

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

5 Year Plan for Fiscal Years 2008 - 2012
Annual Plan for Fiscal Year 2008

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: East Hartford Housing Authority **PHA Number:** CT013

PHA Fiscal Year Beginning: (10/2008)

PHA Programs Administered:

Public Housing and Section 8 **Section 8 Only** **Public Housing Only**
 Number of public housing units:591 Number of S8 units: Number of public housing units:
 Number of S8 units:312

PHA Consortia: (check box if submitting a joint PHA Plan and complete table)

| Participating PHAs | PHA Code | Program(s) Included in the Consortium | Programs Not in the Consortium | # of Units Each Program |
|----------------------|----------|---------------------------------------|--------------------------------|-------------------------|
| Participating PHA 1: | | | | |
| Participating PHA 2: | | | | |
| Participating PHA 3: | | | | |

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
 - **546 Burnside Avenue**
East Hartford, CT 06108
860-290-8301
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
 - **546 Burnside Avenue**
East Hartford, CT 06108
860-290-8301
- PHA development management offices
- PHA local offices
- Main administrative office of the local government

- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
 - ***546 Burnside Avenue***
East Hartford, CT 06108
860-290-8301
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2008 - 2012
[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)

The mission of the East Hartford Housing Authority is to serve the citizens of East Hartford by:

- **Providing affordable housing opportunities in a safe environment**
- **Revitalizing and maintaining neighborhoods and a strong urban core**
- **Forming effective partnerships to maximize social and economic opportunities**

The mission shall be accomplished by a fiscally responsible, creative organization committed to excellence in public service.

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
- Apply for additional rental vouchers:
 - Reduce public housing vacancies:
 - Leverage private or other public funds to create additional housing opportunities:

- Acquire or build units or developments
- Other (list below)

PHA Goal: Improve the quality of assisted housing

Objectives:

- Improve public housing management: (PHAS score) 81%
- Improve voucher management: (SEMAP score) 100%
- Increase customer satisfaction:
- Concentrate on efforts to improve specific management functions:
(list; e.g., public housing finance; voucher unit inspections)
- Renovate or modernize public housing units:
- Demolish or dispose of obsolete public housing:
- Provide replacement public housing:
- Provide replacement vouchers:
- Other: (list below)

Raise PHAS Scores to 90+

PHA Goal: Increase assisted housing choices

Objectives:

- Provide voucher mobility counseling:
- Conduct outreach efforts to potential voucher landlords
- Increase voucher payment standards
- Implement voucher homeownership program:
- Implement public housing or other homeownership programs:
- Implement public housing site-based waiting lists:
- Convert public housing to vouchers:
- Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

PHA Goal: Provide an improved living environment

Objectives:

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- Implement public housing security improvements:
- Designate developments or buildings for particular resident groups
(elderly, persons with disabilities)
- Other: (list below)

- 1) **Increase Resident Associations and Block Watch Programs**
- 2) **Promote after school programs for children and Continued Education for adults provided funding is available**

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- Increase the number and percentage of employed persons in assisted families:
- Provide or attract supportive services to improve assistance recipients' employability:
- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: (list below)
 - **Provide resident training**

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

PHA Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
- Other: (list below)

Other PHA Goals and Objectives: (list below)

- **Continue to recognize residents and participants as the Authority's ultimate customers.**
- **Develop problem-solving partnerships with the private sector, HUD, State and Local Governments and the community at large.**
- **Improve management and service delivery efforts through prudent asset management, risk management and implementation by well-trained and results-oriented staff.**
- **Implement resident initiative programs that offer opportunities such as skill and educational training, the possibility of home ownership and substance abuse programs.**
- **Development of a Section 8 Homeownership Program in accordance with 24 CFR Part 982.**

- **Aggressively pursue funding sources in order to further promote self-sufficiency among residents, provide a greater sense of safety and security, and continue to improve neighborhood appearance through “curb-appeal” efforts.**
- **Provide periodic training in fair housing requirements.**

Annual PHA Plan
PHA Fiscal Year 2008
[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

Standard Plan

Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

The East Hartford Housing Authority has prepared this Agency Plan in compliance with Section 511 of the Quality Housing and Work Responsibility Act of 1998 and the ensuing HUD requirements.

East Hartford Housing Authority has adopted the following goals and objectives for the next five years.

- 1. Recognize the residents as its ultimate customers.**
- 2. Develop problem-solving partnerships with the private sector, HUD, state and local governments and the community.**
- 3. Improve management and service delivery efforts through asset management, risk assessment and implementation by trained, diagnostic and result-oriented staff.**
- 4. Implement resident initiative programs that offer opportunities such as skill and educational training, the possibility of homeownership and substance abuse programs.**
- 5. Research and develop a Section 8 Homeownership program in accordance with 24 CFR Part 982.**
- 6. Meet with Resident Advisory Board group to continually work and improve the Admissions & Continued Occupancy Policy, Section 8 Administrative Plan and the Maintenance Plan.**

Our Annual Plan is based on the premise that if we accomplish our goals and objectives we will be working towards the achievement of our mission.

The plans, statements, budget summary, policies, etc. set forth in the Annual Plan all lead towards the accomplishment of our goals and objectives. Taken as a whole, they outline a comprehensive approach towards our goals and objectives and are consistent with the Consolidated Plan.

To summarize, the East Hartford Housing Authority will continue to develop and implement those strategies necessary in support of its mission, continue to maintain overall fiscal integrity and compliance with all Federal, State and Local regulations and remain on course to improve the condition of affordable housing in the Town of East Hartford.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration
 - **The Admissions Policy for the East Hartford Housing Authority does not impose specific quotas for the Authority's one (1) family development. Therefore, the Authority will not use quotas in its admissions, but will continue to utilize appropriate affirmative marketing practices, specifically, the use of certain worker preferences, in order to further maintain deconcentration and income mixing goals.**
- FY 2005 Capital Fund Program Annual Statement
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)
- List of Resident Advisory Board Members
- List of Resident Board Member
- Community Service Description of Implementation
- Information on Pet Policy
- Section 8 Homeownership Capacity Statement, if applicable
- Description of Homeownership Programs, if applicable

Optional Attachments:

- PHA Management Organizational Chart
- FY 2008 Capital Fund Program 5 Year Action Plan
- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

| List of Supporting Documents Available for Review | | |
|--|--|----------------------------------|
| Applicable & On Display | Supporting Document | Applicable Plan Component |
| X | PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations | 5 Year and Annual Plans |
| X | State/Local Government Certification of Consistency with the Consolidated Plan | 5 Year and Annual Plans |
| X | Fair Housing Documentation: | 5 Year and Annual Plans |

| List of Supporting Documents Available for Review | | |
|--|--|--|
| Applicable & On Display | Supporting Document | Applicable Plan Component |
| | Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement. | |
| X | Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction | Annual Plan: Housing Needs |
| X | Most recent board-approved operating budget for the public housing program | Annual Plan: Financial Resources; |
| X | Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP] | Annual Plan: Eligibility, Selection, and Admissions Policies |
| X | Section 8 Administrative Plan | Annual Plan: Eligibility, Selection, and Admissions Policies |
| | Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis | Annual Plan: Eligibility, Selection, and Admissions Policies |
| X | Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy | Annual Plan: Rent Determination |
| X | Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy | Annual Plan: Rent Determination |
| X | Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan | Annual Plan: Rent Determination |
| X | Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation) | Annual Plan: Operations and Maintenance |
| X | Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy | Annual Plan: Grievance Procedures |

| List of Supporting Documents Available for Review | | |
|--|--|---|
| Applicable & On Display | Supporting Document | Applicable Plan Component |
| X | Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan | Annual Plan: Grievance Procedures |
| X | The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year | Annual Plan: Capital Needs |
| N/A | Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant | Annual Plan: Capital Needs |
| X | Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option) | Annual Plan: Capital Needs |
| N/A | Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing | Annual Plan: Capital Needs |
| N/A | Approved or submitted applications for demolition and/or disposition of public housing | Annual Plan: Demolition and Disposition |
| X | Approved or submitted applications for designation of public housing (Designated Housing Plans) | Annual Plan: Designation of Public Housing |
| N/A | Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act | Annual Plan: Conversion of Public Housing |
| N/A | Approved or submitted public housing homeownership programs/plans | Annual Plan: Homeownership |
| N/A | Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan | Annual Plan: Homeownership |
| N/A | Any cooperative agreement between the PHA and the TANF agency | Annual Plan: Community Service & Self-Sufficiency |
| N/A | FSS Action Plan/s for public housing and/or Section 8 | Annual Plan: Community Service & Self-Sufficiency |
| X | Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports | Annual Plan: Community Service & Self-Sufficiency |
| N/A | The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan) | Annual Plan: Safety and Crime Prevention |
| X | The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings | Annual Plan: Annual Audit |
| N/A | Troubled PHAs: MOA/Recovery Plan | Troubled PHAs |
| N/A | Other supporting documents (optional) (list individually; use as many lines as necessary) | (specify as needed) |
| | | |

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

| Housing Needs of Families in the Jurisdiction by Family Type | | | | | | | |
|---|---------|----------------|--------|---------|----------------|------|-----------|
| Family Type | Overall | Afford-ability | Supply | Quality | Access-ibility | Size | Loca-tion |
| Income <= 30% of AMI | 2,336 | 4 | 3 | 2 | 3 | N/A | N/A |
| Income >30% but <=50% of AMI | 1,564 | 2.5 | 1 | 1 | 2 | N/A | N/A |
| Income >50% but <80% of AMI | 2,101 | 1 | 1 | 1 | 1 | N/A | N/A |
| Elderly | 2,014 | N/A | N/A | N/A | N/A | N/A | N/A |
| Families with Disabilities | 1,484 | N/A | N/A | N/A | 3 | N/A | N/A |
| Race/Ethnicity | 1,681 | N/A | N/A | N/A | N/A | N/A | N/A |
| Race/Ethnicity | 2,400 | N/A | N/A | N/A | N/A | N/A | N/A |
| Race/Ethnicity | 1,800 | N/A | N/A | N/A | N/A | N/A | N/A |
| Race/Ethnicity | 120 | N/A | N/A | N/A | N/A | N/A | N/A |

