

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

5 Year Plan for Fiscal Years 2005 - 2009
Annual Plan for Fiscal Year 2007

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: Jackson Housing Commission

PHA Number: MI 038

PHA Fiscal Year Beginning: (04/2007)

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA web site
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2005 - 2009
[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

The PHA's mission is: (state mission here)
The mission of the JHC is:

To assist low income families secure safe, decent and affordable housing; create opportunities for resident and participant families to achieve self sufficiency and economic independence; and assure fiscal and program integrity by all program participants.

To achieve the mission statement we will:

- Recognize public housing Residents and Section 8 program participant as our ultimate customer;
- Continually improve Commission management and service delivery efforts through program assessments and revision, and selection and professional development of highly skilled and results oriented personnel.
- Seek and maintain problem-solving partnerships with Resident and program participant families, community, and government leadership.
- Efficiently apply limited Commission resources to assure optimum program results.

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

PHA Goal: Expand the supply of assisted housing
Objectives:

- Apply for additional rental vouchers:
- Reduce public housing vacancies:
- Leverage private or other public funds to create additional housing opportunities:
- Acquire or build units or developments
- Other (list below)

- PHA Goal: Improve the quality of assisted housing
Objectives:
 - Improve public housing management: (PHAS score) 03/31/06: **81 Standard Performer**
 - Improve voucher management: (SEMAP score) 03/31/06: **93 High Performer**
 - Increase customer satisfaction:
 - Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections)
 - Renovate or modernize public housing units:
 - Demolish or dispose of obsolete public housing:
 - Provide replacement public housing:
 - Provide replacement vouchers:
 - Other: (list below)

- PHA Goal: Increase assisted housing choices
Objectives:
 - Provide voucher mobility counseling:
 - Conduct outreach efforts to potential voucher landlords
 - Increase voucher payment standards
 - Implement voucher homeownership program:
 - Implement public housing or other homeownership programs:
 - Implement public housing site-based waiting lists:
 - Convert public housing to vouchers:
 - Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

- PHA Goal: Provide an improved living environment
Objectives:
 - Implement measures to de-concentrate poverty by bringing higher income public housing households into lower income developments:
 - Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:

- Implement public housing security improvements:
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below)

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

- PHA Goal: Promote self-sufficiency and asset development of assisted households
- Objectives:
 - Increase the number and percentage of employed persons in assisted families:
 - Provide or attract supportive services to improve assistance recipients' employability:
 - Provide or attract supportive services to increase independence for the elderly or families with disabilities.
 - Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing
- Objectives:
 - Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
 - Other: (list below)

Other PHA Goals and Objectives: (list below)

Annual PHA Plan
PHA Fiscal Year 2007

[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

Standard Plan

Streamlined Plan:

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

The Jackson Housing Commission is a medium PHAS Standard Performer agency located in Jackson County, Michigan. The JHC manages 548 units of public housing in seven developments and a Section 8 program of 475 participants.

The mission of the JHC is:

To assist low income families secure safe, decent and affordable housing; create opportunities for resident and participant families to achieve self sufficiency and economic independence; and assure fiscal and program integrity by all program participants.

To achieve the mission statement we will:

- Recognize public housing Residents and Section 8 program participant as our ultimate customer;
- Continually improve Commission management and service delivery efforts through program assessments and revision, and selection and professional development of highly skilled and results oriented personnel.
- Seek and maintain problem-solving partnerships with Resident and program participant families, community, and government leadership.
- Efficiently apply limited Commission resources to assure optimum program results.

The JHC will accomplish its mission ideals through its goals and objectives by:

1. Providing decent, safe and affordable housing in our community.
2. Ensuring equal opportunity in housing for everyone.
3. Providing timely response to resident request for maintenance problems.
4. Returning vacated units to occupancy in 25 days.
5. Continuing enforcement of our "One Strike" policies for resident and applicants.

6. Improving and/or maintaining our financial stability through aggressive rent collections and improved reserve position.

The JHC's financial resources include an operating fund, capital fund, dwelling rental income and Section 8 Administrative fees which will be used to operate the agency in the most cost effective means possible and still provide the services and activities for its residents.

The JHC has assessed the housing needs of Jackson and surrounding Jackson County area and has determined that it currently meets, and will continue to meet, the housing needs of the community to the extent practical for a medium sized agency. The JHC has approved a De-concentration Policy and will utilize Local Preferences to attract and encourage applicants that can qualify for public housing. The JHC has determined that its housing strategy complies with the City of Jackson, Michigan, Consolidated Plan

The JHC has updated and rewritten its Admissions and Continued Occupancy Plan, Dwelling Lease and Grievance procedures to comply with all QHWRA requirements. The JHC has established a minimum rent of \$25.00 and has conducted market rate surveys to establish reasonable flat rents.

The JHC has conducted a comprehensive physical needs assessment to determine its modernization requirements and has developed an Annual and 5 year Action Plan to address its Capital Improvements.

The JHC has no plans to demolish of any of its properties. The JHC has a HUD approved Home Ownership Plan for sale of 50 scattered site units to qualifying low-moderate income home buyers. Proceeds from sale are to be used for good supportive housing purposes to include, but not be limited to, development of low income housing.

The JHC has jointly addressed with the local police and fire departments development of safety and crime prevention that adequately meets the needs of its residents.

The JHC has developed an agency wide Pet Policy that allows any family to have a pet if they follow a set of rules.

The JHC has certified that it has and will continue to adhere to all Civil Rights requirements and will affirmatively further fair housing. In addition, the JHC has included a copy of its most recent fiscal year audit reports as part of the documentation made available for public review during the 45 days prior to submission of JHC's Agency Plan to HUD on January 11, 2007.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

<input checked="" type="checkbox"/> (A) Admissions Policy for De-concentration	62
<input checked="" type="checkbox"/> (B) FY 2007 Capital Fund Program Annual Statement	33
<input type="checkbox"/> Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)	

Optional Attachments:

<input checked="" type="checkbox"/> PHA Management Organizational Chart	68
<input checked="" type="checkbox"/> (C) FY 2007 Capital Fund Program 5 Year Action Plan	40
<input type="checkbox"/> Public Housing Drug Elimination Program (PHDEP) Plan	
<input type="checkbox"/> Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)	
<input checked="" type="checkbox"/> Other (List below, providing each attachment name)	
(D) Definition of Substantial Deviation and Significant Amendment or Modification	62
(E) Summary of Policy and Program Changes	63
(F) Resident Member on the PHA Governing Board	64
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(H) Progress in meeting the 5-Year plan mission and Goals	66
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Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
YES	PHA Plan Certifications of Compliance with the PHA Plans	5 Year and Annual Plans

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	and Related Regulations	
YES	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
YES	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
YES	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
YES	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
YES	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
YES	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
YES	Public Housing De-concentration and Income Mixing Documentation: 1. PHA board certifications of compliance with de-concentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required de-concentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
YES	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
YES	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
YES	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
YES	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
YES	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
YES	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
YES	The HUD-approved Capital Fund Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
N/A	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
YES	Most recent, approved 5 Year Action Plan for the Capital Fund Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
N/A	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
YES	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
YES	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
YES	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
N/A	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan:
YES	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
YES	Other supporting documents (optional) (list individually; use as many lines as necessary) Policy on ownership of pets in Public Housing Family Developments.	(specify as needed) Pet Policy

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	3,203	5	5	5	3	3	2
Income >30% but <=50% of AMI	1,852	5	5	5	3	3	2
Income >50% but <80% of AMI	3,015	4	4	4	3	3	2
Elderly	2,219	5	5	4	3	2	4
Families with Disabilities	600	5	5	4	4	3	4
Race/Ethnicity W	4,940	5	5	5	3	3	2
Race/Ethnicity B	2,963	5	5	5	3	3	2
Race/Ethnicity I	103	5	5	5	3	3	2
Race/Ethnicity A	64	5	5	5	3	3	2

