

**2008-2009
Agency Plan**

**Housing Authority of the
County of Butte**



U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

5 Year Plan for Fiscal Years 2005 - 2009
Annual Plan for Fiscal Year 2008

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan
Agency Identification**

PHA Name: Housing Authority of the County of Butte

PHA Number: CA043

PHA Fiscal Year Beginning: (mm/yyyy) 10/2008

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2005 - 2009
[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)
The mission of the Housing Authority of the County of Butte is to assist low and moderate-income residents to secure and maintain high quality affordable housing.

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
- Apply for additional rental vouchers:
 - Reduce public housing vacancies:
 - Leverage private or other public funds to create additional housing opportunities:
\$200,000
 - Acquire or build units or developments **100 units**
 - Other (list below)
- PHA Goal: Improve the quality of assisted housing
Objectives:
- Improve public housing management: (PHAS score)
 - Improve voucher management: (SEMAP score)
 - Increase customer satisfaction:
 - Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections)
 - Renovate or modernize public housing units: **roofs, new refrigerators & stoves 43-10; exterior paint 43-1, 4, 10 and 14; replace HVAC units 43-1, 2, 3 & 4; screen doors 43-13 & 43-14; replace water heaters 43-3**
 - Demolish or dispose of obsolete public housing:

- Provide replacement public housing:
- Provide replacement vouchers:
- Other: (list below) **Renovate Community Building (43-10), construct community building (43-1 and 4)**

PHA Goal: Increase assisted housing choices
Objectives:

- Provide voucher mobility counseling:
- Conduct outreach efforts to potential voucher landlords
- Increase voucher payment standards
- Implement voucher homeownership program:
- Implement public housing or other homeownership programs:
- Implement public housing site-based waiting lists:
- Convert public housing to vouchers:
- Other: (list below)

Work with City of Chico on Tenant Based Rental Assistance program for participants who are coming out of the foster care system.

HUD Strategic Goal: Improve community quality of life and economic vitality

PHA Goal: Provide an improved living environment
Objectives:

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- Implement public housing security improvements:
security cameras (43-10 & 15)
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below)

Implement broad range of income, work with TANF and others to provide job training and opportunities for economic self-sufficiency, continue with Capital Fund program in public housing to improve quality of life.

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

PHA Goal: Promote self-sufficiency and asset development of assisted households
Objectives:

- Increase the number and percentage of employed persons in assisted families:
- Provide or attract supportive services to improve assistance recipients' employability: **5 supportive services**
- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing
Objectives:
- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability: **5 workshops**
 - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability: **Continuing to participate with the North Valley Property Owners Association**
 - Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
 - Other: (list below)

Other PHA Goals and Objectives: (list below)

In addition, the Housing Authority of the County of Butte has developed the following Strategic Goals:

- 1. Streamline and/or conduct operations analysis for maintaining good customer service**
 - a. Review operations to keep up with needs**
 - b. Implement regulatory changes as they become effective**
- 2. Implement and maintain quality affordable housing**
 - a. Maintain program integrity in public housing and Section 8**
 - b. Develop self-sufficiency opportunities for participants**
 - c. Look at opportunities for acquisition of non-HUD properties**
 - d. Process incremental and preservation Voucher allocations**
 - e. Develop resident groups for strong neighborhoods**
- 3. Improve and maintain inter-agency cooperation**
 - a. Continue to work with agencies to provide services**
 - b. Seek to strengthen links between HACB and County of Butte**
 - c. Look at opportunities to increase participation between agencies for self-sufficiency activities, including child care and youth activities**
 - d. Continue to work with Community Action Agency on the Shelter Plus Care program providing Voucher assistance and case management to homeless families**
- 4. Maintain 98% occupancy rate in public housing & 99% lease-up of Section 8**

Annual PHA Plan

PHA Fiscal Year 2008

[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

Standard Plan

Streamlined Plan:

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

The Housing Authority of the County of Butte (HACB) operates Section 8, Public Housing, Farm Labor Housing and locally funded assisted housing.

As part of the Agency Plan process, the HACB has identified the following goals to meet over the next five (5) years:

- 1. Streamline and analyze operations**
- 2. Implement and maintain quality affordable housing**
- 3. Maintain and improve inter-agency cooperation**

A discussion of the goals and objectives after completion of the first year of the Agency Plan can be found in the Attachments at “Goals and Objectives”.

As part of the Agency Plan process, the HACB appointed a Resident Advisory Board, including recipients of Section 8 and Public Housing assistance. The Resident Advisory Board held two (2) meetings to review and comment on components of the Agency Plan. Comments from the residents at those meetings can be found in the Plan and in the Attachments.

The HACB is committed to working with other agencies, with the community and other partners in looking at the needs of its communities and funding opportunities to make these goals a reality.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

Table of Contents

	<u>Page #</u>
Annual Plan	
i. Executive Summary	5
ii. Table of Contents	6
1. Housing Needs	9
2. Financial Resources	16
3. Policies on Eligibility, Selection and Admissions	17
4. Rent Determination Policies	25
5. Operations and Management Policies	28
6. Grievance Procedures	29
7. Capital Improvement Needs	30
8. Demolition and Disposition	31
9. Designation of Housing	32
10. Conversions of Public Housing	33
11. Homeownership	34
12. Community Service Programs	36
13. Crime and Safety	42
14. Pets (Inactive for January 1 PHAs)	44
15. Civil Rights Certifications (included with PHA Plan Certifications)	52
16. Audit	52
17. Asset Management	53
18. Other Information	55

Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Update of Goals and Objectives and Performance to Date	56
De-concentration Analysis	61
Org Chart	62
Resident Comments	63
Units Undergoing Modernization	65
Capital Fund Tables	67

Required Attachments:

- Admissions Policy for Deconcentration
- FY 2008 Capital Fund Program Annual Statement
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- PHA Management Organizational Chart
- FY 2008 Capital Fund Program 5 Year Action Plan

- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input type="checkbox"/> check here if included in the public housing	Annual Plan: Rent Determination

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	A & O Policy	
X	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
N/A	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
X	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
N/A	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
N/A	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
X	Most recent self-sufficiency (ED/SS, TOP or ROSS or other	Annual Plan: Community Service

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	resident services grant) grant program reports	& Self-Sufficiency
N/A	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type – Chico (13,657 families total)							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	1588	5	5	3	2	3	3
Income >30% but <=50% of AMI	1958	4	4	3	2	3	3
Income >50% but <80% of AMI	2970	3	3	2	2	2	2
Elderly	9.0%	4	4	3	4	3	2
Families with Disabilities	14.3%						
White/Hispanic	85.3%						
American Indian/ Pacific Islander	0.7%						
Asian	2.9%						
Black	2.1%						

Housing Needs of Families in the Jurisdiction by Family Type – Butte County (48,587 families total)							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	4283	5	5	4	2	3	3
Income >30% but <=50% of AMI	5876	4	4	3	2	3	3
Income >50% but <80% of AMI	12236	3	3	2	2	2	2
Elderly	14.9%	5	5	4	4	3	2
Families with Disabilities	21.6%						
White/Hispanic	83.9%						
American Indian/ Pacific Islander	4.0%						
Asian	1.2%						
Black	1.3%						

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year:
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)
- **US Census Bureau, 2006 American Community Survey Data Profile Highlights for City of Chico and County of Butte**
 - **City of Chico**

B. Housing Needs of Families on the Public Housing and Section 8 Tenant-Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list. If used, identify which development:			
	# of families	% of total families	Annual Turnover
Waiting list total	1297		91
Extremely low income <=30% AMI	775	60%	
Very low income (>30% but <=50% AMI)	410	32%	
Low income (>50% but <80% AMI)	107	9%	
Families with children	443	35%	
Elderly families	253	20%	
Families with Disabilities	600	47%	
White	978	76%	
Hispanic	182	14%	
Black	78	6%	
American Indian	55	5%	
Asian Pacific Islander	67	6%	
Other	119	10%	
Characteristics by Bedroom Size (Public Housing Only)*			
1BR	1094	45%	
2 BR	829	34%	
3 BR	457	19%	
4 BR	56	3%	
5 BR	3	1%	
5+ BR	0	0%	
*Each family is eligible to be on the waiting list in more than one area (Chico, Gridley/Biggs, Oroville) which makes totals for bedroom sizes higher than total number of families.			
Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)? Public Housing Wait List Closed 12/28/2007			
Does the PHA expect to reopen the list in the PHA Plan year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list. If used, identify which development:			
	# of families	% of total families	Annual Turnover
Waiting list total	1322		261
Extremely low income <=30% AMI	938	71%	
Very low income (>30% but <=50% AMI)	290	22%	
Low income (>50% but <80% AMI)	80	6%	
Families with children	466	36%	
Elderly families	76	6%	
Families with Disabilities	160	13%	
White	569	43%	
Hispanic	65	5%	
Black	79	6%	
American Indian	33	3%	
Asian Pacific Islander	60	5%	
Other	581	44%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR			
2 BR			
3 BR			
4 BR			
5 BR			
5+ BR			
Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)? 11 months (Section 8 waiting list closed February 8, 2007.)			
Does the PHA expect to reopen the list in the PHA Plan year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work

Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below) **Hmong Task Force**

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2008 grants)		
a) Public Housing Operating Fund	\$638,000	
b) Public Housing Capital Fund	\$680,542	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	\$10,775,000	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
Shelter Plus Care	\$95,000	
2. Prior Year Federal Grants (unobligated funds only) (list below)		
Section 8 Reserves	\$500,000	
3. Public Housing Dwelling Rental Income	\$1,275,000	
4. Other income (list below)		
Interest Income	\$50,000	
Misc. Charges	\$75,000	
4. Non-federal sources (list below)		
ASOC	\$50,000	
TBRA	\$190,000	
Total resources	\$14,328,542	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
 When families are within a certain time of being offered a unit: **3 months**
 Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
 Rental history
 Housekeeping
 Other (describe)

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2) Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
 Sub-jurisdictional lists
 Site-based waiting lists
 Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
 PHA development site management office
 Other (list below)

Application available at www.butte-housing.com.

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?(1) Chico, (2) Oroville and (3) Gridley/Biggs
2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?
3. Yes No: May families be on more than one list simultaneously
If yes, how many lists? All three lists.
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
 - PHA main administrative office
 - All PHA development management offices
 - Management offices at developments with site-based waiting lists
 - At the development to which they would like to apply
 - Other (list below)

(3) Assignment

- a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)
 - One
 - Two
 - Three or More
- b. Yes No: Is this policy consistent across all waiting list types?
- c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

- a. Income targeting:
 - Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?
- b. Transfer policies:
In what circumstances will transfers take precedence over new admissions? (list below)
 - Emergencies
 - Overhoused
 - Underhoused
 - Medical justification
 - Administrative reasons determined by the PHA (e.g., to permit modernization work)

- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

- Date and Time

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability

- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list)

(6) Deconcentration and Income Mixing

a. Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site-based waiting lists
If selected, list targeted developments below:
- Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments

If selected, list targeted developments below:

- Employing new admission preferences at targeted developments

If selected, list targeted developments below:

- Other (list policies and developments targeted below)

- d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
 Actions to improve the marketability of certain developments
 Adoption or adjustment of ceiling rents for certain developments
 Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
 Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
 List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
 List (any applicable) developments below:

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B.

Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).

(1) Eligibility

a. What is the extent of screening conducted by the PHA? (select all that apply)

- Criminal or drug-related activity only to the extent required by law or regulation
 Criminal and drug-related activity, more extensively than required by law or regulation
 More general screening than criminal and drug-related activity (list factors below)
 Other (list below)

b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

e. Indicate what kinds of information you share with prospective landlords? (select all that apply)

- Criminal or drug-related activity
 Other (describe below)

Prior landlord name, address and telephone number, if available.

(2) Waiting List Organization

a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)

- None
 Federal public housing
 Federal moderate rehabilitation
 Federal project-based certificate program
 Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- PHA main administrative office
 Other (list below)

Social Service Agencies

Application available at www.butte-housing.com.

(3) Search Time

a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

If participant provides documentation that they need additional search time for valid reason.

(4) Admissions Preferences

a. Income targeting

- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition) **Given equal weight**
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)

- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA’s income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
 \$1-\$25
 \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

For the earned income of a previously unemployed household member

For increases in earned income

Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)

If yes, state percentage/s and circumstances below:

For household heads

For other family members

For transportation expenses

For the non-reimbursed medical expenses of non-disabled or non-elderly families

Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
 Yes but only for some developments
 No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
 For all general occupancy developments (not elderly or disabled or elderly only)
 For specified general occupancy developments
 For certain parts of developments; e.g., the high-rise portion
 For certain size units; e.g., larger bedroom sizes
 Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
 Fair market rents (FMR)
 95th percentile rents
 75 percent of operating costs
 100 percent of operating costs for general occupancy (family) developments
 Operating costs plus debt service
 The "rental value" of the unit
 Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
 At family option
 Any time the family experiences an income increase
 Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) _____
 Other (list below)

g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

As needed to ensure continued leasing capability – approximately every 6 months.

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families

- Rent burdens of assisted families
- Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA’s minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA’s management structure and organization.

(select one)

- An organization chart showing the PHA’s management structure and organization is attached.
- A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	343	91
Section 8 Vouchers	1932	261
Section 8 Certificates		
Section 8 Mod Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)		
Other Federal Programs (list individually) Shelter Plus Care (13 units)	11	10

C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

Admissions and Continued Occupancy Policy

(2) Section 8 Management: (list below)

Administrative Plan

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
 PHA development management offices
 Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
 Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) **Capital Fund**

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name) **Capital Fund**

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes No:
- Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
 - Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)
 - Revitalization Plan under development
 - Revitalization Plan submitted, pending approval
 - Revitalization Plan approved
 - Activities pursuant to an approved Revitalization Plan underway

Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?

If yes, list development name/s below:

Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?

If yes, list developments or activities below:

Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?

If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description
1a. Development name:
1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>

5. Number of units affected:
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description
1a. Development name: 1b. Development (project) number:
2. Designation type: Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA’s Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: (DD/MM/YY)
5. If approved, will this designation constitute a (select one)

<input type="checkbox"/> New Designation Plan
<input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected:
7. Coverage of action (select one)
<input type="checkbox"/> Part of the development
<input type="checkbox"/> Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

- Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

Conversion of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	
4. Status of Conversion Plan (select the statement that best describes the current status)	<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)	<input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted)

or approved:

Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved:)

Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved:)

Requirements no longer applicable: vacancy rates are less than 10 percent

Requirements no longer applicable: site now has less than 300 units

Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description
 Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)
1a. Development name:
1b. Development (project) number:
2. Federal Program authority:

<input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

- Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
 26 - 50 participants
 51 to 100 participants
 more than 100 participants

b. PHA-established eligibility criteria

- Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?
If yes, list criteria below:

12. PHA Community Service and Self-sufficiency Program

[24 CFR Part 903.7 9 (1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component.
Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

- Yes No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
 Information sharing regarding mutual clients (for rent determinations and otherwise)
 Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
 Jointly administer programs
 Partner to administer a HUD Welfare-to-Work voucher program
 Joint administration of other demonstration program
 Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
 Public housing admissions policies
 Section 8 admissions policies
 Preference in admission to section 8 for certain public housing families
 Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
 Preference/eligibility for public housing homeownership option participation
 Preference/eligibility for section 8 homeownership option participation
 Other policies (list below)

b. Economic and Social self-sufficiency programs

- Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If "yes", complete the following table; if "no" skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
Section 3 Program (Chico, Oroville, Gridley, Biggs)	1	Resident	PHA Main Office	Public Housing
Tenant Based Rental Assistance (TBRA)	26	Referrals	Various Social Services	Section 8
Rehabilitation of our Friends (ROOF)	10	Referrals	Butte County Behavioral Health	Section 8
Adult System of Care (ASOC)	8-10	Specific Criteria	CA Department of Mental Health/ Department of Behavioral Health	Section 8
After school homework and tutoring program for persons in Farm Labor Housing	100	Specific Criteria	PHA	Both
Shelter Plus Care	13	Specific Criteria	Community Action Agency – Esplanade House	Section 8
Search South Shelter Plus Care	7	Specific Criteria	Butte County Department of Behavioral Health	Section 8

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants	Actual Number of Participants (As of: DD/MM/YY)
Public Housing	0	N/A
Section 8	32	30 (01/01/08)

- b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?
If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)
- Adopting appropriate changes to the PHA’s public housing rent determination policies and train staff to carry out those policies
 - Informing residents of new policy on admission and reexamination

- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

<p>D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937</p>

[24 CFR 960 Subpart F and 24 CFR 903.7(1)]

INTRODUCTION

A. Requirement

Each adult resident of the PHA shall:

1. Contribute 8 hours per month of community service (not including political activities) within the community in which that adult resides; or
2. Participate in an economic self-sufficiency program (defined below) for eight (8) hours per month; or
3. Perform eight (8) hours per month of combined activities (community service and economic self-sufficiency program).

