

PHA Plans

Streamlined Annual Version

U.S. Department of Housing and
Urban Development
Office of Public and Indian
Housing

OMB No. 2577-0226
(exp. 05/31/2006)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief for certain types of PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Information in PHA plans is publicly available.

Streamlined Annual PHA Plan

for Fiscal Year: **2008**

PHA Name:

Martin Housing Authority

NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue

Streamlined Annual PHA Plan Agency Identification

PHA Name: Martin Housing Authority

PHA Number: TN069

PHA Fiscal Year Beginning: (mm/yyyy) 10/2008

PHA Programs Administered:

Public Housing and Section 8 **Section 8 Only** **Public Housing Only**
Number of public housing units: Number of S8 units: Number of public housing units: 298
Number of S8 units:

PHA Consortia: (check box if submitting a joint PHA Plan and complete table)

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

PHA Plan Contact Information:

Name: Mr. Brian Harris Phone: 901-587-3186
TDD: 901-587-3186 Email (if available): martinhousing.org

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting:
(select all that apply)

PHA's main administrative office PHA's development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plan revised policies or program changes (including attachments) are available for public review and inspection. Yes No.

If yes, select all that apply:

Main administrative office of the PHA
 PHA development management offices
 Main administrative office of the local, county or State government
 Public library PHA website Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

Main business office of the PHA PHA development management offices
 Other (list below)

Streamlined Annual PHA Plan
Fiscal Year 2008
[24 CFR Part 903.12(c)]

Table of Contents
[24 CFR 903.7(r)]

Provide a table of contents for the Plan, including applicable additional requirements, and a list of supporting documents available for public inspection.

A. PHA PLAN COMPONENTS

- 1. Site-Based Waiting List Policies
903.7(b)(2) Policies on Eligibility, Selection, and Admissions
- 2. Capital Improvement Needs
903.7(g) Statement of Capital Improvements Needed
- 3. Section 8(y) Homeownership
903.7(k)(1)(i) Statement of Homeownership Programs
- 4. Project-Based Voucher Programs
- 5. PHA Statement of Consistency with Consolidated Plan. Complete only if PHA has changed any policies, programs, or plan components from its last Annual Plan.
- 6. Supporting Documents Available for Review
- 7. Capital Fund Program and Capital Fund Program Replacement Housing Factor, Annual Statement/Performance and Evaluation Report
- 8. Capital Fund Program 5-Year Action Plan
- 9. Other Information
 - A. Section 3 Summary Report
 - B. VAWA Statement
 - C. Performance and Evaluation Report – CFP No. TN43P06950107
 - D. Performance and Evaluation Report – CFP No. TN43P06950106
 - E. Environmental Review Statement

B. SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD OFFICE

Form HUD-50076, PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the Streamlined Annual Plan identifying policies or programs the PHA has revised since submission of its last Annual Plan, and including Civil Rights certifications and assurances the changed policies were presented to the Resident Advisory Board for review and comment, approved by the PHA governing board, and made available for review and inspection at the PHA's principal office;

For PHAs Applying for Formula Capital Fund Program (CFP) Grants:

Form HUD-50070, Certification for a Drug-Free Workplace;

Form HUD-50071, Certification of Payments to Influence Federal Transactions; and

Form SF-LLL & SF-LLLa, Disclosure of Lobbying Activities.

1. Site-Based Waiting Lists (Eligibility, Selection, Admissions Policies)

[24 CFR Part 903.12(c), 903.7(b)(2)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Site-Based Waiting Lists-Previous Year

1. Has the PHA operated one or more site-based waiting lists in the previous year? If yes, complete the following table; if not skip to B. **NOT APPLICABLE**

Site-Based Waiting Lists				
Development Information: (Name, number, location)	Date Initiated	Initial mix of Racial, Ethnic or Disability Demographics	Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL	Percent change between initial and current mix of Racial, Ethnic, or Disability demographics

