

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

5 Year Plan for Fiscal Years 2005 - 2009

Annual Plan for Fiscal Year 2005

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan
Agency Identification**

PHA Name: Housing Authority of the City of LaGrange

PHA Number: GA026

PHA Fiscal Year Beginning: (mm/yyyy) 04/2005

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2005 - 2009
[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)
The mission of the Housing Authority of the City of LaGrange is to be the leader in making excellent affordable housing available for very-low, low and moderate-income persons through effective management and the wise stewardship of public funds. The Housing Authority is committed to operating in an efficient, ethical, and professional manner. By working with others, we will assist qualified families with appropriate opportunities and services to enhance the quality of family life.

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
- Apply for additional rental vouchers:
 - Reduce public housing vacancies:
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other (list below)
- PHA Goal: Improve the quality of assisted housing
Objectives:
- Improve public housing management: (PHAS score)

- Improve voucher management: (SEMAP score)
- Increase customer satisfaction:
- Concentrate on efforts to improve specific management functions:
(list; e.g., public housing finance; voucher unit inspections)
- Renovate or modernize public housing units:
- Demolish or dispose of obsolete public housing:
- Provide replacement public housing:
- Provide replacement vouchers:
- Other: (list below)

PHA Goal: Increase assisted housing choices

Objectives:

- Provide voucher mobility counseling:
- Conduct outreach efforts to potential voucher landlords
- Increase voucher payment standards
- Implement voucher homeownership program:
- Implement public housing or other homeownership programs:
- Implement public housing site-based waiting lists:
- Convert public housing to vouchers:
- Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

PHA Goal: Provide an improved living environment

Objectives:

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- Implement public housing security improvements:
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below)

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- Increase the number and percentage of employed persons in assisted families:
- Provide or attract supportive services to improve assistance recipients' employability:
- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing Objectives:
 - Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
 - Other: (list below)

Other PHA Goals and Objectives: (list below)

GOAL NUMBER ONE

To manage the Housing Authority of the City of LaGrange's existing public housing program in an efficient and effective manner thereby continue qualifying as at least a standard performer.

OBJECTIVES

- **The Housing Authority of the City of LaGrange shall promote a motivating work environment with a capable and efficient team of employees to operate as a customer-friendly and fiscally prudent leader in the affordable housing industry.**
- **Update: The agency has printed two pamphlets describing the program and volunteer opportunities.**

GOAL NUMBER TWO

To increase the percentage of units meeting uniform physical condition standards (UPCS).

OBJECTIVES

- **The Housing Authority of the City of LaGrange shall monthly conduct a street quality control inspection at each development to ensure compliance with quality control inspections.**
- **Update: The agency conducts a monthly housekeeping inspection, updated tenant charge list and conducts monthly housekeeping classes.**

GOAL NUMBER THREE

Provide a safe and secure environment in the Housing Authority of the City of LaGrange's public housing developments.

OBJECTIVES

- **The Housing Authority of the City of LaGrange shall refine the memorandum of understanding between the local police department and this agency. The purpose of this is to better define the normal police protection and to add contract coverage to eliminate and prevent potential crime problems that occurs near our developments and develop strategies for identifying and reducing this problem.**
- **Update: The Memorandum of Agreement is reviewed by the Board of Commissioners and it was renewed for the next year -- April 2005 - March 2006.**

GOAL NUMBER FOUR

To improve and enhance the image of public housing in our community.

OBJECTIVES

- **The Housing Authority of the City of LaGrange's leadership shall speak to at least three civic, religious, or fraternal groups a year between now and March 2006 to explain how important they are to the community.**
- **Update: A representative attends the West Central Georgia Collaborative quarterly meetings, juvenile justice monthly meetings and set up a booth in "Bringing the Ages Together."**

GOAL NUMBER FIVE

To increase the availability of decent, safe, and affordable housing.

OBJECTIVES

- **The Housing Authority of the City of LaGrange shall leverage private other public funds to create additional housing opportunities as described under regulations at 24 CFR 941 Subpart F.**
- **Update: The agency financed low interest tax credit bonds for Park-Hammond Development. Their project will have 184 units ready for occupancy by February 2005. Project is not on schedule**

- **Acquire or build units or developments.**
- **Update: Discussion in process with local agencies to pursue this objective.**

- **The Housing Authority of the City of LaGrange will apply for funds to expand our After School Youth program.**
- **Update: Applied for a grant to purchase recreational equipment through the Child Youth Coordinating Council.**

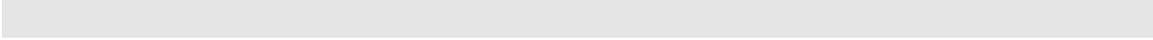
Our Annual Plan is based on the premise that if we accomplish our goals and objectives we will be working towards the achievement of our mission for the next fiscal year.

Preliminary planning sessions were conducted with the authority's residents, Resident Advisory Board, community leaders and organizations, and state and local authorities during the development of the Agency Plan to ensure that the needs of the residents and community are addressed in the Agency Plan.

The plans, statements, budget summary, policies, etc. set forth in the Annual Plan all lead towards the accomplishment of our goals and objectives. Taken as a whole, they outline a comprehensive approach towards our goals and objectives and are consistent with the Consolidated Plan. Here are just a few highlights of our Annual Plan:

- The FY-2005 Annual Plan address the authority's immediate operations, current policies, program participants, and programs and services.
- The Plan outlines the authority's strategy for handling operational concerns along with resident concerns and needs.
- The Plan and designs and develops opportunities for resident programs and services for the upcoming year.
- The Plan includes strategies for improving the image of public housing.
- The Agency Plan is consistent with the Consolidated Plan.

This Agency Plan contains a FY-2005 and FY-2009 Five-Year Plan and a FY 2005 Annual Plan.



Annual PHA Plan
PHA Fiscal Year 2005
[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

Standard Plan

Streamlined Plan:

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

Our Annual Plan is based on the premise that if we accomplish our goals and objectives we will be working towards the achievement of our mission for the next fiscal year.

Preliminary planning sessions were conducted with the authority's residents, Resident Advisory Board, community leaders and organizations, and state and local authorities during the development of the Agency Plan to ensure that the needs of the residents and community are addressed in the Agency Plan.

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iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration
- FY 2005 Capital Fund Program Annual Statement
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- PHA Management Organizational Chart
- FY 2005 Capital Fund Program 5 Year Action Plan
- Public Housing Drug Elimination Program (PHDEP) Plan

Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)

Other (List below, providing each attachment name)

ga026a01 Community Service Policy
ga026b01 Organizational Chart
ga026c01 Annual Plan 2005
ga026d01 5-Year Plan
ga026e01 CGP 501-03
ga026f01 CGP 502-03
ga026g01 CGP 501-04
ga026h01 Service and Programs
ga026i01 Deconcentration Policy
ga026j01 Pet Policy
ga026k01
ga026l01
ga026m01

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
N/a	Section 8 Administrative Plan	Annual Plan: Eligibility,

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
		Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
N/a	Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
N/a	Section 8 informal review and hearing procedures <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
N/a	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
N/a	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/a	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/a	Approved or submitted assessments of reasonable	Annual Plan: Conversion of

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Public Housing
N/a	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
N/a	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
N/a	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
N/a	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
N/a	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
N/a	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford- ability	Supply	Quality	Access- ibility	Size	Loca- tion
Income <= 30% of AMI	75	10	5	5	3	2	
Income >30% but	75	10	5	5	3	2	

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
<=50% of AMI							
Income >50% but <80% of AMI	75	10	5	5	3	2	
Elderly	25	40		5	25	5	
Families with Disabilities	25	40		5	25	5	
Race/Ethnicity /black	50	25	20	5			
Race/Ethnicity /white	45	25	20	5		5	
Race/Ethnicity/Hispanic	40	10	10	10	30		
Race/Ethnicity							

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year:
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

LaGrange Housing Authority, New Admissions 4/04--3/05

Source: State TANF File: Temporary Assistance to Needy Families State Fiscal Year 2004, DHR, Division of Family and Children Services, Troup County DFCS, 12/21/04

TANF Monthly Average (Fiscal Year End 2004)

618 families
356 adults
1,129 children
1,485 recipients

Total annual benefits: \$1,669,189

TANF by Race (June 2004)

White: 356
Black: 1,100
Hispanic: 20
Asian: 0
Native Am: 2
Other: 4

TANF by Age (June 2004)

0 – 6: 574
7 – 15: 473
16-17: 67
18-21: 105
22-34: 196
35-44: 51
45-64: 16

Food Stamp Recipient by Race (June 2004)

White: 2442
Black: 5071
Pac Is: 5
Asian: 11
Native Am: 2

Source: GA Dept. of Community Affairs, Carrolton, Georgia, 1/20/2005

Section 8, Troup Co waiting list (as of 1/20/05):

212 current program vouchers
14 families on the waiting list

Source: Meadow Terrace Leasing; Manager Sheryl Melton; 12/28/2004

Meadow Trace Apt, waiting list (as of 12/28/04)

20: 15 black, 5 white, 1 disabled, no seniors

Source: Tall Pines Apartments, Leatrice, 12/20/2004

Tall Pines Apts, waiting list (as of 12/28/04)

225 +/- don't keep specific statistics (race, elderly, disabled)

Source: Wood Glen Apartments, Bill Britt, Manager; 12/10/2004

Wood Glen Apts, waiting list (as of 12/10/04)

