

9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p>
10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <ul style="list-style-type: none"> (a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA’s progress in meeting the mission and goals described in the 5-Year Plan. (b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA’s definition of “significant amendment” and “substantial deviation/modification”
11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <ul style="list-style-type: none"> (a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) (b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only) (c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only) (d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only) (e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only) (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. (g) Challenged Elements (h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) (i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: **1)** Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; **2)** Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and **3)** Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) **Hope VI or Mixed Finance Modernization or Development.** **1)** A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and **2)** A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: **(1)** A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and **(2)** A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: **1)** A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; **2)** An analysis of the projects or buildings required to be converted; and **3)** A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY

FY2009 AGENCY PLAN ANNUAL UPDATE

SECTION 5.0 THROUGH 10.0

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5.0 Five-Year Plan

5.1 Mission Statement

Housing Choices and Affordable Communities.

5.2 Goals and Objectives

Goal: Expand the supply of assisted housing

Objectives:

- Apply for additional rental vouchers: Dependent upon number and type of vouchers issued by HUD.
- Acquire or build units or developments
- Explore additional partnerships for the development of housing for working families, i.e., School Board, County, etc.
- Purchase deteriorating properties in need of rehabilitation and bring them up to current living standards.

Goal: Improve the quality of assisted housing

Objectives:

- Increase customer satisfaction: Score above 80% on all sections.
- Renovate or modernize public housing units: Continue to promote curb appeal at all developments; housing stock should continue to be perceived as private housing stock that blends into and remains a valuable asset to the community.
- Demolish or dispose of obsolete public housing: Analyze Burwood Gardens for redevelopment potential.
- Maintain High Performer status on the Public Housing Assessment System and Section Eight Management Assessment Program.

Goal: Increase assisted housing choices

Objectives:

- Conduct outreach efforts to potential voucher landlords
- Convert public housing to vouchers
- Locate new/alternative funding sources and continue development of the partnership with secondary lending partner on homeownership initiatives.

Goal: Provide an improved living environment

Objectives:

- Continue partnerships with current service providers and potential expansion as new housing alternatives are developed, i.e. working family services such as daycare, training, education, after school care, etc.

Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- Provide or attract supportive services to increase independence for the elderly or families with disabilities.

Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

- Implement Federal Regulations related to admissions and occupancy in a consistent manner.

Other Goals and Objectives: (list below)

- Use existing equity in current public housing properties to develop new affordable housing opportunities for low income residents of Anne Arundel County.
- As feasible opportunities arise, attempt to convert portion of tenant-based vouchers into project-based vouchers.

- Refine all maintenance and management programs and systems to meet project-based management requirement from HUD. Provide staff training as needed.
- Leverage Capital Fund Program to complete modernization of public housing developments in a more timely fashion.
- Redevelop existing properties to better meet the needs of the current population.
- Analyze staff needs for training and develop schedule as needed.
- Continue to explore additional areas to decrease operating cost by increasing efficiencies through contracting certain tasks and functions.
- Diversify revenue stream by performing management and maintenance functions for private housing, i.e., condominium management.
- Continue to educate stakeholders and the general public that the Housing Commission of Anne Arundel County does more than just provide public housing to low income families.
- Explore shared housing opportunities with other local housing providers, i.e., SRO/Transitional Housing.

6.0 PHA Plan Update

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.**

All elements of the Plan have been revised since the previous submission.

- (b) Identify where the 5-Year and Annual Plan may be obtained by the public.**

The FY2009 Agency Plan will be available for review during the 45-day Public Hearing Notice period at the Housing Commission of Anne Arundel County's Main Administrative Office which is located at 7477 Baltimore-Annapolis Blvd. in Glen Burnie, Maryland. Copies of the Plan will also be available for review at each of the development management offices and on the website, www.hcaac.org.

1. Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures

Public Housing

Eligibility

- a. When does the PHA verify eligibility for admission to public housing?
(select all that apply)
- When families are within a certain number of being offered a unit:
(state number)
 - When families are within a certain time of being offered a unit:
(approximately three (3) months)
 - Other: (describe)
- b. Which non-income (screening) factors does the PHA use to establish
eligibility for admission to public housing (select all that apply)?
- Criminal or Drug-related activity
 - Rental history
 - Housekeeping
 - Other (describe)
- c. Yes No: Does the PHA request criminal records from local law
enforcement agencies for screening purposes?
- d. Yes No: Does the PHA request criminal records from State law
enforcement agencies for screening purposes?
- e. Yes No: Does the PHA access FBI criminal records from the FBI
for screening purposes? (either directly or through an
NCIC-authorized source)

Waiting List Organization

- a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

- b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

Phone, mail, admissions office, and website

- c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection the Assignment section.

1. How many site-based waiting lists will the PHA operate in the coming year?

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)? If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously? If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b. Yes No: Is this policy consistent across all waiting list types?

Admissions Preferences

a. Income targeting:

- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions?
(list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances)
- Other: (list below)

c. Preferences

- 1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)?

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

Income targeting requirements, updated semi-annually.

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

3 Date and Time

Former Federal preferences:

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing
- 1 Owner, Inaccessibility, Property Disposition)
- 1 Victims of domestic violence
- 1 Substandard housing
- 1 Homelessness
- 1 High rent burden

Other preferences (select all that apply)

- 2 Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- 2 Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- 2 Other preference(s) (list below)

Income targeting requirements, updated semi-annually.

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

Occupancy

- a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
 The PHA's Admissions and (Continued) Occupancy policy
 PHA briefing seminars or written materials
 Other source (list)

- b. How often must residents notify the PHA of changes in family composition?(select all that apply)

- At an annual reexamination and lease renewal
 Any time family composition changes
 At family request for revision
 Other (list)

Deconcentration and Income Mixing

- a. Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?
- b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?
- c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site-based waiting lists
If selected, list targeted developments below:
- Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:
- Employing new admission preferences at targeted developments
If selected, list targeted developments below:

Other (list policies and developments targeted below)

d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

Section 8

Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- Criminal or drug-related activity only to the extent required by law or regulation
 - Criminal and drug-related activity, more extensively than required by law or regulation
 - More general screening than criminal and drug-related activity (list factors below)
 - Other (list below)
- b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
 - Other (describe below)

Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
 - Federal public housing
 - Federal moderate rehabilitation
 - Federal project-based certificate program
 - Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- PHA main administrative office
 Other (list below)

Phone, website, admissions office, and mail

Search Time

a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

The Commission will allow (2) additional 30-day extensions upon family's request. Family must justify the need for an extension.

Admissions Preferences

a. Income targeting

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

Income targeting requirements, updated annually.

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

3 Date and Time

Former Federal preferences

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 1 Victims of domestic violence
- 1 Substandard housing
- 1 Homelessness
- 1 High rent burden

Other preferences (select all that apply)

- 2 Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- 2 Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- 2 Other preference(s) (list below)

Income targeting requirements, updated annually.

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)

2. Financial Resources

The table below lists HCAAC’s anticipated financial resources, such as PHA Operating, Capital and other anticipated Federal resources available to the Agency, as well as tenant rents and other income available to support public housing and Section 8 in Fiscal Year 2009.

Funding Source	Amount	Use
FY2009 PH Operating Fund	\$2,967,320	PH Oper.
FY2009 Capital Fund Program	\$1,500,726	PH Mod.
FY2009 Stimulus Funding	\$2,100,000	PH Mod.
FY2008 Capital Fund Program	\$662,029	PH Mod.
FY2007 Capital Fund Program	\$59,040	PH Mod.
Section 8 Housing Choice Voucher	\$14,528,000	HCV Oper.
Public Housing Dwelling Rent	\$2,967,320	PH Oper.
Excess Util. and Non-Dwell. Rental	\$8,580	PH Oper.
Other Income	\$194,654	PH Oper.
Total	\$24,987,669	

Note: The Capital Fund amounts for FY2008 and FY2007 are the unobligated amounts as of 12/31/2008.

3. Rent Determination

Public Housing

Income Based Rent Policies

Describe the PHA’s income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions).

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member
- For increases in earned income
- Fixed amount (other than general rent-setting policy)
If yes, state amount/s and circumstances below:

- Fixed percentage (other than general rent-setting policy)
If yes, state percentage/s and circumstances below:

- For household heads
- For other family members
- For transportation expenses
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Other (describe below)

e. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
 At family option
 Any time the family experiences an income increase
 Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)
 Other (list below)

All changes in income and family composition must be reported to the Commission. Whether an adjustment in rent will result depends on the type of change.

- f. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
 Survey of rents listed in local newspaper
 Survey of similar unassisted units in the neighborhood
 Other (list/describe below)

Section 8

Payment Standards

- a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
 100% of FMR
 Above 100% but at or below 110% of FMR
 Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

4. Operation and Management

PHA Management Structure

An organization chart showing HCAAC’s management structure and organization is included at attachment md018g01.

HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	1,026	193
Section 8 Vouchers	1,856	350
Other Federal Programs(list individually)		

Management and Maintenance Policies

List the PHA’s public housing management and maintenance policy documents, manuals and handbooks that contain the Agency’s rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

- Admissions and Continued Occupancy Policy
- Pet Policy
- Grievance Policy
- Personnel Policy
- Maintenance Policy

Procurement Policy
Dwelling Lease
Community Service Policy

(2) Section 8 Management: (list below)

Administrative Plan
Informal Hearing Policy

5. Grievance Procedures

The Housing Commission's Grievance Procedures for Public Housing and Informal Hearing Procedures for the Section 8 Program are included with attachment md018h01.

6. Designated Housing for Elderly and Disabled Families

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year?

7. Community Service and Self-Sufficiency

To comply with Federal Regulations, HCAAC has adopted a Community Service Requirement for those public housing residents who are able to work but are not currently employed. The Community Service Policy is included with attachment md018h01.

8. Safety and Crime Prevention

Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA use to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed “in and around” public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

Burwood Gardens and Freetown Village

Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

Burwood Gardens and Freetown Village

Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

Burwood Gardens and Freetown Village

9. Pets

HCAAC has adopted a Pet Policy which outlines the rules and regulations to owning a pet in public housing. The Pet Policy is included with attachment md018h01.

10. Civil Rights

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

11. Fiscal Audit

The Fiscal Audit for the Years ended June 30, 2006 and June 30, 2007 are attached to the Agency Plan as attachment md018i01. The Fiscal Audit for the Year ended June 30, 2008 is in the process of being completed.

12. Asset Management

Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?

What types of asset management activities will the PHA undertake? (select all that apply)

- Not applicable
- Private management
- Development-based accounting
- Comprehensive stock assessment
- Other: (list below)

13. Violence Against Women Act

The Housing Commission of Anne Arundel County continues comply with all requirements of the Violence Against Women Act (VAWA). The Housing Commission has implemented an admissions preference for victims of domestic violence. This preference means that a person who has been a victim of domestic violence will be placed ahead of other applicants on the wait list who do not have a preference.

The Housing Commission notifies all applicants of the Violence Against Women Act during the application process. Information regarding the Act is issued to each applicant during the application process.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-Based Vouchers

(a) Hope VI or Mixed Finance Modernization or Development

- Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
- b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)
1. Development name:
 2. Development (project) number:
 3. Status of grant: (select the statement that best describes the current status)
 - Revitalization Plan under development
 - Revitalization Plan submitted, pending approval
 - Revitalization Plan approved
 - Activities pursuant to an approved Revitalization Plan underway
- Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name/s below:
- Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If yes, list developments or activities below:
- Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:

(b) Demolition and/or Disposition

- Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year?

Demolition/Disposition Activity Description	
1a. Development name:	Burwood Gardens
1b. Development (project) number:	MD018-1
2. Activity type:	Demolition <input checked="" type="checkbox"/> Disposition <input checked="" type="checkbox"/>
3. Application status (select one)	Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date application approved, submitted, or planned for submission:	<u>(12/31/09)</u>
5. Number of units affected:	50
6. Coverage of action (select one)	<input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity:	a. Actual or projected start date of activity: 6/1/2010 b. Projected end date of activity: 6/1/2011

(c) Conversion of Public Housing

Yes No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act?

(d) Homeownership

Public Housing

Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4).

Section 8 Tenant Based Assistance

Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982?

Program Description:

a. Size of Program

Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
 26 - 50 participants
 51 to 100 participants
 more than 100 participants

b. PHA-established eligibility criteria

Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

- Five units are targeted to families with disabilities.

(e) **Project-Based Vouchers**

The Housing Commission of Anne Arundel County does not plan to use the Project-Based Voucher Program in FY2009.

8.0 Capital Improvements

8.1 Capital Fund Annual Statement/Performance and Evaluation Report

See attachments:

md008b01 – FY2009 CFP Annual Statement
md018d01 – FY2008 CFP Performance and Evaluation Report
md018e01 – FY2007 CFP Performance and Evaluation Report

8.2 Capital Fund Program Five-Year Plan

See attachment:

md018c01 – FY2009-2013 CFP Five-Year Plan

8.3 Capital Fund Financing Program (CFFP)

The Housing Commission of Anne Arundel County does not intend to use the Capital Fund Financing Program to leverage CFP funds for modernization.

9.0 Housing Needs

Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the “Overall” Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact.” Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	4,292	5	5	4	3	3	2
Income >30% but <=50% of AMI	3,790	4	4	3	3	3	2
Income >50% but <80% of AMI	4,263	3	3	3	3	3	2
Elderly	2,193	4	4	3	3	2	3
Families with Disabilities	2,378	3	4	3	5	2	3
White	8,893	3	4	3	3	3	2
Black	3,809	3	4	3	3	3	2

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Hispanic	695	3	4	3	3	3	2
Native American	40	3	4	3	3	3	2
Asian	635	3	4	3	3	3	2

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year:
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

9.1 Strategy for Addressing Housing Needs

Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1: Maximize the number of affordable units available to the PHA within its current resources by:

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction

- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies

Strategy 2: Increase the number of affordable housing units by:

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Adopt rent policies to support and encourage work

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

- Develop and construct housing units for the elderly population

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Conduct activities to affirmatively further fair housing

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty/minority concentrations

Reasons for Selecting Strategies

- Funding constraints
- Staffing constraints
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Results of consultation with residents and the Resident Advisory Board

10.0 Additional Information

(a) Progress in Meeting Goals and Objectives

Goal: Expand the supply of assisted housing

Objectives:

Apply for additional rental vouchers:

Progress: Due to the lack of availability of additional vouchers from HUD, the Housing Commission did not apply for additional rental vouchers.

Leverage private or other public funds to create additional housing opportunities:

Progress: Due to local economic conditions, the Housing Commission has not been able to move forward with this.

Acquire or build units or developments

Progress: The Housing Commission is continually searching the local area to determine if there are any opportunities available to purchase existing properties.

Explore additional partnerships for the development of housing for working families, i.e., School Board, County, etc.

Progress: The Housing Commission continues to explore partnerships that would be beneficial to both the Commission and working families.

Purchase deteriorating properties in need of rehabilitation and bring them up to current living standards.

Progress: On an on-going basis, the Housing Commission purchases distressed properties and renovates them up to current living standards.

Goal: Improve the quality of assisted housing

Objectives:

Increase customer satisfaction:

Progress: A formal Resident Assessment Survey was not completed by HUD this year. Staff continues to administer an in-house survey to address resident concerns on an on-going basis in an effort to keep resident satisfaction at a high level.

Renovate or modernize public housing units: Continue to promote curb appeal at all developments; housing stock should continue to be perceived as private housing stock that blends into and remains a valuable asset to the community.

Progress: The Capital Fund Program is used on an on-going basis to renovate the public housing portfolio. This Plan includes Performance Reports for the Capital Funds received in 2006, 2007, and 2008. Also, a Five-Year Plan for 2009 – 2013 is included. Please refer to Section 8.0 for location.

Demolish or dispose of obsolete public housing: Burwood Gardens

Progress: The Housing Commission continues to assess the opportunity to redevelop Burwood Gardens.

Maintain PHAS and SEMAP scores.

Progress: High Performer status was maintained in both the Public Housing and Housing Choice Voucher Programs for FY2008.

Goal: Increase assisted housing choices

Objectives:

Conduct outreach efforts to potential voucher landlords

Progress: The Housing Commission's website offers information to local landlords who might be interested in renting to participant of the Housing Voucher Program.

Locate new/alternative funding sources and continue development of the partnership with secondary lending partner on homeownership initiatives.

Progress: The Housing Commission has partnered with local funding providers to offer mortgages to participants of the Key Choice Program. .

Goal: Provide an improved living environment

Objectives:

Continue partnerships with current service providers and potential expansion as new housing alternatives are developed, i.e. working family services such as daycare, training, education, after school care, etc.

Progress: The Housing Commission continues to work with local service providers to offer services to program participants.

Provide expanded services and facilities for the disabled.

Progress: The Housing Commission has not found any opportunities to pursue this objective.

Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

Provide or attract supportive services to increase independence for the elderly or families with disabilities.

Progress: None

Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:

Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:

Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:

Progress: The Housing Commission continues to apply Federal Regulations concerning admissions and occupancy in a consistent manner.

Other PHA Goals and Objectives: (list below)

- Use existing equity in current public housing properties to develop new affordable housing opportunities for low income residents of Anne Arundel County.

Progress: The site at Burwood Gardens is being analyzed as a potential site for redevelopment.

- As feasible opportunities arise, attempt to convert portion of tenant-based vouchers into project-based vouchers.

Progress: None

- Refine all maintenance and management programs and systems to meet project-based management requirement from HUD. Provide staff training as needed.

Progress: Currently, the Housing Commission meets all project-based management requirements. Staff has attended training as needed.

- Leverage Capital Fund Program to complete modernization of public housing developments in a more timely fashion.

Progress: Complete.

- Redevelop existing properties to better meet the needs of the current population.

Progress: The site at Burwood Gardens is being analyzed as a potential site for redevelopment.

- Analyze staff needs for training and develop schedule as needed.

Progress: On-going.

- Continue to explore additional areas to decrease operating cost by increasing efficiencies through contracting certain tasks and functions.

Progress: While decreasing operating cost is always a focus, no tasks were deemed more cost effective to contract out. This item is evaluated on an on-going basis.

- Diversify revenue stream by performing management and maintenance functions for private housing, i.e., condominium management.

Progress: None

- Continue to educate stakeholders and the general public that the Housing Commission of Anne Arundel County does more than just provide public housing to low-income families.

Progress: As appropriate, the Executive Director and staff attend governmental and civic meetings to provide information concerning the operations of the Commission.

(b) Significant Amendment and Substantial Deviation/Modification

The Code of Federal Regulations (CFR) at 24 CFR Part 903 Section 7, Public Housing Agency Plans; Final Rule issued on October 21, 1999 is very specific with respect to the information a PHA must provide in its Agency Plan. Part 903 Section 7 (r) (2) states that a PHA must identify the basic criteria the PHA will use for determining:

- a substantial deviation from its Five-Year Plan; and
- a significant amendment or modification to its Five-Year Plan and Annual Plan.

Notice PIH 99-51 states that PHAs must define the terms “Substantial Deviation and “Significant Amendment or Modification” by stating the basic criteria for such definitions in an annual plan that has met full public process and Resident Advisory Board review.

HUD considers the following actions to be Significant Amendments or Modifications:

- Changes to rent or admissions policies or organization of the waiting list;
- Additions of non-emergency work items (items not included in the current Annual Statement or Five-Year Action Plan) or change in use of replacement reserve funds under the Capital Fund;
- Additions of new activities not included in the current PHDEP Plan; and
- Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities.

Any substantial deviation from the Mission Statement and/or Goals and Objectives presented in the Five-Year Plan that cause changes in the services provided to residents or significant changes to the Agency’s financial situation will be documented in subsequent Agency Plans.

An exception to this definition will be made for any of the above that are adopted to reflect changes in HUD regulatory requirements; such changes will not be considered significant amendments by HUD.

(c) Memorandum of Agreement

At this time, the Housing Commission of Anne Arundel County does not have a Memorandum of Agreement (MOA) with the U. S. Department of Housing and Urban Development.

(d) Resident Advisory Board Comments

February 18, 2009 – 1:30 PM

Attendees:

June Edwards, Pinewood East
Nancy Taylor, Pinewood East
Jack Lemon, Burwood Gardens
Kevin McKee, Burwood Gardens
Martha Zimmerman, Glen Square
Ellen Blakely, Pinewood Village
Dorothy Korne, Pinewood Village
Nannette Wormuth, Meade Village
Clifton Martin, Deputy Executive Director, HCAAC
Diane Haislip, Director of Property Management, HCAAC
Lanita Hopkins, Assistant Director of Property Management, HCAAC
John Harris, Director of Community Safety, HCAAC

The Agency Plan Update was presented first on the agenda, with emphasis placed upon the three most significant elements of the plan in FY2009: the potential re-development of Burwood Gardens, the goal of providing more services to partners in the county and continued outreach and housing programs to persons with disabilities.

Kevin Mckee commented that he is quite aware that there are issues at Burwood Gardens related to the design of the property, and he personally experiences issues with the demographics changing, ie more persons with mental illness causing some disruptive behavior and scaring the elderly residents. He thinks the Housing Commission is on the right track.

Part I: Summary					
PHA Name: Housing Commission of Anne Arundel County		Grant Type and Number Capital Fund Program Grant No: MD06P01850109 Replacement Housing Factor Grant No: Date of CFFP: _____:			FFY of Grant: 2009 FFY of Grant Approval: 2009
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations (may not exceed 20% of line 21) ³	\$163,000.00			
3	1408 Management Improvements				
4	1410 Administration (may not exceed 10% of line 21)	\$87,073.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$36,120.00			
8	1440 Site Acquisition				
9	1450 Site Improvement	\$50,000.00			
10	1460 Dwelling Structures	\$636,472.00			
11	1465.1 Dwelling Equipment - Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	\$55,000.00			
14	1485 Demolition				
15	1492 Moving to Work Demonstration				
16	1495.1 Relocation Costs				
17	1499 Development Activities ⁴				
18a	1501 Collateralization or Debt Service paid by the PHA	\$473,061.00			
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of line 2- 19)	\$1,500,726.00			
21	Amount of Line 20 Related to LBP Activities				
22	Amount of Line 20 Related to Section 504 Activities	\$25,000.00			
23	Amount of Line 20 Related to Security - Soft Costs				
24	Amount of Line 20 Related to Security - Hard Costs				
25	Amount of Line 20 Related to Energy Conservation Measures				

Part I: Summary						
PHA Name: Housing Commission of Anne Arundel County		Grant Type and Number Capital Fund Program Grant No: MD06P01850109 Replacement Housing Factor Grant No: Date of CFFP: _____:			FFY of Grant: 2009 FFY of Grant Approval: 2009	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹		
		Original	Revised ²	Obligated	Expended	
	Signature of Executive Director	Date		Signature of Public Housing Director	Date	

¹ To be completed for the Performance and Evaluation Report
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement
³ PHAs with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part II: Supporting Pages								
PHA Name: Housing Commission of Anne Arundel County			Grant Type and Number Capital Fund Program Grant No: MD06P01850109 CFFP (Yes/No): N Replacement Housing Factor Grant No:			Federal FY of Grant: 2009		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
	<u>Operations</u>							
PHA-Wide	Operating Fund	1406	LS	\$163,000.00				
	Subtotal 1406			\$163,000.00				
	<u>Administration</u>							
PHA-Wide	Modernization Coordinator (salary and benefits)	1410	LS	\$87,073.00				
	Subtotal 1410			\$87,073.00				
	<u>Fees and Costs</u>							
PHA-Wide	A and E Fees related to CFP	1430	LS	\$36,120.00				
	Subtotal 1430			\$36,120.00				
	<u>Site Improvements</u>							
PHA-Wide	Hazard/Risk Issues	1450	LS	\$50,000.00				
	Subtotal 1450			\$50,000.00				

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement

² To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: Housing Commission of Anne Arundel County			Grant Type and Number Capital Fund Program Grant No: MD06P01850109 CFFP (Yes/No): N Replacement Housing Factor Grant No:			Federal FY of Grant: 2009		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
	<u>Dwelling Structures</u>							
PHA-Wide	Interior painting of occupied units	1460	30 units	\$50,000.00				
PHA-Wide	Replace carpet in vacant units	1460	40 units	\$50,000.00				
MD18-3 Pinewood Village	Modernize bathrooms at Crilley Road	1460	100 units	\$536,472.00				
	Subtotal 1460			\$636,472.00				
	<u>Non-Dwelling Equipment</u>							
PHA-Wide	Maintenance vehicles	1475	LS	\$55,000.00				
	Subtotal 1475			\$55,000.00				
	<u>Debt Service</u>							
PHA-Wide	Repayment of Bond	1501	LS	\$473,061.00				
	Subtotal 1501			\$473,061.00				
	CFP Total			\$1,500,726.00				

¹ To be completed for the Performance and Evaluation Report or a Revised Annual Statement

² To be completed for the Performance and Evaluation Report

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Part I: Summary						
PHA Name/Number: Anne Arundel, MD/MD018		Locality (Glen Burnie/Anne Arundel Co., Maryland)			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 FFY 2009	Work Statement for Year 2 FFY 2010	Work Statement for Year 3 FFY 2011	Work Statement for Year 4 FFY 2012	Work Statement for Year 5 FFY 2013
B.	Physical Improvements Subtotal	Annual Statement	\$686,208.00	\$665,522.00	\$691,453.00	\$687,931.00
C.	Management Improvements		\$0.00	\$0.00	\$0.00	\$0.00
D.	PHA-Wide Non-dwelling Structures and Equipment		\$60,000.00	\$50,000.00	\$50,000.00	\$50,000.00
E.	Administration		\$97,073.00	\$102,073.00	\$102,073.00	\$102,073.00
F.	Other		\$25,000.00	\$50,000.00	\$25,000.00	\$25,000.00
G.	Operations		\$163,000.00	\$163,000.00	\$163,000.00	\$163,000.00
H.	Demolition		\$0.00	\$0.00	\$0.00	\$0.00
I.	Development		\$0.00	\$0.00	\$0.00	\$0.00
J.	Capital Fund Financing – Debt Service		\$469,445.00	\$470,131.00	\$469,200.00	\$472,722.00
K.	Total CFP Funds		\$1,500,726.00	\$1,500,726.00	\$1,500,726.00	\$1,500,726.00
L.	Total Non-CFP Funds		\$0.00	\$0.00	\$0.00	\$0.00
M.	Grand Total		\$1,500,726.00	\$1,500,726.00	\$1,500,726.00	\$1,500,726.00

