

**U.S. Department of Housing and Urban Development
Office of Public and Indian Housing**

Small PHA Plan Update
Annual Plan for Fiscal Year: 2003

**NOTE: THIS PHA PLAN TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan
Agency Identification**

PHAName: Titusville Housing Authority

PHANumber: PA058

PHA Fiscal Year Beginning: (mm/yyyy) 10/2003

PHA Plan Contact Information:

Name: Billie L. Brown

Phone: (814) 827 -3732

TDD:

Email (if available): tha@csoline.net

Public Access to Information

**Information regarding any activities outlined in this plan can be obtained by contacting:
(select all that apply)**

- Main administrative office of the PHA
PHA development management offices**

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
PHA development management offices**
- Main administrative office of the local, county or State government
Public library
PHA website
Other (list below)**

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
PHA development management offices
Other (list below)**

PHA Programs Administered:

| | | |
|--------------------------------------|--|----------------------------|
| Public Housing and Section 8X | Section 8 Only Annual PHA Plan Fiscal Year 2003 | Public Housing Only |
|--------------------------------------|--|----------------------------|

Small PHA Plan Update

[24CFR Part 903.7]

i. Table of Contents

| Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a SEPARATE file submission from the PHA Plans file, provide the filename in parentheses in the space to the right of the title. | | <u>Contents Page#</u> |
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ii. Executive Summary

[24CFR Part 903.79(r)]

At PHA option, provide a brief overview of the information in the Annual Plan

Titusville Housing Authority has prepared this Annual Plan in accordance with the requirements of Section 511 of the Quality Housing and Work Responsibility Act of 1998 and the regulations of the U.S. Department of Housing and Urban Development.

1. Summary of Policy or Program Changes for the Upcoming Year

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

In our recent tenants survey and advisory council meetings, the residents decided they did not want the front porch at Central Towers enclosed. Therefore, this item estimated at \$10,000 is being removed for 2003. Due to other results of four resident advisory meeting and tenants survey

the following changes were also made to our 5 Year Plan:

Project 58 -1: Remains as stated, the tenants felt flooring and new windows with security screens are a priority for them.

Project 58 -2: The tenants prefer new stoves and hoods to be moved up from 2003 to 2005 and move the new bathroom ceiling to 2005.

2. Capital Improvement Needs

[24 CFR Part 903.79(g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. X Yes No: Is the PHA eligible to participate in the Capital Fund Program in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$ 262,500

C. X Yes No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

D. Capital Fund Program Grant Submissions

(1) Capital Fund Program 5 -Year Action Plan is provided as Attachment D

(2) Capital Fund Program Annual Statement

The Capital Fund Program Annual Statement is provided as Attachment C

3.D Demolition and Disposition

[24 CFR Part 903.79(h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1. Yes X No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to next component; if "yes", complete one activity description for each development.)

2. Activity Description

| | |
|--|--|
| Demolition/Disposition Activity Description (Not including activities associated with HOPE VI or Conversion Activities) | |
| 1a. Development name: | |
| 1b. Development (project) number: | |
| 2. Activity type: Demolition Disposition | |
| 3. Application status (select one) Approved Submitted, pending approval Planned application | |
| 4. Date application approved, submitted, or planned for submission: (DD/MM/YY) | |
| 5. Number of units affected: | |
| 6. Coverage of action (select one) Part of the development Total development | |
| 7. Relocation resources (select all that apply) Section 8 for units Public housing for units Preference for admission to other public housing or section 8 Other housing for units (describe below) | |
| 8. Timeline for activity: | |
| a. Actual or projected start date of activity: | |
| b. Actual or projected start date of relocation activities: | |
| c. Projected end date of activity: | |

4. Voucher Homeownership Program

[24 CFR Part 903.79(k)]

A. Yes X No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982? (If "No", skip to next component; if "yes", describe each program using the table below (copy and complete questions for each program identified.)

B. Capacity of the PHA to Administer a Section 8 Homeownership Program
The PHA has demonstrated its capacity to administer the program by (select all that apply):

Establishing a minimum homeowner down payment requirement of at least 3 percent and requiring that at least 1 percent of the down payment comes from the family's resources

Requiring that financing for purchase of a home under Title Section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards

Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

5. Safety and Crime Prevention: PHDEP Plan

[24 CFR Part 903.7(m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

Yes **No** Is the PHA eligible to participate in the PHDEP in the _____ fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) PHDEP grant for the upcoming year? \$ _____

C. Yes No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.

D. Yes No The PHDEP Plan is attached at Attachment _____

6. Other Information

[24 CFR Part 903.79(r)]

Resident Advisory Board (RAB) Recommendations and PHA Response

1. Yes No Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are Attached at Attachment (Filename) G _____

3. In what manner did the PHA address those comments? (select all that apply)

- The PHA changed portions of the PHA Plan in response to comments
 - A list of these changes is included
- Yes No below

X Yes/No: at the end of the RAB Comment _____ in Attachment G ___. Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the end of the RAB Comments in Attachment ____.

