

Berwick Housing Authority

Internet Submittal of PHA Agency Plan

Small PHA Plan Update

Annual Plan for Fiscal Year: 2004

Submission of: **FY 2000 Capital Fund Program**
Performance and Evaluation Report for Period Ending 06/30/03

FY 2001 Capital Fund Program
Performance and Evaluation Report for Period Ending 06/30/03

FY 2002 Capital Fund Program
Performance and Evaluation Report for Period Ending 06/30/03

FY 2003 Capital Fund Program
Performance and Evaluation Report for Period Ending 06/30/03

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH
INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: Berwick Housing Authority

PHA Number: LA 056

PHA Fiscal Year Beginning: (mm/yyyy) 01/2004

PHA Plan Contact Information:

Name: Clarence Robinson, Exec. Director

Phone: 985/385-1546

TDD: The BHA uses the Louisiana Relay Service

Email (if available): berwickhousing@petronet.net

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting:
(select all that apply)

- Main administrative office of the PHA
- PHA development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- Main administrative office of the local, county or State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

PHA Programs Administered:

- Public Housing and Section 8 Section 8 Only Public Housing Only

**Annual PHA Plan
Fiscal Year 20 04**

[24 CFR Part 903.7]

i. Table of Contents

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

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ii. Executive Summary

[24 CFR Part 903.7 9 (r)]

Berwick is located across the Atchafalaya River from Morgan City and is considered part of the hub of the offshore oil industry. It is the oldest settlement in St. Mary Parish with a population of approx 4,375 persons. Approximately 6% of the households in the Town live in public housing. The Housing Authority (HA) has a total of 130 units in nine locations in the Town, several of which are only a few units on scattered sites. The larger of the developments contains 50 units on contiguous sites, all of which are duplexes. That development contains a horseshoe shaped street named Guzzetta Drive, which provides the most police calls of any neighborhood in the Town. The development is located on the edge of a mixed population neighborhood.

During the past several years the Berwick Housing Authority (BHA) has completed changes in staff and the Board of Commissioners, and has completed the steps to clear the findings as a result of an investigation by the Legislative Auditor. The BHA has obtained its goal of re-achieving its former status of high performer. The HA is completing its first modernization contract under the new program which includes the start of an air conditioning installation program in the apartments, and a contract has been awarded for the long planned Resident Activity Center at the rear of the administration office.

A primary goal of the BHA is to provide and maintain quality affordable housing in a professional and fiscally prudent manner free from discrimination. The Annual Plan was developed with that primary goal in mind, and a number of the provisions that have been formulated reflect that and other objectives that will have to be accomplished to achieve the stated mission of the housing authority.

An analysis of the 40 applicants currently on the BHA waiting list, which is a 100% increase over last year, indicates that over 35% are extremely low income families (at or below 30% AMI), which is a 10% increase over last year. Over 60% of applicants are low-income families (Compared to 66% last year), and families with children comprise 70% of the applicants as compared to 90% last year. With regard to unit size the number requesting 2 BR units is just slightly more than the requests for 1 BR units, the total however has tripled from last year. The percentage of white families on the waiting list as compared to last year has increased again to 60% up from 53%.

The BHA has adopted a policy to provide for de-concentration of poverty and encourage income mixing by bringing higher income families into lower income developments and lower income families into higher income developments. Toward that end, the BHA will skip families on the waiting list to reach other families with a lower or higher income. This policy will be implemented in a uniform and non-discriminating manner. The plans, statements, budget summary, and policies set forth in the 2004 Annual Plan all lead to the accomplishment of the PHA goals and objectives. Taken as a whole, they outline a comprehensive approach toward achievement of the stated mission of the Berwick Housing Authority. The plan has been developed with input and participation of the residents and is consistent with the State Consolidated Plan and Comprehensive Housing Affordability Strategy.

After duly advertising, the Berwick Housing Authority (BHA) held a public hearing on October 14, 2003, for the 2004 Annual Plan to fully explain the plan to those in attendance.

The BHA welcomes resident and public input on its Agency Plan.

1. Summary of Policy or Program Changes for the Upcoming Year

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

At the start of the FY 2000 Agency Plan Year the Berwick Housing Authority (BHA) started to take steps to accomplish the goals and objectives that were established in the 5-Year Plan. However, as the year progressed the Berwick Housing Authority (BHA) experienced a number of issues that has resulted in near complete changes in staff and the Board of Commissioners. For a period of several months the BHA was operated by the Executive Director of a neighboring PHA, who worked on a part time basis in an effort to maintain financial stability of the agency. During the interim period statutory requirements were addressed and a number of the objectives in the Agency Plan were delayed until the present full time director was employed.

As previously mentioned the BHA is completing its first modernization contract under the new program which includes the start of an air conditioning installation program in the apartments. Also a contract has been awarded for the long planned Resident Activity Center at the rear of the administration office. Both of these projects are part of the initiative of the PHA 2003 Annual Plan which focused on the newly established resident's council, particularly in the planning of the long delayed resident's center at the rear of the administrative office. As in previous years, the second priority will be to continue with the implementation of an effective preventative maintenance program and to expand the after school tutoring program for the residents. The final initiative for 2003 was to plan a security patrol program for weekends that would reimburse the Town Police Dept for extra patrols by off duty police officers. The planning for that is complete and it is hoped that in 2004 the plan can be implemented.

2. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. Yes No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$ 188,400 (Estimated)

C. Yes No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

D. Capital Fund Program Grant Submissions

(1) Capital Fund Program 5-Year Action Plan

The Capital Fund Program 5-Year Action Plan is provided as

Attachment "C" [File name: la056c01] [Microsoft Excel]

(2) Capital Fund Program Annual Statement

The Capital Fund Program 2004 Annual Statement is provided as Attachment

Attachment "B" [File name: la056b01] [Microsoft Excel]

3. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to next component ; if “yes”, complete one activity description for each development.)

2. Activity Description

Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities)
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected:
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Relocation resources (select all that apply) <input type="checkbox"/> Section 8 for units <input type="checkbox"/> Public housing for units <input type="checkbox"/> Preference for admission to other public housing or section 8 <input type="checkbox"/> Other housing for units (describe below)
8. Timeline for activity: a. Actual or projected start date of activity: b. Actual or projected start date of relocation activities: c. Projected end date of activity:

4. Voucher Homeownership Program

[24 CFR Part 903.7 9 (k)]

- A. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to next component; if “yes”, describe each program using the table below (copy and complete questions for each program identified.)

