PHA Plans

Streamlined Annual Version

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB No. 2577-0226
(exp. 05/31/2006)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937 that introduced 5-year and annual PHA Plans. The full PHA plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form allows eligible PHAs to make a streamlined annual Plan submission to HUD consistent with HUD's efforts to provide regulatory relief for certain types of PHAs. Public reporting burden for this information collection is estimated to average 11.7 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Information in PHA plans is publicly available.

Streamlined Annual PHA Plan for Fiscal Year: 2005 PHA Name: Fort Collins Housing Authority

NOTE: This PHA Plan template (HUD-50075-SA) is to be completed in accordance with instructions contained in previous Notices PIH 99-33 (HA), 99-51 (HA), 2000-22 (HA), 2000-36 (HA), 2000-43 (HA), 2001-4 (HA), 2001-26 (HA), 2003-7 (HA), and any related notices HUD may subsequently issue.

Streamlined Annual PHA Plan
Agency Identification

PHA Name: Fort Collins Housing Authority **PHA Number:** CO041

PHA Fiscal Year Beginning: 01/2005

PHA Programs Administered:

☒ **Public Housing and Section 8** ☐ **Section 8 Only** ☐ **Public Housing Only**

Number of public housing units: 154 Number of S8 units: Number of public housing units:
Number of S8 units: 744

☐ PHA Consortia: (check box if submitting a joint PHA Plan and complete table)

Participating PHAs	PHA Code	Program(s) Included in the Consortium	Programs Not in the Consortium	# of Units Each Program
Participating PHA 1:				
Participating PHA 2:				
Participating PHA 3:				

PHA Plan Contact Information:

Name: Julie J. Brewen Phone: (970) 416-2917
TDD: Email (if available): jbrewen@fcgov.com

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

☒ PHA's main administrative office ☐ PHA's development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plan revised policies or program changes (including attachments) are available for public review and inspection. ☒ Yes ☐ No.
If yes, select all that apply:
☒ Main administrative office of the PHA
☐ PHA development management offices
☒ Main administrative office of the local, county or State government
☐ Public library ☒ PHA website ☐ Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)
☒ Main business office of the PHA ☐ PHA development management offices
☐ Other (list below)

Streamlined Annual PHA Plan
Fiscal Year 205
[24 CFR Part 903.12(c)]

Table of Contents
[24 CFR 903.7(r)]

Provide a table of contents for the Plan, including applicable additional requirements, and a list of supporting documents available for public inspection.

A. PHA PLAN COMPONENTS

☐ 1. Site-Based Waiting List Policies
903.7(b)(2) Policies on Eligibility, Selection, and Admissions
☒ 2. Capital Improvement Needs
903.7(g) Statement of Capital Improvements Needed
☒ 3. Section 8(y) Homeownership
903.7(k)(1)(i) Statement of Homeownership Programs
☒ 4. Project-Based Voucher Programs
☒ 5. PHA Statement of Consistency with Consolidated Plan. Complete only if PHA has changed any policies, programs, or plan components from its last Annual Plan.
☒ 6. Supporting Documents Available for Review
☒ 7. Capital Fund Program and Capital Fund Program Replacement Housing Factor, Annual Statement/Performance and Evaluation Report
☒ 8. Capital Fund Program 5-Year Action Plan

B. SEPARATE HARD COPY SUBMISSIONS TO LOCAL HUD FIELD OFFICE

Form HUD-50076, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*: *Board Resolution to Accompany the Streamlined Annual Plan* identifying policies or programs the PHA has revised since submission of its last Annual Plan, and including Civil Rights certifications and assurances the changed policies were presented to the Resident Advisory Board for review and comment, approved by the PHA governing board, and made available for review and inspection at the PHA's principal office;
For PHAs Applying for Formula Capital Fund Program (CFP) Grants:
Form HUD-50070, *Certification for a Drug-Free Workplace;*
Form HUD-50071, *Certification of Payments to Influence Federal Transactions*; and
Form SF-LLL &SF-LLLa, *Disclosure of Lobbying Activities*.

1. Site-Based Waiting Lists (Eligibility, Selection, Admissions Policies)

[24 CFR Part 903.12(c), 903.7(b)(2)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Site-Based Waiting Lists-Previous Year

1. Has the PHA operated one or more site-based waiting lists in the previous year? If yes, complete the following table; if not skip to B.

