

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans for the Trumbull Metropolitan Housing Authority

5 Year Plan for Fiscal Years 2005 - 2009

Annual Plan for Fiscal Year 2008

Version 2

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: Trumbull Metropolitan Housing Authority

PHA Number: OH008

PHA Fiscal Year Beginning: (mm/yyyy) 07/2008

PHA Programs Administered:

Public Housing and Section 8
 Section 8 Only
 Public Housing Only
 Number of public housing units: **1,376**
 Number of S8 units:
 Number of public housing units:
 Number of S8 units: **916**

PHA Consortia: (check box if submitting a joint PHA Plan and complete table)

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2005 - 2009
[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)

The mission of the Trumbull Metropolitan Housing Authority is to be a leader in the housing industry by providing safe, clean, and modern housing opportunities to low income persons while promoting self-sufficiency, upward mobility, and customer satisfaction to the citizens of Trumbull County. These aims shall be further achieved by developing public-private partnerships, homeownership and entrepreneurial opportunities.

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
- Apply for additional rental vouchers:
 - Reduce public housing vacancies:
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other (list below)

Progress Statement FYB 2008: *TMHA has made application to the Ohio Housing Finance Agency to determine its eligibility to participate in the 2008 Housing Tax Credit program. As a result of an extensive experience and capacity review, it has been determined that TMHA will be placed in Tier Three, which affords one credit and a*

maximum project amount of \$1,000,000. TMHA is currently seeking a suitable undertaking towards this end.

- PHA Goal: Improve the quality of assisted housing
Objectives:
- Improve public housing management: (PHAS score) 84
 - Improve voucher management: (SEMAP score)
 - Increase customer satisfaction:
 - Concentrate on efforts to improve specific management functions:
(list; e.g., public housing finance; voucher unit inspections)
 - Renovate or modernize public housing units:
 - Demolish or dispose of obsolete public housing:
 - Provide replacement public housing:
 - Provide replacement vouchers:
 - Other: (list below)

Progress Statement FYB 2008: *TMHA increased its Public Housing Management Score by 4 points during the past year. Additionally, we have commenced the process of disposing of the former central office property which has reached functional obsolescence. Finally, in an effort to improve management functions, TMHA is endeavoring to maintain the warehousing and procurement processes centrally despite our move to an overall decentralized-style of administration. Although our plan holds sites accountable for small purchases and some level of inventory, we expect that centrally managed warehousing and procurement processes will better serve the diversity of our programs and needs in a consistent and controlled manner leading to a lower risk of regulatory noncompliance or misappropriation.*

- PHA Goal: Increase assisted housing choices
Objectives:
- Provide voucher mobility counseling:
 - Conduct outreach efforts to potential voucher landlords
 - Increase voucher payment standards
 - Implement voucher homeownership program:
 - Implement public housing or other homeownership programs:
 - Implement public housing site-based waiting lists:
 - Convert public housing to vouchers:
 - Other: (list below)

Progress Statement FYB 2008: *TMHA has been successful in addressing its goals and objectives through the following:*

- *Landlord educational outreach sessions conducted*
- *Impact of the voucher payment standard increase currently being determined*
- *Homeownership program has completed 5 closings and increased enrollment and outreach*

- *Homeownership program has completed 6 closings and increased enrollment and outreach*

HUD Strategic Goal: Improve community quality of life and economic vitality

- PHA Goal: Provide an improved living environment
 - Objectives:
 - Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
 - Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
 - Implement public housing security improvements:
 - Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
 - Other: (list below)
 - *Conduct awareness campaign and coordinate outreach efforts designed to inform all residents of resources available for victims of domestic violence.*

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

- PHA Goal: Promote self-sufficiency and asset development of assisted households
 - Objectives:
 - Increase the number and percentage of employed persons in assisted families:
 - Provide or attract supportive services to improve assistance recipients' employability:
 - Provide or attract supportive services to increase independence for the elderly or families with disabilities.
 - Other: (list below)
 - *Partner with local agencies to provide or attract supportive services to assist victims of domestic violence in their effort to move out of abusive situations and begin again.*

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing
 - Objectives:
 - Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:

- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
- Other: (list below)

Other PHA Goals and Objectives: (list below)

- Goal Number 1:** *Enhance the attractiveness & marketability of the housing stock and neighborhoods in order to attract working families.*
- Goal Number 2:** *Increase opportunities for the residents to become self-sufficient and increase the level of supportive services.*
- Goal Number 3:** *Establish a staff development program that will result in increased team spirit, a more professional and knowledgeable staff, and exceptional customer service.*
- Goal Number 4:** *Enhance and improve the quality of the fiscal management system and develop a plan for the continued increase in the availability of reliable management information.*
- Goal Number 5:** *Develop and implement a plan for the Authority to become more diversified and entrepreneurial with a goal to decrease dependency on HUD subsidy.*
- Goal Number 6:** *Identify additional housing needs of Trumbull County and execute initiatives to meet those needs.*

Annual PHA Plan
PHA Fiscal Year 2008
[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

- Standard Plan**
- Troubled Agency Plan**

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

The Agency Plan is a comprehensive guide to the Trumbull Metropolitan Housing Authority's policies, programs, operations and strategies for meeting local housing needs and goals. There are two parts to the Plan: the Five-Year Plan, which the Authority submits to the Department of Housing and Urban Development (HUD) once every fifth fiscal year, and the Annual Plan, which is submitted to HUD every year. This document represents the Authority's FY2005-2009 Five-Year Agency Plan and FY2008 Annual Update.

Since the Agency Plan serves as the annual application for the Capital Fund Program (CFP), the Authority has submitted an Annual Statement and Five-Year Plan for the FY2008 CFP based on FY2007 funding amount. The Annual Statement and Five-Year Plan can be found in this binder as attachments, oh008b02 and oh008m02.

A list of all information included in the Plan is located on the following pages.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration (*oh008a02*)
- FY 2008 Capital Fund Program Annual Statement (*oh008b02*)
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)
- List of Resident Advisory Board Members (*oh008c02*)
- List of Resident Board Member (*oh008d02*)
- Community Service Description of Implementation (*oh008e02*)
- Information on Pet Policy (*oh008f02*)
- Section 8 Homeownership Capacity Statement, if applicable
- Description of Homeownership Programs, if applicable (*oh008g02*)

- Other (List below, providing each attachment name)
- *Deconcentration and Income Mixing Analysis Results (oh008h02)*
 - *Progress in Meeting 5 Year Plan Goals (oh008i02)*
 - *Criteria for Substantial Deviation and Significant Amendment (oh008j02)*
 - *VAWA Support and Assistance Statement (oh008k01)*

Optional Attachments:

- PHA Management Organizational Chart (*oh008l02*)
- FY 2008 Capital Fund Program 5 Year Action Plan (*oh008m02*)
- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)
- *2007 Performance and Evaluation Report (oh008n02)*
 - *2006 Performance and Evaluation Report (oh008o02)*
 - *2005 Performance and Evaluation Report (oh008p02)*
 - *2003 RHF Performance and Evaluation Report (oh008q02)*
 - *2004 RHF Performance and Evaluation Report (oh008r02)*

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy	Annual Plan: Eligibility,

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
N/A	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
X	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
X	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
N/A	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
X	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
N/A	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
N/A	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	3,583	5	5	5	3	3	3
Income >30% but <=50% of AMI	2,519	4	4	4	3	3	3
Income >50% but <80% of AMI	1,110	3	3	3	3	3	3
Elderly	1,845	4	3	3	4	3	3
Families with Disabilities	N/A	3	3	3	5	3	3
White	6,119	3	3	3	3	3	3
Black/African American	1,271	3	3	3	3	3	3
Hispanic	83	3	3	3	3	3	3

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year:
- U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	238		327
Extremely low income <=30% AMI	193	81%	
Very low income (>30% but <=50% AMI)	43	18%	
Low income (>50% but <80% AMI)	2	1%	
Families with children	97	41%	
Elderly families	19	8%	
Families with Disabilities	50	21%	
White	159	67%	
Black/African American	75	31%	
American Indian/Alaska Native	0	0	
Asian	0	0	
Native Hawaiian/Other Pacific Islander	0	0	
Other	4	2%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	147	62	
2 BR	53	22	
3 BR	28	11	
4 BR	7	3	
5 BR	3	2	
5+ BR	0	0	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed?			
<input type="checkbox"/> No <input type="checkbox"/> Yes			

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	459		225
Extremely low income <=30% AMI	372	81%	
Very low income (>30% but <=50% AMI)	74	17%	
Low income (>50% but <80% AMI)	11	3%	
Families with children	314	69%	
Elderly families	10	3%	
Families with Disabilities	65	15%	
White	135	30%	
Black/African American	321	70%	
American Indian/Alaska Native	2	1%	
Asian	0	0	
Native Hawaiian/Other Pacific Islander	0	0	
Other	1	1%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	N/A	N/A	
2 BR	N/A	N/A	
3 BR	N/A	N/A	
4 BR	N/A	N/A	
5 BR	N/A	N/A	
5+ BR	N/A	N/A	
Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)? 11 months			
Does the PHA expect to reopen the list in the PHA Plan year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available (*added*)
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs: *N/A*

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2008 grants)		
a) Public Housing Operating Fund	4,000,000.00	
b) Public Housing Capital Fund (based on 2007 grant)	2,082,681.00	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	3,800,000.00	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self- Sufficiency Grants	45,830.00	
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
3. Prior Year Federal Grants (unobligated funds only) (list below) (as of reporting period 12/31/07)		
<i>CFP Grant OH12P008501-06</i>	73,714.00	<i>Public housing capital improvements</i>
<i>CFP Grant OH12P008501-07</i>	492,181.00	<i>Public housing capital improvements</i>
3. Public Housing Dwelling Rental Income	1,300,000.00	<i>Public housing operations</i>
4. Other income (list below)		
<i>Income on Investments</i>	30,000.00	<i>Public housing operations</i>
<i>Legal fees, maintenance charges to tenants, late fees, NSF charges, etc.</i>	66,000.00	<i>Public housing operations</i>
<i>Excess Utilities</i>	16,000.00	<i>Public housing operations</i>
5. Non-federal sources (list below)		

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
Total resources	11,906,406.00	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time)
- Other: (describe)
 - *As soon as possible after receipt of a completed application.*

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)
 - *Utility companies*

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2) Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year? **13**

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously?
If yes, how many lists? **3**

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA: **N/A**

(4) Admissions Preferences

a. Income targeting:

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences: *N/A*

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)
 - *Victims of Federally declared disaster areas*

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

2 Date and Time

Former Federal preferences: *N/A*

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
Victims of domestic violence
Substandard housing
Homelessness
High rent burden

Other preferences (select all that apply)

- 1 Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- 1 Other preference(s) (list below)
 - *Victims of Federally declared disaster areas*

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA’s Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition?

(select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list)
 - *Anytime there is an increase or decrease in income.*

(6) Deconcentration and Income Mixing

a. Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site based waiting lists
If selected, list targeted developments below:
- Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:
- Employing new admission preferences at targeted developments
If selected, list targeted developments below:
- Other (list policies and developments targeted below)

d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
 List (any applicable) developments below:

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- Criminal or drug-related activity only to the extent required by law or regulation
 Criminal and drug-related activity, more extensively than required by law or regulation
 More general screening than criminal and drug-related activity (list factors below)
 Other (list below)
- b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
 Other (describe below)
▪ *Participant's most recent address and landlord information*

(2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
 Federal public housing
 Federal moderate rehabilitation

- Federal project-based certificate program
 Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- PHA main administrative office
 Other (list below)

(3) Search Time

a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

- *Up to 120 days from beginning of initial term as a reasonable accommodation.*
- *Written request from family which will include a "Search Log" request must be received by PHA prior to expiration date of voucher.*
- *Up to maximum of 60 days at PHA discretion for:*
 - *Extenuating circumstances such as hospitalization or family emergency within initial 60 day search time/verification required.*
 - *PHA is satisfied that the family has made a reasonable effort to locate a unit throughout initial 60 day period/completed search record verification required.*
 - *Family was prevented from finding a unit due to disability accessibility requirements or large size number of bedroom unit requirement/search record verification required.*

(4) Admissions Preferences

a. Income targeting

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences *N/A*

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)
 - *Those paying >30% percent of income*
 - *Victims of Federally Declared Disasters*

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

2 Date and Time

Former Federal preferences *N/A*

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- 1 Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs

- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- 1 Other preference(s) (list below)
 - *Those paying >30% percent of income*
 - *Victims of Federally Declared Disasters*

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one) *N/A*

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
 \$1-\$25 (*established \$25.00 minimum for New Construction Developments*)
 \$26-\$50 (*established \$50.00 minimum for Public Housing Developments*)

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

Exemption for Hardship Circumstances

The Housing Authority shall immediately grant an exemption from application of the minimum monthly rental amount to any family unable to pay such amount because of financial hardship, which shall include situations in which:

- a. *The family has lost eligibility for or is awaiting an eligibility determination for a federal, state, or local assistance program, including a family that includes a member who is an alien lawfully admitted for permanent residence under the Immigration and Nationality Act who would be entitled*

to public benefits but for title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996;

- b. The family would be evicted as a result of the imposition of the minimum rent requirement;*
- c. The income of the family has decreased because of changed circumstances, including loss of employment;*
- d. A death in the family has occurred.*

If the resident requests a hardship exemption and the Housing Authority reasonably determines the hardship to be of a temporary nature, an exemption shall not be granted during the 90-day period beginning upon the making of a request for the exemption. A resident shall not be evicted during the 90-day period for non-payment of rent. In such a case, if the resident thereafter demonstrates that the financial hardship is of a long-term basis, the Housing Authority shall retroactively exempt the resident from applicability of the minimum rent requirement for such 90-day period.

