

PHA 5-Year and Annual Plan	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 4/30/2011
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1.0	PHA Information PHA Name: <u>City of Pensacola Housing Department</u> PHA Code: <u>FL092</u> PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input type="checkbox"/> Standard <input checked="" type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>10/2009</u>					
2.0	Inventory (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: _____ Number of HCV units: <u>2288 and 35 VASH</u>					
3.0	Submission Type <input type="checkbox"/> 5-Year and Annual Plan <input checked="" type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only					
4.0	PHA Consortia <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)					
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program	
					PH	HCV
	PHA 1:					
	PHA 2:					
	PHA 3:					
5.0	5-Year Plan. Complete items 5.1 and 5.2 only at 5-Year Plan update.					
5.1	Mission. State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:					
5.2	Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.					
6.0	<p>PHA Plan Update</p> <p>(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:</p> <p>The Violence Against Women Act was added to the Administrative Plan and the PHA Plan in May of 2008. Please see Attachment A. All other elements of the PHA Plan remain the same and are included in the PHA's Administrative Plan.</p> <p>(b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.</p> <p>The public may obtain copies of the Annual PHA Plan and the 5-Year Plan at the Housing Department administrative offices, 420 W. Chase Street, Pensacola, Florida, 32501.</p> <p>The Annual PHA Plan is also available at the Public Library, 200 W. Gregory Street, Pensacola, Florida, and online at www.ci.pensacola.fl.us/services/housing/index.html.</p> <p>Each member of the Advisory Board of the City of Pensacola's Section 8 voucher program receives a copy of the Annual Plan and the 5-Year Plan.</p>					
	Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. Include statements related to these programs as applicable.					
8.0	Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.					

8.1	Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing.
8.2	Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.
8.3	Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.

Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.

The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below) Escambia Consortium, Florida Five Year Consolidated Plan, comprised of Escambia County, City of Pensacola, Santa Rosa County, City of Milton, date of August, 2005.

1. Project Summary:

Agency	Housing Units CM/CP	Client Population	Resources	Performance Period
Pensacola Housing Department Non-Profit Sponsors	50 (1)	0-50% of Median	Section 8	12 Months

(1) **NOTE: The City of Pensacola will apply for additional Section 8 Rental Assistance Vouchers or certificates as the opportunity is made available by the U.S. Department of HUD, however, actual funding decisions and award of the additional units rests solely with HUD.**

9.0

Agency	Housing Units CP	Client Population	Resources	Performance Period
NEFI/Escambia County, Pensacola Housing Department, Loaves and Fishes Soup Kitchen, Inc., Salvation Army, Inc., Social Service Agencies	20	0-50% of Median	ESG McKinney Act Family Self-Sufficiency	24 Months

(2) **Support and Assistance for Transitional and/or Permanent Housing for the Homeless/Special Needs.**

The Housing Department's Housing Choice Voucher Waiting list is continuously open. Approximately 150 applications are accepted monthly, and there are approximately 1400 active applications at this time. 500 of those applicants claim disability; 1200 are minority. At this time, due to the local real estate market and economy, the housing department has an abundance of available units in various sizes and location. This agency is currently at 96% lease up.

9.1	Strategy for Addressing Housing Needs. Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.
10.0	Additional Information. Describe the following, as well as any additional information HUD has requested. (a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA’s progress in meeting the mission and goals described in the 5-Year Plan Please see Attachment B (b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA’s definition of “significant amendment” and “substantial deviation/modification” N/A

11.0	Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office. (a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights) (b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only) (c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only) (d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only) (e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only) (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. (g) Challenged Elements (h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only) (i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)
	The above referenced Certifications: HUD-50077, HUD 50070, HUD 50071, HUD 50077-CR, and HUD 5077-SL will be submitted to HUD with the Annual Plan. Sent via certified mail <u>June 8, 2009</u>. Packet will include City Council's adoption of the PHA Plan. Part (f), Resident Advisory Board Comments are included in <u>ATTACHMENT C</u>, Minutes of the Advisory Board Meeting.

