

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

5-Year Plan for Fiscal Years 2005 - 2009
Streamlined Annual Plan for Fiscal Year 2005

For the



**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: McKeesport Housing Authority

PHA Number: PA 005

PHA Fiscal Year Beginning: 04/2005

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2005 - 2009
[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
- Apply for additional rental vouchers:
 - Reduce public housing vacancies:
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other (list below)
- PHA Goal: Improve the quality of assisted housing
Objectives:
- Improve public housing management: (PHAS score) 90+
 - Improve voucher management: (SEMAP score) 90+
 - Increase customer satisfaction:
 - Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections)
 - Renovate or modernize public housing units:
 - Demolish or dispose of obsolete public housing:
 - Provide replacement public housing:
 - Provide replacement vouchers:

- Other: (list below)
- PHA Goal: Increase assisted housing choices
 - Objectives:
 - Provide voucher mobility counseling:
 - Conduct outreach efforts to potential voucher landlords
 - Increase voucher payment standards
 - Implement voucher homeownership program:
 - Implement public housing or other homeownership programs:
 - Implement public housing site-based waiting lists:
 - Convert public housing to vouchers:
 - Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

- PHA Goal: Provide an improved living environment
 - Objectives:
 - Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
 - Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
 - Implement public housing security improvements:
 - Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
 - Other: (list below)

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

- PHA Goal: Promote self-sufficiency and asset development of assisted households
 - Objectives:
 - Increase the number and percentage of employed persons in assisted families:
 - Provide or attract supportive services to improve assistance recipients' employability:
 - Provide or attract supportive services to increase independence for the elderly or families with disabilities.
 - Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing
 - Objectives:

- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
- Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
- Other: (list below)

Annual PHA Plan
PHA Fiscal Year 20
[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

Standard Plan

Streamlined Plan:

- High Performing PHA**
 Small Agency (<250 Public Housing Units)
 Administering Section 8 Only

Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

N/A

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration N/A
- FY 2005 Capital Fund Program Annual Statement (**pa005a02.xls**)
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- PHA Management Organizational Chart (**Discussed in Plan**)
- FY 2005 Capital Fund Program 5 Year Action Plan (**pa005b02.xls**)
- Public Housing Drug Elimination Program (PHDEP) Plan
- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text) (**Discussed in Plan**)
- Other (List below, providing each attachment name)

- P & E Report CFP 2003 (**pa005d02.xls**)
- P & E Report CFP 2003 (**pa005e02.xls**)
- P & E Report CFP 2004 (**pa005c02.xls**)
- P & E Report RHF 1999 (**pa005f02.xls**)
- P & E Report RHF 2000 (**pa005g02.xls**)
- P & E Report RHF 2001 (**pa005h02.xls**)
- P & E Report RHF 2002 (**pa005i02.xls**)
- P & E Report RHF 2003 (**pa005j02.xls**)
- P & E Report RHF 2004 (**pa005k02.xls**)
- P & E Report RHF 2005 (**pa005l02.xls**)
- P & E Report CGP Replacement Reserve (**pa005m02.xls**)
- Narrative for September 8, 1997 MOA (**pa005n02.xls**)

Attachments

3. (6) Deconcentration & Income Mixing	Attachment PA005s02
	Attachment PA005t02
10. Conversions of Public Housing	Attachment PA005o02
11. Homeownership	Attachment PA005p02
12. Community Service	Attachment PA005q02
14. Pet Policy	Attachment PA005r02
18. Other Information	Attachment PA005u02

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
N/A	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8	Annual Plan: Rent Determination

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	Administrative Plan	
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
N/A	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
N/A	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
X	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
X	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
X	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
N/A	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
N/A	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
N/A	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/A	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
N/A	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford- ability	Supply	Quality	Access- ibility	Size	Loca- tion
Income <= 30% of AMI	1080	5	5	4	N/A	4	N/A
Income >30% but <=50% of AMI	436	5	5	4	N/A	4	N/A
Income >50% but <80% of AMI	196	3	5	4	N/A	4	N/A
Elderly	490	4	N/A	N/A	N/A	N/A	N/A
Families with Disabilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity White	1281	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity Black	445	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity Hispanic	9	N/A	N/A	N/A	N/A	N/A	N/A

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year: 2000-2004
- U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

Survey of housing and social service providers

B. Housing Needs of Families on the Public Housing and Section 8 Tenant-Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/>	Section 8 tenant-based assistance		
<input checked="" type="checkbox"/>	Public Housing		
<input type="checkbox"/>	Combined Section 8 and Public Housing		
<input type="checkbox"/>	Public Housing Site-Based or sub-jurisdictional waiting list (optional)		
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	60	100	250
Extremely low income <=30% AMI	78	87	
Very low income (>30% but <=50% AMI)	10	11	
Low income (>50% but <80% AMI)	2	2	
Families with children	38	42	
Elderly families	4	4	
Families with Disabilities	18	21	
Race/ethnicity White	26	28	
Race/ethnicity Black	59	65	
Race/ethnicity Hispanic	4	4	
Race/ethnicity Other	1	1	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	52	58	
2 BR	27	31	
3 BR	8	8	
4 BR	3	3	
5 BR	0	0	
5+ BR	0	0	

Housing Needs of Families on the Waiting List

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes

Housing Needs of Families on the Waiting List

Waiting list type: (select one)

- Section 8 tenant-based assistance
- Public Housing
- Combined Section 8 and Public Housing
- Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	501	100	50
Extremely low income <=30% AMI	406	82	
Very low income (>30% but <=50% AMI)	90	17	
Low income (>50% but <80% AMI)	5	1	
Families with children	201	60	
Elderly families	8	1	
Families with Disabilities	86	17	
Race/ethnicity White	216	43	
Race/ethnicity Black	262	52	
Race/ethnicity Hispanic	4	1	
Race/ethnicity Hispanic	1	1	
Race/ethnicity Other	18	3	
Characteristics by Bedroom Size (Public Housing			

Housing Needs of Families on the Waiting List			
Only)			
1BR			
2 BR			
3 BR			
4 BR			
5 BR			
5+ BR			
Is the waiting list closed (select one)? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes: How long has it been closed (# of months)? 9 months Does the PHA expect to reopen the list in the PHA Plan year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2005 grants)		
a) Public Housing Operating Fund	\$3,585,115	
b) Public Housing Capital Fund	2,471,853	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	2,554,118	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
CFP RHF GRANT	380,532	New Townhouses
2. Prior Year Federal Grants (unobligated funds only) (list below)		
Capital Fund	2,128,366	PA 5-5 Renovation
CFP RHF GRANT	2,031,552	New Townhouses
CGP Replacement Reserve	540,477	PA 5-5 Renovation
3. Public Housing Dwelling Rental Income	1,938,400	PH Operations
Excess Utilities	39,000	PH Operations
Laundry Commissions	86,400	PH Operations
4. Other income (list below)		
Interest Income – Operations	50,000	PH Operations
Interest Income – Capital Fund	10,000	PA 5-5 Renovation
5. Non-federal sources (list below)		
Section 202 Management Fee	32,000	Mgt Operations

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
Total resources	\$15,847,813	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number) **10**
- When families are within a certain time of being offered a unit: (state time)
- Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2) Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

N/A

1. How many site-based waiting lists will the PHA operate in the coming year?

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If "no" is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences:

- (1) Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
 Victims of domestic violence
 Substandard housing
 Homelessness
 High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability (2)
 Veterans and veterans' families
 Residents who live and/or work in the jurisdiction
 Those enrolled currently in educational, training, or upward mobility programs
 Households that contribute to meeting income goals (broad range of incomes)
 Households that contribute to meeting income requirements (targeting)
 Those previously enrolled in educational, training, or upward mobility programs
 Victims of reprisals or hate crimes
 Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
 Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
 The PHA's Admissions and (Continued) Occupancy policy
 PHA briefing seminars or written materials
 Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
 Any time family composition changes
 At family request for revision
 Other (list)

(6) Deconcentration and Income Mixing

- a. Yes No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.

b. Yes No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site based waiting lists
If selected, list targeted developments below:
- Employing waiting list “skipping” to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:
- Employing new admission preferences at targeted developments
If selected, list targeted developments below:
- Other (list policies and developments targeted below)

d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

N/A

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts (**PA005s02**)
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts (**PA005t02**)
- List (any applicable) developments below:

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B.

Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).

(1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- Criminal or drug-related activity only to the extent required by law or regulation
 - Criminal and drug-related activity, more extensively than required by law or regulation
 - More general screening than criminal and drug-related activity (list factors below)
 - Other (list below)
- b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
 - Other (describe below)
- Previous Landlord references if available**

(2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waitig list merged? (select all that apply)
- None
 - Federal public housing
 - Federal moderate rehabilitation
 - Federal project-based certificate program
 - Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- PHA main administrative office
 - Other (list below)

(3) Search Time

- a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

At its discretion the MHA may grant a family a thirty-day extension of the initial term for the following reasons:

1. The family has demonstrated a reasonable effort to locate suitable housing during the initial term without success.
2. The family has submitted a Request for Tenancy Approval prior to the expiration of the 60-day period, but the unit has not passed Housing Quality Standards.

The MHA may extend the term for an additional 30 days (total of 120 days) for the following special conditions:

1. Extenuating circumstances such as hospitalization, family emergency, etc., that affected the family's ability to locate an acceptable unit within the initial term but are not expected to affect their search during the additional period.
2. The family requires an extension because of the disability of a family member; or
3. Other special circumstances with the approval and at the discretion of the Executive Director.

The initial term plus any extensions may not exceed a total period of 120 calendar days from the beginning of the initial term. HUD may grant an additional extension beyond the maximum of 120 days as reasonable accommodation for a family who includes a member who has a disability.

(4) Admissions Preferences

a. Income targeting

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability (1)
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for "residents who live and/or work in the jurisdiction" (select one) N/A

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

N/A

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
 \$1-\$25
 \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

In cases of family hardship, the MHA will grant an exemption from the minimum rental amount for any of the following:

- a. **The family has lost eligibility (exclusive of fraud), or is awaiting an eligibility determination, for a federal, state or local assistance program, including a family that includes a member who is an alien lawfully admitted for permanent residence under the Immigration and Nationality Act who would be entitled for public benefits but for Title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996;**
- b. **The family would be evicted as a result of the imposition of the minimum rent requirement;**
- c. **The income of the family has decreased because of changed circumstance, including loss of employment;**
- d. **A death in the immediate family has occurred; or**
- e. **Other valid reasons approved by the MHA on a case-by-case basis.**

Families will be eligible for the hardship exemption only if the hardship is reported in writing to the MHA. The MHA will exempt the family beginning the month following the month in which the exemption was requested. Verification will be conducted and the MHA will determine eligibility based upon the above-listed factors and HUD regulations.