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below: *N/A*

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply) *N/A*

For the earned income of a previously unemployed household member
 For increases in earned income
 Fixed amount (other than general rent-setting policy)
If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)
If yes, state percentage/s and circumstances below:

For household heads
 For other family members
 For transportation expenses
 For the non-reimbursed medical expenses of non-disabled or non-elderly families
 Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
 Yes but only for some developments
 No

2. For which kinds of developments are ceiling rents in place? (select all that apply) *N/A*

- For all developments
 For all general occupancy developments (not elderly or disabled or elderly only)
 For specified general occupancy developments
 For certain parts of developments; e.g., the high-rise portion
 For certain size units; e.g., larger bedroom sizes
 Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply) *N/A*

- Market comparability study
 Fair market rents (FMR)
 95th percentile rents
 75 percent of operating costs
 100 percent of operating costs for general occupancy (family) developments
 Operating costs plus debt service
 The “rental value” of the unit
 Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
 At family option
 Any time the family experiences an income increase
 Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) _____
 Other (list below)
 - *The loss or addition of a wage earner*
 - *The loss or addition of an income source*

- g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
 Survey of rents listed in local newspaper
 Survey of similar unassisted units in the neighborhood
 Other (list/describe below)
▪ 75% of rent

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

- a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
 100% of FMR
 Above 100% but at or below 110% of FMR
 Above 110% of FMR (if HUD approved; describe circumstances below)

- b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply) *N/A*

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
 The PHA has chosen to serve additional families by lowering the payment standard
 Reflects market or submarket
 Other (list below)

- c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
 Reflects market or submarket

- To increase housing options for families
- Other (list below)
 - *Utility allowance for Youngstown/Warren area is highest in the State.*
 - *Landlords reluctant to reduce rents.*

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)
 - *Quarterly*

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

- **Minimum Rent**
“Minimum rent is \$50. Minimum rent refers to the Minimum Total Tenant Payment and includes the combined amount a family pays toward rent and/or utilities when it is applied.
- **Hardship Requests for an Exception to Minimum Rent**
The PHA recognizes that in some circumstances even the minimum rent may create a financial hardship for families. The PHA will review all relevant circumstances brought to the PHA's attention regarding financial hardship as it applies to the minimum rent. The following section states the PHA's procedures and policies in regard to minimum rent financial hardship as set forth by the Quality Housing and Work Responsibility Act of 1998. HUD has defined circumstances under which a hardship could be claimed (24 CFR 5.630).
- **Criteria for Hardship Exception**
In order for a family to qualify for a hardship exception, the family's circumstances must fall under one of the following HUD hardship criteria:
 - *The family has lost eligibility or is awaiting and eligibility determination for Federal, State or local assistance, including a family with a member who is a non-citizen lawfully admitted for*

permanent residence under the Immigration and Nationality Act, and who would be entitled to public benefits but for Title IV of the Personal Responsibility and Work Opportunity Act of 1996.

- *The family would be evicted as a result of the imposition of the minimum rent requirement.*
- *The income of the family has decreased because of changed circumstances, including loss of employment, death in the family, or other circumstances as determined by the PHA or HUD.*
- **PHA Notification to Families of Right to Hardship Exception**

- *The PHA will notify all families subject to minimum rents of their right to request a minimum rent hardship exception. “Subject to minimum rent” means the minimum rent was the greatest figure in the calculation of the greatest of 30% of monthly adjusted income, 10% of monthly income, minimum rent or welfare rent.*

If the minimum rent is the greatest figure in the calculation of Total Tent Payment, PHA staff will include a copy of the notice regarding hardship request provided to the family in the family’s file.

The PHA notification will advise families that hardship exception determinations are subject to PHA review and hearing procedures.

The PHA will review all family requests for exception from the minimum rent due to financial hardships.

All requests for minimum rent hardship exceptions are required to be in writing.

- *The PHA will request documentation as proof of financial hardship.*
- *The PHA will use its standard verification procedures to verify circumstances which have resulted in financial hardship.*

Requests for minimum rent exception must include a statement of the family hardship that qualify the family for an exception.

- **Suspension of Minimum Rent**

The PHA will grant the minimum rent exception to all families who request it, effective the first of the following month.

The minimum rent will be suspended until the PHA determines whether the hardship is;

- *Covered by statute*
- *Temporary or long term*

“Suspension” means that the PHA must not use the minimum rent calculations until the PHA has made the decision.

During the minimum rent suspension period, the family will not be required to pay a minimum rent and the housing assistance payment will be increased accordingly.

If the PHA determines that the minimum rent is not covered by statute, the PHA will impose a minimum rent including payment for minimum rent from the time of suspension.

- **Temporary Hardship**

If the PHA determines that the hardship is temporary, a minimum rent will not be imposed for a period of up to 90 days from the date of the family's request. At the end of the temporary suspension period, a minimum rent will be imposed retroactively to the time of suspension.

The PHA will offer a repayment agreement to the family for any such rent not paid during the temporary hardship period. (See "Owner and Family Debts to the PHA" chapter for Repayment agreement policy).

- **Long-Term Duration Hardships** [24 CFR 5.616(c)(3)]

If the PHA determines that there is a qualifying long-term financial hardship, the PHA must exempt the family from the minimum rent requirements for as long as the hardship continues. The exemption from minimum rent shall apply from the first day of the month following the family's request for exemption.

- **Retroactive Determination**

The PHA will reimburse the family for any minimum rent charges which took effect after October 21, 1998 that qualified for one of the mandatory exceptions.

If the family is owed a retroactive payment, the PHA will provide reimbursement in the form of a cash refund to the family.

If the family is owed a retroactive payment, the PHA will offer the family a choice of either a cash refund or a credit towards their rent contribution.

The PHA's definition of a cash refund is a check made out to the family.

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached. (*oh008102*)
- A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	<i>1,376</i>	<i>20%</i>
Section 8 Vouchers	<i>916</i>	<i>20%</i>
Section 8 Certificates	<i>N/A</i>	<i>N/A</i>
Section 8 Mod Rehab	<i>N/A</i>	<i>N/A</i>
Special Purpose Section 8 Certificates/Vouchers (list individually)	<i>N/A</i>	<i>N/A</i>
Public Housing Drug Elimination Program (PHDEP)	<i>N/A</i>	<i>N/A</i>
Other Federal Programs(list individually)	<i>N/A</i>	<i>N/A</i>
Capital Fund Program	<i>1,376</i>	<i>20%</i>

C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

- *Admissions and Occupancy Policy*
- *Pet Policy for Families/Elderly*
- *Personnel Policy*
- *Procurement Policy & Procedure*
- *Capitalization Policy*
- *Cash Management and Investment Policy*
- *Insurance Policy*
- *Disposition of Property Policy*
- *Housing Manager Guidebook*

(2) Section 8 Management: (list below)

- *Section 8 Administrative Plan and Section 8 Procedures Manual*

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below: *N/A*

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
 PHA development management offices
 Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below: *N/A*

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
 Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) *oh008b02*

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name) *oh008m02*

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
- b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)

- Revitalization Plan under development
- Revitalization Plan submitted, pending approval
- Revitalization Plan approved
- Activities pursuant to an approved Revitalization Plan underway

- Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
- If yes, list development name/s below:

- Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
- If yes, list developments or activities below:

- Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
- If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

- Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description	
1a. Development name: <i>Fairview Gardens</i>	
1b. Development (project) number: <i>oh008-004</i>	
2. Activity type: Demolition <input checked="" type="checkbox"/>	
Disposition <input type="checkbox"/>	
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input checked="" type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <i>(08/01/08)</i>	
5. Number of units affected: <i>Up to 130</i>	
6. Coverage of action (select one)	
<input checked="" type="checkbox"/> Part of the development	
<input type="checkbox"/> Total development	
7. Timeline for activity:	
a. Actual or projected start date of activity: <i>11/01/08</i>	
b. Projected end date of activity: <i>05/31/09</i>	

Demolition/Disposition Activity Description
1a. Development name: Former Central Office (building #80110) 1b. Development (project) number: oh008-001
2. Activity type: Demolition <input type="checkbox"/> Disposition <input checked="" type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date application approved, submitted, or planned for submission: (04/30/08)
5. Number of units affected: 1 building #80110
6. Coverage of action (select one) <input checked="" type="checkbox"/> Part of the development (former central office building) <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: 06/01/08 b. Projected end date of activity: 08/15/08

Demolition/Disposition Activity Description -
1a. Development name: Colt Court 1b. Development (project) number: oh008-008
2. Activity type: Demolition <input checked="" type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date application approved, submitted, or planned for submission: (08/01/08)
5. Number of units affected: 24
6. Coverage of action (select one) <input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: 12/01/08 b. Projected end date of activity: 05/31/09

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description *N/A*

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description
1a. Development name: 1b. Development (project) number:
2. Designation type: Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA’s Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: 7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description *N/A*

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

Conversion of Public Housing Activity Description
1a. Development name: 1b. Development (project) number:
2. What is the status of the required assessment? <input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status) <input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one) <input type="checkbox"/> Units addressed in a pending or approved demolition application (date

submitted or approved:

- Units addressed in a pending or approved HOPE VI demolition application
(date submitted or approved:)
- Units addressed in a pending or approved HOPE VI Revitalization Plan
(date submitted or approved:)
- Requirements no longer applicable: vacancy rates are less than 10 percent
- Requirements no longer applicable: site now has less than 300 units
- Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description *N/A*

- Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

- Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
 26 - 50 participants
 51 to 100 participants
 more than 100 participants

b. PHA-established eligibility criteria

- Yes No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

- Yes No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
 Information sharing regarding mutual clients (for rent determinations and otherwise)
 Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
 Jointly administer programs
 Partner to administer a HUD Welfare-to-Work voucher program
 Joint administration of other demonstration program
 Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
 Public housing admissions policies
 Section 8 admissions policies
 Preference in admission to section 8 for certain public housing families
 Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
 Preference/eligibility for public housing homeownership option participation
 Preference/eligibility for section 8 homeownership option participation
 Other policies (list below)

b. Economic and Social self-sufficiency programs

Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
<i>Youthbuild</i>	<i>Varies</i>	<i>Specific Criteria</i>	<i>PHA Main Office</i>	<i>Public Housing and others</i>

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2005 Estimate)	Actual Number of Participants (As of: 31/12/07)
Public Housing	25	41
Section 8	35	29

b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?
If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937
--

*Description of Community Service requirements implementation is included as attachment **oh008e02**.*

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents

(select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

- *Trumbull Homes*
- *Fairview Gardens*
- *Colt Court*
- *Riverview (Tod)*

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

- *Highland Terrace*
- *Trumbull Homes*
- *Fairview Gardens*
- *Colt Court/Reo Court*

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

- *Highland Terrace*
- *Trumbull Homes*
- *Fairview Gardens*
- *Colt Court/Reo Court*

D. Additional information as required by PHDEP/PHDEP Plan *N/A*

PHAs eligible for FY 2005 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY 2005 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment. (Attachment Filename: ____)

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

Description of Pet Policy (Family & Elderly/Handicapped is included as attachment oh008f02.

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

- 1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
- 2. Yes No: Was the most recent fiscal audit submitted to HUD?
- 3. Yes No: Were there any findings as the result of that audit?
- 4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? ____
- 5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock , including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?

2. What types of asset management activities will the PHA undertake? (select all that apply)
 - Not applicable
 - Private management
 - Development-based accounting
 - Comprehensive stock assessment
 - Other: (list below)
 - *The Authority has completed a Strategic Plan which focuses on the future direction of the Housing Authority. A copy of the Strategic Plan is on file at the Housing Authority.*

3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
 - Attached at Attachment (File name)
 - Provided below:

3. In what manner did the PHA address those comments? (select all that apply)
 - Considered comments, but determined that no changes to the PHA Plan were necessary.
 - The PHA changed portions of the PHA Plan in response to comments
List changes below:
 - Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process *N/A*

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here) *State of Ohio*
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.

- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
- Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

- *This plan addresses the priorities in the Consolidated Plan by placing public housing residents into the workforce from welfare assistance, offering economic development training to participants, and providing affordable housing to low and moderate income families. By concentrating on these portions of the plan, we hope to increase resident self-sufficiency and meet social needs.*

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

Attachments

Use this section to provide any additional attachments referenced in the Plans.

