

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

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# PHA Plans for the Housing Authority of the City of Harlingen

5 Year Plan for Fiscal Years 2005 - 2009

Annual Plan for Fiscal Year 2008

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN  
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

## PHA Plan Agency Identification

**PHA Name:** Housing Authority of the City of Harlingen

**PHA Number:** TX065

**PHA Fiscal Year Beginning: (mm/yyyy)** 04/2008

**PHA Programs Administered:**

**Public Housing and Section 8**   
  **Section 8 Only**   
  **Public Housing Only**  
 Number of public housing units: **484**   
 Number of S8 units:   
 Number of public housing units:  
 Number of S8 units: **687**

**PHA Consortia:** (check box if submitting a joint PHA Plan and complete table)

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

### Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

### Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

**5-YEAR PLAN**  
**PHA FISCAL YEARS 2005 - 2009**  
[24 CFR Part 903.5]

**A. Mission**

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)

*The Housing Authority's mission is to serve the needs of low-income, very low-income and extremely low-income families in the PHA's jurisdiction and to (1) increase the availability of decent, safe and affordable housing in its communities; (2) ensure equal opportunity in housing; (3) promote self-sufficiency and asset development of families and individuals; and (4) improve community quality of life and economic viability. The Housing Authority exists to serve people in need. Service to the residents must always be our first and foremost priority. It is our goal to provide excellence in service by being committed to improving the housing conditions and related social, educational and economic aspects which affect the overall living conditions of the community. To accomplish this goal, we must constantly strive to expand and improve housing and related service thorough dedication, integrity, compassion and responsiveness to all the needs of those we serve.*

**HACH Progress Statement:** *During FY 2007 the PHA improved equal opportunity in housing by continuing to advertise vacancies in the local newspapers, posting and sending flyers to organizations, churches, and colleges. Applications for housing are provided to the local homeless shelter, and they assist the homeless families in completing the application. In addition, the PHA implemented an annual Section 8 Conference in efforts to improve equal opportunity and outreach potential voucher landlords and persons interested in public housing.*

## **B. Goals**

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

### **HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.**

- PHA Goal: Expand the supply of assisted housing
- Objectives:
- Apply for additional rental vouchers: *Currently, the PHA has 691 assisted vouchers contracted out of 698 for FY 2007. However, the PHA's goal is to apply for and increase rental vouchers to 725.*
  - Reduce public housing vacancies: *On-going outreach. The PHA advertises vacancies in the local newspaper every two weeks. In addition informational program flyers are distributed to local agencies such as the Texas Department of Human Services, Su Clinica Familiar, and to homeless shelters such as Loaves and Fishes and the Salvation Army. Applications for housing are provided to the Loaves and Fishes agency and they assist the homeless families in completing the application for housing. Informational flyers are also posted at area Laundromats. In addition, the PHA participates in several community events through the Texas State Technical College by hosting a booth and providing public housing information. In accordance with the nondiscrimination requirements of Federal and state laws, and HUD guidelines for fair housing, the PHA includes the equal opportunity logo, statement, or slogan to all public announcements.*
  - Leverage private or other public funds to create additional housing opportunities:
  - Acquire or build units or developments  
*The number of replacement housing units will be based on the sale proceeds of Heritage Manor and will be determined by the cost of development per unit at that time.*
  - Other (list below)

**HACH Progress Statement:** *During FY 2007 the PHA was successful in achieving objectives listed above by advertising in the newspaper. The PHA advertises vacancies in the local newspapers every two (2) weeks and notices are posted in public places. Our current vacancy rate decreased from last year's rate of 13% to 6%. Vacant units undergoing modernization are not included in this calculation.*

- PHA Goal: Improve the quality of assisted housing  
Objectives:
  - Improve public housing management: (PHAS score) 93
  - Improve voucher management: (SEMAP score) 100
  - Increase customer satisfaction: *During FY 2007, the PHA was granted a waiver from the following requirements under 24 CFR 902.60 (d) to support the transition to asset management: Submission of the Management Operations Certification (MASS) and the Resident Satisfaction Survey (RASS). Therefore, the PHA will carry over the MASS and RASS scores under the Public Housing Assessment system from the previous reporting period.*
  - Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections) *During FY 2007 this goal was achieved and the PHA will continue to work with owners and residents to make sure that voucher unit inspections pass. We monitor our public housing finance to insure that no overruns are done. We have achieved our goals in the PHAS indicator management score, receiving 30%. We will continue to train staff to improve specific management functions such as finance, Section 8 at all level of management.*
  - Renovate or modernize public housing units: *During FY 2007 this goal was achieved and the PHA continues to modernize its housing developments.*
  - Demolish or dispose of obsolete public housing: *The PHA's application for disposition of Heritage Manor, a 104 unit development, was approved on April 3, 2007.*
  - Provide replacement public housing: *The number of replacement housing will be based on the sale proceeds of Heritage Manor and will be determined by the cost of development per unit at that time.*
  - Provide replacement vouchers:
  - Other: (list below)

**HACH Progress Statement:** *During FY 2007 the PHA was successful in achieving objectives listed above. At present time all developments have been improved. The PHA has made substantial rehabilitation of some of the units in the following areas: remodeled bathrooms, replaced kitchen cabinets, and installed new flooring. Additional security lighting was added to Los Vecinos. During FY 2007 the PHA achieves a PHAS rating of "High Performer" with a score of 93%. The SEMAP passing score continued in 2007 with a score of 100%.*

- PHA Goal: Increase assisted housing choices  
Objectives:
  - Provide voucher mobility counseling: *To new and current participants at briefing and at each unit transfer. The PHA will continue to provide counseling at the unit transfer and annual recertification.*

- Conduct outreach efforts to potential voucher landlords: *The PHA continues to recruit new landlords through partnerships with local real estate agencies and the annual Section 8 conference.*
- Increase voucher payment standards: *The PHA complies with the Federal register on Fair Market Rents and Payment Standards by reevaluating them for accuracy on an annual basis.*
- Implement voucher homeownership program:
- Implement public housing or other homeownership programs:
- Implement public housing site-based waiting lists:
- Convert public housing to vouchers:
- Other: (list below)

**HUD Strategic Goal: Improve community quality of life and economic vitality**

- PHA Goal: Provide an improved living environment  
Objectives:
  - Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
  - Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
  - Implement public housing security improvements: *Technical assistance on security surveillance has been implemented and is an on-going process. In addition, the PHA will continue to have an in-house police officer at each development, and will continue to involve police officers in the development, implementation, and/or ongoing evaluation of the neighborhood watch programs. The PHA will continue to hold quarterly crime prevention meetings at each public housing development.*
  - Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
  - Other: (list below)
    - *Implement affirmative measures to assist victims of domestic violence in avoiding their abusers and continuing occupancy in public housing. The PHA has continued to seek avenues to partner with local agencies and/or support groups who assist families who are victims of domestic violence. The PHA has created a partnership with the Family Crisis Center that has set aside two (2) units to house families who are victims of domestic violence during the initial transition period of breaking away from the abuser. The PHA would be involved as a partner who would refer tenants in their housing program who are experiencing domestic violence and want to get away from their abuser. The PHA is currently assisting tenants who are victims of domestic violence by honoring their transfer requests and eliminating any transfer fees.*

***HACH Progress Statement:*** During FY 2007, the HACH's security surveillance continued to be a great success. HACH will continue to work at staying informed on new innovations that may benefit the improvement of quality of life and economic vitality. Additional security lighting was added to Los Vecinos, and further lighting will be added to the other developments as funding allows.

**HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals**

- PHA Goal: Promote self-sufficiency and asset development of assisted households
- Objectives:
- Increase the number and percentage of employed persons in assisted families:
  - Provide or attract supportive services to improve assistance recipients' employability: *This will continue to be an on-going activity. The PHA will partner with local agencies that can provide guidance on filling out an application for employment, dressing for a successful interview, and how to conduct self at job interview. Agencies may include the Texas Workforce or local colleges. The PHA has entered into collaborative agreement with Avance, Inc., Rio Grande Valley Chapter in efforts to better serve the children and families residing at the developments.*
  - Provide or attract supportive services to increase independence for the elderly or families with disabilities.
  - Other: (list below)
    - *Partnership with local agencies to provide and/or attract supportive services to assist victims of domestic violence move out of abusive situations and begin again. The PHA is currently contemplating a partnership with the Family Crisis Center who has set aside two (2) units to house families who are victims of domestic violence during the initial transition period of breaking away from the abuser.*
    - *Provide referrals to potential homebuyers to the Harlingen Community Development Corporation (HCDC). HCDC provides down-payment and closing cost assistance to low and moderate-income families.*
    - *Provide tutoring and enrichment programs to students residing in public housing through the partnership formed between the PHA and the Harlingen Consolidated Independent School District.*
    - *The PHA coordinates with local social services agencies and home health agencies that provide medical health eligibility counseling, health screenings, and substance abuse prevention classes.*

***HACH Progress Statement:*** During FY 2007, the PHA continued to make the items listed above on-going and will continue to make it possible for the residents to become self-sufficient.

## HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing Objectives:
- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability: *This is an on-going activity and we will continue to be attentive to the needs of the participants and refer them when necessary to the proper agencies. The PHA will continue to make sure that its employees, especially those who are involved in the admission process, are familiar with discrimination and non-discrimination requirements. In addition, the PHA reviews its policies and procedures, at least annually, to assure compliance with civil rights requirements.*
  - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability: *This is an on-going activity and we will continue to upgrade the units as funding allows and security measures are implemented at all the developments working closely with the local police department as well.*
  - Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required: *This is an on-going activity and we will continue to ensure accessible housing for persons with all varieties of disabilities and unit size, referring participants to other agencies that may provide them with better opportunities.*
  - Other: (list below)

**HACH Progress Statement:** *During FY 2007, all items above remain on-going. The PHA continued to improve the units and implemented security improvements. In addition the HACH plans to continue to have in-house police. The HACH currently has two (2) in-house police officers. The PHA has provided the staff training on fair housing rules and regulations. In addition the PHA has ensures that all advertisement and notices are prepared in a non-discriminatory manner. The PHA investigates all claims of discrimination.*

**Other PHA Goals and Objectives: (list below)**

**Annual PHA Plan**  
**PHA Fiscal Year 2008**

[24 CFR Part 903.7]

**i. Annual Plan Type:**

Select which type of Annual Plan the PHA will submit.

