# PHA Plans

**Streamlined Annual Version**

**U.S. Department of Housing and Urban Development**
Office of Public and Indian Housing

OMB No. 2577-0226
(exp. 08/31/2009)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief for certain types of PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Information in PHA plans is publicly available.

# Streamlined Annual PHA Plan for Fiscal Year: 2007 PHA Name: Flagler County Housing Authority

**NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue.**

# Streamlined Annual PHA Plan
# Agency Identification

**PHA Name:** Flagler County Housing Authority **PHA Number:** FL 030

**PHA Fiscal Year Beginning:** 07/2007

## PHA Programs Administered:

☒ **Public Housing and Section 8** ☐ **Section 8 Only** ☐ **Public Housing Only**

Number of public housing units: 132
Number of S8 units: 180

Number of S8 units:

Number of public housing units:

## ☐ PHA Consortia: (check box if submitting a joint PHA Plan and complete table)

| Participating PHAs | PHA Code | Program(s) Included in the Consortium | Programs Not in the Consortium | # of Units Each Program |
|---|---|---|---|---|
| **Participating PHA 1:** | | | | |
| **Participating PHA 2:** | | | | |
| **Participating PHA 3:** | | | | |

## PHA Plan Contact Information:

Name: Mike Boyd, Executive Director Phone: 386.437.3221
TDD: Email (if available):

## Public Access to Information

**Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)**

☒ PHA's main administrative office ☐ PHA's development management offices

## Display Locations For PHA Plans and Supporting Documents

The PHA Plan revised policies or program changes (including attachments) are available for public review and inspection. ☒ Yes ☐ No.
If yes, select all that apply:

☒ Main administrative office of the PHA
☐ PHA development management offices
☐ Main administrative office of the local, county or State government
☐ Public library ☐ PHA website ☐ Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

☒ Main business office of the PHA ☐ PHA development management offices
☐ Other (list below)

# Streamlined Annual PHA Plan
# Fiscal Year 2007
[24 CFR Part 903.12(c)]

## Table of Contents
[24 CFR 903.7(r)]

Provide a table of contents for the Plan, including applicable additional requirements, and a list of supporting documents available for public inspection.

## A. PHA PLAN COMPONENTS

☒ 1. Site-Based Waiting List Policies
**903.7(b)(2) Policies on Eligibility, Selection, and Admissions**
☒ 2. Capital Improvement Needs **(fl030a01)**
**903.7(g) Statement of Capital Improvements Needed**
☒ 3. Section 8(y) Homeownership
**903.7(k)(1)(i) Statement of Homeownership Programs**
☒ 4. Project-Based Voucher Programs
☒ 5. PHA Statement of Consistency with Consolidated Plan. Complete only if PHA has changed any policies, programs, or plan components from its last Annual Plan.
☒ 6. Supporting Documents Available for Review
☒ 7. Capital Fund Program and Capital Fund Program Replacement Housing Factor, Annual Statement/Performance and Evaluation Report
☒ 8. Capital Fund Program 5-Year Action Plan **(fl030a01)**

## Attachments

☒ **Attachment A**: Criteria for Substantial Deviation and Significant Amendments
☒ **Attachment B**: Brief Statement of Progress in Meeting 5-Year Plan Mission and Goals
☒ **Attachment C**: Deconcentration Analysis
☒ **Attachment D**: Resident Membership on PHA Board or Governing Body
☒ **Attachment E**: Membership of Resident Advisory Board or Boards
☒ **Attachment F**: Resident Assessment and Satisfaction Survey
☒ **Attachment G**: Violence Against Women Act
☒ FY2006 Capital Fund program Performance and Evaluation Report **(fl030b01)**

## B. SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD OFFICE

**Form HUD-50076**, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*: *Board Resolution to Accompany the Streamlined Annual Plan* identifying policies or programs the PHA has revised since submission of its last Annual Plan, and including Civil Rights certifications and assurances the changed policies were presented to the Resident Advisory Board for review and comment, approved by the PHA governing board, and made available for review and inspection at the PHA's principal office;

For PHAs Applying for Formula Capital Fund Program (CFP) Grants:

**Form HUD-50070**, *Certification for a Drug-Free Workplace;*
**Form HUD-50071**, *Certification of Payments to Influence Federal Transactions*; and
**Form SF-LLL &SF-LLLa**, *Disclosure of Lobbying Activities*.

## 1. Site-Based Waiting Lists (Eligibility, Selection, Admissions Policies)

[24 CFR Part 903.12(c), 903.7(b)(2)]

Exemptions: Section 8 only PHAs are not required to complete this component.

