Sufficiency
NA	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
NA	Any policies governing any Section 8 special housing types <input type="checkbox"/> Check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input type="checkbox"/> Check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
NA	Section 8 informal review and hearing procedures. <input type="checkbox"/> Check here if included in Section 8 Administrative Plan.	Annual Plan: Grievance Procedures
X	The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year.	Annual Plan: Capital Needs
NA	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants.	Annual Plan: Capital Needs
NA	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing.	Annual Plan: Capital Needs
NA	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA).	Annual Plan: Capital Needs
NA	Approved or submitted applications for demolition and/or disposition of public housing.	Annual Plan: Demolition and Disposition
NA	Approved or submitted applications for designation of public housing (Designated Housing Plans).	Annual Plan: Designation of Public Housing
NA	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937.	Annual Plan: Conversion of Public Housing
X	Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion.	Annual Plan: Voluntary Conversion of Public Housing
NA	Approved or submitted public housing homeownership programs/plans.	Annual Plan: Homeownership
NA	Policies governing any Section 8 Homeownership program (Section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
X	Public Housing Community Service Policy/Programs <input checked="" type="checkbox"/> Check here if included in Public Housing A & O Policy	Annual Plan: Community Service & Self-Sufficiency
NA	Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies.	Annual Plan: Community Service & Self-Sufficiency
NA	FSS Action Plan(s) for public housing and/or Section 8.	Annual Plan: Community Service & Self-Sufficiency
X	Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing.	Annual Plan: Community Service & Self-Sufficiency
NA	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing.	Annual Plan: Community Service & Self-Sufficiency
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G). <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under the Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings.	Annual Plan: Annual Audit
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)
X	Resident on the Governing Board	Annual Plan
X	Resident Advisory Board	Annual Plan
X	Definition of Substantial Deviation	Annual Plan
X	Deconcentration Narrative	

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
NA	Consortium agreement(s) and for Consortium Joint PHA Plans <u>Only</u> : Certification that consortium agreement is in compliance with 24 CFR Part 943 pursuant to an opinion of counsel on file and available for inspection.	Joint Annual PHA Plan for Consortia: Agency Identification and Annual Management and Operations

## 7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

<b>Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary</b>					
<b>PHA Name:</b> Village of Canton Housing Authority			<b>Grant Type and Number</b> Capital Fund Program Grant No: NY06P09750-109 Replacement Housing Factor Grant No:		<b>Federal FY of Grant:.</b> 2009
<input checked="" type="checkbox"/> <b>Original Annual Statement</b> <input type="checkbox"/> <b>Reserve for Disasters/ Emergencies</b> <input type="checkbox"/> <b>Revised Annual Statement (revision no:    )</b> <input type="checkbox"/> <b>Performance and Evaluation Report for Period Ending:</b> <input type="checkbox"/> <b>Final Performance and Evaluation Report</b>					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	24,500			
3	1408 Management Improvements	15,000			
4	1410 Administration	24,500			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	20,000			
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	161,203			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	<b>\$245,203</b>			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

## 7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)</b> <b>Part II: Supporting Pages</b>								
PHA Name: <b>Village of Canton Housing Authority</b>		Grant Type and Number Capital Fund Program Grant No: <b>NY06P09750-109</b> Replacement Housing Factor Grant No:			Federal FY of Grant: <b>2009</b>			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	<b><u>Operations</u></b>	1406	LS					
<b>HA Wide</b>	P H Operations			24,500				
	<b>Subtotal Acct 1406</b>			<b>24,500</b>				
	<b><u>Management Improvements</u></b>	1408	LS					
<b>AMP 1</b>	Computer software & hardware upgrades; staff training			7,500				
<b>AMP 2</b>	Computer software & hardware upgrades; staff training			7,500				
	<b>Subtotal Acct 1408</b>			<b>15,000</b>				
	<b><u>Administration</u></b>	1410	LS					
<b>AMP 1</b>	Prorated salaries/benefits for administration of CFP			20,000				
<b>AMP 2</b>	Prorated salaries/benefits for administration of CFP			4,500				
	<b>Subtotal Acct 1410</b>			<b>24,500</b>				
	<b><u>Fees and Costs</u></b>	1430						
<b>AMP 1</b>	A & E Fees; reimbursable costs; consulting fees			20,000				
	<b>Subtotal Acct 1430</b>			<b>20,000</b>				
	<b><u>Non-Dwelling Equipment</u></b>	1475						
<b>AMP 1</b>	Upgrade of elevators			161,203				
	<b>Subtotal Acct 1475</b>			<b>161,203</b>				
	<b><u>Grand Total</u></b>			<b>245,203</b>				