Site-Based Waiting Lists				
Development Information: (Name, number, location)	**Date Initiated**	**Initial mix of Racial, Ethnic or Disability Demographics**	**Current mix of Racial, Ethnic or Disability Demographics since Initiation of SBWL**	**Percent change between initial and current mix of Racial, Ethnic, or Disability demographics**

2. What is the number of site based waiting list developments to which families may apply at one time?

3. How many unit offers may an applicant turn down before being removed from the site-based waiting list?

4. ☐ Yes ☐ No: Is the PHA the subject of any pending fair housing complaint by HUD or any court order or settlement agreement? If yes, describe the order, agreement or complaint and describe how use of a site-based waiting list will not violate or be inconsistent with the order, agreement or complaint below:

B. Site-Based Waiting Lists – Coming Year

If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to next component.

1. How many site-based waiting lists will the PHA operate in the coming year?

2. ☐ Yes ☐ No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
   If yes, how many lists?

3. ☐ Yes ☐ No: May families be on more than one list simultaneously
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
☐ PHA main administrative office
☐ All PHA development management offices
☐ Management offices at developments with site-based waiting lists
☐ At the development to which they would like to apply
☐ Other (list below)

2. Capital Improvement Needs

[24 CFR Part 903.12 (c), 903.7 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Capital Fund Program

1. ☒ Yes ☐ No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete items 7 and 8 of this template (Capital Fund Program tables). If no, skip to B.

2. ☐ Yes ☒ No: Does the PHA propose to use any portion of its CFP funds to repay debt incurred to finance capital improvements? If so, the PHA must identify in its annual and 5-year capital plans the development(s) where such improvements will be made and show both how the proceeds of the financing will be used and the amount of the annual payments required to service the debt. (Note that separate HUD approval is required for such financing activities.).

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

1. ☐ Yes ☒ No: Has the PHA received a HOPE VI revitalization grant? (if no, skip to #3; if yes, provide responses to the items on the chart located on the next page, copying and completing as many times as necessary).

2. Status of HOPE VI revitalization grant(s):

HOPE VI Revitalization Grant Status
a. Development Name: b. Development Number:
c. Status of Grant: ☐ Revitalization Plan under development ☐ Revitalization Plan submitted, pending approval ☐ Revitalization Plan approved ☐ Activities pursuant to an approved Revitalization Plan underway

3. ☐ Yes ☐ No: Does the PHA expect to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name(s) below:

4. ☐ Yes ☐ No: Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year? If yes, list developments or activities below:

5. ☐ Yes ☐ No: Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:

3. Section 8 Tenant Based Assistance--Section 8(y) Homeownership Program

(if applicable) [24 CFR Part 903.12(c), 903.7(k)(1)(i)]

1. ☒ Yes ☐ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If "No", skip to the next component; if "yes", complete each program description below (copy and complete questions for each program identified.)

2. Program Description:

a. Size of Program
☒ Yes ☐ No: Will the PHA limit the number of families participating in the Section 8 homeownership option?

If the answer to the question above was yes, what is the maximum number of participants this fiscal year?30

b. PHA-established eligibility criteria
☐ Yes ☒ No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?
If yes, list criteria:

c. What actions will the PHA undertake to implement the program this year (list)?

Program is already up and running, however we have cut to a 10 hour employee due to Section 8 Admin Fee cuts. Have applied for a Homeownership Coordinator Grant which will determine if the program can continue.

3. Capacity of the PHA to Administer a Section 8 Homeownership Program:

The PHA has demonstrated its capacity to administer the program by (select all that apply):

☒ Establishing a minimum homeowner downpayment requirement of at least 3 percent of purchase price and requiring that at least 1 percent of the purchase price comes from the family's resources.

☒ Requiring that financing for purchase of a home under its Section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards.

☒ Partnering with a qualified agency or agencies to administer the program (list name(s) and years of experience below):
Neighbor to Neighbor First Time Homebuyer Program
Funding Partners for Housing Solutions H2O Loan
Colorado Housing Finance Agency
Consumer Credit Counseling
BankOne
The Group Inc. Real Estate

☒ Demonstrating that it has other relevant experience (list experience below):
Have presented program implementation at local and regional conferences.

4. Use of the Project-Based Voucher Program

Intent to Use Project-Based Assistance

☒ Yes ☐ No: Does the PHA plan to "project-base" any tenant-based Section 8 vouchers in the coming year? If the answer is "no," go to the next component. If yes, answer the following questions.

