

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
-----------------------------------	---	--

1.0	PHA Information PHA Name: <u>Manchester Housing and Redevelopment Authority</u> PHA Code: <u>NH-001</u> PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>10/01/09</u>												
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>1,168</u> Number of HCV units: <u>1,813</u>												
3.0	Submission Type <input checked="" type="checkbox"/> 5-Year and Annual Plan <input type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only												
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)												
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program <table border="1"> <thead> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td>PHA 1:</td> <td></td> </tr> <tr> <td>PHA 2:</td> <td></td> </tr> <tr> <td>PHA 3:</td> <td></td> </tr> </tbody> </table>	PH	HCV	PHA 1:		PHA 2:		PHA 3:	
PH	HCV												
PHA 1:													
PHA 2:													
PHA 3:													
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.												
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years: The mission of the Manchester Housing and Redevelopment Authority is to provide and sustain affordable, secure, quality living environments for low income families and individuals; to provide personal and economic enrichment and independence opportunities for residents; to act as a catalyst and community partner in developing new low income affordable housing opportunities; and to engage in community revitalization initiatives to improve neighborhoods, promote economic development, increase employment opportunities and broaden the local tax base.												

5.2	<p>Goals and Objectives. Identify the PHA’s quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.</p> <p>1. Expand the supply of assisted housing by: applying for additional rental vouchers; reducing public housing vacancies; leveraging private or other public funds to create additional housing opportunities. Progress: MHRA has applied for additional vouchers as they became available. MHRA secured 35 VASH vouchers. MHRA is pursuing conversion and construction of units using tax credit and other funding.</p> <p>2. Improve the quality of assisted housing by: improving public housing management; maintaining voucher management; increasing customer satisfaction; renovating or modernizing public housing units. Progress: Conducted resident meetings to assess and ensure customer satisfaction. Achieved a voucher utilization rate of 100%. Completed comprehensive rehabilitation of 50 dwelling units within Benoit Homes Development to include conversion of units to full accessibility for the physically disabled. Completed exterior renovations of 50 dwelling units within the Scattered Sites Developments AMP 004 which included new windows, doors and siding. Converted three units of Scattered Sites AMP 004 to full accessibility for the physically disabled. Replaced boiler systems at six buildings of Elmwood Gardens AMP 001.</p> <p>3. Increase assisted housing choices by: providing voucher mobility counseling; conducting outreach efforts to potential voucher landlords; increasing voucher payment standards; implementing voucher homeowner program. Progress: Voucher mobility counseling conducted during briefings; continual staff outreach to landlords; voucher payment standards increased from 100% to 110%, Voucher homeownership program implemented.</p> <p>4. Provide an improved living environment by: implementing public housing security improvements. Progress: Security lighting installed; on site police presence provided in family public housing developments</p> <p>5. Promote self-sufficiency and asset development of assisted households by: Increasing the number and percentage of employed persons in assisted families; providing or attracting supportive services to improve assistance recipients’ employability; provide or attract supportive services to increase independence for the elderly or families with disabilities. Progress: Continued to provide the Family Self Sufficiency Program for HCV residents; Provide afterschool child care program for children of working parents of assisted housing; Established partnership with Manchester School District and Greater Manchester Family YMCA for provision of educational, developmental preschool for assisted families with children aged 3 & 4, with full day, wrap around daycare for children of working parents. Provided facilities for Manchester School District to operate an Even Start program for residents who are not proficient in English. Continued to provide Congregate Services Programs to help maintain independence of the elderly and persons with disabilities.</p> <p>6. Ensure equal opportunity and affirmatively further fair housing by: Undertaking affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability; Undertaking affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion, national origin, sex, familial status, and disability; undertaking affirmative measures to ensure accessible housing to person with all varieties of disabilities regardless of unit size required; employing a Fair Housing Officer and a 504 Compliance Coordinator to work with staff and residents on fair housing issues. Progress: Promoted affirmative measures to ensure access at briefing for HCV participants and encouraged participants to seek suitable housing; Continue to provide reasonable accommodations to families with members who have a disability; continued to employ Fair Housing and 504 Compliance Coordinators.</p> <p>7. Ensure compliance with the Violence Against Women Act by: Amending the HCV Administrative Plan and Admissions and Continued Occupancy Policy; Adopting revised Housing Assistance Payments Contract and revised Tenancy Addendum (HUD-52641-A); Utilizing HUD-approved certification form(s); Notifying tenants and owners and managers of rights and obligations under VAWA. Progress: HCV Administrative Plan and Admissions and Continued Occupancy Policies were revised and revisions were approved by Board of Commissioners; Revised (January 2007) Housing Assistance Payments Contract and Tenancy Addendum are being utilized; HUD-approved certification forms are being utilized; tenants, owners and managers have been notified of rights and obligations under VAWA.</p>
	<p>PHA Plan Update</p> <p>(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: Housing Choice Voucher Administrative Plan: Remove Non-Housed Preference; revise requirements for social security numbers in accordance with regulatory changes.</p> <p>(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. 198 Hanover Street, Manchester, NH 03104</p>
7.0	<p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i></p> <p>Homeownership Program: MHRA offers a Homeownership Program to its Section 8 HCV program participants who qualify. This program was implemented in 2003 and since that time, 24 families have participated. A full description of the program is included in MHRA’s HCV Administrative Plan.</p> <p>Project Based Vouchers: 362 vouchers have been approved for participation in the program and of these, 272 are now under contract in the following projects: Piscataquog Apartments, Market/Amherst/Spruce Streets, Straw Mansion, Mary Gale Apartments, Inc., Old Wellington Rd. Apartments, Family Mill, Brown School Apartments, Family Willows, Karatzas Avenue Phase I & II.</p>