B. Capacity of the PHA to Administer a Section 8 Homeownership Program

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- Establishing a minimum homeowner down payment requirement of at least 3 percent and requiring that at least 1 percent of the down payment comes from the family’s resources
- Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards
- Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

5. Safety and Crime Prevention: PHDEP Plan N/A

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- A. Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- B. What is the amount of the PHA’s estimated or actual (if known) PHDEP grant for the upcoming year? \$ _____
- C. Yes No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.
- D. Yes No: The PHDEP Plan is attached at Attachment _____

The PHA plans to allocate funds from its Capital Fund to establish a security patrol on weekends by reimbursing the Town Police Dept for extra patrols by off duty police officers.

6. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board (RAB) Recommendations and PHA Response

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are as follows:

a) One resident i attendance at the Public Hearing asked if the PHA was going to keep the same method to determined which units would be air-conditioned. The Exec Director said that several units at each site would be done at time and the unit numbers would be drawn in a lottery. It was then pointed out that last time if someone did not want the work done in their unit they could give their number to a neighbor. The residents suggested that a better way would be to have only those families at each site that wanted air-conditioning have their names placed in the lottery. The Exec Director said that before the next project he would again consult with the Resident Council to discuss the matter, and the method would probably be modified according to that suggestion.

3. In what manner did the PHA address those comments? (select all that apply)

- The PHA changed portions of the PHA Plan in response to comments
A list of these changes is included
 Yes No:
 Yes No: at the end of the RAB Comments in Attachment ____.
- Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the at the end of the RAB Comments in Attachment ____.
- Other: (list below)

B. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: State of Louisiana
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
 - The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
 - The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
 - The PHA has consulted with the Consolidated Plan agency during the development of its 5 Year Plan
 - Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)
 - Other: (list below)
3. PHA Requests for support from the Consolidated Plan Agency
 - Yes No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:
4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

C. Criteria for Substantial Deviation and Significant Amendments

1. Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

A. Substantial Deviation from the 5-year Plan:

Substantial Deviation from the 5-year Plan is defined by the Berwick Housing Authority as any substantial modification to the goals and objectives in the then current Plan.

B. Significant Amendment or Modification to the Annual Plan:

A Significant Amendments or Modifications to the Annual Plan are defined by the Berwick Housing Authority as:

- * Changes to rent, admissions policies, or organization of the waiting list;
- * Additions of non-emergency work items that are not listed in the 5-year Action Plan, or changes in use of replacement reserve funds under the Capital Fund;
- * Changes with regard to demolition or disposition, designation, homeownership programs, or conversion activities,

Required Attachment “A” : Supporting Documents Available for Review
Berwick Housing Authority

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
XX	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
XX	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
XX	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
XX	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
XX	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: eligibility, Selection, and Admissions Policies
	Any policy governing occupancy of Police Officers in Public Housing <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
	Section 8 Administrative Plan	Annual Plan: eligibility, selection, and Admissions Policies
XX	Public housing rent determination policies, including the method for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
XX	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
	Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
XX	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
XX	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations
XX	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
	Any required policies governing any Section 8 special housing types <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
XX	Public housing grievance procedures <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
	Section 8 informal review and hearing procedures <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
XX	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
XX	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
XX	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing §504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
	Policies governing any Section 8 Homeownership program (section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
XX	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention
	PHDEP-related documentation: <ul style="list-style-type: none"> · Baseline law enforcement services for public housing developments assisted under the PHDEP plan; · Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15); · Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities; · Coordination with other law enforcement efforts; · Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and · All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan. 	Annual Plan: Safety and Crime Prevention
XX	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Pet Policy
XX	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
XX	Deconcentration and Income Mixing	Annual Plan: Attachment "G"
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

Required Attachment “B” : FY 2004 Capital Fund Program Annual Statement
Berwick Housing Authority

This Attachment Submitted as a Separate File Named: la056b01 (Microsoft Excel)

This attachment also submitted in hard copy by mail.

Required Attachment “C” : FY 2004 Capital Fund Program 5-Year Action Plan
Berwick Housing Authority

This Attachment Submitted as a Separate File Named: la056c01 (Microsoft Excel)

This attachment also submitted in hard copy by mail.

Required Attachment “D”: Resident Member on the PHA Governing Board
Berwick Housing Authority

1. Yes No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board: Eunice Cunningham

B. How was the resident board member selected: (select one)?

- Elected
 Appointed

C. The term of appointment is (include the date term expires): Expires July 1, 2006

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

- the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
 the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.
 Other (explain):

B. Date of next term expiration of a governing board member:

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position):

Required Attachment “E”: Membership of the Resident Advisory Board
Berwick Housing Authority

List members of the Resident Advisory Board: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Liz Griffin
Leslie Reeves
Judith Verdin
Sandra Aucoin
Mathelda Edwards

Required Attachment “F”: Voluntary Conversion Initial Assessment
Berwick Housing Authority

A. How many of the BHA’s developments are subject to the Required Initial Assessments?

All three of the developments of the Berwick Housing Authority are subject to the Required Initial Assessments for Voluntary Conversion.

LA 56-1	30 Units
LA 56-2	50 Units
LA 56-3	50 Units

B. How many of the PHA’s developments are not subject to the Required Initial Assessments based on exemptions because they are elderly or disabled and not general occupancy developments?

None of the developments of the Berwick Housing Authority are exempt from the Required Initial Assessments for Voluntary Conversion.

C. How many Assessments were conducted for the PHA’s covered developments?

One Assessment was conducted for each of the BHA’s covered developments.

To convert any of the housing authority’s units to vouchers would reduce the number of available quality affordable units in the community. It is therefore concluded that due to the extreme shortage of affordable rental housing in the Berwick area, conversion of any of the housing authority’s developments would adversely affect the availability of affordable housing in the community.

D. Identify PHA developments that may be appropriate for conversion based on the Required initial Assessments:

None

Required Attachment “G”: Deconcentration and Income Mixing
Berwick Housing Authority

Deconcentration and Income Mixing

- a. Yes No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.
- b. Yes No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows:

Attachment ‘H’: BHA Public Housing Waiting List
Berwick Housing Authority

The housing needs of the families on the PHA’s waiting list is indicated below:

Housing Needs of Families on the Waiting List 2004 Annual Plan			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/sub jurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	40		12
Extremely low income <=30% AMI	14	35.0%	
Very low income (>30% but <=50% AMI)	24	60.0%	
Low income (>50% but <80% AMI)	2	5.0%	
Families with children	28	70.0%	
Elderly families	4	10.0%	
Families with Disabilities	3	7.5%	
White	24	60.0%	
Black	16	40.0%	
Hispanic	0	0%	
Indian	0	0%	
Characteristics by Bedroom Size (Public Housing Only)			
1 BR	14	35.0%	
2 BR	17	42.5%	
3 BR	9	22.5%	
4 BR	0	0%	
5 BR	0	0	
5+ BR			
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed?			
<input type="checkbox"/> No <input type="checkbox"/> Yes			

**Attachment ‘I’ : FY 2000 Capital Fund Program
Performance and Evaluation Report for Period Ending 06/30/03
Berwick Housing Authority**

This Attachment Submitted as a Separate File Named: la056i01 (Microsoft Excel)

This attachment also submitted in hard copy by mail.