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

N/A

- For the earned income of a previously unemployed household member
- For increases in earned income
- Fixed amount (other than general rent-setting policy)
If yes, state amount/s and circumstances below:
- Fixed percentage (other than general rent-setting policy)
If yes, state percentage/s and circumstances below:
- For household heads
- For other family members
- For transportation expenses
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
- Yes but only for some developments
- No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

N/A

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

N/A

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)_____
- Other (list below)

Change in family composition

g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

Use of consultant

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply) **N/A**

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard

- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply) **N/A**

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

In cases of family hardship, the MHA will grant an exemption from the minimum rental amount for any of the following:

- a. **The family has lost eligibility for, or is awaiting an eligibility determination for, a federal, state or local assistance program, including a family that includes a member who is an alien lawfully admitted for permanent residence under the Immigration and Nationality Act who would be entitled for public benefits but for Title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996;**
- b. **The family would be evicted as a result of the imposition of the minimum rent requirement;**
- c. **The income of the family has decreased because of changed circumstance, including loss of employment;**

- d. A death in the family has occurred; or
- e. Other valid reason approved by the MHA on a case-by-case basis.

Families will be eligible for the hardship exemption only if the hardship is reported in writing to the MHA. The MHA will exempt the family beginning the month following the month in which the exemption was requested. Verification will be conducted and the MHA will determine eligibility based upon the above-listed factors and HUD regulations.

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached.
- A brief description of the management structure and organization of the PHA follows:

The PHA management structure consists of thirty staff members. The PHA is under the direction of the Executive Director and the Deputy Executive Director who both report to the Board of Commissioners. The PHA is then tiered into five departments that consist of the following:

Public Housing – Management Director oversees all functions with each community assigned with a manager and support staff;

Section 8 - The director is responsible for the Section 8 Department, 202 PRAC;

Security – Responsible for the overall security of the Authority;

Maintenance - Responsible for all PHA maintenance and modernization throughout the PHA; and

Fiscal – Comptroller is responsible for all PHA financial matters with the assistance of an accounting department.

The PHA has eight certified PHA managers on staff. All departments have assistants/support staff in order to fulfill their responsibilities.

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover

Public Housing	836	10%
Section 8 Vouchers	525	5-10%
Section 8 Certificates	N/A	N/A
Section 8 Mod Rehab	3	1
Special Purpose Section 8 Certificates/Vouchers (list individually)	N/A	N/A
Public Housing Drug Elimination Program (PHDEP)	N/A	N/A
Other Federal Programs(list individually)	N/A	N/A

C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

Domestic House Keeping policy

Homeownership policy

Safety policy

Admissions and Continued Occupancy policy

Resident Council policy

Maintenance policy

Grievance policy

Procurement policy

(2) Section 8 Management: (list below)

Section 8 Administrative Plan

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
- PHA development management offices
- Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
- Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

- The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) **pa005a01.xls**

-or-

- The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

- a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name) **pa005b01.xls**

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

- Revitalization Plan under development
- Revitalization Plan submitted, pending approval
- Revitalization Plan approved
- Activities pursuant to an approved Revitalization Plan underway

Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name/s below:

Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If yes, list developments or activities below:

Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

- Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description	
1a. Development name:	Harrison Village
1b. Development (project) number:	PA 5-5
2. Activity type:	Demolition <input checked="" type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one)	Approved <input checked="" type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission:	<u>(11/04/04)</u>
5. Number of units affected:	16
6. Coverage of action (select one)	<input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity:	a. Actual or projected start date of activity: March, 2005 b. Projected end date of activity: June, 2005

Demolition/Disposition Activity Description	
1a. Development name:	CrawfordVillage
1b. Development (project) number:	PA 5-1
2. Activity type:	Demolition <input checked="" type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one)	Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date application approved, submitted, or planned for submission:	<u>(07/01/05)</u>
5. Number of units affected:	40
6. Coverage of action (select one)	<input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development

7. Timeline for activity:

a. Actual or projected start date of activity: December, 2005

b. Projected end date of activity: July, 2006

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description
1a. Development name: Steel View Manor 1b. Development (project) number: PA 5-6
2. Designation type: Occupancy by only the elderly <input checked="" type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA’s Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: (07/01/05)
5. If approved, will this designation constitute a (select one) <input checked="" type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?

6. Number of units affected: 88
7. Coverage of action (select one)
- Part of the development
- Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.) (**Attachment pa005002**)

2. Activity Description

- Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below. **N/A**

Conversion of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	
<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)	
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	
4. Status of Conversion Plan (select the statement that best describes the current status)	
<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway	

5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)

- Units addressed in a pending or approved demolition application (date submitted or approved: _____)
- Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: _____)
- Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: _____)
- Requirements no longer applicable: vacancy rates are less than 10 percent
- Requirements no longer applicable: site now has less than 300 units
- Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937
C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

- Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)

1a. Development name:
1b. Development (project) number:
2. Federal Program authority:
<input type="checkbox"/> HOPE I

<input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

- Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
 26 - 50 participants
 51 to 100 participants
 more than 100 participants

b. PHA established eligibility criteria

- Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below: (**Attachment pa005p02**)

Must be a present participant of the HCVP
Must be employed full time

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

- Yes No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? 04/01/00

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
 Information sharing regarding mutual clients (for rent determinations and otherwise)
 Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
 Jointly administer programs
 Partner to administer a HUD Welfare-to-Work voucher program
 Joint administration of other demonstration program
 Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
 Public housing admissions policies
 Section 8 admissions policies
 Preference in admission to section 8 for certain public housing families
 Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
 Preference/eligibility for public housing homeownership option participation
 Preference/eligibility for section 8 homeownership option participation
 Other policies (list below)

b. Economic and Social self-sufficiency programs

- Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2,

- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937 (Attachment pa005q02)

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA use to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

E. R. Crawford Village
H. B. Harrison Village

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

E. R. Crawford Village
H. B. Harrison Village

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

E. R. Crawford Village
H. B. Harrison Village

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2005 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

N/A

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY 2005 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment. (Attachment Filename: ____)

14. RESERVED FOR PET POLICY (Attachment pa005q02)

[24 CFR Part 903.7 9 (n)]

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? ____
5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
 - Not applicable
 - Private management
 - Development-based accounting

- Comprehensive stock assessment
- Other: (list below)

3. Yes No: Has the PHA included descriptions of asset management activities in the **optional Public Housing Asset Management Table**?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

- Attached at Attachment (File name)
- Provided below:

3. In what manner did the PHA address those comments? (select all that apply)

- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments
List changes below:

Other: (**Attachment pa005u02**)

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process (**Attachment pa005u02**)

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance

- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here) **City of McKeesport**

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

The 2005 Consolidated Plan is not yet completed. The PHA will meet with City officials upon completion to ensure consistency. Information for this Plan was from the 2000-2004 Consolidated Plan.

Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

D. Other Information Required by HUD

(Attachment pa005u02)

Annual Statement / Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: McKeesport Housing Authority	Grant Type and Number Capital Fund Program Grant No: PA28P00550105 Replacement Housing Factor Grant No:
--	--

Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no. _____)

Performance and Evaluation Report for Period Ending _____
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Act
		Original	Revised	Obligated
1	Total Non-CFP Funds			
2	1406 Operations	247,185.00	-	-
3	1408 Management Improvements	235,000.00	-	-
4	1410 Administration	247,185.00	-	-
5	1411 Audit	-	-	-
6	1415 Liquidated Damages	-	-	-
7	1430 Fees and Costs	100,000.00	-	-
8	1440 Site Acquisition	-	-	-
9	1450 Site Improvement	30,000.00	-	-
10	1460 Dwelling Structures	1,531,683.00	-	-
11	1465.1 Dwelling Equipment - Nonexpendable	20,800.00	-	-
12	1470 Nondwelling Structures	-	-	-
13	1475 Nondwelling Equipment	5,000.00	-	-
14	1485 Demolition	50,000.00	-	-
15	1490 Replacement Reserve	-	-	-
16	1492 Moving to Work Demonstration	-	-	-
17	1495.1 Relocation Costs	5,000.00	-	-
18	1499 Development Activities	-	-	-
19	1501 Collateralization or Debt Service	-	-	-
20	1502 Contingency	-	-	-
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 2,471,853.00	\$ -	\$ -
22	Amount of line 21 Related to LBP Activities	-	-	-
23	Amount of line 21 Related to Section 504 Compliance	350,000.00	-	-
24	Amount of line 21 Related to Security - Soft Costs	150,000.00	-	-
25	Amount of line 21 Related to Security - Hard Costs	30,000.00	-	-
26	Amount of line 21 Related to Energy Conversation Measures	-	-	-

Annual Statement / Performance and Evaluation Report
Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: McKeesport Housing Authority		Grant Type and Number Capital Fund Program Grant No: PA28P00550105 Replacement Housing Factor Grant No:			Federal FY of Grant: 2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost	
				Original	Revised	Funds Obligated	Funds Expended
	Management Improvements						
1.	Community policing program, Tenant Outreach programs, Security systems, and cameras.	1408.00		150,000.00			
2.	Part-Time Employee Interns	1408.00		20,000.00			
3.	Resident Initiaves/Security Dept	1408.00		50,000.00			
4.	Computer Eqt	1475.00		5,000.00			
5.	Consulting Services	1408.00		15,000.00			
	Operations						
PHA Wide	Operating Costs	1406.00		247,185.00			
	Administration						
1.	Executive Director	1410.00	1	42,800.00			
2.	Deputy Executive Director	1410.00	1	36,000.00			
3.	Clerical/Administ. Support	1410.00	2	26,770.00			
4.	Modernization Inspectors	1410.00	3	40,803.00			
5.	Accountant/Fiscal Asst.	1410.00	2	34,622.00			
6.	Benefits for all positions.	1410.00		66,190.00			

Annual Statement / Performance and Evaluation Report
Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name:		Grant Type and Number					Federal FY of Grant:
McKeesport Housing Authority		Capital Fund Program Grant No:			PA28P00550105		2005
		Replacement Housing Factor Grant No:					
Development Number Namw/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PA 5-5 Walk-up Rehab	6/30/2005			6/30/2007			
PA 5-1 & 4 Roof Replacement	9/30/2006			12/31/2007			
PA 5-6/7 & Hard to Rent Effic.	6/30/2006			12/31/2007			
Relocation Costs	3/31/2005			12/31/2005			
PHA Wide Architect Fees	12/31/2004			12/31/2005			
Operations							
1. Operating Costs	12/31/2004			12/31/2004			
Management Improvements							
1. Community security/outreach	12/31/2004			12/31/2005			
2.Part-Time Employee Interns	12/31/2004			12/31/2005			
3.Resident Initiaves	12/31/2004			12/31/2005			
4.Grounds equipment	12/31/2004			12/31/2005			
5. Consulting Services	12/31/2004			12/31/2005			
Administration							
1.Executive Director	12/31/2004			12/31/2005			
2.Dep. Executive Director	12/31/2004			12/31/2005			
3.Clerical Support	12/31/2004			12/31/2005			
4.Moderniz. Inspectors	12/31/2004			12/31/2005			
5.Accountant/Fiscal Asst.	12/31/2004			12/31/2005			
6. Benefits for all positions	12/31/2004			12/31/2005			

