

PHA Plans

Streamlined Annual Version

U.S. Department of Housing and
Urban Development
Office of Public and Indian
Housing

OMB No. 2577-0226
(exp. 08/31/2009)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief for certain types of PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

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Streamlined Annual PHA Plan

for Fiscal Year: 2008

PHA Name: Falmouth Housing Authority

NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue.

Streamlined Annual PHA Plan Agency Identification

PHA Name: Falmouth Housing Authority

PHA Number: MA047

PHA Fiscal Year Beginning: (07/2008)

PHA Programs Administered:

- Public Housing and Section 8**
 Section 8 Only
 Public Housing Only
 Number of public housing units: 163
 Number of S8 units:
 Number of public housing units:
 Number of S8 units: 319

PHA Consortia: (check box if submitting a joint PHA Plan and complete table)

| Participating PHAs | PHA Code | Program(s) Included in the Consortium | Programs Not in the Consortium | # of Units Each Program |
|----------------------|----------|---------------------------------------|--------------------------------|-------------------------|
| Participating PHA 1: | | | | |
| Participating PHA 2: | | | | |
| Participating PHA 3: | | | | |

PHA Plan Contact Information:

Name: **Bob Murray** Phone: **(508) 457-0287**
 TDD: **(800) 545-1833 x 185** Email: **bmurray@falmouthhousingauthority.org**

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- PHA's main administrative office
 PHA's development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plan revised policies or program changes (including attachments) are available for public review and inspection.
 Yes
 No.

If yes, select all that apply:

- Main administrative office of the PHA
 PHA development management offices
 Main administrative office of the local, county or State government
 Public library
 PHA website
 Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
 PHA development management offices
 Other (list below)

Streamlined Annual PHA Plan Fiscal Year 2008

[24 CFR Part 903.12(c)]

Table of Contents

[24 CFR 903.7(r)]

Provide a table of contents for the Plan, including applicable additional requirements, and a list of supporting documents available for public inspection.

A. PHA PLAN COMPONENTS

- 1. Site-Based Waiting List Policies
903.7(b)(2) Policies on Eligibility, Selection, and Admissions
- 2. Capital Improvement Needs
903.7(g) Statement of Capital Improvements Needed
- 3. Section 8(y) Homeownership
903.7(k)(1)(i) Statement of Homeownership Programs
- 4. Project-Based Voucher Programs
- 5. PHA Statement of Consistency with Consolidated Plan. Complete only if PHA has changed any policies, programs, or plan components from its last Annual Plan.
- 6. Supporting Documents Available for Review
- 7. Capital Fund Program and Capital Fund Program Replacement Housing Factor, Annual Statement/Performance and Evaluation Report
- 8. Capital Fund Program 5-Year Action Plan
- 9. Voluntary Conversion (Attachment A)
- 10. Resident Member on Board (Attachment B)
- 11. Membership of Resident Advisory Board (Attachment C)
- 12. Project-Basing (Attachment D)
- 13. Pet Policy (Attachment E)
- 14. Definition of Substantial Deviation (Attachment F)
- 15. Demolition/Disposition (Attachment G)
- 16. Violence Against Women (Attachment H)
- 17. Designated Housing (Attachment I)

B. SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD OFFICE

Form HUD-50076, PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the Streamlined Annual Plan identifying policies or programs the PHA has revised since submission of its last Annual Plan, and including Civil Rights certifications and assurances the changed policies were presented to the Resident Advisory Board for review and comment, approved by the PHA governing board, and made available for review and inspection at the PHA's principal office;

For PHAs Applying for Formula Capital Fund Program (CFP) Grants:

Form HUD-50070, Certification for a Drug-Free Workplace;

Form HUD-50071, Certification of Payments to Influence Federal Transactions; and

Form SF-LLL & SF-LLLa, Disclosure of Lobbying Activities.

1. Site-Based Waiting Lists (Eligibility, Selection, Admissions Policies)

[24 CFR Part 903.12(c), 903.7(b)(2)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Site-Based Waiting Lists-Previous Year

1. Has the PHA operated one or more site-based waiting lists in the previous year? If yes, complete the following table; if not skip to B. **No**

| Site-Based Waiting Lists | | | | |
|---|-----------------------|---|--|---|
| Development Information: (Name, number, location) | Date Initiated | Initial mix of Racial, Ethnic or Disability Demographics | Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL | Percent change between initial and current mix of Racial, Ethnic, or Disability demographics |
| | | | | |
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| | | | | |
| | | | | |

2. What is the number of site based waiting list developments to which families may apply at one time?
3. How many unit offers may an applicant turn down before being removed from the site-based waiting list?
4. Yes No: Is the PHA the subject of any pending fair housing complaint by HUD or any court order or settlement agreement? If yes, describe the order, agreement or complaint and describe how use of a site-based waiting list will not violate or be inconsistent with the order, agreement or complaint below:

B. Site-Based Waiting Lists – Coming Year

If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to next component. **We will not have site-based lists**

1. How many site-based waiting lists will the PHA operate in the coming year?
2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?
3. Yes No: May families be on more than one list simultaneously?
If yes, how many lists?
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
 - PHA main administrative office
 - All PHA development management offices
 - Management offices at developments with site-based waiting lists
 - At the development to which they would like to apply
 - Other (list below)

2. Capital Improvement Needs

[24 CFR Part 903.12 (c), 903.7 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Capital Fund Program

1. Yes No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete items 7 and 8 of this template (Capital Fund Program tables). If no, skip to B.
2. Yes No: Does the PHA propose to use any portion of its CFP funds to repay debt incurred to finance capital improvements? If so, the PHA must identify in its annual and 5-year capital plans the development(s) where such improvements will be made and show both how the proceeds of the financing will be used and the amount of the annual payments required to service the debt. (Note that separate HUD approval is required for such financing activities.).