The Flagler County Housing Authority does not use site based waiting lists. All applications for public housing are kept on one waiting list.

### A. Site-Based Waiting Lists-Previous Year

1. Has the PHA operated one or more site-based waiting lists in the previous year? If yes, complete the following table; if not skip to B.

| Site-Based Waiting Lists | | | | |
|---|---|---|---|---|
| **Development Information**: (Name, number, location) | **Date Initiated** | **Initial mix of Racial, Ethnic or Disability Demographics** | **Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL** | **Percent change between initial and current mix of Racial, Ethnic, or Disability demographics** |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

2. What is the number of site based waiting list developments to which families may apply at one time?

3. How many unit offers may an applicant turn down before being removed from the site-based waiting list?

4. ☐ Yes ☐ No: Is the PHA the subject of any pending fair housing complaint by HUD or any court order or settlement agreement? If yes, describe the order, agreement or complaint and describe how use of a site-based waiting list will not violate or be inconsistent with the order, agreement or complaint below:

### B. Site-Based Waiting Lists – Coming Year

If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to next component.

1. How many site-based waiting lists will the PHA operate in the coming year?

2. ☐ Yes ☐ No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
   If yes, how many lists?
3. ☐ Yes ☐ No: May families be on more than one list simultaneously
   If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
   - ☐ PHA main administrative office
   - ☐ All PHA development management offices
   - ☐ Management offices at developments with site-based waiting lists
   - ☐ At the development to which they would like to apply
   - ☐ Other (list below)

## 2. Capital Improvement Needs

[24 CFR Part 903.12 (c), 903.7 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

### A. Capital Fund Program

1. ☒ Yes ☐ No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete items 7 and 8 of this template (Capital Fund Program tables). If no, skip to B.

2. ☐ Yes ☒ No: Does the PHA propose to use any portion of its CFP funds to repay debt incurred to finance capital improvements? If so, the PHA must identify in its annual and 5-year capital plans the development(s) where such improvements will be made and show both how the proceeds of the financing will be used and the amount of the annual payments required to service the debt. (Note that separate HUD approval is required for such financing activities.).

### B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

1. ☐ Yes ☒ No: Has the PHA received a HOPE VI revitalization grant? (if no, skip to #3; if yes, provide responses to the items on the chart located on the next page, copying and completing as many times as necessary).

2. Status of HOPE VI revitalization grant(s):

| HOPE VI Revitalization Grant Status |
|---|
| a. Development Name:<br>b. Development Number: |
| c. Status of Grant:<br>☐ Revitalization Plan under development<br>☐ Revitalization Plan submitted, pending approval<br>☐ Revitalization Plan approved<br>☐ Activities pursuant to an approved Revitalization Plan underway |

3. ☐ Yes ☒ No: Does the PHA expect to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name(s) below:

4. ☐ Yes ☒ No: Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:

5. ☐ Yes ☒ No: Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:

## 3. Section 8 Tenant Based Assistance --Section 8(y) Homeownership Program

(if applicable) [24 CFR Part 903.12(c), 903.7(k)(1)(i)]

1. ☒ Yes ☐ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to the next component; if "yes", complete each program description below (copy and complete questions for each program identified.)

2. Program Description:

a. Size of Program

☒ Yes ☐ No: Will the PHA limit the number of families participating in the Section 8 homeownership option?

If the answer to the question above was yes, what is the maximum number of participants this fiscal year? Ten (10)

b. PHA-established eligibility criteria

☐ Yes ☒ No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria? If yes, list criteria:

c. What actions will the PHA undertake to implement the program this year (list)?

- Develop Homeownership Plan
- Notify voucher holders of the Program
- Begin working with qualified voucher holders on meeting established criteria

3. Capacity of the PHA to Administer a Section 8 Homeownership Program:

The PHA has demonstrated its capacity to administer the program by (select all that apply):

☒ Establishing a minimum homeowner downpayment requirement of at least 3 percent of purchase price and requiring that at least 1 percent of the purchase price comes from the family's resources.

☒ Requiring that financing for purchase of a home under its Section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards.

☐ Partnering with a qualified agency or agencies to administer the program (list name(s) and years of experience below):

☐ Demonstrating that it has other relevant experience (list experience below):

## 4. Use of the Project-Based Voucher Program

## Intent to Use Project-Based Assistance

☐ Yes ☒ No: Does the PHA plan to "project-base" any tenant-based Section 8 vouchers in the coming year? If the answer is "no," go to the next component. If yes, answer the following questions.

