

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

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# PHA Plans

5 Year Plan for Federal Fiscal Years 2005 - 2009  
Annual Plan for Federal Fiscal Year 2008  
Annual Plan for Authority Fiscal Year 2009

## SCHUYLKILL COUNTY HOUSING AUTHORITY

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN  
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan  
Agency Identification**

**PHA Name:** Schuylkill County Housing Authority

**PHA Number:** PA016

**PHA Fiscal Year Beginning: (4/2008)**

**Public Access to Information**

**Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)**

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

**Display Locations For PHA Plans and Supporting Documents**

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

**5-YEAR AGENCY PLAN  
FEDERAL FISCAL YEARS 2005 - 2009**

[24 CFR Part 903.5]

**A. Mission**

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)

**B. Goals**

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

**HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.**

- PHA Goal: Expand the supply of assisted housing  
Objectives:
- Apply for additional rental vouchers:
  - Reduce public housing vacancies:
  - Leverage private or other public funds to create additional housing opportunities:
  - Acquire or build units or developments
  - Other (list below)

*The Authority is currently developing plans to modernize the Minersville High Rise, to replace deteriorating systems, modernize its apartments, and improve its marketability. Some apartments will be made fully accessible.*

*Also, during the first five-years, the Housing Authority established a nonprofit corporation to expand affordable housing options in the County. During 2007 a grant in the amount of \$50,000 was provided to the nonprofit by the Schuylkill County Affordable*

*Housing Trust Fund (Act 137). The Authority's nonprofit has committed a match of \$66,900. The non-profit corporation has renovated two houses that are now being leased to Housing Choice Voucher families who are participating in the Family Self-Sufficiency Program. The goal is for these families to become homeowners. The corporation is working on a third house and hopes to continue the program with the assistance of additional Act 137 funding and by utilizing the sales proceeds when the houses are sold.*

- PHA Goal: Improve the quality of assisted housing  
Objectives:
- Improve public housing management: (PHAS score)
  - Improve voucher management: (SEMAP score)
  - Increase customer satisfaction:
  - Concentrate on efforts to improve specific management functions:  
(list; e.g., public housing finance; voucher unit inspections)
  - Renovate or modernize public housing units:
  - Demolish or dispose of obsolete public housing:
  - Provide replacement public housing:
  - Provide replacement vouchers:
  - Other: (list below)

- PHA Goal: Increase assisted housing choices  
Objectives:
- Provide voucher mobility counseling:
  - Conduct outreach efforts to potential voucher landlords
  - Increase voucher payment standards
  - Implement voucher homeownership program:
  - Implement public housing or other homeownership programs:
  - Implement public housing site-based waiting lists:
  - Convert public housing to vouchers:
  - Other: (list below)

*The Authority has maintained its Payment Standards at the 2004 FMRs level for two bedroom and larger apartments as the lower 2005 FMRs would have driven current and prospective owners away from the program. The 2005 FMRs were higher than the 2004 level for efficiency and one bedroom apartments so these higher levels have been adopted as the current experience indicates that the higher level would be helpful.*

*In 2006, 2007, and 2008 the FMRs have steadily increased. The Authority will closely monitor the appropriateness of its Payment Standards in order to maintain a workable, high-quality program balanced by the fiscal restraints of the program. Due to the reduced HUD funding, the Authority cannot raise its Payment Standards to the new FMR levels. It will continue to closely monitor the appropriateness of the Standards within the fiscal restraints of the program. The Payment Standards and Flat Rents for 2008 have*

*thus been raised to match the new FMRs at the two, three, and four bedroom levels. However, the efficiency and one-bedroom rates are set below the FMR levels. The efficiency Payment Standard is set at \$346 compared to the new FMR of \$364. The one-bedroom Payment Standard is set at \$450 compared to the new FMR of \$474. Again during 2008, the Authority will consider its ability to increase the Payment Standards.*

*The Authority will learn about the voucher homeownership program with the desire of implementing this as an Authority initiative.*

**HUD Strategic Goal: Improve community quality of life and economic vitality**

- PHA Goal: Provide an improved living environment
  - Objectives:
    - Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
    - Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
    - Implement public housing security improvements:
    - Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
    - Other: (list below)

*The Authority has committed to the provision of security cameras at all nine of its family and senior developments. Eight have been installed and the remaining one will be installed prior to January 1, 2008. The cameras can be viewed via the Internet enabling both the Authority and the Police Departments to monitor activities on the exterior of its buildings.*

**HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals**

- PHA Goal: Promote self-sufficiency and asset development of assisted households
  - Objectives:
    - Increase the number and percentage of employed persons in assisted families:
    - Provide or attract supportive services to improve assistance recipients' employability:
    - Provide or attract supportive services to increase independence for the elderly or families with disabilities.

- Other: (list below) Promote self-sufficiency and assist families to obtain supportive services through the various service agencies with which the Housing Authority has inter-agency agreements.

*During the last five-year period, the Authority established an effective Family Self-Sufficiency program for Section 8 Voucher participants; outreach was provided to Voucher holders to urge their participation; and families have been enrolled. During 2006 two of the participating families have moved into the houses that were renovated by the Authority's housing corporation with the goal of them becoming homeowners.*

*Food banks have been established and will be continued in the senior buildings. During 2007 the program was expanded to elderly units in the family developments.*

**HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans**

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing  
Objectives:
  - Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
  - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
  - Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
  - Other: (list below) *Continue to provide suitable living environments regardless of race, color, religion, national origin, sex, familial status, or disability. Continue to make special outreach efforts to house disabled persons in handicapped housing through the Anthracite Center for Independent Living. Continue to work closely with Career Link, Schuylkill Community Action, the RedCo Group, Senior Services, and the Department of Public Welfare.*

**Other PHA Goals and Objectives: (list below)**



**Annual PHA Plan  
Federal Fiscal Year 2003**

[24 CFR Part 903.7]

**i. Annual Plan Type:**

Select which type of Annual Plan the PHA will submit.

**Standard Plan**

**Streamlined Plan:**

- High Performing PHA**  
 **Small Agency (<250 Public Housing Units)**  
 **Administering Section 8 Only**

**Troubled Agency Plan**

**ii. Executive Summary of the Annual PHA Plan**

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

***[Eliminated per HUD Notice PIH 99-51]***

## **Annual Plan Table of Contents**

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

### **Table of Contents**

	<u>Page #</u>
<b>Annual Plan</b>	
i. Executive Summary	7
ii. Table of Contents	
1. Housing Needs	13
2. Financial Resources	19
3. Policies on Eligibility, Selection and Admissions	20
4. Rent Determination Policies	29
5. Operations and Management Policies	33
6. Grievance Procedures	34
7. Capital Improvement Needs	35
8. Demolition and Disposition	37
9. Designation of Housing	38
10. Conversions of Public Housing	39
11. Homeownership	40
12. Community Service Programs	42
13. Crime and Safety	45
14. Pets (Inactive requirement)	
15. Civil Rights Certifications (included with PHA Plan Certifications)	
16. Audit	47
17. Asset Management	47
18. Other Information	48
19. Attachments	55

### **Attachments**

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

#### Required Attachments:

- Admissions Policy for Deconcentration (*Available for review but not attached per instructions in Notice PIH 99-51, issued December 14, 1999*)
- FY 2007 Capital Fund Program Annual Statement (*See attachment 12, pa016d01*)
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

#### Optional Attachments:

- PHA Management Organizational Chart
- Comments of Resident Advisory Board or Boards (*Included in Section 18*)

Other (List below, providing each attachment name) *(Included in Section 18, D, at close of this document)*

