

RhodeIslandHousing
working together to bring you home

February 28, 2008

Kathy T. Lima
U.S. Department of Housing and Urban Development
Providence Field Office
121 South Main Street – Suite 300
Providence, RI 02903-7104

Subject: PHA Certifications

Dear Ms. Lima,

Enclosed please find the hard copy of Rhode Island Housing's PHA Annual/Five Year Plan. Also enclosed are the certification of consistency with the State of Rhode Island's Consolidated Plan and PHA Compliance.

If you have any questions regarding the enclosed, please contact me at 401-457-1223 or igordon@rhodeislandhousing.org.

Sincerely,

A handwritten signature in black ink that reads "John H. Gordon".

John H. Gordon
Director of Asset Management

Enclosure

PHA Plans
Streamlined Annual
Version

**U.S. Department of Housing and
Urban Development**
**Office of Public and Indian
Housing**

OMB No. 2577-0226
(exp. 08/31/2009)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief for certain types of PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Information in PHA plans is publicly available.

Streamlined Annual PHA Plan
for Fiscal Year: 2008

PHA Name: Rhode Island Housing

NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue.

Streamlined Annual PHA Plan Agency Identification

PHA Name: Rhode Island Housing

PHA Number: RI901

PHA Fiscal Year Beginning: (mm/yyyy) 07/2008

PHA Programs Administered:

Public Housing and Section 8
 Section 8 Only
 Public Housing Only
Number of public housing units:
Number of S8 units: 1220
Number of public housing units:
Number of S8 units:

PHA Consortia: (check box if submitting a joint PHA Plan and complete table)

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

PHA Plan Contact Information:

Name: John H. Gordon Phone: 401-457-1223
TDD: 401-450-1394 Email (if available): jgordon@rhodeislandhousing.org

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

PHA's main administrative office PHA's development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plan revised policies or program changes (including attachments) are available for public review and inspection. Yes No.

If yes, select all that apply:

- Main administrative office of the PHA
- PHA development management offices
- Main administrative office of the local, county or State government
- Public library PHA website Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA PHA development management offices
- Other (list below)

Streamlined Annual PHA Plan

Fiscal Year 20

[24 CFR Part 903.12(c)]

Table of Contents

[24 CFR 903.7(r)]

Provide a table of contents for the Plan, including applicable additional requirements, and a list of supporting documents available for public inspection.

A. PHA PLAN COMPONENTS

- 1. Site-Based Waiting List Policies
903.7(b)(2) Policies on Eligibility, Selection, and Admissions
- 2. Capital Improvement Needs
903.7(g) Statement of Capital Improvements Needed
- 3. Section 8(y) Homeownership
903.7(k)(1)(i) Statement of Homeownership Programs
- 4. Project-Based Voucher Programs
- 5. PHA Statement of Consistency with Consolidated Plan. Complete only if PHA has changed any policies, programs, or plan components from its last Annual Plan.
- 6. Supporting Documents Available for Review
- 7. Capital Fund Program and Capital Fund Program Replacement Housing Factor, Annual Statement/Performance and Evaluation Report
- 8. Capital Fund Program 5-Year Action Plan

B. SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD OFFICE

Form HUD-50076, *PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the Streamlined Annual Plan* identifying policies or programs the PHA has revised since submission of its last Annual Plan, and including Civil Rights certifications and assurances the changed policies were presented to the Resident Advisory Board for review and comment, approved by the PHA governing board, and made available for review and inspection at the PHA's principal office;

For PHAs Applying for Formula Capital Fund Program (CFP) Grants:

Form HUD-50070, *Certification for a Drug-Free Workplace*;

Form HUD-50071, *Certification of Payments to Influence Federal Transactions*; and

Form SF-LLL & SF-LLLa, *Disclosure of Lobbying Activities*.

1. Site-Based Waiting Lists (Eligibility, Selection, Admissions Policies)

[24 CFR Part 903.12(c), 903.7(b)(2)]

Exemptions: Section 8 only PHAs are not required to complete this component

A. Site-Based Waiting Lists-Previous Year

1. Has the PHA operated one or more site-based waiting lists in the previous year? If yes, complete the following table; if not skip to B.

Site-Based Waiting Lists				
Development Information: (Name, number, location)	Date Initiated	Initial mix of Racial, Ethnic or Disability Demographics	Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL	Percent change between initial and current mix of Racial, Ethnic, or Disability demographics

2. What is the number of site based waiting list developments to which families may apply at one time?
3. How many unit offers may an applicant turn down before being removed from the site-based waiting list?
4. Yes No: Is the PHA the subject of any pending fair housing complaint by HUD or any court order or settlement agreement? If yes, describe the order, agreement or complaint and describe how use of a site-based waiting list will not violate or be inconsistent with the order, agreement or complaint below:

B. Site-Based Waiting Lists – Coming Year

If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to next component.

1. How many site-based waiting lists will the PHA operate in the coming year?
2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously
If yes, how many lists?
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
- PHA main administrative office
 - All PHA development management offices
 - Management offices at developments with site-based waiting lists
 - At the development to which they would like to apply
 - Other (list below)

2. Capital Improvement Needs

[24 CFR Part 903.12 (c), 903.7 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Capital Fund Program

1. Yes No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete items 7 and 8 of this template (Capital Fund Program tables). If no, skip to B.
2. Yes No: Does the PHA propose to use any portion of its CFP funds to repay debt incurred to finance capital improvements? If so, the PHA must identify in its annual and 5-year capital plans the development(s) where such improvements will be made and show both how the proceeds of the financing will be used and the amount of the annual payments required to service the debt. (Note that separate HUD approval is required for such financing activities.)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

