

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

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# PHA Plans

5 Year Plan for Fiscal Years 2005-2009

Annual Plan for Fiscal Year 2005

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN  
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan  
Agency Identification**

**PHA Name:** Housing Authority of the County of Huntington

**PHA Number:** PA027

**PHA Fiscal Year Beginning: (mm/yyyy)** 04/2005

**Public Access to Information**

**Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)**

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

**Display Locations For PHA Plans and Supporting Documents**

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

**5-YEAR PLAN**  
**PHA FISCAL YEARS 2000 - 2004**  
[24 CFR Part 903.5]

**A. Mission**

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

X The PHA's mission is: (state mission here)

The Huntingdon County Housing Authority believes that providing quality, safe, affordable housing without discrimination is only the beginning of its mission. The Authority is committed to maintaining the public's trust by operating in an efficient, ethical, and professional manner while, at the same time, realizing that our residents are the ultimate customer. In partnership with local government and the greater community, the Authority is committed to maximizing social and economic opportunities for all residents.

**B. Goals**

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

**HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.**

X PHA Goal: Expand the supply of assisted housing

Objectives:

X Apply for additional rental vouchers:

Reduce public housing vacancies:

Leverage private or other public funds to create additional housing opportunities:

Acquire or build units or developments

Other (list below)

X PHA Goal: Improve the quality of assisted housing

Objectives:

- X Improve public housing management: (PHAS score)
  - Improve voucher management: (SEMAP score)
  - X Increase customer satisfaction:
  - X Concentrate on efforts to improve specific management functions:  
(list; e.g., public housing finance; voucher unit inspections)  
Reduce delinquent tenant accounts, improve expendable inventory procedures, conduct more thorough and consistent housing inspections.
  - X Renovate or modernize public housing units:
  - Demolish or dispose of obsolete public housing:
  - Provide replacement public housing:
  - Provide replacement vouchers:
  - Other: (list below)
- X PHA Goal: Increase assisted housing choices  
Objectives:
- X Provide voucher mobility counseling:
  - X Conduct outreach efforts to potential voucher landlords
  - Increase voucher payment standards
  - X Implement voucher homeownership program:
  - Implement public housing or other homeownership programs:
  - Implement public housing site-based waiting lists:
  - Convert public housing to vouchers:
  - Other: (list below)

**HUD Strategic Goal: Improve community quality of life and economic vitality**

- X PHA Goal: Provide an improved living environment  
Objectives:
- X Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
  - X Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
  - X Implement public housing security improvements:
  - Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
  - Other: (list below)

**HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals**

X PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- Increase the number and percentage of employed persons in assisted families:
- X Provide or attract supportive services to improve assistance recipients' employability:
- X Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: (list below)

**HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans**

X PHA Goal: Ensure equal opportunity and affirmatively further fair housing

Objectives:

- X Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
- X Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
- X Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
- Other: (list below)

**Other PHA Goals and Objectives: (list below)**

The Huntingdon County Housing Authority has formulated the following goals and objectives to carry out its mission and to address the specific needs of our public housing and Section 8 communities and the community at large:

**GOALS FOR FIVE-YEAR PLAN**

- I. Assist our community by increasing the availability of safe, decent, affordable housing for families in the low and very low-income ranges.
  - A. The Housing Authority will apply for new Housing Choice Vouchers when they become available, hoping to increase the number of families served from 120 to 150.
  - B. The Housing Authority will lend support to developers who present plans designed to provide low-income housing, including expressing a willingness to manage such project.

- C. The Housing Authority will support the Huntingdon County First Time Homeowner Program providing information to qualified public housing residents and Section 8 participants.
- II. Manage the Huntingdon County Housing Authority in an efficient, ethical, effective, and professional manner.
    - A. The Housing Authority will reduce its delinquent accounts.
    - B. The Housing Authority will strive to sustain an occupancy rate of 97%.
    - C. The Housing Authority will promote a customer-friendly, capable and efficient team of employees.
    - D. The Housing Authority will continue to provide the necessary training to all staff members on regulation changes to ensure that all policies and procedures are followed in accordance with State and Federal law.
    - E. The Housing Authority will maintain a passing score under PHAS subcomponent for Resident Assessment Satisfaction Survey (RASS).
- III. Enhance the marketability of the Huntingdon County Housing Authority's public housing units, making them the affordable housing of choice for the low-income residents of our community.
    - A. The Housing Authority will continue its affiliation with the Mount Union police department in the joint venture of reducing crimes and disturbances in its family communities.
    - B. The Housing Authority will create greater curb appeal in its developments by improving landscaping and keeping the properties litter-free through efforts such as weekly walk-throughs.
    - C. The Housing Authority will encourage residents to take an active role in enhancing the appearance of their communities. Examples are controlling litter, planting flowers, and reporting vandalism.
- IV. Improve the image of public housing in our community.
    - A. The Housing Authority will encourage residents to become active in the community, for example, volunteering for the Head Start and Adult Literacy Programs as well as participating in other community efforts.
    - B. The Housing Authority will provide opportunities for public recognition of resident achievements.
    - C. Housing Authority staff will continue to take advantage of opportunities to serve on various boards and community projects and give presentations to local agencies and organizations.
- V. Continue to manage the Huntingdon County Housing Authority's Housing Choice Voucher Program in an efficient and effective manner, maintaining its status as high performer under SEMAP.

- A. The Housing Authority will sustain a utilization rate of at least 95%.
  - B. The Housing Authority will attract at least two new landlords each year to participate in the program.
  - C. The Housing Authority will provide landlords with information about its policies and the regulations governing the Section 8 Program. Also, periodically, the Housing Authority will share articles about relevant issues such as lead-based paint, Housing Quality Standards, Reasonable Accommodation and Fair Housing.
- VI. Improve access of public housing residents to services that support economic opportunities and quality of life.
- A. The Housing Authority will foster self-sufficiency and independence of resident organizations by providing support and guidance both from staff and others in the community.
  - B. In partnership with the Rural Nursing Center, Huntingdon County Child and Adult Development, Employment and Training, and religious organizations, the Housing Authority will continue to provide and make every effort to expand on-site supportive services for residents.
  - C. The Housing Authority will provide families with information about educational and job training programs through bulletin board postings and newsletters.
  - D. The Housing Authority will continue to provide on-site GED classes and establish opportunities on-site for computer training to interested residents.
- VII. Maintain the Huntingdon County Housing Authority's real estate in the best possible condition.
- A. The Housing Authority will continue to provide timely and high quality maintenance services to the residents of its communities.
  - B. The Housing Authority will maintain an average response time of less than 24 hours in responding to emergency work orders and will complete others in a timely manner.
  - C. The Housing Authority will strive to improve its PHAS Physical Report overall score for each of the five communities.
- VIII. Operate the Huntingdon County Housing Authority in full compliance with all EEO regulations.
- A. The Housing Authority will ensure that all postings are current and clearly visible.
  - B. The Housing Authority will refer residents with discrimination issues to the appropriate information sources.

- C. The Housing Authority will continue to upgrade units, making all UFAS renovations in accordance with our transition plan.
- D. The Housing Authority will promptly address all requests for reasonable accommodations.
- E. The Housing Authority will provide appropriate assistance to non-English speaking persons, to those having a physical or mental impairment that prevents understanding, and to all who are hearing or sight impaired.

**Annual PHA Plan**  
**PHA Fiscal Year 2005**  
[24 CFR Part 903.7]

**i. Annual Plan Type:**

Select which type of Annual Plan the PHA will submit.

**Standard Plan**

**Streamlined Plan:**

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

**Troubled Agency Plan**

**ii. Executive Summary of the Annual PHA Plan**

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

The Huntingdon County Housing Authority has prepared this second five-year annual plan for 2005-2009 in accordance with the Quality Housing & Work Responsibility Act of 1998 and the ensuing HUD requirements. The Agency Plan brings together resources and policies that will direct the use of funds allocated to the Housing Authority on an annual basis by the U.S. Department of Housing and Urban Development.

The Authority is committed to its mission of providing quality, safe, affordable housing, without discrimination, to low and very-low income households in Huntingdon County. Our agency will continue to have a close working relationship with all other community agencies to help meet the needs of our current and future residents and Housing Choice Voucher participants.

Most of our participant families have incomes under 50% of median and the overwhelming majority of those families rely on a fixed source of income such as social security, TANF, pensions, etc., for subsistence. Therefore, we recognize that our resident population consists of families with significant needs. A review of our waiting lists indicates that this profile will likely remain the same in the immediate future.

With this constituency in mind, the Housing Authority of Huntingdon County has developed this plan and set its goals accordingly. The Authority has convened a resident advisory board to review current programs and practices and to provide recommendations on the general administration of the Authority's programs.

The next several years will present particular challenges because of issues raised by a Section 504 Compliance Review conducted by HUD personnel in the late 2002. Although the Housing Authority believed it was compliant with Section 504 requirements, regarding accessible units and reasonable accommodation for disabled clients, HUD requires a minimum of 5% of all public housing units to be accessible. Accessible units must include all bedroom sizes and locations, and with few exceptions, plans to use allocated annual funds for modernization and improvements at public housing sites have been set aside to accomplish the work needed to satisfy the requirements as directed by the HUD review.

Staff is looking forward to implementing its Section 8 Home Ownership Program. With recent approval from HUD, the Authority is actively recruiting potential participants and has been approached by Habitat for Humanity regarding a possible partnership.

The Huntingdon County Housing Authority continues to develop strong links with community agencies and organizations in our region. We have shared our Annual and Five-Year Plans with the County Commissioners, Borough Councils, and the Huntingdon County Human Services Council where we are an active member. The Housing Authority is committed to expanding citizen participation in its processes, especially among the residents of its public housing communities and the participants in its Section 8 Program.

### **iii. Annual Plan Table of Contents**

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

#### **Table of Contents**

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  - 9. Designation of Housing
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  - 12. Community Service Programs
  - 13. Crime and Safety
  - 14. Pets (Inactive for January 1 PHAs)
  - 15. Civil Rights Certifications (included with PHA Plan Certifications)
  - 16. Audit
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#### **Attachments**

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

X Admissions Policy for Deconcentration (pa027c01)

- FY 2005 Capital Fund Program Annual Statement (pa027a01)  
 Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- PHA Management Organizational Chart (pa027e01)  
 FY 2005 Capital Fund Program 5 Year Action Plan (pa027b01)  
 Public Housing Drug Elimination Program (PHDEP) Plan  
 Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)  
 Other (List below, providing each attachment name)

**Supporting Documents Available for Review**

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with	Annual Plan: Eligibility, Selection, and Admissions Policies

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
	deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	
X	Public housing rent determination policies, including the methodology for setting public housing flat rents X check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies X check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures X check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
N/A	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Applicable Plan Component</b>
X	Policies governing any Section 8 Homeownership program X check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
N/A	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
N/A	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
N/A	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
X	Other supporting documents (optional) (list individually; use as many lines as necessary) FIVE YEAR PLAN PHYSICAL NEEDS & MGMT NEEDS ASSESSMENTS DECONCENTRATION DATA CHART RESIDENT ADVISORY BOARD	(specify as needed)

## **1. Statement of Housing Needs**

[24 CFR Part 903.7 9 (a)]

The Consolidated Plan of the Commonwealth of Pennsylvania FFY 2000 through 2004 examines the number of Pennsylvania households with housing problems on both statewide and jurisdictional levels. The majority of housing problems include homes and apartments that are sub-standard, overcrowded, or cost more than 30 percent of one's income. It isn't surprising that the included graphs illustrate the lower the income of the household, the greater the problems. In the Southcentral region of Pennsylvania, where Huntingdon County is located, 72% of extremely low-income households have housing problems compared to 50% of very low-income households and 27% of low-income households. Furthermore, data reveals that the highest percentage of renters experiencing housing problems is found among renters with families of five or more persons and extremely low income. 87% of these households have housing problems. In addition, 56% of very low and low-income large family renters have housing problems. Elderly rental households had the second highest housing problems, with one-person, non-elderly and small family households showing a significantly lower percentage of problems.

The Huntingdon County Consolidated Plan provides information peculiar to Huntingdon County. Findings from an analysis of census housing data show that only 23.7% of the occupied housing units in the county are rentals and that there is "not much variety in housing stock..." which "may limit choice for some households." The following map taken from the "Huntingdon County Data Book," published

by the Pennsylvania State Data Service, provides illustration of this finding and, in fact, suggests that the percentage of owner-occupied housing units in the County may be even higher.

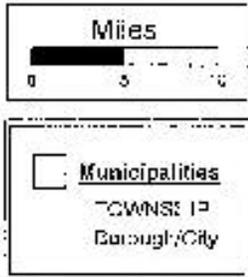
**MAP 5. PERCENT OWNER-OCCUPIED HOUSING UNITS, 2000  
HUNTINGDON COUNTY**



Source of Data Files:  
U.S. Department of Commerce,  
Bureau of the Census, 2000  
Census of Population and Housing.

Source of Cartographic Files:  
U.S. Department of Commerce,  
Bureau of the Census, 2000  
TIGER/Line Files.

