

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

Annual Plan for Fiscal Year 2003-2004

Five-Year Plan for Fiscal Years 2000-2004

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: Tennessee Housing Development Agency

PHA Number: TN903

PHA Fiscal Year Beginning: (mm/yyyy) 07/2003

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2000 - 2004
[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)
* *To be the lead agency in Tennessee promoting safe, sound and affordable housing to those in need, and promoting housing choice free from discrimination.*

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
- Apply for additional rental vouchers:
**THDA plans to apply for funding as HUD makes new funding available*
 - Reduce public housing vacancies:
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other (list below)

- PHA Goal: Improve the quality of assisted housing
- Objectives:
- Improve public housing management: (PHAS score)
 - Improve voucher management: (SEMAP score): 100*.
 - * *Fiscal year ending 2002 score HUD has not sent confirmatory letter.*
 - * *THDA will strive to maintain the same level of performance during fiscal year 2003-04.*
 - Increase customer satisfaction:
 - * *THDA currently mails tenant notices regarding major changes in policy and procedure, in addition to reviewing major policy and procedural changes with families at annual recertification. This practice will be continued throughout the five-year period.*
 - * *THDA has a detailed complaint process for tenants and landlords. Section 8 families and landlords may complain verbally or in writing to their local Section 8 field office manager. Families may also complain in writing to the Assistant Director or Director of Rental Assistance. A complaint log is maintained in the Central Office, and all complaints are investigated and answered within 15 days of the receipt of the complaint. THDA will continue this practice throughout the five-year period.*
 - * *A tenant and landlord survey to gauge satisfaction with current agency practices and regional field personnel is planned during the next five-year period. If the response rate is adequate, the survey will be repeated on an annual basis.*
 - Concentrate on efforts to improve specific management functions: (list; e.g., public housing finance; voucher unit inspections)
 - * *Quarterly meetings are currently and will continue to be conducted by Central Office administrators with regional field office managers. Topics include: SEMAP indicators of performance, HQS and administrative policy and procedure updates.*
 - * *Monthly meetings are currently and will continue to be conducted by regional field office managers with field personnel. Topics include: policy and procedure updates, HQS and tenant and landlord relations.*
 - * *Bi-annual statewide staff meetings are currently and will continue to be conducted with all field staff. Topics include: SEMAP indicators of performance, administrative policy and procedure, HQS, tenant and landlord relations and Fair Housing.*
 - * *Central office administrators currently and will continue to attend training conducted by Quadel Corporation, Nan McKay and HUD, at least annually, when offered.*

- Renovate or modernize public housing units:
- Demolish or dispose of obsolete public housing:
- Provide replacement public housing:
- Provide replacement vouchers:
 - * *THDA has agreed to administer replacement vouchers for all project-based developments and public housing demolition/disposition projects requested by HUD over the past five years. We will continue to work with HUD, when possible, to provide replacement vouchers for other developments in our jurisdiction.*
- Other: (list below)
 - * *THDA has assumed the administration of 118 vouchers since fiscal year 2000 as the result of other housing authorities closing their voucher programs.*
 - * *THDA will work with HUD, at their request, if similar circumstances occur again.*

PHA Goal: Increase assisted housing choices

Objectives:

- Provide voucher mobility counseling:
 - * *Applicants and participants are currently and will continue to be advised of their rights under portability at the applicant briefing and at each annual briefing.*
 - * *When families request to relocate during their initial lease term due to work-related or other extenuating circumstances, THDA works with the family and their landlord to reach a mutual decision of the lease in an effort to ensure that the family's housing choice is not an obstacle to obtaining or retaining employment or overcoming hardship. THDA will continue these efforts during the next five years.*
- Conduct outreach efforts to potential voucher landlords
 - * *Regional landlord meetings are held for prospective and participating owners when needed. HUD personnel are invited to attend the meetings. THDA will continue to hold regional landlord meetings as needed over the next five years and will increase the frequency of the meetings, when possible and where necessary.*
 - * *In areas where landlord meetings are not successful or THDA determines more outreach is necessary, print or radio advertisements will be utilized.*
 - * *A landlord newsletter, summarizing important policy and procedural issues, is sent to all participating landlords and posted on the THDA website as needed.*

* *THDA's website contains Section 8 information designed for participating or potential owners, including links to other relevant Section 8 websites.*

Increase voucher payment standards

* *Each year, THDA revises payment standards after conducting a statewide analysis (by county) of rent burden levels, current market rent levels and the FMR. When the market rent levels exceed the FMR to the degree that an unreasonable rent burden is placed on families, the Payment Standard is increased to 110%.*

* *THDA works cooperatively with other PHAs in the state who request exception payment standards for specific areas.*

* *THDA conducted a review of the success rate for voucher holders in each county during fiscal year 2002-03, and success rate payment standards were requested where necessary in counties with a low voucher utilization success rate.*

* *A review will be conducted in fiscal year 2003-04 to determine counties with a low voucher utilization success rate that need success rate payment standards.*

Implement voucher homeownership program:

* *The THDA Board of Directors permanently adopted the Section 8 to Homeownership Program in fiscal year 2002-2003. 12 families currently have purchased homes through the program and are receiving mortgage assistance; 3 families worked with THDA to become mortgage ready and purchase a home, but subsequently became over income; and over 200 families statewide are currently enrolled in homebuyer education.*

Implement public housing or other homeownership programs:

Implement public housing site-based waiting lists:

Convert public housing to vouchers:

Other: (list below)

* *THDA currently and will continue to maintain extensive landlord listings for every county in our jurisdiction. The lists include a variety of landlords in locations throughout each regional jurisdiction. The lists are provided to families at their initial briefing, and any time a family requests to relocate.*

* *Over the next five years, THDA will continue efforts (landlord meetings, media, etc.) to expand the number and regional distribution of landlords included in our landlord meetings.*

HUD Strategic Goal: Improve community quality of life and economic vitality

PHA Goal: Provide an improved living environment
Objectives:

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- Implement public housing security improvements:
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below)

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- Increase the number and percentage of employed persons in assisted families:
 - * *THDA has a cooperative agreement with DHS for 350 targeted welfare to work vouchers allocated to regional areas with the highest concentration of families dependant on welfare. To qualify for a welfare to work voucher, the family must need the assistance to obtain or retain employment.*
 - * *THDA currently administers an FSS program with 219 families enrolled in the program and 95 earning escrow. In addition, 46 families have graduated from the FSS program and received an escrow disbursement (up to \$15,000) over the past five years. THDA will strive to increase the number of graduates from the program over the next five-year period.*
 - * *THDA offers an admission preference for families who are participating in a self-sufficiency or Individual Development Account program.*
- Provide or attract supportive services to improve assistance recipients' employability:
- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
 - **THDA's admission preference for families enrolled in a self sufficiency or Individual Development Account program includes individuals with disabilities who are participating in these programs, such as the Tennessee Home of your Own Initiative.*
- Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing
Objectives:
- Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability:
 - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
 - * *THDA field personnel accommodate disabled families' special needs in locating housing. This includes holding individual briefings with disabled families, working with landlords to modify existing units to meet disabled families' needs, offering voucher extensions if a family is unable to locate a unit that accommodates their special needs, and working with disabled families to file Fair Housing complaints if they feel that they have been discriminated against when searching for suitable housing.*
 - Other: (list below)
 - * *THDA currently provides and will continue to provide bi-annual Fair Housing sensitivity training to all Section 8 staff. The training emphasizes recognizing and eliminating discrimination in housing choice.*
 - * *THDA currently includes the HUD Discrimination Complaint form and an explanation of Fair Housing in Applicant Briefing materials.*
 - * *THDA currently distributes informational pamphlets in our regional offices provided by West Tennessee Legal Services.*
 - * *THDA has a Fair Housing Officer that works with families, on an as-needed basis, to file Fair Housing complaints with HUD or seek Legal Services for assistance with Fair Housing complaints.*

Other PHA Goals and Objectives: (list below)

Annual PHA Plan
PHA Fiscal Year 2003
[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

Standard Plan

Streamlined Plan:

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

The Tennessee Housing Development Agency (THDA) administers the Section 8 Program in 76 Tennessee counties. THDA has nine regional field offices that are located centrally among the counties each office serves (Cookeville, Covington, Erin, Knoxville, Lewisburg, Milan, Selmer and Tullahoma). THDA employs 57 staff members to directly administer the Section 8 rental assistance program, as illustrated in Attachment A-Section 8 Rental Assistance Division Organizational Chart. Several other agency personnel (outside the Section 8 Rental Assistance division) assist with the administration of the Program. The Fiscal Administration division prepares the Section 8 annual budgets, year-end settlements and handles other Section 8 financial matters. THDA's Assistant General Counsel assists the rental assistance division with legal matters, and the Research division prepares utility allowances and other data analysis.

THDA received a high performance rating under HUD's most recent Section 8 Management Assessment Program. THDA's score reflects high program utilization, which has been maximized at or above 95% of funds throughout fiscal year 2002-03. Program utilization will continue to be maintained at 95% or higher during fiscal year 2003-04 in order to ensure that the greatest number of families possible are assisted throughout the state.

THDA staff have attended numerous outside training events including those presented by HUD, Quadel Consulting Corporation, Nan McKay and Associates, Tennessee Association of Housing and Redevelopment Agencies (TAHRA), Kentucky Housing Association (KHA), National Council of State Housing Agencies (NCSHA), State of Tennessee Department of Personnel, State of Tennessee Department of Mental Health and Mental Retardation, and Modern Software Technology (Section 8 software). THDA personnel will continue in fiscal year 2003-04 to attend outside training events, and to work with HUD and other PHAs to meet and discuss problems and solutions.

To ensure that our participating families and owners are apprised of the ever-changing policy and procedures in the Section 8 Program, newsletters and other written documentation have been mailed and regulatory changes explained at recertification. Important landlord and tenant program information and Internet links are maintained on the THDA website. THDA plans to schedule landlord meetings (time permitting) in three regional areas in fiscal year 2003-04.