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Part I: Summary (Continuation)						
PHA Name/Number: Anne Arundel, MD/MD018		Locality (Glen Burnie/Anne Arundel Co./Maryland)			<input checked="" type="checkbox"/> Original 5-Year Plan	<input type="checkbox"/> Revision No:
A.	Development Number and Name	Work Statement for Year 1 FFY 2009	Work Statement for Year 2 FFY 2010	Work Statement for Year 3 FFY 2011	Work Statement for Year 4 FFY 2012	Work Statement for Year 5 FFY 2013
	PHA-Wide	Annual Statement	\$929,518.00	\$985,204.00	\$934,273.00	\$937,795.00
	MD18-1		\$0.00	\$0.00	\$0.00	\$0.00
	MD18-2		\$100,000.00	\$0.00	\$350,113.00	\$562,931.00
	MD18-3		\$0.00	\$0.00	\$0.00	\$0.00
	MD18-4		\$0.00	\$375,522.00	\$156,340.00	\$0.00
	MD18-5		\$0.00	\$0.00	\$30,000.00	\$0.00
	MD18-6		\$461,208.00	\$0.00	\$30,000.00	\$0.00
	MD18-7		\$10,000.00	\$140,000.00	\$0.00	\$0.00

Part II: Supporting Pages – Physical Needs Work Statement(s)						
Work Statement for Year 1 FFY 2009	Work Statement for Year 2 FFY 2010			Work Statement for Year 3 FFY 2011		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
	<u>Operations/PHA-Wide</u>			<u>Operations/PHA-Wide</u>		
	Operating Fund	LS	\$163,000.00	Operating Fund	LS	\$163,000.00
	Subtotal 1406		\$163,000.00	Subtotal 1406		\$163,000.00
	<u>Administration/PHA-Wide</u>			<u>Administration/PHA-Wide</u>		
See Annual Statement	Modernization Coordinator salary and benefits	LS	\$97,073.00	Modernization Coordinator salary and benefits	LS	\$102,073.00
	Subtotal 1410		\$97,073.00	Subtotal 1410		\$102,073.00
	<u>Fees and Costs/PHA-Wide</u>			<u>Fees and Costs/PHA-Wide</u>		
	A and E Fees related to the CFP	LS	\$25,000.00	A and E Fees related to the CFP	LS	\$50,000.00
	Subtotal 1430		\$25,000.00	Subtotal 1430		\$50,000.00
	<u>Site Improvements</u>			<u>Site Improvements</u>		
	Hazard/risk issues/PHA-Wide	LS	\$25,000.00	Hazard/risk issues/PHA-Wide	LS	\$50,000.00
	Concrete repairs at MD18-02 Meade Village	LS	\$70,000.00	Concrete repairs at MD18-7 Stoney Hill	LS	\$40,000.00
	Restripe parking lots at MD18-02 Meade Village	LS	\$30,000.00	Restripe parking lots at MD18-7 Stoney Hill	LS	\$10,000.00
	Subtotal 1450		\$125,000.00	Asphalt work at MD18-7 Stoney Hill	LS	\$30,000.00
				Handrail and drainage repairs at MD18-7 Stoney Hill	LS	\$10,000.00
				Subtotal 1450		\$140,000.00
	Subtotal of Estimated Cost		See next page	Subtotal of Estimated Cost		See next page

Part II: Supporting Pages – Physical Needs Work Statement(s)						
Work Statement for Year 1 FFY 2009	Work Statement for Year 4 FFY 2012			Work Statement for Year 5 FFY 2013		
	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
	<u>Operations/PHA-Wide</u>			<u>Operations/PHA-Wide</u>		
	Operating Fund	LS	\$163,000.00	Operating Fund	LS	\$163,000.00
	Subtotal 1406		\$163,000.00	Subtotal 1406		\$163,000.00
See						
Annual Statement	<u>Administration/PHA-Wide</u>			<u>Administration/PHA-Wide</u>		
	Modernization Coordinator salary and benefits	LS	\$102,073.00	Modernization Coordinator salary and benefits	LS	\$102,073.00
	Subtotal 1410		\$102,073.00	Subtotal 1410		\$102,073.00
	<u>Fees and Costs/PHA-Wide</u>			<u>Fees and Costs/PHA-Wide</u>		
	A and E Fees related to the CFP	LS	\$25,000.00	A and E Fees related to the CFP	LS	\$50,000.00
	Subtotal 1430		\$25,000.00	Subtotal 1430		\$25,000.00
	<u>Site Improvements</u>			<u>Site Improvements</u>		
	Hazard/risk issues/PHA-Wide	LS	\$25,000.00	Hazard/risk issues/PHA-Wide	LS	\$25,000.00
	Concrete work at the Community Park at MD18-5 Pinewood East	LS	\$30,000.00	Subtotal 1450		\$25,000.00
	Repair/replace entry facade	LS	\$30,000.00			
	Subtotal 1450		\$85,000.00			
	Subtotal of Estimated Cost		See next page	Subtotal of Estimated Cost		See next page

Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement/Revision Number 1
 Performance and Evaluation Report for Program Year Ending _____ Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations	180,990.00	180,990.00	180,990.00	0.00
3	1408 Management Improvements	0.00	0.00	0.00	0.00
4	1410 Administration	104,000.00	104,000.00	104,000.00	4,888.03
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	50,000.00	0.00	0.00	0.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	50,000.00	32,639.00	7,639.00	7,639.00
10	1460 Dwelling Structures	590,000.00	652,161.00	60,996.00	60,996.00
11	1465 Dwelling Equipment - Non-expendable	0.00	0.00	0.00	0.00
12	1470 Non-dwelling Structures	0.00	5,200.00	0.00	0.00
13	1475 Non-dwelling Equipment	55,000.00	55,000.00	55,000.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1501 Collateralization or Debt Service	470,736.00	470,736.00	470,736.00	113,097.50
21	Amount of Annual Grant (Sum of lines 2-19)	1,500,726.00	1,500,726.00	879,361.00	186,620.53
22	Amount of line 21 Related to LBP Activities	0.00	0.00	0.00	0.00
23	Amount of line 21 Related to Section 504 Compliance	0.00	0.00	0.00	0.00
24	Amount of line 21 Related to Security	0.00	0.00	0.00	0.00
25	Amount of line 21 Related to Energy Conservation Measures	0.00	0.00	0.00	0.00

Signature of Executive Director _____ Date (mm/dd/yyyy) _____ Signature of Public Housing Director _____ Date (mm/dd/yyyy) _____

Note: 2008 Capital Funds may be obligated and expended effective 7/01/2008.

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Developm ent Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
	<u>Operations</u>							
PHA Wide	OPERATIONS	140600	LS	180,990.00	180,990.00	180,990.00	0.00	
	Admin Subtotal			180,990.00	180,990.00	180,990.00	0.00	
	Subtotal of 1406			180,990.00	180,990.00	180,990.00	0.00	
	<u>Administration</u>							
PHA Wide	Technical Salaries & Expenses	141002	LS	104,000.00	104,000.00	104,000.00	4,888.03	
	Admin Subtotal			104,000.00	104,000.00	104,000.00	4,888.03	
	Subtotal of 1410			104,000.00	104,000.00	104,000.00	4,888.03	
	<u>Fees and Costs</u>							
PHA Wide	Architectural & Engineering Fees	143019		50,000.00	0.00	0.00	0.00	
	Subtotal			50,000.00	0.00	0.00	0.00	
	Subtotal of 1430			50,000.00	0.00	0.00	0.00	
	<u>Site Improvements</u>							
PHA Wide	Hazard/Risk Issues/ADA	145000	LS	50,000.00	25,000.00	0.00	0.00	
	PHA Wide Subtotal			50,000.00	25,000.00	0.00	0.00	
Freetown Village MD18-04	Landscape Playgrounds	145000	LS	0.00	3,687.00	3,687.00	3,687.00	Chesapeake Landscape Evergreen Genes
	Tree Removal	145000		0.00	1,552.00	1,552.00	1,552.00	
	MD18-04 Subtotal			0.00	5,239.00	5,239.00	5,239.00	
Glen Square MD18-06	Tree & stump Removal	145000		0.00	2,400.00	2,400.00	2,400.00	
	MD18-06 Subtotal			0.00	2,400.00	2,400.00	2,400.00	

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Developm ent Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
	Subtotal of 1450			50,000.00	32,639.00	7,639.00	7,639.00	
	<u>Dwelling Structures</u>							
Meade Village MD18-02	Replace bathrooms	146008	LS	590,000.00	126,340.00	0.00	0.00	sample in progress
	MD18-02 Subtotal			590,000.00	126,340.00	0.00	0.00	
Pinewood MD18-03	Replace large water heater	146008	LS	0.00	20,332.00	20,332.00	20,332.00	
	Automatic doors-Crilley Road	146000	LS	0.00	50,000.00	0.00	0.00	sample in progress
	Replace bathrooms-Crilley Road	146000		0.00	51,528.00	0.00	0.00	sample in progress
	Replace kitchens-Crilley Road	146000	120	0.00	277,961.00	0.00	0.00	sample in progress
	MD18-03 Subtotal			0.00	399,821.00	20,332.00	20,332.00	
Glen Square MD 18-06	Automatic Doors (ADA)	146000		0.00	26,000.00	0.00	0.00	
	MD18-06 Subtotal			0.00	26,000.00	0.00	0.00	
ALL	Cycle painting - occupied units			0.00	50,000.00	0.00	0.00	
ALL	Carpeting - vacant units			0.00	50,000.00	0.00	0.00	
	MD18-07 Subtotal			0.00	100,000.00	40,664.00	40,664.00	
	Subtotal of 1460			590,000.00	652,161.00	60,996.00	60,996.00	
	<u>Nondwelling Structures</u>							
Meade Village MD18-02	automatic doors - Boys & Girls Club	147000		0.00	2,600.00	0.00	0.00	
	MD18-04 Subtotal			0.00	2,600.00	0.00	0.00	
Freetown Village MD18-04	automatic doors - Boys & Girls Club	147000	LS	0.00	2,600.00			
	MD18-03 Subtotal			0.00	2,600.00	0.00	0.00	
	Subtotal of 1470			0.00	5,200.00	0.00	0.00	
	<u>Nondwelling Office Equipment</u>							

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Developm ent Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	Maintenance Vehicle replacement	147501		55,000.00	55,000.00	55,000.00	0.00	
	Admin Subtotal			55,000.00	55,000.00	55,000.00	0.00	
	Subtotal of 1475			55,000.00	55,000.00	55,000.00	0.00	
	<u>Bond Debt Obligation</u>							
Admin		9001	LS	470,736.00	470,736.00	470,736.00	113,097.50	
	Admin Subtotal			470,736.00	470,736.00	470,736.00	113,097.50	
	Subtotal of 1501			470,736.00	470,736.00	470,736.00	113,097.50	
	Capital Fund 2008 Totals			1,500,726.00	1,500,726.00	879,361.00	186,620.53	

**Annual Statement / Performance and Evaluation Report
Capital Fund Program (CFP) and Capital Fund Program Replacement Housing Factor (CFPRHF)**

Part I: Summary

PHA Name Housing Commission of Anne Arundel County		CFP Grant Number: MD06P01850107	FFY of Grant Approval: 2007
		2/28/2009	

<input type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserve for Disasters/Emergencies	<input checked="" type="checkbox"/> Revised Annual Statement/Revision Number <u>1</u>
<input type="checkbox"/> Performance and Evaluation Report for Program Year Ending _____	<input type="checkbox"/>	<input type="checkbox"/> Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations	254,354.00	164,151.14	164,151.14	94,245.57
3	1408 Management Improvements	0.00	0.00	0.00	0.00
4	1410 Administration	100,471.00	100,471.00	100,471.00	100,471.00
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	50,000.00	2,547.50	2,547.50	2,547.50
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	25,000.00	56,540.00	48,905.00	47,230.00
10	1460 Dwelling Structures	310,388.00	440,164.50	262,125.57	250,807.00
11	1465 Dwelling Equipment - Non-expendable	0.00	0.00	0.00	0.00
12	1470 Non-dwelling Structures	72,079.00	48,417.86	32,214.72	32,214.72
13	1475 Non-dwelling Equipment	87,508.00	87,508.00	87,508.00	4,243.11
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1501 Collateralization or Debt Service	472,405.00	472,405.00	472,405.00	472,405.00
21	Amount of Annual Grant (Sum of lines 2-19)	1,372,205.00	1,372,205.00	1,170,327.93	1,004,163.90
22	Amount of line 21 Related to LBP Activities	0.00	0.00	0.00	0.00
23	Amount of line 21 Related to Section 504 Compliance	0.00	0.00	0.00	0.00
24	Amount of line 21 Related to Security	0.00	164,151.14	0.00	0.00
25	Amount of line 21 Related to Energy Conservation Measures	0.00	0.00	0.00	0.00

Signature of Executive Director	Date (mm/dd/yyyy)	Signature of Public Housing Director	Date (mm/dd/yyyy)
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Note: 2007 Capital Funds may be obligated and expended effective 9/13/2007.

Annual Statement / Performance and Evaluation Report Capital Fund Program (CFP) and Capital Fund Program Replacement Housing Factor (CFPRHF) Part II: Supporting Pages								FFY of Grant: 2007
								Grant No: MD06P01850107
								02/28/09
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Developm ent Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
	<u>Operations</u>							
PHA Wide	OPERATIONS	140600	LS	254,354.00	164,151.14	164,151.14	94,245.57	
	Admin Subtotal			254,354.00	164,151.14	164,151.14	94,245.57	
	Subtotal of 1406			254,354.00	164,151.14	164,151.14	94,245.57	
PHA Wide	<u>Administration</u> Technical Salaries & Expenses	141002	LS	100,471.00	100,471.00	100,471.00	100,471.00	
	Admin Subtotal			100,471.00	100,471.00	100,471.00	100,471.00	
	Subtotal of 1410			100,471.00	100,471.00	100,471.00	100,471.00	
PHA Wide	<u>Fees and Costs</u> Architectural & Engineering Fees	143019		50,000.00	2,547.50	2,547.50	2,547.50	
	Subtotal			50,000.00	2,547.50	2,547.50	2,547.50	
	Subtotal of 1430			50,000.00	2,547.50	2,547.50	2,547.50	
PHA Wide	<u>Site Improvements</u> Hazard/Risk Issues	145000	LS	10,000.00	10,000.00	7,765.00	7,765.00	Kay Construct
PHA Wide	Cut down old trees, new trees, etc.	145000		0.00	16,000.00	10,600.00	10,600.00	JML Services
MD18-4	Sidewalk replacement	145000		0.00	9,450.00	9,450.00	9,450.00	Kay Construct
MD18-4	Bat Abatement	145000		15,000.00	0.00	0.00	0.00	
MD18-2	Landscape Playground	145000		0.00	5,500.00	5,500.00	5,500.00	
MD18-3	Canopy Lighting	145000		0.00	3,950.00	3,950.00	3,950.00	Beacon invoice 6428
MD18-4	Stairwell Painting	145000		0.00	10,470.00	10,470.00	8,795.00	Reliable
MD18-4	ADA Compliance	145000		0.00	1,170.00	1,170.00	1,170.00	D&D
	Subtotal			25,000.00	56,540.00	48,905.00	47,230.00	
	Subtotal of 1450			25,000.00	56,540.00	48,905.00	47,230.00	
	<u>Dwelling Structures</u>							

Annual Statement / Performance and Evaluation Report Capital Fund Program (CFP) and Capital Fund Program Replacement Housing Factor (CFPRHF) Part II: Supporting Pages								FFY of Grant: 2007
								Grant No: MD06P01850107
								02/28/09
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
Pinewood Village MD18-03	Carpeting in Units	146013		24,000.00	0.00	0.00	0.00	
	Paint Sprinkler Pipes			0.00	2,250.00	2,250.00	2,250.00	
	Crilley Road -rehab kitchens	146013	120	0.00	178,038.93	0.00	0.00	<i>Sample being done</i>
	Elevator Repair			0.00	47,195.00	47,195.00	47,195.00	
	MD18-03 Subtotal			24,000.00	227,483.93	49,445.00	49,445.00	
Freetown Vlg MD 18-04	Replace roofs-apartment buildings	146000		50,008.00	13,590.00	13,590.00	13,590.00	
	MD18-04 Subtotal			50,008.00	13,590.00	13,590.00	13,590.00	
Pinewood East MD 18-05	Carpeting in Units	146013		16,000.00	0.00	0.00	0.00	
	Canopy & front door renovations	146013		140,000.00	12,000.00	12,000.00	5,574.00	
MD18-5	Powerwas & Painting	146013		45,000.00	56,135.00	56,135.00	56,135.00	Southern Sealants
	Parapet Wall	146013		0.00	17,770.00	17,770.00	17,770.00	Southern Sealants
	Judgement & Legal Settlement	143019		0.00	2,884.57	2,884.57	0.00	Ascent Fire Protection
	Re-seal windows	146013		0.00	60,624.00	60,624.00	60,624.00	Southern Sealants
	MD18-05 Subtotal			201,000.00	149,413.57	149,413.57	140,103.00	
Glen Square MD 18-06	Hall speaker systems-Scavenger	146000		10,065.00	12,565.00	12,565.00	10,557.00	5 floors - po # 19826
	Wireless door openers-lr & bathrms	146000		0.00	6,800.00	6,800.00	6,800.00	Atlantic Door Control
	Flooring - CHSP dining room	146000		0.00	2,444.00	2,444.00	2,444.00	Casper
	Flooring - Laundry room	146000		0.00	2,553.00	2,553.00	2,553.00	
	Replace ceiling tiles-hallways	146000		25,315.00	25,315.00	25,315.00	25,315.00	5 floors-D&D
	MD18-06 Subtotal			35,380.00	49,677.00	49,677.00	47,669.00	
Subtotal of 1460				310,388.00	440,164.50	262,125.57	250,807.00	
Pinewood Village MD 18-03	<u>Dwelling Equipment</u>							
	MD18-03 Subtotal	146510	LS	0.00	0.00	0.00	0.00	
Subtotal of 1465				0.00	0.00	0.00	0.00	
Freetown Village	<u>Nondwelling Structures</u>							
	Mgmt. Office roofing and dormers	147000		72,079.00	12,758.86	12,758.86	12,758.86	

Annual Statement / Performance and Evaluation Report Capital Fund Program (CFP) and Capital Fund Program Replacement Housing Factor (CFPRHF) Part II: Supporting Pages								FFY of Grant: 2007
								Grant No: MD06P01850107
								02/28/09
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
MD18-04	trim doors-gym	147000		0.00	300.00	300.00	300.00	West Recreation D&D Inv.#1446 Lowe's
	Playground	147000		0.00	9,550.60	9,550.60	9,550.60	
	B&G Club Bathroom Renovation	147000		0.00	1,275.00	1,275.00	1,275.00	
	B&G Club Bathroom Renovation	147000		0.00	131.44	131.44	131.44	
	MD18-04 Subtotal			72,079.00	24,015.90	24,015.90	24,015.90	
Meade Village MD 18-02	Walls B&G Club Bathrooms	147000	LS	0.00	5,508.82	5,508.82	5,508.82	Arena Partition Inc. D&D Inv. #1447 Casper Floor Service West Recreation
	B&G Club Bathroom Renovation	147000		0.00	900.00	900.00	900.00	
	Floors B&G Club Bathrooms	147000		0.00	1,790.00	1,790.00	1,790.00	
	Playground	147000		0.00	16,203.14	16,203.14	16,203.14	
	MD18-02 Subtotal			0.00	24,401.96	8,198.82	8,198.82	
Subtotal of 1470				72,079.00	48,417.86	32,214.72	32,214.72	
<u>Nondwelling Office Equipment</u>								
PHA Wide	Maintenance Vehicle replacement	147501	LS	32,508.00	32,508.00	32,508.00	0.00	
PHA Wide	Computer and office equipment	147501		55,000.00	55,000.00	55,000.00	4,243.11	
Admin Subtotal				87,508.00	87,508.00	87,508.00	4,243.11	
Subtotal of 1475				87,508.00	87,508.00	87,508.00	4,243.11	
Admin	<u>Bond Debt Obligation</u>	9001	LS	472,405.00	472,405.00	472,405.00	472,405.00	
	Admin Subtotal			472,405.00	472,405.00	472,405.00	472,405.00	
Subtotal of 1501				472,405.00	472,405.00	472,405.00	472,405.00	
Capital Fund 2006 Totals				1,372,205.00	1,372,205.00	1,170,327.93	1,004,163.90	

**Annual Statement / Performance and Evaluation Report
Capital Fund Program (CFP) and Capital Fund Program Replacement Housing Factor (CFPRHF)**

Part I: Summary

PHA Name Housing Commission of Anne Arundel County	2/28/2009	CFP Grant Number: MD06P01850106	FFY of Grant Approval: 2006
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<input type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserve for Disasters/Emergencies	<input checked="" type="checkbox"/> Revised Annual Statement/Revision Number <u>1</u>	<input type="checkbox"/> Final Performance and Evaluation Report
<input type="checkbox"/> Performance and Evaluation Report for Program Year Ending _____			

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations	241,591.00	158,845.74	158,845.74	158,845.74
3	1408 Management Improvements	0.00	0.00	0.00	0.00
4	1410 Administration	100,471.00	100,471.00	100,471.00	100,471.00
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	25,000.00	10,838.58	10,838.58	10,838.58
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	35,000.00	71,369.14	71,369.14	66,309.14
10	1460 Dwelling Structures	331,538.00	453,194.85	453,194.85	453,194.85
11	1465 Dwelling Equipment - Non-expendable	0.00	0.00	0.00	0.00
12	1470 Non-dwelling Structures	10,171.00	24,132.50	24,132.50	24,132.50
13	1475 Non-dwelling Equipment	55,000.00	87,519.56	87,519.56	87,519.56
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1501 Collateralization or Debt Service	472,996.00	472,995.63	472,995.63	472,995.63
21	Amount of Annual Grant (Sum of lines 2-19)	1,271,767.00	1,379,367.00	1,379,367.00	1,374,307.00
22	Amount of line 21 Related to LBP Activities	0.00	0.00	0.00	0.00
23	Amount of line 21 Related to Section 504 Compliance	0.00	0.00	0.00	0.00
24	Amount of line 21 Related to Security	0.00	158,845.74	0.00	0.00
25	Amount of line 21 Related to Energy Conservation Measures	0.00	0.00	0.00	0.00

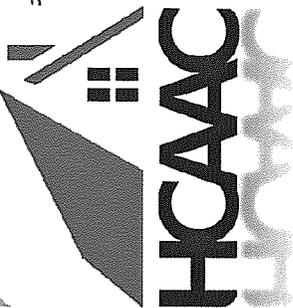
Signature of Executive Director	Date (mm/dd/yyyy)	Signature of Public Housing Director	Date (mm/dd/yyyy)
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Annual Statement / Performance and Evaluation Report Capital Fund Program (CFP) and Capital Fund Program Replacement Housing Factor (CFPRHF) Part II: Supporting Pages							FFY of Grant: 2006	
							Grant No: MD06P01850106	
							02/28/09	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA Wide	Operations	140600	LS					
	OPERATIONS			241,591.00	158,845.74	158,845.74	158,845.74	
	Admin Subtotal			241,591.00	158,845.74	158,845.74	158,845.74	
	Subtotal of 1406			241,591.00	158,845.74	158,845.74	158,845.74	
PHA Wide	Administration	141002	LS					
	Technical Salaries & Expenses			100,471.00	100,471.00	100,471.00	100,471.00	
	Admin Subtotal			100,471.00	100,471.00	100,471.00	100,471.00	
	Subtotal of 1410			100,471.00	100,471.00	100,471.00	100,471.00	
All Burwood Gardens Freetown Village	Fees and Costs							
	PHAS Inspections	143019		0.00	6,428.58	6,428.58	6,428.58	Woodel
	A & E Fees	143003		0.00	4,410.00	4,410.00	4,410.00	RCLA
	A & E Fees	143003	LS	25,000.00	0.00	0.00	0.00	
	MD18-04 Subtotal			25,000.00	10,838.58	10,838.58	10,838.58	
	Subtotal of 1430			25,000.00	10,838.58	10,838.58	10,838.58	
MV MD18-02 Md-06,02,04 MV & FV MD18-2,4	Site Improvements							
	Powerwash siding - po# 19791	145000		0.00	8,000.00	8,000.00	8,000.00	MidAtlantic Powerwash
	Landscaping	145000		0.00	11,130.00	11,130.00	11,130.00	Evergreen Genes
	Community signs	145000		0.00	7,546.00	7,546.00	7,546.00	
	MD18-02 Subtotal			0.00	26,676.00	26,676.00	26,676.00	
All Sites	Title 6 & Section 504 improvements	145000	LS	10,750.00	8,215.00	8,215.00	8,215.00	Qual Striping-po 18993
	Post & sign installations-Signarama	145000		0.00	15,945.14	15,945.14	15,945.14	invoice 21369
	Paint Curbs	145000		0.00	4,773.00	4,773.00	4,773.00	Reliable
	Concrete & mailbox work	145000	LS	24,250.00	15,760.00	15,760.00	10,700.00	po 18769/Andy's Conc??
	Subtotal			35,000.00	44,693.14	44,693.14	39,633.14	
	Subtotal of 1450			35,000.00	71,369.14	71,369.14	66,309.14	
	Dwelling Structures							