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year: 2008-2012
- U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

| Housing Needs of Families on the Waiting List | | | |
|--|---------------|---------------------|-----------------|
| Waiting list type: (select one) | | | |
| <input checked="" type="checkbox"/> Section 8 tenant-based assistance | | | |
| <input type="checkbox"/> Public Housing | | | |
| <input type="checkbox"/> Combined Section 8 and Public Housing | | | |
| <input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional) | | | |
| If used, identify which development/subjurisdiction: | | | |
| | # of families | % of total families | Annual Turnover |
| Waiting list total | 0 | | |
| Extremely low income <=30% AMI | 0 | | |
| Very low income (>30% but <=50% AMI) | 0 | | |
| Low income (>50% but <80% AMI) | 0 | | |
| Families with children | 0 | | |
| Elderly families | 0 | | |
| Families with Disabilities | 0 | | |
| Race/ethnicity | 0 | | |
| Characteristics by Bedroom Size (Public Housing Only) | | | |

| Housing Needs of Families on the Waiting List | | | |
|---|--|--|--|
| 1BR | | | |
| 2 BR | | | |
| 3 BR | | | |
| 4 BR | | | |
| 5 BR | | | |
| 5+ BR | | | |
| Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes: How long has it been closed (# of months)? Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes | | | |

| Housing Needs of Families on the Waiting List | | | |
|---|---------------|---------------------|-----------------|
| Waiting list type: (select one) <input type="checkbox"/> Section 8 tenant-based assistance <input checked="" type="checkbox"/> Public Housing <input type="checkbox"/> Combined Section 8 and Public Housing <input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional) If used, identify which development/subjurisdiction: | | | |
| | # of families | % of total families | Annual Turnover |
| Waiting list total | 1,432 | | |
| Extremely low income <=30% AMI | 818 | 57% | |
| Very low income (>30% but <=50% AMI) | 542 | 38% | |
| Low income (>50% but <80% AMI) | 72 | 5% | |
| Families with children | 400 | 28% | |
| Elderly families | 304 | 21% | |
| Families with Disabilities | 728 | 51% | |
| White | 275 | 19% | |
| Black | 569 | 40% | |
| Hispanic | 546 | 38% | |

| Housing Needs of Families on the Waiting List | | | |
|--|-----|-----|--|
| All Others | 42 | 3% | |
| Characteristics by Bedroom Size (Public Housing Only) | | | |
| 1BR | 829 | 58% | |
| 2 BR | 345 | 24% | |
| 3 BR | 241 | 17% | |
| 4 BR | 17 | 1% | |
| 5 BR | | | |
| 5+ BR | | | |
| Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes | | | |
| If yes: | | | |
| How long has it been closed (# of months)? 24 months | | | |
| Does the PHA expect to reopen the list in the PHA Plan year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes | | | |
| Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes | | | |

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction

- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

- **Coordinate more broadly with the local CDBG Office for the purpose of securing HOME Funds or other available resources.**

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)
 - **Provide fair housing regulation training to staff and owners**

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

| Financial Resources: Planned Sources and Uses | | |
|---|-------------------|---------------------|
| Sources | Planned \$ | Planned Uses |
| 1. Federal Grants (FY 2005 grants) | | |
| a) Public Housing Operating Fund | 1,688,000 | |
| b) Public Housing Capital Fund | 653,565 | |
| c) HOPE VI Revitalization | --- | |
| d) HOPE VI Demolition | --- | |
| e) Annual Contributions for Section 8 Tenant-Based Assistance | 3,481,000 | |
| f) Public Housing Drug Elimination Program (including any Technical Assistance funds) | --- | |

| Financial Resources: Planned Sources and Uses | | |
|---|-------------------|---------------------|
| Sources | Planned \$ | Planned Uses |
| g) Resident Opportunity and Self-Sufficiency Grants | --- | |
| h) Community Development Block Grant | -0- | |
| i) HOME | -0- | |
| Other Federal Grants (list below) | -0- | |
| | | |
| 2. Prior Year Federal Grants (unobligated funds only) (list below) | | |
| | | |
| | | |
| | | |
| 3. Public Housing Dwelling Rental Income | 2,600,000 | |
| | | |
| | | |
| 4. Other income (list below) | | |
| Antenna Income | 100,000 | |
| Interest | 32,000 | |
| 4. Non-federal sources (list below) | | |
| | | |
| | | |
| | | |
| Total resources | 8,554,565 | |
| | | |
| | | |

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: **3 months**
- Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)
- **Research of past files to determine if applicant is a former Program Participant**
 - **Sex Offender Registry**

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- **546 Burnside Avenue**
East Hartford, CT 06108
860-290-8301
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?
2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?
3. Yes No: May families be on more than one list simultaneously?
If yes, how many lists?
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
 - PHA main administrative office
 - All PHA development management offices
 - Management offices at developments with site-based waiting lists
 - At the development to which they would like to apply
 - Other (list below)

(3) Assignment

- a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)
 - One
 - Two
 - Three or More
- b. Yes No: Is this policy consistent across all waiting list types?
- c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

- a. Income targeting:
 - Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?
- b. Transfer policies:
In what circumstances will transfers take precedence over new admissions? (list below)
 - Emergencies

- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

- **With Executive Director’s approval, victims of domestic violence, homelessness, victim of repusals or hate crimes**

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

Date and Time

Former Federal preferences:

- 0 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 0 Victims of domestic violence
- 0 Substandard housing
- 0 Homelessness
- 0 High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)

- **Rules and Regulations**
- **Pet Policy**
- **Parking Policy**
- **Resident Handbook**
- **Rent Collection Policy**
- **Fire Insurance/Fire Damage Policy**
- **Schedule of Charges**

b. How often must residents notify the PHA of changes in family composition?
(select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list)

- **When annual income increases \$600+ annually**

(6) Deconcentration and Income Mixing

a. Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site-based waiting lists
If selected, list targeted developments below:
- Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:
- Employing new admission preferences at targeted developments
If selected, list targeted developments below:
- Other (list policies and developments targeted below)

d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments

- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Eligibility

a. What is the extent of screening conducted by the PHA? (select all that apply)

- Criminal or drug-related activity only to the extent required by law or regulation
- Criminal and drug-related activity, more extensively than required by law or regulation
- More general screening than criminal and drug-related activity (list factors below)
- Other (list below)
 - **Owes any PHA money**
 - **Evicted from public housing or subsidized housing**

b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

e. Indicate what kinds of information you share with prospective landlords? (select all that apply)

Criminal or drug-related activity

Other (describe below)

- **Upon written request from prospective landlords, the EHHA shall provide such landlord the participation family's current address and the name and address of the family's current Landlord, and any prior landlord's name and address, if known.**

(2) Waiting List Organization

a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)

None

Federal public housing

Federal moderate rehabilitation

Federal project-based certificate program

Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

PHA main administrative office

- **546 Burnside Avenue
East Hartford, CT 06108
860-290-8301**

Other (list below)

(3) Search Time

a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

- **Extenuating circumstances such as hospitalization or family emergency, which affects the family's ability to research and find a unit, if the family can provide evidence of a consistent effort to locate a unit, and requests support services from the Housing Authority throughout the 60-Day period. In addition, the Authority will allow for a "Suspension of Time" in the last 60-Day term, provided the family has submitted a "Request for Tenancy Approval."**
- **As a reasonable accommodation, extension given beyond the 120-Day limitation if a family documents a need for an extension to make the program accessible for a person with a disability.**

(4) Admissions Preferences

a. Income targeting

- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for "residents who live and/or work in the jurisdiction" (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

- a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

Hardship in paying Minimum Rent: If the Participating family requests a hardship exemption, EHHA will immediately suspend the Minimum Rent for the family until EHHA can determine whether the hardship exists and if the hardship is of a temporary or long-term nature.

1. **A hardship exists under the following conditions:**

- a. **When the family has lost eligibility for, or is awaiting an eligibility determination for a Federal, State or local assistance program;**
- b. **When the family would be evicted as a result of the imposition of the Minimum Rent requirements;**
- c. **When the family income has decreased due to a change in circumstances, including loss of employment;**
- d. **When the family has an increase in household expenses due to medical costs, child care, transportation, education or similar allowable circumstances;**
- e. **When a death has occurred in the family resulting in a change in financial circumstances.**

2. **No Hardship. If the Housing Authority determines there is no qualifying hardship, the Minimum Rent will be reinstated, including requiring back payment of the Minimum Rent in place at the time of suspension.**

A family's monthly rent will not be decreased where a decrease in income is the result of noncompliance with the conditions of public assistance, or where public assistance is decreased due to an act of fraud by a member of a covered family. Expiration of time limit on public assistance or inability to obtain a job, after complying with welfare to work requirements is exempt from noncompliance.

3. **Temporary Hardship. If the Housing Authority reasonably determines that there is a qualifying hardship but that it is of a temporary nature, the minimum rent will not be imposed for a period of 90 days from the date of the family's request. At the end of the 90-day period, the minimum rent will be imposed retroactively to the time of suspension. The Housing Authority will offer a repayment agreement in accordance with Section 19 of this policy for any rent not paid during the period of suspension. During the suspension period, the Housing Authority will not evict the family for nonpayment of the amount of tenant rent owed for the suspension period.**

4. Long-term hardship. If the Housing Authority determines there is a long-term hardship, the family will be exempt from the minimum requirement until the hardship no longer exists.

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

1. **30% of family monthly adjusted income;**
2. **10% of family monthly income;**
3. **Welfare rent (if applicable) in as-paid states; or**
4. **\$50 which is the minimum rent set by EHHA.**

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

For the earned income of a previously unemployed household member

For increases in earned income

Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)

If yes, state percentage/s and circumstances below:

For household heads

For other family members

For transportation expenses

For the non-reimbursed medical expenses of non-disabled or non-elderly families

Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

Yes for all developments

Yes but only for some developments

No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) \$600 annually
- Other (list below)
Any household composition change

g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

- **The East Hartford Housing Authority has set a Flat Rent for each Public Housing unit. In considering unit size and type as well as unit condition, amenities, services and location, along with applicable utility allowances, administrative costs and operating expenses, the East Hartford Housing Authority has determined the Flat Rent to be 100% of the Fair Market Rent as published by the Department of Housing and Urban Development for the Metropolitan Statistical Area in which the unit is located. The amount of the Flat Rent will be adjusted annually and adjustments applied accordingly. All families opting out for the Flat Rent will be provided with a thirty (30) days notice of any change to the Flat Rent. The East Hartford Housing Authority will post the Flat Rents, in dollar amounts, at the Administrative Office.**

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket

- Other (list below)
1. **in order to manage program within budgeted amount but not reduce the number of families assisted**
 2. **to avoid termination of housing assistance due to insufficient funding**
- c. If the payment standard is higher than FMR, why has the PHA chosen this level?
(select all that apply)
- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)
- d. How often are payment standards reevaluated for adequacy? (select one)
- Annually
- Other (list below)
- e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)
- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)
- **Number of families assisted**
 - **Budgeted subsidy amount from HUD**

(2) Minimum Rent

- a. What amount best reflects the PHA's minimum rent? (select one)
- \$0
- \$1-\$25
- \$26-\$50
- b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA’s management structure and organization.