Finally, in October 2001, the Homeownership Voucher Program was launched on a trial basis in an effort to expand the housing opportunities of working and disabled Section 8 families. The program received final adoption in fiscal year 2002-03. Currently 12 families have purchased homes through the program, and we have partnered with a number of non-profit and government agencies to maximize program potential, including: Affordable Housing Resources, Housing Development Corporation of the Clinch Valley, Knox County Housing Partnership, United Housing (all Neighborworks Affiliates); Rural Development, Tennessee Network for Community and Economic Development, and West Tennessee Rural Legal Services. More than 200 families currently are working with THDA and our partners to complete the steps to successful homeownership. It is our goal to assist 20 more families through this program in fiscal year 2003-04.

iii. Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration
- FY 2000 Capital Fund Program Annual Statement
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)

Optional Attachments:

- PHA Management Organizational Chart: *Attachment A*
- FY 2000 Capital Fund Program 5 Year Action Plan
- Public Housing Drug Elimination Program (PHDEP) Plan

Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)

Other (List below, providing each attachment name):

Attachment B: THDA Review/Hearing Procedures

Attachment C: THDA Resident Advisory Board Members

Attachment D: Homeownership Capacity Statement

Attachment E: Definition of Substantial Deviation and Substantial Amendment or Modification

Attachment F: Minutes from Public Hearing

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
√	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
√	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
√	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
√	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
√	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
	Public housing rent determination policies, including the methodology for setting public housing flat rents <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
√	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
	Public housing grievance procedures <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
√	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
√	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
√	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
√	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
√	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed) Attachment A: Organizational Chart Attachment B: Informal Review/Hearing Procedures Attachment C: 2002 Resident Advisory Board Members Attachment D: Homeownership Capacity Statement Attachment E: Definition of Substantial Deviation and Substantial Amendment or Modification Attachment F: Minutes from Public Hearing

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford- ability	Supply	Quality	Access -ibility	Size	Loca- tion
Income <= 30% of AMI	116,897	5	4	3	0	2	2
Income >30% but <=50% of AMI	73,706	5	4	3	0	2	2
Income >50% but <80% of AMI	54,041	4	4	2	0	2	2
Elderly	50,083	5	3	2	3	1	2
Families with Disabilities	31,804	5	4	2	5	1	2
White, Non-Hispanic	170,420	5	4	3	0	2	2
Black, Non-Hispanic	86,774	5	4	3	0	2	2
Hispanic	6,632	5	4	3	0	2	2
Other Race/Ethnicity	6,513	5	4	3	0	2	2

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year: 2000
- U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:

Other sources: (list and indicate year of information)

*The disabled are not segregated from the overall population in the Consolidated Plan statistics. Thus, the overall number of disabled families with housing needs was derived by determining the percentage of disabled families on THDA's waiting lists across the state (13%). Then, this percentage was applied to the overall number of families with housing needs (244,644) in the jurisdiction.

Waiting list total is based on the number of families on the waiting lists as of March 2003.

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List ANDERSON COUNTY			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	116		24
Extremely low income <=30% AMI	96	83%	
Very low income (>30% but <=50% AMI)	16	14%	
Low income (>50% but <80% AMI)	4	3%	
Families with children	80	69%	
Elderly families	4	3%	
Families with Disabilities	15	13%	
White, Non-Hispanic	96	83%	
Black, Non-Hispanic	18	16%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	2	2%	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <i>Families with a Local Preference</i>			

**Housing Needs of Families on the Waiting List
BEDFORD COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	39		8
Extremely low income <=30% AMI	23	59%	
Very low income (>30% but <=50% AMI)	15	38%	
Low income (>50% but <80% AMI)	1	3%	
Families with children	30	77%	
Elderly families	0	0%	
Families with Disabilities	1	3%	
White, Non-Hispanic	19	49%	
Black, Non-Hispanic	19	49%	
Asian Pacific	0	0%	
Other, Non-Hispanic	1	3%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 5 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
BENTON COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	46		8
Extremely low income <=30% AMI	36	78%	
Very low income (>30% but <=50% AMI)	9	20%	
Low income (>50% but <80% AMI)	1	2%	
Families with children	29	63%	
Elderly families	2	4%	
Families with Disabilities	8	17%	
White, Non-Hispanic	39	85%	
Black, Non-Hispanic	5	11%	
Asian Pacific	0	0%	
Other, Non-Hispanic	1	2%	
Hispanic	1	2%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
BLOUNT COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	32		27
Extremely low income <=30% AMI	28	88%	
Very low income (>30% but <=50% AMI)	4	13%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	27	84%	
Elderly families	1	3%	
Families with Disabilities	1	3%	
White, Non-Hispanic	23	72%	
Black, Non-Hispanic	9	28%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
CAMPBELL COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	4		2
Extremely low income <=30% AMI	4	100%	
Very low income (>30% but <=50% AMI)	0	0%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	2	50%	
Elderly families	0	0%	
Families with Disabilities	2	50%	
White, Non-Hispanic	4	100%	
Black, Non-Hispanic	0	0%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
CANNON COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	9		1
Extremely low income <=30% AMI	9	100%	
Very low income (>30% but <=50% AMI)	0	0%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	6	67%	
Elderly families	0	0%	
Families with Disabilities	2	22%	
White, Non-Hispanic	9	100%	
Black, Non-Hispanic	0	0%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
CARROLL COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	90		10
Extremely low income <=30% AMI	78	87%	
Very low income (>30% but <=50% AMI)	11	12%	
Low income (>50% but <80% AMI)	1	1%	
Families with children	69	77%	
Elderly families	3	3%	
Families with Disabilities	21	23%	
White, Non-Hispanic	44	49%	
Black, Non-Hispanic	41	46%	
Asian Pacific	0	0%	
Other, Non-Hispanic	3	3%	
Hispanic	2	2%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 2 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
CHEATHAM COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
- Public Housing
- Combined Section 8 and Public Housing
- Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	42		2
Extremely low income <=30% AMI	40	95%	
Very low income (>30% but <=50% AMI)	2	5%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	25	60%	
Elderly families	2	5%	
Families with Disabilities	10	24%	
White, Non-Hispanic	22	52%	
Black, Non-Hispanic	17	40%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	3	7%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 23 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
CLAIBORNE COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	35		4
Extremely low income <=30% AMI	31	89%	
Very low income (>30% but <=50% AMI)	4	11%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	19	54%	
Elderly families	4	11%	
Families with Disabilities	7	20%	
White, Non-Hispanic	33	94%	
Black, Non-Hispanic	0	0%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	2	6%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
CLAY COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
- Public Housing
- Combined Section 8 and Public Housing
- Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	5		1
Extremely low income <=30% AMI	4	80%	
Very low income (>30% but <=50% AMI)	1	20%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	2	40%	
Elderly families	0	0%	
Families with Disabilities	3	60%	
White, Non-Hispanic	5	100%	
Black, Non-Hispanic	0	0%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
COCKE COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	19		0
Extremely low income <=30% AMI	14	74%	
Very low income (>30% but <=50% AMI)	5	26%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	11	58%	
Elderly families	1	5%	
Families with Disabilities	7	37%	
White, Non-Hispanic	17	89%	
Black, Non-Hispanic	2	11%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
COFFEE COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	73		38
Extremely low income <=30% AMI	53	73%	
Very low income (>30% but <=50% AMI)	17	23%	
Low income (>50% but <80% AMI)	3	4%	
Families with children	56	77%	
Elderly families	3	4%	
Families with Disabilities	15	21%	
White, Non-Hispanic	58	79%	
Black, Non-Hispanic	14	19%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	1	1%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
CROCKETT COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
- Public Housing
- Combined Section 8 and Public Housing
- Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	69		2
Extremely low income <=30% AMI	54	78%	
Very low income (>30% but <=50% AMI)	14	20%	
Low income (>50% but <80% AMI)	1	1%	
Families with children	60	87%	
Elderly families	3	4%	
Families with Disabilities	9	13%	
White, Non-Hispanic	27	39%	
Black, Non-Hispanic	41	59%	
Asian Pacific	0	0%	
Other, Non-Hispanic	1	1%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 2 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
CUMBERLAND COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
- Public Housing
- Combined Section 8 and Public Housing
- Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	4		3
Extremely low income <=30% AMI	2	50%	
Very low income (>30% but <=50% AMI)	2	50%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	3	75%	
Elderly families	0	0%	
Families with Disabilities	0	0%	
White, Non-Hispanic	4	100%	
Black, Non-Hispanic	0	0%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
DECATUR COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	15		2
Extremely low income <=30% AMI	11	73%	
Very low income (>30% but <=50% AMI)	4	27%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	11	73%	
Elderly families	1	7%	
Families with Disabilities	5	33%	
White, Non-Hispanic	11	73%	
Black, Non-Hispanic	4	27%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 4 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
DEKALB COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
- Public Housing
- Combined Section 8 and Public Housing
- Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	16		13
Extremely low income <=30% AMI	14	88%	
Very low income (>30% but <=50% AMI)	2	13%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	13	81%	
Elderly families	0	0%	
Families with Disabilities	5	31%	
White, Non-Hispanic	16	100%	
Black, Non-Hispanic	0	0%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
DYER COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	130		15
Extremely low income <=30% AMI	97	75%	
Very low income (>30% but <=50% AMI)	29	22%	
Low income (>50% but <80% AMI)	4	3%	
Families with children	97	75%	
Elderly families	6	5%	
Families with Disabilities	35	27%	
White, Non-Hispanic	48	37%	
Black, Non-Hispanic	81	62%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	1	1%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 6 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
FAYETTE COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	11		9
Extremely low income <=30% AMI	8	73%	
Very low income (>30% but <=50% AMI)	3	27%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	6	55%	
Elderly families	1	9%	
Families with Disabilities	5	45%	
White, Non-Hispanic	4	36%	
Black, Non-Hispanic	7	64%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
FENTRESS COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	27		15
Extremely low income <=30% AMI	21	78%	
Very low income (>30% but <=50% AMI)	6	22%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	22	81%	
Elderly families	2	7%	
Families with Disabilities	6	22%	
White, Non-Hispanic	27	100%	
Black, Non-Hispanic	0	0%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
GIBSON COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
- Public Housing
- Combined Section 8 and Public Housing
- Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	155		9
Extremely low income <=30% AMI	105	68%	
Very low income (>30% but <=50% AMI)	47	30%	
Low income (>50% but <80% AMI)	3	2%	
Families with children	121	78%	
Elderly families	4	3%	
Families with Disabilities	28	18%	
White, Non-Hispanic	35	23%	
Black, Non-Hispanic	120	77%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 6 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
GILES COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	19		6
Extremely low income <=30% AMI	12	63%	
Very low income (>30% but <=50% AMI)	7	37%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	16	84%	
Elderly families	1	5%	
Families with Disabilities	0	0%	
White, Non-Hispanic	13	68%	
Black, Non-Hispanic	5	26%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	1	5%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 5 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
GRAINGER COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	29		0
Extremely low income <=30% AMI	21	72%	
Very low income (>30% but <=50% AMI)	7	24%	
Low income (>50% but <80% AMI)	1	3%	
Families with children	17	59%	
Elderly families	2	7%	
Families with Disabilities	9	31%	
White, Non-Hispanic	28	97%	
Black, Non-Hispanic	1	3%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
HAMBLEN COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	2		7
Extremely low income <=30% AMI	2	100%	
Very low income (>30% but <=50% AMI)	0	0%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	2	100%	
Elderly families	0	0%	
Families with Disabilities	0	0%	
White, Non-Hispanic	2	100%	
Black, Non-Hispanic	0	0%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
HARDEMAN COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	78		20
Extremely low income <=30% AMI	63	81%	
Very low income (>30% but <=50% AMI)	12	15%	
Low income (>50% but <80% AMI)	3	4%	
Families with children	60	77%	
Elderly families	2	3%	
Families with Disabilities	20	26%	
White, Non-Hispanic	9	12%	
Black, Non-Hispanic	69	88%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
HAYWOOD COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 Public Housing
 Combined Section 8 and Public Housing
 Public Housing Site-Based or sub-jurisdictional waiting list (optional)
 If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	198		14
Extremely low income <=30% AMI	139	70%	
Very low income (>30% but <=50% AMI)	46	23%	
Low income (>50% but <80% AMI)	13	7%	
Families with children	166	84%	
Elderly families	5	3%	
Families with Disabilities	11	6%	
White, Non-Hispanic	17	9%	
Black, Non-Hispanic	180	91%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	1	1%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 20 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
HENRY COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	54		7
Extremely low income <=30% AMI	38	70%	
Very low income (>30% but <=50% AMI)	15	28%	
Low income (>50% but <80% AMI)	1	2%	
Families with children	43	80%	
Elderly families	1	2%	
Families with Disabilities	21	39%	
White, Non-Hispanic	33	61%	
Black, Non-Hispanic	20	37%	
Asian Pacific	0	0%	
Other, Non-Hispanic	1	2%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
HICKMAN COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	40		13
Extremely low income <=30% AMI	32	80%	
Very low income (>30% but <=50% AMI)	7	17%	
Low income (>50% but <80% AMI)	1	3%	
Families with children	29	72%	
Elderly families	1	3%	
Families with Disabilities	5	13%	
White, Non-Hispanic	40	100%	
Black, Non-Hispanic	0	0%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 5 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
HOUSTON COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	4		1
Extremely low income <=30% AMI	4	100%	
Very low income (>30% but <=50% AMI)	0	0%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	3	75%	
Elderly families	0	0%	
Families with Disabilities	0	0%	
White, Non-Hispanic	4	100%	
Black, Non-Hispanic	0	0%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
JACKSON COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
- Public Housing
- Combined Section 8 and Public Housing
- Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	9		3
Extremely low income <=30% AMI	6	67%	
Very low income (>30% but <=50% AMI)	3	33%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	8	89%	
Elderly families	1	11%	
Families with Disabilities	3	33%	
White, Non-Hispanic	9	100%	
Black, Non-Hispanic	0	0%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
JEFFERSON COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	13		0
Extremely low income <=30% AMI	11	85%	
Very low income (>30% but <=50% AMI)	2	15%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	10	77%	
Elderly families	1	8%	
Families with Disabilities	1	8%	
White, Non-Hispanic	11	85%	
Black, Non-Hispanic	2	15%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
LAKE COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	29		1
Extremely low income <=30% AMI	22	76%	
Very low income (>30% but <=50% AMI)	7	24%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	22	76%	
Elderly families	1	3%	
Families with Disabilities	8	28%	
White, Non-Hispanic	16	55%	
Black, Non-Hispanic	13	45%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
LAUDERDALE COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	334		14
Extremely low income <=30% AMI	251	75%	
Very low income (>30% but <=50% AMI)	64	19%	
Low income (>50% but <80% AMI)	19	6%	
Families with children	270	81%	
Elderly families	9	3%	
Families with Disabilities	20	6%	
White, Non-Hispanic	58	17%	
Black, Non-Hispanic	275	82%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	1	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 20 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
LAWRENCE COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	90		20
Extremely low income <=30% AMI	78	87%	
Very low income (>30% but <=50% AMI)	11	12%	
Low income (>50% but <80% AMI)	1	1%	
Families with children	60	67%	
Elderly families	4	4%	
Families with Disabilities	0	0%	
White, Non-Hispanic	82	91%	
Black, Non-Hispanic	8	9%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 5 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
LINCOLN COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	27		19
Extremely low income <=30% AMI	20	74%	
Very low income (>30% but <=50% AMI)	6	22%	
Low income (>50% but <80% AMI)	1	4%	
Families with children	19	70%	
Elderly families	3	11%	
Families with Disabilities	1	4%	
White, Non-Hispanic	22	81%	
Black, Non-Hispanic	4	15%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	1	4%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 5 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
LOUDON COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
- Public Housing
- Combined Section 8 and Public Housing
- Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	56		4
Extremely low income <=30% AMI	48	86%	
Very low income (>30% but <=50% AMI)	7	13%	
Low income (>50% but <80% AMI)	1	2%	
Families with children	41	73%	
Elderly families	3	5%	
Families with Disabilities	4	7%	
White, Non-Hispanic	47	84%	
Black, Non-Hispanic	8	14%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	1	2%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
MACON COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	13		4
Extremely low income <=30% AMI	10	77%	
Very low income (>30% but <=50% AMI)	3	23%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	6	46%	
Elderly families	2	15%	
Families with Disabilities	8	62%	
White, Non-Hispanic	13	100%	
Black, Non-Hispanic	0	0%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
MADISON COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 Public Housing
 Combined Section 8 and Public Housing
 Public Housing Site-Based or sub-jurisdictional waiting list (optional)
 If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	316		25
Extremely low income <=30% AMI	253	80%	
Very low income (>30% but <=50% AMI)	60	19%	
Low income (>50% but <80% AMI)	3	1%	
Families with children	230	73%	
Elderly families	14	4%	
Families with Disabilities	46	15%	
White, Non-Hispanic	23	7%	
Black, Non-Hispanic	292	92%	
Asian Pacific	0	0%	
Other, Non-Hispanic	1	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 6 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
MARSHALL COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	89		24
Extremely low income <=30% AMI	76	85%	
Very low income (>30% but <=50% AMI)	10	11%	
Low income (>50% but <80% AMI)	3	3%	
Families with children	56	63%	
Elderly families	5	6%	
Families with Disabilities	1	1%	
White, Non-Hispanic	61	69%	
Black, Non-Hispanic	28	31%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 5 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
MAURY COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	258		51
Extremely low income <=30% AMI	230	89%	
Very low income (>30% but <=50% AMI)	24	9%	
Low income (>50% but <80% AMI)	4	2%	
Families with children	201	78%	
Elderly families	15	6%	
Families with Disabilities	22	9%	
White, Non-Hispanic	108	42%	
Black, Non-Hispanic	144	56%	
Asian Pacific	0	0%	
Other, Non-Hispanic	1	0%	
Hispanic	5	2%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 5 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
MCNAIRY COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	57		14
Extremely low income <=30% AMI	43	75%	
Very low income (>30% but <=50% AMI)	14	25%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	34	60%	
Elderly families	6	11%	
Families with Disabilities	23	40%	
White, Non-Hispanic	49	86%	
Black, Non-Hispanic	7	12%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	1	2%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 4 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
MONROE COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	19		8
Extremely low income <=30% AMI	16	84%	
Very low income (>30% but <=50% AMI)	3	16%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	12	63%	
Elderly families	0	0%	
Families with Disabilities	1	5%	
White, Non-Hispanic	19	100%	
Black, Non-Hispanic	0	0%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
MONTGOMERY COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	83		64
Extremely low income <=30% AMI	59	71%	
Very low income (>30% but <=50% AMI)	20	24%	
Low income (>50% but <80% AMI)	4	5%	
Families with children	68	82%	
Elderly families	1	1%	
Families with Disabilities	12	14%	
White, Non-Hispanic	21	25%	
Black, Non-Hispanic	59	71%	
Asian Pacific	0	0%	
Other, Non-Hispanic	1	1%	
Hispanic	2	2%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 1 month