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) **Hope VI or Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

ATTACHMENT A

VIOLENCE AGAINST WOMEN PLAN

The City of Pensacola Housing Department has adopted the following plan to assist victims of domestic violence, dating violence, sexual assault or stalking to enhance victim safety under VAWA 2005. The following is the excerpt from the Section 8 Administrative Plan for the City of Pensacola:

The Violence Against Women and Department of Justice Reauthorization Act of 2005 requires that:

- a. Being a victim of domestic violence, dating violence, or stalking (collectively known as “abuse”) is not a basis for denial of assistance to the Section 8 Housing Assistance Programs.
- b. Incidents or threats of abuse will not be regarded as “serious or repeated violations of the lease” for termination of assistance, tenancy, or occupancy rights of a victim of abuse and
- c. Criminal activity directly relating to abuse, engaged in by a member of a tenant’s household or any guest or other person under the tenant’s control shall not be a cause for termination of assistance, tenancy, or occupancy rights if the tenant or immediate member of the tenant’s family is the victim or threatened victim of that abuse.
- d. The Housing Department or owner/manager may remove a household member from a lease without regard to whether the household member is a signatory to the lease, in order to evict, remove, terminate occupancy rights or terminate assistance to any individual who is a lawful tenant or lawful occupant and who engages in physical violence against family members or others without evicting, removing, terminating assistance, or otherwise penalizing the victim of such violence, who is also a tenant or lawful occupant.
- e. Such eviction, removal, termination of occupancy rights, or termination of assistance shall be effected in accordance with the procedures prescribed by federal, state, or local law for termination of leases or assistance. This federal statute authority takes precedence over any federal, state, or local law to the contrary, however, any eviction or removal or termination of assistance must

be in accordance with procedures prescribed by federal, state, and local law (i.e. Landlord-Tenant Act and the Housing Choice Voucher program regulations.)

- f. The City of Pensacola Housing Department will request (and an owner may request) an individual to certify that the individual is a victim of abuse and that incidences of abuse are bona fide. The certification must contain the name of the perpetrator, and the victim must provide the certification within 14 business days after the individual receives a request for such certification from the Housing Department representative. If the certification is not provided, the Housing Department and/or owner may terminate assistance.
- g. All information provided by the victim is confidential. Tenants will be informed of their rights in these cases during all eligibility and recertification meetings.
- h. The victim is allowed to self-certify, or the Housing Agency and/or the owner will accept documentation signed by a victim service provider, an attorney, or a medical professional from whom the victim has sought assistance in addressing domestic violence, stalking, dating violence, or the effects of the abuse in which the professional attests under penalty of perjury to the professional's belief that the incident(s) are bona fide, and the victim has signed or attested to the documentation. Federal, state, tribal, territorial or local police or court record will be acceptable. HUD-50066 will be required within 14 days of request by the Housing Department staff.
- i. The family may request portability in violation of the lease under portability procedures if the family has met all other procedures and has moved out of the assisted unit to protect the health or safety of an individual who is or has been the victim of abuse, and who reasonably believed he or she was imminently threatened by further violence if he/she remained in the unit.

ATTACHMENT B

Part 10.0 Additional information

PROGRESS STATEMENT IN MEETING MISSION AND GOALS DESCRIBED IN THE 5-YEAR PLAN

HUD Strategic Goal 1: Increase the availability of decent, safe, affordable housing

- a. Apply for additional rental vouchers

The City of Pensacola Housing Department has been awarded 35 one-bedroom vouchers for the HUD-Veterans Affairs Supportive Housing program (VASH) in partnership with the Gulf Coast HCS VA Medical Center. The Housing Department has also applied for 100 additional FUP Vouchers. The Housing Department will continue applying for vouchers as they become available.

- b. Leverage private or other public funds to create additional housing opportunities:

The past year has seen the completion of several rental developments through the support of Consortium funding. Fifty (50) elderly rental units have been completed and occupied through the HUD Section 202 Program and SHIP funding. Alabaster Gardens has completed construction of 147 elderly units and Johnson Lakes has completed construction of 160 elderly units and both are in occupancy phases. Morris Court I, II, and III have been completed, as has Englewood Apartments.