1. Deconcentration
2. Voluntary Conversion
3. Resident Advisory Board Members
4. Statement on Resident Board Member
5. Substantial Deviation Definition
6. Family Self-Sufficiency and Senior Services
7. Performance and Evaluation Reports for Capital Fund – 2006
8. Performance and Evaluation Reports for Capital Fund – 2007
9. Annual Budget for Capital Fund – 2008
10. Five-Year Capital Fund – 2009-2012

### Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
	Schedule of flat rents offered at each public housing	Annual Plan: Rent

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	development <input type="checkbox"/> check here if included in the public housing A & O Policy	Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
N/A	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
N/A	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
N/A	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
N/A	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open	Annual Plan: Safety and Crime Prevention

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
	grant and most recently submitted PHDEP application (PHDEP Plan)	
N/A	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)
x	Pet Policy	Policy beginning 4/1/01
x	Deconcentration	Statement 11/02
x	Voluntary Conversion	Statement

**1. Statement of Housing Needs**

[24 CFR Part 903.7 9 (a)]

**A. Housing Needs of Families in the Jurisdiction/s Served by the PHA**

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the “Overall” Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact.” Use N/A to indicate that no information is available upon which the PHA can make this assessment.

<b>Housing Needs of Families in the Jurisdiction by Family Type</b>							
Family Type	Overall	Affordability	Supply	Quality	Accessibility	Size	Location
Income <= 30% of AMI	1,625 (57%)	5	2	3	2	4	2
Income >30% but <=50% of AMI	1,478 (50%)	5	2	2	2	4	2
Income >50% but <80% of AMI	510 (18%)	2	1	2	2	1	1
Elderly	1,366 (34%)	5	1	1	3	1	1
Families with Disabilities	1,117 (35%)	5	2	4	4	3	3
White-Non-Hispanic	3,588 (28%)	5	2	3	2	4	2
White-Hispanic	58 (35%)	5	2	3	2	4	2
Black-Non-Hispanic	54 (46%)	5	2	3	2	4	2
Asian (No Pacific Islanders)	33 (46%)	5	2	3	2	4	2

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s – Northeast Region of State Plan  
Indicate year: 2001
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data  
Indicate year: 2003
- Other housing market study  
Indicate year:
- Other sources: (list and indicate year of information) – Section 8 and public housing waiting lists.

**B. Housing Needs of Families on the Public Housing and Section 8 Tenant-Based Assistance Waiting Lists**

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

<b>Housing Needs of Families on the Waiting List</b>			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	305		131
Extremely low income <=30% AMI	222	73%	
Very low income (>30% but <=50% AMI)	56	18%	
Low income (>50% but <80% AMI)	27	9%	
Families with children	101	33%	
Elderly families	61	20%	
Families with Disabilities*	112	37%	
Nondisabled, nonelderly, no children	70	23%	
White – Non-Hispanic	267	88%	
White - Hispanic	16	5%	
Black – Non-Hispanic	22	7%	
Asian/Pacific Islander	0	0%	
<i>*Families with disabilities are also included in other categories</i>			
Characteristics by Bedroom Size (Public Housing Only)			
0 BR	28	9%	49
1BR	158	52%	28
2 BR	60	20%	21
3 BR	49	16%	30
4 BR	9	3%	2
5 BR	1	<1%	1
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

<b>Housing Needs of Families on the Waiting List</b>			
Waiting list type: (select one)			
<input checked="" type="checkbox"/>	Section 8 tenant-based assistance		
<input type="checkbox"/>	Public Housing		
<input type="checkbox"/>	Combined Section 8 and Public Housing		
<input type="checkbox"/>	Public Housing Site-Based or sub-jurisdictional waiting list (optional)		
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	362		162
Extremely low income <=30% AMI	280	77%	
Very low income (>30% but <=50% AMI)	74	21%	
Low income (>50% but <80% AMI)	8	2%	
Families with children	206	57%	
Elderly families	26	7%	
Families with Disabilities*	49	14%	
Nondisabled, nonelderly, no children	96	27%	
White – Non-Hispanic	323	89%	
White – Hispanic	12	4%	
Black – Non-Hispanic	22	6%	
Black – Hispanic	0	0%	
Multi-racial – Non-Hispanic	4	1%	
Asian/Pacific Islander	1	<0%	
<i>*Families with disabilities are also included in other categories</i>			
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

**C. Strategy for Addressing Needs**

Provide a brief description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency’s reasons for choosing this strategy.

**(1) Strategies**

**Need: Shortage of affordable housing for all eligible populations**

**Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

**Strategy 2: Increase the number of affordable housing units by:**

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities -- PHFA through Internet and Anthracite Center for Independent Living and Regional Development Corporation (REDCO) and Senior Services.
- Other: (list below)

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

**Other Housing Needs & Strategies: (list needs and strategies below)**

**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

**2. Statement of Financial Resources**

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants</b>		
a) Public Housing Operating Fund	\$1,323,391	
b) Public Housing Capital Fund	\$822,781	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	\$2,067,721	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>		
<b>3. Public Housing Dwelling Rental Income</b>	\$1,627,280	
<b>4. Other income (list below)</b>		
<b>4. Non-federal sources (list below)</b>		
<b>Total resources</b>	<b>\$5,841,173</b>	

### **3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24 CFR Part 903.7 9 (c)]

#### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

##### **(1) Eligibility**

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time)
- Other: (describe) – Within 45 days of application.

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping – information requested from landlord.
- Other (describe)

c.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

##### **(2)Waiting List Organization**

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below) – home visit if applicant is unable to come to the office.

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year? 9
2.  Yes  No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?  
If yes, how many lists?
3.  Yes  No: May families be on more than one list simultaneously  
If yes, how many lists? 9
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
  - PHA main administrative office
  - All PHA development management offices
  - Management offices at developments with site-based waiting lists
  - At the development to which they would like to apply
  - Other (list below)

**(3) Assignment**

- a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)
  - One
  - Two
  - Three or More
- b.  Yes  No: Is this policy consistent across all waiting list types?
- c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

**(4) Admissions Preferences**

- a. Income targeting:
  - Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?
- b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused – to meet waiting list demand
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)  
Non-handicapped household occupying a handicapped unit.

c. Preferences

1.  Yes  No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)
  
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)  
*Nursing Home Transition Participants*

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

Date and Time – within categories

Former Federal preferences:

- 1 Involuntary Displacement (Disaster, Government Action)
- 1 Victims of domestic violence
- 1 Substandard housing
- 1 Homelessness
- High rent burden

Other preferences (select all that apply)

- 1 Working families and those unable to work because of age or disability and those enrolled currently in educational, training, or upward mobility programs
- 1 Veterans and veterans’ families
- 1 Residents who live and/or work in the jurisdiction
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)  
*Nursing Home Transition Participants*

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers – if needed to meet statutory requirement that 40% be Extremely Low Income.
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Occupancy**

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA’s Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list)

**(6) Deconcentration and Income Mixing** – Notice PIH 99-51, issued December 14, 1999 instructs Authorities to not respond to this section.

a.  Yes  No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b.  Yes  No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site based waiting lists  
If selected, list targeted developments below:
- Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments  
If selected, list targeted developments below:
- Employing new admission preferences at targeted developments  
If selected, list targeted developments below:
- Other (list policies and developments targeted below)

d.  Yes  No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing

- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

## **B. Section 8**

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B.

**Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### **(1) Eligibility**

a. What is the extent of screening conducted by the PHA? (select all that apply)

- Criminal or drug-related activity only to the extent required by law or regulation
- Criminal and drug-related activity, more extensively than required by law or regulation
- More general screening than criminal and drug-related activity (list factors below)
- Other (list below)

b.  Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

c.  Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

d.  Yes  No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

e. Indicate what kinds of information you share with prospective landlords? (select all that apply)

- Criminal or drug-related activity

Other (describe below) -- *Information in its possession concerning the tenancy history of family members including the last two places of residence, and any previous violations of program requirements.*

**(2) Waiting List Organization**

a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)

- None
- Federal public housing
- Federal moderate rehabilitation
- Federal project-based certificate program
- Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- PHA main administrative office
- Other (list below) If an applicant has trouble coming the office as the result of a disability, the application will be taken at the applicants home.

**(3) Search Time**

a.  Yes  No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:  
As provided for in the Administrative Plan.

**(4) Admissions Preferences**

a. Income targeting

Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1.  Yes  No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

*The Housing Authority will first consider applicants that contribute to meeting the statutory requirement that 75 percent of new participants are extremely low income families that are at or below 30 percent of the median family income. The following preferences will then be utilized to prioritize within these two major categories.*

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)  
*Nursing Home Transition Participants*

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Within categories      Date and Time

Former Federal preferences

- 1      Involuntary Displacement (Disaster, Government Action)
- 1      Victims of domestic violence
- 1      Substandard housing
- 1      Homelessness
- High rent burden

Other preferences (select all that apply)

- 1 Working families and those unable to work because of age or disability
- 1 Veterans and veterans' families
- 1 Residents who live and/or work in your jurisdiction
- 1 Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting) [ This preference takes priority over the others when necessary to assure that the statutory mandate of 75 percent of new admissions being Extremely Low Income is met. The above noted preferences will be used to rank within the two groupings (i.e., those above and those below 30 percent of the median family income.)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)  
*Nursing Home Transition Participants*

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for "residents who live and/or work in the jurisdiction" (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

**(5) Special Purpose Section 8 Assistance Programs N/A**

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)

#### **4. PHA Rent Determination Policies**

[24 CFR Part 903.7 9 (d)]

##### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

##### **(1) Income Based Rent Policies**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0  
 \$1-\$25  
 \$26-\$50

2.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1.  Yes  No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member
- For increases in earned income
- Fixed amount (other than general rent-setting policy)  
If yes, state amount/s and circumstances below:
- Fixed percentage (other than general rent-setting policy)  
If yes, state percentage/s and circumstances below:
- For household heads
- For other family members
- For transportation expenses
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
- Yes but only for some developments
- No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95<sup>th</sup> percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The “rental value” of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) *Interim Increases in rent due to a change in income shall only be implemented when total annual gross income increases Three Thousand Five Hundred Dollars (\$3,500) or more, except:*
  - (1) *if a new member is added to the lease, an adjustment will be made regardless of the amount of income:*
  - (2) *if a tenant paying a minimum rent (\$50) obtains income from any source, an adjustment will be made regardless of the amount of income.*
- Other (list below)  
*When there is a change in family composition.*

g.  Yes  No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

## **(2) Flat Rents**

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)  
Based on the Voucher Payment Standard.

## **B. Section 8 Tenant-Based Assistance**

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### **(1) Payment Standards**

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR (for two bedrooms and above)
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard (for efficiencies and one-bedrooms).
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

**(2) Minimum Rent**

a. What amount best reflects the PHA’s minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

**5. Operations and Management -- Section Not Applicable to High Performers**

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

**A. PHA Management Structure**

Describe the PHA’s management structure and organization.

(select one)

- An organization chart showing the PHA’s management structure and organization is attached.
- A brief description of the management structure and organization of the PHA follows:

**B. HUD Programs Under PHA Management**

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.)

<b>Program Name</b>	<b>Units or Families Served at Year Beginning</b>	<b>Expected Turnover</b>
Public Housing		
Section 8 Vouchers		
Section 8 Certificates		
Section 8 Mod Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)		
Other Federal Programs(list individually)		

### C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

(2) Section 8 Management: (list below)

### **6. PHA Grievance Procedures -- Not applicable for High Performers -- copies of procedures are attached.**

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

#### A. Public Housing

1.  Yes  No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
- PHA development management offices
- Other (list below)

#### B. Section 8 Tenant-Based Assistance

1.  Yes  No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
- Other (list below)

## **7. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

### **A. Capital Fund Activities**

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

#### **(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) Attachment 11 (pa16d01)

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

#### **(2) Optional 5-Year Action Plan**

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a.  Yes  No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund?  
(if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name) Attachment 12 (pa16e01)

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

## **B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)**

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes  No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
- b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

- Revitalization Plan under development
- Revitalization Plan submitted, pending approval
- Revitalization Plan approved
- Activities pursuant to an approved Revitalization Plan underway

- Yes  No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
- If yes, list development name/s below:

- Yes  No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
- If yes, list developments or activities below:

- Yes  No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
- If yes, list developments or activities below:

**8. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

Yes  No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

<b>Demolition/Disposition Activity Description</b>	
1a. Development name:	
1b. Development (project) number:	
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>	
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>	
5. Number of units affected:	
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development	
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:	

**9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1.  Yes  No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

<b>Designation of Public Housing Activity Description</b>
1a. Development name: 1b. Development (project) number:
2. Designation type: Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA’s Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: (DD/MM/YY)
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: 7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

**10. Conversion of Public Housing to Tenant-Based Assistance**

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

**A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act**

1.  Yes  No: Have any of the PHA’s developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If “No”, skip to component 11; if “yes”, complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 11. If “No”, complete the Activity Description table below.

<b>Conversion of Public Housing Activity Description</b>	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	
<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)	
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	
4. Status of Conversion Plan (select the statement that best describes the current status)	
<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway	
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)	
<input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved:	

<input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved:        )
<input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved:        )
<input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent
<input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units
<input type="checkbox"/> Other: (describe below)

**B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**

**C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937**

**11. Homeownership Programs Administered by the PHA**

[24 CFR Part 903.7 9 (k)]

**A. Public Housing**

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1.  Yes  No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description  
 Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

<b>Public Housing Homeownership Activity Description (Complete one for each development affected)</b>	
1a. Development name: 1b. Development (project) number:	
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)	
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application	
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)	
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development	

## B. Section 8 Tenant Based Assistance

1.  Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

*No plan currently exists. The Housing Authority will review its options during the coming year in order to determine whether a feasible program can be developed. It will then amend its Section 8 Administrative Plan to include homeownership as an eligible usage of the funds.*

### 2. Program Description:

#### a. Size of Program

- Yes  No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants  
 26 - 50 participants  
 51 to 100 participants  
 more than 100 participants

#### b. PHA established eligibility criteria

- Yes  No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?  
If yes, list criteria below:

**12. PHA Community Service and Self-sufficiency Programs – Not Required  
for High Performers – however, see Attachment 6**

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

**A. PHA Coordination with the Welfare (TANF) Agency**

1. Cooperative agreements:

Yes  No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? 12/14/2000

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

**B. Services and programs offered to residents and participants**

**(1) General**

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

Yes  No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use. )

<b>Services and Programs</b>				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)

**(2) Family Self Sufficiency program/s**

a. Participation Description

<b>Family Self Sufficiency (FSS) Participation</b>		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing		
Section 8		

b.  Yes  No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?  
If no, list steps the PHA will take below:

**C. Welfare Benefit Reductions**

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA’s public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

**D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937**

**13. PHA Safety and Crime Prevention Measures** – *Not Applicable for High Performing Authorities. Also, the PHDEP program referred to below has been terminated by Congress.*

*The Housing Authority does not have a high incidence of violent or drug related crime.*

