

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

PHA Plans

5 Year Plan for Fiscal Years 2003 - 2007
Annual Plan for Fiscal Year 2003

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: Belmont Metropolitan Housing Authority

PHA Number: OH020

PHA Fiscal Year Beginning: (04/2003)

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHA FISCAL YEARS 2002 - 2006
[24 CFR Part 903.5]

A. Mission

State the PHA's mission for serving the needs of low-income, very low income, and extremely low-income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)

B. Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY ENCOURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS.** (Quantifiable measures would include targets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the spaces to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
- Apply for additional rental vouchers:
 - Reduce public housing vacancies: Reduce vacancies by 1% per year
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other (list below)
- PHA Goal: Improve the quality of assisted housing
Objectives:
- Improve public housing management: (PHAS score)
 - Improve voucher management: (SEMAP score)
 - Increase customer satisfaction:
 - Concentrate on efforts to improve specific management functions:
Improve quality control management functions. (list; e.g., public housing finance; voucher unit inspections)
 - Renovate or modernize public housing units:

- Demolish or dispose of obsolete public housing:
- Provide replacement public housing:
- Provide replacement vouchers:
- Other: (list below)

- PHA Goal: Increase assisted housing choices

Objectives:

- Provide voucher mobility counseling:
- Conduct outreach efforts to potential voucher landlords
- Increase voucher payment standards
- Implement voucher homeownership program:
- Implement public housing or other homeownership programs:
- Implement public housing site-based waiting lists:
- Convert public housing to vouchers:
- Other: (list below)
sub-jurisdictional waiting list

HUD Strategic Goal: Improve community quality of life and economic vitality

- PHA Goal: Provide an improved living environment

Objectives:

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- Implement public housing security improvements:
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below) Continue public housing security measures.

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

- PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- Increase the number and percentage of employed persons in assisted families:
- Provide or attract supportive services to improve assistance recipients' employability:

- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing
Objectives:
 - Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability:
 - Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
 - Other: (list below)

Other PHA Goals and Objectives: (list below)

- **The review and determination of whether demolition or disposition of some units due to location, condition, marketability or modernization costs is appropriate – Washington Street (2 units of 20-05)**
- **In order to provide a more secure and cohesive work environment for office staff, BMHA will deprogram four apartments on the first floor of the main administrative office building for office space.**

**Annual PHA Plan
PHA Fiscal Year 2001**

[24 CFR Part 903.7]

i. Annual Plan Type:

Select which type of Annual Plan the PHA will submit.

Standard Plan

Streamlined Plan:

- High Performing PHA**
- Small Agency (<250 Public Housing Units)**
- Administering Section 8 Only**

Troubled Agency Plan

ii. Executive Summary of the Annual PHA Plan

[24 CFR Part 903.7 9 (r)]

Provide a brief overview of the information in the Annual Plan, including highlights of major initiatives and discretionary policies the PHA has included in the Annual Plan.

The Belmont Metropolitan Housing Authority has prepared this Agency Plan in compliance with Section 511 of the Quality Housing and Work Responsibility Act of 1998 and the ensuing HUD requirements.

Our Annual Plan is based on the premise that if we accomplish our goals and objectives we will be working towards the achievement of our mission which is: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.

The plans, statements, budget summary, policies, etc. set forth in the Annual Plan all lead towards the accomplishment of the Authority's goals and objectives.

Annual Plan Table of Contents

[24 CFR Part 903.7 9 (r)]

Provide a table of contents for the Annual Plan, including attachments, and a list of supporting documents available for public inspection.

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Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Required Attachments:

- Admissions Policy for Deconcentration (see page 20)
- FY 2003 Capital Fund Program Annual Statement (See Section 7)
- Most recent board-approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY)
- Component 10(B) Voluntary Conversion Initial Assessment

Optional Attachments:

- PHA Management Organizational Chart
- FY 2003 Capital Fund Program 5 Year Action Plan (ATTACHMENT J)
- Public Housing Drug Elimination Program (PHDEP) Plan

Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)

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<input checked="" type="checkbox"/> Other (List below, providing each attachment name)	
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Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy	Annual Plan: Eligibility,

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the US Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or	Annual Plan: Demolition

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
	disposition of public housing	and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
X	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

1. Statement of Housing Needs

[24 CFR Part 903.7 9 (a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30%	3753	4	3	4	N/A	N/A	N/A

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
of AMI							
Income >30% but <=50% of AMI	3270	4	3	4	N/A	N/A	N/A
Income >50% but <80% of AMI	5281	4	3	4	N/A	N/A	N/A
Elderly	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Families with Disabilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Race/Ethnicity							
Race/Ethnicity							
Race/Ethnicity							
Race/Ethnicity							

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year:
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

B. Housing Needs of Families on the Public Housing and Section 8 Tenant- Based Assistance Waiting Lists

State the housing needs of the families on the PHA’s waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Needs of Families on the Waiting List
--

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	174		115
Extremely low income <=30% AMI	155	89%	
Very low income (>30% but <=50% AMI)	17	10%	
Low income (>50% but <80% AMI)	2	1%	
Families with children	109	63%	
Elderly families	56	32%	
Families with Disabilities	9	5%	
Race/ethnicity	Black 15	9%	
Race/ethnicity	White 159	91%	
Race/ethnicity			
Race/ethnicity			
Characteristics by Bedroom Size (Public Housing Only)			
1BR	82	47%	
2 BR	60	35%	
3 BR	27	15%	
4 BR	5	3%	
5 BR			
5+ BR			

Housing Needs of Families on the Waiting List	
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
If yes:	
How long has it been closed (# of months)?	
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes	
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes	

Housing Needs of Families on the Waiting List			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant-based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	218		82
Extremely low income <=30% AMI	163	75%	
Very low income (>30% but <=50% AMI)	47	21%	
Low income (>50% but <80% AMI)	8	4%	
Families with children	173	79%	
Elderly families	9	4%	
Families with Disabilities	36	17%	
Race/ethnicity	White 192	88%	
Race/ethnicity	Black 23	11%	
Race/ethnicity	Other 3	1%	
Race/ethnicity			
Characteristics by Bedroom Size (Public Housing Only)			
1BR			

Housing Needs of Families on the Waiting List			
2 BR			
3 BR			
4 BR			
5 BR			
5+ BR			
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families onto the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

C. Strategy for Addressing Needs

Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list **IN THE UPCOMING YEAR**, and the Agency's reasons for choosing this strategy.

(1) Strategies

Need: Shortage of affordable housing for all eligible populations

Strategy 1. Maximize the number of affordable units available to the PHA within its current resources by:

Select all that apply

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Seek replacement of public housing units lost to the inventory through mixed finance development
- Seek replacement of public housing units lost to the inventory through section 8 replacement housing resources
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required
- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration
- Maintain or increase section 8 lease-up rates by effectively screening Section 8 applicants to increase owner acceptance of program
- Participate in the Consolidated Plan development process to ensure coordination with broader community strategies
- Other (list below)

Strategy 2: Increase the number of affordable housing units by:

Select all that apply

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.
- Other: (list below)

Need: Specific Family Types: Families at or below 30% of median

Strategy 1: Target available assistance to families at or below 30 % of AMI

Select all that apply

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance
- Employ admissions preferences aimed at families with economic hardships
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: Families at or below 50% of median

Strategy 1: Target available assistance to families at or below 50% of AMI

Select all that apply

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work
- Other: (list below)

Need: Specific Family Types: The Elderly

Strategy 1: Target available assistance to the elderly:

Select all that apply

- Seek designation of public housing for the elderly
- Apply for special-purpose vouchers targeted to the elderly, should they become available
- Other: (list below)

Need: Specific Family Types: Families with Disabilities

Strategy 1: Target available assistance to Families with Disabilities:

Select all that apply

- Seek designation of public housing for families with disabilities
- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Apply for special-purpose vouchers targeted to families with disabilities, should they become available
- Affirmatively market to local non-profit agencies that assist families with disabilities
- Other: (list below)

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty /minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs

- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups
- Other: (list below)

2. Statement of Financial Resources

[24 CFR Part 903.7 9 (b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year.