Maps Prepared by:  
The Pennsylvania State  
Data Center



In addition, according to background studies by the Huntingdon County Planning Commission, our County also contains relatively few rental or multifamily dwelling units, and the demand for moderate and low-income housing exceeds the supply. Furthermore, a recent study shows that housing construction in Huntingdon County consists of predominately one-family homes with second or vacation homes making up 25% of new construction.

To make matters worse, the median household income for Huntingdon County is significantly below that of the state (\$23,067 versus \$29,069) according to 1990 figures. Huntingdon County residents “exhibit below average levels of educational attainment,” and unemployment in the county is often the highest in the state. Because the county has no public transportation, residents must either have a car or live in the most populated areas in order to access services. Since there is great emphasis on preserving farming and forestland, the plan encourages development in the already densely populated communities.

Findings from the analysis of the Housing Authority’s public housing and Section 8 waiting lists are consistent with the above figures and comments. Of the two hundred sixty-seven persons on the Section 8 waiting list, two hundred twenty-five, or 84%, are below 30% median income and of the sixty-three persons on the public housing waiting list, fifty-five, or 88%, were in the same income group. Forty-nine Section 8 and six public housing applicants fall in the very low-income category and there is currently one applicant in the 50% to 80% range.

The large and growing waiting list for the Section 8 Program has been consistently two hundred-plus for over two years although one hundred fourteen vouchers have been issued in that time. The waiting period for a Voucher now averages over one year.

The large number of applicants for Section 8 rental assistance indicates that the Housing Authority needs to make every effort to increase its number of Vouchers so that it may assist families in a timely manner. All of our Section 8 applicants are in the very low or extremely low-income range. Of those that received Vouchers in the past year, 61% actually leased a unit under the program indicating there are problems finding suitable housing. Many low and extremely low-income applicants seem overwhelmed by the prospect of the choices and challenges of finding and maintaining a Section 8 unit and some lack the skills and education to budget and maintain utilities. Most of the applicants either live with relatives or in public housing where one or two payments per month take care of necessary housing costs.

The Housing Authority will continue to address the marketability of public housing family units with the use of the Capital Fund Program, staff involvement, and by encouraging resident participation and pride of community.

Our one-bedroom units, largely concentrated at Taylor Apartments and Green Street Village, provide housing for predominantly elderly and disabled households and attract more applicants that we can house. In addition to the Housing Authority’s one-bedroom public housing units, there are five multi-unit one-bedroom complexes in Huntingdon County that help address the housing needs of elderly and disabled citizens.

In this new five-year plan, the Huntingdon County Housing Authority has developed eight major goals to address the needs revealed by our research. We believe that although the goals and objectives may be ambitious, they are achievable.

#### **A. Housing Needs of Families in the Jurisdiction/s Served by the PHA**

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the “Overall” Needs column, provide the estimated number of renter

families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact.” Use N/A to indicate that no information is available upon which the PHA can make this assessment.

<b>Housing Needs of Families in the Jurisdiction by Family Type</b>							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	72%	5	5	4	1	2	4
Income >30% but <=50% of AMI	50%	4	4	3	1	2	4
Income >50% but <80% of AMI	27%	3	4	2	1	1	4
Elderly	57%	4	4	2	3	2	4
Families with Disabilities	N/A	4	5	2	5	2	4
Race/Ethnicity	N/A						
Race/Ethnicity							
Race/Ethnicity							
Race/Ethnicity							

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- X Consolidated Plan of the Jurisdiction/s  
Indicate year: 2002-2004 Pennsylvania Dept. of Community & Economic Development
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data  
Indicate year:
- Other housing market study  
Indicate year:
- X Other sources: (list and indicate year of information)  
Huntingdon County Comprehensive Plan 2000  
Pennsylvania County Data Book 2003

## **B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists**

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

### Housing Needs of Families on the Waiting List

Waiting list type: (select one)

- Section 8 tenant-based assistance  
 Public Housing  
 Combined Section 8 and Public Housing  
 Public Housing Site-Based or sub-jurisdictional waiting list (optional)  
 If used, identify which development/sub-jurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	63		172
Extremely low income <=30% AMI	55	88%	
Very low income (>30% but <=50% AMI)	7	11%	
Low income (>50% but <80% AMI)	1	1%	
Families with children	24	38%	
Elderly families	9	14%	
Families with Disabilities	8	12%	
Race/ethnicity	White 57	92%	
Race/ethnicity	Black 5	7%	
Race/ethnicity	Multiracial 1	1%	
Race/ethnicity	Asian 0	0	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	37	59%	
2 BR	12	19%	
3 BR	10	16%	
4 BR	4	6%	
5 BR			
5+ BR			

<b>Housing Needs of Families on the Waiting List</b>	
Is the waiting list closed (select one)? X No <input type="checkbox"/> Yes	
If yes:	
How long has it been closed (# of months)?	
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes	
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes	

<b>Housing Needs of Families on the Waiting List</b>			
Waiting list type: (select one)			
X Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/sub-jurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	267		99
Extremely low income <=30% AMI	225	84%	
Very low income (>30% but <=50% AMI)	42	16%	
Low income (>50% but <80% AMI)	0	0	
Families with children	147	55%	
Elderly families	20	7%	
Families with Disabilities	55	20%	
Race/ethnicity	White 245	91%	
Race/ethnicity	Black 20	7%	
Race/ethnicity	Multiracial 1	1%	
Race/ethnicity	Asian 1	1%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR			

Housing Needs of Families on the Waiting List			
2 BR			
3 BR			
4 BR			
5 BR			
5+ BR			
Is the waiting list closed (select one)? X No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

### C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

#### (1) Strategies

#### **Need: Shortage of affordable housing for all eligible populations**

The Housing Authority continues to work with various county agencies and committees on housing issues. We hope continued collaboration with these agencies and committees will result in greater strength to address housing needs in our county including additional home ownership opportunities as well as housing for the mentally disabled and those in need of emergency shelter.

The Housing Authority has an approved Section 8 Home Ownership Program in place. The goal for the first year of the program is to help two people become first time homeowners. We will work closely with partners to help the participants be successful.

The Housing Authority will continue to implement the transition plan for ADA compliance and most Capital Fund dollars will be used for this purpose.

Since the Section 8 waiting list continues to grow each year and there are consistently over two hundred families waiting, the Housing Authority plans to apply for additional Housing Vouchers when they become available.

#### **Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:**

Select all that apply

- X Employ effective maintenance and management policies to minimize the number of public housing units off-line
- X Reduce turnover time for vacated public housing units
- X Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development

- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- X Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- X Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- X Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- X Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

**Strategy 2: Increase the number of affordable housing units by:**

Select all that apply

- X Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- X Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- X Other: (list below)  
Section 8 Homeownership

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

Select all that apply

- X Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- X Adopt rent policies to support and encourage work
- Other: (list below)

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

Select all that apply

- Employ admissions preferences aimed at families who are working
- X Adopt rent policies to support and encourage work

Other: (list below)

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

Select all that apply

- Seek designation of public housing for families with disabilities
- X Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- X Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- X Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

**Strategy 2: Conduct activities to affirmatively further fair housing**

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations

Other: (list below)

**Other Housing Needs & Strategies: (list needs and strategies below)**

**(2) Reasons for Selecting Strategies**

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- X Funding constraints
- X Staffing constraints
- Limited availability of sites for assisted housing
- X Extent to which particular housing needs are met by other organizations in the community
- X Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- X Influence of the housing market on PHA programs
- X Community priorities regarding housing assistance
- Results of consultation with local or state government
- X Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

**2. Statement of Financial Resources**

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
<b>1. Federal Grants (FY 2004 grants)</b>		
a) Public Housing Operating Fund	\$ 757,495.00	
b. Public Housing Capital Fund	\$ 581,128.00	
a) HOPE VI Revitalization		
b) HOPE VI Demolition		
c) Annual Contributions for Section 8 Tenant-Based Assistance	\$ 443,528.00	

<b>Financial Resources: Planned Sources and Uses</b>		
<b>Sources</b>	<b>Planned \$</b>	<b>Planned Uses</b>
d) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
e) Resident Opportunity and Self-Sufficiency Grants		
f) Community Development Block Grant		
g) HOME		
Other Federal Grants (list below)		
<b>2. Prior Year Federal Grants (unobligated funds only) (list below)</b>		
2004 Capital Fund	\$ 540,263.00	Capital & Management Improvements
2003 Capital Fund (502-03)	\$ 13,615.64	Management improvements. Administration & A/E fees for additional work item.
2003 Capital Fund (501-03)	\$ 16,040.00	Capital improvements & operating costs
<b>3. Public Housing Dwelling Rental Income</b>		
<b>4. Other income (list below)</b>		
<b>4. Non-federal sources (list below)</b>		
<b>Total resources</b>		

### **3. PHA Policies Governing Eligibility, Selection, and Admissions**

[24 CFR Part 903.7 9 (c)]

#### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

**(1) Eligibility**

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time)
- X Other: (describe) Initial eligibility is completed at time of application; update and final determination conducted 60 days prior to unit offer.

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- X Criminal or Drug-related activity
- X Rental history
- X Housekeeping
- Other (describe)

c. X Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. X Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e.  Yes X No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

**(2)Waiting List Organization**

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- X Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- X PHA main administrative office
- X PHA development site management office
- X Other (list below)

Persons may also apply through the mail. In addition, applications are available at several human service agencies.

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year? 5

2.  Yes  No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?  
If yes, how many lists?

3.  Yes  No: May families be on more than one list simultaneously  
If yes, how many lists? Up to 3 or first available.

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

PHA main administrative office

All PHA development management offices

Management offices at developments with site-based waiting lists

At the development to which they would like to apply

Other (list below)

Persons may also apply by mail and applications are available at several human service agencies.

### **(3) Assignment**

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

One

Two

Three or More

b.  Yes  No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

### **(4) Admissions Preferences**

a. Income targeting:

Yes  No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1.  Yes  No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)  
Homeless as result of disaster such as fire or flood.

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

## 2 Date and Time

Former Federal preferences:

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 1 Victims of domestic violence  
Substandard housing  
Homelessness  
High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- 1  Other preference(s) (list below)  
Applicants who are homeless as a result of disaster such as fire or flood.

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- X Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

## **(5) Occupancy**

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- X The PHA-resident lease
- X The PHA’s Admissions and (Continued) Occupancy policy
- X PHA briefing seminars or written materials
- X Other source (list)  
Public Housing orientation video.

b. How often must residents notify the PHA of changes in family composition?  
(select all that apply)

- At an annual reexamination and lease renewal
- X Any time family composition changes
- At family request for revision
- Other (list)

**(6) Deconcentration and Income Mixing**

a. X Yes  No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. X Yes  No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site based waiting lists  
If selected, list targeted developments below:
- Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments  
If selected, list targeted developments below:
- X Employing new admission preferences at targeted developments  
If selected, list targeted developments below:  
PA-27-2, Greene Street Village. See attachment # pa027c01
- Other (list policies and developments targeted below)

d.  Yes X No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing

- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- X Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- X List (any applicable) developments below:

PA-27-2 Greene Street Village

## B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B.

**Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

### (1) Eligibility

a. What is the extent of screening conducted by the PHA? (select all that apply)

- X Criminal or drug-related activity only to the extent required by law or regulation
- Criminal and drug-related activity, more extensively than required by law or regulation
- More general screening than criminal and drug-related activity (list factors below)
- Other (list below)

b. X Yes  No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

c. X Yes  No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

d.  Yes X No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

e. Indicate what kinds of information you share with prospective landlords? (select all that apply)

X Criminal or drug-related activity on written request

X Other (describe below)

Name, address, phone numbers of previous landlords.

**(2) Waiting List Organization**

a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)

X None

Federal public housing

Federal moderate rehabilitation

Federal project-based certificate program

Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

X PHA main administrative office

X Other (list below)

PHA developmental management offices

Through the mail

In addition, applications are available at public service agencies.

**(3) Search Time**

a. X Yes  No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

Voucher holder must complete and submit a form, detailing search and stating reason(s) for needing an extension including to make a reasonable accommodation.

**(4) Admissions Preferences**

a. Income targeting

Yes X No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. X Yes  No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of

application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- X Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- X Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- X Other preference(s) (list below)  
Applicants who are homeless as a result of disaster such as fire or flood.

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

2 Date and Time

Former Federal preferences

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 1 Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- 1 Other preference(s) (list below)

Applicants who are homeless as result of disaster such as fire or flood.

