

PHA Plans
Streamlined Annual
Version

**U.S. Department of Housing and
Urban Development**
Office of Public and Indian
Housing

OMB No. 2577-0226
(exp. 05/31/2006)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief for certain types of PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Information in PHA plans is publicly available.

Streamlined Annual PHA Plan
for Fiscal Year: 2009
(1/1/2009 – 12/31/2009)

PHA Name:

**The Town of Harrietstown Housing
Authority**

NY 087

NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue.

Streamlined Annual PHA Plan Agency Identification

PHA Name: Town of Harrietstown Housing Authority
PHA Number: NY087

PHA Fiscal Year Beginning: (mm/yyyy) 01/2009

PHA Programs Administered:

Public Housing and Section 8 **Section 8 Only** **Public Housing Only**
Number of public housing units: **113** Number of S8 units: Number of public housing units:
Number of S8 units: **127**

PHA Consortia: (check box if submitting a joint PHA Plan and complete table)

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

PHA Plan Contact Information:

Name: **David K. Aldrich, Executive Director** Phone: **518 891-3050**
TDD: **518 891-2860** Email (if available): **daldrich@harrietstownha.org**

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting:
(select all that apply)

PHA's main administrative office PHA's development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plan revised policies or program changes (including attachments) are available for public review and inspection. Yes No.

If yes, select all that apply:

Main administrative office of the PHA
 PHA development management offices
 Main administrative office of the local, county or State government
 Public library PHA website Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

Main business office of the PHA PHA development management offices
 Other (list below)

Streamlined Annual PHA Plan
Fiscal Year 2009
[24 CFR Part 903.12(c)]

Table of Contents

[24 CFR 903.7(r)]

Provide a table of contents for the Plan, including applicable additional requirements, and a list of supporting documents available for public inspection.

A. PHA PLAN COMPONENTS

- 1. Site-Based Waiting List Policies (**Not Applicable**)
903.7(b)(2) Policies on Eligibility, Selection, and Admissions
- 2. Capital Improvement Needs
903.7(g) Statement of Capital Improvements Needed
- 3. Section 8(y) Homeownership
903.7(k)(1)(i) Statement of Homeownership Programs
- 4. Project-Based Voucher Programs (**Not Applicable**)
- 5. PHA Statement of Consistency with Consolidated Plan. Complete only if PHA has changed any policies, programs, or plan components from its last Annual Plan.
- 6. Supporting Documents Available for Review
- 7. Capital Fund Program and Capital Fund Program Replacement Housing Factor, Annual Statement/Performance and Evaluation Report (**FY 2009**)
- 8. Capital Fund Program 5-Year Action Plan
- 9. Attachments:

Attachment A: Capital Fund Program FY 2008 Annual Statement

Attachment B: Capital Fund Program FY 2007 P & E Report

Attachment C: Capital Fund Program FY 2006 (50- 06) P & E Report

Attachment D: Violence Against Women Act Report

Attachment E: Executive Summary

B. SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD OFFICE

Form HUD-50076, *PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the Streamlined Annual Plan* identifying policies or programs the PHA has revised since submission of its last Annual Plan, and including Civil Rights certifications and assurances the changed policies were presented to the Resident Advisory Board for review and comment, approved by the PHA governing board, and made available for review and inspection at the PHA's principal office;

For PHAs Applying for Formula Capital Fund Program (CFP) Grants:

Form HUD-50070, *Certification for a Drug-Free Workplace;*

Form HUD-50071, *Certification of Payments to Influence Federal Transactions;* and

Form SF-LLL & SF-LLL a, *Disclosure of Lobbying Activities.*

1. Site-Based Waiting Lists (Eligibility, Selection, Admissions Policies)

[24 CFR Part 903.12(c), 903.7(b)(2)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Site-Based Waiting Lists-Previous Year – Not Applicable

1. Has the PHA operated one or more site-based waiting lists in the previous year? **NO**. If yes, complete the following table; if not skip to B.

Site-Based Waiting Lists				
Development Information: (Name, number, location)	Date Initiated	Initial mix of Racial, Ethnic or Disability Demographics	Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL	Percent change between initial and current mix of Racial, Ethnic, or Disability demographics

2. What is the number of site based waiting list developments to which families may apply at one time?
3. How many unit offers may an applicant turn down before being removed from the site-based waiting list?
4. Yes No: Is the PHA the subject of any pending fair housing complaint by HUD or any court order or settlement agreement? If yes, describe the order, agreement or complaint and describe how use of a site-based waiting list will not violate or be inconsistent with the order, agreement or complaint below:

B. Site-Based Waiting Lists – Coming Year – Not Applicable

If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to next component.

1. How many site-based waiting lists will the PHA operate in the coming year?
2. Yes No: Are any or all of the PHA’s site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?
3. Yes No: May families be on more than one list simultaneously?
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

2. Capital Improvement Needs

[24 CFR Part 903.12 (c), 903.7 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Capital Fund Program

1. Yes No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete items 7 and 8 of this template (Capital Fund Program tables). If no, skip to B.