*In order to continue to eliminate and remove violent and/or drug related crime, the Housing Authority will work closely with local police departments. The Housing Authority will share and obtain information from local police departments, including information regarding incident reports and criminal activity.*

*A strong anti-drug relationship has been established between the Housing Authority, the Schuylkill County District Attorney's Drug Task Force, and the Commonwealth of Pennsylvania Office of Attorney General, Bureau of Narcotics Investigation and Drug Control. This relationship is designed specifically for anti-drug activities.*

*The Authority has determined to install security cameras at all nine of its family and senior housing developments. Four were installed during 2006 and four have been installed as of November 2007, with one to be installed before January 1, 2008. The cameras can be viewed via the Internet enabling the Authority and the Police Departments easy access.*

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

**A. Need for measures to ensure the safety of public housing residents**

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents

- Analysis of crime statistics over time for crimes committed “in and around” public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

**B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year**

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

**C. Coordination between PHA and the police**

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

**D. Additional information as required by PHDEP/PHDEP Plan**

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes  No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?
- Yes  No: This PHDEP Plan is an Attachment. (Attachment Filename: \_\_\_\_)

**14. RESERVED FOR PET POLICY**

[24 CFR Part 903.7 9 (n)]

**15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

**16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

1.  Yes  No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?  
(If no, skip to component 17.)
2.  Yes  No: Was the most recent fiscal audit submitted to HUD?
3.  Yes  No: Were there any findings as the result of that audit?
4.  Yes  No: If there were any findings, do any remain unresolved?  
If yes, how many unresolved findings remain? \_\_\_\_\_
5.  Yes  No: Have responses to any unresolved findings been submitted to HUD?  
If not, when are they due (state below)?

**17. PHA Asset Management – Not applicable for High Performing Authorities.**

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1.  Yes  No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock , including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
  
2. What types of asset management activities will the PHA undertake? (select all that apply)
  - Not applicable
  - Private management
  - Development-based accounting
  - Comprehensive stock assessment
  - Other: (list below)
  
3.  Yes  No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

**18. Other Information**

[24 CFR Part 903.7 9 (r)]

**A. Resident Advisory Board Recommendations**

1.  Yes  No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
- Attached at Attachment (File name)
- Provided below:

**RESIDENT ADVISORY BOARD COMMENTS -**

**Meeting in Main Office – November 14, 2007**

1. Happy that Authority is doing criminal background checks.
2. Nursing home transition is great if persons are able to live alone.
3. Security cameras are a good thing.
4. Grateful for the Section 8 program – absolutely delighted with it.
5. The new bulbs save a lot of electricity.

**Project PA-16-3 - Minersville High Rise – November 14, 2007**

1. Site based waiting lists are a good idea. A resident of Minersville should not have to move to Shenandoah to live.
2. Efficiency apartments are adequate in size – do not convert to one bedroom units.
3. Nursing Home Transition preference a good idea.
4. Security cameras make people feel safe.

**RESIDENT COMMENTS**

**Project PA-16-2 – Coaldale Housing Development** – (7 residents in attendance)

Requested additional parking.  
Living environment is very good.  
Cameras will help with security.  
All agree that homelessness and nursing home transition are good preferences.  
New windows will improve energy conversation.

**Project PA-16-3 – Minersville High Rise** – (13 residents in attendance)

Tenants complained about the cable system in the building. It needs to be upgraded.

**Project PA-16-5 – Schuylkill Haven High Rise** – (21 residents in attendance)

Question was asked about getting new locks on the mailboxes.

**Project PA-16-7 – Shenandoah High Rise** – (31 residents in attendance)

Residents wanted to know if there were any plans in the future to remodel the kitchens and bathrooms.

Residents were glad to hear that thermostats were being installed in each individual unit.

**Project PA-16-8 – Shenandoah Family Development** – (3 residents in attendance)

Residents thanked the Housing Authority for the installation of the cameras throughout the development.

**Project PA-16-10 – Cass-Minersville Family Development** – (No residents attended)

**Project PA-16-12 – St. Clair Family Development** – (1 resident in attendance)

No comments made.

**Project PA-16-13 – Schuylkill Haven Family Development** – (No residents attended)

**Project PA-16-14 – Ashland High Rise** – (10 residents in attendance)

Residents expressed concern regarding the use of the emergency generator if the power went off. There are residents that have electrical beds, chairs and oxygen that are without a power supply if the electricity is out.

Some residents requested that the Housing Authority consider purchasing higher toilets instead of purchasing elevated toilet seats when needed. (Elevated toilet seats move around too much and also residents that are heavier in weight need something that is sturdy.)

3. In what manner did the PHA address those comments? (select all that apply)

Considered comments, but determined that no changes to the PHA Plan were necessary.

The PHA changed portions of the PHA Plan in response to comments

List changes below:

Other: (list below)

**B. Description of Election process for Residents on the PHA Board**

1.  Yes  No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2.  Yes  No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

**C. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here) – State of Pennsylvania, Northeast Region.
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
- The PHA has partially based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.

- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
- Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

**D. Other Information Required by HUD**

Use this section to provide any additional information requested by HUD.

**Attachment 1 – Deconcentration**

- Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? Yes
  
- Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? Yes
  
- If yes, the PHA completes the table shown below.

Deconcentration Policy for Covered Developments			
Development Name:	Number of Units	Explanation (if any) [See step 4 at 24 CFR 903.2(c)(1)(iv)]	Deconcentration policy (if no explanation) [see step 5 at 24CFR 903.2(c)(1)(v)]
Schuykill Haven – Family – PA 16-13	40	Above 115% for family average but below 30% of County Median Income. Percentage is 122%.	
St. Clair – PA 16-12	35	Below 85% of family average but all sites are below 30% of median. Percentage is 79%.	

**Attachment 2 – Voluntary Conversion**

- a. How many of the PHA’s developments are subject to the Required Initial Assessment? 5
  
- b. How many of the PHA’s developments are not subject to the Required Initial Assessments based on exemptions (e.g., elderly and/or disabled developments not general occupancy projects)? 4
  
- c. How many assessments were conducted for the PHA’s covered developments? 5
  
- d. Identify developments that may be appropriated for conversion based on the Required Initial Assessment:

Development Name	Number of Units
<i>None</i>	

--	--

e. If the PHA has not completed the Required Initial Assessments, describe the status of these assessments. *Not applicable*

**Attachment 3 – Resident Advisory Board membership.**

Ms. Connie Dixon, Section 8  
Ms. Elizabeth Taylor, Section 8  
Ms. Cynthia Moss, Section 8  
Ms. Mary Walchak, Section 8  
Ms. Kristina Krasulak, Section 8  
Ms. Ann McCole, Minersville High Rise  
Ms. Doloris Dimmig, Minersville High Rise  
Ms. Jean Meseravage, Minersville High Rise  
Ms. Karen Roeder, Schuylkill Haven High Rise  
Ms. Patsy Lins, Schuylkill Haven High Rise  
Ms. Terri Matlock, Schuylkill Haven High Rise  
Ms. E. Jane Frantz, Schuylkill Haven High Rise  
Ms. Mary Knott, Schuylkill Haven High Rise  
Ms. Betty Stanley, Schuylkill Haven High Rise  
Ms. Rose Marteslo, Cass Minersville Family Development  
Ms. Jacqueline Davis, St. Clair Family Development  
Ms. Judith Renner, Schuylkill Haven Family Development  
Ms. Kathy Boyer, Schuylkill Haven Family Development  
Ms. Tracey Mellott, Schuylkill Haven Family Development

**Attachment 4 – Resident as Commissioner.**

Raymond W. Putt, a resident of public housing in Schuylkill Haven, was appointed to the Authority Board by the Schuylkill County Commissioners effective December 20, 2000. Mr. Putt's term expired on December 15, 2002 and he was re-appointed for a full five-year term expiring on December 15, 2007 and for another five-year term expiring on December 15, 2012.