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- X Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for "residents who live and/or work in the jurisdiction" (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- X Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

### **(5) Special Purpose Section 8 Assistance Programs**

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- X The Section 8 Administrative Plan
- X Briefing sessions and written materials
- Other (list below)  
Video, "Welcome to the Housing Choice Program"

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- X Through published notices

Other (list below)

#### **4. PHA Rent Determination Policies**

[24 CFR Part 903.7 9 (d)]

##### **A. Public Housing**

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

##### **(1) Income Based Rent Policies**

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

X The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0  
 \$1-\$25  
 \$26-\$50

2.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1.  Yes  No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

For the earned income of a previously unemployed household member

For increases in earned income

Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)

If yes, state percentage/s and circumstances below:

For household heads

For other family members

For transportation expenses

For the non-reimbursed medical expenses of non-disabled or non-elderly families

Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

Yes for all developments

Yes but only for some developments

No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

For all developments

For all general occupancy developments (not elderly or disabled or elderly only)

For specified general occupancy developments

For certain parts of developments; e.g., the high-rise portion

For certain size units; e.g., larger bedroom sizes

Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95<sup>th</sup> percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)\_\_\_\_\_
- Other (list below)

g.  Yes  No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

**(2) Flat Rents**

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- X The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- X Survey of similar unassisted units in the neighborhood
- X Other (list/describe below)  
Market analysis by realtor

**B. Section 8 Tenant-Based Assistance**

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to**

**the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

**(1) Payment Standards**

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- X Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- X FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- X Reflects market or submarket
- X To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- X Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- X Success rates of assisted families
- X Rent burdens of assisted families
- Other (list below)

**(2) Minimum Rent**

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b.  Yes  No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

If a family requests a hardship exemption, the Housing Authority will suspend the minimum rent for the family beginning the month following the family's hardship request. The suspension will continue until the Housing Authority can determine whether the hardship exists and whether the hardship is of a temporary or long-term nature. During suspension, the family will not be required to pay a minimum rent and the Housing Assistance Payment will be increased accordingly.

A. A hardship exists in the following circumstances:

1. When the family has lost eligibility for or is waiting for an eligibility determination for a Federal, State or local assistance program including a family that includes a member who is a non-citizen lawfully admitted for permanent residence under the Immigration and Nationality Act who would be entitled to public benefits but for Title IV of the Personal Responsibility and Work Opportunity Act of 1996;
2. When the family would be evicted because it is unable to pay the minimum rent;
3. When the income of the family has decreased because of changed circumstances, including loss of employment;
4. When the family has an increase in expenses because of changed circumstances, for medical costs, childcare, transportation, education, or similar items; and
5. When a death has occurred in the family.

B. No hardship:

If the Housing Authority determines there is no qualifying hardship, the minimum rent to the Housing Authority will be reinstated, including requiring back payment of minimum rent for the time of the suspension.

C. Temporary hardship:

If the Housing Authority determines that there is a qualifying hardship but that it is of a temporary nature, the minimum rent will not be imposed for a period of 90 calendar days from the first day of the month following the date of the family's request. At the end of the 90-day period, the minimum rent will be imposed retroactively to the time of suspension. The Housing Authority will offer a reasonable

repayment agreement for any minimum rent back payment paid by the Housing Authority on the family's behalf during the period of suspension.

D. Long-term hardship:

If the Housing Authority determines there is a long-term hardship, the family will be exempt from the minimum rent requirement until the hardship no longer exists.

E. Appeals:

The family may use the grievance procedure to appeal the Housing Authority's determination regarding the hardship. No escrow deposit will be required in order to assess the grievance procedure

**5. Operations and Management**

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

**A. PHA Management Structure**

Describe the PHA's management structure and organization.

(select one)

An organization chart showing the PHA's management structure and organization is attached. (See attachment pa027e01)

A brief description of the management structure and organization of the PHA follows:

**B. HUD Programs Under PHA Management**

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

<b>Program Name</b>	<b>Units or Families Served at Year Beginning</b>	<b>Expected Turnover</b>
Public Housing	314	129
Section 8 Vouchers	118	35
Section 8 Certificates		
Section 8 Mod Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program		

(PHDEP)		
Other Federal Programs(list individually)		

### C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

#### (1) Public Housing Maintenance and Management: (list below)

Public Housing Maintenance & Management:

Residential Dwelling Lease

ACOP

Personnel Policy

Procurement Policy

Grievance Procedure Policy

Pet Policy

Electronic Media Use Policy

Natural Gas Leakage Control Policy

Maintenance Plan (includes pest control measures as follows):

- Pest Control

The majority of the Housing Authority's pest control will be performed by an outside contractor. The Housing Authority will periodically evaluate the service being provided to determine the effectiveness of the service. Currently, all developments are placed on a rotating schedule wherein monthly 25% of each development is scheduled for preventative treatment. With this schedule we are assured that each apartment will be treated three times throughout the year. Problem areas will be scheduled more frequently dependent upon the need.

Maintenance staff will be responsible for reporting problem areas, monitoring units that have been designated with problems, and providing limited follow-up treatment. All staff and residents are encouraged to report the need for additional treatment.

#### (2) Section 8 Management: (list below)

Administrative Plan

Personnel Policy

Electronic Media Use Policy

## 6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

### **A. Public Housing**

1.  Yes  No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- X PHA main administrative office  
X PHA development management offices  
X Other (list below)  
Through the mail.

### **B. Section 8 Tenant-Based Assistance**

1.  Yes  No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- X PHA main administrative office  
X Other (list below)  
Through the mail.  
PHA development management offices.

## **7. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

### **A. Capital Fund Activities**

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

**(1) Capital Fund Program Annual Statement**

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) pa027a01

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

**(2) Optional 5-Year Action Plan**

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a.  Yes  No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan as Attachment (state name) pa027b01

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

**B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)**

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

Yes  No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)  
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)
  - Revitalization Plan under development
  - Revitalization Plan submitted, pending approval
  - Revitalization Plan approved
  - Activities pursuant to an approved Revitalization Plan underway

Yes X No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?  
If yes, list development name/s below:

Yes X No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?  
If yes, list developments or activities below:

Yes X No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?  
If yes, list developments or activities below:

## **8. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1.  Yes X No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

### 2. Activity Description

Yes  No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

<b>Demolition/Disposition Activity Description</b>
--

1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected: 6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:

**9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities**

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1.  Yes X No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

<b>Designation of Public Housing Activity Description</b>	
1a. Development name:	
1b. Development (project) number:	
2. Designation type:	Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one)	Approved; included in the PHA's Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission:	(DD/MM/YY)
5. If approved, will this designation constitute a (select one)	<input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected:	
7. Coverage of action (select one)	<input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

## **10. Conversion of Public Housing to Tenant-Based Assistance**

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

### **A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act**

1.  Yes  No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

#### 2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

<b>Conversion of Public Housing Activity Description</b>
1a. Development name: 1b. Development (project) number:
2. What is the status of the required assessment? <input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)
4. Status of Conversion Plan (select the statement that best describes the current status) <input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one) <input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved: <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: ) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: ) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)

**B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937**

**C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937**

**11. Homeownership Programs Administered by the PHA**

[24 CFR Part 903.7 9 (k)]

**A. Public Housing**

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1.  Yes  No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes  No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

<b>Public Housing Homeownership Activity Description (Complete one for each development affected)</b>
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

## **B. Section 8 Tenant Based Assistance**

1. X Yes  No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

X Yes  No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- X  25 or fewer participants  
 26 - 50 participants  
 51 to 100 participants  
 more than 100 participants

b. PHA-established eligibility criteria

Yes X No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

## **12. PHA Community Service and Self-sufficiency Programs**

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

### **A. PHA Coordination with the Welfare (TANF) Agency**

1. Cooperative agreements:

- X Yes  No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? 07/01/03

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- X Client referrals  
X Information sharing regarding mutual clients (for rent determinations and otherwise)  
 Coordinate the provision of specific social and self-sufficiency services and programs to eligible families  
 Jointly administer programs  
 Partner to administer a HUD Welfare-to-Work voucher program  
 Joint administration of other demonstration program  
 Other (describe)

**B. Services and programs offered to residents and participants**

**(1) General**

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies  
 Public housing admissions policies  
 Section 8 admissions policies  
 Preference in admission to section 8 for certain public housing families  
 Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA  
 Preference/eligibility for public housing homeownership option participation  
 Preference/eligibility for section 8 homeownership option participation  
 Other policies (list below)

b. Economic and Social self-sufficiency programs

- X Yes  No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If "yes", complete the following table; if "no" skip to sub-component 2, Family Self

Sufficiency Programs. The position of the table may be altered to facilitate its use. )

<b>Services and Programs</b>				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
Paid Work Experience	Varies	Specific criteria	Employment & Training	Both
Project Reach	6	Open	Crawford Apartments	Both
Rural Nursing Project	25	Open	Taylor Apartments	Public Housing
Head Start & Early Head Start	Varies	Specific criteria	HCCADC	Public Housing
Juniata Foundation for the Blind	Varies	Specific criteria	Taylor Apartments	Both

**(2) Family Self Sufficiency program/s**

a. Participation Description

<b>Family Self Sufficiency (FSS) Participation</b>		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing	N/A	N/A
Section 8	N/A	N/A

b.  Yes  No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?  
If no, list steps the PHA will take below:

**C. Welfare Benefit Reductions**

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- X Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- X Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- X Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- X Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

**D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937**

**13. PHA Safety and Crime Prevention Measures**

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

**A. Need for measures to ensure the safety of public housing residents**

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- X High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- X Residents fearful for their safety and/or the safety of their children
- X Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- X Safety and security survey of residents
- X Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- X Resident reports

- X PHA employee reports
- X Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

2. Which developments are most affected? (list below)
- PA-27-1, Chestnut Terrace
  - PA-27-3, Crawford Apartments
  - PA-27-5, Hartman Village

**B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year**

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- X Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- X Activities targeted to at-risk youth, adults, or seniors
- X Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)
- PA-27-1, Chestnut Terrace
  - PA-27-3, Crawford Apartments
  - PA-27-5, Hartman Village

**C. Coordination between PHA and the police**

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- X Police provide crime data to housing authority staff for analysis and action
- X Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- X Police regularly testify in and otherwise support eviction cases
- X Police regularly meet with the PHA management and residents
- X Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

- PA-27-1, Chestnut Terrace
- PA-27-2, Greene Street
- PA-27-3, Crawford Apartments
- PA-27-4, Taylor Apartments
- PA-27-5, Hartman Village

**D. Additional information as required by PHDEP/PHDEP Plan**

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes  No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?
- Yes  No: This PHDEP Plan is an Attachment. (Attachment Filename: \_\_\_\_)

**14. RESERVED FOR PET POLICY**

[24 CFR Part 903.7 9 (n)]

**15. Civil Rights Certifications**

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

**16. Fiscal Audit**

[24 CFR Part 903.7 9 (p)]

- 1.  Yes  No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?  
(If no, skip to component 17.)
- 2.  Yes  No: Was the most recent fiscal audit submitted to HUD?
- 3.  Yes  No: Were there any findings as the result of that audit?
- 4.  Yes  No: If there were any findings, do any remain unresolved?  
If yes, how many unresolved findings remain? \_\_\_\_
- 5.  Yes  No: Have responses to any unresolved findings been submitted to HUD?  
If not, when are they due (state below)?

**17. PHA Asset Management**

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1.  Yes  No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock , including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
  
2. What types of asset management activities will the PHA undertake? (select all that apply)
  - Not applicable
  - Private management
  - Development-based accounting
  - Comprehensive stock assessment
  - Other: (list below)
  
3.  Yes  No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

## **18. Other Information**

[24 CFR Part 903.7 9 (r)]

### **A. Resident Advisory Board Recommendations**

1.  Yes  No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
  
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
  - Attached at Attachment (File name)
  - Provided below:

### **AGENCY PLAN 2005 – RESIDENT INPUT**

Resident meetings were held at four public housing sites. Chestnut Terrace and Hartman Village met together at the WRC community center. Taylor Apartments, Greene Street Village, and Crawford Apartments residents met in their respective community rooms. Advisory Board members from last year’s meetings were contacted and volunteers were sought to add to the Board. Discussions were lively at all meetings and attendance was up from last year’s sessions.

The Housing Authority has on file meeting agendas, attendance records, and minutes for each meeting.

## COMMENTS FROM ADVISORY BOARD MEMBERS

### 1. SAFETY

- Monitor placing of air conditioner at Greene Street
- Place alarms or security cameras on side doors at Taylor Apartments
- Police should patrol more often at Taylor Apartments
- Replace metal strips on entrance doors at Greene Street – are a tripping hazard
- Repair or replace sidewalks
- Police are not responsive to resident calls at Crawford Apartments

### 2. APPEARANCE OF BUILDINGS & GROUNDS

- Cement stoned area of the patio at Taylor Apartments
- Provide cigarette urns for public areas at Chestnut Terrace – especially at playground
- Power-wash outside of buildings

### 3. MISCELLANEOUS COMMENTS

- Curbs at Greene Street need to be painted to indicate “no parking”
- Need at least one more accessible ramp at Greene Street
- Residents at Greene Street have no control over thermostat in Community room
- Would like air conditioning units, carpet and ceiling fans at Taylor Apartments
- Place “resident’s laundry only” sign in laundry room at Taylor Apartments
- Crack down on non-resident parking in lot at Taylor Apartments
- Educate residents on chargeable items and what is considered “normal wear and use”
- Charge \$10.00 or \$15.00 for a swimming pool permit at family sites
- Limit pools to one per household
- Don’t allow pools

### 3. In what manner did the PHA address those comments? (select all that apply)

X Considered comments, but determined that no changes to the PHA Plan were necessary.