(select one)

- An organization chart showing the PHA’s management structure and organization is attached.
- A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.)

| Program Name | Units or Families Served at Year Beginning | Expected Turnover |
|---|---|--------------------------|
| Public Housing | 591 | 70 |
| Section 8 Vouchers | 312 | 8 |
| Section 8 Certificates | N/A | N/A |
| Section 8 Mod Rehab | N/A | N/A |
| Special Purpose Section 8 Certificates/Vouchers (list individually) | Enhanced Vouchers 119 | 10 |
| Public Housing Drug Elimination Program (PHDEP) | N/A | N/A |
| | | |
| Other Federal Programs(list individually) | N/A | N/A |
| ROSS/RSC | 491 | N/A |
| CFP | 591 | N/A |

C. Management and Maintenance Policies

List the PHA’s public housing management and maintenance policy documents, manuals and handbooks that contain the Agency’s rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

- (1) Public Housing Maintenance and Management: (list below)
 - **East Hartford Housing Authority’s Policies & Procedures; Admission and Continued Occupancy Policy; Resident Handbook;**

Rules & Regulations; Pet Policy; Parking Policy; Lease; Rent Collection Policy; Fire Insurance/Fire Damage Policy

- **East Hartford Housing Authority's Maintenance Policy – Schedule of Charges**

(2) Section 8 Management: (list below)

East Hartford Housing Authority Administrative Plan

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
- **East Hartford Housing Authority**
546 Burnside Avenue
East Hartford, CT 06108

- PHA development management offices
 Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
- **East Hartford Housing Authority**
546 Burnside Avenue
East Hartford, CT 06108

Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

- The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name)

-or-

- The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

- a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

- The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name)

-or-

- The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)
 - Revitalization Plan under development
 - Revitalization Plan submitted, pending approval
 - Revitalization Plan approved
 - Activities pursuant to an approved Revitalization Plan underway

- Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name/s below:

- Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If yes, list developments or activities below:

- Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

- Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

| Demolition/Disposition Activity Description | |
|---|--|
| 1a. Development name: | |
| 1b. Development (project) number: | |
| 2. Activity type: Demolition <input type="checkbox"/> | |
| Disposition <input type="checkbox"/> | |
| 3. Application status (select one) | |
| Approved <input type="checkbox"/> | |
| Submitted, pending approval <input type="checkbox"/> | |
| Planned application <input type="checkbox"/> | |
| 4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u> | |
| 5. Number of units affected: | |
| 6. Coverage of action (select one) | |
| <input type="checkbox"/> Part of the development | |
| <input type="checkbox"/> Total development | |
| 7. Timeline for activity: | |
| a. Actual or projected start date of activity: | |
| b. Projected end date of activity: | |

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

| Designation of Public Housing Activity Description | |
|--|---|
| 1a. Development name: | Shea Gardens & Heritage Gardens |
| 1b. Development (project) number: | 13-2 & 13-6A |
| 2. Designation type: | Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input checked="" type="checkbox"/> |
| 3. Application status (select one) | Approved; included in the PHA’s Designation Plan <input checked="" type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/> |
| 4. Date this designation approved, submitted, or planned for submission: | (01/19/95) |
| 5. If approved, will this designation constitute a (select one) | <input type="checkbox"/> New Designation Plan <input checked="" type="checkbox"/> Revision of a previously-approved Designation Plan? |
| 6. Number of units affected: | |
| 7. Coverage of action (select one) | <input type="checkbox"/> Part of the development <input checked="" type="checkbox"/> Total development |

| Designation of Public Housing Activity Description | |
|---|---|
| 1a. Development name: | Rochambeau, Meadow Hill, Elms Village, The Highlands & Miller Gardens |
| 1b. Development (project) number: | 13-3, 13-4, 13-5, 13-6 & 13-7 |

| |
|--|
| <p>2. Designation type:</p> <p>Occupancy by only the elderly <input checked="" type="checkbox"/></p> <p>Occupancy by families with disabilities <input type="checkbox"/></p> <p>Occupancy by only elderly families and families with disabilities <input type="checkbox"/></p> |
| <p>3. Application status (select one)</p> <p>Approved; included in the PHA's Designation Plan <input checked="" type="checkbox"/></p> <p>Submitted, pending approval <input type="checkbox"/></p> <p>Planned application <input type="checkbox"/></p> |
| <p>4. Date this designation approved, submitted, or planned for submission: (02/01/95)</p> |
| <p>5. If approved, will this designation constitute a (select one)</p> <p><input type="checkbox"/> New Designation Plan</p> <p><input checked="" type="checkbox"/> Revision of a previously-approved Designation Plan?</p> |
| <p>7. Number of units affected:</p> <p>7. Coverage of action (select one)</p> <p><input type="checkbox"/> Part of the development</p> <p><input checked="" type="checkbox"/> Total development</p> |

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

| |
|--|
| Conversion of Public Housing Activity Description |
| 1a. Development name: |
| 1b. Development (project) number: |
| 2. What is the status of the required assessment? |

| |
|---|
| <input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below) |
| 3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.) |
| 4. Status of Conversion Plan (select the statement that best describes the current status) <input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway |
| 5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one) <input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved:) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved:) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below) |

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

- Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

| Public Housing Homeownership Activity Description (Complete one for each development affected) |
|--|
| 1a. Development name: 1b. Development (project) number: |
| 2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99) |
| 3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application |
| 4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY) |
| 5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development |

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

- Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
 26 - 50 participants
 51 to 100 participants
 more than 100 participants

b. PHA-established eligibility criteria

- Yes No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

- Yes No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

- **The State of Connecticut Department of Social Services (DSS) has not yet developed criteria for a mutually-acceptable Cooperative Agreement.**

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

- Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

- **In accordance with the 2002 HUD Appropriations Act, the East Hartford Housing Authority SUSPENDED enforcement of the Community Service Requirement by Resolution of the Board of Commissioners. The Requirement RE-INSTATED and made effective commencing at the beginning of FY 2003. Following is a brief overview of the EHHA's Community Service Requirements.**

The General Requirements of this Community Service/Self-Sufficiency Program are as follows:

- **Each adult resident (18 years and older) of a public housing development shall contribute eight (8) hours per month of community service (not including political activity), or participate in a economic self-sufficiency program for 8 hours per month.**

There are exemptions to the above as determined by the Public Housing Reform Act. These exemptions apply to all adults who are :

- 1) **62 years or older**
- 2) **Persons with vision impairment or other disability in accordance with accepted EHHA definitions of such, or is the primary care giver of such person.**
- 3) **Is engaged in employment and has reported same to the EHHA**
- 4) **Exempt from having to engage in work activity under the STATE TANF Rules consistent with part A of title IV of the Social Security Act {42 U.S. C 601 *et seq.*} or any other welfare program of the State of Connecticut, including State administered welfare-to-work programs or is a member of a family receiving assistance, benefits or services under a State program funded under part A of title IV**

of the Social Security Act {42 U.S. C 601 *et. Seq.*} or under any other welfare program of the State, including a welfare-to-work program, and has not been found to be in non-compliance with such program.

All individual claims for the above exemptions shall be verified by the EHHA prior to the final determination of such exemption and shall be monitored annually at recertification time all in accordance with the regulation.

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

Increase in crime, vandalism and drug trafficking since PHDEP was cut.

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

Accounts of crime has increased due to lack of police presence.

3. Which developments are most affected? (list below)

- 1) **Hockanum Park (13-1)**
- 2) **Shea Gardens (13-2)**
- 3) **Meadow Hill (13-4)**
- 4) **Miller Gardens (13-7)**
- 5) **Heritage Gardens (13-6)**

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)
 - **A Working Agreement with the East Hartford Police Department for the purpose of sharing information regarding specific incidents of crime or criminal activity in general.**
 - **YMCA to provide an After-School Activities Program for the school-aged youth living in Hockanum Park**

2. Which developments are most affected? (list below)

- 1) **Hockanum Park (13-1)**
- 2) **Shea Gardens (13-2)**
- 3) **Meadow Hill (13-4)**
- 4) **Miller Gardens (13-7)**
- 5) **Heritage Gardens (13-6)**

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents

- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)
 - **Since the elimination of the Public Housing Drug Elimination Program (PHDEP), coordination between the East Hartford Housing Authority and the East Hartford Police Department has been minimal and sporadic at best. Formerly, and with the backing of PHDEP Funds, ALL of the above measures were well in place and inter-agency coordination was strong.**

2. Which developments are most affected? (list below)

- **All Departments**

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2005 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?

Yes No: Has the PHA included the PHDEP Plan for FY 2005 in this PHA Plan?

- **Not Applicable at this time**

Yes No: This PHDEP Plan is an Attachment. (Attachment Filename: ____)

- **Not Applicable at this time**

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

PET POLICY

PURPOSE: The purpose of the policy is to allow individual residents and families to keep a pet, while at the same time, ensure that pet ownership does not interfere with the rights of all residents to enjoy a clean, peaceful, and safe surrounding(s).

The East Hartford Housing Authority will allow for pet ownership in developments with written pre-approval of the Housing Authority. Residents are responsible for any damage caused by their pets, including costs of fumigating, or cleaning their units. In exchange for this right, residents assume full responsibility and liability for the pet and agree to hold the East Hartford Housing Authority harmless from any claims caused by action or inaction of the pet.

EXCLUSIONS: This policy does not apply to animals that are used to assist persons with disabilities. Assistive animals are allowed in all public housing facilities with written Doctor's verification and with no restrictions other than those imposed on all tenants to maintain their units and associated facilities in a decent, safe, and sanitary manner and to refrain from disturbing their neighbors. However, an Application for

Pet Permit must be filled out and picture provided as the Applicant form contain pertinent information in case of an emergency. Assistive dog(s) must still be licensed, neutered, and have all necessary inoculations and cannot pose a threat to other residents, staff or visitors. Assistive animals must be under the control of the Resident at all times. The East Hartford Housing Authority will meet Section 504 ADA requirements.