**Attachment 5 – Definition of Substantial Deviation and Significant Amendment or Modification.**

A significant change is defined as:

- (1) Changes to rent or admissions policies or organization of the waiting list except where the changes are to bring them into compliance with HUD requirements or expands options for residents.
- (2) Addition of non-emergency work items (items not included in the current Annual Statement or Five-Year Plan).

- (3) Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities.

**Attachment 6 – Family Self-Sufficiency and Senior Services.**

During 2003 the Authority established a program for Section 8 Voucher participants. Outreach was provided to Voucher holders to urge their participation and families have been enrolled.

A food bank has been established and will be continued in the senior buildings. During 2006 this service was expanded to elderly units in the family developments.

**Attachment 7 – Performance and Evaluation Report for Capital Fund – 2006**

**Attachment 8 – Performance and Evaluation Report for Capital Fund – 2007**

**Attachment 9 – Annual Statement Capital Fund – 2008**

**Attachment 10 – Five-year Plan – 2009-2012**

## 2006 CAPITAL FUND PROGRAM STATEMENT

<b>Annual Statement/Performance and Evaluation Report</b>					
<b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary</b>					
PHA Name: Schuylkill County Housing Authority		Capital Type and Number Capital Fund Program Grant No: PA26P01650106 Replacement Housing Factor Grant No:		Federal FY of Grant: 2006	
( ) Original Annual Statement		( ) Reserve for Disasters/Emergencies		(x) Revised Annual Statement (Revision Number 4 )	
(X) Performance and Evaluation Report for Program Year Ending 09/30/2007				( ) Final Performance and Evaluation Report	
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds (Privately financed with future CFP for repayment)				
2	1406 Operations	76,450	76,450.00	76,450.00	74,450.00
3	1408 Management Improvements-Soft Costs	10,000	10,000.00		
	Management Improvements-Hard Costs	10,000	10,000.00	11,718.00	11,718.00
4	1410 Administration	78,000	77,999.63		
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	70,000	74,430.37	74,430.37	74,430.37
8	1440 Site Acquisition				
9	1450 Site Improvements	92,236	99,800.00	99,800.00	
10	1460 Dwelling Structures	357,088	319,276.00	207,871.00	169,396.76
11	1465.1 Dwelling Equipment-Non-expendable				
12	1470 Non-dwelling Structure				
13	1475 Non-dwelling Equipment	153,250	179,068.00	179,068.00	
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	<b>Amount of Annual Grant (Sum of lines 2-20)</b>	847,024	847,024.00	649,337.37	329,995.13
22	Amount of line 21 Related to LBP Activities	0	0.00		
23	Amount of line 21 Related to Section 504 Compliance	0	0.00		
24	Amount of line 21 Related to Security -- Soft Costs	0	0.00		
25	Amount of line 21 Related to Security -- Hard Costs	226,250	224,352.00	207,352.00	
26	Amount of line 20 Related to Energy Conservation Measures	84,000	34,405.00		

## 2006 CAPITAL FUND PROGRAM STATEMENT

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)</b> <b>Part II: Supporting Pages</b>								
PHA Name: Schuylkill County Housing Authority			Capital Type and Number Capital Fund Program Grant No: PA26P01650106 Replacement Housing Factor Grant No:				Federal FY of Grant: 2006	
Development No./Name	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Obligated	Expended	
PHA-Wide	Operations	1406		<b>76,450</b>	<b>76,450.00</b>	<b>76,450.00</b>	74,450.00	
PHA-Wide	Management Improvements							
	1. Automated Systems Update	1408		10,000	10,000.00	11,718.00	11,718.00	
	2. Automated Systems Training	1408		2,000	2,000.00			
	3. Staff Training	1408		4,000	4,000.00			
	4. Residents Activities	1408		4,000	4,000.00			
	<b>Sub-Total</b>			<b>20,000</b>	<b>20,000.00</b>	<b>11,718.00</b>	<b>11,718.00</b>	
PHA-Wide	Administration	1410		78,000	77,999.63			
	<b>Sub-Total</b>			<b>78,000</b>	<b>77,999.63</b>			
PHA-Wide	Fees and Costs	1430		70,000	74,430.37	74,430.37	74,430.37	
	<b>Sub-Total</b>			<b>70,000</b>	<b>74,430.37</b>	<b>74,430.37</b>	<b>74,430.37</b>	
PA-16-2 Coaldale Development	1. Replace electric transformers	1450	6 transformers	30,000	30,000.00	30,000.00		From 2003
	2. Replace damaged overhead electrical lines and guy cable. Replace airbrake & poles Service connection Dead men Excavation	1450	1,200 ln. ft. 1 airbrake 13 poles 27 Service connections 10 dead men	62,236	69,800.00	69,800.00		
	3. Install security cameras and monitoring system	1475	1 server 9 wireless 29 cameras	67,580	88,172.00	88,172.00		New Work Item
	<b>Sub-Total</b>			<b>159,816</b>	<b>187,972.00</b>	<b>187,972.00</b>		
PA-16-3 Minersville High Rise	1. Repoint 400 sq. ft. of brick, 1,250 ln ft joints. Repair 40 wall ties & 40 caping joints. 225 ln. ft spall repair, seal parapet wall	1460	400 sq. ft. 1,475 ln. ft.	110,328	113,693.00	113,693.00	113,693.00	From 2005
	2. Install locks on apartment doors.	1460	100 locks	17,000	6,828.90			New Work Item

## 2006 CAPITAL FUND PROGRAM STATEMENT

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)</b> <b>Part II: Supporting Pages</b>								
PHA Name: Schuylkill County Housing Authority			Capital Type and Number Capital Fund Program Grant No: PA26P01650106 Replacement Housing Factor Grant No:				Federal FY of Grant: 2006	
Development No./Name	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Obligated	Expended	
PA-16-3 Minersville High Rise	3. Replace main door entrance system 4. Install awning over main entrance <b>Sub-Total</b>	1460 1460	1 system 1 awning	15,000 0	6,578.00 0.00	6,578.00		New Work Item Move to 2008
PA-16-5 Sch. Haven High-Rise	1. Replace Electric hot water boiler 2. Replace main door entrance system 3. Elevator repairs. Tell tale lights in buttons <b>Sub-Total</b>	1460 1460 1460	1boiler 1system 2 elevators	0 15,000 26,520	0.00 8,775.00 26,520.00	8,775.00 26,520.00	26,520.00	Move to 2008 New Work Item New Work Item
PA-16-7 Shenandoah High-Rise	1. Repoint 2,000 sq. ft. brick 200 linear ft. expansion joint repair. Seal brick 26,000 sq ft Refasten & caulk 72 drivat pnls 2. Install security cameras and monitoring system  3. Replace main door entrance system <b>Sub-Total</b>	1460  1475 1460	28,000 sq. ft. 200 ln. ft. 72 panels  1 server 2 wireless devices 8 cameras 1 system	3,240  23,560 13,000	39,374.00  28,198.00 6,503.00	39,374.00  28,198.00 6,503.00	29,183.76	From 2005  New Work Item New Work Item
PA-16-10 Cass/Miners Family	1. Replace sidewalks 8,000 sq. ft. <b>Sub-Total</b>	1450	8,000 sq. ft.	0	0.00			Move to 2011
PA-16-12 St Clair Family	1. Replace windows 2. Replace sidewalks & curbs 5,300 sq ft sidewalk, 700 ln ft. curb <b>Sub-Total</b>	1460 1450	105 windows 5,300 sq. ft. 700 ln. ft. 7" curb	84,000 0	44,576.10 0.00			Working on Specs Move to 2009
PA-16-13 Sch. Haven Family	1. Repave parking lots 13,500 sq. ft.lot, install 56 new bumper blocks	1450	13,500 sq. ft. lot	0	0.00			Move to 2009