The PHA changed portions of the PHA Plan in response to comments  
List changes below:

Other: (list below)

## **B. Description of Election process for Residents on the PHA Board**

1.  Yes X No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2.  Yes X No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

### 3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

## **C. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here)  
Huntingdon County Pennsylvania

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
  
- Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

Review of the Annual Plan by Richard Stahl, Director of Huntingdon County Planning and Development Department, indicates the goals and policies identified within the Five-Year 2005-2009 Plan are consistent with the Huntingdon County Comprehensive Plan.

**D. Other Information Required by HUD**

Use this section to provide any additional information requested by HUD.

## Attachments

Use this section to provide any additional attachments referenced in the Plans.

# PHA Plan Table Library

## Component 7 Capital Fund Program Annual Statement Parts I, II, and II

### Annual Statement Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number      FFY of Grant Approval: (MM/YYYY)

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	
3	1408 Management Improvements	
4	1410 Administration	
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	
8	1440 Site Acquisition	
9	1450 Site Improvement	
10	1460 Dwelling Structures	
11	1465.1 Dwelling Equipment-Nonexpendable	
12	1470 Nondwelling Structures	
13	1475 Nondwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	<b>Amount of Annual Grant (Sum of lines 2-19)</b>	
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

**Annual Statement**  
**Capital Fund Program (CFP) Part II: Supporting Table**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost

**Annual Statement**

**Capital Fund Program (CFP) Part III: Implementation Schedule**

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)

## Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5-Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
<b>Total estimated cost over next 5 years</b>				



## Annual Statement/Performance and Evaluation Report

### Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

<b>PHA Name:</b> HUNTINGDON COUNTY HOUSING AUTHORITY	<b>Grant Type and Number</b> PA28P027501-02 Capital Fund Program Grant No: Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b> 2002
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Original Annual Statement  
  Reserve for Disasters/ Emergencies  
  Revised Annual Statement (revision no:    )  
  Performance and Evaluation Report for Period Ending:  
  Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	-0-	\$ 50,099.66	\$ 50,099.66	\$ 50,099.66
3	1408 Management Improvements	\$ 44,500.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00
4	1410 Administration	\$ 30,000.00	\$ 32,500.00	\$ 32,500.00	\$ 32,500.00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$ 29,500.00	\$ 29,500.00	\$ 29,500.00	\$ 29,500.00
8	1440 Site Acquisition				
9	1450 Site Improvement	\$ 85,000.00	-0-	-0-	-0-
10	1460 Dwelling Structures	\$420,868.00	\$ 455,768.34	\$ 455,768.34	\$ 455,768.34
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collaterization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$609,868.00	\$609,868.00	\$609,868.00	\$609,868.00
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs	\$ 25,000.00			
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: HUNTINGDON COUNTY HOUSING AUTHORITY		Grant Type and Number PA28P02501-02 Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant: 2002		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA-27-5 Hartman Village	Replace siding, soffit, etc.	1460	35 units	\$146,000.00	\$ 141,445.00	\$141,445.00	\$ 141,445.00	
	Replace windows	1460	35 units	\$128,668.46	\$ 154,648.80	\$ 154,648.80	\$ 154,648.80	
PA-27-2 Greene Street	Replace spouting, soffit, and fascia	1460	26 units	\$ 30,000.00	\$43,475.00	\$ 43,475.00	\$ 43,475.00	
PA-27-4 Taylor Apts.	Renovations to kitchens and bathrooms	1460	65 units	\$116,199.54	\$116,199.54	\$116,199.54	\$116,199.54	CARRY-OVER FROM 2001.
			<b>SUBTOTAL</b>	<b>\$420,868.00</b>	<b>\$ 455,768.34</b>	<b>\$ 455,768.34</b>	<b>\$ 455,768.34</b>	
PA-27-3 Crawford Apts.	Replace balcony fencing	1450	88 units	\$ 85,000.00	-0-	-0-		
	Landscape front of building to include patio areas and proper drainage	1450	88 units	-0-	-0-	-0-		
			<b>SUBTOTAL</b>	<b>\$ 85,000.00</b>	<b>-0-</b>	<b>-0-</b>		
PHA-WIDE	Administration—Prorated salaries & benefits for staff to administer program & perform duties as Clerk-of-the-Works.	1410		\$ 30,000.00	\$ 32,500.00	\$ 32,500.00	\$ 32,500.00	
			<b>SUBTOTAL</b>	<b>\$ 30,000.00</b>	<b>\$ 32,500.00</b>	<b>\$ 32,500.00</b>	<b>\$ 32,500.00</b>	
PHA-WIDE	A/E Fees—preparation of technical drawings and specifications.	1430		\$ 29,500.00	\$ 29,500.00	\$ 29,500.00	\$ 29,500.00	

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: HUNTINGDON COUNTY HOUSING AUTHORITY		Grant Type and Number PA28P02501-02 Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant: 2002		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
			<b>SUBTOTAL</b>	\$ 29,500.00	\$ 29,500.00	\$ 29,500.00	\$ 29,500.00	
PHA-WIDE	Cooperative agreement with local police continue efforts to control vandalism, drug problems, etc.	1408		\$ 25,000.00	\$ 25,097.44	\$ 25,097.44	\$ 25,097.44	
PHA-WIDE	Continuation of summer recreation programs to encourage youth activities and resident participation	1408		\$ 2,000.00	\$ 1,283.33	\$ 1,283.33	\$ 1,283.33	
PHA-WIDE	Contracting with social service agencies to supplement and compliment existing service including pro-rated salary of staff member to coordinate services.	1408		\$ 12,500.00	\$ 10,318.54	\$ 10,318.54	\$ 10,318.54	
PHA-WIDE	Management & staff training required because of staff turnover & to address PHAS, SEMAP, audit and HUD concerns.	1408		\$ 5,000.00	\$ 5,300.69	\$ 5,300.69	\$ 5,300.69	
			<b>SUBTOTAL</b>	\$ 44,500.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	
PHA-WIDE	Operations	1406		-0-	\$ 50,099.66	\$ 50,099.66	\$ 50,099.66	
			<b>SUBTOTAL</b>	-0-	\$ 50,099.66	\$ 50,099.66	\$ 50,099.66	
<b>GRAND TOTAL</b>				\$609,868.00	\$609,868.00	\$609,868.00	\$609,868.00	-0-



Annual Statement/Performance and Evaluation Report  
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)  
 Part III: Implementation Schedule

PHA Name: HUNTINGDON COUNTY HOUSING AUTHORITY		Grant Type and Number PA28P02501-02 Capital Fund Program No: Replacement Housing Factor No:				Federal FY of Grant: 2002	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
Greene Street Village PA-27-2	12/31/2003		06/30/2003	09/30/2004	06/30/2004	06/30/2004	
Crawford Apts. Pa-27-3	12/31/2003			09/30/2004			Item deleted from project.
Hartman Village PA-27-5	12/31/2003		06/30/2003	09/30/2004	06/30/2004	06/30/2004	
PHA- WIDE Management Improvements							
Police Agreement	12/31/2003		12/31/2002	09/30/2004		12/31/2003	
Summer Recreation	12/31/2003		06/30/2003	09/30/2004		12/31/2003	
Supportive Services	12/31/2003		03/31/2003	09/30/2004		03/31/2004	
Staff Training	12/31/2003		01/31/2003	09/30/2004		09/30/2003	





## CAPITAL FUND PROGRAM TABLES START HERE

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary</b>						
<b>PHA Name:</b> HUNTINGDON COUNTY HOUSING AUTHORITY		<b>Grant Type and Number</b> Capital Fund Program Grant No: PA28P027502-03 Replacement Housing Factor Grant No:			<b>Federal FY of Grant:</b> 2003	
Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:    )						
<b>X Performance and Evaluation Report for Period Ending 09/30/04    Final Performance and Evaluation Report</b>						
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost		
		Original	Revised	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations	\$10,000.00	\$10,000.00	\$ 10,000.00		
3	1408 Management Improvements	\$ 8,000.00	\$ 6,035.92	\$ 4,000.00	\$ 2,075.00	
4	1410 Administration		\$ 4,079.72			
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs	\$ 6,500.00	\$ 14,000.00	\$ 6,500.00	\$ 5,491.00	
8	1440 Site Acquisition					
9	1450 Site Improvement					
10	1460 Dwelling Structures	\$ 68,005.00	\$ 65,889.36	\$ 65,889.36		
11	1465.1 Dwelling Equipment—Nonexpendable					
12	1470 Nondwelling Structures					
13	1475 Nondwelling Equipment					
14	1485 Demolition					
15	1490 Replacement Reserve					
16	1492 Moving to Work Demonstration					
17	1495.1 Relocation Costs					
18	1499 Development Activities					
19	1501 Collateralization or Debt Service					

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

<b>PHA Name:</b> HUNTINGDON COUNTY HOUSING AUTHORITY	<b>Grant Type and Number</b> Capital Fund Program Grant No: PA28P027502-03 Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b>  2003
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Original Annual Statement  Reserve for Disasters/ Emergencies  Revised Annual Statement (revision no: )  
 Performance and Evaluation Report for Period Ending 09/30/04  Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
20	1502 Contingency	\$ 7,500.00	-0-		
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$100,005.00	\$ 100,005.00	\$ 86,389.36	\$ 7,566.00
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures	\$ 68,005.00	\$ 65,889.36	\$ 65,889.36	

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: HUNTINGDON COUNTY HOUSING AUTHORITY		Grant Type and Number PA28P027502-03 Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant: 2003		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA-27-3	Upgrade electrical fixtures	1460	88 units	\$ 68,005.00	\$ 65,889.36	\$ 65,889.36		Item deleted from PA18PO27501-3 original budget; lack of funds
PHA-WIDE	Contacting with social service agencies to supplemental and compliment existing service including pro-rated salary of staff member to coordinate services	1408		\$ 5,000.00	\$ 1,979.05	\$ 1,000.00		
PHA-WIDE	Management & Staff training required because of staff turnover & to address PHAS, SEMAP, Audit and HUD concerns.	1408		\$ 3,000.00	\$ 4,056.87	\$ 3,000.00	\$ 2,075.00	
			SUBTOTAL	\$ 8,000.00	\$ 6,035.92	\$ 4,000.00	\$ 2,075.00	
PHA-WIDE	Operations	1406		\$ 10,000.00	\$10,000.00	\$ 10,000.00		
PHA-WIDE	Administration—Prorated salaries & benefits for staff to administer program & perform duties as Clerk-of-the-Works.	1410		-0-	\$ 4,079.72	-0-	-0-	

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: HUNTINGDON COUNTY HOUSING AUTHORITY		Grant Type and Number PA28P027502-03 Capital Fund Program Grant No: Replacement Housing Factor Grant No:			Federal FY of Grant: 2003			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-WIDE	Contingency	1502		\$ 7,500.00	-0-	-0-		
PHA-WIDE	A/E Fees—Preparation of technical drawings and specifications	1430		\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 5,491.00	
PA-27-4	A/E Fees—Preparation of technical drawings & specifications for additional work item (elevator upgrade) funded from CFP PA P027501-3	1430		-0-	\$ 7,500.00			
			TOTALS	\$100,005.00	\$100,005.00	\$ 86,389.36	\$ 7,566.00	







**CAPITAL FUND PROGRAM TABLES START HERE**

<b>Annual Statement/Performance and Evaluation Report</b>					
<b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary</b>					
<b>PHA Name:</b> HUNTINGDON COUNTY HOUSING AUTHORITY		<b>Grant Type and Number</b> Capital Fund Program Grant No: PA28P027501-03 Replacement Housing Factor Grant No:			<b>Federal FY of Grant:</b>  2003
<b>Original Annual Statement</b> <input type="checkbox"/> <b>Reserve for Disasters/ Emergencies</b> <input type="checkbox"/> <b>Revised Annual Statement (revision no: )</b> <input type="checkbox"/>					
<b>XPerformance and Evaluation Report for Period Ending 09/30/04</b>			<b>Final Performance and Evaluation Report</b>		
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	-0-	\$ 3,340.00		
3	1408 Management Improvements	\$39,500.00	\$ 31,500.00	\$ 31,500.00	\$ 30,994.82
4	1410 Administration	\$ 30,000.00	\$ 31,500.00	\$ 31,500.00	\$ 25,787.14
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$31,500.00	\$ 30,000.00	\$ 30,000.00	\$ 25,009.00
8	1440 Site Acquisition				
9	1450 Site Improvement	\$ 400,791.00	\$229,451.00	\$ 216,751.00	
10	1460 Dwelling Structures	-0-			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	-0-	\$176,000.00		
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

<b>PHA Name:</b> HUNTINGDON COUNTY HOUSING AUTHORITY	<b>Grant Type and Number</b> Capital Fund Program Grant No: PA28P027501-03 Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b>  2003
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**Original Annual Statement**  **Reserve for Disasters/ Emergencies**  **Revised Annual Statement (revision no: )**  
**XPerformance and Evaluation Report for Period Ending 09/30/04**      **Final Performance and Evaluation Report**