2. What is the number of site based waiting list developments to which families may apply at one time?
3. How many unit offers may an applicant turn down before being removed from the site-based waiting list?
4. Yes No: Is the PHA the subject of any pending fair housing complaint by HUD or any court order or settlement agreement? If yes, describe the order, agreement or complaint and describe how use of a site-based waiting list will not violate or be inconsistent with the order, agreement or complaint below:

B. Site-Based Waiting Lists – Coming Year

If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to next component. **NOT APPLICABLE**

1. How many site-based waiting lists will the PHA operate in the coming year?
2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?
3. Yes No: May families be on more than one list simultaneously
If yes, how many lists?
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
 - PHA main administrative office
 - All PHA development management offices
 - Management offices at developments with site-based waiting lists
 - At the development to which they would like to apply
 - Other (list below)

2. Capital Improvement Needs

[24 CFR Part 903.12 (c), 903.7 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Capital Fund Program

1. Yes No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete items 7 and 8 of this template (Capital Fund Program tables). If no, skip to B.
2. Yes No: Does the PHA propose to use any portion of its CFP funds to repay debt incurred to finance capital improvements? If so, the PHA must identify in its annual and 5-year capital plans the development(s) where such improvements will be made and show both how the proceeds of the financing will be used and the amount of the annual payments required to service the debt. (Note that separate HUD approval is required for such financing activities.).

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

1. Yes No: Has the PHA received a HOPE VI revitalization grant? (if no, skip to #3; if yes, provide responses to the items on the chart located on the next page, copying and completing as many times as necessary).
2. Status of HOPE VI revitalization grant(s):

HOPE VI Revitalization Grant Status	
a. Development Name:	
b. Development Number:	
c. Status of Grant:	
	<input type="checkbox"/> Revitalization Plan under development
	<input type="checkbox"/> Revitalization Plan submitted, pending approval
	<input type="checkbox"/> Revitalization Plan approved
	<input type="checkbox"/> Activities pursuant to an approved Revitalization Plan underway

3. Yes No: Does the PHA expect to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name(s) below:
4. Yes No: Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:
5. Yes No: Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:

3. Section 8 Tenant Based Assistance--Section 8(y) Homeownership Program
(if applicable) [24 CFR Part 903.12(c), 903.7(k)(1)(i)]

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to the next component; if "yes", complete each program description below (copy and complete questions for each program identified.)

2. Program Description:

a. Size of Program

- Yes No: Will the PHA limit the number of families participating in the Section 8 homeownership option?

If the answer to the question above was yes, what is the maximum number of participants this fiscal year?

b. PHA-established eligibility criteria

- Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria? If yes, list criteria.

c. What actions will the PHA undertake to implement the program this year (list)?

3. Capacity of the PHA to Administer a Section 8 Homeownership Program:

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- Establishing a minimum homeowner downpayment requirement of at least 3 percent of purchase price and requiring that at least 1 percent of the purchase price comes from the family's resources.
- Requiring that financing for purchase of a home under its Section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards.
- Partnering with a qualified agency or agencies to administer the program (list name(s) and years of experience below):
- Demonstrating that it has other relevant experience (list experience below):

4. Use of the Project-Based Voucher Program

Intent to Use Project-Based Assistance

Yes No: Does the PHA plan to "project-base" any tenant-based Section 8 vouchers in the coming year? If the answer is "no," go to the next component. If yes, answer the following questions.

- Yes No: Are there circumstances indicating that the project basing of the units, rather than tenant-basing of the same amount of assistance is an appropriate option? If yes, check which circumstances apply:
 - low utilization rate for vouchers due to lack of suitable rental units
 - access to neighborhoods outside of high poverty areas
 - other (describe below):
- Indicate the number of units and general location of units (e.g. eligible census tracts or smaller areas within eligible census tracts):

5. PHA Statement of Consistency with the Consolidated Plan

[24 CFR Part 903.15]

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary) only if the PHA has provided a certification listing program or policy changes from its last Annual Plan submission.

1. Consolidated Plan jurisdiction: (provide name here) **State of Tennessee**

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
 - Preserve existing affordable housing stock.
 - Promote security and safety.
 - Provide housing for special needs persons.
- Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

A commitment to providing decent, safe and affordable housing to all Tennesseans.

