

PHA 5-Year and Annual Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0226
Expires 4/30/2011

1.0	PHA Information PHA Name: <u>Idaho Housing and Finance Association</u> PHA Code: <u>ID020</u> PHA Type: <input checked="" type="checkbox"/> Small <input checked="" type="checkbox"/> High Performing <input type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>07/2009</u>				
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>76</u> Number of HCV units: <u>3,256</u>				
3.0	Submission Type <input type="checkbox"/> 5-Year and Annual Plan <input checked="" type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only				
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)				
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program
	PHA 1:				PH HCV
	PHA 2:				
	PHA 3:				
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.				
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:				
5.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.				
6.0	PHA Plan Update (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions. 6.0 (a) The following items have had changes or revisions made during the past year: 1) Admin Policy, 2) Admissions and Continued Occupancy Policies (ACOP), 3) Public Housing House Rules, and 4) Public Housing Lease. 6.0 (b) The PHA Plan can be viewed at IHFA Boise Office – 565 W. Myrtle, Boise Idaho 83702 or at any one of the IHFA branch offices located in Twin Falls, Idaho Falls, Lewiston and Coeur d'Alene Idaho.				
7.0	Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i> IHFA is proposing disposition of its 76 units of public housing. We have not yet applied to Special Application Center and all actions related to this proposal are pending application and approval from HUD. See Attachment A for additional information regarding disposition.				
8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.				
8.1	Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing. See Attached plan and tables				
8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan. See Attached plan and tables.				
8.3	Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.				
9.0	Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.				

9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</p>
10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"</p>
11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>

Attachment A

2009 IHFA Agency Plan - #7 (b), (d) and (e)

Proposed Disposition of Public Housing

#ID020-000001

Locations: 1. Idaho Falls Scattered Sites Idaho Falls, Idaho	29 individual homes consisting of one 2-bedroom house, twenty 3-bedroom homes and eight 4-bedroom homes
2. Shoshone Apartments 411 Bunker Ave. Kellogg, ID 83	47 one-bedroom apartments 2 story building

#7 (b) Proposed Disposition Information and Timetable:

IHFA is proposing disposition of all 76 public housing units in our inventory. We are in the initial phase of planning and developing a disposition application as well as a relocation plan and homeownership plan. Once we have submitted the application and received HUD approval, we will then implement the disposition plan.

We anticipate developing the plan to sell the 29 scattered site homes by utilizing the Section 32 Homeownership plan and to sell the 47 unit apartment complex to an entity who will maintain the development as affordable housing. IHFA anticipates receiving replacement vouchers which should prevent any loss of subsidy benefits. Our goal is to be completely finished with this process within two to three years.

#7 (b) - Unit Information for the Idaho Falls Scattered Site:			#ID020-000001
1166 Bear	Idaho Falls, ID	2 Bedroom	Accessible Unit
190 E. 15th	Idaho Falls, ID	3 Bedroom	
1514 Halsey	Idaho Falls, ID	3 Bedroom	
598 Kelsey	Idaho Falls, ID	3 Bedroom	
1046 Stokes	Idaho Falls, ID	3 Bedroom	
906 Wheeler	Idaho Falls, ID	3 Bedroom	
1123 Canyon	Idaho Falls, ID	3 Bedroom	
2055 Cascade	Idaho Falls, ID	3 Bedroom	
434 Meppen	Idaho Falls, ID	3 Bedroom	
275 Anderson	Idaho Falls, ID	3 Bedroom	
2495 Mars	Idaho Falls, ID	3 Bedroom	
2040 Santalema	Idaho Falls, ID	3 Bedroom	
570 Sykes	Idaho Falls, ID	3 Bedroom	
997 Singletree	Idaho Falls, ID	3 Bedroom	
1065 Terry	Idaho Falls, ID	3 Bedroom	Accessible Unit
816 Buckboard	Idaho Falls, ID	3 Bedroom	
850 Chantilly	Idaho Falls, ID	3 Bedroom	
830 Maplewood	Idaho Falls, ID	3 Bedroom	
547 Neptune	Idaho Falls, ID	3 Bedroom	
2142 Wahlquist	Idaho Falls, ID	3 Bedroom	
735 Anderson	Idaho Falls, ID	3 Bedroom	
312 Croft	Idaho Falls, ID	4 Bedroom	
420 E. 22nd	Idaho Falls, ID	4 Bedroom	
1968 Sierra	Idaho Falls, ID	4 Bedroom	
669 Tyra	Idaho Falls, ID	4 Bedroom	
1614 Austin	Idaho Falls, ID	4 Bedroom	
825 Calliope	Idaho Falls, ID	4 Bedroom	
2409 Stace	Idaho Falls, ID	4 Bedroom	
610 Norvin	Idaho Falls, ID	4 Bedroom	

