

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Small PHA Plan Update
Annual Plan for Fiscal Year: **2003**

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: Oxford Housing Authority

PHA Number: (662) 234-7524

PHA Fiscal Year Beginning: (mm/yyyy) 01/2003

PHA Plan Contact Information:

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Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting:
(select all that apply)

Main administrative office of the PHA
PHA development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

Main administrative office of the PHA
PHA development management offices
Main administrative office of the local, county or State government
Public library
PHA website
Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

Main business office of the PHA
PHA development management offices
Other (list below)

PHA Programs Administered:

~~Public Housing and Section 8~~ ~~Section 8 Only~~

Public Housing Only

**Annual PHA Plan
Fiscal Year 2003**

[24 CFR Part 903.7]

i. Table of Contents

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

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<input type="checkbox"/> Other (List below, providing each attachment name)	

ii. Executive Summary

[24 CFR Part 903.7 9 (r)]

At PHA option, provide a brief overview of the information in the Annual Plan

N/A

1. Summary of Policy or Program Changes for the Upcoming Year

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

While there were no policy changes to report this year, there were some program changes which will go into effect with the new fiscal year. With the termination of the PHDEP program, the Authority will be funding its share of the very important, award -winning and integral Community Policing program with monies from current and future capital funds. The Authority has had tremendous success in providing safety and security to its residents, staff and visitors, and is unwilling to give up the program as long as some avenue of funding exists.

Additionally, the Authority is planning on acquiring some real estate for purposes of providing a much-needed expanded Maintenance Facility, complete with shop, offices, and storage.

2. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

- A. **XX Yes** No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?
- B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$ 389,413
- C. **XX Yes** No: Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.
- D. Capital Fund Program Grant Submissions

(1) Capital Fund Program 5-Year Action Plan

The Capital Fund Program 5-Year Action Plan is provided as Attachment C.

(2) Capital Fund Program Annual Statement

The Capital Fund Program Annual Statement is provided as Attachment B.

3. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1. Yes **XX No:** Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to next component ; if "yes", complete one activity description for each development.)

2. Activity Description N/A

Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities)
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected: 6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Relocation resources (select all that apply) <input type="checkbox"/> Section 8 for units <input type="checkbox"/> Public housing for units <input type="checkbox"/> Preference for admission to other public housing or section 8 <input type="checkbox"/> Other housing for units (describe below)
8. Timeline for activity: a. Actual or projected start date of activity: b. Actual or projected start date of relocation activities: c. Projected end date of activity:

4. Voucher Homeownership Program

[24 CFR Part 903.7 9 (k)]

A. Yes **XX No:** Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to next component; if “yes”, describe each program using the table below (copy and complete questions for each program identified.)

B. Capacity of the PHA to Administer a Section 8 Homeownership Program

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- Establishing a minimum homeowner downpayment requirement of at least 3 percent and requiring that at least 1 percent of the downpayment comes from the family’s resources
- Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards
- Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

5. Safety and Crime Prevention: PHDEP Plan

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

A. Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) PHDEP grant for the upcoming year?
\$ N/A

C. Yes No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.

D. Yes No: The PHDEP Plan is attached at Attachment _____

6. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board (RAB) Recommendations and PHA Response

1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2. If yes, the comments are Attached at Attachment (File name) **F**

3. In what manner did the PHA address those comments? (select all that apply)

The PHA changed portions of the PHA Plan in response to comments

A list of these changes is included

Yes No: below or

Yes No: at the end of the RAB Comments in Attachment _____.

Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the end of the RAB Comments in Attachment **F**.

Other: (list below)

B. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: **State of Mississippi**

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)

XX Other: (list below)

Based upon CHAS Table 1C(1990) for Lafayette County, MS.

3. PHA Requests for support from the Consolidated Plan Agency

Yes **XX No:** Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

None.

C. Criteria for Substantial Deviation and Significant Amendments

1. Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

A. Substantial Deviation from the 5-year Plan:

Any change in statutory requirements for administration of Public Housing requiring public comment and/or public hearing.