## 8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan					
Part I: Summary					
PHA Name: Village of Canton Housing Authority			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:		
Development Number/Name/ HA-Wide	Year 1	Work Statement for Year 2  FFY Grant: <b>2010</b> PHA FY: <b>01/01/2010 –</b> <b>12/31/2010</b>	Work Statement for Year 3  FFY Grant: <b>2011</b> PHA FY: <b>01/01/2011 –</b> <b>12/31/2011</b>	Work Statement for Year 4  FFY Grant: <b>2012</b> PHA FY: <b>01/01/2012 –</b> <b>12/31/2012</b>	Work Statement for Year 5  FFY Grant: <b>2013</b> PHA FY: <b>01/01/2013 –</b> <b>12/31/2013</b>
	Annual Statement				
<b>HA Wide</b>		28,712	28,712	33,712	33,712
<b>AMP 1</b>		94,500	139,991	134,491	110,000
<b>AMP 2</b>		121,991	76,500	77,000	101,491
CFP Funds Listed for 5-year planning		<b>\$245,203</b>	<b>\$245,203</b>	<b>\$245,203</b>	<b>\$245,203</b>
Replacement Housing Factor Funds					

## 8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan						
Part II: Supporting Pages—Work Activities						
Activities for Year 1	Activities for Year: <u>2</u> FFY Grant: <b>2010</b> PHA FY: <b>01/01/2010 – 12/31/2010</b>			Activities for Year: <u>3</u> FFY Grant: <b>2011</b> PHA FY: <b>01/01/2011 – 12/31/2011</b>		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
<b>See</b>	<b>HA Wide</b>	<b><u>Operations (1406)</u></b>		<b>HA Wide</b>	<b><u>Operations (1406)</u></b>	
<b>Annual</b>		P H Operations	28,712		P H Operations	28,712
<b>Statement</b>		<b>Total HA Wide</b>	<b>28,712</b>		<b>Total HA Wide</b>	<b>28,712</b>
	<b>AMP 1</b>	<b><u>Management Improvements (1408)</u></b>		<b>AMP 1</b>	<b><u>Management Improvements (1408)</u></b>	
		Computer hardware & software upgrades; staff training	5,000		Computer upgrades; staff training	5,000
	<b>AMP 1</b>	<b><u>Administration (1410)</u></b>		<b>AMP 1</b>	<b><u>Administration (1410)</u></b>	
		Prorated salaries & benefits for administration of CFP	2,500		Prorated salaries & benefits for administration of CFP	2,500
	<b>AMP 1</b>	<b><u>Fees and Costs (1430)</u></b>		<b>AMP 1</b>	<b><u>Fees and Costs (1430)</u></b>	
		A & E Fees; reimbursable costs; consulting fees; Clerk of the Works	10,000		A & E Fees; reimbursable costs; consulting fees; Clerk of the Works	10,000
	<b>AMP 1</b>	<b><u>Dwelling Structures (1460)</u></b>		<b>AMP 1</b>	<b><u>Dwelling Structures (1460)</u></b>	
		Replace kitchen cabinets – Phase I – 20 units	52,650		Replace existing lavatories with new vanities with integral bowl counter/sink units – Phase I 30 units	40,491
		Replace sewage pump #1. Replace existing lav. With new vanities with integral sink units Phase I –43 units	24,350		Provide & install new piping at each floor level, zone valves, & individual apt. thermostats 3 floors	82,000
		<b>Total AMP 1</b>	<b>134,491</b>		<b>Total AMP 1</b>	<b>110,000</b>



## 8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan					
Part II: Supporting Pages—Work Activities			Part II: Supporting Pages—Work Activities		
Activities for Year: <u>4</u> FFY Grant: 2012 PHA FY: 01/01/2012 – 12/31/2012			Activities for Year: <u>5</u> FFY Grant: 2013 PHA FY: 01/01/2013 – 12/31/2013		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
<b>HA Wide</b>	<b>Operations (1406)</b>		<b>HA Wide</b>	<b>Operations (1406)</b>	
	P H Operations	33,712		P H Operations	33,712
	<b>Total HA Wide</b>	<b>33,712</b>		<b>Total HA Wide</b>	<b>33,712</b>
<b>AMP 1</b>	<b>Management Improvements (1408)</b>		<b>AMP 1</b>	<b>Management Improvements (1408)</b>	
	Computer upgrades; staff training	2,500		Computer upgrades; staff training	2,500
<b>AMP 1</b>	<b>Administration (1410)</b>		<b>AMP 1</b>	<b>Administration (1410)</b>	
	Prorated salaries & benefits for administration of CFP	2,500		Prorated salaries & benefits for administration of CFP	2,500
<b>AMP 1</b>	<b>Fees and Costs (1430)</b>		<b>AMP 1</b>	<b>Fees and Costs (1430)</b>	
	A & E Fees; reimbursable costs; consulting fees; Clerk of the Works	10,000		A & E Fees; reimbursable costs; consulting fees; Clerk of the Works	10,000
<b>AMP 1</b>	<b>Dwelling Structures (1460)</b>		<b>AMP 1</b>	<b>Dwelling Structures (1460)</b>	
	Replace kitchen cabinets – Phase II – 25 units	76,491		Refurbish Community kitchen	95,000
	Remove kitchen wall & install new cabinets in efficiency apts – Phase III – 12 units	30,000			
	1-BR Apts: install cased opening between kitchen & LR; replace existing flooring with new vinyl flooring – Phase II – 12 units	13,000			
	<b>Total AMP 1</b>	<b>134,491</b>		<b>Total AMP 1</b>	<b>110,000</b>