#7 (b) - Unit Information for Shoshone Apartments:			#ID020-000001
101	Kellogg, Idaho	1 Bedroom	
102	Kellogg, Idaho	1 Bedroom	
103	Kellogg, Idaho	1 Bedroom	

104	Kellogg, Idaho	1 Bedroom	
105	Kellogg, Idaho	1 Bedroom	
106	Kellogg, Idaho	1 Bedroom	
107	Kellogg, Idaho	1 Bedroom	
108	Kellogg, Idaho	1 Bedroom	
109	Kellogg, Idaho	1 Bedroom	
110	Kellogg, Idaho	1 Bedroom	
111	Kellogg, Idaho	1 Bedroom	
112	Kellogg, Idaho	1 Bedroom	
113	Kellogg, Idaho	1 Bedroom	
114	Kellogg, Idaho	1 Bedroom	
115	Kellogg, Idaho	1 Bedroom	
116	Kellogg, Idaho	1 Bedroom	
117	Kellogg, Idaho	1 Bedroom	
118	Kellogg, Idaho	1 Bedroom	
119	Kellogg, Idaho	1 Bedroom	
120	Kellogg, Idaho	1 Bedroom	Accessible Unit
121	Kellogg, Idaho	1 Bedroom	Accessible Unit
122	Kellogg, Idaho	1 Bedroom	
123	Kellogg, Idaho	1 Bedroom	
124	Kellogg, Idaho	1 Bedroom	
201	Kellogg, Idaho	1 Bedroom	
202	Kellogg, Idaho	1 Bedroom	
203	Kellogg, Idaho	1 Bedroom	
204	Kellogg, Idaho	1 Bedroom	
205	Kellogg, Idaho	1 Bedroom	
206	Kellogg, Idaho	1 Bedroom	
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220	Kellogg, Idaho	1 Bedroom	
221	Kellogg, Idaho	1 Bedroom	
222	Kellogg, Idaho	1 Bedroom	
223	Kellogg, Idaho	1 Bedroom	
224	Kellogg, Idaho	1 Bedroom	

#7 (d) - Homeownership: 1) Section 8: IHFA completed implementation of its Voucher Home Ownership program in August 2004. IHFA experience includes: a) IHFA's first time home buyer program, b) Finally Home for home buyer education, c) IHFA is a HUD approved Housing Counselor, and d) IHFA offers specialized lending for voucher and Home Ownership which is used not only by IHFA participants but other local Housing Authorities and entities. 2) Public Housing: Pending application and HUD approval, IHFA will be applying for Section 32 Homeownership for the 29 homes at our scattered site location in Idaho Falls. See list above.

#7 (e) - Project-based Vouchers: As part of the Demolition/Disposition process, pending application and HUD approval, IHFA is considering applying for approval of project-based vouchers for the Shoshone Apartments located in Kellogg, Idaho. This property consists of 47 one-bedroom units. At this time, we are still in the pre-application planning process and therefore cannot list a specific number of vouchers.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary		Grant Type and Number	
PHA Name: Idaho Housing and Finance Association		Capital Fund Program Grant No: ID16P02050109	
		Replacement Housing Factor Grant No:	
		Date of CFFP:	
		FFY of Grant: 2009	
		FFY of Grant Approval:	

Line	Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending:	Summary by Development Account	Revised Annual Statement (revision no:)	
			Original	Final Performance and Evaluation Report
			Total Estimated Cost Revised ²	Total Actual Cost ¹
			Obligated	Expended
1		Total non-CFF Funds		
2		1406 Operations (may not exceed 20% of line 21) ³	\$98,664.00	
3		1408 Management Improvements		
4		1410 Administration (may not exceed 10% of line 21)	\$12,407.00	
5		1411 Audit		
6		1415 Liquidated Damages		
7		1430 Fees and Costs	\$13,000.00	
8		1440 Site Acquisition		
9		1450 Site Improvement		
10		1460 Dwelling Structures		
11		1465 J Dwelling Equipment—Nonependable		
12		1470 Non-dwelling Structures		
13		1475 Non-dwelling Equipment		
14		1485 Demolition		
15		1492 Moving to Work Demonstration		
16		1495.1 Relocation Costs		
17		1499 Development Activities ⁴		