94 total: 54 black, 40 white
26 seniors: 14 black, 12 white
8 disabled: 4 black, 4 white

Source: SSI Recipients by State and County, 2003; Jim Bingham, LaGrange SS Office, 12/9/2004

Supplemental Security Income, Title XVI, Troup Co as of December 2003:

Aged: 312
Blind/Disabled: 1907
 Under 18: 366
 18-64: 1235
 65/older: 618

Social Security, Title II, Troup Co. as of December 2003

Disabled workers: 1725
Spouses: 40
Children: 610
65/older, men: 2685
65/older, women: 4435

Source: ACCRA Cost of Living Index, 1999, <http://www.westga.edu>

Cost of Living - Second Quarter - 1999

Albany 91.0
Atlanta 102.9
Augusta-Aiken 91.5
Carrollton 97.6
Marietta 100.2
Statesboro 91.4
Warner Robins 96.6

Third Quarter 2004

Atlanta, GA 98.2

Source: Troup County QuickFacts from the US Census Bureau,
<http://quickfacts.census.gov/qfd/states/13/13285.html>

	Troup County Georgia	LaGrange (City)
Population	2000- 60,218	2003- 25,998
White persons, 2000	65.8%	49.2%
Black	31.9%	47.5%
Hispanic or Latino	1.7%	2.4%
Housing units, 2002	24,833	11,000
Homeownership rate, 2002	64.5%	46.8%
Median value of owner-		

occupied housing units, 2000	\$83,700	\$81,600
Median HH income, 1999	\$35,469	\$29,719
Per capita money income, 1999	\$17,626	\$16,640

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/>	Section 8 tenant-based assistance		
<input checked="" type="checkbox"/>	Public Housing		
<input type="checkbox"/>	Combined Section 8 and Public Housing		
<input type="checkbox"/>	Public Housing Site-Based or sub-jurisdictional waiting list (optional)		
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	74		72
Extremely low income <=30% AMI	67	90.54	
Very low income (>30% but <=50% AMI)	7	9.45	
Low income (>50% but <80% AMI)	0	0	
Families with children	37	50	
Elderly families	0	0	
Families with Disabilities	4	5	
Race/ethnicity	8	11	
Race/ethnicity	66	89	
Race/ethnicity	0	0	
Race/ethnicity	0	0	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	37	50	8

Housing Needs of Families on the Waiting List			
2 BR	26	35	24
3 BR	7	9	31
4 BR	4	5	9
5 BR	0	0	0
5+ BR	0	0	0
Is the waiting list closed (select one)? No <input type="checkbox"/> Yes <input type="checkbox"/>			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies

Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Market affordable opportunities to the Hispanic population

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints

- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2005 grants)		
a) Public Housing Operating Fund	725,485	
b) Public Housing Capital Fund	668,890	
c) HOPE VI Revitalization	0	
d) HOPE VI Demolition	0	
e) Annual Contributions for Section 8 Tenant-Based Assistance	0	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	0	
g) Resident Opportunity and Self-Sufficiency Grants	0	
h) Community Development Block Grant	0	
i) HOME	0	
Other Federal Grants (list below)	0	
	0	

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
2. Prior Year Federal Grants (unobligated funds only) (list below)		
CFP 501-03	39,178	modernization
CFP 502-03	25,011	modernization
CFP 501-04	677,755	modernization
3. Public Housing Dwelling Rental Income	401,762	P/H operations
4. Other income (list below)		
Investment income	20,968	P/H operations
4. Non-federal sources (list below)		
Total resources	2,559,049	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (1 month)
- Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity

- Rental history
- Housekeeping
- Other (describe)

- c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously?
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices

- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

Former Federal preferences:

- 1 Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- 1 Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs

- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list)

(6) Deconcentration and Income Mixing

a. Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

Adoption of site based waiting lists
If selected, list targeted developments below:

Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:

Employing new admission preferences at targeted developments
If selected, list targeted developments below:

Other (list policies and developments targeted below)

d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
 Actions to improve the marketability of certain developments
 Adoption or adjustment of ceiling rents for certain developments
 Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
 Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
 List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
 List (any applicable) developments below:

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B.
Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).

(1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- Criminal or drug-related activity only to the extent required by law or regulation
 - Criminal and drug-related activity, more extensively than required by law or regulation
 - More general screening than criminal and drug-related activity (list factors below)
 - Other (list below)
- b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
 - Other (describe below)

(2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
 - Federal public housing
 - Federal moderate rehabilitation
 - Federal project-based certificate program
 - Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- PHA main administrative office
 - Other (list below)

(3) Search Time

- a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

(4) Admissions Preferences

- a. Income targeting

- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

- b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second

priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

Date and Time

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
 \$1-\$25
 \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

A. A hardship exists in the following circumstances:

- 1. When the family has lost eligibility for or is waiting an eligibility determination for a Federal, State, or local assistance program;**
- 2. When the family would be evicted as a result of the imposition of the minimum rent requirement;**
- 3. When the income of the family has decreased because of changed circumstances, including loss of employment;
When the family has an increase in expenses because of changed circumstances, for medical costs, childcare, transportation, education**
- 4. similar items;**
- 5. When a death has occurred in the family.**

B. No hardship. If the housing authority determines there is no qualifying hardship, the minimum rent will be instated, including requiring back payment of minimum rent for the time of suspension.

C. Temporary hardship. If the housing authority reasonably determines that there is a qualifying hardship but that it is of a temporary nature, the minimum rent will not be imposed for a period of 90 days from the date of the family's request. At the end of the 90-day period, the minimum rent will be imposed retroactively to the time of suspension. The housing authority will offer a repayment agreement in accordance with the Section 19 of this policy (ACOP) for any rent not paid during the period of suspension. During the suspension period the housing authority will not evict the family for nonpayment of the amount of rent owed for the suspension period.

D. Long-term hardship. If the housing authority determines there is a long-term hardship, the family will be exempt from the minimum rent requirement until the hardship no longer exists.

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

For the earned income of a previously unemployed household member

For increases in earned income

Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)

If yes, state percentage/s and circumstances below:

For household heads

For other family members

For transportation expenses

For the non-reimbursed medical expenses of non-disabled or non-elderly families

Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

Yes for all developments

Yes but only for some developments

No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

For all developments

For all general occupancy developments (not elderly or disabled or elderly only)

For specified general occupancy developments

For certain parts of developments; e.g., the high-rise portion

For certain size units; e.g., larger bedroom sizes

Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) _____
- Other (list below)
 - A. A decrease in annual income;
 - B. Childcare expenses for children under the age of 13 that are necessary to enable a member of the household to be employed or go to school;
 - C. Medical expenses of elderly, disabled, or handicapped headed households that are not covered by insurance;
 - D. Change in family composition
 - E. New source of income
 - F. Hardship
 - G. Need to correct error

g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA’s minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA’s management structure and organization.

(select one)

- An organization chart showing the PHA’s management structure and organization is attached. GA026B02
- A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	395	

Section 8 Vouchers	N/A	
Section 8 Certificates	N/A	
Section 8 Mod Rehab	N/A	
Special Purpose Section 8 Certificates/Vouchers (list individually)	N/A	
Public Housing Drug Elimination Program (PHDEP)	N/A	
Other Federal Programs(list individually)	N/A	

C. Management and Maintenance Policies

List the PHA’s public housing management and maintenance policy documents, manuals and handbooks that contain the Agency’s rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

- (1) Public Housing Maintenance and Management: (list below)
- Procurement Policy
- Personnel Policy
- Investment Policy
- Demolition and Disposition Policy
- Asset Management Plan
- Insurance Policy
- Grievance Procedures
- Capitalization Policy
- Facilities Use Policy
- Collection Policy
- Disposition Policy
- Pet Policy
- Resident Initiative Policy
- Community and Self-Sufficiency Policy
- Safety Policy
- Maintenance Plan
- Pest Control Policy

Hazard Materials Policy
Ethics Policy
Resident Advisory Board Policy
Natural Disaster Policy

(2) Section 8 Management: (list below)

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
 PHA development management offices
 Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office

Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name) GA026C02

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)

b. If yes to question a, select one:

The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name) GA026D02

-or-

The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)
 - Revitalization Plan under development
 - Revitalization Plan submitted, pending approval
 - Revitalization Plan approved
 - Activities pursuant to an approved Revitalization Plan underway

- Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name/s below:

- Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If yes, list developments or activities below:

- Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description
1a. Development name:
1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected:
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or

will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description
1a. Development name: 1b. Development (project) number:
2. Designation type: Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA’s Designation Plan <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: (DD/MM/YY)
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: 7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

Conversion of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	
<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)	
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	
4. Status of Conversion Plan (select the statement that best describes the current status)	
<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway	
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)	
<input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved:) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved:) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved:) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)	

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

- Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III

<input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

- Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
 26 - 50 participants
 51 to 100 participants
 more than 100 participants

b. PHA-established eligibility criteria

- Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

- Yes No: Has the PHA has entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? 09/19/2002

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
 Information sharing regarding mutual clients (for rent determinations and otherwise)
 Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
 Jointly administer programs
 Partner to administer a HUD Welfare-to-Work voucher program
 Joint administration of other demonstration program
 Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
 Public housing admissions policies
 Section 8 admissions policies
 Preference in admission to section 8 for certain public housing families
 Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
 Preference/eligibility for public housing homeownership option participation
 Preference/eligibility for section 8 homeownership option participation
 Other policies (list below)

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937
--

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed “in and around” public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime-and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

Benjamin Harvey Hill Homes
Lucy Morgan Homes

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)

- Police regularly testify in and otherwise support eviction cases
 - Police regularly meet with the PHA management and residents
 - Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
 - Other activities (list below)
2. Which developments are most affected? (list below)

Benjamin Harvey Hill Homes
Lucy Morgan Homes

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2005 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY 2005 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment. (Attachment Filename: ____)

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

- 1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))? (If no, skip to component 17.)
- 2. Yes No: Was the most recent fiscal audit submitted to HUD?
- 3. Yes No: Were there any findings as the result of that audit?
- 4. Yes No: If there were any findings, do any remain unresolved? If yes, how many unresolved findings remain? ____
- 5. Yes No: Have responses to any unresolved findings been submitted to HUD? If not, when are they due (state below)?