**Annual Statement/Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHA Name:  <b>Village of Canton Housing Authority</b>	Grant Type and Number: Capital Fund Program Grant No.: <u>NY06P09750108</u> Replacement Housing Factor Grant No.: _____	Federal FFY of Grant:  <b>2008</b>
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<input type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserve for Disasters/Emergencies	<input type="checkbox"/> Revised Annual statement/Revision Number _____
<input checked="" type="checkbox"/> Performance and Evaluation report for Program Period Ending <u>06/30/08</u>	<input type="checkbox"/> Final Performance and Evaluation Report	

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised (1)	Obligated	Expended
1	Total Non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations	24,500.00	0.00	0.00	0.00
3	1408 Management Improvements Soft Costs	15,000.00	0.00	0.00	0.00
	1408 Management Improvements Hard Costs	0.00	0.00	0.00	0.00
4	1410 Administration	9,200.00	0.00	0.00	0.00
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	20,000.00	0.00	0.00	0.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	43,520.00	0.00	0.00	0.00
10	1460 Dwelling Structures	132,983.00	0.00	0.00	0.00
11	1465.1 Dwelling Equipment - Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Nondwelling Structures	0.00	0.00	0.00	0.00
13	1475 Nondwelling Equipment	0.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1502 Contingency	0.00	0.00	0.00	0.00
	Amount of Annual Grant (Sum of Lines .....)	<b>245,203.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	Amount of line xx Related to LBP Activities	0.00	0.00	0.00	0.00
	Amount of line xx Related to Section 504 Compliance	0.00	0.00	0.00	0.00
	Amount of line xx Related to Security - Soft Costs	0.00	0.00	0.00	0.00
	Amount of line xx Related to Security - Hard Costs	0.00	0.00	0.00	0.00
	Amount of line xx Related to Energy Conservation Measures	0.00	0.00	0.00	0.00
	Collateralization Expenses or Debt Service	0.00	0.00	0.00	0.00

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name:  Village of Canton Housing Authority	Grant Type and Number: Capital Fund Program Grant No.: <u>NY06P09750-108</u> Replacement Housing Factor Grant No.: _____	Federal FY of Grant:  2008
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Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised	Funds Obligated	Funds Expended	
HA-Wide	<b>Operations</b>	<b>1406</b>		<b>24,500.00</b>	<b>0.00</b>	0.00		
HA-Wide	<b>Management Improvements</b> Computer hardware & software upgrades Staff training.	<b>1408</b>		15,000.00	0.00	0.00		
	Total for Management Improvements			<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>		
HA-Wide	<b>Administration</b> Prorated salaries and benefits for administration of CFP.	<b>1410</b>		9,200.00	0.00	0.00		
	Total for Administration			<b>9,200.00</b>	<b>0.00</b>	<b>0.00</b>		
HA-Wide	<b>Fees &amp; Costs</b> A & E Fees; Reimbursable costs; physical needs assessment; consulting fees	<b>1430</b>		20,000.00	0.00	0.00		
	Total for Fees & Costs			<b>20,000.00</b>	<b>0.00</b>	<b>0.00</b>		
	<b>Site Improvements</b>	<b>1450</b>						
NY097-1	Install a new 1.5" top course; paint and stripe parking lot.		LS	43,520.00	0.00	0.00		
	Total Site Improvements			<b>43,520.00</b>	<b>0.00</b>	<b>0.00</b>		
	<b>Dwelling Structures</b>	<b>1460</b>						
NY097-1	Replace existing toilets with 1.6 gal/flush water type fixture		45 units	22,600.00	0.00	0.00		
NY097-1	Remove kitchen wall; install cabinets and counters and new flooring.		13 units	41,233.00	0.00	0.00		
NY097-1	Replace sewage pump		LS	5,000.00	0.00	0.00		
NY097-2	Replace existing flooring			14,000.00	0.00	0.00		
NY097-2	Install a timer switch to automatically switch		LS	750.00	0.00	0.00		