1. Yes No: Has the PHA received a HOPE VI revitalization grant? (if no, skip to #3; if yes, provide responses to the items on the chart located on the next page, copying and completing as many times as necessary).
2. Status of HOPE VI revitalization grant(s):

HOPE VI Revitalization Grant Status

a. Development Name:

b. Development Number:

c. Status of Grant:

- Revitalization Plan under development
- Revitalization Plan submitted, pending approval
- Revitalization Plan approved
- Activities pursuant to an approved Revitalization Plan underway

3. Yes No: Does the PHA expect to apply for a HOPE VI Revitalization grant in the Plan year?

If yes, list development name(s) below:

4. Yes No: Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:

5. Yes No: Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:

3. Section 8 Tenant Based Assistance--Section 8(y) Homeownership Program

(if applicable) [24 CFR Part 903.12(c), 903.7(k)(1)(i)]

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to the next component; if "yes", complete each program description below (copy and complete questions for each program identified.)

2. Program Description:

a. Size of Program

Yes No: Will the PHA limit the number of families participating in the Section 8 homeownership option?

If the answer to the question above was yes, what is the maximum number of participants this fiscal year?

b. PHA-established eligibility criteria

Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria? If yes, list criteria:

c. What actions will the PHA undertake to implement the program this year (list)?

The PHA will take the following actions to implement the Section 8 Homeownership Program this year:

- 1. Hold informational session every two months to inform HCVP participants of the benefits of homeownership and how they can own their own home with their voucher.**
- 2. Include information about the Section 8 Homeownership program in the quarterly newsletter.**
- 3. During briefing inform new HCVP participants of the Section 8 Homeownership Program.**

3. Capacity of the PHA to Administer a Section 8 Homeownership Program:

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- Establishing a minimum homeowner downpayment requirement of at least 3 percent of purchase price and requiring that at least 1 percent of the purchase price comes from the family's resources.
- Requiring that financing for purchase of a home under its Section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards.
- Partnering with a qualified agency or agencies to administer the program (list name(s) and years of experience below):
- Demonstrating that it has other relevant experience (list experience below):

4. Use of the Project-Based Voucher Program

Intent to Use Project-Based Assistance

Yes No: Does the PHA plan to "project-base" any tenant-based Section 8 vouchers in the coming year? If the answer is "no," go to the next component. If yes, answer the following questions.

1. Yes No: Are there circumstances indicating that the project basing of the units, rather than tenant-basing of the same amount of assistance is an appropriate option? If yes, check which circumstances apply:

- low utilization rate for vouchers due to lack of suitable rental units
- access to neighborhoods outside of high poverty areas
- other (describe below:)

2. Indicate the number of units and general location of units (e.g. eligible census tracts or smaller areas within eligible census tracts): 100 units throughout the State of Rhode Island

5. PHA Statement of Consistency with the Consolidated Plan

[24 CFR Part 903.15]

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary) only if the PHA has provided a certification listing program or policy changes from its last Annual Plan submission.

1. Consolidated Plan jurisdiction: (provide name here)

STATE OF RHODE ISLAND

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
- Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

Rhode Island Housing promotes Fair Housing and works to bring affordable safe homes to low income families.

6. Supporting Documents Available for Review for Streamlined Annual PHA Plans

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
XXX	<i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans;</i>	5 Year and Annual Plans
XXX	<i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Streamlined Annual Plan</i>	Streamlined Annual Plans
XXX	<i>Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan.</i>	5 Year and standard Annual Plans
XXX	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
XXX	Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA’s public housing and Section 8 tenant-based waiting lists.	Annual Plan: Housing Needs
	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-Based Waiting List Procedure.	Annual Plan: Eligibility, Selection, and Admissions Policies
	Deconcentration Income Analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
	Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing. <input type="checkbox"/> Check here if included in the public housing A&O Policy.	Annual Plan: Eligibility, Selection, and Admissions Policies
XXX	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
	Public housing rent determination policies, including the method for setting public housing flat rents.	Annual Plan: Rent Determination

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
		Policies
	Public housing rent determination policies, including the method for setting public housing flat rents. <input type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
	Schedule of flat rents offered at each public housing development. <input type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
XXX	Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies. <input type="checkbox"/> Check here if included in Section 8 Administrative Plan.	Annual Plan: Rent Determination
	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation).	Annual Plan: Operations and Maintenance
	Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment).	Annual Plan: Management and Operations
	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
XXX	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
XXX	Any policies governing any Section 8 special housing types <input type="checkbox"/> Check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
	Public housing grievance procedures <input type="checkbox"/> Check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
XXX	Section 8 informal review and hearing procedures. <input type="checkbox"/> Check here if included in Section 8 Administrative Plan.	Annual Plan: Grievance Procedures
	The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year.	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants.	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing.	Annual Plan: Capital Needs
	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing.	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans).	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937.	Annual Plan: Conversion of Public Housing
	Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion.	Annual Plan: Voluntary Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans.	Annual Plan: Homeownership
XXX	Policies governing any Section 8 Homeownership program (Section 15 of the Section 8 Administrative Plan)	Annual Plan: Homeownership
	Public Housing Community Service Policy/Programs <input type="checkbox"/> Check here if included in Public Housing A & O Policy	Annual Plan: Community Service & Self-Sufficiency
	Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies.	Annual Plan: Community Service & Self-Sufficiency
XXX	FSS Action Plan(s) for public housing and/or Section 8.	Annual Plan: Community

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing.	Annual Plan: Community Service & Self-Sufficiency
	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G). <input type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Pet Policy
XXX	The results of the most recent fiscal year audit of the PHA conducted under the Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings.	Annual Plan: Annual Audit
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)
	Consortium agreement(s) and for Consortium Joint PHA Plans <u>Only</u> : Certification that consortium agreement is in compliance with 24 CFR Part 943 pursuant to an opinion of counsel on file and available for inspection.	Joint Annual PHA Plan for Consortia: Agency Identification and Annual Management and Operations

Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

Line No.	Summary by Development Account	Original	Revised	Obligated	Total Actual Cost Expended	Federal FY of Grant:
	PHA Name: _____ Grant Type and Number _____ Capital Fund Program Grant No: _____ Replacement Housing Factor Grant No: _____					
	<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
1	Total non-CFP Funds					
2	1406 Operations					
3	1408 Management Improvements					
4	1410 Administration					
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs					
8	1440 Site Acquisition					
9	1450 Site Improvement					
10	1460 Dwelling Structures					
11	1465.1 Dwelling Equipment—Nonexpendable					
12	1470 Nondwelling Structures					
13	1475 Nondwelling Equipment					
14	1485 Demolition					
15	1490 Replacement Reserve					
16	1492 Moving to Work Demonstration					
17	1495.1 Relocation Costs					
18	1499 Development Activities					
19	1501 Collateralization or Debt Service					
20	1502 Contingency					
21	Amount of Annual Grant: (sum of lines 2 – 20)					
22	Amount of line 21 Related to LBP Activities					
23	Amount of line 21 Related to Section 504 compliance					
24	Amount of line 21 Related to Security – Soft Costs					
25	Amount of Line 21 Related to Security – Hard Costs					
26	Amount of line 21 Related to Energy Conservation Measures					

ATTACHMENT I STATEMENT OF PROGRESS

Access "EIV"- HUD's Enterprise Income Verification System

Work with HUD and obtain access to "EIV" in HUD's Secure System. The EIV work with HUD and obtain access to "EIV" in HUD's Secure System. The EIV system increases the efficiency and accuracy of under reported household income and assures more.

Provide Education Opportunities for Staff

Staff will attend various seminars and conferences on HUD regulations and the housing programs.

Cross Train Staff

Various staff will work with HCVP and the Seamless Action Initiatives Committees. Train two HCVP staff members in the Section 8 Homeownership Program.

Rent Reasonableness Survey

Establish a database of current rental rates for use in determining reasonable rents for HCVP units for the next two years.

Administration Plan

Revise the Administration Plan the Housing Choice Voucher Program to incorporate changes/additions in procedures and regulations. These changes/additions address the provisions in VAWA in all applicable sections of the Plan. The Plan will be available for public comment during August 2007. The Board of Commissioners for Rhode Island Housing's Public Housing Program will access the Plan for approval at the September 20, 2007 Board Meeting.

Project-Based Vouchers

Increase number of units assisted at Crossroads, Navy Drive, North Kingstown.

PIC (Public & Indian Housing Center) Reporting/SEMAP

Improve upon FY2006 SEMAP overall rating.

PHA Outreach

Participate in meeting of the PHA Association of Rhode Island as they develop a Section 8 group to discuss program issues.

HAPPY Software Update

Update HAPPY software in response to the new contract and lease that HUD released in February 2007 (regarding Domestic Violence).

Request For Action
by
Board of Commissioners

Proposed new Section 8 Housing Choice Voucher Program Administrative Plan

1. Summary of Issues

Rhode Island Housing functions as a Public Housing Agency ("PHA") in the administration of the Section 8 Housing Choice Voucher Program (the "Program"). Rhode Island Housing administers the Program in accordance with its Administrative Plan. The Administrative Plan must be revised from time to time to incorporate statutory and regulatory changes to the Program.

The Administrative Plan was last updated in December 2001. Since then, there have been numerous legislative and regulatory changes to various aspects of the Program. The new Administrative Plan will establish policies for carrying out the programs in a manner consistent with HUD requirements and local objectives. The Plan covers both admission and continued participation in the HVCP, Violence Against Women Act (VAWA), Family Self Sufficiency (FSS), Section 8 Homeownership, and various other subjects.

In light of the time since the last update, staff has undertaken a comprehensive review and created a new Administrative Plan to incorporate the legislative and regulatory changes. A summary of the proposed changes to the Administrative Plan is attached. A complete copy of the amended Administrative Plan is available for review and will be presented at the Board meeting.

In accordance with HUD requirements, which mandate a public hearing and comment period, Rhode Island Housing held a public hearing in Middletown on September 12 and in North Kingstown on September 19 to solicit comments on the proposed plan. No substantive comments to the proposed Administrative Plan were received.

2. Recommendation

Board approval of the new HCVP Administrative Plan will ensure compliance with federal and state regulations. It will also result as an important element in implementing operating procedures for a more effective administration of Rhode Island Housing's Section 8 Housing Choice Voucher Program.

3. Attachments

- A) Resolution
- B) Summary of proposed Administrative Plan

Proposed new Section 8 Housing Choice Voucher Program Administrative Plan
October 18, 2007

Attachment A

**Resolution of Board of Commissioners of
Rhode Island Housing and Mortgage Finance Corporation**

Resolved: That Rhode Island Housing hereby adopts the new Section 8 Housing Choice Voucher Program Administrative Plan (the "Administrative Plan") substantially in the form presented at the meeting of the Board of Commissioners held this date.

Resolved: That the Executive Director or his designee, and any Deputy Directory, each acting singly, be, and hereby is, authorized to take any and all action as may be necessary or desirable to carry out the foregoing Resolution.

Attachment B

Administrative Plan Summary of Changes

Rhode Island Housing functions as a Public Housing Authority ("PHA") in the administration of the Section 8 Housing Choice Voucher Program (the "Program"). As such, Rhode Island Housing must adopt a written Administrative Plan (the "Plan") that establishes local policies for administration of the Program in accordance with HUD requirements. The Plan is Rhode Island Housing's principal statement of policies and procedures in the administration of the Program and must be revised periodically to incorporate changes in applicable statutes and regulations.

