

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

5 Year Plan for Fiscal Years 2004 - 2008
Annual Plan for Fiscal Year 2004

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan
Agency Identification**

PHA Name: The Housing Authority of the City of Erie

PHA Number: PA013

PHA Fiscal Year Beginning: 04/01/2004

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

Erie Tenant Council at the Marsha Ann Hall Learning Center, 1841 E. 18th Street,
Erie, PA 16501

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2000 - 2004
[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is:

The Housing Authority of the City of Erie exists to provide safe, decent, and affordable housing for lower-income families, elderly, and disabled individuals; and to foster among the residents we serve economic self-sufficiency, and a sense of community and pride in the neighborhoods where they reside.

To this end, the Authority, through its Admission and Occupancy Policy, will provide housing to a cross-section of the low-income population so as to obtain a broad range of incomes in public housing and promote economic diversity resulting from employment.

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
- Apply for additional rental vouchers:
 - Reduce public housing vacancies:
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other (list below)

Encourage increased level of landlord participation in the Section 8 Housing Choice Voucher program for persons with disabilities through landlord briefings, agency contacts, and related marketing efforts.

PHA Goal: Improve the quality of assisted housing

Objectives:

- Improve public housing management:
- Improve voucher management:
- Increase customer satisfaction:
- Concentrate on efforts to improve specific management functions:
(list; e.g., public housing finance; voucher unit inspections)
- Renovate or modernize public housing units:
- Demolish or dispose of obsolete public housing:
- Provide replacement public housing:
- Provide replacement vouchers:
- Other: (list below)

HACE has implemented a comprehensive renovation program at all public housing developments designed to insure the long-term viability of its buildings and grounds and improve overall marketability and appeal of its housing units. In addition, the Authority has successfully implemented a program of neighborhood revitalization in neighborhoods surrounding four (4) family housing developments on the City's eastside through acquisition of vacant blighted properties and a concentrated code enforcement effort in cooperation with the City of Erie.

PHA Goal: Increase assisted housing choices

Objectives:

- Provide voucher mobility counseling:
- Conduct outreach efforts to potential voucher landlords
- Increase voucher payment standards
- Implement voucher homeownership program:
- Implement public housing or other homeownership programs:
- Implement public housing site-based waiting lists:
- Convert public housing to vouchers:
- Other: (list below)

Provide housing assistance to more families and individuals through:

- 1) Achievement and retention of 95% occupancy rate in the Public Housing Program
- 2) Maintain utilization rate of Section 8 housing assistance at 98%, or higher
- 3) Continuation of aggressive community public relations and marketing for both Public Housing and Section 8 program assistance

HUD Strategic Goal: Improve community quality of life and economic vitality

- PHA Goal: Provide an improved living environment
Objectives:
 - Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
 - Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
 - Implement public housing security improvements:
 - Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
 - Other: (list below)

Improve livability in Public Housing and Section 8 Housing through:

- 1) Reduction in crime by 5% from 2003
- 2) Implement recommendations from SPARTA Consulting, Inc. leading to crime reduction and drug elimination
- 3) Maintain litter free public housing communities
- 4) Maintain average response time to tenant-generated work orders to two (2) workdays or less
- 5) Maintain the required obligation rate for Capital Grant program funds
- 6) Provide for concentrated code enforcement activities surrounding eastside public housing communities
- 7) Maintain the current level of resident satisfaction with living conditions in Public Housing

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

- PHA Goal: Promote self-sufficiency and asset development of assisted households
Objectives:
 - Increase the number and percentage of employed persons in assisted families:
 - Provide or attract supportive services to improve assistance recipients' employability:
 - Provide or attract supportive services to increase independence for the elderly or families with disabilities.
 - Other: (list below)

Enhance self-sufficiency of Public Housing/Section 8 residents and promote a greater sense of community among residents

- 1) Increase the ratio of Public housing and Section 8 residents who have employment as a source of income.
- 2) Continue the HomePLUS program at Schmid Towers, Friendship Apartments, and Ostrow Apartments.
- 3) Increase the number of Section 8 recipients who participate in self-sufficiency strategies.
- 4) Work with residents to improve the image of public housing.
- 5) Develop Public Housing and Section 8 Homeownership Programs.
- 6) Continue to implement ceiling rents that reflect the rental value of units based on size, condition, and location.
- 7) Establish a successful Family Self-Sufficiency program

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing
Objectives:
- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
 - Other: (list below)
1. Provide direct written information to public housing/Section 8 recipients concerning housing discrimination
 2. Provide current training/information to project managers on fair housing issues
 3. Assess handicap accessibility at all community facilities and implement the plan to remove accessibility barriers

Other PHA Goals and Objectives: (list below)

Annual PHA Plan
PHA Fiscal Year 2004
[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

Standard Plan

Streamlined Plan:

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

The Housing Authority of the City of Erie (HACE) Annual Plan provides a summary of the programs, operations, and clients assisted by the agency, as well as a description of major initiatives to be undertaken during the Annual Plan year. The Annual Plan makes public the financial and collaborative resources leveraged by HACE to deliver high quality housing and economic self-sufficiency services to the low-income population of the City of Erie. The Plan informs the public, through a series of public meetings and Resident Advisory Board meetings, some of the unique challenges facing the agency. Where possible, HACE has suggested approaches to these challenges, and shares these initiatives with a cross-section of community leaders, residents, and members of the Resident Advisory board.

Highlights

- HACE continues its efforts to increase the occupancy rate in its Public Housing Program and, at the same time, maintain a utilization rate at 98% in the Section 8 Housing Choice Voucher program. During the period 10/1/02 through 9/30/03, the number of public housing units under lease decreased slightly, primarily due to the need to reserve units for handicap accessibility renovations and tenant transfers. Even though a number of units have been held off the market for several months during this renovation effort, HACE still maintained a 91.2% occupancy rate during this 12-month period.

- ❑ During the period 10/1/02 to 9/30/03, the number of units under contract in the Section 8 Housing Choice Voucher program has held steady, averaging 914 units per month, for an average utilization rate of 98.2%.
- ❑ HACE has dramatically improved its obligation and expenditure rates for the Capital Funds program. HACE has obligated 100% of its fund entitlements through March 31, 2002 and has expended 87% of its 2000 CFP funds and 59% of its 2001 CFP funds.
- ❑ HACE has recently completed renovations on 61 units of accessible housing for persons with disabilities. An additional 19 units are currently under contract, with completion scheduled for fall 2004. HACE proposes to renovate/construct an additional 28 units of accessible housing during the 2005 program year, bringing its accessible inventory to 108 units, or 11 more than the minimum required by HUD regulations.
- ❑ HACE has received HUD approval to increase the Section 8 Fair Market Rent (FMR) to 120% of the current FMR in cases where the increase in rent is needed by the landlord in order to provide accessibility features to persons with disabilities.
- ❑ HACE will continue to be an active participant in the Mayor's Roundtable on Disabilities. This group focuses on developing a strategic plan to address the issues of homeownership opportunities, predatory lending practices, zoning barriers, and the lack of accessible rental units in the City of Erie.
- ❑ HACE has developed a Rental Integrity Monitoring program designed to determine if rent determinations made by HACE staff were timely, accurate, and fair to our residents. The program will also attempt to reduce the incidences of errors in the rent determination process, and will provide for better third-party verification of tenant information.
- ❑ HACE staff, working in conjunction with a housing consultant, has prepared revisions to the Public Housing Admission and Occupancy Policy, as well as to the Section 8 Housing Choice Voucher Administrative Plan. These plan revisions incorporate recent HUD regulations, including the provisions of the Quality Housing and Work Responsibility Act of 1998 (QHWRA). These updated plans were approved and adopted by the HACE Board at their November 2003 meeting.
- ❑ HACE will continue its efforts to revitalize neighborhoods surrounding its public housing communities through a program of acquisition, blight clearance, and site improvements.

- ❑ HACE has implemented a concentrated code enforcement program in cooperation with the City of Erie in neighborhoods surrounding HACE's Eastside public housing communities. A full-time code enforcement officer has been assigned to enforce property maintenance, building, housing, and fire codes in these designated target areas.
- ❑ HACE continues its partnership with the Greater Erie Industrial Development Corporation (GEIDC) in an effort to develop a reclaimed industrial site in the vicinity of Harbor Homes and Harbor Homes Annex. After property acquisition and site clean-up, HACE and GEIDC will work cooperatively to assemble land parcels for light industrial/manufacturing use and provide job training/employment opportunities for residents of the nearby public housing communities.
- ❑ HACE proposes to initiate a Section 8 Family Self-Sufficiency program during 2004.
- ❑ HACE will continue its efforts to create opportunities for increasing self-sufficiency and independence of its public housing residents by providing computer hardware, software, and Internet access to all its public housing family residents.
- ❑ HACE proposes to develop a site owned by the Erie Redevelopment Authority, located adjacent to HACE's E. 15th Street elderly development. HACE will construct a three-story building with approximately 3600 square feet of commercial space on the ground floor and 6 one-bedroom apartments for the elderly on each of the second and third floor. This project is undertaken as part of the renewal of the Parade Street area, and will be developed using non-HUD project funds.
- ❑ HACE proposes to increase the availability of accessible units under the Section 8 Housing Choice Voucher program through landlord education and outreach.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration (A)
- FY 2004 Capital Fund Program Annual Statement (B)
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- PHA Management Organizational Chart ©
- FY 2004 Capital Fund Program 5 Year Action Plan (D)
- Public Housing Drug Elimination Program (PHDEP) Plan

- Comments of Resident Advisory Board or Boards (E)
- Other (List below, providing each attachment name)

- PHA Pet Policies and Procedures Summary (F)
- Progress Report of Five-Year Plan Mission and Goals (G)
- Resident Member of the PHA Governing Board (H)
- Membership of the Resident Advisory Board (I)
- Performance Report – Comprehensive Grant 1999 (J)
- Performance Report – Capital Fund 2000 (K)
- Performance Report – Capital Fund 2001 (L)
- Performance Report – Capital Fund 2002 (M)
- Performance Report – Capital Fund 2003 (N)
- Community Service Policy – (O)

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
X	Approved or submitted applications for demolition and/or disposition of public housing (Land only)	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the	Annual Plan: Conversion of Public Housing

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	1996 HUD Appropriations Act	
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
X	Voluntary Conversion Required Initial Assessment	Annual Plan
X	HACE Pet Policy and Procedures	Annual Plan

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	4298	3	2	4	4	N/A	N/A
Income >30% but <=50% of AMI	2094	3	3	4	2	N/A	N/A
Income >50% but <80% of AMI	693	2	3	4	2	N/A	N/A
Elderly	1830	2	3	4	4	N/A	N/A
Families with Disabilities	423	3	4	4	4	N/A	N/A
White	N/A	3	4	4	N/A	N/A	N/A
Afro-American	N/A	3	4	4	N/A	N/A	N/A
American Indian, Alaskan, Aleut	N/A	3	4	4	N/A	N/A	N/A
Asian/ Pacific Islander	N/A	3	4	4	N/A	N/A	N/A
Hispanic	N/A	3	4	4	N/A	N/A	N/A

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year: FY 2000 Five-Year Consolidated Plan
- U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Waiting list type: (select one)			
<input type="checkbox"/>	Section 8 tenant-based assistance		
<input checked="" type="checkbox"/>	Public Housing		
<input type="checkbox"/>	Combined Section 8 and Public Housing		
<input type="checkbox"/>	Public Housing Site-Based or sub-jurisdictional waiting list (optional)		
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	378		
Extremely low income <=30% AMI	352	93%	
Very low income (>30% but <=50% AMI)	24	6%	
Low income (>50% but <80% AMI)	2	1%	
Families with children	208	55%	
Elderly families	54	14%	
Families with Disabilities *	74	20%	
White	263	69%	
Black	113	30%	
Hispanic	73	19%	
Non-Hispanic	305	81%	
* Includes chronic mental illness			
Characteristics by Bedroom Size (Public Housing Only)	Number of Families	Percentage	Annual Turnover
1BR	170	45%	

2 BR	135	36%	
3 BR	54	14%	
4 BR	14	4%	
5 BR	4	1%	
5+ BR	1	0%	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance (This information being extracted from data base)			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	2,023		
Extremely low income <=30% AMI	2,013	99.51%	
Very low income (>30% but <=50% AMI)	10	0.44%	
Low income (>50% but <80% AMI)	0	0	
Families with children	1,116	55.17%	
Elderly families	118	5.83%	
Families with Disabilities	299	14.78%	
African American	661	32.67%	
White	1,280	63.27%	
Asian/Pacific			

Housing Needs of Families on the Waiting List			
Islander	13	0.64%	
Hispanic	147	7.27%	
Non-Hispanic	1,588	78.50%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	N/A		
2 BR	N/A		
3 BR	N/A		
4 BR	N/A		
5 BR	N/A		
5+ BR	N/A		
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources

- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Overissue housing choice vouchers to utilize full contract authority.

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Use of Section 8 Administrative Fee Reserves for Parade Street Affordable Housing.

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Continuation of work with advocacy groups to educate landlords about accessibility standards and to encourage participation in the Section 8 Housing Choice Voucher Program

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

The City of Erie currently has an oversupply of low-income affordable housing for the elderly. In many cases, owners of private market rentals are offering incentives such as first month's rent free, waiving security deposits, and similar incentives designed to increase their occupancy rate.

The HACE continues its efforts to modernize its developments and improve the desirability of its housing units in an effort to compete with the private market,

The HACE has obtained permission from HUD to utilize Section 8 Housing Choice Vouchers at the locally-owned, but affordable, Erie Heights developments. The HACE offers a "finders fee" for current residents and landlords who refer applicants and other landlords to the Authority's public housing and Section 8 programs.

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board

- Results of consultation with advocacy groups
 Other: (list below)

The number of vacancies in the public housing program for elderly has convinced HACE that an innovative approach is necessary to attract and retain renters in the Erie market. HACE's situation is similar to that of other affordable elderly housing providers in Erie, where vacancies abound and waiting lists are very short or non-existent. This current over-saturation is a result of ongoing approval of Section 202, 811, and tax credit projects for the Erie urban area. HACE has expressed its case to HUD and the Pennsylvania Housing Finance Agency for many years, to no avail.

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2004 grants)		
a) Public Housing Operating Fund	\$3,916,251	
b) Public Housing Capital Fund	\$3,547,017	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	\$3,183,185	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
Section 8 New Construction	\$148,000	Operations

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
2. Prior Year Federal Grants (unobligated funds only) (list below)		
Capital Fund 2003	\$3,547,017	Modernization
3. Public Housing Dwelling Rental Income	\$4,022,790	Operations
4. Other income (list below)	\$556,140	Operations
Excess utilities, non-dwelling rent, Interest income, and other		
4. Non-federal sources (list below)		
Erie Heights	\$625,870	Operations
Curry/Schell	\$250,390	Operations
New Development	\$143,429	Operations
Section 8 New Construction	\$123,650	Operations
Section 8 Reserves	\$2,000,000	Development – Parade Street Affordable Housing
TOTAL RESOURCES	\$22,063,739	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time)
- Other: (describe)

Due to the small number of persons on the waiting list, the HACE verifies the eligibility of the applicants within tow (2) months of initial application.

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously?
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One – Hardships provisions may apply, allowing the applicant to hold onto position on the waiting list upon proper documentation to HACE
- Two
- Three or More

b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

Transfers are permitted pursuant to grievance hearing decisions.

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

Elderly/disabled singles preference

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

1 Date and Time

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

Elderly/disabled singles preference

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA’s Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials

Other source (list)

b. How often must residents notify the PHA of changes in family composition?

(select all that apply)

- At an annual reexamination and lease renewal
 Any time family composition changes
 At family request for revision
 Other (list)

(6) Deconcentration and Income Mixing

a. Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?

b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site-based waiting lists
If selected, list targeted developments below:
- Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:
- Employing new admission preferences at targeted developments
If selected, list targeted developments below:
- Other (list policies and developments targeted below)

d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?

e. If the answer to d was yes, how would you describe these changes? (select all that apply)

- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)

f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
- List (any applicable) developments below:

Please see Deconcentration Analysis (Attachment A) and supporting documentation required by HUD Notice PIH 2001-4.

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Eligibility

a. What is the extent of screening conducted by the PHA? (select all that apply)

- Criminal or drug-related activity only to the extent required by law or regulation
- Criminal and drug-related activity, more extensively than required by law or regulation
- More general screening than criminal and drug-related activity (list factors below)
- Other (list below)

b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

- c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
- Other (describe below)

(2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
- Federal public housing
- Federal moderate rehabilitation
- Federal project-based certificate program
- Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- PHA main administrative office
- Other (list below)

(3) Search Time

- a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstance below:

If an applicant has been searching for a unit, but has been unsuccessful in their attempt, and applicant may request up to two 30-day extensions of time to permit further searching for an acceptable unit.

(4) Admissions Preferences

a. Income targeting

- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
 Victims of domestic violence
 Substandard housing
 Homelessness
 High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
 Veterans and veterans' families
 Residents who live and/or work in your jurisdiction
 Those enrolled currently in educational, training, or upward mobility programs
 Households that contribute to meeting income goals (broad range of incomes)
 Households that contribute to meeting income requirements (targeting)
 Those previously enrolled in educational, training, or upward mobility programs
 Victims of reprisals or hate crimes
 Other preference(s) (list below)

A preference will be given to families who reside in the City of Erie, have a child under the age of 6, and qualify for participation in the Erie Redevelopment Authority's Lead Safe Housing Program.

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your

second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

1 Date and Time

Former Federal preferences

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)

Victims of domestic violence

Substandard housing

Homelessness

High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

A preference will be given to families who have a child under the age of 6 who qualify for participation in the Erie Redevelopment Authority’s Lead Safe Housing Program.

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

Project-based Assistance Program Policy

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
 \$1-\$25
 \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member
 For increases in earned income
 Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

- Fixed percentage (other than general rent-setting policy)
If yes, state percentage/s and circumstances below:

- For household heads
- For other family members
- For transportation expenses
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Other (describe below)

HACE deducts FICA, State, local taxes and costs for unreimbursed health insurance deducted from the participants' gross income. Generally, this amounts to an 11.45% deduction for working residents, plus unreimbursed health insurance premiums.

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments
- Yes but only for some developments
- No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)
- Never
 - At family option
 - Any time the family experiences an income increase
 - Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) _____
 - Other (list below)
- g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)
- The section 8 rent reasonableness study of comparable housing
 - Survey of rents listed in local newspaper
 - Survey of similar unassisted units in the neighborhood
 - Other (list/describe below)

HACE has used its ceiling rents as flat rents for the last three (3) years, and will conduct a rent reasonableness analysis during 2004.

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

- a. What is the PHA's payment standard? (select the category that best describes your standard)
- At or above 90% but below 100% of FMR
 - 100% of FMR

- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA’s management structure and organization.

(select one)

- An organization chart showing the PHA’s management structure and organization is attached (Attachment C)
- A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	1851	264
Section 8 Vouchers	930	360
Section 8 Certificates	0	0
Section 8 Mod Rehab	50	25
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)	1851	N/A
Other Federal Programs(list individually)		
Section 8 New Construction	33	6

C. Management and Maintenance Policies

List the PHA’s public housing management and maintenance policy documents, manuals and handbooks that contain the Agency’s rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of

pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

- (1) Public Housing Maintenance and Management:
 - HACE Admission and Occupancy Policy
 - Rental Lease Agreement and Tenant handbook
 - HACE Maintenance Operations Manual
- (2) Section 8 Management:
 - Section 8 Administrative Plan
 - Project Based Assistance (PBA) Program Guide
 - Section 8 Landlord Guide
- (3) HACE Pest Infestation Extermination Program - A schedule of rodent and insect treatment has been developed that insures at least a quarterly treatment of every public housing unit. Any emergency treatment required is scheduled through the Central Maintenance Office. Current schedules requires preventative treatment of at least 35 units per day.

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)
- PHA main administrative office
 - PHA development management offices
 - Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)
- PHA main administrative office
 Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

- The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (B).

-or-

- The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

- a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)
- b. If yes to question a, select one:
- The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name
-or-
- The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)
 - Revitalization Plan under development
 - Revitalization Plan submitted, pending approval
 - Revitalization Plan approved
 - Activities pursuant to an approved Revitalization Plan underway

Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?

If yes, list development name/s below:

Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?

If yes, list developments or activities below:

Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?