<i>Admissions Policy for Deconcentration</i>	<i>oh008a02</i>
<i>FY 2008 Capital Fund Program Annual Statement</i>	<i>oh008b02</i>
<i>List of Resident Advisory Board Members</i>	<i>oh008c02</i>
<i>List of Resident Board Member</i>	<i>oh008d02</i>
<i>Community Service Description of Implementation</i>	<i>oh008e02</i>
<i>Information of Pet Policy</i>	<i>oh008f02</i>
<i>Description of Homeownership Programs</i>	<i>oh008g02</i>
<i>Deconcentration and Income Mixing Analysis Results</i>	<i>oh008h02</i>
<i>Progress in Meeting 5 Year Plan Goals</i>	<i>oh008i02</i>
<i>Criteria for Substantial Deviation & Significant Amendment</i>	<i>oh008j02</i>
<i>VAWA Support and Assistance Statement</i>	<i>oh008k02</i>
<i>PHA Management Organization Chart</i>	<i>oh008l02</i>
<i>FY 2008 Capital Fund Program 5 Year Action Plan</i>	<i>oh008m02</i>
<i>2007 Performance and Evaluation Report</i>	<i>oh008n02</i>
<i>2006 Performance and Evaluation Report</i>	<i>oh008o02</i>
<i>2005 Performance and Evaluation Report</i>	<i>oh008p02</i>
<i>2004 RHF Performance and Evaluation Report</i>	<i>oh008q02</i>
<i>2003 RHF Performance and Evaluation Report</i>	<i>oh008r02</i>

PHA Plan Table Library

Component 7 Capital Fund Program Annual Statement Parts I, II, and II

Annual Statement (*See attachment oh008b02*) Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number FFY of Grant Approval: (MM/YYYY)

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	
3	1408 Management Improvements	
4	1410 Administration	
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	
8	1440 Site Acquisition	
9	1450 Site Improvement	
10	1460 Dwelling Structures	
11	1465.1 Dwelling Equipment-Nonexpendable	
12	1470 Nondwelling Structures	
13	1475 Nondwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	Amount of Annual Grant (Sum of lines 2-19)	
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

Annual Statement (*See attachment oh008b02*)
Capital Fund Program (CFP) Part II: Supporting Table

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost

Annual Statement (*See attachment oh008b02*)

Capital Fund Program (CFP) Part III: Implementation Schedule

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)

Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5-Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
<i>(See attachment oh008m02)</i>				
Total estimated cost over next 5 years				

Attachment: oh008a02
Trumbull Metropolitan Housing Authority
Deconcentration Policy and Deconcentration Analysis

I. INTRODUCTION

The Quality Housing and Work Responsibility Act of 1998 (QHWRA) requires that the Housing Authority adopt policies and procedures governing the deconcentration of poverty and income mixing as required by section 10(a)(3)(B) of the 1937 Housing Act. It is the Trumbull Metropolitan Housing Authority's (TMHA) policy to provide for deconcentration of poverty and encourage income mixing.

The goal of this policy is lessen the concentration of poverty and to create mixed-income communities and within the TMHA's public housing developments. This will be accomplished through admissions practices designed to bring in higher income residents to lower income developments and lower income residents into higher income developments. Toward this end, HA will skip families on the waiting list to reach other families with a lower or higher income. We will accomplish this in a uniform and non-discriminating manner.

The Deconcentration Policy is intended to work in conjunction with the Authority's annual income targeting requirements. The QHWRA requires that 40 percent of all new admissions to public housing developments during a fiscal year must be residents whose household income, at the time of admission, is equal to or lower than 30 percent of the Area Median Income. This "income targeting" requirement is separate from the Deconcentration Policy, which is comparative in nature.

The TMHA will affirmatively market housing to all eligible income groups. Lower income residents will not be steered toward lower income developments and higher income people will not be steered toward higher income developments.

II. DEFINITIONS

The following definitions are provided in order to clearly and define the affected developments and families under this Deconcentration Policy. A final rule was published at 24 CFR 903 on August 6, 2002, amending the definition of "Established Income Range" and that change is reflected in this revised policy.

Covered Developments: Public housing developments that are of general occupancy or family public housing developments that are not exempt from the deconcentration requirement.

Exempt Developments: Public housing developments that are operated by housing authorities with fewer than 100 units; public housing developments that house only elderly persons or persons with disabilities, or both; public housing developments operated by housing authorities that operate only one general

occupancy development; public housing developments approved for demolition or conversion to tenant-based assistance; and public housing developments that include units operated in accordance with a HUD-approved mixed-finance plan using HOPE VI or public housing funds awarded before the effective date of the Deconcentration Final Rule.

PHA-Wide Established Income Range: The **average annual household income of all residents of all covered developments is the PHA-Wide Established Income Range (EIR).**

Development Average Household Income: The average annual household income of all residents of a specific covered development.

Developments Outside the PHA-Wide Established Income Range: A development where the Average Household Income is between 85 percent and 115 percent of the PHA-Wide EIR is considered to be within the PHA-Wide EIR. If the average household income in a development is less than 85% of the EIR or greater than 115% of the EIR, the development is considered to be outside the PHA-Wide EIR **with the following exception:**

A covered development with an average household income exceeding 115% of the PHA-Wide EIR shall not be considered outside the PHA-Wide EIR if the upper limit that exceeds 115% of EIR is less than 30 percent of area median income. **(24 CFR 5.603(b)).**

III. ANALYSIS

In order to achieve and maintain deconcentration, the TMHA will comply with the following:

- a) Determine the PHA-Wide Established Income Range for all covered developments at least an annual basis.
- b) Determine the average household income for each covered development.
- c) Determine whether each covered development falls above, within, or above the established income range, except that the upper limit shall never be less than 30 per cent of the median area income limit.
- d) Determine, for those developments having average incomes outside the established income range, if there are factors to explain and/or justify the income profile as being consistent with and furthering two sets of goals: the goals of deconcentration and income mixing as specified by the statute; and the local goals and strategies contained in the HA Annual Plan.

- e) Where the income profile for a covered development is not explained and/or justified in the HA Annual Plan a specific policy to provide for deconcentration and income mixing in applicable covered developments.

Analysis will be completed at least annually, but may be accomplished more frequently to determine the effectiveness of various initiatives employed to achieve deconcentration.

IV. ACTION PLAN

If a covered development has been identified as falling above or below the established income range, the TMHA will define and communicate specific procedures to be employed with the goal of achieving deconcentration. It is the goal of the TMHA to generally increase the level of income for residents of public housing, create more stratified developments, and obtain agency self sufficiency, therefore; the Deconcentration Policy shall not be employed to be counterproductive to that goal. In addition, the policy will, under no circumstances, be employed through steering or in any way reducing the choice in residence of the individual family.

In order to deconcentrate a development, the TMHA will contact the first family on the waiting list who has the highest priority for this type of unit or development and whose income category would help to meet the deconcentration goal and/or the income-targeting goal. To the greatest extent possible, the TMHA will provide incentives to encourage families with incomes below the established income range to accept units in developments with incomes above the established income range or to encourage families with incomes above the established income range to accept units in developments with incomes below the established income range.

The TMHA may offer one or more incentives to encourage applicant families whose income classification would help to meet the deconcentration goals of a particular development. Various incentives may be used at different times, or under different conditions, but will always be provided in a consistent and nondiscriminatory manner. These may include but are not limited to:

- a) Rent Incentives to select particular developments.
- b) Payment Plans for deposits.
- c) Flexibility in move-in dates.

A family has the sole discretion whether to accept an offer of a unit made under the TMHA's deconcentration policy. TMHA shall not take any adverse action toward any eligible family for choosing not to accept an offer of a unit under the deconcentration policy.

Capital Fund Program (CFP)

Part I: Summary

Office of Public and Indian Housing

HA Name Trumbull Metropolitan Housing Authority	Capital Funds Grant No. OH12P008-50108	FFY of Grant Approval 2008
---	--	--------------------------------------

Original Annual Statement
 Reserve for Disaster/Emergencies
 Revised Annual Statement/Revision Number
 Performance and Evaluation Report for Program Year Ending _____
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised (1)	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations (may not exceed 10% of 19)	\$195,000.00			
3	1408 Management Improvements				
4	1410 Administration	\$100,000.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$160,000.00			
8	1440 Site Acquisition				
9	1450 Site Improvement	\$665,000.00			
10	1460 Dwelling Structures	\$294,000.00			
11	1465.1 Dwelling Equipment-Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition	\$550,000.00			
15	1495.1 Relocation Cost				
16	1490 Replacement Reserve				
17	1498 Mod Used for Development				
18	1499 Development Activities				
19	1502 Contingency (may not exceed 8% of 19)	\$118,681.00			
19	Amount of Annual Grant (Sum of lines 2-19)	\$2,082,681.00			
20	Amount of line 19 Related to LBP Activities	\$0.00			
21	Amount of line 19 Related to Section 504 Compliance	\$0.00			
22	Amount of line 19 Related to Security	\$70,000.00			
23	Amount of line 19 Related to Energy Conservation	\$0.00			

Signature of Executive Director and Date
3/3/2008
Donald W Emerson Jr., Executive Director

Signature of Public Housing Director or Office of Native American Programs Administrator & Date:

X

X

Capital Fund Program (CFP)

Part II: Supporting Pages

HA-Wide

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
HA-Wide	Law Enforcement/Additional Police	1406	LS	\$75,000.00				
	Security CCTV / Door Access	1406	LS	\$20,000.00				
	Security Manager	1406	LS	\$50,000.00				
	Vehicle / Date Equip	1406	LS	\$40,000.00				
	Maintenance Training	1406	LS	\$10,000.00				
	Total 1406				\$195,000.00			
HA-Wide Mgmt. Improvements		1408		\$0.00				
HA-Wide Admin	Funding for DHD Staff	1410	LS	\$100,000.00				
HA-Wide Fees and Costs	A & E services / Fees & Costs	1430	LS	\$160,000.00				
"	Contingency	1502	LS	\$118,681.00				
HA-Wide Totals				\$573,681.00				

Signature of Executive Director and Date

Signature of Public Housing Director or Office of Native American Programs Administrator and Date

X

X

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(2) To be completed for the Performance and Evaluation Report

Capital Fund Program (CFP)

Part II: Supporting Pages

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
OH801 Trumbull Homes 224 Units	CONCRETE REPLACEMENTS	1450	LS	25,000.00				
	M&M BOILER UPDATES	1460	LS	10,000.00				
OH802 Highland Terrace 114 Units	CONCRETE REPLACEMENTS	1450	LS	20,000.00				
OH803 Buckeye Apartments 150 Units	BOILER UPDATES	1460	LS	52,000.00				
	REPLACE TRASH COMPACTORS	1460	LS	20,000.00				
	CONCRETE REPLACEMENTS	1450	LS	10,000.00				
OH804 Fairview Gardens 200 Units	PARTIAL DEMOLITION	1485	23 BLDGS	550,000.00				
OH805 Tod Apartments 152 Units	BOILER UPDATES	1460	LS	60,000.00				
	REPLACE TRASH COMPACTORS	1460	LS	20,000.00				
	CONCRETE REPLACEMENTS	1450	LS	10,000.00				
Total,			Project Total:	\$777,000.00				

Signature of Executive Director and Date

Signature of Public Housing Director or Office of Native American Programs Administrator and Date

X

X

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(2) To be completed for the Performance and Evaluation Report

Capital Fund Program (CFP)

Part II: Supporting Pages

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
OH807 Hubbard Manor 61 Units	SPRINKLER REPLACEMENT	1450	LS	420,000.00				
	PARKING LOT REPLACEMENT	1450	LS	97,000.00				
OH808 Lancer Court Warren Scattered Sites 34 Units	CONCRETE REPLACEMENTS	1450	LS	3,000.00				
	BASEMENT WATERPROOFING	1460	LS	15,000.00				
OH808 Reo Court Warren Scattered Sites 24 Units	CONCRETE REPLACEMENTS	1450	LS	3,000.00				
	BASEMENT WATERPROOFING	1460	LS	15,000.00				
OH808 Colt Court Warren Scattered Sites 24 Units	CONCRETE REPLACEMENTS	1450	LS	0.00				
	BASEMENT WATERPROOFING	1460	LS	0.00				
Total,			Project Total:	\$553,000.00				

Signature of Executive Director and Date

Signature of Public Housing Director or Office of Native American Programs Administrator and Date

X

X

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(2) To be completed for the Performance and Evaluation Report

Capital Fund Program (CFP)

Part II: Supporting Pages

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
OH809 Rio Terra 22 Units	CONCRETE REPLACEMENTS	1450	LS	3,000.00				
OH811 Girard Scattered Sites 28 Units	CONCRETE REPLACEMENTS	1450	LS	18,000.00				
	BASEMENT WATERPROOFING	1460	LS	20,000.00				
	ELECTRICAL SERVICE REPLACE	1460	2 units	12,000.00				
OH813 Eastview Apartments 52 Units	CONCRETE REPLACEMENTS	1450	LS	12,000.00				
	DRAINAGE IMPROVEMENTS	1450	LS	14,000.00				
OH814 Hilltop Gardens 50 Units	CONCRETE REPLACEMENTS	1450	LS	30,000.00				
	ROOF SHINGLE REPLACEMENTS	1460	5 BLDS	30,000.00				
OH816 Valley West 50 Units	BOILER UPDATES	1460	LS	40,000.00				
Total,			Project Total:	\$179,000.00				

Signature of Executive Director and Date

Signature of Public Housing Director or Office of Native American Programs Administrator and Date

X

X

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(2) To be completed for the Performance and Evaluation Report

**Annual Statement /
Performance and Evaluation Report
Part III: Implementation Schedule
Capital Fund Program (CFP)**

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 3/31/2001)

Development Number / Name HA - Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates (2)
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
1406	30-Sep-2010			30-Sep-2011			
1408							
1410	30-Sep-2010			30-Sep-2011			
1430	30-Sep-2010			30-Sep-2011			
1450							
1470							
1485	30-Sep-2010			30-Sep-2011			
1495							
1502							
OH801 Trumbull	30-Sep-2010			30-Sep-2011			
OH802 Highland Terrace	30-Sep-2010			30-Sep-2011			
OH803 Buckeye	30-Sep-2010			30-Sep-2011			
OH804 Fairview	30-Sep-2010			30-Sep-2011			
OH805 Tod	30-Sep-2010			30-Sep-2011			
OH806 McKinley							
OH807 Hubbard	30-Sep-2010			30-Sep-2011			
OH808 Warren Scattered	30-Sep-2010			30-Sep-2011			
OH809 Rio Terra	30-Sep-2010			30-Sep-2011			
OH811 Girard Scattered	30-Sep-2010			30-Sep-2011			
OH812 Northview							
OH813 Eastview	30-Sep-2010			30-Sep-2011			
OH814 Hilltop	30-Sep-2010			30-Sep-2011			
OH816 Valley West	30-Sep-2010			30-Sep-2011			

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

(2) To be completed for the Performance and Evaluation Report.