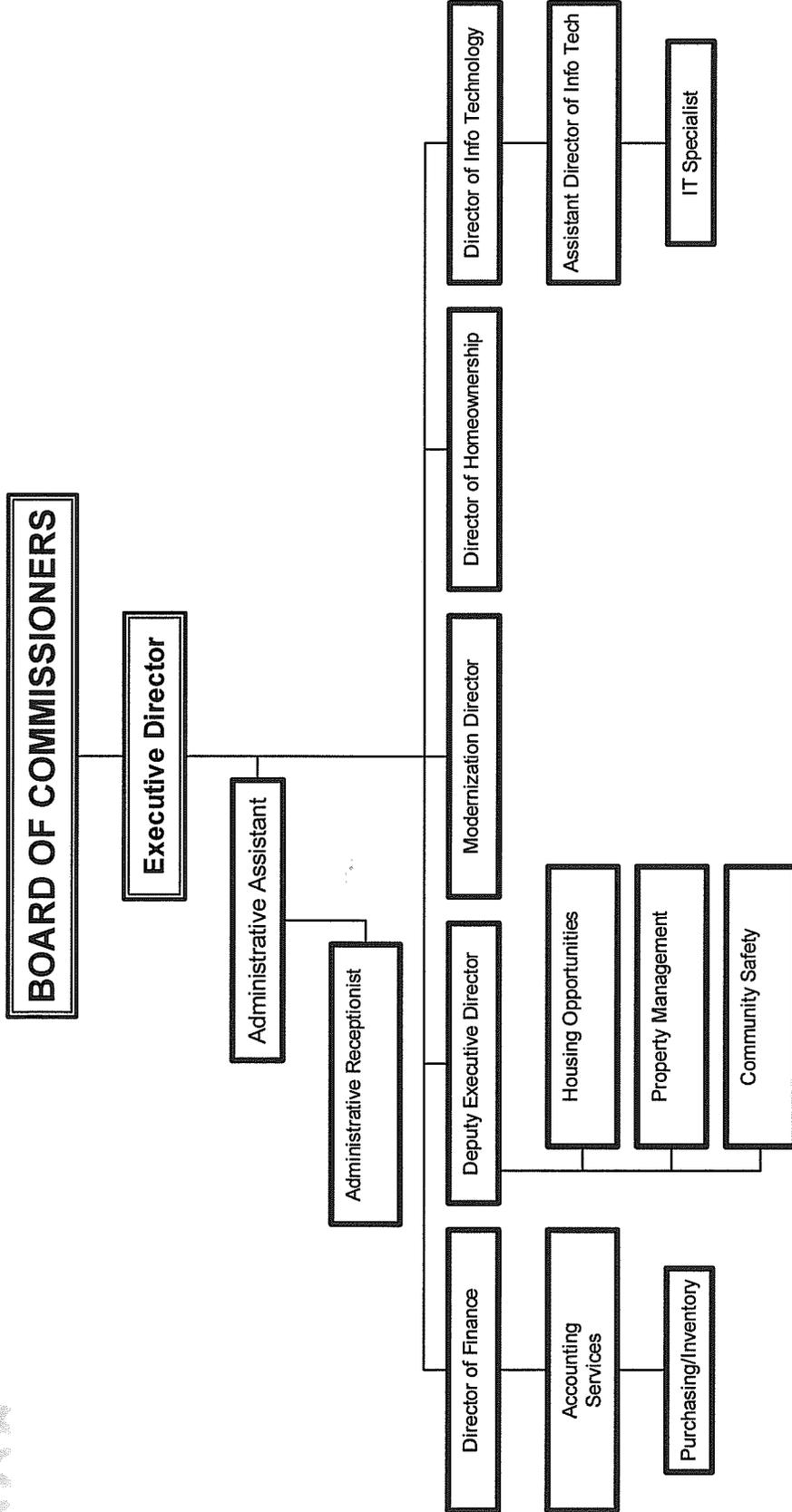
Annual Statement / Performance and Evaluation Report Capital Fund Program (CFP) and Capital Fund Program Replacement Housing Factor (CFPRHF) Part II: Supporting Pages							FFY of Grant: 2006	
							Grant No: MD06P01850106	
							02/28/09	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
Pinewood Village MD18-03	Lighting, ceilings-common areas	146013						
	Misc for floors 2,3,4 D&D	146013		7,500.00	7,500.00	7,500.00	7,500.00	#60821 pd 1/19/07
	Scavenger Sound-speakers	146009		0.00	5,123.00	5,123.00	5,123.00	PO 18942
	BFPE-escutcheon plates	146009		0.00	2,742.52	2,742.52	2,742.52	po 18909
	Ceiling tile-multipurpose rm- D&D	146013		4,312.00	0.00	0.00	0.00	po 18868 (\$4312)
	Receptionist knee wall-D&D	146013		1,650.00	0.00	0.00	0.00	po 18868 (\$1650)
	Signage-SignaRama	146009		2,386.00	2,386.00	2,386.00	2,386.00	p.o. 18730
	4th Flr lights-Beacon	146013		18,500.00	18,500.00	18,500.00	18,500.00	#60915
	3rd Flr lights-Beacon	146013		18,500.00	18,500.00	18,500.00	18,500.00	#60914
	2nd Flr lights-Beacon	146013		18,500.00	18,500.00	18,500.00	18,500.00	#60913
	c.o. for above 3 floors	146013		6,600.00	6,600.00	6,600.00	6,600.00	c.o.'s for 60913-60915
	AFPS- electrical repairs-elevator	146013		7,800.00	7,800.00	7,800.00	7,800.00	P.O. 18835
	Schindler-run elev #2 for fire co.	146013		0.00	288.03	288.03	288.03	
	Elevator repairs	146013		125,000.00	124,200.00	124,200.00	124,200.00	Schindler # 60928
	Tile elevator flrs-Carpet Vlg	146013		512.00	512.00	512.00	512.00	# 60903
	Beacon-install 3 phase arrestor	146013		0.00	1,170.00	1,170.00	1,170.00	invoice #5301
	Schindler - elevator alarm	146013		0.00	768.08	768.08	768.08	inv#7150874913
	Ascent Fire Prot-elev electrical	146013		0.00	1,770.04	1,770.04	1,770.04	invoice 7016-C
	Carpet 3rd flr common-Carpet Vlg.	146013		5,944.00	5,944.00	5,944.00	5,944.00	# 60830-A
	Laundry rm tile instl-Carpet Vlg.	146013		1,909.00	1,909.00	1,909.00	1,909.00	# 60828
	Sheetrock walls-2nd flr-D&D	146013		21,321.00	20,821.20	20,821.20	20,821.20	# 60330-A
	Sheetrock walls-3rd flr-D&D	146013		21,321.00	20,821.20	20,821.20	20,821.20	# 60330-B
	Sheetrock walls-4nd flr-D&D	146013		21,321.00	20,821.20	20,821.20	20,821.20	# 60330-C
	Carpet 4th flr common-Carpet Vlg.	146013		5,944.00	5,944.00	5,944.00	5,944.00	# 60830-B
	Carpet 2nd flr common-Carpet Vlg.	146013		5,944.00	5,944.00	5,944.00	5,944.00	# 60830
	Carpet 1st flr suites-Carpet Vlg	146013		4,218.00	4,218.00	4,218.00	4,218.00	# 60831-A
	Carpet 1st flr common-Carpet Vlg.	146013		3,660.00	3,660.00	3,660.00	3,660.00	# 60831
	Tile 1st flr halls,lobby-Carpet Vlg	146013		12,198.00	12,198.00	12,198.00	12,198.00	# 60902
	Carpet/tile 1st flr common-Carpet V	146013		11,704.00	11,704.00	11,704.00	11,704.00	# 60831-B Carpet Vlg
	VCT removal-3 flrs-Carpet Vlg	146013		840.00	0.00	0.00	0.00	# 60901 (\$840)
	Tile-elev lobby-3 flrs-Carpet Vlg	146013		2,805.00	2,805.00	2,805.00	2,805.00	# 60904
	Durastone outer lobby-Carpet Vlg	146013		0.00	1,400.00	1,400.00	1,400.00	po 19020
Tile trashrm flrs-3 flrs-Carpet Vlg	146010	LS	1,149.00	1,149.00	1,149.00	1,149.00	# 60829	
	MD18-03 Subtotal			331,538.00	335,698.27	335,698.27	335,698.27	
Freetown Vlg MD 18-04	Replace roofs	146000		0.00	-	0.00	0.00	
	MD18-04 Subtotal			0.00	0.00	0.00	0.00	
Pinewood East MD 18-05	Ceiling tile-multipurpose rm- D&D	146013		0.00	4,043.00	4,043.00	4,043.00	p.o. 18800 pd 10/6/06
	Drywall common bathrooms-D&D	146013		0.00	1,990.00	1,990.00	1,990.00	p.o. 18800 pd 10/6/06
	Public bathrms-Congoleum	146013		0.00	898.00	898.00	898.00	Casper-po 18869
	Install Durastone-elevator floors	146013		0.00	858.00	858.00	858.00	Casper-inv 10283
	D&D - repair elev rm holes	146013		0.00	375.00	375.00	375.00	inv#986 for firestops

Annual Statement / Performance and Evaluation Report							FFY of Grant: 2006	
Capital Fund Program (CFP) and Capital Fund Program Replacement Housing Factor (CFPRHF)							Grant No:	
Part II: Supporting Pages							MD06P01850106	
							02/28/09	
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
	AFPS- electrical repairs-elevator	146013		0.00	7,800.00	7,800.00	7,800.00	P.O. 18835
	Beacon-install 3 phase arrestor	146013		0.00	1,170.00	1,170.00	1,170.00	inv# 5301
	Schindler-run elevators-contractors	146013		0.00	1,248.13	1,248.13	1,248.13	cks 25756 & 25757
	Paint walls-multipurpose rm-D&D	146013		0.00	1,340.00	1,340.00	1,340.00	p.o. 18800 pd 10/6/06
	MD18-05 Subtotal			0.00	19,722.13	19,722.13	19,722.13	
Glen Square MD 18-06	Install kick plates, etc. (see cf 2005)	146000		0.00	4,284.42	4,284.42	4,284.42	D&D (part-see cf 2005)
	Community room kitchen renovation	146000		0.00	9,169.00	9,169.00	9,169.00	D&D, Casper
	Paint inner halls, rails (see cf 2005)	146000		0.00	32,028.33	32,028.33	32,028.33	D&D - jobs 70723A-E
	MD18-06 Subtotal			0.00	45,481.75	45,481.75	45,481.75	
All Sites	Smoke detect (Capital Light)& install	146000		0.00	44,112.70	44,112.70	44,112.70	PO 20545 Beacon
	Interior Repairs	146000		0.00	8,180.00	8,180.00	8,180.00	D&D
	Subtotal of 1460			331,538.00	453,194.85	453,194.85	453,194.85	
	<u>Nondwelling Structures</u>							
Freetown Village MD18-04	Replace gym floor	147000		0.00	23,318.00	23,318.00	23,318.00	Carpet Village
	Remove rec ctr stalls	147000		0.00	300.00	300.00	300.00	D&D-ck 23745
	MD18-04 Subtotal			0.00	23,618.00	23,618.00	23,618.00	
Meade Village	B&G Club gym	147000		0.00	0.00	0.00	0.00	
Pinewood Village	Move outlets-laundry room 18-3	147000		\$0.00	514.50	514.50	514.50	Beacon-po18773
PHA-Wide	Laundry room upgrades	147000	LS	10,171.00	0.00	0.00	0.00	Action Plmbng-po18876
	Subtotal			10,171.00	514.50	514.50	514.50	
	Subtotal of 1470			10,171.00	24,132.50	24,132.50	24,132.50	
	<u>Nondwelling Office Equipment</u>							
Admin	Maintenance Vehicle replacement	147501		0.00	32,508.00	32,508.00	32,508.00	
	NON-DWELL EQUIP OFFICE	147501	LS	55,000.00	55,011.56	55,011.56	55,011.56	Computer equipment
	Admin Subtotal			55,000.00	87,519.56	87,519.56	87,519.56	
	Subtotal of 1475			55,000.00	87,519.56	87,519.56	87,519.56	
	<u>Bond Debt Obligation</u>							
Admin		9001	LS	472,996.00	472,995.63	472,995.63	472,995.63	
	Admin Subtotal			472,996.00	472,995.63	472,995.63	472,995.63	

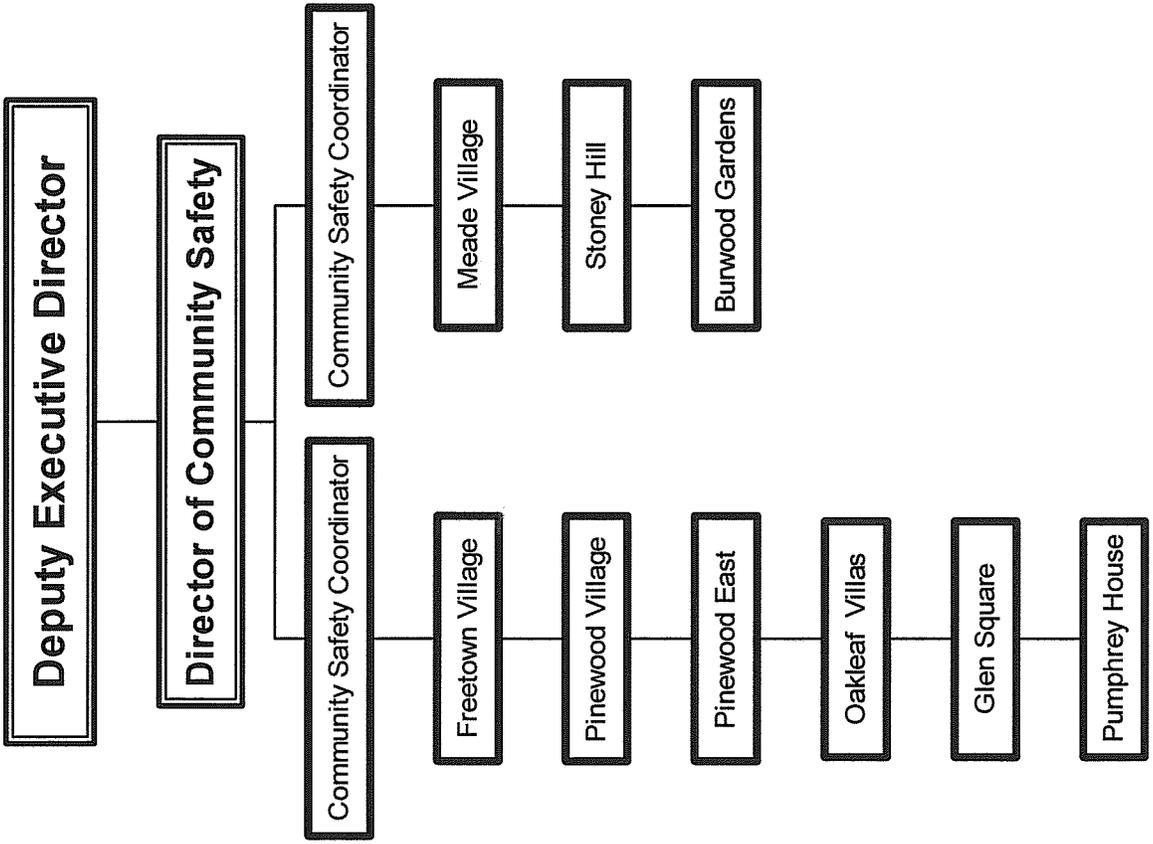
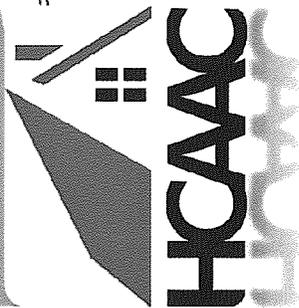
Annual Statement / Performance and Evaluation Report								FFY of Grant: 2006
Capital Fund Program (CFP) and Capital Fund Program Replacement Housing Factor (CFPRHF)								Grant No:
Part II: Supporting Pages								MD06P01850106
Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
	Subtotal of 1501			472,996.00	472,995.63	472,995.63	472,995.63	
	Capital Fund 2006 Totals			1,271,767.00	1,379,367.00	1,379,367.00	1,374,307.00	

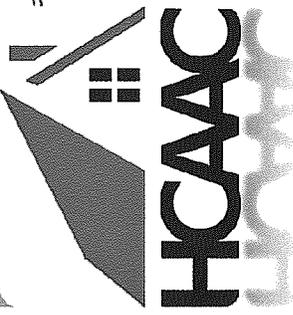


**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
ADMINISTRATION**



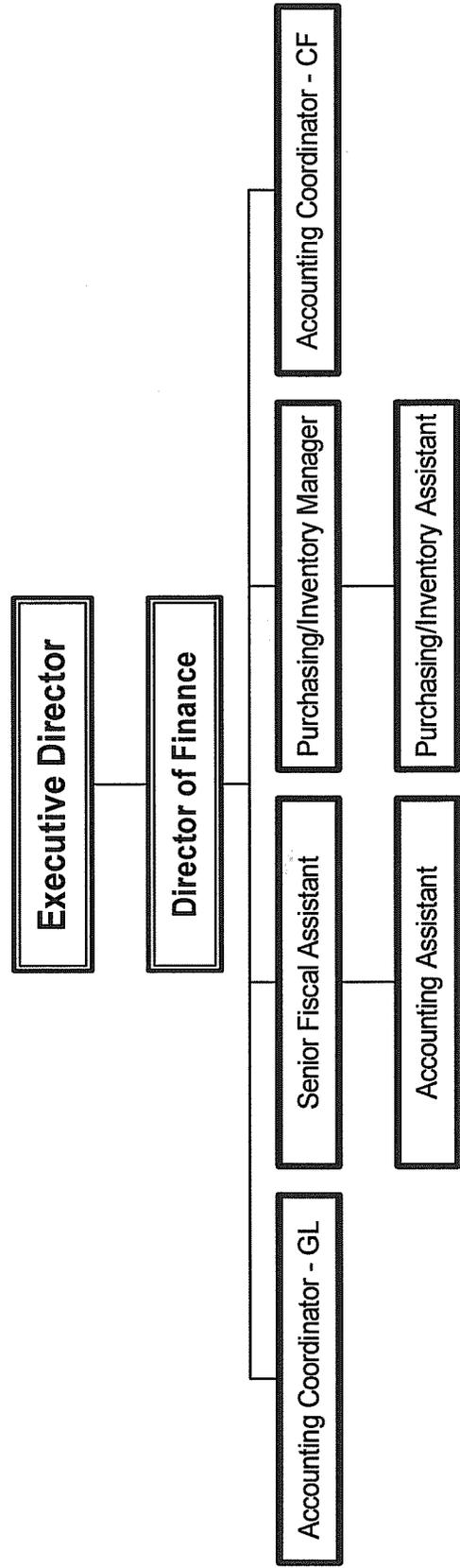
COMMUNITY SAFETY

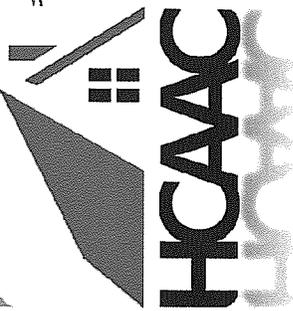




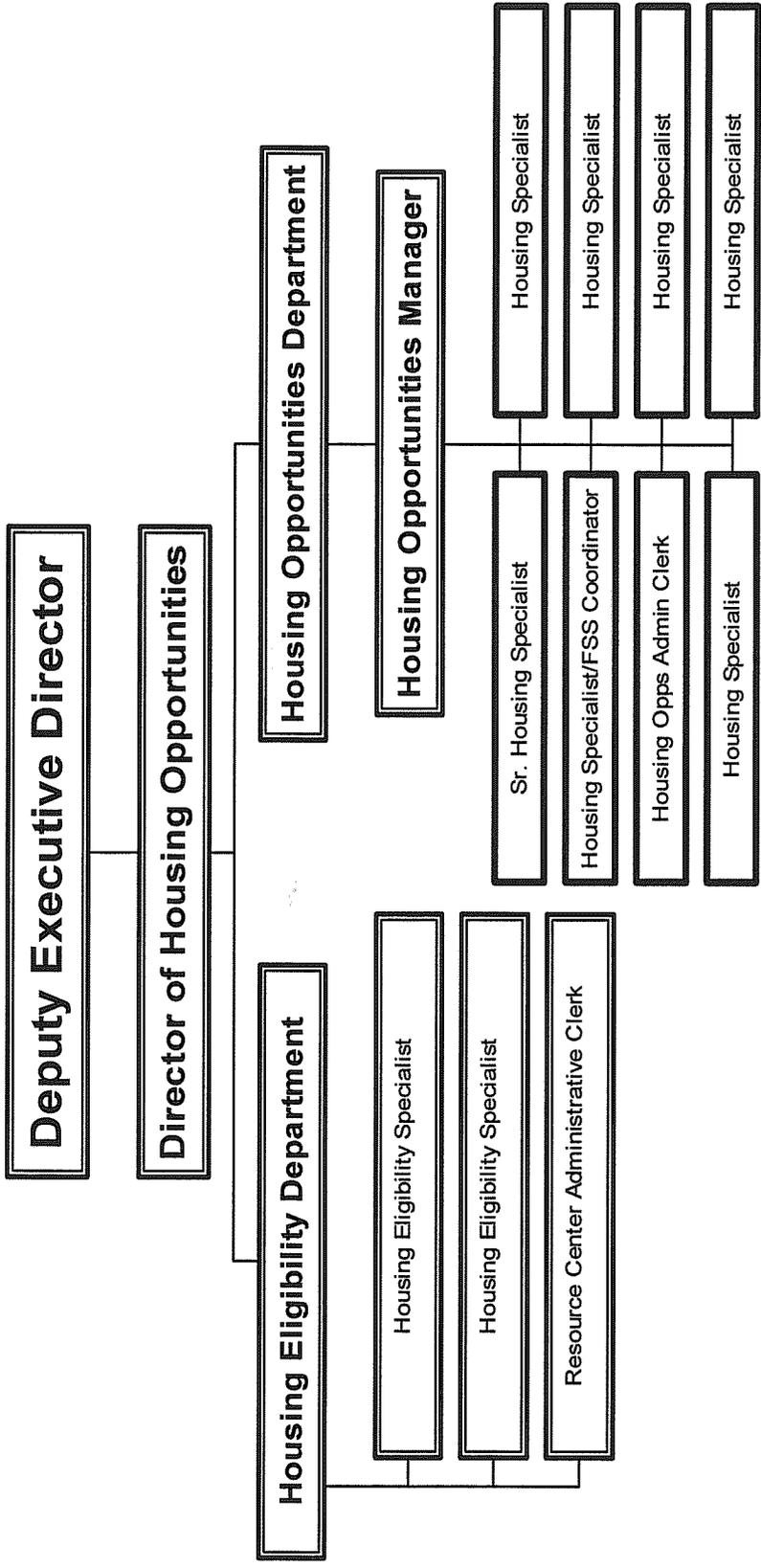
HOUSING COMMISSION OF ANNE ARUNDEL COUNTY

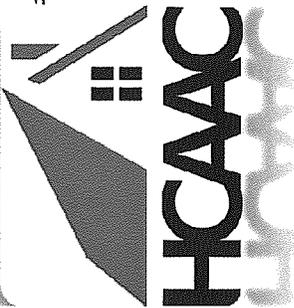
FINANCE



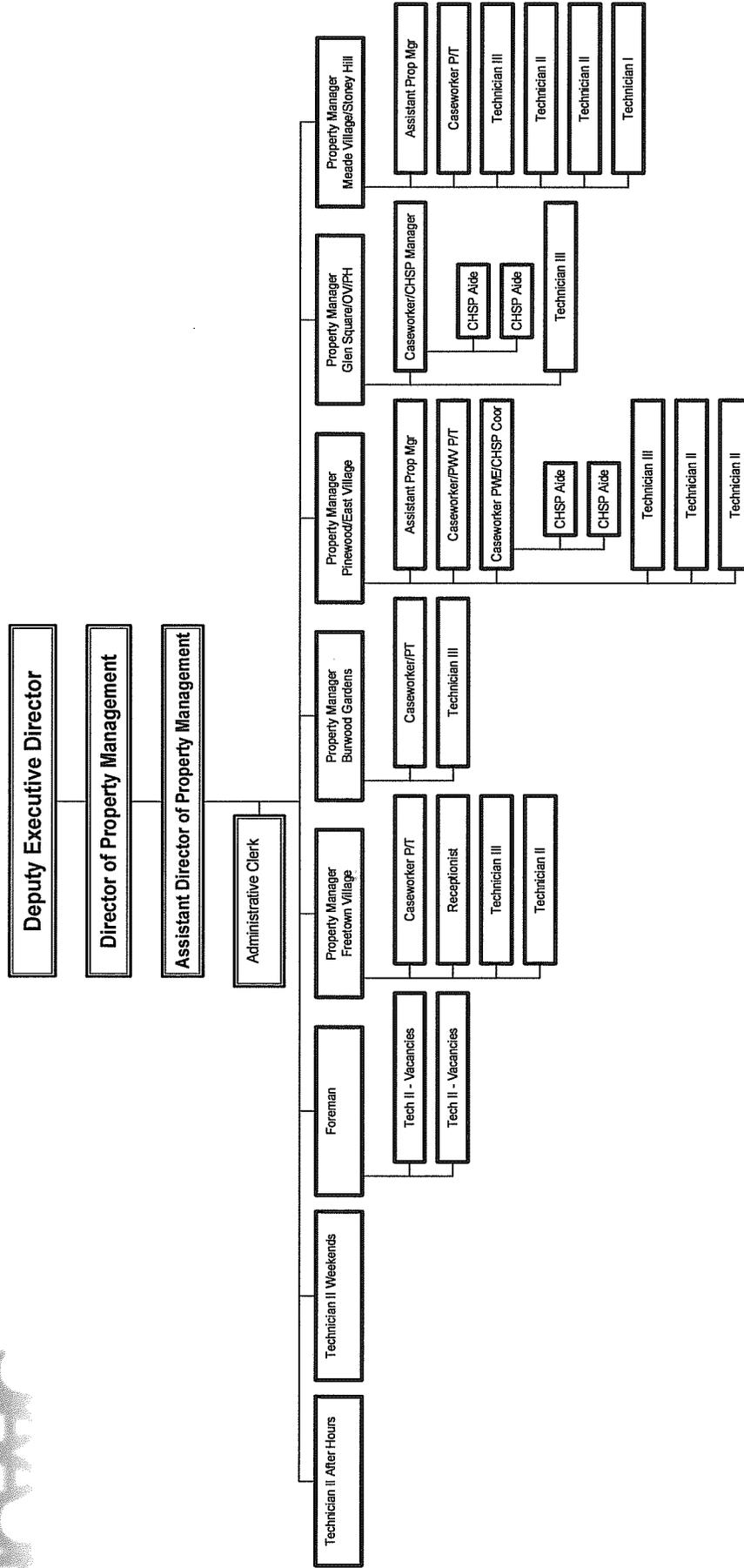


HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
HOUSING OPPORTUNITIES DEPARTMENT





HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
HOUSING MANAGEMENT DEPARTMENT





Community Service Procedures

In accordance with the Quality Housing and Work Responsibility Act of 1998, the Housing Commission of Anne Arundel County has implemented the following Community Service Provision for those families who meet the eligibility requirements mandated in the Dwelling Lease and final rule published by Housing and Urban Development:

- Eligible family members must complete 8 hours of community service monthly in accordance with the final rule and dwelling lease.
- Only family members at Meade Village and Freetown Village are required to complete the community service requirements.
- Staff members will review monthly those who are required to complete community service and place them on a tracking chart.
- Required family members must secure and self-certify 8 hours of acceptable training, work, community service or volunteer program in effort to meet the requirements of the rule.
- Required family members may contact on-site staff members for assistance with locating possible areas of community service.