A. Significant Amendment or Modification to the Annual Plan:

A Significant Deviation or Modification of the Annual Plan shall be construed to mean:

- ~~///~~ **changes to rents or admissions policies or organization of the waiting list;**
- ~~///~~ **additions of non-emergency work items (items not included in the current Annual Statement of the 5-year Plan) or change in use of replacement reserve funds under the Capital Fund;**
- ~~///~~ **and any change with regard to demolition or disposition, designation, homeownership programs or conversion activities.**

Attachment A Supporting Documents Available for Review

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
XX	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
XX	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
XX	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
XX	Most recent Board-approved operating budget for the public housing program	Annual Plan: Financial Resources
XX	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
XX	Any policy governing occupancy of Police Officers in Public Housing XX check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
XX	Public housing rent determination policies, including the method for setting public housing flat rents XX check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
XX	Schedule of flat rents offered at each public housing development XX check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
	Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
XX	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
XX	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations
XX	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
	Any required policies governing any Section 8 special housing types <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
XX	Public housing grievance procedures XX check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
	Section 8 informal review and hearing procedures <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
XX	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing §504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program (section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
XX	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention
XX	PHDEP-related documentation: <ul style="list-style-type: none"> ·? Baseline law enforcement services for public housing developments assisted under the PHDEP plan; ·? Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15); ·? Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities; ·? Coordination with other law enforcement efforts; ·? Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and ·? All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan. 	Annual Plan: Safety and Crime Prevention
XX	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) XX check here if included in the public housing A & O Policy	Pet Policy
XX	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

ATTACHMENT B: Capital Fund Program Annual Statement

Annual Statement/Performance and Evaluation Report						
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary						
PHA Name: OXFORD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program: MS26P093090-2001 Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant: 2001	
Original Annual Statement		Reserve for Disasters/ Emergencies		Revised Annual Statement (revision no:)		
<u>XX</u> Performance and Evaluation Report for Period Ending: 06/30/2002		Final Performance and Evaluation Report				
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost		
		Original	Revised	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations	75,000		75,000	75,000	
3	1408 Management Improvements	-0-		-0-	-0-	
4	1410 Administration	22,500	3,000	3,000	3,000	
5	1411 Audit	2,500		2,500	-0-	
6	1415 liquidated Damages	-0-		-0-	-0-	
7	1430 Fees and Costs	20,000	19,500	19,500	11,700	
8	1440 Site Acquisition	-0-		-0-	-0-	
9	1450 Site Improvement	-0-		-0-	-0-	
10	1460 Dwelling Structures	282,598	309,147	289,676	670	
11	1465.1 Dwelling Equipment—Nonexpendable	-0-		-0-	-0-	
12	1470 Nondwelling Structures	-0-		-0-	-0-	
13	1475 Nondwelling Equipment	-0-		-0-	-0-	
14	1485 Demolition	-0-		-0-	-0-	
15	1490 Replacement Reserve	-0-		-0-	-0-	
16	1492 Moving to Work Demonstration	-0-		-0-	-0-	
17	1495.1 Relocation Costs	-0-		-0-	-0-	
18	1498 Mod Used for Development	-0-		-0-	-0-	
19	1502 Contingency	-0-		-0-	-0-	
20	Amount of Annual Grant: (sum of lines 2-19)	402,598	409,147	409,147	90,370	
21	Amount of line 20 Related to LBP Activities	-0-	-0-	-0-	-0-	
22	Amount of line 20 Related to Section 504 Compliance	-0-	-0-	-0-	-0-	
23	Amount of line 20 Related to Security	-0-	-0-	-0-	-0-	
24	Amount of line 20 Related to Energy Conservation Measures	268,000	268,000	268,000	670	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Oxford Housing Authority		Grant Type and Number Capital Fund Program #: MS26P093090-2001 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 2001			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
MS26P093090-2001	Operations – staff enhancement	1406		75000		75000	75000	Completed
	Administration – accounting, consumables	1410		22500	3000	3000	3000	Completed
	Audit – self-explanatory	1411		2500		2500	-0-	In process
	Fees and Costs – Architect’s fees (6%)	1430		20000		19500	11700	In process
	Dwelling structures	1460		282598		210529	670	In process
	Install A/C WJ Homes 107598					79147	0	In process
	Reroof WJ Homes 175000					289676	670	
	282598							
	Total Grant Funding			402598		389676	90370	In process