Capital Fund Program Five-Year Action Plan

Part I: Summary

PHA Name McKeesport Housing Authority		2901 Brownlee Avenue McKeesport, PA 15132		<input checked="" type="checkbox"/> Original 5-Year F <input type="checkbox"/> Revision No.	
Development Number/Name/HA- Wide	Year 1	Work Statement for Year 2 FFY Grant: 2006 PHA FY: 3/31/2007	Work Statement for Year 3 FFY Grant: 2007 PHA FY: 3/31/2008	Work Statement for Year 4 FFY Grant: 2008 PHA FY: 3/31/2009	Work Statement for Year 5 FFY Grant: 2009 PHA FY: 3/31/2010
	Annual Statement				
PA 5-1 Crawford Village		\$ 1,451,535.00	\$ 1,401,033.00	\$ 1,316,981.00	\$ 1,241,981.00
PA 5-4 Crawford Village				50,000.00	125,000.00
PA 5-5 Harrison Village				25,000.00	-
PA 5-6 Isbir Manor/Steelview Manor		25,000.00	-	25,000.00	-
PA 5-7 McKeesport Towers		20,000.00	50,000.00	50,000.00	50,000.00
PA 5-3 Crawford Village					50,000.00
PHA Wide		975,318.00	1,020,820.00	1,004,872.00	1,004,872.00
CFP Funds Listed for 5-year planning		2,471,853.00	2,471,853.00	2,471,853.00	2,471,853.00
Replacement Housing Factor Funds		380,532.00	380,532.00	-	-

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages--Work Activities

Activities for Year 1	Activities for Year: <u>2</u> FFY Grant: <u>2006</u> PHA FY: <u>3/31/2007</u>			Activities for Year: <u>3</u> FFY Grant: <u>2007</u> PHA FY: <u>3/31/2008</u>		
See Annual Statement	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	
	PA 5-1 Crawford Village	Renovations of interior, roof, site work, & 504 .	\$1,341,535.00	PA 5-1 Crawford Village	Renovations of interior, roof, site work, & 504 .	
		Demolition Costs	100,000.00		Relocation Costs	
		Relocation Costs	10,000.00			
	PA 5-6 Steelview/Isbir	Renovations - kitchens, showers, & 504 compl. & Ionization systems	25,000.00	PA 5-7 McKeesport Towers	Re-caulk/Re-seal Ext. wall restoration	
	PA 5-6 Steelview/Isbir & PA 5-7 Mck. Towers	Hard to rent units Interior renovations	20,000.00	PA 5-6 Steelview/Isbir & PA 5-7 Mck. Towers	Hard to rent - Apartment renovations.	
	PHA-Wide	Ranges/Refrigerators	35,000.00		Community Space Eqt. Ranges/Refrigerators	
				PA 5-6 & 7 Steelview, Isbir & McKeesport Towers	Parking Lots & other site improvements	
	PHA-Wide	Community Space Eqt.	10,000.00			
	PHA Wide	A & E Fees	200,000.00	PHA Wide	A & E Fees	
	PHA Wide - Mgt. Improv.	Community policing program above base-line protection, security cameras/systems, and community outreach	215,948.00	PHA Wide - Mgt. Improv.	Community policing program above base-line protection, security cameras/systems, and community outreach	
	PHA Wide	Office Furniture/Eqt.	10,000.00	PHA Wide	Office Furniture/Eqt.	
		Consulting Services	10,000.00		Consulting Services	
	Total CFP Estimated Cost			\$ 1,977,483.00		

Estimated Cost
\$1,391,033.00
10,000.00
25,000.00
20,000.00
10,000.00
35,000.00
25,000.00
200,000.00
215,948.00
10,000.00
10,000.00
\$ 1,951,981.00

**Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages--Work Activities**

Activities for Year: <u>4</u> FFY Grant: <u>2008</u> PHA FY: <u>3/31/2009</u>			Activities for Year: <u>5</u> FFY Grant: <u>2009</u> PHA FY: <u>3/31/2010</u>		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
PA 5-1 Crawford Village	Renovations of interior, roof, site work, & 504 .	\$1,316,981.00	PA 5-1 Crawford Village	Renovations of interior, roof, site work, & 504 .	\$1,241,981.00
PA 5-7 McKeesport Towers	504 Compliance Units	50,000.00	PA 5-1, 3 & 4 PHA Wide	Landscaping/Site Imp. Ranges/Refrigerators	50,000.00
PA 5-4 Crawford Village	Roof Replacements	50,000.00	PA 5-4 Crawford Village	Roof Replacements	125,000.00
PA 5-6 Steelview/Isbir & PA 5-7 Mck. Towers	Hard to rent - Apartment renovations: carpeting, partition walls, ceramic tile floors, vertical blinds.	25,000.00	PA 5-6 Steelview/Isbir & PA 5-7 Mck. Towers	Hard to rent - Apartment renovations.	25,000.00
			PA 5-1 & 5-4	Relocation Costs	10,000.00
PA 5-5 Harrison Village	Renovations - kitchens, showers, exterior renov.	25,000.00			
PA 5-6 Steelview/Isbir	Renovations - kitchens, showers	25,000.00			
PA 5-1 & 5-5	Relocation Costs	10,000.00			
PHA Wide	A & E Fees	200,000.00	PHA Wide	A & E Fees	200,000.00
PHA Wide - Mgt. Improv.	Community policing program above base-line protection, security cameras/systems, and community outreach	230,000.00	PHA Wide - Mgt. Improv.	Community policing program above base-line protection, security cameras/systems, and community outreach	230,000.00
PHA Wide	Office Furniture/Eqt.	10,000.00	PHA Wide	Office Furniture/Eqt.	10,000.00
	Consulting Services	10,000.00	PHA Wide	Consulting Services	10,000.00
Total CFP Estimated Cost		\$ 1,951,981.00			\$ 1,951,981.00

Annual Statement / Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: McKeesport Housing Authority	Grant Type and Number Capital Fund Program Grant No: PA28P00550104 Replacement Housing Factor Grant No:
--	--

Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no. **1**)
 Performance and Evaluation Report for Period Ending **09/30/2004**
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Act
		Original	Revised	Obligated
1	Total Non-CFP Funds			
2	1406 Operations	247,185.00	247,185.00	135,741.47
3	1408 Management Improvements	235,000.00	235,000.00	160,286.92
4	1410 Administration	247,185.00	247,185.00	47,441.61
5	1411 Audit	-	-	-
6	1415 Liquidated Damages	-	-	-
7	1430 Fees and Costs	200,000.00	120,000.00	106,530.00
8	1440 Site Acquisition	-	-	-
9	1450 Site Improvement	30,000.00	30,000.00	-
10	1460 Dwelling Structures	1,452,483.00	1,532,483.00	-
11	1465.1 Dwelling Equipment - Nonexpendable	-	-	-
12	1470 Nondwelling Structures	-	-	-
13	1475 Nondwelling Equipment	5,000.00	5,000.00	-
14	1485 Demolition	50,000.00	50,000.00	-
15	1490 Replacement Reserve	-	-	-
16	1492 Moving to Work Demonstration	-	-	-
17	1495.1 Relocation Costs	5,000.00	5,000.00	-
18	1499 Development Activities	-	-	-
19	1501 Collateralization or Debt Service	-	-	-
20	1502 Contingency	-	-	-
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 2,471,853.00	\$ 2,471,853.00	\$ 450,000.00
22	Amount of line 21 Related to LBP Activities	-	-	-
23	Amount of line 21 Related to Section 504 Compliance	350,000.00	350,000.00	-
24	Amount of line 21 Related to Security - Soft Costs	150,000.00	110,000.00	46,732.75
25	Amount of line 21 Related to Security - Hard Costs	30,000.00	30,000.00	-
26	Amount of line 21 Related to Energy Conversation Measures	-	-	-

Federal FY of Grant:

2004

ual Cost

Expended
-
160,286.92
47,441.61
-
-
-
-
-
-
-
-
-
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\$ 207,728.53
-
-
46,732.75
-
-

Annual Statement / Performance and Evaluation Report
Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name:		Grant Type and Number			Federal FY of Grant:		
McKeesport Housing Authority		Capital Fund Program Grant No: PA28P00550104			2004		
		Replacement Housing Factor Grant No:					
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost	
				Original	Revised	Funds Obligated	Funds Expended
	Management Improvements						
1.	Community policing program, Tenant Outreach programs, Security systems, and cameras.	1408.00		150,000.00	110,000.00	68,982.75	68,982.75
2.	Part-Time Employee Interns	1408.00		20,000.00	35,000.00	25,644.90	25,644.90
3.	Resident Initiaves/Security Dept	1408.00		50,000.00	75,000.00	57,459.27	57,459.27
4.	Computer Eqt	1475.00		5,000.00	5,000.00		
5.	Consulting Services	1408.00		15,000.00	15,000.00	8,200.00	8,200.00
	Operations						
PHA Wide	Operating Costs	1406.00		247,185.00	247,185.00	135,741.47	
	Administration						
1.	Executive Director	1410.00	1	42,800.00	42,800.00	4,247.21	4,247.21
2.	Deputy Executive Director	1410.00	1	36,000.00	36,000.00	3,919.67	3,919.67
3.	Clerical/Administ. Support	1410.00	2	26,770.00	26,770.00	5,688.52	5,688.52
4.	Modernization Inspectors	1410.00	3	40,803.00	40,803.00	8,635.69	8,635.69
5.	Accountant/Fiscal Asst.	1410.00	2	34,622.00	34,622.00	5,973.87	5,973.87
6.	Benefits for all positions.	1410.00		66,190.00	66,190.00	18,976.64	18,976.64

Annual Statement / Performance and Evaluation Report
Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: McKeesport Housing Authority		Grant Type and Number Capital Fund Program Grant No: PA28P00550104 Replacement Housing Factor Grant No:				Federal FY of Grant: 2004	
Development Number Namw/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PA 5-5 Walk-up Rehab	3/31/2005	6/30/2005		12/31/2005	12/31/2006		
PA 5-1 & 4 Roof Replacement	9/30/2005	6/30/2006		12/31/2006	12/31/2006		
PA 5-6 & Hard to Rent Effic.	6/30/2005	6/30/2006		12/31/2006	12/31/2006		
Relocation Costs	12/31/2004			12/31/2005			
PHA Wide Architect Fees	12/31/2004			12/31/2005			
Operations							
1. Operating Costs	9/30/2003			12/31/2003			
Management Improvements							
1. Community security/outreach	9/30/2003			12/31/2004			
2. MAP/STP Training	9/30/2003			12/31/2004			
3. Resident Initiaves Coordinator	9/30/2003			12/31/2004			
4. Grounds equipment	9/30/2003			12/31/2004			
5. Consulting Services	9/30/2003			12/31/2004			
Administration							
1. Executive Director	9/30/2003			12/31/2004			
2. Dep. Executive Director	9/30/2003			12/31/2004			
3. Clerical Support	9/30/2003			12/31/2004			
4. Moderniz. Inspectors	9/30/2003			12/31/2004			
5. Accountant/Fiscal Asst.	9/30/2003			12/31/2004			
6. Benefits for all positions	9/30/2003			12/31/2004			

