

U.S.DepartmentofHousingandUrbanDevelopment
OfficeofPublicandIndianHousing

PHAPlans

5YearPlanforFiscalYears2000 -2004
AnnualPlanforFiscalYear2003

**CONCORDHOUSINGAUTHORITY
CONCORD,NEWHAMPSHIRE**

**NOTE: THISPHAPLANSTEMPLATE(HUD50075)ISTOBECOMPLETEDIN
ACCORDANCEWITHINSTRUCTIONSLOCATEDINAPPLICABLEPIHNOTICES**

**PHA Plan
Agency Identification**

PHAName: Concord(NH)HousingAuthority

PHANumber: NH005

PHAFiscalYearBeginning:(10/2003)

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting:(select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at:(select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- PHA local offices
- Main administrative office of the local government
- Main administrative office of the County government
- Main administrative office of the State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at:(select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

5-YEAR PLAN
PHAF ISCAL YEARS 2000 -2004
[24CFRPart903.5]

A.Mission

State the PHA's mission for serving the needs of low -income, very low income, and extremely low -income families in the PHA's jurisdiction. (select one of the choices below)

- The mission of the PHA is the same as that of the Department of Housing and Urban Development: To promote adequate and affordable housing, economic opportunity and a suitable living environment free from discrimination.
- The PHA's mission is: (state mission here)

“It shall be the mission of the Concord Housing Authority to develop and administer programs to provide decent, safe and sanitary housing for eligible families in a manner that promotes the economic and social well -being of its residents while maintaining the efficiency and stability of its programs.”

B.Goals

The goals and objectives listed below are derived from HUD's strategic Goals and Objectives and those emphasized in recent legislation. PHAs may select any of these goals and objectives as their own, or identify other goals and/or objectives. Whether selecting the HUD-suggested objectives or their own, **PHAS ARE STRONGLY EN COURAGED TO IDENTIFY QUANTIFIABLE MEASURES OF SUCCESS IN REACHING THEIR OBJECTIVES OVER THE COURSE OF THE 5 YEARS .** (Quantifiable measures would include target sets such as: numbers of families served or PHAS scores achieved.) PHAs should identify these measures in the space to the right of or below the stated objectives.

HUD Strategic Goal: Increase the availability of decent, safe, and affordable housing.

- PHA Goal: Expand the supply of assisted housing
Objectives:
- Apply for additional rental vouchers:
 - Reduce public housing vacancies:
 - Leverage private or other public funds to create additional housing opportunities:
 - Acquire or build units or developments
 - Other (list below)
- PHA Goal: Improve the quality of assisted housing
Objectives:
- Improve public housing management: (PHAS score)
 - Improve voucher management: (SEMAP score)
 - Increase customer satisfaction:

- Concentrate one effort to improve specific management functions:
(list; e.g., public housing finance; voucher unit inspections)
- Renovate or modernize public housing units:
- Demolish or dispose of obsolete public housing:
- Provide replacement public housing:
- Provide replacement vouchers:
- Other: (list below)

PHA Goal: Increase assisted housing choices

Objectives:

- Provide voucher mobility counseling:
- Conduct outreach efforts to potential voucher landlords
- Increase voucher payment standards
- Implement voucher homeownership program:
- Implement public housing or other homeownership programs:
- Implement public housing site-based waiting lists:
- Convert public housing to vouchers:
- Other: (list below)

HUD Strategic Goal: Improve community quality of life and economic vitality

PHA Goal: Provide an improved living environment

Objectives:

- Implement measures to deconcentrate poverty by bringing higher income public housing households into lower income developments:
- Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments:
- Implement public housing security improvements:
- Designate developments or buildings for particular resident groups (elderly, persons with disabilities)
- Other: (list below)

HUD Strategic Goal: Promote self-sufficiency and asset development of families and individuals

PHA Goal: Promote self-sufficiency and asset development of assisted households

Objectives:

- Increase the number and percentage of employed persons in assisted families:

- Provide or attract supportive services to improve assistance recipients' employability:
- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Other: (list below)

HUD Strategic Goal: Ensure Equal Opportunity in Housing for all Americans

- PHA Goal: Ensure equal opportunity and affirmatively further fair housing
Objectives:
 - Undertake affirmative measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, and disability:
 - Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion, national origin, sex, familial status, and disability:
 - Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required:
 - Other: (list below)

Other PHA Goals and Objectives: (list below)

Objective 1: To manage the Concord Housing Authority's public housing program in an efficient and effective manner.

- Goal 1.1: To achieve "High Performer" status by 9/30/04**
- Goal 1.2: To achieve and maintain an occupancy rate of 98% by 9/30/04**
- Goal 1.3: To achieve and maintain an operating budget reserve level of forty-five percent (45%) by 9/30/03**
- Goal 1.4: To raise funds to support Authority programs from at least three non-HUD sources by 9/30/04**

Objective 2: To promote the health, safety and well-being of Authority residents.

- Goal 2.1: To enroll at least 92% of elderly and disabled residents in the File of Life program by 9/30/05**

- Goal2.2:** To hold bi-monthly meetings with the Concord Police Department to consider ongoing strategies for preventing crime within each Authority housing complex
- Goal2.3:** To conduct, in cooperation with the Concord Fire Department, an annual fire safety program for residents of each Authority development
- Goal2.4:** To make available to all residents a one-on-one financial counseling/money management program by 9-30-05
- Goal2.5:** To make available by 9-30-04, a mediator program for all residents in need of conflict resolution
- Goal2.6:** To make available to public housing residents and Section 8 participants a homebuyer counseling program by 9-30-05
- Objective3:** To maintain the Authority's housing complexes in a decent condition, upgrading properties as necessary.
- Goal3.1:** To develop and implement a revised preventive maintenance plan by 9-30-04
- Goal3.2:** To achieve and maintain an average response time of seven days in responding to non-emergency work orders by 9-30-03
- Goal3.3:** To achieve and maintain an average response time of two hours in responding to emergency work orders by 9-30-03
- Goal3.4:** To maintain all of the Authority's dwelling units in compliance with applicable housing codes by 9-30-03
- Goal3.5:** To create an improved living environment by investing at least \$30,000 in upgrading the interior common areas of each of the Authority's developments by 9-30-04.
- Objective4:** To manage the Authority's tenant-based Section 8 program in an efficient and effective manner thereby qualifying for at least a standard performance rating under SEMAP.
- Goal4.1:** To achieve and maintain a utilization rate of at least 98% by 9-30-03

Goal4.2: To attract at least ten new landlords to the program by 9 -30-05

Goal4.3: To inspect new units within three days of lease approval by 9-30-03

Goal4.4: To re-inspect the dwelling units of all participants 60 -90 days prior to their annual recertification date by 9 -30-03

Objective5: To enhance the image of the Concord Housing Authority and the housing programs it administers.

Goal5.1: To have Authority leadership speak to at least one civic, religious, service or fraternal group annually effective FYE 9-30-04

Goal5.2: To arrange for the publication in a local newspaper of at least one Authority -related public interest story annually effective FYE 9 -30-04

AnnualPHAPlan
PHAFiscalYear 2003
[24CFRPart903.7]

i. AnnualPlanType:

SelectwhichtypeofAnnualPlanthePHAwillsubmit.

StandardPlan

StreamlinedPlan:

- HighPerformingPHA**
- SmallAgency(<250PublicHousingUnits)**
- AdministeringSection8Only**

TroubledAgencyPlan

ii. ExecutiveSummaryoftheAnnualPHAPlan

[24CFRPart903.79(r)]

ProvideabriefoverviewoftheinformationintheAnnualPlan,includinghighlightsofmajorinitiativesanddiscretionarypoliciessthePHAhasincludedintheAnnualPlan.

TheConcordHousingAuthority’sAnnualPlanisbasedonthepremise that,iftheAuthorityaccomplishesitsobjectivesandgoals,itwillbe workingtowardstheachievementofits mission.

Theplans,statements,budgetsummary,policies,etc,setforthinthe AnnualPlanallleadtowardtheaccomplishmentoftheAuthority’s objectivesandgoalsandtowardthefulfillmentoftheAuthority’s mission.

iii. AnnualPlanTableofContents

[24CFRPart903.79(r)]

ProvideatableofcontentsfortheAnnualPlan ,includingattachments,andalistofsupportingdocuments availableforpublicinspection .

TableofContents

	<u>Page#</u>
AnnualPlan	
i. ExecutiveSummary	1
ii. TableofContents	1
1. HousingNeeds	5
2. FinancialResources	12
3. PoliciesonEligibility,SelectionandAdmissions	13

4. Rent Determination Policies	22
5. Operations and Management Policies	26
6. Grievance Procedures	28
7. Capital Improvement Needs	29
8. Demolition and Disposition	31
9. Designation of Housing	32
10. Conversions of Public Housing	33
11. Homeownership	35
12. Community Service Programs	37
13. Crime and Safety	39
14. Pets	42
15. Civil Rights Certifications (included with PHA Plan Certifications)	42
16. Audit	42
17. Asset Management	43
18. Other Information	43

Attachments

Indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. Note: If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the filename in parentheses in the space to the right of the title.

Required Attachments:

- Attachment A**: Brief Statement of Progress in Meeting the 5 -Year Mission and Goals
- Assessment of Site -Based Waiting List Development Demographic Changes **(Not Applicable)**
- Attachment B**: FY2003 Capital Fund Program Annual Statement and Five -Year Action Plan
- Attachment C**: FY2002 Capital Fund Program Performance and Evaluation Report
- Attachment D**: FY2001 Comprehensive Grant Program Performance and Evaluation Reports
- Attachment E**: FY1999 Comprehensive Grant Program Performance and Evaluation Reports
- Section 8 Homeownership Capacity Statement **(Not Applicable)**
- Public Housing Drug Elimination Program (PHDEP) Plan **(Not Applicable)**
- Attachment F**: Pet Policy
- Attachment G**: Resident Membership of the PHA Governing Board
- Attachment H**: Membership of the Resident Advisory Board
- Most recent board -approved operating budget (Required Attachment for PHAs that are troubled or at risk of being designated troubled ONLY) **(Not Applicable)**

Optional Attachments:

- PHA Management Organizational Chart

- Comments of Resident Advisory Board or Boards (must be attached if not included in PHA Plan text)
- Other (List below, providing each attachment name)

Supporting Documents Available for Review

Indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan	5 Year and Annual Plans
X	Fair Housing Documentation: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdiction to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
X	Consolidated Plan for the jurisdiction/s in which the PHA is located (which includes the Analysis of Impediments to Fair Housing Choice (AI)) and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board -approved operating budget for the public housing program	Annual Plan: Financial Resources;
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public Housing Deconcentration and Income Mixing Documentation: 1. PHA board certifications of compliance with deconcentration requirements (section 16(a) of the U.S. Housing Act of 1937, as implemented in the 2/18/99 <i>Quality Housing and Work Responsibility Act Initial Guidance; Notice</i> and any further HUD guidance) and 2. Documentation of the required deconcentration and income mixing analysis	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the methodology for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Rent Determination

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	Schedule of flat rents offered each public housing development <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Rent Determination
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD -approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for the active grant year	Annual Plan: Capital Needs
NA	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grant	Annual Plan: Capital Needs
X	Most recent, approved 5 Year Action Plan for the Capital Fund/Comprehensive Grant Program, if not included as an attachment (provided at PHA option)	Annual Plan: Capital Needs
NA	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans or any other approved proposal for development of public housing	Annual Plan: Capital Needs
NA	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
NA	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
NA	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act	Annual Plan: Conversion of Public Housing
NA	Approved or submitted public housing home ownership programs/plans	Annual Plan: Homeownership
NA	Policies governing any Section 8 Homeownership program <input type="checkbox"/> check here if included in the Section 8 Administrative Plan	Annual Plan: Homeownership
NA	Any cooperative agreement between the PHA and the TANF agency	Annual Plan: Community Service & Self -Sufficiency
NA	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self -Sufficiency
NA	Most recent self -sufficiency (ED/SS, T O Por ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self -Sufficiency

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Applicable Plan Component
X	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report for any open grant and most recently submitted PHDEP application (PHDEP Plan)	Annual Plan: Safety and Crime Prevention
X	The most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
NA	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)
X	Resident Survey Action Plan	
X	Voluntary Conversion Initial Assessment	

1. Statement of Housing Needs

[24 CFR Part 903.79(a)]

A. Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the "Overall" Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being "no impact" and 5 being "severe impact." Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income ≤ 30% of AMI	541	5	5	NA	NA	NA	NA
Income > 30% but ≤ 50% of AMI	202	5	5	NA	NA	NA	NA
Income > 50% but < 80% of AMI	342	NA	NA	NA	NA	NA	NA
Elderly	NA	NA	NA	NA	NA	NA	NA
Families with Disabilities	NA	NA	NA	NA	NA	NA	NA
Race/Ethnicity	NA	NA	NA	NA	NA	NA	NA
Race/Ethnicity	NA	NA	NA	NA	NA	NA	NA
Race/Ethnicity	NA	NA	NA	NA	NA	NA	NA
Race/Ethnicity	NA	NA	NA	NA	NA	NA	NA

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s
Indicate year: 1999
- U.S. Census data: the Comprehensive Housing Affordability Strategy ("CHAS") dataset
- American Housing Survey data
Indicate year:
- Other housing market study
Indicate year:
- Other sources: (list and indicate year of information)

B. Housing Need of Families on the Public Housing and Section 8 Tenant-Based Assistance Waiting Lists

State the housing needs of the families on the PHA's waiting list/s. **Complete one table for each type of PHA-wide waiting list administered by the PHA.** PHAs may provide separate tables for site-based or sub-jurisdictional public housing waiting lists at their option.

Housing Need of Families on the Waiting List (PUBLIC HOUSING)			
Waiting list type: (select one)			
<input type="checkbox"/> Section 8 tenant-based assistance			
<input checked="" type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site-Based or sub-jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	347		41
Extremely low income <= 30% AMI	286	82%	
Very low income (>30% but <=50% AMI)	51	15%	
Low income (>50% but <80% AMI)	10	3%	
Families with	103	30%	

Housing Needs of Families on the Waiting List (PUBLIC HOUSING)			
children			
Elderly families	66	19%	
Families with Disabilities	115	33%	
Race/ethnicity white	329	95%	
Race/ethnicity black	11	3%	
Race/ethnicity Hispanic	6	2%	
Race/ethnicity Other	1	<1%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	201	58%	24
2BR	121	35%	8
3BR	9	2%	8
4BR	16	5%	1
5BR	0	0	0
5+BR	0	0	0
Is the waiting list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes			
If yes:			
How long has it been closed (# of months)?			
Does the PHA expect to reopen the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the PHA permit specific categories of families on the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

Housing Needs of Families on the Waiting List (SECTION 8)			
Waiting list type: (select one)			
<input checked="" type="checkbox"/> Section 8 tenant -based assistance			
<input type="checkbox"/> Public Housing			
<input type="checkbox"/> Combined Section 8 and Public Housing			
<input type="checkbox"/> Public Housing Site -Based or sub -jurisdictional waiting list (optional)			
If used, identify which development/subjurisdiction:			
	# of families	% of total families	Annual Turnover
Waiting list total	407		21
Extremely low income <= 30% AMI	335	82%	

Housing Needs of Families on the Waiting List (SECTION 8)			
Very low income (>30% but ≤50% AMI)	38	9%	
Low income (>50% but <80% AMI)	34	9%	
Families with children	178	44%	
Elderly families	43	11%	
Families with Disabilities	116	29%	
Race/ethnicity white	392	96%	
Race/ethnicity black	9	2%	
Race/ethnicity Hispanic	5	1%	
Race/ethnicity Other	2	<1%	
Characteristics by Bedroom Size (Public Housing Only)			
1BR	N/A	N/A	N/A
2BR	N/A	N/A	N/A
3BR	N/A	N/A	N/A
4BR	N/A	N/A	N/A
5BR	N/A	N/A	N/A
5+BR	N/A	N/A	N/A
Is the wait in list closed (select one)? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes: How long has it been closed (# of months)? Does the PHA expect to open the list in the PHA Plan year? <input type="checkbox"/> No <input type="checkbox"/> Yes Does the PHA permit specific categories of families on to the waiting list, even if generally closed? <input type="checkbox"/> No <input type="checkbox"/> Yes			

C.StrategyforAddressingNeeds

ProvideabriefdescriptionofthePHA'sstrategyforaddressingthehousingneedsoffamiliesinthe jurisdictionandonthewaitinglist **INTHEUPCOMINGYEAR**,andtheAgency'sreasonsforchoosing thisstrategy.