PETS IN EAST HARTFORD HOUSING AUTHORITY PROPERTIES

The East Hartford Housing Authority will allow for dogs, cats, birds, hamsters, gerbils, and fish in aquariums in all of its housing properties that have exterior, individual, private entryways to the unit. However, due to resident density and lack of open space for designated area for animal waste and pet exercise, the following developments are EXCLUDED from having dog(s).

| | |
|------------------------|--------|
| MEADOW HILL APARTMENTS | - 13-4 |
| HIGHLANDS APARTMENTS | - 13-6 |
| HERITAGE GARDENS | - 13-6 |
| RAYMOND MILLER GARDENS | - 13-7 |

APPLICATION FOR PET PERMIT:

Residents must have the prior approval of the Housing Authority before moving a pet into their unit. Residents must request a Pet Permit form for Pet Ownership that must be fully completed before the Housing Authority will approve the request.

Residents shall provide written proof of the following before a pet will be permitted into the premises. (Specifically cats and dogs).

1. Current dog license
2. Current inoculation against rabies, distemper, parva virus and other conditions prescribed by local ordinances. Proof of annual physical examination performed by a licensed veterinarian.

TYPES AND NUMBER OF PETS:

The East Hartford Housing Authority will allow only domesticated dogs, cats, birds, hamster, gerbils, and fish in aquariums in units. All dogs and cats must be spayed/neutered.

No more than two (2) pets are allowed in the unit.

The Resident shall provide a written description of the pet and a color photo prior to moving in or obtaining the pet.

No animal may exceed thirty (30) pounds in adult weight.

Pit bulls or any other animal deemed to be potentially harmful to the health or safety of others will not be allowed regardless of weight requirement compliance.

Aquariums may not exceed (30) gallons.

Liability insurance will be required on certain types/breeds of dogs. Regarding any animal that may pose a safety concern to other residents and/or staff, the Housing Authority will contact the local authorities before allowing occupancy. Proof of liability insurance will be required prior to animal occupancy.

PET FEE:

A \$100 nonrefundable pet fee per pet will be required upon entering a pet agreement for cats and dogs specifically. This does not include the regular security deposit.

Service or assistive animals will be exempt from the pet fee upon written verification from a doctor that such a pet is imperative to the resident's health and well-being.

FINANCIAL OBLIGATION OR RESIDENTS:

Residents shall pay for the costs of repairs for any and all damages caused by the pet or assistive animal to the building, grounds, flooring, trim, finish, tiles, carpeting, screens, and other appurtenances. If damage is in the nature of stains or as a result of using chemicals required for the removal of stains and such damage cannot be restored to the original condition, residents shall pay the full cost and expense of replacing the item.

NUISANCE OR THREAT TO HEALTH OR SAFETY:

Pet owners should use every consideration to protect the safety and well being of other tenants by keeping the animal under control, quiet, and healthy.

Repeated, substantiated complaints by neighbors or East Hartford Housing Authority personnel regarding pet disturbing the peace of neighbors through noise, odor, animal waste, or other nuisance will result in the owner having to remove the pet or move him/herself.

The privilege of owning a pet may be revoked at any time subject to the Housing Authority's Grievance Procedure if the animal becomes destructive, a nuisance, or a safety/health hazard to other tenants or if the tenant fails to comply with the Housing Authority's Policy/Agreement governing pets.

RULES AND REGULATIONS:

1. Pets must be kept in the owner's apartment or on a leash at all times when outside (no outdoor cages/dog houses may be constructed). Owner must be able to control dogs on a leash at all times. The dogs/cats cannot be tied outside without constant supervision. Dogs must be house broken/trained. No outside animals will be permitted.
2. The pet and its living quarters must be maintained in a manner to prevent odors and any other unsanitary conditions in the owner's unit and surrounding areas.
3. The pet owner must feed, bathe and care for his/her pet in accordance with established anti-cruelty laws.
4. Pets shall not be allowed out of the apartment unless in the custody of an adult resident and on a leash. If the pet is a bird, hamster or gerbil, it shall be caged at all times.
5. Pets will be allowed only in designated areas on the grounds of the developments.
6. Pets shall under no circumstances be permitted on the playgrounds, wading areas, and recreational facilities, community rooms, building hallways, waiting room, or tied outside. Residents must not alter the patio or yard in any way to accommodate pet(s). (i.e. doghouses, fences or other barriers).
7. Pet owners must clean up after their pets and are responsible for proper disposal of pet waste. Cat litter should be disposed of properly by putting the soiled litter in a bag and placing it in the dumpster or garbage can. Residents with dogs are encouraged to purchase a pooper-scooper and to use it to remove animal waste immediately. Solid waste should be placed in a bag and put in the dumpster or garbage can.
8. Residents must take appropriate action to protect their pets from fleas and ticks.
9. All dogs must wear identity collars bearing the resident's name, phone number and date of the latest rabies inoculation.
10. Pets cannot be bred or used for any commercial purpose.
11. A pet owner must physically control or confine his/her pet during the times when Housing Authority personnel, agents of the Housing Authority, or others who must enter the pet owner's apartment to conduct business, provide services, enforce lease terms, etc.
12. Residents owning cats shall maintain waterproof litter boxes for cat waste. Refuse from litter boxes shall not accumulate or become unsightly or

unsanitary. Litter shall be disposed of in an appropriate manner by putting the soiled litter in a bag and placing it in the dumpster or garbage can. **At no time shall litter be disposed of through plumbing fixtures or flushed down the toilet. Litter boxes cannot be stored in the bathtub/shower.**

13. Resident may not sit pets belonging to non residents, or allow pets to visit the development.
14. Residents shall not feed strays. Feeding strays shall be considered having a pet without proper authorization.
15. If a pet causes harm to any person, the pet's owner shall be required to permanently remove the pet from the East Hartford Housing Authority property within twenty-four (24) hours of written notice from the Housing Authority. The pet owner may be subject to termination of his/her dwelling lease.
16. A pet owner who violates any other condition of this policy may be required to remove his/her pet from the development within ten (10) days written notice from the East Hartford Housing Authority. The pet owner may also be subject to termination of his/her dwelling lease.

REMOVAL OF PETS:

In the event of illness, death of pet owner, or in case of emergency which would prevent the pet owner from properly caring for the pet or any situation in which the animal may be left unattended for 24 hours or more, the East Hartford Housing Authority reserves the right to remove the pet to the proper authorities. The Housing Authority accepts no responsibility for pets so removed. The pet owner assumes all responsibility for all expenses incurred.

Management and Resident agree to utilize the Grievance Procedure described in the lease to resolve any dispute between the resident and management regarding a pet.

Any willful repeated violation of the Housing Authority pet rules may constitute the removal of the pet and/or eviction of resident.

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? _____
5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
 - Not applicable
 - Private management
 - Development-based accounting
 - Comprehensive stock assessment
 - Other: (list below)
3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

- Attached at Attachment (File name)
- Provided below:

3. In what manner did the PHA address those comments? (select all that apply)

- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments
List changes below:
- Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

- **The East Hartford Housing Authority does NOT meet the exemption provided above. However, the Authority DOES adhere to Connecticut General Statutes, specifically Sec. 8-41 which states in part: “At least one of such commissioners of an authority have five members...shall be a tenant or tenants who live in housing owned or managed by such Authority...”.**

2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here)
 - **The Town of East Hartford, Connecticut**

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
 - The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
 - The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
 - The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
 - Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

 - Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

Attachments

Use this section to provide any additional attachments referenced in the Plans.

PHA Plan Table Library

Component 7 Capital Fund Program Annual Statement Parts I, II, and II

Annual Statement Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number FFY of Grant Approval: (MM/YYYY)

Original Annual Statement

| Line No. | Summary by Development Account | Total Estimated Cost |
|----------|---|----------------------|
| 1 | Total Non-CGP Funds | |
| 2 | 1406 Operations | |
| 3 | 1408 Management Improvements | |
| 4 | 1410 Administration | |
| 5 | 1411 Audit | |
| 6 | 1415 Liquidated Damages | |
| 7 | 1430 Fees and Costs | |
| 8 | 1440 Site Acquisition | |
| 9 | 1450 Site Improvement | |
| 10 | 1460 Dwelling Structures | |
| 11 | 1465.1 Dwelling Equipment-Nonexpendable | |
| 12 | 1470 Nondwelling Structures | |
| 13 | 1475 Nondwelling Equipment | |
| 14 | 1485 Demolition | |
| 15 | 1490 Replacement Reserve | |
| 16 | 1492 Moving to Work Demonstration | |
| 17 | 1495.1 Relocation Costs | |
| 18 | 1498 Mod Used for Development | |
| 19 | 1502 Contingency | |
| 20 | Amount of Annual Grant (Sum of lines 2-19) | |
| 21 | Amount of line 20 Related to LBP Activities | |
| 22 | Amount of line 20 Related to Section 504 Compliance | |
| 23 | Amount of line 20 Related to Security | |
| 24 | Amount of line 20 Related to Energy Conservation Measures | |

Annual Statement
Capital Fund Program (CFP) Part II: Supporting Table

| Development Number/Name HA-Wide Activities | General Description of Major Work Categories | Development Account Number | Total Estimated Cost |
|--|---|----------------------------------|----------------------------|
| | | | |

**Annual Statement
Capital Fund Program (CFP) Part III: Implementation Schedule**

| Development Number/Name HA-Wide Activities | All Funds Obligated (Quarter Ending Date) | All Funds Expended (Quarter Ending Date) |
|--|--|---|
| | | |

Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

| Optional 5-Year Action Plan Tables | | | | |
|--|---|---------------------|----------------------------|-------------------------------------|
| Development Number | Development Name (or indicate PHA wide) | Number Vacant Units | % Vacancies in Development | |
| | | | | |
| Description of Needed Physical Improvements or Management Improvements | | | Estimated Cost | Planned Start Date (HA Fiscal Year) |
| | | | | |
| Total estimated cost over next 5 years | | | | |