Note: the table assumes that Federal public housing or tenant based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing supportive services, Section 8 tenant-based assistance, Section 8 supportive services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2003 grants)		
a) Public Housing Operating Fund	\$1,120,000	
b) Public Housing Capital Fund	\$1,157,184	
c) HOPE VI Revitalization		
d) HOPE VI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	\$1,072,019	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant		
i) HOME		
Other Federal Grants (list below)		
2. Prior Year Federal Grants (unobligated funds only) (list below)		
Capital Fund 501-02	\$1,057,184	Modernization
3. Public Housing Dwelling Rental Income	\$1,275,000	P H Operations

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
4. Other income (list below)		
Misc tenant charges, vending &		
Tenant employee rents	\$33,000	P H Operations
4. Non-federal sources (list below)		
PH investment income	\$22,000	P H Operations
Sec 8 Investment Income	\$2,500	Sec 8 Operations
Total resources	\$5,738,887	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24 CFR Part 903.7 9 (c)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
- When families are within a certain time of being offered a unit: (state time)
- Other: (describe)

At time of application – criminal and landlord checks and preferences are reviewed for eligibility. Prior to offering housing all factors are reviewed again.

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

- e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

(2)Waiting List Organization

- a. Which methods does the PHA plan to use to organize its public housing waiting list (select all that apply)

- Community-wide list
 Sub-jurisdictional lists
 Site-based waiting lists
 Other (describe)

- b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
 PHA development site management office
 Other (list below)

- c. If the PHA plans to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?

2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously-HUD-approved site based waiting list plan)?
If yes, how many lists?

3. Yes No: May families be on more than one list simultaneously?
If yes, how many lists?

4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?

- PHA main administrative office
 All PHA development management offices
 Management offices at developments with site-based waiting lists
 At the development to which they would like to apply
 Other (list below)

(3) Assignment

- a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One

- Two
- Three or More

b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfers take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Underhoused
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If "no" is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability

- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a point system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

2 Date and Time

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- 1 Working families and those unable to work because of age or disability
- 1 Veterans and veterans' families
- 1 Residents who live and/or work in the jurisdiction
- 1 Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA-resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- Any time family composition changes
- At family request for revision
- Other (list)

Component 3, (6) Deconcentration and Income Mixing

a. Yes No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.

b. Yes No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows:

Deconcentration Policy for Covered Developments			
Development Name:	Number of Units	Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]	Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]

c. If the answer to b was yes, what changes were adopted? (select all that apply)

- Adoption of site based waiting lists
- If selected, list targeted developments below:

- Employing waiting list “skipping” to achieve deconcentration of poverty or income mixing goals at targeted developments
If selected, list targeted developments below:
- Employing new admission preferences at targeted developments
If selected, list targeted developments below:
- Other (list policies and developments targeted below)
- d. Yes No: Did the PHA adopt any changes to **other** policies based on the results of the required analysis of the need for deconcentration of poverty and income mixing?
- e. If the answer to d was yes, how would you describe these changes? (select all that apply)
- Additional affirmative marketing
- Actions to improve the marketability of certain developments
- Adoption or adjustment of ceiling rents for certain developments
- Adoption of rent incentives to encourage deconcentration of poverty and income-mixing
- Other (list below)
- f. Based on the results of the required analysis, in which developments will the PHA make special efforts to attract or retain higher-income families? (select all that apply)
- Not applicable
- List (any applicable) developments below:
- g. Based on the results of the required analysis, in which developments will the PHA make special efforts to assure access for lower-income families? (select all that apply)
- Not applicable:
- List (any applicable) developments below:

B. Section 8

Exemptions: PHAs that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Eligibility

- a. What is the extent of screening conducted by the PHA? (select all that apply)
- Criminal or drug-related activity only to the extent required by law or regulation

- Criminal and drug-related activity, more extensively than required by law or regulation
- More general screening than criminal and drug-related activity (list factors below)
- Other (list below)

b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC-authorized source)

e. Indicate what kinds of information you share with prospective landlords? (select all that apply)

- Criminal or drug-related activity
- Other (describe below)

Upon the request of a prospective owner, the BMHA will provide any factual information or third party written information it has relevant to a voucher holder's history of, or ability to, comply with material standard lease terms or history of drug trafficking.

(2) Waiting List Organization

a. With which of the following program waiting lists is the section 8 tenant-based assistance waiting list merged? (select all that apply)

- None
- Federal public housing
- Federal moderate rehabilitation
- Federal project-based certificate program
- Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant-based assistance? (select all that apply)

- PHA main administrative office
- Other (list below)

(3) Search Time

a. Yes No: Does the PHA give extensions on standard 60-day period to search for a unit?

If yes, state circumstances below:

If Voucher holder documents the unavailability of units for which landlords are willing to participate in the Section 8 program. For disabled families, the BMHA will grant an extension allowing the family the full 120 days search time.

(4) Admissions Preferences

a. Income targeting

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

2. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either

through an absolute hierarchy or through a point system), place the same number next to each. That means you can use “1” more than once, “2” more than once, etc.

2 Date and Time

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- 1 Working families and those unable to work because of age or disability
- 1 Veterans and veterans’ families
- 1 Residents who live and/or work in your jurisdiction
- 1 Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for “residents who live and/or work in the jurisdiction” (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admissions to any special-purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

b. How does the PHA announce the availability of any special-purpose section 8 programs to the public?

- Through published notices
- Other (list below)

4. PHA Rent Determination Policies

[24 CFR Part 903.7 9 (d)]

A. Public Housing

Exemptions: PHAs that do not administer public housing are not required to complete sub-component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent-setting policies for income based rent in public housing. Income-based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub-component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below:
See Public Housing Admissions and Continued Occupancy Policy

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

For the earned income of a previously unemployed household member

For increases in earned income

Fixed amount (other than general rent-setting policy)

If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent-setting policy)

If yes, state percentage/s and circumstances below:

For household heads

For other family members

For transportation expenses

For the non-reimbursed medical expenses of non-disabled or non-elderly families

Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

Yes for all developments

Yes but only for some developments

No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

For all developments

For all general occupancy developments (not elderly or disabled or elderly only)

For specified general occupancy developments

- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent re-determinations:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Any time the family experiences an income increase
- Any time a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) _____
- Other (list below)

g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market-based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- The section 8 rent reasonableness study of comparable housing
- Survey of rents listed in local newspaper
- Survey of similar unassisted units in the neighborhood
- Other (list/describe below)

B. Section 8 Tenant-Based Assistance

Exemptions: PHAs that do not administer Section 8 tenant-based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies.

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are payment standards reevaluated for adequacy? (select one)

- Annually
- Other (list below)

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
- Rent burdens of assisted families
- Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA’s minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)
 See Section 8 Administrative Plan

5. Operations and Management

[24 CFR Part 903.7 9 (e)C]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA’s management structure and organization.

(select one)

- An organization chart showing the PHA’s management structure and organization is attached.
- A brief description of the management structure and organization of the PHA follows:

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use “NA” to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing		
Section 8 Vouchers		
Section 8 Certificates		
Section 8 Mod Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)		
Public Housing Drug Elimination Program		

(PHDEP)		
Other Federal Programs(list individually)		

C. Management and Maintenance Policies

List the PHA’s public housing management and maintenance policy documents, manuals and handbooks that contain the Agency’s rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

PHA Grievance Procedures

[24 CFR Part 903.7 9 (f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA office should residents or applicants to public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
- PHA development management offices
- Other (list below)

B. Section 8 Tenant-Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant-based assistance program and informal hearing procedures for families assisted by the Section 8 tenant-based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list additions to federal requirements below:

2. Which PHA office should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
 Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub-component 7A: PHAs that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long-term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA's option, by completing and attaching a properly updated HUD-52837.

