

PHA Plans

Streamlined Annual Version

U.S. Department of Housing and
Urban Development
Office of Public and Indian
Housing

OMB No. 2577-0226
(exp. 08/31/2009)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief for certain types of PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number. **Privacy Act Notice.** The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Information in PHA plans is publicly available.

Streamlined Annual PHA Plan

for Fiscal Year: 2008

PHA Name:

Brunswick Housing Authority

NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue.

Streamlined Annual PHA Plan Agency Identification

PHA Name: Brunswick Housing Authority

PHA Number: ME006

PHA Fiscal Year Beginning: 07/2008

PHA Programs Administered:

Public Housing and Section 8 **Section 8 Only** **Public Housing Only**

Number of public housing units: 191

Number of S8 units:

Number of public housing units:

Number of S8 units: 453

PHA Consortia: (check box if submitting a joint PHA Plan and complete table)

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

PHA Plan Contact Information:

Name: John A. Hodge

Phone: 207-725-8711

TDD: 800-877-8339

Email (if available): john@brunswickhousing.org

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

PHA's main administrative office PHA's development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plan revised policies or program changes (including attachments) are available for public review and inspection. Yes No.

If yes, select all that apply:

- Main administrative office of the PHA
 PHA development management offices
 Main administrative office of the local, county or State government
 Public library PHA website Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA PHA development management offices
 Other (list below)

Streamlined Annual PHA Plan
Fiscal Year 2008
[24 CFR Part 903.12©]

Table of Contents
[24 CFR 903.7®]

Provide a table of contents for the Plan, including applicable additional requirements, and a list of supporting documents available for public inspection.

A. PHA PLAN COMPONENTS

- 1. Site-Based Waiting List Policies
903.7(b)(2) Policies on Eligibility, Selection, and Admissions
- 2. Capital Improvement Needs
903.7(g) Statement of Capital Improvements Needed
- 3. Section 8(y) Homeownership
903.7(k)(1)(i) Statement of Homeownership Programs
- 4. Project-Based Voucher Programs
- 5. PHA Statement of Consistency with Consolidated Plan. Complete only if PHA has changed any policies, programs, or plan components from its last Annual Plan.
- 6. Supporting Documents Available for Review
- 7. Capital Fund Program and Capital Fund Program Replacement Housing Factor, Annual Statement/Performance and Evaluation Report
- 8. Capital Fund Program 5-Year Action Plan

B. SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD OFFICE

Form HUD-50076, PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the Streamlined Annual Plan identifying policies or programs the PHA has revised since submission of its last Annual Plan, and including Civil Rights certifications and assurances the changed policies were presented to the Resident Advisory Board for review and comment, approved by the PHA governing board, and made available for review and inspection at the PHA's principal office;

For PHAs Applying for Formula Capital Fund Program (CFP) Grants:

Form HUD-50070, Certification for a Drug-Free Workplace;

Form HUD-50071, Certification of Payments to Influence Federal Transactions; and

Form SF-LLL & SF-LLLa, Disclosure of Lobbying Activities.

1. Site-Based Waiting Lists (Eligibility, Selection, Admissions Policies)

[24 CFR Part 903.12©, 903.7(b)(2)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Site-Based Waiting Lists-Previous Year

1. Has the PHA operated one or more site-based waiting lists in the previous year? **Yes.**
 If yes, complete the following table; if not skip to B.

Site-Based Waiting Lists				
Development Information: (Name, number, location)	Date Initiated	Initial mix of Racial, Ethnic or Disability Demographics	Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL	Percent change between initial and current mix of Racial, Ethnic, or Disability demographics
Everett Street Apt. Everett Street Brunswick, ME 04011 6 – 1 Bd apartments	April-1-2007			
Creekside Village 50 Baribeau Drive Brunswick, ME 04011 36 – 1 bedroom 4 – 2 bedroom	Sept-1-2007			

2. What is the number of site based waiting list developments to which families may apply at one time? **All sites where they meet eligibility criteria.**
3. How many unit offers may an applicant turn down before being removed from the site-based waiting list? **3**
4. Yes No: Is the PHA the subject of any pending fair housing complaint by HUD or any court order or settlement agreement? If yes, describe the order, agreement or complaint and describe how use of a site-based waiting list will not violate or be inconsistent with the order, agreement or complaint below:

B. Site-Based Waiting Lists – Coming Year

If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to next component.