X Other: (list below)

The Executive Director met with the Advisory Council and in addition, from their comments send out a survey to each development, 58 -1 and 58 -2 for their comments and vote. The final modernization in the annual Plan were based on the written survey results, using the majority of the responses to finalize the items in the Annual Plan. The Executive Director then sent each unit out the results of the survey; giving them the final items for the 2003 Annual Plan.

B. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary)

1. Consolidated Plan jurisdiction: (provide name here) City of Titusville

2. The PHA has taken the following steps to ensure consistency _____ of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- X** The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s. The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- X** The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan. Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)
Other: (list below)

PHA Requests for support from the Consolidated Plan Agency

Yes/No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or in inventory? If yes, please list the 5 most important requests below:

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below) Titusville's present plan is from 1980 and will be amended in 2004. Titusville Housing Authority's 5 year plan is in agreement with the present plan.

C. Criteria for Substantial Deviation and Significant Amendments

Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

B. Significant Amendment or Modification to the Annual Plan:
Adding or removing any housing projects from PA058 inventory.

Attachment A Supporting Documents Available for Review

PHAs are to indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review

| Applicable & On Display | Supporting Document | Related Plan Component |
|-------------------------|--|--|
| X | PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations | 5 Year and Annual Plans |
| | State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update) | 5 Year and Annual Plans |
| | | |
| X | Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdiction to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement. | 5 Year and Annual Plans |
| X | Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction | Annual Plan: Housing Needs |
| X | Most recent board -approved operating budget for the public housing program | Annual Plan: Financial Resources |
| X | Public Housing Admissions and (Continued) Occupancy Policy (A & O/A COP), which includes the Tenant Selection and Assignment Plan [TSAP] | Annual Plan: Eligibility, Selection, and Admissions Policies |
| | Any policy governing occupancy of Police Officers in Public Housing check here if included in the public housing A & O Policy | Annual Plan: Eligibility, Selection, and Admissions Policies |
| X | Section 8 Administrative Plan | Annual Plan: Eligibility, Selection, and Admissions |

| Applicable & On Display | Supporting Document | Related Plan Component |
|-------------------------|--|--|
| | | Policies |
| X | Public housing rent determination policies, including the method for setting public housing flat rents X check here if included in the public housing A&O Policy | Annual Plan: Rent Determination |
| X | Schedule of flat rents offered at each public housing development X check here if included in the public housing A&O Policy | Annual Plan: Rent Determination |
| X | Section 8 rent determination (payment standard) policies X check here if included in Section 8 Administrative Plan | Annual Plan: Rent Determination |
| X | Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation) | Annual Plan: Operations and Maintenance |
| X | Results of latest binding Public Housing Assessment System (PHAS) Assessment | Annual Plan: Management and Operations |
| X | Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary) | Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency |
| X | Results of latest Section 8 Management Assessment System (SEMAP) | Annual Plan: Management and Operations |
| X | Any required policies governing any Section 8 special housing types X check here if included in Section 8 Administrative Plan | Annual Plan: Operations and Maintenance |
| X | Public housing grievance procedures X check here if included in the public housing A&O Policy | Annual Plan: Grievance Procedures |
| X | Section 8 informal review and hearing procedures X check here if included in Section 8 Administrative Plan | Annual Plan: Grievance Procedures |
| X | The HUD - approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year | Annual Plan: Capital Needs |
| X | Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants | Annual Plan: Capital Needs |
| | Approved HOPEVI applications or, if more recent, approved | Annual Plan: Capital |

