

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans
5 Year Plan for Fiscal Years 2005 - 2009
Annual Plan for Fiscal Year 05/2006

LAKE CHARLES HOUSING AUTHORITY
LA004

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH
INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan
Agency Identification**

PHA Name: LAKE CHARLES HOUSING AUTHORITY

PHA Number: LA004

PHA Fiscal Year Beginning: (10/01/05)

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- X Main administrative office of the PHA
- X PHA development management offices
- X PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- X Main administrative office of the PHA
- X PHA development management offices
- PHA local offices
- X Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- X Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2005 - 2009
[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

X The PHA's mission is: (state mission here)

“Providing safe, decent, affordable housing to low income families”

The Lake Charles Housing Authority is committed to excellence in providing quality housing in an environment which will ensure all residents opportunity, access to resources and the expectation that our communities will be safe, decent and affordable place to live and enable them to realize their potential.

To achieve this mission the Lake Charles Housing Authority will continue to recognize our residents as our ultimate client; We will improve authority management and service delivery efforts through effective and efficient authority staff and seek problem solving partnerships with residents, community and government leadership. We will apply limited authority resources to the effective and efficient management and operation of Public Housing programs.

The LCHA will accomplish its mission ideals through its goals and objectives such as providing safe, decent, affordable housing to low income families in our community and ensuring equal opportunity in housing for all applicants. We will promote self-sufficiency and asset development of financially disadvantaged families and individuals. And also improve community quality of life and economic vitality; we will increase resident participation through our resident advisory council. And last but not least, to provide timely response to resident request for maintenance problems.

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

PHA Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- X PHA Goal: Expand the supply of assisted housing
 - Objectives:
 - X Apply for additional rental vouchers:
 - X Reduce public housing vacancies:
 - X Leverage private or other public funds to create additional housing opportunities:
 - X Acquire or build units or developments
 - X Other (list below)
- The LCHA through its Management Program has acquired 119 Units which we own and manage under Section 8 Guidelines.**

- X PHA Goal: Improve the quality of assisted housing
 - Objectives:
 - X Improve public housing management: (PHAS score) 92
 - X Improve voucher management: (SEMAP score) 82
 - X Increase customer satisfaction:
 - X Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections)
 - X Renovate or modernize public housing units:
 - Demolish or dispose of obsolete public housing:
 - X Provide replacement public housing:
 - X Provide replacement vouchers: [When available](#)
 - Other: (list below)

- X PHA Goal: Increase assisted housing choices
 - Objectives:
 - X Provide voucher mobility counseling:
 - X Conduct outreach efforts to potential voucher landlords
 - X Increase voucher payment standards
 - X Implement voucher homeownership program:
 - X Implement public housing or other homeownership programs:
 - Implement public housing site-based waiting lists:
 - X Convert public housing to vouchers:
 - Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

- X PHA Goal: Provide an improved living environment
 - Objectives:
 - X Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
 - X Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
 - X Implement public housing security improvements:

- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below)

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

- X PHA Goal: Promote self-sufficiency and asset development of assisted households
- Objectives:
 - X Increase the number and percentage of employed persons in assisted families:
 - X Provide or attract supportive services to improve assistance recipients' employability:
 - X Provide or attract supportive services to increase independence for the elderly or families with disabilities.
 - Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- X PHA Goal: Ensure equal opportunity and affirmatively further fair housing
- Objectives:
 - X Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
 - X Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
 - X Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
 - X Other: (list below)

Other PHA Goals and Objectives: (list below)

Lake Charles Housing Authority Goals and Objectives:

- A. Provide decent, safe and affordable housing in our Developments**
- B. Ensure equal opportunity in housing for all people.**
- C. Promote self-sufficiency and asset development of financially disadvantaged families and individuals.**
- D. Improve community quality of life and economic vitality**
- E. Increase resident participation through our Resident Advisory Council.**
- F. Provide timely response to residents request for maintenance problems**
- G. Strive to have a 10 day turnover time on vacated units.**
- H. To continue to enforce our "One Strike" policies for residents and applicants.**
- I. Improve and/or maintain our financial stability through aggressive rent collections and improved reserve position.**
- J. To meet rental needs of larger families**
- K. To improve living conditions of our residents by modernization/rehab of all LCHA Units.**
- L. To be cognizant of preferences in Policy stated by LCHA**

Annual PHA Plan
PHA Fiscal Year 2006
[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

Standard Plan

Streamlined Plan:

- X High Performing PHA
- Small Agency (<250 Public Housing Units)
- Administering Section 8 Only

Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

The Lake Charles Housing Authority is a medium sized Authority managing 833 Units of Low Income Public Housing at 11 scattered sites within the city limits of the City of Lake Charles; approximately 1600 Voucher units; 198 Section 2210 Units at an Elderly High Rise, Chateau du Lac; and 119 units owned and managed by the LCHA under Section 8 Guidelines, and is a High Performer. We recently took over management of 20 Handicapped Units of Section 211 located in South Lake Charles. We serve lower income citizens from all parts within the corporate lines of the city of Lake Charles. The policies and funding priorities for the next five years will enable the LCHA to maintain its HUD recognized exemplary level of performance. Capital investment over the next five years will bring scattered site properties and existing elderly communities into like-new condition, while adding amenities that will guarantee marketability into the next two decades. At the same time the LCHA will complete an expansion project and housing resources that will bring our sites to the most modern units in our area. To meet the rental needs of larger families the LCHA has adopted payment standards higher than the HUD standard Fair Market Rents. The LCHA will work to encourage private development or undertake acquisition of additional scattered site properties to meet the rental needs of lower income families. We are located in Calcasieu Parish, City of Lake Charles, State of Louisiana. The LCHA through its Mission Statement insures all residents the opportunity to access resources for improving their quality of life in a safe, decent, affordable, drug free place to live and realize their potential. Our residents are afforded the opportunity to participate in the Family Self-Sufficiency Program. We offer on-going training and adult education for our residents as well as our employees. We have in Place a Deconcentration Policy to ensure deconcentration of poverty and promote integration in Public Housing. The LCHA serves lower income citizens from within the city limits of the City of Lake Charles. The improved policies and funding priorities for the next five years will enable the LCHA to maintain its HUD recognized exemplary level of performance.

The LCHA has an extensive waiting list, which means that some applicants have approximately an 18 month to 2 year wait for housing. The LCHA through its Management Program has made available to applicants, 119 additional units. The LCHA has approved a Deconcentration Policy and will utilize Local Preferences to attract and encourage applicants that can qualify for public housing. The LCHA Board of Commissioners has determined that its housing strategy complies with the State of Louisiana's Consolidated Plan.

The LCHA has updated its Admissions and Continued Occupancy Policy, Dwelling Lease and Grievance Policy to comply with all QHWRA requirements. The LCHA has established a minimum rent of \$50 and a ceiling rent compatible to Fair Market Rents (FMR) to determine dollar values.

The LCHA has conducted a physical needs assessment of its Developments to determine its modernization requirements and has developed an Annual and Five Year Plan to address its improvements.

The LCHA has no plans to demolish or dispose of any of its properties. The LCHA has a Cooperative Agreement with the City of Lake Charles Law Enforcement Agencies to develop safety and crime prevention that meets or exceeds the needs of its residents.

The LCHA has in place a Pet Policy that allows its residents to own pets if they follow a certain set of rules.

The LCHA requires all applicants who fail the Criminal History Report for admission to Public Housing, wait a period of five (5) years before they can reapply.

The LCHA has certified that it has and will continue to adhere to all Civil Rights requirements and will affirmatively further fair housing in addition, the LCHA has included a copy of its most recent fiscal year audit reports as part of the documentation made available for public review during the 45 days prior to submission of the LCHA's Agency Plan to HUD.

Because the LCHA is a PHMAP High-Performer, it was not required to respond to the following Annual Plan components:

- Operations and Management
- Grievances Procedures
- Designation of Public Housing
- Conversion of Public Housing
- Homeownership
- Community service
- Asset Management

/s/ S. Ben Taylor, Jr., Executive Director; Lake Charles Housing Authority

iii. Annual Plan Table of Contents

(24 CFR Part 903.7 9 (r))