Signature of Executive Director and Date
Donald W. Emerson Jr., Executive Director

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

x

x

Attachment: oh008c02
Trumbull Metropolitan Housing Authority
List of Resident Advisory Board Members

DEVELOPMENT	MEMBER
Trumbull Homes	Margaret Honechurch
Highland Terrace	Willie Mae Faison
Riverview Buckeye	Richard Wood
Fairview Gardens	Vacant
Riverview Tod	John Doyle
McKinley Towers	Sherri O'Neil-Abner
Hubbard Manor	Jan Bolchalk
Warren Scattered Sites	Donnie Hunter / Rhonda Barnes
Girard Scattered Sites	Mary Huffman
Northview	Lorna Fahselt
Eastview	Kathy McGhee
Hilltop Gardens	Debbie Hollister
Valley West	Linda Gessner
The Elms	Dacie Amon
Forest Ridge	Elaine Natoli
Heaton House	Shana Buckler
West Park Manor	Debbie Greene

Attachment: oh008d02
Trumbull Metropolitan Housing Authority
List of Resident Board Member

Required Attachment: Resident Member on the PHA Governing Board

1. Yes No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board: Doreen Edgeron

B. How was the resident board member selected: (select one)?

- Elected
 Appointed

C. The term of appointment is (include the date term expires): Current term expires:
07/27/2009

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

- the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
 the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.
 Other (explain):

B. Date of next term expiration of a governing board member: July 25, 2008

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position):

Attorney Thomas A. Swift, Trumbull County Probate Court Judge

Attachment: oh008e02
Trumbull Metropolitan Housing Authority
Description of Community Service Requirements Implementation

TMHA Community Service and Self Sufficiency Requirements

Office Procedures

New Move-Ins:

1. Application Office will advise new residents 18 and older of the requirements.
2. Policy will be reviewed and person will be advised of the action that will be taken if they are not in compliance.
3. Lease Addendum will be signed until new leases are written to accommodate change.
4. Resident will be provided a list of participating agencies or accepted methods to satisfy Community Service Requirements.
5. Each resident, 18 and older, will be given a Volunteer Verification Sheet and a list of participating agencies and programs to fulfill the requirement.
6. Persons will be advised to contact their management offices with questions.

Re-examinations:

1. Managers will review requirements at yearly re-examinations.
2. Policy will be reviewed and lease addendums signed, if needed.
3. Residents are to be advised of the action that will be taken if they are not in compliance.
4. Managers will check for persons living in that household will be required to comply.
5. Residents will be provided a list of activities that TMHA considers to be activities that fulfill the requirements.
6. Residents will be given a Community Service Verification Form.
7. Residents are to return the form on a quarterly basis. Once returned, a new form will be given to the resident.
8. Residents failing to return their Verification Forms or failing to comply with the requirement will be given an opportunity to correct the problem by signing an agreement to comply. The Agreement to Comply gives the resident an opportunity to make up any hours missed over the next 12 months. Residents will also have to keep up with the present year's hours or a lease termination will be issued.

Interim Re-Examinations:

1. During the course of a year, any resident that reports no income, total loss of employment, or provides information that would require them to perform Community Service, will have to be informed of steps 1 through 7 above.
2. When resident status has changed because of age, disability, employment, vocational program or Family Self-Sufficiency Program, his/her status will be coded correctly on the Community Service Roster in the management offices. The name and reason for exemption will be written on the Community Service Report.

In-House Process

1. Clerk-typists will generate a re-exam report each month and indicate who will have to be notified of the requirement at the re-exam appointment for that month.
2. Additions or deletions from any interims will be recorded on their lists so that the manager can review the quarterly verification sheets prior to the appointment.
3. Managers will review the forms for the following:
 - a. Proper completion.
 - b. Compliance.
4. Residents not in compliance will be sent a letter by the Manager informing them of their non-compliance for the previous year, and of the possibility of an action to terminate their lease if they do not comply.
5. Non-complying residents, will be required to enter into an "Agreement to comply with Community Service Requirements". If resident enters a compliance agreement, the hours being made up are in addition to the current year's requirement. The current year's requirements must be kept current.

Agreement to Comply with Community Service Requirements
TRUMBULL METROPOLITAN HOUSING AUTHORITY

Date: _____

Name: _____

Address: _____

As a result of the Quality Housing and Work Responsibility Act passed by Congress in 1998, HUD has mandated that all non-exempt residents over the age of 18 must perform eight (8) hours of Community Service a month, as part of their lease agreement with Trumbull Metropolitan Housing Authority.

According to our records, the following household member has not fulfilled the monthly requirement:

Name	Relationship	Age
_____	_____	_____

By signing this agreement, I agree to participate in an economic self-sufficiency program or agree to contribute to community service for as many hours as needed to comply with the requirements over the last 12-month period. The hours will be made up over the next twelve (12) month period, and I shall, at the same time, stay current with this year's community service requirement.

I fully understand that if I do not comply with this requirement, Trumbull Metropolitan Housing Authority will not renew my lease after the twelve-month term expires. Lease Termination for failure to comply with the Community Service Requirements is subject to the Grievance Procedure.

_____ **I understand that it is my responsibility to report my progress on a quarterly basis to the housing manager or their staff.**

_____ **I understand that it is my responsibility to provide documentation if my status changes during the course of the year.**

Signature

Date

Housing Manager

Date

List of Agencies:

Trumbull Metropolitan Housing Authority:

- *Computer Learning Centers
- *Chaperones for field trips.
- *Community Beautification
- *Tenant Association Activities and Fundraisers
- *Tenant Patrol

Red Cross

Trumbull County Jobs and Family Services (Complying with State Welfare Agency Requirements)

CONTACT

Warren City Schools

SCOPE

Rebecca Williams

Urban League

Hospitals

Valley Counseling

Community Volunteer Council

Community Service Implementation Report

Number of tenants performing community service: 25

Number of tenants granted exemptions: 206

Number of tenants in non-compliance: 69

Number of tenant terminated/evicted due to non-compliance: 0

	Performing	Granted Exception	Non Compliant
Fairview Gardens/804	1	30	17
Eastview/813	0	0	0
Girard Scattered Sites/811	0	6	1
Highland Terrace/802	9	23	1
Hilltop Gardens/814	0	14	1
Hubbard Manor/807	0	0	0
McKinley Towers/806	1	4	0
Rio Terra/809	0	7	1
Riverview-Buckeye/803	1	5	0
Riverview-Tod/805	2	5	0
Trumbull Homes/801	3	86	43
Valley West/816	0	0	0
Warren Scattered Sites/808	8	26	5
Northview/812	0	0	0
TOTALS	25	206	69

Attachment: oh008f02
Trumbull Metropolitan Housing Authority
Description of Pet Policy

The Trumbull Metropolitan Housing Authority has adopted a Pet Policy as required by HUD. The Pet Policy provides residents with guidelines for the upkeep of pets on Housing Authority property. The guidelines establish deposits, type and number of pets allowed and other appropriate requirements. The Pet Policy is required to ensure that the safety of residents and sanitary conditions of the housing is not affected by pets. The complete Pet Policy is on file at the Housing Authority's main office and each applicant is made aware of the Policy during the application process.

Attachment: oh008g02
Trumbull Metropolitan Housing Authority
Description of Homeownership Programs

TMHA has joined forces with local lending institutions and public agencies to advance homeownership opportunities for housing choice voucher participants and public housing residents alike. The program entitled “Keys to Homeownership” expounds upon the importance of saving, credit worthiness, home maintenance, and other related issues so that participants may share in the American dream.

Attachment: oh008h02
 Trumbull Metropolitan Housing Authority
 Deconcentration and Income Mixing Analysis Results

Component 3, (6) Deconcentration and Income Mixing

a. Yes No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.

b. Yes No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows:

Deconcentration Policy for Covered Developments			
Development Name:	Number of Units	Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]	Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]
Trumbull Homes OH 801	221	78%	*
Fairview Gardens OH 804	195	76%	**
Girard Scattered OH 811	28	121%	***
Rio Terra OH 809	22	123%	****
Hilltop Gardens OH 814	50	117%	*****

*OH 801: Trumbull Homes is a 221 unit development located in the central part of the City of Warren and is one of the most amenable developments for residents with limited transportation. It is one of the few locations serviced by bussing and has stores, pharmacies etc within walking distance. These factors are very attractive to low income tenants and have contributed mightily to their influx.

In the past this site had been one of the developments consistently above the average income, and the authority took measures to address that by offering it to low-income individuals first.

**OH804: Fairview Gardens is a 195 unit development with extremely high vacancies. Its location, although within a few city blocks of Trumbull Homes, is not as conveniently located to amenities that are attractive to low-income individuals and families.

***OH 811: Girard Scattered Sites is a 28-unit development with little turnover of residents. This development has traditionally fallen above the average income for family units within the authority. Attaining an income structure that falls within the statute is extremely difficult to accomplish when little to no movement takes place.

****OH 809: Rio Terra is a 22 unit scattered site development in the city of Warren in with very little turnover. Traditionally, as is the case with Girard Scattered Sites, this development has fallen above the average income for family units within the authority. Since this development is considered to be in the community list of Warren, it is offered to Warren applicants falling within the extremely low-income category. However, we find that those applicants tend to opt for our larger developments within the community.

*****OH 814: Hilltop Gardens is a 50 unit development located in Masury, OH that borders the State of Pennsylvania. The site had been in compliance until this evaluation period. Offers will be made to lower income families over the next year to return it to compliance.

Attachment: oh008i02
Trumbull Metropolitan Housing Authority
Progress in Meeting Five-Year Plan Mission and Goals

Trumbull Metropolitan Housing Authority has been successful in achieving its mission and 5 year plan goals during the fiscal year 2007. Goals are either completed or on target for completion as scheduled.

Goal Number 1: Enhance the attractiveness & marketability of the housing stock and neighborhoods in order to attract working families

Preliminary strategic planning and site preparation has begun for a \$1.4 million dollar renovation of Hubbard Manor. Foci will include emergency systems, doors, and interior updates inclusive of kitchens and common areas.

Marketing efforts consist of professionally developed direct mail pieces and brochures distributed to referring organizations, with development-specific advertisements placed in local publications in an attempt to attract a broad range of applicants. Additionally, TMHA staff participates in various trade shows, health fairs, and expositions in order to improve the visibility of our developments throughout the community. A panel consisting of the Housing Services Administrator, AMP Managers, and General Deputy Director coordinate advertising activities.

Lastly, a local marketing and consulting firm has been contracted to professionally review and edit all advertising materials

Goal Number 2: Increase opportunities for the residents to become self-sufficient and increase the level of supportive services

The Family Self-Sufficiency program continues to be a catalyst for financial autonomy. A combined total of 70 Public Housing and Housing Choice Voucher families currently participate in asset accumulation activities while being linked to services to overcome obstacles to self-sufficiency. Additionally, 20 families have completed the program and have received the balance of their earned escrow accounts.

The Elderly Service Coordinator, in her fifth year of operation, has provided vital linkages of more than 900 services for residents to receive the assistance necessary to maintain a self-reliant lifestyle.

TMHA also continues its collaboration with our local Department of Job & Family Services and Community Development Department through many programmatic offerings that have a positive impact on our collective constituents. These include affordable housing rehabilitation and construction training through YouthBuild Trumbull County; shared sponsorship and hosting of employment opportunity seminars at TMHA

facilities; and utilizing cross-marketing and promotional efforts to disseminate housing and social services information.

In addition to the above, TMHA has joined forces with a local lending institution to advance homeownership opportunities for housing choice voucher participants and public housing residents alike. The importance of saving, credit worthiness, home maintenance, and other related issues are expounded upon so that participants may share in the American dream. Six (6) families have purchased a home through this venture since program inception.

Goal Number 3: Establish a staff development program that will result in increased team spirit, a more professional and knowledgeable staff, and exceptional customer service.

TMHA continues to identify and implement initiatives designed at building upon the team foundation exemplified by its employees. Employees are encouraged to partake in activities that foster team spirit including giving of their time as well as financial support to organizations such as the United Way and the American Cancer Society.

In order to develop the most knowledgeable and proficient staff possible, TMHA offers a college financial assistance package to all employees so that they may attain their associates or bachelors degree. Tuition, books and other educational expenses are paid for by the housing authority for courses that promote the mission and aims of TMHA or those that are related to the performance of the employee's current function within the organization. Currently, 10% of TMHA's workforce is utilizing this program to further their educational goals. The General Deputy Director and all departmental supervisors are continuously searching for training that will produce the most skilled and educated staff possible.

Goal Number 4: Enhance and improve the quality of the fiscal management system and develop a plan for the continued increase in the availability of reliable management information.

Executive management continues with a proactive approach toward enhancing its system of fiscal management and reporting. Maintaining a solid internal control environment and maximizing the use of existing and new technologies remain top priorities. Enhancing the budgeting and reporting processes remain a primary focus of the newly created financial analyst position. Fine-tuning of asset-based accounting, budgeting and financial reporting continues, yet remains highly dependent on HUD's guidance. Attention will be given toward increasing the overall organizational awareness of internal controls and accountability under a decentralized-style of management while coordinating and integrating centralized financial management functions for optimum effectiveness and efficiency. Assessing and capitalizing upon individual skill sets and investing in formal and informal training and counseling will continue to ensure quality planning and execution of short and long range financial goals and compliance requirements. Regular

meetings are held by executive management, inclusive of the Deputy Director of Finance & Technology, to ensure cohesiveness of decision-making.

Goal Number 5: Develop and implement a plan for the Authority to become more diversified and entrepreneurial with a goal to decrease dependency on HUD subsidy.

The administrative office building allows TMHA to lease commercial space to agencies that provide services to the local citizenry as well as afford our organization the opportunity to market our former home to prospective tenants. This has resulted in a shared cost burden among agencies and served as an additional revenue source.