| Applicable & On Display | Supporting Document | Related Plan Component |
|-------------------------|--|--|
| | orsubmittedHOPEVIR revitalizationPlans,oranyother approvedproposalfordevelop mentofpublichousing | Needs |
| X | Self-evaluation,NeedsAssessmentandTransitionPlan requiredbyregulationsimplementing §504ofthe RehabilitationActandtheAmericanswithDisabilitiesAct. Sec,PIH99 -52(HA). | AnnualPlan:Capital Needs |
| | Approvedorsubmittedapplicationsfordemolitionand/or dispositionofpublichousing | AnnualPlan: Demolitionand Disposition |
| | Approvedorsubmittedapplicationsfordesignationofpublic housing(DesignatedHousingPlans) | AnnualPlan: DesignationofPublic Housing |
| | Approvedorsubmittedassessmentsofreasonable revitalizationofpublichousingandapprovedorsubmitted conversionplanspreparedpursuanttosection202ofthe1996 HUDAppropriationsAct,Section22oftheUSHousingActof 1937,orSection33oftheUSHousingActof1937 | AnnualPlan: ConversionofPublic Housing |
| | Approvedorsubmitt edpublichousinghomeownership programs/plans | AnnualPlan: Homeownership |
| | PoliciesgoverninganySection8Homeownershipprogram (section_____oftheSection8AdministrativePlan) | AnnualPlan: Homeownership |
| X | CooperationagreementbetweenthePHAandtheTANF agencyandbetweenthePHAandlocalemploymentand trainingserviceagencies | AnnualPlan: CommunityService& Self-Sufficiency |
| | FSSActionPlan/sforpublichousingand/orSection8 | AnnualPlan: CommunityService& Self-Sufficiency |
| X | Section3documentationrequiredby24CFRPart135, SubpartE | AnnualPlan: CommunityService& Self-Sufficiency |
| | Mostrecentself -sufficiency(ED/SS,TOPorROSSorother residentservicesgrant)grantprogramreports | AnnualPlan: CommunityService& Self-Sufficiency |
| | ThemostrecentPublicHousingDrugEliminationProgram (PHEDEP)semi -annualperformancerepo rt | AnnualPlan:Safety andCrimePrevention |
| | PHDEP-relateddocumentation: <ul style="list-style-type: none"> • Baselineenforcementservicesforpublichousing developmentsassistedunderthePHDEPplan; • Consortiumagreement/sbetweenthePHAs participatingintheconsortiumandacopyofthe paymentagreementbetweentheconsortiumand HUD(applicableonlytoPHAsparticipatingina consortiumasspecifiedunder24CFR761.15); • Partnershipagreements(i ndicatingspecificleveraged support)withagencies/organizationsproviding funding,servicesorotherin -kindresourcesfor | AnnualPlan:Safety andCrimePrevention |

| Applicable & On Display | Supporting Document | Related Plan Component |
|-------------------------|---|--|
| | <p>PHDEP-funded activities;</p> <ul style="list-style-type: none"> • Coordination with other law enforcement efforts; • Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and • All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan. | |
| X | <p>Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) X check here if included in the public housing A & O Policy</p> | Pet Policy |
| X | <p>The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings</p> | Annual Plan: Annual Audit |
| | <p>Troubled PHAs: MOA/Recovery Plan</p> | Troubled PHAs |
| | <p>Others supporting documents (optional) (list individually; use as many lines as necessary)</p> | (specify as needed) |
| X | <p>Voluntary Conversion Required Initial Assessment documentation</p> | Annual Plan - Conversion of Public Housing |
| X | <p>Deconcentration of Poverty and Income Mixing - Income Analysis of Public Housing Covered Developments</p> | Annual Plan - Deconcentration of Poverty & Income Mixing |

Small PHA Plan Update Page

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Table Library

Attachment B -1

Federal FY of Grant 2001
As of 03/31/03

| Annual Statement/Performance and Evaluation Report | | | | | |
|---|--|----------------------|---------------------------------------|-------------------|----------------------|
| PHAName: Titusville Housing Authority | | | Grant Type and Number PA28P058501 -01 | | Federal FY of Grant: |
| Or Reserve for Disasters/Emergencies Revised Annual Statement (revision no: 2) | | | | | |
| Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report | | | | | |
| Line No. | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
| | | Original | Revised | Obligated | Expended |
| 1 | Total Non -CFP Funds | | | | |
| 2 | 1406 Operations | 1707.00 | 27070.00 | 6707.00 | 6707.00 |
| 3 | 1408 Management Improvements | 0 | 2556.72 | 2556.72 | 2556.72 |
| 4 | 1410 Administration | | | | |
| 5 | 1411 Audit | | | | |
| 6 | 1415 Liquidated Damages | | | | |
| 7 | 1430 Fees and Costs | 0 | 7354.62 | 5302.50 | 5302.50 |
| 8 | 1440 Site Acquisition | | | | |
| 9 | 1450 Site Improvement | | | | |
| 10 | 1460 Dwelling Structures | 234000.00 | 211762.32 | 211762.32 | 211762.32 |
| 11 | 1465.1 Dwelling Equipment —Nonexpendable | | | | |
| 12 | 1470 Nondwelling Structures | 35000.00 | 21963.34 | 0 | 0 |
| 13 | 1475 Nondwelling Equipment | | | | |
| 14 | 1485 Demolition | | | | |
| 15 | 1490 Replacement Reserve | | | | |
| 16 | 1492 Moving to Work Demonstration | | | | |
| 17 | 1495.1 Relocation Costs | | | | |
| 18 | 1498 Mod Used for Development | | | | |
| 19 | 1502 Contingency | | | | |
| 20 | Amount of Annual Grant: (sum of lines 2 -19) | 270707.00 | 270707.00 | 226328.54 | 226328.54 |
| 21 | Amount of line 20 Related to LBP Activities | | | | |
| 22 | Amount of line 20 Related to Section 504 Compliance | | | | |