2. Yes No: Does the PHA propose to use any portion of its CFP funds to repay debt incurred to finance capital improvements? If so, the PHA must identify in its annual and 5-year capital plans the development(s) where such improvements will be made and show both how the proceeds of the financing will be used and the amount of the annual payments required to service the debt. (Note that separate HUD approval is required for such financing activities.).

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

1. Yes No: Has the PHA received a HOPE VI revitalization grant? (if no, skip to #3; if yes, provide responses to the items on the chart located on the next page, copying and completing as many times as necessary).

2. Status of HOPE VI revitalization grant(s):

HOPE VI Revitalization Grant Status	
a. Development Name:	
b. Development Number:	
c. Status of Grant:	
	<input type="checkbox"/> Revitalization Plan under development
	<input type="checkbox"/> Revitalization Plan submitted, pending approval

<input type="checkbox"/> Revitalization Plan approved
<input type="checkbox"/> Activities pursuant to an approved Revitalization Plan underway

3. Yes No: Does the PHA expect to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name(s) below:
4. Yes No: Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:
5. Yes No: Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:

3. Section 8 Tenant Based Assistance--Section 8(y) Homeownership Program
(if applicable) [24 CFR Part 903.12(c), 903.7(k)(1)(i)]

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to the next component; if “yes”, complete each program description below (copy and complete questions for each program identified.)

The Town of Harriettstown Housing Authority is considering the development of a Section 8 Homeownership Program during the fiscal year covered by this Agency Plan.

2. Program Description:

a. Size of Program

- Yes No: Will the PHA limit the number of families participating in the Section 8 homeownership option?

If the answer to the question above was yes, what is the maximum number of participants this fiscal year? 5

b. PHA-established eligibility criteria

- Yes No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?
If yes, list criteria:

c. What actions will the PHA undertake to implement the program this year (list)?

Review the regulations at 24 CFR Parts 625 through 643
Consult with other local PHAs that have a program in operation
Consult with local agencies (e.g., Habitat for Humanity, etc.) for possible partnering and/or program administration
Possibly develop and implement the program

3. Capacity of the PHA to Administer a Section 8 Homeownership Program:

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- Establishing a minimum homeowner downpayment requirement of at least 3 percent of purchase price and requiring that at least 1 percent of the purchase price comes from the family's resources.
- Requiring that financing for purchase of a home under its Section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards.
- Partnering with a qualified agency or agencies to administer the program (list name(s) and years of experience below):
- Demonstrating that it has other relevant experience (list experience below):

At this point in time, the Housing Authority is considering the three factors checked above

4. Use of the Project-Based Voucher Program

Intent to Use Project-Based Assistance

Yes No: Does the PHA plan to "project-base" any tenant-based Section 8 vouchers in the coming year? If the answer is "no," go to the next component. If yes, answer the following questions.

1. Yes No: Are there circumstances indicating that the project basing of the units, rather than tenant-basing of the same amount of assistance is an appropriate option? If yes, check which circumstances apply:
 - low utilization rate for vouchers due to lack of suitable rental units
 - access to neighborhoods outside of high poverty areas
 - other (describe below):
2. Indicate the number of units and general location of units (e.g. eligible census tracts or smaller areas within eligible census tracts):

5. PHA Statement of Consistency with the Consolidated Plan

[24 CFR Part 903.15]

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary) only if the PHA has provided a certification listing program or policy changes from its last Annual Plan submission.

1. Consolidated Plan jurisdiction:

The Town of Harrietstown Housing Authority is located in the Village of Saranac Lake, a non-entitlement community in Franklin County. The jurisdiction of the Consolidated Plan encompasses the State of New York.

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
 - The Town of Harrietstown Housing Authority will continue to maintain and renovate its public housing units.
 - The Town of Harrietstown Housing Authority will continue to provide accessible housing in the public housing program to persons with disabilities.
 - The Town of Harrietstown Housing Authority will continue to market our public housing and Section 8 program to make families and elderly/disabled persons aware of the availability of decent, safe, sanitary and affordable housing in the Village of Saranac Lake and Franklin County.

Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The Village of Saranac Lake Consolidated Plan and the State of New York Consolidated Plan supports the Harrietstown Housing Authority Plan as follows:

- The Village of Saranac Lake and the State of New York sought assistance from the U.S.

Department of Housing and Urban Development to implement CDBG-funded housing rehabilitation programs several target areas within the Village. These programs have been extremely successful by assisting low and moderate income households.

- The Village of Saranac Lake and the State of New York has identified additional housing rehabilitation needs and continues to submit applications to HUD for funds to implement housing rehabilitation programs. The additional funds and programs will benefit low and moderate income households.
- Rehabilitation of single and multifamily structures in the Village of Saranac Lake provides additional resources for the Town of Harrietstown Housing Authority's Section 8 program.