B. Exemptions

The PHA shall provide an exemption from the community service requirement for any individual who:

1. Is sixty-two (62) years of age or older
2. Is a blind or disabled individual, as defined under section 216[I][1] or 1614 of the Social Security Act, and who is unable to comply with this section, or is a primary caretaker of such individual
3. Is engaged in a work activity as defined in section 407 [d] of the Social Security Act
4. Meets the requirements for being exempted from having to engage in a work activity under the State program funded under part A of Title IV of the Social Security Act, or under any other welfare program of the State in which the public housing agency is located, including a State-administered welfare-to-work program; or
5. Is in a family receiving assistance under a State program funded under part A of Title IV of the Social Security Act, or under any other welfare program of the State in which the PHA is located, including a State-administered welfare-to-work program, and has not

been found by the State or other administering entity to be in noncompliance with such program

The PHA will re-verify exemption status annually except in the case of an individual who is sixty-two (62) years of age or older.

The PHA will permit residents to change exemption status during the year if status changes.

C. Eligible Community Service and Self-Sufficiency Activities

For purposes of satisfying the community service requirement, participating in an economic self-sufficiency program is defined, in addition to the exemption definitions described above, by HUD as: Any program designed to encourage, assist, train or facilitate economic independence of assisted families or to provide work for such families.

These economic self-sufficiency programs can include job training, employment counseling, work placement, basic skills training, education, English proficiency, workfare, financial or household management, apprenticeship, or any other program necessary to ready a participant to work (such as substance abuse or mental health treatment).

Community Service activities that can be performed include, but are not limited to:

Volunteer at a local public or non-profit institution, including but not limited to: school, Head Start, other before or after school programs, child care centers, hospitals, clinics, hospice, nursing homes, recreation centers, adult day care programs, homeless shelter, feeding programs, food banks (distributing either donated or commodity foods), or clothes closet (distributing donated clothing), etc.;

Volunteer with a non-profit organization that serves PHA residents or their children, including but not limited to : Boy Scouts, Girl Scouts, Boys or Girls Club, 4-H Club, PAL, other children's recreation, mentoring, or education programs, Big Brothers or Big Sisters, Garden Center, Community clean-up programs, Beautification programs, etc.;

Volunteer with any program funded under the Older Americans Act, including but not limited to: Green Thumb, Service Corps of Retired Executives, Senior meals programs, Senior Center, Meals on Wheels, etc;

In addition to the HUD definition above, the PHA definition includes any of the following:

1. Participating in the Family Self-Sufficiency Program and being current in the steps outlined in the individual Training and Services Plan.
2. Participating in an educational or vocational training program designed to lead to employment, at least thirty (30) hours per week.
3. Working through a resident organization to help other residents with problems.

4. Volunteer work in a local school, hospital, childcare center, homeless shelter, or other community service organization;
5. Working with public or non-profit youth or senior organizations;
6. Helping neighborhood groups on special projects;
7. Raising young (pre-school) children at home where spouse is working;
8. Participating in programs that develop and strengthen resident self-responsibility such as:
 - a. Drug and alcohol abuse counseling and treatment
 - b. Budgeting and Credit Counseling
 - c. GED Classes
 - d. English proficiency or literacy (reading) classes
 - e. Job readiness or training programs
 - f. Skills training programs

Other activities as approved by the PHA on a case-by-case basis

The PHA will give residents the greatest choice possible in identifying community service opportunities.

The PHA will consider a broad range of self-sufficiency opportunities.

D. Annual Determinations

For each public housing resident subject to the requirement of community service, the PHA shall, at least thirty (30) calendar days before the expiration of each lease term, review and determine the compliance of the resident with the community service requirement.

Such determination shall be made in accordance with the principles of due process and on a nondiscriminatory basis.

The PHA will verify compliance annually. If qualifying activities are administered by an organization other than the PHA, the PHA will obtain verification of family compliance from such third parties.

Family members will not be permitted to self-certify that they have complied with community service requirements.

E. Noncompliance

If the PHA determines that a resident subject to the community service requirement has not complied with the requirement, the PHA shall notify the resident of such noncompliance including:

1. That the determination of noncompliance is subject to the administrative grievance procedure under the PHA's Grievance Procedures; and
2. That unless the resident enters into an agreement to comply with the community service requirement, the resident's lease will not be renewed, and
3. That the PHA may not renew or extend the resident's lease upon expiration of the lease term and shall take such action as is necessary to terminate the tenancy of the household, unless the PHA enters into an agreement, before the expiration of the lease term, with the resident providing for the resident to cure any noncompliance with the community service requirement, by participating in economic self-sufficiency program for or contributing to community service as many additional hours as the resident needs to comply in the aggregate with such requirement over the twelve (12) month term of the lease.
4. The head of household and the noncompliant adult must sign the agreement to cure.

Ineligibility for Occupancy for Noncompliance

The PHA shall not renew or extend any lease, or provide any new lease, for a dwelling unit for any household that includes an adult member who was subject to the community service requirement and failed to comply with the requirement.

F. PHA Responsibility

The PHA will ensure that all community service programs are accessible for persons with disabilities.

1. The conditions under which the work is to be performed are not hazardous
2. The work is not labor that would be performed by the PHA's employees responsible for essential maintenance and property services
3. The work is not otherwise unacceptable.

G. PHA Implementation of Community Service Requirement

The PHA's Community Service program is described in the PHA Plan.

The PHA will administer its own community service program, with cooperative relationships with other entities.

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

Safety/security issues are becoming more and more important to residents. Increased gang activity in Gridley area. Installed security cameras at 43-10.

2. What information or data did the PHA use to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

43-1, 2, 4 and 10

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities

- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

43-2, 3, 10 and 15

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2005 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY 2005 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment. (Attachment Filename: ____)

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

[24 CFR Part 5, Subpart C and 24 CFR Part 960, Subpart G]

INTRODUCTION

The purpose of this policy is to establish the PHA’s policy and procedures for ownership of pets in Public Housing units and to ensure that no applicant or resident is discriminated against regarding admission or continued occupancy because of ownership of pets. It also establishes reasonable rules governing the keeping of common household pets.

This policy does not apply to animals that are used to assist, support, or provide service to persons with disabilities, or to service animals that visit public housing developments.

ANIMALS THAT ASSIST PERSONS WITH DISABILITIES

Pet rules will not be applied to animals that assist persons with disabilities. This exclusion applies to both service animals and companion animals as reasonable accommodation for persons with disabilities. This exclusion applies to such animals that reside in public housing and that visit these developments.

To be excluded from the pet policy, the resident/pet owner must certify:

- That there is a person with disabilities in the household
- That the animal has been trained to assist with the specified disability
- That the animal actually assists the person with the disability

A. Management Approval of Pets

All pets must be approved in advance of occupancy of the pet by the PHA.

The pet owner must submit and enter into a Pet Agreement with the PHA prior to the occupancy of the pet.

Registration of Pets

Pets must be registered with the PHA before they are brought onto the premises. Registration includes certificate signed by a licensed veterinarian that the pet has received all inoculations required by State or local law, and that the pet has no communicable disease(s) and is pest-free.

Registration must be renewed annually and will be coordinated with the Tenants annual reexamination date and Proof of license and inoculation will be submitted at least thirty (30) calendar days prior to annual reexamination.

Dogs and cats must be spayed or neutered.

Execution of a Pet Agreement with the PHA stating that the tenant acknowledges complete responsibility for the care and cleaning of the pet will be required.

Approval for the keeping of a pet **shall not** be extended pending the completion of these requirements.

Owner must supply one clear 3 x 5 photo of dog or cat to be permanently placed in the owner's file for future reference.

Each pet owner must display a "Pet" sticker, provided by the PHA, which will be displayed on the front door or a front window of the unit at all times.

Approval for the keeping of a pet **shall not** be extended pending the completion of these requirements.

Refusal to Register Pets

The PHA may not refuse to register a pet based on the determination that the pet owner is financially unable to care for the pet. If the PHA refuses to register a pet, a written notification will be sent to the pet owner stating the reason for denial and shall be served in accordance with HUD Notice requirements.

The PHA will refuse to register a pet if:

1. The pet is not a common household pet as defined in this policy
2. Keeping the pet would violate any House Pet Rules
3. The pet owner fails to provide complete pet registration information, or fails to update the registration annually
4. The PHA reasonably determines that the pet owner is unable to keep the pet in compliance with the pet rules and other lease obligations. The pet's temperament and behavior may be considered as a factor in determining the pet owner's ability to comply with provisions of the lease

The notice of refusal may be combined with a notice of a pet violation.

A resident who cares for another resident's pet must notify the PHA and agree to abide by all of the pet rules in writing.

B. Standards for Pets

Types of Pets Allowed

Tenants are permitted to have only one (1) pet-with the exception of fish, birds, turtles or rodents with prior PHA approval.

A resident may keep no types of pets other than the following:

1. Dogs
 - a) Maximum number: One (1) per household
 - b) Maximum adult weight/height: 25 pounds/20" tall measured as shoulder
 - c) Must be housebroken
 - d) Must be spayed or neutered
 - e) Must have all required inoculations

- f) Must be licensed as specified now by State law and local ordinance
- g) Vicious or dangerous dogs will not be permitted.