6. Supporting Documents Available for Review for Streamlined Annual PHA Plans

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
X	<i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans;</i>	5 Year and Annual Plans
X	<i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Streamlined Annual Plan</i>	Streamlined Annual Plans
X	<i>Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan.</i>	5 Year and standard Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA’s public housing and Section 8 tenant-based waiting lists.	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-Based Waiting List Procedure.	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Deconcentration Income Analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing. <input checked="" type="checkbox"/> Check here if included in the public housing A&O Policy.	Annual Plan: Eligibility, Selection, and Admissions Policies
	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents. <input type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development. <input type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
	Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies. <input type="checkbox"/> Check here if included in Section 8 Administrative Plan.	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation).	Annual Plan: Operations and Maintenance
X	Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment).	Annual Plan: Management and Operations
	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
	Any policies governing any Section 8 special housing types <input type="checkbox"/> Check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
	Section 8 informal review and hearing procedures. <input type="checkbox"/> Check here if included in Section 8 Administrative Plan.	Annual Plan: Grievance Procedures
X	The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year.	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants.	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing.	Annual Plan: Capital Needs
X	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing.	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans).	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937.	Annual Plan: Conversion of Public Housing
X	Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion.	Annual Plan: Voluntary Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans.	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program (Section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
X	Public Housing Community Service Policy/Programs <input checked="" type="checkbox"/> Check here if included in Public Housing A & O Policy	Annual Plan: Community Service & Self-Sufficiency
	Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies.	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan(s) for public housing and/or Section 8.	Annual Plan: Community Service & Self-Sufficiency
	Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing.	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing.	Annual Plan: Community Service & Self-Sufficiency
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G). <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under the Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings.	Annual Plan: Annual Audit
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)
	Consortium agreement(s) and for Consortium Joint PHA Plans <u>Only</u> : Certification that consortium agreement is in compliance with 24 CFR Part 943 pursuant to an opinion of counsel on file and available for inspection.	Joint Annual PHA Plan for Consortia: Agency Identification and Annual Management and Operations

7. Capital Fund Program Annual Statement / Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Martin Housing Authority		Grant Type and Number Capital Fund Program Grant No: TN43P06950108 Replacement Housing Factor Grant No:		Federal FY of Grant: 2008	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	\$92,000			
3	1408 Management Improvements Soft Costs	\$3,000			
	Management Improvements Hard Costs				
4	1410 Administration	\$500			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$28,950			
8	1440 Site Acquisition				
9	1450 Site Improvement	\$5,000			
10	1460 Dwelling Structures	\$317,987			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures	\$8,000			
13	1475 Nondwelling Equipment	\$4,000			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	\$1,000			
18	1499 Development Activities				
19	1502 Contingency				
	Amount of Annual Grant: (sum of lines.....)	\$460,437			
	Amount of line XX Related to LBP Activities				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: Martin Housing Authority	Grant Type and Number Capital Fund Program Grant No: TN43P06950108 Replacement Housing Factor Grant No:	Federal FY of Grant: 2008
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
	Amount of line XX Related to Section 504 compliance				
	Amount of line XX Related to Security –Soft Costs				
	Amount of Line XX related to Security—Hard Costs				
	Amount of line XX Related to Energy Conservation Measures				
	Collateralization Expenses or Debt Service				