**Standard Plan** (*High Performer*)

**Troubled Agency Plan**

**ii. Executive Summary of the Annual PHA Plan**

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

*The Housing Authority of the City of Harlingen has prepared this Annual PHA Plan in compliance with Section 511 of the Quality Housing and Work Responsibility Act of 1998 and the ensuing HUD requirements.*

*The purpose of the Annual Plan is to provide a framework for local accountability and an easily identifiable source by which public housing residents, participants in the tenant-based assistance program and other members of the public may locate basic PHA policies, rules and requirements related to the operations, programs and services of the agency.*

*The Mission Statement and the Goals and Objectives were based on information contained in our jurisdiction's Consolidated Plan and will assure that our residents will receive the best customer service.*

*Excellent customer service and fulfillment of the Mission Statement and Goals and Objectives is ensured by implementation of a series of policies that are on display with this Plan. The Admissions and Occupancy Policy and Section 8 Administrative Plan are the two primary policies on display. These important documents cover the public housing tenant selection and assignment plan, outreach services, PHA's responsibility to Section 8 owners/landlords, grievance procedures, etc.*

*The most important challenges to be met by the Housing Authority of the City of Harlingen during FY 2008 include:*

- *Identification of management needs to enable PHA staff to prepare for major upcoming changes in the Operating Fund rule. (i.e. Project-Based Accounting, Asset Management, Cost Allocation Planning, and software upgrades.)*

- *Preserve and improve the public housing stock through the Capital Funds activities;*
- *Involve the public housing residents and the Section 8 participants through the Annual Plan Resident Advisory Board;*
- *Train staff and commissioners to fully understand and take advantage of opportunities public housing laws and regulations to better serve our residents and the community; and*
- *Identify, develop and leverage services to enable low-income families to become self-sufficient.*
- *Provide homeownership opportunities by referring public housing residents to the Harlingen Community Development Corporation for assistance.*

*In closing, this Annual PHA Plan exemplifies the commitment of the Housing Authority of the City of Harlingen to meet the housing needs of the full range of low-income residents. The Housing Authority of the City of Harlingen, in partnership with agencies from all levels of government, the business community, non-profit community groups, and residents will use this plan as a road map to reach the “higher quality of life” destination for the City of Harlingen.*

### **iii. Annual Plan Table of Contents**

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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#### **Attachments**

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

#### **Required Attachments:**

- Admissions Policy for Deconcentration (*tx065a01*)
- FY 2008 Capital Fund Program Annual Statement (*tx065b01*)
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)
- List of Resident Advisory Board Members (*tx065c01*)
- List of Resident Board Member (*tx065d01*)
- Community Service Description of Implementation (*tx065e01*)
- Information on Pet Policy (*tx065f01*)
- Section 8 Homeownership Capacity Statement, if applicable
- Description of Homeownership Programs, if applicable

- Other (List below, providing each attachment name)
- *Deconcentration and Income Mixing Analysis Results (tx065g01)*
  - *Progress in Meeting 5 Year Plan Goals (tx065h01)*
  - *Criteria for Substantial Deviation and Significant Amendment (tx065i01)*
  - *VAWA Support and Assistance Statement (tx065j01)*

Optional Attachments:

- PHA Management Organizational Chart
- FY 2008 Capital Fund Program 5 Year Action Plan (*tx065k01*)
- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)
- *2007 Performance and Evaluation Report (tx065l01)*
  - *2006 Performance and Evaluation Report (tx065m01)*
  - *2005 Performance and Evaluation Report (tx065n01)*

**Supporting Documents Available for Review**

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
X	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/A	Approved or submitted applications for designation of public	Annual Plan: Designation of

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
	housing (Designated Housing Plans)	Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
N/A	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
N/A	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
N/A	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
N/A	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
N/A	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
N/A	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

# 1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

## A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	1942	5	5	5	5	5	5
Income >30% but <=50% of AMI	1112	5	5	5	5	5	5
Income >50% but <80% of AMI	1236	5	5	5	5	5	5
Elderly	954	5	5	5	5	5	5
Families with Disabilities	1095	5	5	5	5	5	5
Hispanic	5429	5	5	5	5	5	5
White – Non Hispanic	1704	5	5	5	5	5	5
Black Non-Hispanic	108	5	5	5	5	5	5

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s  
Indicate year: *2007/2008 Action Plan and 2005-2010 Consolidated Plan*
- U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") Dataset *2000 Profile of General Demographic Characteristics*
- American Housing Survey data  
Indicate year:
- Other housing market study  
Indicate year:
- Other sources: (list and indicate year of information)

## B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	20		33%
Extremely low income <=30% AMI	11	55%	
Very low income (>30% but <=50% AMI)	6	30%	
Low income (>50% but <80% AMI)	3	15%	
Families with children	16	80%	
Elderly families	1	5%	
Families with Disabilities	3	15%	
White-Non Hispanic	1	5%	
Hispanic	18	90%	
Black/African American	1	5%	
American Indian/Alaska Native	0	0	
Asian	0	0	
Native Hawaiian/Other Pacific Islander	0	0	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	6	30%	
2 BR	5	25%	
3 BR	8	40%	
4 BR	1	5%	
5 BR	N/A	N/A	
5+ BR	N/A	N/A	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

### Housing Needs of Families on the Waiting List

Waiting list type: (select one)

- Section 8 tenant-based assistance  
 Public Housing  
 Combined Section 8 and Public Housing  
 Public Housing Site-Based or sub-jurisdictional waiting list (optional)  
 If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	288		40%
Extremely low income <=30% AMI	267	93%	
Very low income (>30% but <=50% AMI)	17	6%	
Low income (>50% but <80% AMI)	4	1%	
Families with children	276	96%	
Elderly families	12	4%	
Families with Disabilities	19	7%	
White-Non Hispanic	12	4%	
Hispanic	273	95%	
Black/African American	3	1%	
American Indian/Alaska Native	0	0	
Asian	0	0	
Native Hawaiian/Other Pacific Islander	0	0	

Characteristics by Bedroom Size  
(Public Housing Only)

1BR	N/A	N/A	
2 BR	N/A	N/A	
3 BR	N/A	N/A	
4 BR	N/A	N/A	
5 BR	N/A	N/A	
5+ BR	N/A	N/A	

Is the waiting list closed (select one)?  No  Yes

If yes:

How long has it been closed (# of months)? 10 months

Does the PHA expect to reopen the list in the PHA Plan year?  No  Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed?  No  Yes

### C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

#### (1) Strategies

**Need: Shortage of affordable housing for all eligible populations**

#### **Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

#### **Strategy 2: Increase the number of affordable housing units by:**

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)
  - *Will seek funding source for possible new housing for the elderly with sale proceeds of Heritage Manor.*

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities

Other: (list below)

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs: *N/A***

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

**Other Housing Needs & Strategies: (list needs and strategies below)**

**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

## **2. Statement of Financial Resources**

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2008 grants)</b>		
a) Public Housing Operating Fund	961,388.00	
b) Public Housing Capital Fund	899,218.00	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	3,521,917.00	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
<b>2. Prior Year Federal Grants (unobligated funds only) (list below) as of 09/30/07</b>		
<i>Capital Fund Program 50106</i>	449,656.00	Public housing capital improvements
<i>Capital Fund Program 50107</i>	638,447.00	Public housing capital improvements
<b>3. Public Housing Dwelling Rental Income</b>	327,588.00	Public housing operations
<b>4. Other income (list below)</b>		
<i>Non-dwelling rent</i>	2,100.00	Public housing operations
<i>Interest on General Funds Investments</i>	23,001.00	Public housing operations
<i>Other income: Late charge fees, work orders, miscellaneous charges.</i>	41,928.00	Public housing operations
<b>5. Non-federal sources (list below)</b>		
<b>Total resources</b>	3,369,590.00	



### **3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24 CFR Part 903.7 9 (c)]

#### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

##### **(1) Eligibility**

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time)
- Other: (describe)
  - *When families submit a completed application*

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)
  - *The PHA will attempt to ascertain whether domestic violence was a factor in the poor rental and tenancy history and exercise discretion in determining suitability for tenancy, taking into consideration the circumstances that may have contributed to the negative reporting.*

c.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

##### **(2) Waiting List Organization**

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists

Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office  
 PHA development site management office  
 Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**  
***The PHA does not plan to operate a site-based waiting list.***

1. How many site-based waiting lists will the PHA operate in the coming year? *N/A*

2.  Yes  No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)? *N/A*  
If yes, how many lists?

3.  Yes  No: May families be on more than one list simultaneously? *N/A*  
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)? *N/A*

- PHA main administrative office  
 All PHA development management offices  
 Management offices at developments with site-based waiting lists  
 At the development to which they would like to apply  
 Other (list below)

**(3) Assignment**

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One  
 Two  
 Three or More

b.  Yes  No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA: *N/A*

**(4) Admissions Preferences**

a. Income targeting:

- Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)
  - *When resident is threatened with retaliation for going to court to testify against criminal activity*
  - *Domestic Violence*

c. Preferences

1.  Yes  No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

*Not Applicable – The PHA does not plan to employ admission preferences.*

Former Federal preferences: *N/A*

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below) *N/A*

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)

- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

***Not Applicable – The PHA will not employ admission preferences.***

***The PHA will select applicants only by the date and time application received by PHA.***

#### 1 Date and Time

Former Federal preferences: *N/A*

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)

Victims of domestic violence

Substandard housing

Homelessness

High rent burden

Other preferences (select all that apply) *N/A*

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements: *N/A*

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Occupancy**

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list)

**(6) Deconcentration and Income Mixing**

a.  Yes  No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b.  Yes  No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site-based waiting lists  
If selected, list targeted developments below:
- Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments  
If selected, list targeted developments below:
- Employing new admission preferences at targeted developments  
If selected, list targeted developments below:
- Other (list policies and developments targeted below)

d.  Yes  No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

## **B. Section 8**

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### **(1) Eligibility**

a. What is the extent of screening conducted by the PHA? (select all that apply)

- Criminal or drug-related activity only to the extent required by law or regulation
- Criminal and drug-related activity, more extensively than required by law or regulation
- More general screening than criminal and drug-related activity (list factors below)
  - *Eviction, termination, fraud, bribery, damages, delinquent rents, amounts owed to a Housing Authority, violent abusive behavior, drugs and/or criminal activity.*
  - *Domestic Violence – Attempt to ascertain whether domestic violence was a factor in the poor rental and tenancy history or criminal activity and exercise discretion in determining suitability for tenancy about the circumstances that may have contributed to the negative reporting.*
- Other (list below)
  - *Sex Offender Registry*

- b.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity: *With a release of information consent form*
- Other (describe below)
- *Current name and address (last on file); name and address of current and previous landlords, if known*
  - *Housekeeping record and previous tenant history*
  - *Requests for this information must be made in writing*

**(2) Waiting List Organization**

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
- Federal public housing
- Federal moderate rehabilitation
- Federal project-based certificate program
- Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- PHA main administrative office
- Other (list below)

**(3) Search Time**

- a.  Yes  No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

- *The initial period to locate a unit expires at the end of the sixty (60) days from the date of issuance, unless the family has submitted a Request of Tenancy Approval. In order to have the time extended for a period not to exceed an additional sixty (60) days, the family must request the extension in writing. All requests for extensions should be received prior to the expiration date.*

- *The PHA staff will review with the family the efforts it has made to find a suitable dwelling unit and the problem it has encountered. The staff shall offer advice or assistance which may be helpful in assisting the family locate appropriate and affordable housing. If the PHA determines there is a reasonable possibility that the family cannot locate suitable housing, the PHA will grant an extension for addition amount of time. In no event shall the time be extended beyond the maximum time limit allowed by Federal regulations.*
- *The HA may grant a family a suspension of the term if the family has submitted a Request for Tenancy Approval during the term.*

**(4) Admissions Preferences**

a. Income targeting

- Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1.  Yes  No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

***Not Applicable – PHA does not plan to employ admission preferences.***

Former Federal preferences *N/A*

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply) *N/A*

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)

- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

***Not Applicable – the PHA will not employ preferences  
The PHA will select applicants only by the date and time application received by PHA.***

1 Date and Time

Former Federal preferences ***N/A***

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply) ***N/A***

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one) ***N/A***

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one) ***N/A***

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one) *N/A*

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Special Purpose Section 8 Assistance Programs** *N/A*

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)

## **4. PHA Rent Determination Policies**

[24 CFR Part 903.7 9 (d)]

### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

#### **(1) Income Based Rent Policies**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0  
 \$1-\$25  
 \$26-\$50

2.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

*The minimum rent requirement may be waived due to certain financial hardships. The request for minimum rent hardship must be made in writing to the PHA prior to rent becoming delinquent. The PHA will verify whether the hardship claimed is temporary or long term. Payment of the minimum is suspended immediately for ninety (90) days when a hardship is requested on one of the following conditions:*

- a. *The family has lost eligibility or is awaiting an eligibility determination to receive federal, state or local assistance, including a family having a non-citizen household member lawfully admitted for permanent residence and who would be entitled to public benefits but for Title IV of the Personal Responsibility and Work Opportunity Act of 1996;*
- b. *The family income has decreased due to changed circumstances such as separation, divorce, and abandonment;*
- c. *One or more family members have lost employment;*
- d. *The family would be evicted as a result of imposing the minimum rent requirement;*
- e. *There has been a death in the family; or*
- f. *There are other hardship situations determined by the PHA on a case-by-case basis, i.e. alimony, child support, etc.*

*Financial hardship exemption only applies to payment of minimum rent - not to rent based on the statutory formula for determining the Total Tenant Payment (TTP).*

*If tenant initiates a request for a hardship exemption that the PHA determines is temporary in nature:*