“Any dog with a known propensity or disposition which attacks or shall have at any time attacked, bites or shall have bitten, or in any way harms or shall have harmed, injures or shall have injured, any person or any animal without provocation shall be deemed to be vicious, ferocious or dangerous.”

2. Cats

- a) Maximum number: One (1) per household
- b) Must be spayed or neutered
- c) Must have all required inoculations
- d) Must be trained to use a litter box or other waste receptacle
- e) Must be licensed as specified now or by State law or local ordinance.

3. Birds

- a) Maximum number: Two (2) unless prior PHA approval has been granted
- b) Must be enclosed in a cage at all times

4. Fish

- a) Maximum aquarium size twenty-five (25) gallons
- b) Must be maintained on an approved stand

5. Rodents (rabbit, guinea pig, hamster or gerbil ONLY)

- a) Maximum number: One (1)
- b) Must be enclosed in an acceptable cage at all times

6. Turtles

- a) Maximum number: One (1)
- b) Must be enclosed in an acceptable cage or container at all times

The following are NOT considered “common household pets”:

- Animals who would be allowed to produce offspring for sale.

- Wild, feral, or any other animals that are not amenable to routine human handling.
- Any poisonous animals of any kind.
- Non-human primates.
- Animals whose climatologically needs cannot be met in the unaltered environment of the individual dwelling unit.
- Pot-bellied pigs.
- Ferrets or other animals whose natural protective mechanisms pose a risk of serious bites and/or lacerations to small children.
- Hedgehogs or other animals whose protective instincts and natural body armor produce a risk of serious puncture injuries to children
- Chicks, turtles or other animals that pose a significant risk of salmonella infection to those who handle them.
- Pigeons, doves, mynahs, parrots and birds of other species that are hosts to the organisms that cause parrot fever in humans.
- Snakes or other kinds of reptiles.

C. Pet Agreement

Residents who have been approved to have a pet must enter into a Pet Agreement with the PHA.

The Resident will certify, by signing the Pet Agreement that the Resident will adhere to the following rules:

- Agree that the resident is responsible and liable for all damages caused by their pet(s).
- All complaints of cruelty and all dog bites will be referred to animal control or applicable agency for investigation and enforcement.
- All common household pets are to be fed inside the apartment. Feeding is not allowed on porches, sidewalks, patios or other outside areas.
- Residents shall not feed any stray animals: doing so, or keeping stray or unregistered animals, will be considered having a pet without permission.
- No animals may be tethered or chained outside or inside the dwelling unit.
- When outside the dwelling unit, all pets must be on a leash or in an animal transport enclosure and under the control of a responsible individual.

- All fecal matter deposited by the pet(s) must be promptly and completely removed from any common area. Failure to do so will result in a Pet Waste Removal charge of \$25.00. All animal waste or the litter from litter boxes shall be picked up immediately by the pet owner disposed of in sealed plastic trash bags and placed in a trash bin. Litter shall not be disposed of by being flushed through a toilet.
- The pet owner shall take precautions to ensure that the pet does not urinate on Authority buildings. Where the Authority has determined that such deposits pose a health hazard or detract from the appearance of the buildings, the pet owner will either be responsible for the related cleanup or receive a bill for the direct cost thereof.
- Litter boxes shall be stored inside the resident's dwelling unit or in animal enclosures maintained within dwelling units AND must be removed and/or replaced regularly. Failure to do so will result in a Pet Waste Removal charge.
- The Resident/Pet Owner shall be responsible for the removal of waste from any animal or pet exercise area by placing it in a sealed plastic bag and disposing of it in an outside trash bin immediately. The resident/pet owner shall take adequate precautions to eliminate any animal or pet odors within or around the unit and to maintain the unit in a sanitary condition at all times.
- The right of management to enter dwelling unit when there is evidence that an animal left alone is in danger or distress or is creating a nuisance.
- The right of management to seek impoundment and sheltering of an animal found to be maintained in violation of housing rules, pending resolution of any dispute regarding such violation, at owner's expense. The resident shall be responsible for any impoundment fees, and the PHA accepts no responsibility for pets so removed.
- That failure to abide by any animal-related requirement or restriction constitutes a violation of the "Resident Obligations" in the resident's Lease Agreement.
- Residents will prevent disturbances by their pets that interfere with the quiet enjoyment of the premises of other residents in their units or in common areas. This includes, but is not limited to, loud or continuous barking, howling, whining, biting, scratching, chirping or other such activities.
- Residents/pet owners shall not alter their unit, patio, premises or common areas to create an enclosure for any animal. Installation of pet doors is prohibited.

D. Pets Temporarily on the Premises

Pets that are not owned by a tenant will not be allowed.

Residents are prohibited from feeding or harboring stray animals.

This rule excludes visiting pet programs sponsored by a humane society or other non-profit organizations and approved by the PHA.

This rule excludes service animals, which are assisting visiting persons with disabilities. State or local laws governing pets temporarily in dwelling accommodations shall prevail.

E. Additional Fees and Deposits for Pets

The resident/pet owner shall be required to pay a refundable deposit of one hundred fifty dollars (\$150) for cinder block units and two hundred dollars (\$200) for all other housing units for the purpose of defraying all reasonable costs directly attributable to the presence of a dog or cat as follows:

1. Deposits will be made in three (3) equal payments. The first payment must be made on or prior to the date the pet is properly registered and brought into the apartment, and

The PHA reserves the right to change or increase the required deposit by amendment to these rules.

The PHA will place the Pet Deposit in account and will refund the deposit to the tenant, less any damage caused by the pet to the dwelling unit, upon removal of the pet or the owner from the unit.

The PHA will return the Pet Deposit to the former tenant or to the person designated by the former tenant in the event of the former tenant's incapacitation or death.

The PHA will provide the tenant or designee identified above with a written list of any charges against the pet deposit. If the tenant disagrees with the amount charged to the pet deposit, the PHA will provide a meeting to discuss the charges.

All reasonable expenses incurred by the PHA as the result of damages directly attributable to the presence of the pet will be the responsibility of the resident, including:

1. The cost of repairs and replacements to the dwelling unit;
2. Fumigation of the dwelling unit.
3. Common areas of the project if applicable.

If the tenant is in occupancy when such costs occur, the tenant shall be billed for such costs as a current charge.

If such expenses occur as the result of a move-out inspection, they will be deducted from the pet deposit. The resident will be billed for any amount that exceeds the pet deposit.

The pet deposit will be refunded when the resident either moves out or no longer has a pet on the premises, whichever occurs first.

The expense of flea de-infestation shall be the responsibility of the resident.

Pet Deposits are not a part of rent payable by the resident.

F. Additional Pet Fees

The PHA will charge a non-refundable pet fee of one hundred dollars (\$100.00) per household. The PHA reserves the right to change or increase the required deposit by amendment to these rules.

G. Pet Care

No pet (excluding fish) shall be left unattended in any apartment for a period in excess of seventy-two (72) hours.

All residents/pet owners shall be responsible for adequate care, nutrition, exercise and medical attention for his/her pet.

Residents/pet owners must recognize that other residents may have chemical sensitivities or allergies related to pets, or may be easily frightened or disoriented by animals. Pet owners must agree to exercise courtesy with respect to other residents.

H. Responsible Parties/Emergency Caregiver

Any resident seeking approval under this policy must designate an individual not living in the unit as a responsible party for the pet. Name, address, and telephone number of this emergency caregiver must be on file with the PHA. This person must assume responsibility for the pet in the absence of the pet owner. A signed certification on file with the PHA from the emergency caregiver is required indicating their willingness and acceptance of the responsibilities as an emergency caregiver. Any changes in emergency caregiver must be reported by the pet owner and kept current at all times.

I. Inspections

The PHA may, after reasonable notice to the tenant during reasonable hours, enter and inspect the premises, in addition to other inspections allowed in order to determine whether or not pets are present and the condition of the pet and/or apartment.

The PHA may enter and inspect the unit only if a documented complaint is received alleging that the conduct or condition of the pet in the unit constitutes a nuisance or threat to the health or safety of the pet, of the other occupants or other persons in the community under applicable State or local law.

J. Pet Rule Violation Notice

If a determination is made on objective facts supported by written statements, that a resident/pet owner has violated the Pet Rule Policy, written notice will be served.

The Notice will contain a brief statement of the factual basis for the determination and the pet rule(s) that were violated. The notice will also state:

1. That the resident/pet owner has fourteen (14) business days from the effective date of the service of notice to correct the violation or make written request for a meeting to discuss the violation;

2. That the resident pet owner is entitled to be accompanied by another person of his or her choice at the meeting; and
3. That the resident/pet owner's failure to correct the violation, request a meeting, or appear at a requested meeting may result in initiation of procedures to terminate the pet owner's tenancy.