CAPITAL FUND PROGRAM TABLES START HERE

| Annual Statement/Performance and Evaluation Report | | | | | |
|---|---|--|---------|-------------------|---|
| Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary | | | | | |
| PHA Name: East Hartford Housing Authority | | Grant Type and Number Capital Fund Program Grant No: CT26P01350103 Replacement Housing Factor Grant No: | | | Federal FY of Grant: 2003 |
| <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending 5/30/2008 <input checked="" type="checkbox"/> Final Performance and Evaluation Report | | | | | |
| Line No. | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
| | | Original | Revised | Obligated | Expended |
| 1 | Total non-CFP Funds | | | | |
| 2 | 1406 Operations | 68,442 | 68,442 | 68,442 | 68,442 |
| 3 | 1408 Management Improvements Soft Costs | | | | |
| | Management Improvements Hard Costs | 137,670 | 137,670 | 137,670 | 137,670 |
| 4 | 1410 Administration | 68,442 | 68,442 | 68,442 | 68,442 |
| 5 | 1411 Audit | 795 | 795 | 795 | 795 |
| 6 | 1415 Liquidated Damages | | | | |
| 7 | 1430 Fees and Costs | 51,701 | 18,255 | 18,255 | 18,255 |
| 8 | 1440 Site Acquisition | | | | |
| 9 | 1450 Site Improvement | 336,200 | 390,816 | 390,816 | 390,816 |
| 10 | 1460 Dwelling Structures | | | | |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | | | | |
| 12 | 1470 Nondwelling Structures | | | | |
| 13 | 1475 Nondwelling Equipment | | | | |
| 14 | 1485 Demolition | | | | |
| 15 | 1490 Replacement Reserve | | | | |
| 16 | 1492 Moving to Work Demonstration | | | | |
| 17 | 1495.1 Relocation Costs | | | | |
| 18 | 1499 Development Activities | | | | |
| 19 | 1502 Contingency | 21,170 | 0 | 0 | 0 |
| | Amount of Annual Grant: (sum of lines.....) | 684,420 | 684,420 | 684,420 | 684,420 |
| | Amount of line XX Related to LBP Activities | | | | |

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

| | | |
|---|---|----------------------------------|
| PHA Name: East Hartford Housing Authority | Grant Type and Number Capital Fund Program Grant No: CT26P01350103 Replacement Housing Factor Grant No: | Federal FY of Grant: 2003 |
|---|---|----------------------------------|

Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending 5/30/2008 Final Performance and Evaluation Report

| Line No. | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
|----------|--|----------------------|--|-------------------|--|
| | Amount of line XX Related to Section 504 compliance | | | | |
| | Amount of line XX Related to Security –Soft Costs | | | | |
| | Amount of Line XX related to Security-- Hard Costs | | | | |
| | Amount of line Related to Energy Conservation Measures | | | | |
| | Collateralization Expenses or Debt Service | | | | |
| | | | | | |

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

| PHA Name: East Hartford Housing Authority | | Grant Type and Number Capital Fund Program No: CT26P01350102 Replacement Housing Factor No: | | | | | Federal FY of Grant: 2003 | |
|--|---|--|-----------|---|------------|-----------|----------------------------------|--|
| Development Number Name/HA-Wide Activities | All Fund Obligated (Quarter Ending Date) | | | All Funds Expended (Quarter Ending Date) | | | Reasons for Revised Target Dates | |
| | Original | Revised | Actual | Original | Revised | Actual | | |
| 13-3 Rochambeau | 03/31/2005 | 09/15/2005 | 9/15/2005 | 09/30/2006 | 01/30/2006 | 1/30/2006 | | |
| 13-6 Highlands | 03/31/2005 | 09/15/2005 | 9/15/2005 | 09/30/2006 | 01/30/2006 | 1/30/2006 | | |
| 13-6 Heritage Gardens | 03/31/2005 | 09/15/2005 | 9/15/2005 | 09/30/2006 | 01/30/2006 | 1/30/2006 | | |
| 13-7 Miller Gardens | 03/31/2005 | 09/15/2005 | 9/15/2005 | 09/30/2006 | 01/30/2006 | 1/30/2006 | | |
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CAPITAL FUND PROGRAM TABLES START HERE

| Annual Statement/Performance and Evaluation Report | | | | | |
|--|---|--|---------|-------------------|---|
| Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary | | | | | |
| PHA Name: East Hartford Housing Authority | | Grant Type and Number Capital Fund Program Grant No: CT26P01350203 Replacement Housing Factor Grant No: | | | Federal FY of Grant: 2003 |
| <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 5/30/2008 <input checked="" type="checkbox"/> Final Performance and Evaluation Report | | | | | |
| Line No. | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
| | | Original | Revised | Obligated | Expended |
| 1 | Total non-CFP Funds | | | | |
| 2 | 1406 Operations | 14,455 | 14,455 | 14,455 | 14,455 |
| 3 | 1408 Management Improvements Soft Costs | | | | |
| | Management Improvements Hard Costs | 28,437 | 28,437 | 28,437 | 28,437 |
| 4 | 1410 Administration | 14,455 | 14,455 | 14,455 | 14,455 |
| 5 | 1411 Audit | 165 | 165 | 165 | 165 |
| 6 | 1415 Liquidated Damages | | | | |
| 7 | 1430 Fees and Costs | 10,178 | 0 | 0 | 0 |
| 8 | 1440 Site Acquisition | | | | |
| 9 | 1450 Site Improvement | 69,700 | 87,044 | 87,044 | 87,044 |
| 10 | 1460 Dwelling Structures | | | | |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | | | | |
| 12 | 1470 Nondwelling Structures | | | | |
| 13 | 1475 Nondwelling Equipment | | | | |
| 14 | 1485 Demolition | | | | |
| 15 | 1490 Replacement Reserve | | | | |
| 16 | 1492 Moving to Work Demonstration | | | | |
| 17 | 1495.1 Relocation Costs | | | | |
| 18 | 1499 Development Activities | | | | |
| 19 | 1502 Contingency | 7,166 | 0 | 0 | 0 |

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

| | | |
|---|---|----------------------------------|
| PHA Name: East Hartford Housing Authority | Grant Type and Number Capital Fund Program Grant No: CT26P01350203 Replacement Housing Factor Grant No: | Federal FY of Grant: 2003 |
|---|---|----------------------------------|

Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 5/30/2008
 Final Performance and Evaluation Report

| Line No. | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
|----------|--|----------------------|---------|-------------------|---------|
| | Amount of Annual Grant: (sum of lines.....) | 144,556 | 144,556 | 144,556 | 144,556 |
| | Amount of line XX Related to LBP Activities | | | | |
| | Amount of line XX Related to Section 504 compliance | | | | |
| | Amount of line XX Related to Security –Soft Costs | | | | |
| | Amount of Line XX related to Security-- Hard Costs | | | | |
| | Amount of line Related to Energy Conservation Measures | | | | |
| | Collateralization Expenses or Debt Service | | | | |

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

| | | |
|--|--|-------------------------------------|
| PHA Name: East Hartford Housing Authority | Grant Type and Number Capital Fund Program Grant No: CT26P01350104 Replacement Housing Factor Grant No: | Federal FY of Grant: 2004 |
|--|--|-------------------------------------|

Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 5/30/2008
 Final Performance and Evaluation Report

| Line No. | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
|----------|---|----------------------|---------|-------------------|----------|
| | | Original | Revised | Obligated | Expended |
| 1 | Total non-CFP Funds | | | | |
| 2 | 1406 Operations | 84,000 | | 84,000 | 84,000 |
| 3 | 1408 Management Improvements | 168,000 | | 168,000 | 168,000 |
| 4 | 1410 Administration | 84,000 | | 84,000 | 84,000 |
| 5 | 1411 Audit | | | | |
| 6 | 1415 Liquidated Damages | | | | |
| 7 | 1430 Fees and Costs | 26,860 | | 26,860 | 26,860 |
| 8 | 1440 Site Acquisition | | | | |
| 9 | 1450 Site Improvement | 115,561 | | 115,561 | 115,561 |
| 10 | 1460 Dwelling Structures | 255,609 | | 255,609 | 255,609 |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | | | | |
| 12 | 1470 Nondwelling Structures | 105,980 | | 105,980 | 105,980 |
| 13 | 1475 Nondwelling Equipment | | | | |
| 14 | 1485 Demolition | | | | |
| 15 | 1490 Replacement Reserve | | | | |
| 16 | 1492 Moving to Work Demonstration | | | | |
| 17 | 1495.1 Relocation Costs | | | | |
| 18 | 1499 Development Activities | | | | |
| 19 | 1501 Collateralization or Debt Service | | | | |
| 20 | 1502 Contingency | 0 | | 0 | 0 |
| 21 | Amount of Annual Grant: (sum of lines 2 – 20) | 840,010 | | 840,010 | 840,010 |
| 22 | Amount of line 21 Related to LBP Activities | | | | |
| 23 | Amount of line 21 Related to Section 504 compliance | | | | |
| 24 | Amount of line 21 Related to Security – Soft Costs | 10,000 | | 10,000 | 10,000 |
| 25 | Amount of Line 21 Related to Security – Hard Costs | 125,000 | | 125,000 | 125,000 |
| 26 | Amount of line 21 Related to Energy Conservation Measures | 195,000 | | 195,000 | 195,000 |

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

| PHA Name: East Hartford Housing Authority | | Grant Type and Number Capital Fund Program Grant No: CT26P01350104 Replacement Housing Factor Grant No: | | | Federal FY of Grant: 2004 | | | |
|---|---|---|----------|----------------------|---------------------------|-------------------|----------------|----------------|
| Development Name/HA-Wide Activities | General Description of Major Work Categories | Dev. Acct No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | Original | Revised | Funds Obligated | Funds Expended | |
| HA WIDE Main Office | Office Renovations | 1408 | 1 | 168,000 | | 168,000 | 168,000 | Complete |
| 13-1 Hockanum Park | Building Siding Upgrades | 1460 | 1 | 10,609 | | 10,609 | 10,609 | Complete |
| 13-1 Shea Gardens | One Story Buildings Dwelling Unit Doors | 1460 | 50 | 70,000 | | 70,000 | 70,000 | Complete |
| 13-3 Rochambeau | Boiler Replacements | 1470 | 1 | 12,396 | | 12,396 | 12,396 | Complete |
| 13-3 Rochambeau | Site Improvements | 1450 | 1 | 28,890 | | 28,890 | 28,890 | Complete |
| 13-4 Meadow Hill | Dwelling Unit Closet Doors Replacements | 1460 | 5 | 10,000 | | 10,000 | 0 | Canceled |
| 13-5 Elms Village | Two Story Buildings and Community Building Entrance Door Systems | 1460 | 25 | 60,000 | | 60,000 | 64,000 | Complete |
| 13-5 Elms Village | One Story Buildings Dwelling Unit Doors, Misc. exterior doors | 1460 | 50 | 55,000 | | 55,000 | 59,000 | Complete |
| 13-5 Elms Village | Two Story Buildings and Community Building Entrance Door Systems Electronic Keying System | 1460 | 9 | 50,000 | | 50,000 | 52,000 | Complete |
| 13-6 Heritage | Site Improvements | 1450 | 1 | 28,890 | | 28,890 | 28,890 | Complete |
| 13-6 Highlands | Site Improvements | 1450 | 1 | 28,890 | | 28,890 | 28,890 | Complete |
| 13-7 Miller Grds | Site Improvements | 1450 | 1 | 28,891 | | 28,891 | 28,891 | Complete |
| Agency wide | Security Upgrades | 1470 | 8 | 93,584 | | 93,584 | 93,584 | Complete |
| Agency wide | Operations | 1406 | 1 | 84,000 | | 84,000 | 84,000 | Complete |
| Agency wide | Administration | 1410 | 1 | 84,000 | | 84,000 | 84,000 | Complete |
| Agency wide | Fees and Costs | 1430 | 2 | 26,860 | | 26,860 | 26,860 | Complete |