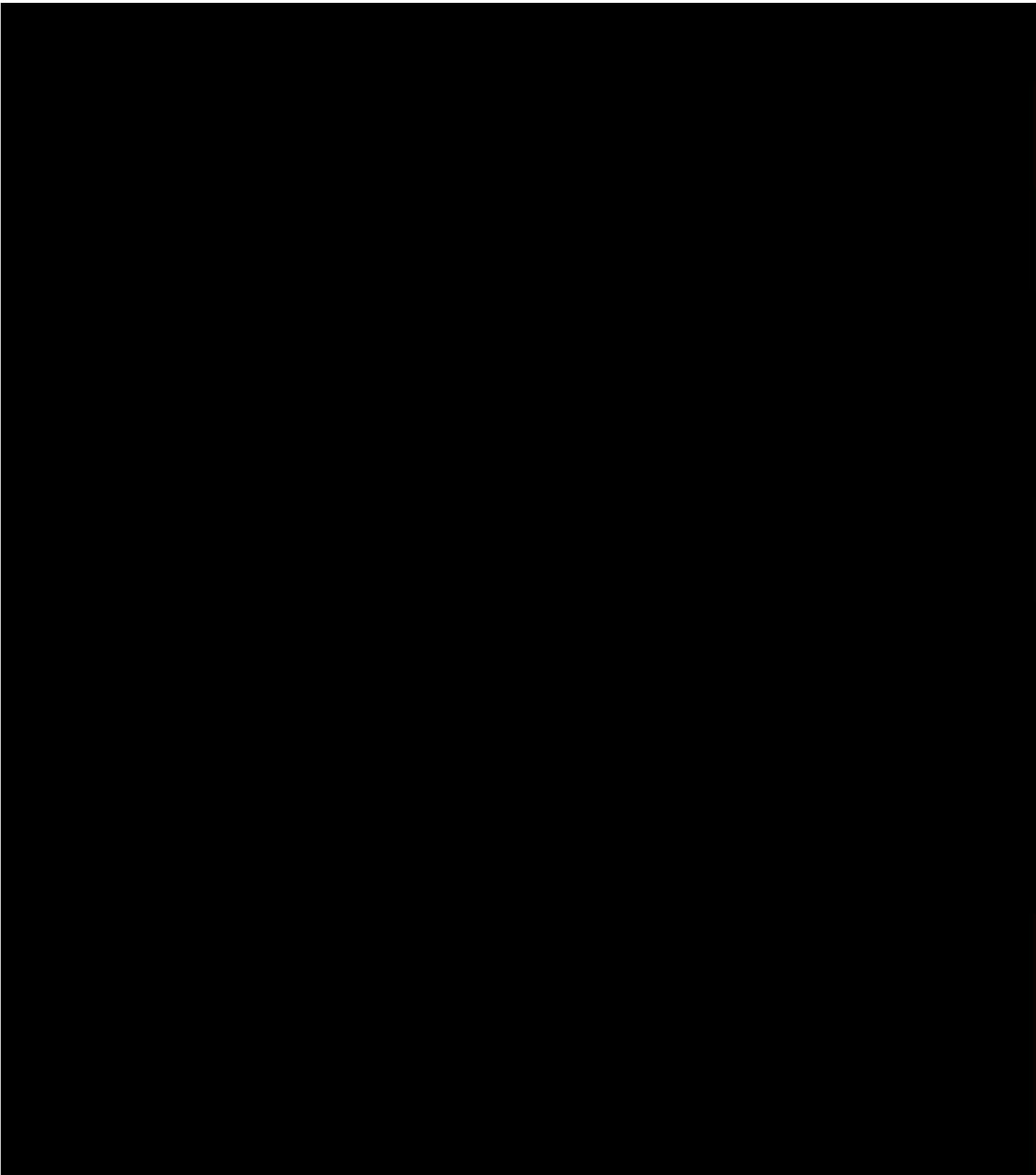
Provide a table of contents for the Annual Plan, including attachments and a list of supporting documents available for public inspection

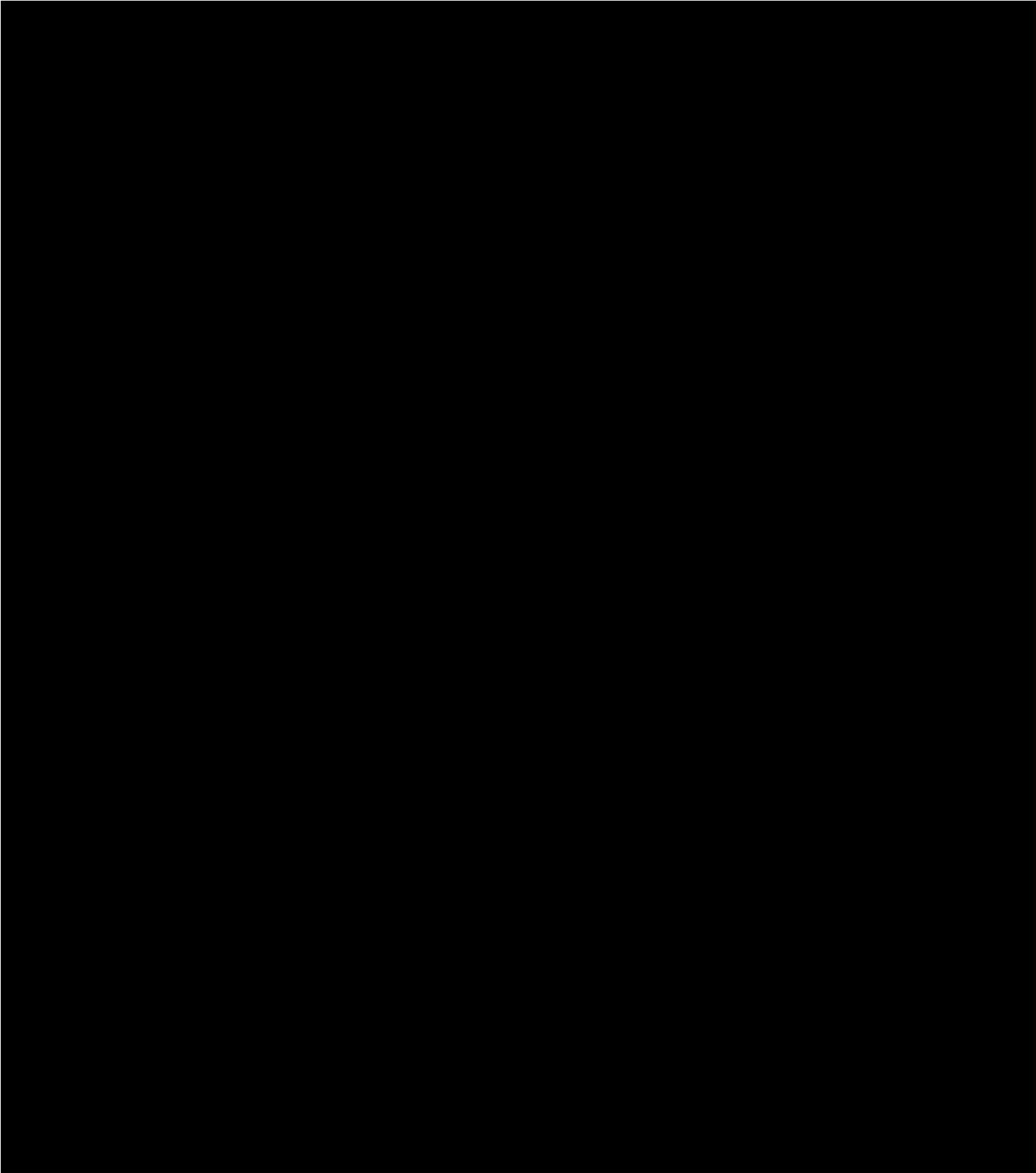
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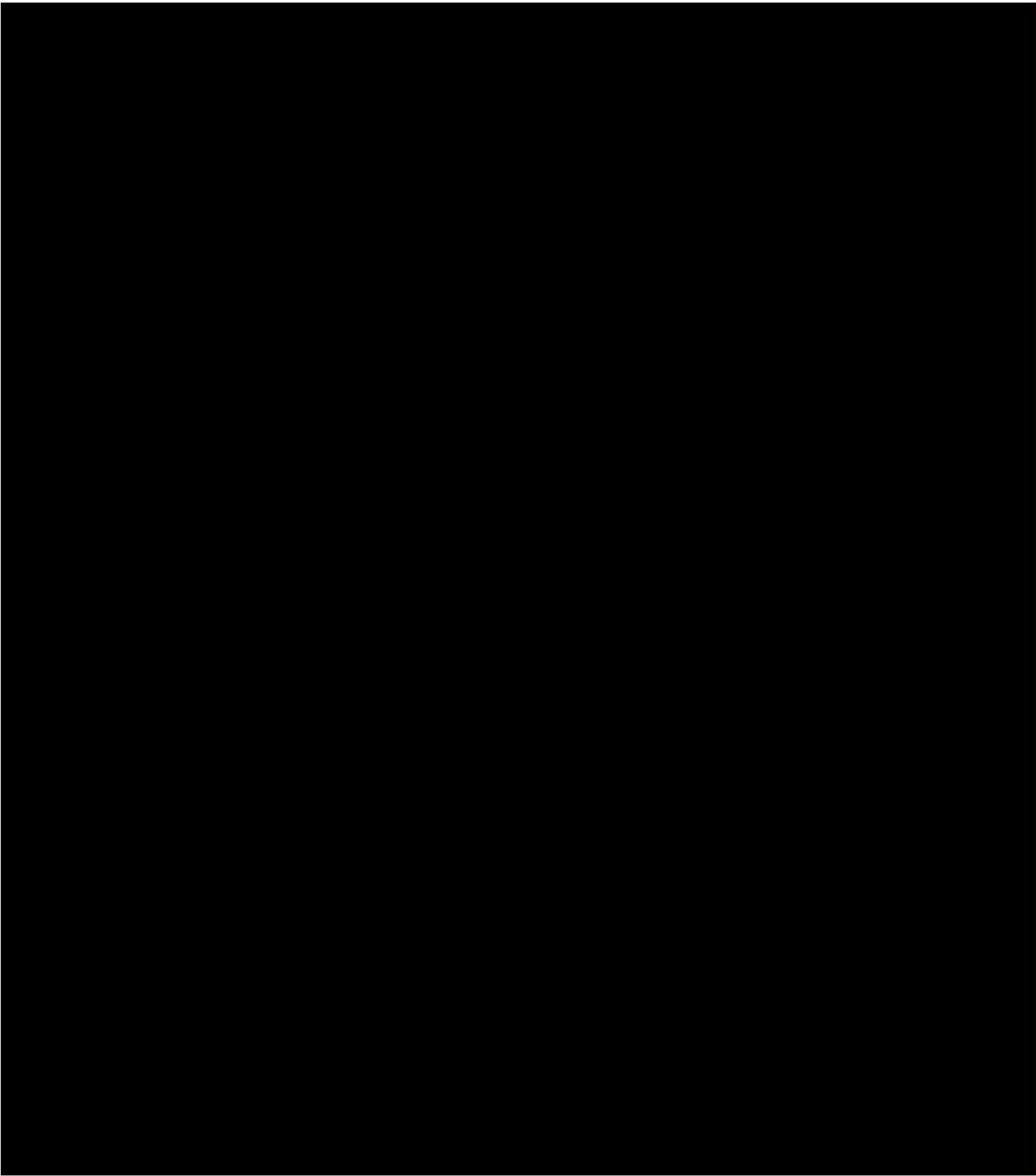
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Required Attachments included in Annual Plan	
Admissions Policy for Deconcentration	
FY 2005 Capital Fund Program Annual Statement	