Annual Statement / Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: McKeesport Housing Authority	Grant Type and Number Capital Fund Program Grant No: PA28P00550103 Replacement Housing Factor Grant No:
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no. **1**)
 Performance and Evaluation Report for Period Ending **09/30/2004**
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Act
		Original	Revised	Obligated
1	Total Non-CFP Funds			
2	1406 Operations	213,872.00	213,872.00	213,872.00
3	1408 Management Improvements	281,371.00	281,371.00	281,371.00
4	1410 Administration	213,872.00	213,872.00	213,872.00
5	1411 Audit	-	-	-
6	1415 Liquidated Damages	-	-	-
7	1430 Fees and Costs	130,000.00	205,427.43	205,427.43
8	1440 Site Acquisition	-	-	-
9	1450 Site Improvement	50,000.00	33,244.33	33,244.33
10	1460 Dwelling Structures	1,219,601.00	1,093,678.24	1,093,678.24
11	1465.1 Dwelling Equipment - Nonexpendable	10,000.00	81,155.00	81,155.00
12	1470 Nondwelling Structures	-	-	-
13	1475 Nondwelling Equipment	10,000.00	-	-
14	1485 Demolition	-	-	-
15	1490 Replacement Reserve	-	-	-
16	1492 Moving to Work Demonstration	-	-	-
17	1495.1 Relocation Costs	10,000.00	16,096.00	16,096.00
18	1499 Development Activities	-	-	-
19	1501 Collateralization or Debt Service	-	-	-
20	1502 Contingency	-	-	-
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 2,138,716.00	\$ 2,138,716.00	\$ 2,138,716.00
22	Amount of line 21 Related to LBP Activities	-	-	-
23	Amount of line 21 Related to Section 504 Compliance	250,000.00	83,244.33	83,244.33
24	Amount of line 21 Related to Security - Soft Costs	215,204.00	111,780.68	111,780.68
25	Amount of line 21 Related to Security - Hard Costs	-	39,090.00	39,090.00
26	Amount of line 21 Related to Energy Conversation Measures	-	-	-

Federal FY of Grant:

2003

ual Cost

Expended
213,872.00
281,371.00
213,872.00
-
-
195,773.47
-
33,244.33
1,084,098.24
67,153.00
-
-
-
-
-
16,096.00
-
-
-
\$ 2,105,480.04
-
83,244.33
111,780.68
39,090.00
-

Annual Statement / Performance and Evaluation Report
Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name:		Grant Type and Number				Federal FY of Grant:	
McKeesport Housing Authority		Capital Fund Program Grant No: PA28P00550103				2003	
		Replacement Housing Factor Grant No:					
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost	
				Original	Revised	Funds Obligated	Funds Expended
PA 5-5	Complete rehab of three story	1460.00	10	790,601.00	-	-	-
Harrison	walk-ups. Buildings 8, 12, 13, 14, & 15	1450.00	1	50,000.00	-	-	-
Village	Conversion from walk-ups to town-	1465.10	25	10,000.00	-	-	-
	houses. Phase I						
	Renovations will include 504 compl-						
	iance renovations.						
	Relocation Costs	1495.10	10	10,000.00	16,096.00	16,096.00	16,096.00
PA 5-6	Boiler Replacement SVM/Isbir	1460.00	2	400,000.00	209,495.65	209,495.65	209,495.65
PHA-5-6 & 7	Hard to Rent Efficiency Renovations	1460.00	182	20,000.00	71,041.26	71,041.26	71,041.26
	shower install, elevator door replace.						
PHA Wide	A & E Fees	1430.00		130,000.00	205,427.43	205,427.43	195,773.47
PA 5-1	Front and Back Door Replacement	1460.00	20	9,000.00	15,325.00	15,325.00	15,325.00
Crawford	Completion of 40 unit renovation	1460.00	2		8,775.00	8,775.00	8,775.00
Village							
PHA-Wide	Handi-capped, Ramps Curb cuts,	1450.00			33,244.33	33,244.33	33,244.33
	Parking Lots, Benches, Trees						
PA 5-2	Complete Rehab of units	1460.00			789,041.33	789,041.33	779,461.33
	(Project Completion)	1465.10			81,155.00	81,155.00	67,153.00

Annual Statement / Performance and Evaluation Report
Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name:		Grant Type and Number			Federal FY of Grant:		
McKeesport Housing Authority		Capital Fund Program Grant No: PA28P00550103			2003		
		Replacement Housing Factor Grant No:					
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost	
				Original	Revised	Funds Obligated	Funds Expended
	Management Improvements						
1.	Community policing program, Tenant Outreach programs, Security systems, and cameras.	1408.00		121,852.00	120,974.27	120,974.27	120,974.27
2.	Employee training/ MAP Program Summer Intern Program/Section 3	1408.00 1408.00		106,355.00	13,211.72	13,211.72	13,211.72
3.	Resident Initiaves/Security Staff	1408.00		43,164.00	93,695.12	93,695.12	93,695.12
4.	Site Preservation and Computer Eqt	1475.00		10,000.00	-	-	-
5.	Consulting Services	1408.00		10,000.00	53,489.89	53,489.89	53,489.89
	Operations						
PHA Wide	Operating Costs	1406.00		213,872.00	213,872.00	213,872.00	213,872.00
	Administration						
1.	Executive Director	1410.00	1	35,215.24	27,192.10	27,192.10	27,192.10
2.	Deputy Executive Director	1410.00	1	29,620.29	24,118.43	24,118.43	24,118.43
3.	Clerical/Administ. Support	1410.00	2	22,025.98	26,727.82	26,727.82	26,727.82
4.	Modernization Inspectors	1410.00	3	47,478.86	18,254.08	18,254.08	18,254.08
5.	Accountant/Fiscal Asst.	1410.00	2	28,486.49	32,030.76	32,030.76	32,030.76
6.	Benefits for all positions.	1410.00		51,045.14	85,548.80	85,548.80	85,548.80

Annual Statement / Performance and Evaluation Report
Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name:		Grant Type and Number					Federal FY of Grant:
McKeesport Housing Authority		Capital Fund Program Grant No:			PA28P00550103		2003
		Replacement Housing Factor Grant No:					
Development Number Namw/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PA 5-5 3 Story Walk-up Rehab	12/31/2004			12/31/2005			
PA 5-6 Boiler Replacement	12/31/2004	6/30/2003	6/30/2003	12/31/2005	3/31/2004	3/31/2004	Sooner than expected
PHA-Wide Hard to Rent Effic.	12/31/2004	3/31/2004	3/31/2004	12/31/2005	12/31/2004	12/31/2004	Sooner than expected
PA 5-1 Door Replacement	12/31/2004		12/31/2004	12/31/2005		12/31/2004	Sooner than expected
PA 5-2 Renovation			6/30/2002			12/31/2004	Architectual errors
Relocation Costs	12/31/2004			12/31/2005			
PHA Wide Architect Fees	12/31/2004			12/31/2005			
Operations							
1. Operating Costs	9/30/2003			12/31/2003			
Management Improvements							
1. Community security/outreach	9/30/2003			12/31/2004			
2. MAP/STP Training	9/30/2003			12/31/2004			
3. Resident Initiaves Coordinator	9/30/2003			12/31/2004			
4. Grounds equipment	9/30/2003			12/31/2004			
5. Consulting Services	9/30/2003			12/31/2004			
Administration							
1. Executive Director	9/30/2003			12/31/2004			
2. Dep. Executive Director	9/30/2003			12/31/2004			
3. Clerical Support	9/30/2003			12/31/2004			
4. Moderniz. Inspectors	9/30/2003			12/31/2004			
5. Accountant/Fiscal Asst.	9/30/2003			12/31/2004			
6. Benefits for all positions	9/30/2003			12/31/2004			

Annual Statement / Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: McKeesport Housing Authority	Grant Type and Number Capital Fund Program Grant No: PA28P00550203 Replacement Housing Factor Grant No:
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no. **1**)

Performance and Evaluation Report for Period Ending **09/30/2004**
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Act
		Original	Revised	Obligated
1	Total Non-CFP Funds			
2	1406 Operations	49,086.00	49,086.00	49,086.00
3	1408 Management Improvements	29,700.00	29,700.00	29,700.00
4	1410 Administration	49,086.00	49,086.00	49,086.00
5	1411 Audit	-	-	-
6	1415 Liquidated Damages	-	-	-
7	1430 Fees and Costs	25,000.00	265,988.66	265,988.66
8	1440 Site Acquisition	-	-	-
9	1450 Site Improvement	10,000.00	-	-
10	1460 Dwelling Structures	297,989.00	85,165.34	85,165.34
11	1465.1 Dwelling Equipment - Nonexpendable	-	-	-
12	1470 Nondwelling Structures	-	-	-
13	1475 Nondwelling Equipment	5,000.00	-	-
14	1485 Demolition	15,000.00	-	-
15	1490 Replacement Reserve	-	-	-
16	1492 Moving to Work Demonstration	-	-	-
17	1495.1 Relocation Costs	10,000.00	11,835.00	11,835.00
18	1499 Development Activities	-	-	-
19	1501 Collateralization or Debt Service	-	-	-
20	1502 Contingency	-	-	-
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 490,861.00	\$ 490,861.00	\$ 490,861.00
22	Amount of line 21 Related to LBP Activities	-	-	-
23	Amount of line 21 Related to Section 504 Compliance	70,000.00	15,000.00	15,000.00
24	Amount of line 21 Related to Security - Soft Costs	40,000.00	17,937.87	17,937.87
25	Amount of line 21 Related to Security - Hard Costs	12,000.00	11,366.00	11,366.00
26	Amount of line 21 Related to Energy Conversation Measures	-	-	-

Federal FY of Grant:

2003

ual Cost

Expended
49,086.00
29,700.00
49,086.00
-
-
202,544.76
-
-
50,720.59
-
-
-
-
-
-
11,835.00
-
-
-
\$ 392,972.35
-
15,000.00
17,937.87
11,366.00
-

Annual Statement / Performance and Evaluation Report
Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name:		Grant Type and Number				Federal FY of Grant:	
McKeesport Housing Authority		Capital Fund Program Grant No: PA28P00550203				2003	
		Replacement Housing Factor Grant No:					
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost	
				Original	Revised	Funds Obligated	Funds Expended
PA 5-5	Complete rehab of three story	1460.00	6	277,989.00			
Harrison	walk-ups. Buildings 8, 12, 13, 14, & 15	1450.00	1	10,000.00			
Village	Conversion from walk-ups to town-	1485.00	1	15,000.00			
	houses. Phase I						
	Renovations will include 504 compl-						
	iance work.						
	Relocation Costs	1495.10	10	10,000.00	11,835.00	11,835.00	11,835.00
PA 5-1 & 4	Roof Replacement	1460.00	3	15,000.00			
Crawford							
Village							
PA 5-1	Door Replacement	1460.00	204		52,812.04	52,812.04	18,367.29
Crawford	Project Completion						
Village							
PA-5-6 & 7	Hard to Rent Efficiency Renovations	1460.00	50	5,000.00	20,987.30	20,987.30	20,987.30
	- carpet, wall partitions, floors,						
	elevator doors, showers						
PA 5-5	A & E Fees	1430.00		25,000.00	265,988.66	265,988.66	202,544.76