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFF Grants for operations.
⁴ RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 OMB No. 2577-0226
 Expires 4/30/2011

Part I: Summary

PHA Name: Idaho Housing and Finance Association
 Grant Type and Number: Capital Fund Program Grant No: ID16P02050109
 Replacement Housing Factor Grant No: _____
 Date of CFFP: _____

FFY of Grant: 2009
 FFY of Grant Approval: _____

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ¹	
		Original	Revised ²	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	\$124,071.00			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				
Signature of Executive Director <i>Carol Ann Antle</i>		Date 4/06/2009	Signature of Public Housing Director <i>[Signature]</i>		Date 4/09/09

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHAs with under 250 units in management may use 100% of CFFP Grants for operations.
⁴ RHF funds shall be included here.

Capital Fund Program—Five-Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/20011

Part I: Summary

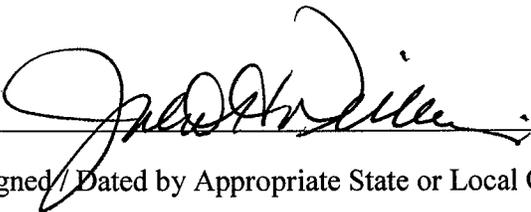
PHA Name/Number ID020		Locality (City/County & State) Boise, Idaho			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
Development Number and Name	Work Statement for Year 1 FFY 2009	Work Statement for Year 2 FFY 2010	Work Statement for Year 3 FFY 2011	Work Statement for Year 4 FFY 2012	Work Statement for Year 5 FFY 2013	
B. Physical Improvements Subtotal	Account Statement	No Activities Planned	No Activities Planned	No Activities Planned	No Activities Planned	
C. Management Improvements						
D. PHA-Wide Non-dwelling Structures and Equipment						
E. Administration		\$13,027.00	\$13,678.00	\$14,362.00	\$15,080.00	
F. Other						
G. Operations		\$117,247.00	\$123,100.00	\$129,264.00	\$135,727.00	
H. Demolition						
I. Development						
J. Capital Fund Financing – Debt Service						
K. Total CFP Funds		\$130,274.00	\$136,787.00	\$143,626.00	\$150,807.00	
L. Total Non-CFP Funds						
M. Grand Total						

**Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan**

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011**

**Certification by State or Local Official of PHA Plans Consistency with the
Consolidated Plan**

I, Julie H. Williams the Senior Vice President certify that the Five Year and
Annual PHA Plan of the Idaho Housing & Finance Association is consistent with the Consolidated Plan of
the State of Idaho prepared pursuant to 24 CFR Part 91.


Signed/ Dated by Appropriate State or Local Official

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Idaho Housing and Finance Association

Program/Activity Receiving Federal Grant Funding

Public Housing - Capital Fund Grant

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Idaho Housing & Finance Association
565 W. Myrtle
P.O. Box 7899
Boise, ID 83707-1899
Ada County

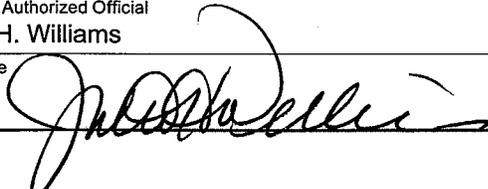
Shoshone Apartments
411 Bunker Avenue
Kellogg, ID 83837
Shoshone County

Idaho Falls Scattered Sites Public Housing
390 W. Sunnyside Rd.
Idaho Falls, ID 83402
Bonnevill County

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Julie H. Williams		Title Senior Vice President	
Signature 		Date 2/10/09	

**Certification for
A Drug-Free Workplace
Page 2**

2. Sites for Work Performance

Idaho Falls Scattered Sites Public Housing Units where Capital Fund work will take place:

570 Sykes	Idaho Falls, ID 83401	Bonneville County (all Sites)
312 Croft	Idaho Falls, ID 83401	
190 E. 15 th Street	Idaho Falls, ID 83404	
669 Tyra	Idaho Falls, ID 83401	
2495 Mars	Idaho Falls, ID 83402	
830 Maplewood	Idaho Falls, ID 83401	
1123 Canyon	Idaho Falls, ID 83402	
547 Neptune	Idaho Falls, ID 83402	
1046 Stokes	Idaho Falls, ID 83404	
997 Singletree	Idaho Falls, ID 83402	
825 Calliope	Idaho Falls, ID 83402	
850 Chantilly	Idaho Falls, ID 83402	
1514 Halsey	Idaho Falls, ID 83401	
816 Buckboard	Idaho Falls, ID 83402	
434 Meppen	Idaho Falls, ID 83401	
2055 Cascade	Idaho Falls, ID 83401	
1968 Sierra	Idaho Falls, ID 83402	
1065 Terry	Idaho Falls, ID 83404	
2409 Stace	Idaho Falls, ID 83401	
2040 Santalema	Idaho Falls, ID 83404	
598 Kelsey	Idaho Falls, ID 83401	
2142 Wahlquist	Idaho Falls, ID 83401	
735 Anderson	Idaho Falls, ID 83401	
420 E. 22 nd St.	Idaho Falls, ID 83404	
1166 Bear	Idaho Falls, ID 83402	
1614 Austin	Idaho Falls, ID 83401	
610 Norvin	Idaho Falls, ID 83401	

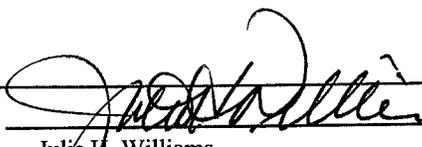
DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, if known: 4c	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u></u> Print Name: <u>Julie H. Williams</u> Title: <u>Senior Vice President</u> Telephone No.: <u>208-331-4758</u> Date: <u>2/10/09</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

**Certification of Payments
to Influence Federal Transactions**

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Idaho Housing and Finance Association

Program/Activity Receiving Federal Grant Funding

Public Housing - Capital Fund Grant

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

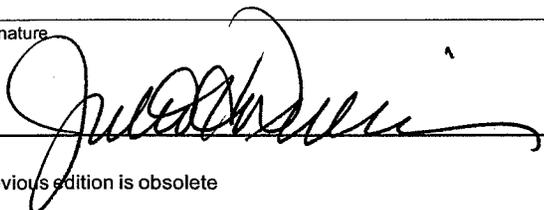
(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Julie H. Williams	Title Senior Vice President
Signature 	Date (mm/dd/yyyy) 2/10/09

Streamlined PHA Plan PHA Certifications of Compliance

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the *Streamlined Annual PHA Plan*

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the streamlined Annual PHA Plan for PHA fiscal year beginning 2009, hereinafter referred to as the Streamlined Annual Plan, of which this document is a part and make the following certifications, agreements with, and assurances to the Department of Housing and Urban Development (HUD) in connection with the submission of the Streamlined Plan and implementation thereof:

1. The streamlined Annual Plan is consistent with the applicable comprehensive housing affordability strategy (or any streamlined Plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, and provided this Board or Boards an opportunity to review and comment on any program and policy changes since submission of the last Annual Plan.
3. The PHA made the proposed streamlined Annual Plan, including policy and program revisions since submission of the last Annual Plan, and all information relevant to the public hearing available for public - inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the streamlined Plan and invited public comment.
4. The PHA will carry out the streamlined Annual Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
5. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
6. For streamlined Annual Plans that include a policy or change in policy for site-based waiting lists:
The PHA regularly submits required data to HUD's MTCS in an accurate, complete and timely manner (as specified in PIH Notice 99-2);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(b)(2).
7. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
8. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
9. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
10. The PHA has submitted with the streamlined Plan a certification with regard to a drug-free workplace required by 24 CFR Part 24, Subpart F.
11. The PHA has submitted with the streamlined Plan a certification with regard to compliance with restrictions on lobbying required by 24 CFR Part 87, together with disclosure forms if required by this Part, and with restrictions on payments to influence Federal Transactions, in accordance with the Byrd Amendment and implementing regulations at 49 CFR Part 24.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide HUD or the responsible entity any documentation that the Department needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.