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

1. Yes No: Has the PHA received a HOPE VI revitalization grant? (if no, skip to #3; if yes, provide responses to the items on the chart located on the next page, copying and completing as many times as necessary).

2. Status of HOPE VI revitalization grant(s):

| HOPE VI Revitalization Grant Status | |
|--|--|
| a. Development Name: | |
| b. Development Number: | |
| c. Status of Grant: | |
| | <input type="checkbox"/> Revitalization Plan under development |
| | <input type="checkbox"/> Revitalization Plan submitted, pending approval |
| | <input type="checkbox"/> Revitalization Plan approved |
| | <input type="checkbox"/> Activities pursuant to an approved Revitalization Plan underway |

3. Yes No: Does the PHA expect to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name(s) below:

4. Yes No: Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:

We are attempting to build 39 new senior affordable housing units on 3.49 acres we are seeking to sell from Tatakert Apartments.

5. Yes No: Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:

3. Section 8 Tenant Based Assistance--Section 8(y) Homeownership Program
(if applicable) [24 CFR Part 903.12(c), 903.7(k)(1)(i)]

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to the next component; if "yes", complete each program description below (copy and complete questions for each program identified.)

2. Program Description:

a. Size of Program

Yes No: Will the PHA limit the number of families participating in the Section 8 homeownership option?

If the answer to the question above was yes, what is the maximum number of participants this fiscal year? **5**

b. PHA-established eligibility criteria

Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria? If yes, list criteria:

c. What actions will the PHA undertake to implement the program this year (list)? **We will publicize this option to existing and new participants. We will assist those desiring to purchase a home to the best of our ability. We are waiting for promised training from HUD.**

3. Capacity of the PHA to Administer a Section 8 Homeownership Program:

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- Establishing a minimum homeowner downpayment requirement of at least 3 percent of purchase price and requiring that at least 1 percent of the purchase price comes from the family's resources.
- Requiring that financing for purchase of a home under its Section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards.
- Partnering with a qualified agency or agencies to administer the program (list name(s) and years of experience below):
- Demonstrating that it has other relevant experience (list experience below):

4. Use of the Project-Based Voucher Program

Intent to Use Project-Based Assistance

Yes No: Does the PHA plan to "project-base" any tenant-based Section 8 vouchers in the coming year? If the answer is "no," go to the next component. If yes, answer the following questions.

1. Yes No: Are there circumstances indicating that the project basing of the units, rather than tenant-basing of the same amount of assistance is an appropriate option? If yes, check which circumstances apply:

- low utilization rate for vouchers due to lack of suitable rental units
- access to neighborhoods outside of high poverty areas

- other (describe below:) **Helps with the creation of additional affordable housing**

2. Indicate the number of units and general location of units (e.g. eligible census tracts or smaller areas within eligible census tracts): **We currently have 48 project-based units in the Gifford Street, North Falmouth, and Main Street areas of Falmouth and an additional 4 units in Harwich and 10 with a private developer in Falmouth.**

5. PHA Statement of Consistency with the Consolidated Plan

[24 CFR Part 903.15]

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary) only if the PHA has provided a certification listing program or policy changes from its last Annual Plan submission.

1. Consolidated Plan jurisdiction: (provide name here) **State of Massachusetts**
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
 - The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan/s.
 - The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
 - The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
 - Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
 - Other: (list below)
3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The FHA currently is not receiving financial assistance from the CDBG program. We are free to apply for funding if it is necessary.

6. Supporting Documents Available for Review for Streamlined Annual PHA Plans

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

| List of Supporting Documents Available for Review | | |
|---|---|-------------------------|
| Applicable & On Display | Supporting Document | Related Plan Component |
| XX | <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year,</i> | 5 Year and Annual Plans |

| List of Supporting Documents Available for Review | | |
|--|---|--|
| Applicable & On Display | Supporting Document | Related Plan Component |
| | <i>and Streamlined Five-Year/Annual Plans;</i> | |
| XX | <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Streamlined Annual Plan</i> | Streamlined Annual Plans |
| XX | <i>Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan.</i> | 5 Year and standard Annual Plans |
| XX | Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement. | 5 Year and Annual Plans |
| XX | Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA's public housing and Section 8 tenant-based waiting lists. | Annual Plan: Housing Needs |
| XX | Most recent board-approved operating budget for the public housing program | Annual Plan: Financial Resources |
| XX | Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-Based Waiting List Procedure. | Annual Plan: Eligibility, Selection, and Admissions Policies |
| XX | Deconcentration Income Analysis | Annual Plan: Eligibility, Selection, and Admissions Policies |
| XX | Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing. <input checked="" type="checkbox"/> Check here if included in the public housing A&O Policy. | Annual Plan: Eligibility, Selection, and Admissions Policies |
| XX | Section 8 Administrative Plan | Annual Plan: Eligibility, Selection, and Admissions Policies |
| XX | Public housing rent determination policies, including the method for setting public housing flat rents. <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy. | Annual Plan: Rent Determination |
| XX | Schedule of flat rents offered at each public housing development. <input type="checkbox"/> Check here if included in the public housing A & O Policy. | Annual Plan: Rent Determination |
| XX | Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies. <input checked="" type="checkbox"/> Check here if included in Section 8 Administrative Plan. | Annual Plan: Rent Determination |
| XX | Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation). | Annual Plan: Operations and Maintenance |
| XX | Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment). | Annual Plan: Management and Operations |
| | Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary) | Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency |
| XX | Results of latest Section 8 Management Assessment System (SEMAP) | Annual Plan: Management and Operations |
| XX | Any policies governing any Section 8 special housing types <input checked="" type="checkbox"/> Check here if included in Section 8 Administrative Plan | Annual Plan: Operations and Maintenance |
| XX | Public housing grievance procedures <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy | Annual Plan: Grievance Procedures |
| XX | Section 8 informal review and hearing procedures. <input checked="" type="checkbox"/> Check here if included in Section 8 Administrative Plan. | Annual Plan: Grievance Procedures |