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: OXFORD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program: MS26P093090-2002 Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant: 2002
Original Annual Statement		Reserve for Disasters/ Emergencies			
Performance and Evaluation Report for Period Ending:		Final Performance and Evaluation Report			
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	75,000	75,000		
3	1408 Management Improvements	-0-	50,000		
4	1410 Administration	22,500	5,000		
5	1411 Audit	2,500	2,500		
6	1415 liquidated Damages	-0-	-0-		
7	1430 Fees and Costs	20,000	20,000		
8	1440 Site Acquisition	-0-	-0-		
9	1450 Site Improvement	14,598	10,000		
10	1460 Dwelling Structures	268,000	191,553		
11	1465.1 Dwelling Equipment—Nonexpendable	-0-	-0-		
12	1470 Nondwelling Structures	-0-	-0-		
13	1475 Nondwelling Equipment	-0-	35,360		
14	1485 Demolition	-0-	-0-		
15	1490 Replacement Reserve	-0-	-0-		
16	1492 Moving to Work Demonstration	-0-	-0-		
17	1495.1 Relocation Costs	-0-	-0-		
18	1498 Mod Used for Development	-0-	-0-		
19	1502 Contingency	-0-	-0-		
20	Amount of Annual Grant: (sum of lines 2-19)	402,598	389,413		
21	Amount of line 20 Related to LBP Activities	-0-	-0-		
22	Amount of line 20 Related to Section 504 Compliance	-0-	-0-		
23	Amount of line 20 Related to Security	14,598	-0-		
24	Amount of line 20 Related to Energy Conservation Measures	268,000	160,000		

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Oxford Housing Authority		Grant Type and Number Capital Fund Program #: MS26P093090-2002 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 2002			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
MS26P093090-2002	Operations – staff enhancement	1406		75000	75000			
	Management improvements	1408		-0-	50000			
	Administration – accounting, consumables	1410		22500	5000			
	Audit – self-explanatory	1411		2500	2500			
	Fees & Costs – Architect’s fees (6%)	1430		20000	20000			
	Site Improvement Solid Sod – all sites 7500 Fence at CB Webb 2000 Flower bed at WJ Homes <u>500</u> 10000	1450		14598	10000			
	Dwelling Structures Roofing at CB Webb 134033 Paint/Sheet rock repair <u>52570</u> 191553	1460		268000	191553			
	Non-dwelling Equipment Vehicle purchase 35360	1475		-0-	35360			
	Total Grant Funding				389413			

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: OXFORD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program: MS26P093090-2003 Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant: 2003
XX Original Annual Statement Performance and Evaluation Report for Period Ending:		Reserve for Disasters/ Emergencies Final Performance and Evaluation Report		Revised Annual Statement (revision no:)	
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	100,000			
3	1408 Management Improvements	50,000			
4	1410 Administration	5,000			
5	1411 Audit	2,500			
6	1415 liquidated Damages	-0-			
7	1430 Fees and Costs	22,000			
8	1440 Site Acquisition	40,000			
9	1450 Site Improvement	7,000			
10	1460 Dwelling Structures	137,913			
11	1465.1 Dwelling Equipment—Nonexpendable	-0-			
12	1470 Nondwelling Structures	-0-			
13	1475 Nondwelling Equipment	25,000			
14	1485 Demolition	-0-			
15	1490 Replacement Reserve	-0-			
16	1492 Moving to Work Demonstration	-0-			
17	1495.1 Relocation Costs	-0-			
18	1498 Mod Used for Development	-0-			
19	1502 Contingency	-0-			
20	Amount of Annual Grant: (sum of lines 2-19)	389,413			
21	Amount of line 20 Related to LBP Activities	-0-			
22	Amount of line 20 Related to Section 504 Compliance	-0-			
23	Amount of line 20 Related to Security	64,000			
24	Amount of line 20 Related to Energy Conservation Measures	25,600			