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name:		Grant Type and Number:				Federal FY of Grant:		
Village of Canton Housing Authority		Capital Fund Program Grant No.: <u>NY06P09750-108</u>				2008		
		Replacement Housing Factor Grant No.: _____						
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised	Funds Obligated	Funds Expended	
	between pumps							
NY097-3	Replace existing shower units with new low-flow shower trim		6 units	5,660.00	0.00	0.00		
NY097-3	Replace existing vanities		6 units	2,550.00	0.00	0.00		
NY097-3	Replace existing toilets with 1.6 gal/flush water saving type fixture		23 units	10,330.00	0.00	0.00		
NY097-3	Install new roll-in type acrylic shower in HC unit		LS	2,800.00	0.00	0.00		
NY097-3	Install new 30-gal indirect fired water heaters		12 units	22,660.00	0.00	0.00		
NY097-3	Install programmable thermostats		36 units	5,400.00	0.00	0.00		
	Total for Dwelling Structures			<b>132,983.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>Dwelling Equipment</b>	<b>1465.1</b>						
	<b>Grand Total</b>			<b>245,203.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

**Annual Statement/Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHA Name: <b>Village of Canton Housing Authority</b>	Grant Type and Number: Capital Fund Program Grant No.: <u>NY06P09750107</u> Replacement Housing Factor Grant No.: _____	Federal FFY of Grant: <b>2007</b>
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<input type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserve for Disasters/Emergencies	<input type="checkbox"/> Revised Annual statement/Revision Number _____
<input checked="" type="checkbox"/> Performance and Evaluation report for Program Period Ending <u>6.30.08</u>	<input type="checkbox"/> Final Performance and Evaluation Report	

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised (1)	Obligated	Expended
1	Total Non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations	20,000.00	0.00	20,000.00	20,000.00
3	1408 Management Improvements Soft Costs	10,550.00	0.00	0.00	0.00
	1408 Management Improvements Hard Costs	0.00	0.00	0.00	0.00
4	1410 Administration	6,067.00	0.00	519.68	519.68
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	25,000.00	0.00	0.00	0.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	41,500.00	0.00	0.00	0.00
10	1460 Dwelling Structures	53,560.00	0.00	0.00	0.00
11	1465.1 Dwelling Equipment - Nonexpendable	40,307.00	0.00	0.00	0.00
12	1470 Nondwelling Structures	0.00	0.00	0.00	0.00
13	1475 Nondwelling Equipment	30,842.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1502 Contingency	0.00	0.00	0.00	0.00
	Amount of Annual Grant (Sum of Lines .....)	<b>227,826.00</b>	<b>0.00</b>	<b>20,519.68</b>	<b>20,519.68</b>
	Amount of line xx Related to LBP Activities	0.00	0.00	0.00	0.00
	Amount of line xx Related to Section 504 Compliance	0.00	0.00	0.00	0.00
	Amount of line xx Related to Security - Soft Costs	0.00	0.00	0.00	0.00
	Amount of line xx Related to Security - Hard Costs	0.00	0.00	0.00	0.00
	Amount of line xx Related to Energy Conservation Measures	0.00	0.00	0.00	0.00
	Collateralization Expenses or Debt Service	0.00	0.00	0.00	0.00

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name:  Village of Canton Housing Authority	Grant Type and Number: Capital Fund Program Grant No.: <u>NY06P09750-107</u> Replacement Housing Factor Grant No.: _____	Federal FY of Grant:  2007
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Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised	Funds Obligated	Funds Expended	
HA-Wide	<b>Operations</b>	<b>1406</b>		<b>20,000.00</b>	<b>0.00</b>	20,000.00	20,000.00	
HA-Wide	<b>Management Improvements</b> Computer hardware & software upgrades Staff training.	<b>1408</b>		10,549.00	0.00	0.00		
	Total for Management Improvements			<b>10,550.00</b>	<b>0.00</b>	<b>0.00</b>		
HA-Wide	<b>Administration</b> Prorated salaries and benefits for administration of CFP.	<b>1410</b>		6,067.00	0.00	519.70	519.70	
	Total for Administration			<b>6,067.00</b>	<b>0.00</b>	<b>519.70</b>	<b>519.70</b>	
HA-Wide	<b>Fees &amp; Costs</b> A & E Fees; Reimbursable costs; physical needs assessment; consulting fees	<b>1430</b>		25,000.00	0.00	0.00		
	Total for Fees & Costs			<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>		
	<b>Site Improvements</b>	<b>1450</b>						
NY097-1	Stabilize existing wall face with new cultured stone veneer		LS	0.00	0.00	0.00		
NY097-1	Stabilize the wall face with new cultured stone veneer; seal existing stair treads/risers & wall (at boiler room)		LS	0.00	0.00	0.00		
NY097-1	Repair Exterior Concrete Stairs		LS	1,500.00	0.00	0.00		
NY097-2	Installation of Fence, shrubs, mulch around perimeter of property.		LS	35,000.00	0.00	0.00		
NY097-2	Repair/Replace Playground		LS	5,000.00	0.00	0.00		
	Total Site Improvements			<b>41,500.00</b>	<b>0.00</b>	<b>0.00</b>		
	<b>Dwelling Structures</b>	<b>1460</b>						
NY097-1	Remove existing maintenance area overhead door & provide new insulated steel doors.		LS	0.00	0.00	0.00		