- Required family members must complete the self-certification "community service ticket" and have it signed by a representative of the agency in which the service was performed.
- Service tickets are to be placed in the client file for certification at annual review.
- Staff members may send "warning" letters to clients who are in jeopardy of losing their continued assistance.
- Required family members who fail to complete community service during a specific month may "catch-up" during the proceeding month, however a consistent pattern of this type of activity may warrant lease non-renewal. **The Federal "Cure" period applies to all situations.**
- Families may only receive notice for lease non-renewal at the time of annual review and re-certification. The rule clearly mandates that continued occupancy might only be terminated at the time of annual re-certification.
- Required family members who gain earned income, meet requirements of local welfare agencies, secure Social Security benefits or meet other requirements that would exempt them from community service; will be notified in writing of the change in status.
- If at any time the Community Service rule is changed or terminated by legislation or final rule, this policy will be amended or discontinued.

**Sample Tracking Sheet
Community Service
Freetown Village**

Status	Last	First	Income	ADDRESS	UNIT #	HOH	April	May	June	Owed Hours
Non-Exempt	Allen	Darlene	other	7939 Willing Ct	717	self	X	0		8
Non-Exempt	Bailey	LeAndre	none	7856 Levy Ct	639	Frances Bailey	24	0		8
Non-Exempt	Beggarly	Mary	Other	7847 Coutros Ct		self	0	0		24
Non-Exempt	Bowen	Belinda	Other	7851 Willing Ct	700	self	4	0		12
Non-Exempt	Bridges	LaTonya	Other	7826 Willing Ct	711	self	Med	Med		0
Non-Exempt	Brooks	Janie	other	7830 Levy Ct	601	self	8	8		0
Non-Exempt	Brown	Victoria	other	7820 Willing Ct	708	self	TCA	TCA		
Non-Exempt	Butler	Carl	Other	7880 Shirley Murphy	753	self	0	0		96
Non-Exempt	Butler	Nicki	None	7818 Huff Court	656	self	8	8		0

Effective 10/1/2000



**GRIEVANCE PROCEDURES OF THE
ANNE ARUNDEL COUNTY HOUSING AUTHORITY**

October 1992

I. DEFINITION APPLICABLE TO THE GRIEVANCE PROCEDURE

- A. **GRIEVANCE:** Any dispute which a Tenant may have with respect to an Authority action or failure to act in accordance with the individual Tenant's lease or Authority regulations which adversely affects the individual Tenant's rights, duties, welfare, or status.
- B. **COMPLAINANT:** Any Tenant (as defined below) whose grievance is presented to the Authority (at the central office or the development office) in accordance with the requirements presented in this procedure.
- C. **ELEMENTS OF DUE PROCESS:** An eviction action or a termination of tenancy in a State or local court in which the following procedural safeguards are required:
 - 1. Adequate notice to the Tenant of the grounds for terminating the tenancy and for eviction;
 - 2. Right of the Tenant to be represented by counsel;
 - 3. Opportunity for the tenant to refute the evidence presented by the Authority, including the right to confront and cross examine witnesses and to present any affirmative legal or equitable defense which the Tenant may have;
 - 4. A decision of the merits.
- D. **HEARING OFFICER:** A person selected in accordance with 24CFR ' 966.55 and this procedure to hear grievances and render a decision with respect thereto.
- E. **HEARING PANEL:** A panel selected in accordance with 24CFR ' 966.55 and this procedure to hear grievances and render a decision with respect thereto.
- F. **TENANT:** The adult person (or persons) (other than a Live-in aide): (1) Who resides in the unit, and who executed the lease with the Authority as lessee of the dwelling unit, or, if no such person now resides in the unit, (2) Who resides in the unit, and who is the remaining head of the household of the Tenant family residing in the dwelling unit.
- G. **RESIDENT ORGANIZATION:** An organization of residents, which also include a resident management corporation.

II. APPLICABILITY OF THIS GRIEVANCE PROCEDURE

In accordance with the applicable Federal regulation (24CFR § 966.50) this grievance procedure shall be applicable to all individual grievances (as defined in Section I above) between Tenant and the Anne Arundel County Housing Authority hereinafter referred to as "PHA" with the following two exceptions:

- A. Because HUD has issued a due process determination that the law of the State of Maryland required that Tenant be given the opportunity for a hearing in court which provides the basic elements of due process (as defined above) before eviction from the dwelling unit, the grievance procedure shall not be applicable to any termination of tenancy or eviction that involves:
 - 1. Any criminal activity that threatens the health, safety, or right to peaceful enjoyment of the premises of other residents or employees of the PHA, or
 - 2. Any drug-related criminal activity on or near such premises.
- B. The PHA grievance procedure shall not be applicable to disputes between Tenants not involving the PHA or to class grievances. The grievance procedure is not intended as a forum for initiating or negotiating policy changes between a group or groups of tenants and the PHA's Board of Commissioners.

This grievance procedure is incorporated by reference in all Tenant dwelling leases and will be furnished to each Tenant and all resident organizations.

Any changes proposed in this grievance procedure must provide for at least 30 days notice to Tenants and resident organizations, setting forth the proposed changes and providing an opportunity to present written comments. Comments submitted shall be considered by the PHA before any revisions are made to the grievance procedure.

III. INFORMAL SETTLEMENT OF A GRIEVANCE

Any grievance must be personally presented, either orally or in writing, to the PHA's central office or the management office of the development in which the complainant resides **within ten days after the grievable event**. Grievances received by the PHA's central office will be referred to the person responsible for the management of the development in which the complainant resides.

As soon as the grievance is received, it will be reviewed by the management office of the development to be certain that neither of the exclusions in paragraphs II.A or II.B above applies to the grievance. Should one of the exclusions apply, the complainant will be notified in writing that the matter raised is not subject to the PHA's grievance procedure, with the reason therefor.

If neither of the exclusions cited above apply, the complainant will be contacted to arrange a mutually convenient time **within ten working days** to meet so the grievance may be discussed informally and settled without a hearing. At the informal hearing, the complainant will present the grievance and the person in charge of the management office will attempt to settle the grievance to the satisfaction of both parties.

Within five working days following the informal discussion, the PHA shall prepare and either give or mail to Tenant a summary of the discussion that must specify the names of the participants, the dates of meeting, the nature of the proposed disposition of the complaint, and the specific reasons therefor, and shall specify the procedures by which a formal hearing under this procedure may be obtained if the complainant is not satisfied. A copy of this summary shall also be placed in Tenant's file.

IV. **FORMAL GRIEVANCE HEARING**

If the complainant is dissatisfied with the settlement arrived at in the informal hearing, the complainant must submit a written request for a hearing to the management office of the development where Tenant resides **no later than five (5) working days after the summary of the informal hearing is received**. A receipt signed by the complainant or a return receipt for delivery of certified mail, whether or not signed, will be sufficient proof of time of delivery for the summary of the informal discussion.

The written request shall specify:

- ! The reason for the grievance;
- ! The action of relief sought from the PHA; and
- ! Several dates and times **in the following ten (10) working days** when the complainant can attend a grievance hearing.

If the complainant requests a hearing in a timely manner, the PHA shall schedule a hearing on the grievance at the earliest time possible for the complainant, PHA and the hearing officer or hearing panel, **but in no case later than ten working days** after the PHA received the complainant's request.

If the complainant fails to request a hearing within five working days after receiving the summary of the informal hearing; the PHA's decision rendered at the informal hearing becomes final and the PHA is not obligated to offer the complainant a formal hearing unless the complainant can show good cause why he failed to proceed in accordance with this procedure.

Failure to request a grievance hearing does not affect the complainant's right to contest the PHA's decision in a court hearing.

V. SELECTING THE HEARING OFFICER OR HEARING PANEL

A grievance hearing shall be conducted by an impartial person or persons appointed by the PHA after consultation with resident organizations, as described below:

- A. The PHA shall nominate a slate of impartial persons to sit as hearing officers or hearing panel members. The slate of potential panel members shall consist of twelve Resident Council Officers represented by the Presidents and Vice-President of each community.

Nominees will be informed that they will be expected to disqualify themselves from hearing grievances that include personal friends, and they may not sit on any grievance panel that will hear a case involving a resident of the community in which they reside or grievances in which they have any personal interest.

- B. A slate of potential hearing officers or hearing panel members nominated by the PHA shall be submitted to the PHA's resident organizations. Written comments from the organizations shall be considered by the PHA before the nominees are appointed as hearing officers or panel members.
- C. When the comments from resident organizations have been received and considered, the nominees will be informed that they are the PHA's official grievance hearing members. The PHA will subsequently contact panel members in random order to request their participation as hearing panel members or hearing officers.

VI. ESCROW DEPOSIT REQUIRED FOR A HEARING INVOLVING RENT

Before a hearing is scheduled in any grievance involving the amount of rent which the PHA claims is due under this lease, the complainant shall pay to the PHA an amount equal to the rent due and payable as of the first of the month preceding the month in which the act or failure to act took place. The complainant shall, thereafter, deposit the same amount of the monthly rent in an escrow account monthly until the complaint is resolved by decision of the hearing officer of hearing panel. This requirement will not be waived by the PHA.

VII. SCHEDULING HEARINGS

When a complainant submits a timely request for a grievance hearing, the PHA will immediately contact three members of the hearing committee to schedule the hearing within the following ten working days on one of the dates and times indicated by the complainant. If three committee members can agree on a date and time for the hearing, the complainant will be so notified.

If two of the panel members can meet on a date convenient for the complainant, the PHA will approach another member of the hearing committee to find a third member to complete the panel.

If only one member of the hearing committee can meet on a date named by the complainant, that single committee member shall serve as the hearing officer.

Once the hearing panel or hearing officer have agreed upon the hearing date and time, the complainant, the manager of the development in which the complainant resides, and hearing panel members or officer shall be notified in writing. Notice to the complainant shall be in writing, either personally delivered to complainant or sent by mail, return receipt requested.

The written notice will specify the time, place, and procedures governing the hearing.

VIII. PROCEDURES GOVERNING THE HEARING

The hearing shall be held before a hearing panel or hearing officer as described above in Section VII. The complainant shall be afforded a fair hearing, which shall include:

- A. The opportunity to examine before the hearing any PHA documents, including records and regulations, that are directly relevant to the hearing.

The Tenant shall be allowed to copy any such document at the Tenant's expense. If the PHA does not make the document available for examination upon request by the complainant, the PHA may not rely on such document at the grievance hearing.

- B. The right to be represented by counsel or other person chosen as the Tenant's representative and to have such person make statements on the Tenant's behalf.
- C. The right to a private hearing unless the complainant requests a public hearing. The right to present evidence and arguments in support of the Tenant's complaint to controvert evidence relied on by the PHA or project management, and to confront and cross examine all witnesses upon whose testimony or information the PHA or project management relies; and
- D. A decision based solely and exclusively upon the fact presented at the hearing.

The hearing panel or officer may render a decision without proceeding with the hearing if they determine that the issue has been previously decided in another proceeding.

At the hearing, the complainant must first make a showing of an entitlement to the relief sought and, thereafter, the PHA must sustain the burden of justifying the PHA action or failure to act against which the complaint is directed.

The hearing shall be conducted informally by the hearing panel or officer. Oral or documentary evidence pertinent to the facts and issues raised by the complaint may be received without regard to admissibility under the rules of evidence applicable to judicial proceedings.

The hearing panel or officer shall require the PHA, the complainant, counsel and other participants, or spectators to conduct themselves in an orderly fashion. Failure to comply with the directs of the hearing panel or officer to obtain order may result in exclusion from the proceedings or in a decision adverse to the interests of the disorderly party and granting or denial of the relief sought, as appropriate.

The complainant or the PHA may arrange in advance, and at expense of the party making the arrangement, for a transcript of the hearing. Any interested party may purchase a copy of such transcript.

The PHA must provide reasonable accommodation for person with disabilities to participate in the hearing. Reasonable accommodation may include qualified sign language interpreters, readers, accessible locations, or attendants. If the Tenant is visually impaired, any notice to the Tenant which is required under this procedure must be in an accessible format.

If a hearing panel member or officer fails to disqualify himself/herself as required in Section V.A., the PHA will remove the panel member or officer from the hearing committee, invalidate the results of the hearing and schedule a new hearing with a new hearing panel or officer.

IX. **FAILURE TO APPEAR AT THE HEARING**

If the complainant or the PHA fails to appear at the scheduled hearing, the hearing panel or officer may make a determination to postpone the hearing **for not to exceed five business days**, or may make a determination that the party has waived their right to a hearing.

Both the complainant and the PHA shall be notified of the determination by the hearing panel or officer; provided, that a determination that the complainant has waived his right to a hearing shall not constitute a waiver of any right the complainant may have to contest the PHA's disposition of the grievance in court.

X. **DECISION OF THE HEARING PANEL OR OFFICER**

The hearing panel or officer shall prepare a written decision, together with the reasons for the decision **within ten working days** after the hearing. A copy of the decision shall be sent to the complainant and the PHA.

The PHA shall retain a copy of the decision in the Tenant's folder. A copy of the decision with all names and identifying references deleted, shall also be maintained on file by the PHA and made available for inspection by a prospective complainant, his representative, or the hearing panel or officer.

The decision of the hearing panel or officer shall be binding on the PHA which shall take all actions, or refrain from any actions, necessary to carry out the decision unless the PHA's Board of Commissioners determines within ten working days, and promptly notifies the complainant of its determination that:

- A. The grievance does not concern PHA action or failure to act in accordance with or involving the complainant's lease or PHA regulations, which adversely affect the complainant's rights, duties, welfare or status.
- B. The decision of the hearing panel or officer is contrary to applicable Federal, State or local law, HUD regulation, or requirements of the annual contributions contract between HUD and the PHA.
- C. A decision by the hearing panel or officer or Board of Commissioners in favor of the PHA or which denies the relief requested by the complainant in whole or in part shall not constitute a waiver of, nor affect in any way, the rights of the complainant to a trial or judicial review in any court proceedings which may be brought in the matter later.

SCHEDULE OF GRIEVANCE HEARING DATES AND PANEL MEMBERS

PREAMBLE: Formal Grievance Hearings are scheduled as follows:

1. **Date:** Second and Fourth Thursdays of each month
2. **Time:** 10:00 a.m.
3. **Location:** Administrative Offices (Conference Room)
7477 Baltimore-Annapolis Blvd
Glen Burnie, Maryland 21061

It is the responsibility of the Director of Housing Management to schedule the hearing by notifying the appropriate panel members for the date specified that a hearing will be held. Notice to the panel members shall be by telephone and follow-up by memorandum at least five days prior to the hearing date. Should a panel member not be available, then the Supervisor of Housing Management may substitute the next panelist shown on the list.

Remember a panel member may not be from the site where the arranged resident lives, nor may any two panel members be from the same site.



HOUSING COMMISSION OF ANNE ARUNDEL COUNTY

PET POLICY

SEPTEMBER 2000

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY

PET POLICY

I. Purpose

In compliance with Section 227 of Title II of the Housing and Urban-Rural Recovery Act of 1983, and with 24 CFR Parts 5, 243, 842, and 942, Final Rule, the Housing Authority will permit residents of housing projects built exclusively for occupancy by the elderly and persons with disabilities, to own and keep common household pets in their apartment. This policy sets forth the conditions and guidelines under which pets will be permitted. This policy is to be adhered to at all times.

The purpose of the policy is to ensure that pet ownership will not be injurious to persons or property, or violate the rights of all residents to clean, quiet, and safe surroundings.

Common Household Pets are Defined as Follows:

Birds: Including canary, parakeet, finch and other species that are normally kept caged; birds of prey are not permitted.

Fish: Tanks or aquariums are not to exceed 10 gallons in capacity. Poisonous or dangerous fish are not permitted. Only one (1) tank or aquarium is permitted per apartment.

Dogs: Not to exceed fifteen (15) pounds at time of maturity. Furthermore, the resident must be able to carry his or her pet. All dogs must be neutered or spayed. Vicious breeds of dogs are prohibited. Vicious breeds will be classified according to Simon & Schuster's Guide to Dogs. Residents must verify breed with management prior to obtaining a dog.

Cats: All cats must be neutered or spayed and declawed.

Exotic pets such as snakes, monkeys, rodents, etc are not allowed.

II. Registration

Every pet must be registered with the Housing Commission's management prior to moving the pet into the unit and updated annually thereafter. Registration requires the following:

- A. A certificate signed by a licensed veterinarian, or a state or local authority empowered to inoculate animals (or designated agent of such authority), stating that the animal has received all inoculations required by the state and local law, if applicable (dogs, cats).
- B. Proof of current license, if applicable (dogs, cats).
- C. Identification tag bearing the owner's name, address, and phone number (dogs, cats.)
- D. Proof of neutering/spaying and/or declawing, if applicable (dogs, cats.)

- E. Photograph (no smaller than 3x5) of pet or aquarium.
- F. The name, address, and phone number of a responsible party that will care for the pet if the owner becomes temporarily incapacitated.
- G. Fish - size of tank or aquarium must be registered.

III. **Licenses and Tags**

Every dog and cat must wear the appropriate local animal license, a valid rabies tag and a tag bearing the owner's name, address and phone number. All licenses and tags must be current.

IV. **Density of Pets**

Only one (1) dog or cat will be allowed per apartment. Only two (2) birds will be allowed per apartment. The HCAAC will give final approval on type and density of pets.

V. **Visitors and Guests**

No visitor or guest will be allowed to bring pets on the premises at anytime. Residents will not be allowed to Pet Sit or House a Pet without fully complying with this policy.

Feeding or caring for stray animals is prohibited and will be considered keeping a pet without permission.

VI. **Pet Restraints**

- A. All dogs must be on a leash when not in the owner's apartment. The leash must be no longer than three (3) feet.
- B. Cats must be in a caged container or on a leash when taken out of the owner's apartment.
- C. Birds must be in a cage when inside of the resident's apartment or entering or leaving the building.

VII. **Liability**

Residents owning pets shall be liable for the entire amount of all damages to the Housing Authority premises caused by their pet and all cleaning, defleaing and deodorizing required because of such pet. Pet owners shall be strictly liable for the entire amount of any injury to the person or property of other residents, staff or visitors of the Housing Authority caused by their pet, and shall indemnify the Housing Authority for all costs of litigation and attorney's fees resulting from such damage. Pet liability insurance can be obtained through most insurance agents and companies.

VIII. **Sanitary Standards and Waste Disposal**

- A. Litter boxes must be provided for cats with use of odor-reducing chemicals.
- B. Fur-bearing pets must wear effective flea collars at all times. Should extermination become necessary, cost of such extermination will be charged to pet owner.
- C. Pet owners are responsible for immediate removal of the feces of their pet and shall be charged in instances where damages occur to Authority property due to pet or removal of pet feces by staff.
 - (i) All pet waste must be placed in a plastic bag and tied securely to reduce odor and placed in designated garbage container and/or trash compactor.
 - (ii) Residents with litter boxes must clean them regularly. Noncompliance may result in removal of the pet. The Housing Authority reserves the right to impose a mandatory twice weekly litter box cleaning depending on need. Litter box garbage shall be placed in a plastic bag and deposited outside the building in the garbage container and/or trash compactor.
- D. All apartments with pets must be kept free of pet odors and maintained in a clean and sanitary manner. Pet owner's apartments may be subject to inspections once a month.

IX. **General Rules**

The resident agrees to comply with the following rules imposed by the Housing Authority:

- A. No pet shall be tied up anywhere on Authority property and left unattended for any amount of time.
- B. Pet owners will be required to make arrangements for their pets in the event of vacation or hospitalization.
- C. No outside cages, fences, or houses are permitted.

X. **Pet Rule Violation and Pet Removal**

- A. If it is determined on the basis of objective facts, supported by written statement, that a pet owner has violated a rule governing the pet policy, the Housing Authority shall serve a notice of pet rule violation on the pet owner. Serious or repeated violations may result in pet removal or termination of the pet owner's tenancy, or both.
- B. If a pet poses a nuisance such as excessive noise, barking, or whining which disrupts the peace of other residents, owner will remove the pet from premises upon request of management within 48 hours. Nuisance complaints regarding pets are subject to immediate inspections.
- C. If a pet owner becomes unable either through hospitalization or illness to care for the pet and the person so designated to care for the pet in the pet owner's absence refuses or is

unable physically to care for the pet, the Housing Authority can officially remove the pet. The Authority accepts no responsibility for pets so removed.

XI. **Rule Enforcement**

Violation of these pet rules will prompt a written notice of violation. The pet owner will have seven (7) days to correct the violation or request an informal hearing at which time the Authority's Grievance Procedure will be followed.

XII. **Grievance**

Management and resident agree to utilize the Grievance Procedure described in the Lease Agreement to resolve any dispute between resident and management regarding a pet.

XIII. **Damage Fee**

There is a mandatory non-refundable pet fee in the amount of \$100.00 for a dog or cat, one-half of which must be paid at the time of the execution of the Addendum of the Dwelling Lease allowing the pet to be present. The balance of the pet fee must be paid in monthly amounts of no less than \$25.00 per month, exclusive of the rent or other charges, until the full \$100.00 pet fee is paid.

The pet fee may be used by the Commission in its discretion to pay for reasonable expenses directly attributed to the presence of the dog or cat on the property, including, but not limited to, the cost of repairs and replacements to, and fumigation of, the resident's dwelling unit, as well as damage to any public or common areas caused by the pet. In the event that the pet fee or any part of it is used by the HCAAC to pay for such reasonable expenses, the HCAAC will notify the resident and the resident will be required to replenish the initial fee by monthly payments in accordance with the preceding paragraph.

XIV. **Monthly Fee**

A monthly fee of \$15.00 will be assessed to each family approved for pet ownership in the family developments. This monthly fee **will not** apply to residents of elderly and disabled communities.

XV. **Exceptions**

This policy does not apply to animals that are used to assist persons with disabilities. This exclusion applies to animals that reside in the development, as well as animals used to assist persons with disabilities that visit the development. Pets used for the purpose of aiding residents with disabilities must have appropriate certification. The Authority shall maintain a list of agencies that provide and/or train animals to give assistance to individuals with disabilities.



Violence Against Women Act

The Housing Commission of Anne Arundel County continues to comply with all requirements of the Violence Against Women Act (VAWA). The Housing Commission has implemented an admissions preference for victims of domestic violence. This preference means that a person who has been a victim of domestic violence will be placed ahead of other applicants on the wait list who do not have a preference.

The Housing Commission notifies all applicants of the Violence Against Women Act during the application process. Information regarding the Act is issued to each applicant during the application process.

Program participants are encouraged to notify the Housing Commission should they believe they are a victim of domestic violence. Staff at the Housing Commission will act promptly and swiftly to meet with the participant and arrange for more formal intervention, counseling or referral to law enforcement. During the process, and in accordance with the regulations, decisions on benefit termination will be deferred until all details are secure and potential victims are interviewed, and a reasonable solution prepared. Victims who refuse to cooperate with staff, health and/or law enforcement professionals will not be protected under this policy.

Due to the implementation of the Act on March 16, 2007 the Housing Commission made substantive changes to the Admissions and Continued Occupancy Policy, the Housing Choice Voucher Administrative Plan and the Public Housing Dwelling Lease. The changes are detailed in this policy.

Admissions and Continued Occupancy Policy

Amended, Page 12, Section B.2.d:

"Victims of Domestic Violence" who have to vacate due to actual or threatened physical violence directed against the applicant or the applicant's family by a spouse or other household member. This violence must have occurred recently or be of a continuing nature.

Housing Choice Voucher Administrative Plan

Amended, Page 6, Section C.2.d:

Victims of domestic violence, as defined by the Violence Against Women Act, who have to vacate due to actual or threatened physical violence directed against the applicant or the applicant's family by a spouse or other household member. This violence must have occurred recently or be of a continuing nature.

Public Housing Dwelling Lease

Page 4, Section VI, Part G:

VIOLENCE AGAINST WOMEN ACT

The following provisions are applicable to situations involving incidents involving actual or threatened domestic violence, dating violence, or stalking, as those terms are defined in Section 6(u)(3) of the United States Housing Act of 1937, as amended, (42 U.S.C. §1437d(u)(3)) and in HCAAC's Violence Against Women Act (VAWA) Policy. To the extent any provision of this section shall vary from or contradict any other provision of this lease, the provisions of this section shall prevail.

A. Termination of tenancy.

1. An incident or incidents of actual or threatened domestic violence, dating violence, or stalking shall not constitute a serious or repeated violation of the lease by the victim of such violence; and
2. Criminal activity directly relating to domestic violence, dating violence or stalking, engaged in by a member of the tenant's household, a guest, or other person under the tenant's control, shall not be cause for termination of tenancy or occupancy rights, if the Tenant or any member of the Tenant's family is a victim of that domestic violence, dating violence, or stalking.
3. Notwithstanding anything to the contrary contained in paragraphs A.1. and A.2. above, HCAAC may terminate Tenant's tenancy under this lease if it can demonstrate an actual and imminent threat to other tenants or to those employed at or providing service to the development in which the unit is located, if the tenant's tenancy is not terminated.
4. Further, nothing in this section shall prohibit HCAAC from terminating tenancy under this lease based on a violation of this lease not premised on an act or acts of domestic violence, dating violence, or stalking against the tenant or a member of the tenant's household for which protection against termination of tenancy is given in paragraphs A.1. and A.2. above. However, in taking any such action to terminate tenancy, HCAAC shall not apply a more demanding standard to you than to other tenants.