| List of Supporting Documents Available for Review | | |
|--|---|---|
| Applicable & On Display | Supporting Document | Related Plan Component |
| XX | The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year. | Annual Plan: Capital Needs |
| | Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants. | Annual Plan: Capital Needs |
| | Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing. | Annual Plan: Capital Needs |
| XX | Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA). | Annual Plan: Capital Needs |
| XX | Approved or submitted applications for demolition and/or disposition of public housing. | Annual Plan: Demolition and Disposition |
| | Approved or submitted applications for designation of public housing (Designated Housing Plans). | Annual Plan: Designation of Public Housing |
| | Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937. | Annual Plan: Conversion of Public Housing |
| | Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion. | Annual Plan: Voluntary Conversion of Public Housing |
| | Approved or submitted public housing homeownership programs/plans. | Annual Plan: Homeownership |
| XX | Policies governing any Section 8 Homeownership program (Section 23 of the Section 8 Administrative Plan) | Annual Plan: Homeownership |
| XX | Public Housing Community Service Policy/Programs <input checked="" type="checkbox"/> Check here if included in Public Housing A & O Policy | Annual Plan: Community Service & Self-Sufficiency |
| | Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies. | Annual Plan: Community Service & Self-Sufficiency |
| | FSS Action Plan(s) for public housing and/or Section 8. | Annual Plan: Community Service & Self-Sufficiency |
| | Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing. | Annual Plan: Community Service & Self-Sufficiency |
| | Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing. | Annual Plan: Community Service & Self-Sufficiency |
| XX | Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G). <input checked="" type="checkbox"/> Check here if included in the public housing A & O Policy. | Annual Plan: Pet Policy |
| XX | The results of the most recent fiscal year audit of the PHA conducted under the Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings. | Annual Plan: Annual Audit |
| | Other supporting documents (optional) (list individually; use as many lines as necessary) | (specify as needed) |
| | Consortium agreement(s) and for Consortium Joint PHA Plans <u>Only</u> : Certification that consortium agreement is in compliance with 24 CFR Part 943 pursuant to an opinion of counsel on file and available for inspection. | Joint Annual PHA Plan for Consortia: Agency Identification and Annual Management and Operations |

| Annual Statement/Performance and Evaluation Report | | | | | |
|---|---|---|---------|-------------------------------------|----------|
| Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary | | | | | |
| PHA Name: Falmouth Housing Authority | | Grant Type and Number Capital Fund Program Grant No: MA06P047501-08 Replacement Housing Factor Grant No: | | Federal FY of Grant: 2008 | |
| <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report | | | | | |
| Line No. | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
| | | Original | Revised | Obligated | Expended |
| 1 | Total non-CFP Funds | | | | |
| 2 | 1406 Operations | \$ 21,242 | | | |
| 3 | 1408 Management Improvements | | | | |
| 4 | 1410 Administration | 24,000 | | | |
| 5 | 1411 Audit | | | | |
| 6 | 1415 Liquidated Damages | | | | |
| 7 | 1430 Fees and Costs | | | | |
| 8 | 1440 Site Acquisition | | | | |
| 9 | 1450 Site Improvement | | | | |
| 10 | 1460 Dwelling Structures | 40,000 | | | |
| 11 | 1465.1 Dwelling Equipment— Nonexpendable | 160,000 | | | |
| 12 | 1470 Nondwelling Structures | | | | |
| 13 | 1475 Nondwelling Equipment | | | | |
| 14 | 1485 Demolition | | | | |
| 15 | 1490 Replacement Reserve | | | | |
| 16 | 1492 Moving to Work Demonstration | | | | |
| 17 | 1495.1 Relocation Costs | | | | |
| 18 | 1499 Development Activities | | | | |
| 19 | 1501 Collaterization or Debt Service | | | | |
| 20 | 1502 Contingency | | | | |

| Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary | | | | | |
|---|---|---|---------|-------------------------------------|----------|
| PHA Name: Falmouth Housing Authority | | Grant Type and Number Capital Fund Program Grant No: MA06P047501-08 Replacement Housing Factor Grant No: | | Federal FY of Grant: 2008 | |
| <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report | | | | | |
| Line No. | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
| | | Original | Revised | Obligated | Expended |
| 21 | Amount of Annual Grant: (sum of lines 2-20) | \$ 245,242 | | | |
| 22 | Amount of line 21 Related to LBP Activities | -0- | | | |
| 23 | Amount of line 21 Related to Section 504 compliance | -0- | | | |
| 24 | Amount of line 21 Related to Security – Soft Costs | -0- | | | |
| 25 | Amount of Line 21 Related to Security – Hard Costs | -0- | | | |
| 26 | Amount of line 21 Related to Energy Conservation Measures | -0- | | | |