- a. *If the hardship is determined to be temporary, rent may be suspended, during the ninety (90) day period beginning on the day the request is made. At the end of the ninety (90) day period, the minimum rent is reinstated retroactively to the date of suspension and the HAP is again adjusted.*
- b. *In the case of a temporary hardship, the PHA will allow the family a maximum of six (6) months to make payment of any delinquent minimum rent payments accrued during the suspension period. However, the family must execute a Repayment Agreement.*
- c. *The family may not be evicted for non-payment of rent during this ninety (90)-day period.*
- d. *If the hardship is subsequently determined to be long-term, the PHA will retroactively exempt residents from the minimum rent requirement for the ninety (90)-day period.*

*Hardship determinations are subject to the PHA's Informal Hearing Process and families are exempt from any escrow deposit that may be required under regulations governing the hearing process for other determinations.*

c. Rents set at less than 30% than adjusted income

1.  Yes  No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below: *N/A*

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

For the earned income of a previously unemployed household member (*earned income disallowance*)

For increases in earned income

Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)

If yes, state percentage/s and circumstances below:

For household heads

For other family members

For transportation expenses

For the non-reimbursed medical expenses of non-disabled or non-elderly families

Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

Yes for all developments

Yes but only for some developments

No

2. For which kinds of developments are ceiling rents in place? (select all that apply) *N/A*

For all developments

For all general occupancy developments (not elderly or disabled or elderly only)

For specified general occupancy developments

For certain parts of developments; e.g., the high-rise portion

For certain size units; e.g., larger bedroom sizes

Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply) *N/A*

Market comparability study

Fair market rents (FMR)

95<sup>th</sup> percentile rents

- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)\_\_\_\_\_
- Other (list below)
  - *Within 10 days of occurrence*

- g.  Yes  No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

**(2) Flat Rents**

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

## B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### (1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply) *N/A*

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)
  - *HUD proposed fair market rents*

### (2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0  
 \$1-\$25  
 \$26-\$50

b.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

*The minimum rent for Section 8 participants is \$50.00.*

1. *The minimum rent requirement may be waived under certain circumstances. Financial hardship status is to be granted immediately for ninety (90) days in the event of the following:*
  - a. *The family has lost eligibility or is awaiting an eligibility determination to receive federal, state or local assistance, including a family having a non-citizen household member lawfully admitted for permanent residence and who would be entitled to public benefits but for Title IV of the Personal Responsibility and Work Opportunity Act of 1996;*
  - b. *The family income has decreased due to changed circumstances such as separation, divorce, and abandonment;*
  - c. *One or more family members have lost employment;*
  - d. *The family would be evicted as a result of imposing the minimum rent requirement;*
  - e. *There has been a death in the family; or*
  - f. *There are other hardship situations determined by the PHA on a case-by-case basis, i.e. alimony, child support, etc.*

*Financial hardship exemption only applies to payment of minimum rent - not to rent based on the formula for determining the Total Tenant Payment (TTP).*

2. *If tenant initiates a request for a hardship exemption that the PHA determines is temporary in nature:*
  - a. *If the hardship is determined to be temporary, minimum rent may be suspended; during the ninety (90) day period beginning on the day the request is made. At the end of the ninety (90) day period, the minimum rent is reinstated retroactively to the date of suspension and the HAP is again adjusted.*
  - b. *In the case of a temporary hardship, the PHA will allow the family a maximum of six (6) months to make payment*

- of any delinquent minimum rent payments accrued during the suspension period. However, the family must execute a Repayment Agreement.*
- c. If the hardship is subsequently determined to be long-term, the PHA will retroactively exempt residents from the minimum rent requirement for the ninety (90)-day period.*
  - d. Note that the PHA can only suspend the minimum rent contribution. If the family is residing in a unit whose Gross Rent exceeds the Payment Standard, the family will be responsible for the excess rent.*
- 3. Hardship determinations are subject to the PHA's Informal Hearing Process and families are exempt from any escrow deposit that may be required under regulations governing the hearing process for other determinations.*

**5. Operations and Management** *Not Required – PHA is High Performer*

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

**A. PHA Management Structure**

Describe the PHA’s management structure and organization.

(select one)

- An organization chart showing the PHA’s management structure and organization is attached.
  
- A brief description of the management structure and organization of the PHA follows:

**B. HUD Programs Under PHA Management**

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing		
Section 8 Vouchers		
Section 8 Certificates		
Section 8 Mod Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)		
Other Federal Programs(list individually)		

**C. Management and Maintenance Policies**

List the PHA’s public housing management and maintenance policy documents, manuals and handbooks that contain the Agency’s rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

- (1) Public Housing Maintenance and Management: (list below)
  
- (2) Section 8 Management: (list below)

**6. PHA Grievance Procedures *Not Required – PHA is High Performer***

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

**A. Public Housing**

1.  Yes  No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)
- PHA main administrative office
  - PHA development management offices
  - Other (list below)

**B. Section 8 Tenant-Based Assistance**

1.  Yes  No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)
- PHA main administrative office
  - Other (list below)

## **7. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

### **A. Capital Fund Activities**

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

#### **(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) **tx065b01**

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

#### **(2) Optional 5-Year Action Plan**

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a.  Yes  No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name) **tx065k01**

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

## B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes  No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
- b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)

- Revitalization Plan under development
- Revitalization Plan submitted, pending approval
- Revitalization Plan approved
- Activities pursuant to an approved Revitalization Plan underway

- Yes  No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
- If yes, list development name/s below:

- Yes  No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
- If yes, list developments or activities below:

- Yes  No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
- If yes, list developments or activities below:

## 8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

### 2. Activity Description

- Yes  No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

<b>Demolition/Disposition Activity Description</b>	
1a. Development name:	<i>Heritage Manor</i>
1b. Development (project) number:	<i>TX065004</i>
2. Activity type:	Demolition <input type="checkbox"/> Disposition <input checked="" type="checkbox"/>
3. Application status (select one)	<i>Approved</i> <input checked="" type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission:	<u><i>04/03/07</i></u>
5. Number of units affected:	<b>104</b>
6. Coverage of action (select one)	<input type="checkbox"/> Part of the development <input checked="" type="checkbox"/> Total development
7. Timeline for activity:	a. Actual or projected start date of activity: <i>November 2005</i> b. Projected end date of activity: <i>October 2008</i>

**9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description *N/A*

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

<b>Designation of Public Housing Activity Description</b>
1a. Development name: 1b. Development (project) number:
2. Designation type: Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA’s Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: 7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

## **10. Conversion of Public Housing to Tenant-Based Assistance**

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

### **A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act**

1.  Yes  No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

#### 2. Activity Description *N/A*

- Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

<b>Conversion of Public Housing Activity Description</b>	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	
4. Status of Conversion Plan (select the statement that best describes the current status)	<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)	<input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: ) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: ) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: ) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)

**B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**

**C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937**

**11. Homeownership Programs Administered by the PHA**

[24 CFR Part 903.7 9 (k)]

**A. Public Housing**

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1.  Yes  No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description *N/A*

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

<b>Public Housing Homeownership Activity Description (Complete one for each development affected)</b>
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application

4. Date Homeownership Plan/Program approved, submitted, or planned for submission:  
(DD/MM/YYYY)

5. Number of units affected:

6. Coverage of action: (select one)

Part of the development

Total development

## B. Section 8 Tenant Based Assistance

1.  Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description: *N/A*

a. Size of Program

Yes  No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

25 or fewer participants

26 - 50 participants

51 to 100 participants

more than 100 participants

b. PHA-established eligibility criteria

Yes  No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

## **12. PHA Community Service and Self-sufficiency Programs**

[24 CFR Part 903.7 9 (1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

### ***Not Required – PHA is High Performer***

#### **A. PHA Coordination with the Welfare (TANF) Agency**

##### 1. Cooperative agreements:

- Yes  No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

##### 2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

#### **B. Services and programs offered to residents and participants**

##### **(1) General**

###### a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation



1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

**D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937**

*Description of Community Service requirements implementation is included as attachment tx065e01*

**13. PHA Safety and Crime Prevention Measures**

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

***Not Required – PHA is High Performer***

**A. Need for measures to ensure the safety of public housing residents**

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed “in and around” public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

**B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year**

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

**C. Coordination between PHA and the police**

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

**D. Additional information as required by PHDEP/PHDEP Plan *Not Applicable***

PHAs eligible for FY 2005 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes  No: Has the PHA included the PHDEP Plan for FY 2005 in this PHA Plan?
- Yes  No: This PHDEP Plan is an Attachment. (Attachment Filename: \_\_\_\_)

**14. RESERVED FOR PET POLICY**

[24 CFR Part 903.7 9 (n)]

*Description of Pet Policy (Family & Elderly/Handicapped) is included as attachment tx065f01*

**15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

**16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

1.  Yes  No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?  
(If no, skip to component 17.)
2.  Yes  No: Was the most recent fiscal audit submitted to HUD?
3.  Yes  No: Were there any findings as the result of that audit?
4.  Yes  No: If there were any findings, do any remain unresolved?  
If yes, how many unresolved findings remain? \_\_\_\_
5.  Yes  No: Have responses to any unresolved findings been submitted to HUD?  
If not, when are they due (state below)?

**17. PHA Asset Management**

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

***Not Required – PHA is High Performer***

1.  Yes  No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock , including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
  
2. What types of asset management activities will the PHA undertake? (select all that apply)
  - Not applicable
  - Private management
  - Development-based accounting
  - Comprehensive stock assessment
  - Other: (list below)
  
3.  Yes  No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

**18. Other Information**

[24 CFR Part 903.7 9 (r)]

**A. Resident Advisory Board Recommendations**

1.  Yes  No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
  
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
  - Attached at Attachment (File name)
  - Provided below:

*Two Resident Advisory Board (RAB) meetings were held on August 2, 2007. A meeting was held at Bonita Park at 10:00 A.M. and another one at LeMoyne Gardens at 3:00 P.M. In general, the RAB members' recommendations are to continue renovating the kitchens and bathrooms in all units, replacing the sidewalks, enhancing pest control services, adding playground benches and equipment, adding more security lights, and to continue the security patrol service. At Bonita Park, the RAB members are requesting the addition of storage sheds for each unit, covered areas for school bus stops, and the renovation of the basketball court. At LeMoyne Gardens, the RAB members requested an*

*additional covered area for the school bus stop, and commercial size trash can around the playground areas.*

3. In what manner did the PHA address those comments? (select all that apply)

Considered comments, but determined that no changes to the PHA Plan were necessary.

The PHA changed portions of the PHA Plan in response to comments

List changes below:

*The majority of the RAB members' recommendations are already included in the HA's 5 Year Action Plan. The following requests have been added to the 2008 Annual PHA plan and 5 Year Action Plan: Bonita Park, (60) storage sheds (phase I), covered areas for school bus stops, and the basketball court renovations. LeMoyne Gardens: (1) additional covered area for the school bus stop, and a coin operated laundry room.*

Other: (list below)

### **B. Description of Election process for Residents on the PHA Board**

1.  Yes  No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2.  Yes  No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process *N/A*

a. Nomination of candidates for place on the ballot: (select all that apply)

Candidates were nominated by resident and assisted family organizations

Candidates could be nominated by any adult recipient of PHA assistance

Self-nomination: Candidates registered with the PHA and requested a place on ballot

Other: (describe)

b. Eligible candidates: (select one)

Any recipient of PHA assistance

Any head of household receiving PHA assistance

Any adult recipient of PHA assistance

Any adult member of a resident or assisted family organization

Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

**C. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here) *City of Harlingen*
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
  - *To provide decent housing, including assisting homeless persons to obtain affordable housing, and assisting persons at risk of becoming homeless.*
  - *To provide suitable living environment including improving the safety and livability of the developments, preserving and improving the public housing stock through the Capital Funds activities and conserving energy resources through the implementation of using energy efficient products.*
  - *To promote self-sufficiency and homeownership for low-income persons through partnership with local agencies and/or support groups.*
- Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

*The City of Harlingen’s collaborative efforts with the residents of the Housing Authority during the One-Year Action Plan process included conducting a public hearing at LeMoyne Gardens on February 8, 2007, and posting of Public Hearing Notices at each of the four (4) Housing Authority sites. In addition, Public Hearing notices were distributed to all the PHA residents. Draft copies of the City of Harlingen Annual Action Plan were made available to the public at the HACH.*

- *The City of Harlingen continues to fund supportive services consisting of Youth Educational and Recreational Services. The Community Development Block Grant Program (CDBG) of the City of Harlingen has been contributing \$21,000 per year to the Boys and Girl’s facilities*

*that serve the following developments: LeMoyne Gardens, Bonita Park, and Los Vecinos.*

- *The City of Harlingen provides funding for Loaves and Fishes, a program that operates a homeless shelter, provides meals and job training for persons in the community, which includes a number of public housing residents. Loaves and Fishes also provides rental and utility subsidies to families unable to pay their rent payment and/or utility bills. The City of Harlingen will provide funding to this public services agency in the amount of \$17,000.00*
  
- *The HOME Program administered by the Harlingen Community Development Corporation (HCDC), provides down payment and closing cost assistance to low and moderate-income families. HCDC continues to advise and encourage the Housing Authority administrators to refer potential homebuyers presently residing in low rent housing. The City of Harlingen will provide funding to the HCDC in the amount of \$271,127.00.*
  
- *The City of Harlingen will provide funding to the Family Crisis Center for the abused and neglected children in the amount of \$8,000.00. The Family Crisis Center assists victims of domestic violence. The PHA has partnered with the Family Crisis Center to set aside two (2) units to house families who are victims of domestic violence during the transition period of breaking away from the abuser. The PHA would be involved as a partner who would refer tenants in their housing program who are experiencing domestic violence and want to get away from their abuser.*

#### **D. Other Information Required by HUD**

Use this section to provide any additional information requested by HUD.