| | | | | | |
|-----------|--|------------------|------------------|------------------|------------------|
| 23 | Amountoffline20RelatedtoSecurity | 140000.00 | 140000.00 | 140000.00 | 140000.00 |
| 24 | Amountoffline20RelatedtoEnergyConservation Measures | 94000.00 | 71762.32 | 71762.32 | 71762.32 |

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
 Part II: Supporting Pages**

| PHAName: Titusville Housing Authority | | Grant Type and Number Capital Fund Program#: PA28P058501 -01 Capital Fund Program Replacement Housing Factor#: | | | | Federal FY of Grant: 2001 | | |
|---|---|---|----------|----------------------|-----------|------------------------------|-------------------|--------------------------|
| Development Number Name/HA-Wide Activities | General Description of Major Work Categories | Dev. Acct No. | Quantity | Total Estimated Cost | | Total Actual Cost | | Status Propos Work |
| | | | | Original | Revised | Funds Obligated | Funds Expended | |
| PA0581 | Window awnings/front | 1460 | 60 units | 45000.00 | 17421.60 | 17421.60 | 17421.60 | Comple |
| PA0581 | Ceiling fans/liv.rm.Bedroom | 1460 | 60 units | 32000.00 | 32000.00 | 32000.00 | 32000.00 | Comple |
| PA0582 | Elevators w/fire protection | 1460 | 2 | 140000.00 | 140000.00 | 140000.00 | 140000.00 | Comple |
| PA0582 | Remodel Comm.Rm.Kitchen | 1470 | 1 | 35000.00 | 21963.34 | 0 | 0 | incomp |
| PA0582 | Ceiling fans/1 Perapt. | 1460 | 96 | 17000.00 | 22340.72 | 22340.72 | 22340.72 | Comple |
| HA-wide | Operations | 1406 | | 1707.00 | 27070.00 | 6707.00 | 6707.00 | Partia |
| HA-wide | Staff Procurement training | 1408 | | 0 | 2556.72 | 2556.72 | 2556.72 | Comple |
| PA0582 | Architect Fees/Comm.Room | 1430 | | 0 | 7354.62 | 5302.50 | 5302.50 | 75% Comple e |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

| Name/HA-WideActivities | | | | Original | Revised | Funds Obligated | Funds Expended | Work |
|------------------------|--|--|--|----------|---------|-----------------|----------------|------|
| | | | | | | | | |

Small PHA Plan Update Page 10 Table Library Attachment B -2
Federal FY of Grant 2002 data as of 03/31/03

| Annual Statement/Performance and Evaluation Report | | | | | |
|---|---|----------------------|---|-------------------|---------------------------|
| PHA Name: Titusville Housing Authority | | | Grant Type and Number PA28P058501 -02 | | Federal FY of Grant: 2002 |
| Original Annual Statement X Res | | | erved for Disasters/Emergencies Revised Annual Statement (revision no:) | | |
| Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report | | | | | |
| Line No. | Summary by Development Account | Total Estimated Cost | | Total Actual Cost | |
| | | Original | Revised | Obligated | Expended |
| 1 | Total Non -CFP Funds | | | | |
| 2 | 1406 Operations | | | | |
| 3 | 1408 Management Improvements | | | | |
| 4 | 1410 Administration | | | | |
| 5 | 1411 Audit | | | | |
| 6 | 1415 Liquidated Damages | | | | |
| 7 | 1430 Fees and Costs | | | | |
| 8 | 1440 Site Acquisition | | | | |
| 9 | 1450 Site Improvement | | | | |
| 10 | 1460 Dwelling Structures | 180,000 | | 0 | 0 |
| 11 | 1465.1 Dwelling Equipment —Nonexpendable | 45,000 | | 77.40 | 77.40 |
| 12 | 1470 Non dwelling Structures | 37,500 | | 0 | 0 |
| 13 | 1475 Non dwelling Equipment | | | | |
| 14 | 1485 Demolition | | | | |
| 15 | 1490 Replacement Reserve | | | | |
| 16 | 1492 Moving to Work Demonstration | | | | |
| 17 | 1495.1 Relocation Costs | | | | |
| 18 | 1498 Mod Used for Development | | | | |
| 19 | 1502 Contingency | | | | |
| 20 | Amount of Annual Grant: (sum of lines 2 -19) | 262,500 | | 77.40 | 77.40 |
| 21 | Amount of line 20 Related to LBP Activities | | | | |
| 22 | Amount of line 20 Related to Section 504 Compliance | | | | |
| 23 | Amount of line 20 Related to Security | | | | |
| 24 | Amount of line 20 Related to Energy Conservation Measures | 60,000 | | | |

