PHA Plans

Streamlined Annual Version 1

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0226
(exp. 05/31/2006)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief for certain types of PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Information in PHA plans is publicly available.

Streamlined Annual PHA Plan for Fiscal Year: 2007

PHA Name:

The Housing Authority of the City of Ocilla, Georgia

GA168v01

NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue.

Streamlined Annual PHA Plan
Agency Identification

PHA Name: Ocilla Housing Authority **PHA Number:** GA168

PHA Fiscal Year Beginning: (mm/yyyy) 07/2007

PHA Programs Administered:

☐ **Public Housing and Section 8**
Number of public housing units:
Number of S8 units:

☐ **Section 8 Only**
Number of S8 units:

☒ **Public Housing Only**
Number of public housing units: **165**

☐ PHA Consortia: (check box if submitting a joint PHA Plan and complete table)

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

PHA Plan Contact Information:

Name: Tamara Mack Phone: 1-229-468-5400
TDD: Email (if available): tmackrs@alltel.net

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

☒ PHA's main administrative office ☐ PHA's development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plan revised policies or program changes (including attachments) are available for public review and inspection. ☐ Yes ☒ No **NO CHANGES THIS YEAR**
If yes, select all that apply:

☒ Main administrative office of the PHA
☐ PHA development management offices
☐ Main administrative office of the local, county or State government
☐ Public library ☐ PHA website ☐ Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

☒ Main business office of the PHA ☐ PHA development management offices
☐ Other (list below)

Streamlined Annual PHA Plan
Fiscal Year 2007
[24 CFR Part 903.12(c)]

Table of Contents
[24 CFR 903.7(r)]

Provide a table of contents for the Plan, including applicable additional requirements, and a list of supporting documents available for public inspection.

A. PHA PLAN COMPONENTS

☐ 1. Site-Based Waiting List Policies **N/A**
903.7(b)(2) Policies on Eligibility, Selection, and Admissions
☒ 2. Capital Improvement Needs **Page 5**
903.7(g) Statement of Capital Improvements Needed
☐ 3. Section 8(y) Homeownership **N/A**
903.7(k)(1)(i) Statement of Homeownership Programs
☐ 4. Project-Based Voucher Programs **N/A**
☐ 5. PHA Statement of Consistency with Consolidated Plan. Complete only if PHA has changed any policies, programs, or plan components from its last Annual Plan. **N/A**
☒ 6. Supporting Documents Available for Review **Page 9**
☒ 7. Capital Fund Program and Capital Fund Program Replacement Housing Factor, Annual Statement/Performance and Evaluation Report
FFY2007 CFP Annual Statement - Page 11
FFY2006 CFP P & E Report – Page 15
FFY2005 CFP P & E Report – Page 19

☒ 8. Capital Fund Program 5-Year Action Plan **Page 23**
☒ 9. VAWA Policy **Page 26**

B. SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD OFFICE

Form HUD-50076, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*: *Board Resolution to Accompany the Streamlined Annual Plan* identifying policies or programs the PHA has revised since submission of its last Annual Plan, and including Civil Rights certifications and assurances the changed policies were presented to the Resident Advisory Board for review and comment, approved by the PHA governing board, and made available for review and inspection at the PHA's principal office;

For PHAs Applying for Formula Capital Fund Program (CFP) Grants:

Form HUD-50070, *Certification for a Drug-Free Workplace;*
Form HUD-50071, *Certification of Payments to Influence Federal Transactions*; and
Form SF-LLL &SF-LLLa, *Disclosure of Lobbying Activities*.

1. Site-Based Waiting Lists (Eligibility, Selection, Admissions Policies)

[24 CFR Part 903.12(c), 903.7(b)(2)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Site-Based Waiting Lists-Previous Year

1. Has the PHA operated one or more site-based waiting lists in the previous year? If yes, complete the following table; if not skip to B. **NO**

Site-Based Waiting Lists				
Development Information: (Name, number, location)	**Date Initiated**	**Initial mix of Racial, Ethnic or Disability Demographics**	**Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL**	**Percent change between initial and current mix of Racial, Ethnic, or Disability demographics**

2. What is the number of site based waiting list developments to which families may apply at one time?

3. How many unit offers may an applicant turn down before being removed from the site-based waiting list?

4. ☐ Yes ☐ No: Is the PHA the subject of any pending fair housing complaint by HUD or any court order or settlement agreement? If yes, describe the order, agreement or complaint and describe how use of a site-based waiting list will not violate or be inconsistent with the order, agreement or complaint below:

B. Site-Based Waiting Lists – Coming Year

If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to next component.

1. How many site-based waiting lists will the PHA operate in the coming year?

2. ☐ Yes ☐ No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?

   If yes, how many lists?

3. ☐ Yes ☐ No: May families be on more than one list simultaneously
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
☐ PHA main administrative office
☐ All PHA development management offices
☐ Management offices at developments with site-based waiting lists
☐ At the development to which they would like to apply
☐ Other (list below)

2. Capital Improvement Needs

[24 CFR Part 903.12 (c), 903.7 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Capital Fund Program

1. ☒ Yes ☐ No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete items 7 and 8 of this template (Capital Fund Program tables). If no, skip to B.

2. ☐ Yes ☒ No: Does the PHA propose to use any portion of its CFP funds to repay debt incurred to finance capital improvements? If so, the PHA must identify in its annual and 5-year capital plans the development(s) where such improvements will be made and show both how the proceeds of the financing will be used and the amount of the annual payments required to service the debt. (Note that separate HUD approval is required for such financing activities.).

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

1. ☐ Yes ☒ No: Has the PHA received a HOPE VI revitalization grant? (if no, skip to #3; if yes, provide responses to the items on the chart located on the next page, copying and completing as many times as necessary).