If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description	
1a. Development name:	Harbor Homes
1b. Development (project) number:	PA 28 P013001
2. Activity type: Demolition <input type="checkbox"/>	
Disposition <input checked="" type="checkbox"/>	
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input checked="" type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission:	28/01/03
5. Number of units affected:	None

6. Coverage of action (select one) <input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: April, 2004 b. Projected end date of activity: May, 2004

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description
1a. Development name: 1b. Development (project) number:
2. Designation type: Occupancy by only the elderly <input type="checkbox"/> Occupancy by families with disabilities <input type="checkbox"/> Occupancy by only elderly families and families with disabilities <input type="checkbox"/>
3. Application status (select one) Approved; included in the PHA’s Designation Plan <input type="checkbox"/>

Submitted, pending approval <input type="checkbox"/>
Planned application <input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: (DD/MM/YY)
5. If approved, will this designation constitute a (select one) <input type="checkbox"/> New Designation Plan <input type="checkbox"/> Revision of a previously-approved Designation Plan?
6. Number of units affected: 7. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

Conversion of Public Housing Activity Description
1a. Development name: 1b. Development (project) number:
2. What is the status of the required assessment? <input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)

<p>3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)</p>
<p>4. Status of Conversion Plan (select the statement that best describes the current status)</p> <p><input type="checkbox"/> Conversion Plan in development</p> <p><input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY)</p> <p><input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY)</p> <p><input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway</p>
<p>5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)</p> <p><input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved:)</p> <p><input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved:)</p> <p><input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved:)</p> <p><input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent</p> <p><input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units</p> <p><input type="checkbox"/> Other: (describe below)</p>

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved

HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)	
1a. Development name:	
1b. Development (project) number:	
2. Federal Program authority:	<input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one)	<input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission:	(DD/MM/YYYY)
5. Number of units affected:	
6. Coverage of action: (select one)	<input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy

and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

The Authority will administer a Section 8 Homeownership Program by satisfying the following criteria:

- a) establishing a minimum homeownership down payment of at least 3% and requiring that at least 1% of the down payment comes from the family's resources
- b) requiring that financing for purchase of a house under its Section 8 program will be provided, insured, or guaranteed by the State or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting requirement.

a. Size of Program

Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
- 26 - 50 participants
- 51 to 100 participants
- more than 100 participants

b. PHA-established eligibility criteria

Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

- Employment as current source of income, or disabled
- Two (2) year employment history, or disabled
- Favorable credit history
- Completion of credit and budgeting counseling classes

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

- Yes No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? 10/27/03

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
 - Information sharing regarding mutual clients (for rent determinations and otherwise)
 - Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
 - Jointly administer programs
 - Partner to administer a HUD Welfare-to-Work voucher program
 - Joint administration of other demonstration program
 - Other (describe)
- Voluntary Vendor Payment Program
 - Emergency shelter Allowance Program
 - Day Care
 - Low Income Housing Energy Assistance Program

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA

- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
Credit/Budget Counseling	120/yr	Referral, outreach	Martin Luther King Center	Public Housing, Section 8
John E. Horan Garden Apartments Children’s Library and Cultural Center	300/yr	Walk-in, outreach	Neighborhood Art House	Public Housing
Summer Employment	30/yr	Application	HACE	Public Housing, Section 8
Casework Services	100/yr	Walk-in, referral	Hispanic American Council	Public Housing
St. Vincent Family Center	150/yr	Walk-in, outreach	St. Vincent Hospital, Edinboro University	Public Housing
On-site Medical Services	200/yr	Walk-in, referral	Community Health Net	Public Housing
English as a Second Language (ESL) Civics	50/yr	Walk-in, referral	GECAC Learning Center	Public Housing
John E. Horan Garden Apartments Education Center	150/yr	Walk-in, referral	St. Benedict’s Education Center	Public Housing
Casework Services/Refugees	75/yr	Walk-in, referral	MHEDS	Public housing
John E. Horan Garden Apartments Child Care	25/yr	Waiting List, working families	YWCA	Public Housing
On-Site Substance Abuse,	30/yr	Random	Greater Erie	Public Housing

Outreach, and Intervention Counselor- GECAC		selection and walk-ins	Community Action Committee	Youth
John E. Horan Garden Apartments Youth Club	554/yr	Walk-ins	YMCA	Public Housing Youth
Family Health Council Teen Pregnancy Prevention Program	15/yr	At-risk teen females	Family Health Council	Public Housing Youth
Head Start Early Intervention	60/yr	Waiting list – children	Head Start/GECAC	Public Housing Youth
Pineview/Erie Heights/Westbrook Neighborhood Youth club	200/yr	Waiting list and walk-ins	YMCA	Public Housing Youth
On-Site Domestic Abuse Service Coordinator	75/yr	Walk-ins and requested service	SAFENET	Public Housing
Scholarship and Academic Incentives	75/yr	Academic Achievement	HACE	Public Housing Youth
Youth Sports Teams and Scouting	350/yr	Open to all youth	HACE/Boy Scouts/Girl Scouts/JFK Center	Public Housing Youth
Victim Witness Program	100/yr	Residents in danger of retaliation	HACE/HUD OIG/Crime Victim Center	Public Housing
Addicts and Narcotics Anonymous	28/yr	Dependency	Narcotics Anonymous	Public Housing
Welfare-to-Work Quality of Life Learning Center	175/yr	Waiting list	HACE/Quality of Life Learning Center	Public Housing
Workforce Development	120/yr	Application list	HACE/GECAC	Public Housing
HOMEPLUS Program	400/yr	Senior residents	HACE	Public Housing
Lake Erie School of Osteopathic Medicine (LECOM)	120/yr	Walk-in youth	YMCA Youth Center	Public Housing Youth
Gannon University School of Nursing	250/yr	Walk-in and recruitment	Gannon Nursing Center	Public housing
Children’s Library – Pineview/Erie Heights	250/yr	Walk-in	HACE/YMCA/ LECOM	Public Housing
Mentoring Programs	125/yr	Referral, walk-in	HACE/City of Erie Millcreek Golf and Recreation/ Bayfront Center for Maritime Studies	Public housing
Erie County 4-H Clubs	40/yr	Referral, walk-in	Erie County Cooperative Extension	Public Housing Youth
Environmental Studies	20/yr	Referral, walk-in	EARTHFORCE	Public housing Youth
Erie Tenant Council Food Pantry	200/yr	Referral, walk-in	Erie Tenant Council, Second Harvest Food Bank	Public housing

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants	Actual Number of Participants

	(start of FY 2000 Estimate)	(As of: 10/31/02)
Public Housing	N/A	
Section 8	75	0

- b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?

If no, list steps the PHA will take below:

- Stronger recruitment efforts for Section 8 participants
- Incentives developed with the Erie County Workforce Program
- Solicitation of proposals from local agencies to assist in administration of FSS Program

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed “in and around” public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

Resident Survey conducted by Sparta Consulting Corporation – November, 1996

Resident Survey conducted by Penn State Behrend – Summer 2000, 2001, and 2002

3. Which developments are most affected? (list below)

John E. Horan Garden Apartments Harbor Homes Harbor Homes Annex
Lake City Dwellings Bird Drive

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

3. Which developments are most affected? (list below)

John E. Horan Garden Apartments Harbor Homes Harbor Homes Annex
 Lake City Dwellings Pineview Bird Drive Westbrook

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

- On-site Adult and Juvenile Probation Officers

2. Which developments are most affected? (list below)

John E. Horan Garden Apartments Harbor Home Harbor Homes Annex
 Bird Drive

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment. (Attachment Filename: ____)

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? _____
5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and

other needs that have **not** been addressed elsewhere in this PHA Plan?

2. What types of asset management activities will the PHA undertake? (select all that apply)

- Not applicable
- Private management
- Development-based accounting
- Comprehensive stock assessment
- Other: (list below)

3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

- Attached at Attachment E
- Provided below:

3. In what manner did the PHA address those comments? (select all that apply)

- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments
List changes below:
- Other: (list below)

In response to RAB comments received, HACE has:

- budgeted 2004 Capital Funds to correct water problems in basements in the scattered site units
- changed certain portions of the HACE Pet Policy based on recommendations from the RAB
- proposed to increase the availability of accessible units under the Section 8 Housing Choice Voucher program through landlord education and outreach.

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

A Public Housing resident has served on the HACE Board since 1995.

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations
- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe)

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: City of Erie
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.

- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
- Other: (list below)

- Modernization of public housing units
- Support services for public housing residents
- Real estate acquisition/blight clearance
- Code enforcement activity in neighborhoods surrounding eastside public housing developments
- Handicap accessibility renovations
- Increase homeownership opportunities

3. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

- Remove elements of blight in residential neighborhoods through aggressive property maintenance and building code enforcement and through demolition of structures not suitable for rehabilitation
- Insure the stability of transitional neighborhoods undergoing rehabilitation and new construction activities through the provision of public improvements
- Stimulate new construction of single family housing through the assembly of building sites and the provision of below market construction financing
- Encourage the participation of local lending institutions through implementation of leveraging techniques
- Support of non-profit organizations involved in providing rental assistance to persons with special needs
- Provide housing opportunities for first-time low income homebuyers
- Preserve and expand the supply of affordable housing through acquisition in conjunction with rehabilitation and/or new construction
- Provide city support to, and partner with, the Housing Authority of the City of Erie in its efforts to provide employment training, career development, and job growth opportunities for all residents

The City of Erie has provided its support of the HACE 2004 Agency Plan through a letter of compliance with the City's Consolidated Plan.

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

Attachments

Use this section to provide any additional attachments referenced in the Plans.

PHA Plan Table Library

Component 7 Capital Fund Program Annual Statement Parts I, II, and II

Annual Statement Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number FFY of Grant Approval: (MM/YYYY)

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	
3	1408 Management Improvements	
4	1410 Administration	
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	
8	1440 Site Acquisition	
9	1450 Site Improvement	
10	1460 Dwelling Structures	
11	1465.1 Dwelling Equipment-Nonexpendable	
12	1470 Nondwelling Structures	
13	1475 Nondwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	Amount of Annual Grant (Sum of lines 2-19)	
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

**Annual Statement
Capital Fund Program (CFP) Part II: Supporting Table**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost

Annual Statement

Capital Fund Program (CFP) Part III: Implementation Schedule

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)

Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5-Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
Total estimated cost over next 5 years				

ATTACHMENT A

INCOME ANALYSIS OF HACE PUBLIC HOUSING COVERED DEVELOPMENTS

December 2002

The Housing Authority of the City of Erie has conducted an income analysis to determine the average annual income of all families residing in all HACE covered developments

In determining average income for each development, HACE has opted to adjust its income analysis for unit size in accordance with procedures prescribed by HUD.

The HACE has three (3) covered developments with average incomes, adjusted by bedroom size, outside the Established Income Range (85-115% of the PHA-wide average income for covered developments) as outlined in Attachment A.

One (1) of the three (3) covered developments is a scattered site housing development, which already furthers the goal of deconcentration of poverty and provide for income deconcentration as contemplated in the statute at 24 CFR Part 903. The remaining two (2) non-scattered site housing developments, although outside the 85-115% Established Income Range by 1 and 3 percentage points respectively, are consistent with the housing goals of this Authority's Annual and Five-Year Plan.

The Housing Authority of the City of Erie agrees that in all practicality, deconcentration would not be fostered through efforts to place lower income families in developments categorized as "higher income" in which the average family income is, in fact, already at or below the extremely low income level.

In light of this income analysis of all covered housing developments, and HUD's intent to revise the definition of Established Income Range to include those developments at or below 30% of the area median income, the Housing Authority of the City of Erie feels that it need not take further action to deconcentrate poverty and mix incomes of those families residing within the Authority's covered housing developments.

Component 3, (6) Deconcentration and Income Mixing

- a. Yes No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.
- b. Yes No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows:

Deconcentration Policy for Covered Developments			
Development Name:	Number of Units	Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]	Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]
		(See Attachment A --	
		Income Analysis and	
		list of covered	
		developments.)	

Housing Authority of the City of Erie					
Average Income by Development - Adjusted for Bedroom Factor					
As of December 9, 2002					
Dev. No.	Development Name	Adj. No. of Bedrooms	Gross Income	Average Income	Dev. Average as % of Overall Average
13-1	Harbor Homes	234.40	\$ 2,216,757.00	\$ 9,457.15	90%
13-2	Lake City	40.80	366,461.00	8,981.89	86%
13-3	Franklin Terrace	442.10	4,595,486.40	10,394.68	99%
13-4	Harbor Homes Annex	161.71	1,395,040.48	8,626.80	82%
13-7	Scattered Sites	93.75	1,148,076.26	12,246.15	117%
13-8	Scattered Sites	242.93	2,771,327.88	11,407.93	109%
13-9	Westbrook	67.27	816,153.18	12,132.50	116%
13-10	Eastbrook	67.27	699,284.22	10,395.19	99%
13-11	Bird Drive	67.00	775,136.86	11,569.21	110%
13-14	Pineview	93.20	1,001,726.42	10,748.14	102%

13-17	Scattered Sites	41.17	463,241.00	11,251.91	107%
13-18	Scattered Sites	60.67	678,847.92	11,189.19	107%
	Totals	1,612.27	\$ 16,927,538.62	\$ 10,499.20	
	<u>Adjusted Avg. Income Calculation</u>				
	1. Units Adj. For Bedroom Size / Actual Units			1,612.27/1,378 =	1.17
	2. Total Gross Income / Actual Units			\$16,927,538.62/1,378 =	\$12,284.14
	3. Avg. Gross Income / Bedroom Adjust. Factor			\$12,284.14/1.17 =	\$10,499.20

Attachment B

Annual Statement

Part I: Summary

Capital Fund Program(CFP) 2004

U.S. Department of Housing

and Urban Development

Office of Public and Indian Housing

HA Name Housing Authority of the City of Erie	FFY of Grant Approval FFY 2004
---	--

Original Annual Statement ___ Reserve for Disasters/Emergencies ___ Revised Annual Statement/Revision Number ___
 ___ Performance and Evaluation Report for the Program Year Ending ___ ___ Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised(1)	Obligated	Expended
1	Total Non-CFP Funds	0			
2	1406 Operations	0			
3	1408 Management Improvements	709,403			
4	1410 Administration	182,230			
5	1411 Audit	0			
6	1415 Liquidated Damages	0			
7	1430 Fees and Costs	160,000			
8	1440 Site Acquisition	0			
9	1450 Site Improvement	542,450			
10	1460 Dwelling Structures	1,875,934			
11	1465.1 Dwelling Equipment-Nonexpendable	0			
12	1470 Nondwelling Structures	45,000			
13	1475 Nondwelling Equipment	25,000			
14	1485 Demolition	0			
15	1490 Replacement Reserve	0			
16	1495.1 Relocation Costs	0			
17	1498 Mod Used for Development	0			
18	1502 Contingency (may not exceed 8% of line 16)	0			
19	Amount of Annual Grant (Sum of lines 2-18)	3,540,017			
20	Amount of line 19 Related to LBP Activities	0			
21	Amount of line 19 Related to Section 504 Compliance	67,000			
22	Amount of line 19 Related to Security	294,206			
23	Amount of line 19 Related to Energy Conservation Measures	110,000			

Signature of Executive Director and Date

X

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

X

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
 (2) To be completed for the Performance and Evaluation Report.

Annual Statement

Part II: Supporting Table

Capital Fund Program (CFP) 2004

**U.S. Department of Housing
and Urban Development**

Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013001 Harbor Homes (224 units)	Secure attic hatches	1460	lump sum	23,000				
	Replace kitchen lighting	1460	100	10,000				
	Replace bathroom floors	1460	20 units	10,000				
	Surveillance equipment	1475	4 cameras & monitors	20,000				
	Accessibility improvements - Community buildings	1470	lump sum	25,000				
	- Site work	1450	lump sum	32,000				
	Replace interior water line	1460	224	45,000				
	Replace sidewalks	1450	2,000 sf	8,000				
	Replace toilet flanges	1460	224	25,000				
	Reshingle administration building and replace gutters	1470	1 bldg.	10,000				
	Replace ceilings	1460	40 units	20,000				
	Reseal & reline parking areas	1450	lump sum	20,000				
	Playground renovations	1450	lump sum	70,000				
Subtotal of Estimated Costs				318,000				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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ref. Handbook 7485.3

Annual Statement

Part II: Supporting Table
 Capital Fund Program (CFP) 2004

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013002 Lake City (40 units)	Resurface parking lot (east side)	1450	lump sum	15,000				
	Replace chain link fence	1450	lump sum	10,000				
Subtotal of Estimated Costs				25,000				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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Annual Statement

Part II: Supporting Table
Capital Fund Program (CFP) 2004

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013003 John E. Horan Garden Apartments (428 units)	Level kitchen floors	1460	20 units	10,000				
	Replace ceilings	1460	10 units	10,000				
	Widen driveway approaches and curb cuts	1450	6	20,000				
	Install screen over range exhaust fan vents	1460	200	10,000				
	Repairs to vertical cedar siding	1460	20 bldgs	5,000				
	Replace roof	1460	20 bldgs	40,000				
	Replace closet doors	1460	100 units	30,000				
	Replace bathroom floors	1460	56 units	16,800				
	Refinish kitchen cabinet doors	1460	100 units	30,000				
	Additional insulation	1460	10 units	10,000				
	Playground renovations (additional)	1450	lump sum	20,000				
Subtotal of Estimated Costs				201,800				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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Annual Statement
 Part II: Supporting Table
 Capital Fund Program (CFP) 2004

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013004 Harbor Homes Annex (122 units)	Ground drainage system and landscaping	1450	10 areas	50,000				
	Clean heat ducts	1460	122 units	12,000				
Subtotal of Estimated Costs				62,000				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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Annual Statement
 Part II: Supporting Table
 Capital Fund Program (CFP) 2004

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013005 Schmid Towers (193 units)	Install outside sprinkler system (additional)	1450	lump sum	10,000				
	Mechanical/Boiler room repairs	1470	lump sum	10,000				
Subtotal of Estimated Costs				20,000				

Signature of Executive Director and Date

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Annual Statement
 Part II: Supporting Table
 Capital Fund Program (CFP) 2004

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013007 Scattered Sites (78 units)	Replace VCT flooring	1460	7,687 sf	30,000				
	Replace chimney	1460	5 units	1,565				
	Add stairwell light	1460	72 units	10,800				
	Replace sidewalks & driveways	1450	9,000 sf	30,000				
	Replace roof, gutters, downspouts	1460	10 units	30,000				
	Basement repairs	1460	22 units	90,000				
Subtotal of Estimated Costs				192,365				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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Annual Statement
 Part II: Supporting Table
 Capital Fund Program (CFP) 2004

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013008 Scattered Sites (181 units)	Replace roofs	1460	57 units	147,520				
	Replace exterior handrails	1460	10	10,000				
	Basement repairs	1460	81 units	529,149				
Subtotal of Estimated Costs				686,669				

Signature of Executive Director and Date

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Annual Statement
 Part II: Supporting Table
 Capital Fund Program (CFP) 2004

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013009 Westbrook (50 units)	Resurface parking lot	1450	3 lots	10,000				
	Fence basketball court	1450	1 court	5,000				
	Replace gas mains	1450	lump sum	75,000				
	Replace sidewalks	1450	1,000 sf	3,000				
	Replace floors	1460	10 units	27,000				
	Replace basement windows	1460	50 units	49,800				
	Repave basketball court and pool area	1450	lump sum	4,950				
Subtotal of Estimated Costs				174,750				
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

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Annual Statement
 Part II: Supporting Table
 Capital Fund Program (CFP) 2004

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130010 Eastbrook (50 units)	Install wrought iron fencing	1450	lump sum	25,000				
	Replace basement window wells	1460	50 units	10,000				
	Resurface parking areas	1450	lump sum	10,000				
	Replace flooring	1460	10 units	27,000				
	Replace basement windows	1460	50 units	49,800				
	Install GFI's in bathrooms	1460	78	7,800				
	Replace roof	1460	5 units	12,500				
Subtotal of Estimated Costs				142,100				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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Annual Statement
 Part II: Supporting Table
 Capital Fund Program (CFP) 2004

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130011 Bird Drive (50 units)	Replace sidewalks	1450	5,000 sf	15,000				
	Replace electrical transformers	1450	3	4,500				
Subtotal of Estimated Costs				19,500				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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Annual Statement
 Part II: Supporting Table
 Capital Fund Program (CFP) 2004

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130014 Pineview (71 units)	Reinstall handrails	1460	10 units	5,000				
	Replace sidewalks	1450	1,000 sf	3,000				
	Replace stoops	1460	10 units	10,000				
	Replace flooring	1460	10 units	25,000				
	Replace electrical panel box	1450	71 units	71,000				
	Replace chain link fencing	1450	lump sum	25,000				
	Replace stair treads & stringers	1460	36 units	58,000				
Subtotal of Estimated Costs				197,000				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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Annual Statement
 Part II: Supporting Table
 Capital Fund Program (CFP) 2004

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130015 Friendship (200 units)	Floor tile - Community Room area	1460	lump sum	40,000				
	Surveillance equipment	1475	1 camera & monitor	5,000				
	Replace doors - ground floor	1460	21 doors	7,000				
Subtotal of Estimated Costs				52,000				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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Annual Statement
 Part II: Supporting Table
 Capital Fund Program (CFP) 2004

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130017 Scattered Sites (32 units)	Replace sidewalks	1450	2,000 sf	6,000				
	Replace ramps and railings	1460	10 units	30,000				
Subtotal of Estimated Costs				36,000				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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Annual Statement

Part II: Supporting Table
 Capital Fund Program (CFP) 2004

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130018 Scattered Sites (52 units)	Replace prime windows	1460	41 bldgs	100,000				
	Replace basement windows	1460	15 units	11,400				
	Replace window sills	1460	15 units	15,000				
	Replace carpet	1460	5 units	8,000				
	Replace roof	1460	5 units	15,000				
	Replace stoops & handrails	1460	5 units	7,500				
Subtotal of Estimated Costs				156,900				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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 ref. Handbook 7485.3

Annual Statement
 Part II: Supporting Table
 Capital Fund Program (CFP) 2004

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130019 Ostrow Apartments (80 units)	Install ceramic tile in hallways	1460	lump sum	125,000				
Subtotal of Estimated Costs				125,000				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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 ref. Handbook 7485.3

Annual Statement

Part II: Supporting Table
Capital Fund Program (CFP) 2004

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
<u>Authority-Wide</u>								
	<u>Fees & Costs</u>							
	Architect & Engineering Fees	1430	5% of physical costs	150,000				
	<u>Administration</u>							
	Modernization Coordinator Wages & Benefits	1410	1 employee	78,730				
	Modernization Clerk Wages & Benefits	1410	1 employee	34,290				
	Social Services Coordinator Wages & Benefits	1410	1 employee	69,210				
Subtotal of Estimated Costs				332,230				
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

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ref. Handbook 7485.3

Annual Statement

Part II: Supporting Table
 Capital Fund Program (CFP) 2004

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2)
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
<u>Authority-Wide Management Improvements</u>								
	Community Oriented Police Services	1408	4 officers	221,206				
	HomePLUS Social Services at Schmid Towers & Friendship Apartments	1408	400 residents	400,000				
	Congregate meals at Schmid Towers, Friendship Apts. & Ostrow Apts.	1408	150 residents	78,197				
	Economic Development	1408	lump sum	10,000				
	Internet access wiring	1460	620 units	86,300				
	Community facilities needs assessment	1430	lump sum	10,000				
Subtotal of Estimated Costs				805,703				
Grand Total				3,547,017				

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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(2) To be completed for the Performance and Evaluation Report.