**SmallPHAPlanUpdatePage 14TableLibrary AttachmentB -3
FederalFYofGrant2003**

| AnnualStatement/PerformanceandEvaluationReport | | | | | |
|--|---|--------------------|-----------------------------------|-----------------|-------------------|
| PHAName:TitusvilleHousingAuthority | | | GrantTypeandNumberPA28P058501 -03 | | FederalFYofGrant: |
| OriginalAnnualStatement ReserveforDisasters/EmergenciesRevisedAnnualStatement(revisionno:) | | | | | |
| PerformanceandEvaluation ReportforDisasterFinalFinalPerformanceandEvaluation Report | | | | | |
| Line No. | SummarybyDevelopmentAccount | TotalEstimatedCost | | TotalActualCost | |
| | | Original | Revised | Obligated | Expended |
| 1 | Totalnon -CFPFunds | | | | |
| 2 | 1406Operations | 4,500 | | | |
| 3 | 1408ManagementImprovements | | | | |
| 4 | 1410Administration | | | | |
| 5 | 1411Audit | | | | |
| 6 | 1415liquidatedDamages | | | | |
| 7 | 1430FeesandCosts | | | | |
| 8 | 1440SiteAcquisition | | | | |
| 9 | 1450SiteImprovement | | | | |
| 10 | 1460DwellingStructures | 205,000 | | | |
| 11 | 1465.1DwellingEquipment —Nonexpendable | 53,000 | | | |
| 12 | 1470NondwellingStructures | | | | |
| 13 | 1475NondwellingEquipment | | | | |
| 14 | 1485Demolition | | | | |
| 15 | 1490ReplacementReserve | | | | |
| 16 | 1492MovingtoWorkDemonstration | | | | |
| 17 | 1495.1RelocationCosts | | | | |
| 18 | 1498ModUsedforDevelopment | | | | |
| 19 | 1502Contingency | | | | |
| 20 | AmountofAnnualGrant:(sumoflines2 -19) | 262,500 | | | |
| 21 | Amountoffline20RelatedtoLBPAactivities | | | | |
| 22 | Amountoffline20RelatedtoSection504 Compliance | 30,000 | | | |
| 23 | Amountoffline20RelatedtoSecurity | 55,000 | | | |
| 24 | Amountoffline20RelatedtoEnergyConservation | 55,000 | | | |

| | | | | | |
|--|-----------------|--|--|--|--|
| | Measures | | | | |
|--|-----------------|--|--|--|--|

Capital Fund Program 5 - Year Action Plan Attachment C

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5 Year cycle, because this information is included in the Capital Fund Program Annual Statement.

| CFP5 - Year Action Plan | | |
|--|---|-------------------------------------|
| Original statement <input type="checkbox"/> Revised statement <input type="checkbox"/> | | |
| Development Number | Development Name (or indicate PHA wide) | |
| PA0581 | Titusville Housing Authority Family Units | |
| Description of Needed Physical Improvements or Management Improvements | Estimated Cost | Planned Start Date (HA Fiscal Year) |
| New tile floors & underlayment/15 units on vacancy | 110,000 | 10/1/2004 |
| Energy efficient windows/front of units | 85,000 | 10/1/2004 |
| New tile floors & underlayment/15 units on vacancy | 110,000 | 10/1/2005 |
| New paneling | 77,500 | 10/1/2005 |
| New stoves & refrigerators, all units | 55,000 | 10/1/2006 |
| New roof, all units | 186,500 | 10/1/2007 |
| New siding and insulation | 162,500 | 10/1/2008 |
| Total estimated cost over next 5 years | 786,500 | |

Capital Fund Program 5 - Year Action Plan Attachment C

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal years. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5 Year cycle, because this information is included in the Capital Fund Program Annual Statement.

| CFP5 - Year Action Plan | | |
|--|---|-------------------------------------|
| Original statement <input type="checkbox"/> Revised statement <input type="checkbox"/> | | |
| Development Number | Development Name (or indicate PHA wide) | |
| PA0582 | Central Towers | |
| Description of Needed Physical Improvements or Management Improvements | Estimated Cost | Planned Start Date (HA Fiscal Year) |
| Replace balance of entry closet doors | 27,500 | 10/1/2004 |
| New Security System | 75,000 | 10/1/2005 |
| New windows | 167,500 | 10/1/2006 |
| New ceiling in bathrooms, all apartments | 40,000 | 10/1/2006 |
| New kitchen sinks | 30,000 | 10/1/2007 |
| Refinish bathtubs | 20,000 | 10/1/2007 |
| New boilers | 100,000 | 10/1/2008 |

| | | |
|--|---------|--|
| Total estimated cost over next 5 years | 460,000 | |
|--|---------|--|