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

| PHA Name: Falmouth Housing Authority | | Grant Type and Number Capital Fund Program Grant No: MA06P047501-08 Replacement Housing Factor Grant No: | | | | Federal FY of Grant: 2008 | | |
|--|---|--|----------|----------------------|---------|---------------------------|-------------------|-------------------|
| Development Number Name/HA-Wide Activities | General Description of Major Work Categories | Dev. Acct No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised | Funds Obligated | Funds Expended | |
| HA-Wide | Operations | 1406 | 1 | \$ 21,242 | | | | |
| | Administration | 1410 | 1 | 24,000 | | | | |
| MA047-004 | Security Entry System | 1460 | 1 | 27,000 | | | | |
| | Replace Generator | 1465.1 | 1 | 160,000 | | | | |
| MA047-005 | Replace Heat Detectors | 1460 | 1 | 13,000 | | | | |
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Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

| PHA Name: Falmouth Housing Authority | | Grant Type and Number Capital Fund Program No: MA06P047501-08 Replacement Housing Factor No: | | | | | Federal FY of Grant 2008 | |
|---|---|--|--------|---|---------|--------|----------------------------------|--|
| Development Number Name/HA-Wide Activities | All Fund Obligated (Quarter Ending Date) | | | All Funds Expended (Quarter Ending Date) | | | Reasons for Revised Target Dates | |
| | Original | Revised | Actual | Original | Revised | Actual | | |
| HA-Wide | 08/10 | | | 08/12 | | | | |
| MA047-004 | 08/10 | | | 08/12 | | | | |
| MA047-005 | 08/10 | | | 08/12 | | | | |
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Capital Fund Program Five-Year Action Plan

Part I: Summary

| PHA Name: Falmouth Housing Authority | | <input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No: | | | |
|---|------------------|---|--|--|--|
| Development Number/Name/ HA-Wide | Year 1 | Work Statement for Year 2 FFY Grant: FY 2009 PHA FY: FY 2009 | Work Statement for Year 3 FFY Grant: FY 2010 PHA FY: FY 2010 | Work Statement for Year 4 FFY Grant: FY 2011 PHA FY: FY 2011 | Work Statement for Year 5 FFY Grant: FY 2012 PHA FY: FY 2012 |
| HA-Wide | Annual Statement | \$ 90,309 | \$ 41,309 | \$ 43,309 | \$ 75,309 |
| MA047-004 Harborview | | \$ 87,000 | \$115,000 | \$111,000 | \$ 98,000 |
| MA047-005 Tatakot | | \$ 67,933 | \$ 88,933 | \$ 90,933 | \$ 71,933 |
| | | | | | |
| | | | | | |
| | | | | | |
| Total | | \$245,242 | \$245,242 | \$245,242 | \$245,242 |

| Capital Fund Program Five-Year Action Plan | | | | | | |
|--|---|-----------------------|----------------|--|-----------------------|----------------|
| Part II: Supporting Pages—Work Activities | | | | | | |
| Activities for Year 1 | Activities for Year : <u>2</u> FFY Grant: FY 2009 PHA FY: FY 2009 | | | Activities for Year: <u>3</u> FFY Grant: FY 2010 PHA FY: FY 2010 | | |
| | Development Name/Number | Major Work Categories | Estimated Cost | Development Name/Number | Major Work Categories | Estimated Cost |
| See | | | | | | |
| Annual | HA-Wide | Operations | \$ 17,309 | HA-Wide | Operations | \$ 17,309 |
| Statement | | Administration | 24,000 | | Administration | 24,000 |
| | | Carpet ½ Office | 19,000 | | | |
| | | Truck & Plow | 30,000 | MA047-004 | Caulking | 10,000 |
| | | | | | Carpet Halls | 25,000 |
| | MA047-004 | Replace Kitchens | 62,000 | | Repair Patio | 40,000 |
| | | Elevator Controls | 25,000 | | Replace Kitchens | 40,000 |
| | | | | | | |
| | MA047-005 | Replace Kitchens | 67,933 | Ma047-005 | Replace Kitchens | 78,933 |
| | | | | | Caulking | 10,000 |
| | | | | | | |
| Total CFP Estimated Cost | | | \$245,242 | | | \$245,242 |

| Capital Fund Program Five-Year Action Plan | | | | | |
|---|-----------------------|----------------|--|-----------------------|----------------|
| Part II: Supporting Pages—Work Activities | | | | | |
| Activities for Year : <u>4</u> FFY Grant: FY 2011 PHA FY: FY 2011 | | | Activities for Year: <u>5</u> FFY Grant: FY 2012 PHA FY: FY 2012 | | |
| Development Name/Number | Major Work Categories | Estimated Cost | Development Name/Number | Major Work Categories | Estimated Cost |
| HA-Wide | Operations | \$ 19,309 | HA-Wide | Operations | \$ 19,309 |
| | Administration | 24,000 | | Administration | 24,000 |
| | | | | Truck & Plow | 32,000 |
| MA047-004 | Carpet Common Areas | 25,000 | | | |
| | Replace Kitchens | 86,000 | MA047-004 | Replace Kitchens | 80,000 |
| | | | | Seal & Line Parking | 18,000 |
| MA047-005 | Replace Kitchens | 90,933 | | | |
| | | | MA047-005 | Replace Kitchens | 53,933 |
| | | | | Seal & Line Parking | 18,000 |
| | | | | | |
| | | | | | |
| | | | | | |
| Total CFP Estimated Cost | | \$245,242 | | | \$238,933 |

