PHA Plans

Streamlined Annual Version

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0226
(exp. 08/31/2009)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief for certain types of PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Information in PHA plans is publicly available.

Streamlined Annual PHA Plan for Fiscal Year: 2007 PHA Name: Dover Housing Authority

NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue.

Streamlined Annual PHA Plan
Agency Identification

PHA Name: Dover Housing Authority **PHA Number:** NH003

PHA Fiscal Year Beginning: (mm/yyyy) 07/2007

PHA Programs Administered:

☒ **Public Housing and Section 8**
Number of public housing units: 458
Number of S8 units: 347

☐ **Section 8 Only**
Number of S8 units:

☐ **Public Housing Only**
Number of public housing units:

☐ PHA Consortia: (check box if submitting a joint PHA Plan and complete table)

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

PHA Plan Contact Information:

Name: May Glovinski, Deputy Director Phone: 603-742-5804
TDD: 1-800-735-2964 Email: may@doverhousingauthority.org

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

☒ PHA's main administrative office ☐ PHA's development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plan revised policies or program changes (including attachments) are available for public review and inspection. ☒ Yes ☐ No.
If yes, select all that apply:
☒ Main administrative office of the PHA
☐ PHA development management offices
☐ Main administrative office of the local, county or State government
☐ Public library ☐ PHA website ☐ Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)
☒ Main business office of the PHA ☐ PHA development management offices
☐ Other (list below)

Streamlined Annual PHA Plan
Fiscal Year 2007
[24 CFR Part 903.12(c)]

Table of Contents
[24 CFR 903.7(r)]

Provide a table of contents for the Plan, including applicable additional requirements, and a list of supporting documents available for public inspection.

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☒	2. Capital Improvement Needs **903.7(g) Statement of Capital Improvements Needed**	5
☐	3. Section 8(y) Homeownership **903.7(k)(1)(i) Statement of Homeownership Programs**	
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B. SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD OFFICE

Form HUD-50076, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*: *Board Resolution to Accompany the Streamlined Annual Plan* identifying policies or programs the PHA has revised since submission of its last Annual Plan, and including Civil Rights certifications and assurances the changed policies were presented to the Resident Advisory Board for review and comment, approved by the PHA governing board, and made available for review and inspection at the PHA's principal office;

For PHAs Applying for Formula Capital Fund Program (CFP) Grants:

Form HUD-50070, *Certification for a Drug-Free Workplace;*
Form HUD-50071, *Certification of Payments to Influence Federal Transactions*; and
Form SF-LLL &SF-LLLa, *Disclosure of Lobbying Activities*.

1. Site-Based Waiting Lists (Eligibility, Selection, Admissions Policies)

[24 CFR Part 903.12(c), 903.7(b)(2)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Site-Based Waiting Lists-Previous Year

1. Has the PHA operated one or more site-based waiting lists in the previous year? If yes, complete the following table; if not skip to B. **No**

Site-Based Waiting Lists				
Development Information: (Name, number, location)	**Date Initiated**	**Initial mix of Racial, Ethnic or Disability Demographics**	**Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL**	**Percent change between initial and current mix of Racial, Ethnic, or Disability demographics**

2. What is the number of site based waiting list developments to which families may apply at one time?

3. How many unit offers may an applicant turn down before being removed from the site-based waiting list?

4. ☐ Yes ☐ No: Is the PHA the subject of any pending fair housing complaint by HUD or any court order or settlement agreement? If yes, describe the order, agreement or complaint and describe how use of a site-based waiting list will not violate or be inconsistent with the order, agreement or complaint below:

B. Site-Based Waiting Lists – Coming Year

If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to next component.

1. How many site-based waiting lists will the PHA operate in the coming year? **One (1)**

2. ☒ Yes ☐ No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)? The disposition and re-financing of Bois Terrace (see

Section 2.B) will likely generate a need for a site-based waiting list (SBWL) there.
If yes, how many lists? **One (1)**

3. ☒ Yes ☐ No: May families be on more than one list simultaneously
If yes, how many lists? **Three (3): SBWL; PH; Sec. 8**

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
☒ PHA main administrative office
☐ All PHA development management offices
☐ Management offices at developments with site-based waiting lists
☐ Other (list below)

2. Capital Improvement Needs

[24 CFR Part 903.12 (c), 903.7 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Capital Fund Program

1. ☒ Yes ☐ No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete items 7 and 8 of this template (Capital Fund Program tables). If no, skip to B.