1. ☐ Yes ☐ No: Are there circumstances indicating that the project basing of the units, rather than tenant-basing of the same amount of assistance is an appropriate option? If yes, check which circumstances apply:

   ☐ low utilization rate for vouchers due to lack of suitable rental units
   ☐ access to neighborhoods outside of high poverty areas
   ☐ other (describe below:)

2. Indicate the number of units and general location of units (e.g. eligible census tracts or smaller areas within eligible census tracts):

## 5. PHA Statement of Consistency with the Consolidated Plan

[24 CFR Part 903.15]

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary) only if the PHA has provided a certification listing program or policy changes from its last Annual Plan submission.

1. Consolidated Plan jurisdiction: (State of Florida)

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

☒ The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan/s.
☐ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
☐ The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
☐ Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
☐ Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The State of Florida's Consolidated Plan shows that the affordable rental housing need remains high for the extremely low-income renter population of Florida. Because of the need, the State is looking to help communities build more affordable housing while maintaining the current affordable housing stock. The Housing Authority of the County of Flagler will continue to use funding from the Department of Housing and Urban Development to operate and maintain its' public housing stock.

# 6. Supporting Documents Available for Review for Streamlined Annual PHA Plans

PHAs are to indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

| List of Supporting Documents Available for Review | | |
|---|---|---|
| **Applicable & On Display** | **Supporting Document** | **Related Plan Component** |
| | *PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans*; | 5 Year and Annual Plans |
| X | *PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Streamlined Annual Plan* | Streamlined Annual Plans |
| | *Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan.* | 5 Year and standard Annual Plans |
| | Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement. | 5 Year and Annual Plans |
| X | Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA's public housing and Section 8 tenant-based waiting lists. | Annual Plan: Housing Needs |
| X | Most recent board-approved operating budget for the public housing program | Annual Plan: Financial Resources |
| X | Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-Based Waiting List Procedure. | Annual Plan: Eligibility, Selection, and Admissions Policies |
| X | Deconcentration Income Analysis | Annual Plan: Eligibility, Selection, and Admissions Policies |
| X | Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing. ☒ Check here if included in the public housing A&O Policy. | Annual Plan: Eligibility, Selection, and Admissions Policies |
| X | Section 8 Administrative Plan | Annual Plan: Eligibility, Selection, and Admissions Policies |
| X | Public housing rent determination policies, including the method for setting public housing flat rents.<br>☒ Check here if included in the public housing A & O Policy. | Annual Plan: Rent Determination |
| X | Schedule of flat rents offered at each public housing development.<br>☐ Check here if included in the public housing A & O Policy. | Annual Plan: Rent Determination |
| X | Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies. ☐ Check here if included in Section 8 Administrative Plan. | Annual Plan: Rent Determination |
| X | Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation). | Annual Plan: Operations and Maintenance |
| X | Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment). | Annual Plan: Management and Operations |
| X | Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary) | Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency |

| List of Supporting Documents Available for Review | | |
|---|---|---|
| **Applicable & On Display** | **Supporting Document** | **Related Plan Component** |
| X | Results of latest Section 8 Management Assessment System (SEMAP) | Annual Plan: Management and Operations |
| | Any policies governing any Section 8 special housing types<br>☐ Check here if included in Section 8 Administrative Plan | Annual Plan: Operations and Maintenance |
| X | Public housing grievance procedures<br>☐ Check here if included in the public housing A & O Policy | Annual Plan: Grievance Procedures |
| X | Section 8 informal review and hearing procedures.<br>☒ Check here if included in Section 8 Administrative Plan. | Annual Plan: Grievance Procedures |
| X | The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year. | Annual Plan: Capital Needs |
| | Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants. | Annual Plan: Capital Needs |
| | Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing. | Annual Plan: Capital Needs |
| | Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA). | Annual Plan: Capital Needs |
| | Approved or submitted applications for demolition and/or disposition of public housing. | Annual Plan: Demolition and Disposition |
| | Approved or submitted applications for designation of public housing (Designated Housing Plans). | Annual Plan: Designation of Public Housing |
| | Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937. | Annual Plan: Conversion of Public Housing |
| | Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion. | Annual Plan: Voluntary Conversion of Public Housing |
| | Approved or submitted public housing homeownership programs/plans. | Annual Plan: Homeownership |
| X | Policies governing any Section 8 Homeownership program (Section _____of the Section 8 Administrative Plan) | Annual Plan: Homeownership |
| X | Public Housing Community Service Policy/Programs<br>☒ Check here if included in Public Housing A & O Policy | Annual Plan: Community Service & Self-Sufficiency |
| | Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies. | Annual Plan: Community Service & Self-Sufficiency |
| | FSS Action Plan(s) for public housing and/or Section 8. | Annual Plan: Community Service & Self-Sufficiency |
| | Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing. | Annual Plan: Community Service & Self-Sufficiency |
| | Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing. | Annual Plan: Community Service & Self-Sufficiency |
| X | Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G).<br>☒ Check here if included in the public housing A & O Policy. | Annual Plan: Pet Policy |
| X | The results of the most recent fiscal year audit of the PHA conducted under the Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings. | Annual Plan: Annual Audit |
| | Other supporting documents (optional)<br>(list individually; use as many lines as necessary) | (specify as needed) |
| | Consortium agreement(s) and for Consortium Joint PHA Plans Only:<br>Certification that consortium agreement is in compliance with 24 CFR Part 943 pursuant to an opinion of counsel on file and available for inspection. | Joint Annual PHA Plan for Consortia: Agency Identification and Annual Management and Operations |