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year: 2005-2009
- U.S. Census data: 2000 Census of Housing and Population: Michigan-Jackson County.
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	292		136
Extremely low income <=30% AMI	283	97	
Very low income (>30% but <=50% AMI)	7	2	
Low income (>50% but <80% AMI)	2	1	
Families with children	54	18	
Elderly families	16	5	
Families with Disabilities	85	29	
Race/ethnicity W	179	61	
Race/ethnicity B	107	37	
Race/ethnicity H	5	2	
Race/ethnicity A	1	0	
Characteristics by Bedroom Size (Public Housing Only)			
1 BR - 0 BR	120	41	40
2 BR	123	42	72
3 BR	38	13	22

Housing Needs of Families on the Waiting List			
4 BR	9	3	2
5 BR	2	1	0
5+ BR			
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes: How long has it been closed (# of months)? N/A Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes: Federally Designated Disaster Relief Evacuees			

Housing Needs of Families on the Waiting List			
Waiting list type: (select one) <input checked="" type="checkbox"/> Section 8 tenant-based assistance <input type="checkbox"/> Public Housing <input type="checkbox"/> Combined Section 8 and Public Housing <input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional) If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	760		
Extremely low income <=30% AMI	739	97	
Very low income (>30% but <=50% AMI)	15	2	
Low income (>50% but <80% AMI)	6	1	
Families with children	480	63	
Elderly families	28	4	
Families with Disabilities	153	20	
Race/ethnicity W	415	55	
Race/ethnicity B	323	43	
Race/ethnicity I	5	1	
Race/ethnicity H	19	3	
Characteristics by Bedroom Size (Public Housing			

Housing Needs of Families on the Waiting List			
Only)			
1 BR			
2 BR			
3 BR			
4 BR			
5 BR			
5+ BR			
Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes: How long has it been closed (# of months)? 24 Months Does the PHA expect to reopen the list in the PHA Plan year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes Federally Designated Disaster Evacuees			

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies

Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities. (e.g. Disability Connections)
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing

- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year.

Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2007 grants)		
a) Public Housing Operating Fund	1,160,916	
b) Public Housing Capital Fund 2007 Amount Unknown		
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	2,468,464	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	N/A	
g) Resident Opportunity and Self- Sufficiency Grants	N/A	
h) Community Development Block Grant	N/A	
i) HOME	N/A	
Other Federal Grants (list below)	N/A	

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
2. Prior Year Federal Grants (unobligated funds only) (list below)		
Capital Fund Grant 2004	8,150	Modernization
Capital Fund Grant 2005	5,569	Modernization
Capital Fund Grant 2006	429,354	Modernization
3. Public Housing Dwelling Rental Income	1,236,750	
4. Other income (list below)		
Interest	16,920	
Other Receipts	17,780	
5. Non-federal sources (list below)		
Total resources	5,343,903	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (3)
- When families are within a certain time of being offered a unit: (state time)
- Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)

- c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office (C Building, Reed Manor 301 Steward Ave.)
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Over housed
- Under housed
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

1 Date and Time

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

Federally declared disaster relief evacuees, first to those receiving federal housing assistance, then to those eligible for federal housing assistance.

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
 Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
 The PHA's Admissions and (Continued) Occupancy policy
 PHA briefing seminars or written materials
 Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
 Any time family composition changes
 At family request for revision
 Other (list)

(6) De-concentration and Income Mixing

a. Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote de-concentration of poverty or income mixing?

b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote de-concentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site based waiting lists
If selected, list targeted developments below:
- Employing waiting list "skipping" to achieve de-concentration of poverty or income mixing goals at targeted developments

If selected, list targeted developments below:

- Employing new admission preferences at targeted developments
If selected, list targeted developments below:

- Other (list policies and developments targeted below)

d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for de-concentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
 Actions to improve the marketability of certain developments
 Adoption or adjustment of ceiling rents for certain developments
 Adoption of rent incentives to encourage de-concentration of poverty and income-mixing
 Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
 List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
 List (any applicable) developments below:

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B.

Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).

(1) Eligibility

a. What is the extent of screening conducted by the PHA? (select all that apply)

- Criminal or drug-related activity only to the extent required by law or regulation
 Criminal and drug-related activity, more extensively than required by law or regulation
 More general screening than criminal and drug-related activity (list factors below)

Other (list below)

- b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
- Other (describe below)

(2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
- Federal public housing
- Federal moderate rehabilitation
- Federal project-based certificate program
- Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- PHA main administrative office (C Building, Reed Manor, 301 Steward Avenue)
- Other (list below)

(3) Search Time

- a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

If applicant demonstrates good faith efforts at finding a suitable unit.

(4) Admissions Preferences

- a. Income targeting

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to sub-component **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness

High rent burden

Other preferences (select all that apply)

Working families and those unable to work because of age or disability

Veterans and veterans' families

3 Residents who live and/or work in your jurisdiction

Those enrolled currently in educational, training, or upward mobility programs

Households that contribute to meeting income goals (broad range of incomes)

Households that contribute to meeting income requirements (targeting)

Those previously enrolled in educational, training, or upward mobility programs

Victims of reprisals or hate crimes

Other preference(s) (list below)

1. **Families of federally declared disasters who are Section 8 voucher holders or public housing residents in another jurisdiction.**

2. **Other families of federally declared disasters who are not Section 8 voucher or public housing program participants.**

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

Date and time of application

Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for "residents who live and/or work in the jurisdiction" (select one)

This preference has previously been reviewed and approved by HUD

The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

The PHA applies preferences within income tiers

Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

The Section 8 Administrative Plan

Briefing sessions and written materials

Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

Through published notices

Other (list below)

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the highest of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
 \$1-\$25
 \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member
- For increases in earned income
- Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

- Fixed percentage (other than general rent-setting policy)
If yes, state percentage/s and circumstances below:

- For household heads
- For other family members
- For transportation expenses
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
- Yes but only for some developments
- No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments

- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) \$40/mo
- Other (list below)

g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

On occasion, the Commission will contract with outside agency to conduct analysis.

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR **Note: We set HAP Payment Standards at this rate until HUD imposed reductions made it financially infeasible to do so.**

Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area **This is the basic reason we used to set HAP Standards at the 100%-110% rate.**
- Reflects market or sub-market
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

As funding resources are either increased or decreased (most likely).

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

Availability of adequate funding resources.

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25

\$26-\$50 **Note: Changed from \$ 25 due to decreased funding. Now \$50.**

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached.
- A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	548	150
Section 8 Vouchers	475	105
Section 8 Certificates		
Section 8 Mod Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)		
Other Federal Programs(list individually)		

C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

Preventive Maintenance Policy and Procedures
Routine Maintenance Policy and Procedures
Parking and Site Maintenance
Admissions and Continued Occupancy Policy
Rent Collection
Applicant/Tenant Grievance Procedure
Rent Collection Policy
Personnel Policy (Employee Handbook)
Internet Access Policy
Investment Policy
Travel Policy
Procurement Policy
Capitalization Policy
Community Service Policy
Credit Card Policy
Disposition of Commission Property Policy
Community Space Policy
Deceased Tenant Policy and Procedures
Drug Free Work Place Policy
Pet Policy
No Weapons in the Work Place Policy
No Sexual Harassment Policy
Violence Against Women Act (VAWA) Policy

(2) Section 8 Management: (list below)

Section 8 Program Administrative Plan

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
 PHA development management offices
 Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
 Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (mi038av1)

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5-Year Action Plan from the Table Library and insert here)

Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

CFP 5-Year Action Plan		
<input checked="" type="checkbox"/> Original statement <input type="checkbox"/> Revised statement		
Development Number	Development Name (or indicate PHA wide)	
MI 38	HA Wide	
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)
Physical Improvements	5,608,742	2006-2010
Management Improvements	425,290	2006-2010
PHA Wide Non-dwelling structures and equipment	441,500	2006-2010
Administrative Cost	297,700	2006-2010
A/E Services	415,820	2006-2010
Housing Operations	772,754	2006-2010
Total estimated cost over next 5 years	7,961,806	

Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

CFP 5-Year Action Plan		
<input checked="" type="checkbox"/> Original statement <input type="checkbox"/> Revised statement		
Development Number	Development Name (or indicate PHA wide)	
MI 38-1	Chalet Terrace	
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)
Construct storage sheds	60,000	2006-2010
Renovate Administrative/maintenance facilities	38,750	2006-2010
Paint 100 units.	350,000	2006-2010
Replace maintenance truck/maintenance van	42,000	2006-2010
Patch and seal parking and drives	35,000	2006-2008
Replace metal soffits at family apartments.	45,900	2005
Clean; reseal brick/block exteriors across entire development.	55,800	2006-2010
Replace vinyl siding across entire development.	124,500	2006-2010
Replace aluminum trim all buildings.	16,000	2006-2010
Replace chain link fencing on north and east sides of property.	25,600	2006-2010
Replace all exterior doors, frames and hardware all units; office door.	179,500	2006-2010
Replace development signs.	12,000	2006-2010
Mature tree trimming/shaping; landscape improvements.	33,000	2006-2010
Correct grade at five buildings to improve drainage.	10,000	2006-2010
Replace VCT, vinyl wall base all units; management office/maintenance bay.	172,520	2006-2010
Replace resilient treads/risers all family units.	23,800	2006-2010
Replace all unit furnaces; and furnaces & A/C units at maintenance, management, and community room.	158,900	2006
Install new drywall and laundry box in all family units.	34,000	2006-2010
Replace ceiling; install fluorescent fixtures in senior laundry facility.	2,900	2006-2010
Repaint all unit interiors (walls & ceilings).	98,000	2007
Repaint interiors maintenance/management, community room Head Start, senior laundry, Ayieko Resource Center.	5,500	2007
Replace all unit, facility smoke detectors.	67,500	2008
Convert 5 units to 504 accessibility standards.	75,000	2006
Add push pad automatic door openers to management offices and community building.	6,200	2005
Total estimated cost over next 5 years	1,672,370	

Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

CFP 5-Year Action Plan		
<input checked="" type="checkbox"/> Original statement <input type="checkbox"/> Revised statement		
Development Number	Development Name (or indicate PHA wide)	
MI 38-2	Reed Manor	
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)
Install central boilers.	30,000	2006-2010
Install trussed/peaked roof.	78,400	2006-2010
Renovate; upgrade emergency alarms.	28,750	2006-2010
Paint 23 units.	80,500	2006-2010
Repaint aluminum solar screen.	30,800	2005
Miscellaneous site concrete work.	6,500	2006-2010
Concrete repair at retaining walls; replace 50' chain link fence.	2,000	2006-2010
Replace 73 windows (with screens).	29,000	2006-2010
Replace 23 entry doors, frames and hardware all units; 10 stairwell doors.	29,400	2006-2010
Reapplication of seal coat; re-stripping of parking areas.	2,300	2006-2010
Mature tree trimming/shaping 15 trees; landscape improvements.	2,570	2006-2010
Exterior Painting: Sand; paint flagpole north entry. Sand, patch, prime and paint exterior entry doors.	2,200	2006-2010
Replace water resistant carpeting in exterior hallways.	5,000	2006-2010
Replace interior 57 doors, frames and hardware; replace 34 bifold closet doors.	37,000	2006-2010
Replace ranges/refrigerators 23 units.	35,300	2006-2010
Replace through-wall air conditioner sleeves.	18,400	2006-2010
Repaint walls and ceilings 23 units.	33,100	2006
Replace smoke detectors all units.	6,900	2006-2010
Total estimated cost over next 5 years	458,120	

Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

CFP 5-Year Action Plan		
<input checked="" type="checkbox"/> Original statement <input type="checkbox"/> Revised statement		
Development Number	Development Name (or indicate PHA wide)	
MI 38-3	Reed Manor	
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)
Elevator upgrades 3 ea. Elevators.	137,400	2006-2010
Reapplication of seal coat; re-stripping of parking areas.	14,150	2006-2010
Paint walls and ceilings 146 units.	132,000	2006-2010
Paint corridors, community rooms, utility areas, <i>etc.</i> , all buildings.	28,000	2006-2010
Replace administrative van; maintenance truck.	39,500	2006-2010
Renovate; upgrade unit emergency alarms.	102,500	2006-2010
Mature trimming/shaping mature trees; landscape improvements.	16,340	2006-2010
Replace VCT, vinyl wall base in laundry and other miscellaneous rooms.	19,400	2006-2010
Replace resilient stair treads and 50% wood treads all stairways.	18,000	2006-2010
Replace all refrigerators, ranges, range hoods.	219,000	2008
Install A/C condensers at all apartments.	290,000	2008
Replace plastic laundry sinks; countertops in all laundry rooms.	9,000	2006-2010
Remove and replace wall covering all laundry rooms.	30,000	2006-2010
Replace smoke detectors 146 units.	44,000	2006-2010
Convert 7 apartments to meet Section 504 standards.	105,000	2006-2010
Total estimated cost over next 5 years	1,204,290	

Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

CFP 5-Year Action Plan		
<input checked="" type="checkbox"/> Original statement <input type="checkbox"/> Revised statement		
Development Number	Development Name (or indicate PHA wide)	
MI 38-4	Reed Manor	
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)
Reapplication of seal coat; re-striping; patching 5% of parking/drive-thru-s; replace 10% of curbing.	12,350	2006-2010
Mature tree trimming/shaping; landscape improvements.	14,090	2006-2010
Repaint walls and ceilings 126 units; corridors, community rooms, utility rooms.	136,500	2006-2010
Renovate Administrative offices	75,000	2006-2010
Update/renovate emergency alarms	92,750	2006-2010
Replace 11 ea. Aluminum entry door frames and hardware; all hollow half late entry doors; all apartment entry doors.	144,000	2006-2010
Replace VCT, vinyl wall base in all laundry and miscellaneous rooms.	8,300	2006-2010
Replace resilient stair treads and 50% wood treads all stairways.	9,000	2006-2010
Replace 286 interior doors, frames and hardware.	143,000	2006-2010
Replace 354 wood bi-fold closet doors.	142,000	2006-2010
Replace refrigerators, ranges and range hoods 126 apartments.	188,500	2006-2010
Replace laundry sinks; countertops in 6 laundry rooms.	26,000	2006-2010
Upgrade 2 elevators.	89,800	2006-2010
Convert 6 apartments to Section 504 standards.	90,000	2006-2010
Total estimated cost over next 5 years	1,165,890	

Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

CFP 5-Year Action Plan		
<input checked="" type="checkbox"/> Original statement <input type="checkbox"/> Revised statement		
Development Number	Development Name (or indicate PHA wide)	
MI 38-5	Shahan-Blackstone	
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)
Repaint walls and ceilings 48 units.	72,000	2006-2010
Replace maintenance truck.	18,500	2006-2010
Replace appliances	43,200	2006-2010
Patch and seal parking lots and drive throughs.	28,800	2006
Replace 4 aluminum fixed windows at office/community building.	2,200	2006-2010
Replace 96 exterior doors; frames; hardware.	85,440	2006-2010
Replace 250 sliding windows all units.	125,000	2006-2010
Replace wall mounted lavatory/faucet, toilet and vinyl tile at garage.	1,200	2006-2010
Remove; replace development sign.	6,000	2006-2010
Reapplication of seal coat, re-stripe parking areas and drive thru's.	10,200	2006-2010
Mature tree trimming/shaping; landscape improvements.	14,500	2006-2010
Correct grade at 5 buildings to improve drainage.	10,000	2006-2010
Remove 20 unused large light poles and concrete bases; install 14 lights at 7 buildings along west property line.	9,200	2006-2010
Sand, prime and paint flag pole at office building.	100	2006-2010
Add 1,000 sq. ft. storage space at maintenance garage.	150,000	2006-2010
Replace VCT, vinyl wall base, in community room, kitchen, and Head Start area; carpet in office .	4,300	2006-2010
	3,500	2006-2010
Replace kitchen cabinets and countertop office/community room kitchen.		
Replace refrigerator, range and range hood community room kitchen.	1,450	2006-2010
Replace electric water cooler, kitchen sink and faucet, toilets, countertop in office/community room kitchen.	3,800	2006-2010
Replace furnaces and A/C condensers in office/community building.	7,400	2006-2010
Replace smoke detectors 48 apartments.	29,000	2006-2010
Add and upgrade playground equipment.	53,500	2006-2010
Total estimated cost over next 5 years	679,290	

Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

CFP 5-Year Action Plan		
<input checked="" type="checkbox"/> Original statement <input type="checkbox"/> Revised statement		
Development Number	Development Name (or indicate PHA wide)	
MI 38-6	Shahan-Blackstone	
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)
Repaint walls and ceilings 60 units.	90,000	2006-2010
Replace/upgrade playground equipment	35,000	2006-2010
Replace appliances	54,000	2006-2010
Clean; reseal brick veneer all apartments; tuck point 10%; replace metal coping all buildings.	108,000	2006-2010
Replace pavers at NE corner adjacent to Building 6 with architectural retaining blocks (1,800 sq. ft.).	50,000	2006-2010
Install fire ladders at all two story apartments.	4,500	2006-2010
Replace 120 exterior unit doors, frames and hardware.	107,000	2006-2010
Replace 248 windows all apartments.	124,000	2006-2010
Install two developments signs.	12,000	2006-2010
Replace tree "pits"; mature tree trimming; landscape improvements.	18,500	2006-2010
Replace resilient treads and risers 60 apartment units.	21,000	2006-2010
Install new drywall and sill cocks 60 unit laundry areas.	30,000	2006-2010
Replace smoke detectors in all units.	36,000	2006-2010
Total estimated cost over next 5 years	690,000	

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
- b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)
 - Revitalization Plan under development
 - Revitalization Plan submitted, pending approval
 - Revitalization Plan approved
 - Activities pursuant to an approved Revitalization Plan underway

- Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name/s below:

- Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If yes, list developments or activities below:

- Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

- Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected: 6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with

disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description
1a. Development name: 1b. Development (project) number:
2. Designation type: Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA’s Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: (DD/MM/YY)
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: 7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA’s developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If “No”, skip to

component 11; if “yes”, complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 11. If “No”, complete the Activity Description table below.

Conversion of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	
<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)	
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	
4. Status of Conversion Plan (select the statement that best describes the current status)	
<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway	
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)	
<input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved:) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved:) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved:) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)	

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPE I <input checked="" type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input checked="" type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (10/07/1999)
5. Number of units affected: 50
6. Coverage of action: (select one)

- | | |
|-------------------------------------|-------------------------|
| <input type="checkbox"/> | Part of the development |
| <input checked="" type="checkbox"/> | Total development |

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

- Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
 26 - 50 participants
 51 to 100 participants
 more than 100 participants

b. PHA-established eligibility criteria

- Yes No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

- Yes No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? 10/20/1999

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

- Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If "yes", complete the following table; if "no" skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

D. Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

The Jackson Housing Commission has instituted a community service policy pursuant to the requirements of the Act. The Commission has undergone a HUD-Detroit audit of the policy and has corrected deficiencies noted.

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

Chalet Terrace Project MI33P038001
Shahan-Blackstone Projects MI33P038005/006

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

Chalet Terrace Project MI33P038001

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

Chalet Terrace Project MI33P038001

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2005 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY 2005 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment. (Attachment Filename: ____)

14. PET POLICY

[24 CFR Part 903.7 9 (n)]

JHC adopted its PHA Wide pet policy pursuant to Resolution No. 2000-03.

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))? (If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? ____
5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
 Not applicable

- Private management
- Development-based accounting
- Comprehensive stock assessment
- Other: (list below)

3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
- Attached at Attachment (File name)
 - Provided below:

The Resident Advisory Board was in general agreement with and in support of the policies and Agency Plan documents. Specific requests and comment included replacement of window screens and installation of ceiling lights at Shahan-Blackstone with a more secure type. Shahan-Blackstone would also like to develop a computer lab at its development like the *Ayieko* Resource Center at Chalet Terrace. Reed Manor would like to see additional exhaust fans installed in A Building to help handle humidity. Reed Manor also suggested installing a “gutter guard” type eaves troughs at each development, and prefers installation of exterior doors and frames at A-Building, and hallway carpeting in H & I Buildings during this year rather than the tree trimming and landscaping proposed. Shahan-Blackstone representatives suggested installing self cleaning ovens at handicapped/disabled units. Chalet Terrace residents would like to see a name change to alleviate the “bad rep” the development has, expansion of the laundry facilities to include families as well as seniors, and adjustments to the smoke detectors. All requests will be considered under current projects in the Commission’s Capital Fund Programs.

The Chalet Terrace Resident Council continued to voice concern about requirements under the Commission’s Water and Energy Savings Program and support for the Section 3 implementation of resident employment, and installation of additional phone jacks. The Reed Manor Resident Advisory Board requested tree replacements and new plantings.

The Section 8 Program RAB representative commented on the need for improving communications with current and prospective program participants, perhaps through a regular newsletter mailing. The RAB is interested in Commission investigation of implementing a Section 8 Homeownership Program. This research is underway and it is anticipated that a Section 8 Homeownership Program will be approved and implemented in Commission Fiscal Year 2008. However, it is noted that applicants and participants

can easily be referred to the Michigan State Housing Development Authority's successful program.

There were no other comments received at the public hearing nor from the general public.

3. In what manner did the PHA address those comments? (select all that apply)

- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments
List changes below:

Incorporated requests for additional exhaust fans and possible overhead lighting in handicapped accessible units and Reed Manor's A Building in future Capital Fund Programs. Other items requested will be addressed through normal operational activities that do not require use of Capital Funds.

Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: City of Jackson
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
 - The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
 - The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
 - The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
 - Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
 - Other: (list below)
4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The City of Jackson’s plan has established the following housing priorities to address housing needs, which are also the priorities of the Jackson Housing Commission:

1. Maintain the supply of decent, safe and sanitary rental housing that is affordable for low, very low and moderate income families.
2. Continue JHC housing modernization activities for occupancy by low, and very low, income families.

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

Attachments

Use this section to provide any additional attachments referenced in the Plans.

Required Attachment A:

De-concentration Policy

It is the policy of the Jackson Housing Commission JHC to house families in a manner that will prevent a concentration of poverty families and/or concentration of higher income families in any one development. The specific objective of the JHC is to house no less than 40% of its inventory with families that have income at or below 30% of the area median income by public housing development. Also the JHC will take actions to insure that no individual development has a concentration of higher income families in one or more of the developments. To insure that the JHC does not concentrate families with higher income levels, it is the goal of the JHC not to house more than 60% of its units in any one development with families whose income exceeds 30% of the area median income. The JHC will track the status of family income, by development, on a monthly basis by utilizing income reports generated by the JHC.

To accomplish the de-concentration goals the JHC will take the following actions:

- A. At the beginning of each fiscal year, the JHC will establish a goal for housing 40% of its new admissions with families whose incomes are at or below the area median income. The annual goal will be calculated by taking 40% of the total number of move-ins from the previous fiscal year.
- B. To accomplish the goals of:
 - 1. Housing not less than 40% of its inventory on an annual basis with families that have incomes at or below 30% of area median income, and
 - 2. Not housing families with incomes that exceed 30% of the area median income in developments that have 60% or more of the total household living the development with incomes that exceed 30% of the area median income, the JHC's Tenant Selection and Assignment Plan, which is a part of this policy, provides for the utilization of local preferences with regards to applicant selection from its waiting list.

Required Attachment D:

The Jackson Housing Commission's (JHC) definition of Substantial Deviation and Significant Amendment or Modification are as follows:

Changes to rent or admissions policies or organization of the waiting list;

Additions of non-emergency work items (items not included in the current Annual Statement or 5-Year Action Plan) or change in use of replacement reserve funds under the Capital Fund; and

Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities.