1. How many site-based waiting lists will the PHA operate in the coming year? **2**

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)? If yes, how many lists? **2**

3. Yes No: May families be on more than one list simultaneously. If yes, how many lists? **All lists where they meet eligibility criteria.**

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
 - PHA main administrative office
 - All PHA development management offices
 - Management offices at developments with site-based waiting lists
 - At the development to which they would like to apply
 - Other (list below)

2. Capital Improvement Needs

[24 CFR Part 903.12 ©, 903.7 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Capital Fund Program

1. Yes No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete items 7 and 8 of this template (Capital Fund Program tables). If no, skip to B.

2. Yes No: Does the PHA propose to use any portion of its CFP funds to repay debt incurred to finance capital improvements? If so, the PHA must identify in its annual and 5-year capital plans the development(s) where such improvements will be made and show both how the proceeds of the financing will be used and the amount of the annual payments required to service the debt. (Note that separate HUD approval is required for such financing activities.)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

1. Yes No: Has the PHA received a HOPE VI revitalization grant? (if no, skip to #3; if yes, provide responses to the items on the chart located on the next page, copying and completing as many times as necessary).
 2. Status of HOPE VI revitalization grant(s):

HOPE VI Revitalization Grant Status	
a. Development Name:	
b. Development Number:	
c. Status of Grant:	
	<input type="checkbox"/> Revitalization Plan under development
	<input type="checkbox"/> Revitalization Plan submitted, pending approval
	<input type="checkbox"/> Revitalization Plan approved
	<input type="checkbox"/> Activities pursuant to an approved Revitalization Plan underway

3. Yes No: Does the PHA expect to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name(s) below:

4. Yes No: Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:

5. Yes No: Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below: **Yes, The BHA is considering disposing of ME6-003, Perryman Village, a 50 unit family development and either replace it with scattered site public housing or look to convert it to Section 8 Project Base or Housing Choice Vouchers.**

3. Section 8 Tenant Based Assistance—Section 8(y) Homeownership Program

(if applicable) [24 CFR Part 903.12©, 903.7(k)(1)(i)]

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to the next component; if “yes”, complete each program description below (copy and complete questions for each program identified.)

2. Program Description:

a. Size of Program

Yes No: Will the PHA limit the number of families participating in the Section 8 homeownership option?

If the answer to the question above was yes, what is the maximum number of participants this fiscal year?

b. PHA established eligibility criteria

- Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?
If yes, list criteria:

A family assisted under the homeownership option must be an existing participant in the voucher program.

- **For a family to participate in the BHA's homeownership program, the family must be a participant in the Housing Choice Voucher Program and in compliance with the HCV Program for at least nine months.**
- **At the commencement of homeownership assistance for the family, the family can be any of the following:**
 - A. A first-time homeowner: A family in which no member has had a present homeownership interest in a residence in the last three years. Exception: A single parent or displaced homemaker who, while married, owned a home with a spouse or resided in a home owned by the spouse.**
 - B. A cooperative member: A family of which one or more members owns membership shares in a cooperative.**
 - C. A family that includes a person with disabilities.**
- **At commencement of homeownership assistance, the gross annual income of adult family members who will own the home must equal the federal minimum wage multiplied by 2000 hours.**
- **Except for elderly or disabled families, the BHA will not count any welfare assistance received by the family in determining annual income.**
- **One or more adult members of the family who will own the home must be currently employed on a full-time basis (not less than an average of 30 hours per week); and continuously employed full-time for the past year. The employment requirement does not apply to an elderly or disabled family. The BHA shall grant an exemption from the employment requirement if needed as a reasonable accommodation for a family, other than an elderly or disabled family, which includes a person with disabilities.**
- **The BHA will not approve homeownership assistance if any family member has previously defaulted on a mortgage under the homeownership option.**
- **Eligible families must attend and satisfactorily complete a homeownership counseling program required by the BHA.**

c. What actions will the PHA undertake to implement the program this year (list)?