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$501,791.00	\$501,791.00	\$ 309,751.00	\$ 81,790.96
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance	\$40,000.00	\$40,000.00	\$ 40,000.00	\$ 40,000.00
24	Amount of line 21 Related to Security – Soft Costs	\$25,000.00	\$25,700.68	\$ 25,700.68	\$ 25,700.68
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: HUNTINGDON COUNTY HOUSING AUTHORITY		Grant Type and Number PA28P027501-03 Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant: 2003		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA-27-1	Repair/replace sidewalks.	1450	100 units	\$49,000.00	\$ 39,260.00	\$ 39,260.00		
	General landscaping and fencing	1450	100 units	\$42,000.00	\$ 34,167.00	\$ 21,467.00		
	Replace, upgrade playground including new surface	1450	100 units	\$48,000.00	\$ 61,294.00	\$ 61,294.00		
PA-27-3	Replace balcony fencing and repair surfaces of walkway	1450	88 units	\$80,000.00	\$ 64,180.00	\$ 64,180.00		
	Landscape front of building to include patio area and proper drainage.	1450	88 units	\$106,791.00	-0-	-0-		Deleted. Borough did not approve
	General paving and concrete work	1450	88 units	\$75,000.00	\$ 30,550.00	\$ 30,550.00		
			SUBTOTAL	\$400,791.00	\$229,451.00	\$ 216,751.00		
	Upgrade electrical fixtures	1460	88 units	-0-	-0-	-0-		
PA-27-4	Upgrade elevators	1470	65 units	-0-	\$176,000.00	-0-		

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: HUNTINGDON COUNTY HOUSING AUTHORITY		Grant Type and Number PA28P027501-03 Capital Fund Program Grant No: Replacement Housing Factor Grant No:			Federal FY of Grant: 2003			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
			SUBTOTAL		\$176,000.00	\$176,000.00		
PHA-WIDE	Operations	1406		-0-	\$ 3,340.00	-0-	-0-	
			SUBTOTAL	-0-	\$ 3,340.00	-0-	-0-	
PHA-WIDE	Administration—Prorated salaries & benefits for staff to administer program & perform duties as Clerk-of-the-Works.	1410		\$30,000.00	\$31,500.00	\$ 31,500.00	\$ 25,787.14	
			SUBTOTAL	\$30,000.00	\$31,500.00	\$ 31,500.00	\$ 25,787.14	
PHA-WIDE	A/E Fees—preparation of technical drawings and specifications	1430		\$31,500.00	\$30,000.00	\$30,000.00	\$ 25,009.00	
			SUBTOTAL	\$31,500.00	\$30,000.00	\$30,000.00	\$ 25,009.00	
PHA-WIDE	Cooperative agreement with local police continue efforts to control vandalism, drug problems, etc.	1408		\$25,000.00	\$25,000.00	\$ 25,700.68	\$ 25,700.68	

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: HUNTINGDON COUNTY HOUSING AUTHORITY		Grant Type and Number PA28P027501-03 Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant: 2003		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-WIDE	Continuation of summer recreation programs to encourage youth activities and resident participation	1408		\$ 1,500.00	-0-	-0-		
PHA-WIDE	Contacting with social service agencies to supplemental and compliment existing service including pro-rated salary of staff member to coordinate services	1408		\$ 10,000.00	\$ 5,799.32	\$ 5,799.32	\$ 5,294.14	
PHA-WIDE	Management & Staff training required because of staff turnover & to address PHAS, SEMAP, Audit and HUD concerns.	1408		\$ 3,000.00	-0-	-0-		
			SUBTOTAL	\$39,500.00	\$31,500.00	\$31,500.00	\$ 30,994.82	
	GRAND TOTAL			\$501,791.00	\$501,791.00	\$309,751.00	\$ 81,790.96	-0-

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part III: Implementation Schedule							
PHA Name: HUNTINGDON COUNTY HOUSING AUTHORITY			Grant Type and Number PA28P027501-03 Capital Fund Program No: Replacement Housing Factor No:			Federal FY of Grant: 2003	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
CHESTNUT TERRACE Pa-27-1	03/31/2005	09/30/04	09/30/04	03/31/2006			
CRAWFORD APTS. PA-27-3	03/31/2005	09/30/04	09/30/04	03/31/2006			
TAYLOR APTS. PA-27-4	06/30/05			03/31/06			Additional work item.
PHA-WIDE Management Improvements							
Police Agreement	12/31/2004	12/31/04	12/31/04	09/30/2005	09/30/04	09/30/004	
Summer Recreation	12/31/2004			09/30/2005			Item deleted.
Supportive Services	12/31/2004	03/31/04	03/31/04	09/30/2005	12/31/04		
Staff Training	12/31/2004			09/30/2005			Item deleted



**CAPITAL FUND PROGRAM TABLES START HERE**

<b>Annual Statement/Performance and Evaluation Report</b>						
<b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary</b>						
<b>PHA Name:</b> HUNTINGDON COUNTY HOUSING AUTHORITY		<b>Grant Type and Number</b> Capital Fund Program Grant No: PA28P027501-04 Replacement Housing Factor Grant No:			<b>Federal FY of Grant:</b>  2004	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:    )						
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending 09/30/04 <input type="checkbox"/> Final Performance and Evaluation Report						
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost		
		Original	Revised	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations	\$ 14,628.00	\$ 14,628.00	\$ 10,000.00		
3	1408 Management Improvements	\$ 48,000.00	\$ 48,000.00	\$ 30,865.00		
4	1410 Administration	\$ 35,000.00	\$ 35,000.00			
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs	\$ 37,500.00	\$ 38,500.00			
8	1440 Site Acquisition	\$ 45,000.00	\$ 45,000.00			
9	1450 Site Improvement	\$60,000.00	\$60,000.00			
10	1460 Dwelling Structures	\$252,000.00	\$251,000.00			
11	1465.1 Dwelling Equipment—Nonexpendable					
12	1470 Nondwelling Structures	\$ 89,000.00	\$ 89,000.00			
13	1475 Nondwelling Equipment	-0-				
14	1485 Demolition					
15	1490 Replacement Reserve					
16	1492 Moving to Work Demonstration					
17	1495.1 Relocation Costs					
18	1499 Development Activities					
19	1501 Collateralization or Debt Service					

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

<b>PHA Name:</b> HUNTINGDON COUNTY HOUSING AUTHORITY	<b>Grant Type and Number</b> Capital Fund Program Grant No: PA28P027501-04 Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b>  2004
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Original Annual Statement  Reserve for Disasters/ Emergencies  Revised Annual Statement (revision no: )  
**X Performance and Evaluation Report for Period Ending 09/30/04**  Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$ 581,128.00	\$ 581,128.00	\$ 40,865.00	-0-
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance	\$446,000.00	\$445,000.00		
24	Amount of line 21 Related to Security – Soft Costs	\$ 27,500.00	\$ 27,500.00	\$ 27,500.00	-0-
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: HUNTINGDON COUNTY HOUSING AUTHORITY		Grant Type and Number PA28P027501-04 Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant: 2004		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA-27-4 Taylor Apts.	Address handicapped accessibility issues in common areas including community space, laundry, administrative areas, entrances, etc.	1470	65units	\$ 89,000.00	\$ 89,000.00			
	Upgrade elevators	1475	65units	-0-	-0-			Moved to 2003
PA-27-3 Crawford Apts.	Acquisition of property to create accessible parking lot	1440	88 units	\$ 45,000.00	\$ 45,000.00			
	Demolition of property and construction of accessible parking lot	1450	88 units	\$ 60,000.00	\$ 60,000.00			
PA-27-3 Crawford Apts.	Renovate units to meet UFAS requirements.	1460	5 units	\$252,000.00	\$251,000.00			
PHA-WIDE	Administration—Prorated salaries & benefits for staff to administer program & perform duties as Clerk-of-the-Works	1410		\$ 35,000.00	\$ 35,000.00			
PHA-WIDE	Operations	1406		\$ 14,628.00	\$ 14,628.00	\$ 10,000.00		

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: HUNTINGDON COUNTY HOUSING AUTHORITY		Grant Type and Number PA28P027501-04 Capital Fund Program Grant No: Replacement Housing Factor Grant No:			Federal FY of Grant: 2004			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-WIDE	A/E Fees—preparation of technical drawings and specifications	1430		\$ 37,500.00	\$ 38,500.00			
PHA-WIDE	Cooperative agreement with local police to continue efforts to control vandalism, drug problems, etc.	1408		\$ 27,500.00	\$ 27,500.00	\$ 27,500.00		
PHA-WIDE	Review & update Personnel Policy.	1408		\$ 5,000.00	\$ 3,365.00	\$ 3,365.00		
PHA-WIDE	Upgrade computer system to maintain efficiency.	1408		\$ 10,000.00	\$ 10,000.00			
PHA-WIDE	Management & Staff training required because of staff turnover & to address PHAS, SEMAP, Audit and HUD concerns	1408		\$ 5,500.00	\$ 7,135.00			
			SUBTOTAL	\$ 48,000.00	\$ 48,000.00			
	GRAND TOTAL			\$581,128.00	\$581,128.00	\$ 30,865.00		

Annual Statement/Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)  
Part III: Implementation Schedule

PHA Name: HUNTINGDON COUNTY HOUSING AUTHORITY		Grant Type and Number PA28P027501-04 Capital Fund Program No: Replacement Housing Factor No:				Federal FY of Grant: 2004	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
Greene Street Village Pa-27-2	03/31/06			03/31/07			
Crawford Apartments Pa-27-4	03/31/06			03/31/07			
Hartman Village Pa-27-5	03/31/06			03/31/07			
Management Improvements							
Staff Training	12/31/2005			12/31/06			
Computer Upgrade	12/31/2005			12/31/06			
Police Agreement	12/31/2005			12/31/06			





## CAPITAL FUND PROGRAM TABLES START HERE

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary</b>						
<b>PHA Name:</b> HUNTINGDON COUNTY HOUSING AUTHORITY		<b>Grant Type and Number</b> Capital Fund Program Grant No: PA028PO27501-05 Replacement Housing Factor Grant No:			<b>Federal FY of Grant:</b> 2005	
<input checked="" type="checkbox"/> <b>Original Annual Statement</b> <input type="checkbox"/> <b>Reserve for Disasters/ Emergencies</b> <input type="checkbox"/> <b>Revised Annual Statement (revision no:    )</b> <input type="checkbox"/> <b>Performance and Evaluation Report for Period Ending</b> <input type="checkbox"/> <b>Final Performance and Evaluation Report</b>						
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost		
		Original	Revised	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations	\$ 9,128.00				
3	1408 Management Improvements	\$ 45,000.00				
4	1410 Administration	\$ 35,000.00				
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs	\$ 42,000.00				
8	1440 Site Acquisition					
9	1450 Site Improvement	\$ 11,000.00				
10	1460 Dwelling Structures	\$315,000.00				
11	1465.1 Dwelling Equipment—Nonexpendable					
12	1470 Nondwelling Structures	\$124,000.00				
13	1475 Nondwelling Equipment					
14	1485 Demolition					
15	1490 Replacement Reserve					
16	1492 Moving to Work Demonstration					
17	1495.1 Relocation Costs					
18	1499 Development Activities					
19	1501 Collateralization or Debt Service					
20	1502 Contingency					

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

<b>PHA Name:</b> HUNTINGDON COUNTY HOUSING AUTHORITY	<b>Grant Type and Number</b> Capital Fund Program Grant No: PA028PO27501-05 Replacement Housing Factor Grant No:	<b>Federal FY of Grant:</b> 2005
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**Original Annual Statement**  **Reserve for Disasters/ Emergencies**  **Revised Annual Statement (revision no:    )**  
 **Performance and Evaluation Report for Period Ending**  **Final Performance and Evaluation Report**

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$581,128.00			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs	\$ 27,500.00			
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: HUNTINGDON COUNTY HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: PA28PO27501-05 Replacement Housing Factor Grant No:				Federal FY of Grant: 2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA-27-2 Greene Street Village	Replace Roofs	1460	26	\$ 75,000.00				
PA-27-5 Hartman Village	Renovate units to meet UFAS requirements.	1460	2	\$240,000.00				
			<b>SUBTOTAL</b>	<b>\$315,000.00</b>				
PA-27-2 Greene Street Village	Replace roof Community Room	1470	1	\$ 4,000.00				
PA-27-3 Crawford Apartments	Address handicapped accessibility issues in common areas including community space, laundry, administrative areas, entrances, etc.	1470	88	\$120,000.00				
			<b>SUBTOTAL</b>	<b>\$124,000.00</b>				

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: HUNTINGDON COUNTY HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: PA28PO27501-05 Replacement Housing Factor Grant No:			Federal FY of Grant: 2005			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PA-27-5 Hartman Village	Hartman Village Site—Address accessibility issues with site.	1450	35	\$ 11,000.00				
			SUBTOTAL	\$11,000.00				
PHA-Wide	Administration—Prorated salaries & benefits for staff to administer program & perform duties as Clerk-of-the-Works	1410		\$ 35,000.00				
			SUBTOTAL	\$35,000.00				
PHA-Wide	Operations	1406		\$ 9,128.00				
			SUBTOTAL	\$ 9,128.00				
PHA-Wide	A/E—preparation of technical drawings and specifications	1430		\$ 42,000.00				
			SUBTOTAL	\$ 42,000.00				
PHA-Wide	Cooperative agreement with local police to continue efforts to control vandalism, drug problems, etc.	1408		\$ 27,500.00				