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
MORGAN COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	27		4
Extremely low income <=30% AMI	20	74%	
Very low income (>30% but <=50% AMI)	6	22%	
Low income (>50% but <80% AMI)	1	4%	
Families with children	14	52%	
Elderly families	2	7%	
Families with Disabilities	5	19%	
White, Non-Hispanic	26	96%	
Black, Non-Hispanic	1	4%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
OBION COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	56		3
Extremely low income <=30% AMI	40	71%	
Very low income (>30% but <=50% AMI)	13	23%	
Low income (>50% but <80% AMI)	3	5%	
Families with children	42	75%	
Elderly families	0	0%	
Families with Disabilities	14	25%	
White, Non-Hispanic	26	46%	
Black, Non-Hispanic	29	52%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	1	2%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 2 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
OVERTON COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	24		8
Extremely low income <=30% AMI	18	75%	
Very low income (>30% but <=50% AMI)	4	17%	
Low income (>50% but <80% AMI)	2	8%	
Families with children	18	75%	
Elderly families	1	4%	
Families with Disabilities	4	17%	
White, Non-Hispanic	24	100%	
Black, Non-Hispanic	0	0%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
PICKETT COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	4		3
Extremely low income <=30% AMI	4	100%	
Very low income (>30% but <=50% AMI)	0	0%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	3	75%	
Elderly families	0	0%	
Families with Disabilities	1	25%	
White, Non-Hispanic	4	100%	
Black, Non-Hispanic	0	0%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
PUTNAM COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
- Public Housing
- Combined Section 8 and Public Housing
- Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	81		48
Extremely low income <=30% AMI	67	83%	
Very low income (>30% but <=50% AMI)	14	17%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	60	74%	
Elderly families	3	4%	
Families with Disabilities	14	17%	
White, Non-Hispanic	75	93%	
Black, Non-Hispanic	6	7%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
ROANE COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 Public Housing
 Combined Section 8 and Public Housing
 Public Housing Site-Based or sub-jurisdictional waiting list (optional)
 If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	60		16
Extremely low income <=30% AMI	44	73%	
Very low income (>30% but <=50% AMI)	16	27%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	39	65%	
Elderly families	1	2%	
Families with Disabilities	5	8%	
White, Non-Hispanic	50	83%	
Black, Non-Hispanic	10	17%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
ROBERTSON COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	118		14
Extremely low income <=30% AMI	103	87%	
Very low income (>30% but <=50% AMI)	15	13%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	87	74%	
Elderly families	8	7%	
Families with Disabilities	0	0%	
White, Non-Hispanic	35	30%	
Black, Non-Hispanic	83	70%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 22 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
RUTHERFORD COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	77		22
Extremely low income <=30% AMI	65	84%	
Very low income (>30% but <=50% AMI)	12	16%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	50	65%	
Elderly families	9	12%	
Families with Disabilities	13	17%	
White, Non-Hispanic	26	34%	
Black, Non-Hispanic	48	62%	
Asian Pacific	0	0%	
Other, Non-Hispanic	1	1%	
Hispanic	2	3%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 22 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
SCOTT COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	22		4
Extremely low income <=30% AMI	21	95%	
Very low income (>30% but <=50% AMI)	1	5%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	15	68%	
Elderly families	0	0%	
Families with Disabilities	1	5%	
White, Non-Hispanic	21	95%	
Black, Non-Hispanic	0	0%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	1	5%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
SEVIER COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	63		5
Extremely low income <=30% AMI	49	78%	
Very low income (>30% but <=50% AMI)	12	19%	
Low income (>50% but <80% AMI)	2	3%	
Families with children	39	62%	
Elderly families	7	11%	
Families with Disabilities	24	38%	
White, Non-Hispanic	60	95%	
Black, Non-Hispanic	1	2%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	2	3%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
SHELBY COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	601		35
Extremely low income <=30% AMI	600	100%	
Very low income (>30% but <=50% AMI)	1	0%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	508	85%	
Elderly families	12	2%	
Families with Disabilities	53	9%	
White, Non-Hispanic	11	2%	
Black, Non-Hispanic	566	94%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	24	4%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 49 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
SMITH COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	8		1
Extremely low income <=30% AMI	6	75%	
Very low income (>30% but <=50% AMI)	2	25%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	6	75%	
Elderly families	0	0%	
Families with Disabilities	4	50%	
White, Non-Hispanic	7	88%	
Black, Non-Hispanic	1	13%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
STEWART COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	6		1
Extremely low income <=30% AMI	6	100%	
Very low income (>30% but <=50% AMI)	0	0%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	5	83%	
Elderly families	0	0%	
Families with Disabilities	2	33%	
White, Non-Hispanic	4	67%	
Black, Non-Hispanic	2	33%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
SUMNER COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	386		49
Extremely low income <=30% AMI	355	92%	
Very low income (>30% but <=50% AMI)	30	8%	
Low income (>50% but <80% AMI)	1	0%	
Families with children	291	75%	
Elderly families	14	4%	
Families with Disabilities	1	0%	
White, Non-Hispanic	34	9%	
Black, Non-Hispanic	223	58%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	129	33%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 24 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
TIPTON COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	182		33
Extremely low income <=30% AMI	146	80%	
Very low income (>30% but <=50% AMI)	34	19%	
Low income (>50% but <80% AMI)	2	1%	
Families with children	140	77%	
Elderly families	4	2%	
Families with Disabilities	30	16%	
White, Non-Hispanic	42	23%	
Black, Non-Hispanic	139	76%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	1	1%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 24 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
TROUSDALE COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	33		19
Extremely low income <=30% AMI	29	88%	
Very low income (>30% but <=50% AMI)	4	12%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	27	82%	
Elderly families	1	3%	
Families with Disabilities	5	15%	
White, Non-Hispanic	15	45%	
Black, Non-Hispanic	18	55%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 22 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
UNION COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 Public Housing
 Combined Section 8 and Public Housing
 Public Housing Site-Based or sub-jurisdictional waiting list (optional)
 If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	33		5
Extremely low income <=30% AMI	29	88%	
Very low income (>30% but <=50% AMI)	3	9%	
Low income (>50% but <80% AMI)	1	3%	
Families with children	20	61%	
Elderly families	3	9%	
Families with Disabilities	12	36%	
White, Non-Hispanic	27	82%	
Black, Non-Hispanic	6	18%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
VAN BUREN COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	2		1
Extremely low income <=30% AMI	2	100%	
Very low income (>30% but <=50% AMI)	0	0%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	2	100%	
Elderly families	0	0%	
Families with Disabilities	0	0%	
White, Non-Hispanic	2	100%	
Black, Non-Hispanic	0	0%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
WARREN COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	24		8
Extremely low income <=30% AMI	21	88%	
Very low income (>30% but <=50% AMI)	3	13%	
Low income (>50% but <80% AMI)	0	0%	
Families with children	20	83%	
Elderly families	0	0%	
Families with Disabilities	8	33%	
White, Non-Hispanic	22	92%	
Black, Non-Hispanic	2	8%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
WEAKLEY COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	75		4
Extremely low income <=30% AMI	62	83%	
Very low income (>30% but <=50% AMI)	12	16%	
Low income (>50% but <80% AMI)	1	1%	
Families with children	56	75%	
Elderly families	1	1%	
Families with Disabilities	14	19%	
White, Non-Hispanic	39	52%	
Black, Non-Hispanic	35	47%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	1	1%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 2 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
WHITE COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	46		13
Extremely low income <=30% AMI	35	76%	
Very low income (>30% but <=50% AMI)	8	17%	
Low income (>50% but <80% AMI)	3	7%	
Families with children	42	91%	
Elderly families	1	2%	
Families with Disabilities	7	15%	
White, Non-Hispanic	43	93%	
Black, Non-Hispanic	2	4%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	1	2%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)?