Annual Statement / Performance and Evaluation Report
Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name:		Grant Type and Number				Federal FY of Grant:	
McKeesport Housing Authority		Capital Fund Program Grant No: PA28P00550203				2003	
		Replacement Housing Factor Grant No:					
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost	
				Original	Revised	Funds Obligated	Funds Expended
	Management Improvements						
1.	Community policing program,	1408.00		20,000.00	7,758.64	7,758.64	7,758.64
	Tenant Outreach programs,	1460.00			11,366.00	11,366.00	11,366.00
	Security systems, and cameras.						
2.	Summer College Intern Program & Section 3 Employment	1408.00		2,500.00	3,159.91	3,159.91	3,159.91
3.	Resident Initiaves& Security Staff	1408.00		5,200.00	17,653.50	17,653.50	17,653.50
4.	Site Preservation and Computer Eqt	1475.00		5,000.00			
5.	Consulting Services	1408.00		2,000.00	1,127.95	1,127.95	1,127.95
	Operations						
PHA Wide	Operating Costs	1406.00		49,086.00	49,086.00	49,086.00	49,086.00
PHA Wide	Administration						
1.	Executive Director	1410.00	1	8,500.00	5,958.61	5,958.61	5,958.61
2.	Deputy Executive Director	1410.00	1	7,000.00	5,273.99	5,273.99	5,273.99
3.	Clerical/Administ. Support	1410.00	2	5,600.00	4,429.57	4,429.57	4,429.57
4.	Modernization Inspectors	1410.00	3	8,000.00	1,380.84	1,380.84	1,380.84
5.	Accountant/Fiscal Asst.	1410.00	2	5,500.00	6,815.12	6,815.12	6,815.12
6.	Benefits for all positions.	1410.00		14,486.00	25,227.87	25,227.87	25,227.87

Annual Statement / Performance and Evaluation Report
Capital fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name:		Grant Type and Number					Federal FY of Grant:
McKeesport Housing Authority		Capital Fund Program Grant No:			PA28P00550203		2003
		Replacement Housing Factor Grant No:					
Development Number Namw/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PA 5-5 Walk-up Rehab	12/31/2004	12/31/2004		12/31/2005	12/31/2005		
PA 5-1 & 4 Roof Replacement	12/31/2004	12/31/2004		12/31/2005			Roofs still have a couple years of life.
PA 5-6/7 & Hard to Rent Effic.	12/31/2004	12/31/2004		12/31/2005	12/31/2004		Ahead of schedule
PA 5-1 Door Replacement		12/31/2003			12/31/2004		Work item started in prior year grant
Relocation Costs	12/31/2004			12/31/2005			
PHA Wide Architect Fees	12/31/2004			12/31/2005			
Operations							
1. Operating Costs	9/30/2004			12/31/2004			
Management Improvements							
1. Community security/outreach	9/30/2004			12/31/2005			
2. MAP/STP Training	9/30/2004			12/31/2005			
3. Resident Initiaves Coordinator	9/30/2004			12/31/2005			
4. Grounds equipment	9/30/2004			12/31/2005			
5. Consulting Services	9/30/2004			12/31/2005			
Administration							
1. Executive Director	9/30/2004			12/31/2005			
2. Dep. Executive Director	9/30/2004			12/31/2005			
3. Clerical Support	9/30/2004			12/31/2005			
4. Moderniz. Inspectors	9/30/2004			12/31/2005			
5. Accountant/Fiscal Asst.	9/30/2004			12/31/2005			
6. Benefits for all positions	9/30/2004			12/31/2005			

Annual Statement / Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: McKeesport Housing Authority	Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: PA28R00550199
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no. _____)
 Performance and Evaluation Report for Period Ending **09/30/2004**
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Act
		Original	Revised	Obligated
1	Total Non-CFP Funds			
2	1406 Operations	-	-	-
3	1408 Management Improvements	-	-	-
4	1410 Administration	-	-	-
5	1411 Audit	-	-	-
6	1415 Liquidated Damages	-	-	-
7	1430 Fees and Costs	-	-	-
8	1440 Site Acquisition	-	-	-
9	1450 Site Improvement	-	-	-
10	1460 Dwelling Structures	-	-	-
11	1465.1 Dwelling Equipment - Nonexpendable	-	-	-
12	1470 Nondwelling Structures	-	-	-
13	1475 Nondwelling Equipment	-	-	-
14	1485 Demolition	-	-	-
15	1490 Replacement Reserve	-	-	-
16	1492 Moving to Work Demonstration	-	-	-
17	1495.1 Relocation Costs	-	-	-
18	1499 Development Activities	143,313.00	143,313.00	-
19	1501 Collateralization or Debt Service	-	-	-
20	1502 Contingency	-	-	-
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 143,313.00	\$ 143,313.00	\$ -
22	Amount of line 21 Related to LBP Activities	-	-	-
23	Amount of line 21 Related to Section 504 Compliance	-	-	-
24	Amount of line 21 Related to Security - Soft Costs	-	-	-
25	Amount of line 21 Related to Security - Hard Costs	-	-	-
26	Amount of line 21 Related to Energy Conversation Measures	-	-	-

Attachment G(1): CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Housing Authority of the City of Paterson		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:			Federal FY of Grant: 2002 CFP – P&E Report
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 9/30/04 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	588,320	588,320	588,320	588,320
3	1408 Management Improvements	588,320	588,320	588,320	548,557.13
4	1410 Administration	294,160	294,160	294,160	294,160
5	1411 Audit	0	0		
6	1415 Liquidated Damages	0	0		
7	1430 Fees and Costs	141,111	103,878	103,878	87,106.98
8	1440 Site Acquisition	0	0		
9	1450 Site Improvement	219,000	608,709	607,706.34	394,509.57
10	1460 Dwelling Structures	1,070,691	649,715	637,414.84	403,491.37
11	1465.1 Dwelling Equipment—Nonexpendable	0	0		
12	1470 Nondwelling Structures	0	0		
13	1475 Nondwelling Equipment	40,000	108,500	108,500	101,000
14	1485 Demolition	0	0		
15	1490 Replacement Reserve	0	0		
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	2,941,602	2,941,602	2,941,602	2,417,145.05

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Housing Authority of the City of Paterson	Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:	Federal FY of Grant: 2002 CFP – P&E Report
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: 9/30/04 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Paterson		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:			Federal FY of Grant: 2002CFP P&E Report			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
Riverside Terrace								
NJ21-1-a	Boiler Room Repairs	1430		4,900	0			
-b	Brick Repointing	1430		16,450	0			
-c	Laundry Room Renovation	1430		2,430	0			
-d	Upgrade Play Areas	1430		1,750	3,602	3,602	3,602	
-e	Bathroom Floors (HR)	1430		10,500	12,460	12,460	12,460	
-R3-1	Bldg. 19- 18 Alois Place	1430		0	10,230	10,230		
-R3-2	Energy Audit	1430		0	35,100	34,100	35,100	
Alexander Hamilton								
NJ21-3-f	Brick Repointing	1430		16,450	0			
-g	Landscaping	1430		3,150	0			
-h	Underground Sprinklers	1430		5,250	0			
-i	Boiler Room Repairs	1430		13,782	0			
-j	Roof Fans	1430		945	0			
Dr. Norman Cotton								
NJ21-7-k	Boiler Room Repairs	1430		1,050	0			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Paterson		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant: 2002CFP P&E Report		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
Riverside Terrace								
Rev. William Griffin								
NJ21-8-1	Boiler Room Repairs	1430		2,814	0			
-m	Brick Repointing	1430		5,600	10,726	10,726	10,726	
Joseph Masiello								
NJ21-9-n	Boiler Room Repairs	1430		5,180	0			
-o	Additional Parking	1430		840	4,261	4,261	3,539.76	
-p	Development Planning	1430		50,000	27,499	27,499	21,679.22	
Riverside Terrace								
NJ21-1-aa	Boiler Room Repairs	1460		70,000	70,000	70,000	70,000	
-bb	Brick Repointing	1460		235,000	-	-	-	
-cc	Laundry Room Upgrade	1460		35,000	0	0	0	
-dd	Upgrade Play Areas	1450		25,000	103,585	103,584.50	103,584.50	
-ee	Bathroom Floors – HR	1460		150,000	147,960	147,960	147,960	
-R3-3	Repairs 19-18 Alois Place	1460		0	25,000	21,034.22	21,034.22	
-R3-4	Purchase of Locks	1460		0	20,640	20,640	20,640	
-R3-5	Utility Distribution	1450		0	322,360	322,360	209,808.20	
-R4-1	Emergency Water Line	1450		0	18,600	18,600	18,600	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Paterson		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant: 2002CFP P&E Report		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
Riverside Terrace								
Alexander Hamilton Dev.								
NJ21-3-ff	Brick Repointing	1460		235,000	0			
-gg	Landscaping	1450		45,000	0			
-hh	Underground Sprinklers	1450		75,000	0			
-ii	Boiler Room Repairs	1460		185,000	85,000	85,000	81,728.20	
-jj	Roof Fans	1460		13,491	0			
	Vehicular Access Control							
-R3-6	System Enhancement	1450		0	15,325	15,325	11,357.47	
-R3-7	C.C.T.V. System	1460		0	0			
-R4-2	C.C.T.V. System	1475		0	25,000	25,000	25,000	
-R4-3	Repair Ballards	1450		0	3,886	3,886	3,886	
Nathan Barnert & Dr. Andrew McBride								
NJ21-6-R3-8	Window Upgrading	1460		0	7,630	7,455	7,455	
-R3-9	C.C.T.V. System	1460		0	0			
-R3-10	Sidewalk Replacement (CO)	1450		0	70	68.40	68.40	
-R4-4	Gate Repair Replacement	1450		0	7,395	7,395	7,395	
-R4-5	Vacuum & Sewage Pumps	1460		0	26,432	23,575	10,080	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Paterson		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant: 2002CFP P&E Report		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
Riverside Terrace								
-R4-6	C.C.T.V. System	1475		0	21,000	21,000	19,200	
Dr. Norman Cotton								
NJ21-7-kk	Boiler Room Repairs	1460		15,000	15,000	15,000	14,393.83	
-R2-2	Water Supply Upgrade	1460		0	199,900	199,900	0	
-R3-11	C.C.T.V. System	1460		0	0	0	0	
-R4-7	C.C.T.V. System	1475		0	7,500	7,500	5,600	
Rev. William Griffin								
NJ21-8-ll	Boiler Room Repairs	1460		40,200	25,396	20,093.62	20,093.62	
-mm	Brick Repointing	1460		80,000	863	863	863	
-R3-12	C.C.T.V. System	1460		0	7,500	7,500	6,600	
-R5-1	Boiler Equipment	1460		0	15,750	15,750		
Joseph Masiello								
NJ21-9-nn	Repaving/Stripping & Additional Parking	1450		74,000	137,488	136,487.44	39,810	
-oo	Boiler Room Repairs	1460		12,000	2,644	2,644	2,644	
-pp	Computerization	1475		40,000	40,000	40,000	40,000	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Paterson		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant: 2002CFP P&E Report		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
Riverside Terrace								
-R3-13	C.C.T.V. System	1460		0	0			
-R4-8	C.C.T.V. System	1475		0	7,500	7,500	5,600	
Gordon Canfield Plaza								
-R3-14	C.C.T.V. System	1460		0	0			
21-10-R4-9	C.C.T.V. System	1475		0	7,500	7,500	5,600	
PHA Wide –a	Management Improvements	1408		588,320	588,320			
	Boiler Preventive	1408		37,377	37,377	37,377	37,377	
	Maintenance – 35% Benefits			13,082	13,082	13,082	13,082	
PHA Wide –b	Tenant Integrity	1408		26,633	26,633	26,633	26,633	
	Investigator – 35% Benefits			9,322	9,322	9,322	9,322	
PHA Wide –c	Security Salaries	1408		104,324	104,324	104,324	104,324	
	35% Benefits			36,513	36,513	36,513	36,513	
PHA Wide –d	Data Entry Clerk	1408		19,458	19,458	19,458	19,458	
	35% Benefits			6,810	6,810	6,810	6,810	
PHA Wide –e	Asst. Purchasing Agent	1408		35,152	35,152	35,152	35,152	
	35% Benefits			12,303	12,303	12,303	12,303	
PHA Wide –f	Elevator Preventive Maintenance	1408		40,147	40,147	40,147	40,147	
PHA Wide –g	Computerization Software	1408		97,999	85,667.77	85,667.77	74,504.80	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of Paterson		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:				Federal FY of Grant: 2002CFP P&E Report		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
Riverside Terrace								
PHA Wide -h	Tenant Services	1408		130,000	130,000	130,000	101,400	
PHA Wide -i	Staff & Commissioner Training	1408		10,000	10,000	10,000	10,000	
PHA Wide -j	Background Checks: Screening of Tenants & Applicants	1408		9,200	0	0	0	
PHA Wide -k	Administration	1410		294,160	294,160	294,160	294,160	
PHA Wide -l	Operations	1406		588,320	588,320	588,320	588,320	