8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.
8.1	Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing.
8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.
8.3	Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.
9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p>The City of Manchester's Consolidated Plan indicates that there are 6,645 extremely-low income households and 5,961 low-income renter households in Manchester, which represents 37% of all renter households in the City. 67% of extremely low-income and 43% of low income renter households have cost burdens exceeding 30% of income, and 58% of low-income and 23% of low-income households have a rent burden in excess of 50% of income. Manchester's elderly population is estimated at 15% of total, with 11% living below the poverty level. 21% of frail elderly (frail elderly are most in need of services) aged 65-74 are living below poverty and 16% of frail elderly over the age of 74 are living below poverty. The Consolidated Plan does not provide income estimates for households with persons with disabilities, but the 2000 Census indicated that there were 2,449 individuals over the age of 16 with self-care mobility disabilities and a total of 9,147 non-institutionalized persons over the age of 16 with physical disabilities living in Manchester. Minority households account for 9.1% of the total number of rental households. 83.9% of Hispanic/Latin households are renters. Minority households which are considered extremely low-income comprise 25.7%, and low-income households comprise 13.6%, of the total minority households. Over 70% of minority renter households in the City have incomes below 80% of median, compared to a citywide 59% for renter households.</p> <p>On MHRA's waiting list, there are 7,436 extremely low income households, 1,326 very low income households and 110 low income households. Of these, 5,510 are families with children, 3,362 are elderly families, and 258 are families with disabilities. There are 2,301 (69%) on MHRA's public housing waiting list that are white, non-hispanic/latino and 1,031 are white-hispanic/latino, hispanic/latino, black, American Indian, asian, or pacific islander. On MHRA's Section 8 Housing Choice Voucher waiting list, 3,814 are white, non-hispanic/latino and 1,603 are white-hispanic/latino, hispanic/latino, black, American Indian, asian or pacific islander.</p> <p>According to the City's analysis, extremely-low, very-low and low-income renters experience great difficulty in securing affordable housing. It has been noted that within the City, a persistent problem continues to be that both large and small families are doubled-up because of the high cost of housing. The City's analysis shows that extremely -low income households, regardless of the size of length of time in the City, continue to expend the greatest proportion of their income for housing costs.</p>
9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p> <p>MHRA is committed to efficient use of existing resources to continue to address the housing needs of families on its waiting list. MHRA has, and will continue to, utilize every one of its allotted Housing Choice Vouchers and well as expending all HCV allocated money. Additionally, with a vacancy rate of less than 3%, MHRA will continue to maximize occupancy in its Public Housing units for families, the elderly and persons with disabilities. MHRA will continue to leverage private/public partnership resources to develop additional affordable housing opportunities in the City of Manchester.</p>

Additional Information. Describe the following, as well as any additional information HUD has requested.

- (a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan. MHRA continues to meet the mission and goals set forth in the 5-year plan as evidenced by progress described in Section 5.2 above.
- (b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"

Per HUD regulations, the Authority must provide its definition of a substantial deviation and significant amendment or modification to the Comprehensive Agency Plan (CAP). Under HUD regulations, any item falling under this category requires an interim change to the CAP; smaller or less significant changes may wait until the next CAP submission. It is the Authority's intent to update the CAP in the event of any discretionary substantial deviation, significant amendment and/or modification. Any change to the CAP that fundamentally alters the mission, goals and/or policies of the Authority would fall under this category. All proposed changes will be reviewed on a case by case basis.

The following are examples of possible substantial deviations, significant amendments and/or modifications ("change") to the CAP. This is not an inclusive list:

- ~ Substantial reduction or discontinuance of the provision of Public Housing or the Housing Choice Voucher Program. For Public Housing, "substantial reduction" shall be a minimum of two- percent (25) of all units OR if an entire site or development of a smaller size is removed for any reason (deconcentration, modernization, disposition, etc.) in one fiscal year. For the Housing Choice Voucher Program., "substantial reduction" shall be a minimum of ten- percent (168) of all vouchers.
- ~ Change to rent policies, admissions policies or organization of the waiting lists.
- ~ Addition or removal of a secondary housing program such as Section 5(h) or Section 8y homeownership programs.
- ~ Addition or removal of primary support services such as the Congregate Services Program.
- ~ Ten percent (10%) or more adjustment in funding amount, funding source and/or use not mandated by Federal, State, Local or other regulations or requirements.
- ~ Conversion or elimination of any Public Housing units under voluntary conversion, disposition or demolition guidelines.
- ~ Fundamental change to mission or strategic goals such as no longer providing affordable housing.