2. Status of HOPE VI revitalization grant(s):

HOPE VI Revitalization Grant Status
a. Development Name: b. Development Number:
c. Status of Grant: ☐ Revitalization Plan under development ☐ Revitalization Plan submitted, pending approval ☐ Revitalization Plan approved ☐ Activities pursuant to an approved Revitalization Plan underway

3. ☐ Yes ☒ No: Does the PHA expect to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name(s) below:

4. ☐ Yes ☒ No: Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:

5. ☐ Yes ☒ No: Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:

3. Section 8 Tenant Based Assistance--Section 8(y) Homeownership Program

(if applicable) [24 CFR Part 903.12(c), 903.7(k)(1)(i)]

1. ☐ Yes ☒ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to the next component; if "yes", complete each program description below (copy and complete questions for each program identified.)

2. Program Description:

a. Size of Program
☐ Yes ☐ No: Will the PHA limit the number of families participating in the Section 8 homeownership option?

If the answer to the question above was yes, what is the maximum number of participants this fiscal year?

b. PHA-established eligibility criteria

☐ Yes ☐ No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria? If yes, list criteria:

c. What actions will the PHA undertake to implement the program this year (list)?

3. Capacity of the PHA to Administer a Section 8 Homeownership Program:

The PHA has demonstrated its capacity to administer the program by (select all that apply):

☐ Establishing a minimum homeowner downpayment requirement of at least 3 percent of purchase price and requiring that at least 1 percent of the purchase price comes from the family's resources.

☐ Requiring that financing for purchase of a home under its Section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards.

☐ Partnering with a qualified agency or agencies to administer the program (list name(s) and years of experience below):

☐ Demonstrating that it has other relevant experience (list experience below):

4. Use of the Project-Based Voucher Program

Intent to Use Project-Based Assistance

☐ Yes ☒ No: Does the PHA plan to "project-base" any tenant-based Section 8 vouchers in the coming year? If the answer is "no," go to the next component. If yes, answer the following questions.

1. ☐ Yes ☐ No: Are there circumstances indicating that the project basing of the units, rather than tenant-basing of the same amount of assistance is an appropriate option? If yes, check which circumstances apply:

   ☐ low utilization rate for vouchers due to lack of suitable rental units
   ☐ access to neighborhoods outside of high poverty areas
   ☐ other (describe below:)

2. Indicate the number of units and general location of units (e.g. eligible census tracts or smaller areas within eligible census tracts):

5. PHA Statement of Consistency with the Consolidated Plan

[24 CFR Part 903.15]

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary) only if the PHA has provided a certification listing program or policy changes from its last Annual Plan submission.

NO CHANGES THIS YEAR

1. Consolidated Plan jurisdiction: (provide name here)

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

☐ The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan/s.
☐ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
☐ The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
☐ Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
☐ Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

6. Supporting Documents Available for Review for Streamlined Annual PHA Plans

PHAs are to indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	**Supporting Document**	**Related Plan Component**
	PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans;	5 Year and Annual Plans
✓	*PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Streamlined Annual Plan*	Streamlined Annual Plans
✓	*Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan*. FY2005	5 Year and standard Annual Plans
✓	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
✓	Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA's public housing and Section 8 tenant-based waiting lists.	Annual Plan: Housing Needs
✓	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
✓	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-Based Waiting List Procedure.	Annual Plan: Eligibility, Selection, and Admissions Policies
✓	Deconcentration Income Analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
✓	Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing. ☐ Check here if included in the public housing A&O Policy.	Annual Plan: Eligibility, Selection, and Admissions Policies
	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
✓	Public housing rent determination policies, including the method for setting public housing flat rents. ☐ Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
✓	Schedule of flat rents offered at each public housing development. ☐ Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
	Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies. ☐ Check here if included in Section 8 Administrative Plan.	Annual Plan: Rent Determination
✓	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation).	Annual Plan: Operations and Maintenance
✓	Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment).	Annual Plan: Management and Operations
✓	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-

List of Supporting Documents Available for Review		
Applicable & On Display	**Supporting Document**	**Related Plan Component**
		Sufficiency
	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
	Any policies governing any Section 8 special housing types ☐ Check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
✓	Public housing grievance procedures ☐ Check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
	Section 8 informal review and hearing procedures. ☐ Check here if included in Section 8 Administrative Plan.	Annual Plan: Grievance Procedures
✓	The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year.	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants.	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing.	Annual Plan: Capital Needs
✓	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing.	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans).	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937.	Annual Plan: Conversion of Public Housing
✓	Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion.	Annual Plan: Voluntary Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans.	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program (Section _____of the Section 8 Administrative Plan)	Annual Plan: Homeownership
✓	Public Housing Community Service Policy/Programs ☐ Check here if included in Public Housing A & O Policy	Annual Plan: Community Service & Self-Sufficiency
✓	Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies.	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan(s) for public housing and/or Section 8.	Annual Plan: Community Service & Self-Sufficiency
✓	Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing.	Annual Plan: Community Service & Self-Sufficiency
✓	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing.	Annual Plan: Community Service & Self-Sufficiency
✓	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G). ☐ Check here if included in the public housing A & O Policy.	Annual Plan: Pet Policy
✓	The results of the most recent fiscal year audit of the PHA conducted under the Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings.	Annual Plan: Annual Audit
✓	Other supporting documents (optional) (list individually; use as many lines as necessary)	VAWA Policy
	Consortium agreement(s) and for Consortium Joint PHA Plans Only: Certification that consortium agreement is in compliance with 24 CFR Part 943 pursuant to an opinion of counsel on file and available for inspection.	Joint Annual PHA Plan for Consortia: Agency Identification and Annual Management and Operations

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name:	Grant Type and Number	Federal FY of Grant:
The Housing Authority of the City of Ocilla, GA	Capital Fund Program Grant No: **GA06P16850107** Replacement Housing Factor Grant No:	**2007**

☒**Original Annual Statement** ☐**Reserve for Disasters/ Emergencies** ☐**Revised Annual Statement (revision no:)**
☐**Performance and Evaluation Report for Period Ending:** **Final Performance and Evaluation Report**