X FY 2005 Capital Fund Program 5 Year Action Plan

CAPITAL FUND PROGRAM TABLES START HERE







Advisory Board or Boards (must be attached if not included in PHA Plan text)

RESIDENT ADVISORY COUNCIL 3 YEAR PLAN PUBLIC MEETING
THURSDAY, MAY 25, 2006 5:00PM
GOLDEN ARMS COMMUNITY BUILDING-1481 3RD STREET

FINAL REPORT:

Officers Present: Jackie Lewis, President
Marie Johnson, Member@large
Ben Taylor, Director
Margaret Jackson, Commissioner
Gladys Harris, Development Captain

Developments Represented: Golden Arms
High School Park
Meadow Park
Carver Courts

Performance Survey Report:

Total Surveys Submitted-18

Departmental Scores:

Administration-2=fair
Maintenance-1.22-poor
Managers & staff-2.33=fair
Pest Control-1.88-poor
Newsletter-3.33-good
Inspection Process-2.88=fair
Resident Advisory Council-2.72=fair

THREE MOST IMPORTANT IMPROVEMENTS NEEDED:

- a. Onsite Security and Security Cameras
- b. More Security Lights
- c. Central Air and Heat

Development Damage Repair and/or Replace List

Golden Arms – Submitted typed written list (enclosed)

Carver Courts: a. need more off street parking
b. cabinets replaced
c. retille floors
d. screen doors replaced
e. security lights repaired

Meadow Park a. more security lights
b. cabinets replaced
c. security lights repaired

Jones Manor: a. Complete interior renovation
b. showers in bathrooms
c. off street parking

RAC'S COMMENTS:

According to both the performance survey and the damage reports submitted, it is obvious there is a serious need to improve services in all departments.

RAC'S RECOMMENDATIONS:

- a. More off street parking in all developments is a serious need;
- b. Security, in the form of more lights, onsite security and security cameras seems to be the top priority of all residents;
- c. Because of the climate of Southwest Louisiana, central air and heat is a necessity.

REPORT SUBMITTED BY: John Lewis, President
John Lewis

DATE: 05-31-06

We the residents of Golden Arms Apartments submit the following in the 5-year plan:

- 1) A new elevator.
- 2) An additional laundry free to residents, new dryers in existing laundry, repair of ceiling, paint and tile folding table in existing laundry.
- 3) Central air conditioning units in complex.
- 4) An appropriate drainage system, to divert present system of water flowing inside hallways overflowing grounds and covering a larger portion of sidewalks, especially on the walks leading to 2nd Avenue presently all water if drained from top of building onto halls overflowing into halls and breezeway.
- 5) Proper lighting in hallways, stairways, elevator -night/ off time during the day.
- 6) Better cable service.
- 7) Handicap accessible side walks.
- 8) Replacement of all non-working heating units.
- 9) New mail boxes.
- 10) Sufficient parking area with markings for "residents only".
- 11) Repair/restoration of cabinets, showers, commodes, and bathroom fixtures.
- 12) Replacement of floor & bathroom tiles.
- 13) Yard restoration: prune trees, spruce up flower beds, fill holes, cracks in ground, restore three times a year.
- 14) Door bells for all residents.
- 15) Garbage cans for each unit labeled w/ap#.
- 16) Weekly cleaning of breezeway, yard debris and roadside garbage/trash.

*Submitted by
Mrs. Gladys Harris
Golden Arms
Residential Council Chairperson
5/25/06*

RESIDENT ADVISORY COUNCIL

PUBLIC MEETING

May 25, 2006
5:00 P.M.

Golden Arms Community Room
1481 3rd Street

SIGN IN SHEET

1. Joseph L. Thomas 1475 Pt
2. Marcia Davis 1481 Pt Apt 1426
3. Jay Co. Easton 1407 Court St
4. Ming J. Lewis 1431 Third Street
5. Ruth Jackson apt. 1480
6. Lucille Duprey A. pt 1437A
7. Wilma Walker West 1417
8. Gladys Harris 1469
9. Betty Taylor 1463 A
10. Theresa Hensley
11. Beverly Charles
12. Elizabeth Watson
13. Olga Fontana Apt. 1430
14. Geraldine White apt. 1422
15. Dorothy Carter 1421 Apt 20
16. Mary A. Duggan 1481 ^{street} ~~town~~
17. Hazel Smith 1425 1/2, Park Ave
18. Wilson Zuseman 14182

RESIDENT ADVISORY COUNCIL

PUBLIC MEETING

May 25, 2006

5:00 P.M.

Golden Arms Community Room

1481 3rd Street

SIGN IN SHEET

1424 2nd Street

* 1. Ellen Dixon Sheriquea Dixon

2. Rose Paglin 1481 th st apt 1432

3. Margie Jack 1481 apt 1018

4. ~~Debra~~ Wallace 1481 apt 1455A

5. [Signature] Apt. 1022 - 1431 3rd St.

- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____
- 11. _____
- 12. _____
- 13. _____
- 14. _____
- 15. _____
- 16. _____
- 17. _____
- 18. _____

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents Xcheck here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development Xcheck here if included in the public housing A & O Policy	Annual Plan: Rent Determination

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	Section 8 rent determination (payment standard) policies Xcheck here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures X check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures X check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
X	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
X	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
X	Policies governing any Section 8 Homeownership program X check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
X	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.	Annual Plan: Annual Audit

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Affordability	Supply	Quality	Accessibility	Size	Location
Income <= 30% of AMI							
Income >30% but <=50% of AMI							
Income >50% but <80% of AMI							
Elderly	31						
Families with Disabilities	104						
Race/Ethnicity	113						
Race/Ethnicity	577						
Race/Ethnicity	1						
Race/Ethnicity	1						

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s 2005
- U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year: 2004
- Other sources: (list and indicate year of information)

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input checked="" type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
As of 2/20/06	# of families	% of total families	Annual Turnover
Waiting list total	652		
Extremely low income <=30% AMI	3		
Very low income (>30% but <=50% AMI)	35		
Low income (>50% but <80% AMI)			
Families with children	381		
Elderly families	30		
Families with Disabilities	97		
Race/ethnicity	Code 1 - 94		
Race/ethnicity	Code 2 - 555		
Race/ethnicity	Code 3 - 1		
Race/ethnicity	Code 4 - 2		
Characteristics by Bedroom Size (Public Housing Only)			
1BR			
2 BR			
3 BR			
4 BR			
5 BR			
5+ BR			
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
If yes: Public Housing is open - Section 8 is closed.			
How long has it been closed (# of months)? 18			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Yes			

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- X Employ effective maintenance and management policies to minimize the number of public housing units off-line
- X Reduce turnover time for vacated public housing units
- X Reduce time to renovate public housing units
- X Seek replacement of public housing units lost to the inventory through mixed finance development
- X Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources [When available](#)
- X Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- X Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- X Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- X Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- X Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- X Other (list below)

[The Hurricanes \(Katrina and Rita\) and the KDHAP program have leased up all available housing in our Area., Therefore the LCHA will strive to increase availability of Units for rent.](#)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- X Apply for additional section 8 units should they become available
- X Leverage affordable housing resources in the community through the creation of mixed - finance housing
- X Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- X Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- X Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- X Employ admissions preferences aimed at families with economic hardships
- X Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly [The Lake Charles Housing Authority has always had designated housing for elderly and disabled.](#)
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community

- X Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- X Influence of the housing market on PHA programs
- X Community priorities regarding housing assistance
- X Results of consultation with local or state government
- X Results of consultation with residents and the Resident Advisory Board
- X Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2005 grants)		
a) Public Housing Operating Fund	1,326,348	PHA Operations
b) Public Housing Capital Fund	3,303,713	PHA Capital Improvmnts.
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	7,369,320	Section 8 Tenant Based Assistance Voucher & Moderate Rehab Programs
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
Shelter Plus Care Grant	419,895	Section 8 Tenant Based Assistance
2. Prior Year Federal Grants (unobligated funds only) (list below)		
3. Public Housing Dwelling Rental Income	1,270,576	PHA Operaetions
4. Other income (list below)		
4. Non-federal sources (list below)		
Total resources	13,690,452	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