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
WILLIAMSON COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
- Public Housing
- Combined Section 8 and Public Housing
- Public Housing Site-Based or sub-jurisdictional waiting list (optional)

If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	23		2
Extremely low income <=30% AMI	15	65%	
Very low income (>30% but <=50% AMI)	7	30%	
Low income (>50% but <80% AMI)	1	4%	
Families with children	20	87%	
Elderly families	3	13%	
Families with Disabilities	1	4%	
White, Non-Hispanic	4	17%	
Black, Non-Hispanic	19	83%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 22 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

**Housing Needs of Families on the Waiting List
WILSON COUNTY**

Waiting list type: (select one)

- Section 8 tenant-based assistance
 - Public Housing
 - Combined Section 8 and Public Housing
 - Public Housing Site-Based or sub-jurisdictional waiting list (optional)
- If used, identify which development/subjurisdiction:

	# of families	% of total families	Annual Turnover
Waiting list total	104		26
Extremely low income <=30% AMI	87	84%	
Very low income (>30% but <=50% AMI)	15	14%	
Low income (>50% but <80% AMI)	2	2%	
Families with children	76	73%	
Elderly families	5	5%	
Families with Disabilities	14	13%	
White, Non-Hispanic	45	43%	
Black, Non-Hispanic	59	57%	
Asian Pacific	0	0%	
Other, Non-Hispanic	0	0%	
Hispanic	0	0%	

Is the waiting list closed (select one)? No Yes

If yes:

How long has it been closed (# of months)? 22 months

Does the PHA expect to reopen the list in the PHA Plan year? No Yes

Does the PHA permit specific categories of families onto the waiting list, even if generally closed? No Yes *Families with a Local Preference*

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
 - * *Each year, THDA revises payment standards after conducting a statewide analysis (by county) of rent burden levels, current market rent levels and the FMR. When the market rent levels exceed the FMR to the degree that an unreasonable rent burden is placed on families, the Payment Standard is increased to 110%.*
 - * *THDA conducted a review of the success rate for voucher holders in each county during fiscal year 2002-03, and success rate payment standards were requested where necessary to improve voucher utilization in areas of low utilization success. The study will be repeated in fiscal year 2003-04*
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available:
 - * *THDA plans to apply for funding when Notices of Funding Availability are published by HUD. In fiscal year 2002-03, THDA applied for Family Self Sufficiency (FSS) Coordinator funding, Mainstream voucher funding and Fair Share voucher funding. THDA was awarded funding under the FSS and Fair Share NOFAs.*
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below):
 - * *THDA has an admission preference for individuals and families enrolled in a family self-sufficiency or Individual Development Account program administered by in-state non-profit organizations.*

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
 - * *THDA will apply for additional special purpose voucher funding when Notices of Funding Availability are published by HUD.*
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
 - * *THDA plans to apply for funding when Notices of Funding Availability are published by HUD. THDA was awarded 70 Fair Share vouchers in fiscal year 2002-03*
- Affirmatively market to local non-profit agencies that assist families with disabilities
 - * *THDA has an admission preference for individuals and families enrolled in a family self-sufficiency or Individual Development Account program (including disabled families) administered by in-state non-profit organizations.*
 - * *THDA regularly speaks at regional conferences of government or non-profit organizations that work with the disabled.*
- Other: (list below)
 - * *THDA has designated a local preference for persons begin discharged (or who have been discharged within the past 12 months) from the developmental centers operated by the State of Tennessee Division of Mental Retardation or from regional mental health institutions operated by the Division of Mental Health Services who resided long term (at least 6 months) in the facility prior to discharge.*

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
* *THDA sponsored an Hispanic Housing Conference in fiscal year 2002-03 to work with the Hispanic community in determining housing needs, particularly in the area of homeownership.*
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
* *THDA has maps of each county that show areas of high poverty and minority concentration, as well as maps that plot current voucher holders in each county. The maps are shared with the family during applicant briefings.*
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)
* *A description of Fair Housing and the HUD Housing Discrimination form are included in the THDA Applicant Booklet.*
* *Fair Housing is discussed at all tenant briefings.*
* *Annual Fair Housing training is conducted with Section 8 staff.*
* *A Fair Housing Officer is employed to work with families that report housing discrimination.*
* *THDA is currently working with West TN Legal Services to conduct a fair housing survey Section 8 families to gauge their success in locating a unit of their choice.*

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
 Staffing constraints

- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2000 grants)		
a) Public Housing Operating Fund		
b) Public Housing Capital Fund		
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	\$25,492,586.00	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self-Sufficiency Grants	\$151,441.00	
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
Moderate Rehabilitation	\$35,924.00	Rental Assistance

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
2. Prior Year Federal Grants (unobligated funds only) (list below)		
3. Public Housing Dwelling Rental Income		
4. Other income (list below)		
5. Non-federal sources (list below)		
Total resources	\$25,679,951.00	As stated above

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time)
- Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)

- c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?
- d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?
- e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously?
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
- All PHA development management offices
- Management offices at developments with site-based waiting lists
- At the development to which they would like to apply
- Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If “no” is selected, skip to subsection **(5) Occupancy**)
2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans’ families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

Date and Time

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list)

(6) Deconcentration and Income Mixing

- a. Yes No: Did the PHA's analysis of its family (general occupancy) developments to determine concentrations of poverty indicate the need for measures to promote deconcentration of poverty or income mixing?
- b. Yes No: Did the PHA adopt any changes to its **admissions policies** based on the results of the required analysis of the need to promote deconcentration of poverty or to assure income mixing?
- c. If the answer to b was yes, what changes were adopted? (select all that apply)
- Adoption of site-based waiting lists
If selected, list targeted developments below:
 - Employing waiting list "skipping" to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:
 - Employing new admission preferences at targeted developments
If selected, list targeted developments below:
 - Other (list policies and developments targeted below)
- d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?
- e. If the answer to d was yes, how would you describe these changes? (select all that apply)
- Additional affirmative marketing
 - Actions to improve the marketability of certain developments
 - Adoption or adjustment of ceiling rents for certain developments
 - Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
 - Other (list below)
- f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)
- Not applicable: results of analysis did not indicate a need for such efforts
 - List (any applicable) developments below:

g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)