The Plan was last amended in 2001. The current Plan gave general guidance regarding topics such as calculation of income, rent and family eligibility. However, staff was concerned that the lack of sufficiently clear or detailed processes may have contributed to inadvertent errors in the administration of the Program. In light of the length of time since the last revision, and our experience in administering under the Program under the current Plan, staff determined that a comprehensive revision of the Plan was warranted. For the most part, the new Plan does not contain major policy changes; however, in many instances it reflects an increased emphasis on detailed directives to ensure that the Program is efficiently administered in accordance with HUD requirements.

Rhode Island Housing used a model administrative plan designed by Nan McKay Associates, a HUD-recognized industry leader in providing training and administrative support services for both HUD and public housing authorities nationwide, in the development of the new Plan. Using the model templates, staff carefully reviewed, considered, and incorporated mandatory and optional Program requirements, Board adopted policies and industry best practices in creating the new Plan.

HUD regulations specify the topics that must be included in the administrative plan. The following topics are required by HUD and are dealt with in the revised Plan:

- Selection and admission of applicants, including any admission preferences, procedures for removing applicant names from the waiting list, and procedures for closing and reopening the waiting list;
- Issuance or denial of vouchers, including policies governing the voucher term and any extensions or suspensions of the voucher term. ;
- Use of targeted HUD funding;
- Occupancy policies, including definitions of family composition and standards for denying admission or terminating assistance based on criminal activity or alcohol abuse, applicant screening;

- Application, waiting list management and tenant selection procedures;
- Provisions to encourage participation by owners of suitable units located outside areas of low income or minority concentration;
- Policies regarding disapproval of owners;
- Housing quality standards, rent reasonableness and comparability;
- Informal review procedures for applicants;
- Terminations of assistance and tenancy and review and informal hearing procedures for participants;
- Initial and interim redeterminations of family income and composition;
- Fair housing and equal opportunity
- Moves and portability
- Project-based vouchers
- Family Self Sufficiency (“FSS”) and Section 8 Homeownership

**ATTACHMENT III
RHODE ISLAND HOUSING
NAMES AND ADDRESS OF COMMISSIONERS
AND RESIDENT ADVISORY BOARD MEMBERS**

Board of Commissioners

Anthony J. Marouchoc - Chairman
New Pacific Mortgage
300 Centerville Road
Suite 204 W
Warwick, RI 02886

Beverly E. Najarian
Kevin Flynn - Designee
Department of Administration
One Capitol Hill
Providence, RI 02908

Michael Marques
Department of Business Regulation
233 Richmond Street - Suite #237
Providence, RI 02903-4237

Denise A. Barge – Vice Chairwoman
Minority Investment Development
Corporation
270 Weybosset Street
Providence, Rhode Island 02903

Frank T. Caprio, General Treasurer
State of Rhode Island
The State House - Room 102
Providence, RI 02903

Jose (Joe) Monteiro
Bank of America
111 Westminster Street
20th Floor
Providence, RI 02903

Perry Clough
66 New Meadow Road
Barrington, RI 02806

Resident Advisory Board Members

Mary Silva
DHS
600 New London Avenue
Cranston, RI

Carolyn Williams
112 Verndale Avenue
Providence, RI 02905

Alison Nugent
410 Fieldhill Road
Clayville, RI 02815

LeeAnn Noonan-Watts
10 Armington Avenue
Providence, RI 02908

Claribel Shavers - Public Hearing for Annual PHA Plan

From: Claribel Shavers
To: Lanctot, Amy; Ryan, Jo-Ann
Date: 12/19/2007 12:07 PM
Subject: Public Hearing for Annual PHA Plan
CC: Gordon, John

We are preparing to hold a public hearing for the annual PHA plan. Attached is the ad that was placed last year. I've updated the information. Also, attached is a list of the cities and towns under our jurisdiction. We have scheduled the public library at Middletown for January 24th at 10am.

In addition to the local newspapers for these areas, the ad should be posted in the Providence Journal, Providence American, and Providence En Espanol.

We also need the tear sheet as proof of advertising for our files.

If you have any questions, please do not hesitate to contact me at 1157.

Thank You

Claribel Shavers
HCVP Supervisor
Rhode Island Housing
44 Washington St
Providence, R.I 02903
Phone 401 457-1157
Fax 401 457-1141
E-Mail: cshavers@rhodeislandhousing.org
www.rhodeislandhousing.org
Working Together to Bring You Home

PUBLIC HEARING
ANNUAL PHA PLAN

Rhode Island Housing's Annual PHA Plan, which identifies the needs, strategies, and priorities of the Section 8 Tenant-Based Program for 2008, is available for review. There will be public hearings on the following dates:

Middletown Public Library
700 West Main Rd.
January 24 at 10 a.m.

For more information or to comment, contact John Gordon at (401) 457-1223, (401) 450-1371/TTY or jgordon@rihousing.com. We will provide an interpreter for person with hearing impairments upon request.