2. ☒ Yes ☐ No: Does the PHA propose to use any portion of its CFP funds to repay debt incurred to finance capital improvements? If so, the PHA must identify in its annual and 5-year capital plans the development(s) where such improvements will be made and show both how the proceeds of the financing will be used and the amount of the annual payments required to service the debt. (Note that separate HUD approval is required for such financing activities.). **Capital Fund Financing Program (CFFP) may be used in connection with a Mixed-Finance transaction focusing on the rehabilitation of Bois Terrace (see below). Disposition will likely be involved, generating future Replacement Housing Factor that could be pledged under any CFFP borrowing. If and when CFFP is decided, the Annual and 5-year Capital Fund Plans will be amended and submitted to HUD as required.**

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

1. ☐ Yes ☒ No: Has the PHA received a HOPE VI revitalization grant? (if no, skip to #3; if yes, provide responses to the items on the chart located on the next page, copying and completing as many times as necessary).

2. Status of HOPE VI revitalization grant(s):

HOPE VI Revitalization Grant Status
a. Development Name: b. Development Number:
c. Status of Grant: ☐ Revitalization Plan under development ☐ Revitalization Plan submitted, pending approval ☐ Revitalization Plan approved ☐ Activities pursuant to an approved Revitalization Plan underway

3. ☐ Yes ☒ No: Does the PHA expect to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name(s) below:

4. ☒ Yes ☐ No: Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:

DHA will possibly propose to HUD the disposition of Bois Terrace to a single-purpose owner entity controlled by a DHA affiliate, for the purpose of leveraging resources to finance the rehabilitation of the property. The financing structure may or may not involve a Mixed-Finance proposal under 24 CFR Part 941 Subpart F.

5. ☒ Yes ☐ No: Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:

See above.

3. Section 8 Tenant Based Assistance--Section 8(y) Homeownership Program

(if applicable) [24 CFR Part 903.12(c), 903.7(k)(1)(i)]

1. ☐ Yes ☒ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to the next component; if "yes", complete each program description below (copy and complete questions for each program identified.)

2. Program Description:

a. Size of Program

☐ Yes ☐ No: Will the PHA limit the number of families participating in the Section 8 homeownership option?

If the answer to the question above was yes, what is the maximum number of participants this fiscal year?

b. PHA-established eligibility criteria

☐ Yes ☐ No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria? If yes, list criteria:

c. What actions will the PHA undertake to implement the program this year (list)?

3. Capacity of the PHA to Administer a Section 8 Homeownership Program:

The PHA has demonstrated its capacity to administer the program by (select all that apply):

☐ Establishing a minimum homeowner downpayment requirement of at least 3 percent of purchase price and requiring that at least 1 percent of the purchase price comes from the family's resources.

☐ Requiring that financing for purchase of a home under its Section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards.

☐ Partnering with a qualified agency or agencies to administer the program (list name(s) and years of experience below):

☐ Demonstrating that it has other relevant experience (list experience below):

4. Use of the Project-Based Voucher Program

Intent to Use Project-Based Assistance

☒ Yes ☐ No: Does the PHA plan to "project-base" any tenant-based Section 8 vouchers in the coming year? If the answer is "no," go to the next component. If yes, answer the following questions.

1. ☒ Yes ☐ No: Are there circumstances indicating that the project-basing of the units, rather than tenant-basing of the same amount of assistance is an appropriate option? If yes, check which circumstances apply:

   ☐ low utilization rate for vouchers due to lack of suitable rental units
   ☐ access to neighborhoods outside of high poverty areas
   ☒ other (describe below:)

Blending of subsidy types to sustain the physical improvements to be made under a Bois Terrace refinancing as described in Section 2.B.