# Attachment A

## Criteria for Substantial Deviation and Significant Amendments

### A. Substantial Deviation from the 5-year Plan:

A "Substantial Deviation" from the 5-Year Plan is an overall change in the direction of the Authority pertaining to the Authority's Goals and Objectives. This includes changing the Authority's Goals and Objectives.

### B. Significant Amendment or Modification to the Annual Plan:

A "Significant Amendment or Modification" to the Annual Plan is a change in a policy or policies pertaining to the operation of the Authority. This includes the following:

- Changes to rent or admissions policies or organization of the waiting list.
- Additions of non-emergency work items over $25,000(items not included in the current Annual Statement or 5-Year Action Plan) or change in use of replacement reserve funds under the Capital Fund.
- Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities.

# Attachment B

## Statement of Progress Relating to the FY2005-2009 Five-Year Plan Mission and Goals

*Goal: Expand the supply of assisted housing*

*Objectives*

Apply for additional rental vouchers:

**Progress:** **As they become available, the Housing Authority plans to apply for additional rental vouchers that are consistent with the Authority's needs.**

*Goal: Improve the quality of assisted housing*

*Objectives*

Improve public housing management: (PHAS score)
Improve voucher management: (SEMAP score)
Increase customer satisfaction:
Renovate or modernize public housing units:

**Progress:** **Management has reviewed the current PHAS score and taken steps to increase the score. The Housing Authority has also developed a Five-Year Capital Fund Plan.**

***Goal: Promote self-sufficiency and asset development of assisted households***

*Objectives*

Increase the number and percentage of employed persons in assisted families:

**Progress:** **On an on-going basis, the Authority works in conjunction with local service providers in an effort to help residents find employment.**

# Attachment C

## Deconcentration Analysis

According to PIH Notice 2001-4, contiguous sites with more than one project number may be considered as one development. Although the Housing Authority has 132 units in three different development numbers, which is over the exemption criteria, all units are located on the same site. Therefore, the Housing Authority is not subject to deconcentration.

a. ☐ Yes ☒ No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.

b. ☐ Yes ☐ No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows:

| Deconcentration Policy for Covered Developments | | | |
|---|---|---|---|
| **Development Name**: | **Number of Units** | **Explanation (if any) [see step 4 at §903.2(c )(1)((iv)]** | **Deconcentration policy (if no explanation) [see step 5 at §903.2(c )(1)(v)]** |
| | | | |
| | | | |
| | | | |
| | | | |

# Attachment D

## Resident Member on the PHA Governing Board

1. ☒ Yes ☐ No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board: Rayfield Gilyard

B. How was the resident board member selected: (select one)?
☐ Elected
☒ Appointed

C. The term of appointment is (include the date term expires): Five years expiring 12/15/2009.

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?
☐ the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
☐ the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.
☐ Other (explain):

B. Date of next term expiration of a governing board member: 12/15/2007

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position): Governor of the State of Florida

# Attachment E

## Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

| | |
|---|---|
| Mrs. Emily Johnson | Chairman |
| Mrs. Katie Turner | Vice-Chairman |
| Mrs. Dorothy Cleary | Member |
| Mrs. Lula Mae Washington | Member |
| Mrs. Dorothy Jones | Member |
| Mrs. Patricia Gilyard | Member |

# Attachment F

## Resident Assessment and Satisfaction Survey Follow-Up Plan

Once every other year, the Department of Housing and Urban Development (HUD) sends a questionnaire to selected residents. The resident is asked to rate the Authority in five areas which include; Maintenance and Repair, Communication, Neighborhood Appearance, Safety, and Services. The surveys are sent directly to the residents by HUD. Once HUD receives the completed survey, they rate the Housing Authority in each area based on the answers provided by the residents. The results make up the Resident Assessment Sub-system of the Public Housing Assessment System (PHAS). The Resident subsection makes up 10 points of the 100 total that can be received under PHAS. Due to small PHA deregulation, HUD did not send out surveys this year.

