

U.S.DepartmentofHousingandUrbanDevelopment  
OfficeofPublicandIndianHousing

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SmallPHAPlanUpdate  
AnnualPlanforFiscalYear:2003

HASKELLHOUSINGAUTHORITY

Haskell,Texas

**NOTE:THISPHAPLANSTEMPLATE(HUD50075) ISTOBECOMPLETEDIN  
ACCORDANCEWITHINSTRUCTIONSLOCATEDINAPPLICABLEPIHNOTICES**

**PHAPlan  
AgencyIdentification**

**PHAName:** HaskellHousingAuthority

**PHANumber:** TX053v02

**PHAFiscalYearBeginning:(mm/yyyy)** 06/03

**PHAPlanContactInformation:**

Name:JackieWorrell

Phone:940/864 -3685

TDD:

Email(ifavailable):hha@westex.net

**PublicAccessToInformation**

**Informationregardinganyactivitiesoutlinedinthisplancanbeobtainedbycontacting:(selectallthat apply)**

- Mainadministrativeoff iceofthePHA
- PHAdevelopmentmanagementoffices

**DisplayLocationsForPHAPlansandSupportingDocuments**

ThePHAPlans(includingattachments)areavailableforpublicinspectionat:(selectallthatapply)

- Mainadministrativeoffice ofthePHA
- PHAdevelopmentmanagementoffices
- Mainadministrativeofficeofthelocal,countyorStategovernment
- Publiclibrary
- PHAwebsite
- Other(listbelow)

PHAPlan SupportingDocumentsareavailableforinspectionat:(selectallthatapply)

- MainbusinessofficeofthePHA
- PHAdevelopmentmanagementoffices
- Other(listbelow)

**PHAProgramsAdministered :**

PublicHousingandSection 8      Section8Only      PublicHousingOnly

# Annual PHA Plan

## Fiscal Year 2003

[24CFR Part 903.7]

### i. Table of Contents

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the filename in parentheses in the space to the right of the title.

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## **ii. Executive Summary**

[24CFR Part 903.79(r)]

At PHA option, provide a brief overview of the information in the Annual Plan

Optional

## **1. Summary of Policy or Program Changes for the Upcoming Year**

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

Haskell Housing Authority has implemented the EID Policy.

RASS follow-up plan:

Safety: HHA has hired an off-duty police officer to patrol the development often.

Communications: HHA Executive Director and staff are in the process of attending a seminar on communications in order to inform the residents better.

Appearance: The staff works very hard to get the development clean.

REAC: All safety issues were corrected within 24 hours.

## **2. Capital Improvement Needs**

[24CFR Part 903.79(g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A.  Yes: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$ 97,755.00

C.  Yes: Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

D. Capital Fund Program Grant Submissions

### **(1) Capital Fund Program 5 - Year Action Plan**

The Capital Fund Program 5 - Year Action Plan is provided as Attachment B

### **(2) Capital Fund Program Annual Statement**

The Capital Fund Program Annual Statement is provided as Attachment C

### **3.D Demolition and Disposition**

[24CFR Part 903.79(h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1. X No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to next component; if "yes", complete one activity description for each development.)

#### 2. Activity Description

<b>Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities)</b>	
1a. Development name:	
1b. Development (project) number:	
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>	
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u>          (DD/MM/YY)          </u>	
5. Number of units affected:	
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development	
7. Relocation resources (select all that apply) <input type="checkbox"/> Section 8 for       units <input type="checkbox"/> Public housing for       units <input type="checkbox"/> Preference for admission to other public housing or section 8 <input type="checkbox"/> Other housing for       units (describe below)	
8. Timeline for activity: a. Actual or projected start date of activity: b. Actual or projected start date of relocation activities: c. Projected end date of activity:	

### **4. Voucher Homeownership Program**

[24CFR Part 903.79(k)]

- A. X No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24CFR part 982? (If "No", skip to next component; if "yes", describe each program using the table below (copy and complete questions for each program identified.)