2. Indicate the number of units and general location of units (e.g. eligible census tracts or smaller areas within eligible census tracts):

Up to 100% of the number of existing units at Bois Terrace. These HCVs may or may not be generated via a Voluntary Conversion. If such a decision is made during the Plan Year the requisite documentation would be submitted to HUD for approval.

5. PHA Statement of Consistency with the Consolidated Plan

[24 CFR Part 903.15]

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary) only if the PHA has provided a certification listing program or policy changes from its last Annual Plan submission.

1. Consolidated Plan jurisdiction: **Dover, New Hampshire**

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

☐ The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan/s.
☐ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
☐ The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
☐ Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
☐ Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

6. Supporting Documents Available for Review for Streamlined Annual PHA Plans

PHAs are to indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	**Supporting Document**	**Related Plan Component**
n/a	*PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans*;	5 Year and Annual Plans
X	*PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Streamlined Annual Plan*	Streamlined Annual Plans
n/a	*Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan.*	5 Year and standard Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA's public housing and Section 8 tenant-based waiting lists.	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-Based Waiting List Procedure.	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Deconcentration Income Analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing. ☐ Check here if included in the public housing A&O Policy.	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
	Public housing rent determination policies, including the method for setting public housing flat rents. ☒ Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development. ☐ Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies. ☐ Check here if included in Section 8 Administrative Plan.	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation).	Annual Plan: Operations and Maintenance
X	Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment).	Annual Plan: Management and Operations
n/a	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-

List of Supporting Documents Available for Review		
Applicable & On Display	**Supporting Document**	**Related Plan Component**
		Sufficiency
X	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
	Any policies governing any Section 8 special housing types ☒ Check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures ☐ Check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
	Section 8 informal review and hearing procedures. ☒ Check here if included in Section 8 Administrative Plan.	Annual Plan: Grievance Procedures
X	The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year.	Annual Plan: Capital Needs
n/a	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants.	Annual Plan: Capital Needs
n/a	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing.	Annual Plan: Capital Needs
X	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA).	Annual Plan: Capital Needs
n/a	Approved or submitted applications for demolition and/or disposition of public housing.	Annual Plan: Demolition and Disposition
n/a	Approved or submitted applications for designation of public housing (Designated Housing Plans).	Annual Plan: Designation of Public Housing
n/a	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937.	Annual Plan: Conversion of Public Housing
n/a	Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion.	Annual Plan: Voluntary Conversion of Public Housing
n/a	Approved or submitted public housing homeownership programs/plans.	Annual Plan: Homeownership
n/a	Policies governing any Section 8 Homeownership program (Section _____of the Section 8 Administrative Plan)	Annual Plan: Homeownership
X	Public Housing Community Service Policy/Programs ☐ Check here if included in Public Housing A & O Policy	Annual Plan: Community Service & Self-Sufficiency
X	Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies.	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan(s) for public housing and/or Section 8.	Annual Plan: Community Service & Self-Sufficiency
X	Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing.	Annual Plan: Community Service & Self-Sufficiency
X	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing.	Annual Plan: Community Service & Self-Sufficiency
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G). ☐ Check here if included in the public housing A & O Policy.	Annual Plan: Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under the Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings.	Annual Plan: Annual Audit
n/a	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)
n/a	Consortium agreement(s) and for Consortium Joint PHA Plans Only: Certification that consortium agreement is in compliance with 24 CFR Part 943 pursuant to an opinion of counsel on file and available for inspection.	Joint Annual PHA Plan for Consortia: Agency Identification and Annual Management and Operations

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: Dover Housing Authority	Grant Type and Number Capital Fund Program Grant No.: NH36P00350107 Replacement Housing Factor Grant No:	Federal FY of Grant: 2007

☒ Original Annual Statement ☐ Reserve for Disasters/ Emergencies ☐ Revised Annual Statement (revision no:)
☐ Performance and Evaluation Report for Period Ending: ☐ Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	125,000			
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 liquidated Damages				
7	1430 Fees and Costs	63,991			
8	1440 Site Acquisition				
9	1450 Site Improvement	75,000			
10	1460 Dwelling Structures	345,000			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1501 Collateralization or Debt Services				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2-20)	608,991			
22	Amount of line 21 Related to LBP Activities				