Select one:

- The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan at Attachment (state name)

-or-

- The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert here)

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report						
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary						
PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050103 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report						
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost		
		Original	Revised	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations	44,484.00				
3	1408 Management Improvements	100,000.00				
4	1410 Administration	78,000.00				
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs	62,500.00				
8	1440 Site Acquisition					
9	1450 Site Improvement	30,000.00				
10	1460 Dwelling Structures	833,200.00				
11	1465.1 Dwelling Equipment—Nonexpendable	9,000.00				
12	1470 Nondwelling Structures					
13	1475 Nondwelling Equipment	\$35,000				
14	1485 Demolition					
15	1490 Replacement Reserve					
16	1492 Moving to Work Demonstration					
17	1495.1 Relocation Costs					
18	1499 Development Activities					
19	1501 Collateralization or Debt Service					
20	1502 Contingency					
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$1,157,184.00				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Belmont Metropolitan Housing Authority	Grant Type and Number Capital Fund Program Grant No: OH16P02050103 Replacement Housing Factor Grant No:	Federal FY of Grant: 2003
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs	\$100,000			
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050103 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
20-01	Replace floor tile in community room	1460	Lot	5,000.00				
Hartman Manor	Replace entry doors	1460	Lot	15,000.00				
20-02	Replace floor tile in units	1460		300,000.00				
ST. Myer Terrace	Replace kitchen cabinets, sinks	1460	Lot	350,000.00				
	Replace medicine cabinets (114)	1460		35,000.00				
	Replace lav, faucets & shutoffs (4br)	1460	14	14,000.00				
	Concrete/asphalt work as needed	1450	Lot	30,000.00				
20-04	Replace toilets, supply valves and flange	1460	Lot	25,000.00				
Laslo Apts								
20-07	Replace air conditioner sleeves	1460	Lot	14,000.00				
Shadyside Manor								
20-08	Replace air conditioner sleeves	1460		12,000.00				
Wayne Hayes								
Colonial								

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050103 Replacement Housing Factor Grant No:				Federal FY of Grant: 2003		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
20-09 Wayne Hayes	Replace air conditioner sleeves	1460	Lot	40,000.00				
20-10 AJ Starcher	Replace air conditioner sleeves	1460		4,000.00				
20-11 Francis Wallace	Replace ranges (14)	1465		9,000.00				
PHA – Wide	A & E Fees	1430		60,500.00				
	Environmental Review	1430		2,000.00				
	Security (20-2)	1408		100,000.00				
	Administrative Expenses	1410		78,000.00				
	Operations	1406		44,484.00				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Belmont Metropolitan Housing Authority	Grant Type and Number Capital Fund Program No: OH16P02050103 Replacement Housing Factor No:	Federal FY of Grant: 2003
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Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
20-01	6/30/05			6/30/06			
20-02	6/30/05			6/30/06			
20-03	6/30/05			6/30/06			
20-04	6/30/05			6/30/06			
20-05	6/30/05			6/30/06			
20-06	6/30/05			6/30/06			
20-07	6/30/05			6/30/06			
20-08	6/30/05			6/30/06			
20-09	6/30/05			6/30/06			
20-11	6/30/05			6/30/06			
20-12	6/30/05			6/30/06			
20-13	6/30/05			6/30/06			
20-14	6/30/05			6/30/06			
20-15	6/30/05			6/30/06			
PHA – Wide	6/30/05			6/30/06			

B. HOPE VI and Public Housing Development and Replacement Activities (Non-Capital Fund)

Applicability of sub-component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

- Yes No: a) Has the PHA received a HOPE VI revitalization grant? (if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)
- b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:
2. Development (project) number:
3. Status of grant: (select the statement that best describes the current status)
 - Revitalization Plan under development
 - Revitalization Plan submitted, pending approval
 - Revitalization Plan approved
 - Activities pursuant to an approved Revitalization Plan underway

- Yes No: c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?
If yes, list development name/s below:

- Yes No: d) Will the PHA be engaging in any mixed-finance development activities for public housing in the Plan year?
If yes, list developments or activities below:

- Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement?
If yes, list developments or activities below:

8. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to

component 9; if “yes”, complete one activity description for each development.)

2. Activity Description

Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 9. If “No”, complete the Activity Description table below.)

Demolition/Disposition Activity Description	
1a. Development name:	Bellaire Scattered Sites
1b. Development (project) number:	OH-20-05
2. Activity type:	Demolition <input type="checkbox"/> Disposition <input checked="" type="checkbox"/>
3. Application status (select one)	Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input checked="" type="checkbox"/>
4. Date application approved, submitted, or planned for submission:	<u>(03/15/03)</u>
5. Number of units affected:	2 (Washington Street)
6. Coverage of action (select one)	<input checked="" type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Timeline for activity:	a. Actual or projected start date of activity: March 2003 b. Projected end date of activity: March 2004

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24 CFR Part 903.7 9 (i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If “No”, skip to component 10. If “yes”, complete one activity description

for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 10. If “No”, complete the Activity Description table below.

Designation of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Designation type:	
Occupancy by only the elderly	<input type="checkbox"/>
Occupancy by families with disabilities	<input type="checkbox"/>
Occupancy by only elderly families and families with disabilities	<input type="checkbox"/>
3. Application status (select one)	
Approved; included in the PHA’s Designation Plan	<input type="checkbox"/>
Submitted, pending approval	<input type="checkbox"/>
Planned application	<input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission:	(DD/MM/YY)
5. If approved, will this designation constitute a (select one)	
<input type="checkbox"/> New Designation Plan	
<input type="checkbox"/> Revision of a previously-approved Designation Plan?	
6. Number of units affected:	
7. Coverage of action (select one)	
<input type="checkbox"/> Part of the development	
<input type="checkbox"/> Total development	

10. Conversion of Public Housing to Tenant-Based Assistance

[24 CFR Part 903.7 9 (j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessments of Reasonable Revitalization Pursuant to section 202 of the HUD FY 1996 HUD Appropriations Act

1. Yes No: Have any of the PHA’s developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY 1996 HUD Appropriations Act? (If “No”, skip to component 11; if “yes”, complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If “yes”, skip to component 11. If “No”, complete the Activity Description table below.

Conversion of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	
4. Status of Conversion Plan (select the statement that best describes the current status)	<input type="checkbox"/> Conversion Plan in development <input type="checkbox"/> Conversion Plan submitted to HUD on: (DD/MM/YYYY) <input type="checkbox"/> Conversion Plan approved by HUD on: (DD/MM/YYYY) <input type="checkbox"/> Activities pursuant to HUD-approved Conversion Plan underway
5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)	<input type="checkbox"/> Units addressed in a pending or approved demolition application (date submitted or approved:) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI demolition application (date submitted or approved:) <input type="checkbox"/> Units addressed in a pending or approved HOPE VI Revitalization Plan (date submitted or approved:) <input type="checkbox"/> Requirements no longer applicable: vacancy rates are less than 10 percent <input type="checkbox"/> Requirements no longer applicable: site now has less than 300 units <input type="checkbox"/> Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

Inserted per Notice PIH 2001-26 (HA)

Component 10 (B) Voluntary Conversion Initial Assessments

- a. How many of the PHA's developments are subject to the Required Initial Assessments? 15 Developments
- b. How many of the PHA's developments are not subject to the Required Initial Assessments based on exemptions (e.g., elderly and/or disabled developments not general occupancy projects)?
- c. How many Assessments were conducted for the PHA's covered developments? One for each of the 15 family/general occupancy developments
- d. Identify PHA developments that may be appropriate for conversion based on the Required Initial Assessments:

Development Name	Number of Units
None	

- a. If the PHA has not completed the Required Initial Assessments, describe the status of these assessments: Completed

C. Reserved for Conversions pursuant to Section 33 of the U.S. Housing Act of 1937

11. Homeownership Programs Administered by the PHA

[24 CFR Part 903.7 9 (k)]

A. Public Housing

Exemptions from Component 11A: Section 8 only PHAs are not required to complete 11A.