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Oxford Housing Authority		Grant Type and Number Capital Fund Program #: MS26P093090-2003 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 2003			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
MS26P093090-2003	Operations – staff enhancement	1406		100000				
	Management improvements	1408		50000				
	Administration – accounting, consumables	1410		5000				
	Audit – self-explanatory	1411		2500				
	Fees & Costs – Architect’s fees (6%)	1430		22000				
	Site Acquisition Purchase site for Maint Facility	1440		40000				
	Site Improvement Landscaping	1450		7000				
	Dwelling Structures Replace back doors CB Webb 64000 Replace CB Webb light fixt 30720 Replace Vent-a-hoods, CBW <u>43193</u> 137913	1460		137913				
	Non-dwelling Equipment Vehicle purchase 35360	1475		25000				
	Total Anticipated Grant Funding			389413				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: OXFORD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program: MS26P093090-2004 Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant: 2004
XX Original Annual Statement Performance and Evaluation Report for Period Ending:		Reserve for Disasters/ Emergencies Final Performance and Evaluation Report		Revised Annual Statement (revision no:)	
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	100,000			
3	1408 Management Improvements	50,000			
4	1410 Administration	2,500			
5	1411 Audit	2,500			
6	1415 liquidated Damages	-0-			
7	1430 Fees and Costs	22,000			
8	1440 Site Acquisition	-0-			
9	1450 Site Improvement	2,500			
10	1460 Dwelling Structures	-0-			
11	1465.1 Dwelling Equipment—Nonexpendable	-0-			
12	1470 Nondwelling Structures	184,913			
13	1475 Nondwelling Equipment	25,000			
14	1485 Demolition	-0-			
15	1490 Replacement Reserve	-0-			
16	1492 Moving to Work Demonstration	-0-			
17	1495.1 Relocation Costs	-0-			
18	1498 Mod Used for Development	-0-			
19	1502 Contingency	-0-			
20	Amount of Annual Grant: (sum of lines 2-19)	389,413			
21	Amount of line 20 Related to LBP Activities	-0-			
22	Amount of line 20 Related to Section 504 Compliance	-0-			
23	Amount of line 20 Related to Security	-0-			
24	Amount of line 20 Related to Energy Conservation Measures	-0-			

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Oxford Housing Authority			Grant Type and Number Capital Fund Program #: MS26P093090-2004 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 2004		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
MS26P093090-2004	Operations – staff enhancement	1406		100000				
	Management Improvements	1408		50000				
	Administration – accounting, consumables	1410		2500				
	Audit – self-explanatory	1411		2500				
	Fees & Costs Architect’s fees	1430		22000				
	Site Improvements Landscaping	1450		2500				
	Non-Dwelling Structures Build Laundromat, C. B. Webb 100000 Install Laundromat, WJ Homes <u>84913</u> 184913	1470		184913				
	Non-Dwelling Equipment Purchase truck & tractor 25000	1475		25000				
	Total Anticipated Grant Funding				389413			

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: OXFORD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program: MS26P093090-2005 Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant: 2005
Original Annual Statement		Reserve for Disasters/ Emergencies <u>XX</u> Revised Annual Statement (revision no:)			
Performance and Evaluation Report for Period Ending:		Final Performance and Evaluation Report			
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	100000			
3	1408 Management Improvements	50000			
4	1410 Administration	5000			
5	1411 Audit	2500			
6	1415 liquidated Damages	-0-			
7	1430 Fees and Costs	22000			
8	1440 Site Acquisition	-0-			
9	1450 Site Improvement	118000			
10	1460 Dwelling Structures	-0-			
11	1465.1 Dwelling Equipment—Nonexpendable	-0-			
12	1470 Nondwelling Structures	66913			
13	1475 Nondwelling Equipment	25000			
14	1485 Demolition	-0-			
15	1490 Replacement Reserve	-0-			
16	1492 Moving to Work Demonstration	-0-			
17	1495.1 Relocation Costs	-0-			
18	1498 Mod Used for Development	-0-			
19	1502 Contingency	-0-			
20	Amount of Annual Grant: (sum of lines 2-19)	389413			
21	Amount of line 20 Related to LBP Activities	-0-			
22	Amount of line 20 Related to Section 504 Compliance	-0-			
23	Amount of line 20 Related to Security	-0-			
24	Amount of line 20 Related to Energy Conservation Measures	-0-			