BHA will continue to explore new homeownership opportunities for its clients as well as those it does not currently serve.

3. Capacity of the PHA to Administer a Section 8 Homeownership Program:

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- Establishing a minimum homeowner down payment requirement of at least 3 percent of purchase price and requiring that at least 1 percent of the purchase price comes from the family's resources.
- Requiring that financing for purchase of a home under its Section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary

- mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards.
- Partnering with a qualified agency or agencies to administer the program (list name(s) and years of experience below):
- Demonstrating that it has other relevant experience (list experience below):
Working with Coastal Enterprises to offer homeownership classes (18 years housing experience)

4. Use of the Project-Based Voucher Program

Intent to Use Project-Based Assistance

Yes No: Does the PHA plan to “project-base” any tenant-based Section 8 vouchers in the coming year? If the answer is “no,” go to the next component. If yes, answer the following questions.

- Yes No: Are there circumstances indicating that the project basing of the units, rather than tenant-basing of the same amount of assistance is an appropriate option? If yes, check which circumstances apply:
 - low utilization rate for vouchers due to lack of suitable rental units
 - access to neighborhoods outside of high poverty areas
 - other (describe below:)
- Indicate the number of units and general location of units (e.g. eligible census tracts or smaller areas within eligible census tracts):

5. PHA Statement of Consistency with the Consolidated Plan

[24 CFR Part 903.15]

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary) only if the PHA has provided a certification listing program or policy changes from its last Annual Plan submission.

- Consolidated Plan jurisdiction: (provide name here)
State of Maine
- The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
 - The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan/s.
 - The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
 - The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
 - Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
 - work with area agencies to support new affordable housing development**

- maintain existing affordable housing in a safe, sanitary condition

Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The State of Maine is available to seek funds from, if needed.

6. Supporting Documents Available for Review for Streamlined Annual PHA Plans

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
	<i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans;</i>	5 Year and Annual Plans
X	<i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Streamlined Annual Plan</i>	Streamlined Annual Plans
	<i>Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan.</i>	5 Year and standard Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA’s public housing and Section 8 tenant -based waiting lists.	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-Based Waiting List Procedure.	Annual Plan: Eligibility, Selection, and Admissions Policies
NA	Deconcentration Income Analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
NA	Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing. <input type="checkbox"/> Check here if included in the public housing A&O Policy.	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents.	Annual Plan: Rent Determination

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
	<input type="checkbox"/> Check here if included in the public housing A & O Policy.	
X	Schedule of flat rents offered at each public housing development. <input type="checkbox"/> Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies. <input checked="" type="checkbox"/> Check here if included in Section 8 Administrative Plan.	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation).	Annual Plan: Operations and Maintenance
X	Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment).	Annual Plan: Management and Operations
NA	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
X	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
X	Any policies governing any Section 8 special housing types <input checked="" type="checkbox"/> Check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures. <input checked="" type="checkbox"/> Check here if included in Section 8 Administrative Plan.	Annual Plan: Grievance Procedures
X	The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year.	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants.	Annual Plan: Capital Needs
NA	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing.	Annual Plan: Capital Needs
NA	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA).	Annual Plan: Capital Needs
NA	Approved or submitted applications for demolition and/or disposition of public housing.	Annual Plan: Demolition and Disposition
X	Approved or submitted applications for designation of public housing (Designated Housing Plans).	Annual Plan: Designation of Public Housing
NA	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937.	Annual Plan: Conversion of Public Housing
X	Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion.	Annual Plan: Voluntary Conversion of Public Housing
NA	Approved or submitted public housing homeownership programs/plans.	Annual Plan: Homeownership
X	Policies governing any Section 8 Homeownership program (Section 18 of the Section 8 Administrative Plan)	Annual Plan: Homeownership
X	Public Housing Community Service Policy/Programs <input checked="" type="checkbox"/> Check here if included in Public Housing A & O Policy	Annual Plan: Community Service & Self-Sufficiency
NA	Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies.	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan(s) for public housing and/or Section 8.	Annual Plan: Community Service & Self-Sufficiency
X	Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing.	Annual Plan: Community Service & Self-Sufficiency
NA	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing.	Annual Plan: Community Service & Self-Sufficiency
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G).	Annual Plan: Pet Policy