- Not applicable: results of analysis did not indicate a need for such efforts
 List (any applicable) developments below:

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Eligibility

a. What is the extent of screening conducted by the PHA? (select all that apply)

- Criminal or drug-related activity only to the extent required by law or regulation
 Criminal and drug-related activity, more extensively than required by law or regulation
 More general screening than criminal and drug-related activity (list factors below)
 Other (list below):
* *Violent criminal activity to the extent required by the Section 8 regulations.*
* *Other criminal activities that are determined to be a threat to the health and safety of the assisted family's neighborhood or vicinity.*

b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

- * *For all new admissions; and for assisted families who declare an arrest or conviction on their personal declaration; and for assisted families when THDA has information that a criminal act has been committed by a member of an assisted family.*

c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

- * *For all new admissions; and for assisted families who declare an arrest or conviction on their personal declaration; and for assisted families when THDA has information that a criminal act has been committed by a member of an assisted family.*

- d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)
- e. Indicate what kinds of information you share with prospective landlords? (select all that apply)
- Criminal or drug-related activity
- Other (describe below)
- * *Information regarding the families' previous rental history, such as evictions, and the names of previous landlords.*

(2) Waiting List Organization

- a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)
- None
- Federal public housing
- Federal moderate rehabilitation
- Federal project-based certificate program
- Other federal or local program (list below)
- b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)
- PHA main administrative office
- Other (list below)
- * *Regional field offices in: Cookeville, Covington, Erin, Knoxville, Lewisburg, Madison, Milan, Selmer and Tullahoma.*

(3) Search Time

- a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

- * *The family must request the extension in advance of the expiration date. THDA grants most requests for an additional 60-day time period (120 days total), but may deny an extension based on factors such as the length of the waiting list, the number of available vouchers, and the family's efforts to locate a suitable unit. THDA offers an additional 60 days (180 days total) as a reasonable accommodation to families with disabilities that are unable to locate a unit within the maximum 120-day search term when requested.*

(4) Admissions Preferences

a. Income targeting

- Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

* *THDA will not adopt a plan to exceed the federal targeting requirements because to do so would virtually exclude working families' access to the program in many of the areas of our jurisdiction.*

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below):

A. Persons being discharged (or who have been discharged within the past 12 months of application) from the developmental centers operated by the State of Tennessee Division of Mental Retardation Services or regional mental health institutions operated by the Division of Mental Health Services who resided in the facility for at least 6 months prior to discharge.

B. Families who have been involuntarily displaced because of a natural disaster (fire, flood, tornado, etc.), which occurred within no more than six (6) months from the date of certification, and have not secured permanent replacement housing.

C. Families enrolled in a family self sufficiency or Individual Development Account program administered by an in-state, non-profit agency.

3. If the PHA will employ admissions preferences, please prioritize by placing a “1” in the space that represents your first priority, a “2” in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

1 Date and Time

Former Federal preferences

Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
Victims of domestic violence
Substandard housing
Homelessness
High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
 Veterans and veterans’ families
 Residents who live and/or work in your jurisdiction
 Those enrolled currently in educational, training, or upward mobility programs
 Households that contribute to meeting income goals (broad range of incomes)
 Households that contribute to meeting income requirements (targeting)
 Those previously enrolled in educational, training, or upward mobility programs
 Victims of reprisals or hate crimes
 Other preference(s) (list below):

2 All preferences are weighted equally.

A. Persons being discharged (or who have been discharged within the past 12 months of application) from the developmental centers operated by the State of Tennessee Division of Mental Retardation Services who resided in the facility for at least 12 months prior to discharge.

B. Families who have been involuntarily displaced because of a natural disaster (fire, flood, tornado, etc.), which occurred within no more than six (6) months from the date of certification, and have not secured permanent replacement housing.

C. Families enrolled in a family self sufficiency or Individual Development Account program administered by an in-state, non-profit agency.

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
 Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- This preference has previously been reviewed and approved by HUD
 The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
 Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
 Briefing sessions and written materials
 Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

Through published notices

* *When necessary, THDA will publish notices of the availability of Section 8 vouchers. The 70 Fair Share vouchers issued in fiscal year 2002-03 were issued to 70 disabled families already waiting for assistance on THDA's wait list, thus, a public notice was not necessary.*

Other (list below):

* *THDA's Welfare to Work Voucher program is coordinated directly with the Department of Human Services, who make referrals of potential candidates. When welfare to work waiting lists are open, the local*

DHS

office is notified.

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

- For the earned income of a previously unemployed household member
- For increases in earned income
- Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

- Fixed percentage (other than general rent-setting policy)
- If yes, state percentage/s and circumstances below:

- For household heads
- For other family members
- For transportation expenses
- For the non-reimbursed medical expenses of non-disabled or non-elderly families
- Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

- Yes for all developments

- Yes but only for some developments
- No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

- For all developments
- For all general occupancy developments (not elderly or disabled or elderly only)
- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The “rental value” of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold)_____
- Other (list below)

g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
 - * *In counties where it has been determined through a rent comparability survey that market rents exceed the Fair Market Rent and place an unreasonable rent burden on families, THDA has implemented a Payment Standard that is 110% of the FMR.*
- Above 110% of FMR (if HUD approved; describe circumstances below)
 - * *In counties where a success rate payment standard has been approved.*

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket

Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level?
(select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below):
- * *Fair Market Rent level compared to market rents in the market area*

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

5. Operations and Management

[24 CFR Part 903.7 9 (e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached. *Attachment A*
- A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing		
Section 8 Vouchers	5563	750
Section 8 Certificates	0	0
Section 8 Mod Rehab	15	5
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program (PHDEP)		
Other Federal Programs(list individually)		

*3/01/03 utilization report used to determine the units or families served at year beginning.

C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

(1) Public Housing Maintenance and Management: (list below)

(2) Section 8 Management: (list below)

* *Section 8 Administrative Plan*

6. PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
 PHA development management offices
 Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

**See Attachment B- Informal Hearing/Review Procedures*

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

PHA main administrative office

Other (list below)

First level of informal review:

Contact Regional Field Office Manager.

Second level of informal review:

Contact Director of Rental Assistance at PHA main administrative office (Nashville).

First level of formal review:

Contact Assistant General Counsel at PHA main administrative office to schedule contested case hearing before an administrative law judge under the Tennessee Uniform Administration Procedures Act (Nashville).

Second level of formal review:

THDA may seek review of administrative law judge's decision by the Executive Director at PHA main administrative office (Nashville).

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name)

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

(2) Optional 5-Year Action Plan

Agencies are encouraged to include a 5-Year Action Plan covering capital work items. This statement can be completed by using the 5 Year Action Plan table provided in the table library at the end of the PHA Plan template **OR** by completing and attaching a properly updated HUD-52834.

- a. Yes No: Is the PHA providing an optional 5-Year Action Plan for the Capital Fund? (if no, skip to sub-component 7B)
- b. If yes to question a, select one:
 - The Capital Fund Program 5-Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name
 - or-
 - The Capital Fund Program 5-Year Action Plan is provided below: (if selected, copy the CFP optional 5 Year Action Plan from the Table Library and insert here)

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes No:
 - a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
 - b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

- 1. Development name:
- 2. Development (project) number:
- 3. Status of grant: (select the statement that best describes the current status)
 - Revitalization Plan under development
 - Revitalization Plan submitted, pending approval
 - Revitalization Plan approved
 - Activities pursuant to an approved Revitalization Plan underway

- Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?

If yes, list development name/s below:

Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?

If yes, list developments or activities below:

Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?

If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Activity type: Demolition <input type="checkbox"/>	
Disposition <input type="checkbox"/>	
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: (DD/MM/YY)	

<p>5. Number of units affected:</p> <p>6. Coverage of action (select one)</p> <p><input type="checkbox"/> Part of the development</p> <p><input type="checkbox"/> Total development</p>
<p>7. Timeline for activity:</p> <p>a. Actual or projected start date of activity:</p> <p>b. Projected end date of activity:</p>

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]
 Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description
 Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description
<p>1a. Development name:</p> <p>1b. Development (project) number:</p>
<p>2. Designation type:</p> <p>Occupancy by only the elderly <input type="checkbox"/></p> <p>Occupancy by families with disabilities <input type="checkbox"/></p> <p>Occupancy by only elderly families and families with disabilities <input type="checkbox"/></p>

<p>3. Application status (select one)</p> <p>Approved; included in the PHA's Designation Plan <input type="checkbox"/></p> <p>Submitted, pending approval <input type="checkbox"/></p> <p>Planned application <input type="checkbox"/></p>
<p>4. Date this designation approved, submitted, or planned for submission: <u>(DD/MM/YY)</u></p>
<p>5. If approved, will this designation constitute a (select one)</p> <p><input type="checkbox"/> New Designation Plan</p> <p><input type="checkbox"/> Revision of a previously-approved Designation Plan?</p>
<p>6. Number of units affected:</p> <p>7. Coverage of action (select one)</p> <p><input type="checkbox"/> Part of the development</p> <p><input type="checkbox"/> Total development</p>

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

Conversion of Public Housing Activity Description
1a. Development name:
1b. Development (project) number:

2. What is the status of the required assessment?

Assessment underway

Assessment results submitted to HUD

Assessment results approved by HUD (if marked, proceed to next question)

Other (explain below)

3. Yes No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)

4. Status of Conversion Plan (select the statement that best describes the current status)

Conversion Plan in development

Conversion Plan submitted to HUD on: (DD/MM/YYYY)

Conversion Plan approved by HUD on: (DD/MM/YYYY)

Activities pursuant to HUD-approved Conversion Plan underway

5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)

Units addressed in a pending or approved demolition application (date submitted or approved: _____)

Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved: _____)

Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved: _____)

Requirements no longer applicable: vacancy rates are less than 10 percent

Requirements no longer applicable: site now has less than 300 units

Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)	
1a. Development name:	
1b. Development (project) number:	
2. Federal Program authority:	
<input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)	
3. Application status: (select one)	
<input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application	
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)	
5. Number of units affected:	
6. Coverage of action: (select one)	
<input type="checkbox"/> Part of the development <input type="checkbox"/> Total development	

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

**see Administrative Plan*

a. Size of Program

- Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
 26 - 50 participants
 51 to 100 participants
 more than 100 participants

b. PHA-established eligibility criteria

- Yes No: Will the PHA’s program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

- * *Annual income of at least \$12,500, unless disabled.*
- * *The head of household or spouse must be employed full-time (employment must average a minimum of 30 hours per week) and have been continuously employed during the past 24 months before commencement of homeownership assistance.*

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

- Yes No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed?