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Annual Statement

Part III : Implementation Schedule
Capital Fund Program (CFP) 2004

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reason for Revised Target Dates (2)
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
PA28P013001 Harbor Homes	05/06			05/08			
PA28P013002 Lake City	05/06			05/08			
PA28P013003 Franklin Terrace	05/06			05/08			
PA28P013004 Harbor Homes Annex	05/06			05/08			
PA28P013005 Schmid Towers	05/06			05/08			
PA28P013007 Scattered Sites	05/06			05/08			
PA28P013008 Scattered Sites	05/06			05/08			
PA28P013009 Westbrook	05/06			05/08			
PA28P013010 Eastbrook	05/06			05/08			
PA28P013011 Bird Drive	05/06			05/08			
PA28P013014 Pineview	05/06			05/08			
PA28P013015 Friendship Apts.	05/06			05/08			
PA28P013017 Scattered Sites	05/06			05/08			
PA28P013018 Scattered Sites	05/06			05/08			
PA28P013019 Ostrow Apts.	05/06			05/08			
Authority Wide	05/06			05/08			

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

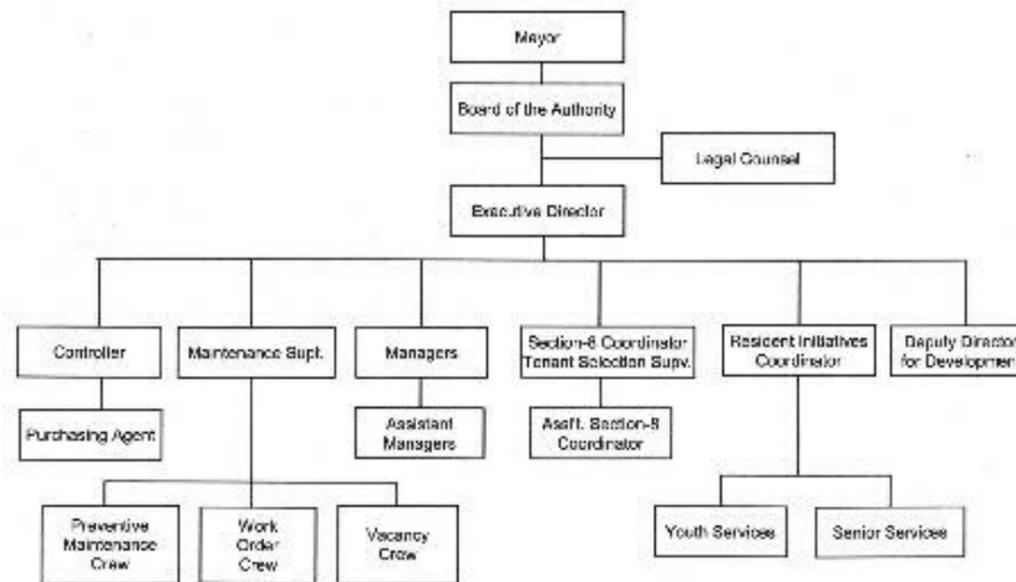
(2) To be completed for the Performance and Evaluation Report.

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

ATTACHMENT C

Housing Authority of the City of Erie Table of Organization



Attachment D

Five-Year Action Plan
 Part I : Summary
 Capital Fund Program (CFP) 2004

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

HA Name: Housing Authority of the City of Erie		Locality: (City/County & State) Erie, PA		<u>X</u> Original	___ Revision No. ___
A. Development Number/Name	Work Statement for Year 1 FFY: 2004	Work Statement for Year 2 FFY : 2005	Work Statement for Year 3 FFY : 2006	Work Statement for Year 4 FFY : 2007	Work Statement for Year 5 FFY : 2008
PA28P013001 - Harbor Homes		0	591,000	0	0
PA28P013002 - Lake City		160,000	0	0	0
PA28P013003 - Horan Garden Apts.		770,000	455,720	0	0
PA28P013004 - Harbor Homes Annex		500,000	156,640	0	0
PA28P013005 - Schmid Towers		0	40,000	0	0
PA28P013007 - Scattered Sites		0	20,400	0	0
PA28P013008 - Scattered Sites		240,000	219,338	0	0
PA28P013009 - Westbrook		375,000	54,480	0	0
PA28P013010 - Eastbrook		50,000	20,000	0	0
PA28P013011 - Bird Drive		250,000	44,000	0	0
PA28P013014 - Pineview		300,000	75,000	0	0
PA28P013015 - Friendship Apts.		0	0	0	0
PA28P013017 - Scattered Sites		0	10,000	0	0
PA28P013018 - Scattered Sites		0	0	0	0
PA28P013019 - Ostrow Apts.		4,924	5,076	0	0
B. Physical Improvements Subtotal		2,649,924	1,691,654	0	0
C. Management Improvements		709,403	709,403	709,403	709,403
D. HA-Wide Nondwelling Structures and Equipment		0	0	0	0
E. Administration		187,690	193,310	199,105	205,075
F. Other - Architect & Engineering		0	0	0	0
G. Operations		0	0	0	0
H. Demolition		0	0	0	0
I. Replacement Reserve		0	952,650	2,638,509	2,632,539
J. Mod Used for Development		0	0	0	0
K. Total CFP Funds		3,547,017	3,547,017	3,547,017	3,547,017
L. Total Non-CFP Funds		0	0	0	0
M. Grand Total		3,547,017	3,547,017	3,547,017	3,547,017
Signature of Executive Director: X	Date:	Signature of Public Housing Director/Office of Native American Programs Administrator: X		Date:	

Five-Year Action Plan

Part II : Supporting Pages - Physical Needs Work Statements
 Capital Fund Program (CFP) 2004

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Work Statement for Year 1 FFY: 2004	Work Statement for Year 2 FFY: 2005			Work Statement for Year 3 FFY: 2006		
	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013001 (224 units) <u>Harbor Homes</u>			PA28P013001 (224 units) <u>Harbor Homes</u>		
			Chimney screens	40 bldgs.	24,000	
			Insulate crawl spaces	40 bldgs.	40,000	
			Reconfigure wingwalls	40 bldgs.	80,000	
			Install individual electric meters	224 units	56,000	
			Replace T-111 siding	40 bldgs.	150,000	
			Replace individual gas meters	224 units	56,000	
			Relocate heat ducts from ceilings to floors	200 units	100,000	
			Enclose furnace area with fireproof door	224	40,000	
			Install outside spigots	144	10,000	
			Replace exterior range hood vents	224 units	10,000	
			Raise furnace and hot water tank to floor level	224	25,000	
	Subtotal of Estimated Cost		0	Subtotal of Estimated Cost	591,000	

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013001 (224 units) <u>Harbor Homes</u>			PA28P013001 (224 units) <u>Harbor Homes</u>		
	Subtotal of Estimated Cost			0	Subtotal of Estimated Cost	

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013002 (40 units) <u>Lake City</u> Unit renovations for full accessibility	2 units	160,000	PA28P013002 (40 units) <u>Lake City</u>		
	Subtotal of Estimated Cost			160,000	Subtotal of Estimated Cost	
						0

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013002 (40 units) <u>Lake City</u>			PA28P013002 (40 units) <u>Lake City</u>		
	Subtotal of Estimated Cost		0	Subtotal of Estimated Cost		0

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013003 (428 units) <u>John E. Horan Garden Apts.</u>			PA28P013003 (428 units) <u>John E. Horan Garden Apts.</u>		
	Accessibility improvements			Replace closet doors	30 units	36,000
	- Community buildings	lump sum	25,000	Install individual gas meters	276 meters	69,000
	- Site work	lump sum	25,000	Replace roofs	20 bldgs	80,000
	Unit renovations for full accessibility	9 units	720,000	Replace individual gas meters	152 units	38,000
				Renovate social services offices	5 offices	20,000
				Upgrade electric system - Balance	lump sum	40,614
				Landscaping	lump sum	50,000
				Install separate breaker for security lights	50 bldgs	10,620
				Replace kitchen floor tile	6 units	8,000
				Replace bathroom floors	10 units	6,000
				(continued on next page)		
		Subtotal of Estimated Cost		770,000	Subtotal of Estimated Cost	

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Work Statement for Year 1 FFY: 2004	Work Statement for Year 2 FFY: 2005			Work Statement for Year 3 FFY: 2006						
	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost				
	PA28P013003 (428 units) <u>John E. Horan Garden Apts.</u>			PA28P013003 (428 units) <u>John E. Horan Garden Apts.</u> Remove sidewalks & drives - fences installed	lump sum	30,000				
				Upgrade electric system	lump sum	10,986				
				Remove posts for garbage cans	lump sum	9,000				
				Install screen over exhaust fan vent (balance)	214	7,500				
				Install storm sewer connections to downspouts	32	10,000				
				Replace siding	20 bldgs	10,000				
				Replace interior panel bedroom, closet and bathroom doors	108 units	20,000				
				Subtotal of Estimated Cost			0	Subtotal of Estimated Cost		97,486

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013003 (428 units) <u>John E. Horan Garden Apts.</u>			PA28P013003 (428 units) <u>John E. Horan Garden Apts.</u>		
	Subtotal of Estimated Cost		0	Subtotal of Estimated Cost		0

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013004 (122 units) <u>Harbor Homes Annex</u>			PA28P013004 (122 units) <u>Harbor Homes Annex</u>		
	New construction - fully accessible units	5 units	500,000	Playground & fencing, 19th & June	lump sum	35,000
				Install individual electric meters	122 units	30,500
				Replace individual gas meters	122 units	30,500
				Surveillance equipment	4 cameras & monitors	20,000
				Replace basement steps	20 units	20,640
				Landscaping	lump sum	15,000
				Close off small basement vents	lump sum	5,000
		Subtotal of Estimated Cost		500,000	Subtotal of Estimated Cost	

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	
	PA28P013004 (122 units) <u>Harbor Homes Annex</u>			PA28P013004 (122 units) <u>Harbor Homes Annex</u>			
	Subtotal of Estimated Cost			0	Subtotal of Estimated Cost		

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013005 (197 units) <u>Schmid Towers</u>			PA28P013005 (197 units) <u>Schmid Towers</u>		
				Replace corridor handrails	all	25,000
				Surveillance equipment	3 cameras & monitors	15,000
	Subtotal of Estimated Cost		0	Subtotal of Estimated Cost		40,000

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013005 (197 units) <u>Schmid Towers</u>			PA28P013005 (197 units) <u>Schmid Towers</u>		
	Subtotal of Estimated Cost		0	Subtotal of Estimated Cost		0

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013007 (78 units) <u>Scattered Sites</u>			PA28P013007 (78 units) <u>Scattered Sites</u>		
				Replace furnace ductwork	78 units	20,400
	Subtotal of Estimated Cost		0	Subtotal of Estimated Cost		20,400

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013007 (78 units) <u>Scattered Sites</u>			PA28P013007 (78 units) <u>Scattered Sites</u>		
	Subtotal of Estimated Cost		0	Subtotal of Estimated Cost		0

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013008 (181 units) <u>Scattered Sites</u>			PA28P013008 (181 units) <u>Scattered Sites</u>		
	Unit renovation for full accessibility	3 units	240,000	Replace siding	181 units	180,000
				Bathroom floor replacement	10 units	5,118
				Replace driveway aprons	20 units	7,200
				Replace stoops/porches	10 units	27,020
	Subtotal of Estimated Cost		240,000	Subtotal of Estimated Cost		219,338

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	
	PA28P013008 (181 units) <u>Scattered Sites</u>			PA28P013008 (181 units) <u>Scattered Sites</u>			
	Subtotal of Estimated Cost			0	Subtotal of Estimated Cost		

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013009 (50 units) <u>Westbrook</u>			PA28P013009 (50 units) <u>Westbrook</u>		
	New construction - fully accessible units	3 units	375,000	Surveillance equipment	4 cameras & monitors	20,000
				Picnic pavilion	lump sum	10,000
				Replace bathroom floors and faucets	50 units	23,480
				Benches for playground	lump sum	1,000
	Subtotal of Estimated Cost		375,000	Subtotal of Estimated Cost		54,480

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013009 (50 units) <u>Westbrook</u>			PA28P013009 (50 units) <u>Westbrook</u>		
	Subtotal of Estimated Cost		0	Subtotal of Estimated Cost		0

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013010 (50 units) <u>Eastbrook</u>			PA28P013010 (50 units) <u>Eastbrook</u>		
	Security fencing	1,400 LF	50,000	Surveillance equipment	4 cameras & monitors	20,000
	Subtotal of Estimated Cost		50,000	Subtotal of Estimated Cost		20,000

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013010 (50 units) <u>Eastbrook</u>			PA28P013010 (50 units) <u>Eastbrook</u>		
	Subtotal of Estimated Cost			0	Subtotal of Estimated Cost	

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013011 (50 units) <u>Bird Drive</u>			PA28P013011 (50 units) <u>Bird Drive</u>		
	New construction - fully accessible units	3 units	250,000	Surveillance equipment	4 cameras & monitors	20,000
				Replace tubs and surrounds	10 units	10,000
				Replace floors	3 units	8,000
				Nature trail	1,400 lf	6,000
	Subtotal of Estimated Cost		250,000	Subtotal of Estimated Cost		44,000

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013011 (50 units) <u>Bird Drive</u>			PA28P013011 (50 units) <u>Bird Drive</u>		
	Subtotal of Estimated Cost		0	Subtotal of Estimated Cost		0

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013014 (71 units) <u>Pineview</u>			PA28P013014 (71 units) <u>Pineview</u>		
	Unit renovations for full accessibility (balance)	3 units	300,000	Maintenance garage addition	lump sum	50,000
				Additonal parking (4200 Schaper)	lump sum	10,000
				Improve recreation area	lump sum	15,000
	Subtotal of Estimated Cost		300,000	Subtotal of Estimated Cost		75,000

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	
	PA28P013014 (71 units) <u>Pineview</u>			PA28P013014 (71 units) <u>Pineview</u>			
	Subtotal of Estimated Cost			0	Subtotal of Estimated Cost		

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013015 (200 units) <u>Friendship Apts.</u>			PA28P013015 (200 units) <u>Friendship Apts.</u>		
	Subtotal of Estimated Cost		0	Subtotal of Estimated Cost		0

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013015 (200 units) <u>Friendship Apts.</u>			PA28P013015 (200 units) <u>Friendship Apts.</u>		
	Subtotal of Estimated Cost		0	Subtotal of Estimated Cost		0

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013017 (32 units) <u>Scattered Sites</u>			PA28P013017 (32 units) <u>Scattered Sites</u>		
				Electrical improvements	10 units	10,000
	Subtotal of Estimated Cost		0	Subtotal of Estimated Cost		10,000

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	
	PA28P013017 (32 units) <u>Scattered Sites</u>			PA28P013017 (32 units) <u>Scattered Sites</u>			
	Subtotal of Estimated Cost			0	Subtotal of Estimated Cost		

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	
	PA28P013018 (52 units) <u>Scattered Sites</u>			PA28P013018 (52 units) <u>Scattered Sites</u>			
	Subtotal of Estimated Cost			0	Subtotal of Estimated Cost		

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013018 (52 units) <u>Scattered Sites</u>			PA28P013018 (52 units) <u>Scattered Sites</u>		
	Subtotal of Estimated Cost		0	Subtotal of Estimated Cost		0

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013019 (80 units) <u>Ostrow Apts.</u>			PA28P013019 (80 units) <u>Ostrow Apts.</u>		
	Improvements to sewer system	lump sum	4,924	Surveillance equipment	1 camera 1 monitor 1 VCR	5,076
	Subtotal of Estimated Cost		4,924	Subtotal of Estimated Cost		5,076

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	PA28P013019 (80 units) <u>Ostrow Apts.</u>			PA28P013019 (80 units) <u>Ostrow Apts.</u>		
	Subtotal of Estimated Cost		0	Subtotal of Estimated Cost		0

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	<u>HOUSING AUTHORITY - WIDE</u>			<u>HOUSING AUTHORITY - WIDE</u>		
	<u>Administration</u>			<u>Administration</u>		
	Modernization Coordinator Wages and Benefits	1 employee	81,090	Modernization Coordinator Wages and Benefits	1 employee	83,520
	Modernization Clerk Wages and Benefits	1 employee	35,320	Modernization Clerk Wages and Benefits	1 employee	36,380
	Social Services Coordinator Wages and Benefits	1 employee	71,280	Social Services Coordinator Wages and Benefits	1 employee	73,410
	Subtotal of Estimated Cost			Subtotal of Estimated Cost		
				187,690		
			193,310			

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	<u>HOUSING AUTHORITY - WIDE</u>			<u>HOUSING AUTHORITY - WIDE</u>		
<u>Administration</u>			<u>Administration</u>			
Modernization Coordinator Wages and Benefits	1 employee	86,025	Modernization Coordinator Wages and Benefits	1 employee	88,605	
Modernization Clerk Wages and Benefits	1 employee	37,470	Modernization Clerk Wages and Benefits	1 employee	38,595	
Social Services Coordinator Wages and Benefits	1 employee	75,610	Social Services Coordinator Wages and Benefits	1 employee	77,875	
Subtotal of Estimated Cost			199,105	Subtotal of Estimated Cost		205,075

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	<u>HOUSING AUTHORITY - WIDE</u>			<u>HOUSING AUTHORITY - WIDE</u>		
	<u>Management Improvements</u>			<u>Management Improvements</u>		
	Community Oriented Police Services	4 officers	221,206	Community Oriented Police Services	4 officers	221,206
	HomePLUS Social Services at Schmid Towers & Friendship Apts.	400 residents	400,000	HomePLUS Social Services at Schmid Towers & Friendship Apts.	400 residents	400,000
	Congregate meals at Schmid Towers Friendship & Ostrow Apts.	150 residents	78,197	Congregate meals at Schmid Towers Friendship & Ostrow Apts.	150 residents	78,197
	Economic Development	lump sum	10,000	Economic Development	lump sum	10,000
				-		
	Replacement Reserve		0	Replacement Reserve		952,650
	Subtotal of Estimated Cost		709,403	Subtotal of Estimated Cost		1,662,053

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	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name Description of Major Work Categories	Quantity	Estimated Cost
	<u>HOUSING AUTHORITY - WIDE</u>			<u>HOUSING AUTHORITY - WIDE</u>		
	<u>Management Improvements</u>			<u>Management Improvements</u>		
	Community Oriented Police Services	4 officers	221,206	Community Oriented Police Services	4 officers	221,206
	HomePLUS Social Services at Schmid Towers & Friendship Apts.	400 residents	400,000	HomePLUS Social Services at Schmid Towers & Friendship Apts.	400 residents	400,000
	Congregate meals at Schmid Towers Friendship & Ostrow Apts.	150 residents	78,197	Congregate meals at Schmid Towers Friendship & Ostrow Apts.	150 residents	78,197
	Economic Development	lump sum	10,000	Economic Development	lump sum	10,000
	Replacement Reserve		2,638,509	Replacement Reserve		2,632,539
	Subtotal of Estimated Cost		3,347,912	Subtotal of Estimated Cost		3,341,942



1841 East 18th Street • Erie, PA 16510

Phone (814) 899-8820 • Fax (814) 899-8972 • Email tenant@velocity.net

December 18, 2003

On behalf of the residents of public housing the Erie Tenant Council would like to express our support of the 2004 Annual Plan for the Housing Authority of the City of Erie.

As usual, this year's plan boasts some impressive projects. The Housing Authority has maintained its commitment to keeping our neighborhoods safe, decent and affordable. They strive to maintain our beautiful landscaping.

Along with continually maintaining the exterior of our neighborhoods, the Housing Authority has included some exciting renovations that will have both long range and immediate influences on our residents. One of the most important improvements is the addition of handicap accessible units that include one, two and three bedrooms. These modifications will help, not only the residents of the high rises, but also the residents with limitations in family developments.

This year the Housing Authority has also included some renovations for our younger residents. Playground improvements will help to keep our children safe and happy. Many of our developments are in need of newer; better play equipment. The Erie Tenant Council is grateful that the housing authority has included the upgrading of playgrounds in their plan.

As in the past, the Housing Authority has dedicated itself to including residents in the annual plan. The Erie Tenant Council and the Resident Advisory Board has played an active role in many of the additions to this year's plan, such as: waterproofing the basements of some scattered sites, amendments to the pet policy and the installation of

entry signs, to name a few. We feel that our Housing Authority works well with our residents to help develop the Annual and Five-Year Plans that HUD requires. We continue our support of the Housing Authority and their efforts to make our public housing the best.

Submitted by:

A handwritten signature in cursive script that reads "Pat Mickel".

Pat Mickel

President of the Erie Tenant Council

ATTACHMENT F

PHA PET POLICY SUMMARY

The purpose of HACE's Pet Policy and Procedures is to permit pet ownership by family residents of public housing owned and managed by the Housing Authority of the City of Erie. Pet ownership is subject to compliance with reasonable requirements established by the Housing Authority. A resident of a public housing dwelling unit may own one or more common household pets provided that (1) the resident maintains each pet responsibly; (2) in accordance with applicable state and local public health, animal control, and animal anti-cruelty laws and regulations; and (3) in accordance with the policies established in the Authority's Annual Plan.

For purposes of this policy, a common household pet is defined as a dog, cat, bird (e.g., canary or parakeet) or fish, that is traditionally kept in the home for pleasure rather than for commercial purposes. No other type of pet is permitted. Any other pet will be refused registration. Dogs cannot weigh more than 20 pounds. No dangerous or intimidating pets (e.g., pit bull, rottweiler, or Doberman pinscher) will be permitted. If the dog grows to weigh more than the allowable weight, it must then be removed from the premises. Only one four-legged, warm-blooded pet is permitted in a unit. Only one aquarium (maximum 20 gallons) is permitted in a unit. Only one birdcage is permitted in a unit. The maximum number of pets in a unit is one warm-blooded animal, one bird, and the number of fish that can be accommodated in a single 20-gallon aquarium.

No less than ten (10) days before the pet is to be brought into the unit (other than fish or bird), such pet must be registered with the Authority by the Tenant delivering to the Authority the completed Pet Registration Form. Registration must show the type of pet, recent picture, name, age, license number, and current inoculation information, name and address of pet's veterinarian, plus a signed responsibility card showing the name of three (3) persons to call to come get the pet in the event of the Tenant's illness or death.

The pet (dog or cat) owner must pay a monthly fee and a \$75 refundable security deposit to cover the additional costs that may be incurred by the Authority for damages caused by the pet. This fee will be refunded at the end of the pet owner's tenancy, provided the presence of a pet has caused no damage to the Authority's property. If damage occurs during occupancy, the pet deposit will be used to make repairs, including fumigation, and the deposit must be replenished by the tenant within three (3) months.

The Tenant must agree to comply with the pet rules as provided in this policy, and the violation of the rules shall be grounds for removal of the pet or eviction of the Tenant, or both, in accordance with the provisions of this policy and applicable regulations.

ATTACHMENT G

HACE PROGRESS TOWARD FIVE-YEAR PLAN GOALS AND OBJECTIVES

The Housing Authority of the City of Erie continues to provide quality affordable housing opportunities to lower-income individuals and families, and strives to foster economic self-sufficiency among the resident it serves.