If the pet owner requests a meeting within the fourteen (14) day period, the meeting will be scheduled no later than three (3) business days before the effective date of service of the notice, unless the pet owner agrees to a later date in writing.

K. Notice for Pet Removal

If the resident/pet owner and the PHA are unable to resolve the violation at the meeting or the pet owner fails to correct the violation in the time period allotted by the PHA, the PHA may serve notice to remove the pet.

The Notice shall contain:

1. A brief statement of the factual basis for the PHA's determination of the Pet Rule that has been violated.
2. The requirement that the resident/pet owner must remove the pet within fourteen (14) days of the notice; and
3. A statement that failure to remove the pet may result in the initiation of termination of tenancy procedures.

L. Termination of Tenancy

The PHA may initiate procedures for termination of tenancy based on a pet rule violation if:

1. The pet owner has failed to remove the pet or correct a pet rule violation within the time period specified; and
2. The pet rule violation is sufficient to begin procedures to terminate tenancy under terms of the lease.

M. Pet Removal

If the death or incapacity of the pet owner threatens the health or safety of the pet, or other factors occur that render the owner unable to care for the pet, the situation will be reported to the Responsible Party designated by the resident/pet owner (includes pets who are poorly cared for or have been left unattended for over seventy-two (72) hours).

If the responsible party is unwilling or unable to care for the pet, or if the PHA, after reasonable efforts cannot contact the responsible party, the PHA may contact the appropriate State or local agency and request the removal of the pet.

If the pet is removed as a result of any aggressive act on the part of the pet, the pet will not be allowed back on the premises.

N. Emergencies

The PHA will take all necessary steps to insure that pets that become vicious, display symptoms of severe illness, or demonstrate behavior that constitutes an immediate threat to the health or safety of others, are referred to the appropriate State or local entity authorized to remove such animals.

If it is necessary for the PHA to place the pet in a shelter facility, the cost will be the responsibility of the tenant/pet owner.

This Pet Policy will be incorporated by reference into the Dwelling Lease signed by the resident, and therefore, violation of the above Policy will be grounds for termination of the lease.

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? _____
5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency

will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?

2. What types of asset management activities will the PHA undertake? (select all that apply)

- Not applicable
- Private management
- Development-based accounting
- Comprehensive stock assessment
- Other: (list below)

3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

- Attached at Attachment (File name) Resident Comments
- Provided below:

3. In what manner did the PHA address those comments? (select all that apply)

- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments
List changes below:

Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: **State of California, City of Chico**

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
- Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

Attachments

Use this section to provide any additional attachments referenced in the Plans.

Update of Goals and Objectives and Performance to date:

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing		
<i>HACB Goal</i>	<i>Objectives</i>	<i>Progress to date</i>
Expand the supply of assisted housing	<ul style="list-style-type: none"> • Apply for additional rental vouchers, as available • Leverage private or other public funds to create additional housing opportunities: \$200,000 • Develop TBRA with City of Oroville for displaced families or elderly/disabled • Acquire or build units or developments 	<ul style="list-style-type: none"> • No additional fair share vouchers are available this year. • 107 elderly Tax Credit units completed. Occupancy in August 2006. • TBRA-ORO procedure for program completed.
Improve the quality of assisted housing	<ul style="list-style-type: none"> • Improve public housing management (PHAS score) • Improve voucher management (SEMAP score) • Increase customer satisfaction • Concentrate on efforts to improve specific management functions (voucher unit inspections) • Renovate or modernize public housing units 	<ul style="list-style-type: none"> • The Authority is working to improve voucher unit and public housing inspections. • The Authority is in the process of using capital funds in public housing to improve the quality of life. 43-10 roof replacement, painting and community room improvements completed. • This year the Authority is planning to replace and upgrade landscaping in 43-1, 2, 3,4,14 & 15. • Removed old hazardous trees from 43-15 and 43-3. • New roofs, refrigerator, stoves, water heaters, screen doors planned for this year. • Plan to build community room (43-1, 2 and 4) • SEMAP 99%

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing		
<i>HACB Goal</i>	<i>Objectives</i>	<i>Progress to date</i>
Increase assisted housing choices	<ul style="list-style-type: none"> • Conduct outreach efforts to potential voucher landlords • Implement public housing site-based waiting lists • Assist City of Chico – Tenant Based Rental Assistance program • Assist City of Oroville – Tenant Based Rental Assistance program 	<ul style="list-style-type: none"> • Yearly, the Authority has contracts with the City and County for tenant based rental assistance programs using City and County funds. The HACB is managing these programs assisting approximately 50 people. • The Authority is working with Butte County Community Action Agency on the Shelter Plus Care program (5 year contract) to provide housing to 13 homeless families at the New Esplanade House. • The Authority is working with City of Chico and City of Oroville - Tenant Based Rental Assistance program for participants who are coming out of the foster care system. • Received SEARCH South Shelter Plus Care funds (5 years).
HUD Strategic Goal: Improve community quality of life and economic vitality		
<i>HACB Goal</i>	<i>Objectives</i>	<i>Progress to date</i>
Provide an improved living environment	<ul style="list-style-type: none"> • Implement public housing security improvements. • Implement Broad Range of Income, work with TANF and others to provide job training and opportunities for economic self-sufficiency, continue with Capital Fund program in public housing to improve quality of life. 	<ul style="list-style-type: none"> • The Authority will enforce lease requirements to provide safe neighborhoods. • Install of security cameras at 43-10. • The Authority is selecting applicants above the HUD requirement of 40% and will continue to select to income above 30% AMI until a broad range of income is achieved.

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals		
<i>HACB Goal</i>	<i>Objectives</i>	<i>Progress to date</i>
Promote self-sufficiency and asset development of assisted households	<ul style="list-style-type: none"> • Provide or attract supportive services to improve assistance recipients' employability: 5 supportive services 	<ul style="list-style-type: none"> • 40 families work with supportive services such as: ARC, Touchstone, Independent Living, TBRA and Catholic Social Services. • The HACB has an internship program and PIC placements. • The Authority will continue to achieve the goals of providing job training and opportunities for economic self-sufficiency.
HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans		
<i>HACB Goal</i>	<i>Objectives</i>	<i>Progress to date</i>
Ensure equal opportunity and affirmatively further fair housing	<ul style="list-style-type: none"> • Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability: 5 workshops • Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability: Continuing to participate with the North Valley Property Owners Association 	<ul style="list-style-type: none"> • The Authority cooperates with the City to provide assistance to individuals referred through local service agencies and has a contract with Butte County Behavioral Health to facilitate affordable housing payments. • The City of Chico co-sponsors North Valley Property Owners Association and Legal Services, community-wide workshops for landlords and tenants. • Hold ongoing briefing workshops for prospective and current participants and conduct landlord outreach. • Staff attended several North Valley Property Owners Association meetings and Fair Housing workshops to promote suitable living environments and continues to attend on a regular basis. • The City of Gridley sponsors landlord workshops to encourage better management and knowledge of Fair Housing laws.

Other HACB Goals and Objectives		
<i>HACB Goal</i>	<i>Objectives</i>	<i>Progress to date</i>
Streamline and/or conduct operations analysis for maintaining good customer service	<ul style="list-style-type: none"> • Review operations to keep up with needs • Review hardware and software computer systems to keep up with program requirements and regulation changes. • Implement regulatory changes as they become effective 	<ul style="list-style-type: none"> • Weekly staff meetings and monthly management meetings are conducted to review operational needs and incorporate regulatory changes. • The new administrative building has been expanded by improving 4,000 square feet.
<i>HACB Goal</i>	<i>Objectives</i>	<i>Progress to date</i>
Implement and maintain quality affordable housing	<ul style="list-style-type: none"> • Maintain program integrity in public housing and Section 8 • Develop self-sufficiency opportunities for participants • Look at opportunities for acquisition of non-HUD properties • Process incremental and preservation Voucher allocations • Develop resident groups for strong neighborhoods 	<ul style="list-style-type: none"> • Authority has began a joint project to provide vouchers for project based units for homeless/disabled families in Chico

Other HACB Goals and Objectives		
<i>HACB Goal</i>	<i>Objectives</i>	<i>Progress to date</i>
Improve and maintain inter-agency cooperation	<ul style="list-style-type: none"> • Continue to work with agencies to provide services • Seek to strengthen links between HACB and the County of Butte • Look at opportunities to increase participation between agencies for self-sufficiency activities, including child care and youth activities • Continue to work with Community Action Agency on the Shelter Plus Care program providing Voucher assistance and case management to homeless families. 	<ul style="list-style-type: none"> • The Authority and Community Action Agency received two 5 year grants for the Shelter Plus Care program from HUD. • Butte County Behavioral Health and the Authority received 5-year grant for SEARCH South Shelter Plus Care program from HUD.
Improve Communication with Residents	<ul style="list-style-type: none"> • Provide tenants with information about maintenance, repair and modernization activities. • Provided detailed information about location of gas, water shut offs, air filters, dangers of and procedures to prohibit and/or eliminate mold and mildew. • Decrease language and cultural barriers with southeast Asian residents (predominately Hmong) who count for 15% of residents in Public Housing. 	<ul style="list-style-type: none"> • Increased staff time meeting with residents. Meet at each development annually to discuss goals and concerns of the HACB and residents. • Provide written housekeeping tips to prohibit and/or eliminate mold and mildew. • Provide training to employees to improve professional skills. • Have 2 full-time employees who speak Hmong. Conducted outreach with Hmong clients to determine the need for and how to provide services. • Contracted with Language Line Services to provide support to staff when a client speaks a language not familiar to staff.