17. PHA Asset Management

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock , including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?

2. What types of asset management activities will the PHA undertake? (select all that apply)
 - Not applicable
 - Private management
 - Development-based accounting
 - Comprehensive stock assessment
 - Other: (list below)

3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
 - Attached at Attachment (File name)
 - Provided below:

In preparing the Annual Plan for Fiscal Year 2005, meetings were held on January 6 at 11 a.m. and 4:30 p.m.; January 10 at 1 p.m. and January 12 at 5 p.m. for residents to share comments regarding policies, procedures, programs and services.

Comments were also solicited at the December 9 and January 12 Tenant Association Meeting.

There were no tenant comments.

3. In what manner did the PHA address those comments? (select all that apply)
 - Considered comments, but determined that no changes to the PHA Plan were necessary.
 - The PHA changed portions of the PHA Plan in response to comments
List changes below:

- Other: (list below)
No changes to consider.

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: Troup County

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

20. Update on goals and objectives for FY 2004

Goal # 1 To manage the existing public housing program in an efficient and effective manner thereby continue qualifying as at least a standard performer.

Status: We continue to improve operations. PHAS score increased from 2000- 76 points to 2001 - 84 points, 2002 - 94 points, 2003 - 91 point and 2004 81.

Goal # 3 To increase the percentage of units meeting uniform physical condition standards (UPCS).

Status: The monthly housekeeping, follow-up inspections after extermination, transfer inspection, and inspections generated by maintenance have helped to identify and correct work order repairs. We offer monthly housekeeping classes and will emphasize housekeeping tips are move-in.

Goal # 4 Provide a safe and secure environment in public housing development.

Status: While we have signed an agreement with the City for police services and sites are patrolled (bikes too), we continue the struggle to get the tenants involved in a neighborhood watch program. A family/clean up day is planned for this fiscal year in which the police will be present in a "friendly" setting. Also LHA now employs a full-time staff position to follow-up on incident reports and non-rent complaints.

Goal # 5 To improve and enhance the image of public housing in our community.

Status: A collection of slides were put together for show and tell when asked to speak to civic, religious, or civic groups. As events developed, we will continue our collection. A bulletin board titled "residents in action" display pictures of tenants doing something constructive and fun.

21. Update on Resident Assessment Implementation Plan

June 4, 2004

LAGRANGE HOUSING AUTHORITY
RASS
FOLLOW-UP PLAN

- ◆ Employee training on customer service by 12/30/2004.
- ◆ Publish how to instructions on using equipment by 12/30/2004.
- ◆ Continue newsletter reminders to become active in Tenant Association and other meetings to voice concerns about the neighborhood by 12/30/2004.
- ◆ Continue newsletter reminders to use the Suggestion Box for ideas by 11/30/2004.

Safety

- ◆ Continue to work with police zone officers to establish a neighborhood watch by 3/31/2005.
- ◆ Remind zone officers to report inoperable security lights by 6/30/2004.

- ◆ Publish utility office telephone number to empower residents to call when security lights are out by 7/30/2004.
- ◆ Offer a First Aid Class for employees and residents by 12/30/2004.

Neighborhood Appearance

- ◆ Exterminate the vacant units monthly.
- ◆ Clean up and repair landscaping after roofing installation immediately.
- ◆ Install screens over vent holes on or by 3/31/2006.
- ◆ Fill in cracks as identified.
- ◆ Install more fencing or before 3/31/2006.
- ◆ Establish monthly recognition with incentive for best-kept yard by 12/30/2004.

22. Significant Amendment or Substantial Deviation/Modification

Basic criteria to determine a significant amendment or modification the 5-year plan:

1. Charge rent percentages less than 30% of adjusted income.
2. Revision to capital expenditures for demolition and replacement
3. Use of capital funds as operating reserve
4. Designation for occupancy by elderly and disabled families
5. Addition of new non-emergency work items of \$20,000.

Future year plans

LHA defines standard deviation as a change from the existing mission or goals or objectives.

Our mission statement continues to affect all parties -- the residents, the community, HUD and H/A staff.

A review of needs assessment determined our goals and objectives. Our existing goals and objectives were challenging, achievable, clear, positive and measurable.

Attachments

Use this section to provide any additional attachments referenced in the Plans.

23. DECONCENTRATION POLICY

It is LaGrange Housing Authority's policy to provide for deconcentration of poverty and encourage income mixing by bringing higher income families into lower income developments and lower income families into higher income developments with new admissions to public housing and residents seeking voluntary transfers.

A deconcentration analysis was made on both developments in accordance with PIH notice 2001-4 and 24 CFR part 903. The developments were within the 85% to 115% of the housing authority's family average income. Documentation is on file.

The LaGrange Housing Authority will affirmatively market our housing to all eligible income groups. Lower income residents will not be steered toward lower income developments and higher income people will not be steered toward higher income developments.

Prior to the beginning of each fiscal year, we will analyze the income levels of families residing in each of our developments, the income levels of census tracts in which our developments are located, and the income levels of the families on the waiting list. Based on this analysis, we will determine the level of marketing strategies and deconcentration incentives to implement.

24. PET POLICY

In Consultation With the residents, the purpose of the policy is to ensure that pet ownership will not be injurious to persons or property, or violate the rights of all residents to clean, quiet, and safe surrounding. Because of our past experience with the pet policy, we have not set a "nominal non-refundable fee" for pets in any family unit. Elderly units are exempt. A pet deposit is required. The deposit is refundable when the pet or the family vacate the unit, less any amounts owed due to damage beyond normal wear and tear.

Exotic pets such as snakes, monkeys, rodents, (hamsters, gerbils), etc. are not allowed.

This policy does not apply to animals that are used to assist persons with disabilities. Assistive animals are allowed in all public housing facilities with no restrictions other than those imposed on all tenants to maintain their units and associated facilities in a decent, safe, and sanitary manner and to refrain from disturbing their neighbors.

Approval

Residents must have the prior approval of the Housing Authority before moving a pet into their unit. Residents must request approval on the Authorization for Pet Ownership Form that must be fully completed before the Housing Authority will approve the request.

Registration

Every pet must be registered with the housing authority's management prior to moving the pet into the unit and updated annually thereafter.

Types and Number of Pets

The LaGrange Housing Authority will allow only two (2)-domesticated dogs, cats, birds, and fish in aquariums in units. All dogs and cats must be neutered.

Inoculations and licenses

In order to be registered, pets must be appropriately inoculated against rabies and other conditions prescribed by local ordinances. All licenses and tags must be current.

Financial Obligation of Residents

Any resident who owns or keeps a pet in their dwelling unit will be required to pay for any damages caused by the pet. Also, any pet-related insect infestation in the pet owner's unit will be the financial responsibility of the pet owner and the LaGrange Housing Authority reserves the right to exterminate and charge the resident.

25. CONVERSION OF PUBLIC HOUSING

The housing authority has no plans for conversion of public housing.

The required initial assessment was made on two developments with Section 8 operating figures from Columbus, Carrollton, and Americus Housing Authorities. The assessment of housing included several components, one of which demonstrated that the cost of providing tenant-based assistance was more expensive than providing public housing assistance.

The results of the assessment conversion of either development would not benefit The development or the residents.

26. RESIDENT ADVISORY BOARD MEMBERS

Doretha Houston, President
2 D Habersham Drive
LAGRANGE, GA 30240

Mamie Cameron, Treasurer
1006 B BALDWIN STREET
LAGRANGE, GA 30240
HOME: (706) 884-4946

Janice Goode, Secretary
208C CHATHAM STREET
LAGRANGE, GA 30240
HOME: (706) 837-0448

CARRIE LOVELACE, Assistant Treasurer
1008 E BALDWIN STREET
LAGRANGE, GA 30240
HOME: (706) 885-9231

The Resident Advisory Board (RAB) consists of five (5) members serving two-year renewable terms for the purpose of providing input for the initial development and annual update of the agency plan.

A selection committee review the Application for Appointment to the RAB. The committee may recommend individuals or the candidates maybe nominated by any adult recipient or the candidate may nominate self. In the event a two-year term is not completed, the replacement RAB member shall begin a new two-year term.

27. RESIDENT COMMISSIONER

<u>Name of Resident Commissioner</u>	<u>Method of Selection</u>	<u>Term</u>
Carolyn Gates 503D Borton Street LaGrange, GA 30240	Appointment by mayor and council	1 year

**28. IMPLEMENT OF PUBLIC HOUSING
RESIDENT COMMUNITY SERVICE REQUIREMENT**

IMPLEMENTATION

The policy was implemented November 2000, with tenant suggestions, to enhance and promote economic and social self-sufficiency under the requirement. The housing authority tracks and monitors compliance at present.