Progress made on specific strategic goals is as follows:

Increase the availability of decent, safe, and affordable housing

- ❑ During the period 10/1/02 to 9/30/03, the number of public housing units under lease has decreased slightly from 1742 units to 1734 units. This decrease was attributed to a temporary moratorium on lease-up of units in order to facilitate relocation of existing residents from units that were scheduled to be renovated to accommodate persons with disabilities. This construction/relocation effort, when completed, will result in 106 units of accessible housing for the disability population of Erie.
- ❑ HACE has intensified its efforts to increase the utilization rate of the Section 8 Housing Choice Voucher Program. During the period 10/1/02 to 9/30/03, the number of units under contract in the Section 8 Housing Choice Voucher program has held steady, averaging 914 units per month at an average utilization rate of 98.2%. HACE will continue these efforts to achieve and maintain a utilization rate at or above 98% during the 2004 Agency Plan year.
- ❑ In an effort to increase landlord awareness of the Section 8 Program, discussions have been held regarding a landlord briefing that will encourage Section 8 landlords to provide accessibility features in their rental units for person with disabilities. HACE will continue to work with advocacy groups for persons with disabilities to increase the number of accessible units available under the Section 8 program.
- ❑ HACE continues its efforts to increase the Public Housing Assessment System (PHAS) advisory score each fiscal year. The PHAS advisory score for 2000 was 78.6, the 2001 PHAS advisory score was 78, the 2002 advisory score was 83, and the 2003 PHAS score was 84.

- ❑ HACE staff, working in conjunction with a housing consultant, prepared revisions to the Public Housing Admission and Occupancy Policy, as well as to the Section 8 Housing Choice Voucher Administrative Plan. Both of these plan revisions were reviewed by HACE staff members, and discussed at length with members of the Resident Advisory Board prior to adoption. These plan revisions incorporate recent HUD regulations, including the provisions of the Quality Housing and Work Responsibility Act of 1998 (QHWRA). These updated plans were approved and adopted by the HACE Board at their November 2003 meeting
- ❑ Renovations to improve the quality of public housing units have been undertaken under the Capital Fund grant. Projected expenditures for 2004 are included as Attachment B to this Plan.

Provide housing assistance to more families and individuals

- ❑ HACE will continue its efforts to implement homeownership opportunity programs to residents of public housing and recipients of housing assistance under the Section 8 Program.

Improve community quality of life and economic vitality

- ❑ In October 2002 HACE completed an income analysis of all its covered housing developments to determine the average annual income of all resident families, and to implement measures, if needed, to deconcentrate poverty in those developments. The Deconcentration Analysis is included as Attachment A to this Plan.
- ❑ Comprehensive security improvements, including additional security lighting, security guards, and community policing efforts are being implemented to provide a safe and secure living environment for all residents of public housing. As a direct result of continued HACE security efforts, reportable incidents of crime in public housing have been reduced by 58% during the period 1993-2000.

Promote self-sufficiency and asset development of families and individuals

- ❑ HACE continues to provide a wide range of supportive services for its residents designed to promote and support their independence and self-sufficiency. A complete listing of these supportive services is included in Section 12B of this Plan.

- In support of the HACE mission to promote economic self-sufficiency of its residents, HACE has constructed the Learning Center at Franklin Terrace, which was formally dedicated on October 18, 2002. The St. Benedict Education Center has been contracted by HACE to provide a comprehensive adult education and job preparation program at the new learning Center. This program will include adult education, job preparation, and job placement. St. Benedict Education Center will provide intensive case management as the cornerstone of the program that will include academic development (literacy, ABE, GED, and ESL), supervised computer education, job readiness preparation (money and time management, interpersonal skills, problem solving, and resume preparation), job development and placement.
- HACE initiated the planning process to implement a program of Internet access wiring available to all public housing family residents, starting with the Harbor Homes development, in the 2003 Plan year. Following the installation of necessary wiring, HACE will then provide an opportunity for every resident to purchase a computer, monitor, printer, and software from the Authority on a monthly lease-to-purchase program. This innovative program will provide opportunities for families to utilize modern technology to further their economic independence, expand awareness of supportive services available to them, and to supplement educational opportunities currently available only through school systems and public internet access programs. The planning and implementation of this internet access program will continue in the 2004 PHA Plan year.

Ensure Equal Opportunity in housing for all Americans

- HACE has completed a Section 504 Needs Assessment and Transition Plan for all of its family housing communities to determine the need for additional accessible housing units for persons with disabilities. The Authority has budgeted sufficient funds in its 5-year Capital Fund program to bring all HACE communities into compliance with Section 504 regulations regarding handicap accessibility. When the HACE renovation program is completed, there will be 106 units of fully accessible housing available for persons with disabilities

ATTACHMENT H
RESIDENT MEMBER OF THE
PHA GOVERNING BODY

The Housing Authority of the City of Erie has had a resident serving on the HACE Board since 1995. In accordance with the Pennsylvania Housing Act of 1937, PL 955, the Mayor of the City of Erie appoints members to the Housing Authority governing body, with the approval of City Council.

On December 30, 1997, Mayor Joyce Savocchio did appoint Trelane Battles, a resident of public housing, to the Board of the Housing Authority.

Ms. Battles' term of office expires in April 2005.

Housing Authority of the City of Erie
PUBLIC HOUSING AGENCY PLAN

RESIDENT ADVISORY BOARD
as of October 20, 2003

Jackie Beardsley, 2016 East 18 th St., 16510	Harbor Homes Annex	899-2551
Pennie Dade, 1103 East 24 th St., 16503	Section 8	452-6626
Bea Eggleston, 153 East 6 th St., Box 80, 16501	Schmid Towers	455-3473
Donna Ellman, 1415 East 19 th St., 16503	Eastbrook	455-6182
Richard Kendra, 2045 East 7 th St., #2, 16511	Franklin Terrace	454-4774
Georgia Knight, 136 East 17 th St., 16503	Scattered Sites	459-0209
Virginia Lopez, 1413 East 19 th 16503	Eastbrook	455-5597
Pat Mickel, 2135B East 10 th St., #2., 16510	Erie Tenant Council	455-5605 / 899-8820 (h)
Donald Mott, 111 East 11 th St., Box 125, 16501	Friendship Apartments	455-6964
Joan Ponder, 1429 West 24 th St., 16502	Westbrook	871-2983
Alice Reeves, 153 East 6 th St., Box 147	Schmid Towers	452-1029
Shirley Shoop, 4220 Davison, #203, 16504	Ostrow Apartments	825-5535
Cleo Woodward, 111 East 11 th St., Box 52, 16501	Friendship Apartments	459-1162

Attachment J

Annual Statement / Performance and Evaluation Report

PART I : SUMMARY

Comprehensive Grant Program (CGP) 1999

U.S. Department of Housing

and Urban Development

Office of Public and Indian Housing

HA Name Housing Authority of the City of Erie	Comprehensive Grant Number PA28-P-013-708	FFY of Grant Approval FFY 1999
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement/Revision Number ____
 Performance and Evaluation Report for the Period Ending _____
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised(1)	Obligated	Expended
1	Total Non-CGP Funds	0	0	0.00	0.00
2	1406 Operations	0	0	0.00	0.00
3	1408 Management Improvements	824,000	462,323	462,323.60	462,323.60
4	1410 Administration	142,800	160,766	160,766.29	160,766.29
5	1411 Audit	0	0	0.00	0.00
6	1415 Liquidated Damages	0	0	0.00	0.00
7	1430 Fees and Costs	75,000	373,310	373,310.23	373,310.23
8	1440 Site Acquisition	0	0	0.00	0.00
9	1450 Site Improvement	1,199,400	136,034	136,033.65	136,033.65
10	1460 Dwelling Structures	2,406,905	406,905	406,903.99	406,903.99
11	1465.1 Dwelling Equipment-Nonexpendable	0	0	0.00	0.00
12	1470 Nondwelling Structures	141,200	772,280	772,280.24	772,280.24
13	1475 Nondwelling Equipment	9,000	0	0.00	0.00
14	1485 Demolition	0	0	0.00	0.00
15	1490 Replacement Reserve	0	0	0.00	0.00
16	1495.1 Relocation Costs	0	0	0.00	0.00
17	1498 Mod Used for Development	0	0	0.00	0.00
18	1502 Contingency (may not exceed 8% of line 16)	0	0	0.00	0.00
19	Amount of Annual Grant (Sum of lines 2-18)	4,798,305	2,311,618	2,311,618.00	2,311,618.00
20	Amount of line 19 Related to LBP Activities	0	0	0.00	0.00
21	Amount of line 19 Related to Section 504 Compliance	0	0	0.00	0.00
22	Amount of line 19 Related to Security	529,000	40,103	40,103.06	40,103.06
23	Amount of line 19 Related to Energy Conservation Measures	811,467	0	0.00	0.00

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

(2) To be completed for the Performance and Evaluation Report.

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

X

X

Annual Statement / Performance and Evaluation Report

Part II : Supporting Pages

Comprehensive Grant Program (CGP) 1999

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013001 Harbor Homes (224 units)	Roof replacement	1460	16 bldgs.	236,858	0	0.00	0.00	Contracted. 06/00 Moved to CGP'97 (9/00).
	Screen tops of chimneys	1460	40 bldgs.	24,000	0	0.00	0.00	No action.
	Entry door replacement	1460	200 doors	140,000	36,580	36,580.00	36,580.00	Complete. Moved to CGP'98 (09/01). Moved from CAP'00 (09/01).
	Prime window replacement	1460	95 apts.	500,000	0	0.00	0.00	Moved to CGP'98 (9/00). Contracted (3/00)
	Insulate crawl space	1460	40 bldgs.	40,000	0	0.00	0.00	No action.
	Reconfigure wingwalls	1460	40 bldgs.	80,000	0	0.00	0.00	No action.
	Landscaping	1450	lump sum	25,000	25,000 41,619 19,695	25,000.00 41,618.65 19,695.00	25,000.00 41,618.65 19,695.00	Complete. Moved from CGP'98 (09/01). Moved from CAP'00 (09/01).
	Air conditioning for Headstart Learning Center	1475	lump sum	2,000	0	0.00	0.00	Moved to CGP'98 (09/01).
	Security fence	1450	lump sum	40,000	0	0.00	0.00	Reprogrammed.
	Replace wingwall siding	1460	10 bldgs.	0	0	0.00	0.00	From CGP'98 (9/00).
	Handicap improvements (structures)	1460	lump sum	0	0	0.00	0.00	From CGP'98 (9/00). Moved to CAP'00 (12/02).
	Reglaze bathtubs	1460	32	0	5,056	5,056.00	5,056.00	Moved from CAP'01 (08/02).
Subtotal of Estimated Costs				1,087,858	127,950	127,949.65	127,949.65	

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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Annual Statement / Performance and Evaluation Report

Part II : Supporting Pages

Comprehensive Grant Program (CGP) 1999

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013002 Lake City (40 units)	Resurface drives & parking areas	1450	5,000 sf	25,000	0	0.00	0.00	Moved to CAP'00 (12/02).
	Repair wingwalls	1460	5 bldgs.	7,500	0	0.00	0.00	Moved to CAP'00 (12/02).
	Security fence	1450	lump sum	13,000	0	0.00	0.00	Reprogrammed.
	Upgrade electric distrib. system	1450	entire system	0	0	0.00	0.00	Completed with other funds.
	Replace floors	1460	3 units	0	865	865.00	865.00	Moved from CAP'00 (6/02).
Subtotal of Estimated Costs				45,500	865	865.00	865.00	

Signature of Executive Director and Date

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form HUD-52837 (10/95)

ref Handbook 7485.3

Annual Statement / Performance and Evaluation Report

Part II : Supporting Pages

Comprehensive Grant Program (CGP) 1999

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013003 John E. Horan Garden Apts. (428 units)	Asphalt repair to parking & service areas	1450	600 sf	6,000	0	0.00	0.00	No action.
	Ceiling replacements	1460	10 ceilings	7,500	825	825.00	825.00	Per P.O.(Konkol)
	Administration building Renovation & addition	1470	1800 sf	100,000	358,334	358,334.00	358,334.00	Moved from CAP'00 (09/01).
				0	43,902	43,902.54	43,902.54	Contracted 10/01.
				0	50,940	50,939.70	50,939.70	Contracted 10/01.
				0	73,206	73,206.00	73,206.00	Contracted 10/01.
				0	5,895	5,895.00	5,895.00	Contracted 10/01.
				0	1,977	1,977.00	1,977.00	Complete.
	Addition to maintenance shop (additional)	1470	1	0	50,000	50,000.00	50,000.00	Moved from CAP'01 (09/01).
	Reconfigure traffic patterns	1450	lump sum	250,000	0	0.00	0.00	Reprogrammed.
	Landscaping	1450	lump sum	25,000	0	0.00	0.00	No action.
	New Doors on Admin. Bldg.	1470	4 doors	1,000	0	0.00	0.00	No action.
	Rehab sanitary sewers and manholes	1450	2,000 lf	142,000	0	0.00	0.00	No action.
Security fence	1450	2,200 lf	175,000	0	0.00	0.00	Reprogrammed.	
Exterior building improvements	1460	125 units	0	0	0.00	0.00	Reprogrammed.	
Additional playground equipment	1450	lump sum	0	0	0.00	0.00	Moved from CGP'98 (9/00).	
				706,500	585,079	585,079.24	585,079.24	

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Annual Statement / Performance and Evaluation Report

Part II : Supporting Pages

Comprehensive Grant Program (CGP) 1999

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013004 Harbor Homes Annex (122 units)	Replace exterior doors & frames	1460	20 units	15,000	0	0.00	0.00	No action.
	Basement step replacement	1460	20 units	20,000	0	0.00	0.00	No action.
	Playground & fencing at E. 19th and June Streets	1450	lump sum	35,000	0	0.00	0.00	No action.
	Landscaping	1450	lump sum	15,000	0	0.00	0.00	No action.
	Install house numbers on front and rear	1460	122 units	6,000	925	925.00	925.00	Per P.O. (Nupp)
	Security fence	1450	lump sum	25,000	0	0.00	0.00	Reprogrammed.
	Refinish hardwood floors	1460	4 units	0	5,846	5,846.00	5,846.00	Moved from CAP'00 (6/02).
	Replace kitchen floors	1460	4 units	0	4,600	4,600.00	4,600.00	Moved from CAP'00 (6/02).
Subtotal of Estimated Costs				116,000	11,371	11,371.00	11,371.00	

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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Annual Statement / Performance and Evaluation Report

Part II : Supporting Pages

Comprehensive Grant Program (CGP) 1999

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013005 Schmid Towers (200 units)	Replace fire door closures	1470	27 doors	2,700	0	0.00	0.00	No action.
	Modernize & expand community room kitchen	1470	lump sum	10,000	0	0.00	0.00	Moved to CAP'01 (12/02).
	Mailbox replacement	1470	200	10,000	0	0.00	0.00	No action.
	Exhaust fan for trash room	1470	lump sum	1,000	0	0.00	0.00	Moved to CAP'01 (12/02).
	Replace apartment carpet	1460	20 apts.	71,500 0	0 0	0.00 0.00	0.00 0.00	Moved to CGP'98 (09/01). Partially moved to CGP'97(9/00).
	Replace floors	1460	125 units	0	0	0.00	0.00	Moved from CGP'98 (09/01). Moved to CAP'00 (6/02).
	Replace outside light poles	1450	lump sum	0	16,750	16,750.00	16,750.00	Moved from CAP'00 (09/01).
	Replace roof	1460	entire bldg	0	20,153	20,153.30	20,153.30	Moved from CAP'02 (11/02).
Subtotal of Estimated Costs				95,200	36,903	36,903.30	36,903.30	
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

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Annual Statement / Performance and Evaluation Report

Part II : Supporting Pages

Comprehensive Grant Program (CGP) 1999

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013007 Scattered Sites (78 units)	Add lights in basement stairwells	1460	78 units	10,000	0	0.00	0.00	No action.
	Basement stair replacement	1460	10 units	7,000	0	0.00	0.00	No action.
	Repair basement walls	1460	25 units	0	0	0.00	0.00	Moved from CGP'98 (9/00).
Subtotal of Estimated Costs				17,000	0	0.00	0.00	

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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Annual Statement / Performance and Evaluation Report
Part II : Supporting Pages
 Comprehensive Grant Program (CGP) 1999

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013008 Scattered Sites (181 units)	Replace clothes poles	1450	90 units	27,000	0	0.00	0.00	No action.
	Replace lintels under windows	1460	20 units	10,000	0	0.00	0.00	No action.
	Bathroom floor replacement	1460	10 units	6,000	0	0.00	0.00	Per Unit 2/2000 Partially moved to CGP'97 (9/00).
	Repair basement walls	1460	14 units	0	0	0.00	0.00	Moved to CGP'98 (09/01).
	Insulation	1460	36 units	0	0	0.00	0.00	No action.
	Handicap improvements	1450	8 units	0	0	0.00	0.00	No action.
	Handicap improvements	1460	10 units	0	0	0.00	0.00	No action.
	Rebuild basement walls	1460	25 units	0	0	0.00	0.00	Moved from CGP'98 (9/00).
	Floor replacement	1460	7 units	0	2,210	2,210.00	2,210.00	Moved from CAP'00 (6/02).
Subtotal of Estimated Costs				43,000	2,210	2,210.00	2,210.00	
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

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Annual Statement / Performance and Evaluation Report

Part II : Supporting Pages

Comprehensive Grant Program (CGP) 1999

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013009 Westbrook (50 units)	Replace bathroom floors and faucets	1460	50 units	73,480	0	0.00	0.00	No action.
	Benches for playground	1450	lump sum	1,000	0	0.00	0.00	No action.
	Landscaping	1450	lump sum	15,000	15,000	15,000.00	15,000.00	Complete.
	Replace prime windows	1460	50 units	245,867	0	0.00	0.00	Moved to CGP'98 (9/00).
	Lock-type access panels	1460	50 panels	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Reanchor entry door frames	1460	50 units	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Replace basement windows	1460	50 units	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Waterproof basements	1460	50 units	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Repoint/replace bricks	1460	lump sum	0	0	0.00	0.00	Moved from CGP'98 (9/00).
	Replace floors	1460	6 units	0	4,726	4,726.00	4,726.00	Moved from CAP'01 (8/02).
Subtotal of Estimated Costs				335,347	19,726	19,726.00	19,726.00	
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

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(2) To be completed for the Performance and Evaluation Report.

Annual Statement / Performance and Evaluation Report

Part II : Supporting Pages

Comprehensive Grant Program (CGP) 1999

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130010 Eastbrook (50 units)	Bathroom floor replacements	1460	10 units	6,000	0	0.00	0.00	Per Unit 2/2000 Partially moved to CGP'97 (9/00).
	Landscaping	1450	lump sum	15,000	15,000	15,000.00	15,000.00	Complete.
	Lock-type access panels	1460	50 panels	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Reanchor entry door frames	1460	50 units	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Exterior improvements	1460	8 bldgs.	0	0	0.00	0.00	Moved from CGP'97 (9/99).
Subtotal of Estimated Costs				21,000	15,000	15,000.00	15,000.00	
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

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Annual Statement / Performance and Evaluation Report

Part II : Supporting Pages

Comprehensive Grant Program (CGP) 1999

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130011 Bird Drive (50 units)	Lanscaping	1450	lump sum	15,000	0	0.00	0.00	No action.
	Security fence	1450	750 lf	70,000	0	0.00	0.00	No action.
	Lock-type access panels	1460	50 panels	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Waterproof basements	1460	50 units	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Playground equipment	1450	lump sum	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Reanchor entry door frames	1460	50 units	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Handicap improvements	1450	4 units	0	0	0.00	0.00	Moved from CGP'97 (9/99).
Subtotal of Estimated Costs				85,000	0	0.00	0.00	
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

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Annual Statement / Performance and Evaluation Report

Part II : Supporting Pages

Comprehensive Grant Program (CGP) 1999

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130014 Pineview (71 units)	Security fencing	1450	1,451 lf	50,000	0	0.00	0.00	No action.
	Trash can holder removal	1450	71 units	4,000	0	0.00	0.00	No action.
	Sound barrier fence (I-79) (additional)	1450	1,200 lf	200,000	0	0.00	0.00	No action.
		1450	90 lf	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Reflash chimneys	1460	71 units	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Replace door entry locks	1460	142 doors	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Improve drainage around building	1450	lump sum	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Add electric outlets in basement	1460	71 units	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Waterproof basements	1460	10 units	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Handicap improvements	1450	4 units	0	0	0.00	0.00	Moved from CGP'97 (9/99).
Subtotal of Estimated Costs				254,000	0	0.00	0.00	

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Annual Statement / Performance and Evaluation Report
Part II : Supporting Pages
 Comprehensive Grant Program (CGP) 1999

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130015 Friendship (200 units)	Replace carpet in corridors with tile	1460	10 floors	170,000	6,730	6,730.00	6,730.00	Complete. Partially moved to CGP'98(9/01).
	Replace apartment floors	1460	20 apts.	26,000	89,477	89,476.53	89,476.53	Complete. Moved to CGP'98 (9/00). Original Moved from CAP'00 (9/01).
	Mailbox replacement	1470	200	10,000	0	0.00	0.00	No action.
	Exhaust fan for smoking rooms	1470	2 fans	1,500	0	0.00	0.00	Moved to CAP'01 (12/02).
	Landscaping	1450	lump sum	5,000	0	0.00	0.00	Moved to CAP'01 (12/02).
	Replace apartment entry doors	1460	117 doors	58,500	0	0.00	0.00	Contracted. 04/2001. Partially moved to CGP'98(9/01).
	Construct dumpster enclosure	1450	lump sum	5,000	0	0.00	0.00	No action.
	Replace domestic hot water holding tank	1475	1 tank	7,000	0	0.00	0.00	Moved to CAP'01 (12/02).
	Repair spalls in apt. walls	1460	71 apts.	31,000	0	0.00	0.00	Complete. 6/21/2000 Moved to CGP'97 (9/00).
Subtotal of Estimated Costs				314,000	96,207	96,206.53	96,206.53	

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Annual Statement / Performance and Evaluation Report

Part II : Supporting Pages

Comprehensive Grant Program (CGP) 1999

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130017 Scattered Sites (32 units)	Insulate attics	1460	32 units	10,000	0	0.00	0.00	Moved to CGP'98 (09/01).
	Kitchen cabinet replacement	1460	32 units	69,000	68,275	68,274.50	68,274.50	Contracted 5/01. Partially moved to CGP'98 (9/01).
	Landscaping	1450	lump sum	6,400	0	0.00	0.00	No action.
	Replace exterior siding	1460	32 units	128,000	0	0.00	0.00	Moved to CGP'97 (9/00).
	Bathroom improvements	1460	32 units	0	25,794	25,793.60	25,793.60	Moved from CGP'98 (9/01).
	Install security screens	1460	32 units	0	3,523	3,523.06	3,523.06	Moved from CGP'98 (9/01). Partially moved to CAP'00(6/02).
	Replace furnaces	1460	32 units	0	60,525	60,525.00	60,525.00	Moved from CAP'00 (9/01).
	Replace basement windows	1460	6 units	0	7,539	7,539.00	7,539.00	Moved from CAP'00 (9/01).
	Replace floors	1460	5 units	0	10,973	10,973.00	10,973.00	Moved from CAP'00 (9/01).
Subtotal of Estimated Costs				213,400	176,628	176,628.16	176,628.16	
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Annual Statement / Performance and Evaluation Report