B. Bifurcation of Lease. Under the authority provided in Section 6(l)(6)(B) of the United States Housing Act of 1937, as amended (42 U.S.C. §1437d(l)(6)(B)), HCAAC may bifurcate this lease in order to evict, remove, or terminate assistance to any individual who is a Tenant or a lawful occupant under this lease and who engages

in criminal acts of physical violence against family members or others. HCAAC may take such action without evicting, removing, terminating assistance to, or otherwise penalizing a victim of such violence who is the Tenant or a lawful occupant under this lease.

C. Certification. If the Tenant or a lawful occupant, as a defense to termination of tenancy or an action to evict, claims protection under this section against such action, HCAAC may (but is not required to) request the individual to deliver to HCAAC a certification. The certification may be delivered in one of the following forms:

1. A HUD-approved form attesting that the individual is a victim of domestic violence, dating violence, or stalking and that the incident or incidents in question are bona fide incidents of such actual or threatened abuse and meet the requirements of this section, or
2. Documentation signed by an employee, agent or volunteer of a victim service provider, an attorney, or a medical professional, from whom the victim has sought assistance in addressing domestic violence, dating violence, or stalking or the effects of the abuse, in which the professional attests under penalty of perjury to the professional's belief that the incident or incidents in question are bona fide incidents of abuse, and the victim has signed or attested to the documentation, or
3. A federal, State, tribal, or local police report or court record, describing the incident or incidents in question.

The certification must be delivered to HCAAC within 10 days after the request for certification is received from HCAAC. If the certification is not delivered within the 10-day period allowed, the provisions of this section will not apply and HCAAC may elect to terminate tenancy and evict without regard to the protections provided in this section.

D. Confidentiality. The law requires that information provided to HCAAC concerning an incident of incidents of domestic violence, dating violence, or stalking be retained in confidence, not placed in any shared data base nor provided to a related entity, except to the extent disclosure requested or consented to by the individual supplying such information, or required for use in an eviction proceeding, or otherwise required by applicable law.

July 1, 2007

J. NOTICE OF DECISION AND INFORMAL REVIEW PROCESS

All ineligible applicants must be advised of such in writing of their family obligations under the program and the grounds on which the Commission may terminate assistance, and of their right to informal review and given 10 days to request an informal review.

The informal review will provide the applicant with an opportunity to present new information or to refute existing information. The Hearing Officer may declare an applicant eligible, continue the findings of ineligibility, or reopen the case for further evaluation. The applicant shall be notified in writing of the results of the informal review.

V. BRIEFING OF FAMILIES AND ISSUANCE OF VOUCHERS

Every effort is made to thoroughly brief potential tenants on all Housing Choice Voucher Programs. This effort includes both individual and group briefings. At the individual briefings, the tenant can ask questions specific to his/her own circumstances. At the group briefing, the following tools may be used:

- An audio-visual presentation;
- An oral presentation;
- A question and answer period; and
- Distribution of related materials.

At the briefings, pertinent information is discussed on all programs. Especially stressed are all tenant responsibilities.

In an effort to aid families in housing selections, a listing of available units is maintained by the Housing Commission. These properties are not pre-screened, and this is so stated to the families. When possible, additional assistance is provided by the Housing Choice Voucher Coordinator for families having difficulty finding housing.

Prior to issuance of a Voucher all income verification must be current with in (60) days.

Once issued, a family is given 60 days to locate suitable housing in the locale of its choice. Two additional 30-day extensions can be given upon the family's request by the Department Supervisor(s), provided that the family is able to justify the need for an extension.

If the Voucher expires at the end of the initial 60 day term without an extension or if it expires after any additional term requested and approved, the family may reapply for the program if they so desire, if the waiting list is open, and be placed back on the waiting list according to the date of their reapplication. HCAAC may not determine the family to be ineligible for the program on the grounds that it was not able to utilize a previously issued

Utilities include water, electricity, gas, heating, refrigeration, and cooking fuels, trash collection and sewage services.

Allowances for tenant furnished utilities are reviewed in connection with annual reexaminations. When revisions are made, they are implemented at the time of annual rent adjustments and TTP determinations.

F. MINIMUM RENT

In accordance with Section 402(a)(1) and (2) of the Continuing Resolution, assisted families may pay a minimum rent as set by the Housing Commission by internal procedure. The minimum rent may not exceed \$50.00 per month. The minimum rent is currently \$0, however may be changed by procedure to accommodate market conditions.

VII. TERMINATIONS AND SECURITY DEPOSITS

HCAAC may deny or terminate assistance if an applicant or participant:

- Violated any of the "Family Obligations" under the Voucher Program.
- Serious violation of the Lease. Provisions under the Violence Against Women Act will be utilized should the family seek protection under the law and rule.
- Committed any fraud or misrepresentation in connection with any Federal Housing Assistance Program.
- Defaulted on a repayment agreement.
- If the participant's TTP is sufficient to pay full gross rent and six (6) months of zero assistance has elapsed since the last HAP was made.

A. INFORMAL HEARINGS

If the PHA refuses to reissue a Voucher, the tenant must be notified in writing and offered an opportunity for an informal hearing and hold the hearing, if requested, prior to the denial or termination of the assistance, except in cases where the tenant has the ability to pay full contract rent and has completed a six month period with no assistance.

Informal hearings will also be conducted if requested by the participant regarding disputed rent calculations, the appropriate utility allowance and required unit size. The results of the hearing will be forwarded to HCAAC & the participant.

Participants may review all pertinent records held by HCAAC; the Commission also has the right to review all pertinent records held by the participant prior to the hearing.

**HOUSING COMMISSION
OF ANNE ARUNDEL COUNTY**

GLEN BURNIE, MARYLAND

**REPORT ON AUDIT OF
FINANCIAL STATEMENTS AND
SUPPLEMENTAL DATA**

JUNE 30, 2007 AND 2006

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY

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INDEPENDENT AUDITORS' REPORT

February 7, 2008

Board of Commissioners
Housing Commission of Anne Arundel County
Glen Burnie, Maryland

We have audited the accompanying financial statements of the Housing Commission of Anne Arundel County, Glen Burnie, Maryland, herein referred to as the Commission, as of and for the years ended June 30, 2007 and 2006 as listed in the table of contents. These financial statements are the responsibility of the Commission's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Housing Commission of Anne Arundel County, Glen Burnie, Maryland as of June 30, 2007 and 2006 and the changes in its net assets and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 7, 2008 on our consideration of the Housing Commission of Anne Arundel County's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and, accordingly, express no opinion on it.

Board of Commissioners
Housing Commission of Anne Arundel County

Our audits were conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying supplemental financial information on pages 27 to 46, including the financial data schedules, is presented for purposes of additional analysis and is not a required part of the basic financial statements of the Housing Commission of Anne Arundel County. Such information has been subjected to the auditing procedures applied in the audits of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Barbacane, Thornton & Company

BARBACANE, THORNTON & COMPANY

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED

The Housing Commission of Anne Arundel County (the "Commission") Management's Discussion and Analysis is designed to (a) assist the reader in focusing on significant financial issues, (b) provide an overview of the Commission's financial activity, and (c) identify changes in the Commission's financial position (its ability to address the next and subsequent year challenges).

This Management's Discussion and Analysis is presented at the front of each year's financial statements as required by the Government Accounting Standards Board (GASB) Statement No. 34. The Management's Discussion and Analysis ("MD&A") is designed to focus on the current year's activities, resulting changes and currently known facts. Please read it in conjunction with the Commission's financial statements.

FINANCIAL HIGHLIGHTS

- The total assets of the Commission increased by \$1,831,184 (or five percent) during 2007. Since the Commission engages only in business-type activities, the increase is all in the category of business-type assets. Total assets were \$38,621,119 and \$36,789,935 for 2007 and 2006, respectively.
- The total liabilities of the Commission increased by \$1,737,779 (or 15 percent) during 2007. Since the Commission engages only in business-type activities, the increase is all in the category of business-type liabilities. Total liabilities were \$13,400,282 and \$11,662,503 for 2007 and 2006, respectively. The addition of debt associated with an Energy Performance Contract and mortgages on homes in the Key Choices program were the primary reason for the increase to liabilities as shown in Table 5, Outstanding Debt at Year End.
- Total net assets increased by \$93,405 (or .4 percent) in 2007. Since the Commission engages only in business-type activities, the increase is all in the category of business-type net assets. Total net assets were \$25,220,837 and \$25,127,432 for 2007 and 2006, respectively.
- The total revenue of the Commission increased by \$1,059,239 (or five percent) during 2007. Total revenue was \$24,548,002 and \$23,488,763 for 2007 and 2006, respectively. The primary cause of the change to revenue was an increase in the funding grants provided by HUD used to finance the operation of public housing.
- Total business-type activities expense increased by \$442,545 (or two percent) during 2007. Total expenses were \$24,454,597 and \$24,012,052 for 2007 and 2006, respectively. The main reasons for the change to total expenses were increased public housing utility costs and interest expenses as well as an increase in Housing Choice Voucher housing assistance payments.

Entity-wide Financial Statements

The entity-wide financial statements are designed to be corporate-like in that all business-type activities are consolidated into columns that add to a total for the entire Commission. The Commission is engaged only in business-type activities.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY

MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED (CONT'D)

These Statements include a Balance Sheet which reports all financial and capital resources for the Commission. The statement is presented in the format with assets minus liabilities equal to "Net Assets," formerly known as equity. Assets and liabilities are presented in order of liquidity and are classified as "Current" (convertible into cash within one year) and "Noncurrent" (long-term). The focus of the Balance Sheet is the "Unrestricted Net Assets" that are designed to represent the net available liquid (noncapital) assets, net of liabilities, for the entire Commission. Net Assets (formerly equity) are reported in three broad categories:

Net Assets, Invested in Capital Assets, Net of Related Debt: This component of net assets consists of all capital assets, reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction or improvement of those assets.

Restricted Net Assets: This component of net assets consists of restricted assets because constraints are placed on the assets by outside sources. Examples include creditors (such as debt covenants), grantors, contributors, laws, regulations, etc.

Unrestricted Net Assets: This component consists of net assets that do not meet the definition of "Net Assets Invested in Capital Assets, Net of Related Debt," or "Restricted Net Assets."

The entity-wide financial statements also include a Statement of Revenues, Expenses and Changes in Net Assets (similar to an income statement). This statement includes "Operating Revenues," such as rental income; "Operating Expenses," such as administration, utilities, maintenance and depreciation; and "Nonoperating Revenue and Expenses," such as grant revenue, investment income and interest expense. The focus of the Statement of Revenues, Expenses and Changes in Net Assets is the "Change in Net Assets," which is similar to Net Income or (Net Loss) for commercial enterprises.

Finally, the Statement of Cash Flows is included, which discusses net cash provided or used by operating activities, investing activities, capital and related financing activities and noncapital financing activities.

Balance Sheet

The following table reflects the condensed Balance Sheet for fiscal year 2006 compared to fiscal year 2007.

TABLE 1
BALANCE SHEET

	2006	2007
ASSETS:		
Current and other assets	\$ 3,484,379	\$ 5,101,948
Capital assets	33,305,556	33,519,171
TOTAL ASSETS	<u>36,789,935</u>	<u>38,621,119</u>

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED (CONT'D)

BALANCE SHEET (cont'd)

	2006	2007
LIABILITIES:		
Current and accrued liabilities	1,401,843	1,666,460
Long-term liabilities	10,260,660	11,733,822
TOTAL LIABILITIES	11,662,503	13,400,282
NET ASSETS:		
Invested in capital assets, net of related debt:	23,102,492	22,217,152
Restricted	72,006	667,739
Unrestricted	1,952,934	2,335,946
TOTAL NET ASSETS	\$ 25,127,432	\$ 25,220,837

Major Factors Affecting the Statement of Net Assets

Total cash decreased by \$70,842 (or three percent) from \$2,664,648 in 2006 to \$2,593,806 in 2007. Contributions of cash for the Oakleaf Villas reserve account in fiscal year 2007 totaled \$16,867 for future repairs of the building. Also in 2007, contributions of \$12,504 were made to the Thomas Pumphrey House reserve account to fund future repairs. The year-end balances of the two reserve accounts were \$41,983 and \$59,394 respectively.

Total accounts receivable increased by \$1,172,159 (or 203 percent), from \$576,364 in 2006 to \$1,748,523 in 2007. This increase to accounts receivable was due primarily to HUD's July notice that the 2007 HCV housing assistance grant would be increased. Grant money for the previous fiscal year was paid in August of 2007.

Both long-term and current liabilities increased with use of the funds from the Energy Performance Contract. The Commission also obtained mortgages in the amount of \$461,895 to cover the purchase of homes in the Key Choices lease-purchase program.

The total increase to current liabilities was \$264,617 (or 19 percent) from \$1,401,843 in 2006 to \$1,666,460 in 2007. Noncurrent liabilities increased by \$1,473,162 (14 percent) from \$10,260,660 in 2006 to \$11,733,822 as of the 2007 fiscal year end.

For more detail see "Capital Assets and Debt Administration" below.

Statement of Revenues, Expenses and Changes in Net Assets

The following table reports the condensed Statement of Revenues, Expenses and Changes in Net Assets for fiscal year 2006 compared to fiscal year 2007.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY

MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED (CONT'D)

TABLE 2

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

	<u>2006</u>	<u>2007</u>
REVENUES:		
Tenant revenue - rents and other	\$ 3,327,067	\$ 3,519,802
Operating subsidies and grants	18,367,672	19,823,940
Capital grants	1,100,132	528,479
Investment income	54,189	93,136
Other revenues	<u>639,703</u>	<u>582,645</u>
TOTAL REVENUES	<u>23,488,763</u>	<u>24,548,002</u>
EXPENSES:		
Administration	2,624,015	2,717,574
Tenant services	419,540	421,418
Utilities	1,364,789	1,478,433
Ordinary maintenance	1,959,978	1,863,150
Protective services	159,812	139,998
General	594,979	523,169
Interest expenses	529,276	629,706
Housing assistance payments	14,498,390	14,784,444
Depreciation	1,543,565	1,567,981
Nonroutine maintenance	<u>317,708</u>	<u>328,724</u>
TOTAL EXPENSES	<u>24,012,052</u>	<u>24,454,597</u>
CHANGE IN NET ASSETS	<u>\$ (523,289)</u>	<u>\$ 93,405</u>

MAJOR FACTORS AFFECTING THE STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET ASSETS

Total revenues increased by \$1,059,239 (or five percent) from fiscal year 2006 to 2007. This change was partially because the operating subsidies and grants increased by \$1,456,268 (or eight percent) from \$18,367,672 in 2006 to \$19,823,940 in 2007.

The Housing Choice Voucher (HCV) program had an increase in revenue of \$949,625 for that same period. As the number of unit months leased in HCV decreased by 112 unit months from 19,665 in 2006 to 19,553 in 2007, the average monthly housing assistance payment (HAP) increased by \$11 from \$710 in 2006 to \$721 in 2007.

The amount of capital grants decreased from \$1,100,132 in 2006 to \$528,479 in 2007 as more capital purchases in public housing were financed through an Energy Performance Contract and as capital purchases in the Key Choices program were funded through mortgages on the homes purchased. See Table 4 below for details regarding changes to capital assets.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED (CONT'D)

Total expenses increased by \$442,545 (or two percent) from fiscal year 2006 to 2007.

Operating costs increase slightly for 2007 when compared to the same line items in 2006. The most significant expense increases were noted in items such as administration, utilities, interest expense and housing assistance payments.

Interest expenses increased by \$100,430 and HAP increased by \$286,054 for the same period.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

As of fiscal year end 2007, the Commission had \$33,519,171 invested in many capital assets as reflected in the following schedule, which represents a net increase of \$213,615 (one percent), after additions, deductions and depreciation, from the end of 2006.

TABLE 3
CAPITAL ASSETS AT YEAR END
(NET OF ACCUMULATED DEPRECIATION)

	Business-type Activities	
	2006	2007
CAPITAL ASSETS		
Land	\$ 2,223,081	\$ 2,223,081
Buildings and improvements	54,798,617	57,570,792
Furniture and equipment	3,440,050	4,271,542
Accumulated depreciation	(29,449,894)	(31,017,875)
Construction-in-progress	2,293,702	471,631
TOTAL CAPITAL ASSETS, NET OF ACCUMULATED DEPRECIATION	\$ 33,305,556	\$ 33,519,171

The increase to buildings before depreciation of \$2,772,175 (or five percent) and to equipment before depreciation of \$831,492 (or 24 percent) from 2006 to 2007 was due to modernization activities at the public housing sites primarily funded by the HUD capital fund program, the completion of construction-in-progress from the previous year and spending related to the Energy Performance Contract.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED (CONT'D)

The following reconciliation summarizes the changes in capital assets for both fiscal years 2006 and 2007:

TABLE 4
CHANGES IN CAPITAL ASSETS

	2006	2007
BEGINNING BALANCE	\$ 31,888,818	\$ 33,305,556
Additions	2,960,303	1,781,596
Depreciation	(1,543,565)	(1,567,981)
ENDING BALANCE	\$ 33,305,556	\$ 33,519,171

The 2007 major additions are:

Business-type Activities

Capital Improvements Programs (modernization completed on a variety of the Commission's Public Housing complexes)	\$ 793,571
Equipment purchases	\$ 988,025

Debt Outstanding

At the 2007 year end, the Commission had \$11,855,834 in total debt (long-term & short-term) outstanding compared to \$10,255,382 in debt outstanding for 2006. The (16 percent) increase of \$1,600,452 occurred mainly because of debt associated with home purchases for the Key Choices program and because of the debt associated with the Energy Performance Contract as shown in the following table:

TABLE 5
OUTSTANDING DEBT AT YEAR END

	Business-type Activities	
	2006	2007
DEBTS:		
Mortgage loans	\$ 4,255,069	\$ 4,649,128
Energy performance loan	-	1,464,505
Vehicle loans	63,706	34,712

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED (CONT'D)

OUTSTANDING DEBT AT YEAR END (cont'd)

	Business-type Activities	
	2006	2007
Operating loan	17,126	-
MD-CDA loan	999,661	999,661
MD-CDA bonds	4,789,820	4,614,158
Lease-purchase loan	130,000	93,670
TOTAL DEBT	10,255,382	11,855,834
Less: Current Portion	<u>(372,862)</u>	<u>(462,421)</u>
TOTAL LONG-TERM DEBT	\$ 9,882,520	\$ 11,393,413

Bank loans are financed with Branch Banking & Trust Co. (BB&T), Bank of America and Citibank at the terms, monthly payments and interest rates as follows:

- Mortgage payments of \$15,137 at 5.75 percent through March 1, 2010
- NAP equity mortgage payments of \$14,977 at 7.5 percent through July 15, 2016
- Vehicle payments of \$1,333 at 6.0 percent through October 5, 2009
- Lease-purchase payments of \$4,223 at 7.75 percent through August 15, 2009
- Energy performance payments every three months of \$41,923 at 6.96 percent through July 22, 2018
- Mortgage payments of \$1,696 at 6.625 percent through December 1, 2036
- Mortgage payments of \$103 at 7.0 percent through December 1, 2026
- Mortgage payments of \$1,106 at 6.5 percent through May 1, 2037
- Mortgage payments of \$68 at 7.0 percent through May 1, 2027

The Maryland Community Development Administration (MD-CDA) loan is for the Thomas Pumphrey House project. Interest is accrued annually but not paid unless surplus cash exists, and the total loan amount and unpaid interest balance is due on September 1, 2042.

The Maryland Community Development Administration (MD-CDA) issued Capital Fund Securitization Bonds in December 2003 to finance modernization of public housing sites. The Housing Commission of Anne Arundel County was allocated \$5,537,100 of the \$94,295,000 bond issue. According to the debt service payment schedule, principal payments are to be made annually in June each year, and interest is paid semi-annually in June and December each year starting in June 2004, with repayment in full planned for June 2023. On June 30, 2007, the U. S. Department of Housing and Urban Development ("HUD") disbursed directly to the State of Maryland the fourth principal payment of \$235,000; total interest paid was \$237,996 in 2007.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
MANAGEMENT'S DISCUSSION AND ANALYSIS - UNAUDITED (CONT'D)

ECONOMIC FACTORS

Significant economic factors affecting the Commission are as follows:

- Federal funding of the Department of Housing and Urban Development;
- Local labor supply and demand, which can affect salary and wage rates;
- Local inflationary, recession and employment trends, which can affect resident incomes and, therefore, the amount of rental income;
- Inflationary pressure on utility rates, supplies, interest rates and other costs;
- Beginning in the 2008 fiscal year, the Commission will begin its financial operations for the public housing program in accordance with the project-based accounting and budgeting requirements mandated by HUD. The conversion also shifts operating funding to the project level.

FINANCIAL CONTACT

The individual to contact regarding this report is Kathleen Marcum, Director of Finance of the Housing Commission of Anne Arundel County, at (410) 222-6200, ext. 102. Specific requests may be submitted to:

Kathleen Marcum, Director of Finance
Housing Commission of Anne Arundel County
P.O. Box 817
7477 Baltimore-Annapolis Boulevard
Glen Burnie, MD 21060-2817

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND
BALANCE SHEETS
JUNE 30, 2007 and 2006**

	<u>2007</u>	<u>2006*</u>
ASSETS		
Current Assets:		
Cash and cash equivalents	\$ 1,379,847	\$ 2,021,203
Restricted cash	966,449	405,564
Tenant security deposits	247,510	237,881
Accounts receivable, net	1,748,523	576,364
Prepaid expenses	229,790	180,212
Inventory, net	67,934	63,155
Total current assets	<u>4,640,053</u>	<u>3,484,379</u>
Noncurrent Assets:		
Assets held for sale	461,895	-
Capital assets, net	33,519,171	33,305,556
Total noncurrent assets	<u>33,981,066</u>	<u>33,305,556</u>
TOTAL ASSETS	<u>\$ 38,621,119</u>	<u>\$ 36,789,935</u>
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts payable and accrued liabilities	\$ 641,808	\$ 577,932
Tenant security deposits	247,510	237,881
Accrued compensated absences	99,431	93,506
Accrued interest payable	70,254	7,581
FSS escrow	145,036	112,081
Bonds payable	240,000	235,000
Notes payable	222,421	137,862
Total current liabilities	<u>1,666,460</u>	<u>1,401,843</u>
Noncurrent Liabilities:		
Accrued compensated absences	21,130	23,868
Accrued interest payable	172,752	132,795
Bonds payable	4,374,158	4,554,820
Notes payable	7,019,255	5,327,700
FSS escrow	146,527	221,477
Total noncurrent liabilities	<u>11,733,822</u>	<u>10,260,660</u>
TOTAL LIABILITIES	<u>13,400,282</u>	<u>11,662,503</u>
Net Assets:		
Invested in capital assets, net of related debt	22,217,152	23,102,492
Restricted	667,739	72,006
Unrestricted	2,335,946	1,952,934
Total Net Assets	<u>25,220,837</u>	<u>25,127,432</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 38,621,119</u>	<u>\$ 36,789,935</u>

* Restated for comparative purposes.

The accompanying notes are an integral part of these financial statements.

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
FOR THE YEARS ENDED JUNE 30, 2007 and 2006**

	<u>2007</u>	<u>2006</u>
OPERATING INCOME		
Tenant revenue	\$ 3,519,802	\$ 3,327,067
Government operating grants	19,823,940	18,367,672
Rents and other charges - North Arundel Plaza	377,892	504,493
Other income	204,753	135,210
TOTAL OPERATING INCOME	<u>23,926,387</u>	<u>22,334,442</u>
OPERATING EXPENSES		
Administration	2,717,574	2,624,015
Tenant services	421,418	419,540
Utilities	1,478,433	1,364,789
Housing assistance payments	14,784,444	14,498,390
Ordinary maintenance and operation	1,863,150	1,959,978
Nonroutine maintenance	328,724	317,708
Protective services	139,998	159,812
General expenses	523,169	594,979
Depreciation expense	1,567,981	1,543,565
TOTAL OPERATING EXPENSES	<u>23,824,891</u>	<u>23,482,776</u>
OPERATING INCOME (LOSS)	<u>101,496</u>	<u>(1,148,334)</u>
NONOPERATING REVENUES (EXPENSES)		
Investment income	93,136	54,189
Interest expense	(629,706)	(529,276)
Capital grants	528,479	1,100,132
TOTAL NONOPERATING REVENUES (EXPENSES)	<u>(8,091)</u>	<u>625,045</u>
CHANGE IN NET ASSETS	93,405	(523,289)
NET ASSETS, BEGINNING OF YEAR	<u>25,127,432</u>	<u>25,650,721</u>
NET ASSETS, END OF YEAR	<u>\$ 25,220,837</u>	<u>\$ 25,127,432</u>

The accompanying notes are an integral part of these financial statements.

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2007 and 2006**

	<u>2007</u>	<u>2006</u>
CASH FLOWS FROM OPERATING ACTIVITIES:		
Cash receipts from tenants	\$ 3,495,004	\$ 3,334,727
Operating grants received	18,722,111	18,143,983
Other operating cash receipts	540,515	556,819
Cash payments to employees for services	(2,596,434)	(2,489,626)
Cash payments to suppliers for goods and services	(4,895,692)	(4,732,603)
Cash payments for housing assistance payments	<u>(14,784,444)</u>	<u>(14,498,390)</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>481,060</u>	<u>314,910</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Proceeds from long-term debt	1,523,843	3,776,623
Repayment of debt	(330,080)	(352,003)
Interest paid	(508,473)	(403,521)
Cash paid for acquisition of capital assets	(1,781,596)	(3,147,381)
Capital grants received	528,479	1,100,132
NET CASH PROVIDED (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	<u>(567,827)</u>	<u>973,850</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:		
Interest paid	(18,603)	(69,864)
Proceeds from long-term debt	-	130,000
Repayment of debt	(55,206)	(982,874)
NET CASH USED BY NONCAPITAL FINANCING ACTIVITIES	<u>(73,809)</u>	<u>(922,738)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Investment income received	89,734	53,682
NET CASH PROVIDED BY INVESTING ACTIVITIES	<u>89,734</u>	<u>53,682</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(70,842)	419,704
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>2,664,648</u>	<u>2,244,944</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 2,593,806</u>	<u>\$ 2,664,648</u>
Cash and cash equivalents	\$ 1,379,847	\$ 2,021,203
Restricted cash	966,449	405,564
Tenant security deposits	<u>247,510</u>	<u>237,881</u>
	<u>\$ 2,593,806</u>	<u>\$ 2,664,648</u>

Continued on next page.