7. Capital Fund Program Annual Statement / Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report									
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)									
Part II: Supporting Pages									
PHA Name: Martin Housing Authority			Grant Type and Number Capital Fund Program Grant No: TN43P06950108 Replacement Housing Factor Grant No:				Federal FY of Grant: 2008		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
					Original	Revised	Obligated	Expended	
HA-WIDE	Operations		1406	1 LS	\$92,000				
HA-WIDE	Education and Training		1408	1 LS	\$3,000				
HA-WIDE	Publications		1410	1 LS	\$500				
HA-WIDE	PHA Plan Preparation		1430	1 LS	\$3,000				
HA-WIDE	A/E Fees & Costs		1430	1 LS	\$10,250				
HA-WIDE	Construction Administration		1430	1 LS	\$9,200				
HA-WIDE	Consulting Fees		1430	1 LS	\$5,000				
HA-WIDE	Survey		1430	1 LS	\$1,500				
HA-WIDE	Site Improvements		1450	1 LS	\$5,000				
TN69-01	Dwelling Unit Renovations		1460	1 DU	\$5,500				
TN69-02	HVAC Improvements (Phase II)		1460	30 DU	\$67,500				
TN069-03	Efficiency Conversions		1460	4 DU	\$80,000				
HA-WIDE	Non-Technical Salaries		1460.1	1 LS	\$164,987				
TN69-07	HVAC System		1470	1 LS	\$8,000				
HA-WIDE	Office Furniture/Equipment		1475	1 LS	\$2,000				
HA-WIDE	Construction & Maintenance Equipment		1475	1 LS	\$2,000				
HA-WIDE	Relocation		1495.1	1 LS	\$1,000				

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan					
Part I: Summary					
PHA Name Martin Housing Authority			<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:		
Development Number/Name/H A-Wide	Year 1	Work Statement for Year 2 FFY Grant: 2009 PHA FY: 2009	Work Statement for Year 3 FFY Grant: 2010 PHA FY: 2010	Work Statement for Year 4 FFY Grant: 2011 PHA FY: 2011	Work Statement for Year 5 FFY Grant: 2012 PHA FY: 2012
TN069-01		\$64,600		\$268,900	\$153,565
TN069-02	Annual Statement	\$154,000	\$302,510		
TN069-03		\$35,000	\$50,490		
TN069-04		\$95,000	\$13,300		\$84,300
TN069-05		\$22,000	\$3,800	\$35,800	
TN069-06			\$30,000	\$25,900	
TN069-07			\$35,337	\$27,900	\$108,800
TN069-08				\$34,468	\$90,395
HA-WIDE		\$89,837	\$25,000	\$67,469	\$23,377
Total CFP Funds (Est.)		\$460,437	\$460,437	\$460,437	\$460,437
Total Replacement Housing Factor Funds					

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan						
Part II: Supporting Pages—Work Activities						
Activities for Year 1	Activities for Year: <u> 2 </u> FFY Grant: 2009 PHA FY: 2009			Activities for Year: <u> 3 </u> FFY Grant: 2010 PHA FY: 2010		
See	Dev. No./Gen. Description	Acct. No.	Total Est. Cost	Dev. No./Gen. Description	Acct. No.	Total Est. Cost
Annual	HA-WIDE			TN069-02		
Statement	Computer Software	1408	\$3,000	Roofs (II)	1460	\$95,000
	TN069-01			Electrical Renovations	1460	\$3,480
	Roofs (1)	1460	\$55,500	Kitchen Renovations	1460	\$4,400
	Windows	1460	\$9,100	GFI Receptacles	1460	\$3,880
	TN069-02			Windows	1460	\$23,750
	HVAC Improvements (1)	1460	\$105,000	HVAC Improvements (II)	1460	\$172,000
	Roofs (1)	1460	\$49,000	TN069-03		
	TN069-03			Electrical Renovations	1460	\$11,840
	Efficiency Conversions	1460	\$31,000	Kitchen Renovations	1460	\$13,600
	Site Improvements	1450	\$4,000	Carpet/Tile Replacement	1460	\$16,000
	TN069-04			GFI Receptacles	1460	\$9,050
	Sewer Line Replacement	1450	\$45,000	TN069-04		
	HVAC Improvements	1460	\$50,000	Carpet/Tile Replacement	1460	\$13,300
	TN069-05			TN069-05		
	Drainage/Site Improvement	1450	\$17,800	Electrical Improvements	1460	\$3,800
	Ext. Bdg. Improvements	1460	\$4,200	TN069-06		
	HA-WIDE			Recreation Facility	1450	\$23,000
	Sec. Screen/Storm Doors	1460	\$13,000	Exterior Bdg Improvements	1460	\$7,000
	Water Saving Toilets	1460	\$14,000	TN069-07		
	Water Efficient Shower Heads and Aerators	1460	\$12,000	Site Improvements	1450	\$22,029
	Efficiency Thermostats	1460	\$28,000	Electrical Improvements	1460	\$3,400
	Bath Exhaust Fans	1460	\$10,429	Exterior Bdg Improvements	1460	\$9,908
	Ranges and Refrigerators	1465.1	\$9,408	HA WIDE		
				Maintenance Vehicle	1475	\$25,000