One of the strategic objectives in the New York State Consolidated Plan that relates to programs administered by the Town of Harrietstown Housing Authority:

Preserve and increase the supply of decent, safe and affordable housing available to all low and moderate-income households, and help identify and develop available resources to assist in the development of housing.

While not specifically targeting funds in the Consolidated Plan for such programs, New York State believes it has a vested interest in the federal government's commitment to continue to provide resources for the operations, maintenance and preservation of Section 8 and public housing. The Consolidate Plan states, in part,

“The preservation of this irreplaceable low-income housing asset should remain a federal priority. Specifically, the federal government should maintain its commitment to rental assistance, preservation of housing eligible for mortgage prepayment and funding for operations, repairs, maintenance and modernization of public housing.”

The use of the term “low and moderate income households” includes all households at or below 80 percent of median income. This category includes low-income, very low-income, and extremely low-income households. These are the households that the Town of Harrietstown Housing Authority targets and serves for housing assistance.

In summary, the New York State Consolidated Plan strategies are consistent with and support the goals and objectives of the Town of Harrietstown Housing Authority.

6. Supporting Documents Available for Review for Streamlined Annual PHA Plans

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
NA	<i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans;</i>	5 Year and Annual Plans
X	<i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Streamlined Annual Plan</i>	Streamlined Annual Plans
NA	<i>Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan.</i>	5 Year and standard Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
NA	Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA’s public housing and Section 8 tenant-based waiting lists.	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-Based Waiting List Procedure.	Annual Plan: Eligibility, Selection, and Admissions Policies
N/A	Deconcentration Income Analysis (The Town of Harriestown Housing Authority has only one general occupancy development and is therefore exempt from the Deconcentration Analysis)	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing. <input checked="" type="checkbox"/> Check here if included in the public housing A&O Policy.	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents. <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development. <input type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies. <input checked="" type="checkbox"/> Check here if included in Section 8 Administrative Plan.	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation).	Annual Plan: Operations and Maintenance
X	Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment).	Annual Plan: Management and Operations
N/A	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary) (Results of most recent survey indicate Follow-up Plan not necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
		Sufficiency
X	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
X	Any policies governing any Section 8 special housing types <input checked="" type="checkbox"/> Check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input type="checkbox"/> Check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures. <input checked="" type="checkbox"/> Check here if included in Section 8 Administrative Plan.	Annual Plan: Grievance Procedures
X	The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year.	Annual Plan: Capital Needs
NA	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants.	Annual Plan: Capital Needs
NA	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing.	Annual Plan: Capital Needs
NA	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA).	Annual Plan: Capital Needs
NA	Approved or submitted applications for demolition and/or disposition of public housing.	Annual Plan: Demolition and Disposition
NA	Approved or submitted applications for designation of public housing (Designated Housing Plans).	Annual Plan: Designation of Public Housing
NA	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937.	Annual Plan: Conversion of Public Housing
X	Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion.	Annual Plan: Voluntary Conversion of Public Housing
NA	Approved or submitted public housing homeownership programs/plans.	Annual Plan: Homeownership
X	Policies governing any Section 8 Homeownership program (Section <u>23</u> of the Section 8 Administrative Plan)	Annual Plan: Homeownership
X	Public Housing Community Service Policy/Programs <input checked="" type="checkbox"/> Check here if included in Public Housing A & O Policy	Annual Plan: Community Service & Self-Sufficiency
X	Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies.	Annual Plan: Community Service & Self-Sufficiency
NA	FSS Action Plan(s) for public housing and/or Section 8.	Annual Plan: Community Service & Self-Sufficiency
X	Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing.	Annual Plan: Community Service & Self-Sufficiency
NA	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing.	Annual Plan: Community Service & Self-Sufficiency
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G). <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under the Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings.	Annual Plan: Annual Audit
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)
X	Resident on the Governing Board	Annual Plan
X	Resident Advisory Board	Annual Plan
X	Definition of Substantial Deviation	Annual Plan
X	Deconcentration Narrative	

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
X	Lease – Lake Flower	
X	Lease – Algonquin	
X	Air Conditioning Policy – Lake Flower	
X	Air Conditioning Policy – Algonquin	
X	Security Deposit	
X	Parking Policy – Lake Flower	
X	Parking Policy – Algonquin	
X	Pet Application	
NA	Consortium agreement(s) and for Consortium Joint PHA Plans <u>Only</u> : Certification that consortium agreement is in compliance with 24 CFR Part 943 pursuant to an opinion of counsel on file and available for inspection.	Joint Annual PHA Plan for Consortia: Agency Identification and Annual Management and Operations