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	**Revised**	**Obligated**	**Expended**
1	Total non-CFP Funds				
2	1406 Operations	**$7,776.00**			
3	1408 Management Improvements	**$58,000.00**			
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	**$11,000.00**			
8	1440 Site Acquisition				
9	1450 Site Improvement	**$28,000.00**			
10	1460 Dwelling Structures	**$107,396.00**			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	**$25,000.00**			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collaterization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	**$237,172.00**			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs	**$15,000.00**			
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: **The Housing Authority of the City of Ocilla, GA**		**Grant Type and Number** Capital Fund Program Grant No: **GA06P16850107** Replacement Housing Factor Grant No:				**Federal FY of Grant: 2007**		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	OPERATIONS							
PHA Wide	Operations	1406	165	$7,776.00				
	SUBTOTAL			**$7,776.00**				
	MANAGEMENT IMPROVEMENTS							
PHA Wide	a. Commissioners & Staff Training	1408	165	$10,000.00				
PHA Wide	b. Resident Coordinator	1408	165	$12,000.00				
PHA Wide	c. Resident Services F/T	1408	165	$5,000.00				
PHA Wide	d. Administrative Clerk F/T	1408	165	$16,000.00				
PHA Wide	e. Police patrol	1408	165	$15,000.00				
	SUBTOTAL			**$58,000.00**				
	FEES & COSTS							
PHA Wide	a. Architects fee to prepare bid and	1430.1	165 Units	$9,750.00				
	contract documents, drawings,							
	specifications and assist the PHA at							
	bid opening, awarding the contract, and							
	to supervise the construction work							
	on a periodic basis. Fee to be negotiated							
	Contract Labor							
	Subtotal			**$9,750.00**				
PHA Wide	b. Consulting fees for Agency Plan	1430.2	165 Units	$1,250.00				
	preparation.							
	Subtotal			**$1,250.00**				
	SUBTOTAL			**$11,000.00**				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: **The Housing Authority of the City of Ocilla, GA**		**Grant Type and Number** Capital Fund Program Grant No: **GA06P16850107** Replacement Housing Factor Grant No:				**Federal FY of Grant: 2007**		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	SITE IMPROVEMENTS							
GA168-4	Resurface parking lot	1450	45 Units	$28,000.00				
	SUBTOTAL			**$28,000.00**				
	DWELLING STRUCTURES							
GA168-1	a. Convert 1 units to HC access	1460	1 Units	$49,000.00				
	Subtotal			**$49,000.00**				
GA168-6	b. Repair/replace floors, doors, walls & ceilings	1460	5 Units	$13,396.00				
	(as needed)							
	Subtotal			**$13,396.00**				
GA168-1b	c. Renovate kitchens (Phase I)	1460	20 Units	$45,000.00				
	Subtotal			**$45,000.00**				
	SUBTOTAL			**$107,396.00**				
	NON-DWELLING EQUIPMENT							
PHA Wide	Purchase maintenance vehicle	1475	LS	$25,000.00				
	SUBTOTAL			**$25,000.00**				
	GRAND TOTAL			**$237,172.00**				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: The Housing Authority of the City of Ocilla, GA	**Grant Type and Number** Capital Fund Program No: **GA06P16850107** Replacement Housing Factor No:	**Federal FY of Grant: 2007**

Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA Wide	9/13/09			9/13/11			
GA168-1	9/13/09			9/13/11			
GA168-2	9/13/09			9/13/11			
GA168-4	9/13/09			9/13/11			
GA168-6	9/13/09			9/13/11			

GA168-1=38 Units GA168-2=32 Units GA168-4=45 Units GA168-6=50 Units

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name:	Grant Type and Number	Federal FY of Grant:
The Housing Authority of the City of Ocilla, GA	Capital Fund Program Grant No: **GA06P16850106** Replacement Housing Factor Grant No:	**2006**

☐ **Original Annual Statement** ☐ **Reserve for Disasters/ Emergencies** ☒ **Revised Annual Statement (revision no: 1)**
☒ **Performance and Evaluation Report for Period Ending: 12/31/06** **Final Performance and Evaluation Report**

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	**Revised**	**Obligated**	**Expended**
1	Total non-CFP Funds				
2	1406 Operations	**$4,776.00**	**$8,050.00**	**$8,050.00**	**$4,776.00**
3	1408 Management Improvements	**$52,000.00**	**$52,000.00**	**$52,000.00**	**$29,661.68**
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	**$8,750.00**	**$11,000.00**	**$11,000.00**	**$0.00**
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	**$171,646.00**	**$156,122.00**	**$23,792.77**	**$0.00**
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	**$0.00**	**$10,000.00**	**$0.00**	**$0.00**
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collaterization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	**$237,172.00**	**$237,172.00**	**$94,842.77**	**$34,437.68**
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs	**$14,000.00**	**$14,000.00**	**$14,000.00**	**$0.00**
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report — Budget Revision #1
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) 12/31/06
Part II: Supporting Pages

PHA Name: **The Housing Authority of the City of Ocilla, GA**		**Grant Type and Number** Capital Fund Program Grant No: **GA06P16850106** Replacement Housing Factor Grant No:				**Federal FY of Grant: 2006**		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	OPERATIONS							
PHA Wide	Operations	1406	165	$4,776.00	$8,050.00	$8,050.00	$4,776.00	Completed
	SUBTOTAL			**$4,776.00**	**$8,050.00**	**$8,050.00**	**$4,776.00**	
	MANAGEMENT IMPROVEMENTS							
PHA Wide	a. Commissioners & Staff Training	1408	165	$8,000.00	$8,000.00	$8,000.00	$3,610.55	In Progress
PHA Wide	b. Resident Coordinator	1408	165	$12,000.00	$12,000.00	$12,000.00	$12,000.00	Completed
PHA Wide	c. Resident Services F/T	1408	165	$5,000.00	$5,000.00	$5,000.00	$1,051.13	In Progress
PHA Wide	d. Administrative Clerk F/T	1408	165	$13,000.00	$13,000.00	$13,000.00	$13,000.00	Completed
PHA Wide	e. Police patrol	1408	165	$14,000.00	$14,000.00	$14,000.00	$0.00	No Progress
	SUBTOTAL			**$52,000.00**	**$52,000.00**	**$52,000.00**	**$29,661.68**	
	FEES & COSTS							
PHA Wide	a. Architects fee to prepare bid and	1430.1	165 Units	$7,750.00	$9,750.00	$9,750.00	$0.00	Negotiating
	contract documents, drawings,							
	specifications and assist the PHA at							
	bid opening, awarding the contract, and							
	to supervise the construction work							
	on a periodic basis. Fee to be negotiated							
	Contract Labor							
	Subtotal			**$7,750.00**	**$9,750.00**	**$9,750.00**	**$0.00**	
PHA Wide	b. Consulting fees for Agency Plan	1430.2	165 Units	$1,000.00	$1,250.00	$1,250.00	$0.00	Obligated
	preparation.							
	Subtotal			**$1,000.00**	**$1,250.00**	**$1,250.00**	**$0.00**	
	SUBTOTAL			**$8,750.00**	**$11,000.00**	**$11,000.00**	**$0.00**	