Part II : Supporting Pages

Comprehensive Grant Program (CGP) 1999

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130018 Scattered Sites (52 units)	Insulate attics	1460	52 units	15,600	0	0.00	0.00	Moved to CGP'98 (09/01).
	Kitchen cabinet replacement	1460	52 units	114,000	0	0.00	0.00	Moved to CGP'98 (09/01).
	Bathroom improvements	1460	52 units	46,800	11,994	11,994.00	11,994.00	Complete. Partially moved to CGP'98 (9/01).
	Landscaping	1450	lump sum	5,000	0	0.00	0.00	No action.
	Replace exterior siding	1460	52 units	208,000	0	0.00	0.00	Partially moved to CGP'97 Remainder to CGP'98 (9/00).
	Install security screens	1460	52 units	0	0	0.00	0.00	Moved from CGP'98 (9/00).
	Replace floors	1460	3 units	0	40,289	40,289.00	40,289.00	Complete. Moved from CAP'00 (9/01).
Subtotal of Estimated Costs				389,400	52,283	52,283.00	52,283.00	
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Annual Statement / Performance and Evaluation Report

Part II : Supporting Pages

Comprehensive Grant Program (CGP) 1999

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130019 Ostrow Apartments (80 units)	Replace kitchen and bathroom water shut offs	1460	80 apts.	6,300	0	0.00	0.00	Moved to CAP'01 (12/02).
	Improvements on sewer system	1460	lump sum	5,000	0	0.00	0.00	Moved to CAP'01 (12/02).
	Replace apartment heat/air conditioner units	1460	5 apts.	12,000	0	0.00	0.00	Moved to CGP'98 (09/01).
	Landscaping	1450	lump sum	5,000	0	0.00	0.00	Moved to CAP'01 (12/02).
	Heating system improvements	1460	entire system	0	0	0.00	0.00	Moved to CAP'01 (12/02).
	Reset window lintels	1460	80 units	0	0	0.00	0.00	Moved to CAP'01 (12/02).
	Surveillance equipment	1475	1 camera 1 monitor 1 VCR	0	0	0.00	0.00	No action.
	Replace sidewalk	1450	1000 sq ft	0	2,970	2,970.00	2,970.00	Moved from CAP'01 (8/02).
Subtotal of Estimated Costs				28,300	2,970	2,970.00	2,970.00	
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

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Annual Statement / Performance and Evaluation Report

Part II : Supporting Pages

Comprehensive Grant Program (CGP) 1999

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
Authority Wide Fees & Costs	Architect and Engineering	1430	2% of physical work	75,000	18,972	18,971.70	18,971.70	Contract as needed. Partially moved to CGP'97(9/00). Partially moved to CGP'98(9/01). Partially moved from CAP'00(6/00)
					120,639	120,639.53	120,639.53	
					119,350	119,350.00	119,350.00	
					114,349	114,349.00	114,349.00	
	Building Addition - Central Maint.	1470	lump sum	5,000	188,026	188,026.00	188,026.00	Moved from CAP'01 (9/01). Moved from CAP'00 (9/01). Contracted 10/01.
	Computerized camera system	1475	1	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Develop additional family housing	1498	seed funding	0	0	0.00	0.00	Moved from CGP'97 (9/99).
	Administration							
	Comp grant coordinator Wages and benefits	1410	1 employee	57,750	69,063	69,063.44	69,063.44	Continuing. Partially moved to CGP'98(9/01).
	Modernization clerk Wages and benefits	1410	1 employee	24,150	30,155	30,155.17	30,155.17	Continuing Partially moved to CGP'98(9/01).
Social service coordinator Wages and benefits	1410	1 employee	60,900	61,548	61,547.68	61,547.68	Continuing. Partially moved to CGP'98(9/01).	
Subtotal of Estimated Costs				222,800	722,103	722,102.52	722,102.52	

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form HUD-52837 (10/95)

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Annual Statement / Performance and Evaluation Report

Part II : Supporting Pages

Comprehensive Grant Program (CGP) 1999

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
Authority-Wide	Management Improvements							
	Step-Up apprenticeship program to hire and train residents for modernization work	1408	8 trainees	80,000	0	0.00	0.00	No action.
	Community Oriented Police Services	1408	4 officers	220,000	0 121,277	0.00 121,277.00	0.00 121,277.00	Moved to CGP'98 (9/00). Moved from CAP'00 (9/01).
	Home Plus Social Serices at Schmid Towers & Friendship Apartments	1408	400 residents	375,000	253,655	253,655.49	253,655.49	Contracted 05/01. Partially moved to CGP'98 (9/01) Partially moved to CGP'98 (12/01) Moved from CAP'00 (9/01).
	Economic Development Program	1408	lump sum	134,000	0	0.00	0.00	Moved to CAP'01 (9/01).
	Develop Homeownership Program	1408	lump sum	10,000	0	0.00	0.00	Moved to CAP'01 (9/01).
	Upgrade Asset Inventory System	1408	1 system	5,000	0	0.00	0.00	Moved to CAP'01 (9/01).
	Upgrade Computer Programs	1408	lump sum	0	50,000	50,000.00	50,000.00	Moved from CGP'97 (9/99). Balance
	Home Plus Services & Congregate Meals	1408		0	37,391	37,391.11	37,391.11	Moved from CAP'00 (9/01).
Subtotal of Estimated Costs				824,000	462,324	462,323.60	462,323.60	
Grand Total				4,798,305	2,311,618	2,311,618.00	2,311,618.00	
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

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Annual Statement

Part III : Implementation Schedule
Comprehensive Grant Program (CGP) 1999

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reason for Revised Target Dates (2)
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
PA28P013001 Harbor Homes	09/01		09/01	09/02	12/02	12/02	Requested extension was approved.
PA28P013002 Lake City	09/01		09/01	09/02	12/02	12/02	Requested extension was approved.
PA28P013003 J. E. Horan Garden Apts.	09/01		09/01	09/02	12/02	12/02	Requested extension was approved.
PA28P013004 Harbor Homes Annex	09/01		09/01	09/02	12/02	12/02	Requested extension was approved.
PA28P013005 Schmid Towers	09/01		09/01	09/02	12/02	12/02	Requested extension was approved.
PA28P013007 Scattered Sites	09/01	N/A	N/A	09/02	N/A	N/A	Requested extension was approved.
PA28P013008 Scattered Sites	09/01		09/01	09/02	12/02	12/02	Requested extension was approved.
PA28P013009 Westbrook	09/01		09/01	09/02	12/02	12/02	Requested extension was approved.
PA28P013010 Eastbrook	09/01		09/01	09/02	12/02	12/02	Requested extension was approved.
PA28P013011 Bird Drive	09/01	N/A	N/A	09/02	N/A	N/A	Requested extension was approved.
PA28P013014 Pineview	09/01	N/A	N/A	09/02	N/A	N/A	Requested extension was approved.
PA28P013015 Friendship Apts.	09/01		09/01	09/02	12/02	12/02	Requested extension was approved.
PA28P013017 Scattered Sites	09/01		09/01	09/02	12/02	12/02	Requested extension was approved.
PA28P013018 Scattered Sites	09/01		09/01	09/02	12/02	12/02	Requested extension was approved.
PA28P013019 Ostrow Apts.	09/01		09/01	09/02	12/02	12/02	Requested extension was approved.
Authority Wide	09/01		09/01	09/02	12/02	12/02	Requested extension was approved.

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Signature of Public Housing Director/Office of Native American Programs Administrator and Date

Attachment K

Annual Statement / Performance and Evaluation Report

Part I: Summary

Capital Fund Program (CFP) 2000

U.S. Department of Housing

and Urban Development

Office of Public and Indian Housing

HA Name Housing Authority of the City of Erie	FFY of Grant Approval FFY 2000
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement/Revision Number _____
 X Performance and Evaluation Report for the Program Year Ending _09/30/03
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised(1)	Obligated	Expended
1	Total Non-CFP Funds	0	0	0.00	0.00
2	1406 Operations	0	0	0.00	0.00
3	1408 Management Improvements	892,284	799,003	799,003.16	763,153.81
4	1410 Administration	149,950	0	0.00	0.00
5	1411 Audit	0	0	0.00	0.00
6	1415 Liquidated Damages	0	0	0.00	0.00
7	1430 Fees and Costs	50,000	162,249	162,248.63	145,860.21
8	1440 Site Acquisition	0	0	0.00	0.00
9	1450 Site Improvement	660,350	118,200	118,200.00	118,200.00
10	1460 Dwelling Structures	2,658,774	3,426,908	3,417,358.15	2,870,037.28
11	1465.1 Dwelling Equipment-Nonexpendable	0	0	0.00	0.00
12	1470 Nondwelling Structures	114,000	34,998	44,548.06	44,548.06
13	1475 Nondwelling Equipment	16,000	0	0.00	0.00
14	1485 Demolition	0	0	0.00	0.00
15	1490 Replacement Reserve	0	0	0.00	0.00
16	1495.1 Relocation Costs	0	0	0.00	0.00
17	1498 Mod Used for Development	0	0	0.00	0.00
18	1502 Contingency (may not exceed 8% of line 16)	0	0	0.00	0.00
19	Amount of Annual Grant (Sum of lines 2-18)	4,541,358	4,541,358	4,541,358.00	3,941,799.36
20	Amount of line 19 Related to LBP Activities	0	0	0.00	0.00
21	Amount of line 19 Related to Section 504 Compliance	579,936	2,724,160	2,714,809.94	2,714,809.94
22	Amount of line 19 Related to Security	377,700	103,583	103,582.94	103,582.94
23	Amount of line 19 Related to Energy Conservation Measures	277,250	0	0.00	0.00

Signature of Executive Director and Date

X

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

X

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Annual Statement / Performance and Evaluation Report
 Part II: Supporting Table
 Capital Fund Program (CFP) 2000

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
PA28P013001 Harbor Homes (224 units)	Replace entry doors	1460	248 doors	173,600	0	0.00	0.00	Moved to CGP'99 (09/01). Moved to CGP'98 (09/01).
	Replace roofs	1460	4 bldgs.	57,142	0	0.00	0.00	No Action.
	Refinish hardwood floors	1460	4 units	8,000	0	0.00	0.00	Moved to CGP'98 (09/01).
	Secure attic hatches	1460	lump sum	23,000	0	0.00	0.00	No Action.
	Landscaping (additional)	1450	224 units	25,000	0	0.00	0.00	Moved to CGP'99 (09/01).
	Develop multipurpose sports field	1450	lump sum	10,000	0	0.00	0.00	No Action.
	Install individual electric meters	1450	224 units	56,000	0	0.00	0.00	No Action.
	Handicap unit conversion	1460	11 units	0	1,405,820	1,197,500.00 124,740.00 83,580.00	1,197,500.00 124,740.00 83,580.00	Contracted 9/02. Contracted 9/02. Contracted 9/02.
Subtotal of Estimated Costs				352,742	1,405,820	1,405,820.00	1,405,820.00	

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Annual Statement / Performance and Evaluation Report
 Part II: Supporting Table
 Capital Fund Program (CFP) 2000

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
PA28P013002 Lake City (40 units)	Replace floors	1460	3 units	4,000	0	0.00	0.00	Moved to CGP'99 (06/02).
	Fencing (replace chain link)	1450	700 lf	49,000	50,000	50,000.00	50,000.00	Contracted 9/02.
	Landscaping (additional)	1450	40 units	16,000	50,000	50,000.00	50,000.00	Contracted 9/02.
	Install individual electric meters	1450	40 units	10,000	0	0.00	0.00	No Action.
	Resurface drives & parking areas	1450	5,000 sf	0	8,200	8,200.00	8,200.00	Contracted 9/02.
	Repair wingwalls	1460	5 bldgs.	0	10,000	10,000.00	10,000.00	Contracted 9/02.
	Replace handrails	1460	40 units	0	10,000	10,000.00	10,000.00	Contracted 9/02.
	Replace sidewalks	1450	1,000 sf	0	10,000	10,000.00	10,000.00	Contracted 9/02.
	Replace T-111 on wingwalls and dividers	1460	40 units	0	70,300	70,300.00	70,300.00	Contracted 9/02.
Subtotal of Estimated Costs				79,000	208,500	208,500.00	208,500.00	

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Annual Statement / Performance and Evaluation Report
 Part II: Supporting Table
 Capital Fund Program (CFP) 2000

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
PA28P013003 John E. Horan Garden Apts. (428 units)	Refinish floors	1460	10 units	15,000	0	0.00	0.00	Moved to CGP'98 (09/01).
	Replace roofs on "A" buildings	1460	7 bldgs.	25,000	0	0.00	0.00	No Action.
	Install separate breaker for security lights	1460	70 bldgs.	9,200	0	0.00	0.00	No Action.
	Install shutoff valves to gas mains	1460	lump sum	20,000	0	0.00	0.00	No Action.
	Replace kitchen floor tile	1460	6 units	8,000	0	0.00	0.00	No Action.
	Replace bathroom floors	1460	10 units	6,000	0	0.00	0.00	No Action.
	Replace security screens	1460	5 bldgs.	20,000	0	0.00	0.00	No Action.
	Install individual gas meters	1460	276 meters	69,000	0	0.00	0.00	No Action.
	Remove posts for garbage cans	1450	lump sum	9,000	0	0.00	0.00	No Action.
	Sidewalks & railings (creek area)	1450	lump sum	25,000	0	0.00	0.00	Moved to CGP'98 (09/01).
	Landscaping (additional)	1450	428 units	25,000	0	0.00	0.00	No Action.
	Administration Building renovations (additional)	1470	lump sum	100,000	9,452	4,878.06 13,119.00 1,005.00	4,878.06 13,119.00 1,005.00	Moved to CGP'99 (09/01). Moved from CGP'99.
	Handicap unit conversion	1460	21 units	0	1,318,340	1,308,989.94	1,308,989.94	Contracted 09/02.
Subtotal of Estimated Costs				331,200	1,327,792	1,327,992.00	1,327,992.00	
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement. (2) To be completed for the Performance and Evaluation Report.

Annual Statement / Performance and Evaluation Report
 Part II: Supporting Table
 Capital Fund Program (CFP) 2000

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
PA28P013004 Harbor Homes Annex (122 units)	Replace roofs, gutters and downspouts	1460	122 units	137,000	0	0.00	0.00	Moved to CGP'98 (09/01).
	Refinish hardwood floors	1460	4 units	10,000	4,792	8,468.00	8,468.00	Moved to CGP'98 (09/01). Moved to CGP'99 (06/02).
	Replace chimney caps	1460	lump sum	7,300	0	0.00	0.00	No Action.
	Replace kitchen floors	1460	4 units	5,000	0	0.00	0.00	Moved to CGP'99 (06/02).
	Close off small basement vents	1460	lump sum	5,000	0	0.00	0.00	No Action.
	Landscaping (additional)	1450	lump sum	20,000	0	0.00	0.00	No Action.
	Install individual electric meters	1450	122 units	30,500	0	0.00	0.00	No Action.
	Install stand pipes for washers	1460	122 units	0	0	0.00	0.00	No Action.
Subtotal of Estimated Costs				214,800	4,792	8,468.00	8,468.00	
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

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Annual Statement / Performance and Evaluation Report

Part II: Supporting Table
Capital Fund Program (CFP) 2000

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
PA28P013005 Schmid Towers (200 units)	Install ceramic tile floors in corridor	1460	6 floors	0	270,550	329,924.60	0.00	Moved from CAP'01.
	Replace bedroom closet doors	1460	190 pair	76,000	0	0.00	0.00	Moved to CAP'01.
	Replace elevator equipment	1460	2 elevators	115,000	0	0.00	0.00	Moved to CAP'01.
	Replace carpet (basement entry)	1460	Lump sum	3,000	0	0.00	0.00	Moved to CGP'98 (09/01).
	Replace tiles & lights in ceiling - first floor Community Room and Central Office corridor	1460	18 areas	3,500	0	0.00	0.00	Moved to CAP'01.
	Replace emergency pull cords (apartments)	1460	200 units	5,000	0	0.00	0.00	Moved to CAP'01.
	Kitchen light fixtures (apartments)	1460	200 units	10,000	0	0.00	0.00	Moved to CAP'01.
	Replace outside light poles	1450	lump sum	10,000	0	0.00	0.00	Moved to CGP'99 (09/01).
	Exhaust system for elevator and equipment room	1470	lump sum	3,000	0	0.00	0.00	Moved to CAP'01.
	Clothes dryers	1475	5	3,000	0	0.00	0.00	No Action.
	Washing machines	1475	5	3,000	0	0.00	0.00	No Action.
	Roof replacements	1460	entire bldg.	0	152,847	89,596.27	0.00	Moved from CAP'02.
Subtotal of Estimated Costs				231,500	423,397	419,520.87	0.00	

Signature of Executive Director and Date

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Annual Statement / Performance and Evaluation Report
 Part II: Supporting Table
 Capital Fund Program (CFP) 2000

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
PA28P013007 Scattered Sites (78 units)	Exterior improvements	1460	78 units	51,796	0	0.00	0.00	No Action.
	Floor replacements	1460	3 units	7,500	0	0.00	0.00	No Action.
	Landscaping (additional)	1450	78 units	31,200	0	0.00	0.00	No Action.
Subtotal of Estimated Costs				90,496	0	0.00	0.00	

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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Annual Statement / Performance and Evaluation Report
 Part II: Supporting Table
 Capital Fund Program (CFP) 2000

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
PA28P013008 Scattered Sites (181 units)	Floor replacement	1460	7 units	1,500	0	0.00	0.00	Moved to CGP'99 (06/02).
	Replace kitchen cabinets	1460	2 units	5,000	0	0.00	0.00	No Action.
	Handicap unit conversions	1460	10 units	250,000	0	0.00	0.00	No Action.
	Replace driveway aprons	1450	lump sum	5,000	0	0.00	0.00	No Action.
	Landscaping (additional)	1450	181 units	72,400	0	0.00	0.00	No Action.
	Replace driveway	1450	lump sum	15,000	0	0.00	0.00	No Action.
Subtotal of Estimated Costs				348,900	0	0.00	0.00	
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

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Annual Statement / Performance and Evaluation Report
 Part II: Supporting Table
 Capital Fund Program (CFP) 2000

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
PA28P013009 Westbrook (50 units)	Replace basement windows	1460	50 units	10,000	0	0.00	0.00	No Action.
	Install stair treads	1460	lump sum	12,000	0	0.00	0.00	No Action.
	Install lighting in basement stairs	1460	15 units	2,000	0	0.00	0.00	No Action.
	Replace fluted door trim	1460	50 units	25,000	0	0.00	0.00	No Action.
	Replace bathroom linen closet doors	1460	8 units	3,000	0	0.00	0.00	No Action.
	Landscaping (additional)	1450	50 units	20,000	0	0.00	0.00	No Action.
	Install individual electric meters	1450	50 units	12,500	0	0.00	0.00	No Action.
	Install individual gas meters	1450	50 units	12,500	0	0.00	0.00	No Action.
	Resurface basketball court and pool area	1450	lump sum	5,000	0	0.00	0.00	No Action.
Subtotal of Estimated Costs				102,000	0	0.00	0.00	
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

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Annual Statement / Performance and Evaluation Report
 Part II: Supporting Table
 Capital Fund Program (CFP) 2000

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
PA28P0130010 Eastbrook (50 units)	Replace prime windows	1460	450 windows	250,000	0	0.00	0.00	Moved to CGP'98 (09/01).
	Replace basement windows	1460	50 units	10,000	0	0.00	0.00	No Action.
	Replace kitchen floors	1460	5 units	6,000	0	0.00	0.00	No Action.
	Additional basement light	1460	50 units	2,500	0	0.00	0.00	No Action.
	Install GFI recepticles in bathrooms	1460	50 units	25,000	0	0.00	0.00	No Action.
	Install individual electric meters	1450	50 units	12,500	0	0.00	0.00	No Action.
	Install individual gas meters	1450	50 units	12,500	0	0.00	0.00	No Action.
Subtotal of Estimated Costs				318,500	0	0.00	0.00	
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

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Annual Statement / Performance and Evaluation Report
 Part II: Supporting Table
 Capital Fund Program (CFP) 2000

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
PA28P0130011 Bird Drive (50 units)	Install security lighting in rear of building	1460	8 bldgs	5,000	0	0.00	0.00	No Action.
	Landscaping (additional)	1450	lump sum	20,000	0	0.00	0.00	No Action.
	Nature trail	1450	1,400 lf	6,000	0	0.00	0.00	No Action.
	Install individual gas meters	1450	50 units	12,500	0	0.00	0.00	No Action.
	Install outside surveillance equipment	1475	1 camera 1 monitor 1 VCR	10,000	0	0.00	0.00	No Action.
Subtotal of Estimated Costs				53,500	0	0.00	0.00	

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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Annual Statement / Performance and Evaluation Report
 Part II: Supporting Table
 Capital Fund Program (CFP) 2000

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
PA28P0130014 Pineview (71 units)	Replace stoops	1460	8 units	5,000	0	0.00	0.00	No Action.
	Replace floors	1460	35 units	42,000	0	0.00	0.00	No Action.
	Update electric panel boxes	1460	lump sum	42,000	0	0.00	0.00	No Action.
	Replace prime windows	1460	71 units	200,000	0	0.00	0.00	Moved to CGP'98 (09/01).
	Rewire second floor lights	1460	71 units	7,500	0	0.00	0.00	No Action.
	Update gas well (automatic bleed system)	1450	lump sum	5,000	0	0.00	0.00	No Action.
	Install individual gas meters	1450	50 units	17,750	0	0.00	0.00	No Action.
	Landscaping (additional)	1450	71 units	28,400	0	0.00	0.00	No Action.
	Repair manholes & catch basins	1450	lump sum	6,000	0	0.00	0.00	No Action.
	Install clothes poles in rear of apts.	1450	lump sum	23,000	0	0.00	0.00	No Action.
Subtotal of Estimated Costs				376,650	0	0.00	0.00	
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

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Annual Statement / Performance and Evaluation Report
 Part II: Supporting Table
 Capital Fund Program (CFP) 2000