**Attachment “J” : FY 2001 Capital Fund Program
Performance and Evaluation Report for Period Ending 06/30/03
Berwick Housing Authority**

This Attachment Submitted as a Separate File Named: la056j01 (Microsoft Excel)

This attachment also submitted in hard copy by mail.

**Attachment “K” : FY 2002Capital Fund Program
Performance and Evaluation Report for Period Ending 06/30/03
Berwick Housing Authority**

This Attachment Submitted as a Separate File Named: la056k01 (Microsoft Excel)

This attachment also submitted in hard copy by mail.

**Attachment ‘L : FY 2003 Capital Fund Program
Performance and Evaluation Report for Period Ending 06/30/03
Berwick Housing Authority**

This Attachment Submitted as a Separate File Named: la056101 (Microsoft Excel)

This attachment also submitted in hard copy by mail.

Attachment “M”: Community Service Requirement

Berwick Housing Authority

1. General

In Compliance with the 1998 Quality Housing and Work Reform Act, the Berwick Housing Authority (BHA) has modified its Admission and Continued Occupancy Policy and added a Section H which includes the statutory provisions of the Community Service Requirements (CSR) that state that in order to be eligible for continued occupancy, each adult family member must either (1) be employed, (2) contribute eight hours per month of community service (not including political activities) within the community in which the public housing development is located, or (3) participate in an economic self-sufficiency program unless they are exempt from this requirement.

2. Effective Date and Lease Approval

As of July 1, 2003, the above described Community Service Requirement (CSR) will be reinstated, and twelve months after that date, or starting on July 1, 2004, the Berwick Housing Authority (BHA) will not renew the lease of any non-exempt family that is not in compliance with the Community Service Requirement or approved Agreement to Cure.

3. Family Requirements

When required to contribute community service, it is the residents' responsibility to find a place to serve the hours of community service, and to provide documentation that the service was performed. The housing authority has canvassed its rent rolls to determine which of its existing resident families that the HA believes has one or more members who fall under the CSR. Those persons that are responsible to participate in the CSR program are asked to come into the office to have the requirements explained to them and to provide them with the reporting form. Newly admitted families have the program explained to them at orientation. Those residents that fall into the CSR category may be assigned to one staff member to track their progress in meeting their responsibilities.

4. Participation and Reporting Requirements

Areas that have been identified as acceptable for CSR service include but are not limited to those listed on the attached sheet. If a resident cannot find an opportunity to volunteer with one of the approved agencies, then the residents will be assigned to work at one of the HA's resident programs on a volunteer basis. Programs that the BHA conducts that can accommodate a limited number of volunteers are listed on the attached sheet.

Those persons that are responsible to participate in the CSR program are asked to come into the office to have the requirements explained to them and to provide them with the reporting form. The CSR resident family must bring in the completed form on a monthly basis and present the form at the time of payment of rent. If the HA has a reason to question the truthfulness of the information provided on the form it will take steps to confirm the information.

5. Families not in Compliance

The BHA will notify any family found to be in noncompliance of the CSR program:

- 1) That they are in non-compliance with their CSR Requirements,
- 2) That the determination is subject to the grievance procedure; and
- 3) That, unless the family member(s) enter into an agreement to comply, the lease will not be renewed or will be terminated.

Attachment “N”: BHA financial Resources
Berwick Housing Authority

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2003 grants)		
a) Public Housing Operating Fund	207,484	
b) Public Housing Capital Fund	188,700	
c) HOPE VI Revitalization	0	
d) HOPE VI Demolition	0	
e)		
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)	0	
g) Resident Opportunity and Self-Sufficiency Grants	0	
h)		
i) HOME	0	
Other Federal Grants (list below)	0	
2. Prior Year Federal Grants (unobligated funds only) (list below)	172,450	
3. Public Housing Dwelling Rental Income	222,800	Public Housing Operations
4. Other income (list below)		
Investment Income	3,500	Public Housing Operations
Non Dwelling Income	2,000	Public Housing Operations
Other Income	1,200	
4. Non-federal sources (list below)		
Total resources	799,234	

**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part I: Summary**

Attachment "B"

U.S.Department of Housing and Urban Development

Office of Public and Indian Housing

HA Name: BERWICK HOUSING AUTHORITY	Capital Fund Grant Number LA48P 056 50104	FFY of Grant Approval 2004
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Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (Revision Number ____)
 Performance & Evaluation Report for Program Year Ending __/__/__ Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds	0.00			
2	1406 Operations	0.00			
3	1408 Management Improvements Soft Costs	19,500.00			
	Management Improvements Hard Costs	500.00			
4	1410 Administration	2,400.00			
5	1411 Audit	0.00			
6	1415 Liquidated Damages	0.00			
7	1430 Fees and Costs	20,200.00			
8	1440 Acquisition	0.00			
9	1450 Site Improvement	3,000.00			
10	1460 Dwelling Structures	128,000.00			
11	1465.1 Dwelling Equipment - Nonexpendable	3,800.00			
12	1470 Nondwelling Structures	5,000.00			
13	1475 Nondwelling Equipment	5,000.00			
14	1485 Demolition	0.00			
15	1490 Replacement Reserve	0.00			
16	1492 Moving to Work Demonstration	0.00			
17	1495.1 Relocation Costs	1,000.00			
18	1498 Development Activities	0.00			
19	1501 Collateralization Expenses or debt Service	0.00			
20	1502 Contingency (May not exceed 8% of line 20)	0.00			
21	Amount of Annual Grant (Sum of Lines 2 - 19)	188,400.00			
22	Amount of Line 21 Related to LBP Activities	0.00			
23	Amount of Line 21 related to Section 504 Compliance	0.00			
24	Amount of Line 21 Related to Security Soft Costs	0.00			
25	Amount of Line 21 Related to Security Hard Costs	0.00			
26	Amount of Line 21 Related to Energy Conservation Measures	0.00			

Signature of Executive Director and Date CLARENCE ROBINSON JR. OCTOBER 14, 2003	Signature of Public Housing Director/Office of Native American Programs Administrator and Date
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**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part II: Supporting Pages**

U.S.Department of Housing and Urban Development
Office of Public and Indian Housing **BERWICK HA 2004 CFP**