Capital Fund Program Five-Year Action Plan
Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : ____ FFY Grant: PHA FY:			Activities for Year: ____ FFY Grant: PHA FY:		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See						
Annual						
Statement						
Total CFP Estimated Cost			\$			\$

Capital Fund Program Five-Year Action Plan

Part I: Summary

S A M P L E

PHA Name <i>Anytown Housing Authority</i>					
		<input type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:			
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: 2002 PHA FY: 2002	Work Statement for Year 3 FFY Grant: 2003 PHA FY: 2003	Work Statement for Year 4 FFY Grant: 2004 PHA FY: 2004	Work Statement for Year 5 FFY Grant: 2005 PHA FY: 2005
	Annual Statement				
<i>10-01/Main Street</i>		<i>\$80,000</i>	<i>\$36,000</i>	<i>\$65,000</i>	<i>\$55,000</i>
<i>10-02/Broadway</i>		<i>\$90,000</i>	<i>\$40,900</i>	<i>\$40,000</i>	<i>\$43,000</i>
<i>HA-wide</i>		<i>\$100,000</i>	<i>\$50,000</i>	<i>\$35,000</i>	<i>\$27,000</i>
CFP Funds Listed for 5-year planning		<i>\$270,000</i>	<i>\$162,900</i>	<i>\$140,000</i>	<i>125,000</i>
Replacement Housing Factor Funds		<i>\$40,000</i>			

Annual Statement / Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: McKeesport Housing Authority	Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: PA28R00550100
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no. _____)

Performance and Evaluation Report for Period Ending **09/30/2004**
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Act
		Original	Revised	Obligated
1	Total Non-CFP Funds			
2	1406 Operations	-	-	-
3	1408 Management Improvements	-	-	-
4	1410 Administration	-	-	-
5	1411 Audit	-	-	-
6	1415 Liquidated Damages	-	-	-
7	1430 Fees and Costs	-	-	-
8	1440 Site Acquisition	-	-	-
9	1450 Site Improvement	-	-	-
10	1460 Dwelling Structures	-	-	-
11	1465.1 Dwelling Equipment - Nonexpendable	-	-	-
12	1470 Nondwelling Structures	-	-	-
13	1475 Nondwelling Equipment	-	-	-
14	1485 Demolition	-	-	-
15	1490 Replacement Reserve	-	-	-
16	1492 Moving to Work Demonstration	-	-	-
17	1495.1 Relocation Costs	-	-	-
18	1499 Development Activities	390,225.00	390,225.00	-
19	1501 Collateralization or Debt Service	-	-	-
20	1502 Contingency	-	-	-
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 390,225.00	\$ 390,225.00	\$ -
22	Amount of line 21 Related to LBP Activities	-	-	-
23	Amount of line 21 Related to Section 504 Compliance	-	-	-
24	Amount of line 21 Related to Security - Soft Costs	-	-	-
25	Amount of line 21 Related to Security - Hard Costs	-	-	-
26	Amount of line 21 Related to Energy Conversation Measures	-	-	-

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Federal FY of Grant:

2000

Reasons for Revised Target Dates

The revised Implementation Schedule agrees to the time-line devised for the RHF Plan submitted in October 2003.

**Annual Statement / Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

McKeesport Housing Authority

- Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no.)
 Performance and Evaluation Report for Period Ending
 Final Performance and Evaluation Report

	Summary by Development Account	Total Estimated Cost	Total Act
	Total Non-CFP Funds		
	1406 Operations		
	1408 Management Improvements		
	1410 Administration		
	1411 Audit		
	1415 Liquidated Damages		
	1430 Fees and Costs		
	1440 Site Acquisition		
	1450 Site Improvement		
	1460 Dwelling Structures		
	1465.1 Dwelling Equipment - Nonexpendable		
	1470 Nondwelling Structures		
	1475 Nondwelling Equipment		
	1485 Demolition		
	1490 Replacement Reserve		
	1492 Moving to Work Demonstration		
	1495.1 Relocation Costs		
	1499 Development Activities		
	1501 Collateralization or Debt Service		
	1502 Contingency		
	Amount of Annual Grant (Sum of lines 2-20)		
	Amount of line 21 Related to LBP Activities		
	Amount of line 21 Related to Section 504 Compliance		
	Amount of line 21 Related to Security - Soft Costs		
	Amount of line 21 Related to Security - Hard Costs		
	Amount of line 21 Related to Energy Conversation Measures		

5 Year Plan for Fiscal years 2004 - 2008
 Annual Plan for Fiscal year 2004

Annual Statement / Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: McKeesport Housing Authority	Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: PA28R00550102
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no. _____)
 Performance and Evaluation Report for Period Ending **09/30/2004**
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Act
		Original	Revised	Obligated
1	Total Non-CFP Funds			
2	1406 Operations	-	-	-
3	1408 Management Improvements	-	-	-
4	1410 Administration	-	-	-
5	1411 Audit	-	-	-
6	1415 Liquidated Damages	-	-	-
7	1430 Fees and Costs	-	-	-
8	1440 Site Acquisition	-	-	-
9	1450 Site Improvement	-	-	-
10	1460 Dwelling Structures	-	-	-
11	1465.1 Dwelling Equipment - Nonexpendable	-	-	-
12	1470 Nondwelling Structures	-	-	-
13	1475 Nondwelling Equipment	-	-	-
14	1485 Demolition	-	-	-
15	1490 Replacement Reserve	-	-	-
16	1492 Moving to Work Demonstration	-	-	-
17	1495.1 Relocation Costs	-	-	-
18	1499 Development Activities	394,097.00	394,097.00	-
19	1501 Collateralization or Debt Service	-	-	-
20	1502 Contingency	-	-	-
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 394,097.00	\$ 394,097.00	\$ -
22	Amount of line 21 Related to LBP Activities	-	-	-
23	Amount of line 21 Related to Section 504 Compliance	-	-	-
24	Amount of line 21 Related to Security - Soft Costs	-	-	-
25	Amount of line 21 Related to Security - Hard Costs	-	-	-
26	Amount of line 21 Related to Energy Conversation Measures	-	-	-

Annual Statement / Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: McKeesport Housing Authority	Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: PA28R00550203
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no. **1**)
 Performance and Evaluation Report for Period Ending **09/30/2004**
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Act
		Original	Revised	Obligated
1	Total Non-CFP Funds			
2	1406 Operations	-	-	-
3	1408 Management Improvements	-	-	-
4	1410 Administration	-	-	-
5	1411 Audit	-	-	-
6	1415 Liquidated Damages	-	-	-
7	1430 Fees and Costs	-	-	-
8	1440 Site Acquisition	-	-	-
9	1450 Site Improvement	-	-	-
10	1460 Dwelling Structures	-	-	-
11	1465.1 Dwelling Equipment - Nonexpendable	-	-	-
12	1470 Nondwelling Structures	-	-	-
13	1475 Nondwelling Equipment	-	-	-
14	1485 Demolition	-	-	-
15	1490 Replacement Reserve	-	-	-
16	1492 Moving to Work Demonstration	-	-	-
17	1495.1 Relocation Costs	-	-	-
18	1499 Development Activities	324,258.00	324,258.00	-
19	1501 Collateralization or Debt Service	-	-	-
20	1502 Contingency	-	-	-
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 324,258.00	\$ 324,258.00	\$ -
22	Amount of line 21 Related to LBP Activities	-	-	-
23	Amount of line 21 Related to Section 504 Compliance	-	-	-
24	Amount of line 21 Related to Security - Soft Costs	-	-	-
25	Amount of line 21 Related to Security - Hard Costs	-	-	-
26	Amount of line 21 Related to Energy Conversation Measures	-	-	-