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
	<input type="checkbox"/> Check here if included in the public housing A & O Policy.	
X	The results of the most recent fiscal year audit of the PHA conducted under the Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings.	Annual Plan: Annual Audit
NA	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)
NA	Consortium agreement(s) and for Consortium Joint PHA Plans <u>Only</u> : Certification that consortium agreement is in compliance with 24 CFR Part 943 pursuant to an opinion of counsel on file and available for inspection.	Joint Annual PHA Plan for Consortia: Agency Identification and Annual Management and Operations

APPENDIX

Use of Force Account Labor

The Brunswick Housing Authority intends to use Force Account Labor on our Capital Fund Program projects where our existing workforce has the skills and time available to perform the work required for the applicable CFP projects. Wages for these employees will comply with the Davis Bacon prevailing wage determinations when working on CFP projects.

Statement relating to the Violence Against Women Act

The Brunswick Authority is committed to assisting individuals and families who have been victims of domestic violence by ensuring compliance with all aspects of the Violence Against Women Act. By taking advantage of several local and national training opportunities Brunswick Housing Authority has ensured that staff has the knowledge to effectively administer and comply with all provisions of the Violence Against Women.

Brunswick Housing Authority has:

- Amend assistance contracts to reflect provisions of Sections 6(l) and 8(d).
 - o The Housing Choice Voucher program administered through the Brunswick Housing Authority adopted the revised Tenancy Addendum (HUD-52641-A).
- Amend Housing Assistance Payment contracts (HAP).
 - o The Housing Choice Voucher program administered through the BHA adopted the revised HAP (HUD-52641) as soon as it was made available in 1/2007.
- Amend the Administrative Plan.
 - o The Board of Directors for the Brunswick Housing Authority has approved the revised Administrative Plan which includes language throughout as to how the BHA will manage the new provisions of the act.
- Obtain HUD-approved certification form when available.
 - o The Brunswick Housing Authority uses HUD-50066.

- Notify tenants of rights and owners and managers of rights and obligations.
 - The Brunswick Housing Authority mailed documentation to both public housing tenants and Section 8 participants and owners.
 - The Brunswick Housing Authority posts information pertaining to VAWA in the main lobby
 - The Brunswick Housing Authority reviews the VAWA during the applicant briefing meeting.

Since the implementation of the revisions of the Violence Against Women Act, The BHA has had limited instances involving domestic violence situations. The act has provided the freedom to “do the right thing” for the victims of domestic violence without further punishing them by eradicating their housing privileges.

CFP Borrowing

None planned at this time.