Per HUD regulations, any significant amendment or substantial deviation/modification ("change") to a CAP is subject to the same requirements as the original CAP including time frames. In these situations the Authority must:

- ~ Consult with the Resident Advisory Board; and
- ~ Ensure consistency with the City of Manchester's Consolidated Plan; and
- ~ Provide for a review of the change(s) by the public during a 45-day review period; and
- ~ Convene the Board of Commissioners to adopt the change(s) during a meeting that is open to the public; and
- ~ Submit the change to and receive approval from HUD in accordance with HUD's plan review procedures prior to implementation of the change(s).

10.0

11.0

Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. **Note:** Faxed copies of these documents will not be accepted by the Field Office.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations* (which includes all certifications relating to Civil Rights)
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace* (PHAs receiving CFP grants only)
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions* (PHAs receiving CFP grants only)
- (d) Form SF-LLL, *Disclosure of Lobbying Activities* (PHAs receiving CFP grants only)
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet* (PHAs receiving CFP grants only)
- (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.
- (g) Challenged Elements – There were no challenged elements.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report* (PHAs receiving CFP grants only)
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan* (PHAs receiving CFP grants only)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: **1)** Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; **2)** Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and **3)** Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) **Hope VI or Mixed Finance Modernization or Development.** **1)** A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and **2)** A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: **(1)** A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and **(2)** A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent that **approved and/or pending** demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: **1)** A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; **2)** An analysis of the projects or buildings required to be converted; and **3)** A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2477-0226
Expires 4/30/2011

Part I: Summary		FFY of Grant:	2009
PHA Name:		FFY of Grant Approval:	2009
Manchester Housing and Redevelopment Authority		NH36P001501	
Grant Type and Number			
Capital Fund Program Grant No:			
Replacement Housing Factor Grant No:			
Date of CFFP:			
Type of Grant	Revised Annual Statement (revision no:)	Total Actual Cost I	
<input checked="" type="checkbox"/> Original Annual Statement	Final Performance and Evaluation Report	Obligated	Expended
<input type="checkbox"/> Performance and Evaluation Report for Period Ending			
Line	Summary by Development	Original	Revised 2
1	Total non-CFP Funds		
2	1406 Operations (may not exceed 20% of line 21) ³	\$ 320,000	
3	1408 Management Improvements	\$ 150,000	
4	1410 Administration (may not exceed 10% of line 21)	\$ 159,928	
5	1411 Audit		
6	1415 Liquidated Damages		
7	1430 Fees and Costs	\$ 399,224	
8	1440 Site Acquisition		
9	1450 Site Improvement		
10	1460 Dwelling Structures	\$ 498,500	
11	1465.1 Dwelling Equipment - Nonexpendable		
12	1470 Non-dwelling Structures		
13	1475 Non-dwelling Equipment	\$ 53,500	
14	1485 Demolition		
15	1492 Moving to Work Demonstration		
16	1495.1 Relocation Costs		
17	1499 Development Activities ⁴		
18a	1501 Collateralization or Debt Service paid by the PHA		
18b	9000 Collateralization or Debt Service paid Via System of Direct Deposit		
19	1502 Contingency (may not exceed 8% of line 20)	\$ 26,334	
20	Amount of Annual Grant: (sum of lines 2 - 19)	\$ 1,607,486	\$ -
21	Amount of line 20 Related to LBP Activities		
22	Amount of line 20 Related to Section 504 Activities		
23	Amount of line 20 Related to Security - Soft Costs		
24	Amount of line 20 Related to Security - Hard Costs		
25	Amount of line 20 Related to Energy Conservation Measures		
Signature of Executive Director		Signature of Public Housing Director	
Date		Date	
<i>[Signature]</i>		<i>[Signature]</i>	
7-17-09			

¹ To be completed for the Performance and Evaluation Report
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement
³ PHAs with under 250 units may use 100% of CFP Grants for Operations
⁴ RHF funds shall be included here

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2477-0226
Expires 4/30/2011

Part II: Supporting Pages		Grant Type and Number		FFY of Grant:	
PHA Name: Manchester Housing and Redevelopment Authority		Capital Fund Program Grant No: NH36P001501		2009	
Development Number Name/PHA-Wide Activities		General Description of Major Work Categories		Development Account No.	
		Quantity		Total Estimated Cost	
		Revised 1		Funds Obligated 2	
		Original		Funds Expended 2	
		Status of Work			
AMP 003 Scattered Sites	A & E Services for Rehabilitation Consulting/Testing Services Rehabilitation Interior Building Rehabilitation Boiler System Replacement	1430.1 1430.2 1460 1460	8 DU's 16 Bldgs	\$ 45,000 \$ 5,000 \$ 159,850 \$ 338,650	
HA-Wide Management Improvements	Computer System Software & Support Staff Professional Training Community Policing Contract Resident Initiatives and Training Program Reviews Archive Document Storage	1408 1408 1408 1408 1408 1408		\$ 59,500 \$ 36,000 \$ 50,000 \$ 2,000 \$ 1,000 \$ 1,500	
Administration	Non-Technical PHA Staff Salaries Non-Technical PHA Staff Benefits Legal Counsel Contract & Bid Reviews	1410.1 1410.9 1410.4		\$ 103,285 \$ 51,643 \$ 5,000	
Fees and Costs	Project Inspector Salaries and Benefits Consultant PHA Physical Needs Assessment	1430.7 1430.2		\$ 289,224 \$ 60,000	
Non-Dwelling Equipment	Office Equipment & Furniture Replacement Computer System Enhancement	1475.1 1475.4		\$ 29,500 \$ 24,000	
Operations	Operations Account	1406		\$ 320,000	
Contingency	Contingency Account	1502		\$ 26,334	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement

² To be completed for the Performance and Evaluation Report

Capital Fund Program - Five-Year Action Plan

U.S Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2477-0226
 Expires 4/30/2011

Part I: Summary						
PHA Name/Number	Locality (City/County & State)		Original 5-Year Plan		Revision No: 4	
A.	Development Number and Name	Work Statement for Year 1 FFY 2009	Work Statement for Year 2 FFY 2010	Work Statement for Year 3 FFY 2011	Work Statement for Year 4 FFY 2012	Work Statement for Year 5 FFY 2013
B.	Physical Improvements Subtotal	Annual Statement	\$ 959,675	\$ 985,562	\$ 883,562	\$ 800,000
C.	Management Improvements		\$ 114,000	\$ 87,000	\$ 189,000	\$ 88,000
D.	PHA-Wide Non-Dwelling Structures and Equipment		\$ 53,500	\$ 53,500	\$ 53,500	\$ 48,500
E.	Administration		\$ 159,928	\$ 159,928	\$ 159,928	\$ 159,928
F.	Other					
G.	Operations		\$ 320,383	\$ 321,496	\$ 321,496	\$ 321,496
H.	Demolition					
I.	Development					
J.	Capital Fund Financing -Debt Service					
K.	Total CFP Funds		\$ 1,607,486	\$ 1,607,486	\$ 1,607,486	\$ 1,417,924
L.	Total Non-CFP Funds					
M.	Grand Total		\$ 1,607,486	\$ 1,607,486	\$ 1,607,486	\$ 1,417,924

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary		Grant Type and Number Capital Fund Program Grant No: NH36P00150105 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2005 FFY of Grant Approval: 2005
Type of Grant	<input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 03/31/2009	<input checked="" type="checkbox"/> Revised Annual Statement (revision no:2) <input type="checkbox"/> Final Performance and Evaluation Report	
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost ¹
		Original	Revised ² Obligated
1	Total non-CFF Funds		Expended
2	1406 Operations (may not exceed 20% of line 21) ³	327,138	327,138
3	1408 Management Improvements	18,325	18,325
4	1410 Administration (may not exceed 10% of line 21)	158,910	150,855
5	1411 Audit		98,725
6	1415 Liquidated Damages		
7	1430 Fees and Costs	299,230	284,935
8	1440 Site Acquisition		
9	1450 Site Improvement	92,588	88,088
10	1460 Dwelling Structures	687,673	714,523
11	1465.1 Dwelling Equipment—Nonexpendable		
12	1470 Non-dwelling Structures		
13	1475 Non-dwelling Equipment	51,830	51,830
14	1485 Demolition		
15	1492 Moving to Work Demonstration		
16	1495.1 Relocation Costs		
17	1499 Development Activities ⁴		
18a	1501 Collateralization or Debt Service paid by the PHA		
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment		
19	1502 Contingency (may not exceed 8% of line 20)		
20	Amount of Annual Grant: (sum of lines 2 - 19)	1,635,694	1,635,694
21	Amount of line 20 Related to LBP Activities		
22	Amount of line 20 Related to Section 504 Activities		
23	Amount of line 20 Related to Security - Soft Costs		
24	Amount of line 20 Related to Security - Hard Costs		
25	Amount of line 20 Related to Energy Conservation Measures	250,000	250,000
Signature of Executive Director <i>Shelley Dunlop</i>		Signature of Public Housing Director	
Date 7-7-09		Date	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFF Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part II: Supporting Pages		Federal FFY of Grant: 2005						
PHA Name: Manchester Housing and Redevelopment Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00150105 CFPP (Yes/No): Replacement Housing Factor Grant No:						
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP 001 Elmwood Gardens	Engineering/Consulting for Boilers Exterior Wood Trim	1430.1 1460		38,990 142,152	38,990 142,152	38,990 142,152	38,990 142,152	Completed Completed
AMP 004 Scattered Sites	Exterior Building Rehabilitation	1460	2 Bldg.'s	489,721	516,571	516,571	453,868	Ongoing
AMP 014 Burns	Skylight Replacement	1460		55,800	55,800	55,800	50,220	Ongoing
HA-Wide Improvements for ADA/Section 504 Compliance	A & E Services Accessibility Improvements Consulting/Testing Services Site Accessibility Improvements	1430.1 1430.2 1450		1,392 3,039 92,588	1,392 3,239 88,088	1,392 3,239 88,088	1,392 3,239 88,088	Completed Completed Completed
HA-Wide Management Improvements	Computer System Software & Support Staff Professional Training	1408 1408		11,153 7,172	11,153 7,172	11,153 7,172	11,153 7,172	Completed Completed
Administration	Non-Technical PHA Staff Salaries Non-Technical PHA Staff Benefits	1410.1 1410.9		105,940 52,970	97,885 52,970	97,885 52,970	63,188 35,537	Ongoing Ongoing
Fees and Costs	Project Inspector Salaries & Benefits HA-Wide Energy Audit	1430.7 1430.2		230,599 25,210	216,104 25,210	216,104 25,210	176,834 25,210	Ongoing Completed
Non-Dwelling Equipment	Office Equipment & Furniture Replacement Computer System Enhancement	1475.1 1475.4		43,239 8,591	43,239 8,591	43,239 8,591	43,239 8,591	Completed Completed
Operations	Operations Account	1406		327,138	327,138	327,138	327,138	Completed