# Attachment G

## Violence Against Women Act

The Flagler County Housing Authority is striving to fully comply with all requirements of the Violence Against Women Act (VAWA).

First, the Authority will not deny admission to an applicant who has been a victim of domestic violence, dating violence, or stalking. The applicant must comply with all other admission requirements.

Also, the Authority will not terminate the assistance to a victim of domestic violence, dating violence, or stalking based solely on an incident or threat of such activity. The Authority still retains the right to terminate assistance for other criminal activity or good cause.

All information provided by an applicant or tenant regarding VAWA will be held in strict confidence and will not be shared with any other parties, unless required by law.

At this time, the Housing Authority does not intend to put a victim of domestic violence admissions preference in place. The Executive Director will periodically review the need for such preference and may add an admissions preference for victim of domestic violence if a need is determined.

To make sure all applicants are aware of the Violence Against Women Act, the Housing Authority notifies all applicants of the information included in the Act during the application process.

## 7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

The FY2007 Capital Fund Program Annual Statement is located at fl030a01.

## 8. Capital Fund Program Five-Year Action Plan

The FY2007 Capital Fund Program Five-Year Plan is located at Attachment fl030a01.

# Annual Statement/Performance and Evaluation Report
# Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

| **PHA Name:** Housing Authority of the County of Flagler | **Grant Type and Number**<br>Capital Fund Program Grant No: FL29P03050107<br>Replacement Housing Factor Grant No: | **Federal FY of Grant:** 2007 |
|---|---|---|

☒ **Original Annual Statement** ☐ **Reserve for Disasters/ Emergencies** ☐ **Revised Annual Statement (revision no: )**
☐ **Performance and Evaluation Report for Period Ending:** ☐ **Final Performance and Evaluation Report**

| **Line No.** | **Summary by Development Account** | **Total Estimated Cost** | | **Total Actual Cost** | |
|---|---|---|---|---|---|
| | | **Original** | **Revised** | **Obligated** | **Expended** |
| 1 | Total non-CFP Funds | | | | |
| 2 | 1406 Operations | $35,734.00 | | | |
| 3 | 1408 Management Improvements Soft Costs | | | | |
| | Management Improvements Hard Costs | | | | |
| 4 | 1410 Administration | | | | |
| 5 | 1411 Audit | | | | |
| 6 | 1415 Liquidated Damages | | | | |
| 7 | 1430 Fees and Costs | $10,000.00 | | | |
| 8 | 1440 Site Acquisition | | | | |
| 9 | 1450 Site Improvement | | | | |
| 10 | 1460 Dwelling Structures | $121,000.00 | | | |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | $21,000.00 | | | |
| 12 | 1470 Nondwelling Structures | | | | |
| 13 | 1475 Nondwelling Equipment | | | | |
| 14 | 1485 Demolition | | | | |
| 15 | 1490 Replacement Reserve | | | | |
| 16 | 1492 Moving to Work Demonstration | | | | |
| 17 | 1495.1 Relocation Costs | | | | |
| 18 | 1499 Development Activities | | | | |
| 19 | 1502 Contingency | | | | |
| 20 | Amount of Annual Grant: (sum of lines 2-19) | $187,734.00 | | | |
| 21 | Amount of line 20 Related to LBP Activities | | | | |
| 22 | Amount of line 20 Related to Section 504 compliance | | | | |
| 23 | Amount of line 20 Related to Security –Soft Costs | | | | |
| 24 | Amount of Line 20 related to Security-- Hard Costs | | | | |
| 25 | Amount of line 20 Related to Energy Conservation Measures | | | | |
| 26 | Collateralization Expenses or Debt Service | | | | |