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Oxford Housing Authority			Grant Type and Number Capital Fund Program #: MS26093090-2005 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 2005		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
MS26P093090-2005	Operations – staff enhancement	1406		100000				
	Management improvements	1408		50000				
	Administration – accounting, consumables	1410		5000				
	Audit – self-explanatory	1411		2500				
	Fees & Costs Architect’s fees	1430		22000				
	Site Improvement Resurface 8 parking areas and Build additional parking area 118000	1460		118000				
	Non-Dwelling Structures Office Space Expansion 66913	1470		66913				
	Non-Dwelling Equipment Vehicle purchase	1475		25000				
	Total Anticipated Grant Funding			389413				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: OXFORD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program: MS26P093090-2006 Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant: 2006
Original Annual Statement Performance and Evaluation Report for Period Ending:		Reserve for Disasters/ Emergencies <u>XX</u> Revised Annual Statement (revision no:) Final Performance and Evaluation Report			
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	100,000			
3	1408 Management Improvements	50,000			
4	1410 Administration	2,000			
5	1411 Audit	2,500			
6	1415 liquidated Damages	-0-			
7	1430 Fees and Costs	22,000			
8	1440 Site Acquisition	-0-			
9	1450 Site Improvement	2,913			
10	1460 Dwelling Structures	-0-			
11	1465.1 Dwelling Equipment—Nonexpendable	-0-			
12	1470 Nondwelling Structures	185,000			
13	1475 Nondwelling Equipment	25,000			
14	1485 Demolition	-0-			
15	1490 Replacement Reserve	-0-			
16	1492 Moving to Work Demonstration	-0-			
17	1495.1 Relocation Costs	-0-			
18	1498 Mod Used for Development	-0-			
19	1502 Contingency	-0-			
20	Amount of Annual Grant: (sum of lines 2-19)	389,413			
21	Amount of line 20 Related to LBP Activities	-0-			
22	Amount of line 20 Related to Section 504 Compliance	-0-			
23	Amount of line 20 Related to Security	-0-			
24	Amount of line 20 Related to Energy Conservation Measures	-0-			

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Oxford Housing Authority		Grant Type and Number Capital Fund Program #: MS26P093090-2006 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 2006			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
MS26P093090-2006	Operations – staff enhancement	1406		100000				
	Management Improvements	1408		50000				
	Administration – accounting, consumables	1410		2000				
	Audit – self-explanatory	1411		2500				
	Fees & Costs Architect’s fees	1430		22000				
	Site Improvement Landscaping	1450		2913				
	Non-Dwelling Structures Build Maintenance Facility 184,913	1470		185000				
	Non-Dwelling Equipment Purchase vehicle	1475		25000				
	Total Anticipated Grant Funding			389413				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part III: Implementation Schedule							
PHA Name: Oxford Housing Authority			Grant Type and Number Capital Fund Program #: MS26P093090-2006 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 2006	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quart Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
MS26P093090-2006	All funds will be obligated within 18 months of funding availability.			All funds will be expended within 18 months of funding availability.			