ADMISSION TO AND CONTINUED OCCUPANCY POLICY OF THE LAKE CHARLES HOUSING AUTHORITY

(Copy on File)

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number) **Eligibility is established at time of application when a letter is sent to each applicant letting them know if they qualify for assistance.**
- When families are within a certain time of being offered a unit: (state time)
- Other: (describe) **When applicant is within two weeks of being offered a unit all paperwork is required stating true income and members in household.**

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)
The Lake Charles Housing Authority will start site-based waiting lists per HUD request

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office **At our Applications Department Office for the time being.**
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?⁴

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?
3. Yes No: May families be on more than one list simultaneously
If yes, how many lists?
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
 PHA main administrative office
 All PHA development management offices
 Management offices at developments with site-based waiting lists
 At the development to which they would like to apply
 Other (list below)

(3) Assignment

- a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)
 One
 Two
 Three or More
- b. X Yes No: Is this policy consistent across all waiting list types?
- c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

- a. Income targeting:
X Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?
- b. Transfer policies:
In what circumstances will transfers take precedence over new admissions? (list below)
 Emergencies
 Overhoused
 Underhoused
 Medical justification
 Administrative reasons determined by the PHA (e.g., to permit modernization work)
 Resident choice: (state circumstances below)
 Other: (list below)
- c. Preferences
1. X Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If "no" is selected, skip to subsection **(5) Occupancy**)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- X Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- X Substandard housing
- X Homelessness
- X High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- X Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

1 Date and Time

Former Federal preferences:

- 2 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- 2 Substandard housing
- 2 Homelessness
- 2 High rent burden

Other preferences (select all that apply)

- X Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- X Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- X Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- X The PHA-resident lease
- X The PHA's Admissions and (Continued) Occupancy policy
- X PHA briefing seminars or written materials
- X Other source (list)
Resident's Handbook

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- X At an annual reexamination and lease renewal
- X Any time family composition changes
- X At family request for revision depending on reasons
- Other (list)

(6) Deconcentration and Income Mixing

a. Yes X No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. X Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site-based waiting lists
If selected, list targeted developments below:
- X Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:
- X Employing new admission preferences at targeted developments
If selected, list targeted developments below:
LA4-1, Booker T. Washington Courts
LA4-3, Clark Courts
LA4-3A, Jones Manor
LA4-4, Carver Courts
- Other (list policies and developments targeted below)

d. Yes x No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- X Additional affirmative marketing
- X Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
X List (any applicable) developments below:
Same as Above

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
 List (any applicable) developments below:
LA4-1, Booker T. Washington Courts
LA4-4, Carver Courts

**DECONCENTRATE POVERTY
AND
PROMOTE INTEGRATION IN PUBLIC HOUSING**

It is the Lake Charles Housing Authority's policy to ensure that all residents are afforded housing based on their income to ensure that all Developments have mixed income families. To achieve this goal, the Housing Authority's Policy is stated as follows:

"Application Selection will be based on income targeting of eligible families where either higher or lower income families are needed as required. Occupancy of not less than 40% of 833 total Units shall be occupied by families whose income at the time of move-in does not exceed occupied by families whose income at the time of move-in does not exceed 30% of Calcasieu Parish Median Income as determined by The Department of Housing and Urban Development. Occupancy of 60% of the 833 Units shall exceed the areas median income. The Lake Charles Housing Authority will utilize local preferences to ensure that families are housed in conjunction with the published policies.

To further ensure that this goal is met the Lake Charles Housing Authority will advertise in the local media utilizing all local radio stations and the local American Press and the Lake Charles Housing Authority Bulletin, as well as offering rent incentives to applicants at the time of application.

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B.

Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).

(1) Eligibility

a. What is the extent of screening conducted by the PHA? (select all that apply)

- X Criminal or drug-related activity only to the extent required by law or regulation
- Criminal and drug-related activity, more extensively than required by law or regulation
- More general screening than criminal and drug-related activity (list factors below)
- Other (list below)

b. X Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

c. Yes X No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

d. Yes X No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

e. Indicate what kinds of information you share with prospective landlords? (select all that apply)

- X Criminal or drug-related activity
- X Other (describe below) [Rental History, cleanliness of Unit and overall demeanor of family while in residence.](#)

(2) Waiting List Organization

a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)

- None
- X Federal public housing
- Federal moderate rehabilitation
- Federal project-based certificate program
- Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- X PHA main administrative office
- Other (list below)

(3) Search Time

a. Yes X No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

(4) Admissions Preferences

a. Income targeting

Yes X No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes X No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- X Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
Victims of domestic violence
- X Substandard housing
- X Homelessness
- X High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- X Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- X Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

1 Date and Time

Former Federal preferences

- 2 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
Victims of domestic violence
- 2 Substandard housing
- 2 Homelessness
- 2 High rent burden

Other preferences (select all that apply)

- X Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- X Households that contribute to meeting income goals (broad range of incomes)
- X Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- X Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)
 This preference has previously been reviewed and approved by HUD
 The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)
 The PHA applies preferences within income tiers
 Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

- a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)
 The Section 8 Administrative Plan
 Briefing sessions and written materials
 Other (list below)
 Resident’s Handbook
- b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?
 Through published notices
 Other (list below)

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

According to the Admissions to and Continued Occupancy of Public Housing Policy of the Lake Charles Housing Authority

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA’s income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

- a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

- b. Minimum Rent

1. What amount best reflects the PHA’s minimum rent? (select one)

- \$0

- \$1-\$25
- X \$26-\$50

2. Yes X No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1. Yes X No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member
- X For increases in earned income
- Fixed amount (other than general rent-setting policy)
If yes, state amount/s and circumstances below:
- Fixed percentage (other than general rent-setting policy)
If yes, state percentage/s and circumstances below:
- For household heads
- For other family members
- For transportation expenses
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- X Yes for all developments
- Yes but only for some developments
- No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- X For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- X Market comparability study
- X Fair market rents (FMR)
- X 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments

- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- X Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)_____
- Other (list below)

g. Yes X No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- X The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- X Above 110% of FMR (if HUD approved; describe circumstances below) [Requesting approval from HUD to raise the payment standard to 120% because of Hurricanes Katrina and Rita.](#)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- X Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- X FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- X Reflects market or submarket
- X To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- X Other (list below)
- When necessary

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- X Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- X \$26-\$50

b. Yes X No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- X An organization chart showing the PHA's management structure and organization is attached.
- X A brief description of the management structure and organization of the PHA follows:

SUCCESSION PLAN

The LCHA public housing division is a medium sized authority consisting of 833 public housing units. The Administrative and Maintenance staff is made up of the Executive Director, Modernization Coordinator, Administrative Program Analyst, Accounting Manager, three Housing Project Managers and a Maintenance Superintendent. The above staff with the exception of the Executive Director act as Department Head's in the administration of the day to day operations of this Authority. In the absence of the Executive Director, on a temporary basis each department head is responsible for their day to day activities. In the case of the permanent absence of the Executive Director these Department heads would operate the business of the Lake Charles Housing Authority on a day to day basis, under the direction of the Board of Commissioners of the Lake Charles Housing Authority. Who would then follow the guidelines of advertising to employ

a new Executive Director. They would select one of these persons to act as the Acting Director and comply with the Regulations that we operate under. The Lake Charles Housing Authority operates under the Rules of the State Civil Services Department and follows those Rules and Regulations with regard to hiring and equal opportunity guidelines that they provide.

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	783	Expected increases to be back to normal within a few months.
Section 8 Vouchers	1237	Units served very low
Section 8 Certificates		Due to Hurricane Rita
Section 8 Mod Rehab	68	
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)	N/A	
Management Units	89	
Willow Manor	20	
Other Federal Programs(list individually)		
Shelter Plus Care	4	

C. Management and Maintenance Policies

List the PHA’s public housing management and maintenance policy documents, manuals and handbooks that contain the Agency’s rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

- (1) Public Housing Maintenance and Management: (list below)
 - [Public Housing Management Policy is explained in Succession Plan](#)
 - [Public Housing Maintenance Plan is in the LCHA Book of Policies under Comprehensive Maintenance Plan](#)
- (2) Section 8 Management: (list below)
 - [Section 8 Management Policy is in its Administrative Plan](#)

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes X No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)
- X PHA main administrative office
 - X PHA development management offices
 - Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes X No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)
- X PHA main administrative office
 - Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

- The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) CAPITAL FUND TABLES

-or-

- X The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. X Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name