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Portsmouth
Providence
Richmond
Scituate
West Greenwich

2007 Providence en Español

77 Eddy Street
4th Floor
Providence, RI 02903
USA

Phone: 401.454.3004
Fax: 401.454.3007

INVOICE

Invoice Number: 28188
Invoice Date: Jan 4, 2008
Page: 1

Duplicate

Bill To:
RHODE ISLAND HOUSING 44 WASHINGTON ST PROVIDENCE, RI 2903 USA

Ship to:

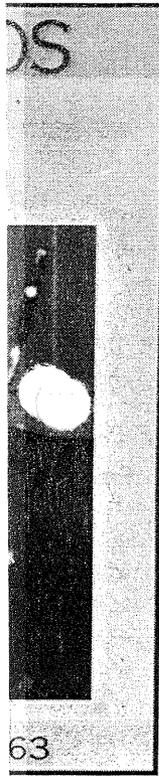
Customer ID	Customer PO	Payment Terms	
Rihous		Net 21 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
Vivian	US Mail		1/25/08

Quantity	Item	Description	Unit Price	Amount
1.00		1 1/8 pg b/w ad run 01-04-08	228.00	228.00
Subtotal				228.00
Sales Tax				
Total Invoice Amount				228.00
Payment/Credit Applied				
TOTAL				228.00

Check/Credit Memo No:

El mejor a evangélica

dedicado a su feligrés más conocido, según la
a, "do Izcson Leite "Kaká" es muy religioso
rca. gones con los brazos en alto, para agra-
la divina en su trabajo. En la final del Mundial de
do el pasado diciembre en Japón, Kaká exhibió
a escrita en inglés con el mensaje "pertenezco
s marcar un gol que permitió que su equipo se
ampeón frente al Boca Juniors argentino.
ero regaló una réplica de ésta camiseta al presi-
sil, Luiz Inácio Lula da Silva, la semana pasada,
rivado en el palacio residencial de la Granja do
ilia. El futbolista también ha asegurado en divers-
s que contribuye a su iglesia pagando un diezmo
mico salario y que, en un futuro, cuando se retire
justaría ser pastor evangélico.



Audiencia Pública Plan Anual PHA

El Plan Anual PHA de Rhode Island Housing, en las cuales se identificarán las necesidades, estrategias y prioridades para los usuarios del Programa de Sección 8 para el 2008, está disponible para su revisión. La audiencia pública se llevará a cabo el la siguiente fecha:

Middletown Public Library
700 West Main Rd.
24 de Enero de 2008 a las 10 am

Para más información o comentarios, contáctese
con John Gordon al 401-457-1223, 401-450-1371/TTY 6
jgordon@rhodeislandhousing.org.

Proveeremos intérpretes para personas con problemas de audición con aviso previo.

Providence EN ESPAÑOL

Southern Rhode Island's CLASSIFIED MARK

3-Legals

MORTGAGE FORECLOSURE SALE
 991 North Main Road,
 Jamestown, RI 02835
 Assessors Plat: 3 Lot: 51

Will be sold, subject to any and all prior liens and encumbrances, at public auction on January 3, 2008 at 11:00 AM on the premises by exercise of the power of sale in a mortgage executed by Keri Rainone and Richard Rainone dated October 26, 2006 and recorded in the Jamestown RI Land Evidence Records in Book 606 at Page 138. Cash, certified or bank check of \$10,000.00 required to bid. Other terms and conditions will be announced at the sale.

NICHOLAS BARRETT
 Attorney for the Holder
 of the Mortgage
 999 South Broadway
 East Providence,
 Rhode Island 02914
 www.auctionsri.com

NOTICE OF CONTINUATION

At the above time and place, the above referenced foreclosure was postponed, continued, and adjourned until February 1, 2008 at 3:30 PM local time on the premises.

By order of the holder of the mortgage, which hereby gives notice of intention to bid at said sale or any postponement, continuation or adjournment thereof.

NICHOLAS BARRETT & ASSOCIATES
 Attorney for the Holder
 of the Mortgage

PUBLIC HEARING ANNUAL PHA PLAN

Rhode Island Housing's Annual PHA Plan, which identifies the needs, strate-

3-Legals

gies, and priorities of the Section 8 Tenant-Based Program for 2008, is available for review. There will be a public hearing on the following date:

Middletown Public Library
 700 West Main Rd.
 January 24, 2008 at 10 a.m.

For more information or to comment, contact John Gordon at 401 457-1223, 401 450-1371/TTY or jgordon@rhodeislandhousing.org. We will provide an interpreter for persons with hearing impairments upon request.

MORTGAGEE'S SALE
 55 Linden Street,
 Middletown, RI 02842

Will be sold at public auction on January 17, 2008 at 12:00 PM local time, on the premises, by virtue of the power of sale contained in a certain mortgage given by Carole Detisch to Mortgage Electronic Registration Systems, Inc. as nominee for Bank One, N.A. dated August 2, 2002 and recorded in the Land Evidence Records for the City of Middletown, State of Rhode Island in Book 671, at Page 22, et seq., the conditions of said mortgage having been broken:

That certain parcel of land, with all the buildings and improvements thereon, more particularly described in deed recorded in said Registry at Book 269, at Page 160, et seq.

The above premises will be sold subject to all taxes, assessments, and other encumbrances which may constitute a prior lien thereon, and will be conveyed subject to any easements, restrictions of record, tenancies, and rights of redemption for unpaid federal taxes, if any, as shall, notwithstanding this provision, constitute valid liens

3-Legals

or encumbrances thereon after said sale.

Terms of sale: a deposit of Ten Thousand Dollars (\$10,000.00) in cash or certified check or bank check at the time and place of sale. Other terms and conditions to be announced immediately prior to said sale.

By order of the holder of the mortgage, who hereby gives notice of intention to bid at said sale or any postponement or adjournment thereof.

ABLITT & CHARLTON, P.C., Attorney for the Holder of the Mortgage,
 92 Montvale Avenue,
 Suite 2950, Stoneham,
 MA 02180, Telephone:
 (781) 246-8995
 (95.0105/Detisch)(12/27/07, 01/03/08,
 01/10/08)(99674)

MORTGAGEE'S SALE
 612 Thames Street
 Newport, RI

The premises described in the mortgage will be sold subject to all encumbrances and prior liens on January 18, 2008 at 12:00 p.m. on the premises, by virtue of the power of sale contained in a mortgage by Galen Limoges and James M. Limoges dated November 3, 2005 and recorded in the Newport Land Evidence Records in Book 1690, Page 266, the conditions of said mortgage having been broken.