TMHA is also marketing its management expertise to other property owners and non-profit organizations throughout the County in an effort to generate income and develop affordable housing.

The Executive Director, staff and Board will continue to advance new, and enhance current county, city, community, and state relationships so that additional development can be accomplished.

Goal Number 6: Identify additional housing needs of Trumbull County and execute initiatives to meet those needs.

TMHA staff continues to determine the housing needs of Trumbull County and respond to those needs accordingly. Toward that end, it is our intent to expand programs over the next ten years that will result in a net increase of 1,000 units or assistance slots. The intent is to employ the concepts of effective asset management and design and deliver a program and unit mix that best meets the needs of low and moderate income citizens served throughout Trumbull County.

Of existing holdings, TMHA has identified Fairview Gardens as a candidate for partial demolition with Colt Court scheduled for possible strategic reutilization. The procedures to complete the aforementioned tasks have been initiated.

TMHA continues to renew its faith in communities by adding housing stock under the Replacement Housing Fund program of its Capital Fund. Toward that end, the removal of undesirable public housing rentals and replacement with new modern housing units has commenced. Lastly, TMHA's collaboration with a non-profit entity has resulted in a \$4.5 million dollar Section 202 grant award to provide housing to the low-income elderly population of Girard.

Concerning self-sufficiency and crime and safety, TMHA continued its efforts to maintain safe neighborhoods by participating in a local community safety initiative in the City of Warren. This joint effort has bridged gaps between the public, local police and service organizations in order to enhance security within our developments. The partnership has led to an increased law enforcement presence endeavoring to thwart

crime, bolster community support, increase public awareness, and augment neighborhood block watch efforts. Additional crime prevention activities include maintaining supplemental police service contracts that provide dedicated police protection and on-site community policing activities in developments located in the City of Warren, Brookfield Township and Weathersfield Township.

Concerning improving the quality of life, PHA has forged partnerships with various community groups and governmental agencies to provide mentorship to youth, healthcare services to the elderly, and job training and supportive services to the economically disadvantaged.

To ensure compliance with the HUD's latest rules and regulations, every policy was reviewed and updated as needed. Most significant was the update to the Admissions and Continued Occupancy Policy and the Section 8 Administrative Plan.

Concerning ensuring equal opportunity outreach efforts have been made by making renewed partnerships with community groups and medical facilities.

Attachment: oh008j02
Trumbull Metropolitan Housing Authority
Criteria for Substantial Deviation and Significant Amendment

Substantial Deviations from the 5-Year Plan

- Additions or deletions of Strategic Goals
- Any deviation that requires reviews and input by the Resident Advisory Board as well as approval by the Board of Commissioners.

Significant Amendments or Modification to the Annual Plan

- Any change to rent or admissions policies or organization of the waiting list;
- Additions of non-emergency* work items over \$25,000 (items not included in the latest approved PHA Plan Capital Fund Annual Statement or 5-Year Action Plan); and
- Any change with regard to demolition or disposition, designation of housing, homeownership programs or conversion activities.

An exception to this definition will be made for any of the above that are adopted to reflect changes in HUD regulatory requirements since such changes are not considered significant.

This criterion does not supersede the requirements of OMB Circular No. A-87 (Cost Principal for State, Local, and Indian Tribal Governments) and 25 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements), as well as federal, state, or local regulations or statutes.

Any future issuance of HUD guidelines or additional regulations shall take precedence over the above criterion.

* Emergency – means physical work items of an emergency nature, posing an immediate threat to the health and safety of residents or staff, which must be completed within one year of capital grant funding. Management improvements are not eligible as emergency work.

Attachment: oh008k02
Trumbull Metropolitan Housing Authority
VAWA Support and Assistance Statement

Trumbull Metropolitan Housing Authority has incorporated in its PHA Plan goals and objectives, and policies and procedures the applicable provisions of the Violence Against Women and Reauthorization Act of 2005 (VAWA) to support or assist victims of domestic violence, dating violence, or stalking.

The TMHA goal to provide an improved living environment is being met by its effort to implement measures to assist victims of domestic violence in avoiding their abusers and continuing occupancy in public housing.

TMHA has partnered with local sister agencies and is participating in in-service trainings with these sister agencies. TMHA's goal is to support and assist victims of domestic violence by official notification and referral to agencies.

In addition, TMHA has amended its policies and procedures to include language and applicable provisions of the VAWA. The required notification has been provided to all tenants of public housing and to participants and landlords under the Housing Choice Voucher Program. It is the TMHA intent to maintain compliance with all applicable requirements imposed by VAWA.

TMHA efforts may include to:

- Provide and maintain housing opportunities for victims of domestic violence, dating violence, or stalking;
- Create and maintain collaborative partnerships between TMHA, victim service providers, law enforcement authorities, and other supportive groups to promote the safety and well-being of victims of domestic violence, dating violence, or staking (whether actual or imminent threat) who are assisted by TMHA;
- Ensure the physical safety of victims of domestic violence, dating violence, or stalking (whether actual or imminent threat) who are assisted by TMHA; maintain compliance with all applicable requirements imposed by VAWA.
- Take appropriate action in response to an incident or incidents of domestic violence, dating violence, or stalking, affecting families or individuals assisted by TMHA.
- Train TMHA staff on the confidentiality issues as required by VAWA.
- Allow for the transfer of families who are victims of domestic violence.

1A

2A

3A

4A

5A

6A

7M

8M

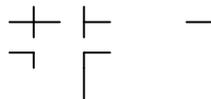
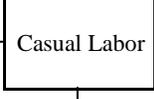
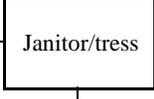
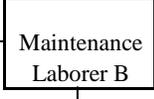
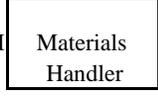
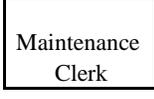
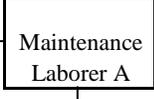
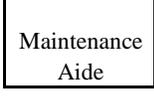
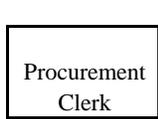
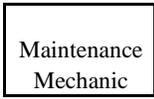
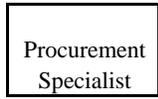
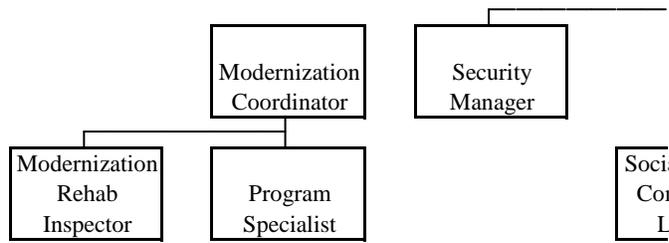
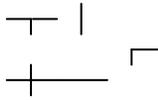
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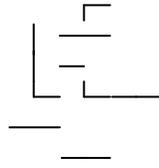
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11M

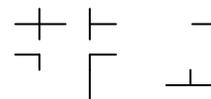
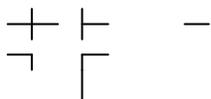
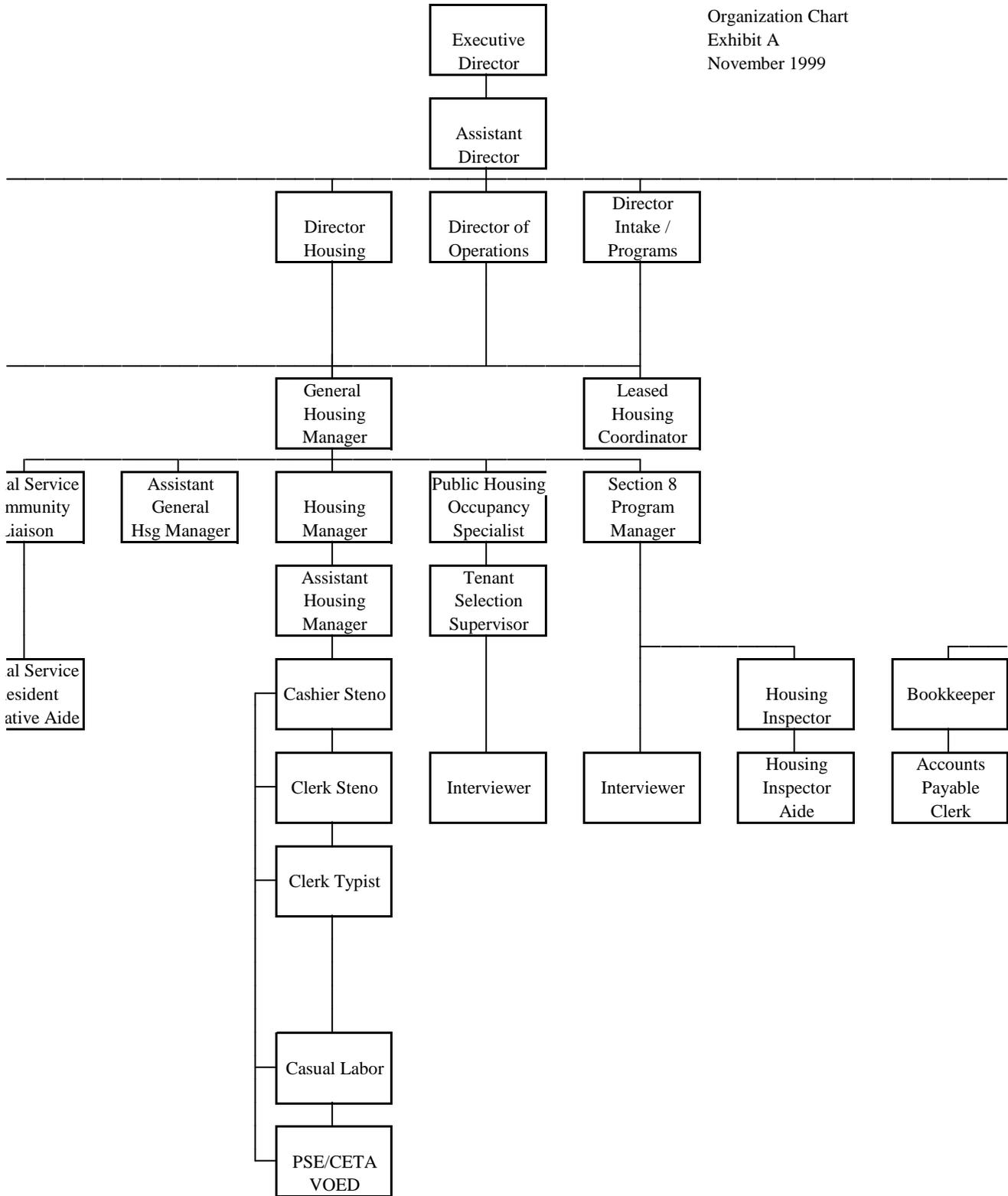
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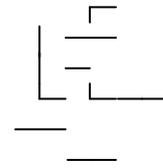
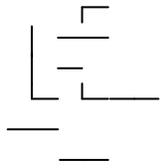
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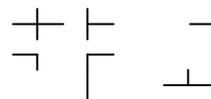
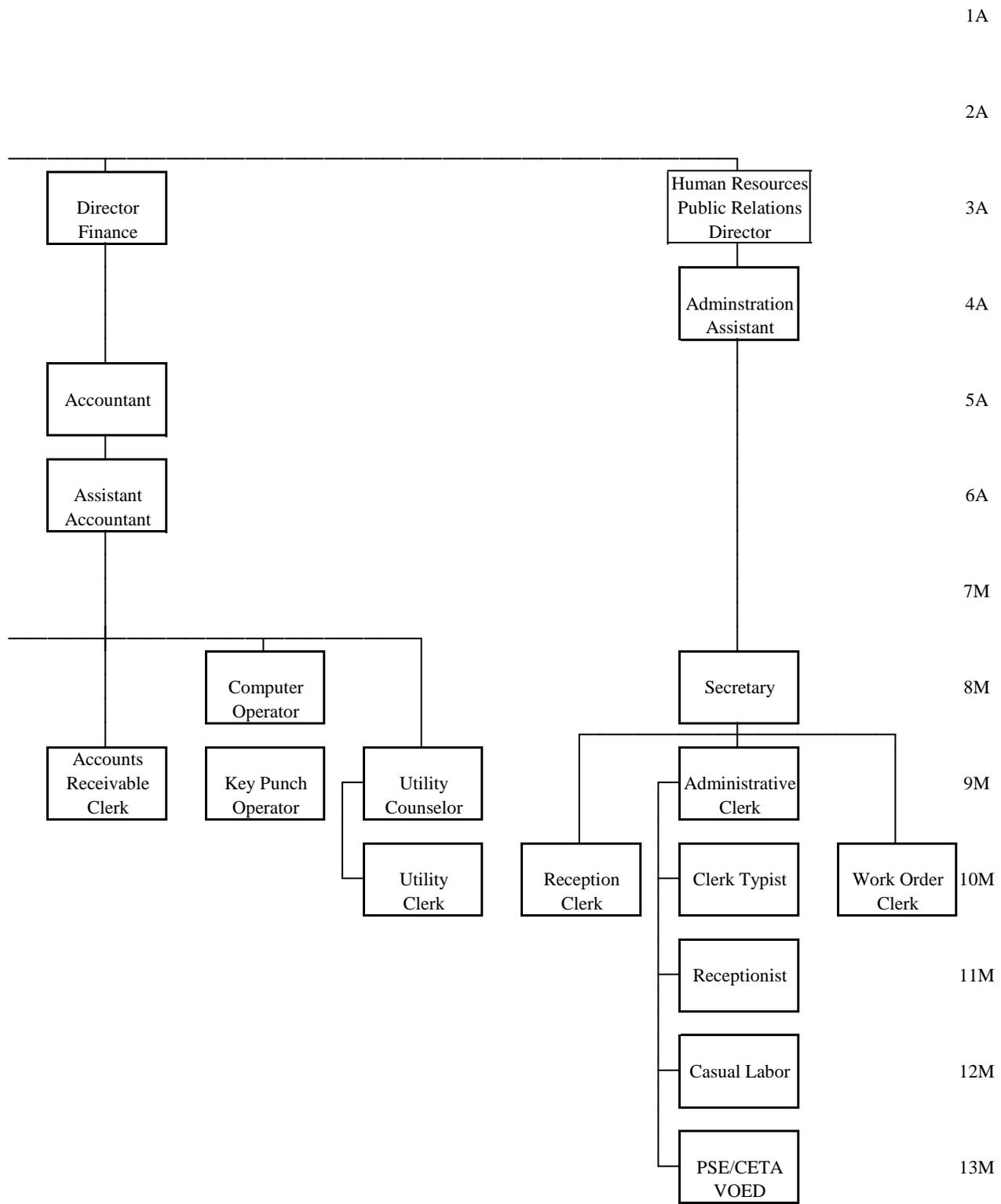