NOTIFICATION

The LaGrange Housing Authority identifies and mails notices to all adult family members who are apparently not exempt from the community service requirement. The notification provides the opportunity for family members to claim and explain an exempt status.

The notification advises families that their community service obligation will begin upon the effective date of their first annual reexamination on or after 10/1/99. For family's paying a flat rent, the obligation begins on the date their annual reexamination is effective. It will also advise them that failure to comply with the community service requirement will result in ineligibility for continued occupancy at the time of any subsequent annual reexamination.

AGENCY VOLUNTEER OPPORTUNITIES

The program activities are designed to encourage, assist, train or facilitate the economic independence of participants and their families or to provide work for participants. These activities include programs from other agencies for job training, work placement, basic skills training, education, English proficiency, work fare, financial or household management, apprenticeship, and any program necessary to ready a participant to work (such as substance abuse or mental health treatment). The authority may also create volunteer positions such as litter patrols, monitoring in the after school programs and supervising and record keeping for volunteers.

THE LEASE

The lease is in coordination with the community service policy. Proof of compliance with the agreement shall be made by the head of household annually at re-certification. Failure to comply with the agreement shall result in the lease being terminated for such non-compliance, unless the person(s), other than the head of household, no longer resides in the unit and has been removed from the lease.

TANF

The authority has not been successful in entering into a cooperative agreement

with the welfare agency. We have met with the local director and staff, provided a copy of the 1998 mandate and sample memorandum. On our last contact, the director was to have their attorney review the memorandum or have it reviewed at another level in Atlanta. On follow-up communication, we were informed the Atlanta office did not know of any such agreement.

HA Plan Table Library

Component 7 Capital Fund Program Annual Statement Parts I, II, and II

Annual Statement Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number FFY of Grant Approval: (MM/YYYY)

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	
3	1408 Management Improvements	
4	1410 Administration	
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	
8	1440 Site Acquisition	
9	1450 Site Improvement	
10	1460 Dwelling Structures	
11	1465.1 Dwelling Equipment-Nonexpendable	
12	1470 Nondwelling Structures	
13	1475 Nondwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	Amount of Annual Grant (Sum of lines 2-19)	
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

Annual Statement
Capital Fund Program (CFP) Part II: Supporting Table

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost

Annual Statement

Capital Fund Program (CFP) Part III: Implementation Schedule

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)

Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5-Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
Total estimated cost over next 5 years				

LAGRANGE HOUSING AUTHORITY
DATE ADOPTED: FEBRUARY 8, 2005
RESOLUTION NUMBER 695
Effective April 1, 2005

14.0 CONTINUED OCCUPANCY AND COMMUNITY SERVICE

14.1 GENERAL

IT IS THE POLICY OF LAGRANGE HOUSING AUTHORITY (LHA) TO ENHANCE AND PROMOTE ECONOMIC AND SOCIAL SELF-SUFFICIENCY.

The Quality Housing and Work Responsibility Act of 1998 requires that all non-exempt (see definitions) public housing adult residents (18 or older) contribute eight (8) hours per month of community service (volunteer work) or participate in individual toward self sufficiency and economic independence. This is a requirement of the public housing lease.

14.2 VOLUNTEER OPPORTUNITIES

Community service includes performing work or duties in the public benefit that serve to improve the quality of life and/or enhance resident self-sufficiency, and/or increase the self-responsibility of the resident within the community. Community Service does not include political activities.

An economic self sufficiency program is one that is designed to encourage, assist, train or facilitate the economic independence of participants and their families or to provide work for participants. These programs may include programs for job training, work placement, basic skills training, education, English proficiency, work fare, financial or household management, apprenticeship, and any program necessary to ready a participant to work (such as substance abuse or mental health treatment).

The LaGrange Housing Authority will coordinate with local social service agencies and local schools in identifying a list of volunteer community service positions.

Together with the resident advisory council, the LaGrange Housing Authority may create volunteer positions such as litter patrols, monitoring in the after school programs and supervising and record keeping for volunteers.

14.3 NOTIFICATION OF THE REQUIREMENT

The LaGrange Housing Authority shall identify all adult family members who are apparently not exempt from the community service requirement.

The LaGrange Housing Authority shall notify all such family members of the community service requirement and of the categories of individuals who are

exempt from the requirement. The notification will provide the opportunity for family members to claim and explain an exempt status. The LaGrange Housing Authority shall verify such claims.

The notification will advise families that their community service obligation will begin upon the effective date of their first annual reexamination on or after 10/1/99. For family's paying a flat rent, the obligation begins on the date their annual reexamination would have been effective had an annual reexamination taken place. It will also advise them that failure to comply with the community service requirement will result in ineligibility for continued occupancy at the time of any subsequent annual reexamination.

14.4 DEFINITIONS

A. Community Service - volunteer work, which includes, but is not limited to:

- Work at a local institution including but not limited to: school, child care center, hospital, hospice, recreation center, senior center, adult day care center, homeless shelter, indigent feeding program, cooperative food bank, etc
- Work with a non-profit organization that serves public housing residents or children such as Boy Scouts, Girl Scouts, Boy or Girls clubs, 4-H program, garden centers, community clean-up programs, beautification programs, other youth or senior organizations.
- Work at the housing authority to help improve physical conditions
- Work at the housing authority to help with children's programs
- Work at the housing authority to help with senior programs
- Helping neighborhood groups with special projects
- Working through resident organization to help other residents with problems, serving as an officer in a resident organization, serving on the Resident Advisory Board
- Caring for the children of other residents so they may volunteer, work, or attend school

B. Self-Sufficiency Activities - activities that include, but are not limited to:

- Job readiness programs
- Job training programs
- GED classes
- Substance abuse or mental health counseling
- English proficiency or literacy (reading classes)
- Apprenticeships
- Budgeting and credit counseling
- Any kind of class that helps a person toward economic independence
- Full-time student status any school, college or vocational school

C. Exempt Adult - an adult member (age 18 and over) of the family who

- Is under 62 years of age or older
- Is a blind or disabled individual as defined under the Social Security Act
- Is a primary caretaker of a blind or disabled individual

- Is a full-time student
- Is engaged in a work activity
- Is participating in a state welfare-to-work program
- Is receiving assistance under a state program and in compliance with such a program

D. Change in status

- Non-exempt to Exempt

If, during the (12) twelve-month period, a non-exempt person becomes exempt, it is his/her responsibility to report this to the Authority and provide documentation.

- Exempt to Non-exempt

If, during the (12) twelve-month period, an exempt person becomes non-exempt, it is his/her responsibility to report this to the Authority. The Authority will provide the person with the Recording/Certification documentation form and a list of agencies in the community that provide volunteer and/or training opportunities.

14.5 THE PROCESS

At the first annual reexamination on or after October 1, 1999, and each annual reexamination thereafter, the LaGrange Housing Authority to the greatest extent possible and practicable will do the following:

- A. Provide names and contacts at agencies that can provide opportunities for residents, including disabled, to fulfill their Community Service obligations. *(According to the Quality Housing and Work Responsibility Act, a disabled person who is otherwise able to be gainfully employed is not necessarily exempt from the Community Service Requirement)* **and** provide in-house opportunities for volunteer work of self-sufficiency programs
- B. Provide a volunteer time sheet to the family member for completion by the authorized agency representative. Instructions for the time sheet require the family member to date and sign the form.
- C. Assign family members to a volunteer coordinator who will assist the family members in identifying appropriate volunteer positions and in meeting their responsibilities. The volunteer coordinator will track the family member's progress monthly and will meet with the family member as needed to best encourage compliance.
- D. Thirty (30) days before the family's next lease anniversary date, the volunteer coordinator will advise the LaGrange Housing Authority whether each applicable adult family member is in compliance with the community service requirement.
- E. The housing authority will make the final determination as to whether or not a family member is exempt from the Community Service Requirement

14.6 NOTIFICATION OF NON-COMPLIANCE WITH COMMUNITY SERVICE REQUIREMENT

- a) At least thirty (30) days prior to annual re-examination and/or lease expiration, the housing authority will begin reviewing the exempt or non-exempt status and compliance of family members
- b) If the housing authority finds a family member to be in noncompliance, the housing authority will enter into an agreement with the noncompliance member and the head of household to make up the deficient hours over the next twelve (12) month period
- c) If any applicable family member does not accept the terms of the agreement, does not fulfill their obligation to participate in an economic self-sufficiency program, or falls behind in their obligation under the agreement to perform community service, the LaGrange Housing Authority shall take action to terminate the lease.
- d) If at the next annual re-examination, the family member still is not compliant, the lease will not be renewed and the entire family will have to vacate, unless the noncompliance member agrees to move out of the apartment
- e) The family may use the housing authority Grievance Procedure to protest the lease termination

WARNING: SECTION 1001 OF TITLE 18 OF THE UNITED STATES CODE MAKES IT A CRIMINAL OFFENSE TO MAKE A WILLFULLY FALSE STATEMENT OR MISREPRESENTATION TO ANY DEPARTMENT OR AGENCY OF THE UNITED STATES AS TO ANY MATTER WITHIN ITS JURISDICTION.