Annual Statement / Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: McKeesport Housing Authority	Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: PA28R00550204
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no. **1**)
 Performance and Evaluation Report for Period Ending **09/30/2004**
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Act
		Original	Revised	Obligated
1	Total Non-CFP Funds			
2	1406 Operations	-	-	-
3	1408 Management Improvements	-	-	-
4	1410 Administration	-	-	-
5	1411 Audit	-	-	-
6	1415 Liquidated Damages	-	-	-
7	1430 Fees and Costs	-	-	-
8	1440 Site Acquisition	-	-	-
9	1450 Site Improvement	-	-	-
10	1460 Dwelling Structures	-	-	-
11	1465.1 Dwelling Equipment - Nonexpendable	-	-	-
12	1470 Nondwelling Structures	-	-	-
13	1475 Nondwelling Equipment	-	-	-
14	1485 Demolition	-	-	-
15	1490 Replacement Reserve	-	-	-
16	1492 Moving to Work Demonstration	-	-	-
17	1495.1 Relocation Costs	-	-	-
18	1499 Development Activities	380,532.00	380,532.00	-
19	1501 Collateralization or Debt Service	-	-	-
20	1502 Contingency	-	-	-
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 380,532.00	\$ 380,532.00	\$ -
22	Amount of line 21 Related to LBP Activities	-	-	-
23	Amount of line 21 Related to Section 504 Compliance	140,000.00	140,000.00	-
24	Amount of line 21 Related to Security - Soft Costs	-	-	-
25	Amount of line 21 Related to Security - Hard Costs	-	-	-
26	Amount of line 21 Related to Energy Conversation Measures	-	-	-

Annual Statement / Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: McKeesport Housing Authority	Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No: PA28R00550205
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no. _____)
 Performance and Evaluation Report for Period Ending _____
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Act
		Original	Revised	Obligated
1	Total Non-CFP Funds			
2	1406 Operations	-	-	-
3	1408 Management Improvements	-	-	-
4	1410 Administration	-	-	-
5	1411 Audit	-	-	-
6	1415 Liquidated Damages	-	-	-
7	1430 Fees and Costs	-	-	-
8	1440 Site Acquisition	-	-	-
9	1450 Site Improvement	-	-	-
10	1460 Dwelling Structures	-	-	-
11	1465.1 Dwelling Equipment - Nonexpendable	-	-	-
12	1470 Nondwelling Structures	-	-	-
13	1475 Nondwelling Equipment	-	-	-
14	1485 Demolition	-	-	-
15	1490 Replacement Reserve	-	-	-
16	1492 Moving to Work Demonstration	-	-	-
17	1495.1 Relocation Costs	-	-	-
18	1499 Development Activities	380,532.00	-	-
19	1501 Collateralization or Debt Service	-	-	-
20	1502 Contingency	-	-	-
21	Amount of Annual Grant (Sum of lines 2-20)	\$ 380,532.00	\$ -	\$ -
22	Amount of line 21 Related to LBP Activities	-	-	-
23	Amount of line 21 Related to Section 504 Compliance	-	-	-
24	Amount of line 21 Related to Security - Soft Costs	-	-	-
25	Amount of line 21 Related to Security - Hard Costs	-	-	-
26	Amount of line 21 Related to Energy Conversation Measures	-	-	-

Annual Statement/Performance and Evaluation Report on Replacement Reserve

Comprehensive Grant Program (CGP)

See page 3 for Instructions and Public Reporting burden statement

U.S. Department of Housing and Urban Development

Office of Public and Indian Housing

OMB Approval No. 2577-0157
(exp. 3/31/2002)

Part I: Summary

HA Name:

Housing Authority of the City of McKeesport
2901 Brownlee Avenue
McKeesport, PA 15132

Submission: (mark one)

Original Annual Statement

Revised Annual Statement/Revision No.

2

Performance & Evaluation for Program Year Ending:

09/30/2004

Section 1: Replacement Reserve Status	Must be completed each year there is balance in the replacement reserve.	Estimated	Actual
1. Replacement Reserve Interest Earned (account 6200/1420.7 equals line 17 of section 2 below)		30,923.19	30,923.19
2. Replacement Reserve Withdrawal (equals line 16 of section 2 below)		321,552.56	321,552.56
3. Net Impact on Replacement Reserve (line 1 minus line 2; equals line 18 of section 2, below)		(290,629.37)	(290,629.37)
4. Current FFY Funding for Replacement Reserve (line 15 of form HUD-52837)		-	-
5. Replacement Reserve Balance at End of Previous Program Year (account 2830)		831,106.35	831,106.35
6. Replacement Reserve Balance at End of Current Program Year (line 4 + line 5 + (or-) line 3) (account 2830)		540,476.98	540,476.98

Section 2: Replacement Reserve Withdrawal Report Summary by Account (6200 subaccount)	Complete this section if there is withdrawal/expenditure activity.	Estimated Cost		Actual Cost
		Column 1 Original	Column 2 Revised	Column 3 Expended
1. Reserved				
2. 1406 Operations		-	-	-
3. 1408 Management Improvements		-	107,856.55	107,856.55
4. 1410 Administration		-	-	-
5. 1415 Liquidated Damages		-	-	-
6. 1430 Fees and Costs		-	2,766.00	2,766.00
7. 1440 Site Acquisition		-	-	-
8. 1450 Site Improvements		-	23,773.20	23,773.20
9. 1460 Dwelling Structures		-	106,685.00	106,685.00
10. 1465 Dwelling Equipment-Nonexpendable		-	7,752.00	7,752.00
11. 1470 Nondwelling Structures		-	72,719.81	72,719.81
12. 1475 Nondwelling Equipment		-	-	-
13. 1485 Demolition		-	-	-
14. 1495 Relocation Costs		-	-	-
15. 1498 Mod Used for Development		850,000.00	-	-
16. Replacement Reserve Withdrawal (sum of lines 2 thru 15)		850,000.00	321,552.56	321,552.56
17. 1420.7 Replacement Reserve Interest Income		(16,500.00)	(30,923.19)	(30,923.19)
18. Net Withdrawal from Replacement Reserve (line 16 minus line 17)		833,500.00	290,629.37	290,629.37
19. Amount of line 16 related to LBP Activities				
20. Amount of line 16 related to Section 504 Compliance		140,000.00	5,000.00	5,000.00
21. Amount of line 16 related to Emergencies				

Signature of the Executive Director	Date	Signature of the Field Office Manager	Date:
<i>x John H. Kooser, Jr.</i>	03/03/2005	X	

Annual Statement/Performance and Evaluation Report on Replacement Reserve

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Part II: Supporting Pages

Comprehensive Grant Program (CGP)

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost		Total Actual Cost		Status of Proposed Work 1/
			Original	Revised 1/	Funds Obligated 1/	Funds Expended 1/	
PA 5-2 Harrison Village	Renovate Rec Center for Medical Office	1470.00		3,600.00	3,600.00	3,600.00	Completed
PHA Wide	Ranges/Refrigerators	1465.00		7,752.00	7,752.00	7,752.00	
PA 5-2,6,7	Architectural/Engineering Fees	1430.00		2,766.00	2,766.00	2,766.00	
PA 5-7 McKeesp. Towers	Renovate efficiencies: Partition wall, vertical blinds, floors, showers plus 2 504 Compliant units	1460.00		14,535.00	14,535.00	14,535.00	
Scattered Site units	Land acquisition, construction of new units.	1498.00 1408.00	850,000.00	23,608.04	23,608.04	23,608.04	A&E Planning/Design

1/ To be completed at the end of the program year.

**Annual Statement/Performance and
Evaluation Report on Replacement Reserve**

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Part II: Supporting Pages

Comprehensive Grant Program (CGP)

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost		Total Actual Cost		Status of Proposed Work 1/
			Original	Revised 1/	Funds Obligated 1/	Funds Expended 1/	
PA 5-6 Isbir Steelview	Elevator Door Replacement	1460.00		46,075.00	46,075.00	46,075.00	Completed
		1460.00		46,075.00	46,075.00	46,075.00	Completed
PA 5-1 Crawford Village	Maintenance Building	1450.00		23,773.20	23,773.20	23,773.20	Completed
	Parking Lot / French Drain Maintenance Shop & Roof Renovations	1470.00		69,119.81	69,119.81	69,119.81	Completed
PHA-Wide	Police & Security Costs	1408.00		14,542.28	14,542.28	14,542.28	
	Resident Services Dept.	1408.00		7,032.66	7,032.66	7,032.66	
	Tenant Outreach Contracts	1408.00		8,000.00	8,000.00	8,000.00	
	Consultant Services	1408.00		53,885.64	53,885.64	53,885.64	
	College Intern Programs	1408.00		787.93	787.93	787.93	

1/ To be completed at the end of the program year.

McKeesport Housing Authority - PA005
Narrative Addressing September 8, 1997 Memorandum of Agreement
FFY 2005 Agency Plan

The McKeesport Housing Authority signed a Memorandum of Agreement on September 8, 1997 along with the U.S. Department of Housing and Urban Development, The New Hope Tenant Council, and The City of McKeesport. The agreement requires the McKeesport Housing Authority to construct a minimum of 20 and a maximum of 40 new housing units on parcels of land known as the St. Mary's site.

The Authority's Agency Plan details our commitment in fulfilling the MOA commitment in the following attached Replacement Housing Factor (RHF) fund and Comprehensive Grant Replacement Reserve files: **pa005f01.xls**, **pa005g01.xls**, **pa005h01.xls**, **pa005i01.xls**, **pa005j01.xls**, **pa005k01.xls**, and **pa005m01.xls**.

On December 29, 2003 the Authority received approval of its Replacement Housing Factor plans from the HUD Central Office, Office of Capital Improvements. The plans include approval for the first 5 year allocation of RHF funds, and an additional five (5) year increment of funds.

The pertinent milestones and related Authority progress in achieving the goals of the RHF Plans are as follows:

1st 5-Year Increment Milestones:

	Milestone Date	Authority Progress
Selection of an Architect	January 29, 2004	January 29, 2004
Submission of Demolition and Conversion application	March 31, 2004	On Schedule
Site Control/Acquisition	April 2, 2004	On Schedule for St. Mary's Site
Submission of Development Proposal for eight 2BR & 3 BR units	April 5, 2004	On Schedule
Completion of drawings/construction specifications	December 30, 2005	On Schedule
Award of construction contracts	March 15, 2006	On Schedule
Completion and date of full availability (DOFA) of the eight units	February 29, 2008	On Schedule
Project completion deadline	March 31, 2008	On Schedule

2nd 5-Year Increment Revised Milestones:

	Milestone Date	Authority Progress
Selection of an Architect	January 29, 2004	January 29, 2004
Submission of Demolition and Conversion application	March 31, 2004	Received Approval December 8, 2004
Site Control/Acquisition	April 2, 2004	On Schedule for St. Mary's Site, upper Locust Street will take 6-9 months
Submission of Development Proposal for fifteen 2BR & 3 BR units	January 15, 2006	On Schedule
Completion of drawings/construction specifications	January 31, 2006	On Schedule
Award of construction contracts	May 5, 2006	On Schedule
Completion and date of full availability (DOFA) of the eight units	February 29, 2008	On Schedule
Project completion deadline	March 31, 2008	On Schedule

The McKeesport Housing will use the following resources to fulfill the MOA commitment:

Grant Number	Year	Amount	Amount
RHF Grant PA28P00550199	1999		\$ 143,313
RHF Grant PA28P00550100	2000		390,225
RHF Grant PA28P00550101	2001		399,127
RHF Grant PA28P00550102	2002		394,097
RHF Grant PA28P00550203	2003		324,258
RHF Grant PA28P00550204	2004		380,532
RHF Grant PA28P00550205	2005		380,532
RHF Grant PA28P00550206	2006		380,532
RHF Grant PA28P00550207	2007		380,532
Total RHF Grant Funds			\$ 3,173,148
Receivable due from Architect Professional Liability Insurance		(estimated)	500,000 *
Receivable due from Boston Plumbing's Bonding Company		(estimated)	50,000 *
* Funds spent from CGP Replacement Reserve to complete PA 5-2 renovations due to Architectural design errors and plumbing contractor declaring bankruptcy.			
Irwin Bank & Trust - Loan Commitment (leveraged funds)			525,000
Total Funds Available for Development			4,248,148
			/
TDC Cost of Detached/Semi-detached 3 BR Unit			201,334
Number of units possible using TDC Cost			21.0
Note: In addition to the above RHF Plans, the Housing Authority has already acquired one scattered site house, and has rented it to a former Harrison Village tenant. The house is subsidized under the Section 8 program. The Authority plans on offering to sell the unit to the tenant based upon her good rental history.			