* *THDA and the Department of Human Services have cooperatively shared information since 1995. THDA is allowed restricted access to DHS's ACCENT computer database for income and asset verification purposes. THDA has utilized the ACCENT system since 1995. A formal agreement, however, has not been signed.*

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies

- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)
 - **Families First (TANF) participants receive a preference to participate in the Family Self Sufficiency program.*
 - **Welfare to work voucher program with 350 targeted vouchers*

b. Economic and Social self-sufficiency programs

- Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)
<i>Welfare to Work Voucher Program</i>	<i>350</i>	<i>Waiting list and/or client referrals from DHS</i>	<i>Regional field offices in Cookeville, Covington, Erin, Knoxville, and Madison</i>	<i>Section 8</i>

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2003 Estimate)	Actual Number of Participants (As of:03/01/03)
Public Housing		
Section 8	170	219

- b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?
If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)
- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
 - Informing residents of new policy on admission and reexamination
 - Actively notifying residents of new policy at times in addition to admission and reexamination.
 - Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
 - Establishing a protocol for exchange of information with all appropriate TANF agencies
 - Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)
- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
 - High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
 - Residents fearful for their safety and/or the safety of their children
 - Observed lower-level crime, vandalism and/or graffiti
 - People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime

Other (describe below)

2. What information or data did the PHA use to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed “in and around” public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan

- Police provide crime data to housing authority staff for analysis and action
 - Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
 - Police regularly testify in and otherwise support eviction cases
 - Police regularly meet with the PHA management and residents
 - Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
 - Other activities (list below)
2. Which developments are most affected? (list below)

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment. (Attachment Filename: ____)

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

- 1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
- 2. Yes No: Was the most recent fiscal audit submitted to HUD?
- 3. Yes No: Were there any findings as the result of that audit?
- 4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? _____

5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock , including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
- Not applicable
 Private management
 Development-based accounting
 Comprehensive stock assessment
 Other: (list below)
3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
- Attached at Attachment (File name)
 Provided below:
3. In what manner did the PHA address those comments? (select all that apply)

- Considered comments, but determined that no changes to the PHA Plan were necessary.
- The PHA changed portions of the PHA Plan in response to comments
List changes below:
- Other: (list below)

B. Description of Election process for Residents on the PHA Board

- 1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)
- 2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

** The THDA Resident Advisory Board, established under Chapter 20 of the THDA Section 8 Administrative Plan, shall, at a regularly scheduled meeting, elect up to five eligible persons, one of whom will become the Resident Board Member under Section F of the Administrative Plan. The persons elected by the THDA Resident Advisory Board will be screened by THDA to determine whether they are eligible residents (as defined in 24 CFR Section 964.410). The name of each person elected by the THDA Resident Advisory Board who is an eligible resident shall be forwarded by THDA to the Governor of Tennessee. The Governor shall select a Resident Board Member from the persons so identified by THDA Resident Advisory Board election and THDA screening.*

If none of the persons elected by the THDA Resident Advisory Board is an eligible resident (as defined in 24 CFR Section 964.410), none of the names will be forwarded to the Governor. At the next regularly scheduled meeting of the THDA Resident Advisory Board, the process described above shall be repeated. Thereafter, the process shall be repeated until a Resident Board Member is duly selected.

If the THDA Resident Advisory Board fails to elect any eligible person, then the requirements of 24 CFR Section 964.425(a) and 24 CFR Section 964.425(b) shall be deemed to be met.

a. Nomination of candidates for place on the ballot: (select all that apply)

- Candidates were nominated by resident and assisted family organizations

- Candidates could be nominated by any adult recipient of PHA assistance
- Self-nomination: Candidates registered with the PHA and requested a place on ballot
- Other: (describe): **Candidates are nominated by THDA's Resident Advisory Board.*

b. Eligible candidates: (select one)

- Any recipient of PHA assistance
- Any head of household receiving PHA assistance
- Any adult recipient of PHA assistance
- Any adult member of a resident or assisted family organization
- Other (list)

c. Eligible voters: (select all that apply)

- All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)
- Representatives of all PHA resident and assisted family organizations
- Other (list): **The Governor of the State of Tennessee makes the final selection from the Section 8 participants nominated by the Resident Advisory Board.*

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here): *State of Tennessee*
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
 - The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
 - The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
 - The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
 - Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)
 - Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

**THDA has implemented a homeownership voucher program to fill the gap between the rate of homeownership among the lowest income Tennesseans and the affordability of homeownership.*

**THDA currently works with the Tennessee Department of Mental Health/Mental Retardation to coordinate housing services (both Section 8 and State of Tennessee Rental Assistance Programs).*

**THDA currently works with DHS to offer a housing alternative for families enrolled in the state's welfare to work program that need housing to obtain or retain employment (achieve self-sufficiency)*

**THDA offers a preference to families displaced due to a natural disaster in order to reduce the number of temporarily homeless families.*

**THDA affirmatively furthers Fair Housing by working with Legal Services of Tennessee to offer training to our employees on Fair Housing Matters. In addition, THDA employs a Fair Housing Officer to assist with fair housing complaints.*

**THDA Section 8 program administrators have worked with Low Income Housing Tax Credit personnel to add a provision to the tax credit allocation point system that will hopefully improve the availability of affordable housing units in the areas of the state with the greatest housing need.*

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

Attachments

Use this section to provide any additional attachments referenced in the Plans.

PHA Plan Table Library

Component 7 Capital Fund Program Annual Statement Parts I, II, and II

Annual Statement Capital Fund Program (CFP) Part I: Summary

Capital Fund Grant Number FFY of Grant Approval: (MM/YYYY)

Original Annual Statement

Line No.	Summary by Development Account	Total Estimated Cost
1	Total Non-CGP Funds	
2	1406 Operations	
3	1408 Management Improvements	
4	1410 Administration	
5	1411 Audit	
6	1415 Liquidated Damages	
7	1430 Fees and Costs	
8	1440 Site Acquisition	
9	1450 Site Improvement	
10	1460 Dwelling Structures	
11	1465.1 Dwelling Equipment-Nonexpendable	
12	1470 Nondwelling Structures	
13	1475 Nondwelling Equipment	
14	1485 Demolition	
15	1490 Replacement Reserve	
16	1492 Moving to Work Demonstration	
17	1495.1 Relocation Costs	
18	1498 Mod Used for Development	
19	1502 Contingency	
20	Amount of Annual Grant (Sum of lines 2-19)	
21	Amount of line 20 Related to LBP Activities	
22	Amount of line 20 Related to Section 504 Compliance	
23	Amount of line 20 Related to Security	
24	Amount of line 20 Related to Energy Conservation Measures	

**Annual Statement
 Capital Fund Program (CFP) Part II: Supporting Table**

Development Number/Name HA-Wide Activities	General Description of Major Work Categories	Development Account Number	Total Estimated Cost

Annual Statement

Capital Fund Program (CFP) Part III: Implementation Schedule

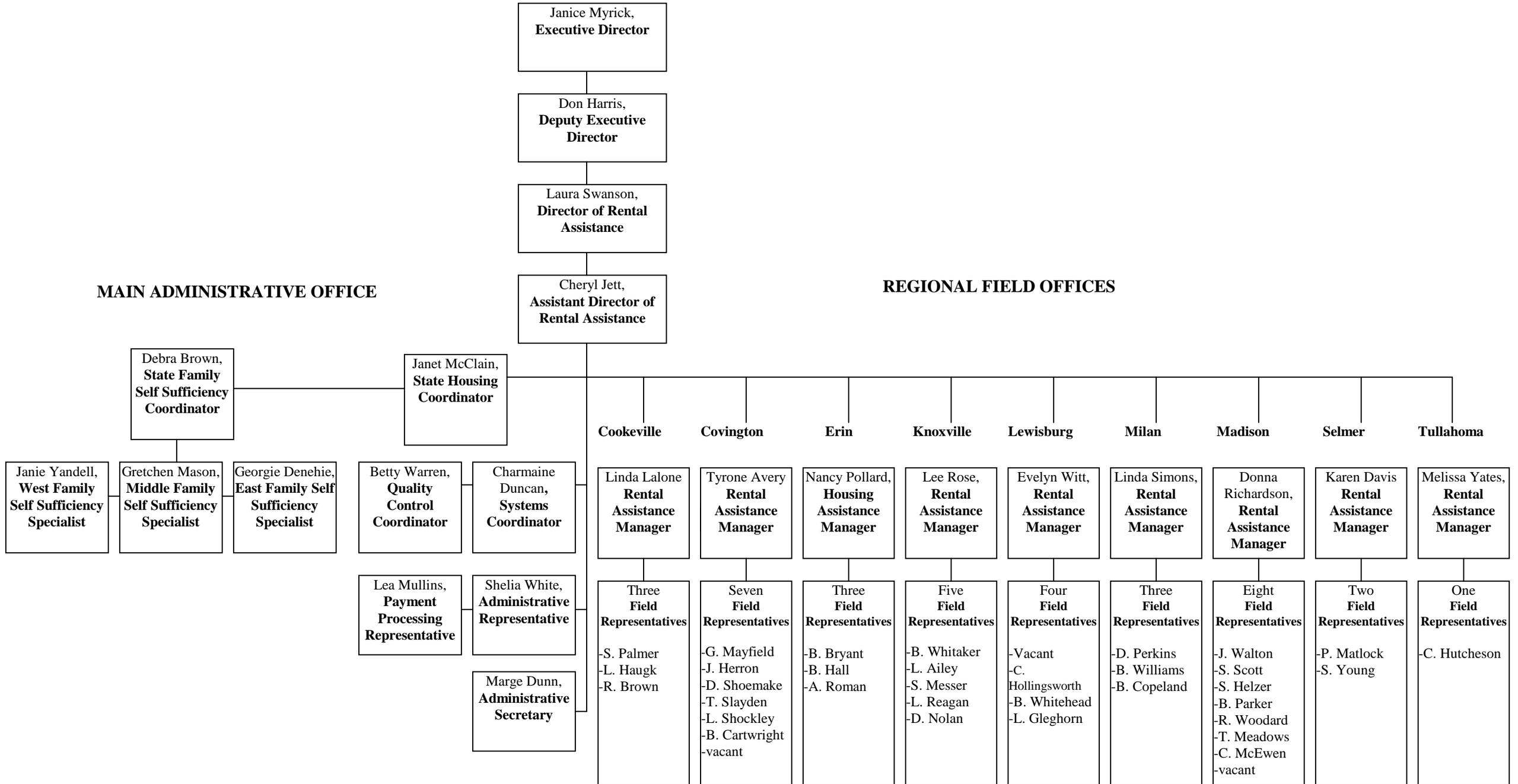
Development Number/Name HA-Wide Activities	All Funds Obligated (Quarter Ending Date)	All Funds Expended (Quarter Ending Date)

Optional Table for 5-Year Action Plan for Capital Fund (Component 7)

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Optional 5-Year Action Plan Tables				
Development Number	Development Name (or indicate PHA wide)	Number Vacant Units	% Vacancies in Development	
Description of Needed Physical Improvements or Management Improvements			Estimated Cost	Planned Start Date (HA Fiscal Year)
Total estimated cost over next 5 years				

TENNESSEE HOUSING DEVELOPMENT AGENCY SECTION 8 TENANT BASED ORGANIZATIONAL CHART



**TENNESSEE HOUSING DEVELOPMENT AGENCY
SUMMARY OF REVIEW/HEARING PROCEDURES FOR
SECTION 8 RENTAL ASSISTANCE PROGRAM**

1. THDA makes certain decisions about Section 8 rental assistance for applicants or participants.
2. THDA sends a written notification to the Section 8 rental assistance applicant or participant describing the decision and what the applicant or participant can do if they do not agree with the decision.