HA Name: BERWICK HOUSING AUTHORITY				Capital Fund Grant Number LA48P 056 50104		FFY of Grant Approval 2004		
Number/Name	General Description of Major Work Categories	Development Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Propose Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
	1450 SITE IMPROVEMENTS							
LA 56-1	A. MODIFY WALKS FOR VISITABILITY	1450	150	1,000				
LA 56-2	A. MODIFY WALKS FOR VISITABILITY	1450	150	1,000				
LA 56-3	A. MODIFY WALKS FOR VISITABILITY	1450	150	1,000				
	TOTAL 1450	1450		3,000				
	1460 DWELLING IMPROV							
LA 56-2	INSTALL NEW CENTRAL HEAT/COOL UNITS IN 4 APTS			16,000				
LA 56-2	INSTALL NEW CENTRAL HEAT/COOL UNITS IN 6 APTS			24,000				
LA 56-3	INSTALL NEW CENTRAL HEAT/COOL UNITS IN 6 APTS			24,000				
LA 56-1,2,3	ADD ATTIC INSUL IN UNITS TO RECEIVE NEW A/C			8,000				
LA 56-2,3	KITCHEN HOODS IN NEW CAB		26	16,000				
LA 56-3	INTERIOR PAINTING AT FORTIN DR			40,000				
	TOTAL 1406	1460		128,000				
	1470 NON-DWELLING STRUCTURES	1470						
LA 56-2	MODIFICATIONS AT ADMIN OFFICE FOR RESIDENTS CENTER			5,000				
	PAGE TOTAL			136,000				

1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement. 2) To be completed for the Performance and Evaluation Report

Signature of Executive Director and Date _____ Signature of Public Housing Director/Office of Native American Programs Administrator and Date _____

**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part III: Implementation Schedule**

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing **BERWICK HA 2004 CFP****

HA Name: BERWICK HOUSING AUTHORITY	Capital Fund Grant Number LA48P 056 50104	FFY of Grant Approval 2004
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Number/Name	All Funds Obligated (Qtr Ending Date)			All Funds Expended (Qtr Ending Date)			Reasons for Revised target Dates
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
LA 56-1	12/31/06			12/31/07			Obligated - Expended target dates assume funds will be available on 1/1/04
LA 56-2	12/31/06			12/31/07			
LA 56-3	12/31/06			12/31/07			
PHA WIDE	12/31/06			12/31/07			

1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement. 2) To be completed for the Performance and Evaluation Report

Signature of Executive Director and Date	Signature of Public Housing Director/Office of Native American Programs Administrator and Date
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**Capital Fund Program (CFP) Five-Year Action Plan
Part I: Summary**

Attachment "C"

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

BERWICK HA 2004

HA Name: BERWICK HOUSING AUTHORITY		Locality: (City/County & State) BERWICK, ST MARY, LOUISIANA		Original <u> X </u> Revision No. _____	
A. DEVELOPMENT NUMBER/NAME	Work Statement FFY: 2004	Work Statement for Year 2 FFY Grant: 2005 PHA FFY: 2005	Work Statement for Year 3 FFY Grant: 2006 PHA FFY: 2006	Work Statement for Year 4 FFY Grant: 2007 PHA FFY: 2007	Work Statement for Year 5 FFY Grant: 2008 PHA FFY: 2008
LA 56-1	Annual Statement	27,000	21,000	31,000	26,000
LA 56-2		50,000	60,000	50,000	48,000
LA 56-3		45,500	50,000	50,000	50,000
HA-WIDE DWELLING EQUIPMENT		3,750	3,750	3,750	3,750
HA-WIDE NON DWELLING STRUCT & EQUIPMENT		12,500	2,500	2,500	12,000
HA-WIDE MANAGEMENT IMPROV. AND OTHER		50,000	50,000	50,000	50,000
B. CFP FUNDS LISTED FOR 5-YEAR PLANNING			188,750	187,250	187,250
C. REPLACEMENT HOUSING FACTOR FUNDS					
Signature of Executive Director and Date _____ CLARENCE ROBINSON JR. October 14, 2003			Signature of Public Housing Director/Office of Native American Programs Administrator and Date		

**Capital Fund Program (CFP) Five-Year Action Plan
Part III: Supporting Pages
Management Improvement Activities**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

BERWICK HA 2004

Activities For Year 1 FY: 2002	Activites for Year 4 FFY Grant: 2007 - PHA FY: 2007			Activites for Year 5 FFY Grant: 2008 - PHA FY: 2008				
	Development Name/Number	Major Categories	Estimated Cost	Development Name/Number	Major Categories	Estimated Cost		
See Annual Statement	PHA Wide	MANAGEMENT IMPROVEMENTS		PHA Wide	MANAGEMENT IMPROVEMENTS			
		ED STAFF TRAINING	2,000		ED STAFF TRAINING	2,000		
		MAINT TRAINING	1,000		MAINT TRAINING	1,000		
		TUTORING/FAMILY TRAINING PROGRAM	8,500		TUTORING/FAMILY TRAINING PROGRAM	8,500		
		SECURITY PATROL	7,500		SECURITY PATROL	7,500		
		SOFTWARE UPGRADE	1,500		SOFTWARE UPGRADE	1,500		
			SUB TOTAL SOFT COSTS		20,500		SUB TOTAL SOFT COSTS	20,500
		COMPUTER/OFFICE EQUIP	500		COMPUTER/OFFICE EQUIP	500		
			SUB TOTAL HARD COSTS		500		SUB TOTAL HARD COSTS	500
			TOTAL MGMT IMPROVEMENTS		21,000		TOTAL MGMT IMPROVEMENTS	21,000
			Subtotal of Estimated Cost		\$20,500		Subtotal of Estimated Cost	\$20,500

**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part I: Summary**

Attachment "I"