Required Attachment E Summary of Policy and Program Changes

Public Housing Agency Plan Provision – Five Year Plan Jackson Housing Commission (JHC)

The Jackson Housing Commission (JHC) has adopted a policy (the “JHC VAWA Policy”) to implement applicable provisions of the Violence Against Women and Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162) (VAWA). JHC’s goals, objectives and policies to enable JHC to serve the needs of child and adult victims of domestic violence, dating violence and stalking, as defined in VAWA, are stated in the JHC VAWA Policy, a copy of which is attached to this Plan. In addition, JHC shall operate programs to serve the needs of child and adult victims of domestic violence, dating violence and stalking as and to the extent such programs are described from time to time in JHC’s Annual Public Housing Agency Plan.

Required Attachment F: Resident Member on the PHA Governing Board

1. Yes No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board:

Camilla Jean LaFountain

B. How was the resident board member selected: (select one)?

Elected

Appointed

C. The term of appointment is (include the date term expires): Nov 01, 2006, to Oct 31, 2011

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis

the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.

Other (explain):

B. Date of next term expiration of a governing board member: 10/31/07.

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position): Mayor, City of Jackson, Michigan, with concurrence of the City Council.

Required Attachment G: Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Resident Advisory Board

FYE 03/31/07

Low Income Public Housing

Chalet Terrace **Donna Edwards, Resident Representative**
325 Barberry Drive
Jackson, MI 49203

Sheila Wilkins, Resident Representative
1203 Laurel Lane
Jackson, MI 49203

Reed Manor **C. Jean LaFountain, President, RM Resident Council**
428 Wildwood Avenue, A-08
Jackson, MI 49201

Bill Blair, Vice President, RM Resident Council
301 Steward Avenue, B-03
Jackson, MI 49201

Shahan-Blackstone **Edna & Gerald Barker, Resident Representatives**
355 Moorman Drive
Jackson, MI 49202

Teresa Gibson, Resident Representative
319 Moorman Drive
Jackson, MI 49202

Dianna Jones, Resident Representative
317 Moorman Drive
Jackson, MI 49202

Section 8 Programs

Johnny Washington, Section 8 Programs Rep.
308 Van Buren, B-202
Jackson, MI 49203

Attachment H:

Progress in meeting the 5-Year Plan Mission and Goals

The JHC has been able to maintain its mission to promote adequate and affordable housing, economic opportunity and a suitable living environment free from unlawful discrimination through the utilization of Capital funds and the proper application of our public housing policies.

We are continuing to address public housing vacancies very aggressively and our PHAS and SEMAP scores indicate that other operational issues are being positively addressed.

Capital funds have been utilized to provide modernization of our properties and the 2007 application will continue that effort.

JHC has implemented local preferences to improve the living environment by de-concentration, promoting income mixing, and improving security throughout our developments.

The JHC created, and continues to facilitate, self-sufficiency programs to improve resident employability as well as solicit support services for the elderly and families with disabilities.

We are confident that the JHC will be able to continue to meet and accommodate all our goals and objectives for FFY 2007.

JACKSON HOUSING COMMISSION
TABLE OF ORGANIZATION
 RESIDENTS/PARTICIPANTS/GENERAL
 PUBLIC
 01/01/07
 OPERATIONS

CHALET TERRACE

REED MANOR

**SHAHAN-
BLACKSTONE**

Caretaker

Larry Young
Maintenance Aide

Mark Oakley
Maintenance Worker

James Underhill
Maintenance Worker

FAMILY SVCS.

FS Coordinator

Lorenzo Neal
Maintenance Worker

Joe Arnold
Maintenance Worker

Gary Cram
Maintenance Worker

Director, FSP

Earmie Oliver
Maintenance Worker

Jerry Knight
Acting Team Leader

Ray Caddell
Maintenance
Supervisor

Cynthia Davis,
Sr. Maintenance Team
Leader

SECTION 8 PRGS

B. Vanessa Williams

Housing Aide		Housing Aide	S8P Housing Manager
Cheryl Fox, PHM Housing Manager	Melissa Howlett, PHM Housing Manager	Aulanda Banks, PHM Housing Manager	Shari Boyce, SHM S8P Housing Manager
	Connie Crandall, PHM Director, PHP		Kim Truman, PHM, SHM Director, S8P

ADMINISTRATION

Brenda Fridd, Exec Secretary

April Rose, Admin Asst

Terrai Early, PHM
Comptroller

Donita Olson, PHM, SHM, Asst. Director

Phillip Fracker, PHM, Executive Director

BOARD OF COMMISSIONERS

Gregory C. Shack, Commissioner
Katherine A. Martin, Commissioner
C. Jean LaFountain, Resident Commissioner
Gaye N. Stewart, Vice President

TERM EXPIRES

10/31:

2008
2007
2011
2009
2010

Jennifer M. Kelly, President

4

Annual Statement / Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Jackson Housing Commission	Grant Type and Number Capital Fund Program Grant No: MI33P03850104 Replacement Housing Factor Grant No:	Federal FY of Grant: 2004
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<input type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserve for Disasters/Emergencies	<input type="checkbox"/> Revised Annual Statement (revision no. _____)	<input type="checkbox"/> Final Performance and Evaluation Report	At 09/30/2006
<input checked="" type="checkbox"/> Performance and Evaluation Report for Program Year Ending _____				

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations	-	-	-	-
3	1408 Management Improvements	-	-	-	-
4	1410 Administration	Original	Revised	Obligated	Expended
5	1411 Audit	154,550.00	154,550.00	154,550.00	154,550.00
6	1415 Liquidated Damages	22,964.00	3,034.00	2,964.00	1,150.00
7	1430 Fees and Costs	41,430.00	8,190.00	8,190.00	8,190.00
8	1440 Site Acquisition	-	-	-	-
9	1450 Site Improvement	-	-	-	-
10	1460 Dwelling Structures	35,850.00	35,850.00	35,850.00	35,850.00
11	1465.1 Dwelling Equipment - Nonexpendable	-	-	-	-
12	1470 Nondwelling Structures	37,560.00	143,510.00	143,510.00	-
13	1475 Nondwelling Equipment	435,250.00	390,470.00	390,470.00	105,718.42
14	1485 Demolition	37,150.00	37,150.00	29,070.00	29,070.00
15	1490 Replacement Reserve	8,000.00	-	-	-
16	1492 Moving to Work Demonstration	-	-	-	-
17	1495.1 Relocation Costs	-	-	-	-
18	1499 Development Activities	-	-	-	-
19	1501 Collaterization or Debt Service	-	-	-	-
20	1502 Contingency	-	-	-	-

21	Amount of Annual Grant (Sum of lines 2-20)	\$772,754.00	\$772,754.00	\$ 764,604.00	\$ 334,528.42
22	Amount of line 21 Related to LBP Activities	-	-	-	-
23	Amount of line 21 Related to Section 504 Compliance	-	-	-	-
24	Amount of line 21 Related to Security - Soft Costs	-	-	-	-
25	Amount of line 21 Related to Security - Hard Costs	-	-	-	-
26	Amount of line 21 Related to Energy Conversation Measures	-	-	-	-

PHA Name: Jackson		Grant Type and Number				Federal FY of Grant: 2004		
Activities		Capital Fund Program Grant No: MI33P03850104				Obligated		
		Replacement Housing Factor Grant No: 0						
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
Scattered Sites								
MI 038-007								
	A. Replace Unit Refrigerators.	1465.1	50	20,000	20,000	17,955	17,955	Moved from CFP02
	B. Replace Unit Ranges.	1465.1	50	17,150	17,150	11,115	11,115	Moved from CFP02
	C. Unit Renovation for Home Ownership	1460.0	50	50,000	20,000	20,000	19,505	Moved from CFP02
	D. Landscaping for Home Ownership.	1450.0	50	10,000	-	-	-	Delete
	Sub-Total MI 38-007			97,150.00	57,150	49,070	48,575	