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2007 and 2006**

(CONTINUED)	2007	2006
CASH FLOWS FROM OPERATING ACTIVITIES:		
Operating income (loss)	\$ 101,496	\$ (1,148,334)
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:		
Depreciation	1,567,981	1,543,565
Changes in assets and liabilities:		
(Increase) in accounts receivable	(1,168,757)	(298,913)
(Increase) Decrease in inventory	(4,779)	2,738
(Increase) in prepaid expenses	(49,578)	(8,517)
Increase in accounts payable and accrued liabilities	63,876	163,158
Increase in tenant security deposits	9,629	21,128
(Decrease) Increase in FSS escrow	(41,995)	34,716
Increase in compensated absences	3,187	5,369
NET CASH PROVIDED BY OPERATING ACTIVITIES	\$ 481,060	\$ 314,910
 SUPPLEMENTAL INFORMATION:		
NONCASH NONCAPITAL FINANCING ACTIVITY		
Assets held for sale acquired through incurrence of long-term debt	\$ 461,895	\$ -
 NONCASH CAPITAL FINANCING ACTIVITY		
Capital assets acquired through the incurrence of accounts payable	\$ -	\$ 187,078

The accompanying notes are an integral part of these financial statements.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The Commission's financial statements include the accounts of all Commission operations.

The criteria for including organizations within the Commission's reporting entity, as set forth in GASB No. 14, "The Financial Reporting Entity," as amended by GASB No. 39, relate to financial accountability. On the basis of these criteria, the Commission has no other entities that are required to be included in its financial statements, nor is the Commission includable in the financial statements of any other reporting entity.

Basis of Presentation

The Commission's accounts are organized as an enterprise fund. The operations are accounted for with a set of self-balancing accounts that comprise its assets, liabilities, equities, revenues and expenses. Enterprise funds are used to account for operations that provide a service to the public financed by charges to users of that service and activities where the periodic measurement of net income is deemed appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Basis of Accounting and Measurement Focus

The Commission's enterprise fund is accounted for on the flow of economic resources measurement focus. Accounting records are maintained on the accrual basis of accounting, under which revenues are recorded when they are earned and expenses are recorded when the corresponding liabilities are incurred. The Commission applies all applicable Governmental Accounting Standards Board (GASB) pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements: Financial Accounting Standards Board (FASB) Statements and Interpretations, Accounting Principles Board (APB) Opinions and Accounting Research Bulletins (ARB) of the Committee on Accounting Procedure. In addition, the Commission applies all applicable FASB Statements and Interpretations issued after November 30, 1989, except those that conflict with or contradict GASB pronouncements.

The Commission adheres to the provisions of GASB No. 34, "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments" and GASB Statement No. 38, "Certain Financial Statement Note Disclosures." Statement No. 34 established standards for external financial reporting for all state and local governmental entities, which includes a statement of net assets; a statement of revenues, expenses and changes in net assets; and a statement of cash flows. It requires the classification of net assets into three components - invested in capital assets, net of related debt; restricted; and unrestricted. These classifications are defined as follows:

- Invested in capital assets, net of related debt - This component of net assets consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction or improvement of those assets. If there are significant unspent related debt proceeds at year end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of invested in capital assets, net of related debt. Rather, that portion of the debt is included in the same net assets component as the unspent proceeds.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

- **Restricted** - This component of net assets consists of constraints placed on net asset use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation. It is comprised of assets, net of related liabilities, that are required to be set aside by revenue bond covenants for operations, maintenance and renewal and replacements.
- **Unrestricted net assets** - This component of net assets consists of net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt." Administrative expenses are paid with the use of unrestricted resources.

Budgets and Budgetary Accounting

- In January, the Commission holds a meeting with staff to discuss the proposed operating budget.
- During the month of March, the Commission submits to the Board of Commissioners a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing them.
- In March, the budget is formally approved by the Board of Commissioners.
- Budgeted amounts as of June 30 are as originally adopted or as amended by the Board of Commissioners.
- Annual budgets lapse at fiscal year end.

Use of Estimates in the Preparation of Financial Statements

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Revenue

The major sources of revenue are various operating subsidies and grants received from HUD and rental charges to tenants.

Federal and state grant revenue - Operating subsidies and Capital Fund Program (CFP) grant revenue received from HUD are susceptible to accrual and are recognized during the fiscal year earned in accordance with applicable HUD program guidelines. The Commission generally is entitled to receive monies under an established payment schedule or, for the CFP grant, as expenditures are made.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Tenant charges - Tenant charges consist of rental income. Rents are recognized as revenue when assessed. Amounts not received by year end are considered to be accounts receivable, and amounts paid for the subsequent fiscal year (if any) are recorded as deferred revenue.

Other Income - Other income is composed primarily of miscellaneous service fees.

Revenues and Expenses

Revenues and expenses are distinguished between operating and nonoperating items. Operating revenues generally result from providing services in connection with the Commission's principal ongoing operations. The principal operating revenues of the Commission are tenant rentals and operating grants/subsidies from HUD.

Operating expenses include the costs associated with the day-to-day operations of the Commission and depreciation on capital assets. All revenues and expenses not meeting these definitions are reported as nonoperating revenues and expenses.

Use of Restricted/Unrestricted Net Assets

When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, the Commission's policy is to apply restricted net assets first.

Compensated Absences

Employees earn vacation and sick leave in varying amounts based upon length of service. Only 30 vacation days can be carried into the next calendar year. Upon termination, employees are paid for accumulated vacation time earned. A liability for accumulated vacation leave in the amounts of \$120,561 and \$117,374 at June 30, 2007 and 2006, respectively, is recorded in the financial statements.

The Commission's policy allows for employees to accumulate unused sick leave up to 240 days. Sick leave is not paid upon termination. Since the employee's accumulating rights to receive compensation for future sick leave absences are contingent upon the absences being caused by future illnesses, and since such amounts cannot be reasonably estimated, a liability for unused sick leave is not recorded in the financial statements.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Commission considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

Inventory

Inventory is recorded at the lower of cost or market using the first-in, first-out (FIFO) method. As of June 30, 2007 and 2006, inventory consists of consumable materials and equipment on hand in the amounts of \$67,934 and \$63,155, respectively, net of an allowance for obsolete inventory in the amounts of \$4,598 and \$8,887, respectively.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Capital Assets

The Commission follows the practice of capitalizing all expenditures for capital assets in excess of \$500. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the life of the asset are not capitalized. Capital assets are recorded at cost and depreciated using the straight-line method over the asset's estimated useful life. The estimated useful lives are as follows:

Buildings	40 years
Building improvements	15 years
Furniture and equipment	3 to 20 years

Income Taxes

No provision for income taxes is recorded in the accounts, as the Commission is a nonprofit, tax-exempt entity under the Internal Revenue Code.

Programs

The financial statements of the Housing Commission of Anne Arundel County, which have been prepared using the accrual basis of accounting, include the Commission's Public Housing Program; the HUD Section 8 Housing Choice Voucher Program; the Rental Assistance Program; Senior Assisted Living; Oakleaf Villas; the HOPWA Grant Program; the Housing Corporation for Anne Arundel County Program; the Senior Services Program; the Pumphrey House Program; the North Arundel Program; the Supportive Housing for Persons with Disabilities Program; the Capital Fund Program; the Resource Center; Consulting Services; the State Bond Capital Fund; the Community Development Block Grant (CDBG); the Key Choices Lease-Purchase Homeownership Program; and the Anne Arundel County Dignity Fund.

NOTE 2 DESCRIPTION OF SIGNIFICANT PROGRAMS

Public Housing Program

The public housing program is designed to provide low-cost housing within the County of Anne Arundel. Under this program, HUD provides funding via an annual contributions contract. These funds, combined with the rental income received from tenants, are available solely to meet the operating expenses of the program.

Capital Fund Program

Substantially all additions to capital assets are accomplished through capital fund programs. The Capital Fund Program replaces or materially upgrades deteriorated portions of existing Commission public housing property.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND

NOTES TO FINANCIAL STATEMENTS

NOTE 2 DESCRIPTION OF SIGNIFICANT PROGRAMS (cont'd)

Housing Choice Voucher Program

The Commission administers a program of rental assistance payments to private owners on behalf of eligible low-income families under Section 8 of the Housing and Urban Development Act 1974. The program provides payments covering the difference between the maximum rental on a dwelling unit, as approved by HUD, and the amount of rent contribution by a participating family.

Key Choices Lease-Purchase Homeownership Program

The Commission administers a lease-purchase homeownership program that provides homeownership opportunities for individuals who lack a traditional credit record or have impaired credit by allowing them a 24 to 36 month lease period to establish or re-establish their credit reputation. This program also benefits individuals who may qualify for market loan rates but have limited financial resources and are unable to afford the required closing costs.

Under this program, the individual selects a home that the Commission then purchases through the incurrence of a first and second mortgage equal to approximately 105 percent of the value of the home. These two mortgages cover the full cost of the house, closing costs and program costs. The Commission then leases the home to the individual for a period of 24 to 36 months. The monthly rent payment is sufficient to cover the monthly principal and interest on the first and second mortgages, the monthly mortgage insurance premium, the monthly hazard and the assumption reserve deposit. At the end of the lease term, the individual has the option to purchase the property by assuming the first and second mortgages from the Commission.

If the individual elects to exercise the purchase option, the assumption reserve will be used to fund the assumption costs including, but not limited to, transfer and recordation fees, tax and insurance escrows, title and insurance costs, survey charges, credit evaluation costs and the assumption fee. The individual is responsible for paying the shortfall if the assumption reserve is not sufficient to pay for the assumption costs.

NOTE 3 DEPOSITS

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the Commission's deposits may not be returned. At June 30, 2007, the carrying amount of the Commission's deposits was \$2,593,806 and the bank balance was \$2,822,905. All of the bank balance was covered by federal depository insurance or by collateral held by the commission's agent in the Commission's name. At June 30, 2006, the carrying amount of the Commission's deposits was \$2,664,648 and the bank balance was \$2,945,428. All of the bank balance was covered by federal depository insurance or by collateral held by the Commission's agent in the Commission's name.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND

NOTES TO FINANCIAL STATEMENTS

NOTE 4 CAPITAL ASSETS

The changes in capital assets for the year ended June 30, 2007 are as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reclass- ification</u>	<u>Deletions</u>	<u>Ending Balance</u>
Land	\$ 2,223,081	\$ -	\$ -	\$ -	\$ 2,223,081
Buildings and building improvements	54,798,617	478,473	2,293,702	-	57,570,792
Furniture and equipment	3,440,050	831,492	-	-	4,271,542
Construction-in-progress	<u>2,293,702</u>	<u>471,631</u>	<u>(2,293,702)</u>	-	<u>471,631</u>
Total Capital Assets	62,755,450	1,781,596	-	-	64,537,046
Accumulated depreciation	<u>29,449,894</u>	<u>1,567,981</u>	-	-	<u>31,017,875</u>
CAPITAL ASSETS, NET	<u>\$33,305,556</u>	<u>\$ 213,615</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$33,519,171</u>

The changes in capital assets for the year ended June 30, 2006 are as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reclass- ification</u>	<u>Deletions</u>	<u>Ending Balance</u>
Land	\$ 2,223,081	\$ -	\$ -	\$ -	\$ 2,223,081
Buildings and building improvements	52,902,979	575,888	1,319,750	-	54,798,617
Furniture and equipment	3,349,337	90,713	-	-	3,440,050
Construction-in-progress	<u>1,319,750</u>	<u>2,293,702</u>	<u>(1,319,750)</u>	-	<u>2,293,702</u>
Total Capital Assets	59,795,147	2,960,303	-	-	62,755,450
Accumulated depreciation	<u>27,906,329</u>	<u>1,543,565</u>	-	-	<u>29,449,894</u>
CAPITAL ASSETS, NET	<u>\$31,888,818</u>	<u>\$1,416,738</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$33,305,556</u>

NOTE 5 ASSETS HELD FOR SALE

Assets held for sale represent homes purchased by the Commission under the Key Choices Lease-Purchase Homeownership Program. As of June 30, 2007, assets held for sale consisted of two homes in the amount of \$461,895. Both homes were purchased by the Commission during fiscal year 2007.

NOTE 6 RESTRICTED CASH

According to the Oakleaf Village and Pumphrey House regulatory agreements with the State of Maryland Department of Community Development, the Commission was required to set up a project reserve fund for both projects. The balance of these funds as of June 30, 2007 and 2006 was \$101,377 and \$72,006, respectively.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND

NOTES TO FINANCIAL STATEMENTS

NOTE 6 RESTRICTED CASH (cont'd)

As of June 30, 2007 and 2006, \$291,563 and \$333,558, respectively, was restricted for use in the FSS program.

In fiscal year 2007, the Commission entered into a note payable agreement to fund the energy efficiency improvements specified under the Energy Performance Contract. As of June 30, 2007, \$566,362 of the note was unspent and has been reported on the balance sheet as restricted cash since its use is limited to the energy efficiency improvements noted above.

In connection with the Commission's Key Choices Lease – Purchase Homeownership Program, a portion of the monthly rent paid by the lessee/tenant is set aside in an assumption reserve. As of June 30, 2007, the balance of the assumption reserve was \$7,147 and has been reported on the balance sheet as restricted cash and a liability.

NOTE 7 ACCOUNTS RECEIVABLE

As of June 30, 2007 and 2006, accounts receivable consisted of the following:

	<u>2007</u>	<u>2006</u>
HUD	\$ 1,418,793	\$ 309,690
Other government	122,101	129,375
Dwelling rents	65,950	40,057
Other	139,134	97,004
Accrued interest receivable	4,631	1,229
Allowance for uncollectible accounts	<u>(2,086)</u>	<u>(991)</u>
	<u>\$ 1,748,523</u>	<u>\$ 576,364</u>

NOTE 8 ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

As of June 30, 2007 and 2006, accounts payable and accrued liabilities consisted of the following:

	<u>2007</u>	<u>2006</u>
Trade	\$ 219,553	\$ 474,171
HUD	308,695	-
Accrued wages/payroll taxes	101,838	103,452
Other accrued liabilities	<u>11,722</u>	<u>309</u>
	<u>\$ 641,808</u>	<u>\$ 577,932</u>

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND

NOTES TO FINANCIAL STATEMENTS

NOTE 9 NOTES PAYABLE

On January 26, 2000, the Commission entered into a loan agreement in the amount of \$2,500,000. This agreement runs through March 1, 2010 and requires monthly principal and interest payments of \$15,137 with an interest rate of 5.75 percent. The loan is uncollateralized.

On July 11, 2001, the Commission entered into a loan agreement with the Community Development Administration of the State of Maryland in the amount of \$999,661. The loan matures September 1, 2042 and bears a four percent rate of interest. Interest and principal shall be due and payable in consecutive annual installments in an amount equal to the lesser of surplus cash or the scheduled payments. The annual installments shall commence on the first day of the fourth month following the end of the borrower's first fiscal year after the construction loan payment. In any fiscal year that the scheduled payments are greater than surplus cash, the unpaid difference shall be deferred and all accrued and unpaid interest shall be added to the principal amount of the loan and shall accrue interest at 4.0 percent. The loan is collateralized by the Pumphrey House development.

On November 7, 2001, the Commission entered into a loan agreement in the amount of \$164,165. This agreement runs through November 7, 2006 and requires monthly principal and interest payments of \$3,142 with an interest rate of 5.50 percent. This loan is collateralized by vehicles and was paid off during fiscal year 2007.

On June 29, 2004, the Commission entered into an unsecured loan agreement in the amount of \$1,000,000. Starting on January 1, 2006, this agreement requires monthly principal payments of \$10,000 along with any accrued interest. Any unpaid principal is to be paid in full by July 31, 2006. This loan is uncollateralized and bears interest at a variable rate. This loan was paid off during fiscal year 2007.

On October 7, 2004, the Commission entered into a loan agreement in the amount of \$68,816. This agreement runs through October 5, 2009 and requires monthly principal and interest payments of \$1,333 with an interest rate of 6.0 percent. The loan is collateralized by vehicles.

On June 28, 2006, the Commission entered into a loan agreement in the amount of \$2,000,000. Starting on August 15, 2006, this agreement requires monthly principal and interest payments of \$14,977 with an interest rate of 7.5 percent. Any unpaid principal is to be paid in full by July 15, 2016. The loan is uncollateralized.

On June 28, 2006, the Commission entered into a loan agreement in the amount of \$130,000. Starting on August 15, 2006, this agreement requires monthly principal and interest payments of \$4,223 with an interest rate of 7.75 percent. Any unpaid principal is to be paid in full by August 15, 2009. The loan is uncollateralized.

On August 22, 2006, the Commission entered into a note agreement in the amount of \$1,464,505. On August 22, 2007, the Commission is required to make an interest payment of \$62,794. Principal and interest payments in the amount of \$41,923 with an interest rate of 6.96 percent start on November 22, 2007 and are required every three months through August 22, 2018. The loan is uncollateralized by a first lien on the equipment installed as part of the energy efficiency improvements.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND

NOTES TO FINANCIAL STATEMENTS

NOTE 9 NOTES PAYABLE (cont'd)

On November 16, 2006, the Commission entered into two mortgage note agreements for the purchase of a home under the Commission's Key Choices Lease-Purchase Homeownership Program. Both notes are collateralized by the property located at 7670 Cedar Drive. Starting on January 1, 2007, the first mortgage note in the amount of \$264,900 requires monthly principal and interest payments in the amount of \$1,696 with an interest rate of 6.625 percent. Any unpaid principal is to be paid in full by December 1, 2036. Starting on January 1, 2007, the second mortgage note in the amount of \$13,245 requires monthly principal and interest payments in the amount of \$103 with an interest rate of 7.0 percent. Any unpaid principal is to be paid in full by December 1, 2026.

On April 10, 2007, the Commission entered into two mortgage note agreements for the purchase of a home under the Commission's Key Choices Lease-Purchase Homeownership Program. Both notes are collateralized by the property located at 301 Grove Park Road. Starting on June 1, 2007, the first mortgage note in the amount of \$175,000 requires monthly principal and interest payments in the amount of \$1,106 with an interest rate of 6.50 percent. Any unpaid principal is to be paid in full by May 1, 2037. Starting on June 1, 2007, the second mortgage note in the amount of \$8,750 requires monthly principal and interest payments in the amount of \$68 with an interest rate of 7.0 percent. Any unpaid principal is to be paid in full by May 1, 2027.

The following is a summary of the notes payable for the year ended June 30, 2007:

	Original Amount of Note	Beginning Balance	Additions	Retirement	Ending Balance	Amount Due in One Year
North Arundel Plaza - 1st mortgage	\$ 2,500,000	\$ 2,255,069	\$ -	\$ (47,180)	\$ 2,207,889	\$ 55,246
Pumphrey House - note	999,661	999,661	-	-	999,661	-
Vehicles - note	164,165	15,561	-	(15,561)	-	-
Section 8 note	1,000,000	17,126	-	(17,126)	-	-
Vehicles note	68,816	48,145	-	(13,433)	34,712	14,270
North Arundel Plaza - 2nd mortgage	2,000,000	2,000,000	-	(18,906)	1,981,094	30,551
Lease Purchase Note	130,000	130,000	-	(36,330)	93,670	37,250
Grove Park 1st mortgage note	175,000	-	175,000	(159)	174,841	1,967
Grove Park 2nd mortgage note	8,750	-	8,750	(17)	8,733	209
Cedar Drive 1st mortgage note	264,900	-	264,900	(1,419)	263,481	3,082
Cedar Drive 2nd mortgage note	13,245	-	13,245	(155)	13,090	327
Energy Performance Contract note	1,464,505	-	1,464,505	-	1,464,505	79,519
TOTAL		\$ 5,465,562	\$ 1,926,400	\$ (150,286)	\$ 7,241,676	\$ 222,421

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND

NOTES TO FINANCIAL STATEMENTS

NOTE 9 NOTES PAYABLE (cont'd)

The following is a summary of the notes payable for the year ended June 30, 2006:

	<u>Original Amount of Note</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Retirements</u>	<u>Ending Balance</u>	<u>Amount Due in One Year</u>
North Arundel Plaza - 1st mortgage	\$2,500,000	\$2,303,672	\$ -	\$ (48,603)	\$2,255,069	\$ 53,281
Computer equipment note	300,000	24,592	-	(24,592)	-	-
Pumphrey House note	999,661	999,661	-	-	999,661	-
Vehicles note	164,165	51,731	-	(36,170)	15,561	15,561
Section 8	1,000,000	1,000,000	-	(982,874)	17,126	17,126
Vehicles note	68,816	60,783	-	(12,638)	48,145	13,371
North Arundel Plaza - 2nd mortgage	2,000,000	-	2,000,000	-	2,000,000	30,725
Lease-purchase note	130,000	-	130,000	-	130,000	7,798
TOTAL		<u>\$4,440,439</u>	<u>\$2,130,000</u>	<u>\$(1,104,877)</u>	<u>\$5,465,562</u>	<u>\$ 137,862</u>

As of June 30, 2007, the debt principal and interest payments due for the notes payable are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	\$ 222,421	\$ 461,580	\$ 684,001
2009	277,575	393,817	671,392
2010	2,262,910	354,057	2,616,967
2011	167,880	255,228	423,108
2012	176,768	246,308	423,076
2013-2017	2,545,448	995,720	3,541,168
2018-2022	262,906	325,010	587,916
2023-2027	82,962	295,025	377,987
2028-2032	103,562	264,506	368,068
2033-2037	139,583	221,223	360,806
2038-2042	-	199,930	199,930
2043-2047	999,661	6,664	1,006,325
TOTAL	<u>\$ 7,241,676</u>	<u>\$ 4,019,068</u>	<u>\$ 11,260,744</u>

For the years ended June 30, 2007 and 2006, interest expense amounted to \$629,706 and \$529,276, respectively.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND

NOTES TO FINANCIAL STATEMENTS

NOTE 10 BONDS PAYABLE

On December 1, 2003, the State of Maryland issued Revenue Bond 2003 for the benefit of Anne Arundel Housing Commission and other housing authorities in Maryland. The Commission's portion of the bond is \$5,537,100, with the Commission receiving the bond proceeds from the State as expenses are incurred. The interest rate accrued on the bond varies between 4.25 percent and 4.75 percent. The bond will be repaid to the State directly by HUD with capital funds in the name of the Commission. As of June 30, 2007 and 2006, the Commission had expended \$5,534,158 and \$5,474,820, respectively, of the bond proceeds with HUD making repayments to the State of \$920,000 and \$685,000, respectively. As of June 30, 2007 and 2006, the liability for bonds payable amounted to \$4,614,158 and \$4,789,820, respectively.

As of June 30, 2007, the debt principal and interest payments due for bonds payable are as follows:

<u>For the Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	\$ 240,000	\$ 232,405	\$ 472,405
2009	245,000	225,736	470,736
2010	255,000	218,061	473,061
2011	260,000	209,445	469,445
2012	270,000	200,131	470,131
2013-2017	1,550,000	806,104	2,356,104
2018-2022	1,794,158	398,321	2,192,479
TOTAL	\$ 4,614,158	\$ 2,290,203	\$ 6,904,361

NOTE 11 LEASES

The Commission leases space in the North Arundel Plaza building to various organizations. These leases expire at various times through May 31, 2010. The lease rent payments to be received are as follows:

<u>For the Year Ending June 30,</u>	
2008	\$ 281,578
2009	233,428
2010	42,875
	<u>\$ 557,881</u>

NOTE 12 PENSION PLAN

Effective July 1, 1999, the Housing Commission of Anne Arundel County adopted the Housing-Renewal and Local Agency Retirement Plan (HRLARP). Under the plan, full-time permanent employees have a mandatory contribution of six percent of their base wages/salary, with eight percent contributed by the Commission. Employees employed with the Commission as of July 1, 1999 are eligible to participate in the plan as of the effective date of the plan, while all employees employed after July 1, 1999 are eligible to participate in the plan after six months of continuous employment upon attaining full-time permanent status.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND

NOTES TO FINANCIAL STATEMENTS

NOTE 12 PENSION PLAN (cont'd)

The Commission also participates in the Anne Arundel County Pension Plan. Under the plan, employees are able to contribute six percent of their base wages/salary, with eight percent contributed by the Commission. New employees are not eligible to participate in the plan since June 30, 1999. Existing employees were grandfathered into the plan as of that date.

The amount of pension contribution made by the Commission and its employees during fiscal year 2007 to both plans was \$177,775 and \$137,500, respectively. The amount of pension contribution made by the Commission and its employees during fiscal year 2006 to both plans was \$184,945 and \$142,397, respectively.

NOTE 13 ECONOMIC DEPENDENCY

The Commission is economically dependent on receiving operating subsidies from the U.S. Department of Housing and Urban Development (HUD).

NOTE 14 LINE OF CREDIT

In 2006, the Commission entered into a \$500,000 unsecured line of credit agreement with BB&T Bank to provide capital for its Key Choice Lease-Purchase Homeownership Program. Accrued interest is due monthly with the outstanding principal due in full by July 15, 2007. The line bears interest at a rate equal to the bank's prime rate. As of June 30, 2007 and 2006, the interest rate was 8.0 and 8.5 percent, respectively. There was no outstanding balance as of June 30, 2007 and 2006.

NOTE 15 CONTINGENCIES

The Commission is a defendant in various matters of litigation and claims. These matters result from the normal course of business. It is not presently possible to determine the ultimate outcome or settlement cost, if any, of these matters.