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Town of Harriestown Housing Authority		Grant Type and Number Capital Fund Program Grant No: NY06P087 50-109 Replacement Housing Factor Grant No:			Federal FY of Grant: 2009
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	29,972			
3	1408 Management Improvements	7,000			
4	1410 Administration	16,864			
5	1411 Audit	800			
6	1415 Liquidated Damages				
7	1430 Fees and Costs	5,000			
8	1440 Site Acquisition				
9	1450 Site Improvement	28,000			
10	1460 Dwelling Structures	66,000			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	15,000			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	168,636			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Town of Harriestown Housing Authority		Grant Type and Number Capital Fund Program Grant No: NY06P087 50-109 Replacement Housing Factor Grant No:			Federal FY of Grant: 2009			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
NY087-1	<u>PH Operations</u>	1406		\$27,165				
	Subtotal Acct 1406			27,165				
NY087-1	<u>Management Improvements</u>	1408		4,900				
	Subtotal Acct 1408			4,900				
NY087-1	<u>Administration</u>	1410						
	Labor, salaries, benefits for administration of CFP	1410		10,125				
	Subtotal Acct 1410			10,125				
NY087-1	<u>Audit</u>	1411		560				
	Subtotal Acct 1411			560				
NY087-1	<u>Fees and Costs</u>	1430						
	Professional fees	1430		3,500				
	Subtotal Acct 1430			3,500				
	<u>Site Improvements</u>	1450						
NY087-1	Site enhancements	1450		5,000				
	Subtotal Acct 1450			5,000				
	<u>Dwelling Structures</u>	1460						
NY 087-1	Renovate dwelling units: upgrade kitchens, bathrooms, faucets, lighting;	1460	1 units	8,000				
	Replace refrigerators w/ EnergyStar	1460	80	24,000				
	Replace floor covering	1460	1 area	3,000				
	Replace Washers and Dryers	1460	8 sets	15,000				
	Subtotal Acct 1460			50,000				
	NY087-1 TOTAL			101,250				

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Town of Harriestown Housing Authority		Grant Type and Number Capital Fund Program Grant No: NY06P087 50-109 Replacement Housing Factor Grant No:			Federal FY of Grant: 2009			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
NY087-2	<u>PH Operations</u>	1406						
	Subtotal Acct 1406			2,807				
NY087-2	<u>Management Improvements</u>	1408						
	Subtotal Acct 1408			2,100				
NY087-2	<u>Administration</u>	1410						
	Labor, salaries, benefits for administration of CFP	1410						
	Subtotal Acct 1410			6,739				
NY087-2	<u>Audit</u>	1411						
	Subtotal Acct 1411			240				
NY087-2	<u>Fees and Costs</u>	1430						
	Professional fees	1430						
	Subtotal Acct 1430			1500				
	<u>Site Improvements</u>	1450						
NY087-2	Site enhancements Roads & Walks	1450		23,000				
	Subtotal Acct 1450			23,000				
	<u>Dwelling Structures</u>	1460						
NY 087-2	Renovate dwelling units: upgrade kitchens, bathrooms, faucets, lighting;	1460		16,000				
	Subtotal Acct 1460			16,000				
NY087-2	Road & walk way blacktop replacement	1475		15,000				
	NY087-2 TOTAL			67,386				
	Grand Total			168,636				

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part III: Implementation Schedule							
PHA Name: Town of Harrietstown Housing Authority			Grant Type and Number Capital Fund Program No: NY06P087 50-109 Replacement Housing Factor No:				Federal FY of Grant: 2009
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
NY 087-1	09/30/11			09/30/13			
NY 087-2	09/30/11			09/30/13			

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan					
Part I: Summary					
PHA Name: Town of Harrietstown Housing Authority			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:		
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: 2010 PHA FY: 01/01/2010–12/31/2010	Work Statement for Year 3 FFY Grant: 2011 PHA FY: 01/01/2011 – 12/31/2011	Work Statement for Year 4 FFY Grant: 2012 PHA FY: 01/01/2012 – 12/31/2012	Work Statement for Year 5 FFY Grant: 2013 PHA FY: 01/01/2013 – 12/31/2013
	Annual Statement				
NY 087-1		\$101,250	\$101,250	\$101,250	\$101,250
NY 087-2		\$67,386	\$67,386	\$67,386	\$67,386
CFP Funds Listed for 5-year planning		\$168,636	\$168,636	\$168,636	\$168,636
Replacement Housing Factor Funds					