\$10,000.00 in cash, certified or bank check required to bid. Other terms will be announced at the sale.

HARMON LAW OFFICES, P.C.
 Attorney for the Holder
 of the Mortgage
 150 California Street
 Newton, MA 02458
 (617) 558-0500
 200710-2674 - BLU

3-Legals

MORTGAGEE'S SALE
 152 Lepes Road
 Tiverton, Rhode Island

Will be sold at public auction on December 12, 2007, at 12:00 p.m. local time, on the premises, by virtue of the power of sale contained in a mortgage made by MYRNA BLONDAL and BENT BLONDAL, dated May 2, 2003, and recorded in the Records of Land Evidence of the Town of Tiverton, State of Rhode Island, in Book 799, Page 37, the conditions of said mortgage having been broken:

That certain parcel of land with all buildings and improvements thereon more particularly described in said mortgage deed recorded in said Book 799 at Page 37.

The above premises will be sold subject to all taxes, assessments, and other encumbrances which may constitute a prior lien thereon, and will be conveyed subject to any easements, restrictions of record, tenancies, and rights of redemption for unpaid federal taxes, if any, as shall, notwithstanding this provision, constitute valid liens or encumbrances thereon after said sale.

Terms of sale: deposit of Five Thousand Dollars (\$5,000.00) in cash, certified check, or bank check at time and place of sale. Other terms and conditions will be announced at the sale.

By order of the holder of the mortgage, who hereby gives notice of intention to bid at said sale or any postponement or adjournment thereof.

PARTRIDGE SNOW & HAHN LLP
 Attorneys for Holder
 of the Mortgage

3-Legals

180 South Main Street
Providence, Rhode
Island, 02903
(401) 861-8293

At the above time and place, this sale was postponed and continued to Friday, January 11, 2008 at 12:00p.m. local time, on the Premises.

Attorneys for Holder of the Mortgage
180 South Main Street
Providence, Rhode
Island 02903
(401) 861-8293

MORTGAGEE'S SALE
37 Rockland Terrace,
Tiverton, RI 02878
Assessor's Plat: 2-13
Block:
186 Assessor's Lot: 6

Will be sold at public auction on January 18, 2008 at 2:00 p.m., Local Time, on the premises hereinafter described, by virtue of the power of sale contained in a Mortgage made by Robert E. Fleming and Gina M. Fleming dated November 16, 2005 and recorded in Book 1034 at Page 2 in the Records of Land Evidence of the Town of Tiverton, State of Rhode Island the conditions of said mortgage having been broken:

That certain parcel of land with all the buildings and improvements thereon more particularly described in said Mortgage Deed recorded in said Book 1034 at Page 2.

The above premises will be sold subject to all taxes, assessments, mortgages, and other encumbrances which may constitute a prior lien thereon, and will be conveyed subject to any easements, restrictions of record, tenancies and right of redemption for unpaid Federal or State taxes, if any, as shall notwithstand-

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Terms Five Tl in cas check sale. C ditions at the :

By ordi mortg: gives r to bid postp ment t

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Attor

File #:

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**PUBLIC HEARING
ANNUAL PHA PLAN**

Legal

Rhode Island Housing's Annual PHA Plan, which identifies the needs, strategies, and priorities of the Section 8 Tenant-Based Program for 2008, is available for review. There will be a public hearing on the following date:

Middletown Public Library
700 West Main Rd.
January 24, 2008 at 10 a.m.

For more information or to comment, contact John Gordon at 401-457-1223, 401-450-1371/TTY or jgordon@rhodeislandhousing.org. We will provide an interpreter for persons with hearing impairments upon request.

No. 900

PUBLIC NOTICE

Legal

The annual report of the Wheeler School and Library of North Stonington is available at the Library, Main Street, North Stonington, CT 06359, during regular library hours, by any citizen who so requests within 180 days after publication of this notice of its availability.

/s/ Thomas M. Downie
Treasurer

No. 0896

MORTGAGE FORECLOSURE SALE

268 Usquepaugh Road
South Kingstown, RI 02879

Legal



200 Announcements

UNCONTESTED DIVORCE - RI. From \$850 includes filing & service. Adoption, \$250. Contested divorce, child support, juvenile, criminal representation at reasonable fees. Barbara Fontaine, Esq. (401) 789-1665.

207 Found

FOUND CATS - DSH male, neutered grey & silver, on Tom Harvey Rd.; DSH male Cat, orange & white found on Pierce St, DLH orange found on Maricrest Drive, DSH cat female, Black & white found on Cross St. DLH black found on Castleway. DSH female tortoise shell, found on Lindon St. DSH Male orange found on Deer Run. DSH female, Calico with a floral print vinyl collar, found on Pleasant St. DSH Male orange found on North Main St, Bradford. DSH orange found on Pleasant St. DLH Male, black, found on Clifford Drive. Call Westerly Animal Control, (401) 348-2558

338 Aunt Ida's Closet

17 TEA POTS - \$75. (401) 315-5042.

27" RCA TV - Excellent condition, \$75. (401) 322-6082.

CAMERA OLYMPUS OM10 - W/many extras, \$100 o.b.o. (401) 596-0127.

CAT CARRIERS (3) - \$25 TAKES ALL. (401) 377-4601.

COMFORTER SET - Full size, \$15. (401) 596-7524.

CRAFTSMAN TABLE SAW - Never used, \$75. (401) 207-1045.

DEHUMIDIFIER - Kenmore, 40 pints, auto shut off and controls. Good shape. \$40. (401) 348-8770.