## Attachments

Use this section to provide any additional attachments referenced in the Plans.

<i>Admissions Policy for Deconcentration</i>	<i>tx065a01</i>
<i>FY 2008 Capital Fund Program Annual Statement</i>	<i>tx065b01</i>
<i>List of Resident Advisory Board Members</i>	<i>tx065c01</i>
<i>List of Resident Board Member</i>	<i>tx065d01</i>
<i>Community Service Description of Implementation</i>	<i>tx065e01</i>
<i>Information on Pet Policy</i>	<i>tx065f01</i>
<i>Deconcentration and Income Mixing Analysis Results</i>	<i>tx065g01</i>
<i>Progress in Meeting 5 Year Plan Goals</i>	<i>tx065h01</i>
<i>Criteria for Substantial Deviation &amp; Significant Amendment</i>	<i>tx065i01</i>
<i>VAWA Support and Assistance Statement</i>	<i>tx05j01</i>
<i>FY 2008 Capital Fund Program 5 Year Action Plan</i>	<i>tx065k01</i>
<i>FY 2007 Annual Statement</i>	<i>tx065l01</i>
<i>FY 2006 Performance and Evaluation Report</i>	<i>tx065m01</i>
<i>FY 2005 Performance and Evaluation Report</i>	<i>tx065n01</i>

# PHA Plan Table Library

## Component 7 Capital Fund Program Annual Statement Parts I, II, and II

### Annual Statement (*See attachment tx065b01*) Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number      FFY of Grant Approval: (MM/YYYY)

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	
3	1408 Management Improvements	
4	1410 Administration	
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	
8	1440 Site Acquisition	
9	1450 Site Improvement	
10	1460 Dwelling Structures	
11	1465.1 Dwelling Equipment-Nonexpendable	
12	1470 Nondwelling Structures	
13	1475 Nondwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	<b>Amount of Annual Grant (Sum of lines 2-19)</b>	
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

**Annual Statement** (*See attachment tx065b01*)  
**Capital Fund Program (CFP) Part II: Supporting Table**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost

**Annual Statement** (*See attachment tx065b01*)

**Capital Fund Program (CFP) Part III: Implementation Schedule**

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)

## Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5-Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
<i>(See attachment tx065k01)</i>				
<b>Total estimated cost over next 5 years</b>				



**Attachment: tx065a01**  
**DE-CONCENTRATION AND INCOME TARGETING POLICY**  
**FOR THE**  
**HOUSING AUTHORITY OF THE CITY OF**  
**HARLINGEN, TEXAS**

**DE-CONCENTRATION AND INCOME TARGETING POLICY**  
*(of the Public Housing Admissions and Continued Occupancy Policy)*

Sub-Title A, Section 513 of the Quality Housing and Work Responsibility Act of 1998 (QHWRA), establishes two interrelated requirements for implementation by Public Housing Authorities: (1) Economic De-concentration of public housing developments and (2) Income Targeting to assure that families in the “extremely low” income category are proportionately represented in public housing and that pockets of poverty are reduced or eliminated. In order to implement these new requirements the PHA must promote these provisions as policies and revise their Admission and Continued Occupancy policies and procedures to comply.

Therefore, the Housing Authority of the City of Harlingen, Texas, (hereinafter referred to as PHA) hereby affirms its commitment to implementation of the two requirements by adopting the following policies:

A. Economic De-concentration:

Admission and Continued Occupancy Policies are revised to include the PHA’s policy of promoting economic de-concentration. Implementation of this program may require the PHA to determine the median income of residents in each development, determine the average income of residents in all developments, compute the Established Income Range (EIR), determine developments outside the EIR, and provide adequate explanations and/or policies as needed to promote economic de-concentration.

Implementation may include one or more of the following options:

- Skipping families on the waiting list based on income;
- Establishing preferences for working families;
- Establish preferences for families in job training programs;
- Establish preferences for families in education or training programs;
- Marketing campaign geared toward targeting income groups for specific developments;
- Additional supportive services;
- Additional amenities for all units;
- Ceiling rents;
- Flat rents for developments and unit sizes;
- Different tenant rent percentages per development;
- Different tenant rent percentages per bedroom size;
- Saturday and evening office hours;
- Security Deposit waivers;
- Revised transfer policies;
- Site-based waiting lists;
- Mass Media advertising/Public service announcements; and
- Giveaways.

## B. Income Targeting

As public housing dwelling units become available for occupancy, responsible PHA employees will offer units to applicants on the waiting list. In accordance with the Quality Housing and Work Responsibility Act of 1998, the PHA encourages occupancy of its developments by a broad range of families with incomes up to eighty percent (80%) of the median income for the jurisdiction in which the PHA operates. Depending on the availability of applicants with proper demographics, at a minimum, 40% of all new admissions to public housing **on an annual basis** may be families with incomes at or below thirty percent (30%) (extremely low-income) of the area median income. The offer of assistance will be made without discrimination because of race, color, religion, sex, national origin, age, handicap or familial status.

In order to implement the income targeting program, the following policy is adopted:

- The PHA may select, based on date and time of application and preferences, two (2) families in the extremely low-income category and two (2) families from the lower/very low-income category alternately until the forty percent (40%) admission requirement of extremely low-income families is achieved (2 plus 2 policy).
- After the minimum level is reached; all selections may be made based solely on date, time and preferences. Any applicants passed over as a result of implementing this 2 plus 2 policy will retain their place on the waiting list and will be offered a unit in order of their placement on the waiting list.
- To the maximum extent possible, the offers will also be made to affect the PHA's policy of economic de-concentration.
- The PHA reserves the option, at any time, to reduce the targeting requirement for public housing by no more than ten percent (10%), if it increases the target figure for its Section 8 program from the required level of seventy-five percent (75%) of annual new admissions to no more than eighty-five percent (85%) of its annual new admissions. (Optional for PHAs with both Section 8 and Public Housing programs)

## CAPITAL FUND PROGRAM TABLES START HERE

**Attachment: tx065b01**

10/26/2007

### Annual Statement /Performance and Evaluation Report Capital Funds Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: <p style="text-align: center;"><b>Housing Authority of the City of Harlingen</b></p>	Grant Type and Number: Capital Fund Program No: <span style="float: right;"><b>TX059-PO65-50108</b></span> Replacement Housing Factor Grant No:	Federal FY of Grant: <p style="text-align: center;"><b>2008</b></p>
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Original Annual Statement   
  Reserved for Disasters/Emergencies   
  Revised Annual Statement/Revision Number \_\_\_\_\_  
 Performance and Evaluation Report for Program Year Ending \_\_\_\_\_   
  Final Performance and Evaluation Report for Program Year Ending \_\_\_\_\_

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-Capital Funds				
2	1406 Operating Expenses	147,500.00			
3	1408 Management Improvements	90,797.00			
4	1410 Administration	89,921.00			
5	1411 Audit	0.00			
6	1415 Liquidated Damages	0.00			
7	1430 Fees and Costs	48,500.00			
8	1440 Site Acquisition	0.00			
9	1450 Site Improvement	61,000.00			
10	1460 Dwelling Structures	376,000.00			
11	1465.1 Dwelling Equipment-Nonexpendable	58,000.00			
12	1470 Nondwelling Structures	10,000.00			
13	1475 Nondwelling Equipment	5,000.00			
14	1485 Demolition	0.00			
15	1490 Replacement Reserve	0.00			
16	1492 Moving to Work Demonstration	0.00			
17	1495.1 Relocation Costs	12,500.00			
18	1499 Development Activities	0.00			
19	1501 Collateralization or Debt Service	0.00			
20	1502 Contingency	0.00			
21	Amount of Annual Grant (sums of lines 2-20)	<b>\$899,218.00</b>			
22	Amount of line 21 Related to LBP Activities	12,500.00			
23	Amount of Line 21 Related to Section 504 Compliance	0.00			
24	Amount of Line 21 Related to Security - Soft Costs	75,000.00			
25	Amount of Line 21 Related to Security - Hard Costs	0.00			
26	Amount of Line 21 Related to Energy Conservation Measures	0.00			

**Annual Statement/Performance and Evaluation Report**

**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**

**Part II: Supporting Pages**

10/26/2007

PHA Name: <b>Housing Authority of the City of Harlingen</b>		Grant Type and Number: Capital Fund Program No: <b>TX059-PO65-50108</b> Replacement Housing Factor Grant No:				Federal FY of Grant: <b>2008</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-Wide	<b>Operations</b>	1406		147,500.00				
	<b>Management Improvements:</b> (Limited to 20%)							
	General Technical Assist/PHAS/QHWRA Impr.	1408		3,700.00				
	Update Policies and Procedures/Consortia	1408		3,500.00				
	PHAS Training	1408		2,100.00				
	Inspection Training	1408		2,000.00				
	Maintenance Staff Training	1408		1,997.00				
	Financial Training	1408		2,500.00				
	Security Services	1408		75,000.00				
	<b>Administration</b> (Limited to 10%)	1410		89,921.00				
	<b>TOTAL - HA-WIDE</b>			<b>\$328,218.00</b>				
AMP	A/E Services	1430		20,000.00				
TX065-0010P	Printing Costs	1430		1,500.00				
LOS VECINOS	Tree Trimming Service	1450		20,000.00				
150 UNITS	Replace Exterior Paint	1460		35,000.00				
	Pest Control/Fumigation Services	1460		5,500.00				
	Bathroom upgrade/kitchen renovations	1460	6	60,000.00				
	Reflooring Units	1460	10	5,000.00				
	Carbon Monoxide Alarms	1460	148	15,000.00				
	Refrigerators	1465.1	20	10,000.00				
	Gas Ranges	1465.1	15	6,000.00				
	Maintenance Equipment	1475		3,000.00				
	Relocation Costs	1495.1	10	8,000.00				
	<b>TOTAL - LOS VECINOS</b>			<b>\$189,000.00</b>				







Attachment: tx065c01  
Housing Authority of the City Of Harlingen  
List of the Resident Advisory Board Members

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description,)

Irma Berry

Roxanna Gomez

Alicia Sánchez

Reyna Chávez

Arturo Villarreal

Pat Estrada

Rosario Camacho

Febe Claudio

Guadalupe Rodriguez

Attachment: tx065d01  
Housing Authority of the City of Harlingen  
List of Resident Board Member

**Required Attachment: Resident Member on the PHA Governing Board**

1.  Yes  No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board: **Maria I. Borjas**

B. How was the resident board member selected: (select one)?

- Elected  
 Appointed

C. The term of appointment is (include the date term expires): **2 Years - Sept. 2005 thru Sept. 2007**

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not? *N/A*

- the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
- the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.
- Other (explain):

B. Date of next term expiration of a governing board member: **September 17, 2008**

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position): **Honorable Chris Boswell**

Attachment: tx065e01  
Housing Authority of the City of Harlingen  
Implementation Of The Community Service Requirement

**Description of the Community Service Plan**

The Housing Authority of the City of Harlingen Community Service Policy is simple and definitive of Section 512 of the Quality and Work Responsibility Act of 1998. The Housing Authority of the City of Harlingen believes that the community service requirement should not be received by the resident to be a punitive or demeaning activity, but rather to be a rewarding activity that will benefit both the resident and the community. Community service offers public housing residents and opportunity to contribute to the communities that support them while gaining work experience. The requirement is easy and rewarding and the Housing Authority provides the residents with the name of agencies, the agencies point of contact and all required paper work necessary to accomplish the monthly service.