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: Dover Housing Authority	Grant Type and Number Capital Fund Program Grant No.: NH36P00350107 Replacement Housing Factor Grant No:	Federal FY of Grant: 2007

☒ **Original Annual Statement** ☐ **Reserve for Disasters/ Emergencies** ☐ **Revised Annual Statement (revision no:)**
☐ **Performance and Evaluation Report for Period Ending:** ☐ **Final Performance and Evaluation Report**

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
23	Amount of line 21 Related to Section 504 Compliance				
24	Amount of line 21 Related to Security - Soft Costs				
25	Amount of line 21 Related to Security - Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Dover Housing Authority		**Grant Type and Number** Capital Fund Program #: NH36P00350107 Replacement Housing Factor #:				**Federal FY of Grant:** 2007		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
NH003002B Niles Park	Remove UST and rikwell heat pipe connections.	1450	14	55,000				
	Install ramp to new laundry room	1450	1	20,000				
NH003001 Mineral Park	Build airlock entrance in center units as they become vacant	1460		10,000				
	Repair/replace outside steps	1460		25,000				
NH003006 Waldron Towers	Replace Balcony Door System	1460		40,000				
NH003003B Central Towers	Install Balcony Panels, Replace Balcony roofs, railings, add structural support	1460	68	235,000				
	Remove asbestos tile	1460	10	20,000				

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Dover Housing Authority		**Grant Type and Number** Capital Fund Program #: NH36P00350107 Replacement Housing Factor #:				**Federal FY of Grant:** 2007		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
	flooring							
NH003003A Union Court	Repair/replace outside steps	1460	6	10,000				
	Remove asbestos tile as needed	1460	5	5,000				
PHA-WIDE	Operations	1406		125,000				
	Fees & Costs A/E & Consulting for items listed above	1430		63,991				

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Dover Housing Authority	Grant Type and Number Capital Fund Program #: NH36P00350107 Capital Fund Program Replacement Housing Factor #:	Federal FY of Grant: 2007

Development Number Name/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide	07/01/2009			07/01/2011			
NH003006 Waldron Towers	07/01/2009			07/01/2011			
NH003003 Union Ct/Central Towers	07/01/2009			07/01/2011			
NH003001 Mineral Park	07/01/2009			07/01/2011			

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan
Part I: Summary

PHA Name Dover Housing Authority				☒ **Original 5-Year Plan** ☐ **Revision No:**	
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: NH36P00350108 PHA FY: 2009	Work Statement for Year 3 FFY Grant: NH36P00350109 PHA FY:2010	Work Statement for Year 4 FFY Grant: NH36P00350110 PHA FY: 2011	Work Statement for Year 5 FFY Grant: NH36P00350111 PHA FY: 2012
NH003002A/Whittier Park	Annual Statement	103,000	34,000		
NH003002B/Niles Park		110,513	96,513		50,513
NH003008/Bois Terrace				50,000	
NH003003B/Central Towers		132,000	185,000	126,000	
NH003007/St. John's		25,000		100,000	
NH003006/Waldron Towers		40,000	20,000	179,513	140,000
NH003003A/Union Court		10,000	30,000		
NH003001/Mineral Park			100,000		100,000
PHA-Wide		225,000	215,000	225,000	390,000
CFP Funds Listed for 5-year Planning		**720,513**	**680,513**	**680,513**	**680,513**
Total Replacement Housing Factor Funds					