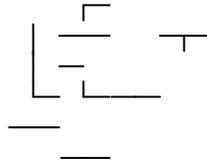


Organization Chart
 Exhibit A
 November 1999

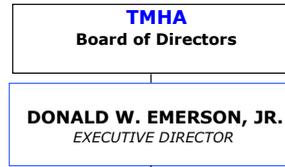








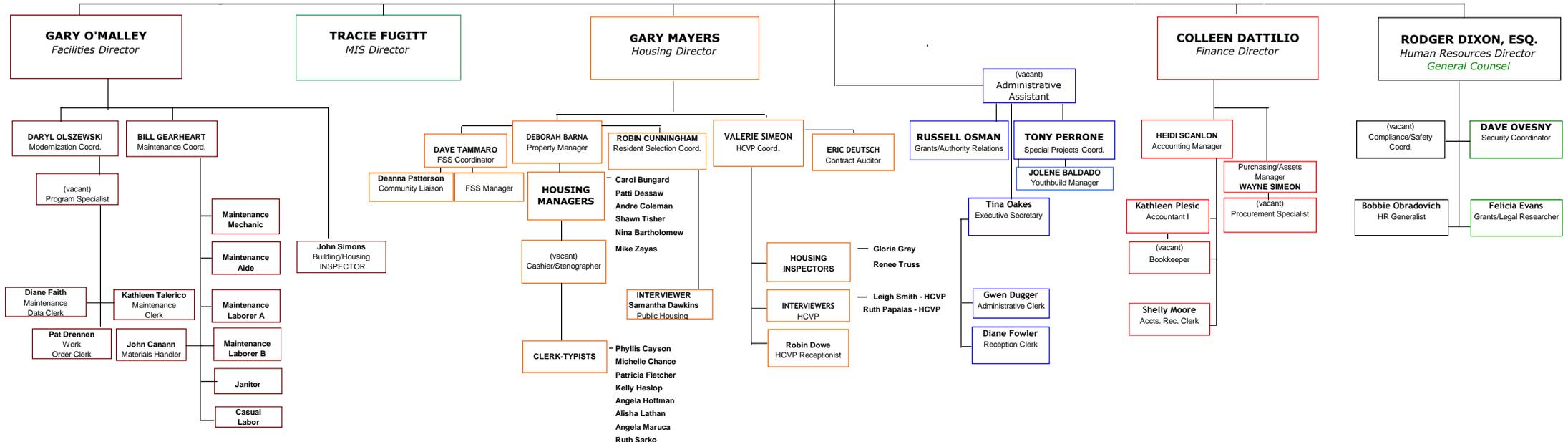
TRUMBULL METROPOLITAN HOUSING AUTHORITY



Attachment: oh008102

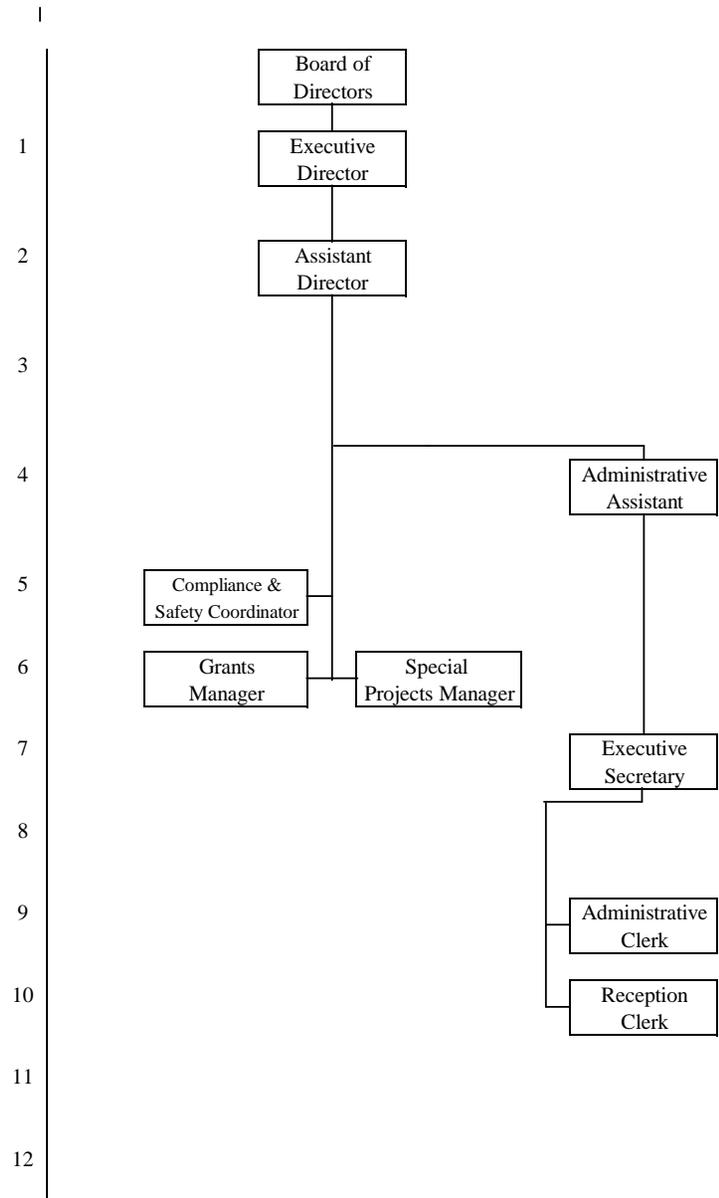
Organizational Chart
Classification Levels

1A
2A
3A
4A
5A
6A
7A/M
8M
9M
10M
11M
12M



- Maintenance Staff:**
- Mechanic -** Larry Lampman, Tom Eckenrode, Dave Cline
 - Aide -** Randy Baugh, Jon Dugger, Alick Bearfield, Richard Davis, Russell Roose, Robert Evans, Clair Roush, Eric Bartholomew, Sheila Hill, Jeffrey Hubbard, Jeff Czerniak, Keith Elliott
 - Laborer A** Robert Taylor, Christine Parks, Joyce Curry, Ron Fraser, Linda Roose, Dennis Guerrero, Gerald Vandergrift, Thomas Fishel
 - Janitor -** Divetta Shipman, Raymond Dodson, William Bixler, Derrick Perry

T.M.H.A.
Organization by Department



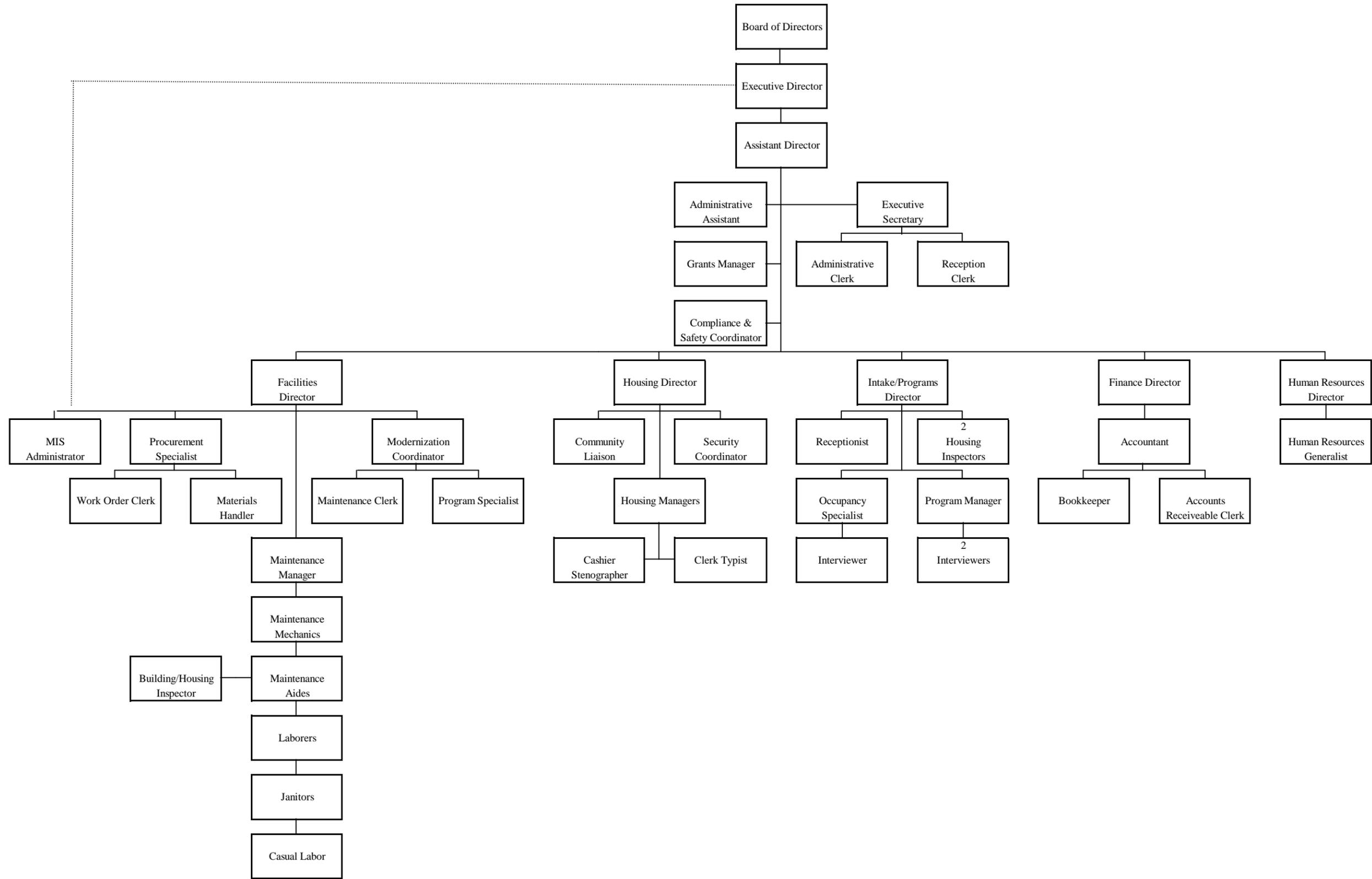
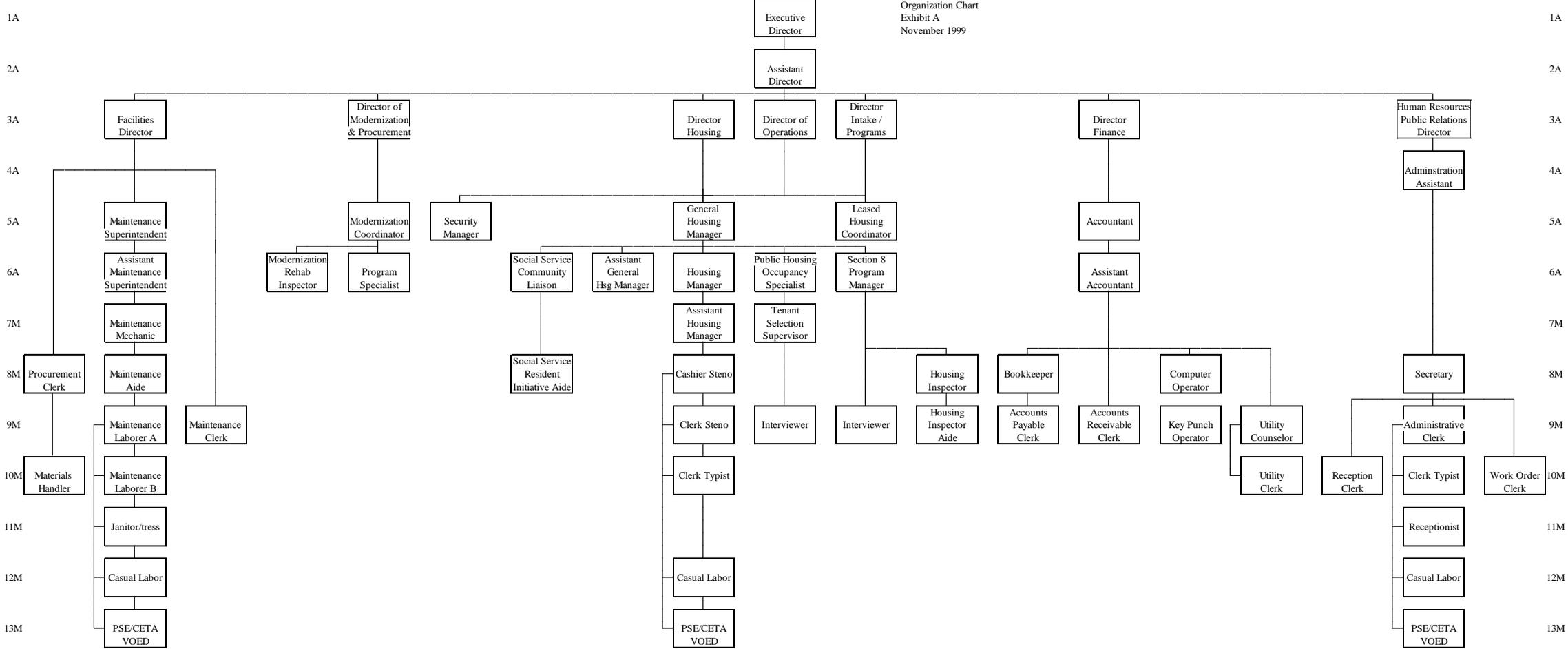