10 (B) Voluntary Conversion Initial Assessments

How many of the PHA's developments are subject to the Required Initial Assessments? (8)

How many of the PHA's developments are not subject to the Required Initial Assessments based on exemptions (e.g., elderly and/or disabled developments not general occupancy projects)? (1)

How many Assessments were conducted for the PHA's covered developments? (8)

- d. Identify PHA developments that may be appropriate for conversion based on the Required Initial Assessments:

No developments appropriate for conversion based on the Required Initial Assessments

Development Name	Number of Units

- e. If the PHA has not completed the Required Initial Assessments, describe the status of these assessments: **NOT APPLICABLE**

McKeesport Housing Authority has one development, which meets the criteria for the Voluntary Conversion. A Master Plan study was conducted at E.R. Crawford Village during 2004. The PHA plans to reduce the density of the project from 554 units to 270 units, over a 12-year time period. The PHA will submit an application for demolition of 40 units in July 2005. However, based on the master plan study the PHA will not convert any of the units to tenant based assistance. The PHA will decrease the number of vacancies that the project currently has.

10B. Certification:

The PHA reviewed the operation of E.R. Crawford Village during a master plan study in 2004. It was decided that conversion to tenant based assistance was not appropriate based on cost analysis and the current density. The PHA had the units reviewed by a consultant for market value, and it was found not to be feasible to create tenant based assistance in the project. The PHA plans to reduce the density of E.R. Crawford Village from 544 units to 270 units, over a 12-year time frame. This includes a planned application for demolition in July 2005. The PHA will monitor this assessment and provide updates as the plan is implemented.

Pa005p01

11) B (2) Section 8 Homeownership Capacity Statement

McKeesport Housing Authority will establish a minimum homeowner down payment requirement of at least 3 percent of the purchase price. Of this amount, at least 1 percent of the purchase price must come from the buyer's personal resources.

In accordance with PIH Notice 2000-43, MHA's capacity is established through its compliance with this regulatory measure which can be found at 24 CFR 982.625(d)(1).

Pa005q01

(12) D Community Service and Family Self-Sufficiency

Each adult resident of the MHA's public housing program (unless exempt under Section 512(c)(2) of the QHWRA) must contribute eight (8) hours per month of eligible community service, or participate in a qualified economic self-sufficiency program. This requirement will be administered in accordance with HUD regulations, the MHA's Public Housing Agency Plan and the following:

1. MHA Annual Determinations

- a. For each resident subject to this requirement, the MHA will review and determine the compliance of the resident under this section at least thirty (30) days before the end of each twelve (12) month lease term.
- b. Verification of compliance will be in accordance with the methods defined in the MHA's Public Housing Agency Plan.

2. Notification of Noncompliance

- a. Notification by the MHA to the family of noncompliance with this requirement will be subject to the MHA's administrative grievance procedure.

(14) Description of Pet Policy

MHA's pet policy defines the types of pets that public housing residents are permitted to keep. Certain restrictions are placed on the number, types and sizes of animals that are permitted. Residents are required to pre-register their pets with the Authority. Pet registrations must be updated annually. Pet owners must identify three local persons who agree to take responsibility for the pet in the event that the resident moves, becomes ill or dies. All pet owners are required to pay a special security deposit to the Authority. The policy defines how MHA will deal with violations of the pet policy, as well as circumstances involving the death of pets and the performance of maintenance work in dwelling units housing a pet.

3. Developments Outside The Established Income Range: - McKeesport Housing Authority operates two developments where Deconcentration & Income Mixing is a factor. These include E.R. Crawford Village & H. B. Harrison Village. In accordance with CFR 903.2 (c)(1) (i), the PHA is utilizing the median income as its guideline for the purposes of determining deconcentration efforts. Based on the income analysis, deconcentration is not necessary for these projects. MHA has implemented policies into its A&O policy for the waiting list in which to deconcentrate the listed developments.

4. Unit Size Adjustments: - Based on the outcome of the income analysis of the identified projects, the PHA is not utilizing the option of adjusting the income analysis for unit size. The analysis indicates that the majority of current tenants are below the median income regardless of bedroom size. Please see attachment pa005T01.xls, for income analysis by both project and unit size.

5. Developments not subject to Deconcentration:- The PHA currently operates several projects not covered by deconcentration rules. These include McKeesport Towers which is designated elderly, and the following which have less than 100 units, Isbir Manor and Steelview Manor.

6. The Public Housing Developments covered are Crawford Village and Harrison Village.

7. The PHA does not currently operate any mixed finance developments.

Project	0-3,000	3,001-6,000	6,001-10,000	10,001-13,000	13,001-29,350	29,351-36,700	36,701-999,999
Harrison Village 1-5	5	8	17	5	13	2	0
Harrison Village 7-15	6	0	4	4	4	0	0
Harrison Village 16-17	11	2	41	4	11	1	0
Crawford Village 1-22	23	33	37	7	21	0	1
Crawford Village 23-41	25	34	39	14	29	2	1
Crawford Village 42-62	45	29	58	11	26	1	2
Steelview Manor	2	4	46	9	20	0	0
McKeesport Towers	14	4	114	31	20	1	1

1-Family Member	30% Median	Very Low	Low	Over 80%
PA 5-1	44	5	0	0
PA 5-2	12	6	1	1

Pa005u02

18. Other Information

[24 CFR Part 903.7 9 (r)]

B. Description of Election process for Residents on the PHA Board

3. Description of Resident Election Process

Resident membership of the PHA Governing Board

The Resident Member of MHA's Board of Directors is Mr. William Stephens. Mr. Stephens was appointed by MHA's Board of Directors. He was appointed to a five-year term in 2004. His term expires in 2009.

(a) Membership of Resident Advisory Board

Lorraine Baker
501 Pirl Street, Apt. 8-B
McKeesport, PA 15132
Phone: 412-678-2205

John Fazio
601 Sixth Street, Apt. 717
McKeesport, PA 15132
Phone: 412-664-4307

Michael Ferguson
E. R. Crawford Village
Apt. 53 D
McKeesport, PA 15132
Phone: 412-672-6721

Mary James
Isbir Manor
Apartment 17-2A
McKeesport, PA 15132
Phone: 412-672-2563

William Stephens
E.R. Crawford Village
Apartment 11A
McKeesport, PA 15132
Phone: 412-678-1940

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here) **City of McKeesport**
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.

- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
- Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

- a) **504 Needs Review**
- b) **PHA participation on the City's Human Relations Board**
- c) **Acquisition of scattered site property to fulfill 1997 MOA.**

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

- (1) From time to time, the Annual Plan and/or the Five Year Plan may require revisions. Board of Commissioner's formal approval of revisions to the Annual Plan and/or Five Year Plan will only be required when the proposed changes constitute a "substantial deviation" or a "significant amendment or modification" to the approved plan.

The McKeesport Housing Authority's definition of "substantial deviation" and "significant amendment or modification" is as follows:

Substantial deviations or significant amendments or modifications are defined as discretionary changes in the plans or policies of the housing authority that fundamentally change the mission, goals, objectives, or plans of the agency and which require the formal approval of the Board of Commissioners such as:

- 1. **Changes to rent or admissions policies**
- 2. **Addition of non-emergency work items above & beyond those listed in the plan**
- 3. **Any changes regarding demolition, disposition, designation, & home ownership and or conversion activities**

- (2) Statement of progress in meeting five year goals and objectives

The MHA has adopted the following goals that have been/will be implemented during the five-year plan period. Goals that have been implemented will continue to be monitored to determine if adjustments are required.

- a) **Goal: Minimize occupancy losses.**

1. Established flat rents.
2. Implemented tagging system for delinquent renters (extra notification to residents who are delinquent).
3. Post and notify delinquent residents of outside funding sources for help in paying delinquent rent.
4. Off-peak Rent Office hours for working families to pay rent.

b) Goal: Implement a comprehensive marketing strategy.

The McKeesport Housing Authority has implemented a comprehensive marketing plan 01/2001. This plan includes advertising in the local newspaper and newsletters with target population. A representative of the Housing Authority visits senior groups, social service organizations, and participate in housing fairs throughout Allegheny County.

The plan includes changing the current ads to reflect positive changes in public housing. Brochures and pamphlets are being developed to be distributed during presentations that will reflect changes/improvements in its communities.

The Housing Authority will also hold open houses at its developments that prospective tenants may visit and inquire about the units and programs available.

The Housing Authority has presented marketing ideas to its current residents to generate referrals. A survey of the current tenants provided several avenues in which to generate referrals.

The target audience for the quarterly newspaper has been expanded in efforts of attracting prospective tenants.

c) Goal: Improve the quality and appearance of the public housing stock.

- 1) Extensive modernization to all communities is in progress.
- 2) Additional manpower utilized on cleaning of outside grounds.
- 3) Welcome signs and beautification of common areas have been added.

d) Goal: Provide quality management and maintenance services in order to further PHA's objectives.

- 1) Management inspections yearly to resolve maintenance and housekeeping issues.
- 2) Monthly community Forums staffed by Management, Maintenance, and other departments to hear out resident complaints and issues and resolve resident problems before they go too far.
- 3) Installed video cameras at all locations to deter crime and give residents a more secure feeling.

e) Goal: Perform an assessment of resident needs.

- 1) Hold monthly Community Forums at all locations staffed by Resident Initiatives Coordinator, Management, and Maintenance to discuss resident needs and wants. Open forum for residents to speak directly with staff.
- 2) The Authority currently conducts needs assessments for its residents for the Public Housing Drug elimination Program on a yearly basis.
- 3) The Housing Authority also conducted needs assessments in the areas of family needs, educational, recreational and social concerns. As a result of a survey conducted, the McKeesport Housing Authority has implemented on-site medical services to meet the needs of its residents. The results of the surveys will be a priority in the development of programs at each of the sites.

(f) Goal: Implement energy conservation measures.

Modernization improvements include the installation of energy efficient HVAC and water heating components in affected public housing units.