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan						
Part II: Supporting Pages—Work Activities						
Activities for Year 1	Activities for Year: <u>2</u> FFY Grant: 2010 PHA FY: 01/01/2010 – 12/31/2010			Activities for Year: <u>3</u> FFY Grant: 2011 PHA FY: 01/01/2011 – 12/31/2011		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	NY087-1	<u>Operations (1406)</u>		NY087-1	<u>Operations (1406)</u>	
Annual		PH Operations	13,665		PH Operations	27,165
Statement						
	NY087-1	<u>Management Improvements (1408)</u>		NY087-1	<u>Management Improvements (1408)</u>	
		Staff training	4,900		Staff training	4,900
	NY087-1	<u>Administration (1410)</u>		NY087-1	<u>Administration (1410)</u>	
		Labor, salaries, benefits for administration of CFP	10,125		Labor, salaries, benefits for administration of CFP	10,125
	NY087-1	<u>Audit (1411)</u>		NY087-1	<u>Audit (1411)</u>	
		Audit	560		Audit	560
	NY087-1	<u>Fees and Costs (1430)</u>		NY087-1	<u>Fees and Costs (1430)</u>	
		Professional fees	8,000		Professional fees	3,500
	NY087-1	<u>Site Improvements (1450)</u>		NY087-1	<u>Site Improvements (1450)</u>	
		Walks and plantings	2,000		Point up retaining wall	6,000
	NY 087-1	<u>Dwelling Structures (1460)</u>		NY 087-1	<u>Dwelling Structures (1460)</u>	
		Renovate dwelling units: upgrade kitchens, bathrooms, faucets, lighting @ 8,000 per unit; 3 units	24,000		Renovate dwelling units: upgrade kitchens, bathrooms, faucets, lighting @ 8,000 per unit; 3 units	24,000
		Point up and seal building fascia	33,000			
	NY087-1	<u>Non-Dwelling Equipment (1475)</u>	0	NY087-1	<u>Non-Dwelling Equipment (1475)</u>	
					Replacement vehicle	20,000
	NY087-1	<u>Relocation (1495)</u>		NY087-1	<u>Relocation (1495)</u>	
		Relocation for renovation	5,000		Relocation for renovation	5,000
		TOTAL NY 087-1	101,250		TOTAL NY 087-1	101,250

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan					
Part II: Supporting Pages—Work Activities					
Activities for Year: <u>4</u> FFY Grant: 2012 PHA FY: 01/01/2012 – 12/31/2012			Activities for Year: <u>5</u> FFY Grant: 2013 PHA FY: 01/01/2013 – 12/31/2013		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
NY087-1	<u>Operations (1406)</u>		NY087-1	<u>Operations (1406)</u>	
	PH Operations	44,165		PH Operations	41,165
NY087-1	<u>Management Improvements (1408)</u>		NY087-1	<u>Management Improvements (1408)</u>	
	Staff training	4900		Staff training	4900
NY087-1	<u>Administration (1410)</u>		NY087-1	<u>Administration (1410)</u>	
	Labor, salaries, benefits for administration of CFP	10125		Labor, salaries, benefits for administration of CFP	10125
NY087-1	<u>Audit (1411)</u>		NY087-1	<u>Audit (1411)</u>	
	Audit	560		Audit	560
NY087-1	<u>Fees and Costs (1430)</u>		NY087-1	<u>Fees and Costs (1430)</u>	
	Professional fees	3500		Professional fees	3500
NY087-1	<u>Site Improvements (1450)</u>		NY087-1	<u>Site Improvements (1450)</u>	
	Plantings	2,000		Canopy replacement	20,000
NY 087-1	<u>Dwelling Structures (1460)</u>		NY 087-1	<u>Dwelling Structures (1460)</u>	
	Renovate dwelling units: upgrade kitchens, bathrooms, faucets, lighting @ 8,000 per unit; 4 units	32,000		Renovate dwelling units: upgrade kitchens, bathrooms, faucets, lighting @ 8,000 per unit; 2 units	16,000
NY087-1	<u>Non-Dwelling Equipment (1475)</u>		NY087-1	<u>Non-Dwelling Equipment (1475)</u>	
NY087-1	<u>Relocation (1495)</u>		NY087-1	<u>Relocation (1495)</u>	
	Relocation for renovation	5,000		Relocation for renovation	5,000
	TOTAL NY 087-1	101,250		TOTAL NY 087-1	101,250

ATTACHMENT A – FY 2008 CFP ANNUAL STATEMENT

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Town of Harrietstown Housing Authority			Grant Type and Number Capital Fund Program Grant No: NY06P08750-108 Replacement Housing Factor Grant No:		Federal FY of Grant: 2008
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	9,961			
3	1408 Management Improvements	7,000			
4	1410 Administration	16,975			
5	1411 Audit	700			
6	1415 Liquidated Damages				
7	1430 Fees and Costs	8,000			
8	1440 Site Acquisition				
9	1450 Site Improvement	45,000			
10	1460 Dwelling Structures	75,000			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	6,000			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collaterization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	168,636			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Town of Harriestown Housing Authority		Grant Type and Number Capital Fund Program Grant No: NY06P08750-108 Replacement Housing Factor Grant No:			Federal FY of Grant: 2008			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA Wide	<u>Operations</u>	1406						
	PH Operations			9,961				
	Subtotal Acct 1406			9,961				
HA Wide	<u>Management Improvements</u>	1408						
	Staff training			7,000				
	Subtotal Acct 1408			7,000				
HA Wide	<u>Administration</u>	1410						
	Labor, salaries, benefits for administration of CFP			16,975				
	Subtotal Acct 1410			16,975				
HA Wide	<u>Audit</u>	1411						
	Program Audit			700				
	Subtotal Acct 1411			700				
HA Wide	<u>Fees and Costs (1430)</u>	1430						
	Professional fees			8,000				
	Subtotal Acct 1430			8,000				
HA Wide	Total HA Wide			\$42,636				
	<u>Site Improvements</u>	1450						
NY087-1	Regrade entrance and blacktop			15,000				
NY087-1	Site enhancements	1450		5,000				
	Subtotal Acct 1450			20,000				