-or-

X **The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)**

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: LAKE CHARLES HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: LA48P00450102 Replacement Housing Factor Grant No:		Federal FY of Grant: 2002	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/06 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	180,000		180,000	129,542
4	1410 Administration				
5	1411 Audit	2,000		2,000	2,000
6	1415 Liquidated Damages				
7	1430 Fees and Costs	90,000		90,000	104,841
8	1440 Site Acquisition				
9	1450 Site Improvement	80,000		80,000	4,596
10	1460 Dwelling Structures	993,000		993,000	1,028,940
11	1465.1 Dwelling Equipment— Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve	76,917		76,917	76,917
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	40,000		40,000	66,306
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	1,461,917		1,461,917	1,413,142
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name: LAKE CHARLES HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: LA48P00450102 Replacement Housing Factor Grant No:			Federal FY of Grant: 2002			
Development Number Name/HA- Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA WIDE	Resident Training							
	Management Improvements	1408		180,000		180,000	129,542	
	Audit	1411		2,000		2,000	2,000	
	Fees Costs/A&E	1430		90,000		90,000	104,841	
	Replacement Reserve	1490		76,917		76,917	76,917	
LA 4-1								
Booker T Washington Cts.	Paint all Exterior Wood & Replace all floor tile	1460 92 Units		297,000		297,000	5,697	
LA 4-2								
High School Park Homes	Paint all Exterior Wood & Replace all floor tile	1460 72 Units		296,000		96,000	4,420	
LA 4-4	Replace all interior walls w/ sheetrock	1460 88 Units		400,000		600,000	1,018,823	
Carver Cts.	Relocation Costs	1495		40,000		40,000	66,306	
LA 4-6	Replace Site Sewer System	1450 80 Units		80,000		80,000	4,596	

PHA Name: LAKE CHARLES HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: LA48P00450103 Replacement Housing Factor Grant No:		Federal FY of Grant: 2003	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no:)					
X Performance and Evaluation Report for Period Ending: 3/31/06 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	180,000		180,000	7,873
4	1410 Administration				
5	1411 Audit	2,000		2,000	0
6	1415 Liquidated Damages				
7	1430 Fees and Costs	90,000		90,000	57,970
8	1440 Site Acquisition				
9	1450 Site Improvement	114,000	130,772	130,772	33,102
10	1460 Dwelling Structures	763,745	746,973	746,973	504,620
11	1465.1 Dwelling Equipment— Nonexpendable	80,000		80,000	58,039
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	1,229,745		1,229,745	661,604
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name: LAKE CHARLES HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: LA48P00450103 Replacement Housing Factor Grant No:				Federal FY of Grant: 2003		
Development Number Name/HA- Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA WIDE	Resident Training							
	Management Improvements	1408	833	180,000		180,000	7,873	
	Audit	1411		2,000		2,000	-0-	
	Fees Costs/A&E	1430		90,000		90,000	57,970	
	Dwelling Equip. Ran/Refrig	1465. 1		80,000		80,000	58,039	
LA 4-1								
Booker T Washington Cts.	Site Sidewalks	1450	100 lf	2,000		2,000	538	
LA 4-2								
High School Park Homes	Site Sidewalks	1450	100 lf	2,000		2,000	858	
LA 4-3A Carver Cts	Site Sidewalks	1450	250 lf	5,000		5,000	6,209	
LA 4-4 A Carver Cts.	Site off-street parking	1450	88 Units	80,000		80,000	2,188	
	Install GFI Breakers	1460	88 Units	120,000		120,000	-0-	
LA 4-5 Lloyd Oaks	Interior Renovations to install sheetrock over delaminating plywood walls and tape, float and paint	1460	150 Units	606,745	589,973	589,973	501,046	
	Water Hydrant System	1450			16,772	16,772	16,772	
LA 4-6 Golden Arms	Site Drainage	1450	350 lf	10,000		10,000	2,920	
LA 4-8 Lloyd Oaks Add	Site Drainage	1450	100 lf	5,000		5,000	3,330	

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: LAKE CHARLES HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: LA48P00450103 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003			
Development Number Name/HA- Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
LA 4-9 Woodway Park	Exterior Painting	1460	50 Units	37,000		37,000	3,576	
LA 4-10 Meadow Park	Site Drainage	1450	150 lf	5,000		5,000	-0-	
La 4-13 Lloyd Oaks Add 2	Site Drainage	1450	250 lf	5,000		5,000	285	

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary		
Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages PHA Name: LAKE CHARLES HOUSING AUTHORITY	Grant Type and Number Capital Fund Program Grant No: LA48P00450103 Replacement Housing Factor Grant No:	Federal FY of Grant: 2003
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/06 <input type="checkbox"/> Final Performance and Evaluation Report		

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	180,000		180,000	7,873
4	1410 Administration				
5	1411 Audit	2,000		2,000	0
6	1415 Liquidated Damages				
7	1430 Fees and Costs	90,000		90,000	57,970
8	1440 Site Acquisition				
9	1450 Site Improvement	114,000	130,772	130,772	33,102
10	1460 Dwelling Structures	763,745	746,973	746,973	504,620
11	1465.1 Dwelling Equipment— Nonexpendable	80,000		80,000	58,039
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	1,229,745		1,229,745	661,604
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

PHA Name: LAKE CHARLES HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: LA48P00450103 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA WIDE	Resident Training							

PHA Name: LAKE CHARLES HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: LA48P00450103 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003			
Development Number Name/HA- Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	Management Improvements	1408	833	180,000		180,000	7,873	
	Audit	1411		2,000		2,000	-0-	
	Fees Costs/A&E	1430		90,000		90,000	57,970	
	Dwelling Equip. Ran/Refrig	1465.1		80,000		80,000	58,039	
LA 4-1								
Booker T Washington Cts.	Site Sidewalks	1450	100 lf	2,000		2,000	538	
LA 4-2								
High School Park Homes	Site Sidewalks	1450	100 lf	2,000		2,000	858	
LA 4-3A Carver Cts	Site Sidewalks	1450	250 lf	5,000		5,000	6,209	
LA 4-4 A Carver Cts.	Site off-street parking	1450	88 Units	80,000		80,000	2,188	
	Install GFI Breakers	1460	88 Units	120,000		120,000	-0-	
LA 4-5 Lloyd Oaks	Interior Renovations to install sheetrock over delaminating plywood walls and tape, float and paint	1460	150 Units	606,745	589,973	589,973	501,046	
	Water Hydrant System	1450			16,772	16,772	16,772	
LA 4-6 Golden Arms	Site Drainage	1450	350 lf	10,000		10,000	2,920	
LA 4-8 Lloyd Oaks Add	Site Drainage	1450	100 lf	5,000		5,000	3,330	

PHA Name: LAKE CHARLES HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: LA48P00450103 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003			
Development Number Name/HA- Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
LA 4-9 Woodway Park	Exterior Painting	1460	50 Units	37,000		37,000	3,576	
LA 4-10 Meadow Park	Site Drainage	1450	150 1f	5,000		5,000	-0-	
La 4-13 Lloyd Oaks Add 2	Site Drainage	1450	250 1f	5,000		5,000	285	

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary		
PHA Name: LAKE CHARLES HOUSING AUTHORITY	Grant Type and Number Capital Fund Program Grant No: LA48P00450203 Replacement Housing Factor Grant No:	Federal FY of Grant: 2003 Capital Fund 2nd Add

<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)					
X Performance and Evaluation Report for Period Ending: 3/31/06 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	5,000	5,000	5,000	-0-
4	1410 Administration	1,000	1,000	1,000	70
5	1411 Audit	1,000	1,000	1,000	-0-
6	1415 Liquidated Damages				
7	1430 Fees and Costs		10,000	10,000	5,722
8	1440 Site Acquisition				
9	1450 Site Improvement	2,000	2,000	2,000	-0-
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment— Nonexpendable				
12	1470 Non-dwelling Structures	110,000	100,000	100,000	64,505
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve	126,084	126,084	126,084	126,084
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	245,084	245,084	245,084	196,381
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

PHA Name: LAKE CHARLES HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: LA48P00450203 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003 Capital Fund 2 nd Add			
Development Number Name/HA- Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA WIDE								
	Staff Technical training	1408		5,000	5,000		-0-	
	Sundry Expenses	1410		1,000	1,000		70	
	Audit	1411		1,000	1,000		-0-	
	Fees Costs/A&E	1430		10,000	10,000		5,722	
	Replacement Reserve	1490		126,084	126,084		126,084	
LA 4-1								
Booker T Washington Cts.	Site Drainage	1450		2,000	2,000		-0-	
LA 4-4 Carver Courts	Parking Canopy Office	1470		10,000	10,000		-0-	
LA 4-5 Lloyd Oaks	Remodel Office	1470		100,000	90,000		64,505	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name:
 LAKE CHARLES HOUSING AUTHORITY

Grant Type and Number
 Capital Fund Program No: LA48P00450203
 Replacement Housing Factor No:

Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)		
	Original	Revised	Actual	Original	Revised	Actual
PHA Wide						
LA 4-1	9/30/2005			2/12/2008		
LA 4-4	9/30/2005			2/12/2008		
LA 4-5	9/30/2005			2/12/2008		

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I:
Summary

PHA Name: LAKE CHARLES HOUSING AUTHORITY	Grant Type and Number Capital Fund Program Grant No: LA48P00450104 Replacement Housing Factor Grant No:	Federal FY of Grant: 2004 CAPITAL FUND
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)