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan						
Part II: Supporting Pages—Work Activities						
Activities for Year 1						
Activities for Year 1	Activities for Year: <u> 4 </u> FFY Grant: 2011 PHA FY: 2011			Activities for Year: <u> 5 </u> FFY Grant: 2012 PHA FY: 2012		
See	Dev. No./Gen. Description	Acct. No.	Total Est. Cost	Dev. No./Gen. Description	Acct. No.	Total Est. Cost
	HA-WIDE			HA-WIDE		
	Computer Hardware	1408	\$15,000	Site Improvements	1450	\$18,377
	Windows	1460	\$42,469	Performance Contracting	1460	\$5,000
Annual	Ranges and Refrigerators	1465	\$10,000	TN069-01		
	TN069-01			Floor Tile (Asb)	1460	\$25,900
Statement	Roofs (11)	1460	\$47,800	Enclose Open Closets	1460	\$12,320
	Enclose Open Closets	1460	\$29,200	Kitchen Renovations (LBP)	1460	\$40,275
	Kitchen Renovations (LBP)	1460	\$66,300	Bathroom Renovations (LBP)	1460	\$17,500
	Bathroom Renovations (LBP)	1460	\$33,000	Electrical Renovations	1460	\$17,260
	Electrical Renovations (LBP)	1460	\$28,000	Smoke Detectors	1460	\$1,050
	Smoke Detectors	1460	\$3,000	Patch/Paint	1460	\$16,860
	Patch/Paint Walls & Ceilings	1460	\$19,600	HVAC Renovations	1460	\$22,400
	HVAC Renovations	1460	\$42,000	TN069-04		
	TN069-05			Site Improvements	1450	\$15,800
	Site Improvements	1450	\$22,800	Dryer Connections	1460	\$3,500
	Kitchen Renovations	1460	\$13,000	Kitchen Renovations	1460	\$28,200
	TN069-06			Electrical Improvements	1460	\$8,800
	Site Improvements	1450	\$22,900	Ext. Bdg. Improvements	1460	\$28,000
	Kitchen Renovations	1460	\$3,000	TN069-07		
	TN069-07			HVAC Renovations	1460	\$94,500
	Site Improvements	1450	\$14,800	Carpet/Tile Replacement	1460	\$14,300
	Kitchen Renovations	1460	\$13,100	TN069-08		
	TN069-08			Site Improvements	1450	\$18,200
	Site Improvements	1450	\$17,908	Carpet/Tile Replacement	1460	\$22,200
	Kitchen Renovations	1460	\$16,560	HVAC Renovations	1460	\$20,600
				Exterior Bdg Improvements	1460	\$29,395

Part II: Contracts Awarded**1. Construction Contracts:**

A. Total dollar amount of all contracts awarded on the project	\$	0	
B. Total dollar amount of contracts awarded to Section 3 businesses	\$	0	
C. Percentage of the total dollar amount that was awarded to Section 3 businesses		0	%
D. Total number of Section 3 businesses receiving contracts		0	

2. Non-Construction Contracts:

A. Total dollar amount of non-construction contracts awarded on the project/act/vly	\$	0	
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$	0	
C. Percentage of the total dollar amount that was awarded to Section 3 businesses		0	%
D. Total number of Section 3 businesses receiving non-construction contracts		0	

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or non-metropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- Other, describe below.

Public reporting for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB number.