U.S.Department of Housing and Urban Development

Office of Public and Indian Housing

HA Name: BERWICK HOUSING AUTHORITY	Capital Fund Grant Number LA48P 056 50100	FFY of Grant Approval 2000
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Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (Revision Number ____)
 Performance & Evaluation Report for Program Year Ending 06/30/03 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds	0.00		0.00	0.00
2	1406 Operations	0.00		0.00	0.00
3	1408 Management Improvements Soft Costs	5,733.06		5,733.06	5,733.06
	Management Improvements Hard Costs	0.00		0.00	0.00
4	1410 Administration	0.00		0.00	0.00
5	1411 Audit	0.00		0.00	0.00
6	1415 Liquidated Damages	0.00		0.00	0.00
7	1430 Fees and Costs	23,723.79		23,723.79	23,723.79
8	1440 Acquisition	0.00		0.00	0.00
9	1450 Site Improvement	3,720.00		3,720.00	3,720.00
10	1460 Dwelling Structures	187,337.21		187,337.21	187,337.21
11	1465.1 Dwelling Equipment - Nonexpendable	0.00		0.00	0.00
12	1470 Nondwelling Structures	2,377.67		2,377.67	2,377.67
13	1475 Nondwelling Equipment	9,347.27		9,347.27	9,347.27
14	1485 Demolition	0.00		0.00	0.00
15	1490 Replacement Reserve	0.00		0.00	0.00
16	1492 Moving to Work Demonstration	0.00		0.00	0.00
17	1495.1 Relocation Costs	226.00		226.00	226.00
18	1498 Development Activities	0.00		0.00	0.00
19	1501 Collateralization Expenses or debt Service	0.00		0.00	0.00
20	1502 Contingency (May not exceed 8% of line 20)	0.00		0.00	0.00
21	Amount of Annual Grant (Sum of Lines 2 - 19)	232,465.00		232,465.00	232,465.00
22	Amount of Line 21 Related to LBP Activities	0.00		0.00	0.00
23	Amount of Line 21 related to Section 504 Compliance	0.00		0.00	0.00
24	Amount of Line 21 Related to Security Soft Costs	0.00		0.00	0.00
25	Amount of Line 21 Related to Security Hard Costs	0.00		0.00	0.00
26	Amount of Line 21 Related to Energy Conservation Measures	0.00		0.00	0.00
		0.00		0.00	0.00
		0.00			
		0.00			
		0.00			

Signature of Executive Director and Date _____ OCTOBER 14, 2003 CLARENCE ROBINSON JR.	Signature of Public Housing Director/Office of Native American Programs Administrator and Date
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**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part II: Supporting Pages**

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing BERWICK HA 2000 CFP**

HA Name: BERWICK HOUSING AUTHORITY				Capital Fund Grant Number LA48P 056 50100		FFY of Grant Approval 2000		BUD REV #2
Number/Name	General Description of Major Work Categories	Development Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Propose Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
LA 56-1	1450 SITE IMPROVEMENTS A. MODIFY WALKS FOR VISITABILITY B. LANDSCAPING SUBTOTAL	1450		0.00 0.00 0.00		0.00 0.00 0.00	0.00 0.00 0.00	
LA 56-2	A. MODIFY WALKS FOR VISITABILITY B. LANDSCAPING SUBTOTAL	1450		0.00 0.00 0.00		0.00 0.00 0.00	0.00 0.00 0.00	
LA 56-3	A. MODIFY WALKS FOR VISITABILITY B. LANDSCAPING C. REPLACE SEWER LINE SUBTOTAL	1450		3,720.00 0.00 0.00 3,720.00		3,720.00 0.00 0.00 3,720.00	3,720.00 0.00 0.00 3,720.00	
	TOTAL 1450	1450		3,720.00		3,720.00	3,720.00	
	1460 DWELLING IMPROV REFURBISH BATHS/SHOWERS KITCHENS INT/EXT PAINTING/FORTIN DR MISC REPAIR REPLACE FURNACES			48,000.00 35,000.00 32,000.00 10,337.21 10,000.00		48,000.00 35,000.00 32,000.00 10,337.21 10,000.00	48,000.00 35,000.00 32,000.00 10,337.21 10,000.00	
PHA WIDE	REAC INSPECTION CORRECTIVE ITEMS CHECK ALL GFI'S - REPLACE 25 REPLACE FITTINGS AT 25 SINKS AND LAVS REPLACE 20 WATER HEATERS INSTALL 2 CENTRAL A/C AT EACH SITE			15,000.00 5,000.00 8,000.00 24,000.00 187,337.21		15,000.00 5,000.00 8,000.00 24,000.00 187,337.21	15,000.00 5,000.00 8,000.00 24,000.00 187,337.21	
LA 56-2	1470 NON-DWELLING STRUCTURES MODIFY OLD OFFICE FOR RESIDENTS CENTER AT LA 56-1	1470 1470		2,377.67 2,377.67		2,377.67 2,377.67	2,377.67 2,377.67	
	PAGE TOTAL			193,434.88		193,434.88	193,434.88	

1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement. 2) To be completed for the Performance and Evaluation Report

Signature of Executive Director and Date Signature of Public Housing Director/Office of Native American Programs Administrator and Date

**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part II: Supporting Pages**

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing BERWICK HA 2000 CFP**

HA Name: BERWICK HOUSING AUTHORITY				Capital Fund Grant Number LA48P 056 50100		FFY of Grant Approval 2000		BUD REV #2	
Number/Name	General Description of Major Work Categories	Development Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Propose Work	
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)		
PHA WIDE	1408 MANAGEMENT IMPROVEMENTS								
	ED STAFF TRAINING			1,000.00		1,000.00	1,000.00		
	MAINT TRAINING			0.00		0.00	0.00		
	TUTOR PROGRAM			4,733.06		4,733.06	4,733.06		
	SOFTWARE UPGRADE			0.00		0.00	0.00		
	FAMILY TRAINING PRG			0.00		0.00	0.00		
	1408 SUB TOTAL			1408	5,733.06		5,733.06		5,733.06
	1410 ADMIN								
	A. ADMIN			1410	0.00		0.00		0.00
	1430 FEES AND COSTS								
	A. A/E FEES				18,750.00		18,750.00		18,750.00
	B. CFP GRANT REPORTING				1,800.00		1,800.00		1,800.00
	C. 2001 CFP APPLICATION				2,000.00		2,000.00		2,000.00
	D. AGENCY PLAN				1,000.00		1,000.00		1,000.00
	E. ADV/RECORDATION/MISC COSTS				173.79		173.79		173.79
				1560	23,723.79		23,723.79		23,723.79
	1465 DWELLING EQUIP								
				1465					
	1475 NON-DWELLING EQUIPMENT								
	SHOP EQUIPMENT				9,347.27		9,347.27		9,347.27
	1475	9,347.27		9,347.27	9,347.27				
1495 RELOCATION									
	1495	226.00		226.00	226.00				
1502 CONTINGENCY									
A. PROGRAM CONTINGENCY	1502	0.00		0.00	0.00				
	PAGE TOTAL			39,030.12	39,030.12	39,030.12			

1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

2) To be completed for the Performance and Evaluation Report

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part III: Implementation Schedule**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing **BERWICK HA 2000 CFP**