Performance and Evaluation Report for Period Ending: 3/31/06 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	180,000		75,025	-0-
4	1410 Administration	1,000		1,000	-0-
5	1411 Audit	2,000		2,000	-0-
6	1415 Liquidated Damages				
7	1430 Fees and Costs	90,000		-0-	-0-
8	1440 Site Acquisition				
9	1450 Site Improvement	14,000		-0-	-0-
10	1460 Dwelling Structures	874,200		-0-	-0-
11	1465.1 Dwelling Equipment— Nonexpendable	90,000		-0-	-0-
12	1470 Non-dwelling Structures	1,000		-0-	-0-
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve	171,975		171,975	171,975
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	1,424,175		250,00	171,975
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: LAKE CHARLES HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: LA48P00450104 Replacement Housing Factor Grant No:			Federal FY of Grant: 2004 CAPITAL FUND			
Development Number Name/HA- Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA WIDE	Management Improvements Resident Training	1408	833	180,000		75,025	-0-	
	Sundry Items	1410		1,000		1,000	-0-	
	Audit	1411		2,000		2,000	-0-	
	Fees Costs/A&E	1430		90,000		-0-	-0-	
	Dwelling Equipment Ranges & Refrigerators	1465.1		90,000		-0-	-0-	
	Replacement Reserve	1490		171,975		171,975	171,975	
LA 4-1								
Booker T Washington Cts.	Site Improvements – Correct Drainage	1450		2,000		-0-	-0-	
LA 4-2								
High School Park Homes	Site Improvements – Correct Drainage	1450		2,000		-0-	-0-	
LA 4-3								
Clark Courts	Site Improvements- Correct Drainage	1450		2,000		-0-	-0-	
LA 4-4								
Carver Courts	Site Improvements – Correct Drainage	1450		2,000		-0-	-0-	
LA 4-5								
Lloyd Oaks	Insulate windows on Administration building	1470		1,000		-0-	-0-	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule**

PHA Name: LAKE CHARLES HOUSING AUTHORITY		Grant Type and Number Capital Fund Program No: LA48P004501 Replacement Housing Factor No:					Federal FY of Grant: 2004 CAPITAL FUND
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA Wide							
LA 4-1	9/30/2007			9/30/2009			
LA 4-2	9/30/2007			9/30/2009			
LA 4-3	9/30/2007			9/30/2009			
LA 4-4	9/30/2007			9/30/2009			
LA 4-5	9/30/2007			9/30/2009			
LA 4-6	9/30/2007			9/30/2009			
LA 4-8	9/30/2007			9/30/2009			
LA 4-9	9/30/2007			9/30/2009			
LA 4-10	9/30/2007			9/30/2009			
LA 4-13	9/30/2007			9/30/2009			

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I:
Summary**

PHA Name: LAKE CHARLES HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: LA48P00450105 Replacement Housing Factor Grant No:		Federal FY of Grant: 2005 CAPITAL FUND	
<input type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/ Emergencies		Revised Annual Statement (revision no:)	
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/06					
<input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	180,000		100,000	-0-
4	1410 Administration	1,000			-0-
5	1411 Audit	2,000			-0-
6	1415 Liquidated Damages				
7	1430 Fees and Costs	90,000			-0-
8	1440 Site Acquisition				
9	1450 Site Improvement	23,000			-0-
10	1460 Dwelling Structures	842,952			-0-
11	1465.1 Dwelling Equipment— Nonexpendable	90,000			-0-
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve	100,000		100,000	100,000
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs	70,000			
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	1,398,952			100,000
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures	34,200			-0-

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: LAKE CHARLES HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: LA48P00450105 Replacement Housing Factor Grant No:				Federal FY of Grant: 2005 CAPITAL FUND		
Development Number Name/HA- Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA WIDE	Management Improvements Resident Training	1408	10	180,000		100,000	-0-	
	Sundry Items	1410	1	1,000			-0-	
	Audit	1411	1	2,000			-0-	
	Fees Costs/A&E	1430	1	90,000			-0-	
	Dwelling Equipment Ranges & Refrigerators	1465.1 1465	833 Units	90,000				
	Replacement Reserve	1490	833 Units	100,000		100,000	100,000	
LA 4-1								
Booker T Washington Cts.	Site Improvements – Sidewalks	1450	200 LF	3,000			-0-	
LA 4-2								
High School Park Homes	Site Improvements – Sidewalks	1450	200 LF	3,000			-0-	
LA 4-3 (JM) Carver Courts	Site Improvements- Sidewalks	1450	200 LF	3,000			-0-	
LA 4-4 Carver Courts	Site Improvements – Sidewalks	1450	200 LF	3,000			-0-	
LA 4-5 Lloyd Oaks	Dwelling Structure/ Interior renovations	1460	50	808,752			-0-	
LA 4-6 Golden Arms	Site Improvements – Sidewalks	1450	200 LF	3,000			-0-	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PH Name: LAKE CHARLES HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: LA48P00450105 Replacement Housing Factor Grant No:				Federal FY of Grant: 2005 CAPITAL FUND		
Development Number Name/HA- Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
LA 4-8 Lloyd Oaks Add	Site Improvements – Correct Drainage	1450	68 Units	2,000			-0-	
LA 4-9 Wood Way	Site Improvements - Correct Drainage	1450	50 Units	2,000			-0-	
LA 4-10 Meadow Park	Site Improvements – Correct Drainage	1450	75 Units	2,000			-0-	
LA 4-13 Lloyd Oaks Add 2	Site Improvements – Correct Drainage	1450	22 Units	2,000			-0-	
LA 4-1 BTWC	SEAL WINDOWS	1460	92 Units	4,500			-0-	
LA 4-2 HSPH	SEAL WINDOWS	1460	72 Units	3,600			-0-	
LA 4-3 JM	SEAL WINDOWS	1460	136 Units	6,750			-0-	
LA 4-4 CC	SEAL WINDOWS	1460	88 Units	4,400			-0-	
LA 4-5 LO	RELOCATION COST	1495.1	50 Units	70,000			-0-	
LA 4-6 GAA	SEAL WINDOWS	1460	80 Units	4,000			-0-	
LA 4-8 LO ADD	SEAL WINDOWS	1460	68 Units	3,400			-0-	
LA 4-9 WP	SEAL WINDOWS	1460	50 Units	2,500			-0-	
LA 4-10 MP	SEAL WINDOWS	1460	75 Units	3,750			-0-	
LA 4-13 LO ADD2	SEAL WINDOWS	1460	22 Units	1,300			-0-	

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule**

PHA Name: LAKE CHARLES HOUSING AUTHORITY		Grant Type and Number Capital Fund Program No: LA48P00450105 Replacement Housing Factor No:					Federal FY of Grant: 2005 CAPITAL FUND	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates	
	Original	Revised	Actual	Original	Revised	Actual		
PHA Wide								
LA 4-1	8/17/08			8/17/2010				
LA 4-2	8/17/08			8/17/2010				
LA 4-3	8/17/08			8/17/2010				
LA 4-4	8/17/08			8/17/2010				
LA 4-5	8/17/08			8/17/2010				
LA 4-6	8/17/08			8/17/2010				
LA 4-8	8/17/08			8/17/2010				
LA 4-9	8/17/08			8/17/2010				
LA 4-10	8/17/08			8/17/2010				
LA 4-13	8/17/08			8/17/2010				

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)
 - Revitalization Plan under development
 - Revitalization Plan submitted, pending approval
 - Revitalization Plan approved
 - Activities pursuant to an approved Revitalization Plan underway

- X Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name/s below:

BOOKER T. WASHINGTON COURTS, LA4-1 AND HIGH SCHOOL PARK LA4-2

Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?

If yes, list developments or activities below:

The LCHA presently has an application in with the Louisiana Housing Finance Agency for tax credit financing

Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?

If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description
1a. Development name:
1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: (DD/MM/YY)
5. Number of units affected:
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes X No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

X Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description
1a. Development name: 1b. Development (project) number:
2. Designation type: Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA’s Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: (DD/MM/YY)
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: 7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

- Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

Conversion of Public Housing Activity Description
1a. Development name: Lake Charles Housing Authority
1b. Development (project) number: LA004
2. What is the status of the required assessment? <input checked="" type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status) <input checked="" type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one) <input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved:) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved:) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved:) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

N/A

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

N/A

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. X Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: <u>(DD/MM/YYYY)</u>
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

- Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
 26 - 50 participants
 51 to 100 participants
 more than 100 participants

b. PHA-established eligibility criteria

- Yes No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

HOUSING AUTHORITY of THE CITY OF LAKE CHARLES

"Providing safe, decent, affordable housing to low income families"

COMMUNITY SERVICE POLICY

Community service has been reinstated under section 12 of the United States Housing Act of 1937.

The Community Service and Self-sufficiency requirement applies to all adults' residents in public housing except for those exempted under Section 12 (C) of the act. Public housing tenants exempt from the Community Service and Self-sufficiency requirement are those:

- Age 62 years or older
- Blind or disabled (as defined under 216(i)(1) or 1614 of the Social Security Act (42 U.S.C. 416(i)(1); and who certify that because of this disability they are unable to comply with the service provisions; or primary caretakers of such individuals.
- Engaged in work activities as defined in section 407(d) of the Social Security Act (42 U.S.C. 607(d)), specified below:

1. Unsubsidized employment;
2. Subsidized private-sector employment;
3. Subsidized public-sector employment;
4. Work experience (including work associated with the Refurbishing of publicly assisted housing) if sufficient private sector employment is not available;
5. On-the-job-training;
6. Job-search and job-readiness assistance;
7. Community service programs;
8. Vocational educational training (not to exceed 12 months with respect to any individual);
9. Job-skills training directly related to employment;
10. Education directly related to employment in case of a recipient who has not received a high school diploma or a certificated of high school equivalency;
11. Satisfactory attendance at secondary school or in a course of study leading to a certificate of general equivalence, in the case of a recipient who has not completed secondary school or received such a certificate; and
12. The provision of childcare services to an individual who is participating in a community service program.