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name:		Grant Type and Number Capital Fund Program Grant No: ME36-P006-501-08 Replacement Housing Factor Grant No:			Federal FY of Grant: 2008
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	\$37,000			
3	1408 Management Improvements	\$7,000			
4	1410 Administration	\$20,000			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$14,000			
8	1440 Site Acquisition				
9	1450 Site Improvement	\$6,000			
10	1460 Dwelling Structures	\$180,452			
11	1465.1 Dwelling Equipment—Nonexpendable	\$9,000			
12	1470 Nondwelling Structures	\$4,000			
13	1475 Nondwelling Equipment	\$5,000			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$282,452			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures	\$26,452			

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Brunswick Housing Authority			Grant Type and Number Capital Fund Program Grant No: ME36-P006-501-08 Replacement Housing Factor Grant No:			Federal FY of Grant: 2008		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
ME6-001	Elevator Upgrade	1460		\$110,000				
ME6-001	Common Area Upgrades	1460		\$21,000				
ME6-001	Community Room Furniture	1475		\$5,000				
ME6-001	Site Improvements	1450		\$3,000				
ME6-001	Community room Door/Window	1460		\$15,000				
ME6-001	Stoves & Refrigerators	1465	6	\$2,500				
ME6-004	Replace Doors in Connector	1460	2	\$5,000				
ME6-004	Common Area Upgrades	1460		\$2,000				
ME6-004	Stoves & Refrigerators	1465	6	\$2,500				
ME6-003	Replace Toilets (Forced Account Labor)	1460	50	\$26,452				
ME6-003	Site Improvements	1450		\$3,000				
ME6-003	Paint Salt Shed	1470		\$4,000				

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Brunswick Housing Authority			Grant Type and Number Capital Fund Program Grant No: ME36-P006-501-08 Replacement Housing Factor Grant No:			Federal FY of Grant: 2008		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
ME6-003	Stoves & Refrigerators	1465	8	\$4,000				
ME6-003	Shed Roofs	1460		\$1,000				
HA Wide	Operations	1406		\$37,000				
HA Wide	Management Improvements (Computers)	1408	3	\$3,000				
HA Wide	Congregate Services	1408		\$4,000				
HA Wide	CFP Administration	1410		\$20,000				
HA Wide	A/ E Services: IT Support	1430						

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule**

PHA Name: Brunswick Housing Authority		Grant Type and Number Capital Fund Program No: ME36-P006-501-08 Replacement Housing Factor No:					Federal FY of Grant: 2008	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates	
	Original	Revised	Actual	Original	Revised	Actual		
ME6-001	6/30/10			6/30/12				
ME6-003	6/30/10			6/30/12				
ME6-004	6/30/10			6/30/12				
HA Wide	6/30/10			6/30/12				

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan					
Part I: Summary					
PHA Name: Brunswick Housing Authority				<input type="checkbox"/> Original 5-Year Plan <input checked="" type="checkbox"/> Revision No: 3	
Development Number/Name/ HA-Wide	Year 1	Work Statement for Year 2	Work Statement for Year 3	Work Statement for Year 4	Work Statement for Year 5
		FFY Grant: PHA FY:	FFY Grant: PHA FY:	FFY Grant: PHA FY:	FFY Grant: PHA FY:
	Annual Statement				
ME6-001 Tower	\$157,000	\$113,452	\$133,452	\$118,000	\$66,000
ME6-003 Perryman	\$37,452	\$9,000	\$19,000	\$8,000	\$4,000
ME6-004 Terrace	\$10,000	\$37,000	\$7,000	\$73,452	\$74,452
HA Wide	\$78,000	\$123,000	\$123,000	\$83,000	\$138,000
CFP Funds Listed for 5-year planning	\$282,452	\$282,452	\$282,452	\$282,452	\$282,452
Replacement Housing Factor Funds					

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan						
Part II: Supporting Pages—Work Activities						
Activities for Year 1	Activities for Year :2 FFY Grant: 2009 PHA FY:			Activities for Year: 3 FFY Grant: 2010 PHA FY:		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	Tower	Window Replacement	\$4,000	Tower	Site Improvement	\$3,000
Annual	ME6-001	Common Areas	\$16,000	ME6-001	Common Areas	\$5,000
Statement		Paving Walkways & Parking Lot	\$89,452		Paving Walkways & Parking Lot	\$101,452
		Stoves & Refrigerators	\$4,000		Stoves & Refrigerators	\$4,000
					Shade Replacement	\$20,000
	Perryman	Community Hall Improvements	\$2,000	Perryman	Repair Boiler Room Roofs	\$5,000
	ME6-003	Site Improvements	\$4,000	ME6-003	Dwelling Repairs/Kitchens & Baths	\$10,000
		Stoves & Refrigerators	\$3,000		Stoves & Refrigerators	\$4,000
	Terrace	Common Areas	\$4,000	Terrace	Common Areas	\$2,000
	ME6-004	Site Improvements	\$4,000	ME6-004	Site Improvements	\$2,000
		Elevator Upgrade	\$25,000		Stoves & Refrigerators	\$3,000