Annual Statement/Performance and Evaluation Report — Budget Revision #1
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) 12/31/06
Part II: Supporting Pages

PHA Name: **The Housing Authority of the City of Ocilla, GA**		**Grant Type and Number** Capital Fund Program Grant No: **GA06P16850106** Replacement Housing Factor Grant No:				**Federal FY of Grant: 2006**		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	DWELLING STRUCTURES							
GA168-1	a. Convert 2 units to HC access	1460	2 Units	$63,000.00	$0.00	$0.00	$0.00	Defer to '07
GA168-2		1460	2 Units	$63,000.00	$96,700.00	$0.00	$0.00	Being Bid
	Subtotal			**$126,000.00**	**$96,700.00**	**$0.00**	**$0.00**	
GA168-1	b. Install electric address plaques	1460	38 Units	$1,800.00	$0.00	$0.00	$0.00	Delete as
GA168-2		1460	32 Units	$1,500.00	$0.00	$0.00	$0.00	Being done
GA168-4		1460	45 Units	$2,200.00	$0.00	$0.00	$0.00	w/2005
GA168-6		1460	50 Units	$2,500.00	$0.00	$0.00	$0.00	Funds.
	Subtotal			**$8,000.00**	**$0.00**	**$0.00**	**$0.00**	
PHA-Wide	c. Termite treatment	1460	165 Units	$37,646.00	$35,629.23	$0.00	$0.00	No Progress
	Phase I @ 001, 2 & 6 (all units) Phase I @ 004							
	(Possibly all 165 units to be done w/0nly 2006 funds)							
	Subtotal			**$37,646.00**	**$35,629.23**	**$0.00**	**$0.00**	
PHA-Wide	d. Add continuation of as-needed re-roofing for 36 units	1460	As Needed/	$0.00	$23,792.77	$23,792.77	$0.00	Added
	w/fung. from 2005 (Phase II)		36 Units					
	Subtotal			**$0.00**	**$23,792.77**	**$23,792.77**	**$0.00**	
	SUBTOTAL			**$171,646.00**	**$156,122.00**	**$23,792.77**	**$0.00**	
	NONDWELLING EQUIPMENT	1475	LS	$0.00	$10,000.00	$0.00	$0.00	Added
PHA-Wide	Add continuation of upgrade of computer system with							
	Fungibility from 2005.							
	SUBTOTAL			**$0.00**	**$10,000.00**	**$0.00**	**$0.00**	
	GRAND TOTAL			**$237,172.00**	**$237,172.00**	**$94,842.77**	**$34,437.68**	

Annual Statement/Performance and Evaluation Report — Budget Revision #1
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) — 12/31/06
Part III: Implementation Schedule

PHA Name: The Housing Authority of the City of Ocilla, GA	**Grant Type and Number** Capital Fund Program No: **GA06P16850106** Replacement Housing Factor No:	**Federal FY of Grant: 2006**

Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA Wide	9/13/08	7/17/08		9/13/10	7/17/10		Per LOCC's Contract Dates
GA168-1	9/13/08	7/17/08		9/13/10	7/17/10		Per LOCC's Contract Dates
GA168-2	9/13/08	7/17/08		9/13/10	7/17/10		Per LOCC's Contract Dates
GA168-4	9/13/08	7/17/08		9/13/10	7/17/10		Per LOCC's Contract Dates
GA168-6	9/13/08	7/17/08		9/13/10	7/17/10		Per LOCC's Contract Dates

GA168-1=38 Units GA168-2=32 Units GA168-4=45 Units GA168-6=50 Units

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name:	Grant Type and Number	Federal FY of Grant:
The Housing Authority of the City of Ocilla, GA	Capital Fund Program Grant No: **GA06P16850105** Replacement Housing Factor Grant No:	**2005**

☐ **Original Annual Statement** ☐ **Reserve for Disasters/ Emergencies** ☒ **Revised Annual Statement (revision no: 2)**
☒ **Performance and Evaluation Report for Period Ending: 12/31/06** ☐ **Final Performance and Evaluation Report**

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	**Revised**	**Obligated**	**Expended**
1	Total non-CFP Funds				
2	1406 Operations	**$18,916.00**	**$18,916.00**	**$18,916.00**	**$4,916.00**
3	1408 Management Improvements	**$42,000.00**	**$41, 594.12**	**$41, 594.12**	**$36,301.38**
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	**$7,300.00**	**$7,705.88**	**$7,705.88**	**$7,300.00**
8	1440 Site Acquisition				
9	1450 Site Improvement	**$0.00**	**$0.00**	**$0.00**	**$0.00**
10	1460 Dwelling Structures	**$151,284.00**	**$164,351.23**	**$164,351.23**	**$109,284.00**
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures	**$15,000.00**	**$1,932.77**	**$1,932.77**	**$257.77**
13	1475 Nondwelling Equipment	**$14,276.00**	**$14,276.00**	**$14,276.00**	**$5,033.08**
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collaterization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	**$248,776.00**	**$248,776.00**	**$248,776.00**	**$163,092.23**
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs	**$0.00**	**$0.00**	**$0.00**	**$0.00**
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report Budget Revision #2
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) 12/31/06
Part II: Supporting Pages