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name:  Village of Canton Housing Authority	Grant Type and Number: Capital Fund Program Grant No.: <u>NY06P09750-107</u> Replacement Housing Factor Grant No.: _____	Federal FY of Grant:  2007
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Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised	Funds Obligated	Funds Expended	
NY097-1	Replace existing gable end siding & replace with new vinyl siding; replace existing fascia and soffit with new aluminum wrapped fascia & vinyl soffit (maintenance garage)		LS	0.00	0.00	0.00		
NY097-1	Replace existing toilets with 1.6 gal/flush water saving type fixture with pressure flush. Phase 1		45	0.00	0.00	0.00		
NY097-1	Remove kitchen wall in efficiency unit & install new cabinets- Phase 1		13	0.00	0.00	0.00		
NY097-1	Install cased opening between kitchen & living area; replace flooring with new vinyl flooring in 1 BR units-Phase 1		6	0.00	0.00	0.00		
NY097-2	Replace existing flooring-Phase 1 new pressure-treated columns		LS	0.00	0.00	0.00		
NY097-2	Install a timer switch to automatically switch between pumps		LS	0.00	0.00	0.00		
NY097-3	Replace existing shower units with new 3-piece gel-coat fiberglass shells with new low-flow shower trim. Phase II		6	0.00	0.00	0.00		
NY097-3	Replace existing vanities. Phase II		6	0.00	0.00	0.00		
NY097-3	Replace existing toilets with 1.6 gal/flush water saving type fixture with pressure flush Phase II		23	0.00	0.00	0.00		
NY097-3	Install new roll-in type acrylic shower unit in HC unit		LS	0.00	0.00	0.00		
NY097-3	Install new 30 gal indirect fired water heaters		12	0.00	0.00	0.00		

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: Village of Canton Housing Authority	Grant Type and Number: Capital Fund Program Grant No.: <u>NY06P09750-107</u> Replacement Housing Factor Grant No.: _____	Federal FY of Grant:  2007
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Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised	Funds Obligated	Funds Expended	
NY097-3	Install programmable thermostats and new zone valves. Phase I		36	0.00	0.00	0.00		
NY097-1	Renovate kitchen walls in one bedroom units		4	15,200.00	0.00			
NY097-1	Replace Front Door& Renovate Entrance/Lobby		LS	15,000.00	0.00			
NY097-2	Add Insulation-Elderly Building			15,060.00	0.00			
NY097-2/3	Replace Int. Doors-Closets/Bedroom			8,300.00	0.00			
	Total for Dwelling Structures			<b>53,560.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>Dwelling Equipment</b>	<b>1465.1</b>						
NY097-3	New Programmable thermostats Replace dampers in ventilation system. Add Low water shut offs			31,807.00	0.00			
NY097-3	Replace Stoves and Refrigerators		3	3,000.00	0.00			
NY097-2	Replace boiler controls			5,500.00	0.00			
	Total Dwelling Equipment			<b>40,307.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>Nondwelling Equipment</b>	<b>1475</b>						
NY097-1	Replace sewage pump #1		LS	25,300.00	0.00			
HA-Wide	Replace tools			5,542.00	0.00			
	Total Nondwelling Equipment			<b>30,842.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>Grand Total</b>			<b>227,826.00</b>	<b>0.00</b>	<b>20,519.70</b>	<b>20,519.70</b>	

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHA Name:  Village of Canton Housing Authority	Grant Type and Number: Capital Fund Program Grant No.: <u>NY06P09750106</u> Replacement Housing Factor Grant No.: _____	Federal FFY of Grant:  2006
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<input type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserve for Disasters/Emergencies	<input type="checkbox"/> Revised Annual statement/Revision Number _____
<input checked="" type="checkbox"/> Performance and Evaluation report for Program Period Ending <u>6.30.08</u>	<input type="checkbox"/> Final Performance and Evaluation Report	