(1)Strategies

Need:Shortageofaffordablehousingforalleligiblepopulations

Strategy1.Maximizethe numberofaffordableunitsavailabletothePHAwithin itscurrentresourcesby:

Selectallthatapply

- Employeffectivemaintenanceandmanagementpoliciestominimizethenumber ofpublichousingunitsoff -line
- Reduceturnovertimeforvacatedpublichousingunits
- Reducetimetorenovatepublichousingunits
- Seekreplacementofpublichousingunitslosttotheinventorythroughmixed financedevelopment
- Seekrepla cementofpublichousingunitslosttotheinventorythroughsection8 replacementhousingresources
- Maintainorincreasesection8lease -upratesbyestablishingpaymentstandards thatwillenablefamieliestorentthroughoutthejurisdic tion
- Undertakemeasurestoensureaccesstoaffordablehousingamongfamilies assistedbythePHA,regardlessounitsizerequired
- Maintainorincreasesection8lease -upratesbymarketingtheprogramtoowners, particularlythoseoutsideofareasofminorityandpovertyconcentration
- Maintainorincreasesection8lease -upratesbyeffectivelyscreeningSection8 applicantstoincreaseowneracceptanceofprogram
- ParticipateintheC onsolidatedPlandevelopmentprocesstoensurecoordination withbroadercommunitystrategies
- Other(listbelow)
ConcordHousingAuthorityispetitioningHUDforexceptionFairMarket Rents.

Strategy2:Increasethenumberofaffordable housingunitsby:

Selectallthatapply

- Applyforadditionalsection8unitsshouldtheybecomeavailable
- Leverageaffordablehousingresourcesinthecommunitythroughthecreation ofmixed -financehousing
- PursuehousingresourcesotherthanpublichousingorSection8tenant -based assistance.
- Other:(listbelow)

Need:SpecificFamilyTypes:Familiesatorbelow30%ofmedian

Strategy1:Targetavailableassistancetofamiliesatorbelow30%ofAMI

Selectallthatapply

- ExceedHUDfederaltargetingrequirementsforfamiliesatorbelow30%ofAMI
inpublichousing
- ExceedHUDfederaltargetingrequirementsforfamiliesatorbelow30%o fAMI
intenant -basedsection8assistance
- Employadmissionspreferencesaimedatfamilieswiththeeconomichardships
- Adoptrentpoliciesstosupportandencouragework
- Other:(listbelow)

Need:Specific FamilyTypes:Familiesatorbelow50%ofmedian

Strategy1:Targetavailableassistanceto familiesatorbelow50%ofAMI

Selectallthatapply

- Employadmissionspreferencesaimedatfamilieswhoareworking
- Adoptrentpoliciesstosupportandencouragework
- Other:(listbelow)

Need:SpecificFamilyTypes:TheElderly

Strategy1: Targetavailableassistancetotheelderly:

Selectallthatapply

- Seekdesignationofpublichousingfortheelderly
- Applyforspecial -purposevoucherstargetedtotheelderly,shouldtheybecome
available
- Other:(listbelow)

Need:SpecificFamilyTypes:FamilieswithDisabilities

Strategy1: Targetavailable assistancetoFamilieswithDisabilities:

Selectallthatapply

- Seekdesignationofpublichousingforfamilieswithdisabilities
- Carryoutthomodificationsneededinpublichousingbasedonthesection504
NeedsAssessmentforPublicHousing
- Applyforspecial -purposevoucherstargetedtofamilieswithdisabilities,should
theybecomeavailable
- Affirmativelymarkettolocalnon -profitagenciesthatassistfamilieswith
disabilities
- Other:(listbelow)

CHA makes modifications to units on an as needed and as verified basis. Other reasonable accommodations are also provided on an as needed and verified basis.

Need: Specific Family Types: Races or ethnicities with disproportionate housing needs

Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:

Select if applicable

- Affirmatively market to races/ethnicities shown to have disproportionate housing needs
- Other: (list below)

Strategy 2: Conduct activities to affirmatively further fair housing

Select all that apply

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units
- Market the section 8 program to owners outside of areas of poverty/minority concentrations
- Other: (list below)

Other Housing Needs & Strategies: (list needs and strategies below)

(2) Reasons for Selecting Strategies

Of the factors listed below, select all that influenced the PHA's selection of the strategies it will pursue:

- Funding constraints
- Staffing constraints
- Limited availability of sites for assisted housing
- Extent to which particular housing needs are met by other organizations in the community
- Evidence of housing needs as demonstrated in the Consolidated Plan and other information available to the PHA
- Influence of the housing market on PHA programs
- Community priorities regarding housing assistance
- Results of consultation with local or state government
- Results of consultation with residents and the Resident Advisory Board
- Results of consultation with advocacy groups

Other:(listbelow)

2. Statement of Financial Resources

[24CFRPart903.79(b)]

List the financial resources that are anticipated to be available to the PHA for the support of Federal public housing and tenant-based Section 8 assistance programs administered by the PHA during the Plan year. Note: the table assumes that Federal public housing and tenant-based Section 8 assistance grant funds are expended on eligible purposes; therefore, uses of these funds need not be stated. For other funds, indicate the use for those funds as one of the following categories: public housing operations, public housing capital improvements, public housing safety/security, public housing support services, Section 8 tenant-based assistance, Section 8 support services or other.

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
1. Federal Grants (FY 2003 grants)		
a) Public Housing Operating Fund	328,157	
b) Public Housing Capital Fund	310,276	
c) HOPEVI Revitalization		
d) HOPEVI Demolition		
e) Annual Contributions for Section 8 Tenant-Based Assistance	1,273,356	
f) Public Housing Drug Elimination Program (including any Technical Assistance funds)		
g) Resident Opportunity and Self-Sufficiency Grants		
h) Community Development Block Grant	1,000,000	Life Safety
i) HOME		
Other Federal Grants (list below)		
ESCO	250,000	Energy Efficiency
2. Prior Year Federal Grants (unobligated funds only) (list below)		
Capital Fund Program	390,905	Life Safety
3. Public Housing Dwelling Rental Income	755,000	PHA Operations
Excess Utilities	6,000	PHA Operations
Interest Income	3,000	PHA Operations
4. Other income (list below)	10,000	PHA Operations

Financial Resources: Planned Sources and Uses		
Sources	Planned \$	Planned Uses
4. Non-federal sources (list below)		
Total resources	\$4,326,694	

3. PHA Policies Governing Eligibility, Selection, and Admissions

[24CFR Part 903.79(c)]

A. Public Housing

Exemptions: PHA that do not administer public housing are not required to complete subcomponent 3A.

(1) Eligibility

a. When does the PHA verify eligibility for admission to public housing? (select all that apply)

- When families are within a certain number of being offered a unit: (state number)
Top 10 by bedroom size
- When families are within a certain time of being offered a unit: (state time)
- Other: (describe)

b. Which non-income (screening) factors does the PHA use to establish eligibility for admission to public housing (select all that apply)?

- Criminal or Drug-related activity
- Rental history
- Housekeeping
- Other (describe)

c. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

d. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

e. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC - authorized source)

(2)WaitingListOrganization

a. Which methods does the PHA plan to use to organize its public housing waiting list

(select all that apply)

- Community-wide list
- Sub-jurisdictional lists
- Site-based waiting lists
- Other (describe)

b. Where may interested persons apply for admission to public housing?

- PHA main administrative office
- PHA development site management office
- Other (list below)

c. If the PHA plan to operate one or more site-based waiting lists in the coming year, answer each of the following questions; if not, skip to subsection **(3) Assignment**

1. How many site-based waiting lists will the PHA operate in the coming year?
0
2. Yes No: Are any or all of the PHA's site-based waiting lists new for the upcoming year (that is, they are not part of a previously HUD-approved site-based waiting list plan)?
If yes, how many lists?
3. Yes No: May families be on more than one list simultaneously?
If yes, how many lists?
4. Where can interested persons obtain more information about and sign up to be on the site-based waiting lists (select all that apply)?
 - PHA main administrative office
 - All PHA development management offices
 - Management offices at developments with site-based waiting lists
 - At the development to which they would like to apply
 - Other (list below)

(3) Assignment

a. How many vacant unit choices are applicants ordinarily given before they fall to the bottom of or are removed from the waiting list? (select one)

- One
- Two
- Three or More

b. Yes No: Is this policy consistent across all waiting list types?

c. If answer to b is no, list variations for any other than the primary public housing waiting list/s for the PHA:

(4) Admissions Preferences

a. Income targeting:

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 40% of all new admissions to public housing to families at or below 30% of median area income?

b. Transfer policies:

In what circumstances will transfer take precedence over new admissions? (list below)

- Emergencies
- Overhoused
- Under housed
- Medical justification
- Administrative reasons determined by the PHA (e.g., to permit modernization work)
- Resident choice: (state circumstances below)
- Other: (list below)

c. Preferences

1. Yes No: Has the PHA established preferences for admission to public housing (other than date and time of application)? (If "no" is selected, skip to subsection **(5) Occupancy**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences: (select below)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Household that contribute to meeting income goals (broad range of incomes)
- Household that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisal or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admissions preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a points system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

- | | | |
|---------------|----|----------------------|
| Date and Time | 1. | Resident |
| | 2. | Working Non-Resident |

Former Federal preferences:

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in the jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Household that contribute to meeting income goals (broad range of incomes)
- Household that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs

- Victims of reprisal or hate crimes
- Other preference(s) (list below)

4. Relationship of preferences to income targeting requirements:

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Occupancy

a. What reference materials can applicants and residents use to obtain information about the rules of occupancy of public housing (select all that apply)

- The PHA - resident lease
- The PHA's Admissions and (Continued) Occupancy policy
- PHA briefing seminars or written materials
- Other source (list)

b. How often must residents notify the PHA of changes in family composition? (select all that apply)

- At an annual reexamination and lease renewal
- Anytime family composition changes
- At family request for revision
- Other (list)

(6) Deconcentration and Income Mixing

a. Yes No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question.

b. Yes No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows:

Deconcentration Policy for Covered Developments			
Development Name :	Number of Units	Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]	Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]

Concord Housing Authority has two family developments:

NH005-03 -50 units

NH005-06 -9 units

NH005-06, Ceriello Apartments, consists of 9 units. Per regulations published in the *Federal Register* on December 22, 2000 (Rule to De-concentrate Poverty and Promote Integration in Public Housing, Final Rule), a "reasonable explanation" for this development being out of the established income range is the size of a development. Therefore this development is exempt by virtue of its size. There being only one other general occupancy development, Concord Housing Authority is exempt from deconcentration requirements.

B. Section 8

Exemptions: PHA that do not administer section 8 are not required to complete sub-component 3B. **Unless otherwise specified, all questions in this section apply only to the tenant-based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Eligibility

a. What is the extent of screening conducted by the PHA? (select all that apply)

- Criminal or drug -related activity only to the extent required by law or regulation
- Criminal and drug -related activity, more extensively than required by law or regulation
- More general screening than criminal and drug -related activity (list factors below)
- Other (list below)

b. Yes No: Does the PHA request criminal records from local law enforcement agencies for screening purposes?

c. Yes No: Does the PHA request criminal records from State law enforcement agencies for screening purposes?

d. Yes No: Does the PHA access FBI criminal records from the FBI for screening purposes? (either directly or through an NCIC authorized source)

e. Indicate what kinds of information you share with prospective landlords? (select all that apply)

- Criminal or drug -related activity
 Other (describe below)

(2) Waiting List Organization

a. With which of the following program waiting lists is the section 8 tenant -based assistance waiting list merged? (select all that apply)

- None
 Federal public housing
 Federal moderate rehabilitation
 Federal project -based certificate program
 Other federal or local program (list below)

b. Where may interested persons apply for admission to section 8 tenant -based assistance? (select all that apply)

- PHA main administrative office
 Other (list below)

(3) Search Time

a. Yes No: Does the PHA give extensions on standard 60 -day period to search for a unit?

If yes, state circumstances below:

Medical reasons

Applicant cannot locate an accessible unit.

When applicant is actively looking and can't find a unit.

(4) Admissions Preferences

a. Income targeting

Yes No: Does the PHA plan to exceed the federal targeting requirements by targeting more than 75% of all new admissions to the section 8 program to families at or below 30% of median area income?

b. Preferences

1. Yes No: Has the PHA established preferences for admission to section 8 tenant-based assistance? (other than date and time of application) (if no, skip to subcomponent **(5) Special purpose section 8 assistance programs**)

2. Which of the following admission preferences does the PHA plan to employ in the coming year? (select all that apply from either former Federal preferences or other preferences)

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence
- Substandard housing
- Homelessness
- High rent burden (rent is > 50 percent of income)

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Households that contribute to meeting income goals (broad range of incomes)
- Households that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

3. If the PHA will employ admission preferences, please prioritize by placing a "1" in the space that represents your first priority, a "2" in the box representing your second priority, and so on. If you give equal weight to one or more of these choices (either through an absolute hierarchy or through a points system), place the same number next to each. That means you can use "1" more than once, "2" more than once, etc.

Date and Time

1. Residency Preference

2. Non-Resident Working Family Preference

Former Federal preferences

- Involuntary Displacement (Disaster, Government Action, Action of Housing Owner, Inaccessibility, Property Disposition)
- Victims of domestic violence

Substandard housing
Homelessness
High rent burden

Other preferences (select all that apply)

- Working families and those unable to work because of age or disability
- Veterans and veterans' families
- Residents who live and/or work in your jurisdiction
- Those enrolled currently in educational, training, or upward mobility programs
- Household that contribute to meeting income goals (broad range of incomes)
- Household that contribute to meeting income requirements (targeting)
- Those previously enrolled in educational, training, or upward mobility programs
- Victims of reprisals or hate crimes
- Other preference(s) (list below)

4. Among applicants on the waiting list with the equal preference status, how are applicants selected? (select one)

- Date and time of application
- Drawing (lottery) or other random choice technique

5. If the PHA plans to employ preferences for "residents who live and/or work in the jurisdiction" (select one)

- This preference has previously been reviewed and approved by HUD
- The PHA requests approval for this preference through this PHA Plan

6. Relationship of preferences to income targeting requirements: (select one)

- The PHA applies preferences within income tiers
- Not applicable: the pool of applicant families ensures that the PHA will meet income targeting requirements

(5) Special Purpose Section 8 Assistance Programs

a. In which documents or other reference materials are the policies governing eligibility, selection, and admission to any special purpose section 8 program administered by the PHA contained? (select all that apply)

- The Section 8 Administrative Plan
- Briefing sessions and written materials
- Other (list below)

- b. How does the PHA announce the availability of any special program to the public? -purpose section 8
- Through published notices
- Other (list below)

4. PHA Rent Determination Policies

[24CFR Part 903.79(d)]

A. Public Housing

Exemptions: PHA that do not administer public housing are not required to complete sub -component 4A.