# Annual Statement/Performance and Evaluation Report
# Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
# Part II: Supporting Pages

| **PHA Name:** Housing Authority of the County of Flagler | | **Grant Type and Number**<br>Capital Fund Program Grant No: FL29P03050107<br>Replacement Housing Factor Grant No: | | | | **Federal FY of Grant:** 2007 | | |
|---|---|---|---|---|---|---|---|---|
| Development Number Name/HA-Wide Activities | General Description of Major Work Categories | Dev. Acct No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | | | | | |
| | | | | | | | | |
| | **Operations** | | | | | | | |
| PHA-Wide | Operating Fund | 1406 | LS | $35,734.00 | | | | |
| | **Subtotal 1406** | | | **$35,734.00** | | | | |
| | | | | | | | | |
| | **Fees and Costs** | | | | | | | |
| PHA-Wide | A&E Fees | 1430 | LS | $10,000.00 | | | | |
| | **Subtotal 1430** | | | **$10,000.00** | | | | |
| | | | | | | | | |
| | **Dwelling Structures** | | | | | | | |
| PHA-Wide | Unit piping repairs | 1460 | 4 units | $26,000.00 | | | | |
| PHA-Wide | Replace water heaters | 1460 | 10 units | $5,000.00 | | | | |
| PHA-Wide | Replace furnaces and repair ductwork | 1460 | 40 units | $90,000.00 | | | | |
| | **Subtotal 1460** | | | **$121,000.00** | | | | |
| | | | | | | | | |
| | **Dwelling Equipment** | | | | | | | |
| PHA-Wide | Refrigerator Replacement | 1465.1 | 30 each | $12,000.00 | | | | |
| PHA-Wide | Range Replacement | 1465.1 | 30 each | $9,000.00 | | | | |
| | **Subtotal 1465.1** | | | **$21,000.00** | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | **Capital Fund Program Grant Total** | | | **$187,734.00** | | | | |
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# Annual Statement/Performance and Evaluation Report
# Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
# Part III: Implementation Schedule

| **PHA Name:** Housing Authority of the County of Flagler | **Grant Type and Number**<br>Capital Fund Program No: FL29P03050107<br>Replacement Housing Factor No: | **Federal FY of Grant:** 2007 |
|---|---|---|

| Development Number Name/HA-Wide Activities | All Fund Obligated (Quarter Ending Date) | | | All Funds Expended (Quarter Ending Date) | | | Reasons for Revised Target Dates |
|---|---|---|---|---|---|---|---|
| | Original | Revised | Actual | Original | Revised | Actual | |
| | | | | | | | |
| PHA-Wide | 6/30/09 | | | 6/30/11 | | | |
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# Capital Fund Program Five-Year Action Plan
## Part I: Summary

| **PHA Name:** Housing Authority of the County of Flagler | | | | ☒**Original 5-Year Plan**<br>☐**Revision No:** | |
|---|---|---|---|---|---|
| Development Number/Name/HA-Wide | Year 1 | Work Statement for Year 2<br>FFY Grant: 2008<br>PHA FY: 2009 | Work Statement for Year 3<br>FFY Grant: 2009<br>PHA FY: 2010 | Work Statement for Year 4<br>FFY Grant: 2010<br>PHA FY: 2011 | Work Statement for Year 5<br>FFY Grant: 2011<br>PHA FY: 2012 |
| PHA-Wide | Annual Statement | $187,734.00 | $187,734.00 | $187,734.00 | $187,734.00 |
| FL030-1 | | $0.00 | $0.00 | $0.00 | $0.00 |
| FL030-2 | | $0.00 | $0.00 | $0.00 | $0.00 |
| FL030-3 | | $0.00 | $0.00 | $0.00 | $0.00 |
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| CFP Funds Listed for 5-year planning | | $187,734.00 | $187,734.00 | $187,734.00 | $187,734.00 |
| | | | | | |
| Replacement Housing Factor Funds | | | | | |