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
PA28P0130015 Friendship (200 units)	Replace elevator equipment	1460	2 elevators	100,000	0	0.00	0.00	Moved to CAP'01.
	Replace apartment doors	1460	40 units	15,000	0	0.00	0.00	No Action.
	Replace lights & install drop ceiling in office and library	1460	lump sum	2,500	0	0.00	0.00	Moved to CAP'01.
	Ceiling light & fan	1460	200 units	35,000	0	0.00	0.00	Moved to CAP'01.
	Replace apartment floors	1460	30 units	30,000	0	0.00	0.00	Part moved to CGP'98 (09/01) Moved to CGP'99 (09/01).
	Replace apartment entry doors	1460	117 doors	0	2,876	2,876.40	2,876.40	Moved from CGP'99.
	Security fencing & gates	1450	lump sum	10,000	0	0.00	0.00	Moved to CAP'01.
	Patch, seal & paint parking lot	1450	lump sum	3,000	0	0.00	0.00	Moved to CAP'01.
	Roof replacements	1460	lump sum	0	127,800	127,800.00	0.00	Moved from CAP'02.
	Subtotal of Estimated Costs				195,500	130,676	130,676.40	2,876.40
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

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Annual Statement / Performance and Evaluation Report
 Part II: Supporting Table
 Capital Fund Program (CFP) 2000

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
PA28P0130017 Scattered Sites (32 units)	Replace furnaces	1460	32 units	56,200	0	0.00	0.00	Moved to CGP'99 (09/01).
	Replace basement windows	1460	6 units	7,000	0	0.00	0.00	Moved to CGP'99 (09/01).
	Replace floors	1460	5 units	12,000	0	0.00	0.00	Moved to CGP'98 (09/01). Moved to CGP'99 (09/01).
	Replace prime windows	1460	32 units	96,000	0	0.00	0.00	No Action.
	Handicap unit conversions	1460	10 units	204,936	0	0.00	0.00	No Action.
	Landscaping (additional)	1450	32 units	12,800	0	0.00	0.00	No Action.
	Replace driveway aprons	1450	lump sum	3,000	0	0.00	0.00	No Action.
	Install security screens	1460	32 units	0	53,583	53,582.94	53,582.94	Moved from CGP'99 (06/02).
Subtotal of Estimated Costs				391,936	53,583	53,582.94	53,582.94	

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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Annual Statement / Performance and Evaluation Report
 Part II: Supporting Table
 Capital Fund Program (CFP) 2000

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
PA28P0130018 Scattered Sites (52 units)	Replace furnaces	1460	52 units	93,200	0	0.00	0.00	Moved to CGP'98 (09/01).
	Replace window sills	1460	15 units	19,000	0	0.00	0.00	No Action.
	Replace basement windows	1460	15 units	11,400	0	0.00	0.00	No Action.
	Replace carpets	1460	4 units	6,500	0	0.00	0.00	No Action.
	Replace floors	1460	3 units	6,000	0	0.00	0.00	Moved to CGP'99 (09/01).
	Replace roofs	1460	20 units	20,000	0	0.00	0.00	No Action.
	Install emergency exit deck - flats	1460	10 units	30,000	0	0.00	0.00	No Action.
	Handicap unit conversions	1460	5 units	125,000	0	0.00	0.00	No Action.
	Replace driveway aprons	1450	lump sum	3,000	0	0.00	0.00	No Action.
	Landscaping (additional)	1450	52 units	20,800	0	0.00	0.00	No Action.
Subtotal of Estimated Costs				334,900	0	0.00	0.00	
Signature of Executive Director and Date			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

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Annual Statement / Performance and Evaluation Report
 Part II: Supporting Table
 Capital Fund Program (CFP) 2000

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
PA28P0130019 Ostrow Apartments (80 units)	Replace apartment heater/air conditioner units	1460	5 units	11,500	0	0.00	0.00	Moved to CAP'01.
	Landscaping (additional)	1450	lump sum	5,000	0	0.00	0.00	Moved to CAP'01.
Subtotal of Estimated Costs				16,500	0	0.00	0.00	
Signature of Executive Director and Date 3,438,124			Signature of Public Housing Director/Office of Native American Programs Administrator and Date					

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Annual Statement / Performance and Evaluation Report
 Part II: Supporting Table
 Capital Fund Program (CFP) 2000

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised	Funds Obligated (2)	Funds Expended (2)	
Authority-Wide Management Improvements								
	Step-Up Apprenticeship Program to hire and train residents for modernization work	1408	8 trainees	112,284	22,602	23,026.39	23,026.39	Contracted 2/02.
	Community Oriented Police Services	1408	4 officers	300,000	314,085	314,084.82	314,084.82	Moved from CGP'98 (9/01). Moved to CGP'98 (9/01). Moved to CGP'99 (9/01). Moved from CGP'99 (9/01).
	HomePLUS Social Services at Schmid Towers & Friendship Apts.	1408	400 residents	380,000	343,636	343,635.89	343,635.89	Moved to CGP'99 (9/01).
	Congregate meals at Schmid Towers & Friendship Apts.	1408	150 residents	100,000	118,680	118,256.06	82,406.71	Part moved to CGP'98 (09/01) Moved to CGP'99 (09/01).
Subtotal of Estimated Costs				892,284	799,003	799,003.16	763,153.81	
Signature of Executive Director and Date				Signature of Public Housing Director/Office of Native American Programs Administrator and Date				

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Annual Statement / Performance and Evaluation Report
 Part II: Supporting Table
 Capital Fund Program (CFP) 2000

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03	
				Original	Revised	Funds Obligated (2)	Funds Expended (2)		
Authority-Wide	Architect and Engineering Fees	1430	2% physical work	50,000	162,249	41,084.39 44,643.24 76,521.00	32,724.39 39,310.82 73,825.00	Part moved to CGP'99 (06/02). Moved from CGP'99 (06/02). Moved from CGP'99 (06/02). Moved from CGP'99.	
	Storage building at Central Maint.	1470	1 bldg.	5,000	0	0.00	0.00	Moved to CGP'99 (09/01).	
	Bldg Addition - Central Maint.	1470	lump sum	0	25,546	25,546.00	25,546.00	Moved from CGP'99.	
	Install ceiling fans in warehouse	1470	6 fans	3,000	0	0.00	0.00	No Action.	
	Install insulation & drywall on office walls at Central Maint.	1470	lump sum	3,000	0	0.00	0.00	No Action.	
	Administration								
	Modernization Coordinator Wages & Benefits	1410	1 employee	60,640	0	0.00	0.00	No Action.	
	Modernization Clerk Wages & Benefits	1410	1 employee	25,360	0	0.00	0.00	No Action.	
	Social Services Coordinator Wages & Benefits	1410	1 employee	63,950	0	0.00	0.00	No Action.	
	Subtotal of Estimated Costs				210,950	187,795	187,794.63	171,406.21	
Grand Total				4,541,358	4,541,358	4,541,358.00	3,941,799.36		

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

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Annual Statement / Performance and Evaluation Report

Part III : Implementation Schedule
Capital Fund Program (CFP) 2000

U.S. Department of Housing
and Urban Development

Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reason for Revised Target Dates (2)
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
PA28P013001 Harbor Homes	09/02			09/04			
PA28P013002 Lake City	09/02			09/04			
PA28P013003 J.E. Horan Garden Apts	09/02			09/04			
PA28P013004 Harbor Homes Annex	09/02			09/04			
PA28P013005 Schmid Towers	09/02			09/04			
PA28P013007 Scattered Sites	09/02			09/04			
PA28P013008 Scattered Sites	09/02			09/04			
PA28P013009 Westbrook	09/02			09/04			
PA28P013010 Eastbrook	09/02			09/04			
PA28P013011 Bird Drive	09/02			09/04			
PA28P013014 Pineview	09/02			09/04			
PA28P013015 Friendship Apts.	09/02			09/04			
PA28P013017 Scattered Sites	09/02			09/04			
PA28P013018 Scattered Sites	09/02			09/04			
PA28P013019 Ostrow Apts.	09/02			09/04			
Authority Wide	09/02			09/04			

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Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

Attachment L

Annual Statement / Performance and Evaluation Report

Part I: Summary

Capital Fund Program(CFP) 2001

U.S. Department of Housing

and Urban Development

Office of Public and Indian Housing

HA Name Housing Authority of the City of Erie	FFY of Grant Approval FFY 2001
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement/Revision Number
 Performance and Evaluation Report for the Program Year Ending 9/30/03
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised(1)	Obligated	Expended
1	Total Non-CFP Funds	0	0	0.00	0.00
2	1406 Operations	0	0	0.00	0.00
3	1408 Management Improvements	908,208	639,601	639,601.46	309,532.14
4	1410 Administration	149,950	149,950	138,782.12	138,088.43
5	1411 Audit	0	0	0.00	0.00
6	1415 Liquidated Damages	0	0	0.00	0.00
7	1430 Fees and Costs	100,000	100,000	116,634.09	62,858.09
8	1440 Site Acquisition	0	0	0.00	0.00
9	1450 Site Improvement	297,700	285,909	285,909.00	286,509.00
10	1460 Dwelling Structures	2,860,651	3,358,969	3,353,502.33	1,866,413.91
11	1465.1 Dwelling Equipment-Nonexpendable	0	0	0.00	0.00
12	1470 Nondwelling Structures	327,800	89,880	89,880.00	89,280.00
13	1475 Nondwelling Equipment	0	20,000	20,000.00	0.00
14	1485 Demolition	0	0	0.00	0.00
15	1490 Replacement Reserve	0	0	0.00	0.00
16	1495.1 Relocation Costs	0	0	0.00	0.00
17	1498 Mod Used for Development	0	0	0.00	0.00
18	1502 Contingency (may not exceed 8% of line 16)	0	0	0.00	0.00
19	Amount of Annual Grant (Sum of lines 2-18)	4,644,309	4,644,309	4,644,309.00	2,752,681.57
20	Amount of line 19 Related to LBP Activities	0	0	0.00	0.00
21	Amount of line 19 Related to Section 504 Compliance	409,151	1,353,971	1,374,958.79	38,835.19
22	Amount of line 19 Related to Security	392,200	486,979	486,979.00	306,605.86
23	Amount of line 19 Related to Energy Conservation Measures	0	0	0.00	0.00

Signature of Executive Director and Date

X

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

X

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Annual Statement / Performance and Evaluation Report

Part II: Supporting Table
Capital Fund Program (CFP) 2001

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013001 Harbor Homes (224 units)	Install outside spigots	1460	144	10,000	0	0.00	0.00	Moved to CAP'02.
	Sports field bleachers with water and electric	1450	lump sum	50,000	0	0.00	0.00	No action.
	Enclose furnace area with fireproof door	1460	224	85,000	0	0.00	0.00	Moved to CAP'02.
	Raise furnace and hot water tank to floor level	1460	224	75,000	0	0.00	0.00	Moved to CAP'02.
	Replace interior water lines	1460	224	100,000	0	0.00	0.00	Moved to CAP'02.
	Reglaze bathtubs	1460	200	40,000	1,064	1,064.00	1,064.00	Moved to CGP'99 (08/02). Moved to CAP'02.
	Replace kitchen lighting	1460	100	10,000	0	0.00	0.00	Moved to CAP'02.
	Replace T-111 siding	1460	40 bldgs.	150,000	0	0.00	0.00	Moved to CAP'02.
	Replace sidewalks	1450	1,000 sq. ft.	3,000	0	0.00	0.00	Moved to CAP'02.
	Replace individual gas meters	1450	224 units	56,000	0	0.00	0.00	Moved to CAP'02.
	Relocate heat ducts from ceilings to floors	1460	200 units	100,000	0	0.00	0.00	Moved to CAP'02.
	Handicap unit conversion (balance)	1460	11 units	0	11,778	11,778.00	7,902.64	Contracted 10/02.
Subtotal of Estimated Costs				679,000	12,842	12,842.00	8,966.64	

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form HUD-52837 (10/95)

ref. Handbook 7485.3

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Capital Fund Program (CFP) 2001

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013002 Lake City (40 units)	Replace handrails	1460	40 units	10,000	0	0.00	0.00	Moved to CAP'00.
	Replace kitchen floors	1460	5 units	3,000	0	0.00	0.00	Moved to CAP'02.
	Replace sidewalks	1450	1,000 sq. ft.	3,000	0	0.00	0.00	Moved to CAP'00.
	Replace T-111 on wingwalls and dividers	1460	40 units	50,000	0	0.00	0.00	Moved to CAP'00.
	Addition to maintenance shop	1470	1	50,000	0	0.00	0.00	Moved to CAP'02.
	Interior improvements	1460	lump sum	0	48,920	34,485.00 15,920.00	0.00 0.00	Contracted 9/02. Contracted 9/02.
	Electrical repairs	1460	lump sum	0	23,760	23,760.00	0.00	Contracted 9/02.
	Plumbing improvements	1460	lump sum	0	53,480	53,480.00	0.00	Contracted 10/02.
Subtotal of Estimated Costs				116,000	126,160	127,645.00	0.00	

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013003 John E. Horan Garden Apts. (page 1 of 2 for Horan Garden Apts) (428 units)	Replace closet doors	1460	30 units	36,000	0	0.00	0.00	Moved to CAP'02.
	Improve heating system - administration building	1470	lump sum	5,400	0	0.00	0.00	Moved to CAP'02.
	Addition to maintenance shop (additional)	1470	1	50,000	0	0.00	0.00	Moved to CGP'99 (09/01). Moved to CAP'02.
	Install storm sewer connections to gutters/downspouts (elderly units)	1460	32	10,000	0	0.00	0.00	Moved to CAP'02.
	Install screen over exhaust fan vent (balance)	1460	214	7,500	0	0.00	0.00	Moved to CAP'02.
	Renovate administration building	1470	lump sum	2,700	0	0.00	0.00	Moved to CAP'02.
	Replace siding	1460	20 bldgs.	10,000	0	0.00	0.00	Moved to CAP'02.
	Replace gym ceiling	1470	1	5,000	0	0.00	0.00	Moved to CAP'02.
	Replace interior panel bedroom, closet and bathroom doors	1460	108 units	20,000	0	0.00	0.00	Moved to CAP'02.
	Install air conditioning - agency building	1470	lump sum	9,700	0	0.00	0.00	Moved to CAP'02.
Subtotal of Estimated Costs				156,300	0	0.00	0.00	

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013003 John E. Horan Garden Apts. (page 2 of 2 for Horan Garden Apts) (428 units)	Reconfigure security fence	1450	lump sum	7,200	27,950	27,950.00	27,950.00	Contracted 02/03.
	Replace ceilings	1460	10 units	10,000	0	0.00	0.00	Moved to CAP'02.
	Replace prime windows and security screens	1460	172 units	150,000	0	0.00	0.00	Moved to CAP'02.
	Replace roofs	1460	20 bldgs.	80,000	0	0.00	0.00	Moved to CAP'02.
	Replace individual gas meters	1450	428 units	38,000	0	0.00	0.00	Moved to CAP'02.
	Handicap unit conversion	1460	4 units	102,951	226,892	198,164.00 25,886.05 2,842.00	0.00 25,886.05 0.00	Contracted 10/02. Contracted 09/02. Contracted 09/02.
Subtotal of Estimated Costs				388,151	254,842	254,842.05	53,836.05	
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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013004 Harbor Homes Annex (122 units)	Replace basement windows and security screens (additional)	1460	117	10,000	0	0.00	0.00	Moved to CAP'02.
	Replace chain link fence with security fence around elderly buildings	1450	lump sum	25,000	32,500	32,500.00	32,500.00	Contracted 9/02.
	Install stand pipes for washers	1460	122 units	25,000	25,000	25,000.00	0.00	Contracted 10/02. Partially moved to CAP'00.
	Replace hardwood floors	1460	5 units	10,000	0	0.00	0.00	Moved to CAP'02.
	Replace individual gas meters	1450	122 units	30,500	0	0.00	0.00	Moved to CAP'02.
	Door replacements	1460	122 units	0	146,680	161,964.64	0.00	Revised 6/27/03.
	Interior improvements	1460	lump sum	0	165,993	62,900.00 21,890.00 32,670.00 48,533.00	0.00 0.00 0.00 0.00	Contracted 09/02. Contracted 09/02. Contracted 09/02. Contracted 10/02.
Subtotal of Estimated Costs				100,500	370,173	385,457.64	32,500.00	

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form HUD-52837 (10/95)
 ref. Handbook 7485.3

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 Capital Fund Program (CFP) 2001

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013005 Schmid Towers (200 units)	Install ceramic tile floors in corridors	1460	7 floors	150,000	55,220	6,395.90 5,600.00	334,709.99 5,600.00	Contracted 09/02. Complete.
	Install emergency alarm in apartments	1460	200 units	10,000	0	0.00	0.00	Moved to CAP'02.
	Replace apartment and hall doors	1460	225 doors	80,000	269,842	269,842.00	269,842.00	Contracted 09/02.
	Install cement pad for picnic area	1450	200 sq. ft.	1,000	720	720.00	720.00	Contracted 09/02.
	Improve make-up air exhaust system	1460	7 floors	7,000	10,000	10,000.00	10,000.00	Contracted 09/02.
	Repair air conditioning on 1st floor - west wing	1460	lump sum	2,000	3,000	3,000.00	3,000.00	Contracted 09/02.
	Update air conditioning in Central Office	1470	lump sum	5,000	10,000	10,000.00	10,000.00	Contracted 09/02.
	Modernize & expand community room kitchen	1470	lump sum	0	71,600	61,600.00 10,000.00	61,000.00 10,000.00	Contracted 09/02. Moved from CGP'99.
	Exhaust fan for trash room	1470	lump sum	0	1,680	1,680.00	1,680.00	Moved from CGP'99.
Subtotal of Estimated Costs				255,000	422,062	378,837.90	706,551.99	

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013005 Schmid Towers (200 units)	Replace bedroom closet doors	1460	190 pair	0	33,000	33,000.00	33,000.00	Contracted 09/02.
	Replace elevator equipment	1460	2 elevators	0	182,390	159,000.00 23,390.00	159,000.00 23,390.00	Contracted 09/02. Contracted 09/02.
	Replace tile & lighting in ceiling- first floor Community Room and Central Office corridor	1460	18 areas	0	32,586	32,586.00	35,236.00	Contracted 09/02.
	Replace emergency pull cords	1460	200 units	0	51,040	51,040.00	51,040.00	Contracted 09/02.
	Kitchen light fixtures (apartments)	1460	200 units	0	62,142	62,142.00	62,142.00	Contracted 09/02.
	Exhaust system for elevator and equipment room	1470	lump sum	0	5,000	5,000.00	5,000.00	Contracted 09/02.
	Resurface parking lots	1450	2 lots	0	29,130	29,130.00	29,730.00	Contracted 09/02.
	Replace smoke detectors	1460	200 units	0	82,108	82,108.00	82,108.00	Contracted 09/02.
	Accessibility improvements - balance	1460	lump sum	0	663,894	374,905.00 103,066.34 132,450.00 57,167.00	0.00 0.00 0.00 0.00	Contracted 09/02. Contracted 09/02. Contracted 09/02. Contracted 09/02.
	Subtotal of Estimated Costs				0	1,141,290	1,144,984.34	480,646.00

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U.S. Department of Housing
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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013007 Scattered Sites (78 units)	Replace siding	1460	78 units	240,000	0	0.00	0.00	No action.
	Replace floor tile (additional)	1460	15 units	52,500	0	0.00	0.00	No action.
	Replace roofs	1460	5 bldgs.	10,000	0	0.00	0.00	No action.
	Replace sidewalks	1450	2,000 sq. ft.	6,000	0	0.00	0.00	No action.
	Replace basement stairs	1460	15 units	10,000	0	0.00	0.00	No action.
Subtotal of Estimated Costs				318,500	0	0.00	0.00	

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013008 Scattered Sites (181 units)	Security fence to separate yards in cluster areas	1460	500 lin. ft.	50,000	0	0.00	0.00	No action.
	Replace floors	1460	23 units	80,500	0	0.00	0.00	No action.
	Replace sidewalks	1450	4,000 sq. ft.	12,000	0	0.00	0.00	No action.
	Replace roofs	1460	5 units	10,000	0	0.00	0.00	No action.
	Replace stoops/porches	1460	10 units	8,000	0	0.00	0.00	No action.
	Replace driveway aprons	1450	20 units	8,000	0	0.00	0.00	No action.
	Replace siding	1460	181 units	180,000	0	0.00	0.00	No action.
	Landscaping/site work	1450	181 units	0	0	0.00	0.00	No action.
	Handicap unit conversions	1460	12 units	306,200	0	0.00	0.00	No action.
Subtotal of Estimated Costs				654,700	0	0.00	0.00	

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013009 Westbrook (50 units)	Replace siding on gable ends	1460	19 bldgs.	20,000	0	0.00	0.00	Moved to CAP'02.
	Replace floors	1460	6 units	15,000	0	0.00	0.00	Partially moved to CGP'99.
	Picnic pavilion	1450	lump sum	10,000	0	0.00	0.00	Moved to CAP'02.
	Reglaze bathtubs	1460	50 units	15,000	0	0.00	0.00	Moved to CAP'02.
	Replace sidewalks	1450	1,000 sq. ft.	3,000	0	0.00	0.00	Moved to CAP'02.
Subtotal of Estimated Costs				63,000	0	0.00	0.00	

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130010 Eastbrook (50 units)	Replace basement windows (additional)	1460	50 units	10,000	0	0.00	0.00	Moved to CAP'02.
	Replace stoops	1460	5 units	4,000	0	0.00	0.00	Moved to CAP'02.
	Replace tub faucets	1460	50 units	10,000	0	0.00	0.00	Moved to CAP'02.
	Replace interior wiring	1460	50 units	80,000	0	0.00	0.00	Moved to CAP'02.
	Replace sidewalks	1450	1,000 sq. ft.	3,000	0	0.00	0.00	Moved to CAP'02.
	Replace siding on gable ends	1460	8 bldgs.	25,000	0	0.00	0.00	Moved to CAP'02.
Subtotal of Estimated Costs				132,000	0	0.00	0.00	

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130011 Bird Drive (50 units)	Install new thresholds and weather stripping on prime doors	1460	100 doors	10,000	0	0.00	0.00	Moved to CAP'02.
Subtotal of Estimated Costs				10,000	0	0.00	0.00	

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130014 Pineview (71 units)	Replace interior wiring	1460	71 units	100,000	0	0.00	0.00	Moved to CAP'02.
	Reinstall handrails	1460	10 units	5,000	0	0.00	0.00	Moved to CAP'02.
	Replace sidewalks	1450	1,000 sq. ft.	3,000	0	0.00	0.00	Moved to CAP'02.
	Picnic area	1450	lump sum	8,000	0	0.00	0.00	Moved to CAP'02.
Subtotal of Estimated Costs				116,000	0	0.00	0.00	