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised (1)	Obligated	Expended
1	Total Non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations	178,861.69	0.00	178,861.69	178,861.69
3	1408 Management Improvements Soft Costs	0.00	0.00	0.00	0.00
	1408 Management Improvements Hard Costs	0.00	0.00	0.00	0.00
4	1410 Administration	22,130.00	0.00	22,130.00	22,130.00
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	20,000.00	0.00	13,220.00	1,120.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	0.00	0.00	0.00	0.00
10	1460 Dwelling Structures	0.00	0.00	0.00	0.00
11	1465.1 Dwelling Equipment - Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Nondwelling Structures	0.00	0.00	0.00	0.00
13	1475 Nondwelling Equipment	1,285.31	0.00	1,285.31	1,285.31
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1502 Contingency			0.00	0.00
	Amount of Annual Grant (Sum of Lines .....)	<b>222,277.00</b>	<b>0.00</b>	<b>215,497.00</b>	<b>203,397.00</b>
	Amount of line xx Related to LBP Activities	0.00	0.00	0.00	0.00
	Amount of line xx Related to Section 504 Compliance	0.00	0.00	0.00	0.00
	Amount of line xx Related to Security - Soft Costs	0.00	0.00	0.00	0.00
	Amount of line xx Related to Security - Hard Costs	0.00	0.00	0.00	0.00
	Amount of line xx Related to Energy Conservation Measures	0.00	0.00	0.00	0.00
	Collateralization Expenses or Debt Service	0.00	0.00	0.00	0.00

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund program Replacment Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name:		Grant Type and Number:					Federal FY of Grant:	
Village of Canton Housing Authority		Capital Fund Program Grant No.: _____ Replacement Housing Factor Grant No.: _____					2006	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised	Funds Obligated (2)		
HA-Wide	<b>Operations</b>	<b>1406</b>		<b>178,861.69</b>	<b>178,861.69</b>	178,861.69	178,861.69	
HA-Wide	<b>Management Improvements</b> Computer hardware & software upgrades Staff training.	<b>1408</b>		-	-	-	-	
	Total for Management Improvements			-	-	-	-	
HA-Wide	<b>Administration</b> Prorated salaries and benefits for administration of CFP	<b>1410</b>		22,130.00	22,130.00	22,130.00	22,130.00	complete
	Total for Administration			<b>22,130.00</b>	<b>22,130.00</b>	22,130.00	22,130.00	
HA-Wide	<b>Fees &amp; Costs</b> A & E Fees; Reimbursable costs; physical needs assessment; consulting fees	<b>1430</b>		20,000.00	20,000.00	13,220.00	1,120.00	In process
	Total for Fees & Costs			<b>20,000.00</b>	<b>20,000.00</b>	13,220.00	1,120.00	
	<b>Site Improvements</b>	<b>1450</b>						
NY097-1	Stabilize the existing wall face with new cultured stone veneer		LS	-	-	-	-	
NY097-1	Stabilize the wall face with new cultured stone veneer; seal existing stair treads/risers & wall (at boiler room)		LS	-	-	-	-	
	Total for Site Improvements			-	-	-	-	
	<b>Dwelling Structures</b>	<b>1460</b>						
NY097-1	Remove existing maintenance area overhead door & provide new insulated steel doors.		LS	-	-	-	-	
NY097-1	Replace existing gable end siding & replace with new vinyl siding; replace existing fascia and soffit with new aluminum wrapped fascia & vinyl soffit (maintenance garage)		LS	-	-	-	-	
NY097-1	Upgrade fire alarm pannel; replace smoke detectors in public corridors. Install control wiring between existing sprinkler flow switches. Connect comm kitchen to generator		LS	-	-	-	-	

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund program Replacment Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name:  Village of Canton Housing Authority	Grant Type and Number: Capital Fund Program Grant No.: _____ Replacement Housing Factor Grant No.: _____	Federal FY of Grant:  2006
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Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised	Funds Obligated (2)		
NY097-1	Replace existing toilets with 1.6 gal/flush water saving type fixture with pressure flush. Phase 1		45	-	-	-		
NY097-1	Remove kitchen wall in efficiency unit & install new cabinets- Phase 1		13	-	-	-		
NY097-1	Install cased opening between kitchen & living area; replace flooring with new vinyl flooring in 1 BR units-Phase 1		6	-	-	-		
NY097-1	Replace sewage pump #1		LS	-	-	-		
NY097-2	Replace existing flooring-Phase 1 new pressure-treated columns			-	-	-		
NY097-2	Replace existing closet doors aluminum gutters & downspouts; install splash blocks and run-outs at base of downspouts		LS	-	-	-		
NY097-2	Install a timer switch to automatically switch between pumps		LS	-	-	-		
NY097-3	Replace existing shower units with new 3-piece gel-coat fiberglass shells with new low-flow shower trim. Phase II		6	-	-	-		
NY097-3	Replace existing vanities. Phase II		6	-	-	-		
NY097-3	Replace existing toilets with 1.6 gal/flush water saving type fixture with pressure flush Phase II		23	-	-	-		
NY097-3	Install new roll-in type acrylic shower unit in HC unit		LS	-	-	-		
NY097-3	Install new 30 gal indirect fired water heaters		12	-	-	-		