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Annual Statement Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary		Grant Type and Number Capital Fund Program Grant No: NH36P00150106 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2006 FFY of Grant Approval: 2006		
Type of Grant	<input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 03/31/2009		<input checked="" type="checkbox"/> Revised Annual Statement (revision no:3) <input type="checkbox"/> Final Performance and Evaluation Report		
Line	Summary by Development Account	Original	Revised ² Total Estimated Cost	Obligated	Total Actual Cost ¹ Expended
1	Total non-CFFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	294,534	294,534	294,534	294,534
3	1408 Management Improvements	84,800	30,727	30,727	30,727
4	1410 Administration (may not exceed 10% of line 21)	151,737	150,174	150,174	437
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	215,509	218,958	218,958	6,886
8	1440 Site Acquisition				
9	1450 Site Improvement	55,000	55,000	55,000	
10	1460 Dwelling Structures	726,326	842,183	842,183	764,195
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment	62,000	4,309	4,309	4,309
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs	1,800	1,383	1,383	1,383
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)	5,562	0		
20	Amount of Annual Grant: (sum of lines 2 - 19)	1,597,268	1,597,268	1,597,268	1,102,471
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures	300,000	300,000	300,000	300,000
Signature of Executive Director <i>Phil Dunphy</i>		Date 4-7-09	Signature of Public Housing Director		Date

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part II: Supporting Pages		Grant Type and Number		Federal FFY of Grant: 2006			
PHA Name: Manchester Housing and Redevelopment Authority		Capital Fund Program Grant No: NH36P00150106					
Development Number Name/PHA-Wide Activities		CEFP (Yes/ No):		Replacement Housing Factor Grant No:			
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Status of Work	
				Original	Revised ¹		
				Funds Obligated ²	Funds Expended ²		
AMP 001 Elmwood Gardens	Engineering/Consulting for Boilers Replacement of Boilers Exterior Wood Trim	1430.1 1460 1460	3 Building	8,000 60,000 35,000	8,000 54,264 35,871	1,037 52,883 35,871	Ongoing Ongoing Completed
AMP 004 Scattered Sites	A & E Services Rehabilitation Consulting/Testing Services Rehabilitation Site Rehabilitation Exterior Building Rehabilitation Relocation	1430.1 1430.2 1450 1460 1495.1		1,000 1,400 55,000 611,526 1,800	5,138 711 55,000 732,248 1,383	5,138 711 0 675,441 1,383	Ongoing Completed Ongoing Ongoing Completed
AMP 015 Gallen	Replace Glass Roof Assembly	1460		19,800	19,800		Ongoing
HA-Wide Management Improvements	Computer System Software & Support Staff Professional Training Resident Initiatives and Training	1408 1408 1408		42,800 40,000 2,000	16,306 14,421 0	16,306 14,421	Completed Completed
Administration	Non-Technical PHA Staff Salaries Non-Technical Staff Benefits Legal Counsel Contract & Bid Reviews	1410.1 1410.9 1410.4		99,824 49,913 2,000	99,824 49,913 437	99,824 49,913 437	Ongoing Ongoing Completed
Fees and Costs	Project Inspector Salaries and Benefits	1430.7		205,109	205,109		Ongoing
Non-Dwelling Equipment	Office Equipment & Furniture Replacement Computer System Enhancement	1475.1 1475.4		32,000 30,000	2,257 2,052	2,257 2,052	Completed Completed
Operations Contingency	Operations Account Contingency Account	1406 1502		294,534 5,562	294,534 0	294,534	Completed Completed

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part III: Implementation Schedule for Capital Fund Financing Program						Federal FFY of Grant: 2006	
PHA Name: Manchester Housing and Redevelopment Authority							
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates ¹		
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date			
AMP 001 Elmwood Gardens	6/30/2008	6/30/2008	6/30/2010				
AMP 004 Scattered Sites	6/30/2008	6/30/2008	6/30/2010				
AMP 015 Gallen	6/30/2008	6/30/2008	6/30/2010				
HA-Wide Management Improvmt	6/30/2008	6/30/2008	6/30/2010	6/30/2008			
Administration	6/30/2008	6/30/2008	6/30/2010				
Fees and Costs	6/30/2008	6/30/2008	6/30/2010				
Non-Dwelling Equipment	6/30/2008	6/30/2008	6/30/2010	6/30/2008			