| Annual Statement/Performance and Evaluation Report | | | | | |
|---|---|---|-----------|-------------------|-------------------------------------|
| Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary | | | | | |
| PHA Name: Falmouth Housing Authority | | Grant Type and Number Capital Fund Program Grant No: MA06P047501-07 Replacement Housing Factor Grant No: | | | Federal FY of Grant: 2007 |
| <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending:12/31/07 <input type="checkbox"/> Final Performance and Evaluation Report | | | | | |
| Line No. | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
| | | Original | Revised | Obligated | Expended |
| 1 | Total non-CFP Funds | | | | |
| 2 | 1406 Operations | \$ 12,933 | \$ 18,242 | \$ 4,500 | \$ 4,500 |
| 3 | 1408 Management Improvements | | | | |
| 4 | 1410 Administration | 23,000 | 24,000 | 24,000 | 6,000 |
| 5 | 1411 Audit | | | | |
| 6 | 1415 Liquidated Damages | | | | |
| 7 | 1430 Fees and Costs | 15,000 | 15,000 | 3,649 | 3,649 |
| 8 | 1440 Site Acquisition | | | | |
| 9 | 1450 Site Improvement | 110,000 | 110,000 | 85,654 | 56,154 |
| 10 | 1460 Dwelling Structures | 18,000 | 18,000 | -0- | -0- |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | 60,000 | 60,000 | -0- | -0- |
| 12 | 1470 Nondwelling Structures | | | | |
| 13 | 1475 Nondwelling Equipment | | | | |
| 14 | 1485 Demolition | | | | |
| 15 | 1490 Replacement Reserve | | | | |
| 16 | 1492 Moving to Work Demonstration | | | | |
| 17 | 1495.1 Relocation Costs | | | | |
| 18 | 1499 Development Activities | | | | |
| 19 | 1501 Collaterization or Debt Service | | | | |

| Annual Statement/Performance and Evaluation Report | | | | | |
|---|---|---|-----------|-------------------------------------|-----------|
| Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary | | | | | |
| PHA Name: Falmouth Housing Authority | | Grant Type and Number Capital Fund Program Grant No: MA06P047501-07 Replacement Housing Factor Grant No: | | Federal FY of Grant: 2007 | |
| <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) | | | | | |
| <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending:12/31/07 <input type="checkbox"/> Final Performance and Evaluation Report | | | | | |
| Line No. | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
| | | Original | Revised | Obligated | Expended |
| 20 | 1502 Contingency | | | | |
| 21 | Amount of Annual Grant: (sum of lines 2– 20) | \$238,933 | \$245,242 | \$117,863 | \$ 70,363 |
| 22 | Amount of line 21 Related to LBP Activities | -0- | | | |
| 23 | Amount of line 21 Related to Section 504 compliance | -0- | | | |
| 24 | Amount of line 21 Related to Security – Soft Costs | -0- | | | |
| 25 | Amount of Line 21 Related to Security – Hard Costs | -0- | | | |
| 26 | Amount of line 21 Related to Energy Conservation Measures | -0- | | | |

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

| PHA Name: Falmouth Housing Authority | | Grant Type and Number Capital Fund Program Grant No: MA06P047501-07 Replacement Housing Factor Grant No: | | | Federal FY of Grant: 2007 | | | |
|--|---|--|----------|----------------------|---------------------------|--------------------|-------------------|----------------------------------|
| Development Number Name/HA-Wide Activities | General Description of Major Work Categories | Dev. Acct No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised | Funds Obligated | Funds Expended | |
| MA047-004 Harborview | Add Additional Parking | 1450 | 1 | \$110,000 | \$110,000 | \$ 85,654 | \$56,154 | Work Begun Almost complete |
| | Fees & Costs | 1430 | 1 | 15,000 | 15,000 | 3,649 | 3,649 | |
| | Add Exterior Vestibule | 1460 | 1 | 18,000 | 18,000 | -0- | -0- | |
| | Low-Flush Toilets | 1465.1 | 81 | 26,000 | 26,000 | -0- | -0- | |
| | Replace Windows | 1465.1 | 15 | 10,000 | 10,000 | -0- | -0- | |
| Ma047-005 Tatakot | Low-Flush Toilets | 1465.1 | 83 | 24,000 | 24,000 | -0- | -0- | |
| HA-Wide | Operations | 1406 | 1 | 12,933 | 18,242 | 4,560 | 4,560 | |
| | CFP Administration | 1410 | 1 | 23,000 | 24,000 | 6,000 | 6,000 | |

| Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part III: Implementation Schedule | | | | | | | |
|---|---|--|--------|---|---------|-----------------------------|----------------------------------|
| PHA Name: Falmouth Housing Authority | | Grant Type and Number Capital Fund Program No: MA06P047501-07 Replacement Housing Factor No: | | | | Federal FY of Grant 2007 | |
| Development Number Name/HA-Wide Activities | All Fund Obligated (Quarter Ending Date) | | | All Funds Expended (Quarter Ending Date) | | | Reasons for Revised Target Dates |
| | Original | Revised | Actual | Original | Revised | Actual | |
| MA047-004 Harborview | 08/09 | | | 08/11 | | | |
| MA047-005 Tatakot | 08/09 | | | 08/11 | | | |
| HA-Wide | 08/09 | | | 08/11 | | | |
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**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I:
 Summary**

| | | |
|--|---|-------------------------------------|
| PHA Name: Falmouth Housing Authority | Grant Type and Number Capital Fund Program Grant No: MA06P047501-06 Replacement Housing Factor Grant No: | Federal FY of Grant: 2006 |
|--|---|-------------------------------------|

Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report

| Line No. | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
|----------|---|----------------------|------------|-------------------|-----------|
| | | Original | Revised | Obligated | Expended |
| 1 | Total non-CFP Funds | | | | |
| 2 | 1406 Operations | \$ 97,403 | \$ 117,619 | \$117,619 | \$117,619 |
| 3 | 1408 Management Improvements | 17,000 | | 17,000 | 17,000 |
| 4 | 1410 Administration | 23,000 | | 23,000 | 23,000 |
| 5 | 1411 Audit | | | | |
| 6 | 1415 Liquidated Damages | | | | |
| 7 | 1430 Fees and Costs | 3,000 | | 3,000 | 3,000 |
| 8 | 1440 Site Acquisition | | | | |
| 9 | 1450 Site Improvement | 15,000 | | 15,000 | 15,000 |
| 10 | 1460 Dwelling Structures | 83,530 | | 83,530 | 83,530 |
| 11 | 1465.1 Dwelling Equipment— Nonexpendable | | | | |
| 12 | 1470 Nondwelling Structures | | | | |
| 13 | 1475 Nondwelling Equipment | | | | |
| 14 | 1485 Demolition | | | | |
| 15 | 1490 Replacement Reserve | | | | |
| 16 | 1492 Moving to Work Demonstration | | | | |
| 17 | 1495.1 Relocation Costs | | | | |
| 18 | 1499 Development Activities | | | | |
| 19 | 1501 Collaterization or Debt Service | | | | |

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I:
 Summary**

| | | |
|--|---|-------------------------------------|
| PHA Name: Falmouth Housing Authority | Grant Type and Number Capital Fund Program Grant No: MA06P047501-06 Replacement Housing Factor Grant No: | Federal FY of Grant: 2006 |
|--|---|-------------------------------------|

Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report

| Line No. | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
|----------|---|----------------------|-----------|-------------------|-----------|
| | | Original | Revised | Obligated | Expended |
| 20 | 1502 Contingency | | | | |
| 21 | Amount of Annual Grant: (sum of lines 2 – 20) | \$238,933 | \$259,149 | \$259,149 | \$259,149 |
| 22 | Amount of line 21 Related to LBP Activities | -0- | | | |
| 23 | Amount of line 21 Related to Section 504 compliance | -0- | | | |
| 24 | Amount of line 21 Related to Security – Soft Costs | -0- | | | |
| 25 | Amount of Line 21 Related to Security – Hard Costs | -0- | | | |
| 26 | Amount of line 21 Related to Energy Conservation Measures | -0- | | | |

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

| PHA Name: Falmouth Housing Authority | | Grant Type and Number Capital Fund Program Grant No: MA06P047501-06 Replacement Housing Factor Grant No: | | | | Federal FY of Grant: 2006 | | |
|--|--|--|----------|----------------------|---------|---------------------------|----------------|----------------|
| Development Number Name/HA-Wide Activities | General Description of Major Work Categories | Dev. Acct No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised | Funds Obligated | Funds Expended | |
| MA047-004 Harborview | Add additional parking | 1450 | 1 | 15,000 | | \$15,000 | \$15,000 | |
| | Architect Fees | 1430 | 1 | 3,000 | | 3,000 | 3,000 | |
| MA047-005 Tataket | Deck Repair | 1460 | 1 | 83,530 | | 83,350 | 83,350 | |
| HA-Wide | Operations | 1406 | 1 | 97,403 | 117,619 | 117,619 | 117,619 | |
| | Replace Computer System Server | 1408 | 1 | 17,000 | | 17,000 | 17,000 | |
| | CFP Administration | 1410 | 1 | 23,000 | | 23,000 | 23,000 | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

| PHA Name: Falmouth Housing Authority | | Grant Type and Number Capital Fund Program No: MA06P047501-06 Replacement Housing Factor No: | | | | | Federal FY of Grant 2006 |
|---|---|--|--------|---|---------|--------|----------------------------------|
| Development Number Name/HA-Wide Activities | All Fund Obligated (Quarter Ending Date) | | | All Funds Expended (Quarter Ending Date) | | | Reasons for Revised Target Dates |
| | Original | Revised | Actual | Original | Revised | Actual | |
| MA047-004 Harborview | 08/08 | 12/07 | 12/07 | 08/10 | 12/07 | 12/07 | Finished Parking Lot Sooner |
| MA047-005 Tatakot | 08/08 | 08/06 | 08/06 | 08/10 | 08/06 | 08/06 | Finished Deck Work Sooner |
| HA-Wide | 08/08 | 12/07 | 12/07 | 08/10 | 12/07 | 12/07 | Finished CFP Program Sooner |
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Attachment A
Voluntary Conversions

- a. How many of the PHA's developments are subject to the Required Initial Assessments? **0**

- b. How many of the PHA's developments are not subject to the Required Initial Assessments based on exemptions (e.g., elderly and/or disabled developments not general occupancy projects)? **2**

- c. How many Assessments were conducted for the PHA's covered developments? **0**

- d. Identify PHA developments that may be appropriate for conversion based on the Required Initial Assessments:

| Development Name | Number of Units |
|-------------------------|------------------------|
| | |
| N/A | |
| | |
| | |
| | |
| | |
| | |

- d. If the PHA has not completed the Required Initial Assessments, describe the status of these assessments:

Required Attachment B: Resident Member on the PHA Governing Board

1. Yes No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board: Claire Maguire

B. How was the resident board member selected: (select one)?

Elected **by the townspeople of Falmouth under MA law**

Appointed

C. The term of appointment is (include the date term expires): **May, 2010**

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis

the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.