1. ☒ Yes ☐ No: Are there circumstances indicating that the project basing of the units, rather than tenant-basing of the same amount of assistance is an appropriate option? If yes, check which circumstances apply:

   ☐ low utilization rate for vouchers due to lack of suitable rental units
   ☐ access to neighborhoods outside of high poverty areas
   ☒ other (describe below:)
   Market conditions warrant the preservation of permanently affordable housing.

2. Indicate the number of units and general location of units (e.g. eligible census tracts or smaller areas within eligible census tracts):

149 vouchers have been awarded to properties of four local non-profit affordable housing providers to units dedicated to permanent affordable housing. One of which is an elderly project. The units are in a number of locations throughout the City of Fort Collins and provide a variety of locations and housing types. All project-basing was approved by the local field office prior to publication of the request for proposals.

5. PHA Statement of Consistency with the Consolidated Plan

[24 CFR Part 903.15]

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary) only if the PHA has provided a certification listing program or policy changes from its last Annual Plan submission.

1. Consolidated Plan jurisdiction: City of Fort Collins

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

☒ The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan/s.
☒ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
☒ The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
☒ Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
☐ Other: (list below)

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

EXECUTIVE SUMMARY
The City of Fort Collins Advance Planning Department has prepared a Consolidated Housing and Community Development Plan for the years 2000 through 2004 that provides a strategic vision for the community. The following is a summary of the strategic objectives identified in the 2000-2004 Consolidated Housing and Community Development Plan (2005 Plan not completed to date):

1. HOMELESS-CONTINUUM OF CARE OBJECTIVE: The City of Fort Collins will work with for-profit and non-profit developers in the development or acquisition of additional transitional units by providing support and services such as technical assistance and funding and will also work with non-profit and for-profit agencies to fund projects and proposals which address the public services required to meet the needs of the homeless such as shelter and services costs.
2. SPECIAL POPULATIONS OBJECTIVE: The City of Fort Collins will assist public service providers which propose projects to address the independence

issues of special populations. This will be accomplished by providing services such as technical assistance and funding to projects which provide services which may include but are not limited to job coaching for disabled young adults, HIV/AIDS issues, and assistance to frail and at-risk elderly or other projects which meet community needs.

3. HOUSING OBJECTIVE: The City will actively solicit the development of approximately 1,000 units of affordable rental housing including the retention of existing affordable rental housing for very-low-income families (30-50% AMI), the elderly and other special needs populations who pay more than 30% of their income for rent. The City will also actively solicit the development of approximately 355 units of affordable rental housing for low-income families, elderly or special needs populations that earn between 50 and 80% AMI and pay more than 30% of their income for rent through the use of the City's allocation of Private Activity Bonds. In addition, the City will assist a minimum of 375 low- to moderate-income households to become first-time homebuyers.

4. PUBLIC HOUSING OBJECTIVE: The City of Fort Collins will provide advice and support to the Fort Collins Housing Authority in the development of housing and services to meet the needs of the City's low-income population by providing technical and financial assistance for appropriate housing projects.

5. COMMUNITY DEVELOPMENT OBJECTIVE: The City of Fort Collins will work to improve the community through the enhancement of non-housing facilities, services and amenities and by identifying and addressing community development needs on an ongoing basis. This may include such public service needs as job creation, funding to encourage the availability of child care or operations funding for direct services in addition to Public Facilities and Planning projects which address this objective.

6. Supporting Documents Available for Review for Streamlined Annual PHA Plans

PHAs are to indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	**Supporting Document**	**Related Plan Component**
X	*PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Standard Annual, Standard Five-Year, and Streamlined Five-Year/Annual Plans*;	5 Year and Annual Plans
X	*PHA Certifications of Compliance with the PHA Plans and Related Regulations and Board Resolution to Accompany the Streamlined Annual Plan*	Streamlined Annual Plans
X	*Certification by State or Local Official of PHA Plan Consistency with Consolidated Plan*.	5 Year and standard Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction(s) in which the PHA is located and any additional backup data to support statement of housing needs for families on the PHA's public housing and Section 8 tenant-based waiting lists.	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP] and the Site-Based Waiting List Procedure.	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Deconcentration Income Analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Any policy governing occupancy of Police Officers and Over-Income Tenants in Public Housing. ☐ Check here if included in the public housing A&O Policy.	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents. ☒ Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development. ☒ Check here if included in the public housing A & O Policy.	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies (if included in plan, not necessary as a supporting document) and written analysis of Section 8 payment standard policies. ☒ Check here if included in Section 8 Administrative Plan.	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation).	Annual Plan: Operations and Maintenance
X	Results of latest Public Housing Assessment System (PHAS) Assessment (or other applicable assessment).	Annual Plan: Management and Operations
X	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-