Exhibit A
08/07/2001

Organization Chart
 Exhibit A
 November 1999



Capital Fund Program Five-Year Action Plan

Part I: Summary

3/13/2008

Attachment: oh008m02

HA Name: Trumbull Metropolitan Housing Authority						<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Revision No. _____
Development Number/Name/HA-Wide	Year 1 2008	Work Statement for Year 2 FFY Grant: 2009 PHA FY: 2009	Work Statement for Year 3 FFY Grant: 2010 PHA FY: 2010	Work Statement for Year 4 FFY Grant: 2011 PHA FY: 2011	Work Statement for Year 5 FFY Grant: 2012 PHA FY: 2012		
OH801 Trumbull Homes	Annual	0.00	201,600.00	0.00	0.00		
OH802 Highland Terrace	Statement	0.00	0.00	0.00	0.00		
OH803 Buckeye Apts		60,000.00	0.00	0.00	249,300.00		
OH804 Fairview Gardens		0.00	0.00	0.00	0.00		
OH805 Tod Apartments		60,000.00	0.00	0.00	252,600.00		
OH806 McKinley Towers		0.00	14,000.00	0.00	128,000.00		
OH807 Hubbard Manor		1,146,900.00	603,700.00	276,000.00	0.00		
OH808 Warren Scattered		246,000.00	288,000.00	1,209,600.00	149,600.00		
OH809 Rio Terra		0.00	506,000.00	94,600.00	0.00		
OH811 Girard Scattered		0.00	0.00	0.00	910,000.00		
OH812 Northview Apts		173,800.00	14,000.00	0.00	0.00		
OH813 Eastview Apts		0.00	0.00	74,000.00	0.00		
OH814 Hilltop Gardens		30,000.00	30,000.00	36,000.00	0.00		
OH816 Valley West		0.00	54,000.00	0.00	0.00		
HA-Wide		365,981.00	371,381.00	392,481.00	393,181.00		
5- Year Planning		\$2,082,681.00	\$2,082,681.00	\$2,082,681.00	\$2,082,681.00		
Replacement Housing		0.00	0.00	0.00	0.00		
Factor Funds							

Capital Funds Program Five Year Action Plan
Part II: Supporting Pages--Work Activities

Activities for Year 1	Activities for Year: 2 FFY Grant: 2009 PHA FY: 2009		
2008	Development Name/Number	Major Work Categories	Estimated Cost
See	HA- Wide	Operations (1406):	
		Additional Law enforcement	75,000.00
		Security CCTV/Door Access	20,000.00
Annual		Security Coordinator	50,000.00
		Vehicles/Data Equipment	29,737.00
		Training	10,000.00
		Administration (1410):	
		Executive Director	3,468.00
Statement		Executive Secretary	1,672.00
		Deputy Director Operations	2,887.00
		Deputy Director Finance	2,463.00
		Accounting Manager	1,569.00
		Financial Analyst	4,782.00
		Bookkeeper	10,307.00
		Asset Administrator	50,205.00
		Maintenance Service Coordinator 1	4,311.00
		Maintenance Service Coordinator 2	10,120.00
		Maintenance Service Coordinator 3	8,216.00
		Fees and Costs (1430):	
		Relocation improvements	81,244.00
		& Relocation (1495)	

Capital Funds Program Five Year Action Plan
Part II: Supporting Pages--Work Activities

Activities for Year 1	Activities for Year: 3 FFY Grant: 2010 PHA FY: 2010		
2008	Development Name/Number	Major Work Categories	Estimated Cost
See	HA- Wide	Operations (1406):	
		Additional Law enforcement	75,000.00
		Security CCTV/Door Access	26,000.00
Annual		Security Coordinator	50,000.00
		Vehicles/Data Equipment	30,000.00
		Training	10,000.00
Statement		Administration (1410):	
		Executive Director	3,468.00
		Executive Secretary	1,672.00
		Deputy Director Operations	2,887.00
		Deputy Director Finance	2,463.00
		Accounting Manager	1,569.00
		Financial Analyst	4,782.00
		Bookkeeper	10,307.00
		Asset Administrator	50,205.00
		Maintenance Service Coordinator 1	4,311.00
		Maintenance Service Coordinator 2	10,120.00
		Maintenance Service Coordinator 3	8,216.00
		Fees and Costs (1430):	
		Relocation improvements	80,381.00
		& Relocation (1495)	

Capital Funds Program Five Year Action Plan
Part II: Supporting Pages--Work Activities

Activities for Year 1	Activities for Year: 3 FFY Grant: 2010 PHA FY: 2010		
2008	Development Name/Number	Major Work Categories	Estimated Cost
See	OH801	Unit Appliances (100%)	201,600.00
	Trumbull Homes		
Annual	OH806	Replace trash compactor (LS)	14,000.00
	McKinley Towers		
Statement	OH807	Boiler Unit Heating Updates (LS)	44,000.00
	Hubbard	Unit Carpet (41 units)	28,700.00
	Manor	Bathroom Remodeling (31 units)	310,000.00
		Common Area Remodeling (35%)	160,000.00
		Unit Window Replacement (61 units)	61,000.00
	OH808	Reo Remodel Kitchens (24 units)	288,000.00
	Warren		
	Scattered		
	Sites		
	OH809	Remodel Kitchens (22 units)	286,000.00
	Rio Terra	Remodel Bathrooms (22 units)	220,000.00
	OH812	Replace Trash Compactors (LS)	14,000.00
	Northview Apts.		
	OH814	Shingle Replacements (6 Bldgs)	30,000.00
	Hilltop Gardens		
	OH816	HVAC Updates (LS)	40,000.00
	Valley West	Replace Trash Compactors (LS)	14,000.00
TOTAL ESTIMATE FOR CAPITAL FUNDS GRANT - 2010			\$2,082,681.00

Capital Funds Program Five Year Action Plan
Part II: Supporting Pages--Work Activities

Activities for Year 1	Activities for Year: 4 FFY Grant: 2011 PHA FY: 2011		
2008	Development Name/Number	Major Work Categories	Estimated Cost
See	HA- Wide	Operations (1406):	
		Additional Law enforcement	75,000.00
		Security CCTV/Door Access	36,874.00
Annual		Security Coordinator	50,000.00
		Vehicles/Data Equipment	25,000.00
		Training	10,000.00
Statement		Administration (1410):	
		Executive Director	3,468.00
		Executive Secretary	1,672.00
		Deputy Director Operations	2,887.00
		Deputy Director Finance	2,463.00
		Accounting Manager	1,569.00
		Financial Analyst	4,782.00
		Bookkeeper	10,307.00
		Asset Administrator	50,205.00
		Maintenance Service Coordinator 1	4,311.00
		Maintenance Service Coordinator 2	10,120.00
		Maintenance Service Coordinator 3	8,216.00
		Fees and Costs (1430):	
		Relocation improvements	95,607.00
		& Relocation (1495)	

Capital Funds Program Five Year Action Plan
Part II: Supporting Pages--Work Activities

Activities for Year 1	Activities for Year: 5 FFY Grant: 2012 PHA FY: 2012		
2008	Development Name/Number	Major Work Categories	Estimated Cost
See	HA- Wide	Operations (1406):	
		Additional Law enforcement	75,000.00
		Security CCTV/Door Access	36,711.00
Annual		Security Coordinator	50,000.00
		Vehicles/Data Equipment	25,000.00
		Training	10,000.00
Statement		Administration (1410):	
		Executive Director	3,468.00
		Executive Secretary	1,672.00
		Deputy Director Operations	2,887.00
		Deputy Director Finance	2,463.00
		Accounting Manager	1,569.00
		Financial Analyst	4,782.00
		Bookkeeper	10,307.00
		Asset Administrator	50,205.00
		Maintenance Service Coordinator 1	4,311.00
		Maintenance Service Coordinator 2	10,120.00
		Maintenance Service Coordinator 3	8,216.00
		Fees and Costs (1430):	
		Relocation improvements	96,470.00
		& Relocation (1495)	

Capital Funds Program Five Year Action Plan
Part II: Supporting Pages--Work Activities

Activities for Year 1	Activities for Year: 5 FFY Grant: 2012 PHA FY: 2012		
2008	Development Name/Number	Major Work Categories	Estimated Cost
See	OH803	Unit Door Locks (150)	112,500.00
	Buckeye	Unit Appliances (150)	136,800.00
	Apts		
Annual			
	OH805	Unit Door Locks (152)	114,000.00
	Tod	Unit Appliances (152)	138,600.00
	Apts		
Statement	OH806	Unit Appliances (105)	107,000.00
	McKinley Towers	HVAC Common Areas - Update (LS)	21,000.00
	OH808	Lancer Common Unit Remodel (34 units)	30,600.00
	Warren	Lancer Common Unit Flooring Remodel (34 units)	119,000.00
	Scattered		
	Sites		
	OH811	Remodel Kitchens (28 units)	392,000.00
	Girard	Remodel Bathrooms (28 units)	336,000.00
	Scattered	Common Unit Remodel (28 units)	28,000.00
	Sites	Common Unit Flooring Remodel (28 units)	154,000.00

Capital Fund Program (CFP)

Part I: Summary

HA Name Trumbull Metropolitan Housing Authority	Capital Funds Grant No: OH12P008-50107	FFY of Grant Approval 2007
---	--	--------------------------------------

Original Annual Statement
 Reserve for Disaster/Emergencies
 Revised Annual Statement/Revision Number
 Performance and Evaluation Report for Program Year En 12/31/07
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised (1)	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations (may not exceed 10% of 19)	\$204,000.00		\$0.00	\$0.00
3	1408 Management Improvements				
4	1410 Administration	\$100,000.00		\$0.00	\$0.00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$110,000.00		\$0.00	\$0.00
8	1440 Site Acquisition				
9	1450 Site Improvement	\$20,000.00		\$0.00	\$0.00
10	1460 Dwelling Structures	\$1,648,681.00		\$1,590,500.00	\$751,358.08
11	1465.1 Dwelling Equipment-Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1495.1 Relocation Cost				
16	1490 Replacement Reserve				
17	1498 Mod Used for Development				
18	1499 Development Activities				
19	1502 Contingency (may not exceed 8% of 19)				
19	Amount of Annual Grant (Sum of lines 2-19)	\$2,082,681.00		\$1,590,500.00	\$751,358.08
20	Amount of line 19 Related to LBP Activities	\$0.00			
21	Amount of line 19 Related to Section 504 Compliance	\$0.00			
22	Amount of line 19 Related to Security	\$125,000.00			
23	Amount of line 19 Related to Energy Conservation	\$0.00			

Signature of Executive Director and Date 12/31/2007
 Donald W Emerson Jr., Executive Director
 X

Signature of Public Housing Director or Office of Native American Programs Administrator & Date:
 X

Annual Statement /Performance and Evaluation Report

U. S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (7/31/98)

Capital Fund Program (CFP)

Part II: Supporting Pages

HA-Wide

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
HA-Wide	Law Enforcement/Additional Police	1406	LS	\$75,000.00				
	HA-Wide CCTV/Locks/Training	1406	LS	\$29,000.00				
	HA-Wide Security Coordinator	1406	LS	\$50,000.00				
	HA-Wide Vehicle / Equip / Data	1406	LS	\$50,000.00				
				\$204,000.00				
HA-Wide Mgmt. Improvmts								
HA-Wide Admin	Funding for DHD Staff	1410	LS	\$100,000.00				
HA-Wide Fees and Costs	A & E services / Fees & Costs	1430	LS	\$110,000.00				
"	Contingency	1502	LS	\$0.00				
HA-Wide Totals				\$414,000.00		\$0.00	\$0.00	

Signature of Executive Director and Date

Signature of Public Housing Director or Office of Native American Programs Administrator and Date

X

X

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(2) To be completed for the Performance and Evaluation Report

Capital Fund Program (CFP)

Part II: Supporting Pages

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
OH806	Final Comprehensive Modernization / Payback.							
McKinley Towers 105 Units	Elevator Update Common Area Remodel Remodel Units	1460 1460 1460		70,000.00 540,000.00 900,500.00		70,000.00 540,000.00 900,500.00	15,421.78 234,738.30 465,478.00	PROCEEDING PROCEEDING PROCEEDING
OH807	Hubbard Manor							
61 Units	Balcony Carpet Replacement Carpet old and worn	1450		14,000.00				
OH808	Warren Scattered Sites							
82 Units	Basement Waterproofing Basements leaking water	1460		24,181.00				
OH811	Girard Scattered Sites							
28 Units	Basement Waterproofing Basements leaking water	1460		20,000.00				
OH813	Eastview Apartments							
52 Units	Elevator Cylinder Replacement Elevator not operational	1460	LS	80,000.00		80,000.00	35,720.00	PROCEEDING
OH816	Valley West Apartments							
50 Units	New Paving Upper Parking Lot	1450	LS	20,000.00				
Total,			Project Total:	\$1,668,681.00		\$1,590,500.00	\$751,358.08	

Signature of Executive Director and Date

X

Signature of Public Housing Director or Office of Native American Programs Administrator and Date

X

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement
(2) To be completed for the Performance and Evaluation Report

**Annual Statement /
Performance and Evaluation Report
Part III: Implementation Schedule
Capital Fund Program (CFP)**

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 3/31/2001)

Development Number / Name HA - Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates (2)
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
1406	30-Sep-2009			30-Sep-2010			
1408							
1410	30-Sep-2009			30-Sep-2010			
1430	30-Sep-2009			30-Sep-2010			
1450	30-Sep-2009			30-Sep-2010			
1470							
1485							
1495							
1502							
OH801 Trumbull							
OH802 Highland Terrace							
OH803 Buckeye							
OH804 Fairview							
OH805 Tod	30-Sep-2009			30-Sep-2010			
OH806 McKinley	2-Jan-2008			30-Mar-2008			
OH807 Hubbard	30-Sep-2009			30-Sep-2010			
OH808 Warren Scattered	30-Sep-2009			30-Sep-2010			
OH809 Rio Terra							
OH811 Girard Scattered							
OH812 Northview							
OH813 Eastview	2-Jan-2008			30-Mar-2008			
OH814 Hilltop							
OH816 Valley West	30-Sep-2009			30-Sep-2010			

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(2) To be completed for the Performance and Evaluation Report.