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130015 Friendship Apts. (page 1 of 2 for Friendship Apts) (200 units)	Resurface parking lot and repair catch basins	1450	lump sum	25,000	78,397	78,397.00	78,397.00	Contracted 09/02.
	Replace apartment doors (additional)	1460	25 units	30,000	0	0.00	0.00	Moved to CAP'02.
	Install ceramic floor tile in 1st floor corridors	1460	1 floor	40,000	0	0.00	0.00	Complete (other funds).
	Exhaust fan for smoking rooms	1470	2 fans	0	1,600	1,600.00	1,600.00	Contracted 09/02.
	Landscaping	1450	lump sum	0	26,843	26,843.00	26,843.00	Contracted 09/02.
	Replace domestic hot water tank	1475	1 tank	0	20,000	20,000.00	0.00	Contracted 09/02.
	Replace elevator equipment	1460	2 elevators	0	145,000	145,000.00	145,000.00	Contracted 09/02.
	Replace lights & install drop ceiling in office and library	1460	lump sum	0	9,022	9,022.00	9,022.00	Contracted 09/02.
	Ceiling light & fan	1460	200 units	0	110,200	110,200.00	110,200.00	Contracted 09/02.
	Security fencing & gates	1450	lump sum	0	47,000	47,000.00	47,000.00	Contracted 09/02.
Subtotal of Estimated Costs				95,000	438,062	438,062.00	418,062.00	
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Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130015 Friendship Apts. (page 2 of 2 for Friendship Apts) (200 units)	Seal joints & waterproof building	1460	entire bldg.	0	28,000	28,000.00	28,000.00	Contracted 09/02.
	Repair spalls	1460	lump sum	0	89,000	89,000.00	89,000.00	Contracted 09/02.
	Security lighting (additional)	1450	lump sum	0	11,989	11,989.00	11,989.00	Contracted 09/02.
	Unit ceiling repair	1460	100 units	0	46,760	32,200.00 14,560.00	32,200.00 14,560.00	Contracted 09/02. Contracted 09/02.
	Accessibility improvements - balance	1460	lump sum	0	315,614	172,578.00	0.00	Contracted 09/02.
						27,560.00	0.00	Contracted 09/02.
75,000.00						0.00	Contracted 09/02.	
					49,447.90	0.00	Contracted 09/02.	
Subtotal of Estimated Costs				0	491,363	500,334.90	175,749.00	

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Annual Statement / Performance and Evaluation Report

Part II: Supporting Table
Capital Fund Program (CFP) 2001

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130017 Scattered Sites (32 units)	Replace ramps and railings	1460	5 units	10,000	10,428	5,046.50	5,046.50	Contracted 05/2001.
	Replace sidewalks	1450	1,000 sq. ft.	3,000	0	0.00	0.00	No action.
Subtotal of Estimated Costs				13,000	10,428	5,046.50	5,046.50	

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Part II: Supporting Table
 Capital Fund Program (CFP) 2001

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130018 Scattered Sites (52 units)	Emergency exit deck on 2nd floor	1460	11 units	33,000	0	0.00	0.00	No action.
	Replace windows	1460	41 bldgs.	100,000	0	0.00	0.00	No action.
Subtotal of Estimated Costs				133,000	0	0.00	0.00	

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Part II: Supporting Table
 Capital Fund Program (CFP) 2001

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130019 Ostrow Apartments (80 units)	Replace heating/air conditioning units	1460	15 units	12,000	25,500	25,500.00	25,500.00	Contracted 09/02.
	Replace kitchen lights including wall switch	1460	80 units	20,000	23,889	23,889.00	23,889.00	Contracted 09/02.
	Install lower peep hole in doors	1460	80 units	3,000	3,800	3,800.00	3,800.00	Contracted 09/02.
	Replace closet doors	1460	80 units	15,000	10,380	10,380.00	10,380.00	Contracted 09/02.
	Replace stairwell lights	1460	16 lights	3,000	3,000	3,000.00	3,000.00	Contracted 09/02.
	Replace sidewalk	1450	1,000 sq. ft.	3,000	8,550	8,550.00	8,550.00	Contracted 09/02. Moved to CGP'99 (08/02).
	Install shut-off valves kitchen & bath	1460	80 apts.	0	21,858	21,858.00	21,858.00	Contracted 09/02.
	Improvements on sewer system	1460	lump sum	0	6,000	6,000.00	6,000.00	Contracted 09/02.
	Landscaping	1450	lump sum	0	22,830	22,830.00	22,830.00	Contracted 09/02.
	Heating system improvements	1460	entire system	0	13,764	13,764.00	13,764.00	Contracted 09/02.
	Reset window sills	1460	80 units	0	5,120	5,120.00	5,120.00	Contracted 09/02.
	Replace prime windows	1460	all windows	0	164,060	164,060.00	164,060.00	Contracted 09/02.
	Replace apartment bathroom heaters	1460	80 units	0	17,100	17,100.00	17,100.00	Contracted 09/02.
	Replace bathroom & kitchen floors	1460	lump sum	0	36,320	36,320.00	34,993.73	Contracted 09/02.
	Accessibility improvements-balance	1460	lump sum	0	125,365	139,068.00	0.00	Contracted 09/02.
Subtotal of Estimated Costs				56,000	487,536	501,239.00	360,844.73	

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Part II: Supporting Table
 Capital Fund Program (CFP) 2001

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
Authority-Wide	Management Improvements							
	Step-Up Apprenticeship Program to hire and train residents for modernization work	1408	8 trainees	75,000	4,495	4,495.46	4,495.46	Complete.
	Community Oriented Police Services	1408	4 officers	300,000	363,740	363,740.00	183,366.86	Contracted 08/02.
	HomePLUS Social Services at Schmid Towers & Friendship Apartments	1408	400 residents	433,208	209,929	209,929.00	121,669.82	Contracted 05/01.
	Congregate meals at Schmid Towers, Friendship Apts. & Ostrow Apts.	1408	150 residents	100,000	61,437	61,437.00	0.00	Contracted 04/01.
	Economic Development Program	1408	lump sum	0	0	0.00	0.00	Moved from CGP'99 (09/01).
	Develop Homeownership Program	1408	lump sum	0	0	0.00	0.00	Moved from CGP'99 (09/01).
	Upgrade Asset Inventory System	1408	1 system	0	0	0.00	0.00	Moved from CGP'99 (09/01).
Subtotal of Estimated Costs				908,208	639,601	639,601.46	309,532.14	

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Part II: Supporting Table
 Capital Fund Program (CFP) 2001

U.S. Department of Housing
and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
Authority-Wide	Architect and Engineering Fees	1430	3% physical work	100,000	100,000	116,634.09	62,858.09	Contracted.
	Building Addition - Central Maintenance	1470	lump sum	200,000	0	0.00	0.00	Moved to CGP'99 (09/01).
	Administration Modernization Coordinator Wages & Benefits	1410	1 employee	60,640	60,640	60,014.63	59,320.94	On-going.
	Modernization Clerk Wages & Benefits	1410	1 employee	25,360	25,360	25,836.36	25,836.36	On-going.
	Social Services Coordinator Wages & Benefits	1410	1 employee	63,950	63,950	52,931.13	52,931.13	On-going.
	Subtotal of Estimated Costs				449,950	249,950	255,416.21	200,946.52
Grand Total				4,644,309	4,644,309	4,644,309.00	2,752,681.57	

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Annual Statement / Performance and Evaluation Report

Part III : Implementation Schedule
Capital Fund Program (CFP) 2001

U.S. Department of Housing
and Urban Development

Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reason for Revised Target Dates (2)
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
PA28P013001 Harbor Homes	09/03	06/03		09/04	06/05		Prior grant years were completed first.
PA28P013002 Lake City	09/03	06/03		09/04	06/05		Prior grant years were completed first.
PA28P013003 J. E. Horan Garden Apts.	09/03	06/03		09/04	06/05		Prior grant years were completed first.
PA28P013004 Harbor Homes Annex	09/03	06/03		09/04	06/05		Prior grant years were completed first.
PA28P013005 Schmid Towers	09/03	06/03		09/04	06/05		Prior grant years were completed first.
PA28P013007 Scattered Sites	09/03	06/03		09/04	06/05		Prior grant years were completed first.
PA28P013008 Scattered Sites	09/03	06/03		09/04	06/05		Prior grant years were completed first.
PA28P013009 Westbrook	09/03	06/03		09/04	06/05		Prior grant years were completed first.
PA28P013010 Eastbrook	09/03	06/03		09/04	06/05		Prior grant years were completed first.
PA28P013011 Bird Drive	09/03	06/03		09/04	06/05		Prior grant years were completed first.
PA28P013014 Pineview	09/03	06/03		09/04	06/05		Prior grant years were completed first.
PA28P013015 Friendship Apts.	09/03	06/03		09/04	06/05		Prior grant years were completed first.
PA28P013017 Scattered Sites	09/03	06/03		09/04	06/05		Prior grant years were completed first.
PA28P013018 Scattered Sites	09/03	06/03		09/04	06/05		Prior grant years were completed first.
PA28P013019 Ostrow Apts.	09/03	06/03		09/04	06/05		Prior grant years were completed first.
Authority Wide	09/03	06/03		09/04	06/05		Prior grant years were completed first.

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Attachment B

Attachment M

Annual Statement / Performance and Evaluation |

Part I: Summary

Capital Fund Program(CFP) 2002

U.S. Department of Housing

and Urban Development

Office of Public and Indian Housing

HA Name Housing Authority of the City of Erie	FFY of Grant Approval FFY 2002
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement/Revision Number
 Performance and Evaluation Report for the Program Year Ending _09/30/03_
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised(1)	Obligated	Expended
1	Total Non-CFP Funds	0	0	0.00	0.00
2	1406 Operations	0	0	0.00	0.00
3	1408 Management Improvements	928,860	229,850	160,329.88	0.00
4	1410 Administration	168,500	0	0.00	0.00
5	1411 Audit	0	0	0.00	0.00
6	1415 Liquidated Damages	0	0	0.00	0.00
7	1430 Fees and Costs	100,000	0	0.00	0.00
8	1440 Site Acquisition	100,000	0	0.00	0.00
9	1450 Site Improvement	372,000	832,351	717,757.00	0.00
10	1460 Dwelling Structures	2,187,949	2,538,084	2,695,036.48	324,785.70
11	1465.1 Dwelling Equipment-Nonexpendable	0	0	0.00	0.00
12	1470 Nondwelling Structures	70,000	0	0.00	0.00
13	1475 Nondwelling Equipment	717,000	10,000	0.00	0.00
14	1485 Demolition	0	0	0.00	0.00
15	1490 Replacement Reserve	0	0	0.00	0.00
16	1495.1 Relocation Costs	0	0	0.00	0.00
17	1498 Mod Used for Development	0	0	0.00	0.00
18	1502 Contingency (may not exceed 8% of line 16)	0	0	0.00	0.00
19	Amount of Annual Grant (Sum of lines 2-18)	4,644,309	3,610,285	3,573,123.36	324,785.70
20	Amount of line 19 Related to LBP Activities	0	0	0.00	0.00
21	Amount of line 19 Related to Section 504 Compliance	1,250,000	1,534,400	1,637,841	0.00
22	Amount of line 19 Related to Security	393,860	160,330	160,329.88	0.00
23	Amount of line 19 Related to Energy Conservation Measures	0	10,000	0.00	0.00

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X

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Annual Statement / Performance and Evaluation Report

Part II: Supporting Table
Capital Fund Program (CFP) 2002

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013001 Harbor Homes (224 units)	Handicap unit conversion (bal.)	1460	8 units	200,000	0	0.00	0.00	Moved to CAP'00.
	Replace bathroom floors	1460	20 units	10,000	2,600	2,600.00	2,600.00	Complete.
	Replace kitchen floors	1460	20 units	10,000	2,595	2,595.00	2,595.00	Complete.
	Replace exterior range hood vents	1460	224 units	10,000	0	0.00	0.00	No action.
	Surveillance equipment (addit'l)	1475	4 cameras & monitors	10,000	0	0.00	0.00	No action.
	Refinish hardwood floors	1460	3 units	5,500	0	827.00	827.00	Complete P.O.
	Replace sidewalks	1450	1,600 sf	5,000	0	0.00	0.00	No action.
	Replace playground area cement	1450	lump sum	2,000	0	0.00	0.00	No action.
	Property acquisition	1440	5 parcels	50,000	0	0.00	0.00	No action.
	Landscaping acquired property	1450	5 parcels	10,000	0	0.00	0.00	No action.
	Install outside spigots	1460	144	0	0	0.00	0.00	Moved from CAP'01.
	Reglaze bathtubs	1460	200	0	0	0.00	0.00	Moved from CAP'01.
Subtotal of Estimated Costs				312,500	5,195	6,022.00	6,022.00	

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Capital Fund Program (CFP) 2002

U.S. Department of Housing
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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013001 Harbor Homes (224 units)	Replace kitchen lighting	1460	100	0	0	0.00	0.00	Moved from CAP'01.
	Replace T-111 siding	1460	40 bldgs.	0	0	0.00	0.00	Moved from CAP'01.
	Replace individual gas meters	1450	224 units	0	0	0.00	0.00	Moved from CAP'01.
	Relocate heat ducts from ceilings to floors	1460	200 units	0	0	0.00	0.00	Moved from CAP'01.
	Accessibility improvements	1460	11 units	0	280,750	280,750.00	0.00	Moved from CAP'00.
Subtotal of Estimated Costs				0	280,750	280,750.00	0.00	

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Part II: Supporting Table
 Capital Fund Program (CFP) 2002

U.S. Department of Housing
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Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013002 Lake City (40 units)	Surveillance equipment (addit'l)	1475	8 cameras & monitors	20,000	0	0.00	0.00	No action.
	Landscaping acquired property	1450	5 parcels	10,000	0	0.00	0.00	No action.
	Addition to maintenance shop	1470	1	0	0	0.00	0.00	Moved from CAP'01.
Subtotal of Estimated Costs				30,000	0	0.00	0.00	

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 Capital Fund Program (CFP) 2002

U.S. Department of Housing
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 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013003 John E. Horan Garden Apts. (page 1 of 2 for J. E. Horan Garden Apts.) (428 units)	Accessibility improvements	1460	16 units	400,000	62,536	62,536.00	0.00	Moved to CAP'00.
	Upgrade electrical system	1450	lump sum	100,000	0	0.00	0.00	No action.
	Remove sidewalks & drives where fencing was installed	1450	lump sum	30,000	0	0.00	0.00	No action.
	Replace hardware floors	1460	10 units	10,000	0	0.00	0.00	No action.
	Replace/repair gas lines	1450	lump sum	10,000	0	0.00	0.00	No action.
	Replace tubsurrounds	1460	10 units	10,000	0	0.00	0.00	No action.
	Property acquisition	1440	5 parcels	50,000	0	0.00	0.00	No action.
	Landscaping acquired property	1450	5 parcels	10,000	0	0.00	0.00	No action.
	Renovate social service offices	1470	5 offices	20,000	0	0.00	0.00	No action.
	Replace closet doors	1460	30 units	0	0	0.00	0.00	Moved from CAP'01.
	Install storm sewer connections to gutters/downspouts (elderly units)	1460	32	0	0	0.00	0.00	Moved from CAP'01.
	Subtotal of Estimated Costs				640,000	62,536	62,536.00	0.00

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013003 John E. Horan Garden Apts. (page 2 of 2 for J. E. Horan Garden Apts.) (428 units)	Install screen over exhaust fan vent (balance)	1460	214	0	0	0.00	0.00	Moved from CAP'01.
	Renovate administration building	1470	lump sum	0	0	0.00	0.00	Moved from CAP'01.
	Replace siding	1460	20 bldgs.	0	0	0.00	0.00	Moved from CAP'01.
	Replace gym ceiling	1470	1	0	0	0.00	0.00	Moved from CAP'01.
	Replace interior panel bedroom, closet and bathroom doors	1460	108 units	0	0	0.00	0.00	Moved from CAP'01.
	Reconfigure security fence	1450	lump sum	0	0	0.00	0.00	Moved from CAP'01.
	Replace roofs	1460	20 bldgs.	0	0	0.00	0.00	Moved from CAP'01.
	Replace individual gas meters	1450	428 units	0	0	0.00	0.00	Moved from CAP'01.
Subtotal of Estimated Costs				0	0	0.00	0.00	

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 Capital Fund Program (CFP) 2002

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Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013004 Harbor Homes Annex (122 units)	Handicap unit conversion	1460	5 units	125,000	0	0.00	0.00	No action.
	Replace basement windows and screens	1460	122 units	30,000	0	0.00	0.00	No action.
	Surveillance equipment	1475	8 cameras & monitors	20,000	0	0.00	0.00	No action.
	Replace doors & frames	1460	60 doors	10,000	0	0.00	0.00	No action.
	Refinish hardwood floors	1460	5 units	10,000	10,181	13,857.00	13,857.00	Complete.
	Landscaping acquired property	1450	5 parcels	10,000	0	0.00	0.00	No action.
	Replace hardwood floors	1460	5 units	0	0	0.00	0.00	Moved from CAP'01.
	Replace individual gas meters	1450	122 units	0	0	0.00	0.00	Moved from CAP'01.
	Door replacements	1460	122 units	0	69,520	69,520.05	0.00	Moved from CAP'01. Revised 7/28/03.
Subtotal of Estimated Costs				205,000	79,701	83,377.05	13,857.00	

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 Capital Fund Program (CFP) 2002

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Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013005 Schmid Towers (200 units)	Replace roof	1460	entire bldg.	50,000	0	76,355.43	164,451.70	Moved to CAP'00. Partially moved to CGP'99.
	Replace corridor handrails	1460	all	25,000	0	0.00	0.00	
	Resurface parking lots	1450	2 lots	20,000	0	0.00	0.00	Moved to CAP'01.
	Surveillance equipment	1475	6 cameras & monitors	15,000	0	0.00	0.00	No action.
	Replace smoke detectors	1460	200 units	4,000	0	0.00	0.00	Moved to CAP'01.
	Install emergency alarms in apartments	1460	200 units	0	0	0.00	0.00	Moved from CAP'01.
Subtotal of Estimated Costs				114,000	0	76,355.43	164,451.70	

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 Capital Fund Program (CFP) 2002

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Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013007 Scattered Sites (78 units)	Handicap unit conversion (bal.)	1460	5 units	125,000	184,412	224,592.00	0.00	Contracted 06/03.
	Replace driveway aprons	1460	20 units	10,000	12,600	6,250.00	0.00	Contracted 06/03.
	Site work (balance)	1450	lump sum	0	95,709	81,425.00	0.00	Contracted 06/03.
	Repair basement walls	1460	25 units	0	26,000	28,000.00	0.00	Contracted 06/03.
Subtotal of Estimated Costs				135,000	318,721	340,267.00	0.00	

Signature of Executive Director and Date

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Annual Statement / Performance and Evaluation Report

Part II: Supporting Table
Capital Fund Program (CFP) 2002

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013008 Scattered Sites (181 units)	Replace sidewalks	1450	6,000 sf	20,000	48,073	59,224.00	0.00	Contracted 06/03.
	Repair basement walls	1460	10 units	0	54,000	57,350.00	0.00	Contracted 06/03.
	Site work	1450	lump sum	0	398,210	219,510.00	0.00	Contracted 06/03.
	Accessibility renovations	1460	5 units	0	266,215	231,381.00	0.00	Contracted 06/03.
	Electrical improvements	1460	20 units	0	4,400	6,890.00	0.00	Contracted 06/03.
Subtotal of Estimated Costs				20,000	770,898	574,355.00	0.00	

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Annual Statement / Performance and Evaluation Report

Part II: Supporting Table
Capital Fund Program (CFP) 2002

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013009 Westbrook (50 units)	Handicap unit conversion	1460	3 units	75,000	0	0.00	0.00	No action.
	Replace gable siding/repoint bricks	1460	19 bldgs.	20,000	60,628	73,010.00	0.00	Contracted 06/03.
	Surveillance equipment	1475	8 cameras & monitors	20,000	0	0.00	0.00	No action.
	Resurface parking lot	1450	3 lots	10,000	0	0.00	0.00	No action.
	Fence basketball court	1450	1 court	5,000	0	0.00	0.00	No action.
	Replace main gas lines	1450	lump sum	75,000	0	0.00	0.00	No action.
	Replace siding on gable ends	1460	19 bldgs.	0	0	0.00	0.00	Moved from CAP'01.
	Picnic pavilion	1450	lump sum	0	0	0.00	0.00	Moved from CAP'01.
	Reglaze bathtubs	1460	50 units	0	0	0.00	0.00	Moved from CAP'01.
	Replace sidewalks	1450	1,000 sq.ft.	0	0	0.00	0.00	Moved from CAP'01.
	Site work	1450	lump sum	0	57,696	71,567.00	0.00	Contracted 06/03.
	Repair basement walls	1460	50 units	0	193,000	189,700.00	0.00	Contracted 06/03.
	Attic access panels	1460	50 units	0	2,000	2,251.00	0.00	Contracted 06/03.
	Replace entry doors/trim	1460	50 units	0	20,000	26,350.00	0.00	Contracted 06/03.
Subtotal of Estimated Costs				205,000	333,324	362,878.00	0.00	

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Annual Statement / Performance and Evaluation Report

Part II: Supporting Table

Capital Fund Program (CFP) 2002

U.S. Department of Housing

and Urban Development

Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130010 Eastbrook (50 units)	Handicap unit conversion	1460	4 units	100,000	0	0.00	0.00	No action.
	Replace gable siding	1460	19 bldgs.	20,000	0	0.00	0.00	No action.
	Surveillance equipment	1475	8 cameras & monitors	20,000	0	0.00	0.00	No action.
	Replace entry door locks	1460	100 doors	10,000	0	0.00	0.00	No action.
	Landscaping acquired property	1450	5 parcels	10,000	0	0.00	0.00	No action.
	Replace basement windows (bal)	1460	50 units	0	0	0.00	0.00	Moved from CAP'01.
	Replace stoops	1460	5 units	0	0	0.00	0.00	Moved from CAP'01.
	Replace tub facets	1460	50 units	0	36,460	42,950.00	0.00	Contracted 06/03.
	Replace interior wiring	1460	50 units	0	80,000	61,960.00	0.00	Contracted 06/03.
	Replace sidewalks	1450	1,000 sq.ft.	0	0	0.00	0.00	Moved from CAP'01.
	Replace siding on gable ends	1460	8 bldgs.	0	0	0.00	0.00	Moved from CAP'01.
	Repair basement walls	1460	50 units	0	230,000	237,900.00	0.00	Contracted 06/03.
	Attic access panels	1460	50 units	0	2,000	2,375.00	0.00	Contracted 06/03.
	Reanchor door frames	1460	50 units	0	10,000	14,200.00	0.00	Contracted 06/03.
	Site work	1450	lump sum	0	10,400	8,400.00	0.00	Contracted 06/03.
Subtotal of Estimated Costs				160,000	368,860	367,785.00	0.00	