(1) Income Based Rent Policies

Describe the PHA's income based rent setting policy/ies for public housing using, including discretionary (that is, not required by statute or regulation) income disregards and exclusions, in the appropriate spaces below.

a. Use of discretionary policies: (select one)

- The PHA will not employ any discretionary rent -setting policies for income based rent in public housing. Income -based rents are set at the higher of 30% of adjusted monthly income, 10% of unadjusted monthly income, the welfare rent, or minimum rent (less HUD mandatory deductions and exclusions). (If selected, skip to sub -component (2))

---or---

- The PHA employs discretionary policies for determining income based rent (If selected, continue to question b.)

b. Minimum Rent

1. What amount best reflects the PHA's minimum rent? (select one)

- \$0
- \$1-\$25
- \$26-\$50

2. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies?

3. If yes to question 2, list these policies below :

c. Rents set at less than 30% than adjusted income

1. Yes No: Does the PHA plan to charge rents at a fixed amount or percentage less than 30% of adjusted income?

2. If yes to above, list the amounts or percentages charged and the circumstances under which these will be used below:

d. Which of the discretionary (optional) deductions and/or exclusions policies does the PHA plan to employ (select all that apply)

For the earned income of a previously unemployed household member

For increases in earned income

Fixed amount (other than general rent -setting policy)
If yes, state amount/s and circumstances below:

Fixed percentage (other than general rent -setting policy)
If yes, state percentage/s and circumstances below:

For household heads

For other family members

For transportation expenses

For the non-reimbursed medical expenses of non-disabled or non-elderly families

Other (describe below)

e. Ceiling rents

1. Do you have ceiling rents? (rents set at a level lower than 30% of adjusted income) (select one)

Yes for all developments

Yes but only for some developments

No

2. For which kinds of developments are ceiling rents in place? (select all that apply)

For all developments

For all general occupancy developments (not elderly or disabled or elderly only)

- For specified general occupancy developments
- For certain parts of developments; e.g., the high-rise portion
- For certain size units; e.g., larger bedroom sizes
- Other (list below)

3. Select the space or spaces that best describe how you arrive at ceiling rents (select all that apply)

- Market comparability study
- Fair market rents (FMR)
- 95th percentile rents
- 75 percent of operating costs
- 100 percent of operating costs for general occupancy (family) developments
- Operating costs plus debt service
- The "rental value" of the unit
- Other (list below)

f. Rent determination:

1. Between income reexaminations, how often must tenants report changes in income or family composition to the PHA such that the changes result in an adjustment to rent? (select all that apply)

- Never
- At family option
- Anytime the family experiences an income increase
- Anytime a family experiences an income increase above a threshold amount or percentage: (if selected, specify threshold) _____
- Other (list below)

Change in family composition

g. Yes No: Does the PHA plan to implement individual savings accounts for residents (ISAs) as an alternative to the required 12 month disallowance of earned income and phasing in of rent increases in the next year?

(2) Flat Rents

1. In setting the market -based flat rents, what sources of information did the PHA use to establish comparability? (select all that apply.)

- Thesection8rentreasonablenessstudyofcomparablehousing
- Surveyofrentslistedinlocalnewspaper
- Surveyofsimilarunassistedunitsintheneighborhood
- Other(list/describebelow) **FMRs**

B. Section 8 Tenant -Based Assistance

Exemptions: PHA that do not administer Section 8 tenant -based assistance are not required to complete sub-component 4B. **Unless otherwise specified, all questions in this section apply only to the tenant -based section 8 assistance program (vouchers, and until completely merged into the voucher program, certificates).**

(1) Payment Standards

Describe the voucher payment standards and policies .

a. What is the PHA's payment standard? (select the category that best describes your standard)

- At or above 90% but below 100% of FMR
- 100% of FMR
- Above 100% but at or below 110% of FMR
- Above 110% of FMR (if HUD approved; describe circumstances below)

b. If the payment standard is lower than FMR, why has the PHA selected this standard? (select all that apply)

- FMRs are adequate to ensure success among assisted families in the PHA's segment of the FMR area
- The PHA has chosen to serve additional families by lowering the payment standard
- Reflects market or submarket
- Other (list below)

c. If the payment standard is higher than FMR, why has the PHA chosen this level? (select all that apply)

- FMRs are not adequate to ensure success among assisted families in the PHA's segment of the FMR area
- Reflects market or submarket
- To increase housing options for families
- Other (list below)

d. How often are repayment standards reevaluated for adequacy? (select one)

- Annually
 Other (list below)

At least annually, however they are also reevaluated when the utilization rate decreases.

e. What factors will the PHA consider in its assessment of the adequacy of its payment standard? (select all that apply)

- Success rates of assisted families
 Rent burdens of assisted families
 Other (list below)

(2) Minimum Rent

a. What amount best reflects the PHA's minimum rent? (select one)

- \$0
 \$1-\$25
 \$26-\$50

b. Yes No: Has the PHA adopted any discretionary minimum rent hardship exemption policies? (if yes, list below)

If resulting non-payment would result in an eviction.

5. Operations and Management

[24CFR Part 903.79(e)]

Exemptions from Component 5: High performing and small PHAs are not required to complete this section. Section 8 only PHAs must complete parts A, B, and C(2)

A. PHA Management Structure

Describe the PHA's management structure and organization.

(select one)

- An organization chart showing the PHA's management structure and organization is attached.
 A brief description of the management structure and organization of the PHA follows:

The Authority's CEO is the Executive Director who is answerable to the five member Board of Commissioners. Under the Executive Director's guidance and

supervision, the Authority's management team consists of a Director of Housing, a Leasing Specialist, and a Director of Resident Services. Contracted to assist management are Legal Counsel and a Capital Fund consultant.

B. HUD Programs Under PHA Management

List Federal programs administered by the PHA, number of families served at the beginning of the upcoming fiscal year, and expected turnover in each. (Use "NA" to indicate that the PHA does not operate any of the programs listed below.)

Program Name	Units or Families Served at Year Beginning	Expected Turnover
Public Housing	262	50
Section 8 Vouchers	225	20
Section 8 Certificates		
Section 8 Mod Rehab		
Special Purpose Section 8 Certificates/Vouchers (list individually)	0	0
Public Housing Drug Elimination Program (PHDEP)	262	N/A
Other Federal Programs (list individually)		

C. Management and Maintenance Policies

List the PHA's public housing management and maintenance policy documents, manuals and handbooks that contain the Agency's rules, standards, and policies that govern maintenance and management of public housing, including a description of any measures necessary for the prevention or eradication of pest infestation (which includes cockroach infestation) and the policies governing Section 8 management.

- (1) Public Housing Maintenance and Management: (list below)
 - Maintenance Policy (including pest control)**
 - Hazardous Materials Policy**
 - Schedule of Charges to Tenants**
 - PHA admissions and Continued Occupancy Policy**
 - Capitalization Policy**
 - Financial Procedures**
 - Community Space Policy**
 - Disposition Policy**

Ethics Policy
Funds Transfer Policy
Investment Policy
Personnel Policy
Sexual Harassment Policy
Unit Transfer Policy
Conflict of Interest Policy
Pet Policy (Elderly/Disabled developments)
Grievance Procedure
Sensitive Records Policy
Travel Policy

(Note: The required pest control policy is contained in the Authority's Maintenance Policy.)

(2) Section 8 Management: (list below)

Section 8 Administrative Plan
Section 8 Participant Packet

**Copies of these policies can be found at the Authority's
 Administrative offices located at 15 Pitman Street, Concord
 New Hampshire and are a part of this Plan.**

6. PHA Grievance Procedures

[24 CFR Part 903.79(f)]

Exemptions from component 6: High performing PHAs are not required to complete component 6. Section 8-Only PHAs are exempt from sub-component 6A.

A. Public Housing

1. Yes No: Has the PHA established any written grievance procedures in addition to federal requirements found at 24 CFR Part 966, Subpart B, for residents of public housing?

If yes, list additions to federal requirements below:

2. Which PHA offices should residents or applicant stop public housing contact to initiate the PHA grievance process? (select all that apply)

- PHA main administrative office
 PHA development management offices
 Other (list below)

B. Section 8 Tenant -Based Assistance

1. Yes No: Has the PHA established informal review procedures for applicants to the Section 8 tenant -based assistance program and informal hearing procedures for families assisted by the Section 8 tenant -based assistance program in addition to federal requirements found at 24 CFR 982?

If yes, list addition to federal requirements below:

2. Which PHA offices should applicants or assisted families contact to initiate the informal review and informal hearing processes? (select all that apply)

- PHA main administrative office
- Other (list below)

7. Capital Improvement Needs

[24 CFR Part 903.79(g)]

Exemptions from Component 7: Section 8 only PHAs are not required to complete this component and may skip to Component 8.

A. Capital Fund Activities

Exemptions from sub -component 7A: PHA that will not participate in the Capital Fund Program may skip to component 7B. All other PHAs must complete 7A as instructed.

(1) Capital Fund Program Annual Statement

Using parts I, II, and III of the Annual Statement for the Capital Fund Program (CFP), identify capital activities the PHA is proposing for the upcoming year to ensure long -term physical and social viability of its public housing developments. This statement can be completed by using the CFP Annual Statement tables provided in the table library at the end of the PHA Plan template **OR**, at the PHA 's option, by completing and attaching a properly updated HUD -52837.

Select one:

The Capital Fund Program Annual Statement is provided as an attachment to the PHA Plan as Attachment **B**

-or-

The Capital Fund Program Annual Statement is provided below: (if selected, copy the CFP Annual Statement from the Table Library and insert there)

(2)Optional5 -YearActionPlan

Agenciesareencouragedtoincludea5 -YearActionPlancoveringcapitalworkitems.Thisstatementcan becompletedbyusingthe5YearActionPlantableprovid edinthetablelibraryattheendofthePHAPlan template **OR**bycompletingandattachingaproperlyupdatedHUD -52834.

a. Yes No:Is the PHA providing an optional 5 -Year Action Plan for the Capital Fund?(if no, skip to sub -component 7B)

b. If yes to question a, select one:

X Capital Fund Program 5 -Year Action Plan is provided as an attachment to the PHA Plan at Attachment (state name **B**

-or-

The Capital Fund Program 5 -Year Action Plan is provided below:(if selected, copy the CFP Optional 5 Year Action Plan from the Table Library and insert there)

B.HOPEVI and Public Housing Development and Replacement Activities(Non -Capital Fund)

Applicability of sub -component 7B: All PHAs administering public housing. Identify any approved HOPE VI and/or public housing development or replacement activities not described in the Capital Fund Program Annual Statement.

Yes No:a) Has the PHA received a HOPE VI revitalization grant?(if no, skip to question c; if yes, provide responses to question b for each grant, copying and completing as many times as necessary)

b) Status of HOPE VI revitalization grant (complete one set of questions for each grant)

1. Development name:

2. Development (project) number:

3. Status of grant: (select the statement that best describes the current status)

- Revitalization Plan under development
- Revitalization Plan submitted, pending approval
- Revitalization Plan approved
- Activities pursuant to an approved Revitalization Plan underway

Yes No:c) Does the PHA plan to apply for a HOPE VI Revitalization grant in the Plan year?

If yes, list development name/s below:

Yes No: d) Will the PHA be engaging in any mixed -financed development activities for public housing in the Plan year? If yes, list developments or activities below:

Yes No: e) Will the PHA be conducting any other public housing development or replacement activities not discussed in the Capital Fund Program Annual Statement? If yes, list developments or activities below:

8. Demolition and Disposition

[24CFR Part 903.79(h)]

Applicability of component 8: Section 8 only PHAs are not required to complete this section.

1. Yes No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to component 9; if "yes", complete one activity description for each development.)

2. Activity Description

Yes No: Has the PHA provided the activities description information in the **optional** Public Housing Asset Management Table? (If "yes", skip to component 9. If "No", complete the Activity Description table below.)

Demolition/Disposition Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Activity type: Demolition <input type="checkbox"/>	
Disposition <input type="checkbox"/>	
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u> (DD/MM/YY) </u>	
5. Number of units affected:	
6. Coverage of action (select one)	
<input type="checkbox"/> Part of the development	

<input type="checkbox"/> Total development
7. Timeline for activity: a. Actual or projected start date of activity: b. Projected end date of activity:

9. Designation of Public Housing for Occupancy by Elderly Families or Families with Disabilities or Elderly Families and Families with Disabilities

[24CFR Part 903.79(i)]

Exemptions from Component 9; Section 8 only PHAs are not required to complete this section.

1. Yes No: Has the PHA designated or applied for approval to designate or does the PHA plan to apply to designate any public housing for occupancy only by the elderly families or only by families with disabilities, or by elderly families and families with disabilities or will apply for designation for occupancy by only elderly families or only families with disabilities, or by elderly families and families with disabilities as provided by section 7 of the U.S. Housing Act of 1937 (42 U.S.C. 1437e) in the upcoming fiscal year? (If "No", skip to component 10. If "yes", complete one activity description for each development, unless the PHA is eligible to complete a streamlined submission; PHAs completing streamlined submissions may skip to component 10.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the optional Public Housing Asset Management Table? If "yes", skip to component 10. If "No", complete the Activity Description table below.

Designation of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. Designation type:	
Occupancy by only the elderly	<input type="checkbox"/>
Occupancy by families with disabilities	<input type="checkbox"/>
Occupancy by only elderly families and families with disabilities	<input type="checkbox"/>
3. Application status (select one)	
Approved; included in the PHA's Designation Plan	<input type="checkbox"/>
Submitted, pending approval	<input type="checkbox"/>
Planned application	<input type="checkbox"/>
4. Date this designation approved, submitted, or planned for submission: (DD/MM/YY)	

<p>5. If approved, will this designation constitute a (select one)</p> <p><input type="checkbox"/> New Designation Plan</p> <p><input type="checkbox"/> Revision of a previously approved Designation Plan?</p>
<p>6. Number of units affected:</p> <p>7. Coverage of action (select one)</p> <p><input type="checkbox"/> Part of the development</p> <p><input type="checkbox"/> Total development</p>

10. Conversion of Public Housing to Tenant -Based Assistance

[24CFR Part 903.79(j)]

Exemptions from Component 10; Section 8 only PHAs are not required to complete this section.

A. Assessment of Reasonable Revitalization Pursuant to section 202 of the HUD FY1996 HUD Appropriations Act

1. Yes No: Have any of the PHA's developments or portions of developments been identified by HUD or the PHA as covered under section 202 of the HUD FY1996 HUD Appropriations Act? (If "No", skip to component 11; if "yes", complete one activity description for each identified development, unless eligible to complete a streamlined submission. PHAs completing streamlined submissions may skip to component 11.)

2. Activity Description
 Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? If "yes", skip to component 11. If "No", complete the Activity Description table below.

Conversion of Public Housing Activity Description	
1a. Development name:	
1b. Development (project) number:	
2. What is the status of the required assessment?	<input type="checkbox"/> Assessment underway <input type="checkbox"/> Assessment results submitted to HUD <input type="checkbox"/> Assessment results approved by HUD (if marked, proceed to next question) <input type="checkbox"/> Other (explain below)
3. <input type="checkbox"/> Yes <input type="checkbox"/> No: Is a Conversion Plan required? (If yes, go to block 4; if no, go to block 5.)	
4. Status of Conversion Plan (select the statement that best describes the current	

status)

Conversion Plan in development

Conversion Plans submitted to HUD on: (DD/MM/YYYY)

Conversion Plan approved by HUD on: (DD/MM/YYYY)

Activities pursuant to HUD - approved Conversion Plan underway

5. Description of how requirements of Section 202 are being satisfied by means other than conversion (select one)

Units addressed in a pending or approved demolition application (date submitted or approved: _____)

Units addressed in a pending or approved HOPEVI demolition application (date submitted or approved: _____)

Units addressed in a pending or approved HOPEVI Revitalization Plan (date submitted or approved: _____)

Requirements no longer applicable: vacancy rates are less than 10 percent

Requirements no longer applicable: site now has less than 300 units

Other: (describe below)

B. Reserved for Conversions pursuant to Section 22 of the U.S. Housing Act of 1937

Component 10(B) Voluntary Conversion Initial Assessments

(Per HUD guidance, the following questions are being inserted from HUD’s website into this Agency Plan template.)

a. How many of the PHA’s developments are subject to the Required Initial Assessments?