Improvements	of personal financial management; planning; negotiating, computer skills.							for CO No. 4.
Administration	FS Director/Coordinator pro-rated salaries.	1410.0		29,000	5,820	5,820	5,744	Completed.
	FS Director/Coordinator pro-rated benefits.	1410.0		<u>12,430</u>	<u>2,370</u>	<u>2,370</u>	<u>2,446</u>	Completed.
	Subtotal Administration			41,430	8,190	8,190	8,190.00	Reduce to help for CO No. 4.
A&E Fees	CT 38-1	1430.0		16,530	16,530.00	16,530.00	16,530.00	
& Costs	RM 38-2	1430.0		8,200	8,200.00	8,200.00	8,200.00	
	RM 38-3	1430.0		5,120	5,120.00	5,120.00	5,120.00	
	RM 38-4	1430.0		520	520.00	520.00	520.00	
	SBN 38-5	1430.0		2,360	2,360.00	2,360.00	2,360.00	
	SBN 38-6	1430.0		<u>3,120</u>	<u>3,120.00</u>	<u>3,120.00</u>	<u>3,120.00</u>	
	Subtotal A&E Fees			35,850	35,850	35,850	35,850	

Jackson Annual Statement / Performance and Evaluation Report	Grant Type and Number	Federal FY of Grant:
	Capital Fund Program Grant No: MI33P03850104	2004
	Replacement Housing Factor Grant No: 0	

Development Number Namw/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA Wide	9/14/2006			9/14/2008			
MI 38-001	9/14/2006		8/3/2006	9/14/2008			
MI 38-002	9/14/2006		8/3/2006	9/14/2008			
MI 38-003	9/14/2006		8/3/2006	9/14/2008			
MI 38-004	9/14/2006		8/3/2006	9/14/2008			
MI 38-005	9/14/2006		8/3/2006	9/14/2008			
MI 38-006	9/14/2006		8/3/2006	9/14/2008			
MI 38-007	9/14/2006		8/3/2006	9/14/2008			

Annual Statement / Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Jackson Housing Commission	Grant Type and Number Capital Fund Program Grant No: MI33P03850105 Replacement Housing Factor Grant No:	Federal FY of Grant: 2005
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<input type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserve for Disasters/Emergencies	<input type="checkbox"/> Revised Annual Statement (revision no. _____)	<input type="checkbox"/> Final Performance and Evaluation Report	At 09/30/2006
<input checked="" type="checkbox"/> Performance and Evaluation Report for Program Year Ending _____				

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations	-	-	-	-
3	1408 Management Improvements	-	-	-	-
4	1410 Administration	Original	Revised	Obligated	Expended
5	1411 Audit	140,959.00	140,959.00	140,959.00	140,959.00
6	1415 Liquidated Damages	39,134.00	10,054.00	4,485.00	4,485.00
7	1430 Fees and Costs	53,590.00	14,730.00	14,730.00	14,728.71
8	1440 Site Acquisition	-	-	-	-
9	1450 Site Improvement	-	-	-	-
10	1460 Dwelling Structures	41,900.00	41,900.00	41,900.00	23,565.00
11	1465.1 Dwelling Equipment - Nonexpendable	-	-	-	-
12	1470 Nondwelling Structures	192,910.00	218,090.00	218,090.00	-
13	1475 Nondwelling Equipment	216,700.00	228,060.00	228,060.00	-
14	1485 Demolition	-	-	-	-
15	1490 Replacement Reserve	19,600.00	51,000.00	51,000.00	-
16	1492 Moving to Work Demonstration	-	-	-	-
17	1495.1 Relocation Costs	-	-	-	-
18	1499 Development Activities	-	-	-	-
19	1501 Collaterization or Debt Service	-	-	-	-
20	1502 Contingency	-	-	-	-

21	Amount of Annual Grant (Sum of lines 2-20)	\$ 704,793.00	\$ 704,793.00	\$ 699,224.00	\$ 183,737.71
22	Amount of line 21 Related to LBP Activities	-	-	-	-
23	Amount of line 21 Related to Section 504 Compliance	-	-	-	-
24	Amount of line 21 Related to Security - Soft Costs	-	-	-	-
25	Amount of line 21 Related to Security - Hard Costs	-	-	-	-
26	Amount of line 21 Related to Energy Conversation Measures	-	-	-	-

Annual Statement / Performance and Evaluation Report
Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary		Grant Type and Number Capital Fund Program Grant No: 0 Replacement Housing Factor Grant No: 0				Federal FY of Grant: 0		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
CHALET	A. Renovate all park benches.	1450.0	30 ea.	12,000	11,000	11,000		Contract Amount
TERRACE	B. Resurface; seal; restripe basketball court.	1450.0	4700 sq. ft.	8,600	1,900	1,900		Contract Amount
MI 38-001	C. Remove grills at basketball court area.	1450.0	4 ea.	500	500	500		Contract Amount
	D. Replace basketball court backboards; hoops.	1450.0	2 ea.	6,000	2,600	2,600		Contract Amount
	E. Replace Ayieko; Development signs.	1450.0	4 ea.	12,000	26,100	26,100		Contract Amount
	F. Sand; prime; paint flag pole.	1450.0	1 ea.	100	600	600		Contract Amount
	G. Reapplication seal coat; striping park lots.	1450.0	24000 sq. ft	7,200	900	900		Contract Amount

	H. Replace chain link fence NE side.	1450.0	1600 In. ft.	29,600	20,100	20,100		Contract Amount
	I. Upgrade Playground 1 to Head Start Stanards.	1450.0		65,630	72,770	72,770		Contract Amount
	J. Replace unit furnaces.	1460.0	100 ea.	150,000	186,920	186,920		Contract Amount
	K. Replace A/C; furnances manage/maintenance	1470.0	4 ea.	6,500	4,500	4,500		Contract Amount
	L. Replace furnace/AC Condenser Community Rm	1470.0	2 ea.	2,400	2,500	2,500		Contract Amount
	M. Replace flourescent light fixtures in management/maintenace building.	1470.0	12 ea.	1,500	6,200	6,200		Contract Amount
	N. Replace garage doors, tracks, add auto door openers.	1470.0	2 ea.	3,000	2,500	2,500		Contract Amount
	O. Install push pad door openers at office; community building.	1470.0	2 ea.	<u>6,200</u>	<u>3,500</u>	<u>3,500</u>	-	Contract Amount
	Subtotal MI 38-001			311,230	342,590	342,590	-	
Reed Manor MI 38-002								
	A. Reapply sealcoat; patch; repair 10% curb at parking lot area.	1450.0	3200 sq. ft.	960	1,920.00	1,920.00		Contract Amount
	B. Replace steel box gutters.	1460.0	185 In. ft.	1,300	-	-		Delete
	C. Replace rectangular steel downspouts.	1460.0	72 In. ft.	400	-	-		Delete
	D. Replace unit windows and screens.	1460.0	73 ea.	<u>29,000</u>	-	-	-	Done previously.

				-				
	Subtotal MI 38-003			53,880	90,550	90,550		-
Reed Manor								
MI-38-004								
	A. Reapply sealcoat; patch; repair 10% curb at parking lot area.	1450.0	17200 sq. ft.	5,160	10,320.00	10,320.00		Contract Amount
	B. Remove/replace JHC/RM signs at north and west entrys.	1450.0	2 ea.	12,000	7,540.00	7,540.00		Contract Amount
	C. Strip; sand; repaint colonnade flooring.	1470.0	2,120 sq. ft.	-	14,630.00	14,630.00		Moved from CFP04
	D. Replace/repaint railings across development.	1450.0	40 l. ft.	-	8,400.00	8,400.00		Moved from CFP04
	Subtotal MI 38-004			17,160	40,890	40,890		-

Annual Statement / Performance and Evaluation Report
Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Development	Grant Type and Number Capital Fund Program Grant No:	Total Estimated Cost	Federal FY of Grant: Total Actual Cost
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PHA Wide								
Operations	Provide funding for routine PHA operations.	1406.0		140,959	140,959	140,959	140,959	
Management Improvements	Provide resident training in the areas of personal financial management; planning; negotiating, computer skills.	1408.0		39,134	10,054	4,485.00	4,485	
Administration	FS Director/Coordinator pro-rated salaries.	1410.0		37,600	10,120	10,120.00	10,119	
	FS Director/Coordinator pro-rated benefits.	1410.0		<u>15,990</u>	<u>4,610</u>	<u>4,610.00</u>	<u>4,609</u>	
	Subtotal Administration			53,590	14,730	14,730.00	14,728.71	
A&E Fees & Costs	CT 38-1	1430.0		22,580	22,580.00	22,580	15,950.00	
	RM 38-2	1430.0		8,200	8,200.00	8,200	7,615.00	
	RM 38-3	1430.0		5,120	5,120	5,120		