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan Part II: Supporting Pages—Work Activities						
Activities for Year 1	Activities for Year :__2__ FFY Grant: NH36P00350107 PHA FY: 2008			Activities for Year: _3__ FFY Grant: NH36P00350108 PHA FY: 2009		
	Development Name/Number	**Major Work Categories**	**Estimated Cost**	**Development Name/Number**	**Major Work Categories**	**Estimated Cost**
See	**Central Towers/NH003003B**	Remove Asbestos tile	20,000	**PHA-Wide**	Operations	140,000
Annual		Landscape Hill/parking	237,000		Fees & Costs	75,000
Statement		Bathroom Plumbing	75,000			
	Niles Park/NH003002B	Ventilate Baths & Kitchens	80,000	**Union Court/NH003003A**	Gas Line separation	20,000
		Re insulate floors	30,513		Remove asbestos tile	10,000
	St. John's/NH003007	Replace perimeter fence	25,000			
				Central Towers/NH003003B	Remove Asbestos tile	20,000
	Whittier Park/NH003002A	Install footing Drains	28,000		Sprinkler public spaces	150,000
		Replace Area Lights	75,000		Maintenance shed	15,000
	Waldron Towers/NH003006	Replace Balcony Doors	40,000	**Waldron Towers/NH003006**	Replace Kitchen Ranges	20,000
	Union Court/NH003003A	Remove asbestos tile	10,000	**Whittier Park/NH003002A**	Replace area lights	34,000
	Mineral Park/NH003001	Gas line relocation	100,000			
	PHA-Wide	Operations	150,000	**Niles Park/NH003002B**	Area Lights	86,513
		Fees & Costs	75,000		Increase radiation in flats	10,000
Total CFP Estimated Cost			**$680,513**			**$680,513**

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan Part II: Supporting Pages—Work Activities					
Activities for Year :__4__ FFY Grant: NH36P00350109 PHA FY: 2010			Activities for Year: _5__ FFY Grant: NH36P00350110 PHA FY: 2011		
Development Name/Number	**Major Work Categories**	**Estimated Cost**	**Development Name/Number**	**Major Work Categories**	**Estimated Cost**
PHA-Wide	Operations	150,000	**PHA-Wide**	Operations	150,000
	Fees & Costs	75,000		Fees & Costs	100,000
				Expand Osman Center	190,000
Waldron Towers/NH003006	Replace Balcony Doors	20,513			
	Sprinkler public spaces	159,000	**Niles Park/NH003002B**	Sprinkler Community Center	50,513
Bois Terrace/NH003008	Pave sidewalk & parking lot	50,000	**Waldron Towers/NH003006**	Rebuild Elevators	45,000
				Rebuild roof exhausts	35,000
Central Towers/NH003003B	Valance at Kitchen Wall	26,000		Landscape and pave parking lot	40,000
	New Tub Walls & Bathroom Repairs	80,000		Replace Balcony Doors	20,000
	Remove Asbestos tile	20,000	**Mineral Park/NH003001**	Replace outside steps	100,000
St John's/NH003007	Expand parking	100,000			
Total CFP Estimated Cost		**$680,513**			**$680,513**

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: Dover Housing Authority	Grant Type and Number Capital Fund Program: Grant No. NH36P00350104 Replacement Housing Factor Grant No:	Federal FY of Grant: 2004

☐ Original Annual Statement ☐ Reserve for Disasters/ Emergencies ☐ Revised Annual Statement (revision no:)
☒ Performance and Evaluation Report for Period Ending: 12/31/2006 ☐ Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	125,000	125,000	125,000	125,000
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 liquidated Damages				
7	1430 Fees and Costs	75,000	50,000	50,000	58,038.54
8	1440 Site Acquisition				
9	1450 Site Improvement		1,006	1,006	1,006
10	1460 Dwelling Structures	355,174	508,985	508,985	529,069.62
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures	136,879	36,879	36,879	
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 development Activities				
19	1501 Collaterization or Debt Service				
20	1502 Contingency	29,817			
21	Amount of Annual Grant: (sum of lines 2-19)	721,870	721,870	721,870	713,114.62
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 Compliance				
24	Amount of line 21 Related to Security - Soft Costs				
25	Amount of line 21 Related to Security - Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

form **HUD-50075-SA** (04/30/2003)