## Capital Fund Program Five-Year Action Plan
## Part II: Supporting Pages—Work Activities

| Activities for Year 1 | Activities for Year : 2<br>FFY Grant: 2008<br>PHA FY: 2009 | | | Activities for Year: 3<br>FFY Grant: 2009<br>PHA FY: 2010 | | |
|---|---|---|---|---|---|---|
| | **Development Name/Number** | **Major Work Categories** | **Estimated Cost** | **Development Name/Number** | **Major Work Categories** | **Estimated Cost** |
| | | | | | | |
| See | | **Operations – 1406** | | | **Operations – 1406** | |
| Annual | PHA-Wide | Operating Cost | $35,734.00 | PHA-Wide | Operating Cost | $70,234.00 |
| Statement | | **Subtotal 1406** | **$35,734.00** | | **Subtotal 1406** | **$70,234.00** |
| | | | | | | |
| | | **Fees and Costs – 1430** | | | **Fees and Costs – 1430** | |
| | PHA-Wide | A&E Fees | $10,000.00 | PHA-Wide | A&E Fees | $10,000.00 |
| | | **Subtotal 1430** | **$10,000.00** | | **Subtotal 1430** | **$10,000.00** |
| | | | | | | |
| | | **Dwelling Structures – 1460** | | | **Dwelling Structures – 1460** | |
| | PHA-Wide | Replace water heaters – 10 each | $5,000.00 | PHA-Wide | Replace DHWH – 30 each | $15,000.00 |
| | PHA-Wide | Unit piping repairs | $15,000.00 | PHA-Wide | Unit piping repairs | $30,000.00 |
| | PHA-Wide | Replace furnaces and repair ductwork | $105,000.00 | PHA-Wide | Replace furnaces and repair ductwork | $45,000.00 |
| | | **Subtotal 1460** | **$165,000.00** | | **Subtotal 1460** | **$90,000.00** |
| | | | | | | |
| | | **Dwelling Equipment – 1465.1** | | | | |
| | PHA-Wide | Replace Refrigerators – 10 each | $4,000.00 | | **Dwelling Equipment – 1465.1** | |
| | PHA-Wide | Replace Ranges – 10 each | $3,000.00 | PHA-Wide | Replace Refrigerators – 25 each | $10,000.00 |
| | | **Subtotal 1465.1** | **$7,000.00** | PHA-Wide | Replace Ranges – 25 each | $7,500.00 |
| | | | | | **Subtotal 1465.1** | **$17,500.00** |
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| | | **Total CFP Estimated Cost** | **$187,734.00** | | | **$187,734.00** |

## Capital Fund Program Five-Year Action Plan
## Part II: Supporting Pages—Work Activities

| Activities for Year 1 | Activities for Year : 4<br>FFY Grant: 2010<br>PHA FY: 2011 | | | Activities for Year: 5<br>FFY Grant: 2011<br>PHA FY: 2012 | | |
|---|---|---|---|---|---|---|
| | **Development Name/Number** | **Major Work Categories** | **Estimated Cost** | **Development Name/Number** | **Major Work Categories** | **Estimated Cost** |
| | | | | | | |
| See | | **Operations – 1406** | | | **Operations – 1406** | |
| Annual | PHA-Wide | Operating Cost | $110,234.00 | PHA-Wide | Operating Cost | $110,234.00 |
| Statement | | **Subtotal 1406** | **$110,234.00** | | **Subtotal 1406** | **$110,234.00** |
| | | | | | | |
| | | **Fees and Costs – 1430** | | | **Fees and Costs – 1430** | |
| | PHA-Wide | Fees and Costs | $15,000.00 | PHA-Wide | Fees and Costs | $15,000.00 |
| | | **Subtotal 1430** | **$15,000.00** | | **Subtotal 1430** | **$15,000.00** |
| | | | | | | |
| | | **Dwelling Structures – 1460** | | | **Dwelling Structures – 1460** | |
| | PHA-Wide | Replace DHWH – 30 each | $15,000.00 | PHA-Wide | Replace DHWH – 30 each | $15,000.00 |
| | PHA-Wide | Unit piping repairs | $30,000.00 | PHA-Wide | Unit piping repairs | $30,000.00 |
| | | **Subtotal 1460** | **$45,000.00** | | **Subtotal 1460** | **$45,000.00** |
| | | | | | | |
| | | **Dwelling Equipment – 1465.1** | | | **Dwelling Equipment – 1465.1** | |
| | PHA-Wide | Replace Refrigerators – 25 each | $10,000.00 | PHA-Wide | Replace Refrigerators – 25 each | $10,000.00 |
| | PHA-Wide | Replace Ranges – 25 each | $7,500.00 | PHA-Wide | Replace Ranges – 25 each | $7,500.00 |
| | | **Subtotal 1465.1** | **$17,500.00** | | **Subtotal 1465.1** | **$17,500.00** |
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| | | **Total CFP Estimated Cost** | **$187,734.00** | | | **$187,734.00** |

# Annual Statement/Performance and Evaluation Report
# Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

| **PHA Name:** Housing Authority of the County of Flagler | **Grant Type and Number**<br>Capital Fund Program Grant No: FL29P03050106<br>Replacement Housing Factor Grant No: | **Federal FY of Grant:** 2006 |
|---|---|---|