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name: OXFORD HOUSING AUTHORITY		Grant Type and Number Capital Fund Program: MS26P093090-2007 Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant: 2007
XX Original Annual Statement		Reserve for Disasters/ Emergencies		Revised Annual Statement (revision no:)	
Performance and Evaluation Report for Period Ending:		Final Performance and Evaluation Report			
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	100,000			
3	1408 Management Improvements	50,000			
4	1410 Administration	5,000			
5	1411 Audit	2,500			
6	1415 liquidated Damages	-0-			
7	1430 Fees and Costs	20,000			
8	1440 Site Acquisition	-0-			
9	1450 Site Improvement	17,000			
10	1460 Dwelling Structures	142,913			
11	1465.1 Dwelling Equipment—Nonexpendable	-0-			
12	1470 Nondwelling Structures	-0-			
13	1475 Nondwelling Equipment	52,000			
14	1485 Demolition	-0-			
15	1490 Replacement Reserve	-0-			
16	1492 Moving to Work Demonstration	-0-			
17	1495.1 Relocation Costs	-0-			
18	1498 Mod Used for Development	-0-			
19	1502 Contingency	-0-			
20	Amount of Annual Grant: (sum of lines 2-19)	389,413			
21	Amount of line 20 Related to LBP Activities	-0-			
22	Amount of line 20 Related to Section 504 Compliance	-0-			
23	Amount of line 20 Related to Security	52,000			
24	Amount of line 20 Related to Energy Conservation Measures	92,971			

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHA Name: Oxford Housing Authority		Grant Type and Number Capital Fund Program #: MS26P093090-2007 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 2007			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
MS26P093090-2007	Operations – staff enhancement	1406		100000				
	Management Improvements	1408		50000				
	Administration – accounting, consumables	1410		5000				
	Audit – self-explanatory	1411		2500				
	Fees & Costs Architect’s fees	1430		20000				
	Site Improvement Repair sidewalks 10,000 Replace clothes lines, CB Webb <u>7,000</u> 17,000	1450		17000				
	Dwelling Structures New bath floor tiles CB Webb 24,971 Replace Kitchen counter CB Webb 24,971 Replace ceiling fixtures, WJ Homes 24,971 Replace Dry-Vet, Willow & Laurel <u>68,000</u> 142,913	1460		142913				
	Non-Dwelling Equipment Security Camera System 52,000	1475		52000				
	Total Anticipated Grant Funding			389413				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part III: Implementation Schedule							
PHA Name: Oxford Housing Authority			Grant Type and Number Capital Fund Program #: MS26P093090-2007 Capital Fund Program Replacement Housing Factor #:			Federal FY of Grant: 2007	
Development Number Name/HA-Wide Activities	All Fund Obligated (Quart Ending Date)			All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
	Original	Revised	Actual	Original	Revised	Actual	
MS26P093090-2007	All funds will be obligated within 18 months of funding availability.			All funds will be expended within 36 months of funding availability.			

Attachment C
Capital Fund Program Five-Year Action Plan
 Part I: Summary

HA Name Oxford Housing Authority				<u>XX</u> Original 5-Year Plan Revision No _____	
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: 2004 PHA FY: 2004	Work Statement for Year 3 FFY Grant: 2005 PHA FY: 2005	Work Statement for Year 4 FFY Grant: 2006 PHA FY: 2006	Work Statement for Year 5 FFY Grant: 2007 PHA FY: 2007
<i>MS093-001</i>		\$100,000	\$118,000		\$66,942
<i>MS093-001</i>			\$66,913		
<i>MS093-003</i>		\$84,913			\$24,971
<i>MS093-007</i>					\$68,000
<i>HA-Wide</i>		\$25,000	\$25,000	\$187,913	\$52,000
<i>HA-Wide</i>				\$25,000	
<i>CFP Funds Listed for 5-year Planning</i>		\$209,913	\$209,913	\$212,913	\$211,913