17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments) and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments.).
19. The PHA will undertake only activities and programs covered by the streamlined Annual Plan in a manner consistent with its streamlined Annual Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its streamlined Plan.
20. All certifications and attachments (if any) to the streamlined Plan have been and will continue to be available at all times and all locations that the PHA streamlined Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the streamlined Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its streamlined Annual Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA certifies that the following policies, programs, and plan components have been revised since submission of its last Annual PHA Plan (check all policies, programs, and components that have been changed):

- 903.7a Housing Needs
- 903.7b Eligibility, Selection, and Admissions Policies
- 903.7c Financial Resources
- 903.7d Rent Determination Policies
- 903.7h Demolition and Disposition
- 903.7k Homeownership Programs
- 903.7r Additional Information ACOP Revisions
 - A. Progress in meeting 5-year mission and goals
 - B. Criteria for substantial deviation and significant amendments
 - C. Other information requested by HUD
 - 1. Resident Advisory Board consultation process
 - 2. Membership of Resident Advisory Board
 - 3. Resident membership on PHA governing board

22. The PHA provides assurance as part of this certification regarding its streamlined annual PHA Plan that:
- (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA board of directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.

Idaho Housing and Finance Association

ID020

PHA Name

PHA Number

Streamlined Annual PHA Plan for Fiscal Year:

2009

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

John D. Beebe Jr.

Title

Board Chairman

Signature

X

Date

2/10/09

Board Resolution Approving the AMP Budgets
PHA Board Resolution
Approving
Approving Operating Budget

OMB No. 2577-0026

(exp. 10/31/2009)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Real Estate Assessment Center (PIH-REAC)

Previous editions are obsolete form HUD-52574 (08/2005) Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: Idaho Housing and Finance Association

PHA Code: ID020

PHA Fiscal Year Beginning: 7/1/2009

Board Resolution Number: 09-2-2

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

Operating Budgets approved by Board resolution on:

02/10/2009

Operating Budget submitted to HUD, if applicable, on:

Operating Budget revision approved by Board resolution on:

Operating Budget revision submitted to HUD, if applicable, on:

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditures are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(e) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.325.

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairman's Name: John D. Beebe, Jr.	Signature: 	Date: <u>2/10/09</u>
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Civil Rights Certification

U.S. Department of Housing and Urban Development
 Office of Public and Indian Housing
 Expires 4/30/2011

Civil Rights Certification**Annual Certification and Board Resolution**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

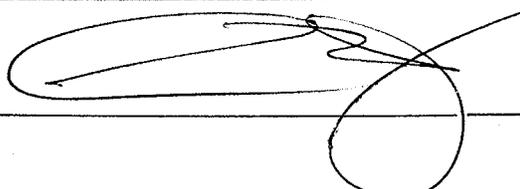
The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

Idaho Housing and Finance Association

ID020

PHA Name

PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)	
Name of Authorized Official John D. Beebe Jr.	Title Board Chairman
Signature 	Date 2/10/09

**IDAHO HOUSING AND FINANCE ASSOCIATION
RESOLUTION 09-2-2**

**APPROVING REVISIONS TO THE LOW RENT PUBLIC HOUSING ADMISSIONS
AND CONTINUED OCCUPANCY POLICY (ACOP)**

WHEREAS, the Idaho Housing and Finance Association (IHFA) has undertaken low-rent housing programs in the cities of Kellogg and Idaho Falls, Idaho, with financial assistance from the U.S. Department of Housing and Urban Development as provided by Title II of the Housing Act of 1937, as amended; and

WHEREAS, the U.S. Department of Housing and Urban Development and IHFA have entered into an Annual Contributions Contract No. S-060 for Public Housing; and

WHEREAS, the aforementioned Public Housing Act requires the submission and approval of the Low Rent Public Housing Admissions and Continued Occupancy Policy ACOP and

WHEREAS, the ACOP was duly adopted in February 1984, and;

WHEREAS, the ACOP was last revised in August 2001, and;

WHEREAS, it has become necessary to again revise the ACOP due to administrative changes. Attachment A provides a summary of the proposed revisions, and;

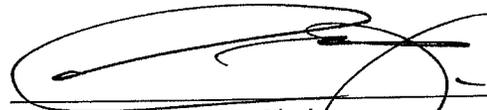
WHEREAS, IHFA included in its Agency Plan the proposed revisions and held the required public hearings in each of its branch office locations on January 29, 2009; and

WHEREAS, approval of the Agency Plan and the ACOP revisions will be subject to no receipt of significant objections received during the comment period which expires February 23, 2009:

NOW THEREFORE, BE IT HEREBY RESOLVED that the Board of Commissioners has reviewed and accepted the ACOP revised as described in Exhibit A attached.