8. Capital Fund Program Five-Year Action Plan

		Stoves & Refrigerators	\$4,000			
	PHA Wide	Snow Removal/Lawn Equipment	\$10,000	PHA Wide	Operations	\$37,000
		Operations	\$37,000		Computers	\$3,000
		Computers	\$4,000		Congregate Services	\$4,000
		Congregate Services	\$3,000		CFP Administration	\$20,000
		CFP Administration	\$20,000		IT Support	\$14,000
		IT Support	\$14,000		New 1 Ton Truck	\$45,000
		New ¾ Ton Truck	\$35,000			
Total CFP Estimated Cost			\$282,452			\$282,452

8. Capital Fund Program Five-Year Action Plan

Activities for Year :_4 FFY Grant: 2011 PHA FY:			Activities for Year: 5 FFY Grant: 2012 PHA FY:		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
Tower	Dwelling Upgrades	\$90,000	Tower	Dwelling Upgrades	\$20,000
ME6-001	Common Areas	\$25,000	ME6-001	Common Areas	\$20,000
				Site Improvements	\$2,000
	Stoves & Refrigerators	\$4,000		Stoves & Refrigerators	\$4,000
				Seal Exterior Concrete	20,000
Perryman	Site Improvements	\$5,000	Perryman	Site Improvements	\$1,000
ME6-003	Stoves & Refrigerators	\$3,000	ME6-003	Stoves & Refrigerators	\$3,000
Terrace	Common Areas	\$10,000	Terrace	Common Areas	\$9,452
ME6-004	Paving Walks & Parking Lot	\$60,452	ME6-004	Install Sprinkler System	\$62,000
	Stoves & Refrigerators	\$3,000		Stoves & Refrigerators	\$3,000

8. Capital Fund Program Five-Year Action Plan

PHA Wide	Operations	\$37,000	PHA Wide	Snow Removal/Lawn Equipment	\$5,000
	Computers	\$3,000		Operations	\$37,000
	Congregate Services	\$4,000		Computers	\$3,000
	CFP Administration	\$20,000		Congregate Services	\$4,000
	IT Support	\$14,000		CFP Administration	\$20,000
	Snow Removal/Lawn Equipment	\$5,000		IT Support	\$14,000
				New Accessible Passenger Van	\$55,000
Total CFP Estimated Cost		\$282,452			\$282,452

8. Capital Fund Program Five-Year Action Plan

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Brunswick Housing Authority		Grant Type and Number Capital Fund Program Grant No: ME36-P006-501-07 Replacement Housing Factor Grant No:			Federal FY of Grant: 2007
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2007 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	34,882	34,882	20,815.01	9,307.60
3	1408 Management Improvements	7,000	7,000	0	0
4	1410 Administration	20,000	20,000	8,320	1,830
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	14,000	14,000	8,000	4,000
8	1440 Site Acquisition				
9	1450 Site Improvement	51,000	16,000	0	0
10	1460 Dwelling Structures	20,000	137,568	113,800	0
11	1465.1 Dwelling Equipment—Nonexpendable	10,000	13,907	7,136.52	7,136.52
12	1470 Nondwelling Structures	112,570	2,111	0	0
13	1475 Nondwelling Equipment	13,000	36,984	32,384	32,384
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	282,452	282,452	190,455.53	54,658.12
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