PHA Name: **The Housing Authority of the City of Ocilla, GA**		**Grant Type and Number** Capital Fund Program Grant No: **GA06P16850105** Replacement Housing Factor Grant No:				**Federal FY of Grant: 2005**		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	OPERATIONS							
PHA Wide	Operations	1406	165	$18,916.00	$18,916.00	$18,916.00	$4,916.00	In Progress
	SUBTOTAL			**$18,916.00**	**$18,916.00**	**$18,916.00**	**$4,916.00**	
	MANAGEMENT IMPROVEMENTS							
PHA Wide	a. Commissioners & Staff Training	1408	165	$12,000.00	$11,594.12	$11,594.12	$7,234.46	In Progress
PHA Wide	b. Resident Coordinator	1408	165	$12,000.00	$12,000.00	$12,000.00	$12,000.00	Completed
PHA Wide	c. Resident Services	1408	165	$5,000.00	$5,000.00	$5,000.00	$4,066.92	In Progress
PHA Wide	d. Administrative Clerk P/T	1408	165	$13,000.00	$13,000.00	$13,000.00	$13,000.00	Completed
	SUBTOTAL			**$42,000.00**	**$41,594.12**	**$41,594.12**	**$36,301.38**	
	FEES & COSTS							
PHA Wide	a. Architects fee to prepare bid and	1430.1	165 Units	$7,300.00	$7,705.88	$7,705.88	$7,300.00	Completed
	contract documents, drawings,							
	specifications and assist the PHA at							
	bid opening, awarding the contract, and							
	to supervise the construction work							
	on a periodic basis. Fee to be negotiated							
	Contract Labor.							
	($405.88 for Community Bldg. A&E Fee, &							
	$7,300.00 for 2005 CFP A&E Fee.)							
	SUBTOTAL			**$7,300.00**	**$7,705.88**	**$7,705.88**	**$7,300.00**	
	SITE IMPROVEMENTS							
GA168-1	Removal and replacement of all sewer lines	1450	38 Units	$0.00	$0.00	$0.00	$0.00	Deferred to 5-yr.
GA168-2		1450	32 Units	$0.00	$0.00	$0.00	$0.00	Action Plan
	SUBTOTAL			**$0.00**	**$0.00**	**$0.00**	**$0.00**	

Annual Statement/Performance and Evaluation Report Budget Revision #2
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) 12/31/06
Part II: Supporting Pages

PHA Name: **The Housing Authority of the City of Ocilla, GA**		**Grant Type and Number** Capital Fund Program Grant No: **GA06P16850105** Replacement Housing Factor Grant No:				**Federal FY of Grant: 2005**		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	DWELLING STRUCTURES							
GA168-4	a. Replace lavatory sink & sink fittings; replace	1460	15 Units	$112,303.90	$107,832.00	$107,832.00	$107,832.00	Completed
	Damaged tubs and tub fittings; replace toilet							
	Accessories; caulk around tubs at walls, base							
	& window; replace medicine cabinet as							
	Necessary (Phase II)($12,078.90 for final Phase I)							
	Subtotal			**$112,303.90**	**$107,832.00**	**$107,832.00**	**$107,832.00**	
GA168-4	b. Install additional security lighting	1460	45 Units	$8,980.10	$1,452.00	$1,452.00	$1,452.00	Completed
	Subtotal			**$8,980.10**	**$1,452.00**	**$1,452.00**	**$1,452.00**	
PHA-Wide	c. Install new roofs as needed.(Phase I)	1460	As Needed/	$20,000.00	$41,207.23	$41,207.23	$0.00	Bids Taken/
	(to be continued with 2006 funds as Phase II)		36 Units					Contracting in Prog.
	Subtotal			**$20,000.00**	**$41,207.23**	**$41,207.23**	**$0.00**	
GA168-4	d. Add termite treatment w/fung. from 2006 in the	1460	23 Units	$10,000.00	$0.00	$0.00	$0.00	Deferred to 2006
	2005 5-yr. Action Plan. (Phase I)							
	Subtotal			**$10,000.00**	**$0.00**	**$0.00**	**$0.00**	
PHA-Wide	e. Add install electric address lights w/fung. from	1460	165 Units	$0.00	$13,860.00	$13,860.00	$0.00	Added
	2006 (Double-T $13,860)							
	Subtotal			**$0.00**	**$13,860.00**	**$13,860.00**	**$0.00**	
	SUBTOTAL			**$151,284.00**	**$164,351.23**	**$164,351.23**	**$109,284.00**	
	NON-DWELLING STRUCTURES							
PHA-Wide	Install barrier in administrative room	1470	LS	$15,000.00	$1,932.77	$1,932.77	$257.77	In Progress
	(Double-T $1,675.00)(also misc. expenses)							
	SUBTOTAL			**$15,000.00**	**$1,932.77**	**$1,932.77**	**$257.77**	
	NON-DWELLING EQUIPMENT							
PHA-Wide	Upgrade telephone & computer systems	1475	LS	$14,276.00	$14,276.00	$14,276.00	$5,033.08	In Progress
	SUBTOTAL			**$14,276.00**	**$14,276.00**	**$14,276.00**	**$5,033.08**	
	GRAND TOTAL			**$248,776.00**	**$248,776.00**	**$248,776.00**	**$163,092.23**	

Annual Statement/Performance and Evaluation Report Budget Revision #2
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) 12/31/06
Part III: Implementation Schedule

PHA Name: The Housing Authority of the City of Ocilla, GA	**Grant Type and Number** Capital Fund Program No: **GA06P16850105** Replacement Housing Factor No:	**Federal FY of Grant: 2005**

Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA Wide	8/17/07			8/17/09			
GA168-1	8/17/07			8/17/09			
GA168-2	8/17/07			8/17/09			
GA168-4	8/17/07			8/17/09			
GA168-6	8/17/07			8/17/09			

GA168-1=38 Units GA168-2=32 Units GA168-4=45 Units GA168-6=50 Units

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan
Part I: Summary

PHA Name: Housing Authority of the City of Ocilla, GA				☒ **Original 5-Year Plan** ☐ **Revision No:**	
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: 2008 PHA FY: 2008	Work Statement for Year 3 FFY Grant: 2009 PHA FY: 2009	Work Statement for Year 4 FFY Grant: 2010 PHA FY: 2010	Work Statement for Year 5 FFY Grant: 2011 PHA FY: 2011
	Annual Statement				
H.A. Wide		**$137,172.00**	**$71,172.00**	**$71,172.00**	**$176,172.00**
GA168-1		**$0.00**	**$66,000.00**	**$63,500.00**	**$21,000.00**
GA168-2		**$60,000.00**	**$60,000.00**	**$60,500.00**	**$0.00**
GA168-4		**$40,000.00**	**$20,000.00**	**$20,000.00**	**$0.00**
GA168-6		**$0.00**	**$20,000.00**	**$22,000.00**	**$40,000.00**
CFP Funds Listed for 5-year planning		**$237,172.00**	**$237,172.00**	**$237,172.00**	**$237,172.00**
Replacement Housing Factor Funds					

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year: 2 FFY Grant: 2008 PHA FY: 2008			Activities for Year: 3 FFY Grant: 2009 PHA FY: 2009		
	Development Name/Number	**Major Work Categories**	**Estimated Cost**	**Development Name/Number**	**Major Work Categories**	**Estimated Cost**
See Annual Statement						
	PHA-Wide 1406	Operations	$5,172.00	PHA-Wide 1406	Operations	$5,172.00
	PHA-Wide 1408	Comm. & Staff Training	$8,000.00	PHA-Wide 1408	Comm. & Staff Training	$8,000.00
	PHA-Wide 1408	Resident Services	$5,000.00	PHA-Wide 1408	Resident Services	$5,000.00
	PHA-Wide 1408	Resident Ser. Cord. F/T	$12,000.00	PHA-Wide 1408	Resident Ser. Cord. F/T	$12,000.00
	PHA-Wide 1408	Admin. Clerk F/T	$13,000.00	PHA-Wide 1408	Admin. Clerk F/T	$13,000.00
	PHA-Wide 1408	Police Patrol	$15,000.00	PHA-Wide 1408	Police Patrol	$15,000.00
	PHA-Wide 1430	A & E (& Annual Plan)	$13,000.00	PHA-Wide 1430	A & E (& Annual Plan)	$13,000.00
	PHA-Wide 1470	Construct/Expand Maintenance Shop	$41,000.00		**Subtotal**	**$71,172.00**
	PHA-Wide 1475	Replace Radio System	$15,000.00			
	PHA-Wide 1475	Interface Work Order System w/ Maint.	$10,000.00	GA168-1	Install Aluminum Siding	$46,000.00
		Subtotal	**$137,172.00**		Remove Gas & Sewer Lines (Phase I)	$20,000.00
					Subtotal	**$66,000.00**
	GA168-2	Convert 1 Unit to H.C. Access	$30,000.00			
				GA168-2	Install Aluminum Siding	$40,000.00
	GA168-2b	Kitchens (Phase I) 16 Units	$30,000.00		Remove Gas & Sewer Lines (Phase I)	$20,000.00
					Subtotal	**$60,000.00**
	GA168-4	Kitchens (Phase I) 20 Units	$40,000.00			
				GA168-4	Remove Gas & Sewer Lines (Phase I)	$20,000.00
				GA168-6	Remove Gas & Sewer Lines (Phase I)	$20,000.00
Total CFP Estimated Cost			**$237,172.00**			**$237,172.00**

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year: 4 FFY Grant: 2010 PHA FY: 2010			Activities for Year: 5 FFY Grant: 2011 PHA FY: 2011		
Development Name/Number	**Major Work Categories**	**Estimated Cost**	**Development Name/Number**	**Major Work Categories**	**Estimated Cost**
PHA-Wide 1406	Operations	$5,172.00	PHA-Wide 1406	Operations	$5,172.00
PHA-Wide 1408	Comm. & Staff Training	$8,000.00	PHA-Wide 1408	Comm. & Staff Training	$8,000.00
PHA-Wide 1408	Resident Services	$5,000.00	PHA-Wide 1408	Resident Services	$5,000.00
PHA-Wide 1408	Resident Ser. Cord. F/T	$12,000.00	PHA-Wide 1408	Resident Ser. Cord. F/T	$12,000.00
PHA-Wide 1408	Admin. Clerk F/T	$13,000.00	PHA-Wide 1408	Admin. Clerk F/T	$13,000.00
PHA-Wide 1408	Police Patrol	$15,000.00	PHA-Wide 1408	Police Patrol	$15,000.00
PHA-Wide 1430	A & E (& Annual Plan)	$13,000.00	PHA-Wide 1430	A & E (& Annual Plan)	$13,000.00
	Subtotal	**$71,172.00**	PHA-Wide 1460	Install New Doors As Needed	$50,000.00
			PHA-Wide 1465.1	Replace Refrigerators	$35,000.00
GA168-1	Conversion of Units 3 BR to 1BR	$44,500.00	PHA-Wide 1470	Office Bathrooms	$20,000.00
	Replace Insulation	$19,000.00		**Subtotal**	**$176,172.00**
	Subtotal	**$63,500.00**			
			GA168-1	Install Playground	$21,000.00
GA168-2	Conversion of Units 3 BR to 1BR	$44,500.00			
	Replace Insulation	$16,000.00	GA168-6	Kitchens (Phase I) 25 Units	$40,000.00
	Subtotal	**$60,500.00**			
GA168-4	Replace Insulation	$20,000.00			
GA168-6	Replace Insulation	$22,000.00			
Total CFP Estimated Cost		**$237,172.00**			**$237,172.00**

9. VAWA Policy

OCILLA HOUSING AUTHORITY
VIOLENCE AGAINST WOMEN ACT (VAWA) POLICY

I. Purpose and Applicability

The purpose of this policy (herein called "Policy") is to implement the applicable provisions of the Violence Against Women and Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162) and more generally to set forth OHA's policies and procedures regarding domestic violence, dating violence, and stalking, as hereinafter defined.