Informal Review Process:

1. If the applicant or participant does not agree with THDA's decision and properly requests an informal review within fifteen (15) days, the Housing Assistance Manager of the relevant THDA Regional Office conducts a review.
2. THDA sends a letter to the applicant or participant describing the results of the review by the Housing Assistance Manager and what the applicant or participant can do if they do not agree with the decision.
3. If the applicant or participant does not agree with the decision by the Housing Assistance Manager and properly requests further review within fifteen (15) days, a review is conducted by the Director of Rental Assistance or designee.
6. THDA sends a letter to the applicant or participant describing the results of the review by the Director of Rental Assistance or designee and what the applicant or participant can do if they do not agree with the decision.
7. If the applicant or participant does not agree with the decision made by the Director of Rental Assistance or designee, they may request, within fifteen (15) days, a Formal Review.

Formal Review Process:

1. If the applicant or participant disagrees with the decision made by the Director of Rental Assistance or designee, they may request, through the THDA Office of the General Counsel, an appeal under the Uniform Administrative Procedures Act. An administrative law judge sitting alone will hold a contested case hearing.
2. The administrative law judge will notify the applicant or participant about the hearing. After the hearing, the administrative law judge will render an initial order under T.C.A. Section 4-5-314.
3. THDA may, on its own motion, seek review of the administrative law judge's initial order by the Executive Director or designee. If THDA seeks review, written notice will be sent to all other parties within fifteen (15) days after the initial order's entry. Other parties may seek review by the Executive Director or designee, if within fifteen (15) days after the initial order's entry, written notice is provided to THDA and other parties. The Uniform Administrative Procedures Act applies to the appeal to the Executive Director or designee and any subsequent actions taken after the final order's entry by the Executive Director or designee.
6. The applicant or participant may file a petition for judicial review of the final order or decision in the Chancery Court for Davidson County within sixty (60) days of the entry of the final order in accordance with T.C.A. 4-5-322.
7. If at any point in the process, there is no proper appeal, the unappealed decision stands and can be enforced. A petition for judicial review will not stop enforcement of the decision unless so ordered by a judge.

Tennessee Housing Development Agency
Section 8 Rental Assistance Division

2003 Resident Advisory Board Members

East

Glenis Wood Moore
Glynette Anderson

Middle

Roberta Dobbins
Leslie Belfuss
Rita Williams
Jackie West
Esther Collier

West

Arnita Sloan
Belinda Thomas
Pamela McCann
Patricia Taylor

Section 8 Homeownership Program Capacity Statement

Participants in the Tennessee Housing Development Agency's Section 8 to Homeownership Program are required to secure financing that is provided, insured or guaranteed by the state or Federal government; complies with secondary mortgage market underwriting requirements; or complies with generally accepted private sector underwriting standards.

Definition of "Substantial Deviation" and "Substantial Amendment or Modification"

THDA considers the following actions to be significant amendments or modifications from the annual plan:

*changes to rent or admissions policies or organization of the waiting list.

**Tennessee Housing Development Agency
Annual Plan
Public Hearing**

Minutes

Attendees

Cheryl Jett, Assistant Director, Tennessee Housing Development Agency
Laura Swanson, Director, Tennessee Housing Development Agency
Jay Mazon representing SOLUTIONS of Concern to Knoxvilleians
Julie Henderson representing SOLUTIONS of Concern to Knoxvilleians
Loretta Hix representing Foundations

Comments made by Solutions of Knoxville, which is a member-run organization of low to moderate income registered voters of Knoxville and Knox County focusing on economic and social justice issues, will appear in italic print.

THDA comments and responses will appear in normal text.

Housing is the issue chosen by the members of Solutions as their target of interest this year, in particular the voucher program.

THDA explained that we are only one of the three separate Public Housing Agencies administering the voucher program in Knoxville. Knoxville Community Development Corporation (KCDC) and Knox Housing Authority (KHA) also administer much larger programs in the city or county.

Concern:

- 1. Most low income Knoxvilleians are not aware that THDA serves Knox County. The THDA Section 8 office (located in West Knoxville in Bearden Office Place) is poorly located for Knoxville residents. Will THDA consider moving its office location downtown?*

THDA does not require applicants or participants to come to the Bearden Office Plaza location unless the family misses a scheduled appointment or requests a grievance hearing. Applicants may request a pre-application for the waiting list by calling the THDA office at any time when the waiting list is open for applications. An applicant may either submit their application by mail, sometimes by fax (granted we can read the application), or in person when applying for THDA's voucher program. Clients rarely visit the THDA Knoxville office, but rather, we hold eligibility briefings for applicants at convenient off-site locations within the local community, such as courthouses. When we conduct recertifications, we visit our clients in their units and conduct the paperwork and unit inspection at the same time.

The State of Tennessee Division of Finance and Administration secures space for THDA based on the lowest bid. We are currently in a multi-year lease, and are unable to relocate the office at this time. However, since applicants and participants are rarely, if ever, required to visit the office, THDA feels the space adequately meets the needs of the program. It is centrally and conveniently located in the center of the 17-county region that the Knoxville THDA office serves.

2. *How are vouchers allocated by PHAs in Knoxville? Are a certain number allocated for each county? How is decision made to allocate vouchers in each area? Is there a conflict between THDA and KCDC?*

THDA is not involved in the administration of the voucher programs at KCDC and Knox County Housing Authority. HUD has not allocated THDA a voucher allocation specifically dedicated to the Knoxville region. THDA has statewide jurisdiction to administer our 5,600 vouchers. We have nine regional field offices, serving 75 counties. We allocate vouchers to specific counties based on need, housing availability (determined by factors such as length of the wait list in the county and voucher success rate) and the availability of existing low-income housing resources, such as another housing authority administering the voucher program.

THDA and KCDC do not have a conflict. Several years ago, THDA determined that voucher utilization in some of the rural East Tennessee counties was low. THDA approached both KCDC and KHA for their input before placing any number of vouchers in Knox County. THDA cooperatively worked with both agencies before opening a waiting list in Knox County to ensure that additional vouchers from an additional housing agency would not cause undue overlap of services. They expressed some concerns about a third agency administering the program in the county-- and potential negative impact on the success of their programs and their voucher utilization success rate (i.e. their ability to use all of their vouchers in Knoxville if THDA added additional vouchers in the area). All agencies agreed that 100 vouchers would be an appropriate number for THDA to administer in Knox County. And, THDA agreed to cease accepting applications for the waiting list and/or issuing new vouchers if KCDC or KHA had difficulty fully utilizing their voucher allocations. The THDA Knoxville office currently administers 835 vouchers housed within 17 East Tennessee counties (note: During the hearing, Ms. Swanson incorrectly advised that the THDA Knoxville office administers approximately 750 vouchers in 14 counties. This has been corrected for the record). 165 of the THDA East Tennessee vouchers are in Knox County, which THDA considers to be an adequate number within the scope of our services to the East Tennessee region

3. *Why were there not more participants in the welfare to work voucher program in Knoxville?*

THDA did not request and was not awarded targeted funds for a welfare to work program. Rather, THDA had a pool of existing funds that needed to be utilized. THDA requested that the local HUD Nashville office grant permission to THDA to set-aside a small percentage (300 units) of the existing voucher pool to be targeted to a welfare to work voucher program (administered as required by the HUD regulations). The program participants must come from appropriate referrals from the local DHS office. THDA and DHS met on many occasions. THDA created forms and other necessary paperwork to cooperatively administer the program. However, DHS did not make enough appropriate referrals to occupy all of the vouchers originally targeted to the program, except in one county, Shelby County. To qualify for the program (i.e. be an appropriate family), the families had to need the voucher to obtain or retain employment. In many areas of the state where we targeted the vouchers, such as Knox, we did not receive adequate and appropriate referrals for applicants who needed a voucher to obtain or retain employment. THDA is required to utilize (or have families occupying) 98 to 100% of our vouchers at all times. Thus, any vouchers not utilized properly in the Welfare to Work program were issued to families waiting for assistance in the counties by date and time of pre-application.

4. *The people who the decisions affect are not included in the decision-making process. Clients are not informed of Resident Advisory Board. Language for public meetings and documents on web postings are not clear?*

This comment appears to relate to another Knox County housing authority. THDA has a Resident Advisory Board of 15 families. When we originally established the board several years ago, a notice was sent, by mail, to every THDA Section 8 participant. The notice was sent approximately 9 months prior to the selection of the board members, and explained what the board's role was and requested a response from anyone interested in participating. A little over 100 participants responded statewide, and the 15 members were randomly selected (3 from each regional area).

THDA holds meetings at least annually with the Resident Advisory Board to discuss our administration of the program. We just held our most recent meeting in March 2003 where the Annual Plan was discussed. Also, a member of the Resident Advisory Board sits on THDA's Agency Board of Directors and has voting rights in all Section 8 tenant-based matters.

THDA does not post information about the RAB meetings on the THDA website. Information is mailed to the RAB members prior to the meetings. Typically, three mail outs, including a check for travel expenses, is sent to the members prior to any meeting.

A number of RAB members did not attend the most recent meeting. Some had been terminated or moved off the program. Others simply failed to attend. With the exception of two members who were unable to attend due to unforeseen circumstances, the other members will be replaced. A mail-out to all THDA Section 8 tenants requesting interest in serving on the board will be sent in the next few months. From those interested, replacements, by regional area, will be randomly selected again. At this time, it appears that 7 new members will need to be selected.

5. *What about Knox County-- is a Knox County resident on the Board?*

No. Three participants from each regional area, East, Middle and West, are required to be on the board. The participants are not required to be from any particular county in the regional area THDA serves. In East Tennessee, THDA serves 17 counties with 835 participants scattered throughout the region. 165 of the East Tennessee participants are from Knox County. Three of the RAB members are from any of the 17 East Tennessee counties. THDA would need to research the original persons who expressed interest to determine if anyone from Knox County expressed interest.