## B. Capacity of the PHA to Administer a Section 8 Homeownership Program

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- Establishing a minimum homeowner down payment requirement of at least 3 percent and requiring that at least 1 percent of the down payment comes from the family's resources
- Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards
- Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

## 5. Safety and Crime Prevention: PHDEP Plan

[24CFR Part 903.7(m)]

Exemptions Section 8 Only PHAs may skip to the next component PHA eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

A.  No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) PHDEP grant for the upcoming year? \$  
\_\_\_\_\_

C.  Yes  No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.

D.  Yes  No: The PHDEP Plan is attached as Attachment \_\_\_\_\_

## 6. Other Information

[24CFR Part 903.79(r)]

### A. Resident Advisory Board (RAB) Recommendations and PHA Response

1.  Yes Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are attached as Attachment (Filename) E

3. In what manner did the PHA address those comments? (select all that apply)

- The PHA changed portions of the PHA Plan in response to comments
- A list of these changes is included

Yes  No: below or

Yes  No: at the end of the RAB Comments in Attachment \_\_\_\_.

Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the end of the RAB Comments in Attachment \_\_\_\_.

XX Other: (list below) Approved plan is

### **B. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here)

State of Texas

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

The PHA has based its statement of needs of families in \_\_\_\_\_ jurisdiction on the needs expressed in the Consolidated Plan/s.

The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.

The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.

Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)

Other: (list below)

3. PHA Requests for support from the Consolidated Plan Agency

No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list \_\_\_\_\_ the 5 most important requests below:

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

- A. Promote adequate and affordable housing
- B. Promote economic opportunity
- C. Promote a suitable living environment without discrimination.

## C. Criteria for Substantial Deviation and Significant Amendments

### 1. Amendment and Deviation Definitions

24CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

#### A. Substantial Deviation from the 5-year Plan:

Substantial Deviation from the 5-year Plan:

Any change to Mission statements such as:

50% deletion from or addition to the goals and objectives as a whole

50% or more decrease in the quantifiable measurement of any individual goal or objective.

No changes were made to the 5-year plan at this time.

#### B. Significant Amendment or Modification to the Annual Plan:

50% variance in the funds projected in the Capital Fund Program Annual Statement.

Any increase or decrease over 50% in the funds projected in the Financial Resource statement and/or the Capital Fund Program annual Statement

Any change in a policy or procedure that requires a regulatory 30-day posting

Any submission to HUD that requires a separate notification to residents, such as Hope VI, Public Housing Conversion, Demolition/Disposition, designated Housing or Homeownership programs.

2001 and 2002 CFP are on schedule and the 2000 CFP has been completed.

## Attachment A

### Supporting Documents Available for Review

PHAs are to indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>

### List of Supporting Documents Available for Review

Applicable & On Display	Supporting Document	Related Plan Component
X	PHA Plan Certification of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board -approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
N/A	Any policy governing occupancy of Police Officers in Public Housing <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
N/A	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Rent Determination
N/A	Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations

### List of Supporting Documents Available for Review

Applicable & On Display	Supporting Document	Related Plan Component
N/A	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
N/A	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
N/A	Any required policies governing any Section 8 special housing types <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Grievance Procedures
N/A	Section 8 informal review and hearing procedures <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD -approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
N/A	Approved HOPEVI applications or, if more recent, approved or submitted HOPEVI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
X	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing § 504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99 -52 (HA).	Annual Plan: Capital Needs
N/A	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
N/A	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
N/A	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing
N/A	Approved or submitted public housing home ownership programs/plans	Annual Plan: Homeownership
N/A	Policies governing any Section 8 Homeownership program (section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
N/A	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency
N/A	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency

### List of Supporting Documents Available for Review

Applicable & On Display	Supporting Document	Related Plan Component
X	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
N/A	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
N/A	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention
N/A	PHDEP-related documentation: <ul style="list-style-type: none"> <li>· Baseline law enforcement services for public housing developments assisted under the PHDEP plan;</li> <li>· Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15);</li> <li>· Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities;</li> <li>· Coordination with other law enforcement efforts;</li> <li>· Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and</li> <li>· All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan.</li> </ul>	Annual Plan: Safety and Crime Prevention
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G)  · check here if included in the public housing A&O Policy	Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