## 2006 CAPITAL FUND PROGRAM STATEMENT

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)</b> <b>Part II: Supporting Pages</b>									
PHA Name: Schuylkill County Housing Authority			Capital Type and Number Capital Fund Program Grant No: PA26P01650106 Replacement Housing Factor Grant No:				Federal FY of Grant: 2006		
Development No./Name	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work	
				Original	Revised	Obligated	Expended		
PA-16-13 Sch. Haven Family	2. Replace sidewalks & curbs 8,500 sq. ft. sidewalk 450 ln. ft. 7" curb	1450	8,500 sq. ft. sidewalk 450 ln. ft.	0	0.00			Move to 2009	
	3. Replace storm doors	1460	80 storm doors	0	0.00			Move to 2009	
	4. Replace entrance doors	1460	80 doors	0	0.00			New Work Item	
	5. Install security cameras and monitoring system	1475	1 server 25 wireless devices 12 cameras	34,000	34,000.00	34,000.00			
	<b>Sub-Total</b>			<b>34,000</b>	<b>34,000.00</b>	<b>34,000.00</b>			
PA-16-14 Ashland High-Rise	1. Repoint 800 sq. ft. cracked brick clean & repair 520 sq ft terra cotta seal 131 windows	1460	675 ln ft	60,000	60,000.00			Moved from 2005	
	2. Install security cameras and monitoring system	1475	1 server 12 wireless devices 10 cameras	28,110	28,698.00	28,698.00		Moved from 2005	
	3. Replace main door entrance system	1460	1 system	13,000	6,428.00	6,428.00		New Work Item	
	<b>Sub-Total</b>			<b>101,110</b>	<b>95,126.00</b>	<b>35,126.00</b>			
	<b>Total</b>			<b>847,024</b>	<b>847,024.00</b>	<b>649,337.37</b>	<b>329,995.13</b>		

## 2006 CAPITAL FUND PROGRAM STATEMENT

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)</b> <b>Part III: Implementation Schedule</b>							
PHA Name: Schuylkill County Housing Authority			Capital Type and Number Capital Fund Program Grant No: PA26P01650106 Replacement Housing Factor Grant No:			Federal FY of Grant: 2006	
Development Number Name/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide	Aug-08			Aug-10			
PA-16-2 Coaldale Family	Aug-08			Aug-10			
PA-16-3 Minersville High Rise	----	Aug-08		----	Aug-10		Moved from 2005 & New work items
PA-16-5 Schuylkill Haven High Ris	Aug-08			Aug-10			
PA-16-7 Shenandoah High-Rise	----	Aug-08		----	Aug-10		Moved from 2005 & New work items
PA-16-10 Cass/Minersville Family	Aug-08	----		Aug-10	----		Moved to 2008
PA-16-12 St. Clair Family	Aug-08			Aug-10			
PA-16-13 Schuylkill Haven Family	Aug-08			Aug-10			
PA-16-14 Ashland High-Rise	----	Aug-08		----	Aug-10		Moved from 2005 & New work items

## 2007 CAPITAL FUND PROGRAM STATEMENT

<b>Annual Statement/Performance and Evaluation Report</b>					
<b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary</b>					
PHA Name: Schuylkill County Housing Authority		Capital Type and Number Capital Fund Program Grant No: PA26P01650107 Replacement Housing Factor Grant No:		Federal FY of Grant: 2007	
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input checked="" type="checkbox"/> Revised Annual Statement (Revision Number: 2)	
<input checked="" type="checkbox"/> Performance and Evaluation Report for Program Year Ending <u>09/30/2007</u>				<input type="checkbox"/> Final Performance and Evaluation Report	
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds (Privately financed with future CFP for repayment)				
2	1406 Operations	79,675	79,818		
3	1408 Management Improvements-Soft Costs	10,000	10,000		
	Management Improvements-Hard Costs	10,000	10,000		
4	1410 Administration	78,000	78,000		
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	70,000	70,000	35,000.00	10,217.50
8	1440 Site Acquisition				
9	1450 Site Improvements				
10	1460 Dwelling Structures	548,831	500,900	17,500.00	
11	1465.1 Dwelling Equipment-Non-expendable				
12	1470 Non-dwelling Structure	0	24,700		
13	1475 Non-dwelling Equipment	26,275	49,363	29,363.00	
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	<b>Amount of Annual Grant (Sum of lines 2-20)</b>	<b>822,781</b>	<b>822,781</b>	<b>81,863.00</b>	<b>10,217.50</b>
22	Amount of line 21 Related to LBP Activities	0	0		
23	Amount of line 21 Related to Section 504 Compliance	0	0		
24	Amount of line 21 Related to Security -- Soft Costs	0	0		
25	Amount of line 21 Related to Security -- Hard Costs	26,275	29,363	29,363.00	
26	Amount of line 20 Related to Energy Conservation Measures	127,000	171,100		

## 2007 CAPITAL FUND PROGRAM STATEMENT

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)</b> <b>Part II: Supporting Pages</b>								
PHA Name: Schuylkill County Housing Authority			Capital Type and Number Capital Fund Program Grant No: PA26P01650107 Replacement Housing Factor Grant No:			Federal FY of Grant: 2007		
Development No./Name HA-Wide	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Obligated	Expended	
PHA-Wide	Operations	1406		<b>79,675</b>	<b>79,818</b>			
PHA-Wide	Management Improvements							
	1. Automated Systems Update	1408		10,000	10,000			
	2. Automated Systems Training	1408		2,000	2,000			
	3. Staff Training	1408		4,000	4,000			
	4. Residents Activities	1408		4,000	4,000			
	<b>Sub-Total</b>			<b>20,000</b>	<b>20,000</b>			
PHA-Wide	Administration	1410		78,000	78,000			
	<b>Sub-Total</b>			<b>78,000</b>	<b>78,000</b>			
PHA-Wide	Fees and Costs	1430		70,000	70,000	35,000.00	10,217.50	
	<b>Sub-Total</b>			<b>70,000</b>	<b>70,000</b>	<b>35,000.00</b>	<b>10,217.50</b>	
PA-16-2 Coaldale Development	1. Replace 156 windows in 48 units.	1460	156 windows	127,000	62,400			From 2008 From 2008
	2. Replace 17 windows in comm room	1470	17 windows	0	22,700			
	3. Replace 3 entrance doors in cm rm	1470	3 doors	0	2,000			
	<b>Sub-Total</b>			<b>127,000</b>	<b>87,100</b>			
PA-16-3 Minersville High Rise	1. Emergency Heating Repairs	1460	35 units	20,831	17,500	17,500.00		Emergency Repair New Work Item
	2. Fire Alarm System	1460	11 stories 100 units	0	47,000			
	<b>Sub-Total</b>			<b>20,831</b>	<b>64,500</b>	<b>17,500.00</b>		
PA-16-5 Sch. Haven High Rise	1. Fire Alarm System	1460	11 stories 110 units	0	33,000			New Work Item
	<b>Sub-Total</b>			<b>0</b>	<b>33,000</b>			
PA-16-8 Shenandoah Development	1. Replace 4 electric transformer covers	1475	4 covers	0	20,000			From 2010
	<b>Sub-Total</b>			<b>0</b>	<b>20,000</b>			