HA Name: BERWICK HOUSING AUTHORITY				Capital Fund Grant Number LA48P 056 50100		FFY of Grant Approval 2000	BUD REV #2
Number/Name	All Funds Obligated (Qtr Ending Date)			All Funds Expended (Qtr Ending Date)			Reasons for Revised target Dates
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
LA 56-1	09/30/02		09/30/02	09/30/03		06/30/03	
LA 56-2	09/30/02		09/30/02	09/30/03		06/30/03	
LA 56-3	09/30/02		09/30/02	09/30/03		06/30/03	
PHA WIDE	09/30/02		09/30/02	09/30/03		06/30/03	
1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement.				2) To be completed for the Performance and Evaluation Report			
Signature of Executive Director and Date				Signature of Public Housing Director/Office of Native American Programs Administrator and Date			

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**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part I: Summary**

Attachment "J"
U.S.Department of Housing and Urban Development
Office of Public and Indian Housing

HA Name: BERWICK HOUSING AUTHORITY	Capital Fund Grant Number LA48P 056 50101	FFY of Grant Approval 2001
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Performance & Evaluation Report for Program Year Ending <u>06/30/03</u>		<input type="checkbox"/> Revised Annual Statement (Revision Number ____) <input type="checkbox"/> Final Performance and Evaluation Report BUD REV #1

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds	0.00		0.00	0.00
2	1406 Operations	0.00		0.00	0.00
3	1408 Management Improvements Soft Costs	7,123.20		7,123.20	6,746.70
	Management Improvements Hard Costs	0.00		0.00	0.00
4	1410 Administration	2,500.00		0.00	0.00
5	1411 Audit	0.00		0.00	0.00
6	1415 Liquidated Damages	0.00		0.00	0.00
7	1430 Fees and Costs	22,904.00		22,904.00	6,700.00
8	1440 Acquisition	0.00		0.00	0.00
9	1450 Site Improvement	15,000.00		15,000.00	0.00
10	1460 Dwelling Structures	82,845.07		82,845.07	45,370.21
11	1465.1 Dwelling Equipment - Nonexpendable	3,695.48		3,021.00	1,720.00
12	1470 Nondwelling Structures	97,003.58		97,003.58	1,443.00
13	1475 Nondwelling Equipment	4,175.00		4,175.00	4,175.00
14	1485 Demolition	0.00		0.00	0.00
15	1490 Replacement Reserve	0.00		0.00	0.00
16	1492 Moving to Work Demonstration	0.00		0.00	0.00
17	1495.1 Relocation Costs	1,952.67		1,952.67	1,807.82
18	1498 Development Activities	0.00		0.00	0.00
19	1501 Collateralization Expenses or debt Service	0.00		0.00	0.00
20	1502 Contingency (May not exceed 8% of line 20)	0.00		0.00	0.00
21	Amount of Annual Grant (Sum of Lines 2 - 19)	237,199.00		234,024.52	67,962.73
22	Amount of Line 21 Related to LBP Activities	0.00		0.00	0.00
23	Amount of Line 21 related to Section 504 Compliance	0.00		0.00	0.00
24	Amount of Line 21 Related to Security Soft Costs	0.00		0.00	0.00
25	Amount of Line 21 Related to Security Hard Costs	0.00		0.00	0.00
26	Amount of Line 21 Related to Energy Conservation Measures	0.00		0.00	0.00

Signature of Executive Director and Date <div style="text-align: right;">October 14, 2003</div>	Signature of Public Housing Director/Office of Native American Programs Administrator and Date
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CLARENCE ROBINSON JR.

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**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part II: Supporting Pages**

U.S.Department of Housing and Urban Development
Office of Public and Indian Housing **BERWICK HA 2001 CFP**

HA Name: BERWICK HOUSING AUTHORITY				Capital Fund Grant Number LA48P 056 50101		FFY of Grant Approval 2001		BUD REV #1
Number/Name	General Description of Major Work Categories	Development Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Propose Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
LA 56-1	1450 SITE IMPROVEMENTS A. MODIFY WALKS FOR VISITABILITY	1450	200	0.00				
LA 56-2	A. MODIFY WALKS FOR VISITABILITY	1450	200	0.00				
LA 56-3	A. MODIFY WALKS FOR VISITABILITY B. REPLACE SEWER LIFT STATION	1450	200 100	0.00 15,000.00				
	TOTAL 1450	1450		15,000.00		15,000.00	0.00	
LA 56-3	1460 DWELLING IMPROV REBUILD SHOWERS KITCHENS INT/EXT PAINTING/FORTIN DR REPLACE FURNACES 1460 SUB TOTAL	1460	10 10 10 15	22,700.00 28,000.00 23,000.00 9,145.07		82,845.07	45,370.21	
LA 56-2	1470 NON-DWELLING STRUCTURES MODIFY OLD OFFICE FOR RESIDENTS CENTER AT LA 56-1 MODIFY OLD OFFICE FOR RESIDENTS CENTER AT LA 56-1	1470		1,443.00 95,560.58		97,003.58	1,443.00	
	PAGE TOTAL			194,848.65				

1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement. 2) To be completed for the Performance and Evaluation Report

Signature of Executive Director and Date	Signature of Public Housing Director/Office of Native American Programs Administrator and Date
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**Capital Fund Program (CFP)
Part II: Supporting Pages**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing **BERWICK HA 2001 CFP**

HA Name: BERWICK HOUSING AUTHORITY		Capital Fund Grant Number LA48P 056 50101			FFY of Grant Approval 2001		BUD REV #1	
Number/Name	General Description of Major Work Categories	Development Acct. Number	Quantity	Total Actual Cost			Status of Propose Work	
				Revised (1)	Funds Obligated (2)	Funds Expended (2)		
PHA WIDE	1408 MANAGEMENT IMPROVEMENTS							
	ED STAFF TRAINING			0.00				
	MAINT TRAINING			0.00				
	TUTORING/FAMILY TRAINING PROGRAM			5,623.20				
	SOFTWARE UPGRADE			0.00				
	NETWORK COMPUTERS - COMPUTER			1,500.00				
	1408 SUB TOTAL			7,123.20	7,123.20	6,746.70		
	1410 ADMIN							
	A. ADMIN			1410	2,500.00			
	1560 FEES AND COSTS							
	A. A/E FEES				18,675.00			
	B. CFP GRANT REPORTING				2,000.00			
	C. CFP ANNUAL STATEMENT				1,000.00			
	D. AGENCY PLAN				1,000.00			
	E. ADV/RECORDATION/MISC COSTS				229.00			
1560	1560	22,904.00	22,904.00	6,700.00				
1465 DWELLING EQUIP								
	1465	3,695.48	3,021.00	1,720.00				
1475 NON-DWELLING EQUIPMENT								
SHOP EQUIPMENT		4,175.00						
	1475	4,175.00	4,175.00	4,175.00				
1495 RELOCATION								
	1495	1,952.67	1,952.67	1,807.82				
1502 CONTINGENCY								
A. PROGRAM CONTINGENCY	1502	0.00						
	PAGE TOTAL		42,350.35	39,175.87	21,149.52			