**ATTACHMENT B**

**Annual Statement/Performance and Evaluation Report**

**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHAName: Haskell Housing Authority	Grant Type and Number TX21P05350103 Capital Fund Program: CFP Capital Fund Program Replacement Housing Factor Grant No:	Federal FY of Grant: 2003
------------------------------------	--	------------------------------

Original Annual Statement  
  Reserve for Disasters/Emergencies  
  Revised Annual Statement (revision no: )  
 Performance and Evaluation Report for Period Ending:  
  Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non - CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration	6,353.00			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	19,671.00			
8	1440 Site Acquisition				
9	1450 Site Improvement	6,790.00			
10	1460 Dwelling Structures	64,941.00			
11	1465.1 Dwelling Equipment — Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency				
20	Amount of Annual Grant: (sum of lines 2 - 19)	<b>\$97,755.00</b>			
21	Amount of line 20 Related to LB P Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				





**ATTACHMENT B**  
**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHAName:HaskellHousingAuthority		GrantTypeandNumber CapitalFundProgram#: TX21P05350103 CapitalFundProgram ReplacementHousingFactor#:			FederalFYofGrant: 2003			
Development Number Name/HA-Wide Activities	GeneralDescriptionofMajorWork Categories	Dev.AcctNo.	Quantity	TotalEstimatedCost		TotalActualCost		Statusof Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
TX053-HA								
053-HA-1	ProvidetrainingforExecutiveDirector	1410		3,000.00				
053-HA-1	Hireontechnicalhelp	1410		3,353.00				
	<b>SUBTOTAL</b>	<b>1410</b>		<b>\$6,353.00</b>				
053-HA-1	Hireaconsultanttoassistindeveloping plans	1430		3,500.00				
053-HA-1	Providefundsforsundryitems	1430		1,000.00				
053-HA-1	Hireanon -site inspector	1430		4,790.00				
053-HA-1	Hireanarchitecttodevelopplansand specifications	1430		9,581.00				
053-HA-1	Providefundsforreproduction	1430		800.00				
	<b>SUBTOTAL</b>	<b>1430</b>		<b>\$19,671.00</b>				
053-HA-1	Hireaparttimemaintenanceman	1450		6,790.00				
	<b>SUBTOTAL</b>	<b>1450</b>		<b>\$6,790.00</b>				
	<b>HAWIDENEEDSTOTAL</b>			<b>\$32,814.00</b>				



# Capital Fund Program Five - Year Action Plan

## Part I: Summary

PHA Haskell Housing Authority		<input checked="" type="checkbox"/> Original 5 - Year Plan <input type="checkbox"/> Revision No:			
Development Number/Name/HA-Wide	Year1	Work Statement for Year 2 FFY Grant: 2004 PHAFY: 2004	Work Statement for Year 3 FFY Grant: 2005 PHAFY: 2005	Work Statement for Year 4 FFY Grant: 2006 PHAFY: 2006	Work Statement for Year 5 FFY Grant: 2007 PHAFY: 2007
	Annual Statement				
TX053-001		29,213.00	49,045.00	48,640.00	53,941.00
TX053-002		20,728.00	15,896.00	13,301.00	3,000.00
TX053-HA		47,814.00	32,814.00	35,814.00	40,814.00
CFP Funds Listed for 5-year planning		<b>\$97,755.00</b>	<b>\$97,755.00</b>	<b>\$97,755.00</b>	<b>\$97,755.00</b>
Replacement Housing Factor Funds					