De-concentration Analysis

Component 3, (6) Deconcentration and Income Mixing

- a. Yes No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.
- b. Yes No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

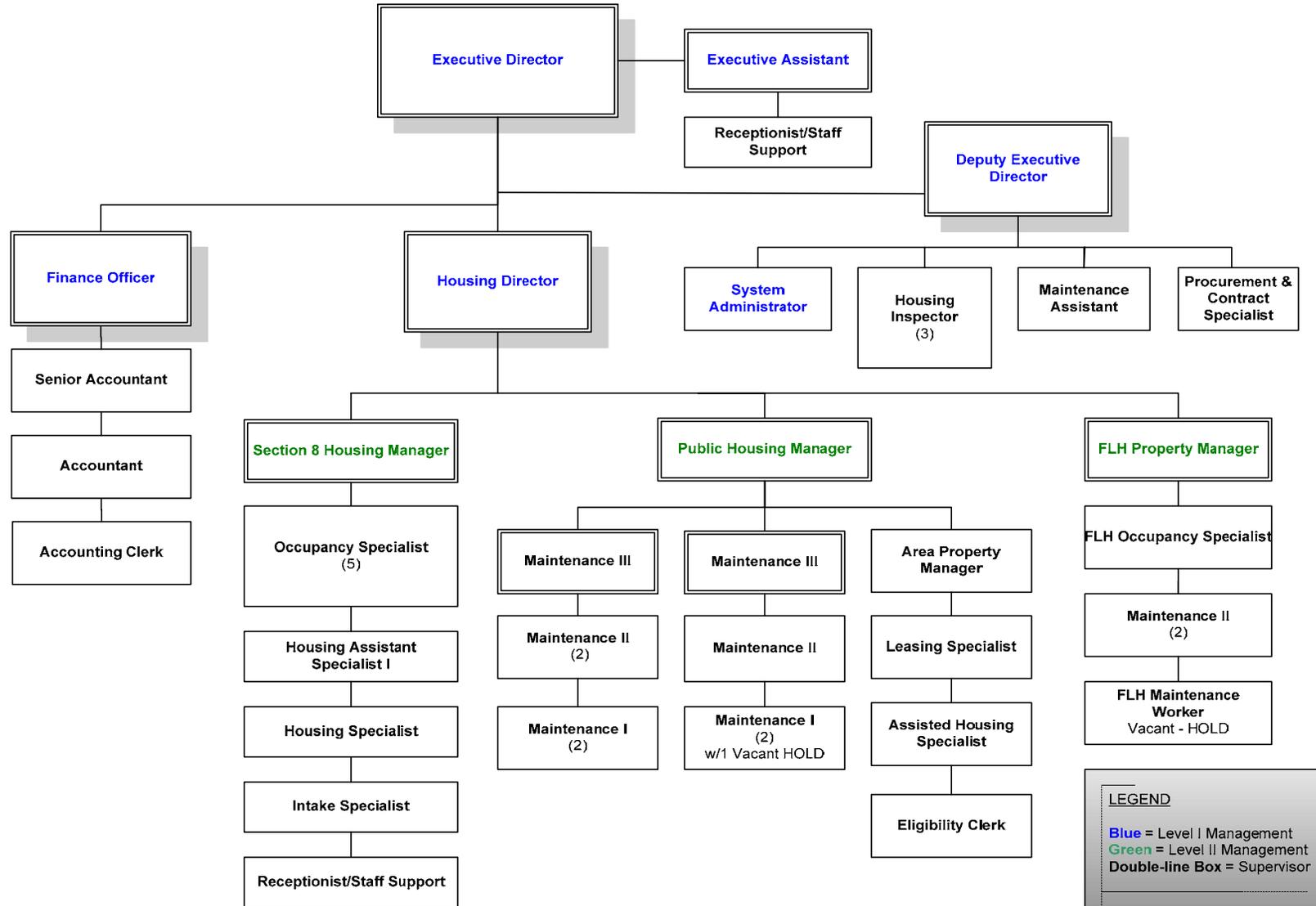
If yes, list these developments as follows:

Deconcentration Policy for Covered Developments			
Development Name:	Number of Units	Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]	Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]
Winston Gardens 43-10	60	55+ Senior Project - elderly, disabled and handicapped. Majority of tenants' income is derived from SSI and Social Security.	



HOUSING AUTHORITY OF THE COUNTY OF BUTTE

03/19/2008



Resident Comments

Residents had the following comments regarding the Agency Plan:

Due to safety concerns, residents requested fencing around the front yards or security cameras at Humboldt. Another resident recommended that we add a restriction against burying dead animals/pets in backyards to the Pet Policy in the Admissions and Continued Occupancy Policy. To date, this has not been an issue in our housing therefore we will not be adding at this time. Other concerns residents shared were neighbors' excess watering, not taking trash cans in from the street and REAC inspections.

In addition to the Resident Advisory Board (RAB), the HACB held meetings regarding the Capital Fund. Two meetings were held at HACB's office in Chico and Oroville.

SOUTH COUNTY PUBLIC MEETING

There were no substantive comments regarding this year's use of the Capital Funds. All of the major rehab has been completed in the older family units in Chico, Gridley and Biggs. The next big project to get rehab is Winston Gardens in Oroville which is underway. We discussed items for Winston Gardens that were planned for the next 12-16 months. Additional items that are planned for Winston Gardens are windows, flooring, new stoves and refrigerators. We are planning to update the landscaping throughout the communities and removing and replacing driveways and walkways where trees have cause some damage.

The annual plan was briefly described and the process of approval reviewed. A sign up sheet for members of recruitment for the RAB (resident advisory board) committee to meet with HA staff was initiated due to two future meetings being scheduled.

NORTH COUNTY PUBLIC MEETING

There were no substantive comments regarding this year's use of the Capital Funds. Residents stated that, in the future, they were interested in speed bumps, fencing around front yards, washers and dryers in units and screens doors at Rhodes Terrace. We discussed all the items that were planned for the next 12-16 months. Most of which we be done in the Oroville senior project. We are planning to update the landscaping throughout the communities and removing and replacing driveways and walkways where trees have cause some damage.

The annual plan was briefly described and the process of approval reviewed. A sign up sheet for members of recruitment for the RAB (resident advisory board) committee to meet with HA staff was initiated due to two future meetings being scheduled.

Criteria for Substantial Deviation and Significant Amendments to the Agency Plan

SUBSTANTIAL DEVIATION FROM 5-YEAR PLAN:

A substantial deviation from the 5-Year Plan is defined as a reduction of more than 25% in the goals and objectives over the 5-Year period, or a change of 2 or more indicators (needs and/or strategies), or a change to, addition or elimination of, one of the Agency's goals.

SIGNIFICANT AMENDMENT OR MODIFICATION TO THE ANNUAL PLAN:

A significant amendment or modification to the Annual Plan is defined as an amendment that would require the approval of the Housing Commission in order to implement, i.e. a change to Eligibility and/or Occupancy requirements, a change in goals or strategy, a substantial change (more than 25%) in the goals and objectives.