	RM 38-4	1430.0		520	520	520		
	SBN 38-5	1430.0		2,360	2,360	2,360		
	SBN 38-6	1430.0		3,120	3,120	3,120		
	Subtotal A&E Fees			41,900	41,900	41,900	23,565.00	

Annual Statement / Performance and Evaluation Report							
Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)							
Part III: Implementation Schedule							
PHA Name: Jackson Housing Commission		Grant Type and Number Capital Fund Program Grant No: MI33P0385010 Replacement Housing Factor Grant No: 5			Federal FY of Grant: 2005		
Development Number Namw/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA Wide	9/14/2007			9/14/2008			
MI 38-001	9/14/2007		8/26/2006	9/14/2008			
MI 38-002	9/14/2007		8/26/2006	9/14/2008			

MI 38-003	9/14/2007		8/26/2006	9/142008			
MI 38-004	9/14/2007		8/26/2006	9/142008			
MI 38-005	9/14/2007		8/26/2006	9/142008			
MI 38-006	9/14/2007		8/26/2006	9/142008			
MI 38-007	9/14/2007		8/26/2006	9/14/2009			

Annual Statement / Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Jackson Housing Commission	Grant Type and Number Capital Fund Program Grant No: MI33P03850106 Replacement Housing Factor Grant No: -	Federal FY of Grant: 2006
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<input type="checkbox"/> Original Annual Statement	<input type="checkbox"/> Reserve for Disasters/Emergencies	<input type="checkbox"/> Revised Annual Statement (revision) no.	-	At 09/30/2006
<input checked="" type="checkbox"/> Performance and Evaluation Report for Program Year Ending		<input type="checkbox"/> Final Performance and Evaluation Report		

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds				
2	1406 Operations	-	-	-	-
3	1408 Management Improvements	19,134.00	-	-	-
4	1410 Administration	Original	Revised	Obligated	Expended
5	1411 Audit	133,468.00	-	133,468.00	133,468.00
6	1415 Liquidated Damages	6,134.00	-	-	-
7	1430 Fees and Costs	-	-	-	-
8	1440 Site Acquisition	-	-	-	-
9	1450 Site Improvement	-	-	-	-
10	1460 Dwelling Structures	40,290.00	-	-	-
11	1465.1 Dwelling Equipment - Nonexpendable	-	-	-	-
12	1470 Nondwelling Structures	24,030.00	-	-	-
13	1475 Nondwelling Equipment	414,200.00	-	74,200.00	-
14	1485 Demolition	-	-	-	-
15	1490 Replacement Reserve	5,900.00	-	-	-
16	1492 Moving to Work Demonstration	-	-	-	-
17	1495.1 Relocation Costs	-	-	-	-
18	1499 Development Activities	-	-	-	-
19	1501 Collateralization or Debt Service	-	-	-	-

20	1502 Contingency	-	-	-	-
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 643,156.00	\$ -	\$ 207,668.00	\$ 133,468.00
22	Amount of line 21 Related to LBP Activities	-	-	-	-
23	Amount of line 21 Related to Section 504 Compliance	-	-	-	-
24	Amount of line 21 Related to Security - Soft Costs	-	-	-	-
25	Amount of line 21 Related to Security - Hard Costs	-	-	-	-
26	Amount of line 21 Related to Energy Conversation Measures	-	-	-	-

Annual Statement / Performance and Evaluation Report
Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary		Grant Type and Number Capital Fund Program Grant No: 0 Replacement Housing Factor Grant No: 0			Federal FY of Grant: 0			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
CHALET	A. Trim and shape mature trees.	1450.0	30 ea.					
TERRACE	B. Landscape improvements	1450.0	4700 sq. ft.					
MI 38-001	C. Remove unused flower boxes and dirt.	1450.0	4 ea.	-				
	D. Correct grade to improve site drainage.	1450.0	5 ea.	-				
	E. Paint walls; ceilings all family units.	1460.0	68 ea.	75,000				
	F. Paint Management/Maintenance/Community.	1470.0	3 ea.	4,400				
	G. Reapplication seal coat; striping park lots.	1450.0	24000 sq. ft	-				CFP04/05
	H. Convert Units to Handicapped Accessible.	1460.0	5 ea.	-				Move to future
	I. Sand; patch; prime; paint exterior doors.	1460.0	200 ea.	15,000				
	J. Replace resilient tread risers family units.	1460.0	68 ea.	23,800				
	K. Replace ceiling in senior community building.	1470.0	1 ea.	-				Completed.
	L. Replace light fixtures senior building.	1470.0		-				Completed.

PHA Wide								
Operations	Provide funding for routine PHA operations.	1406.0		133,468		133,468	133,468	
Management Improvements	Provide resident training in the areas of personal financial management; planning; negotiating, computer skills.	1408.0		6,134				
Administration	FS Director/Coordinator pro-rated salaries.	1410.0		-				
	FS Director/Coordinator pro-rated benefits.	1410.0		-				
	Subtotal Administration			-	-	-	-	
Contingency		1502.00		30,320.00		30,320.00		CFP04/05 Co
A&E Fees & Costs	CT 38-1	1430.0		18,830				
	RM 38-2	1430.0		5,620				
	RM 38-3	1430.0		13,230				
	RM 38-4	1430.0		1,380				
	SBN 38-5	1430.0		560				
	SBN 38-6	1430.0		670				
	Subtotal A&E Fees			40,290				

Annual Statement / Performance and Evaluation Report

Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part III: Implementation Schedule

PHA Name: Jackson Housing Commission		Grant Type and Number Capital Fund Program Grant No: MI33P03850106 Replacement Housing Factor Grant No: 0					Federal FY of Grant: 2006	
Development Number Namw/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates	
	Original	Revised	Actual	Original	Revised	Actual		
PHA Wide	7/18/2008			7/18/2010				
MI 38-001	7/18/2008			7/18/2010				
MI 38-002	7/18/2008			7/18/2010				
MI 38-003	7/18/2008			7/18/2010				
MI 38-004	7/18/2008			7/18/2010				
MI 38-005	7/18/2008			7/18/2010				
MI 38-006	7/18/2008			7/18/2010				
MI 38-007	7/18/2008			7/18/2010				

Annual Statement / Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Jackson Housing Commission	Grant Type and Number Capital Fund Program Grant No: MI33P03850107 Replacement Housing Factor Grant No: _____	Federal FY 2007
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Original Annual Statement Reserve for Disasters/Emergencies
 Performance and Evaluation Report for Program Year Ending _____ Revised Annual Statement (revision no. _____)
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	
1	Total Non-CGP Funds				
2	1406 Operations	133,468.00	-	-	
3	1408 Management Improvements	6,324.00	-	-	
4	1410 Administration	-	-	-	
5	1411 Audit	-	-	-	
6	1415 Liquidated Damages	-	-	-	
7	1430 Fees and Costs	38,500.00	-	-	
8	1440 Site Acquisition	-	-	-	
9	1450 Site Improvement	47,030.00	-	-	
10	1460 Dwelling Structures	375,016.00	-	-	
11	1465.1 Dwelling Equipment - Nonexpendable	-	-	-	
12	1470 Nondwelling Structures	86,720.00	-	-	
13	1475 Nondwelling Equipment	-	-	-	
14	1485 Demolition	-	-	-	
15	1490 Replacement Reserve	-	-	-	