DIRECT TV SATELLITE Receiver and manual, \$25.00 (401) 364-0639.

DRUM PAD - With adjustable stand, \$25. (401) 596-7840.

ELECTRIC PROFORM CROSS WALK TREADMILL - Like new, \$100. SOLD.

FISHER PRICE PULL TOYS (Jalopy Joe, made in US 60S era, \$70. (860) 536-441

3-III.G. PROHIBITION AGAINST DENIAL OF ASSISTANCE TO VICTIMS OF DOMESTIC VIOLENCE, DATING VIOLENCE, AND STALKING [Pub.L. 109-162]

The Violence Against Women Reauthorization Act of 2005 (VAWA) prohibits denial of admission to an otherwise qualified applicant on the basis that the applicant is or has been a victim of domestic violence, dating violence, or stalking. Specifically, Section 606(1) of VAWA adds the following provision to Section 8 of the U.S. Housing Act of 1937, which lists contract provisions and requirements for the housing choice voucher program:

- That an applicant or participant is or has been a victim of domestic violence, dating violence, or stalking is not an appropriate reason for denial of program assistance or for denial of admission, if the applicant otherwise qualifies for assistance or admission.

Definitions

As used in VAWA:

- The term domestic violence includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.
- The term *dating violence* means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - The length of the relationship
 - The type of relationship
 - The frequency of interaction between the persons involved in the relationship
- The term *stalking* means:
 - To follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate; or
 - To place under surveillance with the intent to kill, injure, harass, or intimidate another person; and
 - In the course of, or as a result of, such following, pursuit, surveillance, or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to (1) that person, (2) a member of the immediate family of that person, or (3) the spouse or intimate partner of that person.

- The term *immediate family member* means, with respect to a person:
 - A spouse, parent, brother or sister, or child of that person, or an individual to whom that person stands in the position or place of a parent; or
 - Any other person living in the household of that person and related to that person by blood and marriage.

Notification and Victim Documentation

PHA Policy

The PHA acknowledges that a victim of domestic violence, dating violence, or stalking may have an unfavorable history that would warrant denial under the PHA's policies. Therefore, if the PHA makes a determination to deny admission to an applicant family, the PHA will include in its notice of denial a statement of the protection against denial provided by VAWA and will offer the applicant the opportunity to provide documentation affirming that the cause of the unfavorable history is that a member of the applicant family is or has been a victim of domestic violence, dating violence, or stalking.

The documentation must include two elements:

A signed statement by the victim that provides the name of the perpetrator and certifies that the incidents in question are bona fide incidents of actual or threatened domestic violence, dating violence, or stalking, and

One of the following:

A police or court record documenting the actual or threatened abuse, or

A statement signed by an employee, agent, or volunteer of a victim service provider; an attorney; a medical professional; or another knowledgeable professional from whom the victim has sought assistance in addressing the actual or threatened abuse. The professional must attest under penalty of perjury that the incidents in question are bona fide incidents of abuse, and the victim must sign or attest to the statement.

The applicant must submit the required documentation with her or his request for an informal review (see section 16-III.D) or must request an extension in writing at that time. If the applicant so requests, the PHA will grant an extension of 10 business days, and will postpone scheduling the applicant's informal review until after it has received the documentation or the extension period has elapsed. If after reviewing the documentation provided by the applicant the PHA determines the family is eligible for assistance, no informal review will be scheduled and the PHA will proceed with admission of the applicant family.

Perpetrator Removal or Documentation of Rehabilitation

PHA Policy

In cases where an applicant family includes the perpetrator as well as the victim of domestic violence, dating violence, or stalking, the PHA will proceed as above but will require, in addition, either (a) that the perpetrator be removed from the applicant household and not reside in the assisted housing unit or (b) that the family provide documentation that the perpetrator has successfully completed, or is successfully undergoing, rehabilitation or treatment.

If the family elects the second option, the documentation must be signed by an employee or agent of a domestic violence service provider or by a medical or other knowledgeable professional from whom the perpetrator has sought or is receiving assistance in addressing the abuse. The signer must attest under penalty of perjury to his or her belief that the rehabilitation was successfully completed or is progressing successfully. The victim and perpetrator must also sign or attest to the documentation. This additional documentation must be submitted within the same time frame as the documentation required above from the victim.

PHA Confidentiality Requirements

All information provided to the PHA regarding domestic violence, dating violence, or stalking, including the fact that an individual is a victim of such violence or stalking, must be retained in confidence and may neither be entered into any shared database nor provided to any related entity, except to the extent that the disclosure (a) is requested or consented to by the individual in writing, (b) is required for use in an eviction proceeding, or (c) is otherwise required by applicable law.

**PART IX: NOTIFICATION REGARDING APPLICABLE PROVISIONS OF THE
VIOLENCE AGAINST WOMEN REAUTHORIZATION ACT OF 2005 (VAWA)**

16-IX.A. NOTIFICATION TO PARTICIPANTS [Pub.L. 109-162]

VAWA requires PHAs to notify public housing program participants of their rights under this law, including their right to confidentiality and the limits thereof.

PHA Policy

The PHA will provide all participants with notification of their protections and rights under VAWA at the time of admission and at annual reexamination.

The notice will explain the protections afforded under the law, inform the participant of PHA confidentiality requirements, and provide contact information for local victim advocacy groups or service providers.

The PHA will also include in all assistance termination notices a statement explaining assistance termination protection provided by VAWA (see Section 12-II.E).

16-IX.B. NOTIFICATION TO APPLICANTS

PHA Policy

The PHA will provide all applicants with notification of their protections and rights under VAWA at the time they request an application for housing assistance.