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: **Dover Housing Authority**		**Grant Type and Number** Capital Fund Program # Grant No.: NH36P00350104 Replacement Housing Factor #:				**Federal FY of Grant:** 2004		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
NH003006 Waldron Towers	Stucco finish and Balcony repairs Fungible from 501-02 and AP 2003	1460			233,997	243,661	243,661	complete
	Security System at door	1460			3,868	3,868	3,868	complete
NH003001 Mineral Park	Complete Replacement of Bulk Heads	1460		162,491		107,745.93	107,745.93	complete
	Complete Sidewalk replacement from Budget 501-02	1470			1,006	1,006	1,006	complete
NH003008 Bois Terrace	Complete, siding, roofing and window replacement	1460	1	112,497		125,880.24	125,880.24	complete
NH003002B Niles Park	NP Heat fungible from year 2 of the 5 year plan	1460		7,174.45		20,230.29	11,474.45	On going
NH003002A Whittier Park	Replace gas supply lines	1460		36,879		36,440	36,440	complete
PHA Wide	Operations	1406		125,000		125,000	125,000	complete
	Fees and Costs A/E and Consulting costs	1430		75,000	50,000	58,038.54	58,038.54	complete
	Contingency	1502		29,817	-0-			

form **HUD-50075-SA** (04/30/2003)

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Dover Housing Authority	**Grant Type and Number** Capital Fund Program Grant No: NH36P00350104 Capital Fund Program Replacement Housing Factor #:	**Federal FY of Grant:** 2004

Development Number Name/HA-Wide Activities	All Fund Obligated (Quart Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
NH003001	06/07/2006		12/31/2005	06/07/2008		12/31/2005	
NH003002A & B	06/07/2006		12/31/2005	06/07/2008			
NH003008	06/07/2006		12/31/2005	06/07/2008		12/31/2005	
NH003006	06/07/2006		12/31/2005	06/07/2008		12/31/2006	
PHA Wide	06/07/2006		12/31/2005	06/07/2008		12/31/2005	
NH003003A & B	06/07/2006		N/A	06/07/2008		N/A	work items removed from budget
NH003007	06/30/2006		N/A	06/30/2008		N/A	work items removed from budget

form **HUD-50075-SA** (04/30/2003)

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name:	Grant Type and Number	Federal FY of Grant:
Dover Housing Authority	Capital Fund Program Grant No.: NH36P00350105 Replacement Housing Factor Grant No:	**2005**

☐ **Original Annual Statement** ☐ **Reserve for Disasters/ Emergencies** ☐ **Revised Annual Statement (revision no:)**
☒ **Performance and Evaluation Report for Period Ending: 12/31/2006** ☐ **Final Performance and Evaluation Report**

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	125,000		125,000	125,000
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 liquidated Damages				
7	1430 Fees and Costs	75,000		75,000	53,529.44
8	1440 Site Acquisition				
9	1450 Site Improvement	70,000		66,299	14,986
10	1460 Dwelling Structures	344,600		406,204	406,204.10
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1501 Collaterization or Debt Services				
20	1502 Contingency	65,913			
21	Amount of Annual Grant: (sum of lines 2-20)	680,513		672,503	599,719.54
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 Compliance				
24	Amount of line 21 Related to Security - Soft Costs				
25	Amount of line 21 Related to Security - Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Dover Housing Authority		**Grant Type and Number** Capital Fund Program #: NH36P00350105 Replacement Housing Factor #:				**Federal FY of Grant:** 2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
NH003002B Niles Park	Add new boiler rooms to abandon existing underground heat and DHW system	1460	12	145,600		226,445	226,445	Complete in this budget
	Replace gas service lines	1450		35,000		35,000	14,986	Partially complete
NH003007 St. John's	Replace Perimeter Fencing	1450		35,000				
NH003006 Waldron Towers	Replace Roof	1460		120,000		66,155	47,839	on going
	Replace Balcony Door System	1460		20,000		20,000	14,787.21	On going
	Emergency replacement of security panel	1460		13,990		13,990	13,990	complete
NH003003B Central Towers	Install Balcony Panels And brick waterproofing	1460	68	20,010		85,913	85,913	complete
	Remove asbestos tile flooring	1460	10	25,000		25,000	17,229.89	complete
PHA-WIDE	Operations	1406		125,000		125,000	125,000	complete
	Fees & Costs A/E & Consulting for items listed above	1430		75,000		75,000	53,529.44	on going