The following units are scheduled for rehabilitation this fiscal year:

- 43-10 Windows, Flooring
- 43-13 Screen Doors, Exterior Painting
- 43-14 Screen Doors
- 43-15 Slurry Seal all Drives, Exterior Painting

Dev #	Build #	Ent #	Location	Floor Count	# of units
CA04301 3	1	1	1 RHODES TERRACE ,CHICO	1	1
CA04301 3	1	2	3 RHODES TERRACE ,CHICO	1	1
CA04301 3	10	1	27 RHODES TERRACE ,CHICO	1	1
CA04301 3	10	2	29 RHODES TERRACE ,CHICO	1	1
CA04301 3	11	1	31 RHODES TERRACE ,CHICO	1	1
CA04301 3	11	2	33 RHODES TERRACE ,CHICO	1	1
CA04301 3	12	1	35 RHODES TERRACE ,CHICO	1	1
CA04301 3	12	2	37 RHODES TERRACE ,CHICO	1	1
CA04301 3	13	1	36 RHODES TERRACE ,CHICO	1	1
CA04301 3	13	2	38 RHODES TERRACE ,CHICO	1	1
CA04301 3	14	1	39 RHODES TERRACE ,CHICO	1	1
CA04301 3	14	2	41 RHODES TERRACE ,CHICO	1	1
CA04301 3	15	1	40 RHODES TERRACE ,CHICO	1	1
CA04301 3	15	2	42 RHODES TERRACE ,CHICO	1	1
CA04301 3	16	1	43 RHODES TERRACE ,CHICO	1	1
CA04301 3	16	2	45 RHODES TERRACE ,CHICO	1	1
CA04301 3	17	1	44 RHODES TERRACE ,CHICO	1	1
CA04301 3	17	2	46 RHODES TERRACE ,CHICO	1	1
CA04301 3	18	1	47 RHODES TERRACE ,CHICO	1	1
CA04301 3	18	2	49 RHODES TERRACE ,CHICO	1	1
CA04301 3	19	1	961 IVY ST ,CHICO	1	1
CA04301 3	2	1	4 RHODES TERRACE ,CHICO	1	1
CA04301	2	2	6 RHODES TERRACE ,CHICO	1	1

3					
CA04301					
3	20	1	963 IVY ST ,CHICO	1	1
CA04301					
3	20	2	965 IVY ST ,CHICO	1	1
CA04301					
3	21	1	967 IVY ST ,CHICO	1	1
CA04301					
3	21	2	969 IVY ST ,CHICO	1	1
CA04301					
3	22	1	971 IVY ST ,CHICO	1	1
CA04301					
3	22	2	973 IVY ,CHICO	1	1
CA04301					
3	23	1	975 IVY ,CHICO	1	1
CA04301					
3	23	2	977 IVY ST ,CHICO	1	1
CA04301					
3	3	1	5 RHODES TERRACE ,CHICO	1	1
CA04301					
3	3	2	7 RHODES TERRACE ,CHICO	1	1
CA04301					
3	4	1	8 RHODES TERRACE ,CHICO	1	1
CA04301					
3	4	2	10 RHODES TERRACE ,CHICO	1	1
CA04301					
3	5	1	9 RHODES TERRACE , CHICO	1	1
CA04301					
3	5	2	11 RHODES TERRACE ,CHICO	1	1
CA04301					
3	6	1	12 RHODES TERRACE ,CHICO	1	1
CA04301					
3	6	2	14 RHODES TERRACE ,CHICO	1	1
CA04301					
3	7	1	13 RHODES TERRACE ,CHICO	1	1
CA04301					
3	7	2	15 RHODES TERRACE ,CHICO	1	1
CA04301					
3	8	1	17 RHODES TERRACE ,CHICO	1	1
CA04301					
3	8	2	19 RHODES TERRACE ,CHICO	1	1
CA04301					
3	9	1	23 RHODES TERRACE ,CHICO	1	1
CA04301					
3	9	2	25 RHODES TERRACE ,CHICO	1	1

CAPITAL FUND TABLES START ON THE NEXT PAGE

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHA) **Part 1: Summary**

PHA Name Housing Authority of the County of Butte		Grant Type and Number: Capital Fund Program Grant No: CA 30 PO43501-06 Replacement Housing Factor Grant No:		Federal FY of Grant: 2006	
[] Original Annual Statement		[] Reserve for Disasters/Emergencies		[] Revised Annual Statement/Revision Number _3_	
[] Performance and Evaluation Report for Program Year Ending 2008		[] Final Performance and Evaluation Report			
Line No.	Summary by Development Account	Total Estimate Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations				
3	1408 Management Improvements - Soft Cost	72,145	63,410	63,410	63,410
4	1410 Administration	71,540	71,540	71,540	71,540
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	15,000	48,000	38,000	15,000
8	1440 Site Acquisition				
9	1450 Site Improvement	83,019	83,019	83,019	74,548
10	1460 Dwelling Structures	414,698	390,433	390,433	105,162
11	1465.1 Dwelling Equipment - Non expendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	59,000	59,000	59,000	59,000
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1502 Contingency				
20	Amount of Annual Grant (Sum of lines 2-18)	715,402	715,402	705,402	388,660
21	Amount of line 20 Related to LBP Activities	0			
22	Amount of line 19 Related to Section 504 Compliance	25,000	25,000	25,000	25,000
23	Amount of line 20 Related to Security - Soft Cost				
24	Amount of line 20 Related to Security - Hard Cost				
25	Amount of line 20 Related to Energy Conservation Measures	183,215	183,215	183,215	183,215
26	Collateralization Expenses or Debt Service				
Signature of Executive Director & Date:		Signature of Public Housing Director & Date:			

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHA) **Part 11: Supporting Pages**

PHA Name Housing Authority of the County of Butte				Grant Type and Number: Capital Fund Program Grant No: CA 30 PO43501-06 Replacement Housing Factor Grant No:				Federal FY of Grant: 2006
Development Number/Name Ha-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
CA43-1A, 1B & 4	A: Site work	1450		25,000	0		0	
	B: Door locks / Unit	1460		2,500	0		0	
	C. HVAC Replacement	1460			0	0	0	
						0	0	
						0	0	
						0	0	
						0	0	
						0	0	
						0	0	
						0	0	
						0	0	
				Total	27,500	0	0	0

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHA) **Part 11: Supporting Pages**

PHA Name Housing Authority of the County of Butte				Grant Type and Number: Capital Fund Program Grant No: CA 30 PO43501-06 Replacement Housing Factor Grant No:				Federal FY of Grant: 2006
Development Number/Name Ha-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
CA43-3	A: Site work	1450		50,000				
	B: Door Locks / Unit	1460		14,500				
	C: HVAC Replacement	1460			0	0	0	
			Total	64,500	0	0	0	

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHA)

Part 11: Supporting Pages

PHA Name Housing Authority of the County of Butte				Grant Type and Number: Capital Fund Program Grant No: CA 30 PO43501-06 Replacement Housing Factor Grant No:				Federal FY of Grant: 2006
Development Number/Name Ha-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
CA43-10					0		0	
	A: Site work	1450		21,718	76,076	76,076	74,548	
	C: Door Locks/ each	1460		6,500	0		0	
	D: Washer and Dryer Replacement	1465.1		15,000	0	0	0	
	G: Remodel Laundry Room	1460		98,000	95,000	95,000	95,000	
	H: Roof Repacement	1460			295,433	285,433	3,219	
					0		0	
					0		0	
					0		0	
					0		0	
					0		0	
					0		0	
					0		0	
			Total	141,218	466,509	456,509	172,767	

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHA)

Part 11: Supporting Pages

PHA Name				Grant Type and Number:				Federal FY of Grant:
Housing Authority of the County of Butte				Capital Fund Program Grant No: CA 30 P1 2006				
				Replacement Housing Factor Grant No:				
Development Number/Name Ha-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
CA43, AUTHORITY WIDE	A: Operations Pevt Maint / Inventory Staff	1406		131,919				
	B: Management Improvements Inventory System	1408		117,180	63,410	63,410	63,410	
	C.: Administration	1410		65,959	71,540	71,540	71,540	
	D: Fees/Permits Architect, LBP Testing	1430		15,000	48,000	48,000	15,000	
	F: Nondwelling Equipment	1475		94,806	59000	59000	59000	
			Total	424,864	241,950	241,950	208,950	

**Annual Statement/Performance and Evaluation Report
Summary 501 PE 2000**

Capital Fund 501-06

Development Number/Name	Total Estimated Cost		Total Actual Cost	
	Original	Revised	Funds Obligated	Funds Expended
Part 1	715,402	715,402	705,402	388,660
CA43-1A, 1B & 4	27,500	0	0	0
CA43-3	64,500	0	0	0
CA43-2A & 2B	10,000	0		0
CA43-10	141,218	466,509	456,509	172,767
CA43-13	20,420	0		0
CA43-14	17,000	0	0	0
CA43-15	9,900	6,943	6,943	6,943
CA Auth Wide	424,864	241,950	241,950	208,950
Total of Support Pages Part 11	715,402	715,402	705,402	388,660
	0	0	(0)	0

Should b

Note: Part 1 - Part 11 should equal zero. Part 1 is correct.