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund program Replacment Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name:		Grant Type and Number:					Federal FY of Grant:	
Village of Canton Housing Authority		Capital Fund Program Grant No.: _____					2006	
Replacement Housing Factor Grant No.: _____								
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised	Funds Obligated (2)		
NY097-3	Install programmable thermostats and new zone valves. Phase I pressure flush-Phase I		36	-	-	-		Complete
	Total for Dwelling Structures			-	-	-		
	<b>NonDwelling Equipment</b>	<b>1475</b>						
HAWide	Miscellaneous office/maintenance equipment			1,285.31	1,285.31	1,285.31	1,285.31	
<b>Grand Total</b>				<b>222,277.00</b>	<b>222,277.00</b>	<b>215,497.00</b>	<b>203,397.00</b>	

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHA Name:  Village of Canton Housing Authority	Grant Type and Number: Capital Fund Program Grant No.: <u>NY06P09750206</u> Replacement Housing Factor Grant No.: _____	Federal FFY of Grant:  2006
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<input type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserve for Disasters/Emergencies	<input type="checkbox"/> Revised Annual statement/Revision Number _____
<input checked="" type="checkbox"/> Performance and Evaluation report for Program Period Ending <u>6.30.08</u>	<input type="checkbox"/> Final Performance and Evaluation Report	

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised (1)	Obligated	Expended
1	Total Non-CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations	18,806.00	0.00	18,806.00	18,806.00
3	1408 Management Improvements Soft Costs	0.00	0.00	0.00	0.00
	1408 Management Improvements Hard Costs	0.00	0.00	0.00	0.00
4	1410 Administration	0.00	0.00	0.00	0.00
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	0.00	0.00	0.00	0.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	0.00	0.00	0.00	0.00
10	1460 Dwelling Structures	0.00	0.00	0.00	0.00
11	1465.1 Dwelling Equipment - Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Nondwelling Structures	0.00	0.00	0.00	0.00
13	1475 Nondwelling Equipment	0.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1502 Contingency	0.00		0.00	0.00
	Amount of Annual Grant (Sum of Lines .....)	<b>18,806.00</b>	<b>0.00</b>	<b>18,806.00</b>	<b>18,806.00</b>
	Amount of line xx Related to LBP Activities	0.00	0.00	0.00	0.00
	Amount of line xx Related to Section 504 Compliance	0.00	0.00	0.00	0.00
	Amount of line xx Related to Security - Soft Costs	0.00	0.00	0.00	0.00
	Amount of line xx Related to Security - Hard Costs	0.00	0.00	0.00	0.00
	Amount of line xx Related to Energy Conservation Measures	0.00	0.00	0.00	0.00
	Collateralization Expenses or Debt Service	0.00	0.00	0.00	0.00



# CANTON HOUSING AUTHORITY

37 Riverside Drive, Canton, NY 13617

phone: 315/386-8381

fax: 315/386-4028



EQUAL HOUSING OPPORTUNITY

TDD: 1/800-662-1220  
NYS Relay Ctr.: 1/800-421-1220

e-mail: cha@twcny.ny.gov

## FAX COVER

page 1 of 5

Date: 10/14/08

To: Ellie Fax No: \_\_\_\_\_

From: Diane  
CANTON HOUSING AUTHORITY

Re: Is there anyway for you to  
attach these to your P+E  
reports that you sent me.  
Maria will need to have these  
like last year. Just email  
them to me.

All information received by this transmission is considered **CONFIDENTIAL** and only for use by the person to whom it is intended. Any problems with this transmission should be reported to the CHA office-ph. # on this cover sheet.









## **Attachment F**

### **The Village of Canton Housing Authority**

#### **Annual Plan**

**Fiscal Year 01/01/2009 – 12/31/2009**

#### **Violence Against Women Act Report**

The Village of Canton Housing Authority is to fully comply with the Violence Against Women Act (VAWA). It is our objective to work with others to prevent offenses covered by VAWA to the degree we can.