2

b. How many of the PHA’s developments are not subject to the Required Initial Assessments based on exemptions (e.g., elderly and/or disabled developments not general occupancy projects)?

3

c. How many Assessments were conducted for the PHA’s covered developments?

2

d. Identify PHA developments that may be appropriate for conversion based on the Required Initial Assessments:

DevelopmentName	NumberofUnits
None*	

***NoneofthegeneraloccupancydevelopmentsownedbytheConcordHousing Authorityhavebeendeterminedtobeapropriateforconversion.TheRequired InitialAssessmentisaSupportingDocumenttothisAnnualPlan.**

e.IfthePHAhasnotcompletedtheRequiredInitialAssessments,describethestatusof theseassessments: **NotApplicable**

C.ReservedforConversionspursuanttoSection33oftheU.S.HousingActof1937

11.HomeownershipProgramsAdministeredbythePHA

[24CFRPart903.79(k)]

A.PublicHousing

ExemptionsfromComponent11A:Section8onlyPHAsarenotrequiredtocomplete11A.

1. Yes No: DoesthePHAadministeranyhomeownershipprograms administeredbythePHAunderanapprovedsection5(h) homeownershipprogram(42U.S.C.1437c(h)),oranapproved HOPE Iprogram(42U.S.C.1437aaa)orhasthe PHAappliedor plantoapplytoadministeranyhomeownershipprogramsunder section5(h),theHOPEIprogram,orsection32oftheU.S. HousingActof1937(42U.S.C.1437z -4).(If“No”,skipto component11B;if“yes”,completeoneactivitydescriptionfor eachapplicableprogram/plan,unlesseligibletocompletea streamlinedsubmissiondueto **smallPHA** or **highperforming PHA**status.PHAscompletingstreamlinedsubmissionsmayskip tocomponent11B.)

2. Activity Description

Yes No: Has the PHA provided all required activity description information for this component in the **optional** Public Housing Asset Management Table? (If "yes", skip to component 12. If "No", complete the Activity Description table below.)

Public Housing Homeownership Activity Description (Complete one for each development affected)
1a. Development name: 1b. Development (project) number:
2. Federal Program authority: <input type="checkbox"/> HOPEI <input type="checkbox"/> 5(h) <input type="checkbox"/> Turnkey III <input type="checkbox"/> Section 32 of the USHA of 1937 (effective 10/1/99)
3. Application status: (select one) <input type="checkbox"/> Approved; included in the PHA's Homeownership Plan/Program <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application
4. Date Homeownership Plan/Program approved, submitted, or planned for submission: (DD/MM/YYYY)
5. Number of units affected: 6. Coverage of action: (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development

B. Section 8 Tenant Based Assistance

1. Yes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982? (If "No", skip to component 12; if "yes", describe each program using the table below (copy and complete questions for each program identified), unless the PHA is eligible to complete a streamlined submission due to high performer status. **High performing PHAs** may skip to component 12.)

2. Program Description:

a. Size of Program

Yes No: Will the PHA limit the number of families participating in the section 8 homeownership option?

If the answer to the question above was yes, which statement best describes the number of participants? (select one)

- 25 or fewer participants
- 26- 50 participants
- 51 to 100 participants
- more than 100 participants

b. PHA established eligibility criteria

Yes No: Will the PHA's program have eligibility criteria for participation in its Section 8 Homeownership Option program in addition to HUD criteria?

If yes, list criteria below:

12. PHA Community Service and Self -sufficiency Programs

[24CFR Part 903.79(1)]

Exemptions from Component 12: High performing and small PHAs are not required to complete this component. Section 8 - Only PHAs are not required to complete sub -component C.

A. PHA Coordination with the Welfare (TANF) Agency

1. Cooperative agreements:

Yes No: Has the PHA entered into a cooperative agreement with the TANF Agency, to share information and/or target supportive services (as contemplated by section 12(d)(7) of the Housing Act of 1937)?

If yes, what was the date that agreement was signed? DD/MM/YY

2. Other coordination efforts between the PHA and TANF Agency (select all that apply)

- Client referrals
- Information sharing regarding mutual clients (for rent determinations and otherwise)
- Coordinate the provision of specific social and self -sufficiency services and program to eligible families
- Jointly administer programs
- Partner to administer a HUD Welfare -to-Work voucher program
- Joint administration of other demonstration program
- Other (describe)

B. Services and programs offered to residents and participants

(1) General

a. Self -Sufficiency Policies

(2) Family Self Sufficiency program/s

a. Participation Description

Family Self Sufficiency(FSS) Participation		
Program	Required Number of Participants (start of FY 2000 Estimate)	Actual Number of Participants (As of: DD/MM/YY)
Public Housing		
Section 8		

b. Yes No: If the PHA is not maintaining the minimum program size HUD, does the most recent FSS Action Plan address the steps the PHA plan to take to achieve at least the minimum program size? If no, list steps the PHA will take below:

C. Welfare Benefit Reductions

1. The PHA is complying with the statutory requirements of section 12(d) of the U.S. Housing Act of 1937 (relating to the treatment of income changes resulting from welfare program requirements) by: (select all that apply)

- Adopting appropriate changes to the PHA's public housing rent determination policies and train staff to carry out those policies
- Informing residents of new policy on admission and reexamination
- Actively notifying residents of new policy at times in addition to admission and reexamination.
- Establishing or pursuing a cooperative agreement with all appropriate TANF agencies regarding the exchange of information and coordination of services
- Establishing a protocol for exchange of information with all appropriate TANF agencies
- Other: (list below)

D. Reserved for Community Service Requirement pursuant to section 12(c) of the U.S. Housing Act of 1937

13. PHA Safety and Crime Prevention Measures

[24 CFR Part 903 .79(m)]

Exemptions from Component 13: High performing and small PHAs not participating in PHDEP and Section 8 Only PHAs may skip to component 15. High performing and small PHAs that are participating in PHDEP and are submitting a PHDEP Plan with this PHA Plan may skip to sub-component D.

A. Need for measures to ensure the safety of public housing residents

1. Describe the need for measures to ensure the safety of public housing residents (select all that apply)

- High incidence of violent and/or drug -related crime in some or all of the PHA's developments
- High incidence of violent and/or drug -related crime in the area surrounding or adjacent to the PHA's developments
- Residents fearful for their safety and/or the safety of their children
- Observed lower -level crime, vandalism and/or graffiti
- People on waiting list unwilling to move into one or more developments due to perceived and/or actual levels of violent and /or drug -related crime
- Other (describe below)

Crime at the Authority's developments is minimal. The Authority's main concern is implementation of prevention programs to maintain a level of safety for all residents.

2. What information or data did the PHA use to determine the need for PHA actions to improve safety of residents (select all that apply).

- Safety and security survey of residents
- Analysis of crime statistics over time for crimes committed "in and around" public housing authority
- Analysis of cost trends over time for repair of vandalism and removal of graffiti
- Resident reports
- PHA employee reports
- Police reports
- Demonstrable, quantifiable success with previous or ongoing anti-crime/anti-drug programs
- Other (describe below)

Concord Police Department has assigned a liaison officer to the Concord Housing Authority. There is ongoing communication between these two agencies and the residents.

Which developments are most affected? (list below)

NH005 -003 and NH005 -006

B. Crime and Drug Prevention activities the PHA has undertaken or plan to undertake in the next PHA fiscal year

1. List the crime prevention activities the PHA has undertaken or plan to undertake: (select all that apply)

- Contracting with outside and/or resident organizations for the provision of crime and/or drug -prevention activities
- Crime Prevention Through Environmental Design
- Activities targeted to at -risky youth, adults, or seniors
- Volunteer Resident Patrol/Block Watchers Program
- Other (describe below)

2. Which developments are most affected? (list below)

All PHA developments

C. Coordination between PHA and the police

1. Describe the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities: (select all that apply)

- Police involvement in development, implementation, and/or ongoing evaluation of drug -elimination plan
- Police provide crime data to housing authority staff for analysis and action
- Police have established a physical presence on housing authority property (e.g., community policing office, officer in residence)
- Police regularly testify in and otherwise support eviction cases
- Police regularly meet with the PHA management and residents
- Agreement between PHA and local law enforcement agency for provision of above-baseline law enforcement services
- Other activities (list below)

Concord Police Department has assigned a liaison officer to the Concord Housing Authority.

2. Which developments are most affected? (list below)

**NH05-01
NH05-03
NH05-05**

D. Additional information as required by PHDEP/PHDEP Plan

PHAs eligible for FY2000 PHDEP funds must provide a PHDEP Plan meeting the following specified requirements prior to receipt of PHDEP funds.

This section is no longer applicable.

- Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- Yes No: Has the PHA included the PHDEP Plan for FY2001 in this PHA Plan?
- Yes No: This PHDEP Plan is an Attachment.

14. RESERVED FOR PET POLICY

[24CFR Part 903.79(n)]

15. Civil Rights Certifications

[24CFR Part 903.79(o)]

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

16. Fiscal Audit

[24CFR Part 903.79(p)]

- 1. Yes No: Is the PHA required to have an audit conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h))?
(If no, skip to component 17.)
- 2. Yes No: Was the most recent fiscal audit submitted to HUD?
- 3. Yes No: Were there any findings as the result of that audit?
- 4. Yes No: If there were any findings, do any remain unresolved?
If yes, how many unresolved findings remain?
- 5. Yes No: Have responses to any unresolved findings been submitted to HUD?
If not, when are they due (state below)?

17.PHA Asset Management

[24CFR Part 903.79(q)]

Exemptions from component 17: Section 8 Only PHAs are not required to complete this component. High performing and small PHAs are not required to complete this component.

1. Yes No: Is the PHA engaging in any activities that will contribute to the long-term asset management of its public housing stock, including how the Agency will plan for long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs that have **not** been addressed elsewhere in this PHA Plan?
2. What types of asset management activities will the PHA undertake? (select all that apply)
- Not applicable
 Private management
 Development-based accounting
 Comprehensive stock assessment
 Other: (list below)

A comprehensive needs assessment has been completed and is implemented for the next _____ years.

3. Yes No: Has the PHA included descriptions of asset management activities in the **optional** Public Housing Asset Management Table?

18. Other Information

[24CFR Part 903.79(r)]

A. Resident Advisory Board Recommendations

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are: (if comments were received, the PHA **MUST** select one)
- Attached as Attachment (Filename)
 Provided below:
3. In what manner did the PHA address those comments? (select all that apply)
- Considered comments, but determined that no changes to the PHA Plan were necessary.
 The PHA changed portions of the PHA Plan in response to comments
List changes below:

Other:(listbelow)

B.DescriptionofElectionprocessforResidentsonthePHABoard

1. Yes No: DoesthePHAmeeettheexemptioncriteriaprovidedsection 2(b)(2)oftheU.S.HousingActof1937?(Ifno,co ntinueto question2;ifyes,skiptosub -componentC.)

2. Yes No: WastheresidentwhoservesonthePHABoardelectedbythe residents?(Ifyes,continuetquestion3;ifno,skiptosub - componentC.)

3.Descri ptionofResidentElectionProcess

a.Nominationofcandidatesforplaceontheballot:(selectallthatapply)

- Candidateswerenominatedbyresidentandassistedfamilyorganizations
- Candidatescouldbenominatedbyan yadultrecipientofPHAassistance
- Self-nomination:CandidatesregisteredwiththePHAandrequestedaplacoon ballot
- Other:(describe)

b.Eligiblecandidates:(selectone)

- AnyrecipientofPHAass istance
- AnyheadofhouseholdreceivingPHAassistance
- AnyadultrecipientofPHAassistance
- Anyadultmemberofaresidentorassistedfamilyorganization
- Other(list)

c.Eligible voters:(selectallthatapply)

- AlladultrecipientsofPHAassistance(publichousingandsection8tenant -based assistance)
- RepresentativesofallPHAreidentandassistedfamilyorganizations
- Other (list)

C.StatementofConsistencywiththeConsolidatedPlan

ForeachapplicableConsolidatedPlan,makethefollowingstatement(copyquestionsasmanytimesas necessary).

1.ConsolidatedPlanjurisdiction:(providenamehere)

StateofNewHampsh ire

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan. (list below)

- Other: (list below)

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The New Hampshire Consolidated Plan for 2001 -2005 points out that the states rental housing vacancy rate five years ago was below 4%, a most unhealth market. Vacancy rates have now plummeted to a reported 1%, an even worse situation. It is a fact of life that the lack of available rental housing results in increased rental costs.

The Authority commits itself to pursuing avenues open to it that will result in an increase in affordable housing resources.

The New Hampshire Consolidated Plan points out that the new lead paint regulations set forth in 24 CFR have had "a chilling effect on owners of pre-1978 rental property." While the regulations have been promulgated to protect young children from lead paint hazards, landlords are now less likely to participate in the Section 8 program. Faced with the cost of renovating their units and the possibility of legal liability, they are drawing back from Section 8 participation. This situation is only exacerbated by the low vacancy rate.

The Authority will increase its outreach efforts to landlords to maximize participation in the Section 8 program.

D. Other Information Required by HUD

Use this section to provide any additional information requested by HUD.

A. Substantial Deviation from the 5 -year Plan:

A substantial deviation from the 5 -year Plan occurs when the Board of Commissioners decides that it wants to change the mission statement, goals or objectives of the 5 -year plan.

B. Significant Amendment or Modification to the Annual Plan:

Significant amendments or modifications to the Annual Plan are defined as discretionary changes in the plans or policies of the housing authority that fundamentally change the plans of the agency and which require formal approval of the Board of Commissioners.

Attachments

Use this section to provide any additional attachments referenced in the Plans.

All attachments are listed in the Table of Contents

**Required Attachment A: Statement of Progress in Meeting the 5 -Year
Plan Mission and Goals**

**Concord Housing Authority
Fiscal Year 2002 Annual Plan**

The following table reflects the progress we have made in achieving our goals and objectives:

Goal One: To manage the Concord Housing Authority's public housing program in an efficient and effective manner.	
Objective	Progress
1.1: To achieve "High Performer" status by 9-30-04	Working on goal.
1.2: To achieve and maintain an occupancy rate of 98% by 9-30-03	Still working toward goal.
1.3: To achieve and maintain an operating budget reserve level of forty-five percent (45%) by 9-30-03	Goal has not been reached.
1.4: To raise funds to support Authority programs from at least three non-HUD sources by 9-30-05	Still working on goal.

Goal Two: To promote the health, safety and well-being of Authority residents.	
Objective	Progress
2.1: To enroll at least 92% of elderly and disabled residents in the File of Life program by 9-30-05	All new elderly and disabled residents are enrolled in File of Life at time of admissions.
2.2: To hold bi-monthly meetings with the Concord Police Department to consider ongoing strategies for preventing crime within each Authority housing complex	Police Department has assigned an officer as liaison to the CHA. Regular meetings are held.
2.3: To conduct, in cooperation with the Concord Fire Department, an annual fire safety program for residents of each Authority development	Annual fire safety programs have been initiated in cooperation with Concord Fire Department.
2.4: To make available to all residents a one-on-one financial counseling/money management program by 9-30-04	A non-profit financial counseling group is available to CHA residents.
2.5: To make available by 9-30-03, a mediator program for all residents in need of conflict resolution	A mediator program (REAP) is available to residents and has been used by them.