List of Supporting Documents Available for Review		
Applicable & On Display	**Supporting Document**	**Related Plan Component**
		Sufficiency
X	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
X	Any policies governing any Section 8 special housing types ☒ Check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures ☐ Check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures. ☐ Check here if included in Section 8 Administrative Plan.	Annual Plan: Grievance Procedures
X	The Capital Fund/Comprehensive Grant Program Annual Statement /Performance and Evaluation Report for any active grant year.	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants.	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing.	Annual Plan: Capital Needs
X	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. See PIH Notice 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing.	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans).	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937.	Annual Plan: Conversion of Public Housing
	Documentation for required Initial Assessment and any additional information required by HUD for Voluntary Conversion.	Annual Plan: Voluntary Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans.	Annual Plan: Homeownership
X	Policies governing any Section 8 Homeownership program (Addendum to the Section 8 Administrative Plan)	Annual Plan: Homeownership
X	Public Housing Community Service Policy/Programs ☒ Check here if included in Public Housing A & O Policy	Annual Plan: Community Service & Self-Sufficiency
X	Cooperative agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies.	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan(s) for public housing and/or Section 8.	Annual Plan: Community Service & Self-Sufficiency
X	Section 3 documentation required by 24 CFR Part 135, Subpart E for public housing.	Annual Plan: Community Service & Self-Sufficiency
X	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports for public housing.	Annual Plan: Community Service & Self-Sufficiency
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G). ☒ Check here if included in the public housing A & O Policy.	Annual Plan: Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under the Single Audit Act as implemented by OMB Circular A-133, the results of that audit and the PHA's response to any findings.	Annual Plan: Annual Audit
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)
	Consortium agreement(s) and for Consortium Joint PHA Plans Only: Certification that consortium agreement is in compliance with 24 CFR Part 943 pursuant to an opinion of counsel on file and available for inspection.	Joint Annual PHA Plan for Consortia: Agency Identification and Annual Management and Operations

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Fort Collins Housing Authority	Grant Type and Number Capital Fund Program Grant No: CO041 Replacement Housing Factor Grant No:	Federal FY of Grant: 2005

☐Original Annual Statement ☐Reserve for Disasters/ Emergencies ☐Revised Annual Statement (revision no:)
☐Performance and Evaluation Report for Period Ending: ☐Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	108,211			
3	1408 Management Improvements	51,900			
4	1410 Administration	16,780			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement	6,000			
10	1460 Dwelling Structures	70,600			
11	1465.1 Dwelling Equipment—Nonexpendable	9,000			
12	1470 Nondwelling Structures	1,000			
13	1475 Nondwelling Equipment	29,300			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collaterization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	292,791			
22	Amount of line 21 Related to LBP Activities	0			
23	Amount of line 21 Related to Section 504 compliance	0			
24	Amount of line 21 Related to Security – Soft Costs	0			
25	Amount of Line 21 Related to Security – Hard Costs	0			
26	Amount of line 21 Related to Energy Conservation	0			

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report **Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**					
PHA Name: Fort Collins Housing Authority		**Grant Type and Number** Capital Fund Program Grant No: CO041 Replacement Housing Factor Grant No:			**Federal FY of Grant: 2005**
☐**Original Annual Statement** ☐**Reserve for Disasters/ Emergencies** ☐**Revised Annual Statement (revision no:)** ☐**Performance and Evaluation Report for Period Ending:** ☐**Final Performance and Evaluation Report**					
Line No.	**Summary by Development Account**	**Total Estimated Cost**		**Total Actual Cost**	
		Original	**Revised**	**Obligated**	**Expended**
	Measures				