The Village of Canton Housing Authority provides or offers the following activities, services, or programs, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking:

**Through cooperation with the local domestic violence agency and Village of Canton Police Department, any cases of violence as described are referred for assistance. The local agency provider is the Renewal House.**

The Village of Canton Housing Authority provides or offers the following activities, services, or programs that help child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing:

**The Renewal House's domestic violence program staff is aware of our housing program and has made client referrals to our office. Apparently eligible clients are placed on our waiting list.**

**For persons already living in a Housing Authority unit who become victims as described, these are referred to police and the Renewal House's program for assistance. If the management becomes aware of any violator who may be restricted through an order of protection, that person is prohibited from the premises and is considered a trespasser subject to arrest and removal. The Village Police Department is cooperative and supportive in cases such as this, and willingly responds and enforces the protective orders.**

**The Village Police have a sub-station at the Community Building on our family sites and offer additional assistance if and when we have problems.**

The Village of Canton Housing Authority provides or offers the following activities, services, or programs to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families:

**The same methods as described herein, making referrals to the Renewal House for counseling and support services and attempting to enforce orders of protection with the cooperation of Police Department personnel, are used.**

**The Village Police also offer programs for our residents on all types of safety issues.**

The Village of Canton Housing Authority has the following procedure in place to assure applicants and residents are aware of their rights under the Violence Against Women Act:

**All residents have been notified of their rights and responsibilities under the Violence Against Women Act.**

**The orientation for new residents includes information on their rights and responsibilities under the Violence Against Women Act.**

**The Admissions & Continued Occupancy Policy (ACOP) and the Public Housing Dwelling Lease have been revised to include screening and termination language related to the Violence Against Women Act**

## **Attachment G**

### **Village of Canton Housing Authority**

#### **Annual Plan**

**Fiscal Year 01/01/2009 – 12/31/2009**

#### **Executive Summary**

The Village of Canton Housing Authority promotes safe and affordable housing, economic opportunity, and a suitable living environment for the families that we serve, without discrimination.

We strive to offer a sustained level of housing and services in the face of continued budget cuts. Our major initiative is to continue the systematic assessment and renovation of our housing stock and to implement Asset Management. We must continue to provide housing that is decent, safe, sanitary and in good repair but is also responsive to needs of the jurisdiction. Along these same lines, we need to be competitive with the local market for amenities and services.

Following are a few additional components of our Annual Plan that are either not mentioned elsewhere in the Plan Template or that warrant further reference:

#### **SUMMARY OF POLICY CHANGES**

We have made the following changes to our policies based on changes in statutes and/or HUD regulations that have occurred in the past year.

- ***ADMISSIONS AND CONTINUED OCCUPANCY POLICY:***
  - Language related to the Violence Against Women Act
  - Added as an income exclusion any income payments from the U. S. Census Bureau defined as employment lasting no longer than 180 days and not culminating in permanent employment
  - Payments made under Kin-GAP or similar guardianship care programs for children leaving the juvenile court system are not included as income
  
- ***PUBLIC HOUSING LEASE:***
  - Language related to the Violence Against Women Act

In addition we are making the following discretionary changes to our policies effective 1/1/2009:

- ***ADMISSIONS AND CONTINUED OCCUPANCY POLICY:***

- Change in Preferences – Preferences are now:

- A. **Applicants who have been accepted into the Enriched Housing Program.**

- B. **All other applicants**

Based on the above preferences, all families in preference A will be offered housing before any families in preference B.

(Applicants on the existing waiting list will be grandfathered in according to the previous Preferences.)

- Will implement a revised Schedule of Maintenance Charges
- Made it grounds for termination for removing any batteries from a smoke detector, disconnecting a smoke detector in any manner, or failing to notify the Housing Authority if the smoke detector is inoperable for any reason
- For non-emergency resident requested transfers, change the number of days the Housing Authority has to approve or deny the request from 10 days to 30 days
- Unit inspections will be done annually instead of semi-annually
- ***PUBLIC HOUSING LEASE:***
  - Residents must report all increases in income between regular reexaminations
  - Once every **30** days, the unit will be entered for extermination services by Contractor and Maintenance staff. The notice shall specify the date, time, and purpose for the entry.
  - Made it grounds for termination for removing any batteries from a smoke detector, disconnecting a smoke detector in any manner, or failing to notify the Housing Authority if the smoke detector is inoperable for any reason
  - In the family developments, residents have always been responsible for keeping front and rear entrances and walkways directly in front of their unit free from hazards, trash, snow, and ice, and keeping the yard free from debris and litter. For failure to abide with this, CHA will now assess maintenance charge(s) to the resident, as listed in the Schedule of Maintenance Charges.