Section 3 of the Housing and Urban Development Act of 1954, as amended, 12 U.S.C. 1701a, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(a)(3) of the Fair Housing Act and Section 915 of the HUDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

Attachment B

Violence Against Women Act Report

The MARTIN Housing Authority provides or offers the following activities, services, or programs, either directly or in partnership with other service providers,

- to child or adult victims of domestic violence, dating violence, sexual assault, or stalking;**
- that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and**
- to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families**

Martin Housing Authority (MHA) conducts criminal background checks on all new adult residents prior to moving in. MHA has a close working relationship with law enforcement agencies to promote safety within and around its properties. Additionally, MHA maintains an updated criminal trespass list to prevent violent and criminal behavior within and around its properties.

Martin Housing Authority provides educational programs and information to children and their families through their Learning Enrichment Center. The Center staffs an After-School Resource Officer (ASRO) who is also employed by the local Police Department. The ASRO provides weekly educational courses on various topics that include the acts mentioned above.

MHA also staffs a Social Worker who conducts home visits with children and their families and address such issues as; domestic violence, sexual assault, etc. Referrals are also made with various agencies to ensure that the families are receiving adequate services.

MHA has a positive working relationship with various community organizations such as; Women's Rape Assistance Program (WRAP), Outback Shelter, Victims of Crime Assistance (VOCA), We Care Ministries, Agape House, Carey Counseling Center, Northwest Safeline Domestic Violence Agency, Damascus Road Shelter, Exchange Club Carl Perkins Center. These agencies provide direct intervention for women and their families who are in violent situations. MHA partners with these agencies to provide prevention programs with the families in the community. Through the direct partnership with these agencies families that contact MHA are able to obtain and maintain housing.

ATTACHMENT C

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Martin Housing Authority		Grant Type and Number Capital Fund Program Grant No: TN43P06950107 Replacement Housing Factor Grant No:			Federal FY of Grant: 2007
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/08 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	\$80,000	\$80,000		
3	1408 Management Improvements Soft Costs Management Improvements Hard Costs				
4	1410 Administration	\$250	\$250	\$212.50	\$212.50
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$39,626	\$39,626	\$7,762.75	\$7,762.75
8	1440 Site Acquisition	\$8,000			
9	1450 Site Improvement	\$53,000	\$71,000		
10	1460 Dwelling Structures	\$226,079	\$226,079		
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	\$8,000	\$8,000		
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	\$1,000	\$1,000		
18	1499 Development Activities	\$10,000			
19	1502 Contingency				
	Amount of Annual Grant: (sum of lines.....)	\$425,955	\$425,955	\$7,975.25	\$7,975.25

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: Martin Housing Authority	Grant Type and Number Capital Fund Program Grant No: TN43P06950107 Replacement Housing Factor Grant No:	Federal FY of Grant: 2007
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Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 3/31/08
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
	Amount of line XX Related to LBP Activities				
	Amount of line XX Related to Section 504 compliance				
	Amount of line XX Related to Security –Soft Costs				
	Amount of Line XX related to Security—Hard Costs				
	Amount of line XX Related to Energy Conservation Measures				
	Collateralization Expenses or Debt Service				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Martin Housing Authority		Grant Type and Number Capital Fund Program Grant No: TN43P06950107 Replacement Housing Factor Grant No:				Federal FY of Grant: 2007			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
					Original	Revised	Obligated	Expended	
HA-WIDE	Operations		1406	1 LS	\$80,000	\$80,000			In Progress
HA-WIDE	Publications		1410	1 LS	\$250	\$250	\$212.50	\$212.50	In Progress
HA-WIDE	PHA Plan Preparation		1430	1 LS	\$3,000	\$3,000			In Progress
HA-WIDE	A/E Design		1430	1 LS	\$12,000	\$12,000			In Progress
HA-WIDE	Construction Administration		1430	1 LS	\$9,200	\$9,200	\$7,762.75	\$7,762.75	In Progress
HA-WIDE	Management		1430	1 LS	\$7,000	\$7,000			In Progress
HA-WIDE	Consulting Fees		1430	1 LS	\$8,426	\$8,426			In Progress
HA-WIDE	Acquisition		1440	1 LS	\$8,000				In Progress
TN069-01	Site Improvements (Landscaping)		1450	1 LS	\$18,000	\$18,000			In Progress
TN069-02	Site Improvements (Tree Trimming,)		1450	1 LS	\$5,000	\$5,000			In Progress
TN069-04	Site Improvements (Ditch Stabilization)		1450	1 LS	\$30,000	\$48,000			In Progress
TN69-01	Dwelling Unit Renovations		1460	5 DU	\$23,019	\$23,019			In Progress
TN69-02	HVAC Improvements (Phase I)		1460	30 DU	\$67,500	\$67,500			In Progress
TN69-07	Security Storm Doors		1460	48 DU	\$10,560	\$10,560			In Progress
HA-WIDE	Non-Technical Salaries		1460.1	1 LS	\$125,000	\$125,000			In Progress
HA-WIDE	Office Furniture/Equipment		1475	1 LS	\$5,000	\$5,000			In Progress
HA-WIDE	Construction & Maintenance Equipment		1475	1 LS	\$3,000	\$3,000			In Progress
HA-WIDE	Relocation		1495.1	1 LS	\$1,000	\$1,000			In Progress
HA-WIDE	Development Activities		1499	1 LS	\$10,000				In Progress