Signature of Head of Household

Date

Signature of Head of Household

Date

Printed Address

Telephone Number

HOUSING AUTHORITY OF THE CITY OF LAGRANGE
COMMUNITY SERVICE
EXEMPT AND / NON-EXEMPT CERTIFICATION

Check one:

Community Service Non-Exemption Certification

I certify that I am not eligible for an exemption from the Community Service requirement.

Community Service Exemption Certification

I certify that I am eligible for an exemption from the Community Service requirement.

PLEASE CHECK EXEMPTION BELOW:

- I am 62 year of age or older** (Certificate of birth must be on file)
- I have a disability which prevents me from being gainfully employed** (Certification of Disability Form will serve as documentation) *(According to the Quality Housing and Work Responsibility Act, a disabled person who is otherwise able to be gainfully employed is not necessarily exempt from the Community Service Requirement)*
- I am the primary caretaker of a disabled person** (Certification of Disability Form will serve as documentation)
- I am working at least 30 hours per week** (Employment Verification form will serve as documentation)
- I am exempt from work activity under part A title IV of the Social Security Act or under any other State welfare program, including the welfare-to-work program** (Must provide verification from the funding agency that you are complying with job training or work requirements)
- I am receiving TANF and am participating in a required economic self-sufficiency program or work activity** (Must provide verification from the funding agency that you are complying with job training or work requirements. Verification maybe faxed to us at 882-0781 or mailed directly to us)
- I am a full-time student** (Must provide verification letter from school attended)

If, during the (12) twelve-month period your status changes from non-exempt to exempt **OR** from exempt to non-exempt, it is your responsibility to report this to the Authority.

I/We have received a copy of, have read and understand the contents of the Authority's Community Service Exempt and/or Non-Exempt Policy.

I/We understand that this a requirement of the Quality Housing and Work Responsibility Act of 1998 and that if we do not comply with this requirement, our lease will not be renewed.

Signature of Resident

Date

Address _____

Telephone Number _____

WARNING: SECTION 1001 OF TITLE 18 OF THE UNITED STATES CODE MAKES IT A CRIMINAL OFFENSE TO MAKE A WILLFULLY FALSE STATEMENT OR MISREPRESENTATION TO ANY DEPARTMENT OR AGENCY OF THE UNITED STATES AS TO ANY MATTER WITHIN ITS JURISDICTION.

For office use only

Exemption verified by pha staff _____ Date _____

- Age
- Disability on individual
- Disability as caretaker
- Employment
- Welfare-to Work Program / Compliance
- TANF / Compliance
- Student

Housing Authority City of LaGrange
P. O. Box 626
201 Chatham Street
LaGrange, GA 30241
Telephone: (706) 882-6416

REQUEST FOR ADDITIONAL INFORMATION ON COMMUNITY SERVICE

DATE: _____

TO: _____

Our records indicate additional information, which is checked below, is needed:

- Signed notice on Community Service requirement
- Certification of Community Service status -- exempt or non-exempt
- Household member(s) _____
certification of community service status - exempt or non exempt
- Proof of Community Service exempt status
- Household member(s) _____
proof of Community Service exempt status
- Update on residence and Community Service status of household
member(s) _____
- Signed attachment to the lease on Community Service
- Household member(s) _____
signature on lease agreement

Please come to office immediately to satisfy these requirements. Failure to respond to this notice will subject the lease to non-renewal or termination.

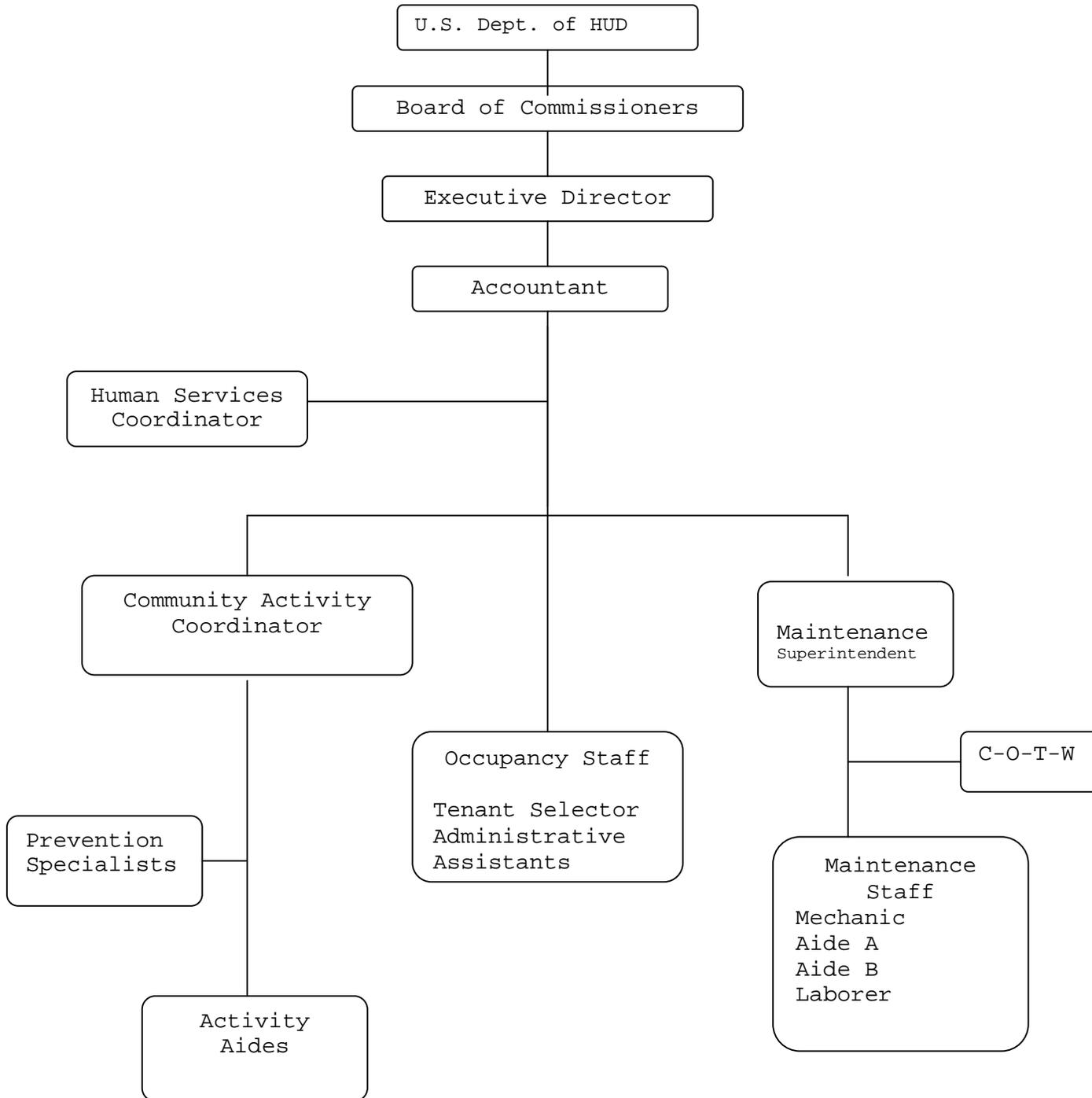
Please bring this notice to the office.

Sincerely,

Equal Housing Opportunity

HOUSING AUTHORITY OF THE CITY OF LAGRANGE

Organizational Structure



CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Housing Authority of the City of LaGrange		Grant Type and Number CFP 501-05 Capital Fund Program Grant No: GA06P02650105 Replacement Housing Factor Grant No:			Federal FY of Grant: 2005
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: <input type="checkbox"/> Performance and Evaluation Report for Period Ending: Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	0			
2	1406 Operations	0			
3	1408 Management Improvements Soft Costs	91,000			
	Management Improvements Hard Costs	0			
4	1410 Administration	45,600			
5	1411 Audit	1,500			
6	1415 Liquidated Damages	0			
7	1430 Fees and Costs	46,000			
8	1440 Site Acquisition	0			
9	1450 Site Improvement	0			
10	1460 Dwelling Structures	67,575			
11	1465.1 Dwelling Equipment—Nonexpendable	41,848			
12	1470 Nondwelling Structures	253,136			
13	1475 Nondwelling Equipment	122,231			
14	1485 Demolition	0			
15	1490 Replacement Reserve	0			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: Housing Authority of the City of LaGrange	Grant Type and Number CFP 501-05 Capital Fund Program Grant No: GA06P02650105 Replacement Housing Factor Grant No:	Federal FY of Grant: 2005
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:
 Performance and Evaluation Report for Period Ending: Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
16	1492 Moving to Work Demonstration	0			
17	1495.1 Relocation Costs	0			
18	1499 Development Activities	0			
19	1502 Contingency	0			
	Amount of Annual Grant: (sum of lines 2-19)	668,890			
	Amount of line XX Related to LBP Activities				
	Amount of line XX Related to Section 504 compliance				
	Amount of line XX Related to Security –Soft Costs	40,000			
	Amount of Line XX related to Security-- Hard Costs				
	Amount of line XX Related to Energy Conservation Measures				
	Collateralization Expenses or Debt Service				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of LaGrange		Grant Type and Number CGP 501-05 Capital Fund Program Grant No: GA06P02650105 Replacement Housing Factor Grant No:				Federal FY of Grant: 2005			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
					Original	Revised	Funds Obligated	Funds Expended	
HA Wide	Human Service Coordinator		1408	1	41,000				
	Security Contract			1	40,000				
	Training			1	4,000				
	Plan Consultation			1	6,000				
	Total Administration 91,000								
Administration	Clerk of Works		1410	1	35,000				
	Accountant 10%			1	5,300				
	Ex. Director 10%			1	5,300				
	Total Administration 45,600								
Audit	Audit		1411	1	1,500				
	Total Audit 1,500								
Fees & Cost	Architect		1430	1	46,000				
	Total Fees & Cost 46,000								
Dwelling Struct	Painting		1460	100	67,575				
	Total Dwell Struct 67,575								
Dwel Equip-Nonexp	Blinds 26-1		1465	69	14,836				
	Electronic smoke alarms			50	14,416				
	Blinds 26-2			50	12,195				
	Waters Heaters			75	11,000				
	Cable outlets			301	15,432				