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Dover Housing Authority	**Grant Type and Number** Capital Fund Program #: NH36P00350105 Capital Fund Program Replacement Housing Factor #:	**Federal FY of Grant:** 2005

Development Number Name/HA-Wide Activities	All Fund Obligated (Quart Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide	08/18/2007		09/30/2005	08/18/2009			
NH003002B Niles Park	08/18/2007		12/31/2006	08/18/2009			
NH003006 Waldron Towers	08/18/2007		12/31/2006	08/18/2009			
NH003003B Central Towers	08/18/2007		12/31/2006	08/18/2009			
NH003007 St. John's	08/18/2007		12/31/2006	08/18/2009			
NH003001 Mineral Park	08/18/2007		12/31/2006	08/18/2009			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name:	Grant Type and Number	Federal FY of Grant:
Dover Housing Authority	Capital Fund Program Grant No.: NH36P00350106 Replacement Housing Factor Grant No:	**2006**

☐ **Original Annual Statement** ☐ **Reserve for Disasters/ Emergencies** ☐ **Revised Annual Statement (revision no:)**
☒ **Performance and Evaluation Report for Period Ending: 12/31/2006** ☐ **Final Performance and Evaluation Report**

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	**Revised**	**Obligated**	**Expended**
1	Total non-CFP Funds				
2	1406 Operations	125,000		125,000	125,000
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 liquidated Damages				
7	1430 Fees and Costs	63,478		63,478	13,480
8	1440 Site Acquisition				
9	1450 Site Improvement	130,000			
10	1460 Dwelling Structures	228,000		284,700	166,422
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures	62,513		62,513	
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1501 Collateralization or Debt Services				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2-20)	608,991		535,691	304,902
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 Compliance				
24	Amount of line 21 Related to Security - Soft Costs				
25	Amount of line 21 Related to Security - Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Dover Housing Authority		**Grant Type and Number** Capital Fund Program #: NH36P00350106 Replacement Housing Factor #:				**Federal FY of Grant:** 2006		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
NH003002B Niles Park	Complete new boiler rooms to abandon existing underground heat and DHW system	1460	12	233,000		233,000	148,578	Ongoing
	Renovate Community Center, new laundry room and comfort areas	1470		62,513		62,513		On going
NH003001 Mineral Park	Build airlock entrance in center units as they become vacant	1460		10,000		10,000	12,144	complete
	Repair/replace outside steps	1460		25,000				
NH003006 Waldron Towers	Replace Balcony Door System	1460		9,000				
	Replace flooring in lobby	1460		6,000		6,000		Under way
NH003003B Central Towers	Install Balcony Panels, Replace Balcony roofs, railings	1460	68	20,000				
	Remove asbestos tile flooring	1460	10	20,000		20,000		Under way
	Redo Parking lot and hillside	1450		10,000				
	Install new bathroom shut offs and access panels	1460	70	0				
NH003003A Union Court	Repair/replace outside steps	1460	6	15,000		5,700	5,700	On going
	Remove asbestos tile as needed	1460	5	10,000		10,000		On going

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Dover Housing Authority		**Grant Type and Number** Capital Fund Program #: NH36P00350106 Replacement Housing Factor #:				**Federal FY of Grant:** 2006		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-WIDE	Operations	1406		125,000		125,000	125,000	complete
	Fees & Costs A/E & Consulting for items listed above	1430		63,478		63,478	13,480	On Going

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Dover Housing Authority	**Grant Type and Number** Capital Fund Program #: NH36P00350106 Capital Fund Program Replacement Housing Factor #:	**Federal FY of Grant:** 2006

Development Number Name/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide	07/18/2008			07/18/2010			
NH003006 Waldron Towers	07/18/2008			07/18/2010			
NH003003B Central Towers	07/18/2008			07/18/2010			
NH003007 St. John's	07/18/2008			07/18/2010			
NH003001 Mineral Park	07/18/2008			07/18/2010			