The notice will explain the protections afforded under the law, inform each applicant of PHA confidentiality requirements, and provide contact information for local victim advocacy groups or service providers.

The PHA will also include in all notices of denial a statement explaining the protection against denial provided by VAWA (see section 3-III.G).

16-IX.C. NOTIFICATION TO OWNERS AND MANAGERS [Pub.L. 109-162]

VAWA requires PHAs to notify owners and managers of their rights and responsibilities under this law.

PHA Policy

Inform property owners and managers of their screening and termination responsibilities related to VAWA. The PHA may utilize any or all of the following means to notify owners of their VAWA responsibilities:

As appropriate in day to day interactions with owners and managers.

Inserts in HAP payments, 1099s, owner workshops, classes, orientations, and/or newsletters.

Signs in the PHA lobby and/or mass mailings which include model VAWA certification forms.

**Request for Action
By
Board of Commissioners**

Approval of Annual PHA Plan

1. Summary of Issues

Rhode Island Housing acts as a Public Housing Authority (PHA) with respect to its administration of the Section 8 tenant-based subsidy program. In accordance with section 511 of the Quality Housing and Work Responsibility Act of 1998, Rhode Island Housing must adopt an annual PHA Plan for the Section 8 Tenant-based program which establishes goals and objectives to meet the jurisdiction's housing needs. The Agency Plan includes Rhode Island Housing's strategies to achieve objectives in the areas of expanding the supply of assisted housing, promoting family self-sufficiency and ensuring equal opportunity in housing.

In order to comply with the requirements for the Quality Housing and Work responsibility Act, program participants were randomly selected to review the plan, a public hearing was held and a forty-five day public comment period was scheduled. A review was done by our policy staff in compliance with the comprehensive plan. The Agency Plan must receive the approval of the Board of Commissioners, and be forwarded to the Department of Housing and Urban Development.

2. Recommendation

Staff recommends that the Board of Commissioners adopt the attached Resolution Attachment B includes the components of the Streamlined Annual Plan for Fiscal Year 2008. The Plan, in its entirety, is readily available for review at Rhode Island Housing in the Asset Management Division Section 8 Department.

3. Attachments

- A. Resolution
- B. Streamlined PHA Annual Plan

Attachment A

**Resolution of the Board of Commissioners
of
Rhode Island Housing**

WHEREAS,

Rhode Island Housing, in its capacity as a Public Housing Authority is required to adopt the PHA Annual Plan for the Section 8 Tenant-Based program to comply with section 511 of the Quality Housing and Work responsibility Act of 1998.

RESOLVED,

Rhode Island Housing, in its capacity as a Public Housing Authority, be and hereby is authorized to adopt the PHA Annual Plan for the Section 8 Tenant-Based Program to comply with the requirements of the Quality Housing and Work Responsibility Act of 1998.

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the *Standard Annual, Standard 5-Year/Annual, and
Streamlined 5-Year/Annual PHA Plans***

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the X standard Annual, standard 5-Year/Annual or streamlined 5-Year/Annual PHA Plan for the PHA fiscal year beginning 7/1/2007, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
5. The PHA will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
6. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
7. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's MTCS in an accurate, complete and timely manner (as specified in PIH Notice 99-2);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
8. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
9. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
10. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
11. The PHA has submitted with the Plan a certification with regard to a drug free workplace required by 24 CFR Part 24, Subpart F.
12. The PHA has submitted with the Plan a certification with regard to compliance with restrictions on lobbying required by 24 CFR Part 87, together with disclosure forms if required by this Part, and with restrictions on payments to influence Federal Transactions, in accordance with the Byrd Amendment and implementing regulations at 49 CFR Part 24.

13. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
14. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
- The PHA will provide HUD or the responsible entity any documentation that the Department needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58.
16. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
17. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
18. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act and 24 CFR Part 35.
19. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments) and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments.).
20. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
21. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.

Rhode Island Housing

RI901

PHA Name

PHA Number/HA Code

- Standard PHA Plan for Fiscal Year: 2008
- Standard Five-Year PHA Plan for Fiscal Years 20__ - 20__, including Annual Plan for FY 20__
- Streamlined Five-Year PHA Plan for Fiscal Years 20__ - 20__, including Annual Plan for FY 20__

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official John H. Gordon	Title Director, Asset Management Division
Signature X <i>John H. Gordon</i>	Date 1/2/08

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Rhode Island Housing - RI901

Program/Activity Receiving Federal Grant Funding

Housing Choice Voucher Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. **Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Rhode Island Housing - RI901
44 Washington Street
Providence, RI 02903-1721

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

John H. Gordon

Title

Director, Asset Management Division

Signature

Date

X *John H. Gordon*

1/2/08

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Rhode Island Housing - RI901

Program/Activity Receiving Federal Grant Funding

Housing Choice Voucher Program

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

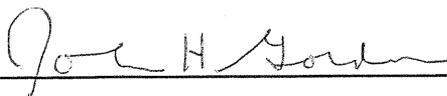
John H. Gordon

Title

Director, Asset Management Division

Signature

Date (mm/dd/yyyy)



11/21/08

DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, if known:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i>	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u>John H. Gordon</u> Print Name: <u>John H. Gordon</u> Title: <u>Director, Asset Management Division</u> Telephone No.: <u>401-457-1223</u> Date: <u>1/21/08</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make a payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

**Certification by State or Local Official of PHA Plans Consistency with
the Consolidated Plan**

I, Susan Bodington the Deputy Director of Programs certify
that the Five Year and Annual PHA Plan of the Rhode Island Housing is
consistent with the Consolidated Plan of State of Rhode Island prepared
pursuant to 24 CFR Part 91.

Susan E. Bodington 1/30/08

Signed / Dated by Appropriate State or Local Official