The Lake Charles Housing Authority has established this Policy for all residents of the LCHA. All residents will be contacted and informed that this Policy will give individual instructions for all residents affected.

Program type: **Public Housing**

Level of Information: **Public Housing Agency within State LA**

  
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Effective Dates Included: **November 01, 2004 through February 28, 2006**

NOTE: Percentages in each area may not total 100 percent due to rounding

Families **Discrepancies** **FSS / Special Programs** **Utilities & Rent** **Accessibility** **Homeownership** **Community Service** **Proration**

PB Vouchers & PB Certificates & Enhanced Vouchers

Community Service (Public Housing Only)

Community Service

Public Housing Agency	Total Number of Individuals in Public Housing (#)	Total Number of Individuals Exempt from Community Service Req. (#)	Total Number of Individuals Required to Perform Community Service (#)	Percent of Individuals Meeting Community Service Req. (%)	Percent of Individuals Not Meeting Community Service Req. (%)	Per Indi whom of Co Serv is Per
LA	36,985	31,656	5,238	28	18	
LA004 - Lake Charles HA	1,488	1,187	301	36	64	



Bar Graph for Community Service



Pie Chart for Community Service

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

- Yes No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

Even though there is no Agreement with TANF/PHA there is a working relationship which has been on going for many years.

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

- X Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
<i>Cap Fund job training program</i>		<i>Specific Criteria By job applicant</i>	<i>Referred to Central Office</i>	<i>Public Housing</i>
				Section 8
				Section 3
				Outreach

(2) Family Self Sufficiency program/s

a. Participation Description

**FAMILY SELF-SUFFICIENCY PROGRAM
ACTION PLAN**

TABLE OF CONTENTS

- I. Introduction**
- II. Estimates of Families Participating in the FSS Program**
- III. Outreach Efforts and Assurance of Non-Discrimination**
- IV. Selection of FSS Families**
- V. Program Incentives to Encourage Participation**
- VI. Family Self-Sufficiency Activities and Supportive Services**
- VII. Method of Identification of Family Support Needs**
- VIII. Contract of Participation**
- IX. FSS Program Participation Completion**
- X. Extension of FSS Contract of Participation**

- XI. FSS Program Termination
- XII. Payment or Forfeiture of FSS Escrow Account
- XIII. Administrative Procedures for Informal Hearing
- XIV. Assurance of Non-interference with Rights of Non-participating Families
- XV. Additional Information

LCHA Action Plan

1. INTRODUCTION:

A. LCHA History

Since its establishment in 1940 the Lake Charles Housing Authority, hereafter the LCHA, has been charged with the responsibility of providing low-income families of our community with decent, safe, sanitary and affordable housing.

In addition to the administration and management of its Public Housing Program that consists of 835 Units, LCHA entered into an Agreement with the U.S. Department of Housing and Urban Development (HUD) to administer the Section 8 Voucher Program. LCHA executes and Annual Contribution Contract (ACC) to provide funds to assist low-income families with their rental payments as does the Public Housing Assistance Program.

The Section 8 Housing Program establishes a three way agreement with the LCHA, the Participant/Tenant, and the Owner/Landlord of the housing Unit. The roles and responsibilities of LCHA are defined in the Federal Regulation, the LCHA Administrative Plan and in the legal documents which the parties execute in order to participate in the Section 8 Program.

B. PURPOSE AND GOAL:

The key purposes of the FSS Program are: (1) to promote the development of local strategies to coordinate the use of Public and Indian Housing Assistance provided through Public Housing with public and private resources and (2) to enable families who receive assistance under these programs to achieve economic independence and self-sufficiency

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2005 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing	3	1
Section 8	6	

- b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?
If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

The Lake Charles Housing Authority will house only one police officer at each Development, rent free at all times as a deterrent to crime/vandalism in our Developments. As of this date we have only one Development covered: LA4-10, Meadow Park, Police Officer John Bell lives at 2409 Anita drive. However, the LCHA has on payroll, four off duty law enforcement officers who patrol all Developments.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

- LA4-1, Booker T. Washington Courts
- LA4-2, High School Park
- LA4-3, Clark Courts
- LA4-3a Jones Manor
- LA4-4, Carver Courts

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

LA4-4, Carver Courts

LA4-1, Booker T. Washington Courts

LA4-5, Lloyd Oaks

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

LA4-1, Booker T. Washington Courts

LA4-4, Carver Courts

LA4-5, Lloyd Oaks

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2005 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY 2005 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment. (Attachment Filename: ____)

14. RESERVED FOR PET POLICY

**LAKE CHARLES HOUSING AUTHORITY
ADDENDUM
TO
PET POLICY
(June, 2000)**

In compliance with Section 526 of the Quality Housing and Work Responsibility Act of 1998, the Lake Charles Housing Authority residents shall be permitted to own and keep common household pets. Animals that are an auxiliary for persons with a disability are excluded from this policy. The ownership of common household pets is subject to the following rules and limitations:

1. Common household pets shall be defined as "domesticated animals such as a dog, cat, bird, rodent, fish or turtle. Common household pets are defined as follows:
 - Bird:** Includes Canary, Parakeet, Finch and other species that are normally kept caged, birds of prey are not permitted.
 - Fish:** In tanks or aquariums, not to exceed twenty (20) gallons in capacity; poisonous or dangerous fish are not permitted.
 - Dogs:** Not to exceed twenty-five pounds (25#s) weight, or fifteen (15) inches in height at full growth. Dogs must be spayed or neutered. Veterinarian's recommended/suggested types of dogs are as follows:

a. Chihuahua	e. Cocker Spaniel
b. Pekinese	f. Dachshund
c. Poodle	g. Terriers
d. Schnauzer	

**Pit Bull, German Sheppard, Rottweiler or
Doberman Pinsch WILL NOT BE PERMITTED**

- Cats:** Cats must be spayed or neutered and be declawed or have scratching posts.
- Rodents:** Rodents other than hamsters, gerbils, white rats or mice are not considered common household pets. These animals must be kept in appropriate cages.
- Reptiles:** Reptiles other than turtles or small lizards such as chameleons are not considered common household pets.
- Exotic pets:** At no time will the LCHA approve of exotic pets, such as snakes, monkeys, game pets, etc.

[2 CFR Part 03.7 9 (n)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

The Lake Charles Housing Authority will abide by all Civil Rights Certification Actions as prescribed by the following:

- a. Title VI of the Civil Rights Act of 1964
- b. The Fair Housing Act
- c. Section 504 of the Rehabilitation Act of 1993
- d. Title II of the American with Disabilities Act of 1999

In addition to the above we will affirmatively further fair housing practices.

/s/ Margaret Jackson
Margaret Jackson, Chair
Board of Commissioners
Lake Charles Housing Authority

/s/ S. Ben Taylor, Jr.
S. Benjamin Taylor, Jr.
Executive Director

DATE: June 22, 2006

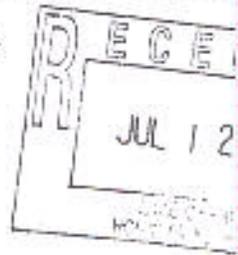
16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? _____
5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
NEW ORLEANS FIELD OFFICE
HALE BOGGS FEDERAL BUILDING
500 POYDRAS STREET, 9th Floor
NEW ORLEANS, LA 70130-3099
www.hud.gov



Office of Public Housing

JUL 06 2006

Ben Taylor, Executive Director
Lake Charles Housing Authority
P. O. Box 1206
Lake Charles, Louisiana 70602

SUBJECT: Lake Charles Housing Authority, LA 004
Response to IPA Audit
Fiscal Year Ended 09/30/05

Dear Mr. Taylor:

We are in receipt of your response dated June 28, 2006 in reference to the subject audit report for the Lake Charles Housing Authority.

The Corrective Action Plan as noted and submitted to our office identifies the action the Housing Authority is taking to cure the finding in the audit report. The finding (2005-01) for Fiscal Year Ended 9/30/05, is hereby cleared based upon the response submitted.

If you have any questions or need additional information, please contact Oliver Rose, Public Housing Revitalization Specialist, at (504) 589-7251.

Sincerely,

Cheryl J. Williams
Director
Office of Public Housing

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes x No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock , including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?

2. What types of asset management activities will the PHA undertake? (select all that apply)

- Not applicable
- Private management
- X Development-based accounting
- Comprehensive stock assessment
- Other: (list below)

3. Yes X No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

**HOUSING AUTHORITY
of THE CITY of LAKE CHARLES**

"Providing safe, decent, affordable housing to low income families"

TITLE VI, CIVIL RIGHTS ACT OF 1964
24 CFR Part 1

The Lake Charles Housing Authority hereby certifies that it is in compliance with Title VI of the Civil Rights Act of 1964, CFR Part 1, which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving Federal financial assistance.


Margaret Jackson, Chair
Board of Commissioners
Lake Charles Housing Authority


S. Benjamin Taylor, Jr.
Executive Director

Date: June 23, 2006

A. Resident Advisory Board Recommendations

1. X Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

Attached at Attachment (File name)

X Provided below:

Resident Advisory Council meeting and comments are on page 6 – 11.