8. Capital Fund Program Five-Year Action Plan

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages

PHA Name: Brunswick Housing Authority		Grant Type and Number Capital Fund Program Grant No: ME36-P006-501-07 Replacement Housing Factor Grant No:			Federal FY of Grant: 2007			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
Towers	Common Areas	14 60		13,000	6,000	0	0	
ME6-001	Fire Alarm Upgrade	14 70		80,000	0	0	0	
	Fire Alarm Upgrade	14 60		0	83,806	82,800	0	
	Appliances	14 65	~11	4,000	1,680	0	0	
	Site Improvements	14 50		0	4,000	0	0	
Terrace	Site Improvements	14 50		41,000	12,000	0	0	
ME6-004	Fire Alarm Upgrade	14 70		30,000	0	0	0	
	Fire Alarm Upgrade	14 60		0	35,762	31,000	0	
	Common Areas	14 60		2,000	2,000	0	0	
	Appliances	14 65	~8	3,000	1,930	0	0	
	Repair Entry Call/Security System	14 65		0	6,757	6,756.53	6,756.53	
Perryman	Community Hall Improvements	14 70		2,570	2,111	0	0	
ME6-003	Site Improvements	14 50		10,000	0	0	0	
	Replace Dwelling Doors	14 60		5,000	10,000	0	0	
	Appliances	14 65	~9	3,000	3,540	379.99	379.99	

8. Capital Fund Program Five-Year Action Plan

Annual Statement/Performance and Evaluation Report								
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)								
Part II: Supporting Pages								
PHA Name: Brunswick Housing Authority			Grant Type and Number Capital Fund Program Grant No: ME36-P006-501-07 Replacement Housing Factor Grant No:			Federal FY of Grant: 2007		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
					Orig. Typo			
PHA Wide	Operations	14 06		34,882	34,882	21815.01	9,307.60	
	Management Improvements (Computers)	14 08		3,000	3,000	0	0	
	Management Improvements (Congregate)	14 08		4,000	4,000	0	0	
	Administration (Salaries and Benefits)	14 10		20,000	20,000	8,320	1,830	
	A/E Services	14 30		14,000	14,000	8,000	4,000	
	New ¾ Ton Pickup	14 75		10,000	32,384	32,384	32,384	
	Lawn Equipment - Sweeper	14 75		3,000	4,600	0	0	
		15 01						

8. Capital Fund Program Five-Year Action Plan

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part III: Implementation Schedule

PHA Name: Brunswick Housing Authority		Grant Type and Number Capital Fund Program No: ME36-P006-501-07 Replacement Housing Factor No:					Federal FY of Grant: 2007
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
Towers ME6-001	6/30/09			6/30/11			
Terrace ME6-004	6/30/09			6/30/11			
Perryman ME6-003	6/30/09			6/30/11			
PHA Wide	6/30/09			6/30/11			

8. Capital Fund Program Five-Year Action Plan

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Brunswick Housing Authority			Grant Type and Number Capital Fund Program Grant No: ME36-P006-501-06 Replacement Housing Factor Grant No:		Federal FY of Grant: 2006
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2007 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	37,000	43,116	43,116	42,716
3	1408 Management Improvements	52,000	51,676	51,676.25	51,190.25
4	1410 Administration	20,000	20,374	20,000	17,500
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	14,000	14,000	14,000	14,000
8	1440 Site Acquisition				
9	1450 Site Improvement	54,000	32,473	27,472.72	27,472.72
10	1460 Dwelling Structures	84,404	100,514	82,062.12	28,758.12
11	1465.1 Dwelling Equipment—Nonexpendable	10,000	17,417	17,417.27	17,417.27
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	5,000	5,000	0	0
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	276,404	284,570	255,744.36	199,054.36
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures	11,286	0	0	0