## 2007 CAPITAL FUND PROGRAM STATEMENT

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)</b> <b>Part II: Supporting Pages</b>									
PHA Name: Schuylkill County Housing Authority				Capital Type and Number Capital Fund Program Grant No: PA26P01650107 Replacement Housing Factor Grant No:			Federal FY of Grant: 2007		
Development No./Name HA-Wide	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work	
				Original	Revised	Obligated	Expended		
PA-16-12 St Clair Family	1. Replace windows (10 units) 2. Install energy efficient light fixtures (35 units)	1460 1460	40 windows 210 light fixtures	0 0	10,000 45,000			From 2006 New Work Item	
<b>Sub-Total</b>				<b>0</b>	<b>55,000</b>				
PA-16-13 Sch. Haven Family	1. Install security cameras and monitoring system	1475	25 wireless devices 6 cameras	26,275	29,363	29,363.00			
<b>Sub-Total</b>				<b>26,275</b>	<b>29,363</b>	<b>29,363.00</b>			
PA-16-14 Ashland High-Rise	1. Replace hot & cold water lines in 50 units 3 pipe chases 2. Replace kitchen, bathroom, and tub/shower fixtures (50 units) 3. Install fire rated ceiling 4. Install energy efficient light fixtures (5 stories) 5. Install new roof at entry door. 6. Repoint/Repair 300 sq ft brick	1460 1460 1460 1460 1460 1460	10,890 In. ft. 150 fixtures 4,000 sq. ft. 55 light fixtures 1 roof 300 sq. ft.	360,000 20,000 10,000 11,000 0 0	220,000 10,000 5,000 11,000 20,000 20,000			New Work Item From 2006	
<b>Sub-Total</b>				<b>401,000</b>	<b>286,000</b>				
<b>TOTAL</b>				<b>822,781</b>	<b>822,781</b>	<b>81,863.00</b>	<b>10,217.50</b>		

## 2007 CAPITAL FUND PROGRAM STATEMENT

**Annual Statement/Performance and Evaluation Report  
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)  
 Part III: Implementation Schedule**

PHA Name: Schuylkill County Housing Authority	Capital Type and Number Capital Fund Program Grant No: PA26P01650107 Replacement Housing Factor Grant No:	Federal FY of Grant: 2007
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Development Number Name/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide	Aug-08			Aug-10			
PA-16-2 Coaldale Family	Aug-08			Aug-10			
PA-16-3 Minersville High-Rise	Aug-08			Aug-10			
PA-16-5 Schuylkill Haven High-Rise		Aug-08			Aug-10		
PA-16-8 Shenandoah Family		Aug-08			Aug-10		
PA-16-12 St. Clair Family		Aug-08			Aug-10		
PA-16-13 Schuylkill Haven Family	Aug-08			Aug-10			
PA-16-14 Ashland High-Rise	Aug-08			Aug-10			

## 2008 CAPITAL FUND PROGRAM BUDGET

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary</b>					
PHA Name: Schuylkill County Housing Authority		Capital Type and Number Capital Fund Program Grant No: PA26P01650108 Replacement Housing Factor Grant No:		Federal FY of Grant: 2008	
(X) Original Annual Statement    ( ) Reserve for Disasters/Emergencies			( ) Revised Annual Statement (Revision Number: )		
( ) Performance and Evaluation Report for Program Year Ending _____			( ) Final Performance and Evaluation Report		
	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
Line No.		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds (Privately financed with future CFP for repayment)				
2	1406 Operations	78,831			
3	1408 Management Improvements-Soft Costs	10,000			
	Management Improvements-Hard Costs	10,000			
4	1410 Administration	78,000			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	70,000			
8	1440 Site Acquisition				
9	1450 Site Improvements				
10	1460 Dwelling Structures	575,950			
11	1465.1 Dwelling Equipment-Non-expendable				
12	1470 Non-dwelling Structure				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	<b>Amount of Annual Grant (Sum of lines 2-20)</b>	822,781			
22	Amount of line 21 Related to LBP Activities	0			
23	Amount of line 21 Related to Section 504 Compliance	0			
24	Amount of line 21 Related to Security -- Soft Costs	0			
25	Amount of line 21 Related to Security -- Hard Costs	29,750			
26	Amount of line 20 Related to Energy Conservation Measures	186,200			

## 2008 CAPITAL FUND PROGRAM BUDGET

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)</b> <b>Part II: Supporting Pages</b>								
PHA Name: Schuylkill County Housing Authority			Capital Type and Number Capital Fund Program Grant No: PA26P01650108 Replacement Housing Factor Grant No:			Federal FY of Grant: 2008		
Development No./Name	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Obligated	Expended	
PHA-Wide	Operations	1406		<b>78,831</b>				
PHA-Wide	Management Improvements							
	1. Automated Systems Update	1408		10,000				
	2. Automated Systems Training	1408		2,000				
	3. Staff Training	1408		4,000				
	4. Residents Activities	1408		4,000				
	<b>Sub-Total</b>			<b>20,000</b>				
PHA-Wide	Administration	1410		78,000				
	<b>Sub-Total</b>			<b>78,000</b>				
PHA-Wide	Fees and Costs	1430		70,000				
	<b>Sub-Total</b>			<b>70,000</b>				
PA-16-3 Minersville High Rise	1. Replace waste lines (100 units)	1460	2,000 In ft	200,000				New Work Item
	2. Install fire rated ceilings (100 units)	1460	5,000 sq ft	20,000				New Work Item
	3. Install fire rated access doors (100 units)	1460	100 doors	30,000				New Work Item
	<b>Sub-Total</b>			<b>250,000</b>				
PA-16-5 Sch. Haven High-Rise	1. Replace 110 locks on apartment entrance doors (110 units)	1460	110 locks	13,800				
	<b>Sub-Total</b>			<b>13,800</b>				
PA-16-7 Shenandoah High-Rise	1. Replace 77 locks on apartment entrance doors (77 units)	1460	77 locks	9,700				
	2. Replace emergency generator	1460	1 generator	110,000				New Work Item
	<b>Sub-Total</b>			<b>119,700</b>				
PA-16-13 Sch. Haven Family	1. Replace 305 windows in 40 units	1460	305 windows	122,000				From 2009
	2. Replace 80 stormdoors in 40 units	1460	80 doors	30,200				From 2009

## 2008 CAPITAL FUND PROGRAM BUDGET

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)</b> <b>Part II: Supporting Pages</b>								
PHA Name: Schuylkill County Housing Authority			Capital Type and Number Capital Fund Program Grant No: PA26P01650108 Replacement Housing Factor Grant No:			Federal FY of Grant: 2008		
Development No./Name	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Obligated	Expended	
PA-16-13 Sch. Haven Family	3. Replace 80 entrance doors 40 units	1460	80 doors	34,000				From 2009
<b>Sub-Total</b>				<b>186,200</b>				
PA-16-14 Ashland High-Rise	1. Replace 50 locks on apartment entrance doors (50 units)	1460	50 locks	6,250				
<b>Sub-Total</b>				<b>6,250</b>				
<b>TOTAL</b>				<b>822,781</b>				

## 2008 CAPITAL FUND PROGRAM BUDGET

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part III: Implementation Schedule**

PHA Name: Schuylkill County Housing Authority	Capital Type and Number Capital Fund Program Grant No: PA26P01650108 Replacement Housing Factor Grant No:	Federal FY of Grant: 2008
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Development Number Name/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide	Aug-09			Aug-11			
PA-16-3 Minersville High-Rise	Aug-09			Aug-11			
PA-16-5 Schuylkill Haven High-Rise	Aug-09			Aug-11			
PA-16-7 Shenandoah High-Rise	Aug-09			Aug-11			
PA-16-13 Schuylkill Haven Family	Aug-09			Aug-11			
PA-16-14 Ashland High-Rise	Aug-09			Aug-11			