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary		Grant Type and Number Capital Fund Program Grant No: NH36P00150107 Replacement Housing Factor Grant No: Date of CFPP:	FFY of Grant: 2007 FFY of Grant Approval: 2007
Type of Grant	Original	Revised ²	Obligated
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost ¹
1	Total non-CFP Funds		
2	1406 Operations (may not exceed 20% of line 21) ³	294,534	294,534
3	1408 Management Improvements	126,500	22,338
4	1410 Administration (may not exceed 10% of line 21)	146,858	144,858
5	1411 Audit		
6	1415 Liquidated Damages		
7	1430 Fees and Costs	268,206	228,090
8	1440 Site Acquisition		
9	1450 Site Improvement		
10	1460 Dwelling Structures	525,000	75,424
11	1465.1 Dwelling Equipment—Nonexpendable		
12	1470 Non-dwelling Structures		
13	1475 Non-dwelling Equipment	108,500	10,791
14	1485 Demolition		
15	1492 Moving to Work Demonstration		
16	1495.1 Relocation Costs		
17	1499 Development Activities ⁴		
18a	1501 Collateralization or Debt Service paid by the PHA		
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment		
19	1502 Contingency (may not exceed 8% of line 20)	124,362	
20	Amount of Annual Grant:: (sum of lines 2 - 19)	1,593,960	776,035
21	Amount of line 20 Related to LBP Activities		
22	Amount of line 20 Related to Section 504 Activities		
23	Amount of line 20 Related to Security – Soft Costs		
24	Amount of line 20 Related to Security – Hard Costs		
25	Amount of line 20 Related to Energy Conservation Measures	275,000	53,299
Signature of Executive Director <i>Philip S. Duddy</i>		Signature of Public Housing Director	
Date 4-7-09		Date	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management and evaluation may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part II: Supporting Pages		Grant Type and Number		Federal FFY of Grant: 2007			
PHA Name: Manchester Housing and Redevelopment Authority		Capital Fund Program Grant No: NH36P00150107					
Development Number		Development Account No.		Total Estimated Cost			
Name/HA-Wide Activities		General Description of Major Work Categories		Quantity			
		CFPP (Yes/ No):		Original			
		Replacement Housing Factor Grant No:		Revised ¹			
				Funds Obligated ²			
				Funds Expended ²			
				Total Actual Cost			
				Status of Work			
AMP 001 Elmwood Gardens	A & E Services Replacement of Boilers Replacement of Boilers	1430.1 1460		6,000 140,000	0 53,299	50,593	Funded FY2006 In Progress
AMP 003 Scattered Sites	A & E Services for Rehabilitation Consulting/Testing Services Rehabilitation Exterior Building Rehabilitation	1430.1 1430.2 1460		27,000 3,000 235,000	27,000 12,913 392,150	5,884	In Progress In Progress
AMP 005 O'Malley	Window Air Conditioner Sleeves	1460	96	50,000	100,000	1,025	In Progress
HA-Wide	A & E Services Exterior Masonry Repairs Exterior Masonry Repairs	1430.1 1460		10,000 100,000	10,000 100,000	21,100	Ongoing
HA-Wide Management Improvements	Computer System Software & Support Staff Professional Training Resident Initiatives and Training Newsletters/Operations Guides Archive Document Storage	1408 1408 1408 1408 1408		58,000 40,000 2,000 25,000 1,500	58,000 40,000 2,000 25,000 1,500	17,881 4,301 4,301	Ongoing Ongoing
Administration	Non-Technical PHA Staff Salaries Non-Technical PHA Staff Benefits Legal Counsel Contract & Bid Reviews	1410.1 1410.9 1410.4		96,572 48,286 2,000	96,572 48,286 2,000	96,572 48,286	Ongoing
Fees and Costs	Project Inspectors Salaries and Benefits	1430.7		222,206	222,206	222,206	Ongoing
Non-Dwelling Equipment	Office Equipment & Furniture Replacement Computer System Enhancement	1475.1 1475.4		48,500 60,000	48,500 60,000	3,795 6,496	Ongoing Ongoing
Operations	Operations Account	1406		294,534	294,534	294,534	Completed
Contingency	Contingency Account	1502		124,362	0		

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary		Grant Type and Number Capital Fund Program Grant No: NH36P00150108 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2008 FFY of Grant Approval: 2008
<input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 03/31/2009 <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Summary by Development Account		<input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Final Performance and Evaluation Report	
Line	Description	Original	Revised ²
1	Total non-CFFP Funds		
2	1406 Operations (may not exceed 20% of line 21) ³	297,081	297,081
3	1408 Management Improvements	126,500	
4	1410 Administration (may not exceed 10% of line 21)	152,681	150,681
5	1411 Audit		
6	1415 Liquidated Damages		
7	1430 Fees and Costs	274,476	229,476
8	1440 Site Acquisition		
9	1450 Site Improvement	50,000	
10	1460 Dwelling Structures	510,000	
11	1465.1 Dwelling Equipment—Nonexpendable		
12	1470 Non-dwelling Structures		
13	1475 Non-dwelling Equipment	91,500	
14	1485 Demolition		
15	1492 Moving to Work Demonstration		
16	1495.1 Relocation Costs	3,000	
17	1499 Development Activities ⁴		
18a	1501 Collateralization or Debt Service paid by the PHA		
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment		
19	1502 Contingency (may not exceed 8% of line 20)	102,248	
20	Amount of Annual Grant: (sum of lines 2 - 19)	1,607,486	677,238
21	Amount of line 20 Related to LBP Activities		
22	Amount of line 20 Related to Section 504 Activities		
23	Amount of line 20 Related to Security - Soft Costs		
24	Amount of line 20 Related to Security - Hard Costs		
25	Amount of line 20 Related to Energy Conservation Measures	350,000	
Signature of Executive Director <i>[Signature]</i>		Signature of Public Housing Director	
Date 7-7-09		Date	