**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHA Name: HUNTINGDON COUNTY HOUSING AUTHORITY		Grant Type and Number Capital Fund Program Grant No: PA28PO27501-05 Replacement Housing Factor Grant No:			Federal FY of Grant: 2005			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)  
 Part III: Implementation Schedule

PHA Name: HUNTINGDON COUNTY HOUSING AUTHORITY	Grant Type and Number PA28P027501-05 Capital Fund Program No: Replacement Housing Factor No:	Federal FY of Grant: 2005
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Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
Greene Street Village PA-27-2	03/31/07			03/31/08			
Crawford Apartments PA-27-3	03/31/07			03/31/08			
Hartman Village PA-27-5	03/31/07			03/31/08			
Management Improvements							
Staff Training	12/31/06			12/31/07			
Computer Upgrade	12/31/06			12/31/07			
Police Agreement	12/31/06			12/31/07			





Capital Fund Program Five-Year Action Plan

Part I: Summary

PHA Name Huntingdon County Housing Authority					X Original 5-Year Plan <input type="checkbox"/> Revision No:	
Development Number/Name/HA- Wide	Year 1	Work Statement for Year 2 FFY Grant: 2006 PHA FY: 2006	Work Statement for Year 3 FFY Grant: 2007 PHA FY: 2007	Work Statement for Year 4 FFY Grant: 2008 PHA FY: 2008	Work Statement for Year 5 FFY Grant: 2009 PHA FY: 2009	
PA-27-1		\$475,000.00	\$ 429,100.00	\$ 350,000.00		
PA-27-2			\$ 42,000.00	\$ 33,250.00		
PA-27-3					\$ 106,330.00	
PA-27-4					\$ 229,000.00	
PA-27-5				\$ 65,000.00	\$ 103,500.00	
CFP Funds Listed for 5 year planning		\$ 475,000.00	\$ 471,100.00	\$ 448,250.00	\$ 438,830.00	



Capital Fund Program Five-Year Action Plan  
 Part II: Supporting Pages—Work Activities

Activities for Year : 4 FFY Grant: 2008 PHA FY: 2008			Activities for Year: 5 FFY Grant: 2009 PHA FY: 2009		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
PA-27-1	Replace roofs, downspouts, soffits	\$ 350,000.00	PA-27-3	Create additional on-site parking	\$ 21,330.00
	SUBTOTAL	\$ 350,000.00		Replace roof	\$ 75,000.00
PA-27-2	Install closet doors.	\$ 19,250.00		Replace fire extinguisher cases	\$ 10,000.00
				SUBTOTAL	\$ 106,330.00
	Replace sidewalks and general landscaping.	\$ 14,000.00			
			PA-27-4	Install central air	\$ 195,000.00
	SUBTOTAL	\$ 33,250.00			
				Upgrade common area lighting	\$ 4,000.00
PA-27-4	Replace roof	\$ 65,000.00		Install bedroom/living room lighting	\$ 30,000.00
	SUBTOTAL	\$ 65,000.00		SUBTOTAL	\$ 229,000.00
			PA-27-5	Replace roofs	\$ 74,500.00
				Resurface parking areas	\$ 29,000.00
				SUBTOTAL	\$ 103,500.00
TOTAL CFP ESTIMATED COST		\$ 448,250.00	TOTAL CFP ESTIMATED COST		\$ 438,830.00





## 2005 Resident Advisory Board

### Taylor Apartments:

Mary Schwichtenberg	42 Taylor Apartments
Arlene Rinker	74 Taylor Apartments
Orville Taylor	02 Taylor Apartments
Barbara Forshey	34 Taylor Apartments
Carl Everhart	40 Taylor Apartments
William Staley	49 Taylor Apartments
Janice Porter	79 Taylor Apartments
Florence Duvall	62 Taylor Apartments
Belva Vincent	64 Taylor Apartments
Karen Babcock	77 Taylor Apartments
Orin Park	67 Taylor Apartments
William Brown	29 Taylor Apartments
Shirley Myers	41 Taylor Apartments

### Greene Street Village:

Ramona Price	127 Greene Street Village
Lena Stoner	115 Greene Street Village
Ruth Hanes	119 Greene Street Village
Mariea Stewart	129 Greene Street Village
Deborah Crawford	135 Greene Street Village
MaryAnn Fortson	117 Greene Street Village
Mary McConaughey	131 Greene Street Village
Hazel Worthy	141 Greene Street Village
Pauline Scott	137 Greene Street Village
Allen J. Vaughn	113 Greene Street Village
Thalia Day	121 Greene Street Village
Adele Whitaker	125 Greene Street Village

### Crawford Apartments:

Sarah Frederick	405 Crawford Apartments
Gina Huntsman	211 Crawford Apartments
Betty Walters	416 Crawford Apartments
Brenda Richards	403 Crawford Apartments
Barbara Morgan	612 Crawford Apartments
Louella Miller	503 Crawford Apartments
Randy Long	520 Crawford Apartments
Cassie Keller	205 Crawford Apartments
Wade Keller	205 Crawford Apartments

### Chestnut Terrace and Hartman Village:

Cindy Gumbert	H- 1 Fderal Drive
Georgianna Thompson	K-4 Federal Drive
Litha Cronin	G-4 Federal Drive
Jessica Harris	D-5 Federal Drive
William Clever	N-5 Federal Drive
Pamela Miller	G-5 Federal Drive
Yvonne Dix	N-3 Federal Drive

### Section 8 Tenant-Based Program:

Toni Knable	Huntingdon, PA
Zelda Sheeder	Shirleysburg, PA
Shirley Gaff	Mount Union, PA



# ORGANIZATIONAL CHART (4/1/94 to 3/31/95)

## HOUSING AUTHORITY of the COUNTY of HUNTINGDON

### Board of Directors

#### Executive Director

William Rutter  
(end date 10/94)  
Dawn Sunderland  
(start date 1/95)

#### Solicitor

Lawrence Newton, Esquire

#### Maintenance Superintendent

#### Accounting Assistant

James Corbin  
(end date 6/94)  
Cheryl Johns  
(promotion date 6/94)

#### Tenant Selection Supervisor

Ivy Yohn  
(end date 3/95)

#### Asst. Project Manager

Nancy Germann  
Pamela Frehn  
Melanie MacDonald

#### Maintenance Mechanic

Len Cornelius  
Donald Rhodes

#### Maintenance Aide

John Lantz  
Jacob Bumgardner  
John Hampton  
Terry Shields

#### Clerk Typist II

Cheryl Johns  
JoAnn Lyons  
(hire date 6/94)

#### Laborer

Veronica Posey  
(hire date 3/31/95)

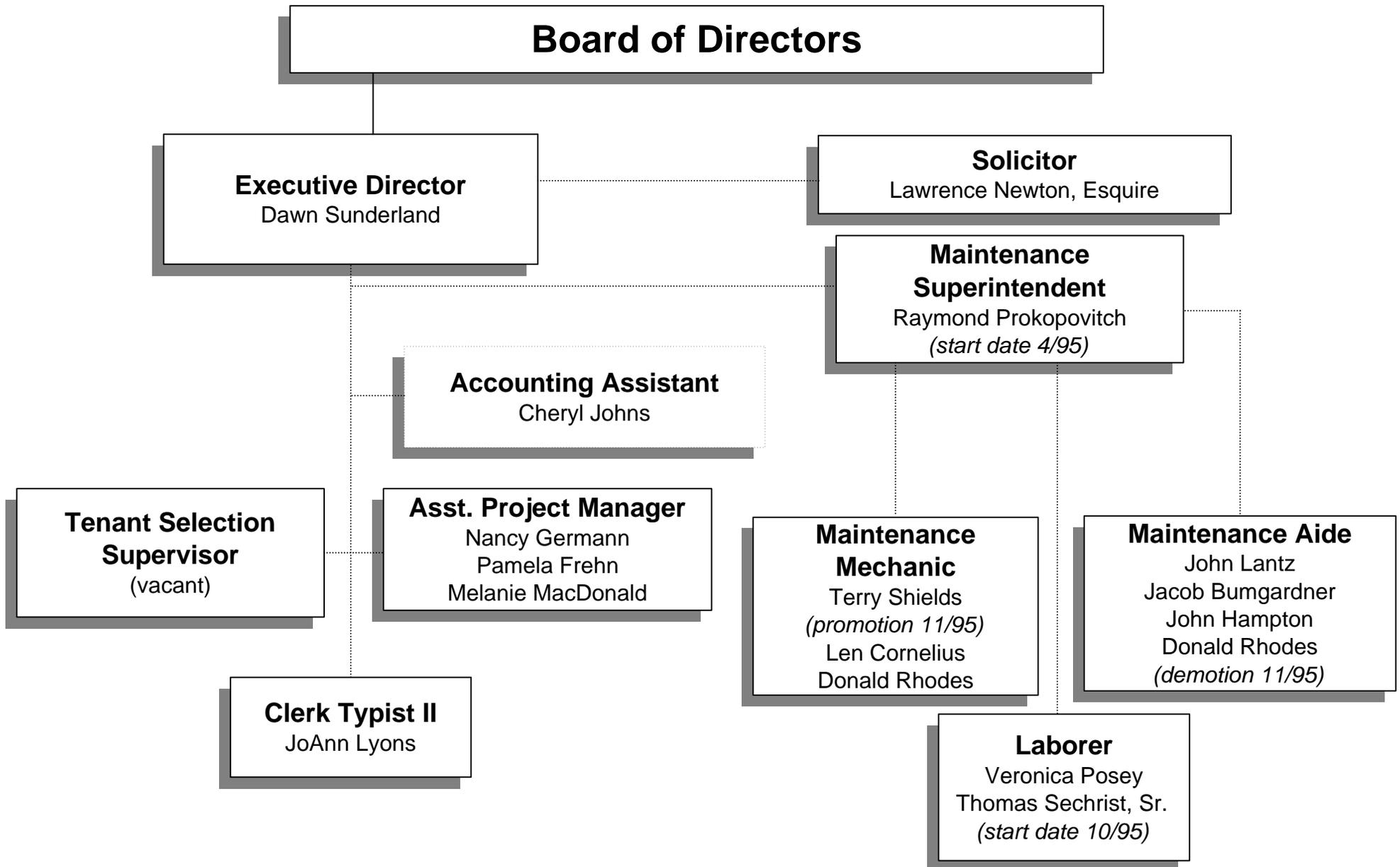


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# ORGANIZATIONAL CHART (4/1/95 to 3/31/96) HOUSING AUTHORITY of the COUNTY of HUNTINGDON





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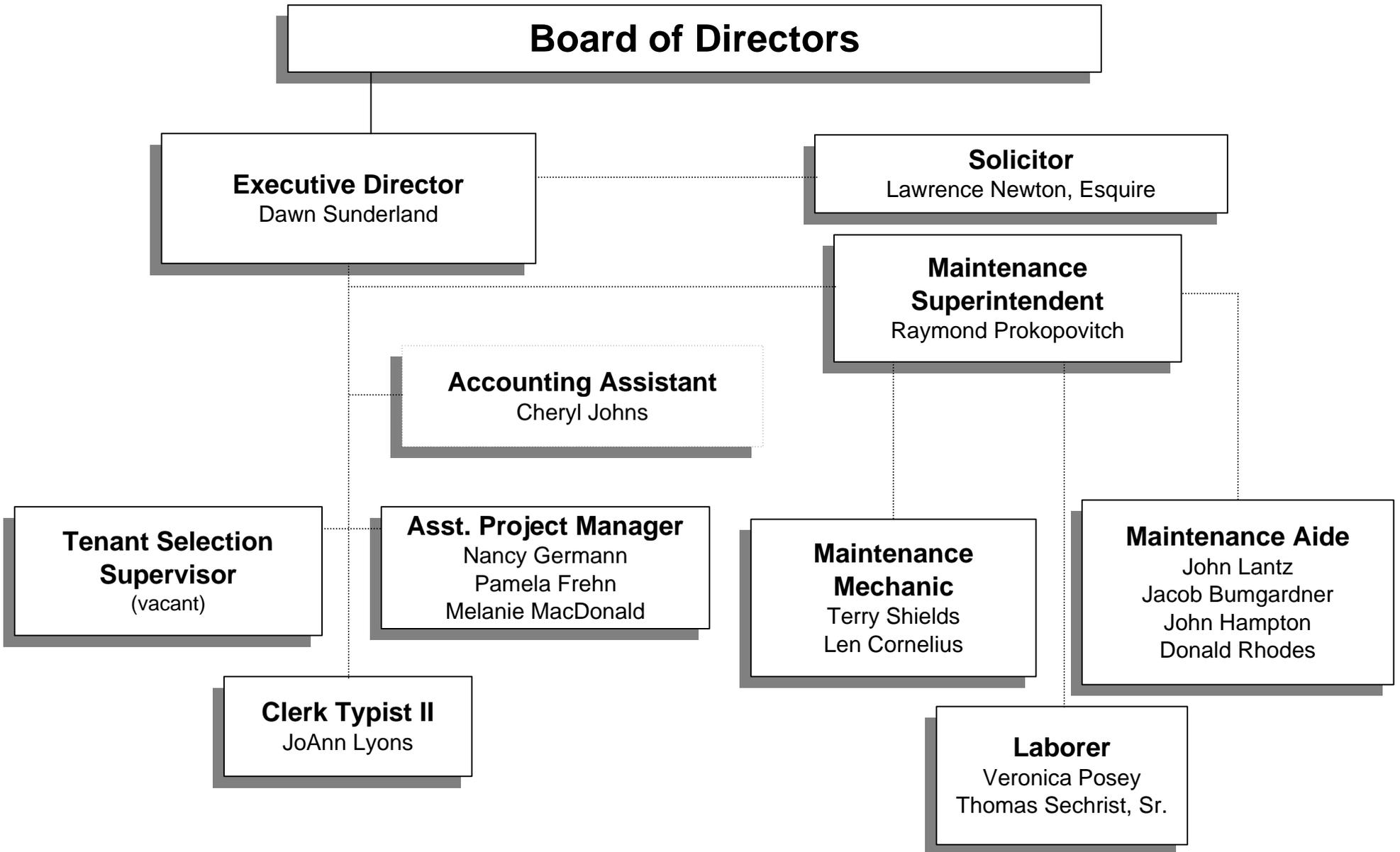
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# ORGANIZATIONAL CHART (4/1/96 to 3/31/97)