1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

2) To be completed for the Performance and Evaluation Report

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part III: Implementation Schedule**

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing BERWICK HA 2001 CFP**

HA Name: BERWICK HOUSING AUTHORITY	Capital Fund Grant Number LA48P 056 50101	FFY of Grant Approval 2001	BUD REV #1
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Number/Name	All Funds Obligated (Qtr Ending Date)			All Funds Expended (Qtr Ending Date)			Reasons for Revised target Dates
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
LA 56-1	06/30/03		06/30/03	09/30/04			
LA 56-2	06/30/03		06/30/03	09/30/04			
LA 56-3	06/30/03		06/30/03	09/30/04			
PHA WIDE	06/30/03		06/30/03	09/30/04			

1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement. 2) To be completed for the Performance and Evaluation Report

Signature of Executive Director and Date	Signature of Public Housing Director/Office of Native American Programs Administrator and Date
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**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part I: Summary**

Attachment "K"

U.S.Department of Housing and Urban Development

Office of Public and Indian Housing

HA Name: BERWICK HOUSING AUTHORITY	Capital Fund Grant Number LA48P 056 50102	FFY of Grant Approval 2002
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Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (Revision Number)
 Performance & Evaluation Report for Program Year Ending 06/30/03 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds	0.00		0.00	0.00
2	1406 Operations	0.00		0.00	0.00
3	1408 Management Improvements Soft Costs	16,500.00		0.00	0.00
	Management Improvements Hard Costs	500.00		0.00	0.00
4	1410 Administration	1,500.00		0.00	0.00
5	1411 Audit	0.00		0.00	0.00
6	1415 Liquidated Damages	0.00		0.00	0.00
7	1430 Fees and Costs	24,700.00		5,000.00	0.00
8	1440 Acquisition	0.00		0.00	0.00
9	1450 Site Improvement	38,500.00		7,500.00	0.00
10	1460 Dwelling Structures	92,000.00		0.00	0.00
11	1465.1 Dwelling Equipment - Nonexpendable	3,750.00		0.00	0.00
12	1470 Nondwelling Structures	5,000.00		5,000.00	0.00
13	1475 Nondwelling Equipment	1,000.00		0.00	0.00
14	1485 Demolition	0.00		0.00	0.00
15	1490 Replacement Reserve	0.00		0.00	0.00
16	1492 Moving to Work Demonstration	0.00		0.00	0.00
17	1495.1 Relocation Costs	1,500.00		0.00	0.00
18	1498 Development Activities	0.00		0.00	0.00
19	1501 Collateralization Expenses or debt Service	0.00		0.00	0.00
20	1502 Contingency (May not exceed 8% of line 20)	5,000.00		0.00	0.00
21	Amount of Annual Grant (Sum of Lines 2 - 19)	189,950.00		17,500.00	0.00
22	Amount of Line 21 Related to LBP Activities	0.00		0.00	0.00
23	Amount of Line 21 related to Section 504 Compliance	0.00		0.00	0.00
24	Amount of Line 21 Related to Security Soft Costs	0.00		0.00	0.00
25	Amount of Line 21 Related to Security Hard Costs	0.00		0.00	0.00
26	Amount of Line 21 Related to Energy Conservation Measures	0.00		0.00	0.00
		0.00			

Signature of Executive Director and Date CLARENCE ROBINSON JR. OCTOBER 14, 2003	Signature of Public Housing Director/Office of Native American Programs Administrator and Date
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**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part II: Supporting Pages**

U.S.Department of Housing and Urban Development
Office of Public and Indian Housing **BERWICK HA 2002 CFP**

HA Name: BERWICK HOUSING AUTHORITY				Capital Fund Grant Number LA48P 056 50102		FFY of Grant Approval 2002		
Number/Name	General Description of Major Work Categories	Development Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Propose Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PHA WIDE	1408 MANAGEMENT IMPROVEMENTS							
	ED STAFF TRAINING			2,500				
	MAINT TRAINING			1,500				
	TUTORING/FAMILY TRAINING PROGRAM			12,000				
	SOFTWARE UPGRADE			500				
	SUB TOTAL SOFT COSTS			16,500				
	COMPUTER/OFFICE EQUIP			500				
	SUB TOTAL HARD COSTS			500				
	TOTAL MGMT IMPROVEMENTS	1408		17,000				
	1410 ADMIN							
	A. ADMIN	1410		1,500				
	1560 FEES AND COSTS							
	A. A/E FEES			12,000				
	B. CFP GRANT ADMIN			8,000				
	C. CFP ANNUAL STATEMENT			2,000				
	D. AGENCY PLAN			2,500				
	E. ADV/RECORDATION/MISC COSTS			200				
		1560		24,700		5,000.00		
	1465 DWELLING EQUIP							
		1465		3,750				
1475 NON-DWELLING EQUIPMENT								
SHOP EQUIPMENT			1,000					
	1475		1,000					
1495 RELOCATION								
	1495		1,500					
1502 CONTINGENCY								
A. PROGRAM CONTINGENCY	1502		5,000					
	PAGE TOTAL		54,450		0	0		

1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement.

2) To be completed for the Performance and Evaluation Report

Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part III: Implementation Schedule**

**U.S.Department of Housing and Urban Development
Office of Public and Indian Housing BERWICK HA 2002 CFP**

HA Name: BERWICK HOUSING AUTHORITY				Capital Fund Grant Number LA48P 056 50102		FFY of Grant Approval 2002		
Number/Name	All Funds Obligated (Qtr Ending Date)			All Funds Expended (Qtr Ending Date)			Reasons for Revised target Dates	
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)		
LA 56-1	09/30/04			09/30/05				
LA 56-2	09/30/04			09/30/05				
LA 56-3	09/30/04			09/30/05				
PHA WIDE	09/30/04			09/30/05				
1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement.				2) To be completed for the Performance and Evaluation Report				
Signature of Executive Director and Date				Signature of Public Housing Director/Office of Native American Programs Administrator and Date				

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**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part I: Summary**

Attachment "L"
U.S.Department of Housing and Urban Development
Office of Public and Indian Housing