Annual Statement/Performance and Evaluation Report **Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)** **Part II: Supporting Pages**								
PHA Name: Fort Collins Housing Authority		**Grant Type and Number** Capital Fund Program Grant No: CO041 Replacement Housing Factor Grant No:				**Federal FY of Grant:** 2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Fort Collins Housing Authority		**Grant Type and Number** Capital Fund Program Grant No: CO041 Replacement Housing Factor Grant No:				**Federal FY of Grant:** 2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-Wide	***Operations***			108,211				Budget
HA-Wide	***Computers/Programs***			44,400				Budget
HA-Wide	***Office Equip***			7,500				Budget
HA-Wide	***Administration***			16,780				Budget
HA-Wide	***Office***			1,000				Budget
HA-Wide	***Maint Vehicles***			29,300				Budget
HA-Wide	***Pruning***			0				Budget
HA-Wide	***Paving/Sealing***			6,000				Budget
HA-Wide	***Painting***			3,000				Budget
HA-Wide	***Flooring***			6,000				Budget
HA-Wide	***Basement***			1,000				Budget
HA-Wide	***Doors***			6,600				Budget
HA-Wide	***Gutters***			2,500				Budget
HA-Wide	***Vinyl Siding***			24,000				Budget
HA-Wide	***Roofs***			20,000				Budget
HA-Wide	***Smoke Alarms***			7,500				Budget
HA-Wide	***Appliances***			9,000				Budget

7. Capital Fund Program Annual Statement/Performance and Evaluation Report and Replacement Housing Factor

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Fort Collins Housing Authority	**Grant Type and Number** Capital Fund Program No: CO041 Replacement Housing Factor No:	**Federal FY of Grant:** 2005

Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
Operations	12/31/05			12/31/06			
Management Impv.	12/31/05			12/31/06			
Administration	12/31/05			12/31/06			
Dwelling Structures	12/31/05			12/31/06			
Office	12/31/05			12/31/06			
Non-Dwelling Equip	12/31/05			12/31/06			

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan **Part I: Summary**					
PHA Name Fort Collins Housing Authority				☐**Original 5-Year Plan** ☐**Revision No:**	
Development Number/Name/ HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: 2006 PHA FY:	Work Statement for Year 3 FFY Grant: 2007 PHA FY:	Work Statement for Year 4 FFY Grant: 2008 PHA FY:	Work Statement for Year 5 FFY Grant: 2009 PHA FY:
	Annual Statement				
Operations		99,301	103,218	100,966	105,021
Mgmt. Impv.		26,300	18,839	26,886	50,700
Admin		17,590	17,234	17,439	17,070
Dwelling Struc.		46,600	59,500	113,500	55,500
Office		13,000	11,000	10,000	0
Non-Dwell. Equi		48,000	12,000	0	0
Site Improv.		33,000	62,000	15,000	55,500
Dwelling Equip		9,000	9,000	9,000	9,000
CFP Funds Listed for 5-year planning	292,791	292,791	292,791	292,791	292,791
Replacement Housing Factor Funds					

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan Part II: Supporting Pages—Work Activities						
Activities for Year 1	Activities for Year :_2___ FFY Grant: 2006 PHA FY: 12/31/06			Activities for Year: _3__ FFY Grant: 2007 PHA FY: 12/31/07		
	Development Name/Number	**Major Work Categories**	**Estimated Cost**	**Development Name/Number**	**Major Work Categories**	**Estimated Cost**
See	***HA-Wide***	***Operations***	99,301	***HA-Wide***	***Operations***	103,218
Annual	***HA-Wide***	***Computers/Programs***	26,300	***HA-Wide***	***Computers/Program***	18,839
Statement	***HA-Wide***	***Office Equip***	0	***HA-Wide***	***Sewer Lines***	2,000
	HA-Wide	***Administration***	17,590	***HA-Wide***	***Administration***	17,234
	HA-Wide	***Office***	1,000	***HA-Wide***	***Office***	1,000
	HA-Wide	***Maint Vehicles***	48,000	***HA-Wide***	***Maint Vehicles***	12,000
	HA-Wide	***Pruning***	8,000	***HA-Wide***	***Pruning***	10,000
	HA-Wide	***Paving/Sealing***	6,000	***HA-Wide***	***Paving/Sealing***	6,000
	HA-Wide	***Concrete***	11,000	***HA-Wide***	***Concrete***	15,000
	HA-Wide	***Gutters***	2,500	***HA-Wide***	***Fence/Landscape***	19,000
	HA-Wide	***Irrigation***	8,000	***HA-Wide***	***Irrigation***	12,000
	HA-Wide	***Flooring/Doors***	12,600	***HA-Wide***	***Flooring/Doors***	27,000
	HA-Wide	***Storage***	12,000	***HA-Wide***	***Storage***	10,000
	HA-Wide	***Foundation/Basemen***	4,500	***HA-Wide***	***Gutters***	2,500
	HA-Wide	***Vinyl Siding***	24,000	***HA-Wide***	***Painting***	3,000
	HA-Wide	***Painting***	3,000	***HA-Wide***	***Vinyl Siding***	24,000
	HA-Wide	***Appliances***	9,000	***HA-Wide***	***Appliances***	9,000
				HA-Wide	***Foundation/Baseme***	1,000
Total CFP Estimated Cost			$292,791			$292,791