The foregoing Resolution was unanimously adopted at a duly and properly called meeting of the Board of Commissioners of the Idaho Housing and Finance Association held on this 10th day of February, 2009.

ATTEST:


John D. Beebe, Jr. Chairman


Richard L. Bauer, Secretary-Treasurer

EXHIBIT A

- Introduction and Mission Statement – adding an introduction and IHFA’s Mission Statement.
- Section 3.1 – Family Outreach, Language Assistance – IHFA provides language assistance to Limited English Speaking families, including utilizing a Language Line Service that provides telephone communication for applicants and/or residents.
- Section 8.3 – Suitability #C, drug activity and reasons to deny – the timeframe for drug history has been changed from 12-months to 36-months.
- Section 8.3 – Suitability #D1, credit checks – defines the number of negative credit reports and extenuating circumstances.
- Section 10.6 – #B Cancellation of Dwelling Unit Lease – directions on policies regarding 30-day notices to vacate a unit and notices in excess of 30 days.
- Section 12.0 & 12.5 – Verification process and timing – clarifies that the annual recertification process will be started no more than 120 days prior to the anniversary effective date but no less than 90 days.
- Section 13.9 – Pro-rated rents at move-in and move-out – directions on how to pro-rate rent at move-out and move-in.
- Section 14.6 – Notification of Non-Compliance with Community Service Requirement – policies updated to include a quarterly staff review of resident community service requirements.
- Section 15.1 – General and Annual Recertifications – provides additional details regarding the recertification process, type of verifications, and EIV use.
- Section 15.6 – Interim Recertifications – changes the household income threshold requirement for IHFA to process an interim recertification to \$40 per month. Clarifies that residents are still required to report all household income increases regardless of amount but IHFA has the option not to process the increase if it is less than \$40 per month.
- Section 17.1 – 17.9 – Inspections and Work Orders – explains the different types and frequency of unit inspections and the work order process
- Section 18.4 – Types and Number of Pets – increases allowable size of dogs at each location.
- Section 18.11 – Visiting Pets – clarifies IHFA’s visiting pet policies.
- Section 20.1 – Termination by Tenant – clarifies that the resident can terminate the 12-month lease by providing a 30-day notice to vacate.
- Section 20.2 – Termination by IHFA #D and #K – adding ‘Failure to attend scheduled appointments with IHFA,’ and further clarifies criminal drug activity.
- Section 20.3 – Abandonment – updating the abandonment policies with explanation of staff procedures.
- Section 22 – Other Rules and Policies, House Rules – explains IHFA policies on lease and house rules violations.
- Section 23 – Violence Against Women Act (VAWA) – adding IHFA’s VAWA policy to the ACOP.

**IDAHO HOUSING AND FINANCE ASSOCIATION
RESOLUTION 09-2-1**

APPROVING THE PUBLIC HOUSING AND SECTION 8 ANNUAL AGENCY PLAN

WHEREAS, the Idaho Housing and Finance Association (IHFA) has undertaken Section 8 Tenant Based Rental Assistance programs in 34 of 44 counties in the state of Idaho and the Low Rent Public Housing Program with financial assistance from the U.S. Department of Housing and Urban Development as provided by the Housing Act of 1937 as amended; and

WHEREAS, the U.S. Department of Housing and Urban Development and IHFA have entered into Annual Contributions Contracts for the administration of the Section 8 Tenant Based Rental Assistance and Low Rent Public Housing Programs; and

WHEREAS, The Quality Housing and Work Responsibility Act of 1998 (the "Act") implemented the requirement that housing authorities submit a Five-Year and an Annual Agency Plan to HUD detailing the long-term goals and objectives of the housing authority with respect to its Low Rent Public Housing and its Section 8 Tenant Based Rental Assistance Programs, as well as details about the housing authority's immediate operations, program participants, programs and services and the strategies for handling program operations and services for the upcoming fiscal year; and

WHEREAS, the Act requires as part of the Agency Plan process that the housing authority establish a Resident Advisory Board; and

WHEREAS, IHFA invited participation from the Section 8 participants and Low Rent Public Housing residents and those who responded were mailed a packet of information regarding the Annual Agency Plan and provided with a self-addressed postage paid envelope to return their comments.; and