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Part II: Supporting Table
 Capital Fund Program (CFP) 2002

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130011 Bird Drive (50 units)	Handicap unit conversion	1460	4 units	100,000	0	0.00	0.00	No action.
	Surveillance equipment	1475	8 cameras & monitors	20,000	0	0.00	0.00	No action.
	Replace sidewalks	1450	5,000 sf	15,000	0	0.00	0.00	No action.
	Replace tubs and surrounds	1460	10 units	10,000	0	0.00	0.00	No action.
	Waterproof basements	1460	10 units	10,000	0	0.00	0.00	No action.
	Replace floors	1460	3 units	8,000	0	0.00	0.00	No action.
	Install new thresholds and weather stripping on prime doors	1460	100 doors	0	10,000	7,210.00	0.00	Contracted 06/03.
	Site work	1450	lump sum	0	96,220	120,158.00	0.00	Contracted 06/03.
	Reanchor door frames	1460	50 units	0	10,000	14,650.00	0.00	Contracted 06/03.
Subtotal of Estimated Costs				163,000	116,220	142,018.00	0.00	

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Part II: Supporting Table
Capital Fund Program (CFP) 2002

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130014 Pineview (71 units)	Handicap unit conversion	1460	4 units	100,000	100,000	115,652.00	0.00	Contracted 06/03.
	Maintenance garage addition	1470	lump sum	50,000	0	0.00	0.00	No action.
	Additional parking (4200 Schaper)	1450	lump sum	10,000	0	0.00	0.00	No action.
	Improve recreation area	1450	lump sum	15,000	0	0.00	0.00	No action.
	Replace interior wiring	1460	71 units	0	106,500	56,395.00	0.00	Contracted 06/03.
	Reinstall handrails	1460	10 units	0	0	0.00	0.00	Moved from CAP'01.
	Replace sidewalks	1450	1,000 sq.ft.	0	0	0.00	0.00	Moved from CAP'01.
	Picnic area	1450	lump sum	0	0	0.00	0.00	Moved from CAP'01.
	Site work	1450	lump sum	0	108,313	122,500.00	0.00	Contracted 06/03.
	Waterproof/repair basements	1460	10 units	0	21,200	12,250.00	0.00	Contracted 06/03.
Subtotal of Estimated Costs				175,000	336,013	306,797.00	0.00	

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Annual Statement / Performance and Evaluation Report

Part II: Supporting Table
 Capital Fund Program (CFP) 2002

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130015 Friendship (200 units)	Replace roof	1460	entire bldg.	50,000	0	1,720.00	129,520.00	Complete.
	Seal joints & waterproof building	1460	entire bldg.	28,000	0	0.00	0.00	Moved from CAP'01.
	Repair spalls	1460	lump sum	10,000	0	0.00	0.00	Moved from CAP'01.
	Security lighting (additional)	1450	lump sum	5,000	0	0.00	0.00	Moved from CAP'01.
	Unit ceiling repair	1460	100 units	242,449	0	0.00	0.00	Moved from CAP'01.
	Replace apartment doors (additional)	1460	25 units	0	0	0.00	0.00	Moved from CAP'01.
Subtotal of Estimated Costs				335,449	0	1,720.00	129,520.00	

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Part II: Supporting Table
 Capital Fund Program (CFP) 2002

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130017 Scattered Sites (32 units)	Replace prime windows (addit'l)	1460	32 units	50,000	0	0.00	0.00	No action.
	Site work	1450	lump sum	0	13,730	29,085.00	0.00	Contracted 06/03.
	Accessibility improvements (partial)	1460	9 units	0	390,487	446,732.00	0.00	Contracted 06/03.
Subtotal of Estimated Costs				50,000	404,217	475,817.00	0.00	

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Annual Statement / Performance and Evaluation Report

Part II: Supporting Table
 Capital Fund Program (CFP) 2002

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130018 Scattered Sites (52 units)	Handicap unit conversion (bal.)	1460	1 units	25,000	250,000	276,198.00	0.00	Contracted 06/03.
	Replace prime windows (addit'l)	1460	52 units	50,000	0	0.00	0.00	No action.
	Site work	1450	lump sum	0	4,000	5,888.00	0.00	Contracted 06/03.
	Emergency exit door on 2nd floor	1460	11 units	0	30,000	35,450.00	0.00	Contracted 06/03.
Subtotal of Estimated Costs				75,000	284,000	317,536.00	0.00	

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Part II: Supporting Table
 Capital Fund Program (CFP) 2002

U.S. Department of Housing
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 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130019 Ostrow Apartments (80 units)	Replace prime windows	1460	all windows	100,000	0	0.00	0.00	Moved to CAP'01.
	Replace apt. bathroom heaters	1460	80 units	15,000	0	0.00	0.00	Moved to CAP'01.
	Install carpet tiles, 1st floor corridors	1460	lump sum	10,000	0	0.00	0.00	No action.
	Replace bathroom & kitchen floors	1460	lump sum	10,000	0	0.00	0.00	Moved to CAP'01.
Subtotal of Estimated Costs				135,000	0	0.00	0.00	

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Part II: Supporting Table
Capital Fund Program (CFP) 2002

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
Authority-Wide	Architect and Engineering Fees	1430	3% physical work	100,000	0	0.00	0.00	Revised 7/28/03.
	Administration							
	Modernization Coordinator Wages & Benefits	1410	1 employee	72,800	0	0.00	0.00	No action.
	Modernization Clerk Wages & Benefits	1410	1 employee	31,700	0	0.00	0.00	No action.
	Social Services Coordinator Wages & Benefits	1410	1 employee	64,000	0	0.00	0.00	No action.
Subtotal of Estimated Costs				268,500	0	0.00	0.00	

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Part II: Supporting Table
Capital Fund Program (CFP) 2002

U.S. Department of Housing
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Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 09/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
Authority-Wide Management Improvements								
	Step-Up Apprenticeship Program to hire and train residents for modernization work	1408	8 trainees	75,000	0	0.00	0.00	No action.
	Community Oriented Police Services	1408	4 officers	253,860	160,330	160,329.88	0.00	Contracted 9/02.
	HomePLUS Social Services at Schmid Towers & Friendship Apartments	1408	400 residents	400,000	0	0.00	0.00	Revised 7/28/03.
	Congregate meals at Schmid Towers, Friendship Apts. & Ostrow Apts.	1408	150 residents	100,000	69,520	0.00	0.00	No action.
	Economic Development	1408	lump sum	100,000	0	0.00	0.00	No action.
	Internet access wiring	1460	620 units	100,000	10,000	14,580.00	10,935.00	No action.
	Computers for residents	1475.4	620 items	425,000	10,000	0.00	0.00	No action.
	Washers & dryers for residents	1475.4	333 items	167,000	0	0.00	0.00	No action.
Subtotal of Estimated Costs				1,620,860	249,850	174,909.88	10,935.00	
Grand Total				4,644,309	3,610,285	3,573,123.36	324,785.70	

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Annual Statement / Performance and Evaluation Report

Part III : Implementation Schedule
Capital Fund Program (CFP) 2002

U.S. Department of Housing
and Urban Development

Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reason for Revised Target Dates (2)
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
PA28P013001 Harbor Homes	05/04			05/06			
PA28P013002 Lake City	05/04			05/06			
PA28P013003 J.E. Horan Garden Apts	05/04			05/06			
PA28P013004 Harbor Homes Annex	05/04			05/06			
PA28P013005 Schmid Towers	05/04			05/06			
PA28P013007 Scattered Sites	05/04			05/06			
PA28P013008 Scattered Sites	05/04			05/06			
PA28P013009 Westbrook	05/04			05/06			
PA28P013010 Eastbrook	05/04			05/06			
PA28P013011 Bird Drive	05/04			05/06			
PA28P013014 Pineview	05/04			05/06			
PA28P013015 Friendship Apts.	05/04			05/06			
PA28P013017 Scattered Sites	05/04			05/06			
PA28P013018 Scattered Sites	05/04			05/06			
PA28P013019 Ostrow Apts.	05/04			05/06			
Authority Wide	05/04			05/06			

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Attachment N

Annual Statement / Performance and Evaluation

Part I: Summary
Capital Fund Program(CFP) 2003

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

HA Name Housing Authority of the City of Erie	FFY of Grant Approval FFY 2003
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement/Revision Number
 Performance and Evaluation Report for the Program Year Ending 9/30/03
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost (2)	
		Original	Revised(1)	Obligated	Expended
1	Total Non-CFP Funds	0	0	0.00	0.00
2	1406 Operations	0	0	0.00	0.00
3	1408 Management Improvements	709,403	0	0.00	0.00
4	1410 Administration	192,930	0	0.00	0.00
5	1411 Audit	0	0	0.00	0.00
6	1415 Liquidated Damages	0	0	0.00	0.00
7	1430 Fees and Costs	184,386	0	0.00	0.00
8	1440 Site Acquisition	0	0	0.00	0.00
9	1450 Site Improvement	691,431	0	0.00	0.00
10	1460 Dwelling Structures	1,656,867	0	0.00	0.00
11	1465.1 Dwelling Equipment-Nonexpendable	0	0	0.00	0.00
12	1470 Nondwelling Structures	82,000	0	0.00	0.00
13	1475 Nondwelling Equipment	30,000	0	0.00	0.00
14	1485 Demolition	0	0	0.00	0.00
15	1490 Replacement Reserve	0	0	0.00	0.00
16	1495.1 Relocation Costs	0	0	0.00	0.00
17	1498 Mod Used for Development	0	0	0.00	0.00
18	1502 Contingency (may not exceed 8% of line 16)	0	0	0.00	0.00
19	Amount of Annual Grant (Sum of lines 2-18)	3,547,017	0	0.00	0.00
20	Amount of line 19 Related to LBP Activities	0	0	0.00	0.00
21	Amount of line 19 Related to Section 504 Compliance	359,590	0	0.00	0.00
22	Amount of line 19 Related to Security	346,206	0	0.00	0.00
23	Amount of line 19 Related to Energy Conservation Measures	0	0	0.00	0.00

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X

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Annual Statement / Performance Evaluation Report

Part II: Supporting Table
 Capital Fund Program (CFP) 2003

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 9/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013001 Harbor Homes (224 units)	Accessibility renovations	1460	11 units	280,000				No action.
	Replace kitchen floors	1460	20 units	10,000				No action.
	Replace sidewalks	1450	1,600 sf	5,000				No action.
	Replace playground area cement	1450	lump sum	2,000				No action.
	Plumbing improvements	1460	224 units	25,000				No action.
	Replace roof & gutters -Administration Building	1460	1 bldg.	8,000				No action.
	Replace ceilings	1460	40 apts.	20,000				No action.
Subtotal of Estimated Costs				350,000				

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Annual Statement / Performance Evaluation Report

Part II: Supporting Table
 Capital Fund Program (CFP) 2003

U.S. Department of Housing
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 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 9/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013002 Lake City (40 units)	Install individual electric meters	1450	40 units	10,000				No action.
	Addition to maintenance shop	1470	1	50,000				No action.
	Surveillance equipment (add'l)	1475	8 cameras & monitors	20,000				No action.
Subtotal of Estimated Costs				80,000				

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 Capital Fund Program (CFP) 2003

U.S. Department of Housing
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Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 9/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013003 John E. Horan Garden Apts. (428 units)	Additional playground equipment	1450	lump sum	30,000				No action.
	Upgrade electric system (partial)	1450	lump sum	48,803				No action.
	Replace/repair gas lines	1450	lump sum	10,000				No action.
	Replace gym ceiling	1470	1	5,000				No action.
	Windows & security screens	1460	172 units	75,000				No action.
	Level cement floors	1460	20 units	10,000				No action.
	Replace ceilings	1460	10 units	10,000				No action.
	Driveways & curb cuts	1450	6	20,000				No action.
	Electrical supply update	1450	lump sum	10,000				No action.
	Repair siding	1460	20 bldgs.	5,000				No action.
	Replace roofs	1460	20 bldgs.	40,000				No action.
	Replace closet doors	1460	100 units	30,000				No action.
	Replace gas lines (balance)	1450	lump sum	33,000				No action.
	Replace bathroom floors	1460	56 units	16,800				No action.
Subtotal of Estimated Costs				343,603				

Signature of Executive Director and Date

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Annual Statement / Performance Evaluation Report

Part II: Supporting Table
Capital Fund Program (CFP) 2003

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 9/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013003 John E. Horan Garden Apts. (428 units)	Replace hardwood floors	1460	10 units	10,000				No action.
	Replace tubsurrounds	1460	10 units	10,000				No action.
	Renovate social services offices	1460	5 offices	20,000				No action.
	Accessibility improvements							
	-Community buildings	1470	lump sum	25,000				No action.
	-Site work	1450	lump sum	25,000				No action.
	Repair parking lots	1450	600 S.F.	6,000				No action.
	Rehab sanitary sewers & manholes	1450	2,000 L.F.	40,000				No action.
	Install shutoff valves to gas mains	1450	lump sum	20,000				No action.
	Replace security windows	1460	5 bldgs	20,000				No action.
	Upgrade electrical system	1450	lump sum	40,000				No action.
	Replace/repair gaslines	1450	lump sum	10,000				No action.
	Replace ceilings	1460	10 units	10,000				No action.
Furnace duct cleaning	1460	lump sum	5,000				No action.	
Subtotal of Estimated Costs				241,000				

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form HUD-52837 (10/95)

ref. Handbook 7485.3

Annual Statement / Performance Evaluation Report

Part II: Supporting Table
 Capital Fund Program (CFP) 2003

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 9/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013004 Harbor Homes Annex (122 units)	Replace doors & frames	1460	60 doors	10,000				No action.
	Replace hardwood floors	1460	5 units	10,000				No action.
	Replace chimney caps	1460	lump sum	7,300				No action.
	Replace basement windows and security screens (additional)	1460	117	20,000				No action.
	Furnace duct cleaning	1460	lump sum	5,000				No action.
Subtotal of Estimated Costs				52,300				

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U.S. Department of Housing
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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013005 Schmid Towers (200 units)	Install emergency alarms in apartments	1460	200 units	10,000				No action.
	Replace outside lights	1450	17	5,000				No action.
	Replace ceiling tiles	1460	9 areas	5,000				No action.
	Replace bathroom floors	1460	4 units	5,000				No action.
	Install outside sprinkler system	1450	lump sum	2,000				No action.
	Replace doors	1460	10	5,000				No action.
	Replace light fixtures in community areas	1470	4 rooms	2,000				No action.
	Replace window shades	1460	100 units	15,000				No action.
Subtotal of Estimated Costs				49,000				

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U.S. Department of Housing
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 Office of Public and Indian Housing

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013007 Scattered Sites (78 units)	Exterior improvements - West Bayfront area units	1450	1 unit	10,000				No action.
	Replace basement stairs	1460	15 units	20,000				No action.
	Replace siding	1460	78 units	322,500				No action.
	Replace floor tile (additional)	1460	15 units	59,231				No action.
	Replace exterior handrails	1460	10 units	10,000				No action.
	Replace roofs	1460	5 bldgs.	20,000				No action.
Subtotal of Estimated Costs				441,731				

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Annual Statement / Performance Evaluation Report

Part II: Supporting Table
 Capital Fund Program (CFP) 2003

U.S. Department of Housing
 and Urban Development
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 9/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013008 Scattered Sites (181 units)	Exterior improvements - West Bayfront area units	1450	5 unit	50,000				No action.
	Site work / landscaping	1450	lump sum	11,628				No action.
	Replace wooden ramps	1460	20 units	20,000				No action.
	Replace exterior handrails	1460	10 units	10,000				No action.
	Security fence to separate yards in cluster areas	1450	500 L.F.	50,000				No action.
	Replace floors	1460	23 units	80,500				No action.
Subtotal of Estimated Costs				222,128				

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Part II: Supporting Table
 Capital Fund Program (CFP) 2003

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 Office of Public and Indian Housing

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P013009 Westbrook (50 units)	Replace exterior handrails	1460	7 units	5,000				No action.
	Replace porch stoops	1460	5 units	5,000				No action.
Subtotal of Estimated Costs				10,000				

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Part II: Supporting Table
 Capital Fund Program (CFP) 2003

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Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 9/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130010 Eastbrook (50 units)	Replace door entry locks	1460	100 doors	10,000				No action.
	Replace stoops	1460	5 units	4,000				No action.
	Replace sidewalks	1450	1,000 sf	3,000				No action.
	Replace bathroom floors	1460	10 units	5,000				No action.
Subtotal of Estimated Costs				22,000				

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Part II: Supporting Table
 Capital Fund Program (CFP) 2003

**U.S. Department of Housing
 and Urban Development**
 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 9/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130011 Bird Drive (50 units)	Waterproof basements	1460	10 units	9,590				No action.
	Replace wood stair treads	1460	25 units	40,000				No action.
Subtotal of Estimated Costs				49,590				

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Part II: Supporting Table
 Capital Fund Program (CFP) 2003

U.S. Department of Housing
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 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 9/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130014 Pineview (71 units)	Unit renovations f/full accessibility	1460	2 units	92,138				No action.
Subtotal of Estimated Costs				92,138				

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Part II: Supporting Table
 Capital Fund Program (CFP) 2003

**U.S. Department of Housing
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 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 9/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130015 Friendship (200 units)	Replace apartment doors (additional)	1460	25 units	30,000				No action.
Subtotal of Estimated Costs				30,000				

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Part II: Supporting Table
 Capital Fund Program (CFP) 2003

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 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 9/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130017 Scattered Sites (32 units)	Exterior improvements - West Bayfront area units	1450	25 units	250,000				No action.
	Replace prime windows (additional)	1460	32 units	50,000				No action.
Subtotal of Estimated Costs				300,000				

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 Capital Fund Program (CFP) 2003

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130018 Scattered Sites (52 units)	Replace prime windows (additional)	1460	32 units	50,000				No action.
Subtotal of Estimated Costs				50,000				

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 Capital Fund Program (CFP) 2003

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PA28P0130019 Ostrow Apartments (80 units)	Tile hallways and lobby area	1460	all floors	60,000				No action.
Subtotal of Estimated Costs				60,000				

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Part II: Supporting Table
 Capital Fund Program (CFP) 2003

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				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
Authority-Wide	Architect and Engineering Fees	1430	7% physical work	174,386				No action.
	Administration Modernization Coordinator Wages & Benefits	1410	1 employee	83,440				No action.
	Modernization Clerk Wages & Benefits	1410	1 employee	36,290				No action.
	Social Services Coordinator Wages & Benefits	1410	1 employee	73,200				No action.
Subtotal of Estimated Costs				367,316				

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Part II: Supporting Table
 Capital Fund Program (CFP) 2003

U.S. Department of Housing
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 Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work (2) @ 9/30/03
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
Authority-Wide Management Improvements								
	Community Oriented Police Services	1408	4 officers	231,206				No action.
	HomePLUS Social Services at Schmid Towers & Friendship Apartments	1408	400 residents	390,000				No action.
	Congregate meals at Schmid Towers, Friendship Apts. & Ostrow Apts.	1408	150 residents	78,197				No action.
	Economic Development	1408	lump sum	10,000				No action.
	Internet access wiring	1460	1,035 units	56,808				No action.
	Community facilities needs assessment	1430	lump sum	10,000				No action.
	Washers & dryers for residents	1475.4	333 items	10,000				No action.
Subtotal of Estimated Costs				786,211				
Grand Total				3,547,017				

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Annual Statement / Performance and Evaluation Report

Part III : Implementation Schedule
Capital Fund Program (CFP) 2003

U.S. Department of Housing
and Urban Development

Office of Public and Indian Housing

Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reason for Revised Target Dates (2)
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
PA28P013001 Harbor Homes	09/05			09/07			
PA28P013002 Lake City	09/05			09/07			
PA28P013003 J.E. Horan Garden Apts	09/05			09/07			
PA28P013004 Harbor Homes Annex	09/05			09/07			
PA28P013005 Schmid Towers	09/05			09/07			
PA28P013007 Scattered Sites	09/05			09/07			
PA28P013008 Scattered Sites	09/05			09/07			
PA28P013009 Westbrook	09/05			09/07			
PA28P013010 Eastbrook	09/05			09/07			
PA28P013011 Bird Drive	09/05			09/07			
PA28P013014 Pineview	09/05			09/07			
PA28P013015 Friendship Apts.	09/05			09/07			
PA28P013017 Scattered Sites	09/05			09/07			
PA28P013018 Scattered Sites	09/05			09/07			
PA28P013019 Ostrow Apts.	09/05			09/07			
Authority Wide	09/05			09/07			

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ATTACHMENT O

HACE COMMUNITY SERVICE POLICY SUMMARY

The Authority will provide residents who are identified as required to participate in community service, a variety of volunteer activities and locations where community service can be performed. Resident may select their own community service activity but must receive pre-approval from the Authority. Community service activities may include, but are not limited to:

- ❑ Participation in volunteer services in local schools, daycare centers, Head Start, youth centers, hospitals, nursing homes, churches, senior organizations, social service agencies, neighborhood centers, or scouting;
- ❑ Participation in neighborhood improvement groups, such as resident councils;
- ❑ Participation in self-improvement activities, such as budget/credit counseling, English as a Second Language classes, GED classes, computer classes, or any other approved self-help or educational program;
- ❑ Participation in school activities, such as teacher's aide, PTA, after-school aide, or activities volunteer.

The Authority will administer the community service program in conjunction with the development of cooperative relationships with other community-based entities, such as the Department of Public Welfare (DPW), local social service agencies, or other organizations which have as their goal the development of family self-sufficiency.

The Authority will determine at each residents next scheduled reexamination, the status of each household member eighteen (18) years of age or older with respect to the requirement to participate in community service activities. The Authority will use a Family Community Service Monthly Time Sheet to monitor and document resident eligibility/exemption and the hours of community service. A record will be developed for each adult, and community service placement selections made. Each non-exempt household member will be provided with forms to be completed by a representative of the agency providing community service or self-sufficiency activities.

In accordance with the provisions of the Act, the Authority will exempt from participation in the community service requirements the following groups:

- ❑ Adults who are 62 years of age or older; or
- ❑ Persons engaged in work activities as defined under Social Security; full-time or part-time for a minimum of eight (8) hours per month.

All exemptions to the community service requirement will be verified and documented in the resident's file.