Capital Fund Program Five-Year Action Plan

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year: <u>4</u> FFY Grant: 2006 PHA FY: 2006			Activities for Year: <u>5</u> FFY Grant: 2007 PHA FY: 2007		
<i>See Annual Statement</i>	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
	HA-wide	Build Maintenance Facility	185,000	MS093	Repair sidewalks	10,000
	HA-wide	Purchase truck	25,000	MS093-001	Replace clothes lines	7,000
	HA-wide	Site Improvement	2,913	MS093-001	Replace kitchen countertops	24,971
	Subtotal		212,913	MS093-001	Replace bath floor tiles	24,971
				Subtotal		66,942
				MS093-003	Replace small b/r ceiling fixtures	24,971
				Subtotal		24,971
				MS093-007	Replace Dryvit on dwelling structures	68,000
				Subtotal		68,000
				HA-wide	Surveillance Camera Equipment	52,000
				Subtotal		52,000
	Total CFP Estimated Cost		212,913			211,913

PHA Public Housing Drug Elimination Program Plan

Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Section 1: General Information/History

A. Amount of PHDEP Grant \$ N/A

B. Eligibility type (Indicate with an "x") N1_____ N2_____ R_____

C. FFY in which funding is requested _____

D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

PHDEP is no longer applicable since funding for this program is unavailable as a grant.

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area. Unit count information should be consistent with that available in PIC.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)
N/A		

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an "x" to indicate the length of program by # of months. For "Other", identify the # of months).

N/A **12 Months**_____ **18 Months**_____ **24 Months**_____

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. The Fund Balances should reflect the balance as of Date of Submission of the PHDEP Plan. The Grant Term End Date should include any HUD-approved extensions or waivers. For grant extensions received, place “GE” in column or “W” for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant #	Fund Balance as of Date of this Submission (06/30/2002)	Grant Extensions or Waivers	Grant Start Date	Grant Term End Date
X FY 1995	89000	MS26DEP0930195	-0-	None	01/01/1996	12/31/1996
X FY 1996	89000	MS26DEP0930196	-0-	None	01/01/1997	12/31/1997
X FY 1997	63600	MS26DEP0930197	-0-	None	01/01/1998	12/31/1998
X FY 1998	63600	MS26DEP0930198	-0-	None	01/01/1999	12/31/1999
X FY 1999	43627	MS26DEP0930199	-0-	None	01/01/2000	12/31/2000
X FY 2000	48595	MS26DEP0930100	-0-	None	01/01/2001	12/31/2001
X FY 2001	52087	MS26DEP0930101	26044	None	01/01/2002	12/31/2002

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

N/A

B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

Not Applicable.

FFY _____ PHDEP Budget Summary	
Original statement	
Revised statement dated:	
Budget Line Item	Total Funding
9110 – Reimbursement of Law Enforcement	
9115 - Special Initiative	
9116 - Gun Buyback TA Match	
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	
TOTAL PHDEP FUNDING	

C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

Not Applicable.

9110 – Reimbursement of Law Enforcement		Total PHDEP Funding: \$
Goal(s)		
Objectives		

Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDE P Funding	Other Funding (Amount/ Source)	Performance Indicators
1.							
2.							
3.							

9115 - Special Initiative Not Applicable					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/ Source)	Performance Indicators
1.							
2.							
3.							

9116 - Gun Buyback TA Match NOT Applicable					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9120 - Security Personnel NOT Applicable					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9130 – Employment of Investigators NOT Applicable					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9140 – Voluntary Tenant Patrol NOT Applicable					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9150 - Physical Improvements NOT Applicable					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9160 - Drug Prevention NOT Applicable					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							

2.							
3.							

9170 - Drug Intervention NOT Applicable					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9180 - Drug Treatment NOT Applicable					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9190 - Other Program Costs NOT Applicable					Total PHDEP Funds: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

Required Attachment D : Resident Member on the PHA Governing Board

1. Yes **XX** No: Does the PHA governing Board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing Board:

B. How was the resident Board member selected: (select one)?

- Elected
- Appointed

C. The term of appointment is (include the date term expires):

2. A. If the PHA governing Board does not have at least one member who is directly assisted by the PHA, why not?

- the PHA is located in a State that requires the members of a governing Board to be salaried and serve on a full time basis
- the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory Board of the opportunity to serve on the governing Board, and has not been notified by any resident of their interest to participate in the Board.