## FIVE-YEAR PLAN (2009-2012) CAPITAL FUND PROGRAM

<b>Capital Fund Program Five-Year Action Plan</b>					
<b>Part I: Summary</b>					
PHA Name Schuylkill County Housing Authority			(X) Original 5-Year Plan ( ) Revision No:		
Development Number/Name/ HA-Wide	Year 1 2008	Work Statement for Year 2 FFY Grant: 2009 PHA FY: 2010	Work Statement for Year 3 FFY Grant: 2010 PHA FY: 2011	Work Statement for Year 4 FFY Grant: 2011 PHA FY: 2012	Work Statement for Year 5 FFY Grant: 2012 PHA FY: 2013
PA-16-2 Coaldale		0	133,600	0	0
PA-16-3 Minersville High Rise		100,000	55,000	155,000	300,000
PA-16-5 Schuylkill Haven High Rise		137,000	59,000	0	0
PA-16-7 Shenandoah High Rise		280,000	85,000	30,000	0
PA-16-8 Shenandoah Family		0	98,000	160,000	0
PA-16-10 Cass-Minersville Family		0	126,000	254,000	32,000
PA-16-12 St. Clair Family		58,000	7,000	65,000	0
PA-16-13 Schuylkill Haven Family		0	8,000	0	145,000
PA-16-14 Ashland High Rise		0	50,600	0	200000
Warehouse		0	0	0	0
Physical Improvements		575,000	622,200	664,000	677,000
Operations		77,781	30,581	0	0
Management Improvements		20,000	20,000	20,000	20,000
Administration		80,000	80,000	68,781	55,781
Other		70,000	70,000	70,000	70,000
Total CFP Funds (Est.)		822,781	822,781	822,781	822,781
Total Replacement Housing Factor Funds					

## FIVE-YEAR PLAN (2009-2012) CAPITAL FUND PROGRAM

<b>Capital Fund Program Five-Year Action Plan</b>						
<b>Part II: Supporting Pages - Work Activities</b>						
Activities for Year 1 2008	Activities for Year: 2 FFY Grant: 2009 PHA FY: 2010			Activities for Year: 3 FFY Grant: 2010 PHA FY: 2011		
	PA-16-3 Minersville High Rise	1. Replace domestic hot water heater/storage tank (1)	100,000	PA-16-2 Coaldale Family	1. Replace (72) smoke detectors 2. Replace (66) storm doors 3. Replace (66) entry doors 4. Install (362) energy efficient light fixtures	7,200 26,400 30,000 70,000 <b>Sub-Total</b> <b>133,600</b>
		<b>Sub-Total</b>	<b>100,000</b>			
	PA-16-5 Schuylkill Haven High Rise	1. Replace electric hot water boiler (1)	137,000	PA-16-3 Minersville High-Rise	1. Replace 150 smoke detectors 2. Install (200) energy efficient light fixtures	15,000 40,000 <b>Sub-Total</b> <b>55,000</b>
		<b>Sub-Total</b>	<b>137,000</b>			
	PA-16-7 Shenandoah High Rise	1. Replace oil fired hot water boilers (9) 2. Install thermostats (77 units)	150,000 130,000	PA-16-5 Schuylkill Haven High Rise	1. Replace 150 smoke detectors 2. Install (220) energy efficient light fixtures	15,000 44,000 <b>Sub-Total</b> <b>59,000</b>
		<b>Sub-Total</b>	<b>280,000</b>	PA-16-7 Shenandoah High Rise	1. Replace 77 smoke detectors 2. Install (385) energy efficient light fixtures	8,000 77,000 <b>Sub-Total</b> <b>85,000</b>
	PA-16-12 St. Clair Family	1. Replace (70) storm doors 2. Replace (70) entrance doors	28,000 30,000	PA-16-8 Shenandoah Family	1. Replace 132 smoke detectors 2. Install (422) energy efficient light fixtures	14,000 84,000 <b>Sub-Total</b> <b>98,000</b>
		<b>Sub-Total</b>	<b>58,000</b>	PA-16-10 Cass Minersville Family	1. Replace 160 smoke detectors 2. Replace sidewalks & curbs 15,000 sq. ft. sidewalk 700 ln. ft. 7" curb	16,000 110,000 <b>Sub-Total</b> <b>126,000</b>
				PA-16-12 St. Clair Family	1. Replace 77 smoke detectors	7,000 <b>Sub-Total</b> <b>7,000</b>
				PA-16-13 Schuylkill Haven Family	1. Replace 80 smoke detectors	8,000 <b>Sub-Total</b> <b>8,000</b>
				PA-16-14 Ashland High Rise	1. Replace 110 smoke detectors 2. Install (198) energy efficient light fixtures	11,000 39,600 <b>Sub-Total</b> <b>50,600</b>
		<b>Total</b>	<b>575,000</b>		<b>Total</b>	<b>622,200</b>

## FIVE-YEAR PLAN (2009-2012) CAPITAL FUND PROGRAM

<b>Capital Fund Program Five-Year Action Plan</b>						
<b>Part II: Supporting Pages - Work Activities</b>						
Activities for Year 1 2008	Activities for Year: 4 FFY Grant: 2011 PHA FY: 2012			Activities for Year: 5 FFY Grant: 2012 PHA FY: 2013		
	PA-16-3 Minersville High Rise	1. Replace (10) roof fans 2. Replace (2) deep well pumps 3. Replace community room windows <b>Sub-Total</b>	90,000 25,000 40,000 <b>155,000</b>	PA-16-3 Minersville High Rise	1. Elevator Modifications 2. Replace hot & cold water lines in (4) risers <b>Sub-Total</b>	100,000 200,000 <b>300,000</b>
	PA-16-7 Shenandoah High Rise	1. Install roof over entry door <b>Sub-Total</b>	30,000 <b>30,000</b>	PA-16-10 Cass Minersville Family	1. Install energy efficient light fixtures (80 units) <b>Sub-Total</b>	32,000 <b>32,000</b>
	PA-16-8 Shenandoah Family Development	1. Replace (140) storm doors 2. Replace (140) entrance doors 3. Replace (70) electrical closet doors <b>Sub-Total</b>	65,000 65,000 30,000 <b>160,000</b>	PA-16-13 Schuylkill Haven Family	1. Install energy efficient light fixtures (40 units) 2. Replace sidewalks & curbs 9,000 sq. ft. sidewalk 450 ln. ft. 7" curb 3. Repave parking lots 13,500 sq. ft. lot, Install 60 new bumper blocks <b>Sub-Total</b>	45,000 80,000 20,000 <b>145,000</b>
	PA-16-10 Cass Minersville Family	1. Replace (160) storm doors 2. Replace (160) entrance doors 3. Replace sidewalks & curbs 15,000 sq. ft. sidewalk 700 ln. ft. 7" curb <b>Sub-Total</b>	72,000 72,000 110,000 <b>254,000</b>	PA-16-14 Ashland High Rise	1. Elevator Modifications <b>Sub-Total</b>	200,000 <b>200,000</b>
	PA-16-12 St. Clair Family	1. Replace sidewalks & curbs 5,300 sq. ft. sidewalk 700 ln. ft. 7" curb <b>Sub-Total</b>	65,000 <b>65,000</b>			
		<b>Total</b>	<b>664,000</b>		<b>Total</b>	<b>677,000</b>