Capital Fund Program 5 - Year Action Plan Attachment C

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal years. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5 Year cycle, because this information is included in the Capital Fund Program Annual Statement.

| CFP5 - Year Action Plan | | |
|---|---|-------------------------------------|
| Original statement <input type="checkbox"/> Revised statement <input checked="" type="checkbox"/> | | |
| Development Number | Development Name (or indicate PHA wide) | |
| PA0581&2 | PHA Wide | |
| Description of Needed Physical Improvements or Management Improvements | Estimated Cost | Planned Start Date (HA Fiscal Year) |
| Computers | 40,000 | 10/1/2004 |
| Operations | 26,000 | 10/1/2007 |
| Totalestimatedcostovernext5years | 66,000 | |

PHA Public Housing Drug Elimination Program Plan - Attachment D

Note: THIS PHDEP Plan template (HUD 50075 - PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Section 1: General Information/History

A. Amount of PHDEP Grant \$ _____

B. Eligibility type (Indicate with an "x") N1 _____ N2 _____ R _____

C. FFY in which funding is requested _____

D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. This summary must not be more than five (5) sentences long.

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area. Unit count information should be consistent with that available in PIC.

| PHDEP Target Area (Name of development(s) or site) | Total # of Units within the PHDEP Target Area(s) | Total Population to be Served within the PHDEP Target Area(s) |
|---|--|--|
| | | |
| | | |
| | | |

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an "x" to indicate the length of program by # of months. For "Other," identify the # of months). 12 Months _____ 18 Months _____ 24 Months _____

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an "x" by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of submission, indicate the fund balance and anticipated completion date. The Fund Balances should reflect the balance as of Date of Submission of the PHDEP Plan. The Grant Term End Dates should include any HUD -approved extensions or waivers. For grant extensions received, place "GE" in column or "W" for waivers.

Section 2: PHDEP Plan Goals and Budget

| | | | | | | | |
|--------------------------------|---------------------------|--------------------------|-------------------|-------------------------------|-----------------------------|-------------------------------------|------------------------------|
| 9115 -SpecialInitiative | | | | | TotalPHDEPFunding:\$ | | |
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| ProposedActivities | #of Persons Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | OtherFunding (Amount/Source) | PerformanceIndicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| | | | | | | | |
|--------------------------------|---------------------------|--------------------------|-------------------|-------------------------------|-----------------------------|-------------------------------------|------------------------------|
| 9116 -GunBuybackTAMatch | | | | | TotalPHDEPFunding:\$ | | |
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| ProposedActivities | #of Persons Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | OtherFunding (Amount/Source) | PerformanceIndicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| | | | | | | | |
|--------------------------------|------------------------------------|------------------------------|-----------------------|---------------------------------------|-----------------------------|---|------------------------------|
| 9120 -SecurityPersonnel | | | | | TotalPHDEPFunding:\$ | | |
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| ProposedActivities | #of Person s Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | OtherFunding (Amount/Source) | PerformanceIndicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| | | | | | | | |
|--|------------------------------------|------------------------------|-----------------------|---------------------------------------|-----------------------------|---|------------------------------|
| 9130 -EmploymentofInvestigators | | | | | TotalPHDEPFunding:\$ | | |
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| ProposedActivities | #of Person s Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | OtherFunding (Amount/Source) | PerformanceIndicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| | | | | | | | |
|--|--|--|--|--|-----------------------------|--|--|
| | | | | | TotalPHDEPFunding:\$ | | |
|--|--|--|--|--|-----------------------------|--|--|

| | |
|------------------------------------|--|
| 9140 -VoluntaryTenantPatrol | |
|------------------------------------|--|

| | |
|-------------------|--|
| Goal(s) | |
| Objectives | |

| ProposedActivities | #of Person s Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | OtherFunding (Amount/Source) | PerformanceIndicators |
|--------------------|---------------------------|----------------------|---------------|------------------------------|-------------------|---------------------------------|-----------------------|
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| | |
|-----------------------------------|-----------------------------|
| 9150 -PhysicalImprovements | TotalPHDEPFunding:\$ |
|-----------------------------------|-----------------------------|

| | |
|-------------------|--|
| Goal(s) | |
| Objectives | |

| ProposedActivities | #of Person s Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | OtherFunding (Amount/Source) | PerformanceIndicators |
|--------------------|---------------------------|----------------------|---------------|------------------------------|-------------------|---------------------------------|-----------------------|
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| | |
|-----------------------------|-----------------------------|
| 9160 -DrugPrevention | TotalPHDEPFunding:\$ |
|-----------------------------|-----------------------------|