- 1. Yes No: Does the PHA administer any homeownership programs administered by the PHA under an approved section 5(h) homeownership program (42 U.S.C. 1437c(h)), or an approved HOPE I program (42 U.S.C. 1437aaa) or has the PHA applied or plan to apply to administer any homeownership programs under

section 5(h), the HOPE I program, or section 32 of the U.S. Housing Act of 1937 (42 U.S.C. 1437z-4). (If “No”, skip to component 11B; if “yes”, complete one activity description for each applicable program/plan, unless eligible to complete a streamlined submission due to **small PHA** or **high performing PHA** status. PHAs completing streamlined submissions may skip to component 11B.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If “yes”, skip to component 12. If “No”, complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)	
1a. Development name:	
1b. Development (project) number:	
2. Federal Program authority:	
<input type="checkbox"/> HOPE I <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)	
3. Application status: (select one)	
<input type="checkbox"/> Approved; included in the PHA’s Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application	
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)	
5. Number of units affected:	
6. Coverage of action: (select one)	
<input type="checkbox"/> Part of the development <input type="checkbox"/> Total development	

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to component 12; if “yes”, describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high

performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
- 26 - 50 participants
- 51 to 100 participants
- more than 100 participants

b. PHA-established eligibility criteria

Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

12. PHA Community Service and Self-sufficiency Programs

[24 CFR Part 903.7 9 (l)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8-Only PHAs are not required to complete sub-component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

Yes No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? _

2. Other coordination efforts between the PHA and TANF agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self-sufficiency services and programs to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare-to-Work voucher program

- Joint administration of other demonstration program
- Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self-Sufficiency Policies

Which, if any of the following discretionary policies will the PHA employ to enhance the economic and social self-sufficiency of assisted families in the following areas? (select all that apply)

- Public housing rent determination policies
- Public housing admissions policies
- Section 8 admissions policies
- Preference in admission to section 8 for certain public housing families
- Preferences for families working or engaging in training or education programs for non-housing programs operated or coordinated by the PHA
- Preference/eligibility for public housing homeownership option participation
- Preference/eligibility for section 8 homeownership option participation
- Other policies (list below)

b. Economic and Social self-sufficiency programs

- Yes No: Does the PHA coordinate, promote or provide any programs to enhance the economic and social self-sufficiency of residents? (If “yes”, complete the following table; if “no” skip to sub-component 2, Family Self Sufficiency Programs. The position of the table may be altered to facilitate its use.)

Services and Programs				
Program Name & Description (including location, if appropriate)	Estimated Size	Allocation Method (waiting list/random selection/specific criteria/other)	Access (development office / PHA main office / other provider name)	Eligibility (public housing or section 8 participants or both)

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency (FSS) Participation		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing		
Section 8		

- b. Yes No: If the PHA is not maintaining the minimum program size required by HUD, does the most recent FSS Action Plan address the steps the PHA plans to take to achieve at least the minimum program size?
If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)
- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
 - Informing residents of new policy on admission and reexamination
 - Actively notifying residents of new policy at times in addition to admission and reexamination.
 - Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
 - Establishing a protocol for exchange of information with all appropriate TANF agencies
 - Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903.7 9 (m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High Performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug-related crime in some or all of the PHA's developments
- High incidence of violent and/or drug-related crime in the areas surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower-level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and/or drug-related crime
- Other (describe below)

2. What information or data did the PHA used to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed “in and around” public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anticrime/anti drug programs
- Other (describe below)

3. Which developments are most affected? (list below)

B. Crime and Drug Prevention activities the PHA has undertaken or plans to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plans to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime- and/or drug-prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at-risk youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program

Other (describe below)

2. Which developments are most affected? (list below)

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug-elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

2. Which developments are most affected? (list below)

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY 2000 PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY 2000 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment. (Attachment Filename: ____)

14. RESERVED FOR PET POLICY

[24 CFR Part 903.7 9 (n)]

See Attachment E.

15. Civil Rights Certifications

[24 CFR Part 903.7 9 (o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24 CFR Part 903.7 9 (p)]

1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
2. Yes No: Was the most recent fiscal audit submitted to HUD?
3. Yes No: Were there any findings as the result of that audit?
4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain? _____
5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17. PHA Asset Management

[24 CFR Part 903.7 9 (q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
 - Not applicable
 - Private management
 - Development-based accounting
 - Comprehensive stock assessment
 - Other: (list below)
3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)

Attached at Attachment (File name)

Provided below:

3. In what manner did the PHA address those comments? (select all that apply)

Considered comments, but determined that no changes to the PHA Plan were necessary.

The PHA changed portions of the PHA Plan in response to comments
List changes below:

Other: (list below)

B. Description of Election process for Residents on the PHA Board

1. Yes No: Does the PHA meet the exemption criteria provided section 2(b)(2) of the U.S. Housing Act of 1937? (If no, continue to question 2; if yes, skip to sub-component C.)

2. Yes No: Was the resident who serves on the PHA Board elected by the residents? (If yes, continue to question 3; if no, skip to sub-component C.)

3. Description of Resident Election Process

a. Nomination of candidates for place on the ballot: (select all that apply)

Candidates were nominated by resident and assisted family organizations

Candidates could be nominated by any adult recipient of PHA assistance

Self-nomination: Candidates registered with the PHA and requested a place on ballot

Other: (describe)

b. Eligible candidates: (select one)

Any recipient of PHA assistance

Any head of household receiving PHA assistance

Any adult recipient of PHA assistance

Any adult member of a resident or assisted family organization

Other (list)

c. Eligible voters: (select all that apply)

All adult recipients of PHA assistance (public housing and section 8 tenant-based assistance)

Representatives of all PHA resident and assisted family organizations

Other (list)

C. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here)

Belmont County

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

Attachments

Use this section to provide any additional attachments referenced in the Plans.

ATTACHMENT A.

PROGRESS IN MEETING GOALS AND OBJECTIVES

IMPROVE THE QUALITY OF ASSISTED HOUSING

RENOVATE OR MODERNIZE PUBLIC HOUSING UNITS

Ongoing Capital Fund Program funds are being used to accomplish these goals.

DEMOLISH OR DISPOSE OF OBSOLETE PUBLIC HOUSING

We have identified units that are not viable and will seek to dispose of them.

REVIEW AND DETERMINE DEMO/DISPO OPTIONS

As stated above we have identified two (2) units at this time that due to location, condition and modernization costs should be disposed of.

DEPROGRAM FOUR (4) FIRST FLOOR APTS. TO INCREASE ADMINISTRATIVE OFFICE SPACE

First floor residents were given a year to select from vacant units where they would prefer to be transferred. All have been transferred and BMHA will seek to deprogram apts.

ATTACHMENT B.

RESIDENT ASSESSMENT FOLLOW-UP PLAN

Belmont Metropolitan Housing Authority (BMHA) is required to submit a follow-up plan in the areas of Safety and Neighborhood Appearance based on the RASS scores for our fiscal year ending March 31, 2002.

SAFETY – SCORE 67.9%

Belmont Metropolitan Housing Authority is located in a county with a very low crime rate with virtually no violent criminal activity in our complexes. The question with the highest weight allocated to it is “Are you aware of any crime prevention programs available to residents?” the score attributed to this question was 18.4%.

There is no reason to have crime prevention programs in neighborhoods without crime. Without this score included in our assessment we would not be doing a follow-up plan. The question and the weight attached to it imply that “all” low-income properties are crime areas and imply that low-income people are not law abiding. We will never receive a passing score in the safety area with the inclusion of this question. Crime prevention programs are not mandatory and certainly are unnecessary in some cases.