NOTE 16 COMMITMENTS

As of June 30, 2007 and 2006, the Commission had the following construction commitments related to various modernization projects:

<u>Contract Amount</u>	<u>Amount paid as of June 30, 2007</u>	<u>Balance</u>
\$ 4,155,340	\$ 3,053,284	\$ 1,102,056
<u>Contract Amount</u>	<u>Amount paid as of June 30, 2006</u>	<u>Balance</u>
\$ 6,660,326	\$ 6,388,097	\$ 272,229

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND**

SUPPLEMENTAL FINANCIAL INFORMATION

FOR THE YEAR ENDED JUNE 30, 2007

Housing Commission of Anne Arundel County
Financial Data Schedule
6/30/07

PHA: MD016 FYED: 06/30/2007

Line Item No.	Account Description	Business Activities	Supportive Housing for Persons with Disabilities	Community Development Block Grants/Entitlement Grants	Housing Opportunities for Persons with AIDS	Low Rent Public Housing	Housing Choice Vouchers	Public Housing Capital Fund Program	State/Local	Total
111	Cash - Unrestricted	1,089,621	-	-	-	284,203	23	-	-	1,373,824
112	Cash - Restricted - Modernization and Development	-	-	-	-	566,362	-	-	-	566,362
113	Cash - Other Restricted	108,824	-	-	-	102,319	186,244	-	-	400,087
114	Cash - Tenant Security Deposits	34,504	-	-	-	213,006	-	-	-	247,510
100	Total Cash	1,238,649	-	-	-	1,165,890	186,267	-	-	2,593,806
121	Accounts Receivable - PHA Projects	-	-	-	-	-	-	-	-	-
122	Accounts Receivable - HUD Other Projects	-	-	-	89,225	-	1,244,455	85,113	-	1,418,793
124	Accounts Receivable - Other Government	-	65,001	-	-	-	690	-	55,410	122,101
125	Accounts Receivable - Miscellaneous	91,584	-	-	-	47,550	-	-	-	139,134
126	Accounts Receivable - Tenants - Dwelling Rents	136	-	-	-	85,814	-	-	-	85,950
126.1	Allowance for Doubtful Accounts - Dwelling Rents	-	-	-	-	(2,086)	-	-	-	(2,086)
126.2	Allowance for Doubtful Accounts - Other	-	-	-	-	-	-	-	-	-
129	Accrued Interest Receivable	2,289	-	-	-	2,342	-	-	-	4,631
120	Total Receivables, net of allowances for doubtful accounts	94,009	65,001	-	89,225	113,620	1,245,145	85,113	55,410	1,748,523
142	Prepaid Expenses and Other Assets	10,192	-	-	-	212,037	7,561	-	-	229,790
143	Inventories	16	-	-	-	72,516	-	-	-	72,532
143.1	Allowance for Obsolete Inventories	-	-	-	-	(4,698)	-	-	-	(4,698)
144	Interprogram Due From	1,802,182	-	-	-	-	939,282	-	-	2,820,464
150	Total Current Assets	3,225,948	65,001	-	89,225	1,559,485	2,380,255	85,113	55,410	7,460,517
161	Land	603,151	-	-	-	1,519,590	-	-	-	2,223,081
162	Buildings	8,374,311	-	-	-	44,406,461	-	1,421,576	5,351,920	57,564,268
163	Furniture, Equipment & Machinery - Dwellings	1,975	-	-	-	2,369,481	-	-	-	2,371,456
164	Furniture, Equipment & Machinery - Administration	11,764	-	-	-	1,562,096	37,281	165,105	112,900	1,900,086
165	Leasehold Improvements	6,534	-	-	-	-	-	-	-	6,534
166	Accumulated Depreciation	(1,184,487)	-	-	-	(28,330,401)	(24,588)	(114,011)	(354,308)	(31,017,875)
167	Construction in Progress	44,318	-	-	-	-	-	367,975	59,338	471,631
160	Total Fixed Assets, Net of Accumulated Depreciation	5,857,566	-	-	-	20,647,497	12,593	1,831,645	5,189,850	33,519,171
174	Other Assets	451,985	-	-	-	-	-	-	-	451,985
180	Total Non-Current Assets	6,319,481	-	-	-	20,647,497	12,593	1,831,645	5,189,850	33,581,066
190	Total Assets	9,544,928	65,001	-	89,225	22,205,982	2,392,848	1,916,758	5,226,260	41,441,563

Housing Commission of Anne Arundel County
Financial Data Schedule
6/30/07

PHA: MDD18 FYED: 06/30/2007

Line Item No.	Account Description	Business Activities	Supportive Housing for Persons with Disabilities	Community Development Block Grants/Entitlement Grants	Housing Opportunities for Persons with AIDS	Low Rent Public Housing	Housing Choice Vouchers	Public Housing Capital Fund Program	State/Local	Total
312	Accounts Payable <= 90 Days	23,765	-	-	-	186,594	-	1,739	4,825	219,553
321	Accrued Wage/Payroll Taxes Payable	7,208	-	-	-	79,271	11,815	-	3,544	101,838
322	Accrued Compensated Absences - Current Period	5,482	-	-	-	80,173	10,487	-	3,279	99,431
325	Accrued Interest Payable	10,559	-	-	-	87,155	493	-	2,047	70,254
331	Accounts Payable - HUD PHA Programs	-	-	-	-	-	308,895	-	-	308,895
341	Tenant Security Deposits	34,504	-	-	-	213,008	-	-	-	247,510
342	Deferred Revenues	337	-	-	-	-	-	-	-	337
343	Current Portion of Long-term Debt - Capital Projects/Mortgage Revenue Bonds	85,797	-	-	-	88,509	5,280	-	240,000	419,586
344	Current Portion of Long-term Debt - Operating Borrowings	42,835	-	-	-	-	-	-	-	42,835
345	Other Current Liabilities	11,423	-	-	-	56,208	88,640	-	-	156,271
346	Accrued Liabilities - Other	150	-	-	-	-	-	-	-	150
347	Interprogram Due To	406,964	65,001	-	89,225	1,774,388	-	83,374	401,502	2,820,464
310	Total Current Liabilities	629,034	65,001	-	89,225	2,535,314	428,040	85,113	655,197	4,485,924
	Long-term Debt, Net of Current - Capital Projects/Mortgage Revenue Bonds	5,102,847	-	-	-	1,397,864	7,864	-	4,374,168	10,862,433
352	Long-term Debt, Net of Current - Operating Borrowings	510,960	-	-	-	-	-	-	-	510,960
354	Accrued Compensated Absences - Non Current	-	-	-	-	18,803	2,327	-	-	21,130
353	Noncurrent Liabilities - Other	172,752	-	-	-	45,923	100,604	-	-	319,279
350	Total Noncurrent Liabilities	5,786,579	-	-	-	1,462,560	110,495	-	4,374,168	11,733,822
300	Total Liabilities	6,415,613	65,001	-	89,225	3,997,904	538,535	85,113	6,029,355	16,220,746
508	Total Contributed Capital	-	-	-	-	-	-	-	-	-
508	Invested in Capital Assets, Net of Related Debt	688,942	-	-	-	19,161,124	(251)	1,931,645	555,602	22,217,162
511	Total Reserved Fund Balance	-	-	-	-	-	-	-	-	-
511.1	Restricted Net Assets	101,377	-	-	-	566,362	-	-	-	667,739
512.1	Unrestricted Net Assets	2,359,597	-	-	-	(1,518,428)	1,854,864	-	(366,787)	2,336,946
513	Total Equity/Net Assets	3,128,916	-	-	-	18,209,098	1,854,813	1,931,645	196,905	25,220,837
500	Total Liabilities and Equity/Net Assets	9,544,529	65,001	-	89,225	22,206,962	2,382,448	1,916,768	5,226,260	41,441,583

Housing Commission of Anne Arundel County
Financial Data Schedule
6/30/07

PHA: MD018 FYED: 06/30/2007

Line Item No.	Account Description	Business Activities	Supportive Housing for Persons with Disabilities	Community Development Block Grants/Entitlement Grants	Housing Opportunities for Persons with AIDS	Low Rent Public Housing	Housing Choice Vouchers	Public Housing Capital Fund Program	State/Local	Total
703	Net Tenant Rental Revenue	470,497	-	-	-	2,741,080	-	-	-	3,211,577
704	Tenant Revenue - Other	14,040	-	-	-	230,272	-	-	63,913	308,225
705	Total Tenant Revenue	484,537	-	-	-	2,971,352	-	-	63,913	3,519,802
706	HUD PHA Operating Grants	-	366,343	-	312,716	2,098,102	16,201,279	684,600	-	19,663,000
706.1	Capital Grants	-	-	-	-	-	-	528,479	-	528,479
708	Other Government Grants	-	-	-	-	-	-	160,900	160,900	160,900
711	Investment Income - Unrestricted	31,766	-	-	-	5,146	-	-	-	36,912
714	Fraud Recovery	-	-	-	-	-	8,078	-	-	8,078
715	Other Revenue	468,971	-	-	-	101,305	4,281	-	-	574,557
720	Investment Income - Restricted	-	-	-	-	56,224	-	-	-	56,224
709	Total Revenue	965,274	366,343	-	312,716	5,232,129	16,213,548	1,213,079	224,813	24,549,002
911	Administrative Salaries	144,595	15,172	-	7,540	1,172,247	240,920	59,430	3,490	1,643,384
912	Auditing Fees	31,539	-	-	-	18,119	10,050	-	-	59,708
914	Compensated Absences	5,168	-	-	-	(3,969)	(1,259)	-	3,279	3,189
915	Employee Benefit Contributions - Administrative	27,689	2,440	-	577	243,929	60,393	14,223	267	349,518
916	Other Operating - Administrative	175,774	119	-	100	88,366	397,008	242	156	661,766
921	Tenant Services - Salaries	-	31,647	-	9,044	123,725	15,160	-	83,535	263,111
922	Relocation Costs	-	-	-	-	2,966	-	-	-	2,966
923	Employee Benefit Contributions - Tenant Services	-	3,620	-	1,847	22,976	3,942	-	23,749	56,134
924	Tenant Services - Other	5,628	-	-	-	35,645	-	-	57,934	99,207
931	Water	3,332	-	-	-	84,535	318	-	-	88,185
932	Electricity	37,604	-	-	-	824,947	6,671	-	-	871,222
933	Gas	1,663	-	-	-	369,010	2,255	-	-	372,928
934	Fuel	5,665	-	-	-	589	-	-	-	6,254
938	Other Utilities Expense	-	-	-	-	149,560	464	-	-	150,024
941	Ordinary Maintenance and Operations - Labor	7,673	-	-	-	476,742	7,008	-	-	491,423
942	Ordinary Maintenance and Operations - Materials and Other	16,910	-	-	-	247,100	488	-	-	264,499
943	Ordinary Maintenance and Operations - Contract Costs	127,917	-	-	-	854,954	4,731	-	-	987,602
946	Employee Benefit Contributions - Ordinary Maintenance	999	-	-	-	117,907	720	-	-	119,626
951	Protective Services - Labor	-	-	-	-	113,719	-	-	-	113,719
952	Protective Services - Other Contract Costs	3,500	-	-	-	-	-	-	-	3,500
953	Protective Services - Other	-	-	-	-	(1,534)	-	-	-	(1,534)
955	Employee Benefit Contributions - Protective Services	-	-	-	-	24,313	-	-	-	24,313

Housing Commission of Anne Arundel County
Financial Data Schedule
6/30/07

PHA: MD018 FYED: 06/30/2007

Line Item No.	Account Description	Business Activities	Supportive Housing for Persons with Disabilities	Community Development Block Grants/Entitlement Grants	Housing Opportunities for Persons with AIDS	Low Rent Public Housing	Housing Choice Vouchers	Public Housing Capital Fund Program	State/Local	Total
961	Insurance Premiums	22,568	-	-	-	313,889	19,546	-	-	355,993
962	Other General Expenses	23,140	-	-	-	56,623	3,020	-	-	82,783
964	Bad Debt - Tenant Rents	-	-	-	-	80,918	-	-	-	80,918
966	Bad Debt - Other	3,475	-	-	-	-	-	-	-	3,475
967	Interest Expense	334,491	-	-	-	35,725	947	-	238,543	629,706
969	Total Operating Expenses	979,178	52,988	-	19,108	5,462,941	766,647	81,623	410,983	7,773,446
970	Excess (deficiency) of Operating Revenue over (under)	(4,082)	313,345	-	293,608	(230,612)	15,447,001	1,131,456	(186,140)	16,764,376
971	Extraordinary Maintenance	14,509	-	-	-	162,344	-	129,434	-	306,287
972	Casualty Losses - Non-Capitalized	10,059	-	-	-	12,250	128	-	-	22,437
973	Housing Assistance Payments	-	327,288	-	293,608	-	14,104,940	-	58,608	14,784,444
974	Depreciation Expense	165,824	-	-	-	1,169,414	5,959	57,184	169,800	1,667,981
900	Total Expenses	1,169,370	380,286	-	312,716	5,805,949	14,877,674	265,241	639,391	24,454,597
1001	Operating Transfers In	-	13,943	-	-	-	-	-	473,543	487,486
1002	Operating Transfers Out	(13,943)	-	-	-	-	-	(473,543)	-	(487,486)
1010	Total Other Financing Sources (Uses)	(13,943)	13,943	-	-	-	-	(473,543)	473,543	-
1000	Excess (Deficiency) of Operating Revenue Over (Under) Expenses	(184,099)	(13,943)	-	-	(1,574,820)	1,335,874	944,838	(414,548)	93,405
1102	Debt Principal Payments - Enterprise Funds	-	-	-	-	-	-	-	-	-
1103	Beginning Equity	3,326,955	-	148,125	-	19,535,753	518,339	1,360,350	137,910	25,127,432
1104	Prior Period Adjustments, Equity Transfers and Correction of Errors	-	-	(148,125)	-	148,125	-	-	-	-
1120	Unit Months Available	468	399	-	415	12,312	21,696	-	137	38,427
1121	Number of Unit Months Leased	464	369	-	415	12,188	19,532	-	137	33,135
1117	Administrative Fee Equity	-	-	-	-	-	293,010	-	-	293,010
1118	Housing Assistance Payments Equity	-	-	-	-	-	1,561,303	-	-	1,561,303

Housing Commission of Anne Arundel County Financial Data Schedule - Business Activities FYE: June 30, 2007									
FDS Line Item #	Account Description	Oakleaf	Pumphrey	NAP	Consulting Services	Key Choices	Resource Center	Use Corp. for A.A. County	Total
	ASSETS:								
	CURRENT ASSETS:								
	Cash:								
111	Cash-unrestricted	7	4	1,095,610					1,095,621
112	Cash-restricted-modernization and dev								
113	Cash-other restricted	41,983	59,364			7,147			108,524
114	Cash-tenant security deposits	4,893	3,000	22,795		3,875			34,564
100	Total cash	46,823	62,368	1,118,405		11,022			1,238,649
	Accounts and notes receivables:								
121	Accounts receivable-PHA projects								
122	Accounts receivable-HUD other projects								
124	Accounts receivable-other government								
125	Accounts receivable-miscellaneous								
126	Accounts receivable-tenants-dwelling rents	136			3,351				91,564
126.1	Allowance for doubtful accounts-dwelling rents								136
126.2	Allowance for doubtful accounts-other								
127	Notes and mortgages receivable-current								
128	Fraud recovery								
128.1	Allowance for doubtful accounts-fraud	53	33	2,203					2,289
129	Accrued interest receivable								
120	Total receivables, net of allowances for uncollectibles	189	33	90,496	3,351				94,009
	Current investments								
131	Investments-unrestricted								
132	Investments-restricted								
142	Prepaid expenses and other assets	4,865	1,234	2,850		967		256	10,192
143	Inventories	10	6						16
143.1	Allowance for obsolete inventories								
144	Interprogram due from	657,862		1,048,044				117,391	1,822,182
145	Assets held for sale								
150	TOTAL CURRENT ASSETS	708,769	63,671	2,259,736	62,236	11,969		117,647	3,225,048
	NONCURRENT ASSETS								
	Fixed assets:								
161	Land	432,000	171,151						603,151
162	Buildings	1,827,327	1,869,229	2,677,756					6,374,311
163	Furniture, equipment & mach.-dwellings		1,975						1,975
164	Furniture, equipment & mach.-admin.			7,537					7,537
165	Leasehold improvements								
166	Accumulated depreciation	(467,712)	(233,840)	(478,860)					(1,180,412)
167	Construction in progress	14,219		30,099					44,318
160	Total fixed assets, net of accumulated depreciation	1,805,834	1,808,514	2,236,512			6,726		5,857,566
171	Notes and mortgages receivable-non-current								
172	Notes and mortgages receivable-non-current-past due								
174	Other assets								
175	Undistributed debits								461,895
180	TOTAL NONCURRENT ASSETS	1,805,834	1,808,514	2,236,512			6,726		6,319,481
190	TOTAL ASSETS	2,515,603	1,872,185	4,496,248	62,236	473,884	6,726	117,647	9,544,529

Housing Commission of Anne Arundel County Financial Data Schedule - Business Activities FYE: June 30, 2007									
FDS Line Item #	Account Description	Oakleaf	Pumpfrey	NAP	Consulting Services	Key Choices	Resource Center	Hse. Corp. for A.A. County	Total
LIABILITIES AND EQUITY:									
LIABILITIES:									
CURRENT LIABILITIES:									
311	Bank overdraft								
312	Accounts payable < 90 days	3,852	7,601	137		2,914	2,168	7,093	23,765
313	Accounts payable > 90 days past due								
321	Accrued wage/payroll taxes payable					2,998	4,610		7,208
322	Accrued compensated absences					1,566	3,926		5,492
324	Accrued contingency liability								
325	Accrued interest payable			10,559					10,559
331	Accounts payable-HUD PHA programs								
333	Accounts payable-other gov.								
341	Tenant security deposits	4,833	3,000	22,796		3,875			34,504
342	Deferred revenues		337						337
343	Current portion of L-T debt - capital projects			86,797					86,797
344	Current portion of L-T debt - operating borrowings					42,835			42,835
345	Other current liabilities					11,423			11,423
346	Accrued liabilities-other	20		130					150
347	Interprogram due to		49,864			191,994	165,066		406,964
310	TOTAL CURRENT LIABILITIES	8,705	60,822	119,419	-	257,205	175,790	7,093	629,094
NONCURRENT LIABILITIES:									
351	Long-term debt, net of current-capital projects		999,661	4,103,186					5,102,847
352	Long-term debt, net of current-operating borrowings					510,960			510,960
353	Noncurrent liabilities-other		172,752						172,752
350	TOTAL NONCURRENT LIABILITIES	-	1,172,413	4,103,186	-	510,960	-	-	5,786,579
300	TOTAL LIABILITIES	8,705	1,233,235	4,222,605	-	768,165	175,790	7,093	6,415,613
EQUITY:									
506.1	Invested in capital assets, net of related debt	1,505,634	608,863	(1,952,471)			6,726		668,942
511.1	Restricted Net Assets	41,983	59,394						101,377
512.1	Unrestricted Net Assets	659,081	(229,297)	2,226,114	62,236	(294,301)	(175,790)	110,554	2,358,597
513	TOTAL EQUITY	2,506,698	638,960	273,643	62,236	(294,301)	(169,064)	110,554	3,128,916
600	TOTAL LIABILITIES AND EQUITY/NET ASSETS	2,515,603	1,872,195	4,496,248	62,236	473,884	6,726	117,647	9,544,529

Housing Commission of Anne Arundel County Financial Data Schedule - Business Activities FYE: June 30, 2007									
FDS Line Item #	Account Description	Oakleaf	Pumphrey	NAP	Consulting Services	Key Choices	Resource Center	Hse. Corp. for A.A. County	Total
REVENUE:									
701	Tenant rental revenue-gross potential	296,304	154,977			19,216			470,497
702	Tenant rental income-occupancy loss								
703	Net tenant rental revenue	296,304	154,977			19,216			470,497
704	Tenant revenue-other	2,959	11,081						14,040
705	Total tenant revenue	299,263	166,058			19,216			484,537
706	HUD PHA operating grants								
706.1	HUD PHA capital grants								
708	Other government grants								
710	Section 8 income			31,766					31,766
711	Investment income-unrestricted								
712	Mortgage interest income								
714	Fraud recovery								
715	Other revenue			377,892	22,697	36,843		31,539	488,971
716	Gain or loss on the sale of fixed assets								
720	Investment income-restricted								
700	TOTAL REVENUE	299,263	166,058	409,658	22,697	56,059		31,539	985,274
EXPENSES:									
Administrative									
911	Administrative salaries	6,352	3,935	799		56,853	76,646		144,595
912	Auditing fees	20,661	10,848						31,509
913	Outside management fees								
914	Compensated absences			198		1,242	3,926		5,166
915	Employee benefit contributions-administrative	1,593	987	198		8,341	16,590		27,699
916	Other operating-administrative	24,690	13,661	4,632	4,801	102,385	14,512	10,893	175,774
Tenant services									
921	Tenant services-salaries								
922	Relocation costs								
923	Employee benefit contributions-tenant services								
924	Tenant services-other	2	5,626						5,628
Utilities									
931	Water	2,577	359	373			23		3,332
932	Electricity	4,107	28,304	1,492			3,701		37,604
933	Gas		1,583						1,583
934	Fuel								
935	Labor								
937	Employee benefit contributions-utilities								
938	Other utilities expense	4,442	601	502			20		5,565
Ordinary maintenance & operation									
941	Ordinary maint and op-labor	4,148	2,572	953					7,673
942	Ordinary maintenance and op-materials & other	6,238	3,127	7,265		62	218		16,910
943	Ordinary maintenance and op-contract costs	45,021	36,007	37,633		3,512	3,744		127,917
945	Employee benefit contributions-ord. Maintenance	516	404	79					989
Protective services									
951	Protective services-labor								
952	Protective services-other contract costs	2,150	1,360						3,500
953	Protective services-other								
955	Employee benefit contributions-protective services								

Housing Commission of Anne Arundel County Financial Data Schedule - Business Activities FYE: June 30, 2007										
FDS Line Item #	Account Description	Oakleaf	Pumphrey	NAP	Consulting Services	Key Choices	Resource Center	Hse. Corp. for A.A. County	Total	
	General expenses									
961	Insurance premiums	7,866	2,016	6,966		2,365		1,353	22,566	
962	Other general expenses			4,800		700	17,640		23,140	
964	Bad debt-tenant rents									
965	Bad debt-mortgages									
966	Bad debt-other	2,545	819	111					3,475	
967	Interest expense	114	39,986	275,788		18,603			354,491	
968	Severance expense									
969	TOTAL OPERATING EXPENSES	133,072	154,385	343,591	4,801	194,073	137,010	12,246	979,178	
970	EXCESS (DEFICIENCY) OF OPERATING REVENUE OVER (UNDER) OPERATING EXPENSES	166,191	11,673	66,067	17,886	(136,014)	(137,010)	19,293	6,066	
971	Extraordinary maintenance	10,875	3,634						14,509	
972	Casualty losses-non capitalized		10,059						10,059	
973	Housing assistance payments									
974	Depreciation expense	45,683	46,800	72,132			1,009		165,624	
975	Fraud losses									
976	Capital outlays-governmental funds									
977	Debt principal payment-governmental funds									
978	Dwelling units rent expense									
900	TOTAL EXPENSES	189,630	214,878	415,723	4,801	194,073	136,019	12,246	1,169,370	
1000	EXCESS (DEFICIENCY) OF OPERATING REVENUE OVER (UNDER) OPERATING EXPENSES	109,633	(48,820)	(6,065)	17,886	(136,014)	(136,019)	19,293	(184,096)	
1001	Operating Transfers In									
1002	Operating Transfers Out				(13,943)				(13,943)	
1103	Beginning equity	2,397,295	667,770	279,708	58,283	(156,287)	(31,045)	91,261	3,326,955	
1104	Prior pd. Adjs., Equity transfers, error correction									
1120	Number of unit months available	288	180						468	
1121	Number of unit months leased	285	179						464	

Housing Commission of Anne Arundel County Financial Data Schedule - Supportive Housing Program FYE: June 30, 2007				
FDS Line Item #	Account Description	Supportive Housing I	Supportive Housing II	Total
	ASSETS:			
	CURRENT ASSETS:			
	Cash:			
111	Cash-unrestricted			
112	Cash-restricted-modernization and dev			
113	Cash-other restricted			
114	Cash-tenant security deposits			
100	Total cash			
	Accounts and notes receivables:			
121	Accounts receivable-PFA projects			
122	Accounts receivable-HUD other projects			
124	Accounts receivable-other government	36,612	28,389	65,001
125	Accounts receivable-miscellaneous			
126	Accounts receivable-tenants-dwelling rents			
126.1	Allowance for doubtful accounts-dwelling rents			
126.2	Allowance for doubtful accounts-other			
127	Notes and mortgages receivable-current			
128	Fraud recovery			
128.1	Allowance for doubtful accounts-fraud			
129	Accrued interest receivable			
120	Total receivables, net of allowances for uncollectibles	36,612	28,389	65,001
	Current investments			
131	Investments-unrestricted			
132	Investments-restricted			
	Prepaid expenses and other assets			
142	Inventories			
143	Inventories			
143.1	Allowance for obsolete inventories			
144	Interprogram due from			
145	Assets held for sale			
150	TOTAL CURRENT ASSETS	36,612	28,389	65,001
	NONCURRENT ASSETS:			
	Fixed assets:			
161	Land			
162	Buildings			
163	Furniture, equipment & mach.-dwellings			
164	Furniture, equipment & mach.-admin.			
165	Leasehold improvements			
166	Accumulated depreciation			
167	Construction in progress			
160	Total fixed assets, net of accumulated depreciation			
171	Notes and mortgages receivable-non-current			
172	Notes and mortgages receivable-non-current-past due			
174	Other assets			
175	Undistributed debits			
180	TOTAL NONCURRENT ASSETS	-	-	-
190	TOTAL ASSETS	36,612	28,389	65,001

Housing Commission of Anne Arundel County Financial Data Schedule - Supportive Housing Program FYE: June 30, 2007				
FDS Line Item #	Account Description	Supportive Housing I	Supportive Housing II	Total
	LIABILITIES AND EQUITY:			
	LIABILITIES:			
	CURRENT LIABILITIES			
311	Bank overdraft			
312	Accounts payable < 90 days			
313	Accounts payable > 90 days past due			
321	Accrued wage/payroll taxes payable			
322	Accrued compensated absences			
324	Accrued contingency liability			
325	Accrued interest payable			
331	Accounts payable-HUD PHA programs			
333	Accounts payable-other gov.			
341	Tenant security deposits			
342	Deferred revenues			
343	Current portion of L-T debt - capital projects			
344	Current portion of L-T debt - operating borrowings			
345	Other current liabilities			
346	Accrued liabilities-other	36,612	28,389	65,001
347	Interprogram due to			
310	TOTAL CURRENT LIABILITIES	36,612	28,389	65,001
	NONCURRENT LIABILITIES:			
351	Long-term debt, net of current-capital projects			
352	Long-term debt, net of current-operating borrowings			
353	Noncurrent liabilities-other			
354	Noncurrent liabilities-accrued comp. absences			
350	TOTAL NONCURRENT LIABILITIES			
300	TOTAL LIABILITIES	36,612	28,389	65,001
	EQUITY:			
501	Investment in general fixed assets			
	Contributed Capital:			
502	Project notes (HUD)			
503	Long-term debt - HUD guaranteed			
504	Net HUD PHA contributions			
505	Other HUD contributions			
508.1	Invested in capital assets, net of related debt			
508	Total contributed capital			
	Reserved fund balance:			
509	Reserved for operating activities			
511.1	Restricted Net Assets			
511	Total reserved fund balance			
512.1	Unrestricted Net Assets			
513	TOTAL EQUITY			
600	TOTAL LIABILITIES AND EQUITY/NET ASSETS	36,612	28,389	65,001

