

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Small PHA Plan Update
Annual Plan for Fiscal Year: **2003**

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

PHA Plan Agency Identification

PHA Name: The Housing Authority of the city of St. Charles

PHA Number: MO006

PHA Fiscal Year Beginning: 01/01/03

PHA Plan Contact Information:

Name: Pat Nissen

Phone: 636/946-6577 Ext.25

TDD: 636/946-6577

Email : pat@stcha.org

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting:
(select all that apply)

- Main administrative office of the PHA
- PHA development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- Main administrative office of the PHA
- PHA development management offices
- Main administrative office of the local, county or State government
- Public library
- PHA website
- Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- Main business office of the PHA
- PHA development management offices
- Other (list below)

PHA Programs Administered:

Public Housing and Section 8 Section 8 Only Public Housing Only

**Annual PHA Plan
Fiscal Year 2003**
[24 CFR Part 903.7]

i. Table of Contents

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Contents	<u>Page #</u>
Annual Plan	
i. Executive Summary (optional)	
ii. Annual Plan Information	
iii. Table of Contents	Page 1
1. Description of Policy and Program Changes for the Upcoming Fiscal Year	Page 2
2. Capital Improvement Needs	Page 2
3. Demolition and Disposition	
4. Homeownership: Voucher Homeownership Program	Page 4
5. Crime and Safety: PHDEP Plan	Page 5
6. Other Information:	
A. Resident Advisory Board Consultation Process	Page 5
B. Statement of Consistency with Consolidated Plan	Page 6
C. Criteria for Substantial Deviations and Significant Amendments	
Page 7	
Attachments	
<input checked="" type="checkbox"/> Attachment A: Supporting Documents Available for Review	
<input checked="" type="checkbox"/> Attachment B: Capital Fund Program Annual Statement	
<input checked="" type="checkbox"/> Attachment C: Capital Fund Program 5 Year Action Plan	
<input type="checkbox"/> Attachment _: Capital Fund Program Replacement Housing Factor Annual Statement	
<input checked="" type="checkbox"/> Attachment D: Public Housing Drug Elimination Program (PHDEP) Plan	
<input checked="" type="checkbox"/> Attachment E: Resident Membership on PHA Board or Governing Body	
<input checked="" type="checkbox"/> Attachment F: Membership of Resident Advisory Board or Boards	
<input type="checkbox"/> Attachment G: Comments of Resident Advisory Board or Boards & Explanation of PHA Response (must be attached if not included in PHA Plan text)	
<input checked="" type="checkbox"/> Other (List below, providing each attachment name)	
<input checked="" type="checkbox"/> Attachment "H" Voluntary Conversion	
<input checked="" type="checkbox"/> Attachment "T" RASS Follow Up Plan	

ii. Executive Summary

[24 CFR Part 903.7 9 (r)]

At PHA option, provide a brief overview of the information in the Annual Plan

The building on the property we purchased last year with the intent to demolish the structure and construct a new office on the site, has been demolished and at this time is green space in the project. We drew down our 2001 CF under 1406 and have accomplished this with some of that money. We will draw down 2002 CF under 1406 once again. The new office will be expensive and the conversion of the old office into the Laundromat and Community Center the residents are requesting will be an additional cost. The community center will be used for our Life Skills Group Meetings, Youth 4 Unity Meetings and Resident Meetings. We are in hopes of financing the project with grants and some of our reserves.

1. Summary of Policy or Program Changes for the Upcoming Year

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

Policy changes that will be in effect are: Resolution # 416 – Criminal Check on all re-certifications and Resolution # 415 – Homeownership Program

2. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. X Yes: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$ **127,693**

C. X Yes: Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

D. Capital Fund Program Grant Submissions

(1) Capital Fund Program 5-Year Action Plan

The Capital Fund Program 5-Year Action Plan is provided as Attachment **C**

(2) Capital Fund Program Annual Statement

The Capital Fund Program Annual Statement is provided as Attachment **B**

3. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1. **X No:** Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If “No”, skip to next component ; if “yes”, complete one activity description for each development.)

2. Activity Description

Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities)	
1a. Development name:	
1b. Development (project) number:	
2. Activity type: Demolition <input type="checkbox"/>	Disposition <input type="checkbox"/>
3. Application status (select one)	
Approved <input type="checkbox"/>	
Submitted, pending approval <input type="checkbox"/>	
Planned application <input type="checkbox"/>	
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>	
5. Number of units affected:	
6. Coverage of action (select one)	
<input type="checkbox"/> Part of the development	
<input type="checkbox"/> Total development	
7. Relocation resources (select all that apply)	
<input type="checkbox"/> Section 8 for units	
<input type="checkbox"/> Public housing for units	
<input type="checkbox"/> Preference for admission to other public housing or section 8	
<input type="checkbox"/> Other housing for units (describe below)	
8. Timeline for activity:	
a. Actual or projected start date of activity:	
b. Actual or projected start date of relocation activities:	
c. Projected end date of activity:	

4. Voucher Homeownership Program

[24 CFR Part 903.7 9 (k)]

- A. X Yes Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to next component; if “yes”, describe each program using the table below (copy and complete questions for each program identified.)