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name: Town of Harriestown Housing Authority		Grant Type and Number Capital Fund Program Grant No: NY06P08750-108 Replacement Housing Factor Grant No:			Federal FY of Grant: 2008			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	<u>Dwelling Structures</u>	1460						
NY087-1	Renovate dwelling units: upgrade kitchens, bathrooms, faucets, lighting;		6 units	48,000				
NY087-1	Replace floor covering	1460	1 area	3,000				
	Subtotal Acct 1460			51,000				
	NY087-1 TOTAL			71,000				
	<u>Site Improvements</u>	1450						
NY087-2	Road & walk way blacktop replacement	1450		20,000				
NY087-2	Site enhancements	1450		5,000				
	Subtotal Acct 1450			25,000				
	<u>Dwelling Structures</u>							
NY087-2	Renovate dwelling units: upgrade kitchens, bathrooms, faucets, lighting;	1460	3 units	24,000				
	Subtotal Acct 1460			24,000				
	<u>Non-Dwelling Equipment</u>							
NY087-2	Mail box replacement	1475	1 job	6,000				
	Subtotal Acct 1475			6,000				
	NY087-2 TOTAL			55,000				
	Grand Total			168,636				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Town of Harrietstown Housing Authority		Grant Type and Number Capital Fund Program No: NY06P08750-108 Replacement Housing Factor No:					Federal FY of Grant: 2008
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
HA Wide	06/12/10			06/12/12			
NY087-1	06/12/10			06/12/12			
NY087-2	06/12/10			06/12/12			

ATTACHMENT B - FY 2007 CFP P & E REPORT

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Town of Harrietstown Housing Authority			Grant Type and Number Capital Fund Program Grant No: NY06P08750-107 Replacement Housing Factor Grant No:		Federal FY of Grant: 2007
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06 30 08 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	14,925		3,685.75	3,685.75
3	1408 Management Improvements	7,000		2,608.50	2,608.50
4	1410 Administration	15,658			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	2,000		0	0
8	1440 Site Acquisition				
9	1450 Site Improvement	5,000		1,246.78	1,246.78
10	1460 Dwelling Structures	91,000		50,703.25	50,703.25
11	1465.1 Dwelling Equipment—Nonexpendable	6,000		5,958.84	5,958.84
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	15,000		13,486.79	13,486.79
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collaterization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	156,583		77,689.91	77,689.91
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures			6,324.00	6,324.00

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Town of Harriestown Housing Authority		Grant Type and Number Capital Fund Program Grant No: NY06P08750-107 Replacement Housing Factor Grant No:				Federal FY of Grant: 2007		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA Wide	<u>Operations</u>	1406						
	PH Operations			14,925				
	Subtotal Acct 1406			14,925				
HA Wide	<u>Management Improvements</u>	1408						
	Staff training			7,000				
	Subtotal Acct 1408			7,000				
HA Wide	<u>Administration</u>	1410						
	Labor, salaries, benefits for administration of CFP			15,658				
	Subtotal Acct 1410			15,658				
HA Wide	<u>Fees and Costs (1430)</u>	1430						
	Professional fees			2,000				
	Subtotal Acct 1430			2,000				
	<u>Site Improvements</u>	1450						
NY 087-2	Landscape enhancements			5,000				
	Subtotal Acct 1450			5,000				
	<u>Dwelling Structures</u>	1460						
NY 087-1	Renovate dwelling units: upgrade kitchens, bathrooms, faucets, lighting;	1460	3 units	24,000		11,746.20	11,746.20	
	Replace toilets with low flow toilets	1460	78 units	22,000		3,018.20	3,018.20	
	Replace wall and floor covering	1460	1 area	7,000		7,000.00	7,000.00	

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name: Town of Harrietstown Housing Authority		Grant Type and Number Capital Fund Program Grant No: NY06P08750-107 Replacement Housing Factor Grant No:				Federal FY of Grant: 2007		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
NY 087-2	Renovate dwelling units: upgrade kitchens, bathrooms, faucets, lighting;	1460	2 units	16,000		28,938.85	28,938.85	
	Replace toilets with low flow toilets	1460	70 units	22,000				
	Subtotal Acct 1460			91,000				
NY 087-1	Common area furnishings	1465.1	1 area	6,000		5,958.84	5,958.84	
	Subtotal Acct 1460			6,000				
NY 087-1	Replace tractor	1475	1	15,000		13,486.79	13,486.79	
				15,000				
	Grand Total			156,583		77,689.91	77,689.91	