CapitalFundProgramFive -YearActionPlan

**PartII:SupportingPages —WorkActivities**

Activitiesfor Year1	ActivitiesforYear:2 FFYGrant:2004 PHAFY:2004			ActivitiesforYear:3 FFYGrant:20 05 PHAFY:2005		
	<b>Development Name/Number</b>	<b>MajorWork Categories</b>	<b>EstimatedCost</b>	<b>Development Name/Number</b>	<b>MajorWork Categories</b>	<b>EstimatedCost</b>
<b>See</b>	TX053-001	Removeexistingkitchen cabinetsintheirentirety andreplacewithnew woodkitchencabinets includingcountertops, stainlesssteelsinks,and fixtures	9,615.00	TX053-001	Removeexistingwater closetsandinstallnew inallunits	13,272.00
<b>Annual</b>		CorrectFoundationin1 unit	3,008.00		Replaceallbathroom fixtureswithnew	13,356.00
Statement		Overlayfloortileinall bathrooms	11,550.00		Replaceexistingutility closetdoorswithnew	5,670.00
		Purchase4ranges,4 refrigeratorsand4hot waterheaterseachyear	5,040.00		Installnewhouse numbers	3,780.00
					Purchase4ranges,4 refrigeratorsa nd4hot waterheaterseachyear	5,040.00
					Paintinteriorofunits	7,927.00
	<b>TotalCFPEstimatedCost</b>		\$29,213.00			\$49,045.00

CapitalFundProgramFive -YearActionPlan

**PartII:SupportingPa ges—WorkActivities**

Activitiesfor Year1	ActivitiesforYear:4 FFYGrant:2006 PHAFY:2006			ActivitiesforYear:5 FFYGrant:2007 PHAFY:2007		
	<b>Development Name/Number</b>	<b>MajorWork Categories</b>	EstimatedCost	<b>Development Name/Number</b>	<b>MajorWork Categories</b>	<b>EstimatedCost</b>
<b>See</b>						
<b>Annual</b>	TX053-001	Replaceexistinggas meterswithnewtoall units	43,600.00	TX053-001	Replaceexistingsewer lineswithPVC	\$53,941.00
Statement		Purchase4ranges,4 refrigeratorsand4hot waterheate rseachyear	5,040.00			
	TotalCFPEstimatedCost		\$48,640.00			\$53,941.00



CapitalFundProgramFive -YearActionPlan

**PartII:SupportingPages —WorkActivities**

Activitiesfor Year1	ActivitiesforYear:4 FFYGrant:2006 PHAFY:2006			ActivitiesforYear:5 FFYGrant:2007 PHAFY:2007		
	<b>Development Name/Number</b>	<b>MajorWork Categories</b>	<b>EstimatedCost</b>	<b>Development Name/Number</b>	<b>MajorWork Categories</b>	<b>EstimatedCost</b>
<b>See</b>						
<b>Annual</b>	TX053-002	Replaceexistinggas meterswithnewtoall units	9,981.00	TX053-002	Makeunitsreadytorent	3,000.00
Statement		Purchaseranges, refrigeratorsandhot waterheaters	3,320.00			
	TotalCFPEstimatedCost		\$13,301.00			\$3,000.00





# PHA Public Housing Drug Elimination Program Plan

**Note: THIS PHDEP Plan template (HUD 50075 - PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.**

## Section 1: General Information/History

**A. Amount of PHDEP Grant \$** \_\_\_\_\_

**B. Eligibility type (Indicate with an "x")**                      **N1** \_\_\_\_\_ **N2** \_\_\_\_\_                      **R** \_\_\_\_\_

**C. FFY in which funding is requested** \_\_\_\_\_

### D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long.

### E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in \_\_\_\_\_ each Target Area. Unit count information should be consistent with that available in PIC.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)

### F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an "x" to indicate the length of program by # of months. For "Other", identify the # of months).

**12 Months** \_\_\_\_\_ **18 Months** \_\_\_\_\_ **24 Months** \_\_\_\_\_

**G. PHDEP Program History**

Indicate each FY that funding has been received under the PHDEP Program (place an "x" by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. The Fund Balance should reflect the balance as of Date of Submission of the PHDEP Plan. The Grant Term End Dates should include any HUD -approved extensions or waivers. For grant extensions received, place "GE" in column or "W" for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant#	Fund Balance as of Date of this Submission	Grant Extensions or Waivers	Grant Start Date	Grant Term End Date
FY1995						
FY1996						
FY1997						
FY1998						
FY1999						

**Section 2: PHDEP Plan Goals and Budget**

**A. PHDEP Plan Summary**

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP -funded activities. This summary should not exceed 5 -10 sentences.