B. Capacity of the PHA to Administer a Section 8 Homeownership Program

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- X Establishing a minimum homeowner down payment requirement of at least 3 percent and requiring that at least 1 percent of the down payment comes from the family’s resources
- X Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards
- X Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

SCHA has partnered with Consumer Credit Counseling to provide financial recommendations for Homeownership applicants that have need of credit counseling. Eagle Eye Building Inspector, Liberty Finance, Caldwell Banker and Meyer Realtors agree to provide services for our Program Participants, however, a general list of local realtors, inspectors and lenders and non-profit agencies is available for the participant’s selection. The Coordinator is in the process of recruiting alternative lenders such as Fannie Mae, Freddie Mae, Ginnie Mae and US Bank, etc., besides pursuing available down payment assistance programs, SCHA provides Homeownership participants orientation, eligibility assessments, home shopping education, paperwork assistance and delinquency intervention. Homeownership Workshops offer pre purchase and post purchase home ownership education. The St. Charles Housing Authority Homeownership Coordinator has established a working relationship with two HUD approved pre purchase counseling agencies, NECAC (North East Community Action Corporation) and Catholic Commission on Housing. SCHA plans to become a HUD approved pre purchase counseling agency in the year 2003.

Now that the Homeownership Program has been “developed”, the SCHA Director has applied and received funding for a full time staff person to fill the position of Section 8 Homeownership coordinator. This program will lend the man hours to concentrate on the “implementation” of the Homeownership Program in the year 2003. To continue to expand home ownership opportunities for low income families in our jurisdiction, alternative home ownership programs will be reviewed for consideration once the Section 8 Homeownership Program is fully operational.

5. Safety and Crime Prevention: PHDEP Plan

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- A. **X No:** Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan? **There is no more PHDEP**
- B. What is the amount of the PHA's estimated or actual (if known) PHDEP grant for the upcoming year? **There is no more PHDEP**
- C. **X No** Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component. **There is no more PHDEP**
- D. **X Yes:** The PHDEP Plan for previous grants is attached at **"T"**

6. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board (RAB) Recommendations and PHA Response

- 1 **YES:** Did the PHA receive any comments on the PHA Plan from the Resident Advisory Boards?
2. If yes, the comments are Attached at Attachment
3. In what manner did the PHA address those comments? (select all that apply)
- The residents still want a Community Center and Laundry Facility.**
- Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the at the end of the RAB Comments in Attachment ____.
- Other: (list below)

B. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: **The City of St. Charles**

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- X The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- X The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- X The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- X Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)
- X Other: (list below)

3. PHA Requests for support from the Consolidated Plan Agency

- X Yes: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

We have only two requests of the city.

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments. The city of St. Charles waives our Payment in Lieu of Taxes and has allowed the Section 8 Landlords serviced through this authority to be relieved of the new city rental dwelling inspection at the cost of \$50.00 per unit semi annually.

C. Criteria for Substantial Deviation and Significant Amendments

1. Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

A. Substantial Deviation from the 5-year plan – There is no substantial deviation from the 5-year plan.

B. Significant Amendment or Modification to the Annual Plan:

[CF MO36P00650100 completed . . See Attachment “B”](#)

[CF MO36P00650101 amended . . See Attachment “B”](#)

[CFMO36P00650102 original . . . See Attachment “B”](#)

Attachment A

Supporting Documents Available for Review

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
X	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Any policy governing occupancy of Police Officers in Public Housing X check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents X check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development X check here if included in the public housing A & O Policy	Annual Plan: Rent Determination

List of Supporting Documents Available for Review

Applicable & On Display	Supporting Document	Related Plan Component
X	Section 8 rent determination (payment standard) policies X check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations
X	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
X	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
X	Any required policies governing any Section 8 special housing types X check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures X check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures X check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing §504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
X	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing
X	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership

List of Supporting Documents Available for Review

Applicable & On Display	Supporting Document	Related Plan Component
X	Policies governing any Section 8 Homeownership program (section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
X	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
X	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
X	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
X	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention
X	PHDEP-related documentation: <ul style="list-style-type: none"> · Baseline law enforcement services for public housing developments assisted under the PHDEP plan; · Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15); · Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities; · Coordination with other law enforcement efforts; · Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and · All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan. 	Annual Plan: Safety and Crime Prevention
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) X check here if included in the public housing A & O Policy	Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: St. Charles housing Authority		Grant Type and Number Capital Fund Capital Fund Program Replacement Housing Factor #: MO36P00650100				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	
HA Wide	Operations	1406		12,659	12,659	12,6591	12,659	Complete
	Replacement of computers and software	1408	6	25,000	25,000	25,000	25,000	Complete
	Retaining walls	1450	2	0	7,184	7,184	7,184	Complete
	Tailgate lift for truck	1475	1	2,749	2,749	2,749	2,749	Complete
MO 006 001	Sewer cleanouts	1450	10	11,766	0	N/A	N/A	N/A
	Drain control 1719-21 Randolph	1450	2	4,500	4,500	4,500	4,500	Complete
	Drain Control 1709-13 Randolph	1450	2	2,700	2,700	2,700	2,700	Complete
	Drain control 1704-06 Gallaher	1450	2	700	700	700	700	Complete
	Drain control 1825-29 Randolph	1450	2	700	700	700	700	Complete
	Exhaust fan installations	1460	48	37,716	37,716	37,716	37,716	Complete
	Roofs	1460	2	0	0	N/A	N/A	N/A
	Soffit and fascia	1460	4	14,703	11,703	11,703	11,703	Complete
MO 006 002	Drain Control 1016-24 Lindenwood	1450	3	1,200	1,200	1,200	1,200	Complete
	Magicglide severe use doors	1460	47	13,715	20,295	20,295	20,295	Complete
	Soffit and fascia	1460	1	3,908	5,540	5,540	5,540	Complete
	Roof	1460	1	0	0	0	0	N/A

Annual Statement/Performance and Evaluation Report Attachment "B"
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: St. Charles Housing Authority	Grant Type and Number Capital Fund Program: X MO36P00650101 Capital Fund Program Replacement Housing Factor Grant No:	Federal FY of Grant: 2001
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Original Annual Statement
 Reserve for Disasters/ Emergencies
 Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending: **X Final Performance and Evaluation Report**

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
24	Amount of line 20 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report Attachment "B"
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: St. Charles Housing Authority		Grant Type and Number Capital Fund Program: MO36P00650102 Capital Fund Program Replacement Housing Factor Grant No:		Federal FY of Grant: 2002	
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/ Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no:)	
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report Attachment "B"
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary

PHA Name: St. Charles Housing Authority	Grant Type and Number Capital Fund Program: MO36P00650103 Capital Fund Program Replacement Housing Factor Grant No:	Federal FY of Grant: 2003
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Original Annual Statement Reserve for Disasters/ Emergencies Revised Annual Statement (revision no:)
 Performance and Evaluation Report for Period Ending:

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Required Attachment “C”

Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

CFP 5-Year Action Plan		
X Original statement <input type="checkbox"/> Revised statement		
Development, Number 01, 02 & 06	Development Name (or indicate PHA wide) PHA WIDE	
	The Housing Authority of the city of St. Charles	
Description of Needed Physical Improvements or Management Improvements	Estimated Cost	Planned Start Date (HA Fiscal Year)
Development of new office building - -Remodeling of existing office into a Community Center and Laundry Facility	600,000	01/01/02 Property was purchased within project. Permission to demolish and turn into green space took seven months. Procurement of funds to build new office and remodel old is in process.
Total estimated cost over next 5 years		

FY 1996					
FY 1997					
FY1998					
FY 1999	25,000	MO36DEP0060199	-0-		01/01/00
FY 2000	25,000	MO36DEP0060100	749.82		
FY 2001	25,000	MO36DEP0060101	25,000		

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

SCHA’s plan is a youth oriented Drug Prevention Plan designed to reduce and/or eliminate drug use and related criminal and violent activities in and around the Public Housing neighborhoods. The Youth 4 Unity program replaces our prior club with a new agenda to educate our youth groups (6-8, 9-11 and 12-18 years) about the dangers of drug use as well a related violent and criminal behavior. The plan is to provide healthy alternatives (sports, cultural arts, summer camps and special outings) to “hanging out” on the streets, fighting, defacing property, drinking, smoking cigarettes or marijuana/crack, and/or harassing neighbors. Our objective is to equip our youth with the necessary tools to become productive citizens in their community.