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

| PHA Name: East Hartford Housing Authority | | Grant Type and Number Capital Fund Program No: CT26P01350104 Replacement Housing Factor No: | | | | Federal FY of Grant: 2004 | |
|--|---|---|-----------|---|---------|----------------------------------|----------------------------------|
| Development Number Name/HA-Wide Activities | All Fund Obligated (Quarter Ending Date) | | | All Funds Expended (Quarter Ending Date) | | | Reasons for Revised Target Dates |
| | Original | Revised | Actual | Original | Revised | Actual | |
| HA WIDE Main Office | 09/27/04 | | 09/27/04 | 09/15/2005 | | 09/15/2005 | |
| 13-1 Hockanum Park | 9/27/2004 | | 9/27/2004 | 7/30/2005 | | 7/30/2005 | |
| 13-1 Shea Gardens | 09/14/06 | | 5/01/2005 | | | 4/30/2007 | |
| 13-3 Rochambeau | 7/13/2005 | | 7/13/2005 | 10/30/2005 | | 10/30/2005 | |
| 13-3 Rochambeau | 09/14/06 | | 7/15/2005 | 09/14/08 | | 4/30/2007 | |
| 13-4 Meadow Hill | 09/14/06 | | 7/15/2005 | 09/14/08 | | 4/30/2007 | |
| 13-5 Elms Village | 09/14/06 | | 5/01/2005 | 09/14/08 | | 4/30/2007 | |
| 13-5 Elms Village | 09/14/06 | | 5/01/2005 | 09/14/08 | | 4/30/2007 | |
| 13-5 Elms Village | 09/14/06 | | 7/15/2005 | 09/14/08 | | 4/30/2007 | |
| 13-6 Heritage | 09/14/06 | | 7/15/2005 | 09/14/08 | | 4/30/2007 | |
| 13-6 Highlands | 09/14/06 | | 7/15/2005 | 09/14/08 | | 4/30/2007 | |
| 13-7 Miller Grds | 09/14/06 | | 7/15/2005 | 09/14/08 | | 4/30/2007 | |
| Agency wide | 09/14/06 | | 4/21/2005 | 09/14/08 | | 4/30/2007 | |
| | | | | | | | |

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

| | | |
|---|---|------------------------------|
| PHA Name: East Hartford Housing Authority | Grant Type and Number Capital Fund Program Grant No: CT26PO1350105 Replacement Housing Factor Grant No: | Federal FY of Grant: 2005 |
|---|---|------------------------------|

Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no: 1)
 Performance and Evaluation Report for Period Ending: 05/30/2008
 Final Performance and Evaluation Report

| Line No. | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
|----------|---|----------------------|---------|-------------------|----------|
| | | Original | Revised | Obligated | Expended |
| 1 | Total non-CFP Funds | | | | |
| 2 | 1406 Operations | 75,933 | 75,933 | 75,933 | 75,933 |
| 3 | 1408 Management Improvements | 151,866 | 151,866 | 151,866 | 151,866 |
| 4 | 1410 Administration | 75,933 | 75,933 | 75,933 | 75,933 |
| 5 | 1411 Audit | | | | |
| 6 | 1415 Liquidated Damages | | | | |
| 7 | 1430 Fees and Costs | 36,641 | 36,641 | 36,641 | 36,641 |
| 8 | 1440 Site Acquisition | | | | |
| 9 | 1450 Site Improvement | 256,000 | 264,000 | 264,000 | 244,000 |
| 10 | 1460 Dwelling Structures | 143,740 | 154,964 | 154,964 | 154,964 |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | | | | |
| 12 | 1470 Nondwelling Structures | | | | |
| 13 | 1475 Nondwelling Equipment | | | | |
| 14 | 1485 Demolition | | | | |
| 15 | 1490 Replacement Reserve | | | | |
| 16 | 1492 Moving to Work Demonstration | | | | |
| 17 | 1495.1 Relocation Costs | | | | |
| 18 | 1499 Development Activities | | | | |
| 19 | 1502 Contingency | 19,224 | 0 | 0 | 0 |
| | Amount of Annual Grant: (sum of lines.....) | 759,337 | 759,337 | 759,337 | 739,337 |
| | Amount of line XX Related to LBP Activities | | | | |
| | Amount of line XX Related to Section 504 compliance | | | | |
| | Amount of line XX Related to Security –Soft Costs | | | | |
| | Amount of Line XX related to Security-- Hard Costs | | | | |
| | Amount of line XX Related to Energy Conservation Measures | | | | |
| | Collateralization Expenses or Debt Service | | | | |

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

| PHA Name: East Hartford Housing Authority | | Grant Type and Number | | | | Federal FY of Grant: 2005 | | | |
|---|--|--|---------------|----------|----------------------|---------------------------|-------------------|--------|----------------|
| | | Capital Fund Program Grant No: CT26PO1350105 | | | | | | | |
| | | Replacement Housing Factor Grant No: | | | | | | | |
| Development Number Name/HA-Wide Activities | General Description of Major Work Categories | | Dev. Acct No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| 13-1 Hockanum Park | Security Lighting Improvements | | 1460 | 1 | 20,000 | | 20,000 | 20,000 | complete |
| 13-2 Shea Gardens | Landscape Improvements | | 1450 | 1 | 12,000 | | 17,000 | 17,000 | complete |
| 13-2 Shea Gardens | D.U. Entrance Doors | | 1460 | 50 | 36,870 | | 36,870 | 36,870 | complete |
| 13-3 Rochambeau | Unit Accessibility and 504 Compliance | | 1460 | 3 | 50,000 | | 61,224 | 61,224 | complete |
| 13-4 Meadow Hill | Landscape Improvements | | 1450 | 1 | 12,000 | | 12,000 | 12,000 | complete |
| 13-5 Elms Village | Exterior Doors | | 1460 | 50 | 36,870 | | 36,870 | 36,870 | complete |
| 13-5 Elms Village | Landscape Improvements | | 1450 | 1 | 12,000 | | 15,000 | 15,000 | complete |
| 13-3 Rochambeau | Site Improvements | | 1450 | 1 | 80,000 | | 80,000 | 80,000 | complete |
| 13-6 Highlands | Site Improvements | | 1450 | 1 | 30,000 | | 30,000 | 30,000 | complete |
| 13-6 Heritage Gardens | Site Improvements | | 1450 | 1 | 30,000 | | 30,000 | 30,000 | complete |
| 13-7 Miller Gardens | Site Improvements | | 1450 | 1 | 80,000 | | 80,000 | 80,000 | complete |
| | | | | | | | | | |
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Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

| PHA Name: East Hartford Housing Authority | | Grant Type and Number Capital Fund Program No: CT26PO1350105 Replacement Housing Factor No: | | | | | Federal FY of Grant: 2005 | |
|--|---|---|-----------|---|-----------|------------|----------------------------------|--|
| Development Number Name/HA-Wide Activities | All Fund Obligated (Quarter Ending Date) | | | All Funds Expended (Quarter Ending Date) | | | Reasons for Revised Target Dates | |
| | Original | Revised | Actual | Original | Revised | Actual | | |
| Development Number Name/HA-Wide Activities | | | | | | | | |
| 13-1 Hockanum Park | 9/30/2007 | 9/30/2007 | 8/01/2007 | 9/30/2009 | 9/30/2009 | 10/10/2007 | | |
| 13-2 Shea Gardens | 9/30/2007 | 9/30/2007 | 7/01/2007 | 9/30/2009 | 9/30/2009 | 11/7/2007 | | |
| 13-2 Shea Gardens | 9/30/2007 | 9/30/2007 | 10/28/05 | 9/30/2009 | 9/30/2009 | 11/07/2006 | | |
| 13-3 Rochambeau | 9/30/2007 | 9/30/2007 | 6/27/2007 | 9/30/2009 | 9/30/2009 | 8/15/2007 | | |
| 13-4 Meadow Hill | 9/30/2007 | 9/30/2007 | 7/01/2007 | 9/30/2009 | 9/30/2009 | 11/7/2007 | | |
| 13-5 Elms Village | 9/30/2007 | 9/30/2007 | 10/28/05 | 9/30/2009 | 9/30/2009 | 11/07/2006 | | |
| 13-5 Elms Village | 9/30/2007 | 9/30/2007 | 7/01/2007 | 9/30/2009 | 9/30/2009 | 11/7/2007 | | |
| 13-3 Rochambeau | 9/30/2007 | 9/30/2007 | 9/01/2006 | 9/30/2009 | 9/30/2009 | 7/18/2007 | | |
| 13-6 Highlands | 9/30/2007 | 9/30/2007 | 9/01/2006 | 9/30/2009 | 9/30/2009 | 7/18/2007 | | |
| 13-6 Heritage Gardens | 9/30/2007 | 9/30/2007 | 9/01/2006 | 9/30/2009 | 9/30/2009 | 7/18/2007 | | |
| 13-7 Miller Gardens | 9/30/2007 | 9/30/2007 | 9/01/2006 | 9/30/2009 | 9/30/2009 | 7/18/2007 | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

| | | |
|---|---|------------------------------|
| PHA Name: East Hartford Housing Authority | Grant Type and Number Capital Fund Program Grant No: CT26PO1350106 Replacement Housing Factor Grant No: | Federal FY of Grant: 2006 |
|---|---|------------------------------|

Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no: 2)
 Performance and Evaluation Report for Period Ending: 5/30/2008
 Final Performance and Evaluation Report

| Line No. | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
|----------|---|----------------------|---------|-------------------|----------|
| | | Original | Revised | Obligated | Expended |
| 1 | Total non-CFP Funds | | | | |
| 2 | 1406 Operations | 71,959 | 74,085 | 74,085 | 74,085 |
| 3 | 1408 Management Improvements | 143,918 | 148,169 | 148,169 | 95,378 |
| 4 | 1410 Administration | 71,959 | 74,085 | 74,085 | 74,085 |
| 5 | 1411 Audit | | | | |
| 6 | 1415 Liquidated Damages | | | | |
| 7 | 1430 Fees and Costs | 20,000 | 23,520 | 23,520 | 10,050 |
| 8 | 1440 Site Acquisition | | | | |
| 9 | 1450 Site Improvement | | | | |
| 10 | 1460 Dwelling Structures | 351,749 | 360,985 | 360,985 | 315,000 |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | | | | |
| 12 | 1470 Nondwelling Structures | 42,000 | 42,000 | 42,000 | 0 |
| 13 | 1475 Nondwelling Equipment | 18,000 | 18,000 | 18,000 | 18,000 |
| 14 | 1485 Demolition | | | | |
| 15 | 1490 Replacement Reserve | | | | |
| 16 | 1492 Moving to Work Demonstration | | | | |
| 17 | 1495.1 Relocation Costs | | | | |
| 18 | 1499 Development Activities | | | | |
| 19 | 1502 Contingency | 0 | 0 | 0 | 0 |
| | Amount of Annual Grant: (sum of lines.....) | 719,585 | 740,844 | 740,844 | 586,598 |
| | Amount of line XX Related to LBP Activities | | | | |
| | Amount of line XX Related to Section 504 compliance | 36,749 | 36,749 | 53,756 | 0 |
| | Amount of line XX Related to Security –Soft Costs | | | | |
| | Amount of Line XX related to Security-- Hard Costs | | | | |
| | Amount of line XX Related to Energy Conservation Measures | 333,000 | 336,265 | 336,265 | |
| | Collateralization Expenses or Debt Service | | | | |

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

| | | |
|---|---|------------------------------|
| PHA Name: East Hartford Housing Authority | Grant Type and Number Capital Fund Program Grant No: CT26P01350107 Replacement Housing Factor Grant No: | Federal FY of Grant: 2007 |
|---|---|------------------------------|

Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no: 1)
 Performance and Evaluation Report for Period Ending: 5/30/08
 Final Performance and Evaluation Report

| Line No. | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
|----------|---|----------------------|---------|-------------------|----------|
| | | Original | Revised | Obligated | Expended |
| 1 | Total non-CFP Funds | | | | |
| 2 | 1406 Operations | 74,000 | 76,696 | 76,696 | 76,696 |
| 3 | 1408 Management Improvements | 74,000 | 76,696 | 76,696 | |
| 4 | 1410 Administration | 74,000 | 76,696 | 76,696 | 76,696 |
| 5 | 1411 Audit | 1,000 | 0 | | |
| 6 | 1415 Liquidated Damages | 0 | 0 | | |
| 7 | 1430 Fees and Costs | 30,000 | 40,000 | | |
| 8 | 1440 Site Acquisition | 0 | 0 | | |
| 9 | 1450 Site Improvement | 90,000 | 0 | | |
| 10 | 1460 Dwelling Structures | 195,000 | 480,000 | | |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | 0 | 0 | | |
| 12 | 1470 Nondwelling Structures | 165,000 | 0 | | |
| 13 | 1475 Nondwelling Equipment | 0 | 0 | | |
| 14 | 1485 Demolition | 0 | 0 | | |
| 15 | 1490 Replacement Reserve | 0 | 0 | | |
| 16 | 1492 Moving to Work Demonstration | 0 | 0 | | |
| 17 | 1495.1 Relocation Costs | 0 | 0 | | |
| 18 | 1499 Development Activities | 0 | 0 | | |
| 19 | 1501 Collateralization or Debt Service | 0 | 0 | | |
| 20 | 1502 Contingency | 37,844 | 16,869 | | |
| 21 | Amount of Annual Grant: (sum of lines 2 – 20) | 740,844 | 766,957 | | |
| 22 | Amount of line 21 Related to LBP Activities | 0 | 0 | | |
| 23 | Amount of line 21 Related to Section 504 compliance | 100,000 | 100,000 | | |
| 24 | Amount of line 21 Related to Security – Soft Costs | 0 | | | |
| 25 | Amount of Line 21 Related to Security – Hard Costs | 90,000 | 0 | | |
| 26 | Amount of line 21 Related to Energy Conservation Measures | 90,000 | 0 | | |

Capital Fund Program Five-Year Action Plan

Part I: Summary

| PHA Name East Hartford Housing Authority | | | | | <input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No: 1 | |
|---|------------------|--|---|---|---|--|
| Development Number/Name/HA-Wide | Year 1 | Work Statement for Year 2 FFY Grant: 2008 PHA FY: | Work Statement for Year 3 FFY Grant: 2009 PHA FY: | Work Statement for Year 4 FFY Grant: 2010 PHA FY: | Work Statement Year 5 FFY Grant: 2011 PHA FY: | |
| Low Rise Amp #1 | Annual Statement | | | | | |
| 13-1 Hockanum Park | | Replace perimeter fencing Common area Improvements | Maintenance Shop – demo old boilers | Replace stoves | | |
| 13-2 Shea Gardens | | Common area Improvements | Accessibility and 504 upgrades | | Replace property sign Replace floors -1 st floor units | |
| 13-3 Rochambeau | | | Gutter leaf guards | Kitchen Upgrades | Replace property sign | |
| 13-5 Elms Village | | Accessibility and 504 upgrades Common area Improvements | Boiler Replacements –Asbestos removal | | Replace property sign | |
| | | | | | | |
| High Rise Amp#2 | | | | | | |
| 13-4 Meadow Hill | | Common area Improvements | | Replace stack ventilation units | Accessibility and 504 upgrades Replace property sign Kitchen upgrades 50% | |
| 13-6 The Highlands | | Common area Improvements | Elevator upgrades | Replace EDPM roofing and insulation | Replace property sign | |
| 13-6 Heritage Garden | | Common area improvements | | Accessibility and 504 upgrades Replace stoves | Replace property sign | |
| 13-7 Miller Gardens | | Common area improvements | Elevator upgrades | | Replace property sign | |
| | | | | | | |
| CFP Funds Listed for 5-year planning | | 785,032 | 785,032 | 785,032 | 785,032 | |
| Replacement Housing Factor Funds | | | | | | |

Annual Statement / Performance and Evaluation Report
 Comprehensive Grant Program (CGP) Part I: Summary

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

OMB Approval No. 2577-0157
 (exp. 3/31/2010)

HA Name
 East Hartford Housing Authority

Comprehensive Grant Number
 CT26P01350108

FFY of Grant Approval
 10/2008

Original Annual Statement
 Performance and Evaluation Report for Program Year Ending 4/30/2007

Reserve for Disasters/Emergencies
 Revised Annual Statement/Revision Number
 Final Performance and Evaluation Report

| Line No. | Summary by Development Account | Total Estimated Cost | | Obligated | Total Actual Cost ² Expended |
|----------|---|----------------------|----------------------|-----------|--|
| | | Original | Revised ¹ | | |
| 1 | Total Non-CGP Funds | 0 | 0 | | |
| 2 | 1406 Operations (May not exceed 10% of line 20) | 78,503 | | | |
| 3 | 1408 Management Improvements | 78,503 | | | |
| 4 | 1410 Administration | 78,503 | | | |
| 5 | 1411 Audit | 1,000 | | | |
| 6 | 1415 Liquidated Damages | 0 | | | |
| 7 | 1430 Fees and Costs | 35,000 | | | |
| 8 | 1440 Site Acquisition | 0 | | | |
| 9 | 1450 Site Improvement | 50,000 | | | |
| 10 | 1460 Dwelling Structures | 435,000 | | | |
| 11 | 1465.1 Dwelling Equipment—Non-expendable | 0 | | | |
| 12 | 1470 Non-dwelling Structures | 0 | | | |
| 13 | 1475 Non-dwelling Equipment | 0 | | | |
| 14 | 1485 Demolition | 0 | | | |
| 15 | 1490 Replacement Reserve | 0 | | | |
| 16 | 1492 Moving to Work Demonstration | 0 | | | |
| 17 | 1495.1 Relocation Costs | 0 | | | |
| 18 | 1498 Mod Used for Development | 0 | | | |
| 19 | 1502 Contingency (may not exceed 8% of line 20) | 23,523 | | | |
| 20 | Amount of Annual Grant (Sum of lines 2-19) | 785,032 | | | |
| 21 | Amount of line 20 Related to LBP Activities | 0 | | | |
| 22 | Amount of line 20 Related to Section 504 Compliance | 90,000 | | | |
| 23 | Amount of line 20 Related to Security | 0 | | | |
| 24 | Amount of line 20 Related to Energy Conservation Measures | 0 | | | |

Signature of Executive Director

Date

Signature of Public Housing Director

Date

[Signature]

6-5-08

ACTING EXECUTIVE DIRECTOR

¹ To be completed for the Performance and Evaluation Report of a Revised Annual Statement.
² To be completed for the Performance and Evaluation Report.

Annual Statement / Performance and Evaluation Report
 Comprehensive Grant Program (CGP) Part II: Supporting Pages

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

| Development Number/Name HA-Wide Activities | General Description of Major Work Categories | Development Account Number | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Proposed Work 2 |
|---|--|----------------------------|----------|----------------------|-----------|-------------------|------------------|---------------------------|
| | | | | Original | Revised 1 | Funds Obligated 2 | Funds Expended 2 | |
| Low Rise A | | | | | | | | |
| 13-1 Hocke | Perimeter Fencing | 1450 | 1 | 50,000 | | | | |
| 13-1 Hocka | Common area improvements | 1460 | 14 | 55,000 | | | | |
| 13-2 Shea | Common area improvements | 1460 | 5 | 25,000 | | | | |
| 13-5 Elms \ | Common area improvements | 1460 | 5 | 25,000 | | | | |
| 13-5 Elms \ | 504 upgrades | 1460 | 4 | 90,000 | | | | |
| High Rise / | | | | | | | | |
| 13-4 Meadc | Common area improvements | 1460 | 10 | 75,000 | | | | |
| 13-6 Herita | Common area improvements | 1460 | 2 | 25,000 | | | | |
| 13-6 The Hi | Common area improvements | 1460 | 5 | 50,000 | | | | |
| 13-7 Miller | Common area improvement | 1460 | 6 | 95,000 | | | | |

Signature of Executive Director

[Signature] Arthur Executive Director

Date

6-5-08

Signature of Public Housing Director

Date

1 To be completed for the Performance and Evaluation Report of a Revised Annual Statement.
 2 To be completed for the Performance and Evaluation Report.