**Annual Statement/Performance and Evaluation Report
Summary 501 PE 2000**

**Annual Statement/Performance and Evaluation Report
Summary 501 PE 2000**

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Capital Fund 501-07

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHA) **Part 1: Summary**

PHA Name <p style="text-align: center;">Housing Authority of the County of Butte</p>	Grant Type and Number: Capital Fund Program Grant No: CA 30 PO43501-07 Replacement Housing Factor Grant No:	Federal FY of Grant: <p style="text-align: center;">2007</p>			
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement/Revision Number ___ <input type="checkbox"/> Performance and Evaluation Report for Program Year Ending 200__ <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimate Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations	\$139,022.00		46,348	46,348
3	1408 Management Improvements - Soft Cost	\$18,000.00			
4	1410 Administration	\$69,511.00		25,241	25,241
5	1411 Audit	\$2,000.00			
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$25,000.00		25,000	25,000
8	1440 Site Acquisition				
9	1450 Site Improvement	\$45,000.00			
10	1460 Dwelling Structures	\$347,581.00			
11	1465.1 Dwelling Equipment - Non expendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	\$49,000.00		5,543	5,543
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1502 Contingency				
20	Amount of Annual Grant (Sum of lines 2-18)	\$695,114.00		102,132	102,132
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 19 Related to Section 504 Compliance	\$25,000.00			
23	Amount of line 20 Related to Security - Soft Cost				
24	Amount of line 20 Related to Security - Hard Cost				
25	Amount of line 20 Related to Energy Conservation Measures	183,215			
26	Collateralization Expenses or Debt Service				
Signature of Executive Director & Date:		Signature of Public Housing Director & Date:			

Capital Fund 501-07

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHA) **Part 11: Supporting Pages**

PHA Name Housing Authority of the County of Butte				Grant Type and Number: Capital Fund Program Grant No: CA 30 PO43501-07 Replacement Housing Factor Grant No:				Federal FY of Grant: 2007
Development Number/Name Ha-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
CA43-3	A: Site work	1450		85,000				
	B: Hvac unit Replacement	1460		14,500				
			Total	99,500	0	0	0	

Capital Fund 501-07

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHA)

Part 11: Supporting Pages

PHA Name Housing Authority of the County of Butte				Grant Type and Number: Capital Fund Program Grant No: CA 30 PO43501-07 Replacement Housing Factor Grant No:				Federal FY of Grant: 2007
Development Number/Name Ha-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
CA43-2A & 2B	A: Site work	1450		8,000	0		0	
	B: HVAC Replacement	1460		2,000	0		0	
					0		0	
					0		0	
					0		0	
					0		0	
					0		0	
					0		0	
					0		0	
					0		0	
				Total	10,000	0	0	0

Capital Fund 501-07

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHA) **Part 11: Supporting Pages**

PHA Name				Grant Type and Number:				Federal FY of Grant:
Housing Authority of the County of Butte				Capital Fund Program Grant No: CA 30 PO43501-07				2007
				Replacement Housing Factor Grant No:				
Development Number/Name Ha-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
CA43, AUTHORITY WIDE	A: Operations Pevt Maint / Inventory Staff	1406		139,022.00		46,348	46,348	
	B: Management Improvements Inventory System	1408		18,000.00				
	C: Administration	1410		69,511.00		25,241	25,241	
	D: Fees/Permits Architect, LBP Testing	1430		25,000.00		25,000	25,000	
	F: Nondwelling Equipment	1475		49,000.00		5543.4	5543.4	
	G: Audit	1411		2,000.00				
			Total	302,533.00	0	102,132	102,132	

**Annual Statement/Performance and Evaluation Report
Summary 501 PE 2000**

Capital Fund 501-07

Development Number/Name	Total Estimated Cost		Total Actual Cost	
	Original	Revised	Funds Obligated	Funds Expended
Part 1	695,114		102,132	102,132
CA43-1A, 1B & 4	27,500	0	0	0
CA43-3	99,500	0	0	0
CA43-2A & 2B	10,000	0		0
CA34-10	208,261	0		0
CA43-13	20,420	0		0
CA43-14	17,000	0	0	0
CA43-15	9,900			0
CA Auth Wide	302,533	0	102,132	102,132
Total of Support Pages Part 11	695,114	0	102,132	102,132
	0	0	0	0

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Note: Part 1 - Part 11 should equal zero. Part 1 is correct.

**Annual Statement/Performance and Evaluation Report
Summary 501 PE 2000**

**Annual Statement/Performance and Evaluation Report
Summary 501 PE 2000**

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Capital Fund 501-08

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHA) **Part 1: Summary**

PHA Name Housing Authority of the County of Butte		Grant Type and Number: Capital Fund Program Grant No: CA 30 PO43501-08 Replacement Housing Factor Grant No:		Federal FY of Grant: 2008	
[X] Original Annual Statement		[] Reserve for Disasters/Emergencies		[] Revised Annual Statement/Revision Number	
[] Performance and Evaluation Report for Program Year Ending 200_		[] Final Performance and Evaluation Report			
Line No.	Summary by Development Account	Total Estimate Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations				
3	1408 Management Improvements - Soft Cost	\$18,000.00			
4	1410 Administration	\$68,054.00			
5	1411 Audit	\$2,000.00			
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$28,000.00			
8	1440 Site Acquisition				
9	1450 Site Improvement	\$124,200.00			
10	1460 Dwelling Structures	\$410,288.00			
11	1465.1 Dwelling Equipment - Non expendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	\$30,000.00			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1502 Contingency				
20	Amount of Annual Grant (Sum of lines 2-18)	\$680,542.00		0	0
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 19 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security - Soft Cost				
24	Amount of line 20 Related to Security - Hard Cost				
25	Amount of line 20 Related to Energy Conservation Measures				
26	Collateralization Expenses or Debt Service				
Signature of Executive Director & Date:		Signature of Public Housing Director & Date:			

Capital Fund 501-08

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHA)

Part 11: Supporting Pages

PHA Name Housing Authority of the County of Butte				Grant Type and Number: Capital Fund Program Grant No: CA 30 PO43501-08 Replacement Housing Factor Grant No:				Federal FY of Grant: 2008
Development Number/Name Ha-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
CA43-1A, 1B & 4	A: Site work	1450	1	12,000	0		0	
	B: HVAC Unit Replacement	1460	4	24,000	0		0	
	C: Exterior Painting	1460	1	2,100	0		0	
	D: Shed Repair	1460	10	2,000	0		0	
					0		0	
					0		0	
					0		0	
					0		0	
					0		0	
					0		0	
				Total	40,100	0	0	0

Capital Fund 501-07

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHA) **Part 11: Supporting Pages**

PHA Name Housing Authority of the County of Butte				Grant Type and Number: Capital Fund Program Grant No: CA 30 PO43501-08 Replacement Housing Factor Grant No:				Federal FY of Grant: 2008
Development Number/Name Ha-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
CA43-3	A: Site work	1450	1	36,000				
	B: Hvac unit Replacement	1460	5	35,000				
			Total	71,000	0	0	0	

Capital Fund 501-07

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHA) **Part 11: Supporting Pages**

PHA Name Housing Authority of the County of Butte				Grant Type and Number: Capital Fund Program Grant No: CA 30 PO43501-08 Replacement Housing Factor Grant No:				Federal FY of Grant: 2008
Development Number/Name Ha-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
CA43, AUTHORITY WIDE	A: Operations Pevt Maint / Inventory Staff	1406		0.00				
	B: Management Improvements Inventory System	1408		18,000.00				
	C: Administration	1410		68,054.00				
	D: Fees/Permits Architect, LBP Testing	1430		28,000.00				
	F: Nondwelling Equipment	1475		30,000.00				
	G: Audit	1411		2,000.00				
			Total	146,054.00	0	0	0	

**Annual Statement/Performance and Evaluation Report
Summary 501 PE 2000**

Capital Fund 501-08

Development Number/Name	Total Estimated Cost		Total Actual Cost	
	Original	Revised	Funds Obligated	Funds Expended
Part 1	680,542		0	0
CA43-1A, 1B & 4	40,100	0	0	0
CA43-3	71,000	0	0	0
CA43-2A & 2B	24,100	0		0
CA34-10	313,788	0		0
CA43-13	52,000	0		0
CA43-14	11,200	0	0	0
CA43-15	22,300			0
CA Auth Wide	146,054	0	0	0
Total of Support Pages Part 11	680,542	0	0	0
	0	0	0	0

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Note: Part 1 - Part 11 should equal zero. Part 1 is correct.

**Annual Statement/Performance and Evaluation Report
Summary 501 PE 2000**

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**Annual Statement/Performance and Evaluation Report
Summary 501 PE 2000**

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**Annual Statement/Performance and Evaluation Report
Summary 501 PE 2000**

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