B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FFY _____ PHDEP Budget Summary	
Original statement	
Revised statement dated:	
Budget Line Item	Total Funding
9110 – Reimbursement of Law Enforcement	
9115 - Special Initiative	
9116 - Gun Buyback TA Match	
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	
TOTAL PHDEP FUNDING	No 2002 funding

C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

9110 – Reimbursement of Law Enforcement						Total PHDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDP Funding	Other Funding (Amount/Source)	
1.							
2.							
3.							

9115 - Special Initiative						Total PHDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDP Funding	Other Funding (Amount/Source)	
1.							
2.							
3.							

9116 - Gun Buyback TA Match						Total PHDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDP Funding	Other Funding (Amount /Source)	
1.							
2.							
3.							

9120 - Security Personnel						Total PHDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	
1.							
2.							
3.							

9130 – Employment of Investigators						Total PHDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	
1.							
2.							
3.							

9140 – Voluntary Tenant Patrol						Total PHDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	
1.							
2.							
3.							

9150 - Physical Improvements						Total PHDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	
1.							
2.							
3.							

9160 - Drug Prevention						Total PHDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	
1.							
2.							
3.							

9170 - Drug Intervention						Total PHDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	
1.							
2.							
3.							

9180 - Drug Treatment						Total PHDEP Funding: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	
1.							
2.							
3.							

9190 - Other Program Costs						Total PHDEP Funds: \$	
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount /Source)	
1.							
2.							
3.							

Required Attachment "E": Resident Member on the PHA Governing Board

1. No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board:

B. How was the resident board member selected: (select one)?

- Elected
- Appointed

C. The term of appointment is (include the date term expires):

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

- the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis
- the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.

X Our Resident Board Member resigned and moved out of state. Letters were sent out inviting residents to send application for the position. None were received. Mayor York has appointed a replacement. Our next Commissioner's term expires on 12/31/02 and letters will again be sent out to residents.

B. Date of next term expiration of a governing board member: 12/31/02

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position):

The Honorable Mayor Patti York

Required Attachment "F": Membership of the Resident Advisory Board or ed Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Ronda Ingram
Melvin McCaleb
Rayleen Robinson

The RAB consists of one person from each project

ATTACHMENT “H”

VOLUNTARY CONVERSION ON PUBLIC HOUSING DEVELOPMENTS REQUIRED INITIAL ASSESSMENT HOUSING AUTHORITY OF THE CITY OF ST. CHARLES

As required by 24 CFR, part 972- Conversion of Public Housing to Tenant Based Assistance, the Housing Authority of the city of St. Charles has reviewed each of its developments and its operation, considering the implications of conversion and has concluded that conversion would be inappropriate because removal of the developments would not meet the necessary conditions for voluntary conversion.

1. Conversion would be more expensive than continuing to operate the developments as public housing.
2. Conversion would not benefit the current residents of public housing and surrounding community.
3. Conversion would adversely affect the availability of affordable housing in the city of St. Charles.

Development Number	Development Name	Exempted	Reason
001	Parkridge Apartments	X	See above & below
002	Parkridge Apartments	X	See above and below
006	Scattered Sites	X	See above and below

Conversion would eliminate the Capital Funding that is needed for improvements. Inability to make improvements would adversely affect the neighborhood. Our public housing is in far better repair than the private dwellings interspersed within our projects 001 & 002. Our scattered sites are new and re providing affordable housing to very low income families. Section 8 does not offer the same assistance now that the new Voucher system is in effect.

Attachment "I"

RASS Follow Up Plan for year 2001

Communication:

We have added programs and have had to use existing office space for new positions. We no longer have the room to conduct the Resident Meetings and Neighborhood Watch Meetings. AS you can see by the survey results, our Services have improved. That is because we have more personnel, however, we are lacking any space for Community meetings. Our plan to build a new office building on the property we own across the street and turn the existing office into a Community Room and Laundry Facility will enable us to begin to communicate with our residents as we have in the past. At this time we are limited to 6-8 people and that is in our Boardroom that has decreased in size to make room for an office for our Homeownership Coordinator.

Safety

We are .02% lower than the national average on safety. However, we are up from our previous score in safety. Our Police Department is very cooperative and we have sufficient lighting. I will try and contact all residents with a survey of my own to attempt to find out where we can improve.

Appearance.

We are .05% lower than the national average on appearance, but you will note that we have improved 12.5% from 2000 to 2001. We have had maintenance problems for the first three quarters of this year and our shrubbery did not get trimmed as usual. We have hired a resident to pick up litter every Monday through Friday. Our neighborhood appearance has improved so much that we have been complimented by the City Council on looking better than the private houses that are interspersed with our units. Perhaps the residents are referring to the private residences and not the LHA properties.