The Community Service Policy allows the PHA to identify those residents required to participate in the community service requirement. Participants will be required to contribute 8 hours of community service each month or to participate in a self-sufficiency program for 8 hours each month. Identified residents are responsible to determine the appropriateness of the voluntary service within guidelines provide in the policy. Allowed activities that may be included are listed in the policy. Voluntary political activities are prohibited from being considered to meet the Community Service requirement. Participation in self-sufficiency activities that may be included are listed in the policy. A list of exemptions that may be claimed from the requirement is provided in the policy. Family obligations and PHA obligations are addressed in detail. Lease requirements and documentation and non-compliance are all clearly addressed.

**Administrative Steps Taken To Implement The Requirement**

The following administrative steps were taken in implementing the PHA Community Service Policy. A written notification was sent to all residents regarding requirements on exempt status of each adult family member. Informed all residents that the program would be administered by the PHA, however; they are required to have their hours documented and signed by the agencies where they volunteered. Finally that the volunteer sheet required for filing would be provided by the PHA. The PHA maintains a tracking log.

**Programmatic Aspects Of The Requirements**

Activities that the residents can participate in and receive community service credit are listed in the Community Service Policy. The Housing Authority is the primary agency that assists the residents in accomplishing their community service, For non-compliance with the Community Service Policy the PHA informed residents again of the

requirements, then inform them of the consequences for non-compliance, i.e., grounds for eviction.

**Community Service Implementation Report**

Number of tenants performing community service: 140

Number of tenants granted exemptions: 750

Number of tenants in non-compliance: 51

Number of tenant terminated/evicted due to non-compliance: 0

Attachment: tx065f01  
Housing Authority of the City of Harlingen  
Description of Pet Policy

**Pet Policy (Elderly/Disabled)**

All residents are permitted to own and keep common domesticated household pets. Common household pet means a domesticated cat, dog, bird, gerbil, hamster, Guinea pig, and fish in aquariums.

Pet owners must agree to abide by the PHA's Pet Ownership Rules.

Each pet owner shall pay a refundable pet deposit of \$200.00 for a dog or cat and a refundable pet deposit of \$50.00 for aquariums.

No pet deposit is required for birds, gerbils, hamsters, guinea pigs or turtles..

Limit of one pet per household.

Limit for birds is two (2).

Pet owner may have only a small cat or a small dog. Limitations: weight not to exceed twenty (20) pounds; height shall not exceed fifteen (15) inches. **This does not apply to service animals that assist persons with disabilities.**

Pet owner shall license their pet as required by law.

Pet owner must not violate any state or local health or humane laws.

Pet must be spayed or neutered.

Pet must be maintained on leash and kept under control when taken outside the unit.

**Pet Policy (Family)**

All residents are permitted to own and keep common domesticated household pets, such as a cat, dog, bird, and fish, in their dwelling units, in accordance with PHA pet ownership rules

Common household pet means a domesticated cat, dog, bird, gerbil, hamster, Guinea pig and fish in aquariums

Each pet owner shall pay a non-refundable pet fee of \$200.00. A refundable deposit of \$50.00 will be charged for aquariums.

There is no pet deposit for birds, gerbils, hamsters, guinea pigs or turtles.

Each household shall have only one pet (except fish or birds).

The limit for birds is two (2).

The pet owner shall have only a small cat or a dog. The animal's weight shall not exceed twenty (20) pounds. The animal's height shall not exceed fifteen (15) inches. **Such limitations do not apply to a service animal used to assist a disabled resident**

Attachment: tx065g01  
Housing Authority of the City of Harlingen  
Deconcentration and Income Mixing Analysis Results

**Component 3, (6) Deconcentration and Income Mixing**

- a.  Yes  No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.
- b.  Yes  No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows: *N/A*

<b>Deconcentration Policy for Covered Developments</b>			
<b>Development Name:</b>	<b>Number of Units</b>	<b>Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]</b>	<b>Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]</b>

Attachment: tx065h01  
Housing Authority of the City of Harlingen  
Progress in Meeting 5-Year Plan Goals

The Housing Authority of the City of Harlingen has been successful in achieving its mission and 5 year plan goals during the fiscal year 2007. Goals are either completed or on target for completion as scheduled.

Concerning modernization the PHA has done substantial renovation of the dwelling units at each development. Due to budget constraints, the majorities of the planned renovations are performed in several phases and are on-going activities. The PHA continues to replace bathroom tubs, tile, lavatories, including the replacement of old cast iron plumbing and pipe vents. Other on-going renovations are: floor tile installation, exterior door replacement, playground equipment replacement, and energy saving dwelling equipment replacement. The kitchen cabinets, including the kitchen sinks and faucets continue to be replaced as funding allows. The replacement of the window balances is now completed. In carrying out the Fair Housing Act and American Disability Act (ADA), the PHA has converted multi-family dwelling units for occupancy to meet the standards as established by these Acts. Included in these standards are the following reinforced walls in the bathroom to allow installation of grab bars around the toilet, shower stall, and shower seat, where such facilities are provided; replaced kitchens and bathrooms such that an individual in a wheelchair can maneuver about the space; and installed lights/sound alarm devices and other environmental controls, where such facilities are needed. Replaced various sidewalks to allow at least one entrance passage into a dwelling unit by disabled persons in wheelchairs.

Concerning quality of life and crime and safety, PHA efforts reduced crime in the communities through having security guards, implementing neighborhood watch program and quarterly crime prevention meetings. The PHA continues to provide security lighting improvements and fencing improvements. In addition, the PHA continues to have an in-house police officer at each development, and will continue to involve police officers in the development, implementation, and/or ongoing evaluation of the neighborhood watch programs. The PHA continues to hold quarterly crime prevention meetings at each public housing development. The PHA has implemented "Trash Bash Day" to allow the residents to take pride in the upkeep and appearance of their development/community.

Concerning promoting self-sufficiency, the PHA has implemented after school tutoring and activities at the family learning centers. The Family Learning Center is a resource center housed in the development that offers a variety of educational opportunities to the residents, and works together with the Harlingen Consolidated School District to help students make education their priority, and consequently reducing the dropout rate. In addition, the PHA has entered into a collaborative agreement with Avance, Inc., Rio Grande Valley Chapter in efforts to better serve the children and families residing at the developments. Avance, Inc. provides classes in literacy, learning English and attaining a GED. The PHA continues to identify residents required to

participate in community service. Community service offers public housing residents an opportunity to contribute to the communities that support them while gaining work experience.

To ensure compliance with the HUD's latest rules and regulations, every policy was reviewed and updated as needed. Most significant was the update to the Admissions and Continued Occupancy Policy and the Section 8 Administrative Plan. The PHA complies with the Federal Register on Fair Market Rents and Payment Standards by reevaluating them for accuracy on an annual basis. In addition, the PHA reviews its policies and procedures, at least annually, to assure compliance with civil rights requirements.

Concerning ensuring equal opportunity, outreach efforts have been made by making renewed partnerships with community groups and medical facilities. Applications for housing are provided to the local homeless shelter, and they assist the homeless in completing the application. The PHA has created a partnership with the Family Crisis Center, a public services agency that assists families who are victims of domestic violence. The PHA implemented an annual Section 8 Conference in an effort to improve equal opportunity and reach out to potential voucher landlords and persons interested in public housing. In addition, the PHA distributes quarterly newsletters to their participants informing them about general guidelines and other information. The PHA continues to post public housing notices in local welfare offices, public offices, churches, and Laundromats; and continues to participate in community events that serve the elderly, disabled, homeless, and victims of domestic violence.

All outreach efforts are accomplished in accordance with the non-discrimination requirements of Federal and state laws, and HUD guidelines for fair housing that require the use of the equal housing opportunity logo, statement or slogan.

Attachment: tx065i01  
Housing Authority of the City of Harlingen  
Criteria for Substantial Deviation and Significant Amendment

**(1) Amendment and Deviation Definitions**

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

**A. Substantial Deviation from the 5-Year Plan**

- *Any change to the Mission Statement;*
- *50% deletion from or addition to the goals and objectives as a whole; and*
- *50% or more decrease in the quantifiable measurement of any individual goal or objective*

**B. Significant Amendment or Modification to the Annual Plan**

- *Any increase or decrease over 50% in the funds projected in the Financial Resource Statement and/or Capital Fund Program Annual Statement;*
- *Additions or non-emergency work items (items not included in the Current Capital Funds Annual Statement or Five Year Action Plan) or any changes in use of replacement reserve funds under the Capital Fund in the amount of 10% of the annual grant;*
- *Any change in policy or operation being submitted to HUD that requires a separate notification to residents, such as changes in the HOPE VI, Public Housing Conversion, Demolition/Disposition, Designated Housing or Public Housing Homeownership programs; and*
- *That is inconsistent with the applicable Consolidated Plan.*

Attachment: tx065j01  
Housing Authority of the City of Harlingen  
VAWA Support and Assistance Statement

The Housing Authority of the City of Harlingen (HACH) has incorporated in its PHA Plan goals and objectives, and policies and procedures the applicable provisions of the Violence Against Women and Reauthorization Act of 2005 (VAWA) to support or assist victims of domestic violence, dating violence, or stalking.

The PHA goal to provide an improved living environment is being met by the HACH by its effort to implement affirmative measures to assist victims of domestic violence in avoiding their abusers and continuing occupancy in public housing.

Towards its effort to meet the PHA goal to promote self-sufficiency and asset development of assisted households, the HACH has continued to seek avenues to partner with local agencies and/or support groups who assist families who are victims of domestic violence to move out of abusive situations and begin again. The HACH has created a partnership with the Family Crisis Center that has set aside two (2) units to house families who are victims of domestic violence during the initial transition period of breaking away from the abuser. The HACH would be involved as a partner who would refer tenants in their housing program who are experiencing domestic violence and want to get away from their abuser.

In addition, the HACH is currently assisting tenants who are victims of domestic violence by honoring their transfer requests and eliminating any transfer fees.

The City of Harlingen will provide funding to the Family Crisis Center, for the abused and neglected children, in the amount of \$8,000.00.