XX Other (explain):

Mississippi has a state ethics law AND state constitutional provision which do not permit any person who directly benefits monetarily from the operations of any publicly supported or funded program from being put in a position to decide operational or fiscal policy for that program. At this time, the Attorney General of the State of Mississippi and the Ethics Commission of the state have issued diametrically opposing opinions on the matter of whether or not federal law can supercede state law regarding the placement of a recipient of federal subsidy managed by a state constituted authority on the governing Board which sets fiscal and/or operational policy for the authority that manages the distribution of said subsidy. The Ethics Commission has issued a ruling stating that any political entity engaged in breaking the conflict of interest provisions in question will be sanctioned to the fullest extent of the law. Therefore, the local political leadership who are in charge of making appointments to the Board of Commissioners of Oxford Housing Authority are unable and unwilling to make such an appointment contrary to state law and constitution until such time as the Attorney General and the Ethics Commission arrive at an agreement on this matter. Further, at the time of this writing, the Authority is still operating under a congressional exemption from compliance with this requirement.

B. Date of next term expiration of a governing Board member: April 2003

C. Name and title of appointing official(s) for governing Board (indicate appointing official for the next position): **The Honorable Richard Howorth, Mayor of the City of Oxford**

Required Attachment E: Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

**Katherine Hervey
De-Eldra Wicks
Terry Vaughn
Sarah Payton**

Attachment F: Comments of Resident Advisory Board & PHA Response

The Resident Advisory Board was delighted that Oxford Housing Authority received the Lawn of the Month Award from the Oxford Garden Club in April of this year. The Board advised that such recognition enhances feelings of community and pride in the residents of Authority properties.

The current expenditures and status of the work product for the 2001 and 2002 Capital Funds were explained to the Board. The representatives were basically pleased with the changes made to the complexes by the installation of central air conditioning in each apartment and the addition of the hipped-roof entrances in the duplexes at Wayne Johnson Homes. Some of the Board members reported that the residents were having to get used to moderating their power consumption by closely controlling A/C usage, even with the utility allowance adjustments made by management with the installation of central air.

The Board reviewed the PHA plan with revisions for Capital Fund expenditures for 2002 through 2007, and the PEER report for 2001. It was explained that the revisions represented a modest decrease in funding for the Capital Fund program by HUD for 2002, and that the reduced figure of \$389,413 would be used for planning purposes for 2003 – 2007. The Board questioned the reduction and it was explained that the program was funded by acts of Congress and the appropriations process and managed by HUD in Washington. Recipients rarely have the opportunity to ask why such reductions take place, but have to manage the reductions in the planning for expenditures. It was also pointed out that sometimes, extra money is provided in the grants, as in the case of 2001, when the funding level was raised by over \$6500. The Board understood the explanations.

The Board was advised that the PHDEP Grant funding had been discontinued by HUD. Because of the success of the community policing effort within and around public housing properties in the City of Oxford, Management has determined that the current program is important to the continued safety and security of housing residents, staff and visitors. Therefore, Management has determined to continue to support the community policing program at current levels with portions of the Capital Fund into the foreseeable future. The Board was pleased to hear this news and commended the police officers and their diligent efforts to provide safety and security to all residents.

One of the line items questioned by the Board was the plan to acquire real estate in FY 2003. It was explained that Management planned to build a comprehensive maintenance facility and needed to purchase additional property, if possible, for that purpose. There were no other questions regarding this matter.

The Board was pleased that management was planning to build laundromats at C. B. Webb and Wayne Johnson Homes. The question was raised about why no such plans were being made for Laurel Grove and Willow Knoll. It was explained that Laurel and Willow duplexes had washer/dryer hookups, so installation of laundromats at those sites were not justified. In addition, it was pointed out that those scattered sites were relatively

small, with no available space for a laundromat facility.

In reviewing the newest plan year, 2007, the Board was generally pleased with the planned expenditures. Management thanked the Board for their candor and appreciated their comments on the plans for Capital Fund expenditures presented in the 2003 Annual Plan Update for Oxford Housing Authority.