ATTACHMENT C – FY 2006 CFP P & E REPORT

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Town of Harriestown Housing Authority			Grant Type and Number Capital Fund Program Grant No: NY06P08750-106 Replacement Housing Factor Grant No:		Federal FY of Grant: 2006
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: 3) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06 30 08 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	21,929.33	9826.59	9826.59	9826.59
3	1408 Management Improvements	7,000.00	5,744.23	5,744.23	5,744.23
4	1410 Administration	15,651.00	15,651.00	15,651.00	15,651.00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	12,157.58	5057.58	5057.58	4,657.58
8	1440 Site Acquisition				
9	1450 Site Improvement	22,000.00	42013.70	42013.70	733.70
10	1460 Dwelling Structures	77,777.09	78221.90	78221.90	78221.90
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	156,515.00	156,515.00	156,515.00	114,835.00
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Town of Harriestown Housing Authority		Grant Type and Number Capital Fund Program Grant No: NY06P08750-106 Replacement Housing Factor Grant No:			Federal FY of Grant: 2006			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA Wide	<u>Operations</u>	1406						
	PH Operations			21,929.33	9826.59	9826.59	9826.59	
	Subtotal Acct 1406			21,929.33	9826.59	9826.59	9826.59	
HA Wide	<u>Management Improvements</u>	1408						
	Staff training			7,000	5744.23	5,744.23	5,744.23	
	Subtotal Acct 1408			7,000	5744.23	5,744.23	5,744.23	
HA Wide	<u>Administration</u>	1410						
	Labor, salaries, benefits for administration of CFP			15,651	15,651	15,651	15,651	
	Subtotal Acct 1410			15,651	15,651	15,651	15,651	
HA Wide	<u>Fees and Costs (1430)</u>	1430						
	Professional fees			12,157.58	5057.58	5057.58	4,657.58	
	Subtotal Acct 1430			12,157.58	5057.58	5057.58	4,657.58	
	<u>Site Improvements</u>	1450						
NY087-1	Parking improvements			20,000	41,333.70	41,333.70	53.70	
NY087-2	Rear yard enhancements			2,000	680.00	680.00	680.00	
	Subtotal Acct 1450			22,000	42,013.70	42,013.70	733.70	

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name: Town of Harrietstown Housing Authority		Grant Type and Number Capital Fund Program Grant No: NY06P08750-106 Replacement Housing Factor Grant No:				Federal FY of Grant: 2006		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	<u>Dwelling Structures</u>	1460						
NY087-1	Renovate dwelling units: upgrade kitchens, bathrooms, faucets, lighting;		5 units	34,143.20	34,143.20	34,143.20	34,143.20	
NY087-2	Renovate dwelling units: upgrade kitchens, bathrooms, faucets, lighting;		3 units	43,633.89	44,078.70	44,078.70	44,078.70	
	Subtotal Acct 1460			77,777.09	78,221.90	78,221.90	78,221.90	
	Grand Total			156,515	156,515	156,515	114,835.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Town of Harriestown Housing Authority		Grant Type and Number Capital Fund Program No: NY06P08750-106 Replacement Housing Factor No:					Federal FY of Grant: 2006
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
HA Wide	07/17/08			07/17/10			
NY087-1	07/17/08			07/17/10			
NY087-2	07/17/08			07/17/10			

Attachment D

The Town of Harrietstown Housing Authority

Annual Plan

Fiscal Year 01/01/2009 – 12/31/2009

Violence Against Women Act Report

A goal of the Town of Harrietstown Housing Authority is to fully comply with the Violence Against Women Act (VAWA). It is our objective to work with others to prevent offenses covered by VAWA to the degree we can.

The Town of Harrietstown Housing Authority provides or offers the following activities, services, or programs, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking:

Resident Services Coordinator to make confidential referrals to the appropriate agencies:

- ❖ **Comlinks**
- ❖ **Saranac Lake Police**
- ❖ **Adirondack Medical Center**
- ❖ **Adult Protective Services**
- ❖ **Child Protective Services**
- ❖ **CARES UNIT**
- ❖ **County Office for the Aging**
- ❖ **County Nursing Service**
- ❖ **North Star Behavior Health**

Provide a safe and confidential area to meet with the agencies if needed.

The Town of Harrietstown Housing Authority provides or offers the following activities, services, or programs that help child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing:

Resident Services Coordinator to make confidential referrals to the appropriate agencies:

- ❖ **Comlinks**
- ❖ **Saranac Lake Police**
- ❖ **Adirondack Medical Center**
- ❖ **Adult Protective Services**
- ❖ **Child Protective Services**
- ❖ **CARES UNIT**
- ❖ **County Office for the Aging**
- ❖ **County Nursing Service**
- ❖ **North Star Behavior Health**

Provide a safe and confidential area to meet with the agencies if needed.