1. Through its partnership with the Escambia Consortium, the City of Pensacola sponsored/financed the construction of fifty-eight (58) single-family housing units built by Community Equity Investment, Inc. (CEII), Habitat for Humanity, and private builders through SHIP and HHRP funds.
2. The Pensacola Housing Department will continue to survey unassisted rental units in Escambia County to determine comparable rents for each bedroom size. The location, quality, size, number of bedrooms, age, amenities, housing services, maintenance and utilities of the unit are considered in assessing the rent.

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PHA Goal – Improve the quality of assisted housing

- a. Improve voucher management (SEMAP score)

The Housing Department works to improve and maintain the SEMAP score continuously.

- b. Improve customer satisfaction

1. Office hours have been extended for the convenience of clients.
2. Landlord orientations are conducted periodically.
3. The SHIP homeownership program is available to all Section 8 participants who qualify, and they are continuously counseled to strive towards achieving home ownership.

HUD STRATEGIC GOAL 2: Improve community quality of life and economic vitality.

PHA Goal: N/A

HUD STRATEGIC GOAL 3: Promote self sufficiency and asset development of families and individuals

PHA Goal: Promote self sufficiency and asset development of families and individuals

The Housing Department consistently counsels participants to obtain education and steady employment in order to achieve eventual self sufficiency. This is especially important with the possibility of funding reductions in the future where families may have to assume rental payments themselves.

The Housing Department also counsels families regarding the Habitat for Humanity and SHIP programs, where repairing credit and establishing stable work history is a must when pursuing the possibility of home ownership.

The Housing Department has utilized the FSS program and urged families to enroll in order to achieve self sufficiency. One family has completed their contract in 2008 and was paid \$2,537.00 from escrow and \$88.00 interest. One active participant remains.

Homeownership, budget, and credit counseling are always available through the Housing Department's SHIP program. Through the City of Pensacola's participation in the SHIP First Time Homebuyer's Program and principal mortgage reduction programs.

HUD STRATEGIC GOAL 4: Ensure equal opportunity and affirmatively further Fair Housing

1. Participation with local Human Relations Commission on training opportunities for landlords in the area of Fair Housing.
2. Include Fair Housing training in landlord workshops and orientations. Fair Housing advocates from Northwest Florida Legal Services and Human Relations Commission generally hold annual workshops for Housing Staff and also speak at landlord orientations and special Fair Housing workshops by the Housing Department.
3. Through the Escambia Consortium and its participation in the Homeless Coalition and local Fair Housing and Affordable Housing Committees, the Pensacola Housing Department continues to support just and fair housing opportunities to all residents of Escambia, County and attend Fair Housing training on an annual basis.

policies, i.e., extensions,

l be made to program procedures
she was grateful for the
nvenience of the extended hours.
r service she receives, and the
d, and her current landlord. All
rking well for the program, as
sult was often chaotic, once
nt waiting list policies appear to
s.

Plan for approval through the
acceptance of the plan by City
mission for HUD approval

ATTACHMENT D

PUBLIC HEARING NOTICE

CITY OF PENSACOLA PROPOSED ANNUAL PHA PLAN

FOR THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM

The proposed Annual PHA Plan for the City of Pensacola's Section 8 Housing Choice Voucher Program is available for public review and comment. The proposed plan outlines the goals and objectives for serving the needs of the City's Section 8 program participants for Fiscal Year 2009/2010. All comments must be received, in writing, no later than May 6, 2009 at 5:00 PM. Comments may be mailed to the City of Pensacola, Department of Housing, P.O. Box 12910, Pensacola, FL 32521, or hand delivered to the City Housing Department, 420 W. Chase Street. The proposed Plan is available for public review at the Housing Department between the hours of 7:00 am – 6:00 pm, Monday through Thursday and at the Library from 8:00 a.m. through 5:00 p.m., Monday through Saturday, and on the Internet at the Internet address listed below:

City of Pensacola
Housing Department
420 W. Chase Street
Pensacola, Florida 32501

Pensacola Regional Library
Reference Desk, Second Floor
200 W. Gregory St.
Pensacola, Florida 32501

Internet
City of Pensacola
Housing Department Web Page:
www.ci.pensacola.fl.us/services/housing/index.html

A public hearing will be held on May 6, 2009, at 9:00 AM, in the Housing Department's conference room, 420 W. Chase Street, to review the Plan and comments received.

Alvin G. Coby
City Manager

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