Goal Three: To maintain the Authority's housing complexes in a decent condition, upgrading properties as necessary.	
Objective	Progress
3.1: To develop and implement a revised preventive maintenance plan by 9/30/04	Plan in development
3.2: To achieve and maintain an average response time of (7) days in responding to non-emergency work orders by 9/30/03	Goal has not been reached.
3.3: To achieve and maintain an average response time of two hours in responding to emergency work orders by 9/30/03	Goal has been achieved.
3.4: To maintain all of the Authority's dwelling units in compliance with applicable housing codes by 9/30/03	CHA is not aware of any non-compliance.
3.6: To create an improved living environment by investing in upgrading the interior common areas of each of the Authority's developments by 9/30/08	Goal is part of the capital needs five year plan

Goal Four: To manage the Authority's tenant-based Section 8 program in an efficient and effective manner thereby qualifying for at least a standard performance rating under SEMAP.	
Objective	Progress
To achieve and maintain a utilization rate of at least 98% by 9/30/03	Goal has been achieved.
To attract at least ten new landlords to the program by 9/30/05	Progress toward goal has been achieved. Five new landlords added in past year.
To inspect new units within three days of lease approval by 9/30/03	Strategy is in place to achieve goal.
To re-inspect the dwelling units of all participants 60-90 days prior to their annual recertification date by 9/30/03	Policy in place.

Goal Five: To enhance the image of the Concord Housing Authority and the housing programs it administers.	
Objective	Progress
5.1: To have Authority leaderships speak to at least one civic, religious, service or fraternal group annually effective FYE9 -30-03	Executive Director has participated in legislative hearing, city council, and civic organizations.
5.2: To arrange for the publication in a local newspaper of at least one Authority -related public interest story annually effective FYE9 -30-03	Are in contact with local media for an earth day project.

Goal Six: Expand the supply of assisted housing.	
Objective	Progress
Apply for additional rental vouchers.	Haven't applied for new vouchers.
Reduce public housing vacancies.	Have initiated new protocol for unit turnover. Results not yet definitive.

Goal Seven: Improve the quality of assisted housing.	
Objective	Progress
Improve public housing management.	Management staff has been sent to a variety of training events.

Goal Eight: Increase assisted housing choices.	
Objective	Progress
Provide voucher mobility counseling.	No progress made on this goal yet.
Conduct outreach to potential landlords.	Five new landlords added in past year.
Implement voucher homeownership program.	Staff and Commissioners have attended workshop on Section 8 homeownership.
Implement public housing or other homeownership program.	Homebuyer counseling made available to public housing residents.

Goal Nine: Promote self-sufficiency and asset development of assisted households.	
Objective	Progress
Provide or attract supportive services to improve assistance recipients' employability.	No progress on this goal yet.
Provide or attract supportive services to increase independence for the elderly or families with disabilities.	CHA has applied for and received Congregate Housing Grant.

AttachmentB –FY2002CapitalFundProgramAnnualStatement

AnnualStatement/PerformanceandEvaluationReport					
CapitalFundProgramandCapitalFundProgramReplacementHousingFactor(CFP/CFPRHF)PartI:Summary					
PHAName: ConcordHousingAuthority		GrantTypeandNumber CapitalFundProgramGrantNo: NH36P00550102 ReplacementHousingFactorGrantNo:			FederalFYofGrant: 2002
<input checked="" type="checkbox"/> OriginalAnnualStatement <input type="checkbox"/> ReserveforDisasters/Emergencies <input type="checkbox"/> RevisedAnnualStatement(revisionno: 0) <input type="checkbox"/> PerformanceandEvaluationReportforPeriodEnding: <input type="checkbox"/> FinalPerformanceandEvaluationRe port					
Line No.	SummarybyDevelopmentAccount	TotalEstimatedCost		TotalActualCost	
		Original	Revised	Obligated	Expended
1	Totalnon -CFPFunds	0.00			
2	1406Operations	8,798.00			
3	1408ManagementImprovements	15,000.00			
4	1410Administration	39,090.00			
5	1411Audit	1,000.00			
6	1415LiquidatedDamages	0.00			
7	1430FeesandCosts	40,000.00			
8	1440SiteAcquisition	0.00			
9	1450SiteImprovement	17,507.00			
10	1460DwellingStructures	139,510.00			
11	1465.1DwellingEquipment —Nonexpendable	0.00			
12	1470Non -dwellingStructures	115,000.00			
13	1475Non -dwellingEquipment	15,000.00			
14	1485Demolition	0.00			
15	1490ReplacementReserve	0.00			
16	1492MovingtoWorkDemonstration	0.00			
17	1495.1RelocationCosts	0.00			
18	1499DevelopmentActivities	0.00			
19	1501CollaterizationorDebtService	0.00			
20	1502Contingency	0.00			
21	AmountofAnnualGrant:(sumoflines2 –20)	\$390,905.00	\$0.00	\$0.00	\$0.00

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

PHAName: Concord Housing Authority	Grant Type and Number Capital Fund Program Grant No: NH36P00550102 Replacement Housing Factor Grant No:	Federal FY of Grant: 2002
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Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (revision no: 0)
 Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P005 50102 Replacement Housing Factor Grant No:			Federal FY of Grant: 2002			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-Wide	Operations	1406		8,798.00				
Management	Management Improvements	1408.1		15,000.00				
Improvement	Administration	1410		39,090.00				
	Audit Costs	1411		1,000.00				
	Architectural and Engineering Fees	1430		40,000.00				
	Office Renovations	1470		115,000.00				
	Landscaping	1450		17,507.00				
NH5 -2	Entry doors	1460		10,500.00				
NH5 -2	Unit doors	1460		9,500.00				
NH5 -3	Unit floor re placement	1460		55,000.00				
NH5 -3	Heating/Hotwater	1460		14,510.00				
NH5 -5	Repair water damage	1460		50,000.00				
NH5 -1,3&5	Community space equipment	1475		15,000.00				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Concord Housing Authority		Grant Type and Number Capital Fund Program No: NH36P00550102 Replacement Housing Factor No:				Federal FY of Grant: 2002	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide Management Improvements	9/04			9/05			
NH5 -1	9/04			9/05			
NH5 -2	9/04			9/05			
NH5 -3	9/04			9/05			
NH5 -5	9/04			9/05			
NH5 -6	9/04			9/05			

AttachmentB –CapitalFundProgramFive -YearActionPlan

CapitalFundProgramFive -YearActionPlan

PartI:Summary

PHAName: ConcordHousing Authority					<input checked="" type="checkbox"/> Original5 -YearPlan <input type="checkbox"/> RevisionNo:	
Development Number/Name/HA- Wide	Year1	WorkStatementforYear2 FFYGrant: 2003 PHAFY: 10/1/03	WorkStatementforYear3 FFYGrant: 2004 PHAFY: 10/1/04	WorkStatementforYear4 FFYGrant: 2005 PHAFY: 10/1/05	WorkStatementforYear5 FFY Grant: 2006 PHAFY: 10/1/06	
	Annual Statemen t					
NH5 -1		\$150,000	\$122,000	\$105,000	\$50,000	
NH5 -2			\$8,000			
NH5 -3		\$150,000	\$30,000		\$10,000	
NH5 -5			\$105,000		\$113,000	
NH5 -6			\$33,000		\$12,000	
HA-Wide		\$123,398	\$125,398	\$318,398	\$205,905	
CFPFundsListedfor 5-yearplanning		\$423,398	\$423,398	\$423,398	\$390,905	
ReplacementHousing FactorFunds						

Attachment C – Fiscal Year 2001 Capital Fund Program Performance & Evaluation Report

Annual Statement/Performance and Evaluation Report						
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary						
PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00550101 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/2002 <input type="checkbox"/> Final Performance and Evaluation Report						
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost		
		Original	Revised	Obligated	Expended	
1	Total non -CFP Funds	0.00				
2	1406 Operations	10,000.00	10,000.00	10,000.00	0.00	
3	1408 Management Improvements	15,000.00	15,000.00	15,000.00	0.00	
4	1410 Administration	80,000.00	42,340.00	42,340.00	0.00	
5	1411 Audit	1,000.00	1,000.00	0.00	0.00	
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00	
7	1430 Fees and Costs	17,500.00	17,500.00	0.00	0.00	
8	1440 Site Acquisition	0.00	0.00	0.00	0.00	
9	1450 Site Improvement	54,600.00	54,600.00	0.00	0.00	
10	1460 Dwelling Structures	236,100.00	273,760.00	0.00	0.00	
11	1465.1 Dwelling Equipment — Nonexpendable	0.00	0.00	0.00	0.00	
12	1470 Non -dwelling Structures	0.00	0.00	0.00	0.00	
13	1475 Non -dwelling Equipment	9,198.00	9,198.00	0.00	0.00	
14	1485 Demolition	0.00	0.00	0.00	0.00	
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00	
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00	
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00	
18	1499 Development Activities	0.00	0.00	0.00	0.00	
19	1501 Collateralization or Debt Service	0.00	0.00	0.00	0.00	
20	1502 Contingency	0.00	0.00	0.00	0.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHAName: Concord Housing Authority	Grant Type and Number Capital Fund Program Grant No: NH36P00550101 Replacement Housing Factor Grant No:	Federal FY of Grant: 2001
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no: 1)
 Performance and Evaluation Report for Period Ending: 3/31/2002
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$423,398.00	\$423,398.00	\$105,000.00	0.00
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00550101 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-Wide	Operations	1406		10,000.00	10,000.00	10,000.00	0.00	
Management	Management Improvements	1408.1		15,000.00	15,000.00	15,000.00	0.00	
Improvement	Administration	1410		80,000.00	42,340.00	42,340.00	0.00	
	Audit Costs	1411		1,000.00	1,000.00	0.00	0.00	
	Architectural and Engineering Fees	1430		17,500.00	17,500.00	0.00	0.00	
	Non-Dwelling equipment	1475		9,198.00	9,198.00	0.00	0.00	
NH5 -1	Paint hallways	1460		15,000.00	15,000.00	0.00	0.00	
NH5 -1	Renovate public lavatories	1460		20,000.00	20,000.00	0.00	0.00	
NH5 -1	Replace control valves (water)	1460		10,000.00	10,000.00	0.00	0.00	
NH5 -1	Reline water tank	1460		10,000.00	10,000.00	0.00	0.00	
NH5 -1	Install protective cover over rebar	1460		5,000.00	0.00	0.00	0.00	Completed in FY00
NH5 -1	Modify Community Room kitchen	1460		8,400.00	8,400.00	0.00	0.00	
NH5 -1	Install parking lot gate	1450		10,000.00	0.00	0.00	0.00	Moved to PHA Operating
NH5 -1	Replace fence	1450		2,000.00	12,000.00	0.00	0.00	
NH5 -1	Resurface parking lot	1450		5,200.00	5,200.00	0.00	0.00	
NH5 -2	Install Community Room A/C	1460		1,000.00	1,000.00	0.00	0.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00550101 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
NH5 -2	Resurface parking lot and walkways	1450		6,000.00	6,000.00	0.00	0.00	
NH5 -3	Upgrade heating/hot water system	1460		90,000.00	127,660.00	0.00	0.00	
NH5 -3	Replace piping/pipe insulation	1460		19,200.00	19,200.00	0.00	0.00	
NH5 -3	Erect exterior dividers between units	1460		19,000.00	24,000.00	0.00	0.00	
NH5 -3	Paint exterior trim	1460		2,000.00	2,000.00	0.00	0.00	
NH5 -3	Seal foundations	1460		10,000.00	10,000.00	0.00	0.00	
NH5 -3	Construct new parking area	1450		25,400.00	25,400.00	0.00	0.00	
NH5 -5	Paint hallways	1460		10,500.00	10,500.00	0.00	0.00	
NH5 -5	Replace glass	1460		1,000.00	1,000.00	0.00	0.00	
NH5 -5	Install Community Room A/C	1460		1,000.00	1,000.00	0.00	0.00	
NH5 -6	Upgrade heating/hot water system	1460		12,000.00	12,000.00	0.00	0.00	
NH5 -6	Paint trim	1460		2,000.00	2,000.00	0.00	0.00	
NH5 -6	Install add'l fencing & refinish existing fence	1450		6,000.00	6,000.00	0.00	0.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Concord Housing Authority	Grant Type and Number Capital Fund Program No: NH36P00550101 Replacement Housing Factor No:	Federal FY of Grant: 2001
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Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide Management Improvements	9/03			9/04			
NH5 -1	9/03			9/04			
NH5 -2	9/03			9/04			
NH5 -3	9/03			9/04			
NH5 -5	9/03			9/04			
NH5 -6	9/03			9/04			

AttachmentD –FiscalYear2000CapitalFundProgramPerformance&EvaluationReport

AnnualStatement/PerformanceandEvaluationReport					
CapitalFundProgramandCapitalFundProgramReplacementHousingFactor(CFP/CFPRHF)PartI:Summary					
PHANa me: ConcordHousingAuthority		GrantTypeandNumber CapitalFundProgramGrantNo: NH36P00550100 ReplacementHousingFactorGrantNo:			FederalFYofGrant: 2000
<input type="checkbox"/> OriginalAnnualStatement <input type="checkbox"/> ReserveforDisasters/Emergencies <input type="checkbox"/> RevisedAnnualStatement(revisionno: 1) <input checked="" type="checkbox"/> PerformanceandEvaluationReportforPeriodEnding:3/31/2002 <input type="checkbox"/> FinalPerformanceandEvaluationReport					
Line No.	SummarybyDevelopment Account	TotalEstimatedCost		TotalActualCost	
		Original	Revised	Obligated	Expended
1	Totalnon -CFPFunds				
2	1406Operations	6,900.00	6,900.00	6,900.00	6900
3	1408ManagementImprovements	15,000.00	15,000.00	15,000.00	15000
4	1410Administration	77,000.00	41,490.00	41,490.00	41490
5	1411Audit	1,000.00	1,000.00	1,000.00	0.00
6	1415LiquidatedDamages				
7	1430FeesandCosts	19,655.00	19,655.00	19,655.00	19,655.00
8	1440SiteAcquisition				
9	1450SiteImprovement	7,500.00	10,501.10	10,501.10	10,501.10
10	1460DwellingStructures	266,000.00	298,508.90	298,508.90	5298508.90
11	1465.1DwellingEquipment —Nonexpendable				
12	1470Non -dwellingStructures				
13	1475Non -dwellingEquipment	21,800.00	21,800.00	21,800.00	21,800.00
14	1485Demo lition				
15	1490ReplacementReserve				
16	1492MovingtoWorkDemonstration				
17	1495.1RelocationCosts				
18	1499DevelopmentActivities				
19	1501CollaterizationorDebtService				
20	1502Contingency				
21	AmountofAnnualGrant:(su moflines2 -20)	\$414,855.00	\$414,855.00	\$414855.00	\$406,955.00

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHANa me: Concord Housing Authority	Grant Type and Number Capital Fund Program Grant No: NH36P00550100 Replacement Housing Factor Grant No:	Federal FY of Grant: 2000
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no: 1)
 Performance and Evaluation Report for Period Ending: 3/31/2002
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II : Supporting Pages

PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00550100 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-Wide Management Improvement	Acquire new software	1406		6,900.00	6,900.00	6,900.00	0.00	
	Training (staff, board, and residents)	1408.1		15,000.00	15,000.00	15,000.00	10,340.61	
	Pro-ration of salaries	1410		77,000.00	41,490.00	41,490.00	30,000.00	
	Audit Costs	1411		1,000.00	1,000.00	0.00	0.00	
	Purchase of non-dwelling equipment	1475		21,800.00	21,800.00	0.00	0.00	
	Architectural and Engineering Fees	1430		19,655.00	19,655.00	17,607.00	0.00	
NH5 -1	Retrofit hallway lighting	1460		16,000.00	16,000.00	0.00	0.00	
NH5 -1	Renovate Community Room kitchen	1460		6,000.00	6,000.00	0.00	0.00	
NH5 -1	Reline water storage tank	1460		12,500.00	12,500.00	0.00	0.00	
NH5 -2	Upgrade heating/hot water system	1460		25,000.00	25,000.00	0.00	0.00	
NH5 -2	Paving (parking lot/walkways)	1450		7,500.00	0.00	0.00	0.00	
NH5 -3	Replace interior dwelling unit stairs	1460		150,000.00	138,878.90	0.00	0.00	
NH5 -3	Replace closet doors	1460		38,500.00	38,500.00	0.00	0.00	
NH5 -3	Heating/hot water system renovation	1460		0.00	33,530.00	0.00	0.00	
NH5 -5	Retrofit hallway lighting	1460		10,500.00	10,500.00	0.00	0.00	
NH5 -5	Modifications to Community Room	1460		7,500.00	7,500.00	0.00	0.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II : Supporting Pages

PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00550100 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	New Work Items							
NH5 -1	Balcony repairs	1460		0.00	5,680.00	5,680.00	5,680.00	
NH5 -1	Sprinkler repair work	1460		0.00	4,420.00	4,420.00	0.00	
NH5 -5	Install automatic parking entrance gate	1450		0.00	10,501.10	8,521.10	8,521.10	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Concord Housing Authority		Grant Type and Number Capital Fund Program No: NH36P00550100 Replacement Housing Factor No:				Federal FY of Grant: 2000	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide Management Improvements	9/02			9/03			
NH5 -1	9/02			9/03			
NH5 -2	9/02			9/03			
NH5 -3	9/02			9/03			
NH5 -5	9/02			9/03			

Attachment E – Fiscal Year 1999 Capital Fund Program Performance & Evaluation Report

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00570799 Replacement Housing Factor Grant No:			Federal FY of Grant: 1999
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 3) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/2002 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non -CFP Funds	0.00			
2	1406 Operations	0.00			
3	1408 Management Improvements	0.00			
4	1410 Administration	35,548.00	35,548.00	35,548.00	35,548.00
5	1411 Audit	0.00			
6	1415 Liquidated Damages	0.00			
7	1430 Fees and Costs	53,100.00	50,938.32	50,938.32	27,136.74
8	1440 Site Acquisition	0.00			
9	1450 Site Improvement	0.00	0.00	0.00	0.00
10	1460 Dwelling Structures	96,126.00	97,360.85	97,360.85	97,360.85
11	1465.1 Dwelling Equipment — Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Non -dwelling Structures	0.00			
13	1475 Non -dwelling Equipment	170,710.00	171,636.83	171,636.83	165,757.83
14	1485 Demolition	0.00			
15	1490 Replacement Reserve	0.00			
16	1492 Moving to Work Demonstration	0.00			
17	1495.1 Relocation Costs	0.00			
18	1499 Development Activities	0.00			
19	1501 Collateralization or Debt Service	0.00			
20	1502 Contingency	0.00			
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$355,484.00	\$355,484.00	\$355,484.00	\$325,803.42

**Annual Statement/Performance and Evaluation Report
 Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary**

PHAName: Concord Housing Authority	Grant Type and Number Capital Fund Program Grant No: NH36P00570799 Replacement Housing Factor Grant No:	Federal FY of Grant: 1999
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no: 3)
 Performance and Evaluation Report for Period Ending: 3/31/2002
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00570799 Replacement Housing Factor Grant No:				Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
NH5 -1	Upgrade ventilating system	1475		0.00	0.00	0.00	0.00	
NH5 -1	Install separation door between theater access/residences	1460		0.00	0.00	0.00	0.00	
NH5 -1	Replace hallway floor, moved to FY97	1460		0.00	0.00	0.00	0.00	
NH5 -1	Install of trash compactor, lift & demo of existing incinerator, emerg procurement	1475		134,153.00	135,079.83	135,079.83	129,200.83	
NH5 -1	Renovation to the kitchen area	1460		10,725.10	0.00	0.00	0.00	
NH5 -2	Replace deteriorated hallway fl. (supplement FY97)	1460		1,700.00	1,700.00	1,700.00	1,700.00	
NH5 -2	Repl. deteriorating retaining wall/fence	1450		0.00	0.00	0.00	0.00	
NH5 -2	Repl. deteriorating concrete porch/railing	1460		0.00	0.00	0.00	0.00	
NH5 -2	Renovate kitchens, approved in FY95	1460		0.00	0.00	0.00	0.00	
NH5 -2	Install new mailboxes	1475		0.00	0.00	0.00	0.00	
NH5 -3	Replace failed interior stairways in each unit, moved to FY2000	1460		0.00	0.00	0.00	0.00	
NH5 -5	Retrofit entrances w/card key system	1460		0.00	0.00	0.00	0.00	
NH5 -5	Retrofit defective intercom/door release	1460		0.00	0.00	0.00	0.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00570799 Replacement Housing Factor Grant No:				Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	system							
NH5 -5	Upgrade fire doors	1460		0.00	0.00	0.00	0.00	
NH5 -5	Upgrade hallway flooring (compl. FY97)	1460		0.00	0.00	0.00	0.00	
NH5 -5	Upgrade ventilating system	1475		0.00	0.00	0.00	0.00	
NH5 -5	Complete Crutchfield Apt renovations started in '98	1460		71,701.90	71,701.90	71,701.90	71,701.90	
NH5 -3	Repair exterior basement stair supplement FY98	1460		11,999.00	11,823.95	11,823.95	11,823.95	
NH5 -3&6	Upgrade heating/hot water system	1465.1		0.00	0.00	0.00	0.00	
NH5 -1,2,5&6	Landscaping	1450		0.00	0.00	0.00	0.00	
HA-Wide	OPERATIONS							
	Purchase software in computer upgrade	1406		0.00	0.00	0.00	0.00	
HA-Wide	ADMINISTRATION							
	Pro-ration of relevant salaries	1410		35,548.00	35,548.00	35,548.00	35,548.00	
HA-Wide	FEES & COSTS							
	Contract for A&E consultant to complete a physical needs assessment plus provide CGP design & inspection serv.	1430		53,100.00	50,938.32	50,938.32	27,136.74	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00570799 Replacement Housing Factor Grant No:				Federal FY of Grant: 1999		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-Wide	NONDWELLING EQUIPMENT							
	Acquire computer hardware in system expansion	1475		0.00	0.00	0.00	0.00	
	Purchased dump truck/sanders supplement	1475		36,557.00	36,557.00	36,557.00	36,557.00	
	FY98 Budget							
HA-Wide	CONTINGENCY							
	Provide a program contingency	1502		0.00	0.00	0.00	0.00	
	New Work Items							
PHA-Wide	Paving work & line painting (J K F and Penacook)	1460		0.00	12,135.00	12,135.00	12,135.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHA Name: Concord Housing Authority		Grant Type and Number Capital Fund Program No: NH36P00570799 Replacement Housing Factor No:				Federal FY of Grant: 1999	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide Management Improvements	6/30/01	9/31/01	9/31/01		9/30/02		
NH5 -1	6/30/01	9/31/01	9/31/01		9/30/02		
NH5 -2	6/30/01	9/31/01	9/31/01		9/30/02		
NH5 -3	6/30/01	9/31/01	9/31/01		9/30/02		
NH5 -5	6/30/01	9/31/01	9/31/01		9/30/02		
NH5 -6	6/30/01	9/31/01	9/31/01		9/30/02		

Required Attachment F: Brief Description of Pet Policy

Concord Housing Authority Fiscal Year 2003 Annual Plan

The Concord Housing Authority has developed a written policy for pet ownership in public housing family development units. The following is a summary of requirements outlined in the Pet Policy.

The Authority's policy does not apply to animals that are used to assist persons with disabilities. Assistive animals are allowed in all public housing facilities with proper verification and the same restrictions that are imposed on all tenants to maintain their units and associated facilities in a decent, safe, and sanitary manner and to refrain from disturbing their neighbors.

The Authority's Pet Policy has the following basic requirements:

1. Only one common household pet per unit, not in excess of 20 inches in height at the shoulders.
2. Pet owners must have proof of current inoculations, licenses. This information must be updated at every annual reexamination.
3. All pets shall be spayed or neutered.
4. A Pet Fee in the amount of \$150 must be paid prior to the Authority granting permission to the resident for having a dog or cat. Pet deposit shall be refundable at the removal of pet from the premises or termination of the lease, less charges (if any) for damages to the premises.
5. A non-refundable cleaning fee of \$50 shall be paid by each dog or cat owner at the time the Authority accepts such pet for occupancy in an Authority development. The same fee may be required of pet owners for other pets that may be expected to be created and/or within the dwelling unit.
6. Residents must identify one emergency caregiver to care for the pet in the event of resident illness or absence from the unit.

The Authority has reviewed the Pet Policy with the Resident Advisory Board and completed the public comment period.

Required Attachment G: Resident Member on the PHA Governing Board

Concord Housing Authority Fiscal Year 2003 Annual Plan

1. Yes No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board: **William Belkner, Jr.**

B. How was the resident board member selected: (select one)?

- Elected
 Appointed

C. The term of appointment is (include the date term expires): **April 2004**

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

- the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full-time basis
- the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.
- Other (explain):

B. Date of next term expiration of a governing board member: **April 2004**

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position):

Duncan Ballantyne, City Manager, City of Concord, New Hampshire

Required Attachment H: Membership of the Resident Advisory Board or Boards

Concord Housing Authority Fiscal Year 2003 Annual Plan

- i. List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

**Edward Amsden
William E. Belkner, Jr.
Kathleen Delindia
Shannon Harmon
Gloria Hemenway
Patricia LaPlante
Alice Sims
Stanley Thompson
Leo Vigneault**

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00570799 Replacement Housing Factor Grant No:			Federal FY of Grant: 1999
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 3) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input checked="" type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non -CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations	0.00	0.00	0.00	0.00
3	1408 Management Improvements	0.00	0.00	0.00	0.00
4	1410 Administration	35,548.00	35,548.00	35,548.00	35,548.00
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	53,100.00	50,938.32	50,938.32	50,938.32
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	0.00	0.00	0.00	0.00
10	1460 Dwelling Structures	96,126.00	97,360.85	97,360.85	97,360.85
11	1465.1 Dwelling Equipment — Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Nondwelling Structures	0.00	0.00	0.00	0.00
13	1475 Nondwelling Equipment	170,710.00	171,636.83	171,636.83	171,636.83
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1501 Collateralization or Debt Service	0.00	0.00	0.00	0.00

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHAName: Concord Housing Authority	Grant Type and Number Capital Fund Program Grant No: NH36P00570799 Replacement Housing Factor Grant No:	Federal FY of Grant: 1999
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no: 3)
 Performance and Evaluation Report for Period Ending:
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
20	1502 Contingency	0.00	0.00	0.00	0.00
21	Amount of Annual Grant: (sum of lines 20-26)	\$355,484.00	\$355,484.00	\$355,484.00	\$355,484.00
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00570799 Replacement Housing Factor Grant No:			Federal FY of Grant: 1999			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
NH5 -1	Upgrade ventilating system	1475		0.00	0.00	0.00	0.00	
NH5 -1	Install separation door between theater access/residences	1460		0.00	0.00	0.00	0.00	
NH5 -1	Replace hallway floor, moved to FY97	1460		0.00	0.00	0.00	0.00	
NH5 -1	Install of trash compactor, lift & demo of existing incinerator, emergency procurement	1475		134,153.00	135,079.83	135,079.83	135,079.83	
NH5 -1	Renovation to the kitchen area	1460		10,725.10	0.00	0.00	0.00	
NH5 -2	Replace deteriorated hallway fl. (supplement FY97)	1460		1,700.00	1,700.00	1,700.00	1,700.00	
NH5 -2	Repl. deteriorating retaining wall/fence	1450		0.00	0.00	0.00	0.00	
NH5 -2	Repl. deteriorating concrete porch/railing	1460		0.00	0.00	0.00	0.00	
NH5 -2	Renovate kitchens, approved in FY95	1460		0.00	0.00	0.00	0.00	
NH5 -2	Install new mailboxes	1475		0.00	0.00	0.00	0.00	
NH5 -3	Replace failed interior stairways in each unit, moved to FY2000	1460		0.00	0.00	0.00	0.00	
NH5 -5	Retrofit entrances w/card key system	1460		0.00	0.00	0.00	0.00	
NH5 -5	Retrofit defective intercom/door release system	1460		0.00	0.00	0.00	0.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00570799 Replacement Housing Factor Grant No:			Federal FY of Grant: 1999			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
NH5 -5	Upgrade fire doors	1460		0.00	0.00	0.00	0.00	
NH5 -5	Upgrade hallway flooring (compl. FY97)	1460		0.00	0.00	0.00	0.00	
NH5 -5	Upgrade ventilating system	1475		0.00	0.00	0.00	0.00	
NH5 -5	Complete Crutchfield Apt renovations started in '98	1460		71,701.90	71,701.90	71,701.90	71,701.90	
NH5 -3	Repair exterior base ment stair supplement FY98	1460		11,999.00	11,823.95	11,823.95	11,823.95	
NH5 -3&6	Upgrade heating/hot water system	1465.1		0.00	0.00	0.00	0.00	
NH5 -1,2,5&6	Landscaping	1450		0.00	0.00	0.00	0.00	
HA-Wide	OPERATIONS							
HA-Wide	Purchase software in computer upgrade	1406		0.00	0.00	0.00	0.00	
HA-Wide	ADMINISTRATION							
HA-Wide	Proration of relevant salaries	1410		35,548.00	35,548.00	35,548.00	35,548.00	
HA-Wide	FEES & COSTS							
	Contract for A&E consultant to complete a physical needs assessment plus provide CGP design & inspection serv.	1430		53,100.00	50,938.32	50,938.32	50,938.32	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00570799 Replacement Housing Factor Grant No:			Federal FY of Grant: 1999			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
HA-Wide	NONDWELLING EQUIPMENT							
	Acquire computer hardware in system expansion	1475		0.00	0.00	0.00	0.00	
	Purchased dump truck/sanders supplement FY98 Budget	1475		36,557.00	36,557.00	36,557.00	36,557.00	
HA-Wide	CONTINGENCY							
	Provide a program contingency	1502		0.00	0.00	0.00	0.00	
	New Work Items							
PHA-Wide	Paving work & line painting (JKF and Penacook)	1460		0.00	12,135.00	12,135.00	12,135.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHAName: Concord Housing Authority	Grant Type and Number Capital Fund Program No: NH36P00570799 Replacement Housing Factor No:	Federal FY of Grant: 1999
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Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide Management Improvements	6/30/01	9/30/01	9/30/01		9/30/02	9/30/02	
NH5 -1	6/30/01	9/30/01	9/30/01		9/30/02	9/30/02	
NH5 -2	6/30/01	9/30/01	9/30/01		9/30/02	9/30/02	
NH5 -3	6/30/01	9/30/01	9/30/01		9/30/02	9/30/02	
NH5 -5	6/30/01	9/30/01	9/30/01		9/30/02	9/30/02	
NH5 -6	6/30/01	9/30/01	9/30/01		9/30/02	9/30/02	