ATTACHMENT D

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHA Name: Martin Housing Authority	Grant Type and Number Capital Fund Program Grant No: TN43P06950106 Replacement Housing Factor Grant No:	Federal FY of Grant: 2006
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Original Annual Statement **Reserve for Disasters/ Emergencies** **Revised Annual Statement (revision no:)**
 Performance and Evaluation Report for Period Ending: 3/31/08 **Final Performance and Evaluation Report**

Lin e No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	\$5,000	\$84,000		
3	1408 Management Improvements Soft Costs Management Improvements Hard Costs				
4	1410 Administration	\$250	\$250	\$250	\$141.80
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$47,200	\$40,000	\$36,296.90	\$36,296.90
8	1440 Site Acquisition	\$10,000			
9	1450 Site Improvement	\$35,022	\$17,036.21	\$17,036.21	\$17,036.21
10	1460 Dwelling Structures	\$289,988	\$233,081.47	\$233,081.47	\$233,081.47
11	1465.1 Dwelling Equipment—Nonexpendable	\$13,600	\$6,633.87	\$398	\$398
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	\$10,000	\$40,058.45	\$40,058.45	\$40,058.45
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	\$1,000	\$1,000		
18	1499 Development Activities	\$10,000			
19	1502 Contingency				
	Amount of Annual Grant: (sum of lines.....)	\$422,060	\$422,060	\$327,121.03	\$327,012.83
	Amount of line XX Related to LBP Activities				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: Martin Housing Authority	Grant Type and Number Capital Fund Program Grant No: TN43P06950106 Replacement Housing Factor Grant No:	Federal FY of Grant: 2006
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Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 3/31/08
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
	Amount of line XX Related to Section 504 compliance				
	Amount of line XX Related to Security –Soft Costs				
	Amount of Line XX related to Security—Hard Costs				
	Amount of line XX Related to Energy Conservation Measures				
	Collateralization Expenses or Debt Service				