## HOUSING AUTHORITY of the COUNTY of HUNTINGDON





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# ORGANIZATIONAL CHART (4/1/97 to 3/31/98)

## HOUSING AUTHORITY of the COUNTY of HUNTINGDON

### Board of Directors

**Executive Director**  
Dawn Sunderland

**Solicitor**  
Lawrence Newton, Esquire

**Deputy Director**  
Melanie MacDonald  
*(promotion 4/97)*

**Maintenance Superintendent**  
Raymond Prokopovitch

**Accounting Assistant**  
Cheryl Johns

**Project Manager**  
Pamela Frehn  
*(promotion 2/98)*

**Tenant Selection Supervisor**  
(vacant)

**Asst. Project Manager**  
Nancy Germann

**Maintenance Mechanic**  
Terry Shields  
Len Cornelius

**Maintenance Aide**  
John Lantz  
Jacob Bumgardner  
*(end date 12/97)*  
John Hampton  
Donald Rhodes  
Thomas Sechrist, Sr.  
*(promotion 7/97)*

**Clerk Typist II**  
JoAnn Lyons

**Laborer**  
Veronica Posey



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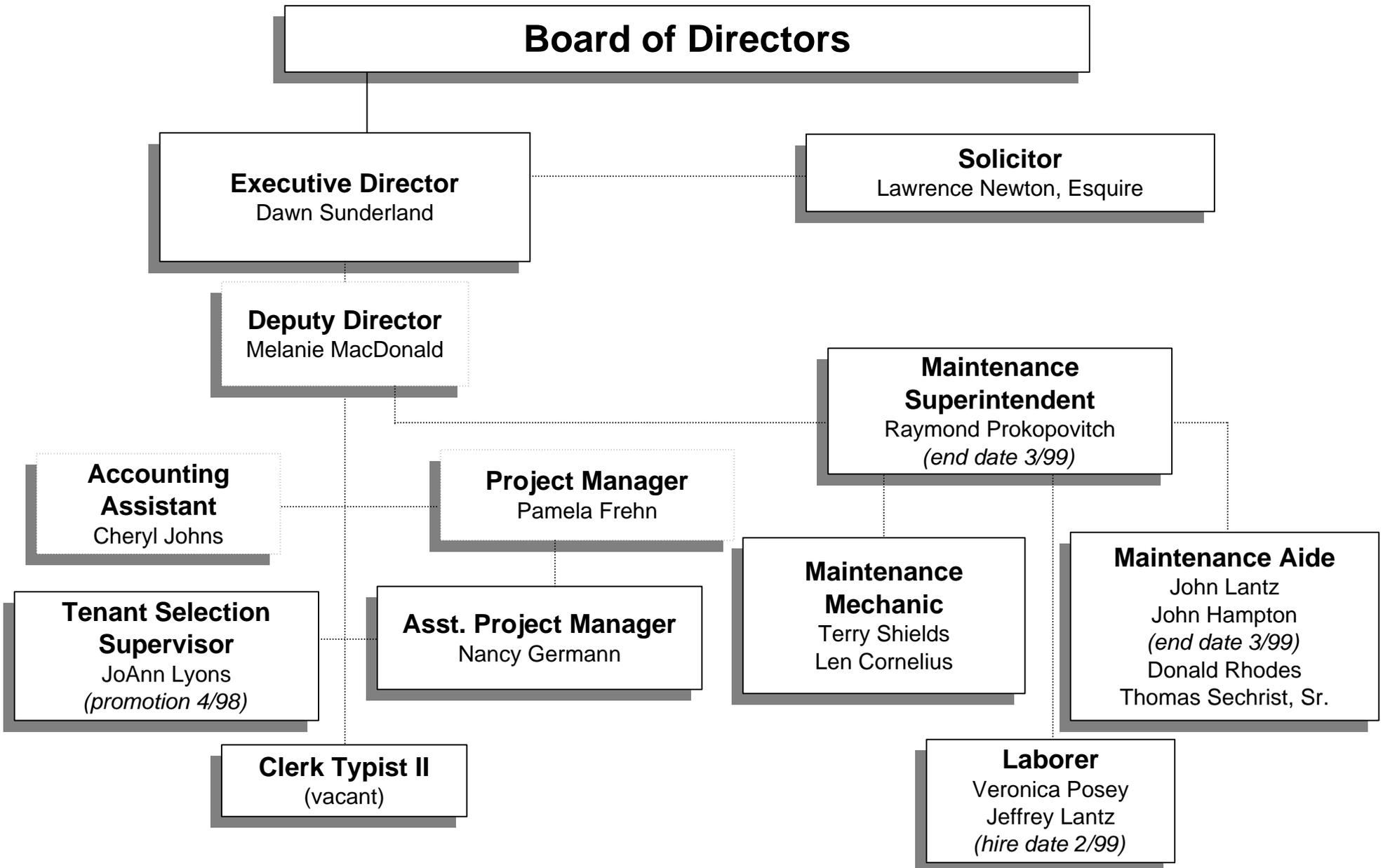
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# ORGANIZATIONAL CHART (4/1/98 to 3/31/99)

## HOUSING AUTHORITY of the COUNTY of HUNTINGDON





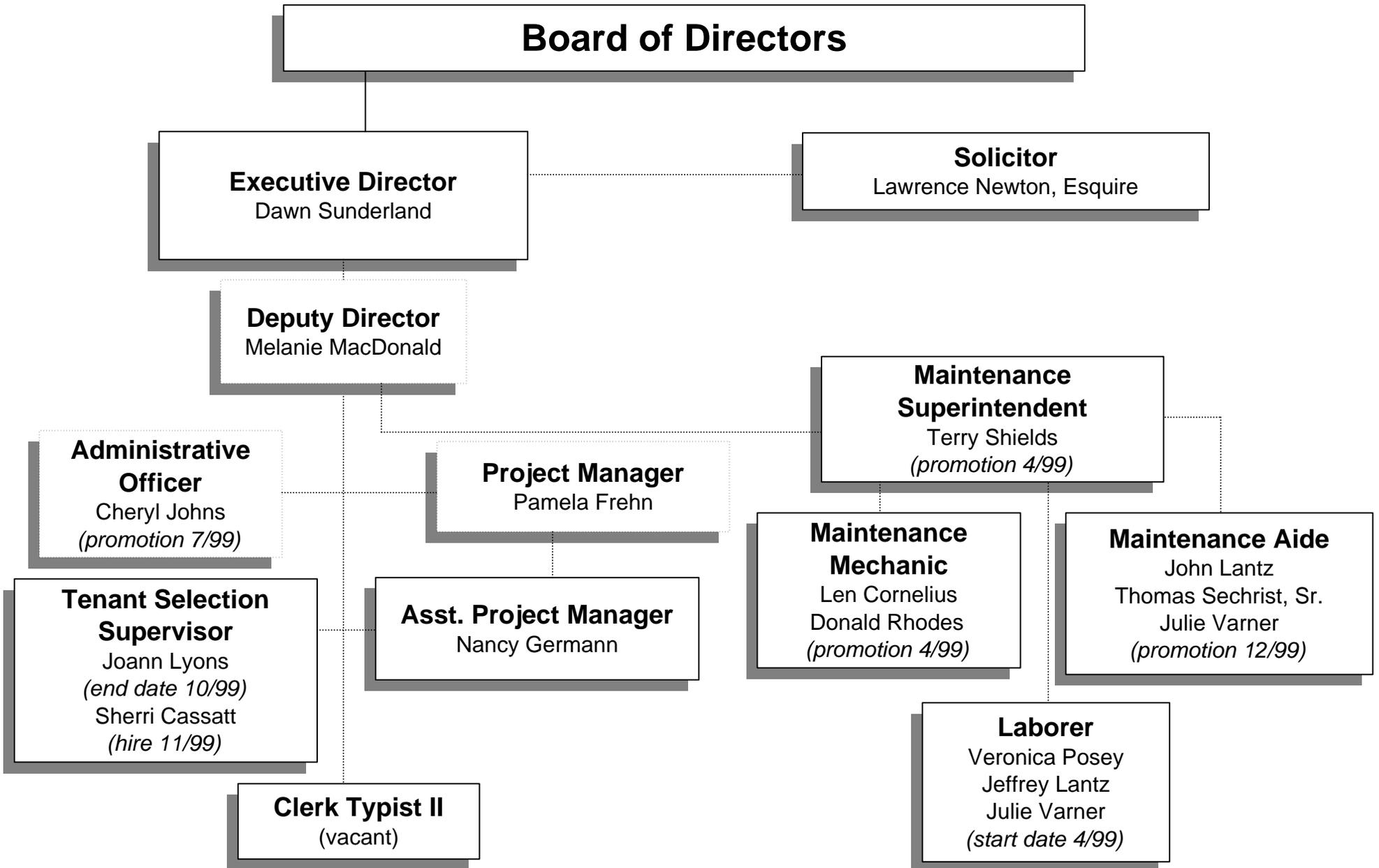
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# ORGANIZATIONAL CHART (4/1/99 to 3/31/00)