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00550100 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/2003 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non -CFP Funds				
2	1406 Operations	6,900.00	0.00	0.00	0.00
3	1408 Management Improvements	15,000.00	20,874.36	20,874.36	15,000.00
4	1410 Administration	41,490.00	41,489.89	41,489.89	41,489.89
5	1411 Audit	1,000.00	0.00	0.00	0.00
6	1415 Liquidated Damages				
7	1430 Fees and Costs	23,101.54	23,676.39	23,676.39	19,698.85
8	1440 Site Acquisition				
9	1450 Site Improvement	10,501.10	10,501.00	10,501.00	10,501.00
10	1460 Dwelling Structures	316,862.36	318,313.36	318,313.36	318,313.36
11	1465.1 Dwelling Equipment — Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment	0.00	0.00	0.00	0.00
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHAName: Concord Housing Authority	Grant Type and Number Capital Fund Program Grant No: NH36P00550100 Replacement Housing Factor Grant No:	Federal FY of Grant: 2000
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no: 2)
 Performance and Evaluation Report for Period Ending: 3/31/2003
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 20-26)	\$414,855.00	\$414,855.00	\$414,855.00	\$405,003.19
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security - Soft Costs				
25	Amount of Line 21 Related to Security - Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00550100 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-Wide Management Improvement	Acquire new software	1406		6,900.00	0.00	0.00	0.00	
	Training (staff, board, and residents)	1408.1		15,000.00	20,874.36	20,874.36	15,000.00	
	Proration of salaries	1410		41,490.00	41,489.89	41,489.89	41,489.89	
	Audit Costs	1411		1,000.00	0.00	0.00	0.00	
	Purchase of non-dwelling equipment	1475		0.00	0.00	0.00	0.00	
	Architectural and Engineering Fees	1430		23,101.54	23,676.39	23,676.39	19,698.85	
NH5 -1	Retrofit hallway lighting	1460		17,423.40	17,423.40	17,423.40	17,423.40	
NH5 -1	Renovate Community Room kitchen	1460		0.00	0.00	0.00	0.00	
NH5 -1	Re-line water storage tank	1460		0.00	0.00	0.00	0.00	
NH5 -2	Upgrade heating/hot water system	1460		8,451.00	9,902.00	9,902.00	9,902.00	
NH5 -2	Paving (parking lot/walkways) -- Completed FY99	1450		0.00	0.00	0.00	0.00	
NH5 -3	Replace interior dwelling unit stairs	1460		0.00	0.00	0.00	0.00	Moved to FY01
NH5 -3	Replace closet doors	1460		0.00	0.00	0.00	0.00	Moved to FY01
NH5 -5	Retrofit hallway lighting	1460		8,900.00	8,900.00	8,900.00	8,900.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00550100 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
NH5 -5	Modifications to Community Room	1460		0.00	0.00	0.00	0.00	
	<i>New Work Items</i>							
NH5 -1	Balcony repairs	1460		5,680.00	5,680.00	5,680.00	5,680.00	
NH5 -1	Sprinkler repair work	1460		4,420.00	4,420.00	4,420.00	4,420.00	
NH5 -1	Intercom access system	1460		7,390.85	7,390.85	7,390.85	7,390.85	
NH5 -3	Heating/hot water system renovations	1460		255,750.00	255,750.00	255,750.00	255,750.00	
NH5 -5	Install automatic parking entrance gate	1450		10,501.10	10,501.00	10,501.00	10,501.00	
NH5 -5	Intercom access system	1460		8,847.11	8,847.11	8,847.11	8,847.11	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHAName: Concord Housing Authority	Grant Type and Number Capital Fund Program No: NH36P00550100 Replacement Housing Factor No:	Federal FY of Grant: 2000
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Development Number Name/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide Management Improvements	9/02		9/02	9/03		6/03	
NH5 -1	9/02		9/02	9/03		12/02	
NH5 -2	9/02		9/02	9/03		12/02	
NH5 -3	9/02		9/02	9/03		12/02	
NH5 -5	9/02		9/02	9/03		12/02	

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00550101 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 2) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 3/31/2003 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non -CFP Funds	0.00			
2	1406 Operations	10,000.00	10,000.00	10,000.00	0.00
3	1408 Management Improvements	15,000.00	15,000.00	15,000.00	3,508.81
4	1410 Administration	42,340.00	42,340.00	42,340.00	13,415.58
5	1411 Audit	1,000.00	1,000.00	1,000.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	17,500.00	61,175.86	61,175.86	24,574.51
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	54,600.00	0.00	0.00	0.00
10	1460 Dwelling Structures	273,760.00	293,882.14	293,882.14	260,560.61
11	1465.1 Dwelling Equipment — Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Nondwelling Structures	0.00	0.00	0.00	0.00
13	1475 Nondwelling Equipment	9,198.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1501 Collateralization or Debt Service	0.00	0.00	0.00	0.00

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHAName: Concord Housing Authority	Grant Type and Number Capital Fund Program Grant No: NH36P00550101 Replacement Housing Factor Grant No:	Federal FY of Grant: 2001
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no: 2)
 Performance and Evaluation Report for Period Ending: 3/31/2003
 Final Performance and Evaluation Report

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
20	1502 Contingency	0.00	0.00	0.00	0.00
21	Amount of Annual Grant: (sum of lines 20-26)	\$423,398.00	\$423,398.00	\$423,398.00	302,059.51
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00550101 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-Wide Management Improvement	Operations	1406		10,000.00	10,000.00	10,000.00	0.00	
	Management Improvements	1408.1		15,000.00	15,000.00	15,000.00	3,508.81	
	Administration	1410		42,340.00	42,340.00	42,340.00	13,415.58	
	Audit Costs	1411		1,000.00	1,000.00	1,000.00	0.00	
	Architectural and Engineering Fees	1430		17,500.00	61,175.86	61,175.86	24,574.51	
	Non-Dwelling equipment	1475		9,198.00	0.00	0.00	0.00	
NH5 -1	Paint hallways	1460		15,000.00	21,000.00	21,000.00	20,793.08	
NH5 -1	Renovate public lavatories	1460		20,000.00	87,666.14	87,666.14	87,666.14	
NH5 -1	Replace control valves (water)	1460		10,000.00	0.00	0.00	0.00	
NH5 -1	Reline water tank	1460		10,000.00	0.00	0.00	0.00	
NH5 -1	Install protective cover over rebar (completed in FY00)	1460		0.00	0.00	0.00	0.00	Completed in FY00
NH5 -1	Modify Community Room kitchen	1460		8,400.00	0.00	0.00	0.00	
NH5 -1	Install parking lot gate (moved to PHA operating)	1450		0.00	0.00	0.00	0.00	Moved to PHA Operating
NH5 -1	Replace fence	1450		12,000.00	0.00	0.00	0.00	
NH5 -1	Resurface parking lot	1450		5,200.00	0.00	0.00	0.00	
NH5 -2	Install Community Room A/C	1460		1,000.00	0.00	0.00	0.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00550101 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
NH5 -2	Resurface parking lot and walkways	1450		6,000.00	0.00	0.00	0.00	
NH5 -3	Upgrade heating/hot water system	1460		127,660.00	9,570.00	9,570.00	9,570.00	
NH5 -3	Replace piping/pipe insulation	1460		19,200.00	0.00	0.00	0.00	
NH5 -3	Erect exterior dividers between units	1460		24,000.00	0.00	0.00	0.00	
NH5 -3	Paint exterior trim	1460		2,000.00	0.00	0.00	0.00	
NH5 -3	Seal foundations	1460		10,000.00	0.00	0.00	0.00	
NH5 -3	Construct new parking area	1450		25,400.00	0.00	0.00	0.00	
NH5 -5	Paint hallways	1460		10,500.00	17,350.00	17,350.00	0.00	
NH5 -5	Replace glass	1460		1,000.00	0.00	0.00	0.00	
NH5 -5	Install Community Room A/C	1460		1,000.00	0.00	0.00	0.00	
NH5 -6	Upgrade heating/hot water system	1460		12,000.00	0.00	0.00	0.00	
NH5 -6	Paint trim	1460		2,000.00	0.00	0.00	0.00	
NH5 -6	Install add'l fencing/refinish existing fence	1450		6,000.00	0.00	0.00	0.00	
	<i>New Work Items</i>							
NH5 -3	Replace/repair interior dwelling unit stairs and replace closet doors	1460		0.00	157,646.00	157,646.00	141,881.39	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00550101 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	<i>New Work Items Cont.</i>							
NH5 -5	Retrofit hall way lighting (started in FY00)	1460		0.00	650.00	650.00	650.00	Share w/FY00

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHAName: Concord Housing Authority	Grant Type and Number Capital Fund Program No: NH36P00550101 Replacement Housing Factor No:	Federal FY of Grant: 2001
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Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide Management Improvements	9/03			9/04			
NH5 -1	9/03			9/04			
NH5 -2	9/03			9/04			
NH5 -3	9/03			9/04			
NH5 -5	9/03			9/04			
NH5 -6	9/03			9/04			

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00550102 Replacement Housing Factor Grant No:			Federal FY of Grant: 2002
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending 3/31/2003 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non -CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations	8,798.00	0.00	0.00	0.00
3	1408 Management Improvements	15,000.00	0.00	0.00	0.00
4	1410 Administration	39,090.00	10,000.00	10,000.00	0.00
5	1411 Audit	1,000.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	40,000.00	50,000.00	27,186.49	1,190.43
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	17,507.00	0.00	0.00	0.00
10	1460 Dwelling Structures	139,510.00	330,905.00	0.00	0.00
11	1465.1 Dwelling Equipment — Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Nondwelling Structures	115,000.00	0.00	0.00	0.00
13	1475 Nondwelling Equipment	15,000.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1501 Collateralization or Debt Service	0.00	0.00	0.00	0.00

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary

PHAName: Concord Housing Authority	Grant Type and Number Capital Fund Program Grant No: NH36P00550102 Replacement Housing Factor Grant No:	Federal FY of Grant: 2002
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Original Annual Statement
 Reserve for Disasters/Emergencies
 Revised Annual Statement (revision no: 1)
 Final Performance and Evaluation Report
 Performance and Evaluation Report for Period Ending 3/31/2003

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
20	1502 Contingency	0.00			
21	Amount of Annual Grant: (sum of lines 20-26)	\$390,905.00	\$390,905.00	\$37,186.49	\$1,190.43
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security - Soft Costs				
25	Amount of Line 21 Related to Security - Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00550102 Replacement Housing Factor Grant No:			Federal FY of Grant: 2002			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
PHA-Wide Management Improvement	Operations Management Improvements Administration Audit Costs Architectural and Engineering Fees Office Renovations Landscaping	1406 1408.1 1410 1411 1430 1470 1450		8,798.00 15,000.00 39,090.00 1,000.00 40,000.00 115,000.00 17,507.00	0.00 0.00 10,000.00 0.00 50,000.00 0.00 0.00	0.00 0.00 10,000.00 0.00 27,186.49 0.00 0.00	0.00 0.00 0.00 0.00 1,190.43 0.00 0.00	
NH5 -2	Replentry&lobbydoorsw/rateddoors	1460		10,500.00	11,450.00	0.00	0.00	
NH5 -2	Unitdoors	1460		9,500.00	0.00	0.00	0.00	
NH5 -3	Unitfloorreplacement	1460		55,000.00	0.00	0.00	0.00	
NH5 -3	HeatingandHotwaterrenovations	1460		14,510.00	0.00	0.00	0.00	
NH5 -5	Repairwaterdamage	1460		50,000.00	0.00	0.00	0.00	
NH5 -1,3&5	Communityspaceequipment <i>New Work Items</i>	1475		15,000.00	0.00	0.00	0.00	
NH5 -1	Sealcracksinbrickveneer	1460		0.00	35,000.00	0.00	0.00	
	Repair/replaceexistingflashing	1460		0.00	30,000.00	0.00	0.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00550102 Replacement Housing Factor Grant No:			Federal FY of Grant: 2002			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	<i>New Work Items Cont.</i>	1460						
NH5 -1	Replace entry doors with rated door	1460	82	0.00	82,200.00	0.00	0.00	
	Replace door knobs with lever type	1460		0.00	35,000.00	0.00	0.00	
	Repl rated doors at laundry and mech rm	1460		0.00	2,300.00	0.00	0.00	
	Install lever type handles in showers	1460		0.00	8,000.00	0.00	0.00	
	Fix/replaced door closet at stairs	1460		0.00	3,500.00	0.00	0.00	
	Replace doors and frames	1460	82	0.00	53,000.00	0.00	0.00	
	Add wheelchair handrail storam p	1460		0.00	405.00	0.00	0.00	
	Reseal windows and doors	1460		0.00	5,000.00	0.00	0.00	
	Inst fire -rated rated elevator machinery	1460		0.00	1,150.00	0.00	0.00	
	Install fire separation wall in elevator rm	1460		0.00	4,000.00	0.00	0.00	
	Enclosure for mechanical equipment	1460		0.00	3,000.00	0.00	0.00	
NH5 -2	Seal all cracks in masonry veneer	1460		0.00	3,000.00	0.00	0.00	
	Replace metal flashing	1460		0.00	5,000.00	0.00	0.00	
	Fix concrete entry slab	1460		0.00	350.00	0.00	0.00	
	Reseal windows and doors	1460		0.00	1,500.00	0.00	0.00	
	Seal water infiltration in basement	1460		0.00	1,000.00	0.00	0.00	
NH5 -6	Repair/replace clapboards	1460		0.00	2,000.00	0.00	0.00	
	Repair vinyl soffits and trim	1460		0.00	1,900.00	0.00	0.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00550102 Replacement Housing Factor Grant No:			Federal FY of Grant: 2002			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
	<i>New Work Items</i>							
NH5 -6cont.	Paint wood trim	1460		0.00	1,000.00	0.00	0.00	
	Replace door knobs with levers	1460	52	0.00	5,200.00	0.00	0.00	
	Provide electric meter protection	1460		0.00	1,000.00	0.00	0.00	
	Repair leak in roof electric closet	1460		0.00	150.00	0.00	0.00	
NH5 -5	Replace extr mdr sand frame to mechanical room	1460		0.00	2,200.00	0.00	0.00	
NH5 -3	Repair/replaced damaged clapboards	1460		0.00	6,000.00	0.00	0.00	
	Repair/replaced damaged wood trim	1460		0.00	12,000.00	0.00	0.00	
	Repair vinyl trim	1460		0.00	1,000.00	0.00	0.00	
	Repair roof flashing	1460		0.00	12,000.00	0.00	0.00	
	Inst screening to prevent animal intrusion	1460		0.00	1,600.00	0.00	0.00	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

PHAName: Concord Housing Authority	Grant Type and Number Capital Fund Program No: NH36P00550102 Replacement Housing Factor No:	Federal FY of Grant: 2002
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Development Number Name/HA-Wide Activities	All Fund Obligated (Quarter Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Date s
	Original	Revised	Actual	Original	Revised	Actual	
PHA-Wide Management Improvements	9/04			9/05			
NH5 -1	9/04			9/05			
NH5 -2	9/04			9/05			
NH5 -3	9/04			9/05			
NH5 -5	9/04			9/05			
NH5 -6	9/04			9/05			