Interestingly enough, in project 20-2 St. Myer Terrace our largest family complex where we do employ security guards which patrol 6 days per week, 8 hours per night only 53.8% of the residents indicated that they were aware of a crime prevention program.

Our score for resident screening was 70.9%, feel safe in your unit/home 80.7%, and safe in your building 75.67%.

We deal at our authority of a perception of fear in our high rise buildings. Elderly do not like being mixed with our disabled population. We do not have a significant waiting list of elderly people and the number of disabled residents have grown. While the elderly simply do not like them in the buildings we do not have a significant problem with the disabled population and readily utilize our eviction rights if a problem does exist.

All high rise buildings have security cameras at the front doors and the residents can view on their television screens who is requesting entry before being allowed to enter.

We only house those eligible by the HUD guidelines and have no further control in our screening process that we could legally institute. We inspect all family units monthly and high rise complexes quarterly and feel we are on top of the issues within our authority.

Local police departments do not feel we need any additional security based on calls and/or arrests at our locations. The Chief of Police in Bellaire has indicated that he has no more problems at our complexes than throughout the rest of the city.

We raised our score in the area of “bad lighting” from 73.5% to 80.8%. We replaced corridor lighting in 6 of 8 of our high rise complexes and will look into additional lighting measures.

NEIGHBORHOOD APPEARANCE – SCORE 74.2%

In the area of playground and other outside recreational areas we received a score of 65.5%. We are in the process of constructing a playground at 20-2 and have resurfaced the basketball court and at 20-11 we have resurfaced the basketball court and fenced it in and this should improve our scores in these developments.

I think many residents in very small complexes and those in high rises misunderstood the question basing their answer on the fact there is not a playground.

Parking areas 66.17%, trash/litter 76.6%, and noise 74.2%. Most of the scores being low was attributed to our family complexes. While it is an ongoing problem, we have increased our attention in these areas. We will also try to encourage residents to take more pride in their complexes and encourage them not to litter.

St. Myer Terrace, our largest family complex, has a group of residents that have formed a clean-up committee to try to increase pride in the community. Hopefully, this will help as well.

I also feel that residents selected displeasure with “upkeep of parking areas” as a place to voice displeasure in developments where parking is not adequate and out of the Housing Authority’s control.

ATTACHMENT C.

RESIDENT ADVISORY BOARD MEMEBERSHIP

KIM CRAIG –FAMILY, MARTINS FERRY

MARION FINNEY – ELDERLY, MARTINS FERRY

JOSIE HAYDIN – ELDERLY, SHADYSIDE

RUBY JOHNSON – SECTION 8

BETTY WILSON – SECTION 8

DIANE FREEMAN – FAMILY/HANDICAPPED, MARTINS FERRY

EVERETT CURRIE – NEAR ELDERLY, BELLAIRE

ATTACHMENT D:

Resident on Board of Commissioners

The Belmont Metropolitan Housing Authority currently has a resident on the Board of Commissioners.

James Hughes was appointed by Court of Common Pleas. Term started 8/3/98 and ends 8/3/03.

ATTACHMENT E:

Pet Policy

The Belmont Metropolitan Housing Authority has adopted a Pet Policy for its family developments. The Pet Policy for Elderly and Disabled occupancy continues as previously adopted.

ATTACHMENT F:

**Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

PHA Name: Belmont Metropolitan Housing Authority	Grant Type and Number Capital Fund Program Grant No: OH16P02070899 Replacement Housing Factor Grant No:	Federal FY of Grant: 1999
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no: 4)
 Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report 9/30/02

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	\$108,226.75	\$101,970.52	\$101,970.52	\$101,970.52
4	1410 Administration	\$55,074.00	\$55,074.00	\$55,074.00	\$55,074.00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$39,919.05	\$39,919.05	\$39,919.05	\$39,919.05
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	\$680,854.20	\$687,110.43	\$687,110.43	\$687,110.43
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$884,074.00	\$884,074.00	\$884,074.00	\$884,074.00
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Belmont Metropolitan Housing Authority	Grant Type and Number Capital Fund Program Grant No: OH16P02070899 Replacement Housing Factor Grant No:	Federal FY of Grant: 1999
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no: 4)
 Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report 9/30/02

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
24	Amount of line 21 Related to Security – Soft Costs	\$100,000	\$100,000	\$100,000	\$100,000
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures	\$11,200.00	\$11,200.00	\$11,200.00	\$11,200.00

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02070899 Replacement Housing Factor Grant No:				Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
20-01	Provide new HVAC system	1460	1	\$331,448.64	\$331,448.64	\$331,448.64	\$331,448.64	Complete
Hartman Manor	Replace Kitchen cab. & sinks	1460	Lot	\$104,547.60	\$104,547.60	\$104,547.60	\$104,547.60	Complete
	State of Ohio plan approvals	1430	Lot	\$494.05	\$494.05	\$494.05	\$494.05	Complete
	Replace garbage disposals in sinks	1460	Lot	\$2,212.50	\$2,212.50	\$2,212.50	\$2,212.50	Complete
20-02	Replace gas stoves	1460	Lot	\$22,450.00	\$22,450.00	\$22,450.00	\$22,450.00	Complete
St. Myer Terrace								
20-03	New air cond. (first floor)	1460	Lot	\$38,610.62	\$44,866.85	\$44,866.85	44,866.85	Complete
Rose Hill Tower								
20-04	Replace kitchen cabinets & sinks	1460	Lot	\$145,587.34	\$145,587.34	\$145,587.34	\$145,587.34	Complete
Laslo Apts	Replace garbage disposals in sinks	1460	Lot	\$3,097.50	\$3,097.50	\$3,097.50	\$3,097.50	Complete
20-05	Replace window well w/glass block	1460	Lot	\$10,240.00	\$10,240.00	\$10,240.00	\$10,240.00	Complete
Bellaire Scat.								
20-06	Replace window well w/glass block	1460	Lot	\$960.00	\$960.00	\$960.00	\$960.00	Complete
Townhouse Dup.								

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program No: OH16P02070899 Replacement Housing Factor No:					Federal FY of Grant: 1999	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates	
	Original	Revised	Actual	Original	Revised	Actual		
20-01	9/30/01		9/30/01	9/30/02		9/30/02		
20-02	9/30/01		9/30/01	9/30/02		9/30/02		
20-03	9/30/01		9/30/01	9/30/02		9/30/02		
20-04	9/30/01		9/30/01	9/30/02		9/30/02		
20-05	9/30/01		9/30/01	9/30/02		9/30/02		
20-06	9/30/01		9/30/01	9/30/02		9/30/02		
20-14	9/30/01		9/30/01	9/30/02		9/30/02		
PHA – Wide	9/30/01		9/30/01	9/30/02		9/30/02		

ATTACHMENT G:

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050100 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 3) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 9/30/02 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	\$100,000.00	\$101,871.00	\$101,871.00	101,871.00
4	1410 Administration	63,308.00	\$63,308.00	\$63,308.00	63,308.00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	65,568.50	65,436.75	65,436.75	64,826.75
8	1440 Site Acquisition				
9	1450 Site Improvement	133,400.00	131,900.00	131,900.00	99,351.25
10	1460 Dwelling Structures	773,160.15	165,467.65	765,467.65	613,801.25
11	1465.1 Dwelling Equipment—Nonexpendable	15,500.00	10,310.00	10,310.00	10,310.00
12	1470 Nondwelling Structures	\$1,500.00			
13	1475 Nondwelling Equipment	42,998.35	55,641.60	55,641.60	27,042.60
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$1,193,935.00	\$1,193,935.00	1,193,935.00	980,510.85
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Belmont Metropolitan Housing Authority	Grant Type and Number Capital Fund Program Grant No: OH16P02050100 Replacement Housing Factor Grant No:	Federal FY of Grant: 2000
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no: 3)
 Performance and Evaluation Report for Period Ending: 9/30/02 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
24	Amount of line 21 Related to Security – Soft Costs	101,871.00	101,871.00	101,871.00	101,871.00
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050100 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
OH-20-1	Paint hallways/stairwells & common	1460	Lot	13,385.00	11,362.16	11,362.16	11,362.16	Complete
Hartman Manor	Seal parking lots	1450	16000 sq ft	3,700.00	1,620.00	1,620.00	1,620.00	Complete
	Replace bldg shut offs/riser valves	1460	Lot	8,000.00	9,555.00	9,555.00	9,555.00	Complete
	Convert 4 eff & 4 1br to 4 2br	1460	4	\$160,000.00	180,717.00	180,717.00	133,997.30	In progress
	State of Ohio plan approvals	1430	Lot	\$2,000.00	1,018.25	1,018.25	1,018.25	Complete
	Replace floor tile community room	1460	Lot	\$5,000.00				Deleted
	Install door knockers	1460	Lot	\$2,500.00	2,080.00	2,080.00	2,080.00	Complete
	Replace corridor lights	1460	Lot	9,069.00	7,892.00	7,892.00	7,892.00	Complete
Oh-20-2	Playground – add	1450	1	\$40,000.00	38,500.00	38,500.00	5,951.25	In progress
St. Myer Terrace	Clean heat ducts	1460	Lot	15,000.00				Deleted
	Laundry boxes and dryer receptacles	1460	Lot	49,380.00	17,568.00	17,568.00	15,811.20	In progress
	Replace registers	1460	Lot	34,509.00	10,176.00	10,176.00	9,158.40	In progress
	Resurface basketball court	1450	1	5,000.00	\$5,000.00	5,000.00	5,000.00	Complete
	Misc, concrete work	1450	Lot	26,450.00	34,720.00	34,720.00	34,720.00	Complete
	Survey – topographical	1430	1		850.00	850.00	850.00	Complete

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050100 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
OH-20-3	Paint corridors	1460	Lot	13,385.00	11,288.60	11,288.60	11,288.60	Complete
Rose Hill Tower	Replace corridor lights	1460	Lot	13,603.00	13,130.00	13,130.00	13,130.00	Complete
	Replace shutoff valves & risers	1460	Lot	8,200.00	9,430.00	9,430.00	9,430.00	Complete
	New flagpole	1450	1	450.00	\$450.00	450.00	450.00	Complete
	New a/c apts; replace a/c first floor	1460	Lot	62,133.15	\$62,133.15	\$62,133.15	62,133.15	Complete
	State of Ohio Plan Approval	1430		758.25	\$758.25	\$758.25	\$758.25	Complete
OH-20-4	Paint corridors & common areas	1460	Lot	\$13,385.00	9,081.15	9,081.15	9,081.15	Complete
John Laslo Apts	Replace corridor lights	1460	Lot	11,012.00	12,700.00	12,700.00	12,700.00	Complete
	Replace ceiling tiles (common areas)	1460	Lot	\$10,000.00	14,350.00	14,350.00	12,915.00	In progress
OH-20-5	Replace registers	1460	Lot	5,247.00	7,824.00	7,824.00	7,041.60	In progress
Bellaire Scattered	Laundry boxes and dryer receptacles	1460	Lot	35,036.00	10,732.00	10,732.00	9,658.80	In progress
	Misc. concrete work	1450	Lot	30,525.00	27,000.00	27,000.00	27,000.00	Complete
OH-20-7	Replace door locks	1460	Lot	\$7,000.00	11,275.00	11,275.00	10,147.50	In progress
Shadyside Manor	Paint corridors, stairwells & common	1460	Lot	8,942.00	7,815.11	7,815.11	7,815.11	Complete
	Clean, point & seal brick	1460	Lot	25,000.00	32,659.00	32,659.00	29,393.10	In progress
	Replace corridor lights	1460	Lot	7,773.00	9,120.00	9,120.00	9,120.00	Complete
	Patch, paint & water proof balconies	1460	Lot	5,000.00	17,969.00	17,969.00	16,181.10	In Progress

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050100 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
OH-20-7	Replace stoves	1465.1	Lot	\$10,500.00	7,945.00	7,945.00	7,945.00	Complete
Shadyside Manor	Replace lobby furniture	1465.1	Lot	\$1,500.00				Deleted
Continued								
OH-20-8	Paint corridors, stairwells & common	1460	Lot	8,942.00	8,135.15	8,135.15	8,135.15	Complete
Wayne Hays	Replace corridor lights	1460	Lot	9,069.00	5,685.00	5,685.00	5,685.00	Complete
Colonial	Replace ball valves/risers & mains	1460	Lot	4,500.00	\$4,500.00	4,500.00	4,500.00	Complete
	Replace HVAC community room	1460	1	16,500.00	\$16,500.00	\$16,500.00	16,500.00	Complete
	State of Ohio Plan Approval	1430		310.25	\$310.25	\$310.25	\$310.25	Complete
Oh-20-9	Replace corridor lights	1460	Lot	14,251.00	16,250.00	16,250.00	16,250.00	Complete
Wayne Hays	Replace shutoff valves/risers & main	1460	Lot	16,500.00	\$16,500.00	16,500.00	16,500.00	Complete
Tower	Paint corridors, stairwells & common	1460	Lot	17,884.00	27,220.15	27,220.15	27,220.15	Complete
	Replace carpet hallways	1460	Lot	24,500.00	\$24,500.00	24,500.00	24,500.00	Complete
OH-20-10	Parking lot	1450	1	19,425.00	16,600.00	16,600.00	16,600.00	Complete
A J Starcher								

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050100 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
OH-20-11 Frances Wallace	Resurface & fence basketball court/hoop	1450	1	3,700.00	2,700.00	2,700.00	2,700.00	Complete
Apartments	Replace doors & locks storage units	1460	Lot	\$40,000.00	74,440.00	74,440.00	909.00	In progress
	Replace tub surrounds & tubs	1460	Lot	69,628.00	72,350.00	72,350.00	59,610.60	In progress
OH-20-12 Dr. Shepard	Paint corridors & stairwells	1460	Lot	8,942.00	9,801.73	9,801.73	9,801.73	Complete
Apartments	New awning entrance	1460	1	6,500.00	6,420.00	6,420.00		In progress
	New flagpole	1450	1	450.00	\$450.00	450.00	450.00	Complete
Oh-20-13 Selby	Paint corridors & stairwells	1460	Lot	13,385.00	14,298.45	14,298.45	14,298.45	Complete
OH-20-14 ER Mackey	Seal & stripe parking lot	1450	3	2,775.00	3,240.00	3,240.00	3,240.00	Complete

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050100 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
OH-20-15	Replace stoves	1465.1	Lot	\$3,500.00	2,365.00	2,365.00	2,365.00	Complete
Indian Run Apts	Seal & stripe parking lot	1450	1	925.00	1,620.00	1,620.00	1,620.00	Complete
HA-Wide	A & E fees	1430	Lot	\$61,000.00	\$61,000.00	\$61,000.00	60,390.00	In progress
	Environmental review	1430	1	\$1,500.00	\$1,500.00	\$1,500.00	1,500.00	Complete
	Security 20-2	1408	Lot	\$100,000.00	101,871.00	101,871.00	101,871.00	Complete
	Administrative expenses	1410	Lot	63,308.00	\$63,308.00	\$63,308.00	63,308.00	Complete
	Maintenance vehicle	1475	2	42,998.35	55,641.60	55,641.60	27,042.60	In progress
	¾ ton w/plow & lift gate							
	1 ton dump truck							