16	1492 Moving to Work Demonstration	-	-	-	
17	1495.1 Relocation Costs	-	-	-	
18	1499 Development Activities	-	-	-	
19	1501 Collateralization or Debt Service	-	-	-	
20	1502 Contingency	-	-	-	
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 687,058.00	\$ -	\$ -	\$
22	Amount of line 21 Related to LBP Activities	-	-	-	
23	Amount of line 21 Related to Section 504 Compliance	-	-	-	
24	Amount of line 21 Related to Security - Soft Costs	-	-	-	
25	Amount of line 21 Related to Security - Hard Costs	-	-	-	

Annual Statement / Performance and Evaluation Report
Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Jackson Housing Commission	Grant Type and Number Capital Fund Program Grant No: MI33P03850107 Replacement Housing Factor Grant No: 0	Federal FY of Grant: 2007
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Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
CHALET	A. Trim and shape mature trees.	1450.0	30 ea.					
TERRACE	B. Landscape improvements	1450.0	4700 sq. ft.					
MI 38-001	C. Remove unused flower boxes and dirt.	1450.0	4 ea.					
	D. Sand; patch; prime; paint exterior doors.	1460.0						
	E. Replace resilient tread risers family units.	1460.0		19,716				
	F. Replace all exterior doors; frames; etc. families	1460.0	136 ea.	121,000				
	G. Replace all exterior doors; frames; etc. elderly	1460.0	64. ea.	57,000				
	H. Paint furnace flues w/heat resistant paint.	1460.0	100 ea.	5,000				

Activities					Obligated	Expended	
PHA Wide							
Operations	Provide funding for routine PHA operations.	1406.0		133,468			
Management Improvements	Provide resident training in the areas of personal financial management; planning; negotiating, computer skills.	1408.0		6,324			
Administration	FS Director/Coordinator pro-rated salaries.	1410.0		-			
	FS Director/Coordinator pro-rated benefits.	1410.0		-	-	-	
	Subtotal Administration			-	-	-	
Contingency		1502.00		-			
A&E Fees & Costs	CT 38-1	1430.0		15,840			
	RM 38-2	1430.0		5,840			
	RM 38-3	1430.0		3,520			
	RM 38-4	1430.0		11,510			
	SBN 38-5	1430.0		870			
	SBN 38-6	1430.0		920			
	Subtotal A&E Fees			38,500			

Annual Statement / Performance and Evaluation Report

Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part III: Implementation Schedule

PHA Name: Jackson Housing Commission	Grant Type and Number Capital Fund Program Grant No: MI33P03850107 Replacement Housing Factor Grant No: 0	Federal FY of Grant: 2007
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Development Number Namw/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA Wide	7/18/2009			7/18/2011			
MI 38-001	7/18/2009			7/18/2011			
MI 38-002	7/18/2009			7/18/2011			
MI 38-003	7/18/2009			7/18/2011			
MI 38-004	7/18/2009			7/18/2011			
MI 38-005	7/18/2009			7/18/2011			
MI 38-006	7/18/2009			7/18/2011			
MI 38-007	7/18/2009			7/18/2011			

Capital Fund Program Five-Year Action Plan

Part I: Summary

Original 5-Year

Revision No.

PHA Name Jackson Housing Commission					
Development	Year 1	Work Statement for Year 2 FFY Grant:	Work Statement for Year 3 FFY Grant:	Work Statement for Year 4 FFY Grant:	Work Statement for Year 5 FFY Grant:
Number/Name/HA- Wide	2007	PHA FY: 2008 3/31/2008	PHA FY: 2009 3/31/2009	PHA FY: 2010 3/31/2010	PHA FY: 2011 3/31/2011
A. Development Number/Name	Annual Statement				
MI 38-1 Chalet Terrace		260,270	231,120	60,650	180,300
MI 38-2 Reed Manor		9,380	22,700	55,800	-
MI 38-3 Reed Manor		36,980	242,100	83,270	-
MI 38-4 Reed Manor		192,060	33,060	82,190	-

MI 38-5 Shahan-Blackstone North Apartments		26,510		223,640	125,000
MI 38-6 Shahan-Blackstone North Apartments		8,170		10,290	231,000
MI38-7 Scattered Sites		-			
B. Physical Improvements Subtotal		533,370	528,980	515,840	536,300
C. Management Improvements		16,276	20,666	33,806	13,346
D. Administration					
E. Other					
F. Operations		137,412	137,412	137,412	137,412
G. Demolition					
H. Replacement Reserves					
I. Mod Used for Development					
J. Total CFP Funds		687,058	687,058	687,058	687,058
K. Total Non-CFP Funds		-			
Reference Check:		687,058	687,058	687,058	687,058
CFP Funds Listed for 5-year planning		687,058	687,058	687,058	687,058
Replacement Housing Factor Funds					

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages--Work Activities**

Activities for Year:			Activities for Year:			Activities for Year:	
FFY Grant: 2009			FFY Grant: 2010			FFY Grant: 2011	
PHA FY: 2009			PHA FY: 2010			PHA FY: 2011	
3/31/2009			3/31/2009			3/31/2010	
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories
Chalet Terrace	A. Sand, patch, prime, paint plywood	3,900	Chalet Terrace	A. Reapplication seal coat; striping.	7,450	Chalet Terrace	A. Clean; seal brick/block
MI33P038001	soffits at family units.		MI33P038001	B. Miscellaneous concrete work at	5,000	MI33P038001	B. Replace vinyl siding all
	B. Replace VCT all family units.	70,700		sidewalks; steps; railings.			
	C. Replace vinyl wall base all family	41,000		C. Install new drywall; laundry box 68	34,000		
	units.			family units.			
	D. Replace VCT all elderly units.	7,500		D. Replace incandescent light fixtures	4,800		
	E. Replace vinyl wall base elderly.	9,900		32 senior units.			
	F. Replace VCT/vinyl wall base in	1,520		E. Replace artificial wall paneling with	8,000		
	management/maintenance areas.			gypsum board; paint 32 senior units.			
	G. Replace carpet management office.	900		F. Replace artificial wall paneling with	1,400		
	H. Replace concrete areas in	600		gypsum board; paint management office.			
	maintenance bay.						
	I. Replace kitchenette cabinets and	3,500					
	countertop management/maintenance.						
	J. Replace reception counter at						

		1,600					
	management office.						
	H. Replace smoke detectors 100 units.	67,000					
	I. Paint all walls; ceilings 32 elderly units.	23,000					
	Subtotal MI38-001	231,120		Subtotal MI38-001	60,650		Subtotal MI38-
Reed Manor	A. Replace vinyl wall base carpet areas.	7,400	Reed Manor	A. Replace stair treads two entries.	2,000	Reed Manor	
MI33P038002	B. Replace 23 units carpeting.	11,500	MI33P038002	B. Update emergency call system.	25,300	MI33P038002	
	C. Replace bath mosaic tile; wall base.	3,800		C. Replace interior doors/frames.	28,500		
	Subtotal MI38-002	22,700		Subtotal MI38-002	55,800		Subtotal MI38-
	A. Replace carpet, wall base 146 units.	142,000.00	Reed Manor	A. Reapply driveway seal coat; patch	8,270	Reed Manor	
	B. Replace VCT, wall base all laundry, social, trash, utility rooms.	19,400.00	MI33P038003	5%; repair 10% curb.		MI33P038003	
Reed Manor	C. Replace carpet, wall base all interior corridors, lobbies, community space.	41,700.00		B. Update emergency call system.	75,000.00		
MI33P038003	D. Remove; replace wall covering all laundry rooms.	30,000.00					
	E. Replace sinks; countertops 9 ea. laundry rooms.	9,000.00					
	Subtotal MI38-003	242,100		Subtotal MI38-003	83,270		Subtotal MI38-
		\$ 495,920.00		Total CFP Estimated Cost	\$ 199,720.00		

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages--Work Activities**

Activities for Year: FFY Grant: <u>2009</u> <u>2009</u> PHA FY: <u>3/31/2009</u>	Activities for Year: FFY Grant: <u>2010</u> <u>2010</u> PHA FY: <u>3/31/2009</u>	Activities for Year: FFY Grant: <u>2011</u> <u>2011</u> PHA FY: <u>3/31/2010</u>
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