This Policy shall be applicable to the administration by OHA of all federally subsidized public housing and Section 8 rental assistance under the United States Housing Act of 1937 (42 U.S.C. §1437 *et seq.*). Notwithstanding its title, this policy is gender-neutral, and its protections are available to males who are victims of domestic violence, dating violence, or stalking as well as female victims of such violence.

II. Goals and Objectives

This Policy has the following principal goals and objectives:

A. Maintaining compliance with all applicable legal requirements imposed by VAWA;

B. Ensuring the physical safety of victims of actual or threatened domestic violence, dating violence, or stalking who are assisted by OHA;

C. Providing and maintaining housing opportunities for victims of domestic violence dating violence, or stalking;

D. Creating and maintaining collaborative arrangements between OHA, law enforcement authorities, victim service providers, and others to promote the safety and well-being of victims of actual and threatened domestic violence, dating violence and stalking, who are assisted by OHA; and

E. Taking appropriate action in response to an incident or incidents of domestic violence, dating violence, or stalking, affecting individuals assisted by OHA.

III. Other OHA Policies and Procedures

This Policy shall be referenced in and attached to OHA's Five-Year Public Housing Agency Plan and shall be incorporated in and made a part of OHA's Admissions and Continued Occupancy Policy. OHA's annual public housing agency plan shall also contain information concerning OHA's activities, services or programs relating to domestic violence, dating violence, and stalking.

To the extent any provision of this policy shall vary or contradict any previously adopted policy or procedure of OHA, the provisions of this Policy shall prevail.

IV. Definitions

As used in this Policy:

A. *Domestic Violence* – The term 'domestic violence' includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabiting with or has cohabited with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction."

B. *Dating Violence* – means violence committed by a person—

(A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and

(B) where the existence of such a relationship shall be determined based on a consideration of the following factors:

(i) The length of the relationship.

(ii) The type of relationship.

(iii) The frequency of interaction between the persons involved in the relationship.

***C.* Stalking – *means* –**

(A) (i) to follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate another person; and (ii) to place under surveillance with the intent to kill, injure, harass or intimidate another person; and

(B) in the course of, or as a result of, such following, pursuit, surveillance or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to –

(i) that person;

(ii) a member of the immediate family of that person; or

(iii) the spouse or intimate partner of that person;

D. *Immediate Family Member* - means, with respect to a person –

(A) a spouse, parent, brother, sister, or child of that person, or an individual to whom that person stands in loco parentis; or

(B) any other person living in the household of that person and related to that person by blood or marriage.

E. *Perpetrator* – means person who commits an act of domestic violence, dating violence or stalking against a victim.

V. Admissions and Screening

A. *Non-Denial of Assistance*. OHA will not deny admission to public housing program to any person because that person is or has been a victim of domestic violence, dating violence, or stalking, provided that such person is otherwise qualified for such admission.

VI. Termination of Tenancy or Assistance

A. *VAWA Protections.* Under VAWA, public housing residents program have the following specific protections, which will be observed by OHA:

1. An incident or incidents of actual or threatened domestic violence, dating violence, or stalking will not be considered to be a "serious or repeated" violation of the lease by the victim or threatened victim of that violence and will not be good cause for terminating the tenancy or occupancy rights of or assistance to the victim of that violence.
2. In addition to the foregoing, tenancy or assistance will not be terminated by OHA as a result of criminal activity, if that criminal activity is directly related to domestic violence, dating violence or stalking engaged in by a member of the assisted household, a guest or another person under the tenant's control, and the tenant or an immediate family member is the victim or threatened victim of this criminal activity. However, the protection against termination of tenancy or assistance described in this paragraph is subject to the following limitations:

(a) Nothing contained in this paragraph shall limit any otherwise available authority of OHA' to terminate tenancy, evict, or to terminate assistance, as the case may be, for any violation of a lease or program requirement not premised on the act or acts of domestic violence, dating violence, or stalking in question against the tenant or a member of the tenant's household. However, in taking any such action, OHA may apply a more demanding standard to the victim of domestic violence dating violence or stalking than that applied to other tenants.

(b) Nothing contained in this paragraph shall be construed to limit the authority of OHA to evict or terminate from assistance any tenant or lawful applicant if the owner, manager or OHA, as the case may be, can demonstrate an actual and imminent threat to other tenants or to those employed at or providing service to the property, if the tenant is not evicted or terminated from assistance.

B. *Removal of Perpetrator.* Further, notwithstanding anything in paragraph VI.A.2. or Federal, State or local law to the contrary, OHA as the case may be, may bifurcate a lease, or remove a household member from a lease, without regard to whether a household member is a signatory to a lease, in order to evict, remove, terminate occupancy rights, or terminate assistance to any individual who is a tenant or lawful occupant and who engages in acts of physical violence against family members or others. Such action against the perpetrator of such physical violence may be taken without evicting, removing, terminating assistance to, or otherwise penalizing the victim of such violence who is also the tenant or a lawful occupant. Such eviction, removal, termination of occupancy rights, or termination of assistance shall be effected in accordance with the procedures prescribed by law applicable to terminations of tenancy and evictions by OHA.

VII. Verification of Domestic Violence, Dating Violence or Stalking

A. *Requirement for Verification.* The law allows, but does not require, OHA to verify that an incident or incidents of actual or threatened domestic violence, dating violence, or stalking claimed by a tenant or other lawful occupant is bona fide and meets the requirements of the applicable definitions set forth in this policy. Subject only to waiver as provided in paragraph VII. C., OHA shall require verification in all cases where an individual claims protection against an action involving such individual proposed to be taken by OHA.