Capital Fund Program Five-Year Action Plan
Part I: Summary

PHA Name		<input type="checkbox"/> Original 5-Year Plan <input checked="" type="checkbox"/> Revision No: 2			
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: PHA FY: 2006	Work Statement for Year 3 FFY Grant: PHA FY: 2007	Work Statement for Year 4 FFY Grant: PHA FY: 2008	Work Statement for Year 5 FFY Grant: PHA FY: 2009
	Annual Statement				
Ha- wide		328,945	812,662	450,674	855,231
26-1 Ben Hill		239,571	0	404,557	
26-2 Lucy Morgan		286,715	42,569		
CFP Funds Listed for 5-year planning		855,231	855,231	855,231	855,231
Replacement Housing Factor Funds					

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Housing Authority of the City of LaGrange		Grant Type and Number CFP GA06P02650103 Capital Fund Program Grant No: GA06P02650103 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003
Original Annual Statement x Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: 2					
X 1 Performance and Evaluation Report for Period Ending 09/30/2004 Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	0			
2	1406 Operations	0			
3	1408 Management Improvements Soft Costs	85,523	85,523	40,000	19,999.91
	Management Improvements Hard Costs	0	0	0	0
4	1410 Administration	42,761	42,761	9,600	0
5	1411 Audit	1,500	1,500	0	0
6	1415 Liquidated Damages	0	0	0	0
7	1430 Fees and Costs	43,000	6,395.31	0	0
8	1440 Site Acquisition	0	0	0	0
9	1450 Site Improvement	10,000	10,000	0	0
10	1460 Dwelling Structures	10,000	0	0	0
11	1465.1 Dwelling Equipment—Nonexpendable	76,106	99,945	0	0
12	1470 Nondwelling Structures	400,000	422,765.69	0	0
0. 13	1475 Nondwelling Equipment	0			
14	1485 Demolition	0			
15	1490 Replacement Reserve	0			
16	1492 Moving to Work Demonstration	0			
17	495.1 Relocation Costs	0			

Annual Statement/Performance and Evaluation Report						
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary						
PHA Name: Housing Authority of the City of LaGrange		Grant Type and Number CFP GA06P02650103 Capital Fund Program Grant No: GA06P02650103 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003	
Original Annual Statement x Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: 2						
X 1 Performance and Evaluation Report for Period Ending 09/30/2004			Performance and Evaluation Report			
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost		
18	1499 Development Activities	0				
19	1502 Contingency	0				
	Amount of Annual Grant: (sum of lines 2-19)	668,890	668,890	49,600	19,999.91	
	Amount of line XX Related to LBP Activities					
	Amount of line XX Related to Section 504 compliance					
	Amount of line XX Related to Security --Soft Costs	40,000	40,000	39,999.89	39,999.89	
	Amount of Line XX related to Security-- Hard Costs					
	Amount of line XX Related to Energy Conservation Measures					
	Collateralization Expenses or Debt Service					

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of LaGrange		Grant Type and Number GA06P02650103 Capital Fund Program Grant No: GA06P026501-03 Replacement Housing Factor Grant No:				Federal FY of Grant: 2003			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
					Original	Revised	Funds Obligated	Funds Expended	
HA Wide	Human Service Coordinator		1408	1	41,000	41,000	0	0	In progress
	Security Contract with City		1408	1	40,000	40,000	40,000	19,999.91	In progress
	Resident Training		1408	1	1,523	1,523	0	0	
	Plan Consultation		1408	1	3,000	3,000	0	0	
	Total Management Improvement 81,000								
HA Wide	Clerk of Works		1410	1	33,161	33,161	0	0	In progress
	Accountant		1410	1	4,800	4,800	4,800	0	In progress
	Executive Director		1410	1	4,800	4,800	4,800	0	In progress
	Total Administration 42,761								

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of LaGrange		Grant Type and Number GA06P02650103 Capital Fund Program Grant No: GA06P02650103 Replacement Housing Factor Grant No:				Federal FY of Grant: 2003			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
					Original	Revised	Funds Obligated	Funds Expended	
HA Wide	Audit		1411	1	1,500	1,500	0	0	In progress
	Total Audit 1,500								
HA Wide	A & E services for design for new housing		1430	1	43,000	6,395	0	0	
	Total Fees & Cost 6,395.31								
Lucy Morgan 26-2	Pavilion		1450	1	10,000	10,000	0	0	
	Total Site Improvement 0								
Benjamin Hill 26-1	Roofing		1460	1	10,000	0	0		
	Total Dwelling Struct 10,000								

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of LaGrange		Grant Type and Number GA06P02650103 Capital Fund Program Grant No: Replacement Housing Factor Grant No:					Federal FY of Grant: 2003		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.				Total Actual Cost		Status of Work
Ben Hill 26-1 Lucy Morg 26-2	Ranges		1465	420	37,956	88,767.45	0	0	In progress
	Rerigerators		1465	38	38,150	11,177.55	0	0	
	Total Non Expendable 99,945								
HA Wide	Remodel main office		1470	1	140,000	172,765.69	0	0	In progress
	Construct maintenance building		1470	1	250,000	250,000	0	0	In progress
	Roof com building/ofc @ 26-2		1470	1	10,000	0	0	0	
	Total Non-Dwel Structures 400,000								

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Housing Authority of the City of LaGrange		Grant Type and Number CFP 502-03 Capital Fund Program Grant No: CFP GA06P026502-03 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements Soft Costs				
	Management Improvements Hard Costs				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement	10,000.00		0	0
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment—Nonexpendable	108,296.00		108,296	108,296
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	15,011.00		0	0
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1502 Contingency				
	Amount of Annual Grant: (sum of lines.....)	133,307.00		108,296	108,296
	Amount of line XX Related to LBP Activities				
	Amount of line XX Related to Section 504 compliance				
	Amount of line XX Related to Security –Soft Costs				
	Amount of Line XX related to Security-- Hard Costs				
	Amount of line XX Related to Energy Conservation Measures				
	Collateralization Expenses or Debt Service				

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Housing Authority of the City of LaGrange		Grant Type and Number GA06O026501-04 Capital Fund Program Grant No: Replacement Housing Factor Grant No:			Federal FY of Grant:
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: 1) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 03/31/2005 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	128,000			
4	1410 Administration	47,580			
5	1411 Audit	1,500			
6	1415 Liquidated Damages				
7	1430 Fees and Costs	43,000			
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment—Nonexpendable	37,400			
12	1470 Nondwelling Structures	424,146			
13	1475 Nondwelling Equipment	93,019			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

PHA Name: Housing Authority of the City of LaGrange	Grant Type and Number GA06O026501-04 Capital Fund Program Grant No: Replacement Housing Factor Grant No:	Federal FY of Grant:
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no: 1)
 Performance and Evaluation Report for Period Ending: 03/31/2005 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
21	Amount of Annual Grant: (sum of lines 2 – 20)	774,645			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs	40,000			
25	Amount of Line 21 Related to Security – Hard Costs	40,000			
26	Amount of line 21 Related to Energy Conservation Measures	25,500			

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name:		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:			Federal FY of Grant:			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-Wide	Human Service Coordinator	1408	1	41,000				
	Security Contract	1408	1	40,000				
	Security Cameras	1408	2	40,000				
	Personnel training	1408	1	2,000				
	Needs assessment	1408	1	5,000				
	Total Management Improv 128,000	1408	1					
HA-Wide	Clerk of Works	1410	1	33,190				
	Accountant 10%	1410	1	7,195				
	Ex Director 10%	1410	1	7,195				
	Total Admin 47,580							
HA-Wide	Audit	1411	1	1,500				
	Total Audit 1,500							
HA-Wide	Architect/consultant for planning, design, preparation of construction	1430	1	43,000				
	Total Fees & Cost 43,000							
Ben Hill 26-1	Water Heaters	1465	75	12,750				
Ben Hill 26-1	Electronic Smoke Alarms	1465	238	11,900				

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages**

PHA Name:		Grant Type and Number Capital Fund Program Grant No: Replacement Housing Factor Grant No:			Federal FY of Grant:			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
Lucy Mor 26-2	Water Heaters	1465	75	12,750				
	Total Dwel Nonexpend 37,400							
Ben Hill 26-1	Laundry	1470	1	92,000				
Lucy Morgan	Remodel office into After Sch Prog	1470	1	136,665				
Lucy Morgan	Laundry	1470	1	87,531				
Lucy Morgan	Gymnasium	1470	1	107,950				
	Total Nondwel Struct 424,146							
HA-Wide	Buffers	1475	3	3,000				
	Band Saws	1475	2	1,000				
	Generator	1475	2	46,119				
	Vehicle	1475	1	30,000				
	Backpack blowers	1475	2	1,000				
	Sewer Snake	1475	2	1,900				
Lucy Morgan	Office Furniture	1475	1	10,000				
	Total Nondwel Equip 93,019							