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFFP Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part II: Supporting Pages		Grant Type and Number		Federal FFY of Grant: 2008							
PHA Name: Manchester Housing and Redevelopment Authority		Capital Fund Program Grant No: NH36P00150108									
Development Number Name/PHA-Wide Activities		Development Account No.		Total Estimated Cost		Total Actual Cost		Status of Work			
General Description of Major Work Categories		Quantity		Original		Revised ¹		Funds Obligated ²		Funds Expended ²	
AMP 001	A & E Services	1430.1		1,000							
	Replacement of Boilers	1460		60,000							
AMP 003	A & E Services Rehabilitation	1430.1		40,000							
	Consulting/Testing Services Rehabilitation	1430.2		4,000							
	Site Rehabilitation	1450		50,000							
	Exterior Building Rehabilitation	1460		450,000							
	Relocation	1495.1		3,000							
HA-Wide	Computer System Software & Support	1408		58,000							
Management	Staff Professional Training	1408		40,000							
Improvements	Resident Initiatives and Training	1408		2,000							
	Newsletters/Operations Guides	1408		25,000							
	Archive Document Storage	1408		1,500							
Administration	Non-Technical PHA Staff Salaries	1410.1		100,454				100,454			
	Non-Technical PHA Staff Benefits	1410.9		50,227				50,227			
	Legal Counsel Contract & Bid Reviews	1410.4		2,000							
Fees and Costs	Project Inspector Salaries and Benefits	1430.7		229,476				229,476			
Non-Dwelling	Office Equipment & Furniture Replacement	1475.1		31,500							
Equipment	Computer System Enhancement	1475.4		60,000							
Operations	Operations Account	1406		297,081				297,081			
Contingency	Contingency Account	1502		102,248							

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

² To be completed for the Performance and Evaluation Report.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part III: Implementation Schedule for Capital Fund Financing Program						Federal FFY of Grant: 2008	
PHA Name: Manchester Housing and Redevelopment Authority							
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates ¹		
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date			
AMP 001 Elmwood Gardens	3/30/2010		3/30/2012				
AMP 003 Scattered Sites	3/30/2010		3/30/2012				
HA-Wide Management Improvements	3/30/2010		3/30/2012				
Administration	3/30/2010		3/30/2012				
Fees and Costs	3/30/2010	12/31/2008	3/30/2012				
Non-Dwelling Equipment	3/30/2010		3/30/2012				

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

MANCHESTER HOUSING AND REDEVELOPMENT AUTHORITY

RESIDENT ADVISORY BOARD MEETING

JULY 2, 2009

In Attendance:

Michele Desmond, MHRA Policy and Compliance Officer
Bert Davis, MHRA Housing Operations Director
Marion Russell, Public Housing Resident
Zainab Kanu, Public Housing Resident
Alicia Parker, Public Housing Resident
Robin Harrell, Section 8 HCV Resident
William Diener, Section 8 HCV (Homeownership Program) Resident

Marion Russell asked that replacement of windows at the Gallen Highrise be considered when consultant is reviewing properties for the Physical Needs Assessment. Marion offered to invite the consultant in to her apartment to demonstrate issues with windows and to discuss safety pertaining to emergency exiting.

Alicia Parker inquired about what HUD inspectors look for when conducting REAC inspections – Bert Davis informed her about the REAC inspection process and the types of things the inspectors look for, including resident-owned things like fire extinguishers.

Zaynab Kanu informed the group that the Southern New Hampshire Services, Inc. summer food program requires that participating children consume the meals at the Elmwood Gardens community playground. Ms. Kanu stated that she feels this is unsanitary due to roaming animals in the playground area.

William Diener explained the history of his participation in the HCV program, and in the Homeownership Program and stated that MHRA staff have done a great job helping his family. He stated that his opinion was that the voucher limits should be increased. He stated that having the HCV and Public Housing programs in Manchester have “been a godsend.”

Robin Harrell stated that the growth in Manchester is amazing and commented on the growing diversity within the City and the need for economic assistance to low income residents.

Michele Desmond asked those in attendance if there was anything that should be included in the Annual Plan and/or Capital Fund request that had not been included and the group answered that there was nothing they could think of. She asked if anything needed to be taken out of the Plan/Request and they again answered that they did not think that there was.

Meeting adjourned at 6:45 p.m.