**B. PHDEP Budget Summary**

Enter the total amount of PHDEP funding allocated to each line item.

FFY ____ PHDEP Budget Summary	
Original statement	
Revised statement dated:	
Budget Line Item	Total Funding
9110 -Reimbursement of Law Enforcement	
9115 -Special Initiative	
9116 -Gun Buyback TAMatch	
9120 -Security Personnel	
9130 -Employment of Investigators	
9140 -Voluntary Tenant Patrol	

9150 -PhysicalImprovements	
9160 -DrugPrevention	
9170 -DrugIntervention	
9180 -DrugTreatment	
9190 -OtherProgramCosts	
<b>TOTALPHDEPFUNDING</b>	

**C. PHDEPPlanGoalsandActivities**

Inthetablesbelow,provideinformationonthePHDEPstrategysummarizedabovebybudgetlineitem.Eachgoalandobjectiveshouldbenumberedsequentiallyforeach budget lineitem(whereapplicable).Useasmanyrowsasnecessarytolistproposedactivities(additionalrowsmaybeinsertedinthetables).PHAsarenottorequiredtoprovide informationinshadedboxes.Informationprovidedmustbeconcise —nottoexc eedtwosentencesinanycolumn.TablesforlineitemsinwhichthePHAhasnoplannedgoalsor activitiesmaybedeleted.

<b>9110 –ReimbursementofLawEnforcement</b>						<b>TotalPHDEPFunding:\$</b>	
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDE P Funding	OtherFunding (Amount/ Source)	PerformanceIndicators
1.							
2.							
3.							
<b>9115 -SpecialInitiative</b>						<b>TotalPHDEPFunding:\$</b>	
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/ Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9116 -GunBuybackTAMatch</b>	<b>TotalPHDEPFunding:\$</b>
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Goal(s)							
Objectives							
Proposed Activities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9120 -SecurityPersonnel</b>	<b>TotalPHDEPFunding:\$</b>
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Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9130 –EmploymentofInvestigators</b>	<b>TotalPHDEPFunding: \$</b>
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Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9140 – VoluntaryTenantPatrol</b>	<b>TotalPHDEPFunding:\$</b>
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Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9150 - PhysicalImprovements</b>	<b>TotalPHDEPFunding:\$</b>
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Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9160 -DrugPrevention</b>	<b>TotalPHDEPFunding:\$</b>
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Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9170 -DrugIntervention</b>	<b>TotalPHDEPFunding:\$</b>
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Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

<b>9180 -DrugTreatment</b>	<b>TotalPHDEPFunding:\$</b>
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Goal(s)							
Objectives							
ProposedActivities	#of Person s Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							

2.							
3.							
<b>9190 -OtherProgramCosts</b>					<b>TotalPHDEPFunds:\$</b>		
<b>Goal(s)</b>							
<b>Objectives</b>							
<b>ProposedActivities</b>	<b>#of Person s Served</b>	<b>Target Population</b>	<b>Start Date</b>	<b>Expected Complete Date</b>	<b>PHEDEP Funding</b>	<b>OtherFunding (Amount/Source)</b>	<b>PerformanceIndicators</b>
1.							
2.							
3.							

**Required Attachment D: Resident Member on the PHA Governing Board**

1.  Yes  No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board: Adella Garcia

B. How was the resident board member selected: (select one)?

- Elected
- Appointed

C. The term of appointment is (include the date term expires): 2 years, Jan.02 -Jan.04

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

- the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
- the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.
- Other (explain):

B. Date of next term expiration of a governing board member: January 2004

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position):

Executive Director and the Board

Jackie Worrell, Executive Director  
Wallace Bird, Chairperson  
David Page, Assistant Chairperson  
Bobby Tidwell  
Bryan Burges

## **Required Attachment E : Membership of the Resident Advisory Board or Boards**

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Yvette Harlan and Janie Menchoca

No comments were made approved the plan as is

## **ATTACHMENT F: Deconcentration and Income Mixing**

In accordance with the final rule 903(2)(b)(2) exempts “public housing developments operated by a PHA with fewer than 100 public housing units”.