HOUSING AUTHORITY of the city of LAKE CHARLES

"Providing safe, decent, affordable housing to low income families"

RESIDENT ADVISORY COUNCIL

OFFICERS

		<u>Address</u>
President:	Jackie Lewis <u><i>Jackie Lewis</i></u> (Signature)	<u>1902 Modern St.</u>
Chairperson:	<u><i>Shirley Hall</i></u> (Signature)	<u>1481 3rd St Apt. 14109</u>
Secretary:	Emma Louise McCullough (Signature)	<u>2418 Anita Dr</u>
Treasurer:	Mary Ann Roach (Signature)	<u>2445 Anita Dr.</u>
Member at Large:	Marie Johnson <u><i>Marie Johnson</i></u> (Signature)	<u>1306 N. Green Blvd</u>

3. In what manner did the PHA address those comments? (select all that apply)

- Considered comments, but determined that no changes to the PHA Plan were necessary at this time.
- The PHA changed portions of the PHA Plan in response to comments
- List changes below:

Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. Yes X No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2. Yes X No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- X Candidates were nominated by resident and assisted family organizations
- X Candidates could be nominated by any adult recipient of PHA assistance
- X Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- X Any head of household receiving PHA assistance
- X Any adult recipient of PHA assistance
- X Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- X All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- X Other (list)

Names are turned in to the Mayor for final appointment by the Mayor

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: [City of Lake Charles, Louisiana](#)

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- X The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- X The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- X The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- X Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

Other: (list below)

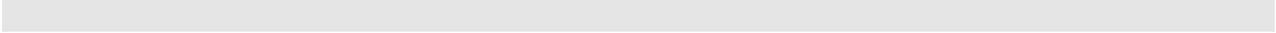
4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments:
Certification by the Mayor of the jurisdiction.

**Certification by State or Local Official of PHA Plans Consistency with
the Consolidated Plan**

I, Randy Roach the Mayor of Lake Charles, Louisiana certify
that the Five Year and Annual PHA Plan of the Lake Charles Housing Authority is
consistent with the Consolidated Plan of the City of Lake Charles, Louisiana prepared
pursuant to 24 CFR Part 91.



Signed / Dated by Appropriate State or Local Official



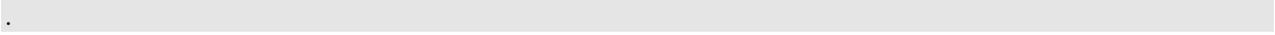
Standard PHA Plan PHA Certifications of Compliance

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Certifications of Compliance with the PHA Plans and Related Regulations: Board Resolution to Accompany the *Standard Annual, Standard 5-Year/Annual, and Streamlined 5-Year/Annual PHA Plans*

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the __ standard Annual, __ standard Year/Annual or __ streamlined 5-Year/Annual PHA Plan for the PHA fiscal year beginning _____, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 30 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
5. The PHA will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
6. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediment to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available, work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require PHA's involvement and maintain records reflecting these analyses and actions.
7. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's MTCS in an accurate, complete and timely manner (as specified in PHA Manual 99-2);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
8. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
9. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
10. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 903.11.
11. The PHA has submitted with the Plan a certification with regard to a drug free workplace required by 24 CFR Part 24, Subpart 24.102.
12. The PHA has submitted with the Plan a certification with regard to compliance with restrictions on lobbying required by 24 CFR Part 87, together with disclosure forms if required by this Part, and with restrictions on payments to influence Federal Transactions in accordance with the Byrd Amendment and implementing regulations at 49 CFR Part 24.



13. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
14. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
15. The PHA will provide HUD or the responsible entity any documentation that the Department needs to carry out its review of the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58.
16. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under 29 CFR 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
17. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
18. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act and 24 CFR Part 35.
19. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State and Indian Tribal Governments) and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to Local and Federally Recognized Indian Tribal Governments).
20. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
21. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in the PHA Plan and will continue to be made available at least at the primary business office of the PHA.

Lake Charles Housing Authority LA004
 PHA Name PHA Number/HA Code

- Standard PHA Plan for Fiscal Year: 20__ - 20__
- Standard Five-Year PHA Plan for Fiscal Years 20__ - 20__, including Annual Plan for FY 20__
- Streamlined Five-Year PHA Plan for Fiscal Years 20__ - 20__, including Annual Plan for FY 20__

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD prosecutes false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Margaret Jackson	Title Chairman of the Board
Signature <i>x Margaret Jackson</i>	Date <i>06/22/06</i>

Use this section for other information required by HUD:



DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

Appro
0348

1. Type of Federal Action: <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input checked="" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter ____ date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, if known:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: LAKE CHARLES HOUSING AUTHORITY P.O. BOX 1206 LAKE CHARLES, LOUISIANA 70602 Congressional District, if known:	
6. Federal Department/Agency: U.S. DEPT. HOUSING & URBAN DEVELOPMENT	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):	b. Individuals Performing Services (including address different from No. 10a) (last name, first name, MI):	
11. Information requested through this form is authorized by title 31 U.S.C. section 1362. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the doer above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u>Margaret M Jackson</u> Print Name: <u>MARGARET JACKSON</u> Title: <u>CHAIR, BOARD OF COMMISSIONERS</u> Telephone No.: <u>(337) 439 4189</u> Date: <u>6</u>	
Federal Use Only:		Authorized for Local R Standard Form LLL (R

CERTIFICATION FOR
DEVELOPMENT
A DRUG FREE WORKPLACE
: APPENDIX 9

U.S. DEPARTMENT OF HOUSING AND URBAN

OFFICE OF PUBLIC AND INDIAN HOUSING

OMB NO. 2577-0044 (EXP.4/30/96)

Public Reporting Burden for this collection of information is estimated to average 0.25 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems U.S. Department of Housing and Urban Development Washington, D.C. 20410-3600; and to the Office of Management and Budget, Paperwork Reduction Project (2577-004) Washington DC 20530. Do not send this completed form to either of the above addresses.

PHA/IHA _____
LAKE _____ CHARLES _____ HOUSING _____

AUTHORITY

Program Activity Receiving Federal Grant Funding: (Mark one)

// Operating Subsidy // Sec.23 Leased Housing // Development // CIAP /x/ Other

Operating Subsidy or Section 23 _____

If Development, CIAP, or other _____

enter the PHA/IHA Fiscal Year Ending date / /

enter the Federal Fiscal Year in which / /

in which funds are expected to be obligated. / /

the funds are expected to be reserved / /

Acting on behalf of the above named PHA/IHA as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

1. I certify that the above named PHA/IHA will provide a drug-free workplace by:

a. Publishing a Statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the PHA/IHA workplace and no later than _____ specifying the actions that will be taken against employees for violation of such prohibition. receiving

(1) Abide by the terms of the statement; and
(2) Notify the employer of any criminal drug conviction for a violation occurring in the workplace five days after such conviction:
E. Notifying the HUD Office within ten days after

b. Establishing a drug-free awareness program to inform employees about the following:

(1) The dangers of drug abuse in the workplace. days receiving

(2) The PHA/IHA policy of maintaining a drug-free workplace any employee

(3) Any available drug counseling, rehabilitation and employee assistance programs; and against such em-

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace. drug abuse assistance or rehabilitation program approved

f. Taking one of the following actions within 30 notice under subparagraph d. (2) with respect to who is so convicted:

(1) Taking appropriate personnel action

(2) Requiring such employee to participate satisfactorily in a drug abuse rehabilitation program for such purposes by a Federal, State or local

c. Making it a requirement that each employee of the PHA/IHA health, law

be given a copy of the statement required by paragraph a:

d. Notifying the employee in the statement required by paragraph a. that as a condition of employment with the PHA/IHA of paragraphs a thru

enforcement, or other appropriate agency:
g. Making a good faith effort to continue to maintain free workplace through implementation

employee will do the following:

2. Sites for Work Performance. The PHA/IHA shall list in the space provided below the site(s) for the performance of work done in

connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city

county, State and zip code. (If more space is needed, attach additional pages(s) the same size as this form. Identify each sheet with the PHA/IHA name and address and the program/activity receiving grant funding).

LA4-1, Booker T. Washington Courts, 468 Chandler Street

LA4-6, Golden Arms, 1481 3rd Street

LA4-2, High School Park, 1700 2nd Street,

LA4-8, Lloyd Oaks Addition, Caroline Drive

LA4-3, Clark Courts, Pear, Rena and Prater Streets

LA4-9, Woodway Park, Beaver, Badger, Cougar Streets

LA4-3a, Jones Manor Kirk, Shattuck and St. Mary Streets

LA4-10, Meadow Park, Anita Drive

LA4-4, Carver Courts, 1903 Augustus St.

LA4-13, Lloyd Oaks Addition 2, West 18th Street

LA4-5,

Lloyd

Oaks,

661

Dixy

Drive

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

WARNING: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties (18 USC, 1001, 1010, 1012, 31 USC 37293802)

Name Title & Signature of Authorized PHA/IHA Official & Date.

S. Benjamin Taylor, Jr., Executive Director

X S/S. Ben Taylor, Jr.

Date 6/22/06

Attachments