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year and/or Annual PHA Plan for the PHA fiscal year beginning 10/01/2009, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Manchester Housing and Redevelopment Authority

NH-001

PHA Name

PHA Number/HA Code

x _____ 5-Year PHA Plan for Fiscal Years 20⁰⁹ - 20¹⁴

x _____ Annual PHA Plan for Fiscal Years 20⁰⁹ - 20¹⁰

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official William B. Cashin	Title Vice-Chair
Signature 	Date 07/07/09

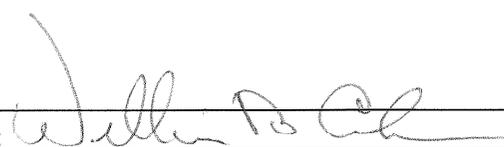
DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Manchester Housing and Redevelopment Authority 198 Hanover Street Manchester NH 03104 Congressional District, if known: 4c1st NH	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency: US Department of Housing and Urban Development	7. Federal Program Name/Description: Capital Fund Grant Program CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i> <p style="text-align: center;">N/A</p>	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i> <div style="text-align: center;">  </div>	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u></u> Print Name: <u>William B. Cashin</u> Title: <u>Vice-Chair</u> Telephone No.: <u>(603)624-2100</u> Date: <u>7/7/09</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Manchester Housing and Redevelopment Authority

Program/Activity Receiving Federal Grant Funding

Capital Fund Grant Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

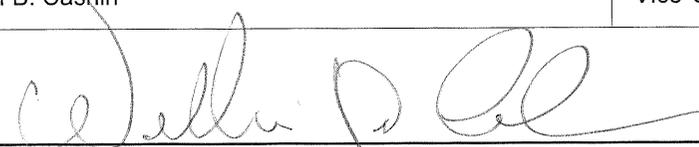
(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official William B. Cashin	Title Vice-Chair
Signature 	Date (mm/dd/yyyy) 07/07/2009

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Manchester Housing and Redevelopment Authority

Program/Activity Receiving Federal Grant Funding

Capital Fund Grant Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

198 Hanover Street, Manchester, NH 03104

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

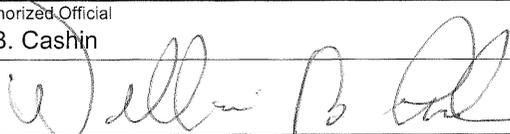
Name of Authorized Official

William B. Cashin

Title

Vice-Chair

Signature



Date

07/07/2009

X

Civil Rights Certification

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Civil Rights Certification

Annual Certification and Board Resolution

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

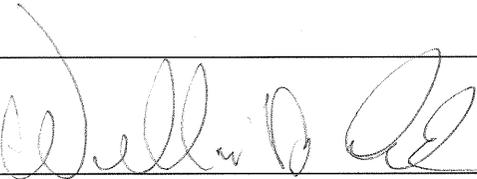
Manchester Housing and Redevelopment Authority

NH-001

PHA Name

PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official		William B. Cashin		Title		Vice-Chair	
Signature				Date		07/07/2009	

**Certification by State or Local Official of PHA Plans Consistency with the
Consolidated Plan**

I, Samuel Maranto the Manager of Community Improvement certify that the Five Year and Annual PHA Plan of the Manchester Housing and Redevelopment Authority is consistent with the Consolidated Plan of the City of Manchester, NH prepared pursuant to 24 CFR Part 91.


Signed/Dated by Appropriate State or Local Official




NOTARY

MANCHESTER HOUSING AND REDEVELOPMENT AUTHORITY

VIOLENCE AGAINST WOMEN ACT (VAWA) STATEMENT 2009

In accordance with the Violence Against Women and Department of Justice Reauthorization Act of 2005, MHRA has incorporated the provisions of VAWA in its Section 8 Housing Choice Voucher Administrative Plan and its Admissions and Continued Occupancy Policy. MHRA also provides detailed information on VAWA to all applicants for, and residents of, Authority Section 8 HCV and public housing.

To further the objectives of VAWA, MHRA provides or offers the following activities, services or programs, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault or stalking:

- MHRA has established partnerships with two local service providers – Families in Transition (FIT) and The Way Home – to provide victims with counseling, transitional and permanent housing and financial assistance with security deposits for rental housing.

MHRA provides or offers the following activities, services, or programs that help child or adult victims of domestic violence, dating violence, sexual assault, or stalking to obtain or maintain housing:

- For resident victims of domestic violence, dating violence, sexual assault or stalking, MHRA provides referrals to the YWCA Crisis Center at 72 Concord Street, Manchester and to New Hampshire Legal Assistance. MHRA encourages victims to report crimes to the Manchester Police Department. MHRA contracts with the Manchester Police Department for Community Policing Services above baseline and encourages residents to communicate with the assigned officers for assistance with violence issues.

MHRA provides or offers the following activities, services, or programs to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families:

- MHRA has established a partnership with the Manchester Police Department to provide on-site presence of MPD officers in MHRA's two largest families public housing developments. These officers are available to MHRA residents and personnel full-time. Staff involves the community policing officers at any indication of domestic violence. Referrals are also made to the YWCA for obtaining restraining orders and receiving counseling.

To assure that tenants are notified of their rights under VAWA, MHRA has instituted the following procedures:

- MHRA has included VAWA information for residents in its initial leasing, annual and interim recertification packets. MHRA has notified all landlords and property managers of VAWA requirements and ensures that all landlords are using the revised Tenancy Addendum.