**Capital Funds Program Five Year Action Plan**  
**Part II: Supporting Pages--Work Activities**

Activities for Year 1	Activities for Year: 2 FFY Grant: 2009 PHA FY: 2009			Activities for Year: 2 FFY Grant: 2009 PHA FY: 2009		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimate
2008	AMP	A/E Service	10,000.00	AMP	A/E Services	
See	LOS VECINOS	Planning Costs	1,500.00	TX065-0020P	Printing Costs	
	TX065-0010P	Tree Trimming Service	15,000.00	SUNSET	Tree Trimming Services	
	LOS VECINOS	Clotheslines	2,500.00	TERRACE	Clotheslines	
		Sidewalk Repairs (Phase II)	45,000.00		Pest Control/Fumigation Services	
		Pest Control/Fumigation Services	5,500.00		Replace Washer Faucets	1
Annual		Bathroom/Kitchen Renovations	55,000.00		Bathroom/Kitchen Renovations	3
		Re-Flooring units	5,000.00		Re-Flooring Units	
		Water Heaters	5,000.00		Slab Repairs	
		Refrigerators	7,500.00		Refrigerators	
		Gas Ranges	5,000.00		Gas Ranges	
		Purchase New Truck	18,000.00		Purchase New Truck	1
Statement		<b>TOTAL LOS VECINOS</b>	<b>\$175,000.00</b>		<b>TOTAL SUNSET TERRACE</b>	<b>\$8</b>
	AMP	A/E Services	11,000.00	AMP	A/E Services	1
	TX065-0020P	Printing Costs	597.00	TX065-0030P	Printing Costs	
	BONITA PARK	Tree Trimming Services	10,000.00	LeMOYNE	Tree Trimming Services	2
		Clotheslines	2,500.00	GARDENS	Clotheslines	
		Pest Control/Fumigation Services	5,000.00		Pest Control/Fumigation Services	
		Replace Exterior Paint (Phase II)	35,000.00		Replace Exhaust Vents	3
		Storage Rooms (Phase II)	65,000.00		Bathroom/Kitchen Renovations	3
		Slab Repairs	10,000.00		Re-Flooring Units	
		Refrigerators	7,500.00		Refrigerators	
		Gas Ranges	5,000.00		Gas Ranges	
		Playground Equipment	3,000.00		Maintenance Equipment	
		Purchase New Truck	18,000.00		Playground Equipment	
		<b>TOTAL BONITA PARK</b>	<b>\$172,597.00</b>		<b>TOTAL LEMOYNE GARDENS</b>	<b>\$13</b>
					<b>Total Physical Improvements</b>	<b>\$56</b>
					<b>TOTAL ESTIMATED COST FOR 2009</b>	<b>\$89</b>



**Capital Funds Program Five Year Action Plan**  
**Part II: Supporting Pages--Work Activities**

Activities for Year 1	Activities for Year: 3 FFY Grant: 2010 PHA FY: 2010			Activities for Year: 3 FFY Grant: 2010 PHA FY: 2010		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimat
2008	AMP	A/E Services	20,000.00	AMP	A/E Services	
See	TX065-0010P	Printing Costs	1,500.00	TX065-0020P	Printing Costs	
	LOS	Tree Trimming Services	20,000.00	SUNSET	Tree Trimming Services	
	VECINOS	Pest Control/Fumigation Services	5,500.00	TERRACE	Pest Control/Fumigation Services	
		Bathroom/Kitchen Renovations	60,000.00		Replace Exterior Paint	3
		Replace Exterior Paint	40,000.00		Bathroom/Kitchen Renovations	1
Annual		Re-do Wood Floors	15,000.00		Re-Flooring Units	
		Smoke Alarms	2,000.00		Refrigerators	
		Refrigerators	5,000.00		Rangehoods	
		Gas Ranges	6,000.00		Maintenance Equipment	
		Purchase Small Trailer	4,000.00		Office Equipment	
		Playground Equipment	8,000.00		Playground Equipment	
		<b>TOTAL LOS VECINOS</b>	<b>\$187,000.00</b>		<b>TOTAL SUNSET TERRACE</b>	<b>\$7</b>
	AMP	A/E Services	10,000.00	AMP	A/E Services	1
	TX065-0020P	Printing Costs	597.00	TX065-0030P	Printing Costs	
Statement	BONITA PARK	Tree Trimming Services	10,000.00	LeMOYNE	Tree Trimming Services	1
		Pest Control/Fumigation Services	5,000.00	GARDENS	Pest Control/Fumigation Services	
		Foundation Repairs	35,000.00		Exterior Exhaust Vents	4
		Roof Repairs	60,000.00		Re-Flooring Units	
		Re-Flooring Units	5,000.00		Slab Repairs	
		Wall Heaters	8,000.00		Refrigerators	
		Refrigerators	7,500.00		Gas Ranges	
		Gas Ranges	6,000.00		Covered Areas for Bus Stop	4
		Office Equipment	3,000.00		Maintenance Equipment	
		Relocation Costs	1,500.00		Office Equipment	
		<b>TOTAL BONITA PARK</b>	<b>\$151,597.00</b>		<b>TOTAL LEMOYNE GARDENS</b>	<b>\$15</b>
					<b>Total Physical Improvements</b>	<b>\$56</b>
					<b>TOTAL ESTIMATED COST FOR 2010</b>	<b>\$89</b>



**Capital Funds Program Five Year Action Plan**  
**Part II: Supporting Pages--Work Activities**

Activities for Year 1	Activities for Year: 4 FFY Grant: 2011 PHA FY: 2011			Activities for Year: 4 FFY Grant: 2011 PHA FY: 2011		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimat
2008	AMP	A/E Services	20,000.00	AMP	A/E Services	
See	TX065-0010P	Printing Costs	1,500.00	TX065-0020P	Printing Costs	
	LOS	Tree Trimming Services	20,000.00	SUNSET	Tree Trimming Services	
	VECINOS	Pest Control/Fumigation Services	5,500.00	TERRACE	Pest Control/Fumigation Services	
		Replace Unit Soffits	36,000.00		Roof Replacement	3
		Waterheater Rooms	60,000.00		Bathrooms/Kitchen Renovations	1
		Slab Repairs	5,000.00		Re-Flooring Units	
		Rangehoods	5,000.00		Medicine Cabinets, Faucets (Kitchen/Lav)	
		Refrigerators	10,000.00		Refrigerators	
Annual		Gas Ranges	6,000.00		Gas Ranges	
		New Garage Door (Shop)	3,000.00		Maintenance Equipment	
		Office Equipment	3,000.00		Relocation Costs	
		<b>TOTAL LOS VECINOS</b>	<b>\$175,000.00</b>		<b>TOTAL SUNSET TERRACE</b>	<b>\$6</b>
	AMP	A/E Services	10,000.00	AMP	A/E Services	1
	TX065-0020P	Printing Costs	500.00	TX065-0030P	Printing Costs	
	BONITA PARK	Tree Trimming Services	10,000.00	LeMOYNE	Tree Trimming Services	1
		Pest Control/Fumigation Services	5,000.00	GARDENS	Pest Control/Fumigation Services	
		Covered Area for Bus Stop	35,000.00		Security Lights	3
		Sidewalk Replacement	63,000.00		Roof Replacement	6
		Rangehoods	5,000.00		Re-Flooring Units	
Statement		Electrical Repairs as Needed	8,000.00		Office-Carpet Replacement	
		Refrigerators	7,500.00		Refrigerators	
		Gas Ranges	6,000.00		Gas Ranges	
		Maintenance Equipment	3000		Rangehoods	
		Relocation Costs	1,500.00		Maintenance Equipment	
		<b>TOTAL BONITA PARK</b>	<b>\$154,500.00</b>		<b>TOTAL LEMOYNE GARDENS</b>	<b>\$16</b>
					<b>Total Physical Improvements</b>	<b>\$56</b>
					<b>TOTAL ESTIMATED COST FOR 2011</b>	<b>\$89</b>



**Capital Funds Program Five Year Action Plan**  
**Part II: Supporting Pages--Work Activities**

Activities for Year 1	Activities for Year: 5 FFY Grant: 2012 PHA FY: 2012			Activities for Year: 5 FFY Grant: 2012 PHA FY: 2012		
2008	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimat
See	AMP	A/E Services	20,000.00	AMP	A/E Services	
	TX065-0010P	Printing Costs	1,500.00	TX065-0020P	Printing Costs	
	LOS	Tree Trimming Services	20,000.00	SUNSET	Tree Trimming Services	
	VECINOS	Pest Control/Fumigation Services	5,500.00	TERRACE	Pest Control/Fumigation Services	
		Replace Exterior Exhaust Vents	35,000.00		Replace Exterior Paint	
		Bathroom/Kitchen Renovations	60,000.00		Bathroom/Kitchen Renovations	2
		Replace Outside Water Cutoff Valves	6,000.00		Waterheaters	
		Screendoors	21,000.00		Acoustic Ceiling Replacement	
		Refrigerators	10,000.00		Refrigerators	
		Gas Ranges	8,000.00		Gas Ranges	
Annual		Maintenance Equipment	1,500.00		Maintenance Equipment	
		<b>TOTAL LOS VECINOS</b>	<b>\$188,500.00</b>		Relocation Costs	
					<b>TOTAL SUNSET TERRACE</b>	<b>\$5</b>
	AMP	A/E Services	15,000.00	AMP	A/E Services	1
	TX065-0020P	Printing Costs	500.00	TX065-0030P	Printing Costs	
	BONITA PARK	Tree Trimming Services	10,000.00	LeMOYNE	Tree Trimming Services	1
		Pest Control/Fumigation Services	5,000.00	GARDENS	Pest Control/Fumigation Services	
		Install Gutters	60,000.00		Sidewalk Replacement	6
		Re-Flooring Units	5,000.00		Plumbing Replacement	3
Statement		Waterheaters	8,000.00		Waterheaters	
		Refrigerators	7,500.00		Smoke Alarms	
		Gas Ranges	6,000.00		Refrigerators	
		Office/Learning Center Repairs	35,000.00		Gas Ranges	
		Maintenance Equipment	1,500.00		Maintenance Equipment	
		Relocation Costs	4,500.00		Commercial Trash Cans	
		<b>TOTAL BONITA PARK</b>	<b>\$158,000.00</b>		<b>TOTAL LEMOYNE GARDENS</b>	<b>\$15</b>
					<b>Total Physical Improvements</b>	<b>\$56</b>
					<b>TOTAL ESTIMATED COST FOR 2012</b>	<b>\$89</b>

**CAPITAL FUND PROGRAM TABLES START HERE**

Attachment: tx065101

10/24/2007

**Annual Statement /Performance and Evaluation Report**

**Capital Funds Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHA Name: <b>Housing Authority of the City of Harlingen</b>	Grant Type and Number: Capital Fund Program No: <b>TX059-PO65-50107</b> Replacement Housing Factor Grant No:	Federal FY of Grant: <b>2007</b>
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Original Annual Statement   
  Reserved for Disasters/Emergencies   
  Revised Annual Statement/Revision Number \_\_\_\_\_  
 Performance and Evaluation Report for Program Year Ending **9/30/07**   
  Final Performance and Evaluation Report for Program Year Ending \_\_\_\_\_

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-Capital Funds				
2	1406 Operating Expenses	113,324.00		113,324.00	* 0.00
3	1408 Management Improvements	106,832.00		68,810.00	0.00
4	1410 Administration	84,876.00		78,637.00	0.00
5	1411 Audit	0.00		0.00	0.00
6	1415 Liquidated Damages	0.00		0.00	0.00
7	1430 Fees and Costs	36,836.00		0.00	0.00
8	1440 Site Acquisition	0.00		0.00	0.00
9	1450 Site Improvement	65,800.00		0.00	0.00
10	1460 Dwelling Structures	460,850.00		0.00	0.00
11	1465.1 Dwelling Equipment-Nonexpendable	25,000.00		0.00	0.00
12	1470 Nondwelling Structures	0.00		0.00	0.00
13	1475 Nondwelling Equipment	5,700.00		0.00	0.00
14	1485 Demolition	0.00		0.00	0.00
15	1490 Replacement Reserve	0.00		0.00	0.00
16	1492 Moving to Work Demonstration	0.00		0.00	0.00
17	1495.1 Relocation Costs	0.00		0.00	0.00
18	1499 Development Activities	0.00		0.00	0.00
19	1501 Collateralization or Debt Service	0.00		0.00	0.00
20	1502 Contingency	0.00		0.00	0.00
21	Amount of Annual Grant (sums of lines 2-20)	<b>\$899,218.00</b>		<b>\$260,771.00</b>	<b>\$0.00</b>
22	Amount of line 21 Related to LBP Activities	12,500.00		0.00	0.00
23	Amount of Line 21 Related to Section 504 Compliance	0.00		0.00	0.00
24	Amount of Line 21 Related to Security - Soft Costs	0.00		0.00	0.00
25	Amount of Line 21 Related to Security - Hard Costs	44,600.00		0.00	0.00
26	Amount of Line 21 Related to Energy Conservation Measures	0.00		0.00	0.00