6. *Do we pay for expenses or provide travel and childcare so people can participate?*

Yes, THDA mails the RAB members a travel expense check prior to the meetings, which are held in Nashville. No member has requested childcare at this point, but we would be willing to reimburse for the cost if necessary for a member to attend.

SOLUTIONS suggests that THDA consider developing 3 regional committees with members from every county. THDA will consider this suggestion granted we determine it is an affordable strategy.

7. *Ms. Henderson applied for housing; was advised that she was eligible due to overcrowded conditions by another government agency; took referral to KCDC and they reviewed her case and advised her she was not eligible. Why?*

This question must be directed to KCDC or HUD. THDA is not an authority in matters pertaining to KCDC.

8. *Time frame for application submission at KCDC is ridiculous. It is impossible for a working parent to apply within their process. Applications are accepted from 7:30 to 9:00 am. KCDC only sees the number of families who can be seen between these times, and/or only sees a certain number of families per day, so a notice should be posted that only a certain number of families will be seen so that other families may leave and return another day without waiting several hours for nothing. SOLUTIONS would like a universal time period or process for applying to all agencies within the county. Family Investment Center (KCDC?) has a message that applications are taken daily from 7:30 to 9:00 am, but actually only accept applications the first two weeks of the month.*

Knox County Housing Authority must receive a call on Tuesdays only between 9:00 am and 10:00 am. No one knows they can apply for assistance at the THDA office in Bearden Plaza.

THDA advised that THDA, KCDC and Knox Housing Authority are separate housing agencies with different application processes. THDA does not require applicants to fill out an application and determine eligibility at the time of application in our Knoxville THDA Office. Applicants may request an application by telephone, when the wait list is open, and THDA will mail the application to the applicant. The applicant may return the application by mail or visit the THDA office to pick up or drop off an application in person. THDA places an advertisement in the local newspaper when the waiting list opens, as well as posting it on the website and on the phone message system. THDA has had good success in receiving requests for applications from our advertisements in the past, and thus, believe this process to be effective in generating interest for the program.

THDA recommends that the members of SOLUTIONS share their application concerns with the other voucher agencies in Knox County.

9. *Applicants are not informed that there is a grievance process. Ms.Henderson was not notified in writing when she was denied admission from KCDC. She was verbally advised that she was not income eligible, but when SOLUTIONS members checked the income guidelines, she was eligible.*

This question needs to be directly addressed with KCDC. THDA participants are given a copy of the grievance procedures with their move-in or application paperwork; at annual recertification and a hearing notice is printed on the written Denial/Termination Notice that is mailed to any applicant or participant who is denied or terminated. THDA includes a copy of the grievance procedures in the Plan as Attachment A.

THDA clarified that the three agencies administering the program in Knox County are not specifically connected. We can not address concerns with KCDC or Knox County Housing Authority. We can only address concerns with THDA's administration of the voucher program.

10. *Concern that all three Knox County agencies have long (3 year) waiting lists.*

THDA can only address the waiting list issue for our agency. KCDC and KHA should be directly contacted to discuss the issue on their waiting list. THDA plans to open the Knox County waiting list in the next couple of months. However, currently all Knox County THDA vouchers are occupied, and THDA is overleased in the county. It will likely be a long waiting period for those who apply. Originally, THDA established a goal of 100 vouchers to be moved from rural E. TN counties to Knox County in agreement with KCDC and Knox County HA. THDA has kept closer to 150 families under lease in Knox County since we moved into the county several years ago. Currently, we have 165 participants under lease in Knox County.

A significant number of current voucher holders must move off the program in Knox County before we are able to issue a voucher to a waiting family. The regional field office may believe at this time that it will be three years before we reach families on the waiting list based on their estimations of turnover.

11.a The process for the Homeownership Voucher program is too difficult. Few families are eligible because there is too much red tape and the qualifications are too difficult.

The Homeownership Voucher Program regulations include requirements of HUD, as well as agency policy. HUD regulations, such as the minimum income limits, homebuyer education requirement, full-time employment (30 hours per week) for the non-disabled and requirement that the family purchase the home with a loan in their name must be followed. THDA agency policy regarding the program has been driven by experiences both internally and of other housing agencies. It is an optional program. THDA was one of the first PHAs administering the program on a statewide basis in the nation. In the program families can not participate unless they secure their own home loan, for the purchase price of a home in their area, at a conventional interest rate. THDA has designed our program in a manner that is most beneficial for our program participants who are eligible, without offering false hope to families who are unlikely to be successful in securing a loan sufficient to purchase a home in their area.

THDA requires that non-disabled families have full-time, continuous employment for at least two years with an annual income of \$12,500 or greater. However, if a family who has been continually employed for the past two years can demonstrate that they have secured a loan for the purchase price of a home in their area, and their income is equal to the minimum wage times 2000 hours annually (or \$10,300/year), they will be admitted to the program. Disabled families who can demonstrate that they have secured a loan for the purchase price of a home in their area are eligible if they have the Social Security index (\$545 per month) times twelve months or \$6,540 dollars annually.

Employment and income requirements are required because the family must secure their own home loan. The loan must meet general underwriting standards (i.e. may not be a loan with a predatory interest rate or other questionable terms). Lenders will not loan enough funds to cover the purchase price of a home in most counties in Tennessee unless the family can demonstrate two years of continuous full-time work experience and a good income/debt ratio. Establishing lower employment or income guidelines simply would not work because families would be admitted to the program but never able to secure a loan, and thus, never able to participate in the program.

Initially, THDA did require all participants who were not disabled to be a participant in THDA's Family Self Sufficiency Program. This requirement seemed to slow progress, and was eliminated in November 2001.

Housing agencies were given no additional funds from HUD to administer the program, which does cost more per assisted family initially. HUD has encouraged housing agencies to administer the program, but has not provided additional funds for homebuyer education or staff associated with the program. THDA did apply for the funding of a Homeownership Coordinator through the Family Self Sufficiency NOFA last year but was not awarded the funding. We are administering the program through our existing FSS program staff, and must administer the program in the most manageable manner for staff, non-profit partner agencies and eligible program participants. Non-profit partnerships with Neighborworks organizations, who are experienced homebuyer educators and also offer a second mortgage product to Section 8 families, has been critical to THDA's program.

11.b. Most low income people do not have the credit to secure a loan, so how are they supposed to participate?

THDA has assisted 13 families with purchasing a home through the program (including 1 in Knox County). All either had the necessary credit rating and/or they worked with a THDA non-profit partner agency to improve their credit. THDA and our partner agencies are currently working with 200 additional families for required homebuyer education and to establish action plans for what the family needs to become eligible for a home loan for the purchase price in their area. THDA has not found that most low income families we have worked with do not already have or can not establish the credit necessary to purchase a home.

11.c. 13 people is a pretty low number. Why have more families not purchased a home through the program?

It takes time for most families to become "mortgage-ready". Some families are what we deem "fast track" when they enter the program, meaning that they have a good debt/income ratio, good credit rating, complete 8 hours of homebuyer education relatively quickly and they determine themselves ready to purchase a home. The family secures this loan on their own. THDA can not co-sign a loan for the family-- we can simply provide an assistance payment each month.

It is not in the best long-term interest of participating families to expedite the homebuyer education and mortgage readiness process. Sufficient homebuyer education, which takes a varying length of time dependant on each individual family's needs, is critical to the success of the program. Some families need only the minimum 8 hour homebuyer class before they are ready to purchase a home. Some families may need a year or more of long term "financial fitness" to achieve the necessary credit rating and confidence to secure a mortgage loan. THDA is not most concerned with quantity, but rather, is most concerned with the quality of the homeowners that the program develops. Although THDA has a goal of assisting 25 families per year in the program, we are satisfied with the progress of the program to date.

SOLUTIONS suggests that the income guidelines be lowered, employment requirements be lowered and the bureaucracy lessened so more families can participate.

12. *Income guidelines have stayed the same for years-- does THDA plan to increase the number of working low-income families that we assist -- especially those who are over the income limits?*

HUD develops the income guidelines, and no housing agency is authorized to ignore or change the income guidelines. THDA does not discuss or speak to the income guidelines in the Plan because we do not create and can not change those guidelines at the housing authority level. This issue should be directly addressed with HUD.

13. *Why are families residing in public housing ineligible for the voucher program? All three Knox County voucher agencies sent information, in writing, to SOLUTIONS that you can not apply for a voucher if you live in public housing.*

THDA explained that this is not a THDA policy, and we would need to see the written documentation that the SOLUTIONS group received to appropriately address the comment. THDA requested a copy by fax (note: this information was not received by THDA subsequent to the hearing). THDA allows anyone to apply for the program. Families living in public or assisted housing may apply and receive a voucher, but they will not be able to use their voucher in a public housing unit or subsidized unit because it would be a double subsidy-- they would not need to use a voucher in public housing or another subsidized housing unit because they would already be receiving a different type of housing subsidy.

14. *Are we planning to request additional funds from HUD to assist Knox County?*

THDA is committed, as is stated in the Plan, to applying for new funds as HUD makes the funds available. We applied for three Notices Of Funding Availability in the previous fiscal year, two for voucher funds. We were funded under only one of the two voucher fund NOFAs. When we receive new vouchers, unless HUD requires they are allocated to a specific area (such as Memphis under the Fair Share NOFA), we will determine where to allocate the vouchers based on need by regional area. Many of the new funds dedicated to the voucher program in recent years have been "targeted" funds. This past year, THDA received funds under the Fair Share NOFA, which is a program targeted to the disabled.

15. *The voucher program is simply not effective-- not enough supply of vouchers for demand.*

This is true nationwide. As stated earlier, THDA applies for new funds when HUD makes new funds available, and THDA is eligible to apply. THDA routinely utilizes most of our voucher funding statewide as well. This comment would be better addressed to HUD, who funds the program, or a federal government official.

16. *Some Knoxvilleians have expressed concern that they will be negatively impacted if they express concerns to PHAs about their programs.*

THDA has sufficient audit practices in place that should prevent someone being inappropriately treated due to the expression of their concerns. For example, our waiting lists are routinely audited to ensure the applicants have been selected by THDA policy, in date and time order. Thus, it would be difficult for a THDA employee to fail to assist a family because they complained. In addition, THDA has an open-door for complaints. All field staff are trained that written complaints must be forwarded to the central office, Assistant Director or Director of Rental Assistance.

17. *Does THDA plan to expand notification about the public hearing for the Plan, such as posting it on community television, radio or other newspapers, such as free newspapers in local communities?*

THDA agreed to consider this when posting the public hearing notice for next fiscal year's Annual Plan.