☐ **Original Annual Statement** ☐ **Reserve for Disasters/ Emergencies** ☒ **Revised Annual Statement (revision no: 1)**
☒ **Performance and Evaluation Report for Period Ending: 12/31/06** ☐ **Final Performance and Evaluation Report**

| **Line No.** | **Summary by Development Account** | **Total Estimated Cost** | | **Total Actual Cost** | |
|---|---|---|---|---|---|
| | | **Original** | **Revised** | **Obligated** | **Expended** |
| 1 | Total non-CFP Funds | | | | |
| 2 | 1406 Operations | $14,734.00 | $187,734.00 | $0.00 | $0.00 |
| 3 | 1408 Management Improvements Soft Costs | | | | |
| | Management Improvements Hard Costs | | | | |
| 4 | 1410 Administration | | | | |
| 5 | 1411 Audit | | | | |
| 6 | 1415 Liquidated Damages | | | | |
| 7 | 1430 Fees and Costs | $18,000.00 | $0.00 | $0.00 | $0.00 |
| 8 | 1440 Site Acquisition | | | | |
| 9 | 1450 Site Improvement | | | | |
| 10 | 1460 Dwelling Structures | $155,000.00 | $0.00 | $0.00 | $0.00 |
| 11 | 1465.1 Dwelling Equipment—Nonexpendable | | | | |
| 12 | 1470 Nondwelling Structures | | | | |
| 13 | 1475 Nondwelling Equipment | | | | |
| 14 | 1485 Demolition | | | | |
| 15 | 1490 Replacement Reserve | | | | |
| 16 | 1492 Moving to Work Demonstration | | | | |
| 17 | 1495.1 Relocation Costs | | | | |
| 18 | 1499 Development Activities | | | | |
| 19 | 1502 Contingency | | | | |
| 20 | Amount of Annual Grant: (sum of lines 2-19) | $187,734.00 | $187,734.00 | $0.00 | $0.00 |
| 21 | Amount of line 20 Related to LBP Activities | | | | |
| 22 | Amount of line 20 Related to Section 504 compliance | | | | |
| 23 | Amount of line 20 Related to Security –Soft Costs | | | | |
| 24 | Amount of Line 20 related to Security-- Hard Costs | | | | |
| 25 | Amount of line 20 Related to Energy Conservation Measures | | | | |
| 26 | Collateralization Expenses or Debt Service | | | | |

# Annual Statement/Performance and Evaluation Report
# Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
# Part II: Supporting Pages

| **PHA Name:** Housing Authority of the County of Flagler | | **Grant Type and Number**<br>Capital Fund Program Grant No: FL29P03050106<br>Replacement Housing Factor Grant No: | | | | **Federal FY of Grant:** 2006 | | |
|---|---|---|---|---|---|---|---|---|
| Development Number Name/HA-Wide Activities | General Description of Major Work Categories | Dev. Acct No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status of Work |
| | | | | | | | | |
| | | | | | | | | |
| | **Operations** | | | | | | | |
| PHA-Wide | Operating Fund | 1406 | LS | $14,734.00 | $187,734.00 | $0.00 | $0.00 | |
| | **Subtotal 1406** | | | **$14,734.00** | **$187,734.00** | **$0.00** | **$0.00** | |
| | | | | | | | | |
| | **Fees and Costs** | | | | | | | |
| PHA-Wide | A&E Fees | 1430 | LS | $18,000.00 | $0.00 | $0.00 | $0.00 | |
| | **Subtotal 1430** | | | **$18,000.00** | **$0.00** | **$0.00** | **$0.00** | |
| | | | | | | | | |
| | **Dwelling Structures** | | | | | | | |
| FL030-1 | Replace furnaces and install central air conditioning | 1460 | 32 units | $155,000.00 | $0.00 | $0.00 | $0.00 | |
| | **Subtotal 1460** | | | **$155,000.00** | **$0.00** | **$0.00** | **$0.00** | |
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| | **Capital Fund Program Grant Total** | | | **$187,734.00** | **$187,734.00** | **$0.00** | **$0.00** | |
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# Annual Statement/Performance and Evaluation Report
# Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
# Part III: Implementation Schedule

| **PHA Name:** Housing Authority of the County of Flagler | **Grant Type and Number**<br>Capital Fund Program No: FL29P03050106<br>Replacement Housing Factor No: | **Federal FY of Grant:** 2006 |
|---|---|---|

| Development Number Name/HA-Wide Activities | All Fund Obligated (Quarter Ending Date) | | | All Funds Expended (Quarter Ending Date) | | | Reasons for Revised Target Dates |
|---|---|---|---|---|---|---|---|
| | Original | Revised | Actual | Original | Revised | Actual | |
| | | | | | | | |
| PHA-Wide | 7/18/08 | | | 7/18/10 | | | |
| | | | | | | | |
| FL30-1 | 7/18/08 | | | 7/18/10 | | | |
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