Signature of Executive Director and Date
Donald W. Emerson Jr., Executive Director

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

x

x

Capital Fund Program (CFP)

Part I: Summary

Office of Public and Indian Housing

HA Name

Trumbull Metropolitan Housing Authority

Capital Funds Grant No.

OH12P008-50106

FFY of Grant Approval

2006

Original Annual Statement Reserve for Disaster/Emergencies Revised Annual Statement/Revision Number Performance and Evaluation Report for Program Year Ending 12/31/07
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised (1)	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations (may not exceed 10% of 19)	\$177,345.00	\$177,058.20	\$103,631.20	\$103,631.20
3	1408 Management Improvements				
4	1410 Administration	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$15,000.00	\$15,286.80	\$15,000.00	\$7,171.57
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	\$1,691,062.00	\$1,749,660.00	\$1,749,660.00	\$1,749,660.00
11	1465.1 Dwelling Equipment-Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1495.1 Relocation Cost				
16	1490 Replacement Reserve				
17	1498 Mod Used for Development				
18	1499 Development Activities				
19	1502 Contingency (may not exceed 8% of 19)				
19	Amount of Annual Grant (Sum of lines 2-19)	\$1,983,407.00	\$2,042,005.00	\$1,968,291.20	\$1,960,462.77
20	Amount of line 19 Related to LBP Activities	\$0.00			
21	Amount of line 19 Related to Section 504 Compliance	\$60,000.00			
22	Amount of line 19 Related to Security	\$88,051.00			
23	Amount of line 19 Related to Energy Conservation	\$0.00			

Signature of Executive Director and Date 12/31/2007
 Donald W Emerson Jr., Executive Director

Signature of Public Housing Director or Office of Native American Programs Administrator & Date:

X

X

1 To be completed for the Performance & Evaluation Report or a Revised Annual Statement
 2 To be completed for the Performance & Evaluation Report

Capital Fund Program (CFP)

Part II: Supporting Pages

HA-Wide

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
HA-Wide	OPERATIONS	1406	LS	\$177,345.00	\$177,058.20	\$103,632.20	\$103,631.20	PROCEEDING
HA-Wide Mgmt. Improvmts								
HA-Wide Admin	Funding for DHD Staff	1410	LS	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	COMPLETED
HA-Wide Fees and Costs	A & E services / Fees & Costs	1430	LS	\$15,000.00	\$15,286.80	\$15,000.00	\$7,171.57	PROCEEDING
"	Contingency							
HA-Wide Totals				\$292,345.00	\$292,345.00	\$218,632.20	\$210,802.77	

Signature of Executive Director and Date

Signature of Public Housing Director or Office of Native American Programs Administrator and Date

X

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Capital Fund Program (CFP)

Part II: Supporting Pages

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
OH806 McKinley Towers 105 Units	Continue Comprehensive Modernization							
	Elevator Update	1460	LS	150,000.00	126,802.22	126,802.22	126,802.22	COMPLETED
	Building Sprinkler System	1460	LS	30,000.00	25,600.00	25,600.00	25,600.00	COMPLETED
	Building Common Area Remodel (New Electric Service) (New Swing Doors) (New Lighting) (Update HVAC) (New Windows) (Complete Wall and Floor Covering)	1460	LS	395,000.00	242,542.83	242,542.83	242,542.83	COMPLETED
	Remodel Units (Remodel Complete Kitchens) (Remodel Bathrooms) (New Electric Service) (New Sliding Doors) (New Swing Doors) (New Lighting) (Update HVAC) (New Windows) (New Plumbing) (Complete Wall and Floor Covering) (Removal of Asbestos) (Meet ADA and 504 Sections) (Change Eff. To Full One Bedroom Units)	1460	LS	928,062.00	1,158,557.66	1,158,557.66	1,158,557.66	COMPLETED
Total, McKinley			Project Total:	\$1,503,062.00	\$1,553,502.71	\$1,553,502.71	\$1,553,502.71	

Signature of Executive Director and Date

Signature of Public Housing Director or Office of Native American Programs Administrator and Date

X

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(2) To be completed for the Performance and Evaluation Report

Capital Fund Program (CFP)

Part II: Supporting Pages

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
OH812 Northview Apartments 80 Units	ROOF REPLACEMENT	1460	LS	188,000.00	196,127.29	196,157.29	196,157.29	COMPLETED
				1,503,062.00	1,553,502.71	1,553,502.71	1,553,502.71	
Total, Northview			Project Total:	\$1,691,062.00	\$1,749,630.00	\$1,749,660.00	\$1,749,660.00	

Signature of Executive Director and Date

Signature of Public Housing Director or Office of Native American Programs Administrator and Date

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(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(2) To be completed for the Performance and Evaluation Report

**Annual Statement /
Performance and Evaluation Report
Part III: Implementation Schedule
Capital Fund Program (CFP)**

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 3/31/2001)

Development Number / Name HA - Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates (2)
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
1406	Sep-08			Sep-09			COMPLETED
1408							
1410	Sep-08			Sep-09	Dec-08	Dec-08	
1430	Sep-08			Sep-09			
1450							
1470							
1485							
1495							
1502							
OH801 Trumbull							
OH802 Highland Terrace							
OH803 Buckeye							
OH804 Fairview							
OH805 Tod							
OH806 McKinley	Sep-08			Sep-09	Dec-08	Dec-08	
OH807 Hubbard							
OH808 Warren Scattered							
OH809 Rio Terra							
OH811 Girard Scattered							
OH812 Northview	Sep-08			Sep-09	Dec-08	Dec-08	
OH813 Eastview							
OH814 Hilltop							
OH816 Valley West							

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

(2) To be completed for the Performance and Evaluation Report.

Signature of Executive Director and Date
Donald W. Emerson Jr., Executive Director

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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Capital Fund Program (CFP)

Part I: Summary

PHA Name Trumbull Metropolitan Housing Authority	Capital Fund Program Grant No: Replacement Housing Factor Grant No: OH12R008-50105	FFY of Grant Approval 2005
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Original Annual Statement
 Reserve for Disaster/Emergencies
 Revised Annual Statement/Revision Number
 Performance and Evaluation Report for Program Year Ending 12/31/07
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations (may not exceed 10% of 19)				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment-Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1495.1 Relocation Cost				
16	1490 Replacement Reserve				
17	1498 Mod Used for Development				
18	1499 Development Activities	\$170,458.00		\$170,458.00	\$20,061.09
19	1502 Contingency (may not exceed 8% of 19)				
20	Amount of Annual Grant (Sum of lines 2-19)	\$170,458.00		\$170,458.00	\$20,061.09
21	Amount of line 19 Related to LBP Activities	\$0.00			
22	Amount of line 19 Related to Section 504 Compliance	\$0.00			
23	Amount of line 19 Related to Security (Sfot Costs)	\$0.00			
24	Amount of line 19 Related to Energy Conservation	\$0.00			
25	Collateralization Expnses or Debt Service	\$0.00			

Signature of Executive Director and Date Donald W Emerson Jr., Executive Director 12/31/2007 X	Signature of Public Housing Director or Office of Native American Programs Administrator & Date: X
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Capital Fund Program (CFP)

Part II: Supporting Pages

HA-Wide

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
	Architect & Engineer			\$39,329.00		\$39,329.00	\$7,557.19	Proceeding
	Construction Costs			\$131,129.00		\$131,129.00	\$12,503.90	Proceeding
HA-Wide Totals				\$170,458.00	\$0.00	\$170,458.00	\$20,061.09	

Signature of Executive Director and Date

Signature of Public Housing Director or Office of Native American Programs Administrator and Date

X

X

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(2) To be completed for the Performance and Evaluation Report

Capital Fund Program (CFP)

Part I: Summary

PHA Name Trumbull Metropolitan Housing Authority	Capital Fund Program Grant No: Replacement Housing Factor Grant No: OH12R008-50104	FFY of Grant Approval 2004
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Original Annual Statement
 Reserve for Disaster/Emergencies
 Revised Annual Statement/Revision Number
 Performance and Evaluation Report for Program Year Ending 12/31/07
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations (may not exceed 10% of 19)				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment-Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1495.1 Relocation Cost				
16	1490 Replacement Reserve				
17	1498 Mod Used for Development				
18	1499 Development Activities	\$115,371.00		\$115,371.00	\$115,371.00
19	1502 Contingency (may not exceed 8% of 19)				
20	Amount of Annual Grant (Sum of lines 2-19)	\$115,371.00		\$115,371.00	\$115,371.00
21	Amount of line 19 Related to LBP Activities	\$0.00			
22	Amount of line 19 Related to Section 504 Compliance	\$0.00			
23	Amount of line 19 Related to Security (Sfot Costs)	\$0.00			
24	Amount of line 19 Related to Energy Conservation	\$0.00			
25	Collateralization Expnses or Debt Service	\$0.00			

Signature of Executive Director and Date Donald W Emerson Jr., Executive Director X	12/31/2007	Signature of Public Housing Director or Office of Native American Programs Administrator & Date: X
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Capital Fund Program (CFP)

Part II: Supporting Pages

Office of Public and Indian Housing

HA-Wide

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
	STAFF RESEARCH	LS		\$0.00		\$0.00	\$0.00	
	LAND ACQUISITION	LS		\$0.00		\$0.00	\$0.00	
	ARCHITECT	LS		\$0.00		\$0.00	\$0.00	
	ENVIRONMENTAL	LS		\$0.00		\$0.00	\$0.00	
	TITLE SEACH	LS		\$0.00		\$0.00	\$0.00	
	CONSTRUCTION COST	LS		\$115,371.00		\$115,371.00	\$115,371.00	COMPLETED
HA-Wide Totals				\$115,371.00		\$115,371.00	\$115,371.00	

Signature of Executive Director and Date

Signature of Public Housing Director or Office of Native American Programs Administrator and Date

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X

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(2) To be completed for the Performance and Evaluation Report

Capital Fund Program (CFP)

Part I: Summary

Office of Public and Indian Housing

PHA Name Trumbull Metropolitan Housing Authority	Capital Fund Program Grant No: Replacement Housing Factor Grant No: OH12R008-50103	FFY of Grant Approval 2003
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Original Annual Statement
 Reserve for Disaster/Emergencies
 Revised Annual Statement/Revision Number
 Performance and Evaluation Report for Program Year Ending 12/31/07
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CFP Funds				
2	1406 Operations (may not exceed 10% of 19)				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment-Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1495.1 Relocation Cost				
16	1490 Replacement Reserve				
17	1498 Mod Used for Development				
18	1499 Development Activities	\$98,593.00		\$98,593.00	\$98,593.00
19	1502 Contingency (may not exceed 8% of 19)				
20	Amount of Annual Grant (Sum of lines 2-19)	\$98,593.00		\$98,593.00	\$98,593.00
21	Amount of line 19 Related to LBP Activities	\$0.00			
22	Amount of line 19 Related to Section 504 Compliance	\$0.00			
23	Amount of line 19 Related to Security (Sfot Costs)	\$0.00			
24	Amount of line 19 Related to Energy Conservation	\$0.00			
25	Collateralization Expnses or Debt Service	\$0.00			

Signature of Executive Director and Date 12/31/2007
Donald W Emerson Jr., Executive Director

Signature of Public Housing Director or Office of Native American Programs Administrator & Date:

X

X

Capital Fund Program (CFP)

Part II: Supporting Pages

Office of Public and Indian Housing

HA-Wide

Development Number/ Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
	STAFF RESEARCH	LS		\$0.00		\$0.00	\$0.00	
	LAND ACQUISITION	LS		\$0.00		\$0.00	\$0.00	
	ARCHITECT	LS		\$80,807.05		\$80,807.05	\$80,807.05	COMPLETED
	ENVIRONMENTAL	LS		\$2,175.00		\$2,175.00	\$2,175.00	COMPLETED
	TITLE SEACH	LS		\$179.50		\$179.50	\$179.50	COMPLETED
	CONSTRUCTION COST	LS		\$15,431.45		\$15,431.45	\$15,431.45	COMPLETED
HA-Wide Totals				\$98,593.00		\$98,593.00	\$98,593.00	

Signature of Executive Director and Date

Signature of Public Housing Director or Office of Native American Programs Administrator and Date

X

X

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(2) To be completed for the Performance and Evaluation Report