| | |
|-------------------|--|
| Goal(s) | |
| Objectives | |

| ProposedActivities | #of Person s Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | OtherFunding (Amount /Source) | PerformanceIndicators |
|--------------------|---------------------------|----------------------|---------------|------------------------------|-------------------|-------------------------------------|-----------------------|
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| 9170 -DrugIntervention | | | | | TotalPHDEPFunding:\$ | | |
|-------------------------------|---------------------------|----------------------|---------------|------------------------------|-----------------------------|---------------------------------|-----------------------|
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| ProposedActivities | #of Person s Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | OtherFunding (Amount/Source) | PerformanceIndicators |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

| 9180 -DrugTreatment | | | | | TotalPHDEPFunding:\$ | | |
|----------------------------|---------------------------|----------------------|---------------|------------------------------|-----------------------------|---------------------------------|-----------------------|
| Goal(s) | | | | | | | |
| Objectives | | | | | | | |
| ProposedActivities | #of Person s Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | OtherFunding (Amount/Source) | PerformanceIndicators |
| 1. | | | | | | | |
| 2. | | | | | | | |

| | | | | | | | |
|----|--|--|--|--|--|--|--|
| 3. | | | | | | | |
|----|--|--|--|--|--|--|--|

| | |
|--------------------------------|---------------------------|
| 9190 -OtherProgramCosts | TotalPHDEPFunds:\$ |
|--------------------------------|---------------------------|

| | |
|-------------------|--|
| Goal(s) | |
| Objectives | |

| ProposedActivities | #of Person s Served | Target Population | Start Date | Expected Complete Date | PHEDEP Funding | OtherFunding (Amount/Source) | PerformanceIndicators |
|---------------------------|--|------------------------------|-----------------------|---------------------------------------|---------------------------|---|------------------------------|
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |

Required Attachment __E__: Resident Member on the PHA Governing Board

1. X Yes No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

Name of resident member(s) on the governing board: Mrs. Mae Collins

How was the resident board member selected: (select one)?

- Elected
- Appointed

C. The term of appointment is (include the date term expires): 10/9/2007

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.

Other (explain):

B. Date of next term expiration of a governing board member: 10/9/2003

Name and title of appointing official(s) for governing board (indicate appointing official for the next position):

Titusville City Council

Required Attachment __F____: Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Charlotte Hoban, President, Central Towers Resident Council

Jim Loll, Vice President, Central Towers Resident Council

Betty Maier, Secretary, Central Towers Resident Council

Erin K. Moyers, Treasurer, Central Towers Resident Council

REQUIRED ATTACHMENT G : COMMENTS OF RESIDENT ADVISORY BOARD AND EXPLANATION OF PHA RESPONSE

The Titusville Housing Authority Advisory Board meets regularly during the year with the Executive Director. In addition, the Executive Director meets with each Resident Council and discusses the upcoming modernization ideas prior to the Annual Plan preparation. All units are then sent a survey for voting on the ideas presented from these meetings.

Titusville Housing Authority's focus is health and safety issues first, then energy conservation, and improving living conditions and appearance. The residents' comments agree with these ideas. We also explain to the tenants that some items may not be cost feasible or may have to wait for another year due to the budget constraints.

For the family sites, the tenants have expressed a desire to have their flooring replaced as it is worn. The easiest and most cost effective way to do this is to replace the tile and underlayment upon vacancy, therefore, we have budgeted this replacement to occur over the next four years, doing 15 units a year. Also, to go along with the ceiling fans and awnings, they would like more insulation in their ceilings to help keep the apartments cooler in summer and warmer in the winter. This is on our list for 2003. This year's survey for 58 units stressed security screens and new windows and continuing with the floor tile replacement.

At Central Towers, the very active Resident Council has requested that we find a way to enlarge the usable space in the Community Room. We submitted a request to the Department of Housing and Urban Development to convert an efficiency apartment located next to the Community Room to community space, which was approved. This will be for a new larger kitchen and storage area and is in progress. This also will give us more space in our Community Room when the old closet type kitchen is removed.

The residents have also requested a light be installed over their kitchen sinks. Their other suggestion to replace the refrigerators in each apartment was done in April, 2003. For year 2003 the most wanted items were new stoves and hoods instead of new bathroom ceilings, so this was moved up from 2005 to 2003 and ceilings will wait until 2006.