WHEREAS, the Act requires as part of the Agency Plan process that the housing authority hold Public Hearings to make available its Agency Plan and all supporting documents; and

WHEREAS, IHFA held the required public hearings in each of its branch office locations on January 29, 2009; and

WHEREAS, the housing authority's Agency Plan must be supported by the applicable Consolidated Plan, which is documented by an executed Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan; and

WHEREAS, regulations require that the housing authority's Agency Plan be approved by the Board of Commissioners and a Public Housing Authority Certification of Compliance be executed and submitted with the Agency Plan to HUD no later than April 15, 2009;

NOW THEREFORE, BE IT HEREBY RESOLVED that the Board of Commissioners has reviewed and accepted the Section 8 Tenant Based Rental Assistance and Low Rent Public Housing Program's Annual Plan and any Administrative Plan changes necessitated by the Plan, subject to no significant objections received during the comment period, which expires February 23, 2009.

The foregoing Resolution was unanimously adopted at a duly and properly called meeting of the Board of Commissioners of the Idaho Housing and Finance Association held on this 10th day of February, 2009.



John D. Beebe, Jr., Chairman

ATTEST:



Richard L. Bauer, Secretary-Treasurer

**IDAHO HOUSING AND FINANCE ASSOCIATION
RESOLUTION 09-2-3**

**ADOPTING OPERATING BUDGET FOR CONTRACT S-060 PROJECTS ID020000001,
FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2009**

WHEREAS, the Idaho Housing and Finance Association (IHFA) has undertaken low-rent housing programs in the cities of Kellogg and Idaho Falls, Idaho, with financial assistance from the U.S. Department of Housing and Urban Development as provided by Title II of the Housing Act of 1937, as amended; and

WHEREAS, the U.S. Department of Housing and Urban Development and IHFA have entered into an Annual Contributions Contract No. S-060 for Public Housing; and

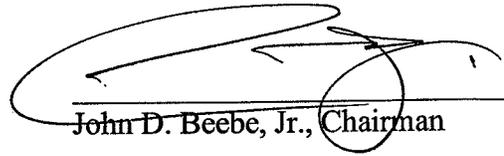
WHEREAS, the aforementioned Public Housing Act requires the approval of an operating budget; and

WHEREAS, the operating budget for Calendar Year 2009, for Annual Contributions Contract S-060, Project ID020000001 (the "Operating Budget"), has been reviewed and aforesaid budget stipulates the following:

1. All regulatory and statutory requirements have been met.
2. That IHFA has sufficient operating reserves to meet the working capital needs of its developments.
3. The proposed budget expenditures are necessary in the efficient and economical operation of the housing program for the purpose of serving low-income residents.
4. The budget indicates a source of funds adequate to cover all proposed expenditures.
5. The calculation of eligibility for Federal funding is in accordance with the provisions of the regulations.
6. All proposed rental charges and expenditures will be consistent with provisions of law.
7. That IHFA will comply with the wage rate requirements under 24 CFR 968.110(e) and (f) or 24 CFR 905.120(c) and (d).
8. That IHFA will comply with the requirements for access to records and audits under 24 CFR 968.110(i) or 24 CFR 905.120(g).
9. That IHFA will comply with the requirements for the reexamination of family income and composition under 24 CFR 960.209, 990.115 and 905.315.
10. That the Executive Director and Staff of IHFA are authorized and directed to attach a certified copy of Resolution 09-2-3 to the budget and make said budget available for review at the request of the U.S. Department of Housing and Urban Development.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Board of Commissioners has reviewed and accepted the operating budget for the Contract S-060 Projects for the calendar year ending December 31, 2009.

The foregoing Resolution was unanimously adopted at a duly and properly called meeting of the Board of Commissioners of the Idaho Housing and Finance Association held on the 10th day of February, 2009.



John D. Beebe, Jr., Chairman

ATTEST:



Richard L. Bauer, Secretary-Treasurer

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.

3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.

4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.

5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.

6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: 1) development name and number; 2) designation type; 3) application status; 4) date the designation was approved, submitted, or planned for submission, and; 5) the number of units affected.

7. **Community Service and Self-Sufficiency.** A description of: (1) Any programs relating to services and amenities provided or offered to assisted families; (2) Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; (3) How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. (Note: applies to only public housing).

8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) **Hope VI or Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year, until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. (Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. (Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. (Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". (Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. (Note: Standard and Troubled PHAs complete annually).

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.