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program No: OH16P02050100 Replacement Housing Factor No:					Federal FY of Grant: 2000	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates	
	Original	Revised	Actual	Original	Revised	Actual		
OH-20-01	11/01/2002			11/01/2003				
OH-20-02	11/01/2002			11/01/2003				
OH-20-03	11/01/2002			11/01/2003				
OH-20-04	11/01/2002			11/01/2003				
OH-20-05	11/01/2002			11/01/2003				
OH-20-07	11/01/2002			11/01/2003				
OH-20-08	11/01/2002			11/01/2003				
OH-20-09	11/01/2002			11/01/2003				
OH-20-10	11/01/2002			11/01/2003				
OH-20-11	11/01/2002			11/01/2003				
OH-20-12	11/01/2002			11/01/2003				
OH-20-13	11/01/2002			11/01/2003				
OH-20-14	11/01/2002			11/01/2003				
OH-20-15	11/01/2002			11/01/2003				
PHA – Wide	11/01/2002			11/01/2003				

ATTACHMENT H:

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050101 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 9/30/02 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	49,737.00	48,888.00		
3	1408 Management Improvements	135,000.00	100,000.00	100,000.00	23,088.00
4	1410 Administration	72,500.00	65,207.00	65,207.00	17,555.79
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	73,000.00	68,650.00	61,650.00	53,354.00
8	1440 Site Acquisition				
9	1450 Site Improvement	65,000.00	67,548.00	62,700.00	99,351.25
10	1460 Dwelling Structures	780,850.00	812,371.00	647,417.00	23,336.75
11	1465.1 Dwelling Equipment—Nonexpendable	17,000.00	37,818.00	15,168.00	15,168.00
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	25,000.00	17,659.00	17,659.00	27,042.60
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	1,218,087.00	1,218,087.00	969,801.00	132,502.54
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Belmont Metropolitan Housing Authority	Grant Type and Number Capital Fund Program Grant No: OH16P02050101 Replacement Housing Factor Grant No:	Federal FY of Grant: 2001
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no: 1)
 Performance and Evaluation Report for Period Ending: 9/30/02 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
24	Amount of line 21 Related to Security – Soft Costs	100,000.00	100,000.00	100,000.00	23,088.00
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050101 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
OH-20-1	Replace exit lights in corridors and com.	1460	Lot	3,000.00	1,681.46	1,681.46		In progress
Hartman Manor	Concrete work	1450		10,000.00	9,900.00	9,900.00		In progress
	Replace bath lav, vanity, faucets, shut off	1460	Lot	32,500.00	22,222.14	22,222.14	2,488.06	In progress
	Elevator hydraulic cylinder replacement	1460	1		24,900.00			Pending
	Replace compactor	1460	1		20,000.00			Pending
OH 20-02	Misc concrete work	1450	Lot	35,000.00	9,900.00	9,900.00		In progress
St Myers	Clean storm sewer drains	1450	Lot	10,000.00	33,000.00	33,000.00		In progress
	Replace storm doors (194)	1460	Lot	50,000.00	67,500.00	67,500.00		In progress
	Termite eradication	1460	Lot	45,000.00	27,233.00	27,233.00		In progress
	Install new medicine cabinets (114)	1460	Lot	18,000.00				Deleted
	Replace lav, faucet, shutoffs (14) (4 br)	1460	Lot	6,300.00				Deleted
	Playground add on replace guardrail(50100)	1450			4,848.00			Pending
OH 20-03	Replace lav, vanity, faucet, shutoffs,	1460	Lot	343,300.00	327,769.90	327,769.90	5,309.91	In progress
Rose Hill	Shutoffs, toilets, heaters, medicine cab,							
	Tub, wall surround, floor covering							
	Add compactor	1460	1		20,000.00			Pending

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050101 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
OH-20-4	Install new lav, faucets, vanity, shutoffs	1460	Lot	32,500.00	30,866.38	30,866.38	4,999.45	In progress
Laslo Apts	Install new exit lights	1460	Lot	7,000.00	3,441.00	3,441.00		In progress
	Replace compactor	1460	1		20,000.00			Pending
OH 20-05	Termite eradication	1460	Lot	36,000.00	21,147.00	21,147.00		In progress
Bellaire scattered	Electric meter boxes	1460	Lot	50,000.00	37,127.45	37,127.45		In progress
	Replace ranges (80)	1465	Lot		18,120.00			Pending
OH 20-07	Install new sink, vanity, shutoffs	1460	Lot	22,750.00	25,706.48	25,706.48	416.44	In progress
Shadyside Manor	Concrete work	1450	Lot	\$10,000.00	9,900.00	9,900.00		In progress
	Replace compactor	1460	1		19,999.55			Pending
OH 20-08	Install new vanity, sink faucets	1460	Lot	19,500.00	16,094.64	16,094.64	260.29	In progress
Wayne Hayes Col	Replace compactor	1460	1		20,000.00			Pending
OH-20-09	Install new vanity, sink, faucets	1460	Lot	65,000.00	65,918.00	65,918.00	9,862.60	In progress
W Hayes Tower								
OH 20-10	Replace ranges (10)	1465	Lot		2,265.00			Pending
AJ Starcher								

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050101 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
OH-20-11	Replace exterior door locks (501-00)	1460	Lot	50,000.00	710.00	710.00		In progress
Francis Wallace	Replace refrigerators (48 lot)	1465	Lot	17,000.00	15,168.00	15,168.00	15,168.00	Complete
	Replace ranges	1465	10		2,265.00			Pending
OH-20-12	Replace compactor	1460	1		20,000.00			Pending
Dr Shepard								
OH 20-13 Selby	Replace compactor	1460	1		20,000.00			Pending
HA Wide	A&E Fees	1430		61,000.00	68,000.00	61,000.00	52,704.00	In progress
	Environmental review	1430		2,000.00	650.00	650.00	650.00	Complete
	Security (20-2)	1408		100,000.00	100,000.00	100,000.00	23,088.00	In progress
	Administration expenses	1410		72,500.00	65,207.00	65,207.00	17,555.79	In progress
	Resident services	1408		35,000.00				Deleted
	Consulting services – PHAS	1430		10,000.00				Deleted
	Operations	1406		49,737.00	48,888.00			Pending
	Maintenance vehicle ½ ton pickup	1475		25,000.00	17,659.00	17,659.00		In progress

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program No: OH16P02050101 Replacement Housing Factor No:					Federal FY of Grant: 2001	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates	
	Original	Revised	Actual	Original	Revised	Actual		
OH-20-01	09/30/2003			09/30/2004				
OH-20-02	09/30/2003			09/30/2004				
OH-20-03	09/30/2003			09/30/2004				
OH-20-04	09/30/2003			09/30/2004				
OH-20-05	09/30/2003			09/30/2004				
OH-20-07	09/30/2003			09/30/2004				
OH-20-08	09/30/2003			09/30/2004				
OH-20-09	09/30/2003			09/30/2004				
OH-20-10	09/30/2003			09/30/2004				
OH-20-11	09/30/2003			09/30/2004				
OH-20-12	09/30/2003			09/30/2004				
OH-20-13	09/30/2003			09/30/2004				
OH-20-14	09/30/2003			09/30/2004				
OH-20-15	09/30/2003			09/30/2004				
PHA – Wide	09/30/2003			09/30/2004				

ATTACHMENT I:

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050102 Replacement Housing Factor Grant No:		Federal FY of Grant: 2002	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 09/30/2002 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	\$33,087	64,326.00		
3	1408 Management Improvements	\$115,000	115,000.00	100,000.00	
4	1410 Administration	\$75,000	75,000.00		
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	70,097.00	58,000.00		
8	1440 Site Acquisition				
9	1450 Site Improvement	\$35,000	85,000.00		
10	1460 Dwelling Structures	794,000.00	714,000.00		
11	1465.1 Dwelling Equipment—Nonexpendable		45,858.00		
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	\$35,000			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	1,157,184.00	1,157,184.00	100,000.00	
22	Amount of line 21 Related to LBP Activities				