8. Capital Fund Program Five-Year Action Plan

Annual Statement/Performance and Evaluation Report								
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)								
Part II: Supporting Pages								
PHA Name: Brunswick Housing Authority			Grant Type and Number Capital Fund Program Grant No: ME36-P006-501-06 Replacement Housing Factor Grant No:			Federal FY of Grant: 2006		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
TOWERS ME6-001	Paving Parking Lots & Walkways	14 50		24,000	0	0	0	
	Site improvements	14 50		5,000	26,773	26,772.72	26,772.72	
	Electrical Energy Efficiency Upgrades	14 60		11,300	0	0	0	
	West & South Patio Upgrades	14 60		5,000	5,203	5,203.07	5,203.07	
	Window Replacements	14 60	~10	5,630	5,004	3,740.96	3,740.96	
	Fire Alarm Upgrade	14 60		0	55,493	53,304	0	
	Stoves & Refrigerators	1465.1	~8	4,000	1,460	1,459.96	1,459.96	
	Community area tables & chairs	14 75		5,000	5,000	0	0	
TERRACE ME6-004	Paving Parking Lots & Walkways	14 50		20,000	700	700	700	
	Exterior lights upgrade	14 50		5,000	5,000	0	0	
	Basement cleanup/repair	14 60		14,000	0	0	0	

8. Capital Fund Program Five-Year Action Plan

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Brunswick Housing Authority			Grant Type and Number Capital Fund Program Grant No: ME36-P006-501-06 Replacement Housing Factor Grant No:			Federal FY of Grant: 2006		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	Crawl space water remediation	14 60		9,000	3,991	3,991	3,991	
	Brick Work (force account labor)	14 60		6,000	2,189	2,189.07	2,189.07	
	Common Area Upgrade (force account labor)	14 60		4,000	0	0	0	
	Hair Dresser Dryers	14 60		1,000	526	526.02	526.02	
	Stoves & Refrigerators	1465.1	~4	2,000	1,220	1,219.97	1,219.97	
	Window Replacements	14 60	~16	7,474	7,474	7,474	7,474	
	New Call/Security Sys	1465.1		0	8,157	8,157.50	8,157.50	
PERRYMAN ME6-003	Repair/replace shed/utility roofs	14 60		15,000	15,000	0	0	
	Stoves & Refrigerators	1465.1	~8	4,000	6,580	6,579.84	6,579.84	
	Boiler Repiping	1460		6,000	5,634	5,634	5,634	
HA WIDE	Operations	14 06		\$37,000	43,116	13,870	5,768.27	
	Management Improve (computers)	14 08		\$3,000	11,651	11,651.25	11,165.25	

8. Capital Fund Program Five-Year Action Plan

Annual Statement/Performance and Evaluation Report								
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)								
Part II: Supporting Pages								
PHA Name: Brunswick Housing Authority			Grant Type and Number Capital Fund Program Grant No: ME36-P006-501-06 Replacement Housing Factor Grant No:			Federal FY of Grant: 2006		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	Management Improvements (Congregate)	14 08		\$4,000	5,200	5,200	5,200	
	Administration (Sal & Benf Staff)	14 10		\$20,000	20,374	20,000	17,500	
	A/E services (IT support & Consult)	14 30		\$14,000	14,000	14,000	14,000	
	New HA Software	14 08		\$45,000	34,825	34,825	34,825	
Note: Force Account Labor to be used for work items will comply with Davis Bacon wage determinations for prevailing wage rates.								

8. Capital Fund Program Five-Year Action Plan

Annual Statement/Performance and Evaluation Report							
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)							
Part III: Implementation Schedule							
PHA Name: Brunswick Housing Authority			Grant Type and Number Capital Fund Program No: ME36-P006-501-06 Replacement Housing Factor No:			Federal FY of Grant: 2006	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
TOWERS ME6-001	6/30/08			6/30/10			No Change
TERRACE ME6-004	6/30/08			6/30/10			No Change
PERRYMAN ME6-003	6/30/08			6/30/10			No Change
HA WIDE	6/30/08			6/30/10			No Change