HA Name: BERWICK HOUSING AUTHORITY	Capital Fund Grant Number LA48P 056 50103	FFY of Grant Approval 2003
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Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (Revision Number)
 Performance & Evaluation Report for Program Year Ending 06/30/03 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non-CGP Funds	0.00		0.00	0.00
2	1406 Operations	0.00		0.00	0.00
3	1408 Management Improvements Soft Costs	19,500.00		0.00	0.00
	Management Improvements Hard Costs	500.00		0.00	0.00
4	1410 Administration	2,400.00		0.00	0.00
5	1411 Audit	0.00		0.00	0.00
6	1415 Liquidated Damages	0.00		0.00	0.00
7	1430 Fees and Costs	20,700.00		0.00	0.00
8	1440 Acquisition	0.00		0.00	0.00
9	1450 Site Improvement	4,500.00		0.00	0.00
10	1460 Dwelling Structures	104,000.00		0.00	0.00
11	1465.1 Dwelling Equipment - Nonexpendable	3,879.00		0.00	0.00
12	1470 Nondwelling Structures	30,000.00		24,000.00	0.00
13	1475 Nondwelling Equipment	1,600.00		0.00	0.00
14	1485 Demolition	0.00		0.00	0.00
15	1490 Replacement Reserve	0.00		0.00	0.00
16	1492 Moving to Work Demonstration	0.00		0.00	0.00
17	1495.1 Relocation Costs	1,000.00		0.00	0.00
18	1498 Development Activities	0.00		0.00	0.00
19	1501 Collateralization Expenses or debt Service	0.00		0.00	0.00
20	1502 Contingency (May not exceed 8% of line 20)	0.00		0.00	0.00
21	Amount of Annual Grant (Sum of Lines 2 - 19)	188,079.00		24,000.00	0.00
22	Amount of Line 21 Related to LBP Activities	0.00		0.00	0.00
23	Amount of Line 21 related to Section 504 Compliance	0.00		0.00	0.00
24	Amount of Line 21 Related to Security Soft Costs	0.00		0.00	0.00
25	Amount of Line 21 Related to Security Hard Costs	0.00		0.00	0.00
26	Amount of Line 21 Related to Energy Conservation Measures	0.00		0.00	0.00

Signature of Executive Director and Date CLARENCE ROBINSON JR. OCTOBER 14, 2003	Signature of Public Housing Director/Office of Native American Programs Administrator and Date
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**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part II: Supporting Pages**

U.S.Department of Housing and Urban Development
Office of Public and Indian Housing **BERWICK HA 2003 CFP**

HA Name: BERWICK HOUSING AUTHORITY				Capital Fund Grant Number LA48P 056 50103		FFY of Grant Approval 2003		
Number/Name	General Description of Major Work Categories	Development Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Propose Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
LA 56-1	1450 SITE IMPROVEMENTS A. MODIFY WALKS FOR VISITABILITY	1450	200	1,500.00				
LA 56-2	A. MODIFY WALKS FOR VISITABILITY	1450	200	1,500.00				
LA 56-3	A. MODIFY WALKS FOR VISITABILITY	1450	200	1,500.00				
	TOTAL 1450	1450		4,500.00				
LA 56-2	1460 DWELLING IMPROV							
LA 56-1,2,3	INSTALL NEW CENTRAL HEAT/COOL UNITS (16 total)			64,000.00				
LA 56-1,2,3	ADD ATTIC INSUL IN UNITS TO RECEIVE NEW A/C			8,000.00				
LA 56-2,3	KITCHEN HOODS IN NEW CAB		20	12,000.00				
LA 56-1,2,3	REPAIR OF TERMITE DAMAGE TO UNITS			20,000.00				
	TOTAL 1406	1460		104,000.00				
LA 56-2	1470 NON-DWELLING STRUCTURES MODIFICATIONS AT ADMIN OFFICE FOR RESIDENTS CENTER	1470		30,000.00		24,000.00		
	PAGE TOTAL			34,500.00	0.00	24,000.00	0.00	

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Signature of Executive Director and Date	Signature of Public Housing Director/Office of Native American Programs Administrator and Date
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**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part II: Supporting Pages**

U.S.Department of Housing and Urban Development
Office of Public and Indian Housing **BERWICK HA 2003 CFP**

HA Name: BERWICK HOUSING AUTHORITY				Capital Fund Grant Number LA48P 056 50103		FFY of Grant Approval 2,003.00		
Number/Name	General Description of Major Work Categories	Development Acct. Number	Quantity	Total Estimated Cost		Total Actual Cost		Status of Propose Work
				Original	Revised (1)	Funds Obligated (2)	Funds Expended (2)	
PHA WIDE	1408 MANAGEMENT IMPROVEMENTS							
	ED STAFF TRAINING			2,000.00				
	MAINT TRAINING			1,000.00				
	TUTORING/FAMILY TRAINING PROGRAM			7,500.00				
	SECURITY PATROL			7,500.00				
	SOFTWARE UPGRADE			1,500.00				
	SUB TOTAL SOFT COSTS			19,500.00				
	COMPUTER/OFFICE EQUIP			500.00				
	SUB TOTAL HARD COSTS			500.00				
	TOTAL MGMT IMPROVEMENTS	1408		20,000.00				
	1410 ADMIN							
	A. ADMIN	1410		2,400.00				
	1560 FEES AND COSTS							
	A. A/E FEES			12,000.00				
	B. CFP GRANT REPORTING			3,500.00				
	C. CFP ANNUAL STATEMENT			2,500.00				
	D. AGENCY PLAN			1,500.00				
	E. PRINTING OF PLANS			1,000.00				
	E. ADV/RECORDATION/MISC COSTS			200.00				
		1560		20,700.00				
1465 DWELLING EQUIP								
	1465		3,879.00					
1475 NON-DWELLING EQUIPMENT								
SHOP EQUIPMENT			1,600.00					
	1475		1,600.00					
1495 RELOCATION								
	1495		1,000.00					
1502 CONTINGENCY								
A. PROGRAM CONTINGENCY	1502		0.00					
		PAGE TOTAL		62,700.00	0.00	0.00	0.00	

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Signature of Executive Director and Date

Signature of Public Housing Director/Office of Native American Programs Administrator and Date

**Annual Statement - Performance and Evaluation Report
Capital Fund Program (CFP)
Part III: Implementation Schedule**

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing **BERWICK HA 2003 CFP****

HA Name: BERWICK HOUSING AUTHORITY				Capital Fund Grant Number LA48P 056 50103	FFY of Grant Approval 2003	
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Number/Name	All Funds Obligated (Qtr Ending Date)			All Funds Expended (Qtr Ending Date)			Reasons for Revised target Dates
	Original	Revised (1)	Actual (2)	Original	Revised (1)	Actual (2)	
LA 56-1	12/31/04			12/31/05			Obligated - Expended target dates assume funds will be available on 1/1/03
LA 56-2	12/31/04			12/31/05			
LA 56-3	12/31/04			12/31/05			
PHA WIDE	12/31/04			12/31/05			

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Signature of Executive Director and Date	Signature of Public Housing Director/Office of Native American Programs Administrator and Date
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