**ATTACHMENTG:VOLUNTARYCONVERSIONINITIALASSESSMENTS**

- A. HowmanyofthePHA’sdevelopmentsaresubjecttotheRequiredInitial Assessments.TwoProjects
- B. Howm anyofthePHA’sdevelopmentsarenotsubjecttotheRequiredInitial Assessmentsbasedonexemptions(e.g.,elderlyand/ordisableddevelopmentsnot generaloccupancyprojects)?Allgeneraloccupancy
- C. HowmanyAssessmentswereconductedforthePHA’s covereddevelopments? One“CHAS”report
- D. IdentifyPHAdevelopmentsthatmaybeappropriateforconversionbasedonthe RequiredInitialAssessments:

DevelopmentName	NumberofUnits

- E. IfthePHAhasnotcompleted theRequiredInitialAssessments,describethestatusof theseassessments.

Conversionatthistimewouldhaveadverseaffectontheavailabilityofaffordable housinginourcommunityatthistime.

**ATTACHMENTH**

**AnnualStatement/PerformanceandEv aluationReport**

**CapitalFundProgramandCapitalFundProgramReplacementHousingFactor(CFP/CFPRHF)Part1:Summary**

PHAName:HaskellHousingAuthority	GrantTypeandNumberTX21P05350102 CapitalFundProgram: CFP CapitalFundProgram ReplacementHousingFactorGrantNo:	FederalFYofGrant: 2002
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OriginalAnnualStatement  ReserveforDisasters/Emergencies  RevisedAnnualStatement(revisionno: )  
 PerformanceandEvaluationReportforPeriodEnding: 12/31/02  FinalPerformanceandEvaluationReport

Line No.	SummarybyDevelopmentAccount	TotalEstimatedCost		TotalActualCost	
		Original	Revised	Obligated	Expended
1	Totalnon -CFPFunds				
2	1406Operations				
3	1408ManagementImprovements	6,000.00			
4	1410Administration	3,643.00			
5	1411Audit				
6	1415liquidatedDamages				
7	1430FeesandCosts	12,885.00		9,581.00	
8	1440SiteAcquisition				
9	1450SiteImprovement	4,801.00		1,650.00	1,650.00
10	1460DwellingStructures	64,941.00		11,735.16	11,735.16
11	1465.1DwellingEquipment —Nonexpendable				
12	1470NondwellingStructures				
13	1475NondwellingEquipment				
14	1485Demolition				
15	1490ReplacementReserve				
16	1492MovingtoWorkDemonstration				
17	1495.1RelocationCosts				
18	1498ModUsedforDevelopment				
19	1502Contingency				
20	AmountofAnnualGrant:(sumoflines2 -19)	<b>\$92,270.00</b>		<b>\$22,966.16</b>	<b>\$13,385.16</b>
21	Amountoffline20RelatedtoLBPActivities				
22	Amountoffline20RelatedtoSection504Compliance				
23	Amountoffline20RelatedtoSecurity				
24	Amountoffline20RelatedtoEnergyConservation Measures				





**ATTACHMENTHAnnualStatement/PerformanceandEvaluationReport**  
**CapitalFundProgramandCapitalFundProgramReplacementHousingFactor(CFP/CFP RHF)**  
**PartII:SupportingPages**