8. Capital Fund Program Five-Year Action Plan

Capital Fund Program Five-Year Action Plan Part II: Supporting Pages—Work Activities					
Activities for Year :__4__ FFY Grant: 2008 PHA FY: 12/31/08			Activities for Year: __5_ FFY Grant: 2009 PHA FY: 12/31/09		
Development Name/Number	**Major Work Categories**	**Estimated Cost**	**Development Name/Number**	**Major Work Categories**	**Estimated Cost**
HA-Wide	***Operations***	100,966	***HA-Wide***	***Operations***	105,021
HA-Wide	***Computers/Programs***	19,386	***HA-Wide***	***Computers/Progra***	46,200
HA-Wide	***Office Equip***	7,500	***HA-Wide***	***Office Equip***	4,500
HA-Wide	***Administration***	17,439	***HA-Wide***	***Administration***	17,070
HA-Wide	***Office***	10,000	***HA-Wide***	***Remodel***	6,000
HA-Wide	***Maint Vehicles***	0	***HA-Wide***	***Gutters***	2,500
HA-Wide	***Foundations***	3,500	***HA-Wide***	***Pruning***	10,000
HA-Wide	***Paving/Sealing***	15,000	***HA-Wide***	***Paving/Sealing***	15,000
HA-Wide	***Gutters***	2,500	***HA-Wide***	***Concrete/Foundati***	5,000
HA-Wide	***Basements***	1,000	***HA-Wide***	***Fence/Landscape***	15,000
HA-Wide	***Irrigation***	0	***HA-Wide***	***Irrigation***	5,500
HA-Wide	***Flooring/Doors***	7,000	***HA-Wide***	***Flooring/Doors***	7,000
HA-Wide	***Vinyl Siding***	24,000	***HA-Wide***	***Basements***	1,000
HA-Wide	***Cabinets/Counters***	75,000	***HA-Wide***	***Cabinets/Counters***	15,000
HA-Wide	***Gas Detectors***	500	***HA-Wide***	***Roofs***	5,000
HA-Wide	***Smoke Alarms***	0	***HA-Wide***	***Vinyl Siding***	24,000
HA-Wide	***Appliances***	9,000	***HA-Wide***	***Appliances***	9,000
HA-Wide	***Painting***	0			
Total CFP Estimated Cost		$292,791			$292,791

2005 Agency Plan
Resident Input

A resident meeting was advertised in the Fort Collins Coloradoan and the monthly newsletter of the Fort Collins Housing Authority, Larimer County Housing Authority, and the Wellington Housing Authority, held September 27, 2004. There were no residents in attendance.

Follow-up Plan for the Fort Collins Public Housing Fiscal Year 2003 Resident Assessment

Capital Fund items: In 2003-2004, the Housing Authority continued to address safety and security items through the Capital Fund modernization program. Items included, new locks and deadbolts are scheduled to be installed in Fort Collins Public Housing units. In 2004 and 2005 all Fort Collins Public Housing units are scheduled to have new smoke detectors installed. In addition, the Housing Authority will examine whether it needs to revise some Capital Fund items so that additional lighting can be installed in Public Housing units.

Non-capital Fund items: Housing Authority staff continue to participate on a regular basis with the City of Fort Collins Neighborhood Task Force and with various local neighborhood tenant associations. Housing Authority staff also utilize the City of Fort Collins Mediation Services to mediate disputes between tenants. Our staff will continue to educate tenants on the various crime prevention programs available in the community, such as Neighborhood Watch, and will continue to maintain close relations with the Fort Collins Police Department and the Larimer County Sheriffs Department.

Capital Fund items: The Housing Authority continues to contract with a professional landscaping service for most of its lawn care and landscaping needs In 2003 playground and landscaping improvements were done. Concrete repair at a number of Public Housing units was completed as scheduled in 2003. The Housing Authority has an ongoing vinyl siding replacement program, and part of that installation includes additional insulation and noise proofing.

Non-capital Fund items: The Housing Authority has a number of units in close proximity to public schools, which has led to a great deal of trash being deposited on Housing Authority property. We continue to meet with school officials in an attempt to solve this problem. We have also continue to hold a number of group meetings with residents and their children in an attempt to get them to take more pride in the appearance of their units. The common areas of most properties have been contracted for trash removal.