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: Martin Housing Authority		Grant Type and Number Capital Fund Program Grant No: TN43P06950106 Replacement Housing Factor Grant No:				Federal FY of Grant: 2006			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work	
				Original	Revised	Obligated	Expended		
HA-WIDE	Operations	1406	1 LS	\$5,000	\$84,000				
HA-WIDE	Publications	1410	1 LS	\$250	\$250	\$250	\$141.80	On going	
HA-WIDE	PHA Plan Preparation	1430	1 LS	\$3,000	\$3,000	\$3,000	\$3,000	On going	
HA-WIDE	A/E Design	1430	1 LS	\$12,000	\$12,000			On going	
HA-WIDE	Construction Administration	1430	1 LS	\$9,200	\$14,651.90	\$10,948.80	\$10,948.80	On going	
HA-WIDE	Management	1430	1 LS	\$13,000	\$3,000	\$1,199	\$1,199	On going	
HA-WIDE	Consulting Fees	1430	1 LS	\$10,000	\$21,149.10	\$21,149.10	\$21,149.10	On going	
HA-WIDE	Acquisition	1440	1 LS	\$10,000				On going	
TN069-01	Site Improvements (Landscaping)	1450	1 LS	\$9,000				On going	
TN069-02	Site Improvements (Tree Trimming, Sidewalks)	1450	1 LS	\$6,000	\$4,319	\$4,319	\$4,319	On going	
TN069-04	Site Improvements (Walks, Ditch Stabilization)	1450	1 LS	\$9,000	\$12,717.21	\$12,717.21	\$12,717.21	On going	
TN069-05	Site Improvements (Walks, Erosion)	1450	14 EA	\$2,100				On going	
TN069-06	Site Improvements (Walks, Erosion)	1450	14 EA	\$6,922				On going	
TN069-07	Site Improvements (Sidewalks)	1450	14 EA	\$2,000				On going	
TN069-01	Exterior Doors, Frames (LBP) and Locks	1460	4 DU	\$3,520	\$8,772.80	\$8,772.80	\$8,772.80	On going	
TN069-01	Windows	1460	4 DU	\$5,832	\$3,949.48	\$3,949.48	\$3,949.48	On going	
TN069-01	Floor Tile (Asbestos) & Base Molding	1460	4 DU	\$6,200	\$1,978.72	\$1,978.72	\$1,978.72	On going	
TN069-01	Enclose Open Closets	1460	4 DU	\$2,520	\$4,684.64	\$4,684.64	\$4,684.64	On going	
TN069-01	Kitchen Renovations (LBP)	1460	4 DU	\$9,180	\$6,362.24	\$6,362.24	\$6,362.24	On going	
TN069-01	Bathroom Renovations	1460	4 DU	\$4,000	\$2,182.73	\$2,182.73	\$2,182.73	On going	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Martin Housing Authority		Grant Type and Number Capital Fund Program Grant No: TN43P06950106 Replacement Housing Factor Grant No:				Federal FY of Grant: 2006			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work	
				Original	Revised	Obligated	Expended		
TN069-01	Electrical Renovations	1460	4 DU	\$4,016	\$8,797.58	\$8,797.58	\$8,797.58	On going	
TN069-01	Exterior Building Improvements (LBP)	1460	4 DU	\$5,800	\$19,874.37	\$19,874.37	\$19,874.37	On going	
TN069-01	Smoke Detectors	1460	4 DU	\$440	\$109.60	\$109.60	\$109.60	On going	
TN069-01	Security Screen Doors	1460	4 DU	\$3,000	\$2,401.40	\$2,401.40	\$2,401.40	On going	
TN069-01	Patch/Paint Walls, Ceilings	1460	4 DU	\$2,600	\$5,328.43	\$5,328.43	\$5,328.43	On going	
TN069-01	HVAC	1460	4 DU	\$5,400	\$15,101.56	\$15,101.56	\$15,101.56	On going	
TN069-02	Exterior Bdg. Improvements	1460	60 DU	\$108,000	\$11,614	\$11,614	\$11,614	On going	
TN069-04	Water Heaters	1460	14 DU	\$4,480				On going	
HA-WIDE	Non-Technical Salaries	1460.1	1 LS	\$125,000	\$141,923.92	\$141,923.92	\$141,923.92	On going	
HA-WIDE	Refrigerators and Ranges	1465.1	25 EA	\$13,600	\$6,633.87	\$398	\$398	On going	
HA-WIDE	Office Furniture/Equipment	1475	1 LS	\$5,000	\$17,475.30	\$17,475.30	\$17,475.30	On going	
HA-WIDE	Maintenance Equipment	1475	1 LS	\$5,000	\$22,583.15	\$22,583.15	\$22,583.15	On going	
HA-WIDE	Relocation	1495.1	1 LS	\$1,000	\$1,000			On going	
HA-WIDE	Development Activities	1499	1 LS	\$10,000				On going	

ATTACHMENT E
ENVIRONMENTAL REVIEW STATEMENT

There has been no change in the Statement of Work since the Housing Authority's Environmental Review was conducted in 2007.