Other (explain):

B. Date of next term expiration of a governing board member:

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position): **Four Board members are elected by the Townspeople of Falmouth and one is appointed by the Governor.**

Required Attachment C: Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Debbie Davis – Section 8

Bobbi Bailen – Section 8

Lorraine McMamara – Harborview Apts

Dorothy Bourne – Harborview Apts

Jean Hathaway – Tatakot Apts

Elaine Quatralli – Section 8

Attachment D

Project-based Voucher Program

The Falmouth Housing Authority has project-based 62 Section 8 Housing Choice Vouchers (20% of its housing choice voucher inventory).

Attachment E Pet Policy

18.0 PET POLICY

18.1 EXCLUSIONS

This policy does not apply to animals that are used to assist persons with disabilities. Assistive animals are allowed in all public housing facilities with no restrictions other than those imposed on all tenants to maintain their units and associated facilities in a decent, safe, and sanitary manner and to refrain from disturbing their neighbors.

18.2 PETS IN PUBLIC HOUSING

The Falmouth Housing Authority allows for pet ownership in its developments with the written pre-approval of the Housing Authority. Residents are responsible for any damage caused by their pets, including the cost of fumigating or cleaning their units. In exchange for this right, resident assumes full responsibility and liability for the pet and agrees to hold the Falmouth Housing Authority harmless from any claims caused by an action or inaction of the pet.

18.3 APPROVAL

Residents must have the prior written approval of the Housing Authority before moving a pet into their unit. Residents must request approval on the Authorization for Pet Ownership Form that must be fully completed before the Housing Authority will approve the request. Residents must give the Housing Authority a picture of the pet so it can be identified if it is running loose.

18.4 TYPES AND NUMBER OF PETS

The Falmouth Housing Authority will allow only common household pets. This means only domesticated animals such as a dog, cat, bird, rodent (including a rabbit), fish in aquariums or a turtle will be allowed in units. Common household pets do not include reptiles (except turtles). If this definition conflicts with a state or local law or regulation, the state or local law or regulation shall govern.

All dogs and cats must be spayed or neutered before they become six months old. A licensed veterinarian must verify this fact.

Only one four-legged pet per unit will be allowed.

Any animal deemed to be potentially harmful to the health or safety of others, including attack or fight trained dogs, will not be allowed.

No animal may exceed twenty-five (25) pounds in weight projected to full adult size.

18.5 INOCULATIONS

In order to be registered, pets must be appropriately inoculated against rabies, distemper and other conditions prescribed by state and/or local ordinances. They must comply with all other state and local public health, animal control, and anti-cruelty laws including any licensing requirements. A certification signed by a licensed veterinarian or state or local official shall be annually filed with the Falmouth Housing Authority to attest to the inoculations.

18.6 PET DEPOSIT

A pet deposit of \$300 is required at the time of registering a pet. The deposit is refundable when the pet or the family vacates the unit, less any amounts owed due to damage beyond normal wear and tear. A separate deposit is required for each pet.

18.7 FINANCIAL OBLIGATION OF RESIDENTS

Any resident who owns or keeps a pet in their dwelling unit will be required to pay for any damages caused by the pet. Also, any pet-related insect infestation in the pet owner's unit will be the financial responsibility of the pet owner and the Falmouth Housing Authority reserves the right to exterminate and charge the resident.

18.8 NUISANCE OR THREAT TO HEALTH OR SAFETY

The pet and its living quarters must be maintained in a manner to prevent odors and any other unsanitary conditions in the owner's unit and surrounding areas.

Repeated substantiated complaints by neighbors or Falmouth Housing Authority personnel regarding pets disturbing the peace of neighbors through noise, odor, animal waste, or other nuisance may result in the owner having to remove the pet or move him/herself.

Pets who make noise continuously and/or incessantly for a period of 10 minutes or intermittently for one half hour or more to the disturbance of any person at any time of day or night shall be considered a nuisance.

18.9 DESIGNATION OF PET AREAS

Pets must be kept in the owner's apartment or on a leash at all times when outside the unit (no outdoor cages may be constructed). Pets will be allowed only in designated areas on the grounds of the property if the Falmouth designates a pet area for the particular site. Pet owners must clean up after their pets and are responsible for disposing of pet waste.

With the exception of assistive animals no pets shall be allowed in the community room, community room kitchen, laundry rooms, public bathrooms, lobby, beauty shop, hallways or office in any of our sites.

To accommodate residents who have medically certified allergic or phobic reactions to dogs, cats, or other pets, those pets may be barred from certain wings (or floors) in our development(s)/(building(s)). This shall be implemented based on demand for this service.