Annual Statement / Performance and Evaluation Report
 Comprehensive Grant Program (CGP) Part III: Implementation Schedule

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

| Development Number/Name HA-Wide Activities | All Funds Obligated (Quarter Ending Date) | | | All Funds Expended (Quarter Ending Date) | | | Reasons for Revised Target Dates 2 |
|---|---|-----------|----------|--|-----------|----------|------------------------------------|
| | Original | Revised 1 | Actual 2 | Original | Revised 1 | Actual 2 | |
| Low Rise A | | | | | | | |
| 13-1 Hocka | 09/30/2010 | | | 09/30/2012 | | | |
| 13-1 Hocka | 09/30/2010 | | | 09/30/2012 | | | |
| 13-2 Shea (| 09/30/2010 | | | 09/30/2012 | | | |
| 13-3 Rocha | 09/30/2010 | | | 09/30/2012 | | | |
| 13-5 Elms \ | 09/30/2010 | | | 09/30/2012 | | | |
| 13-5 Elms \ | 09/30/2010 | | | 09/30/2012 | | | |
| High Rise A | | | | | | | |
| 13-4 Meadc | 09/30/2010 | | | 09/30/2012 | | | |
| 13-6 Heritar | 09/30/2010 | | | 09/30/2012 | | | |
| 13-6 The Hi | 09/30/2010 | | | 09/30/2012 | | | |
| 13-7 Miller | 09/30/2010 | | | 09/30/2012 | | | |

Signature of Executive Director

[Signature]

Date

6-5-08

Signature of Public Housing Director

[Signature]

Date

1 To be completed for the Performance and Evaluation Report of a Revised Annual Statement.
 2 To be completed for the Performance and Evaluation Report.

Board of Commissioners
Robert Keating- Chairman
James Kate- Vice Chairman
Wanda Franek- Co-Treasurer
Art O'Brien- Co-Treasurer
Robert Crelan- Resident Commissioner

Robert Counihan
Acting Executive Director

Linda McComber
Operations Director

Andre Dumas
Asset Coordinator

Debra Bouchard
IT/Finance Director

Brenda Pliszka
Administrative HR Director

AL Harrison
Site Coordinator

Nilsa Marquez-DeLeon
Site Coordinator

April Langley
Site Coordinator

Office Assistant 2

Christine Corrigan
Site Coordinator

Frank Healy
IS Support Specialist

Part time Fee Acct

Receptionist
Office Assistant 3

Melissa Bolling
Site Assistant

Glenn Smith
Site Assistant

Tracy Blackwell
Site Assistant

Christina Rivera
Office Assistant 2

Pauline Hills
Acct Clerk 1

Don Gugliotti
Mechanic

Ed Cova
Mechanic

Bill Hebert
Mechanic

Vicki Kettle
S8 Specialist

Acct Clerk 2

Steve Kiniry
Aide

Brian Ayotte
Aide

Ed Dicenso
Aide

Rosemary Rogers
S8 Specialist

Ilda Rosa
Acct Clerk 2

Fidel Cruz
Aide

Humberto Barreto
Aide

Nick Klupko
Aide

Bob Brindamour
S8 Inspector

John Smith
Aide

Richard Perkins
Aide

Don Minott
Laborer

Julius Grier
Janitor

Mike Coopinger
Laborer

Additional Aide

Keith Williams
Janitor

**POLICY CHANGES
VIOLENCE AGAINST WOMEN ACT**

1. **Admissions:** EHHA may not deny admission to a public housing development to any applicant on the basis that the applicant is or has been the victim of domestic violence, dating violence, or stalking, if the applicant otherwise qualifies for assistance or admission.

2. **Lease terms:**
 - **An incident or incidents of actual or threatened domestic violence, dating violence, or staking will not be considered to be a “serious or repeated” violation of the least by the victim or threatened victim of that violence and will not be good cause for terminating the tenancy or occupancy rights of the victim of that violence.**

 - **Additionally, your tenancy will not be terminated as a result of criminal activity, if that criminal activity is directly related to domestic violence, dating violence or stalking engaged in by a member of your household, a guest or another person under your control, and you or an immediate family member is the victim.**

3. **Limitations to protections:**
 - **EHHA may terminate tenancy if the housing authority can demonstrate “an actual and imminent threat” to other tenants or to persons employed at or providing services to the development.**

 - **So long as the housing authority does not apply a more demanding standard to the victim than to other tenants, EHHA may terminate tenancy for lease violations that are not based on an incident or incidents of domestic violence, dating violence or stalking for which VAWA provides protections.**

 - **If protection under VAWA is claimed against termination of tenancy, the housing authority may require that a certification be submitted concerning the incident(s) that is believed to raise the VAWA protections. If such certification is not delivered within the time allowed, any legal protections under VAWA will be lost.**

4. **Certification:** EHHA will deliver a HUD-approved form to the alleged victim. In addition to this form being filled out and submitted, a copy of a police report or court record, or documentation from a professional person whom you consulted about the domestic violence, dating violence or stalking must be submitted as verification. *You*

must deliver the certification within ten (10) business days after your receipt of the housing authority's request for certification.

- 5. Confidentiality:** Information provided by the victim about an incident or incidents of domestic violence, dating violence, or stalking involving a resident or member of the resident's household will be held by the housing authority in confidence and not shared without the resident's consent, *except that this information may be disclosed in an eviction proceeding or otherwise as necessary to meet the requirements of law.*

- 6. Removal of Perpetrator of Physical Violence:** VAWA contains a new provision of federal law that allows the housing authority to terminate the tenancy of, and evict, an individual tenant or other lawful occupant who engages in criminal acts of physical violence against family members. This action may be taken against the individual alone, without evicting, terminating the tenancy of, removing or otherwise penalizing other household members.

EAST HARTFORD HOUSING AUTHORITY

RESIDENT ADVISORY BOARD MEMBERS

Ms. Gladys Monti
37 Rochambeau Drive
East Hartford, CT 06118

Ms. Debra Pierce
56 Elms Village Drive
East Hartford, CT 06118

Mr. Jason Matthews
24 Holmes Street
East Hartford, CT 06118

Ms. Judith Green
101 Connecticut Boulevard
Apt. 2M
East Hartford, CT 06108

Mr. Franklin McFarlane
163 School Street E-8
East Hartford, CT 06108

Ms. Bernice Grenier
1403 Main Street
Apt. 4D
East Hartford, CT 06108

Mrs. Nancy Pathe
452 Main Street
Apt. 410
East Hartford, CT 06118

EAST HARTFORD HOUSING AUTHORITY

RESIDENT BOARD MEMBER

Robert Crehan
101 Connecticut Boulevard
Apt. 1B
East Hartford, CT 06108

EAST HARTFORD HOUSING AUTHORITY
546 Burnside Avenue
East Hartford, CT 06108

NOTIFICATION OF RIGHTS AND OBLIGATIONS
VIOLENCE AGAINST WOMEN ACT

In January 2006, President Bush signed a law known as the Violence Against Women and Department of Justice Reauthorization Act of 2005. Portions of this law create new protections for victims of domestic violence, dating violence and stalking who are residents in public housing or who are assisted with Section 8 rental assistance.

The following is a brief summary of the principal provisions of the new law, which is known as "VAWA". Additional details are set forth in the Admissions and Continued Occupancy Policy at EHHA main office.

You should know that:

1. **Admissions:** The housing authority may not deny admission to a public housing development to any applicant on the basis that the applicant is or has been the victim of domestic violence, dating violence, or stalking, if the applicant otherwise qualifies for assistance or admission.

2. **Lease terms:**
 - **An incident or incidents of actual or threatened domestic violence, dating violence, or staking will not be considered to be a "serious or repeated" violation of the least by the victim or threatened victim of that violence and will not be good cause for terminating the tenancy or occupancy rights of the victim of that violence.**

 - **Additionally, your tenancy will not be terminated as a result of criminal activity, if that criminal activity is directly related to domestic violence, dating violence or stalking engaged in by a member of your household, a guest or another person under your control, and you or an immediate family member is the victim.**

You should also know that there are some limitations to these protections:

- **Your tenancy *may be* terminated if the housing authority can demonstrate "an actual and imminent threat" to other tenants or to persons employed at or providing services to the development.**

- **So long as the housing authority does not apply a more demanding standard to you than to other tenants, your tenancy *may be* terminated for lease violations that are not based on an incident or incidents of**

domestic violence, dating violence or stalking for which VAWA provides protections.

- **If you claim protection under VAWA against termination of your tenancy, the housing authority may require you to deliver a certification concerning the incident or incidents that you believe raises the VAWA protections. If you do not deliver this certification within the time allowed, you will lose your legal protections under VAWA.**
3. **Certification:** There are three ways to certify if the housing authority requests you to do so. The law allows you to fill out a HUD-approved form, which will be delivered to you by the housing authority, or you may provide a police report or court record, or you may have a professional person whom you consulted about the domestic violence, dating violence or stalking provide documentation. *You must deliver the certification in one of these three ways within ten (10) business days after your receipt of the housing authority's request for certification.*
 4. **Confidentiality:** Information provided by you about an incident or incidents of domestic violence, dating violence, or stalking involving you or a member of your household will be held by the housing authority in confidence and not shared without your consent, *except that this information may be disclosed in an eviction proceeding or otherwise as necessary to meet the requirements of law.*
 5. **Removal of Perpetrator of Physical Violence:** VAWA contains a new provision of federal law that allows the housing authority to terminate the tenancy of, and evict, an individual tenant or other lawful occupant who engages in criminal acts of physical violence against family members. This action may be taken against the individual alone, without evicting, terminating the tenancy of, removing or otherwise penalizing other household members.