## HOUSING AUTHORITY of the COUNTY of HUNTINGDON





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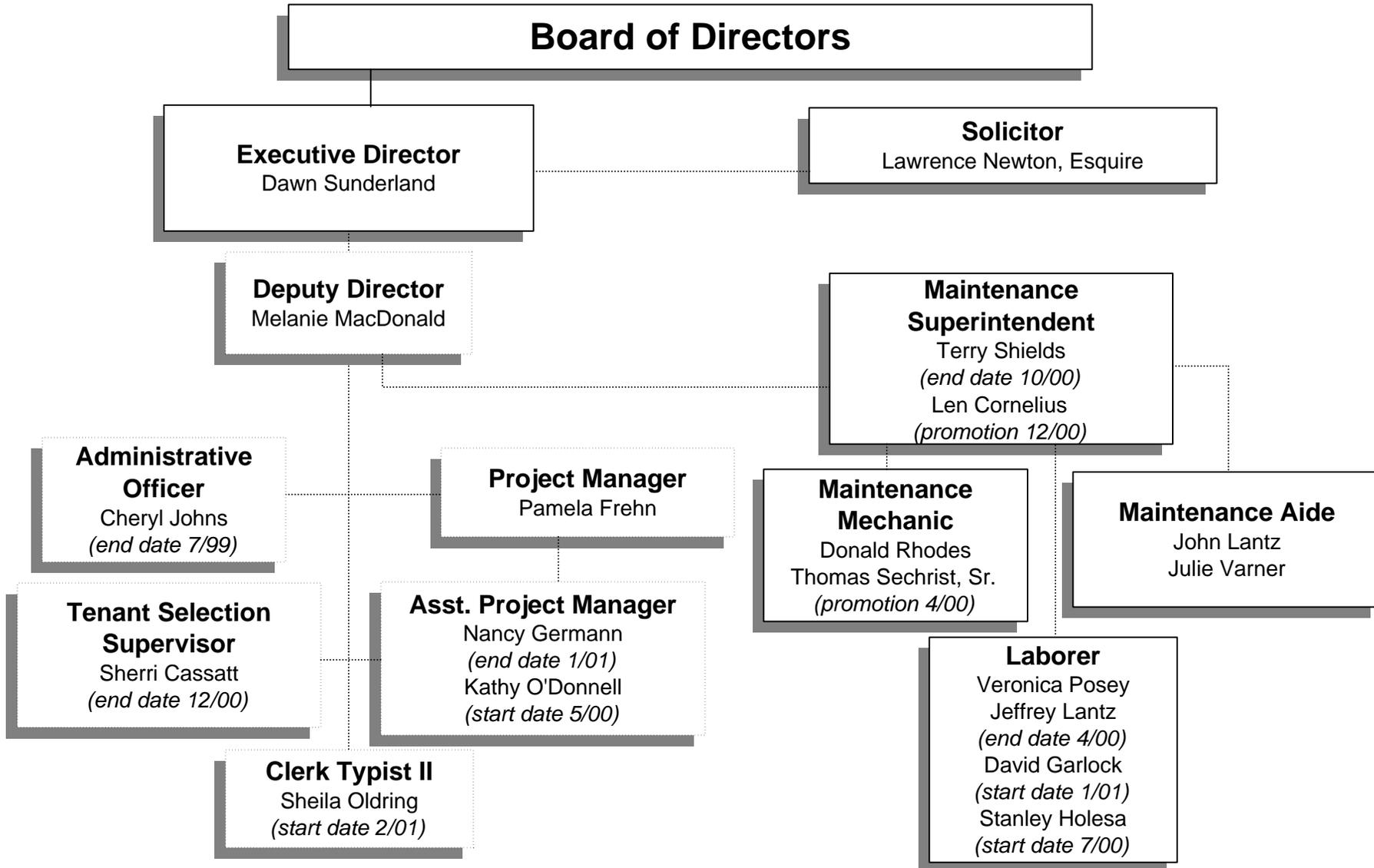
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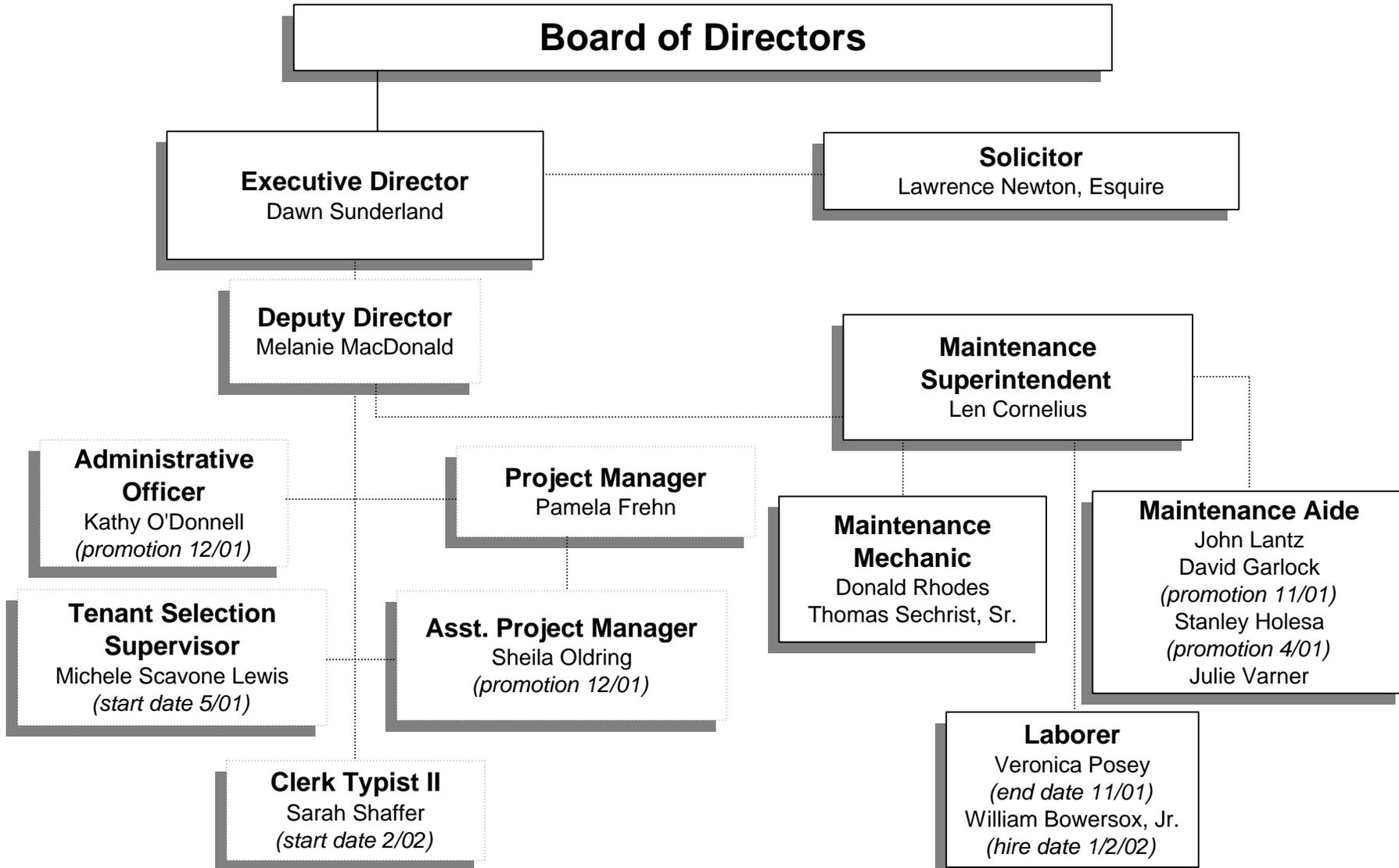
# ORGANIZATIONAL CHART (4/1/00 to 3/31/01)

## HOUSING AUTHORITY of the COUNTY of HUNTINGDON



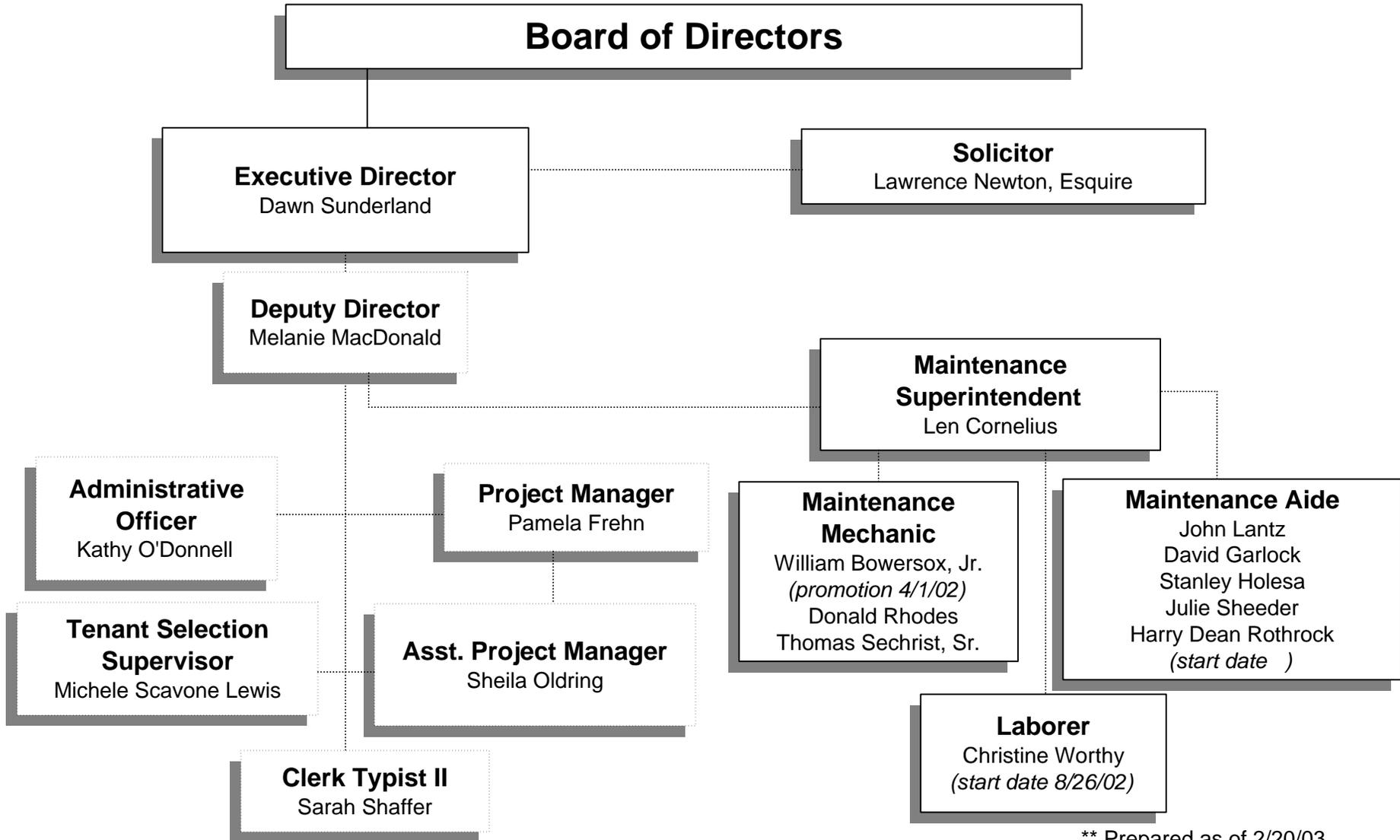
# ORGANIZATIONAL CHART (4/1/01 to 3/31/02)

## HOUSING AUTHORITY of the COUNTY of HUNTINGDON



# ORGANIZATIONAL CHART (\*\*4/1/02 to 3/31/03)

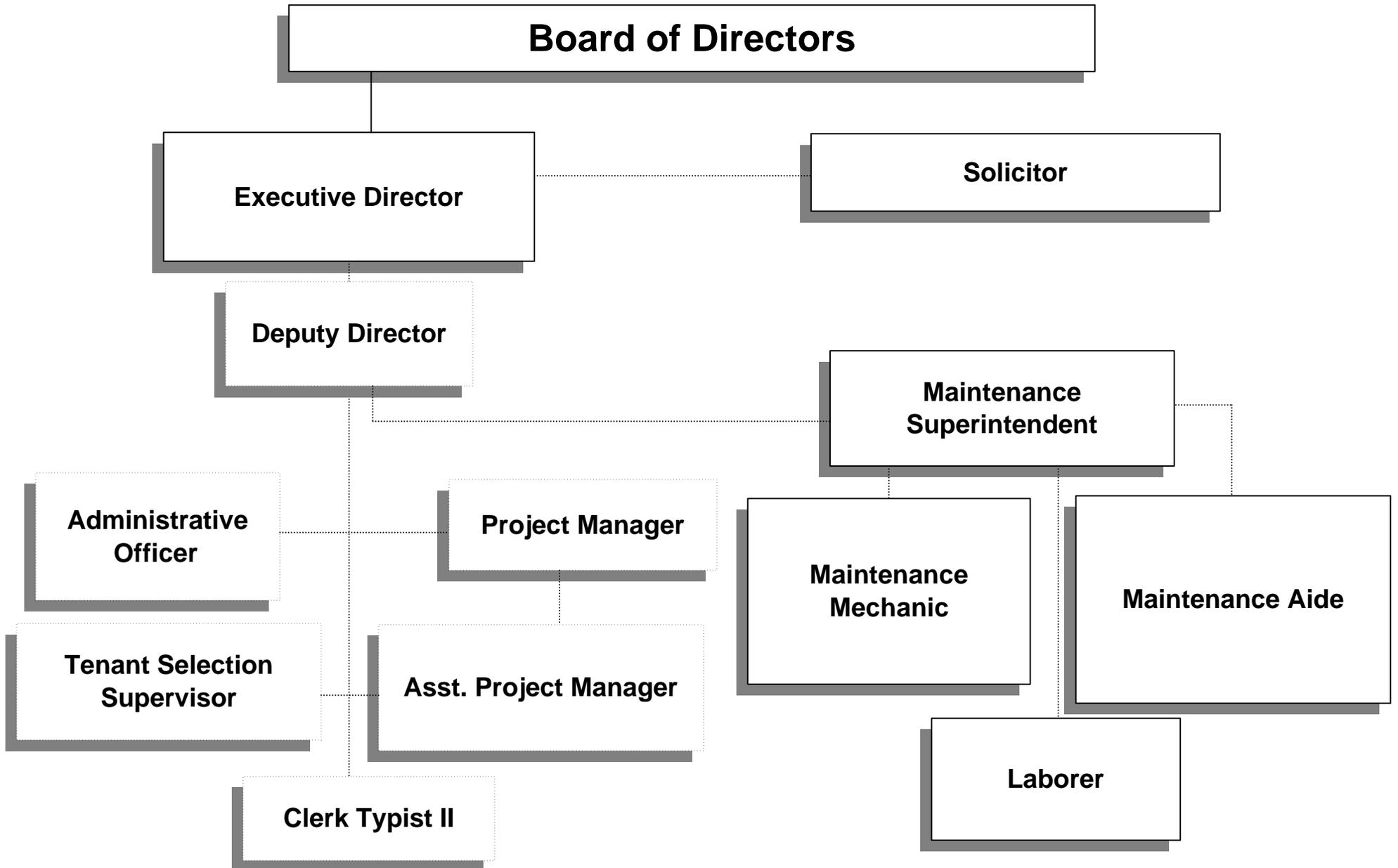
## HOUSING AUTHORITY of the COUNTY of HUNTINGDON



\*\* Prepared as of 2/20/03

# ORGANIZATIONAL CHART

## HOUSING AUTHORITY of the COUNTY of HUNTINGDON





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