18.10 MISCELLANEOUS RULES

Pets may not be left unattended in a dwelling unit for over ten hours. If the pet is left unattended and no arrangements have been made for its care, the HA will have the right to enter the premises and take the uncared for pet to be boarded at a local animal care facility at the total expense of the resident.

Pet bedding shall not be washed in any common laundry facilities.

Residents must take appropriate actions to protect their pets from fleas and ticks.

All dogs must wear a tag bearing the resident's name and phone number and the date of the latest rabies inoculation.

Pets cannot be kept, bred or used for any commercial purpose.

Residents owning cats shall maintain waterproof litter boxes for cat waste. Refuse from litter boxes shall not accumulate or become unsightly or unsanitary. Litter shall be disposed of in an appropriate manner.

A pet owner shall physically control or confine his/her pet during the times when Housing Authority employees, agents of the Housing Authority or others must enter the pet owner's apartment to conduct business, provide services, enforce lease terms, etc.

If a pet causes harm to any person, the pet's owner shall be required to permanently remove the pet from the Housing Authority's property within 24 hours of written notice from the Housing Authority. The pet owner may also be subject to termination of his/her dwelling lease.

A pet owner who violated any other conditions of this policy may be required to remove his/her pet from the development within 10 days of written notice from the Housing Authority. The pet owner may also be subject to termination of his/her dwelling lease.

The Housing Authority's grievance procedures shall be applicable to all individual grievances or disputes arising out of violations or alleged violations of this policy.

18.11 VISITING PETS

Pets that meet the size and type criteria outlined above may visit the projects/buildings where pets are allowed for up to two weeks without Falmouth Housing Authority approval. Tenants who have visiting pets must abide by the conditions of this policy regarding health, sanitation, nuisances, and peaceful enjoyment of others. If visiting pets violate this policy or cause the tenant to violate the lease, the tenant will be required to remove the visiting pet.

18.12 REMOVAL OF PETS

The Falmouth Housing Authority, or an appropriate community authority, shall require the removal of any pet from a project if the pet's conduct or condition is determined to be a nuisance or threat to the health or safety of other occupants of the project or of other persons in the community where the project is located.

In the event of illness or death of pet owner, or in the case of an emergency which would prevent the pet owner from properly caring for the pet, the Falmouth Housing Authority has permission to call the emergency caregiver designated by the resident or the local Pet Law Enforcement Agency to take the pet and care for it until family or friends would claim the pet and assume responsibility for it. Any expenses incurred will be the responsibility of the pet owner.

Attachment F
Falmouth Housing Authority
Definition of Substantial Deviation

Substantial deviations or significant amendments or modifications are defined as discretionary changes in the plans or policies of the housing authority that fundamentally change the mission, goals, objectives, or plans of the agency and which requires formal approval of the Board of Commissioners.

Attachment G
Falmouth Housing Authority
Disposition Plan

The Falmouth Housing Authority filed an application with the SAC to dispose of 3.49 excess acres at Tataketa Apartments to a non-profit for the creation of additional affordable housing.

In addition, the Falmouth Housing Authority is looking at the possibility of disposing of its current headquarters site to serve as additional housing.

Attachment H

Violence Against Women Act Report

A goal of the Falmouth Housing Authority is to fully comply with the Violence Against Women Act (VAWA). It is our objective to work with others to prevent offenses covered by VAWA to the degree we can.

The Falmouth Housing Authority provides or offers the following activities, services, or programs, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking.

We work with the Cape Cod Center for Women, Independence House, and the Police.

The Falmouth Housing Authority provides or offers the following activities, services, or programs that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing.

We have a preference for an applicant who has vacated his or her unit as a result of actual physical or mental abuse directed against the applicant or one or more members of the applicant's family by a spouse or other member of the applicant household.

The Falmouth Housing Authority provides or offers the following activities, services, or programs to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

We work with the Cape Cod Center for Women, Independence House, and the Police.

The Falmouth Housing Authority has the following procedures in place to assure applicants and residents are aware of their rights under the Violence Against Women Act.

We brief all new participants of their rights prior to entering the program and are always available for private consultations on their rights and responsibilities under VAWA.

Attachment I Designation of Public Housing

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

- Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

| Designation of Public Housing Activity Description |
|---|
| 1a. Development name: Harborview |
| 1b. Development (project) number: MA047-004 |
| 2. Designation type: Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input checked="" type="checkbox"/> 69 will be elderly and 11 will be for persons with disabilities |
| 3. Application status (select one) Approved; included in the PHA’s Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/> |
| 4. Date this designation approved, submitted, or planned for submission: (9/30/08) |
| 5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input checked="" type="checkbox"/> Revision of a previously-approved Designation Plan? |
| 6. Number of units affected: 80 |
| 7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input checked="" type="checkbox"/> Total development |

Designation of Public Housing Activity Description

1a. Development name: Tatakot
1b. Development (project) number: MA047-005

2. Designation type:
Occupancy by only the elderly
Occupancy by families with disabilities
Occupancy by only elderly families and families with disabilities 72 will be elderly and 11 will be for persons with disabilities

3. Application status (select one)
Approved; included in the PHA's Designation Plan
Submitted, pending approval
Planned application

4. Date this designation approved, submitted, or planned for submission: (9/30/08)

5. If approved, will this designation constitute a (select one)
 New Designation Plan
 Revision of a previously-approved Designation Plan?

6. Number of units affected: 83
7. Coverage of action (select one)
 Part of the development
 Total development