The Town of Harrietstown Housing Authority provides or offers the following activities, services, or programs to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families:

Resident Services Coordinator to make confidential referrals to the appropriate agencies:

- ❖ **Comlinks**
- ❖ **Saranac Lake Police**
- ❖ **Adirondack Medical Center**
- ❖ **Adult Protective Services**
- ❖ **Child Protective Services**
- ❖ **CARES UNIT**
- ❖ **County Office for the Aging**
- ❖ **County Nursing Service**
- ❖ **North Star Behavior Health**

Provide a safe and confidential area to meet with the agencies if needed.

The Town of Harrietstown Housing Authority has the following procedure in place to assure applicants and residents are aware of their rights under the Violence Against Women Act:

- ❖ **All residents and Section 8 participants have been notified of their rights and responsibilities under the Violence Against Women Act.**
- ❖ **The orientation for new residents and participants includes information on their rights and responsibilities under the Violence Against Women Act.**
- ❖ **The Admissions & Continued Occupancy Policy (ACOP), Public Housing Dwelling Lease, and Section 8 Administrative Plan have been revised to include screening and termination language related to the Violence Against Women Act**

Attachment E

The Town of Harriestown Housing Authority

Annual Plan

Fiscal Year 01/01/2009 – 12/31/2009

Executive Summary

The Town of Harriestown Housing Authority promotes adequate and affordable housing, economic opportunity, and a suitable living environment for the families that we serve, without discrimination.

A major initiative is to continue the assessment and renovation of our housing stock. We must continue to provide housing that is decent, safe, sanitary and in good repair but is also responsive to needs of the jurisdiction. Along these same lines, we need to be competitive with housing demands in the local market.

Over the course of the upcoming fiscal year, the Housing Authority will be investigating different models to find the most beneficial organization for developing additional housing and income sources. A 401-c-3 non-profit may be formed that would serve as such an avenue. In tandem with other Authority programs, the housing needs of Harriestown's low-income residents will continue to be addressed.

Following are a few additional components of our Annual Plan that are either not mentioned elsewhere in the Plan Template or that warrant further reference:

SUMMARY OF POLICY CHANGES

We have made the following changes to our policies based on changes in statutes and/or HUD regulations that have occurred in the past year.

- ***ADMISSIONS AND CONTINUED OCCUPANCY POLICY:***
 - Confidentiality issues related to the Violence Against Women Act
 - Added as an income exclusion any income payments from the U. S. Census Bureau defined as employment lasting no longer than 180 days and not culminating in permanent employment
 - Payments made under Kin-GAP or similar guardianship care programs for children leaving the juvenile court system are not included as income

- **SECTION 8 PROGRAM ADMINISTRATIVE PLAN:**
 - Confidentiality issues related to the Violence Against Women Act
 - Added as an income exclusion any income payments from the U. S. Census Bureau defined as employment lasting no longer than 180 days and not culminating in permanent employment
 - Payments made under Kin-GAP or similar guardianship care programs for children leaving the juvenile court system are not included as income

- **LEASES FOR BOTH PROPERTIES:**

Protections under the Violence Against Women Act

In addition we are making the following discretionary changes to our policies effective 1/1/2009:

- **ADMISSIONS AND CONTINUED OCCUPANCY POLICY:**

Made it grounds for termination for removing any batteries from a smoke detector or failing to notify the Housing Authority if the smoke detector is inoperable for any reason

- **LEASE FOR LAKE FLOWER HIGH-RISE –**

Section 4 -

Added: Interest earned by tenant on Security Deposits to be refunded to tenant by bank at end of each year.

Section 9:

Added: g. tenant must report all increases in household income within five working days

Section 10:

Added: Failure to report increases in income within five business days could result in less than thirty days notice for rent increase.

Section 12:

Added: m. agrees to not remove any batteries from a smoke detector or to notify the Landlord if the smoke detector is inoperable for any reason.

• ***LEASE FOR ALGONQUIN APARTMENT COMPLEX***

Section 4 -

Added: Interest earned by tenant on Security Deposits to be refunded to tenant by bank at end of each year.

Section 9:

Added: g. tenant must report all increases in household income within five working days

Section 10:

Added: Failure to report increases in income within five business days could result in less than thirty days notice for rent increase.

Section 12:

Added: m. agrees to keep back yard free of clutter, broken items and trash.

Added: n. not remove any batteries from a smoke detector or to notify the Landlord if the smoke detector is inoperable for any reason.

Section 13:

Added: k. Shall not allow use of a back yard swimming pool larger than 2 feet in height or 4 feet in diameter – pool must be emptied after each use.

Section 12:

Added: x. Failure to keep back yard free of clutter, broken items any trash is grounds for termination