\* drawn from eLOCCS 10.9.07

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

10/24/2007

PHA Name:		Grant Type and Number:				Federal FY of Grant:		
<b>Housing Authority of the City of Harlingen</b>		Capital Fund Program No: <b>TX059-PO65-50107</b>				<b>2007</b>		
		Replacement Housing Factor Grant No:						
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-Wide	<b>Operations</b>	<b>Total 1406</b>	1406	<b>\$113,324.00</b>		<b>\$113,324.00</b>	<b>\$0.00</b>	funds drawn 10/9/07
	<b>Management Improvements:</b>							
	(Limited to 20%)							
	General Technical Assist/PHAS/QHWRA Impr.	1408		7,850.00		0.00	0.00	
	Update Policies and Procedures/Consortia	1408		8,420.00		0.00	0.00	
	Computer Training	1408		3,360.00		0.00	0.00	
	Inspection Training	1408		1,920.00		0.00	0.00	
	HUD Rules and Regulations	1408		2,400.00		0.00	0.00	
	PHAS Training	1408		2,072.00		0.00	0.00	
	Maintenance Staff Training	1408		1,920.00		0.00	0.00	
	Financial Training	1408		2,400.00		0.00	0.00	
	Resident Council Training	1408		2,880.00		0.00	0.00	
	Update Computer Software	1408		4,800.00		0.00	0.00	
	Project Office Clerk	1408		22,500.00		22,500.00	0.00	
	Inventory Control Clerk	1408		22,000.00		22,000.00	0.00	
	Human Resources Coordinator (pro-rated salary)	1408		7,800.00		7,800.00	0.00	
	Benefits	1408		16,510.00		16,510.00	0.00	
	<b>Total 1408</b>			<b>\$106,832.00</b>		<b>\$68,810.00</b>	<b>\$0.00</b>	
	<b>Administration</b> (Limited to 10%)							
	CFP Coordinator	1410		33,000.00		33,000.00	0.00	
	Clerk of the Works	1410		23,400.00		23,400.00	0.00	
	Prorated Salaries--ED	1410		13,000.00		13,000.00	0.00	
	Benefits (pro-rated)	1410		9,237.00		9,237.00	0.00	
	Sundries, supplies	1410		6,239.00		0.00	0.00	
	<b>Total 1410</b>			<b>\$84,876.00</b>		<b>\$78,637.00</b>	<b>\$0.00</b>	
	<b>Fees and Costs:</b>							
	A/E Services	1430		20,000.00		0.00	0.00	
	Inspection Costs	1430		7,500.00		0.00	0.00	
	Printing Costs	1430		1,656.00		0.00	0.00	
	Consultant Fees Annual Plan	1430		7,680.00		0.00	0.00	
	<b>Total 1430</b>			<b>\$36,836.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

10/24/2007

PHA Name: <b>Housing Authority of the City of Harlingen</b>		Grant Type and Number: Capital Fund Program No: <b>TX059-PO65-50107</b> Replacement Housing Factor Grant No:				Federal FY of Grant: <b>2007</b>		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA - Wide	<b>Dwelling Structures:</b>							
	Wall heaters	1460	60	3,300.00		0.00	0.00	
	<b>Total 1460</b>			<b>\$3,300.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	
HA - Wide	<b>Dwelling Equipment:</b>							
	Ranges	1465	20	10,000.00		0.00	0.00	
	Refrigerators	1465	20	15,000.00		0.00	0.00	
	<b>Total 1465</b>			<b>\$25,000.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	
HA - Wide	<b>Non-Dwelling Equipment:</b>							
	Office/Maintenance Equipment, as needed	1475		1,000.00		0.00	0.00	
	Lawnmowers	1475	4	3,200.00		0.00	0.00	
	Weedeaters	1475	6	700.00		0.00	0.00	
	Electric drills	1475	4	500.00		0.00	0.00	
	Screw drivers, cordless drills	1475	4 ea	300.00		0.00	0.00	
	<b>Total 1475</b>			<b>5,700.00</b>		<b>0.00</b>	<b>0.00</b>	
	<b>Total HA - Wide</b>			<b>\$375,868.00</b>		<b>\$260,771.00</b>	<b>\$0.00</b>	
TX065-001	Sidewalk repair/replacement as needed	1450		44,000.00		0.00	0.00	
LOS VECINOS	Outside water fountains	1450	2	1,500.00		0.00	0.00	
150 UNITS	Lead-Based Paint Abatement	1460		5,000.00		0.00	0.00	
	Bathroom upgrade/related plumbing work, toilets, bathtubs, etc.	1460	60	90,000.00		0.00	0.00	
	Electrical upgrade as needed	1460		2,500.00		0.00	0.00	
	Smoke alarms	1460	50	4,250.00		0.00	0.00	
	<b>Total Los Vecinos</b>			<b>147,250.00</b>		<b>0.00</b>	<b>0.00</b>	
TX065-002	Sidewalk repair/replacement as needed	1450		6,500.00		0.00	0.00	
BONITA PARK	Security Lights	1450	120	9,600.00		0.00	0.00	
120 UNITS	Benches for playground	1450		2,000.00		0.00	0.00	
	Lead-Based Paint Abatement	1460		5,000.00		0.00	0.00	
	Bathroom upgrade	1460		90,000.00		0.00	0.00	
	Repairs to foundation/ceiling cracks	1460		12,000.00		0.00	0.00	
	Interior paint	1460		7,500.00		0.00	0.00	
	<b>Total Bonita Park</b>			<b>132,600.00</b>		<b>0.00</b>	<b>0.00</b>	
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**CAPITAL FUND PROGRAM TABLES START HERE**

Attachment: tx065m01

12/4/2007

**Annual Statement /Performance and Evaluation Report**

**Capital Funds Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHA Name: <b>Housing Authority of the City of Harlingen</b>	Grant Type and Number: Capital Fund Program No: <b>TX059-PO65-50106</b> Replacement Housing Factor Grant No:	Federal FY of Grant: <b>2006</b>
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Original Annual Statement   
  Reserved for Disasters/Emergencies   
  Revised Annual Statement/Revision Number   2    
 Performance and Evaluation Report for Program Year Ending   9/30/07     
  Final Performance and Evaluation Report for Program Year Ending \_\_\_\_\_

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-Capital Funds				
2	1406 Operating Expenses	189,419.00	189,419.00	189,419.00	189,419.00
3	1408 Management Improvements	95,886.00	95,321.00	51,487.28	15,520.56
4	1410 Administration	80,474.00	80,474.00	77,581.32	31,976.85
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	37,336.00	37,336.00	23,360.00	0.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	125,061.00	128,076.00	121,515.94	25,054.94
10	1460 Dwelling Structures	390,219.00	307,769.00	11,696.68	11,696.68
11	1465.1 Dwelling Equipment-Nonexpendable	22,200.00	62,200.00	20,064.37	20,064.37
12	1470 Nondwelling Structures	0.00	0.00	0.00	0.00
13	1475 Nondwelling Equipment	6,500.00	46,500.00	2,313.94	2,313.94
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1501 Collateralization or Debt Service	0.00	0.00	0.00	0.00
20	1502 Contingency	0.00	0.00	0.00	0.00
21	Amount of Annual Grant (sums of lines 2-20)	<b>\$947,095.00</b>	<b>\$947,095.00</b>	<b>\$497,438.53</b>	<b>\$296,046.34</b>
22	Amount of line 21 Related to LBP Activities	0.00	0.00	0.00	0.00
23	Amount of Line 21 Related to Section 504 Compliance	0.00	0.00	0.00	0.00
24	Amount of Line 21 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
25	Amount of Line 21 Related to Security - Hard Costs	0.00	0.00	0.00	0.00
26	Amount of Line 21 Related to Energy Conservation Measures	0.00	0.00	0.00	0.00

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

12/4/2007

PHA Name: <b>Housing Authority of the City of Harlingen</b>		Grant Type and Number: Capital Fund Program No: <b>TX059-PO65-50106</b> Replacement Housing Factor Grant No:						Federal FY of Grant: <b>2006</b>	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work	
				Original	Revised	Funds Obligated	Funds Expended		
HA-Wide	<b>Operations</b> <span style="float:right"><b>Total 1406</b></span>	1406		<b>\$189,419.00</b>	<b>\$189,419.00</b>	<b>\$189,419.00</b>	<b>\$189,419.00</b>		
	<b>Management Improvements:</b> (Limited to 20%)								
	General Technical Assist/PHAS/QHWRA Impr.	1408		7,850.00	7,850.00	1,196.00	1,196.00		
	Update Policies and Procedures/Consortia	1408		6,500.00	6,500.00	0.00	0.00		
	Computer Training	1408		3,360.00	3,360.00	0.00	0.00		
	Inspection Training	1408		1,920.00	1,920.00	234.99	234.99		
	HUD Rules and Regulations	1408		2,400.00	0.00	0.00	0.00		
	Authority Policies and Procedures	1408		1,920.00	0.00	0.00	0.00		
	PHAS Training	1408		2,072.00	3,992.00	1,533.79	1,533.79		
	Maintenance Staff Training	1408		1,920.00	1,920.00	975.00	975.00		
	Financial Training	1408		2,400.00	2,400.00	0.00	0.00		
	Resident Council Training	1408		2,880.00	500.00	0.00	0.00		
	Update Computer Software	1408		4,800.00	4,800.00	1,037.50	1,037.50		
	Resident Initiatives Coordinator (resident)	1408		11,354.00	0.00	0.00	0.00		
	Inventory Control Clerk	1408		7,000.00	18,000.00	7,000.00	6,952.32		
	Human Resources Coordinator	1408		23,000.00	23,000.00	23,000.00	1,753.75		
	Benefits	1408		16,510.00	21,079.00	16,510.00	1,837.21		
	<b>Total 1408</b>			<b>\$95,886.00</b>	<b>\$95,321.00</b>	<b>\$51,487.28</b>	<b>\$15,520.56</b>		
	<b>Administration</b> (Limited to 10%)								
	CFP Coordinator	1410		35,000.00	35,000.00	35,000.00	9,494.10		
	Clerk of the Works	1410		22,111.00	22,111.00	22,111.00	6,706.89		
	Prorated Salaries	1410		7,898.00	7,898.00	7,898.00	4,131.88		
	Benefits (pro-rated)	1410		9,237.00	9,237.00	9,237.00	8,308.66		
	Sundries, supplies	1410		6,228.00	6,228.00	3,335.32	3,335.32		
	<b>Total 1410</b>			<b>\$80,474.00</b>	<b>\$80,474.00</b>	<b>\$77,581.32</b>	<b>\$31,976.85</b>		
	<b>Fees and Costs:</b>								
	A/E Services	1430		20,000.00	20,000.00	20,000.00	0.00		
	Inspection Costs	1430		1,500.00	1,500.00	0.00	0.00		
	Printing Costs	1430		1,656.00	1,656.00	0.00	0.00		
	Utility Allowance Review/Update	1430		6,500.00	6,500.00	0.00	0.00		
	Consultant Fees Annual Plan	1430		7,680.00	7,680.00	3,360.00	0.00		
	<b>Total 1430</b>			<b>\$37,336.00</b>	<b>\$37,336.00</b>	<b>\$23,360.00</b>	<b>\$0.00</b>		