Verification of a claimed incident or incidents of actual or threatened domestic violence, dating violence or stalking may be accomplished in one of the following three ways:

1. *HUD-approved form* - by providing to OHA on a form approved by the U.S. Department of Housing and Urban Development (HUD), that the individual is a victim of domestic violence, dating violence or stalking that the incident or incidents in question are bona fide incidents of actual or threatened abuse meeting the requirements of the applicable definition(s) set forth in this policy. The incident or incidents in question must be described in reasonable detail as required in the HUD-approved form, and the completed certification must include the name of the perpetrator.

2. *Other documentation* - by providing to OHA documentation signed by an employee, agent, or volunteer of a victim service provider, an attorney, or a medical professional, from whom the victim has sought assistance in addressing the domestic violence, dating violence or stalking, or the effects of the abuse, described in such documentation. The professional providing the documentation must sign and attest under penalty of perjury (28 U.S.C. 1746) to the professional's belief that the incident or incidents in question are bona fide incidents of abuse meeting the requirements of the applicable definition(s) set forth in this policy. The victim of the incident or incidents of domestic violence, dating violence or stalking described in the documentation must also sign and attest to the documentation under penalty of perjury.

3. *Police or court record* – by providing to OHA a Federal, State, tribal, territorial, or local police or court record describing the incident or incidents in question.

B. *Time allowed to provide verification/ failure to provide.* An individual who claims protection against adverse action based on an incident or incidents of actual or threatened domestic violence, dating violence or stalking, and who is requested by OHA, to provide verification, must provide such verification within 14 business days (*i.e.*, 14 calendar days, excluding Saturdays, Sundays, and federally-recognized holidays) after receipt of the request for verification. Failure to provide verification, in proper form within such time will result in loss of protection under VAWA and this policy against a proposed adverse action.

Waiver of verification requirement. The Executive Director of OHA, may, with respect to any specific case, waive the above-stated requirements for verification and provide the benefits of this policy based on the victim's statement or other corroborating evidence. Such waiver may be granted in the sole discretion of the Executive Director. Any such waiver must be in writing. Waiver in a particular instance or instances shall not operate as precedent for, or create any right to, waiver in any other case or cases, regardless of similarity in circumstances.

VIII. Confidentiality

A. *Right of confidentiality.* All information (including the fact that an individual is a victim of domestic violence, dating violence or stalking) provided to OHA with a verification required under section VII of this policy or provided in lieu of such verification where a waiver of verification is granted, shall be retained by the receiving party in confidence and shall neither be entered in any shared database nor provided to any related entity, except where disclosure is:

1. requested or consented to by the individual in writing, or
2. required for use in a public housing eviction proceeding, as permitted in VAWA, or
3. otherwise required by applicable law.

B. *Notification of rights.* All tenants of public program administered by OHA shall be notified in writing concerning their right to confidentiality and the limits on such rights to confidentiality.

VIII. Transfer to New Residence

A. *Application for transfer*. In situations that involve significant risk of violent harm to an individual as a result of previous incidents or threats of domestic violence, dating violence, or stalking, OHA will, if an approved unit size is available at a location that may reduce the risk of harm, approve transfer by a public housing to a different unit in order to reduce the level of risk to the individual. A tenant who requests transfer must attest in such application that the requested transfer is necessary to protect the health or safety of the tenant or another member of the household who is or was the victim of domestic violence dating violence or stalking and who reasonably believes that the tenant or other household member will be imminently threatened by harm from further violence if the individual remains in the present dwelling unit.

B. *Action on applications.* OHA will act upon such an application promptly usually in 3 business days.

C. *No right to transfer. O*HA will make every effort to accommodate requests for transfer when suitable alternative vacant units are available and the circumstances warrant such action the decision to grant or refuse to grant a transfer shall lie within the sole discretion of OHA, and this policy does not create any right on the part of any applicant to be granted a transfer.

D. *Family rent obligations*. If a family occupying OHA public housing moves before the expiration of the lease term in order to protect the health or safety of a household member, the family will remain liable for the rent during the remainder of the lease term unless released by OHA. In cases where OHA determines that the family's decision to move was reasonable under the circumstances, OHA may wholly or partially waive rent payments and any rent owed shall be reduced by the amounts of rent collected for the remaining lease term from a tenant subsequently occupying the unit.

X. Court Orders/Family Break-up

A. *Court orders*. It is OHA's policy to honor orders entered by courts of competent jurisdiction affecting individuals assisted by OHA and their property. This includes cooperating with law enforcement authorities to enforce civil protection orders issued for the protection of victims and addressing the distribution of personal property among household members in cases where a family breaks up.

B. *Family break-up*. Other OHA policies regarding family break-up are contained in OHA's Public Housing Admissions and Continuing Occupancy Plan (ACOP)

XI. Relationships with Service Providers

It is the policy of OHA to cooperate with organizations and entities, both private and governmental, that provide shelter and/or services to victims of domestic violence. If OHA staff become aware that an individual assisted by OHA is a victim of domestic violence, dating violence or stalking, OHA will refer the victim to such providers of shelter or services as appropriate. Notwithstanding the foregoing, this Policy does not create any legal obligation requiring OHA either to maintain a relationship with any particular provider of shelter or services to victims or domestic violence or to make a referral in any particular case. OHA's annual public housing agency plan shall describe providers of shelter or services to victims of domestic violence with which OHA has referral or other cooperative relationships.

XII. Notification

OHA shall provide written notification to applicants, tenants, concerning the rights and obligations created under VAWA relating to confidentiality, denial of assistance and, termination of tenancy or assistance.

XIII. Relationship with Other Applicable Laws

Neither VAWA nor this Policy implementing it shall preempt or supersede any provision of Federal, State or local law that provides greater protection than that provided under VAWA for victims of domestic violence, dating violence or stalking.

XIV. Amendment

This policy may be amended from time to time by OHA as approved by the OHA Board of Commissioners.