PHAName:HaskellHousingAuthority		<b>GrantTypeandNumber</b> CapitalFundProgram#: TX21P05350102 CapitalFundProgramReplacementHousing Factor#:			FederalFYofGrant : 2002			
Development Number Name/HA-Wide Activities	GeneralDescriptionofMajor WorkCategories	Dev.Acct No.	Quantity	TotalEstimatedCost		TotalActualCost		Statusof Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
TX053-HA								
053-HA-1	Providefundsforconsultantto assistinannualplan	1408		3,500.00				
053-HA-2	ProvidetrainingforExecutive Director	1408		2,500.00				
	<b>SUBTOTAL</b>	<b>1408</b>		<b>\$6,000.00</b>				
053-HA-3	Providefundsforsundryitems	1410		1,000.00				
053-HA-4	Providefundsforontotechnical help	1410		2,643.00				
	<b>SUBTOTAL</b>	<b>1410</b>		<b>\$3,643.00</b>				
053-HA-5	Hireanon -siteinspector	1430		3,304.00				
053-HA-6	Hireanarchitecttodevelopplans andspecifications	1430		9,581.00		9,581.00		
	<b>SUBTOTAL</b>	<b>1430</b>		<b>\$12,885.00</b>		<b>\$9,581.00</b>		
053-HA-7	Providefundsforaparttime maintenanceman	1450		4,801.00		1,650.00	1,650.00	
	<b>SUBTOTAL</b>	<b>1450</b>		<b>\$4,801.00</b>		<b>\$1,650.00</b>	<b>\$1,650.00</b>	
	<b>HA WIDENEEDSTOTAL</b>			<b>\$27,329.00</b>		<b>\$11,231.00</b>	<b>\$1,650.00</b>	



**ATTACHMENTH Annual Statement/Performance and Evaluation Report  
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHAName:HaskellHousingAuthority	GrantTypeandNumberTX21P05350101 CapitalFundProgram: CFP CapitalFundProgramReplacementHousingFactorGrantNo:	FederalFYofGrant: 2001
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Original Annual Statement  Reserve for Disasters/ Emergencies  Revised Annual Statement (revision no: 1)  
 Performance and Evaluation Report for Period Ending: 12/31/02  Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non -CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	5,500.00	5,500.00	5,500.00	4,991.66
4	1410 Administration	4,353.00	4,353.00	4,353.00	1,474.21
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	18,171.00	18,171.00	18,171.00	854.00
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	69,731.00	69,731.00	69,731.00	69,731.00
11	1465.1 Dwelling Equipment — Nonexpendable				
12	1470 Non dwelling Structures				
13	1475 Non dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency				
20	Amount of Annual Grant: (sum of lines 2 - 19)	<b>\$97,755.00</b>	<b>\$97,755.00</b>	<b>\$97,755.00</b>	<b>\$77,050.87</b>
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

**ATTACHMENTH**  
**AnnualStatement/PerformanceandEvaluationReport**  
**CapitalFundProgramandCapitalFundProgramReplacementHousing Factor(CFP/CFPRHF)**  
**PartII:SupportingPages**

PHAName:HaskellHousingAuthority		<b>GrantTypeandNumber</b> CapitalFundProgram#: TX21P05350101 CapitalFundProgramReplacement HousingFactor#:				<b>FederalFYofGrant:</b> 2001		
Development Number  Name/HA-Wide Activities	GeneralDescriptionofMajorWork Categories	Dev. Acct No.	Quantity	TotalEstimatedCost		TotalActualCost		Statusof Proposed  Work
				Original	Revised	Funds Obligated	Funds Expended	
TX053-001								
053-001-1	Removekitchencabinetsintheirentiretyand replacewithnewwoodkitchencabinets includingcountertops,stainlesssteelsinks	1460		68,231.00				
053-001-2	Installweatherstrippingaroundexterior doors	1460	42	1,260.00	1,260.00	1,260.00	1,260.00	
053-001-3	Completestorkitem –Installcentralheat andairconditioning	1460			63,595.00	63,595.00	63,595.00	
	<b>SUBTOTAL</b>	<b>1460</b>		<b>\$69,491.00</b>	<b>\$64,855.00</b>	<b>\$64,855.00</b>	<b>\$64,855.00</b>	
	<b>TX053-001TOTAL</b>			<b>\$69,491.00</b>	<b>\$64,855.00</b>	<b>\$64,855.00</b>	<b>\$64,855.00</b>	

**ATTACHMENTH**  
**AnnualStatement/PerformanceandEvaluationReport**  
**CapitalFundProgramandCapitalFundProgramReplacementHousingFactor(CFP/CFPRHF)**  
**PartII:SupportingPages**