# Annual Statement/Performance and Evaluation Report

## Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

### Part II: Supporting Pages

12/4/2007

PHA Name:		Grant Type and Number:				Federal FY of Grant:		
Housing Authority of the City of Harlingen		Capital Fund Program No: TX059-PO65-50106				2006		
		Replacement Housing Factor Grant No:						
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA - Wide	<b>Dwelling Structures:</b>							
	Wall heaters	1460	60	3,300.00	3,300.00	3,300.00	3,300.00	
	<b>Total 1460</b>			<b>\$3,300.00</b>	<b>\$3,300.00</b>	<b>\$3,300.00</b>	<b>\$3,300.00</b>	
HA - Wide	<b>Dwelling Equipment:</b>							
	Ranges	1465	40	10,000.00	10,000.00	9,064.59	9,064.59	
	Refrigerators	1465	40	12,200.00	52,200.00	10,999.78	10,999.78	
	<b>Total 1465</b>			<b>\$22,200.00</b>	<b>\$62,200.00</b>	<b>\$20,064.37</b>	<b>\$20,064.37</b>	
HA - Wide	<b>Non-Dwelling Equipment:</b>							
	Office/Maintenance Equipment, as needed	1475		1,000.00	1,000.00	0.00	0.00	
	Lawnmowers	1475	6	4,000.00	3,526.00	1,139.94	1,139.94	
	Weedeaters	1475	6	700.00	1,174.00	1,174.00	1,174.00	
	Electric drills	1475	4	500.00	500.00	0.00	0.00	
	Screw drivers, cordless drills	1475	4 ea	300.00	300.00	0.00	0.00	
	Vehicles	1475	2	0.00	40,000.00	0.00	0.00	moved from 2007
	<b>Total 1475</b>			<b>6,500.00</b>	<b>46,500.00</b>	<b>2,313.94</b>	<b>2,313.94</b>	
	<b>Total HA - Wide</b>			<b>\$435,115.00</b>	<b>\$514,550.00</b>	<b>\$367,525.91</b>	<b>\$262,594.72</b>	
TX065-001	Sidewalk repair/replacement as needed	1450		96,461.00	96,461.00	96,461.00	0.00	
LOS VECINOS	Bathroom upgrade/related plumbing work, toilets, bathtubs, etc.	1460	140	36,351.00	36,351.00	0.00	0.00	
150 UNITS	Electrical upgrade as needed	1460		4,000.00	0.00	0.00	0.00	
	Smoke alarms	1460	50	4,250.00	1,500.00	0.00	0.00	
	Reflooring units	1460	10	0.00	6,750.00	2,296.00	2,296.00	
	<b>Total Los Vecinos</b>			<b>141,062.00</b>	<b>141,062.00</b>	<b>98,757.00</b>	<b>2,296.00</b>	
TX065-002	Sidewalk repair/replacement as needed	1450		5,000.00	5,000.00	4,944.94	4,944.94	
BONITA PARK	Clotheslines	1450	15	9,600.00	3,300.00	0.00	0.00	
120 UNITS	Fence	1450		2,000.00	2,000.00	0.00	0.00	
	Bathroom upgrade	1460		58,000.00	58,000.00	0.00	0.00	
	Interior paint	1460		10,000.00	5,000.00	0.00	0.00	
	Repair water heater doors	1460		0.00	2,550.00	2,514.68	2,514.68	
	<b>Total Bonita Park</b>			<b>84,600.00</b>	<b>75,850.00</b>	<b>7,459.62</b>	<b>7,459.62</b>	
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**CAPITAL FUND PROGRAM TABLES START HERE**

Attachment: tx065n01

12/2/2007

**Annual Statement /Performance and Evaluation Report**

**Capital Funds Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHA Name: <b>Housing Authority of the City of Harlingen</b>	Grant Type and Number: Capital Fund Program No: <b>TX059-PO65-50105</b> Replacement Housing Factor Grant No:	Federal FY of Grant: <b>2005</b>
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Original Annual Statement   
  Reserved for Disasters/Emergencies   
  Revised Annual Statement/Revision Number   3    
 Performance and Evaluation Report for Program Year Ending **9/30/07**   
  Final Performance and Evaluation Report for Program Year Ending \_\_\_\_\_

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-Capital Funds				
2	1406 Operating Expenses	186,406.00	188,572.55	188,572.55	188,572.55
3	1408 Management Improvements	100,098.00	100,362.80	100,362.80	100,362.80
4	1410 Administration	87,529.00	89,785.13	89,785.13	89,785.13
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	95,011.00	94,933.13	94,933.13	94,933.13
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	975.00	7,845.00	7,845.00	7,845.00
10	1460 Dwelling Structures	462,411.00	454,473.83	454,473.83	366,765.34
11	1465.1 Dwelling Equipment-Nonexpendable	15,000.00	14,087.19	14,087.19	14,087.19
12	1470 Nondwelling Structures	0.00	0.00	0.00	0.00
13	1475 Nondwelling Equipment	33,656.00	31,026.37	31,026.37	30,385.41
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1501 Collateralization or Debt Service	0.00	0.00	0.00	0.00
20	1502 Contingency	0.00	0.00	0.00	0.00
21	Amount of Annual Grant (sums of lines 2-20)	<b>\$981,086.00</b>	<b>\$981,086.00</b>	<b>\$981,086.00</b>	<b>\$892,736.55</b>
22	Amount of line 21 Related to LBP Activities	0.00	0.00	0.00	0.00
23	Amount of Line 21 Related to Section 504 Compliance	0.00	0.00	0.00	0.00
24	Amount of Line 21 Related to Security - Soft Costs	0.00	0.00	0.00	0.00
25	Amount of Line 21 Related to Security - Hard Costs	0.00	0.00	0.00	0.00
26	Amount of Line 21 Related to Energy Conservation Measures	0.00	0.00	0.00	0.00

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

12/2/2007

PHA Name:		Grant Type and Number:				Federal FY of Grant:		
Housing Authority of the City of Harlingen		Capital Fund Program No: TX059-PO65-50105				2005		
		Replacement Housing Factor Grant No:						
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-Wide	<b>Operations</b>	<b>Total 1406</b>	1406	<b>\$186,406.00</b>	<b>\$188,572.55</b>	<b>\$188,572.55</b>	<b>\$188,572.55</b>	
	<b>Management Improvements:</b>							
	(Limited to 20%)							
	General Technical Assist/PHAS/QHWRA Impr.	1408		8,850.00	3,184.84	3,184.84	3,184.84	
	Update Policies and Procedures/Consortia	1408		0.00	0.00	0.00	0.00	
	Computer Training	1408		3,360.00	3,289.29	3,289.29	3,289.29	
	Inspection Training	1408		1,920.00	1,862.22	1,862.22	1,862.22	
	HUD Rules and Regulations	1408		2,400.00	1,186.58	1,186.58	1,186.58	
	Authority Policies and Procedures	1408		1,920.00	897.00	897.00	897.00	
	PHAS Training	1408		3,072.00	3,453.11	3,453.11	3,453.11	
	Maintenance Staff Training	1408		1,920.00	425.00	425.00	425.00	
	Financial Training	1408		2,400.00	2,268.00	2,268.00	2,268.00	
	Resident Council Training	1408		500.00	0.00	0.00	0.00	
	Update Computer Software	1408		4,800.00	1,887.07	1,887.07	1,887.07	
	Resident Initiatives Coordinator (resident)	1408		14,446.00	0.00	0.00	0.00	
	Inventory Control Clerk	1408		17,000.00	25,148.23	25,148.23	25,148.23	
	Human Resources Coordinator (pro-rated salary)	1408		21,000.00	21,422.03	21,422.03	21,422.03	
	Benefits (pro-rated)	1408		16,510.00	35,339.43	35,339.43	35,339.43	
	<b>Total 1408</b>			<b>\$100,098.00</b>	<b>\$100,362.80</b>	<b>\$100,362.80</b>	<b>\$100,362.80</b>	
	<b>Administration</b> (Limited to 10%)							
	CFP Coordinator	1410		35,000.00	38,905.96	38,905.96	38,905.96	
	Clerk of the Works	1410		22,111.00	24,402.06	24,402.06	24,402.06	
	Prorated Salaries	1410		7,898.00	14,546.82	14,546.82	14,546.82	
	Benefits (pro-rated)	1410		16,292.00	4,836.77	4,836.77	4,836.77	
	Sundries, supplies	1410		6,228.00	7,093.52	7,093.52	7,093.52	
	<b>Total 1410</b>			<b>\$87,529.00</b>	<b>\$89,785.13</b>	<b>\$89,785.13</b>	<b>\$89,785.13</b>	
	<b>Fees and Costs:</b>							
	A/E Services	1430		35,000.00	35,261.00	35,261.00	35,261.00	
	Inspection Costs	1430		26,153.00	26,152.85	26,152.85	26,152.85	
	Printing Costs	1430		1,656.00	2,331.45	2,331.45	2,331.45	
	Demolition/Disposition Plan preparation/management costs	1430		10,432.00	10,432.00	10,432.00	10,432.00	
	Physical Needs Assessment	1430		6,000.00	6,000.00	6,000.00	6,000.00	
	Energy Audit/Utility Allowance Update	1430		11,520.00	10,730.42	10,730.42	10,730.42	
	Consultant Fees Annual Plan	1430		4,250.00	4,025.41	4,025.41	4,025.41	
	<b>Total 1430</b>			<b>\$95,011.00</b>	<b>\$94,933.13</b>	<b>\$94,933.13</b>	<b>\$94,933.13</b>	

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

12/2/2007

PHA Name: <b>Housing Authority of the City of Harlingen</b>		Grant Type and Number: Capital Fund Program No: <b>TX059-PO65-50105</b> Replacement Housing Factor Grant No:						Federal FY of Grant: <b>2005</b>
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA - Wide	<b>Dwelling Structures:</b>							
	Water heaters	1460	20	5,000.00	4,720.00	4,720.00	4,720.00	
	Faucets	1460	20	0.00	1,039.90	1,039.90	1,039.90	
	<b>Total 1460</b>			<b>\$5,000.00</b>	<b>\$5,759.90</b>	<b>\$5,759.90</b>	<b>\$5,759.90</b>	
	<b>Dwelling Equipment:</b>							
	Ranges	1465	20	6,000.00	4,934.39	4,934.39	4,934.39	
	Refrigerators	1465	20	9,000.00	9,152.80	9,152.80	9,152.80	
	<b>Total 1465</b>			<b>\$15,000.00</b>	<b>\$14,087.19</b>	<b>\$14,087.19</b>	<b>\$14,087.19</b>	
	<b>Non-Dwelling Equipment:</b>							
	Vehicle replacement (trucks, auto)	1475	3	15,413.00	17,742.93	17,742.93	17,742.93	
	Maintenance equipment (lawnmowers, weed eaters)	1475	4 ea	7,500.00	3,899.98	3,899.98	3,899.98	Purchased 2
	Community center tables, chairs for resident activities	1475	20 ea	0.00	0.00	0.00	0.00	
	Office Furniture, desks	1475	4 ea	2,000.00	640.96	640.96	0.00	
	<b>Total 1475</b>			<b>24,913.00</b>	<b>22,283.87</b>	<b>22,283.87</b>	<b>21,642.91</b>	
	<b>Total HA - Wide</b>			<b>\$513,957.00</b>	<b>\$515,784.57</b>	<b>\$515,784.57</b>	<b>\$515,143.61</b>	
TX065-001	Replace mailboxes (unit)	1450	for 150 units	0.00	0.00	0.00	0.00	
LOS VECINOS	Park benches	1450	3	975.00	975.00	975.00	975.00	
	Replace door hardware	1460		49,334.68	16,190.32	16,190.32	16,190.32	
	Bathroom toilet	1460		0.00	0.00	0.00	0.00	
	Bathtub/cabinet replacement	1460		80,500.00	115,000.00	115,000.00	66,575.00	in-process
	Masonry/siding repair or replacement	1460		14,172.00	4,870.77	4,870.77	4,870.00	
	Screen Doors	1460		15,000.00	14,640.00	14,640.00	14,640.00	moved from 2010
	Smoke Alarms	1460		1,460.00	1,459.00	1,459.00	1,459.00	moved from 2007
	Replaced Window Balances	1460		17,888.85	17,888.85	17,888.85	17,888.85	completed
	Re-flooring Tile	1460		31,881.47	40,041.71	40,041.71	40,041.71	completed
	<b>Total Los Vecinos</b>			<b>\$211,212.00</b>	<b>\$211,065.65</b>	<b>\$211,065.65</b>	<b>\$162,639.88</b>	
TX065-002	Tree Trimming	1450		0.00	5,830.00	5,830.00	5,830.00	moved from year 2009
BONITA PARK	Replace Kitchen Cabinets/Countertops (partial)	1460		50,000.00	36,293.92	36,293.92	0.00	in-process
	Masonry/siding repair or replacement	1460		0.00	0.00	0.00	0.00	
	Replace sinks	1460		3,000.00	2,972.49	2,972.49	2,972.49	completed
	Replaced Bathtubs	1460		12,765.00	4,870.00	4,870.00	4,870.00	moved from year 2006
	<b>Total Bonita Park</b>			<b>\$65,765.00</b>	<b>\$49,966.41</b>	<b>\$49,966.41</b>	<b>\$13,672.49</b>	