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule**

PHA Name:	Grant Type and Number Capital Fund Program No: Replacement Housing Factor No:	Federal FY of Grant:

Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
1408	Sept. 2006			Sept. 2008			
1410	Sept. 2006			Sept. 2008			
1411	Sept. 2006			Sept. 2008			
1430	Sept. 2006			Sept. 2008			
1440	Sept. 2006			Sept. 2008			
1465	Sept. 2006			Sept. 2008			
1470	Sept. 2006			Sept. 2008			
1475	Sept. 2006			Sept. 2008			

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: Housing Authority of the City of LaGrange		Grant Type and Number CFP GA Capital Fund Program Grant No: GA06P02650102 Replacement Housing Factor Grant No:			Federal FY of Grant: 2002
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: 2 <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 03/31/05 Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds	0	0	0	0
2	1406 Operations	0	0	0	0
3	1408 Management Improvements Soft Costs	86,600	86,600	86,600	10,124.50
	Management Improvements Hard Costs	0	0	0	0
4	1410 Administration	44,600	37,737.12	37,737.12	15,620.29
5	1411 Audit	1,500	1,500	1,500	0
6	1415 Liquidated Damages	0	0	0	0
7	1430 Fees and Costs	57,531	49,044.00	49,044	49,044
8	1440 Site Acquisition	0	0	0	0
9	1450 Site Improvement	20,000	0	0	0
10	1460 Dwelling Structures	457,723	514,839.88	514,839.88	514,839.88
11	1465.1 Dwelling Equipment—Nonexpendable	0	0	0	0
12	1470 Nondwelling Structures	130,000	110,000	110,000	66,600
13	1475 Nondwelling Equipment	15,000	13,233	13,233	13,233
14	1485 Demolition	0	0	0	0
15	1490 Replacement Reserve	0	0	0	0
16	1492 Moving to Work Demonstration	0	0	0	0
17	1495.1 Relocation Costs	0	0	0	0
18	1499 Development Activities	0	0	0	0
19	1502 Contingency	0	0	0	0
				0	0

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: Housing Authority of the City of LaGrange	Grant Type and Number CFP GA Capital Fund Program Grant No: GA06P02650102 Replacement Housing Factor Grant No:	Federal FY of Grant: 2002
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no: 2)
 Performance and Evaluation Report for Period Ending: 03/31/05 Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
	Amount of Annual Grant: (sum of lines 2-19)	812,954	812,954	812,954	669,461.67
	Amount of line XX Related to LBP Activities	0	0	0	
	Amount of line XX Related to Section 504 compliance	0	0	0	
	Amount of line XX Related to Security --Soft Costs	40,000	40,000	0	
	Amount of Line XX related to Security-- Hard Costs	0	0		
	Amount of line XX Related to Energy Conservation Measures	0			
	Collateralization Expenses or Debt Service	0	0		

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of LaGrange		Grant Type and Number GA06P02650102 Capital Fund Program Grant No: GA06P02650200 Replacement Housing Factor Grant No:				Federal FY of Grant: 2002			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity			Total Actual Cost		Status of Work
					Original	Revised	Funds Obligated	Funds Expended	
HA Wide Mgmt Improvements	Funding for Human Services Coordinator		1408	1	41,600	41,600	41,600	10,124.50	IN PROGRESS
	Resident Training		1408	2	1,000	5,000	5,000	0	IN PROGRESS
	Plan Consultation		1408	1	3,000	0	0	0	
	Staff Training		1408	2	1,000	0	0	0	
	Security contract with the city Copier		1408	1	40,000	40,000	40,000	40,000	Complete City
	Total Mgmt Improve 86,600								
	Copier		1475	3	15,000	13,233	13,233	13,233	complete am bus
	Total Nondwell Equip 13,233								

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of LaGrange		Grant Type and Number GA06P02650102 Capital Fund Program Grant No: GA06P02650200 Replacement Housing Factor Grant No:				Federal FY of Grant: 2002			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
					Original	Revised	Funds Obligated	Funds Expended	
HA Wide Admin	Funding for Clerk of Works		1410	1	35,000	28,137.12	28,137.12	6,020.29	IN PROGRESS
	Accountant @ 10%		1410	1	4,800	4,800	4,800	4,800	COMPLETE
	Executive Director @ 10%		1410	1	4,800	4,800	4,800	4,800	COMPLETE
	Total Admin 37,737.12								
HA Wide Audit	Audit		1411	1	1,500	1,500	1,500	0	IN PROGRESS
	Total Audit 1,500								
HA Wide Fees & Costs	A & E services to design roofing replacement		1430	1	57,531	49,044	49,044	49,044	COMPLETE Tomberlin
	Total Fees & Costs 49,044								

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of the City of LaGrange		Grant Type and Number GA06P02650102 Capital Fund Program Grant No: GA06P02650200 Replacement Housing Factor Grant No:				Federal FY of Grant: 2002			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories		Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
					Original	Revised	Funds Obligated	Funds Expended	
Benj. Harvey Hill GA 26-1									
Site Improvement	Pavilion		1450	1	10,000	0			
	Pavilion 26-2		1450	1	10,000	0			
	Total Site Improve	0							
Dwell Structures	Roofing		1460	62	457,723	514,839.88	514,839.88	514,839.88	Complete booth
	Total Dwell Struct	514,839.88							
Nondwell Structure	Roof Community Building		1470	1	10,000	10,000	10,000	10,000	COMPLETE
	Construct maintenance building		1470	1	120,000	100,000	100,000	66,600	Complete
	Total Nondwell Struct	110,000							

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part III: Implementation Schedule

PHA Name: Housing Authority of LaGrange

Grant Type and Number GA06P02650102

Federal FY of Grant: 2002

Capital Fund Program No:

Replacement Housing Factor No:

Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
1408	May 04	May 04		May 05	May 06		
1410	May 04	May 04		May 05	May 06		
1411	May 04	May 04		May 05	May 06		
1430	May 04	May 04		May 05	May 06		
1450	May 04	May 04		May 05	May 06		
1460	May 04	May 04		May 05	May 06		
1470	May 04	May 04		May 05	May 06		

**Information Required for the “Services and Programs”
Table in Component 12 B (1)**

1.**Program Name and Description:**

BINGO Night; April 7, 2004; 1st Wednesday of each month at Benjamin Harvey Community Building; 5pm-6pm

Estimated Size:

20 people

Allocation Method:

BINGO was open to the Community

Access:

Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032

Eligibility:

Public Housing Residents

Purpose:

To provide socialization

Goal:

To increase tenant participation

2.**Program Name and Description:**

Wonderful Wednesdays; 1:00-2:00 every Wednesday; Benjamin Harvey Multipurpose Building

Estimated Size:

8 residents; 4 children and 4 parents

Allocation Method:

The open house was open to the community

Access:

Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032

Eligibility:

Public housing residents with children up to age 4 years

Purpose:

To prepare toddlers for school by providing age appropriate activities

Goal:

To increase parent involvement in their child’s school readiness

3. Program Name and Description:

Mall Day; April 24, 2004; 10am-2pm; 4th Saturday of each month; meet at Benjamin Harvey Multipurpose Building

Estimated Size: 20 people

Allocation Method: The program was open to the community

Access: Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032

Eligibility: Public housing residents

Purpose: To provide socialization for seniors; to introduce tenants to new attractions

Goal: To increase tenant participation

4. Program Name and Description:

Art Camp; Benjamin Harvey Community Building; June 2004

Estimated Size: 50 people

Allocation Method: The camp was open to the community

Access: Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032

Eligibility: Public housing residents enrolled in the After School Program

Purpose: To provide children with an insight into creativity

Goal: To increase knowledge and interest in art

5. Program Name and Description:

Mother/Daughter Tea; May 6, 2004; Benjamin Harvey Community Building, 5pm

Estimated Size: 20 people

Allocation Method: The tea was open to the community

Access: Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032

Eligibility: Public housing residents

Purpose: To encourage positive family interaction and involvement

Goal: To increase tenant participation

6.

Program Name and Description: Health Walk, May 19, 2004; Benjamin Harvey Hill

Estimated Size: 35 people

Allocation Method: The walk was open to the community

Access: Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032

Eligibility: Public housing residents

Purpose: To promote healthy lifestyles

Goal: To encourage residents to be informed of their health.

7.

Program Name and Description: Grande Finale Talent Show; May 27, 2004; 5pm

Estimated Size: 45 people

Allocation Method: The Talent Show was open to the Community

Access: Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032

Eligibility: Public housing residents

Purpose: To provide entertainment

Goal: To encourage children to be proud of their talents and build high self esteem

- 8.**
Program Name and Description: Callaway Airport Fieldtrip; July 21, 2004
- Estimated Size:** 30 people
- Allocation Method:** The field trip was open to ASP participants
- Access:** Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032
- Eligibility:** Public housing residents
- Purpose:** To provide students with the opportunity to learn about various types of aircraft
- Goal:** To encourage and increase good behavior and participation
- 9.**
Program Name and Description: Water Day; July 23, 2004; Benjamin Harvey Grounds 1pm-5pm
- Estimated Size:** 40 people
- Allocation Method:** The program was open to the community
- Access:** Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032
- Eligibility:** Public housing residents enrolled in the After School Program
- Purpose:** To provide the students with fun and exciting entertainment
- Goal:** To encourage and increase good behavior and participation
- 10.**
Program Name and Description: Wuffle Ball Tournament; July 28, 2004; Lucy Morgan Grounds 2pm-4pm
- Estimated Size:** 40 people

Allocation Method:	The tournament was open to the community
Access:	Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032
Eligibility:	Public housing residents
Purpose:	To provide children with outside organized play as entertainment
Goal:	To ensure children know the rules of structured play

11.