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050102 Replacement Housing Factor Grant No:		Federal FY of Grant: 2002	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 09/30/2002 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs	\$100,000	100,000.00	100,000.00	
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050102 Replacement Housing Factor Grant No:				Federal FY of Grant: 2002		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
20-01	Replace compactor	1460	Lot	\$25,000				Deleted
Hartman Manor	Replace metal bi-fold doors & build header	1460	Lot	\$16,000				Deleted
20-02	Concrete work as needed	1450	Lot	\$35,000				Deleted
St. Myer Terrace	Replace guardrails and repair curbs	1450			35,000.00			
20-03	Replace floor tile in units	1460	Lot	175,000.00	50,000.00			
Rose Hill Tower	Replace compactor	1460	Lot	\$25,000				Deleted
	Replace refrigerators (ih)	1465			26,228.00			
	Replace kitchen cabinets & sinks	1460			200,000.00			
	Replace ranges (ih)	1465			19,630.00			
20-04	Compactor	1460	Lot	25,000.00				Deleted
Laslo Apts	carpet corridors and tile ground floor	1460		\$25,000	50,000.00			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050102 Replacement Housing Factor Grant No:				Federal FY of Grant: 2002		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
20-05	Replace floor tile in units	1460	Lot	\$234,000				Deleted
Bellaire Scattered								
	Concrete work	1450			50,000.00			
20-07	Replace compactor	1460	1	\$25,000				Deleted
Shadyside Manor	Replace fire alarm system	1460			50,000.00			
20-08	Replace compactor	1460	1	\$25,000				Deleted
Wayne Hays Colonial	Replace fire alarm system	1460			50,000.00			
20-09	Replace compactor	1460	1	\$25,000				Deleted
Wayne Hays Tower	Replace fire alarm system	1460			50,000.00			
20-11	Replace floor tile in units	1460	Lot	\$144,000	120,000.00			
Francis Wallace								
	Replace kitchen cabinets and sinks	1460			144,000.00			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program Grant No: OH16P02050102 Replacement Housing Factor Grant No:				Federal FY of Grant: 2002		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
20-12 Dr. Shepard	Replace compactor	1460	1	\$25,000				Deleted
20-13 Selby	Replace compactor	1460	1	\$25,000				Deleted
PHA-Wide	Operations	1406		\$33,087	64,326.00			
	Security (20-02)	1408		\$100,000	100,000.00	100,000.00		
	Resident Services	1408		\$15,000	15,000.00			
	A & E Fees	1430		\$58,097.00	56,000.00			
	Environmental Review	1430		\$2,000	2,000.00			
	Consulting Fees (rent study)	1430		\$10,000				Deleted
	Maintenance vehicle	1475		\$35,000				Deleted
	Administrative Expense	1410		\$75,000	75,000.00			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Belmont Metropolitan Housing Authority		Grant Type and Number Capital Fund Program No: OH16P02050102 Replacement Housing Factor No:				Federal FY of Grant: 2002	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
20-01	6/30/04			6/30/05			
20-02	6/30/04			6/30/05			
20-03	6/30/04			6/30/05			
20-04	6/30/04			6/30/05			
20-05	6/30/04			6/30/05			
20-07	6/30/04			6/30/05			
20-08	6/30/04			6/30/05			
20-09	6/30/04			6/30/05			
20-11	6/30/04			6/30/05			
20-12	6/30/04			6/30/05			
20-13	6/30/04			6/30/05			
PHA – Wide	6/30/04			6/30/05			

**ATTACHMENT J:
Capital Fund Program Five-Year Action Plan**

Part I: Summary

PHA Name Belmont Metropolitan Housing Authority		<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:			
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: 501-04 PHA FY: 2005	Work Statement for Year 3 FFY Grant: 501-05 PHA FY: 2006	Work Statement for Year 4 FFY Grant: 501-06 PHA FY: 2007	Work Statement for Year 5 FFY Grant: 501-07 PHA FY: 2008
	Annual Statement				
20-01 Hartman		10,000			
20-02 St Myer Terr.				220,000	300,000
20-03 Rose Hill		50,000			200,000
20-04 Laslo		165,000	10,000		
20-05 Bellaire		200,000	255,000		600,000
20-06 Townhouse Dp			10,000	8,000	
20-07 Shadyside Man				105,000	
20-08 W. Hayes Col.				90,000	
20-09 W. Hayes Tow		260,000	400,000		
20-10 AJ Starcher			25,000	30,000	30,000
20-11 Francis Walla.		25,000		100,000	144,000
20-12 Dr Shepard		125,000		27,500	65,000
20-13 Selby		10,000		177,500	65,000
20-14 ER Mackey		10,000		35,000	50,000
20-15 Indian Run		10,000	30,000	35,000	30,000
PHA – Wide		292,184	427,184	329,184	327,184
CFP Funds Listed for 5-year planning		1,157,184	1,157,184	1,157,184	1,811,184
Replacement Housing Factor Funds					

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : <u>2</u> FFY Grant: 2004 PHA FY: 2005			Activities for Year: <u>3</u> FFY Grant: 2005 PHA FY: 2006		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See Annual Statement	20-02 St. Myer	Concrete	10,000.00	20-04 Laslo	Exterior lighting	10,000.00
	20-03 Rosehill	Concrete	10,000.00	20-05 Bellaire Sct.	Exterior lighting	15,000.00
		Elevator cab	40,000.00		Kitchen cab & sinks	240,000.00
	20-04 Laslo	Replace HVAC	125,000.00			
		Elevator cab	40,000.00	20-06 Townhouse	Concrete	10,000.00
	20-05 Bellaire Sct	Replace floor tile	200,000.00	20-09 W. Hayes Tower	Kitchen cab & sinks	400,000.00
	20-09 W. Hayes Tower	Concrete	10,000.00	20-10 Starcher	Replace roofs	25,000.00
		Secure & expand office	250,000.00			
	20-11 Francis Wallace	Concrete	25,000.00	20-15 Indian Run	Replace roofs	30,000.00
	20-12 Dr Shepard	Concrete	125,000.00	PHA – Wide	Replace computer hard.	50,000.00
					Replace computer softw	50,000.00
	20-13 Selby	Concrete	10,000.00		Replace copiers	20,000.00
					Environmental review	2,000.00
	20-14 ER Mackey	Concrete	10,000.00		Consulting – computer	10,000.00
	Total CFP Estimated Cost		\$			\$

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : <u>4</u> FFY Grant: 2006 PHA FY: 2007			Activities for Year: <u>5</u> FFY Grant: 2007 PHA FY: 2008		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	20-02 St Myer	New roofs	200,000.00	20-02 St Myer	Replace gas furnace	300,000.00
Annual		Concrete	20,000.00			
Statement				20-03 Rosehill	Replace floor tile	200,000.00
	20-06 Townhouse	Kitchen cab & sinks	6,000.00			
		Floor tile (kit & bath)	2,000.00	20-05 Bellaire Sct	Replace roofs	175,000.00
					Replace siding	125,000.00
	20-07 Shadyside	Kitchen cab & sinks	105,000.00		Replace bifold doors	100,000.00
					Replace bath tubs, wall surround, faucet, lav	200,000.00
	20-08 Flushing	Kitchen Cab & sinks	90,000.00	20-10 Starcher	Replace floor tile	30,000.00
	20-10 Starcher	Kitchen cab & sinks	30,000.00	20-11 Francis Wallace	Replace gas furnaces	144,000.00
	20-11 Francis Wallace	Replace roofs	100,000.00	20-12 Dr Shepard	Replace window & sliding glass doors	65,000.00
	20-13 Selby	Kitchen cab & sinks	150,000.00	20-13 Selby	Replace window & sliding glass doors	65,000.00
		Replace bath vanities	27,500.00			
				20-14 ER Mackey	Replace gas furnace	30,000.00
	20-14 ER Mackey	Kitchen cab & sinks	35,000.00		Replace windows	20,000.00
Total CFP Estimated Cost			\$			\$