REQUIRED ATTACHMENT H: VOLUNTARY CONVERSION INITIAL ASSESSMENTS

1. How many of the PHA's developments are subject to the Required Initial Assessments? 1: PA0581 Family Units
2. How many of the PHA's developments are not subject to the Required Initial Assessments based on exemptions (e.g. elderly and/disabled developments not general occupancy projects)? 1: PA0582 Central Towers
3. How many Assessments were conducted for the PHA's covered developments? 1: PA0581 Family Units

Required Initial Assessment of Project PA0581: Titusville Housing Authority Family Units:

Since these 59 units are the only Public Housing available in the City of Titusville for extremely low income families, we do not feel it should be converted. We have more Vouchers available than Public Housing units and do have a 6 to 10 month waiting list with no vacancies. Operating costs are within budget and the units have been upgraded and more modernization is planned in future years. Therefore, Titusville Housing authority believes voluntary conversion of four Family Units is inappropriate.

4. Identify PHA developments that may be appropriate for conversion based on the Required Initial Assessments: None
5. If the PHA has not completed the Required Initial Assessments, describe the status of these assessments.

REQUIRED ATTACHMENT I: STATEMENT OF PROGRESS IN MEETING THE FIVE -YEAR PLAN MISSION AND GOAL

Titusville Housing Authority is making good progress in meeting our 5 year plan mission and goals. Titusville Housing Authority strives at all times to keep our units in decent and safe condition and make them attractive to applicants. We have small waiting lists but enough to enable us to house extremely low income people who meet our tenant selection criteria.

We also strive to offer low and very low people housing when the numbers are appropriate. We work closely with our resident council and use our advisory committee to keep our units a good place for them to live.

We are meeting our goal of continuing to have no vacancies in our public housing program, while also modernizing these units where necessary. Our first priority is safety issues, then energy savings and livability. In the past two years we upgraded our elevators and installed a new digital fire system with strobe lights for the hearing impaired, plus new security locks on the family unit entrance doors. All units got ceiling fans last year, this proved helpful in energy savings and making the units more livable.

Titusville Housing Authority also strives to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability.

REQUIRED ATTACHMENT J: INCOME ANALYSIS OF PUBLIC HOUSING COVERED DEVELOPMENTS - DECONCENTRATION OF POVERTY AND INCOME MIXING : Project PA0581

Titusville Housing Authority's most recent income analysis of our **Family Unit project, PA0581**, was conducted in May, 2003 and the results are as follows:

| Number of Families | Income Group | Percentage |
|---------------------------|----------------------|-------------------|
| 38 | Extremely Low Income | 65% |
| 15 | Very Low Income | 26% |
| 6 | Low Income | 9% |

These percentages were fairly consistent throughout our 3 scattered sites. For example, the 6 Low Income families: 1 is a 3 bedroom unit at E. Spruce St.; 1 is a 3 bedroom unit at Jones St.; 1 is a 3 bedroom unit at Schwartz Lane; and 1 is a 2 bedroom unit at Schwartz Lane, and 1 is a 2 bedroom unit at Jones Street..

Income analysis of Fiscal Year 2002 admission to Project PA0581:

| Number of Families | Income Group | Percentage |
|---------------------------|----------------------|-------------------|
| 21 | Extremely Low Income | 70% |
| 9 | Very Low Income | 30% |
| 0 | Low Income | 0% |

Detailed documentation, including breakdown by household size and actual income figures, is available for public review at Titusville Housing Authority's office.

According to the City of Titusville Census data, there is no section in the city that has a high concentration of poverty or minority population. There is a real mix in all our neighborhoods, except for two areas of high income occupancy.

It is Titusville Housing Authority's goal to assist all eligible families and the elderly and to provide decent, safe and sanitary housing that they can afford; to provide this in a friendly atmosphere, being fair to all who meet the eligibility guidelines, and to keep a mix of all incomes at each site.

REQUIRED ATTACHMENT K: INCOME ANALYSIS OF PUBLIC HOUSING COVERED DEVELOPMENTS - DECONCENTRATION OF POVERTY AND INCOME MIXING : Project PA0582

Titusville Housing Authority's most recent income analysis of **Central Towers, PA0582**, was conducted in May, 2003 and the results are as follows:

| Number of Families | Income Group | Percentage |
|---------------------------|----------------------|-------------------|
| 46 | Extremely Low Income | 49% |
| 32 | Very Low Income | 34% |
| 17 | Low Income | 17% |

Income analysis of Fiscal Year 2002 admission to Project PA0582:

| Number of Families | Income Group | Percentage |
|---------------------------|----------------------|-------------------|
| 8 | Extremely Low Income | 73% |
| 2 | Very Low Income | 19% |
| 1 | Low Income | 8% |

Detailed documentation, including breakdown by household size and actual income figures, is available for public review at Titusville Housing Authority's office.