PHAName:HaskellHousin gAuthority		<b>GrantTypeandNumber</b> CapitalFundProgram#: TX21P05350101 CapitalFundProgram ReplacementHousingFactor#:			<b>FederalFYofGrant:</b> 2001			
Development Number Name/HA-Wide Activities	GeneralDescriptionofMajorWork Categories	Dev.AcctNo.	Quantity	TotalEstimatedCost		TotalActualCost		Statusof Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
TX053-002								
053-002-1	Installweatherstrippingaround exterior doors	1460	8	240.00	240.00	240.00	240.00	
053-002-2	Completeconstructionworkin1999 CIAP	1460			4,636.00	4,636.00	4,636.00	
	<b>SUBTOTAL</b>	<b>1460</b>		<b>\$240.00</b>	<b>\$4,876.00</b>	<b>\$4,876.00</b>	<b>\$4,876.00</b>	
	<b>TX053-002TOTAL</b>			<b>\$240.00</b>	<b>\$4,876.00</b>	<b>\$4,876.00</b>	<b>\$4,876.00</b>	

**ATTACHMENT**  
**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part II: Supporting Pages**

PHAName:HaskellHousingAuthority		<b>GrantTypeandNumber</b> CapitalFundProgram#: TX21P05350101 CapitalFundProgramReplacementHousing Factor#:			<b>FederalFYofGrant:</b> 2 001			
Development Number Name/HA-Wide Activities	GeneralDescriptionofMajor WorkCategories	Dev.Acct No.	Quantity	TotalEstimatedCost		TotalActualCost		Statusof Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
TX053-HA								
053-HA-1	ProvidefundsforSoftware	1408		3,000.00	3,000.00	3,000.00	2,491.66	
053-HA-2	Providefundsforconsultantto assistinannualplan	1408		2,500.00	2,500.00	2,500.00	2,500.00	
	<b>SUBTOTAL</b>	<b>1408</b>		<b>\$5,500.00</b>	<b>\$5,500.00</b>	<b>\$5,500.00</b>	<b>\$4,991.66</b>	
053-HA-3	Providefundsforsundryitems	1410		1,000.00	1,000.00	1,000.00		
053-HA-4	Providefundsfor nontechnical help	1410		3,353.00	3,353.00	3,353.00	1,474.21	
	<b>SUBTOTAL</b>	<b>1410</b>		<b>\$4,353.00</b>	<b>\$4,353.00</b>	<b>\$4,353.00</b>	<b>\$1,474.21</b>	
053-HA-5	Hireanarchite ct to develop plans andspecifications	1430		9,581.00	9,581.00	9,581.00		
053-HA-6	Provideforreproductions	1430		800.00	800.00	800.00		
053-HA-7	Providefundsforenergyaudit	1430		3,000.00	3,000.00	3,000.00	854.00	
053-HA-8	Providefundsforpartti me maintenanceman	1430		4,790.00	4,790.00	4,790.00		
	<b>SUBTOTAL</b>	<b>1430</b>		<b>\$18,171.00</b>	<b>\$18,171.00</b>	<b>\$18,171.00</b>	<b>\$854.00</b>	
	<b>HAWIDENEEDSTOTAL</b>			<b>\$28,024.00</b>	<b>\$28,024.00</b>	<b>\$28,024.00</b>	<b>\$7,319.87</b>	

**ATTACHMENT**  
**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part III: Implementation Schedule**

PHAName:HaskellHousingAuthority		<b>GrantTypeandNumber</b> CapitalFundProgram#: TX21P05350101 CapitalFundProgramReplacementHousingFactor#:					FederalFYofGrant: 2001	
DevelopmentNumber Name/HA-Wide Activities	AllFundObligated (QuarterEndingDate)			AllFundsExpended (QuarterEndingDate)			ReasonsforRevisedTargetDates	
	Original	Revised	Actual	Original	Revised	Actual		
TX053-001	9/30/03		9/24/02	9/30/04				
TX053-002	9/30/03		9/24/02	9/30/04				
TX053-HA	9/30/03		9/24/02	9/30/04				