Housing Commission of Anne Arundel County
 Financial Data Schedule - Supportive Housing Program
 FYE: June 30, 2007

FDS Line Item #	Account Description	Supportive Housing I	Supportive Housing II	Total
	REVENUE:			
701	Tenant rental revenue-gross potential			
702	Tenant rental income-occupancy loss			
703	Net tenant rental revenue			
704	Tenant revenue-other			
705	Total tenant revenue	172,714	193,629	366,343
706.1	HUD PHA operating grants			
706	HUD PHA capital grants			
708	Other government grants			
710	Section 8 income			
711	Investment income-unrestricted			
712	Mortgage interest income			
714	Fraud recovery			
715	Other revenue			
716	Gain or loss on the sale of fixed assets			
720	Investment income-restricted			
700	TOTAL REVENUE	172,714	193,629	366,343
	EXPENSES:			
	Administrative			
911	Administrative salaries	7,819	7,353	15,172
912	Auditing fees			
913	Outside management fees			
914	Compensated absences	1,984	456	2,440
915	Employee benefit contributions-administrative	12	107	119
916	Other operating-administrative			
	Tenant services			
921	Tenant services-salaries	17,697	13,950	31,647
922	Relocation costs			
923	Employee benefit contributions-tenant services	1,406	2,214	3,620
924	Tenant services-other			
	Utilities			
931	Water			
932	Electricity			
933	Gas			
934	Fuel			
935	Labor			
937	Employee benefit contributions-utilities			
938	Other utilities expense			
	Ordinary maintenance & operation			
941	Ordinary maint and op-labor			
942	Ordinary maintenance and op-materials & other			
943	Ordinary maintenance and op-contract costs			
945	Employee benefit contributions-ord. Maintenance.			
	Protective services			

Housing Commission of Anne Arundel County Financial Data Schedule - Supportive Housing Program FYE: June 30, 2007				
FDS Line Item #	Account Description	Supportive Housing I	Supportive Housing II	Total
951	Protective services-labor	-	-	-
952	Protective services-other contract costs	-	-	-
953	Protective services-other	-	-	-
955	Employee benefit contributions-protective services	-	-	-
	General expenses			
961	Insurance premiums	-	-	-
962	Other general expenses	-	-	-
964	Bad debt-tenant rents	-	-	-
965	Bad debt-mortgages	-	-	-
966	Bad debt-other	-	-	-
967	Interest expense	-	-	-
968	Severance expense	-	-	-
969	TOTAL OPERATING EXPENSES	28,918	24,080	52,998
970	EXCESS OF OPERATING REVENUE OVER OPERATING EXPENSES	143,796	169,549	313,345
971	Extraordinary maintenance	-	-	-
972	Casualty losses-non capitalized	-	-	-
973	Housing assistance payments	153,755	173,533	327,288
974	Depreciation expense	-	-	-
975	Fraud losses	-	-	-
976	Capital outlays-governmental funds	-	-	-
977	Debt principal payment-governmental funds	-	-	-
978	Dwelling units rent expense	-	-	-
980	TOTAL EXPENSES	182,673	197,613	380,286
1000	DEFICIENCY OF OPERATING REVENUE UNDER OPERATING EXPENSES	(9,859)	(3,964)	(13,943)
1001	Operating Transfers In	9,859	3,964	13,943
1002	Operating Transfers Out	-	-	-
1103	Beginning equity	-	-	-
1104	Prior period adjustments, Equity transfers, error correction	-	-	-
1120	Number of unit months available	152	247	399
1121	Number of unit months leased	152	247	399

Housing Commission of Anne Arundel County FY 2007 Budget - Capital Fund Programs FY 2007									
FDS	Line Item #	Account Description	FY 2003 CFP	FY 2003 SUPPLMNT	FY 2004 CFP	FY 2005 CFP	FY 2006 CFP	FY 2007 CFP	TOTAL
		ASSETS:							
		CURRENT ASSETS:							
		Cash:							
	111	Cash- unrestricted							
	112	Cash- restricted/automation and dev							
	113	Cash- other restricted							
	100	Total cash							
		Accounts and notes receivables:							
	121	Accounts receivable- PHA projects							
	122	Accounts receivable- HUD other projects			12,972		70,094	2,047	85,113
	124	Accounts receivable- other government							
	125	Accounts receivable- miscellaneous							
	129	Accrued interest receivable							
	120	Total receivables, net of allowances for uncollectibles				12,972	70,094	2,047	85,113
	142	Prepaid expenses and other assets							
	144	Interprogram due from							
	150	TOTAL CURRENT ASSETS				12,972	70,094	2,047	85,113
		NONCURRENT ASSETS:							
		Fixed assets:							
	161	Land							
	162	Buildings	351,360	51,690	513,992	504,534			1,421,576
	163	Furniture, equipment & mech- depreciable							
	164	Furniture, equipment & mech- admin	38,761		79,588	38,735			156,105
	165	Leasehold improvements							
	166	Accumulated depreciation	(47,808)	(8,320)	(45,060)	(12,793)			(114,011)
	167	Construction in progress					367,975		367,975
	160	Total fixed assets, net of accumulated depreciation	342,303	43,370	547,520	530,477	367,975		1,831,646
	174	Other assets							
	175	Undistributed debits							
	180	TOTAL NONCURRENT ASSETS	342,303	43,370	547,520	530,477	367,975		1,831,646
	190	TOTAL ASSETS	342,303	43,370	547,520	543,448	438,069	2,047	1,916,758

Housing Commission of Arima, Arundel County Financial Data Schedule - Capital Fund Programs FYE: June 30, 2007									
FDS	Line Item #	Account Description	FY 2003 CFP	FY 2003 SUPLMNT	FY 2004 CFP	FY 2005 CFP	FY 2006 CFP	FY 2007 CFP	TOTAL
		LIABILITIES AND EQUITY:							
		LIABILITIES:							
		CURRENT LIABILITIES							
	312	Accounts payable ≤ 90 days	-	-	-	1,739	-	-	1,739
	325	Accrued interest payable	-	-	-	-	-	-	-
	331	Accounts payable-HUD PHA programs	-	-	-	-	-	-	-
	333	Accounts payable-other gov.	-	-	-	-	-	-	-
	343	Current portion of L-T debt - capital projects	-	-	-	-	-	-	-
	344	Current portion of L-T debt - operating borrowings	-	-	-	-	-	-	-
	345	Other current liabilities	-	-	-	-	-	-	-
	346	Accrued liabilities-other	-	-	-	-	-	-	-
	347	Interprogram due to	-	-	-	11,233	70,094	2,047	83,374
	310	TOTAL CURRENT LIABILITIES	-	-	-	12,972	70,094	2,047	85,113
		NONCURRENT LIABILITIES:							
	351	Long-term debt, net of current-capital projects	-	-	-	-	-	-	-
	352	Long-term debt, net of current-operating borrowings	-	-	-	-	-	-	-
	353	Noncurrent liabilities-other	-	-	-	-	-	-	-
	350	TOTAL NONCURRENT LIABILITIES	-	-	-	-	-	-	-
	300	TOTAL LIABILITIES	-	-	-	12,972	70,094	2,047	85,113
		EQUITY:							
	508.1	Invested in capital assets, net of related debt	342,303	43,370	547,520	530,477	367,975	-	1,831,645
	511.1	Resmaced Net Assets	-	-	-	-	-	-	-
	512.1	Unrestricted Net Assets	-	-	-	-	-	-	-
	513	TOTAL EQUITY	342,303	43,370	547,520	530,477	367,975	-	1,831,645
	600	TOTAL LIABILITIES AND EQUITY/NET ASSETS	342,303	43,370	547,520	543,449	438,069	2,047	1,916,758

Houston Commission of Anne Arundel County Financial Data Schedule - Capital Fund Programs FYE: June 30, 2007										
FDS	Line Item #	Account Description	FY 2003	FY 2003	FY 2004	FY 2005	FY 2005	FY 2006	FY 2007	TOTAL
			CFP	SUPPLMNT	CFP	CFP	CFP	CFP	CFP	
		REVENUE:								
	706	HUD PHA operating grants	-	-	-	143,197	-	539,395	2,047	684,600
	706.1	HUD PHA capital grants	-	-	79,565	80,939	-	387,975	-	529,479
	700	TOTAL REVENUE	-	-	79,565	224,136	-	907,331	2,047	1,213,079
		EXPENSES:								
		Administrative								
	911	Administrative salaries	-	-	-	59,430	-	-	-	59,430
	915	Employee benefit contributions-administrative	-	-	-	14,223	-	-	-	14,223
	916	Other operating-administrative	-	-	-	242	-	-	-	242
		Tenant services								
		Utilities								
		Ordinary maintenance & operation								
	941	Ordinary maint and op-labor	-	-	-	7,008	-	-	-	7,008
	942	Ordinary maintenance and op-materials & other	-	-	-	-	-	-	-	-
	943	Ordinary maintenance and op-contract costs	-	-	-	-	-	-	-	-
	945	Employee benefit contributions-ord. Maintenance.	-	-	-	720	-	-	-	720
		Protective services								
		General expenses								
	967	Interest expense	-	-	-	-	-	-	-	-
	969	TOTAL OPERATING EXPENSES	-	-	-	81,623	-	-	-	81,623
	970	EXCESS OF OPERATING REVENUE OVER OPERATING EXPENSES	-	-	79,565	142,513	-	907,331	2,047	1,131,456
	971	Extraordinary maintenance	-	-	-	61,574	-	67,860	-	129,434
	974	Depreciation expense	20,651	1,210	22,530	12,793	-	-	-	57,184
	900	TOTAL EXPENSES	20,651	1,210	22,530	158,990	-	67,860	-	269,241
	1000	EXCESS (DEFICIENCY) OF OPERATING REVENUE OVER (UNDER) OPERATING EXPENSES	(20,651)	(1,210)	57,035	68,146	-	839,471	2,047	844,938
	1001	Operating Transfers In								
	1002	Operating Transfers Out						(471,469)	(2,047)	(473,543)
	1103	Beginning equity	362,954	44,580	490,485	462,331	-	-	-	1,360,350
	1104	Prior period adjustments, Equity transfers, error correction	-	-	-	-	-	-	-	-
	1120	Number of unit months available								
	1121	Number of unit months leased								

Housing Commission of Anne Arundel County Financial Data Schedule - State & Local Funds FYE: June 30, 2007							
FDS Line Item #	Account Description	Rental Assistance Program	Senior Assisted Living	Senior Services	Anne Arundel Co. Dignity Fund	State Bond Capital Fund	Total
	ASSETS:						
	CURRENT ASSETS:						
	Cash:						
111	Cash-unrestricted						
112	Cash-restricted-modernization and dev						
113	Cash-other restricted						
114	Cash-tenant security deposits						
100	Total cash	-	-	-	-	-	-
	Accounts and notes receivables:						
121	Accounts receivable-PHA projects						
122	Accounts receivable-HUD other projects						
124	Accounts receivable-other government	4,745	23,324		4,146	24,195	56,410
125	Accounts receivable-miscellaneous						
126	Accounts receivable-tenant-dwelling rents						
126.1	Allowance for doubtful accounts-dwelling rents						
126.2	Allowance for doubtful accounts-other						
127	Notes and mortgages receivable-current						
128	Fraud recovery						
128.1	Allowance for doubtful accounts-fraud						
129	Accrued interest receivable						
120	Total receivables, net of allowances for uncollectibles	4,745	23,324	-	4,146	24,195	56,410
	Current investments						
131	Investments-unrestricted						
132	Investments-restricted						
142	Prepaid expenses and other assets						
143	Inventories						
143.1	Allowance for obsolete inventories						
144	Interprogram due from						
145	Assets held for sale						
150	TOTAL CURRENT ASSETS	4,745	23,324	-	4,146	24,195	56,410
	NONCURRENT ASSETS:						
	Fixed assets:						
161	Land						
162	Buildings					5,361,920	5,361,920
163	Furniture, equipment & mach.-dwellings					112,900	112,900
164	Furniture, equipment & mach.-admin.					(964,306)	(364,306)
165	Leasehold improvements					59,338	59,338
166	Accumulated depreciation						
167	Construction in progress						
160	Total fixed assets, net of accumulated depreciation	-	-	-	-	5,169,850	5,169,850
171	Notes and mortgages receivable-non-current						
172	Notes and mortgages receivable-non-current-past due						
174	Other assets						
175	Undistributed debits						
180	TOTAL NONCURRENT ASSETS	-	-	-	-	5,169,850	5,169,850
190	TOTAL ASSETS	4,745	23,324	-	4,146	5,194,045	5,226,260

Housing Commission of Anne Arundel County Financial Data Schedule - State & Local Funds FYE: June 30, 2007							
FDS Line Item #	Account Description	Rental Assistance Program	Senior Assisted Living	Senior Services	Anne Arundel Co. Dignity Fund	State Bond Capital Fund	Total
	LIABILITIES AND EQUITY:						
	LIABILITIES:						
	CURRENT LIABILITIES						
311	Bank overdraft						
312	Accounts payable < 90 days		4,825				4,825
313	Accounts payable > 90 days past due						
321	Accrued wage/payroll taxes payable		3,544				3,544
322	Accrued compensated absences		3,279				3,279
324	Accrued contingency liability						
325	Accrued interest payable					2,047	2,047
331	Accounts payable-HUD, FHA programs						
333	Accounts payable-other gov.						
341	Tenant security deposits						
342	Deferred revenues						
343	Current portion of L-T debt - capital projects					240,000	240,000
344	Current portion of L-T debt - operating borrowings						
345	Other current liabilities						
346	Accrued liabilities-other						
347	Interprogram due to	4,745	308,664	61,799	4,146	22,148	401,502
310	TOTAL CURRENT LIABILITIES	4,745	320,312	61,799	4,146	264,195	655,197
	NONCURRENT LIABILITIES:						
351	Long-term debt, net of current-capital projects					4,374,158	4,374,158
352	Long-term debt, net of current-operating borrowings						
353	Noncurrent liabilities-other						
350	TOTAL NONCURRENT LIABILITIES					4,374,158	4,374,158
300	TOTAL LIABILITIES	4,745	320,312	61,799	4,146	4,638,353	5,029,355
	EQUITY:						
	Contributed Capital:						
508.1	Invested in capital assets, net of related debt					555,692	555,692
508	Total contributed capital					555,692	555,692
	Reserved Fund Balance:						
511.1	Restricted Net Assets						
511	Total reserved fund balance						
512.1	Unrestricted Net Assets		(296,988)	(61,799)			(358,787)
513	TOTAL EQUITY		(296,988)	(61,799)		555,692	196,905
600	TOTAL LIABILITIES AND EQUITY/NET ASSETS	4,745	23,324		4,146	5,194,045	5,226,260

Housing Commission of Anne Arundel County Financial Data Schedule - State & Local Funds FYE: June 30, 2007						
Line Item #	Account Description	Rental Assistance Program	Senior Assisted Living	Senior Services	Anne Arundel Co. Dignity Fund	State Bond Capital Fund
	REVENUE:					
701	Tenant rental revenue-gross potential					
702	Tenant rental income-occupancy loss					
703	Net tenant rental revenue					
704	Tenant revenue-other		63,913			
705	Total tenant revenue		63,913			63,913
706	HUD PHA operating grants					
706.1	HUD PHA capital grants					
708	Other government grants	11,002	98,535		51,363	160,900
710	Section 8 income					
711	Investment income-unrestricted					
712	Mortgage interest income					
714	Fraud recovery					
715	Other revenue					
716	Gain or loss on the sale of fixed assets					
720	Investment income-restricted					
700	TOTAL REVENUE	11,002	162,448		51,363	224,813
	EXPENSES:					
	Administration					
911	Administrative salaries					
912	Auditing fees	3,490				3,490
913	Outside management fees					
914	Compensated absences		3,279			3,279
915	Employee benefit contributions-administrative	267				267
916	Other operating-administrative		156			156
	Tenant services					
921	Tenant services-salaries		83,535			83,535
922	Relocation costs					
923	Employee benefit contributions-tenant services		23,749			23,749
924	Tenant services-other		57,934			57,934
	Utilities					
931	Water					
932	Electricity					
933	Gas					
934	Fuel					
935	Labor					
937	Employee benefit contributions-utilities					
938	Other utilities expense					
	Ordinary maintenance & operation					
941	Ordinary maint and op-labor					
942	Ordinary maintenance and op-materials & other					
943	Ordinary maintenance and op-contract costs					
945	Employee benefit contributions-ord. Maintenance					
	Protective services					
951	Protective services-labor					
952	Protective services-other contract costs					
953	Protective services-other					
955	Employee benefit contributions-protective services					

Housing Commission of Anne Arundel County Financial Data Schedule - State & Local Funds FYE: June 30, 2007									
FDS Line Item #	Account Description	Rental Assistance Program	Senior Assisted Living	Senior Services	Anne Arundel Co. Dignity Fund	State Bond Capital Fund	Total		
	General expenses								
961	Insurance premiums								
962	Other general expenses								
964	Bad debt-tenant rents								
965	Bad debt-mortgages								
966	Bad debt-other								
967	Interest expense					238,543	238,543		
968	Saverance expense								
969	TOTAL OPERATING EXPENSES	3,757	168,653	-	-	238,543	410,953		
970	EXCESS (DEFICIENCY) OF OPERATING REVENUE OVER (UNDER) OPERATING EXPENSES	7,245	(6,205)	-	51,363	(238,543)	(186,140)		
971	Extraordinary maintenance								
972	Casualty losses-non capitalized								
973	Housing assistance payments	7,245			51,363		58,608		
974	Depreciation expense					169,900	169,900		
975	Fraud losses								
976	Capital outlays-governmental funds								
977	Debt principal payment-governmental funds								
978	Dwelling units rent expense								
900	TOTAL EXPENSES	11,002	168,653	-	51,363	408,343	639,361		
1000	EXCESS (DEFICIENCY) OF OPERATING REVENUE OVER (UNDER) OPERATING EXPENSES	-	(6,205)	-	-	(408,343)	(414,548)		
1001	Operating Transfers In					473,543	473,543		
1002	Operating Transfers Out								
1103	Beginning equity	-	(290,783)	(61,799)	-	490,492	137,910		
1104	Prior period adjustments, Equity transfers, error correction								
1120	Number of unit months available	22			115		137		
1121	Number of unit months leased	22			115		137		

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
 GLEN BURNIE, MARYLAND
 STATEMENT OF ACTUAL MODERNIZATION COSTS - UNCOMPLETED
 JUNE 30, 2007**

	Capital Fund 2004	Capital Fund 2005	Capital Fund 2006	Capital Fund 2007	Totals
Funds Approved	\$ 1,380,543	\$ 1,400,714	\$ 1,379,367	\$ 1,372,255	\$ 5,532,879
Funds Expended	<u>1,380,543</u>	<u>1,255,243</u>	<u>907,331</u>	<u>2,047</u>	<u>3,545,164</u>
Excess of Funds Approved	\$ -	<u>\$ 145,471</u>	<u>\$ 472,036</u>	<u>\$ 1,370,208</u>	<u>\$ 1,987,715</u>
Funds Advanced	\$ 1,380,543	\$ 1,242,271	\$ 837,237	\$ -	\$ 3,460,051
Funds Expended	<u>1,380,543</u>	<u>1,255,243</u>	<u>907,331</u>	<u>2,047</u>	<u>3,545,164</u>
Deficiency of Funds Advanced	\$ -	<u>\$ (12,972)</u>	<u>\$ (70,094)</u>	<u>\$ (2,047)</u>	<u>\$ (85,113)</u>

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND**

SINGLE AUDIT SUPPLEMENT

FOR THE YEAR ENDED JUNE 30, 2007

Media, Pennsylvania
610.565.5222

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**INDEPENDENT AUDITORS' REPORT ON
INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

February 7, 2008

Board of Commissioners
Housing Commission of Anne Arundel County
Glen Burnie, Maryland

We have audited the financial statements of the Housing Commission of Anne Arundel County, Glen Burnie, Maryland as of and for the year ended June 30, 2007, and have issued our report thereon dated February 7, 2008.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Housing Commission of Anne Arundel County's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Commission's ability to initiate, authorize, record, process or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Commission's financial statements that is more than inconsequential will not be prevented or detected by the Commission's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Commission's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Board of Commissioners
Housing Commission of Anne Arundel County

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Housing Commission of Anne Arundel County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Board of Commissioners, management and federal awarding agencies and pass-through entities; and is not intended to be and should not be used by anyone other than these specified parties.

Barbacane, Thornton & Company

BARBACANE, THORNTON & COMPANY

Media, Pennsylvania
610.565.5222

INDEPENDENT AUDITORS= REPORT ON
COMPLIANCE WITH REQUIREMENTS APPLICABLE TO
EACH MAJOR PROGRAM AND INTERNAL CONTROL
OVER COMPLIANCE IN ACCORDANCE
WITH OMB CIRCULAR A-133

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February 7, 2008

Board of Commissioners
Housing Commission of Anne Arundel County
Glen Burnie, Maryland

Compliance

We have audited the compliance of the Housing Commission of Anne Arundel County, Glen Burnie, Maryland with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to its major federal programs for the year ended June 30, 2007. The Housing Commission of Anne Arundel County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and recommendations. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal programs are the responsibility of the Housing Commission of Anne Arundel County's management. Our responsibility is to express an opinion on the Housing Commission of Anne Arundel County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, "Audits of States, Local Governments and Nonprofit Organizations." Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Housing Commission of Anne Arundel County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the Housing Commission of Anne Arundel County's compliance with those requirements.

In our opinion, the Housing Commission of Anne Arundel County complied, in all material respects, with the requirements referred to above that are applicable to its major federal programs for the year ended June 30, 2007.

Internal Control Over Compliance

The management of the Housing Commission of Anne Arundel County, Glen Burnie, Maryland is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and

Board of Commissioners
Housing Commission of Anne Arundel County

performing our audit, we considered the Housing Commission of Anne Arundel County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

Schedule of Expenditures of Federal Awards

We have audited the financial statements of the Housing Commission of Anne Arundel County as of and for the year ended June 30, 2007, and have issued our report thereon dated February 7, 2008.

Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the Board of Commissioners, management and federal awarding agencies and pass-through entities; and is not intended to be and should not be used by anyone other than these specified parties.

Barbacane, Thornton & Company
BARBACANE, THORNTON & COMPANY

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
 GLEN BURNIE, MARYLAND
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 FOR THE YEAR ENDED JUNE 30, 2007

<u>FEDERAL GRANTOR/PROGRAM TITLE</u>	<u>Expenditures</u>
<u>Department of HUD (Direct Programs)</u>	
<u>PHA Owned Programs</u>	
Public and Indian Housing (CFDA No. 14.850) Operating Subsidies	<u>\$ 2,098,102</u>
Public and Indian Housing - Capital Fund Program (CFDA No. 14.872)	<u>1,213,079</u>
Section 8 Housing Choice Voucher Program (CFDA No. 14.871)	<u>16,201,279</u>
<u>Department of HUD (Indirect Programs)</u>	
HOPWA (CFDA No. 14.241)	<u>312,716</u>
Supportive Housing for Persons with Disabilities (CFDA No. 14.181)	<u>366,343</u>
 TOTAL FEDERAL AWARDS	 <u>\$ 20,191,519</u>

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

NOTE A BASIS OF ACCOUNTING

All expenditures included in the Schedule of Expenditures of Federal Awards are presented on the basis that expenditures are reported to the respective federal grantor agencies. Accordingly, expenditures are recorded when the federal obligation is determined.

**HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND**

SCHEDULE OF FINDINGS AND RECOMMENDATIONS

FOR THE YEAR ENDED JUNE 30, 2007

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND

SCHEDULE OF FINDINGS AND RECOMMENDATIONS

PART A - SUMMARY OF AUDITORS' RESULTS

1. The auditors' report expresses an unqualified opinion on the financial statements of the Housing Commission of Anne Arundel County.
2. There were no significant deficiencies relating to the audit of the financial statements reported in the "Report on Compliance and on Internal Control over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards."
3. There were no instances of noncompliance relating to the financial statements of the Housing Commission of Anne Arundel County.
4. There were no significant deficiencies relating to the audit of the major federal award programs reported in the "Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control over Compliance in Accordance with OMB Circular A-133."
5. There were no instances of noncompliance noted in the "Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control over Compliance in Accordance with OMB Circular A-133."
6. The auditors' report on compliance for the major federal award programs for the Housing Commission of Anne Arundel County expresses an unqualified opinion.
7. The auditee qualified as a low-risk auditee. The threshold for Type A programs was \$605,746.
8. The programs tested as major programs were:

<u>Program Name</u>	<u>CFDA#</u>
Public and Indian Housing	14.850
Section 8 Housing Choice Voucher Program	14.871
Public and Indian Housing - Capital Fund Program	14.872

PART B - FINDINGS RELATED TO FINANCIAL STATEMENTS

PRIOR YEAR FINDINGS AND RECOMMENDATIONS

None.

CURRENT YEAR FINDINGS AND RECOMMENDATIONS

None.

HOUSING COMMISSION OF ANNE ARUNDEL COUNTY
GLEN BURNIE, MARYLAND

SCHEDULE OF FINDINGS AND RECOMMENDATIONS (CONT'D)

PART C - FINDINGS RELATED TO FEDERAL AWARDS

PRIOR YEAR FINDINGS AND RECOMMENDATIONS

None.

CURRENT YEAR FINDINGS AND RECOMMENDATIONS

None.