CAPITAL FUND PROGRAM TABLES START HERE

Annual Statement/Performance and Evaluation Report					
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part I: Summary					
PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH36P00550103 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total Non -CFP Funds	0.00	0.00	0.00	0.00
2	1406 Operations	0.00	0.00	0.00	0.00
3	1408 Management Improvements	0.00	0.00	0.00	0.00
4	1410 Administration	10,000.00	0.00	0.00	0.00
5	1411 Audit	0.00	0.00	0.00	0.00
6	1415 Liquidated Damages	0.00	0.00	0.00	0.00
7	1430 Fees and Costs	40,000.00	0.00	0.00	0.00
8	1440 Site Acquisition	0.00	0.00	0.00	0.00
9	1450 Site Improvement	0.00	0.00	0.00	0.00
10	1460 Dwelling Structures	260,276.00	0.00	0.00	0.00
11	1465.1 Dwelling Equipment — Nonexpendable	0.00	0.00	0.00	0.00
12	1470 Nondwelling Structures	0.00	0.00	0.00	0.00
13	1475 Nondwelling Equipment	0.00	0.00	0.00	0.00
14	1485 Demolition	0.00	0.00	0.00	0.00
15	1490 Replacement Reserve	0.00	0.00	0.00	0.00
16	1492 Moving to Work Demonstration	0.00	0.00	0.00	0.00
17	1495.1 Relocation Costs	0.00	0.00	0.00	0.00
18	1499 Development Activities	0.00	0.00	0.00	0.00
19	1501 Collateralization or Debt Service	0.00	0.00	0.00	0.00
20	1502 Contingency	0.00			
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$310,276.00	0.00	0.00	0.00
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 Compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHAName: Concord Housing Authority		Grant Type and Number Capital Fund Program Grant No: NH 36P 005 5010 3 Replacement Housing Factor Grant No:				Federal FY of Grant: 2003		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
NH5 -3	Stop all sources of water in crawlspace	1460		\$5,000.00	0.00	0.00	0.00	
	Replace all windows and frames	1460	423	\$163,676.00	0.00	0.00	0.00	
	Replace all boiler room doors and frames	1460		\$12,650.00	0.00	0.00	0.00	
	Dry wall underside first floor framing	1460	4000sf	\$4,000.00	0.00	0.00	0.00	
	Seal gypsum wall board ceiling in basement	1460		\$2,200.00	0.00	0.00	0.00	
	Clean drains at entrance to boiler room	1460		\$550.00	0.00	0.00	0.00	
	Install sump pumps	1460		\$5,000.00	0.00	0.00	0.00	
	Cap chimneys	1460		\$2,200.00	0.00	0.00	0.00	
	Repair and stabilize chimneys	1460		\$10,000.00	0.00	0.00	0.00	
	Insulate and protect insulation in crawl spaces	1460		\$15,000.00	0.00	0.00	0.00	
NH5 -1,2,3,5 and 6	Replace existing kitchen and bath outlets with GFCI outlets	1460		\$40,000.00	0.00	0.00	0.00	
PHAWide	Administration	1410		\$10,000.00	0.00	0.00	0.00	
Management	Arch and Engineering Fees	1430		\$40,000.00	0.00	0.00	0.00	
Improvements								

CapitalFundProgramFive -YearActionPlan
PartI:Summary

PHAName ConcordHousingAuthority		<input type="checkbox"/> Original5 -YearPlan <input checked="" type="checkbox"/> RevisionNo:3			
Development Number/Name/HA- Wide	Year1	WorkStatementforYear2 FFYGrant:2004 PHAFY:2003	WorkStatementforYear3 FFYGrant:2005 PHAFY:2004	WorkStatementforYear4 FFYGrant:2006 PHAFY:2005	WorkStatementforYear5 FFYGrant:2007 PHAFY:2006
	Annual Statement				
NH5 -1 J.F.KennedyApts.		50,735.00	138,585.00	205,300.00	204,825.00
NH5 -2 BoucherApts.		41,600.00	1,650.00	56,425.00	135,525.00
NH5 -3 HallerApts.		128,375.00	34,850.00	156,000.00	315,050.00
NH5 -5 CrutchfieldApts.		129,425.00	298,925.00	152,425.00	393,750.00
NH5 -6 CerielloApts.		6,325.00	6,400.00	95,500.00	81,750.00
CFPFundsListedfor 5-yearplanning		394,460.00	518,410.00	703,650.00	1,168,900.00
ReplacementHousing FactorFunds		0	0	0	0

Capital Fund Program Five - Year Action Plan
Part II: Supporting Pages — Work Activities

Activities for Year 1	Activities for Year: <u> 2 </u> FFY Grant: 2004 PHAFY: 2003			Activities for Year: <u> 3 </u> FFY Grant: 2005 PHAFY: 2004		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See	NH5 -1	Install kitchen exhaust	24,600.00	NH5 -1	Rep/repl damaged and	
Annual	JFK Apartment	Install kitchen exhaust	16,400.00	JFK Apartment	missingscreens	3,500.00
Statement		Install outlets, hallways	1,500.00		Repl toilets(5)	1,500.00
		Provide lamp protection			Repl lavatories(5)	1,875.00
		for light fixtures	2,460.00		Provide 83 port fire ext	6,225.00
		Relocate fire alarm			Provide sprinklers system	95,985.00
		control panel	1,000.00		Inst H Centr/ramp at	
		Install smoke detectors			west side of auditorium	5,000.00
		in laundry area	75.00		Provide 10 add'lexit	
		Install exhaust in			signs at auditorium	4,500.00
		Laundry area	300.00		Provide HC access to	
		Clean-up utility sinks	900.00		Auditorium stage	20,000.00
		Test water pipes for lead	1,500.00			
		Relocate water pipes in		NH5 -2	Repl 3 roof strobes	750.00
		elevator pit area	2,000.00	Boucher	Provide 18 port fire ext.	900.00
				NH5 -3	Repair vinyl trim	1,000.00
				Haller	Pressure wash buildings	5,500.00
	NH5 -2	Install kitchen exhaust	4,800.00		Repl damaged gable end	
	Boucher	Install bathroom exhaust	3,200.00		vents	21,000.00
		Repl bathrmlight fixture	2,400.00		Replace 6 shutters	300.00
		Smoke detectors in			Inst weather proof outlets	
		Comm. rmand laundry	650.00		front entries of units	3,750.00
					Relocate mailboxes	1,000.00

CapitalFundProgramFive -YearActionPlan
PartII:SupportingPages —WorkActivities

Activitiesfor Year1	ActivitiesforYear:_ 2_			ActivitiesforYear:_ 3_		
	FFYGrant:2004 PHAFY:2003			FFYGrant:2005 PHAFY:2004		
	Development Name/Number	MajorWork Categories	EstimatedCost	Development Name/Number	MajorWork Categories	EstimatedCost
See	NH5 -2	Installexhaustin		NH5 -3	Replexisthandlehose	
Annual	Boucher(Continued)	Laundry	275.00	HallerCont.	bibcontrw/keytype	1,250.00
Statement		Installimitedarea			Instscreeningatgable	
		Sprinklersys,Bldg26	3,000.00		endvents	1,050.00
		Repairhandrailandre -				
		mount	1,125.00	NH5 -5	Repl264windows/screens	210,000.00
		Provide1hrdoorlaundry	1,150.00	CrutchfieldApts	Provideportfireextin	
		Insulateboilerflue	25,000.00		kitchensofallunits	7,875.00
					Provideportfireextin	
	NH5 -3	Installkitchenexhaust	15,300.00		Mechanicalspaces	750.00
	Haller	Installbathrmexhaust	10,400.00		Instsprinklersys7flrs	64,800.00
		Installlightingfrontand			Replfiredeptsprinkler	
		Backunitdoors	17,050.00		hoseconnectioncaps	1,500.00
		Installweatherproof			Provideheatinexterior	
		outlets	3,750.00		stairwells	14,000.00
		Paintexteriorcol'n	16,000.00			
		Replknobhardware		NH5 -6	Replace3toilets	900.00
		withleverttype	19,800.00	Ceriello	Replbrokenlavatories	1,500.00
		Replbrokenlavatories	4,500.00		Replacetub/shower	2,250.00
		Repairshowers	18,000.00		Provide10fireexting.	750.00
		Providefire			Repair2screenand	
		extinguishersinunits	3,750.00		entrydoors	1,000.00
		Repairthescreendoor	2,000.00			
		Provideilluminatedexit		PHAWide	Administration	10,000.00
		signagecomm.bldg	3,150.00		FeesandCosts	28,000.00
		Insectcontrol(12bldg)	12,000.00			

Capital Fund Program Five - Year Action Plan
Part II: Supporting Pages — Work Activities

Activities for Year 1	Activities for Year: <u>2</u> FFY Grant: 2004 PHAFY: 2003			Activities for Year: <u>3</u> FFY Grant: 2005 PHAFY: 2004		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
	NH5 -3	Providermexhaustsin				
	Haller(Continued)	Commblgdg	2,500.00			
		ProvidecloseratComm				
		bldgmec'hlrmdoor	175.00			
	NH5 -5	Divertwaterawayfrom				
	CrutchfieldApts	Entrywalk	500.00			
		Replunitentrydoors	18,375.00			
		Replunitdoorknobs				
		withleverhandles	36,750.00			
		Installvisualnotification				
		devicesinhandicap				
		units	2,750.00			
		Repair/replstairdoor				
		closers	3,675.00			
		Replexitsigncover				
		plates	150.00			
		Repairkitchenexhaust	31,500.00			
		Repairbathrmexhaust	21,000.00			
		Providelampprotection				
		foralllightfixtures	3,150.00			
		Adjustextdoorat				
		chapel	150.00			
		Adjustextentrydoor				
		sothattheyclose	300.00			

**CapitalFundProgramFive -YearActionPlan
PartII:SupportingPages —WorkActivities**

Activitiesfor Year1	ActivitiesforYear: <u>2</u> FFYGrant:2004 PHAFY:2003			ActivitiesforYear: <u>3</u> FFYGrant:2005 PHAFY:2004		
	Development Name/Number	MajorWork Categories	EstimatedCost	Development Name/Number	MajorWork Categories	EstimatedCost
	NH5 -5	Replacetrashdoor	6,900.00			
	CrutchfieldApts (Continued)	Providesmokedetector intrashrm	450.00			
		Installasmokedetector inLaundryrm	75.00			
		Providea1hrrateddoor inLaundryrm	1,150.00			
		Provideanexhaustin inLaundryrm	300.00			
		Provideexitsignsin commonsplaces	2,250.00			
	NH5 -6	Installkitchenexhausts	2,700.00			
	Ceriello	InstallBathrmexhausts	1,800.00			
		Installweatherproof outletsatfrontofunits	675.00			
		Provideprotectionfor electricalmeter	1,000.00			
		Repairleak,electrical	150.00			
	PHAWide	Administration	10,000.00			
		FeesandCosts	28,000.00			

**Capital Fund Program Five - Year Action Plan
Part II: Supporting Pages — Work Activities**

Activities for Year 1	Activities for Year: <u>4</u> FFY Grant: 2006 PHAFY: 2005			Activities for Year: <u>5</u> FFY Grant: 2007 PHAFY: 2006		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
	NH5 -1	Repl of VAT flooring	174,000.00	NH5 -1	Repl kitchen cab/cntrtps	196,800.00
	JFK Apartment	Repl 20 stair drsw/rated	20,000.00	JFK Apartment	Repl lav knob handles	
		Inst 20 add'l outlets in			w/single lever type	3,525.00
		common corridors	1,500.00		Repl kits sink knob handl	
		Repl 2 storefront entry			w/single lever faucets	4,500.00
		glazing w/tempered gl.	4,800.00			
		Prov signs in comm spaces	5,000.00	NH5 -2	Inst gravel dripped geat	
				Boucher	base of perim of bldgs	11,000.00
	NH5 -2	Repl VA T flooring	32,500.00		Repl asphalt roof	11,700.00
	Boucher	Repl 16 flush val toilets	4,800.00		Repainting of unit int.	15,000.00
		Repl 12 lav faucets	900.00		Repl of 67 windows	40,200.00
		Repl lav w/ADA lav	1,000.00		Repl all kitchen cabinets	35,000.00
		Repl 16 tub/shower			Repl dr knobs w/levers	8,800.00
		faucets/rep wall tile	8,000.00		Repl kit procelain sinks	
		Add wheel cr handrails			w/stainless	6,400.00
		to HC ramp rails	450.00		Repl kit blk knob faucet	
		Repl 16 bath rmlight fix.	2,400.00		handle w/single lever	2,400.00
		Repl broken vent capat			Revise exist. guardrails	
		Bldg 24	125.00		to be 42" high	1,575.00
		Repl 3 units w/temp glaz.	5,250.00		Inst outlts commentry	
		Provide signage at			corridors 1 st & 2 nd fls	450.00
		common spaces	1,000.00		Paint exterior wood trim	3,000.00
	NH5 -3	Replace VCT flooring	156,000.00	NH5 -3	Inst gravel dripped geat	
	Haller			Haller	base of perim of bldgs	23,000.00
					Repl exist. asphalt roof	56,250.00
					Rep/repaint unit interior	91,000.00

CapitalFundProgramFive -YearActionPlan
PartII:SupportingPages —WorkActivities

Activitiesfor Year1	ActivitiesforYear: <u>4</u> FFYGrant:2006 PHAFY:2005			ActivitiesforYear: <u>5</u> FFYGrant:2007 PHAFY:2006		
	Development Name/Number	MajorWork Categories	EstimatedCost	Development Name/Number	MajorWork Categories	EstimatedCost
	NH5 -5	ReplVATflooring	144,000.00	NH5 -3	Replacekitchencabinets	140,000.00
	CrutchfieldApt s	Instadd'loutletsin commoncorridors	1,050.00	HallerCont.	Replkitchensinkfaucets w/singleleverfaucets	4,800.00
		Replentrystorefront glazingw/tempered	3,375.00	NH5 -5	Repaintunitinterior	84,000.00
		Providesignageat commonsaces	3,000.00	CrutchfieldApts	Replkitchencabinets Replbathroomcabinets	294,000.00 15,750.00
		Provideheatinmain entryvestibule	1,000.00	NH5 -6	Repaintinteriorunits	17,700.00
				Ceriello	Replaceallwindows Replallkitchencabinets	46,200.00 16,200.00
	NH5 -6	Installgraveldrippedge	2,000.00		Replacelavatoryfaucet	75.00
	Ceriello	Replexistasphaltrroof Pressurewashbuildings	25,000.00 1,000.00		Replacekitchenfaucets	600.00
		ReplVCTflooring	25,000.00		Addwheelchair	
		Replintwooddoors	42,500.00		handrailstoHCramp. Instweatherproofoutlets	300.00
	PHAWide	Administration FeesandCosts	10,000.00 28,000.00		atfrontentries	675.00
				PHAWide	Administration Feesa ndCosts	10,000.00 28,000.00

Actual Modernization Cost Certificate

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Comprehensive Improvement Assistance Program (CIAP)
Comprehensive Grant Program (CGP)

OMB Approval No. 2577 -0044 (Exp. 04/30/2004)
OMB Approval No. 2577 -0157 (Exp. 12/31/99)

Public reporting burden for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Office, Paperwork Reduction Project (2577 -0044 and 0157), Office of Information Technology, U.S. Department of Housing and Urban Development, Washington, D.C. 20410 -3600. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

Do not send this to the above address.

This collection of information requires that each Housing Authority (HA) submit information to enable HUD to initiate the fiscal close out process. The information will be used by HUD to determine whether the modernization grant is ready to be audited and closed out. The information is essential for audit verification and fiscal close out. Responses to the collection are required by regulation. The information requested does not lend itself to confidentiality.

HA Name Concord Housing Authority	Modernization Project Number NH36P -005-707-99
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The HA hereby certifies to the Department of Housing and Urban Development as follows:

- That the total amount of Modernization Cost (herein called the "Actual Modernization Cost") of the Modernization Grant, is as shown below:

A. Original Funds Approved	\$355,484.00
B. Funds Disbursed	\$355,484.00
C. Funds Expended (Actual Modernization Cost)	\$355,484.00
D. Amount to be Recaptured (A - C)	\$0.00
E. Excess of Funds Advanced (B - C)	\$0.00
- That all modernization work in connection with the Modernization Grant has been completed;
- That the entire Actual Modernization Cost or liabilities therefore incurred by the HA have been fully paid;
- That there are not undischarged mechanics', laborers', contractors', or material -men's liens against such modernization work on file in any public office where the same should be filed in order to be valid against such modernization work; and
- That the time in which such liens could be filed has expired.

I hereby certify that all the information stated, as well as any information provided in the accompaniment therewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Signature of Executive Director & Date: X	Date
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For HUD Use Only

The Cost Certificate is approved for audit:

Approved for Audit (Director, Office of Public Housing/ONAP Administrator) X	Date
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The audited costs agree with the costs shown above:

Verified (Designated HUD Official) X	Date
Approved (Director, Office of Public Housing/ONAP Administrator) X	Date