Program Name and Description:	West Point Dam Picnic; July 30, 2004; 1pm-5pm
Estimated Size:	30 kids
Allocation Method:	The Dam was open to the community
Access:	Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032
Eligibility:	Public housing residents enrolled in After School Program
Purpose:	To provide students with a vacation type activity
Goal:	To increase awareness of local parks and attractions

12.

Program Name and Description:	Back to School Bash for all children from pre k – 12 th grade, Benjamin Harvey Hill Community Building on August 3, 2004 @ 10:00 a.m.
Estimated Size:	74 people
Allocation Method:	The bash was open to the community
Access:	Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032
Eligibility:	Public housing residents

Purpose: To provide tenants with the tools/information needed to go back to school for a successful year

Goal: To encourage tenant education level go up

13.

Program Name and Description:

Basic First Aid Training; Benjamin Harvey Multipurpose Building; August 17, 2004; 10am-11:30am

Estimated Size: 20 people

Allocation Method: The program was open to the community

Access: Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032

Eligibility: Public housing residents

Purpose: To provide tenants with basic first aid training

Goal: To increase knowledge of basic, household first aid

14.

Program Name and Description:

Wheels to Go, 1st through 3rd and 22nd of each month; 11am

Estimated Size: 5-10 people

Allocation Method: The program was open to the community

Access: Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032

Eligibility: Public housing residents

Purpose: To provide tenants with a ride to pay their bills and do necessary shopping

Goal: To increase the availability and productivity of residents handling their own responsibilities

- 15.**
Program Name and Description: Pizza Etc. Pizza Workshop; August 20, 2004; 2:30pm-5:00pm
- Estimated Size:** 35 people
- Allocation Method:** The field trip was open to ASP participants
- Access:** Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032
- Eligibility:** Public housing residents
- Purpose:** To show students how to make pizzas and take orders over the telephone.
- Goal:** To encourage and increase good behavior and participation
- 16.**
Program Name and Description: Computer Classes, Tuesdays and Thursdays, 10am-12pm, Benjamin Harvey Multipurpose Building; Began September 7, 2004
- Estimated Size:** 10 people
- Allocation Method:** The program was open to the community
- Access:** Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032
- Eligibility:** Public housing residents
- Purpose:** To provide tenants with basic computer skills
- Goal:** To increase self sufficiency among tenants.
- 17.**
Program Name and Description: Community Fair; September 18, 2005, 1pm-7pm; Mackey, Wilson, Jennings Funeral Home Grounds
- Estimated Size:** 100 people

Allocation Method:	The workshop was open to the community
Access:	Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032
Eligibility:	Everyone was welcome
Purpose:	To provide community with information about LaGrange Housing Authority and its services
Goal:	To increase community knowledge of the Housing Authority and attract future tenants.

18.**Program Name and Description:**

Quarterly Birthday Parties

Estimated Size:

50 people

Allocation Method:

The parties are open to ASP participants and parents

Access:

Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032

Eligibility:

Public housing residents

Purpose:

To recognize tenants with a celebration for their birthday and good behavior.

Goal:

To encourage and increase good behavior and participation

19.**Program Name and Description:**

Fall Festival, October 16, 2004 at Benjamin Harvey Homes, 11am-3pm

Estimated Size:

70 people

Allocation Method:

The Fall Festival was open to the Community.

Access:

Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032

Eligibility:

Public housing residents

Purpose: To celebrate a holiday in a safe environment

Goal: To encourage and increase community outreach and participation within the housing authority.

20.

Program Name and Description:

Fire Prevention and Safety Workshop, October 26, 2004.
Benjamin Harvey Multipurpose Building 10am-12pm

Estimated Size: 25 people

Allocation Method: The workshop was open to all tenants in the community

Access: Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032

Eligibility: Public housing residents

Purpose: To increase tenant knowledge of fire safety

Goal: To decrease likely hood of fire and to ensure safety of tenants and apartments

21.

Program Name And Description:

Weekly Arts and Crafts; August 26, 2004; Tuesdays and Thursdays; 2:30pm-3:30pm; Benjamin Harvey and Lucy Morgan Community Buildings

Estimated Size: 50 people

Allocation Method: The crafts are open to ASP participants

Access: Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032

Eligibility: Public housing residents

Purpose: To introduce students to different types of activities.

Goal: To increase student involvement and interest in Arts and Crafts

- 22.**
Program Name and Description: Consumer Credit Counseling Workshop, December 10, 2005; Benjamin Harvey Community Building 10am-12pm
- Estimated Size:** 2 people
- Allocation Method:** The workshop was open to the community
- Access:** Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032
- Eligibility:** Public housing residents
- Purpose:** To inform tenants on the importance of Credit
- Goal:** To increase tenant ability to make informed decisions while considering their future.
- 23.**
Program Name and Description: Tenant Association Christmas Party; December 7, 2004; Benjamin Harvey Community Building; 5pm
- Estimated Size:** 50 people
- Allocation Method:** The party was open to the community and 1 guest
- Access:** Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032
- Eligibility:** Public housing residents
- Purpose:** To celebrate Christmas with neighbors
- Goal:** To increase tenant participation and entertainment
- 24.**
Program Name and Description: Show and Tell; January 7, 2005; Benjamin Harvey Multipurpose Building
- Estimated Size:** 50 people
- Allocation Method:** The event was open to ASP participants

Access:	Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032
Eligibility:	Public housing residents
Purpose:	Opportunity for students to speak in front of a group.
Goal:	To encourage children to be proud of their belongings and to take care of them; encourage communication skills
25. Program Name and Description:	Valentine Party; February 11, 2005; Lucy Morgan Community Building; 3:30pm-5:30pm
Estimated Size:	50 people
Allocation Method:	The party was open to ASP participants
Access:	Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032
Eligibility:	Public housing residents
Purpose:	To celebrate Valentine's Day
Goal:	To increase good behavior and participation
26. Program Name and Description:	Bellevue Mansion; January 28, 2005 3:30 pm
Estimated Size:	30 people
Allocation Method:	The field trip was open to ASP participants
Access:	Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032
Eligibility:	Students with good conduct in school and in ASP
Purpose:	To increase student awareness of historical area attractions
Goal:	To increase good behavior and participation

27.

Program Name and Description:

Troup County Sheriff Department and Jail; February 18, 2005; 3:30pm-5:30pm

Estimated Size:

30 people

Allocation Method:

The fieldtrip was open to ASP participants

Access:

Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032

Eligibility:

Public housing residents

Purpose:

To see what a jail looks like and to obtain information of the criminal justice system

Goal:

To increase good behavior and decrease the likely hood of committing crimes

28.

Program Name and Description:

Career Exposure; January 21, 2005, 3:30pm; 1 Friday per Month; Benjamin Harvey Community Building

Estimated Size:

35 people

Allocation Method:

The presentations are open to ASP participants

Access:

Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032

Eligibility:

Public housing residents

Purpose:

To introduce students to various careers and community leaders and to encourage students by sharing requirements of their job interest

Goal:

To expose students to new and different careers.

29.

Program Name and Description:

Fruit Basket Raffle, November 23, 2004

Estimated Size:

50 people

Allocation Method:	The raffle was open to the Community
Access:	Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032
Eligibility:	Public housing residents
Purpose:	To raise money for the Tenant Association projects
Goal:	To increase tenant participation and enthusiasm.

30.**Program Name and Description:**

Utility Workshop, February 8, 2005; Benjamin Harvey Community Building

Estimated Size:	25 people
Allocation Method:	The workshop was open to the community.
Access:	Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032
Eligibility:	Public housing residents
Purpose:	To inform residents about energy efficiency
Goal:	To decrease utility bills and increase awareness of energy efficiency.

31.**Program Name and Description:**

Parent Workshops; Benjamin Harvey Community Building

Estimated Size:	15 people
Allocation Method:	The workshop was open to the community
Access:	Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032
Eligibility:	Public housing residents

Purpose: To provide parents with information on parenting skills

Goal: To increase parent involvement and parenting practices including strategies on communicating and diffusing conflict

32.

Program Name and Description:

Tenant Appreciation, March 18, 2004 8am-4pm

Estimated Size: 30 people

Allocation Method: The appreciation was open to the community

Access: Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032

Eligibility: Public housing residents

Purpose: To give tenants an opportunity to express their appreciation

Goal: To increase tenant participation and provide entertainment

33.

Program Name and Description:

Easy Housekeeping Workshops, Benjamin Harvey Multipurpose Building

Estimated Size: 5 people

Allocation Method: The workshop was open to the community

Access: Housing Authority of City of LaGrange main office at 706-882-6416 or Multipurpose Building at 884-5032

Eligibility: Public housing residents

Purpose: To provide residents with housekeeping tips and inexpensive cleaning supplies

Goal: To improve resident housekeeping inspections